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2. Presentation A Coalition For Transit (ACT)

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11. Special Event Permit Roak Brewing Company, L.L.C.

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12. Award Of Contract S1601

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16. Appointments Committee Rotation

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17. Mayoral Appointment

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18. Approval Of "Meters Made Beautiful"

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19. Continuing Review Of Sidewalk Exemptions

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20. Road Millage Status Report

Documents: [ROAD MILLAGE STATUS REPORT.PDF](#)

21. Attendance Policy

Documents: [ATTENDANCE POLICY.PDF](#)

22. April 2016 SOCRRA SOCWA Quarterly Reports

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Agenda
Royal Oak City Commission Meeting
May 23, 2016
7:30p.m. Regular Meeting

As a reminder, if you have not already done so, please turn your cellular phones off or to a silent or vibrate mode for the duration of the meeting. This will allow the meeting to proceed without distractions or interruptions. Thank you for your cooperation.

1. Call to Order
2. Invocation Commissioner DuBuc
3. Pledge of Allegiance
4. Animal Shelter Committee Awards
5. [Presentation A Coalition for Transit \(ACT\)](#) and Adoption of Resolution in Support
6. Public Comment
7. Approval of Agenda
8. Consent Agenda
 - a. [City Commission Meeting Minutes May 9, 2016](#)
 - b. [Claims May 13](#) and [May 24, 2016](#)
 - c. [Approval of Purchase Orders](#)
 - d. [Declaration and Disposal of Surplus Property](#)
 - e. [Historical Commission De-accessioned Clothing](#) Declaration and Disposal as Surplus Property
 - f. [Police Department Annual Report](#)
 - g. [Special Event Permit 2016 Oak Apple Run](#)
 - h. [Special Event Permit Roak Brewing Company, L.L.C.](#)
 - i. [Award of Contract S1601 Sewer Televising and Root Treatment](#)
 - j. [Engineering Division Request to Fill Vacancy Municipal Clerk III Position](#)
9. [Public Hearing of Assessment](#) for Special Assessment Paving of South Edison Avenue
10. [Approval Proposed Agreement](#) with Royal Oak Church of Christ
11. [Appointments Committee Rotation](#)
12. [Mayoral Appointment](#) to the Library Board of Trustees
13. [Approval of "Meters Made Beautiful"](#) Art Program
14. [Continuing Review of Sidewalk Exemptions](#) 2016 Sidewalk Improvement Program
15. [Road Millage Status Report](#)
16. [Attendance Policy](#)
17. Discussion on Project Notifications as Requested by Commissioners Mahrle and DuBuc.

Non-Action Items

[April 2016 SOCRRA/SOCWA Quarterly Reports](#)

**A Coalition for Transit (ACT) Presentation
Adoption of Resolution in Support**

May 17, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

Former Royal Oak city commissioner and former state representative Marie Donigan will be making a presentation (Attachment 1) to the city commission on behalf of A Coalition for Transit (ACT). ACT is a broad coalition of civic, political and corporate leaders. It is funded by the Detroit Regional Chamber Foundation and the Kresge Foundation.

At the conclusion of her presentation, she will be asking the city commission to adopt the resolution in support of ACT (Attachment 2).

Respectfully submitted,



Donald E. Johnson
City Manager

2 Attachments

A COALITION FOR TRANSIT (ACT)

ACT TO CONNECT OUR COMMUNITIES

The need for modern, coordinated regional transit to connect southeast Michigan's four counties.

A COALITION FOR TRANSIT (ACT) ACT TO CONNECT TO OUR COMMUNITIES

The Importance of Regional Transit

- **Connects people to jobs**
- **Boosts economic development**
- **Enables independence for seniors**
- **Enables independence for people with disabilities**
- **Helps attract and retain talent**
- **Improves quality of life**

The Problems in Southeast Michigan

- **A lack of investment**
- **Barrier to connecting people to jobs**
- **Limits economic growth**
- **Barrier to attract and retain talent**
- **Limits independence for seniors**
- **Limits independence for people with disabilities**

THE IMPORTANCE OF REGIONAL TRANSIT

Reliable, frequent and seamless regional transit is essential for a modern city to grow and compete.

- **Connects people to jobs.**
- **Boosts economic development.**
- **Enables independence for seniors and people with disabilities.**
- **Attracts and retains talent.**
- **Improves quality of life.**

“For years, Southeast Michigan civic and business leaders have sought the holy grail: a quality, regional public transit system that competes for ‘riders of choice’ as well as ‘riders of necessity’.”

- Crain's Detroit Business, May 12, 2014

THE IMPORTANCE OF REGIONAL TRANSIT CONNECTING PEOPLE TO JOBS

- Employees and employers need frequent, reliable regional transit.
- Research shows that only 8% of jobs in southeast Michigan can be reached within one hour using current transit.¹
- Modern regional transit can provide a convenient alternative for commuters that would otherwise be sitting in traffic.



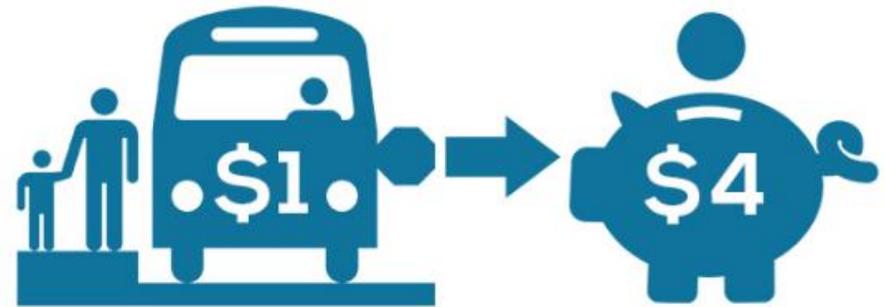
**Transit Matters because Renard of Lincoln 4
Park relies on it for his commute to work!**

(Image Source: Transportation Riders United)

¹ Source: Southeast Michigan Council of Governments (SEMCOG).

THE IMPORTANCE OF REGIONAL TRANSIT BOOSTING ECONOMIC DEVELOPMENT

- High-quality regional transit spurs economic development and growth.
- For every \$1 invested in regional transit, the region sees \$4 in economic benefit.¹
- Home values performed 42% better on average if they are located near regional transit with high frequency service.¹



¹ Source: American Public Transportation Association (APTA).

THE IMPORTANCE OF REGIONAL TRANSIT INDEPENDENCE FOR SENIORS

- Seniors rely on reliable, connected and frequent regional transit for independence.
- Research shows 83% of older Americans say public transit offers easy access to everyday life.¹
- Over 20% of older adults 65+ do not drive and a lack of adequate access to reliable regional transit severely limits their independence.²



(Image Source: U.S. Department of Transportation)

¹ Source: TransFORM Kasas City.

² Source: AARP, "Expanding the Transportation Options in an Aging Society"

THE IMPORTANCE OF REGIONAL TRANSIT INDEPENDENCE FOR PEOPLE WITH DISABILITIES

- **People with disabilities need reliable and frequent transit to travel freely in the region.**
- **Adults with disabilities are twice as likely as adults without disabilities to lack adequate access to regional transit.**
- **Unreliable transit limits their ability to get to work on time, to shopping and causes them to miss doctor appointments. ¹**



¹ Source: CDC Promoting the Health of People with Disabilities, Department of Health and Human Services.”

THE IMPORTANCE OF REGIONAL TRANSIT ATTRACTING AND RETAINING TALENT

- Young people want to live in regions with reliable regional transit.
- A recent Crain's Detroit Business survey found that 73% of millennials listed regional transit as their #1 wish for southeast Michigan. ¹
- Cities like Chicago that invest in regional transit are already seeing the benefits of young talent.



Transit Matters to Hayley who
“wants my friends to move home!!!”
(Image Source: Transportation Riders United)

¹ Source: Crain's Detroit Business.

THE IMPORTANCE OF REGIONAL TRANSIT IMPROVING QUALITY OF LIFE

- **Modern regional transit will provide convenient new options for people to travel not only to work – but to sporting events, entertainment, restaurants, nightlife, arts and cultural institutions, and more.**
- **Parking is expensive and harder and harder to get!**



A COALITION FOR TRANSIT (ACT)

WHAT'S THE PROBLEM IN SOUTHEAST MICHIGAN?

- **A lack of investment**
- **Barrier to connecting people to jobs**
- **Limits economic growth**
- **Barrier to attract or retain young talent**
- **Limits independence for seniors and people with disabilities**

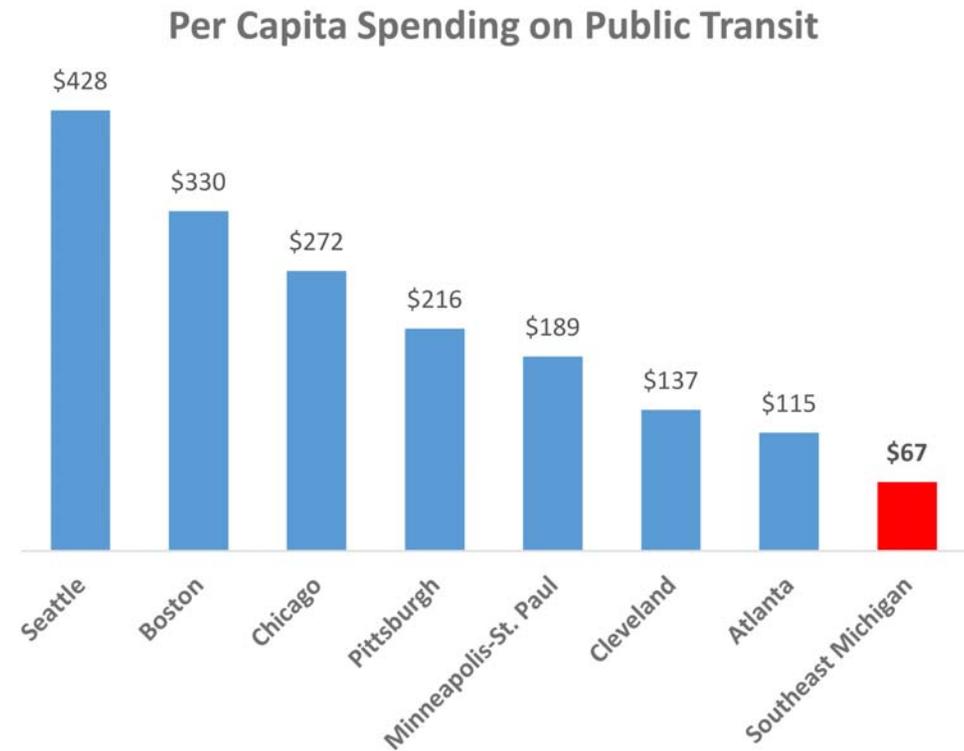


Transit Matters to this family so people can go to work and school. 10

(Image Source: Transportation Riders United)

WHAT'S THE PROBLEM IN SOUTHEAST MICHIGAN? PROBLEM 1: LACK OF INVESTMENT

- **Other cities outpace southeast Michigan in transit investments - limiting our ability to compete in a 21st-century economy. ¹**
- **Our inability to compete prevents economic growth, is a barrier to connecting people to jobs and retaining young talent, hinders independence for seniors and those with disabilities.**



¹ Source: National Transit Database

WHAT'S THE PROBLEM IN SOUTHEAST MICHIGAN?

PROBLEM 2: UNRELIABLE CONNECTION OF PEOPLE TO JOBS

The potential for southeast Michigan cannot be realized unless it is a connected region.

- There are limited cross-county routes to connect the four counties.¹
- The only existing service between Detroit and Metro Airport takes at least two hours.



James Robertson used to walk 21 miles to work because of limited transit options. 12

(Image Source: Detroit Free Press, 2/2/2015.)

¹ Source: DDOT and SMART Schedules.

WHAT'S THE PROBLEM IN SOUTHEAST MICHIGAN? PROBLEM 3: LIMITS ECONOMIC GROWTH

- Residents cannot rely on transit to get them to major job and cultural centers due to its lack of frequency, accessibility and convenience.
- Service between Detroit and the suburbs is limited to 6 hours on weekdays – with no service on weekends. ¹
- Residents can't easily travel to sporting events, concerts and museums.



Transit Matters to Andrew of Novi because “it means jobs and economic development for my community.”

(Image Source: Transportation Riders United)

¹ Source: SMART and DDOT schedules.

WHAT'S THE PROBLEM IN SOUTHEAST MICHIGAN? PROBLEM 4: BARRIER TO ATTRACT OR RETAIN TALENT

Southeast Michigan's limited transit:

- **Is a barrier to connecting people to where they want or need to go.**
- **Makes us less attractive to young talent – forcing them to look elsewhere.¹**
- **Prevents college students from taking full advantage of the opportunities their schools offer.**



¹ Source: Bridge Michigan, "Young talent continues to flee Michigan," 1/19/2016.

WHAT'S THE PROBLEM IN SOUTHEAST MICHIGAN? PROBLEM 5: LIMITS INDEPENDENCE

- **Seniors, people with disabilities and anyone who depends on effective regional transit are stuck - literally - because of a lack of reliability.**
- **There is limited effective regional service for people with disabilities to travel freely in the region.**
- **Transit providers stop at county lines, forcing riders to wait for another provider.¹**



**Transit Matters to Eugene because:
"It gets me to the doctor."**

(Image Source: Transportation Riders United)

¹ Source: Area Agency on Aging I-B.

A COALITION FOR TRANSIT (ACT) LEARN MORE AND GET INVOLVED

Southeast Michigan residents deserve efficient, coordinated regional transit that connects our four counties and enables seamless regional travel.

You can learn more and get involved at:

- Sign up on our website: www.acoalitionfortransit.com/htc
- Follow: www.twitter.com/act_to_connect
- Like: www.facebook.com/acoalitionfortransit
- Email: info@acoalitionfortransit.com



A COALITION FOR TRANSIT (ACT)

Questions?



Attachment 2
City of Royal Oak
Resolution Supporting
A Coalition for Transit (ACT)

At a regular meeting of the Royal Oak City Commission held in the commission chambers of Royal Oak City Hall, on the 23rd day of May, 2016,

Present:

Absent:

The following resolution was offered by [NAME] and seconded by [NAME]:

Whereas, Southeast Michigan’s regional public transit system is severely underfunded compared to the rest of the country and is one of the worst regional transit systems in the country; and

Whereas, seniors and people with disabilities are underserved by an unreliable system that prevents them from safe and independent travel in the region; and

Whereas, Southeast Michigan is failing to secure billions in potential economic benefit, that studies show accompany regional transit investments; and

Whereas, a large majority of jobs in the region are not readily accessible by regional transit; and

Whereas, Southeast Michigan’s four counties and two major population centers – Detroit and Ann Arbor – are not effectively connected by regional transit; and

Whereas, younger generations continue to look outside of Southeast Michigan to relocate to regions with effective, reliable regional transit; and

Whereas, regional transit must be strengthened and improved to make Southeast Michigan more competitive, which will help local communities attract more businesses and create local jobs; and

Whereas, Southeast Michigan cannot expect to compete economically with other major metropolitan areas without a modern, effective and reliable public transit system;

Now, Therefore, Be It Resolved, the Royal Oak City Commission hereby expresses its strong support for A Coalition for Transit (ACT) and the need for a modern, reliable regional transportation system that connects Southeast Michigan’s four counties. We urge our residents to support ACT and commit to help solving the problem of unreliable public transportation in Southeast Michigan.

[NAME]

[TITLE]

[ORGANIZATION]

[DATE]

A special meeting of the Royal Oak City Commission was held on Monday, May 9, 2016, in room 309 of city hall, 211 Williams, Royal Oak. The meeting was called to order by Mayor Ellison at 6:04 p.m. Present were Mayor Ellison, Mayor Pro Tem Fournier, Commissioner Douglas, Commissioner DuBuc, Commissioner Mahrle, Commissioner Paruch and Commissioner Poulton. Also present were City Manager Johnson, Interim City Attorney Liss, and City Clerk Halas.

Adjourned to Closed Session

Moved by Commissioner Mahrle
Seconded by Mayor Pro Tem Fournier

BE IT RESOLVED that the city commission hereby adjourns to closed session for purposes of attorney/client privilege and pending litigation.

ROLL CALL VOTE

AYES: Mayor Pro Tem Fournier, Commissioner Paruch, Commissioner Poulton, Commissioner Douglas, Commissioner Mahrle, Commissioner DuBuc and Mayor Ellison

NAYS: None

MOTION ADOPTED

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A regular meeting of the Royal Oak City Commission was held on Monday, May 9, 2016, in the city hall, 211 Williams, Royal Oak. The meeting was called to order by Mayor Ellison at 7:33 p.m.

Mayor Pro Tem Fournier gave the Invocation. Everyone present gave the pledge of allegiance.

ROLL CALL	PRESENT	ABSENT
Mayor	Ellison	
Mayor Pro Tem	Fournier	
Commissioners	Douglas	
	DuBuc	
	Mahrle	
	Paruch	
	Poulton	

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**PROCLAMATIONS
DESIGNATING NURSES' WEEK**

Ms. Maureen Bauman was presented with a proclamation designating May 6-12, 2016 as Nurses' Week.

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POLICE DEPARTMENT AWARDS

Police Chief/Assistant City Manager O'Donohue presented the following awards:

Officer of the Year	Officer Brian Kucel
Civilian Employee of the Year	PSA Teri Murray
<u>Bravery Award</u>	
For an incident on January 8, 2015	Officer Robert Spellman

Lifesaving Awards

For an incident on January 3, 2015	Officer Kyle Adair, Officer David Ratliff, Officer Jason Manning
For an incident on January 13, 2015	Officer Andrew Rougeau
For an incident on June 5, 2015	Officer Anthony Gagliardi, Officer Zachary Nottle, Officer Gerald Karr, Officer Mark Apley
For an incident August 22, 2015	Officer Christopher Platt, Officer Kyle Knauss
For an incident on August 23, 2015	Sergeant David Budzynowski, Officer Brian Kucel, Officer Eric Cherry, Officer Joshua Yancho
For an incident on October 17, 2015	Officer Jason Manning
Distinguished Service	Officer Kevin Cavanagh, Officer Jamie Hill
<u>Meritorious Service</u>	
For an incident on July 20, 2015	Sergeant Patrick Stanton
For an incident on October 26, 2015	Sergeant Patrick Stanton, Sergeant Donald Swiatkowski
<u>Unit Citation</u>	
Work efforts on two homicide cases	Lieutenant David Clemens, Sergeant Donald Swiatkowski, Detective David Szlezynsier, Detective Carl Barretto, Detective Donald van Ochten, Detective Timothy Wood, Detective Matthew Murray, Detective Karly Wingart, Detective Richard Millard, Pietro Pizzorni

Certificate of Commendation

For an incident on May 11, 2015	Sergeant David Budzynowski, Officer Andrew Izydorek, Officer Kevin Isaacson, Madison Heights Officer Robert Backlund
For an incident on May 29, 2015	Officer Matthew Bobek, Officer Brian Black, Officer Keith Bierenga, Berkley Officer Kurt Corradi, Berkley Officer Jeff Onesko, Berkley Officer Greg Betts
For an incident on July 20, 2015	Officer Dominic Catanese, Officer David Ratliff, Officer Ryan Addis, Officer Christopher Platt, Officer John Tobin, Officer Jimmy Elrod, Officer Marc Cuddeback, PSA Joseph Ivy, PSA Kelly Hadin

Letter of Recognition

For an incident on May 29, 2015	Sergeant David Budzynowski, Officer Andrew Izydorek, Officer Joseph Yerke, Officer Jimmy Elrod, Officer Andre Stienke, Officer Joshua Yancho
Customer Service Award	Officer Timothy Storey

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PUBLIC COMMENT

Mr. Mark Dingman, 1415 N. Lafayette, sought a solution to paving North Lafayette. He displayed diagrams explaining street width. Seven of eleven residents have signed a new petition.

Mr. Ron Wolfe, 333 N Troy, was trying to organize a "senior discount Tuesday". His suggestion was for a 20% discount until 6:00 p.m. Emagine Theater agreed to a senior discount. He recommended basing the park on Washington Square Park in New York.

Mr. Larry Pappas, 1000 S. Main, stated that the lines in the parking lot were only for Arts, Beats and Eats. They can't put cars in the other area because the tow trucks go in and out. The 20 ft. driveway is not large enough for the trucks to maneuver with cars.

Ms. Jennifer Becker, 720 E. Third, thanked the commission for requiring fences around construction sites. She hoped it would keep things cleaner. Could they revisit the idea of containing the debris at the construction sites?

Mr. Victor Reid, 133 Curry, didn't see how they could install a sidewalk at the property he owns in the industrial area. Installing a sidewalk would place a burden on him. He hoped the commission would look at the property and come up with a solution.

Ms. Marika Aubry, 518 Woodlawn, represented residents of Woodlawn, Midland and Rochester who wanted to know the status of the St. John's development. Has it come for approval? Mayor Ellison suggested they contact the planning department.

Ms. Sue Fabian, 316 Midland, expressed her opposition to the St. John's development. She cited portions of the master plan that referred to maintaining neighborhoods.

Mr. Randy Booden, 919 Main St., appreciated that the engineering department was beginning to work with them. The proposed bump out would take away one of their parking spaces. He hoped they would go with option 1 but would prefer planters instead of trees.

Ms. Shelia Barr, 4264 Samoset, was upset that Rizzo would not empty her garbage can because it was 45 gallons and the limit was 32 gallons. She requested that they look at allowing larger garbage cans rather than larger recycling bins.

Mr. Mark Schuster, 4143 W. Webster, spoke in support of River Rouge's request for outdoor seating. He also requested better communication regarding the routing for runs through the neighborhoods.

Mr. Bob Dozier, 717 W. Houstonia, spoke in favor of the River Rouge patio expansion. They were a nice fit for the neighborhood.

Mr. Richard Stanley, 1084 Country Club, supported River Rouge's request.

Commissioner Poulton announced that the Memorial Society would be cleaning veterans' graves this Saturday at 10:00 a.m. Bring tools if you have them. Applications for the parade are due this weekend. For more information call 248-543-8420 or go to www.royaloakmemorialday.com .

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APPROVAL OF AGENDA

Item 20 Special Event Wayfinding was added to the agenda. Item 9E was pulled from the consent agenda.

Moved by Commissioner Mahrle
Seconded by Commissioner Paruch

BE IT RESOLVED that the city commission hereby approves the agenda for the May 9, 2016 meeting as amended.

ADOPTED UNANIMOUSLY

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CONSENT AGENDA

Moved by Commissioner Poulton
Seconded by Commissioner Paruch

BE IT RESOLVED that the city commission hereby approves the consent agenda as follows:

- A. BE IT RESOLVED that the city commission minutes of April 18 and 25, 2016 are hereby approved.

- B. BE IT RESOLVED that the claims of April 29 and May 10, 2016 audited by the department of finance are hereby approved.
- C. Be it resolved, the city commission declares the above property surplus and authorizes the disposal of those items.
- D. Be it resolved, the commission authorizes the mayor and city clerk to execute the construction funding agreement with the Michigan Department of Transportation for the federally funded S. Main Street resurfacing project, and directs staff to issue a purchase order in the amount of the bid price.
- F. Be it resolved, the city commission authorizes the filling of one municipal clerk III position.
- G. Be it resolved, the city commission hereby approves the service agreement with Health Decisions, Inc. for a dependent eligibility audit and purchase order in the amount of \$15,000, and

Be it further resolved, the mayor and city clerk are authorized to execute the agreement on behalf of the city.

ADOPTED UNANIMOUSLY

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**CHANGE OF LOCATION
PRECINCTS 7 AND 24**

Moved by Commissioner Mahrle
Seconded by Commissioner Douglas

Be it resolved, the city commission approves relocating Precincts 7 and 24 from Oakland Technical Center to Woodside Bible Church; and

Be it further resolved, the city commission authorizes the city clerk to send out new voter identification cards notifying voters of the new precinct location change.

ADOPTED UNANIMOUSLY

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**RIVER ROUGE BREWING COMPANY, L.L.C.
REQUEST TO AMEND PLAN OF OPERATION**

Moved by Mayor Pro Tem Fournier
Seconded by Commissioner DuBuc

Be it resolved, the City of Royal Oak approves the request of River Rouge Brewing Company, LLC, to add outdoor seating for up to 18 patrons as proposed in the attached Plan of Operation.

FRIENDLY AMENDMENT TO REMOVE REFERENCE TO 18 PATRONS

MOTION NOW READS:

Be it resolved, the City of Royal Oak approves the request of River Rouge Brewing Company, LLC, to add outdoor seating as proposed in the attached Plan of Operation.

ADOPTED UNANIMOUSLY

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**SCHEDULE TOWN HALL MEETING
ROYAL OAK CITY CENTER DEVELOPMENT PROJECT**

Moved by Commissioner Mahrle
Seconded by Commissioner DuBuc

Be it resolved, the city commission authorizes the administration to organize a "town hall" meeting at Royal Oak Middle School Auditorium on May 24, 2016 at 6:00 p.m. to present the Royal Oak City Center development proposal and to provide an opportunity for the public to ask questions about the proposal.

ADOPTED UNANIMOUSLY

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**AMEND OTHER POST-EMPLOYMENT BENEFITS (OPEB)
PENSION BOND RESOLUTION**

Moved by Commissioner Paruch
Seconded by Commissioner Poulton

WHEREAS, the City Commission of the City of Royal Oak adopted a resolution on September 21, 2015, providing for, among other things, the publication of a Notice of Intent to issue bonds (the "Bonds") to pay a portion of the city's unfunded pension and health care costs (the "Intent Resolution") and the appointment of bond counsel; and

WHEREAS, the City Commission has determined to engage a different bond counsel firm (viz., Dickinson Wright PLLC) from that named in the Intent Resolution, and by this resolution amends the Intent Resolution to implement that change without otherwise affecting the action taken in the Intent Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ROYAL OAK, MICHIGAN, as follows:

1. Retention of Bond Counsel. The firm of Dickinson Wright PLLC is hereby retained to act as bond counsel for the city in connection with the issuance, sale and delivery of the Bonds.
2. Conflicting Resolutions. All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.
3. Effective Date. This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the city as soon as practicable after adoption.

ADOPTED UNANIMOUSLY

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THIRD AMENDMENT TO FISCAL YEAR 2015-16 BUDGET

Moved by Commissioner Douglas
Seconded by Commissioner Poulton

Be it resolved, the city commission hereby approves the fiscal year 2015-16 amended budgets for the following funds:

General Fund		
	General Government	10,657,470
	Community and Economic Development	616,780
	Health and Welfare	0
	Public Safety	709,820
	Public Works	1,418,010
	Recreation and Culture	1,414,050
	Transfers Out	19,983,150
	Expenditures Total	34,799,280
	Taxes	17,899,500
	Licenses and Permits	1,984,100
	Grants	5,181,550
	Charges for Services	2,353,900
	Fines and Forfeitures	4,935,000
	Interest and Rentals	343,000
	Contributions and Donations	0
	Reimbursements	432,640
	Other Revenues	55,000
	Transfers In	800,000
	Use of Fund Balance	814,590
	Revenues, Transfers and Use of Fund Balance	34,799,280
major streets fund		
	expenditures total	3,942,610
	revenues, transfers and use of fund balance	3,942,610
public safety fund		
	expenditures total	30,678,250
	revenues, transfers and use of fund balance	30,678,250
solid waste fund		
	expenditures total	6,631,790
	revenues, transfers and use of fund balance	6,631,790
state construction code fund		
	expenditures total	2,865,000
	revenues, transfers and use of fund balance	2,865,000
senior center fund		
	expenditures total	826,850
	revenues, transfers and use of fund balance	826,850

ADOPTED UNANIMOUSLY

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SOCRRA CONTRACT

No action needed.

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BUILDING DEPARTMENT SERVICES CONTRACT CANCELLATION

Moved by Commissioner DuBuc
Seconded by Commissioner Poulton

Be it resolved, that the city commission requests a report on the number of construction sites and violations issued.

MOTION WITHDRAWN

Moved by Commissioner Mahrle
Seconded by Commissioner Paruch

Be it resolved, the Royal Oak City Commission directs the city attorney's office to provide ninety (90) days notice to both the Village of Beverly Hills and Southfield Township of the city's intent to cancel the contract for building department services.

ADOPTED UNANIMOUSLY

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**SOLID WASTE AND RECYCLING MILLAGE RENEWAL
BALLOT LANGUAGE**

Moved by Commissioner Paruch
Seconded by Commissioner DuBuc

Be it resolved, by the Royal Oak City Commission as follows:

1. The City Commission, by a vote of at least three-fifths (five of seven) of its members, pursuant to the authority granted by Act 279 of the Public acts of 1909, as amended, proposes that Chapter 8, Section 11(b) of the Royal Oak City Charter shall be amended to read as follows:

In addition to the amount set forth in Subsection (a) above, the city may, for the sole purpose of defraying the general expenses and liabilities of the city for refuse collection, disposal and for a curbside recycling program, raise by a general tax upon the assessed value of all real estate and personal property in the city a millage for a period not to exceed five (5) years of up to 1.00 mills, said tax to be assessed and spread beginning the first day of July, 2017, pursuant to the provisions of Chapter Eleven of this Charter.

2. The City Clerk shall immediately send a copy of the proposed amendment to the attorney general for review and the governor of the State of Michigan for approval, as required by law.

3. The proposed charter amendment is ordered to be submitted to the qualified electors of this city at a special election to be held in the city of Royal Oak, the 2nd day of August 2016. The City Clerk is directed to give notice of the special election, notice of registration, to do all things and to provide all supplies necessary to submit such charter amendment to the vote of the electors in the manner prescribed by and as required by law.

4. The proposed amendment shall be submitted to the electors in the following form:

PROPOSAL A

PROPOSED AMENDMENT TO CHAPTER 8, SECTION 11(B) OF THE ROYAL OAK CITY CHARTER TO ALLOW FOR A RENEWAL REFUSE COLLECTION, DISPOSAL AND CURBSIDE RECYCLING MILLAGE.

The proposed amendment to the Royal Oak charter, if approved, would allow the city to renew a millage levy for a period not to exceed five years (5), up to 1.00 mill, to defray the costs of refuse collection, disposal and curbside recycling.

Shall the proposal be adopted?

YES []
NO []

5. The proposed amendment shall be published in full together with the existing charter provision altered or abrogated as part of the notice of election in the official newspaper of the city.

6. The canvas and determination of the votes concerning this question shall be made in accordance with the laws of the State of Michigan and the charter of Royal Oak.

ROLL CALL VOTE:

AYES: Commissioners Paruch, Douglas, DuBuc, Mayor Ellison, Mayor Pro Tem Fournier, Commissioners Poulton and Mahrle

NAYS: None

ADOPTED UNANIMOUSLY

* * * * *

**PROPOSED SETTLEMENT AGREEMENT
DISPUTED WATER BILL AT 31253 WOODWARD AVE**

Moved by Commissioner Poulton
Seconded by Commissioner Douglas

Be it resolved, the proposed settlement between the City of Royal Oak and Timothy Derda and Barbara Derda, concerning water use and billing at 31253 Woodward Avenue, Royal Oak, Michigan is approved.

ADOPTED UNANIMOUSLY

* * * * *

SOUTH MAIN STREET STREETScape

Moved by Commissioner Douglas
Seconded by Mayor Pro Tem Fournier

Be it resolved, that the city commission approves option 3 for the streetscape design at 1224 S. Main.

ADOPTED UNANIMOUSLY

* * *

Moved by Commissioner Douglas
Seconded by Commissioner Poulton

Be it resolved, the city commission hereby approves option 1 for the streetscape design at 1000 S. Main.

ADOPTED UNANIMOUSLY

* * *

Moved by Commissioner Douglas
Seconded by Commissioner Paruch

Be it resolved the city commission hereby approves option 1 for the streetscape design at 919/925 S. Main; and

Be it further resolved that the trees be planted as proposed by staff.

ADOPTED UNANIMOUSLY

* * *

Moved by Commissioner DuBuc
Seconded by Commissioner Mahrle

Be it resolved the city commission directs staff to speak with the DDA regarding funding for the South Main Street streetscape special assessment.

FRIENDLY AMENDMENT OFFERED TO INCLUDE DISCUSSION OF THE TIMEFRAME FOR SPECIAL ASSESSMENTS

MOTION NOW READS

Be it resolved the city commission directs staff to speak with the DDA regarding funding for the South Main Street streetscape special assessment; and

Be it further resolved that the timeframe for repayment of special assessments also be discussed.

ADOPTED UNANIMOUSLY

* * * * *

**SIDEWALK CAFÉS
LILY'S SEAFOOD, 410 S. WASHINGTON
CAFÉ MUSE, 418 S. WASHINGTON**

Moved by Commissioner Mahrle
Seconded by Commissioner Paruch

Be it resolved, the city commission hereby authorizes the city attorney to prepare license agreements for Lily's Seafood at 410 South Washington Avenue and Café Muse at 416-418 South Washington Avenue permitting an encroachment into the public right-of-way of South Washington Avenue for purposes of outdoor seating areas; and

Be it further resolved, the mayor and city clerk are authorized to execute said license agreements when prepared.

ADOPTED UNANIMOUSLY

* * *

Moved by Commissioner DuBuc
Seconded by Commissioner Paruch

Be it resolved, the city commission approves the proposed changes to the plan of operation for Lily's Seafood, 410 S. Washington.

ADOPTED UNANIMOUSLY

* * * * *

SPECIAL EVENT WAYFINDING

Commissioner DuBuc suggested they mark traffic detours that result from special events.

* * * * *

Upon motion of Commissioner Mahrle, seconded by Commissioner DuBuc, and adopted unanimously, the regular meeting was adjourned at 10:09 p.m.

Melanie Halas, City Clerk

The foregoing minutes of the regular meeting held on May 9, 2016, having been officially approved by the city commission on Monday, May 23, 2016, are hereby signed this twenty-third day of May 2016.

James B. Ellison, Mayor

PAYROLL #183

PAYROLL DATE: 5-13-2016

FIFTH THIRD BANK 547,874.18 (Wire)

FIRST MERIT - PAYROLL (Net) 5,580.78 (Wire)

IRS - 171,900.16 (Wire)
FED. W/H 90,927.58
SOC SEC 57,435.82
MEDICARE 23,536.76
Electronic withdrawal on 5-13-2016

SITW 29,535.84

FRIEND OF THE COURT 1,694.81 MISDU (Wire)

FRIEND OF THE COURT (MA)

FRIEND OF THE COURT (MO) 184.62

ICMA 37,406.79 (Wire)

NATIONWIDE 28,893.99 (Wire)

MERS 6,522.88

MICHIGAN EDUCATION TRUST 148.00

CHAPTER 13 _____

TAX LEVY _____

GARNISHMENTS 646.78

UNION DUES 12,450.86

PSA 380.00
POA 2707.25
Command 825.00
Detectives 364.00
DPS 2458.10
Fire 4752.51
TPOAM 868.00
Parking 96.00

TASC 4,259.27

Worker's Comp Offset* 3,225.22

*Note: Not incl'd in total

GRAND TOTAL 847,098.96

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
11263	123.NET		
	261191	PHONE SERVICE	2,117.09
TOTAL FOR: 123.NET			2,117.09
11029	21ST CENTURY MEDIA-MICHIGAN		
	976111	NOTICE OF HEARING OF NECESSITY	429.72
TOTAL FOR: 21ST CENTURY MEDIA-MICHIGAN			429.72
RBOND	4WAY CEMENT		
	BENG-160050	BD Bond Refund	2,000.00
	BENG-160051	BD Bond Refund	2,000.00
	BENG-160057	BD Bond Refund	1,000.00
TOTAL FOR: 4WAY CEMENT			5,000.00
00009	A & L SYSTEMS INC		
	SI1-150470	RED/AMBER PEDESTAL LIGHT	177.59
TOTAL FOR: A & L SYSTEMS INC			177.59
11499	SHERMAN ABDO		
	15-86137	EDWARD SCOTT LAWRENCE	150.00
TOTAL FOR: SHERMAN ABDO			150.00
13109	THE RAPID GROUP, LLC		
	200858	CT/SHREDDING SERVICES	390.00
TOTAL FOR: THE RAPID GROUP, LLC			390.00
00023	ACCUMED BILLING INC		
	13576	APRIL BILLING	5,048.48
TOTAL FOR: ACCUMED BILLING INC			5,048.48
12462	ACME PARTYWORKS		
	04/08/2016	MKT/JR BOUNCE RENTAL	149.00
TOTAL FOR: ACME PARTYWORKS			149.00
02044	ACTION MAT & TOWEL RENTAL		
	424659	CT 4/4 MAT RENTAL	90.70
	425016	CT 4/11 MAT RENTAL	90.70
	425420	CT 4/18 MAT RENTAL	90.70
	425800	CT 4/25 MAT RENTAL	90.70
	426340	DPS 5/4 MAT RENTAL	77.20
	426763	POLICE 5/10 MAT RENTAL	168.10
	426806	DPS/MAT RENTAL	77.20
TOTAL FOR: ACTION MAT & TOWEL RENTAL			685.30
RBOND	ADVANCED AIR CARE LLC		
	00149993	BD Payment Refund	72.10
TOTAL FOR: ADVANCED AIR CARE LLC			72.10
00043	AIS CONSTRUCTION EQUIPMENT		
	D97143	OIL FILTERS	89.68
TOTAL FOR: AIS CONSTRUCTION EQUIPMENT			89.68

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
06106	AJAX PAVING INDUSTRIES INC		
	CAP1515 PE7	ASPHALT RESURFACING IMPROVEMENTS	334,679.80
TOTAL FOR: AJAX PAVING INDUSTRIES INC			334,679.80
12314	MARCOS ALCALA		
	5/2-5/13/16	MILEAGE	83.16
TOTAL FOR: MARCOS ALCALA			83.16
09149	ALLEGRA PRINT MAIL MARKETING		
	81522	SCORE SHEETS	312.85
TOTAL FOR: ALLEGRA PRINT MAIL MARKETING			312.85
03340	ALLIANCE ENTERTAINMENT CORP		
	PLS97563257	AUDIOVISUAL MEDIA	120.98
	PLS97745959	AUDIOVISUAL MEDIA	123.93
	PLS97786117	AUDIOVISUAL MEDIA	304.27
TOTAL FOR: ALLIANCE ENTERTAINMENT CORP			549.18
06654	AMAZON.COM		
	04/06/2016	POLICE/CAMCORDER	298.00
	04/06/2016	USB 3.0 TO GIGABIT NETWORK ADAPTER	205.08
	04/07/2016	EXTERNAL HARD DRIVE	86.90
	04/08/2016	LASER TONER CARTRIDGE	32.40
	04/10/2016	PORTABLE EXTERNAL HARD DRIVE	183.33
	04/12/2016	ASSESSING/TONER CARTRIDGE	147.95
	04/13/2016	TRAILER BRAKE BATTERIES	27.99
	04/14/2016	HR/FOLDERS, PLASTIC CARD HOLDER, STICKY NOTES	61.94
	04/24/2016	SMEAD FILE POCKET	282.58
	04/27/2016	TABLET W/KEYBOARD	113.26
	04/28/2016	CLK/POWER STRIPS	111.15
	04/28/2016	CLK/FLOOR MATS	49.99
	04/28/2016	CLK/FLOOR MATS	49.99
	04/28/2016	CLK/FLOOR MATS	49.99
	04/28/2016	CLK/MACHINE STAND	104.28
	04/28/2016	CLK/FLOOR MATS	99.98
	04/28/2016	CLK/FLOOR MATS	173.89
TOTAL FOR: AMAZON.COM			2,078.70
05423	JOHN ANGOTT		
	83769 A	BRIAN MARTIN	150.00
	85314	ANTHONY WILLIAMS	150.00
	85632	JORDAN JOHNSON	200.00
	85798	JACOB DEVRIES	200.00
	85856	DAKOTA JONES	200.00
	85935	TRISCHE TRAYLOR	200.00
	85941	ERNEST BRICKEY	150.00
	85946	LISA JACKSON	150.00
	86055	ANTONIO SMITH	200.00
TOTAL FOR: JOHN ANGOTT			1,600.00
07578	ARC DOCUMENT SOLUTIONS		
	MI15025671	PPC BOND	57.94
TOTAL FOR: ARC DOCUMENT SOLUTIONS			57.94

PAID
 CITY OF ROYAL OAK
 DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name Invoice	Description	Amount
RBOND	ARMSTRONG MASONRY REPAIR INC BENG-160048	BD Bond Refund	2,000.00
TOTAL FOR: ARMSTRONG MASONRY REPAIR INC			2,000.00
00018	AT & T 248399183604/16 248546350404/16 248546490704/16 248549335705/16 248R21089405/16 906RO1060705/16	CITY HALL ELEVATOR MP ALARM CITY HALL SONITROL 31000 WOODWARD POLICE 911 LINE	97.41 619.97 159.47 207.91 12,385.23 7,293.22
TOTAL FOR: AT & T			20,763.21
10526	ATIGROUP 000062514	LIB/MAINTENANCE & WATER TREATMENT	848.72
TOTAL FOR: ATIGROUP			848.72
02449	AUDIA CONCRETE SW1503 PE6	CBD STREETScape IMPROVEMENTS	369,448.49
TOTAL FOR: AUDIA CONCRETE			369,448.49
05500	AW DIRECT SI02463497 SI02464672	VAVLE STEM EXTENSION KIT AUTO WRITER PAINT MARKER, SEAMBUSTER, TOW STRAP, 35	79.88 233.15
TOTAL FOR: AW DIRECT			313.03
00116	BAILEY'S 04/14/2016	CHAINSAW CHAIN LOOP	236.85
TOTAL FOR: BAILEY'S			236.85
13251	DOUGLAS BAJOR 050616	OVERPAID DOG LICENSE FEE	20.00
TOTAL FOR: DOUGLAS BAJOR			20.00

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00117	BAKER & TAYLOR COMPANIES		
	2031923703	AUDIOVISUAL MEDIA	121.29
	2031934404	AUDIOVISUAL MEDIA	204.22
	2031940990	BOOKS	584.62
	2031942881	BOOKS	374.04
	2031945193	BOOKS	43.52
	2031946042	BOOKS	129.59
	2031946551	BOOKS	107.16
	2031947483	AUDIOVISUAL MEDIA	197.74
	2031951354	BOOKS	12.74
	2031953862	BOOKS	21.80
	2031960113	BOOKS	49.66
	2031960129	BOOKS	61.11
	2031960176	BOOKS	49.66
	2031962155	BOOKS	280.96
	2031962173	BOOKS	275.93
	2031962199	BOOKS	94.64
	2031964239	BOOKS	151.52
	2031966039	AUDIOVISUAL MEDIA	254.70
	2031966059	BOOKS	166.43
	2031966197	BOOKS	335.02
	2031966248	AUDIOVISUAL MEDIA	109.85
	2031969526	BOOKS	217.41
	2031969690	BOOKS	162.63
	2031969737	BOOKS	72.32
	2031969799	BOOKS	206.80
	2031969825	BOOKS	151.61
	2031970070	BOOKS	145.02
	2031970412	BOOKS	14.69
	2031970934	BOOKS	592.49
	2031971682	BOOKS	45.00
	2031971705	BOOKS	114.52
	2031974590	BOOKS	321.99
	2031976536	BOOKS	251.59
	2031981100	BOOKS	422.65
	2031981924	BOOKS	90.89
	2031981961	BOOKS	58.35
	2031984573	AUDIOVISUAL MEDIA	66.47
	2031985436	BOOKS	144.88
	2031985549	BOOKS	95.31
	2031985708	BOOKS	238.73
	2031985733	BOOKS	188.50
	2031985843	BOOKS	108.38
	2031986235	BOOKS	333.90
	2031986732	BOOKS	73.93
	2031989742	BOOKS	178.35
	2031990698	BOOKS	44.57
	2031992002	BOOKS	111.55
	2031993198	BOOKS	393.35
	2031993443	BOOKS	1,155.44
	2031994340	BOOKS	261.76
	2031996703	BOOKS	168.76
	2031996751	BOOKS	194.52
	2031998496	BOOKS	165.13
	2031998774	BOOKS	384.16
TOTAL FOR: BAKER & TAYLOR COMPANIES			10,801.85

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
07099	PAUL BAKER		
	16-00195	LORRAINE GREATHOUSE-WALKER	200.00
TOTAL FOR: PAUL BAKER			200.00
RBOND	BARAN BUILDING CO INC		
	BB42972	BD Bond Refund	750.00
TOTAL FOR: BARAN BUILDING CO INC			750.00
12860	WILLIAM M. BARNWELL		
	01303	SCOTT JONES	200.00
TOTAL FOR: WILLIAM M. BARNWELL			200.00
12700	BASIC CORPORATE		
	123643	MAY COBRA ADMIN FEE	171.50
TOTAL FOR: BASIC CORPORATE			171.50
03210	BATTERIES PLUS		
	377-385314	BATTERIES	219.89
TOTAL FOR: BATTERIES PLUS			219.89
07297	CHERYL BAUGH		
	051616	YOGA, PILATES, WATER AEROBICS	633.60
TOTAL FOR: CHERYL BAUGH			633.60
10760	SEKAR BAWA		
	04/19/2016	BASIC INSTITUTE TRAINING EXP	29.42
	04/24/2016	BASIC INSTITUTE TRAINING EXP	484.50
	4/17-4/22/16	BASIC INSTITUTE TRAINING EXP REIMB	140.99
TOTAL FOR: SEKAR BAWA			654.91
13177	BAY TECH LABEL, INC.		
	04/20/2016	I VOTED TODAY STICKERS	283.81
TOTAL FOR: BAY TECH LABEL, INC.			283.81
RBOND	BEDIENT CONSTRUCTION INC		
	BB43293	BD Bond Refund	1,250.00
	BB43341	BD Bond Refund	1,250.00
TOTAL FOR: BEDIENT CONSTRUCTION INC			2,500.00
UBREFUND	BEKA MANAGEMENT		
	05/17/2016	UB refund for account: 3604700301	275.29
TOTAL FOR: BEKA MANAGEMENT			275.29
00136	BELL EQUIPMENT COMPANY		
	0118898	WATER FILTER	119.45
TOTAL FOR: BELL EQUIPMENT COMPANY			119.45

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
04689	BERKLEY ANIMAL CLINIC		
	4028	VET SERVICES	116.52
	4075	VET SERVICES	73.36
	4109	VET SERVICES	138.60
	4365	VET SERVICES	172.38
TOTAL FOR: BERKLEY ANIMAL CLINIC			500.86
02397	BEST BUY		
	04/10/2016	BRIEFCASE	86.48
TOTAL FOR: BEST BUY			86.48
UBREFUND	BEST HOMES TITLE AGENCY LLC		
	05/17/2016	UB refund for account: 6020200801	215.73
TOTAL FOR: BEST HOMES TITLE AGENCY LLC			215.73
00141	BIANCO TRAVEL & TOURS INC		
	050916	TRAVEL AGENT	361.00
TOTAL FOR: BIANCO TRAVEL & TOURS INC			361.00
07651	BIENENSTOCK NATIONWIDE		
	600152	CRO V ROPOA	421.93
	601528	CRO V ROPOA	93.46
	604749	LINDSAY BOWN HEARING	738.96
TOTAL FOR: BIENENSTOCK NATIONWIDE			1,254.35
00143	BIG D LOCK & KEY		
	7306	KEYS	37.00
TOTAL FOR: BIG D LOCK & KEY			37.00
13189	BIGSIGNS.COM		
	04/13/2016	CONCRETE & ASPHALT DECALS	980.00
TOTAL FOR: BIGSIGNS.COM			980.00
00145	BILLINGS LAWN EQUIPMENT		
	313752	HAND HELD BLOWER	135.99
	313814	WEDDER, CHAINSAW REPAIRS	53.13
TOTAL FOR: BILLINGS LAWN EQUIPMENT			189.12
11714	KAREN M BISHOP		
	051616	FITNESS CLASSES	21.60
	SPRING 2016	FITNESS CLASSES	405.00
TOTAL FOR: KAREN M BISHOP			426.60
09188	BIZCHAIR.COM		
	04/08/2016	POLICE/2 CHAIRS	264.98
TOTAL FOR: BIZCHAIR.COM			264.98
10314	ANDREW BLEVINS		
	051716	FIRE INVESTIGATION TRAINING EXP REIMB	235.83
TOTAL FOR: ANDREW BLEVINS			235.83

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00153	BLUE CROSS AND JUNE 2016	BLUE SHIELD BC PAYMENT	592,218.66
TOTAL FOR: BLUE CROSS AND BLUE SHIELD			592,218.66
RBOND	BLUE STAR INC BB43275	BD Bond Refund	2,500.00
TOTAL FOR: BLUE STAR INC			2,500.00
07790	LENORE BOBCHIK 45197	PROGRAM REFUND	49.00
TOTAL FOR: LENORE BOBCHIK			49.00
01010	BOLYARD LUMBER CO 132392	TREATED LUMBER	441.72
TOTAL FOR: BOLYARD LUMBER CO			441.72
13173	BOOKSITE RB7900	ANNUAL BASE FEE AND WIDGETS	1,710.00
TOTAL FOR: BOOKSITE			1,710.00
RBOND	BRIAN W PARROS BB42785	BD Bond Refund	750.00
TOTAL FOR: BRIAN W PARROS			750.00
13241	DENISE BROOKS 7038	D/B: BESANSON, CLAYTON J	2,000.00
TOTAL FOR: DENISE BROOKS			2,000.00
03586	C & G NEWSPAPERS 0657759-IN	ENG AD	80.75
TOTAL FOR: C & G NEWSPAPERS			80.75
11287	C & P CONSTRUCTION COMP CAP1607 PE1	WATER MAIN IMPROVEMENTS	576,405.18
TOTAL FOR: C & P CONSTRUCTION COMP			576,405.18
RBOND	C & R PLUMBING & HEATING INC 00160337	BD Payment Refund	79.80
TOTAL FOR: C & R PLUMBING & HEATING INC			79.80
06625	C. C. PLUS 052016	ZUMBA GOLD	320.00
TOTAL FOR: C. C. PLUS			320.00
00203	CABLE ACCESS MANAGEMENT CO APRIL 2016	CABLE MANAGEMENT FEE	7,083.00
TOTAL FOR: CABLE ACCESS MANAGEMENT CO			7,083.00

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00443	CADILLAC ASPHALT LLC		
	285948	COLD PATCH & UPM	5,515.40
TOTAL FOR: CADILLAC ASPHALT LLC			5,515.40
11667	MATT CALLAHAN		
	051316	EXP REIMB	136.74
TOTAL FOR: MATT CALLAHAN			136.74
01337	TIM CAMPBELL		
	051616	SR MEAL PROGRAM	728.00
TOTAL FOR: TIM CAMPBELL			728.00
00668	JEFFREY CARLSON		
	2015/2016	BOOT ALLOWANCE	119.60
TOTAL FOR: JEFFREY CARLSON			119.60
00222	CARRIER & GABLE INC		
	256434	DIALIGHT FILLED LED INSERT	389.25
	256600	LOAD SWITHC, PUSHBUTTONS, DIALIGHT LED GRN INSERT	622.15
TOTAL FOR: CARRIER & GABLE INC			1,011.40
10345	CATCHICK LAW, PC		
	83235	RONISHA JACKSON	200.00
TOTAL FOR: CATCHICK LAW, PC			200.00
10229	CAVENDISH SQUARE		
	3022682	BOOKS	193.91
TOTAL FOR: CAVENDISH SQUARE			193.91
08937	CGS IMAGING		
	37122A	ARENA/TABLE TOP BANNER	96.26
TOTAL FOR: CGS IMAGING			96.26
05833	CHAIR DANCING		
	04/12/2016	CHAIR YOGA DVD	26.95
TOTAL FOR: CHAIR DANCING			26.95
13210	JUSTIN CHAMBERLAIN		
	04252016	JUROR FEE	65.50
TOTAL FOR: JUSTIN CHAMBERLAIN			65.50
06036	SUSAN CHRZANOWSKI		
	16-00596	MARLON FRAZIER	200.00
	16-00748	DARRIN FICHERA	200.00
TOTAL FOR: SUSAN CHRZANOWSKI			400.00
02754	CITY OF BERKLEY		
	APRIL 16	LEGACY FINES COLLECTED BY THE COURT	20,949.73
	APRIL 2016	FINES COLLECTED BY THE COURT	13,687.33
TOTAL FOR: CITY OF BERKLEY			34,637.06

PAID
 CITY OF ROYAL OAK
 DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00262	CITY OF ROYAL OAK		
	051716	PETTY CASH POLICE	269.82
TOTAL FOR: CITY OF ROYAL OAK			269.82
00264	CITY OF ROYAL OAK		
	051616	PETTY CASH SR CTR	125.83
TOTAL FOR: CITY OF ROYAL OAK			125.83
09400	CLEARVIEW HOMES LLC		
	051016	SIDEWALK BOND REFUND	1,000.00
TOTAL FOR: CLEARVIEW HOMES LLC			1,000.00
13201	CNU		
	04/17/2016	TRANSFORMG CITY CNU REG/HEDGES	300.00
TOTAL FOR: CNU			300.00
06064	COFFEE BREAK INC		
	109246	MGR/PUBLIC COFFEE	64.75
TOTAL FOR: COFFEE BREAK INC			64.75
02806	COMCAST CABLE		
	113833-01-7 5/16	POLICE	158.34
	113876-01-7 5/16	CITY HALL	211.48
TOTAL FOR: COMCAST CABLE			369.82
05311	COMCAST SPOTLIGHT		
	NC808403	MARKET	550.00
TOTAL FOR: COMCAST SPOTLIGHT			550.00
08389	COMFORT INN CONFERENCE CENTER		
	04/03/2016	LODGING/HALAS	260.10
TOTAL FOR: COMFORT INN CONFERENCE CENTER			260.10
00307	CONSUMERS ENERGY		
	201182161194	3128 ROCHESTER	217.29
	202428017478	211 S WILLIAMS	935.99
	202428017492	215 E 6TH	611.70
	202428017632	1600 N CAMPBELL	6,601.25
	202606004894	1608 N CAMPBELL	122.70
	205275801700	222 E 11 MILE	1,296.85
	205720783035	1900 E 12 MILE	424.87
TOTAL FOR: CONSUMERS ENERGY			10,210.65
00310	CONTRACTOR'S CLOTHING CO		
	7312120	UNIFORMS	124.15
	7312192	UNIFORMS	76.48
	7312298	UNIFORMS	56.67
	7312317	UNIFORMS	212.17
	7312368	UNIFORMS	40.49
	7312375	UNIFORMS	66.57
TOTAL FOR: CONTRACTOR'S CLOTHING CO			576.53

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00311	CONTRACTORS CONNECTION INC		
	7096511	TRAFFIC CONE/SAFETY GLASSES	630.85
	7096579	MEASURING WHEEL, TWINE, STAKE PULLER	171.65
	7097073	TRAFFIC CONE, BLADE, SAFETY VEST	690.90
TOTAL FOR: CONTRACTORS CONNECTION INC			1,493.40
09493	CONTROL GROUP COMPANIES LLC		
	3341397	COINLOK	504.42
TOTAL FOR: CONTROL GROUP COMPANIES LLC			504.42
00316	COSTCO WHOLESALE		
	04/13/2016	CD LABELS FOR PRINTERS	153.63
TOTAL FOR: COSTCO WHOLESALE			153.63
00317	COSTUME GALLERY		
	04/22/2016	CREDIT MEMO	(294.00)
TOTAL FOR: COSTUME GALLERY			(294.00)
00320	COX & WINFREE TIRE INC		
	66990	WHEELS RECONDITIONED, BRASS VALVES	330.00
TOTAL FOR: COX & WINFREE TIRE INC			330.00
11467	VIRGINIA CRADDOCK		
	32347	ROYAL OAK SR ESSENTIAL SERVICES	24.00
	32348	ROYAL OAK SR ESSENTIAL SERVICES	24.00
	32349	ROYAL OAK SR ESSENTIAL SERVICES	12.00
	32402	ROYAL OAK SR ESSENTIAL SERVICES	24.00
	32403	ROYAL OAK SR ESSENTIAL SERVICES	12.00
TOTAL FOR: VIRGINIA CRADDOCK			96.00
11421	AMY CURTIN		
	082614	OVERPAID DOG LICENSE FEE	20.00
TOTAL FOR: AMY CURTIN			20.00
00342	DAILY TRIBUNE		
	442-212992 4/16	LIB/SUBSCRIPTION	192.40
TOTAL FOR: DAILY TRIBUNE			192.40
06483	TONY DE CAMP		
	2/12-4/22/16	ACCOUNTING STANDARDS BD MEETING EXP REIMB	17.28
	3/4/16	MGFOA SPRING SEMINAR EXP REIMB	62.00
	5/6/15	MGFOA ADVANCED CASH MANAGEMENT & INVESTMENTS EXP RE	46.44
TOTAL FOR: TONY DE CAMP			125.72
00369	DELL SERVICE SALES		
	XJWD386M4	MICROSOFT PRO 4	3,270.27
	XJWF3N6R7	COMPUTERS	1,229.50
TOTAL FOR: DELL SERVICE SALES			4,499.77

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 CITY OF ROYAL OAK
 DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
03925	DETROIT EDISON		
	051616	E FORUTH ST STREETScape IMPROVEMENTS	1,476.66
	MAY 10, 2016	RECONNECTION LIGHT 3RD/PHILLIPS PL, REMOVAL OF POLE	3,634.87
TOTAL FOR: DETROIT EDISON			5,111.53
04389	DETROIT SYMPHONY ORCHESTRA		
	04/21/2016	SR PROGRAM	280.00
TOTAL FOR: DETROIT SYMPHONY ORCHESTRA			280.00
10501	DETROIT TIGERS, INC		
	04/28/2016	SR PROGRAM	565.00
TOTAL FOR: DETROIT TIGERS, INC			565.00
08401	MELISSA DEVEREAUX		
	051316	MILEAGE	79.38
TOTAL FOR: MELISSA DEVEREAUX			79.38
03214	DISPLAYS2GO		
	04/24/2016	CUSTOMER CENTRIC CARD HOLDER, DISPLAY	77.35
TOTAL FOR: DISPLAYS2GO			77.35
08191	DIVDAT		
	0118033	WATER/SEWER BILLS	2,217.84
	0118088	APRIL WATER BILLS	354.00
TOTAL FOR: DIVDAT			2,571.84
02885	DJ MURRAY PLUMBING		
	69854	CH/WOMENS ROOM REPAIR	149.00
TOTAL FOR: DJ MURRAY PLUMBING			149.00
04126	DMC TECHNOLOGY GROUP INC		
	12031	CT/PRINTER RIBBON	1,900.00
TOTAL FOR: DMC TECHNOLOGY GROUP INC			1,900.00
RBOND	DMD CONSTRUCTION		
	BENG-160040	BD Bond Refund	2,000.00
TOTAL FOR: DMD CONSTRUCTION			2,000.00
12477	LAUREN DOZIER		
	12-0499CTA	ERICK STARKS	200.00
TOTAL FOR: LAUREN DOZIER			200.00
RBOND	DRISCOLL, THOMAS		
	BB43417	BD Bond Refund	1,250.00
TOTAL FOR: DRISCOLL, THOMAS			1,250.00
10539	STACY DROUILLARD		
	00332	BRIAN BRICKNER	200.00
TOTAL FOR: STACY DROUILLARD			200.00

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 CITY OF ROYAL OAK
 DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
10407	DSM SAW & KNIFE LLC		
	3114	BLADE SHARPENED	36.00
TOTAL FOR: DSM SAW & KNIFE LLC			36.00
00420	DSS CORPORATION		
	42268	DOCUMENT IMAGING	2,000.00
TOTAL FOR: DSS CORPORATION			2,000.00
00380	DTE ENERGY		
	193888400010 5/16	422 E 11 MILE	59.30
	193888400069 5/16	502 S MAIN	92.97
	193888400150 5/16	400 S TROY	69.22
	193888400176 5/16	401 W 6TH	167.38
	193888400226 5/16	205 S TROY	157.10
	193888400382 4/16	4130 W 13 MILE	116.66
	193888400440 4/16	3128 ROCHESTER	1,107.15
	193888400457 4/16	1980 E 12 MILE	278.70
	281876200011 5/16	222 S CENTER	3,045.13
	343003200023 4/16	1513 S MAIN ST	17.13
TOTAL FOR: DTE ENERGY			5,110.74
00381	DTE ENERGY		
	7229409	211 WILLIAMS	9,541.16
TOTAL FOR: DTE ENERGY			9,541.16
02493	DUNHAM'S SPORTS		
	04/26/2016	PRESCHOOL SUPPLIES	22.03
TOTAL FOR: DUNHAM'S SPORTS			22.03
11715	CHRISTINE EADS		
	051616	FITNESS CLASSES	3.60
	SPRING 2016	FITNESS CLASSES	155.70
TOTAL FOR: CHRISTINE EADS			159.30
09189	EASTERN MICHIGAN KENWORTH		
	116336C	REPAIR PARTS	1,005.74
TOTAL FOR: EASTERN MICHIGAN KENWORTH			1,005.74
06773	EDIBLE WOW		
	35012	MARKET/AD	1,200.00
TOTAL FOR: EDIBLE WOW			1,200.00
01946	MARLON R EDWARDS		
	32056	ROYAL OAK SR ESSENTIAL SERVICES	30.00
	32057	ROYAL OAK SR ESSENTIAL SERVICES	52.00
	32058	ROYAL OAK SR ESSENTIAL SERVICES	44.00
	32059	ROYAL OAK SR ESSENTIAL SERVICES	18.00
	32060	ROYAL OAK SR ESSENTIAL SERVICES	12.00
	32445	ROYAL OAK SR ESSENTIAL SERVICES	30.00
TOTAL FOR: MARLON R EDWARDS			186.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
00434	EJ USA INC		
	110160016464	WATER MAINT SUPPLIES	22.47
	110160019382	WATER MAINT SUPPLIES	135.71
	110160020904	TEE FLARE VALVE	124.35
TOTAL FOR: EJ USA INC			282.53
00447	ELEVATOR TECHNOLOGY INC		
	16-96838	PARKING/DOOR RESTRICTORS REPAIR	314.00
	16-96842	NO LOAD & FIRE SERVICE TEST	942.00
	16-96845	HOISTWAY DOOR REPAIR	249.00
TOTAL FOR: ELEVATOR TECHNOLOGY INC			1,505.00
UBREFUND	ELIZABETH GONYEA		
	05/17/2016	UB refund for account: 0503000401	605.59
TOTAL FOR: ELIZABETH GONYEA			605.59
06651	CINDY ERLANDSON		
	051616	HEALTHY BACK, CHAIR YOGA, CHAIR EXERCISE	600.00
TOTAL FOR: CINDY ERLANDSON			600.00
07636	FRANK EVERINGHAM		
	051716	ELECTRICAL INSPECTOR	2,047.50
TOTAL FOR: FRANK EVERINGHAM			2,047.50
00471	EZELL SUPPLY CORP		
	132637	DPS/SOAP	37.31
	132737	HAND SOAP	129.08
TOTAL FOR: EZELL SUPPLY CORP			166.39
09592	F W MEDIA		
	323488	MARKET/AD	150.00
	325031	MARKET/AD	150.00
TOTAL FOR: F W MEDIA			300.00
12572	TAREK FAKHOURI		
	00875	KIERSTYN LITTLESON	200.00
	15R0013562	BRYAN KNIGHT	200.00
	16-00671	BRYAN KNIGHT	200.00
	16-00678/16-01257	JOHN WAGNER	200.00
TOTAL FOR: TAREK FAKHOURI			800.00
04304	LYNNE FAULKNER		
	685812	CT 5/2-5/13 JANITORIAL SERVICES	850.00
TOTAL FOR: LYNNE FAULKNER			850.00
04056	FBI NATIONAL ACADEMY		
	04/14/2016	SPRING TRAINING EVENT REG/O'DONOHUE	75.00
TOTAL FOR: FBI NATIONAL ACADEMY			75.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
13200	FDIC INTERNATIONAL		
	04/14/2016	FDIC REG/THOMAS	75.00
TOTAL FOR: FDIC INTERNATIONAL			75.00
03780	FDM CONTRACTING INC		
	CAP1510 PE6	WATER MAIN IMPROVEMENTS	259,875.80
TOTAL FOR: FDM CONTRACTING INC			259,875.80
00486	FIRE DEFENSE EQUIPMENT CO INC		
	061408	MARKET/ALARM, SPRINKLER & FIRE EXTINGUISHER INSPECTI	1,352.35
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			1,352.35
09819	FIRE MODULES LLC		
	2232	FIRE MODULES DASHBOARD, ADAPTER	860.00
TOTAL FOR: FIRE MODULES LLC			860.00
00488	FIRE SYSTEMS OF MICHIGAN INC		
	165265	MARKET/FIRE ALARM MONITORING	359.88
TOTAL FOR: FIRE SYSTEMS OF MICHIGAN INC			359.88
07635	CHARLES FORD		
	5/3-5/12/16	MECHANICAL INSPECTOR	720.00
TOTAL FOR: CHARLES FORD			720.00
00501	FORMS TRAC ENTERPRISES		
	36408	3-PART NCR CONTINUOUS FORM	246.00
	36409	3-PART NCR CONTINUOUS FORMS	368.00
	36410	CIVIL/REGISTER OF ACTION	228.62
TOTAL FOR: FORMS TRAC ENTERPRISES			842.62

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
00507	FRENTZ AND SONS HARDWARE CO		
	A528578	DISC SUPPLIES	3.32
	B22787	DISC SUPPLIES	6.37
	B22790	DISC SUPPLIES	11.04
	B22794	DISC SUPPLIES	5.38
	B22799	DISC SUPPLIES	55.94
	B22837	DISC SUPPLIES	32.85
	B22863	DISC SUPPLIES	21.84
	B22878	DISC SUPPLIES	8.74
	B22881	DISC SUPPLIES	26.13
	B22888	DISC SUPPLIES	51.37
	B22896	DISC SUPPLIES	3.32
	B22902	DISC SUPPLIES	37.01
	B22920	DISC SUPPLIES	54.10
	B22965	DISC SUPPLIES	17.57
	B22966	DISC SUPPLIES	9.68
	B22972	DISC SUPPLIES	9.22
	D87661	DISC SUPPLIES	41.15
	D87838	DISC SUPPLIES	31.86
	D87845	DISC SUPPLIES	49.52
	D87870	DISC SUPPLIES	39.67
	D87872	DISC SUPPLIES	57.11
	D87917	DISC SUPPLIES	3.77
	D87923	DISC SUPPLIES	71.83
	D87945	DISC SUPPLIES	88.40
	D87995	DISC SUPPLIES	44.61
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			781.80
12156	JOSHUA FRIDAY		
	5/9-5/13/16	MILEAGE	22.68
TOTAL FOR: JOSHUA FRIDAY			22.68
10677	FRONTSTREAM GIFTWORKS		
	04/27/2016	LIB/FEE FOR ONLINE DONATIONS	90.00
TOTAL FOR: FRONTSTREAM GIFTWORKS			90.00
RBOND	G T BUILDING INC		
	BB42918	BD Bond Refund	750.00
TOTAL FOR: G T BUILDING INC			750.00
05461	GALE/CENGAGE LEARNING		
	57997009	BOOKS	123.45
TOTAL FOR: GALE/CENGAGE LEARNING			123.45
04825	GARRETT DOOR COMPANY		
	24068	DPS/OVERHEAD DOOR	3,050.00
TOTAL FOR: GARRETT DOOR COMPANY			3,050.00
00525	GENERAL CASTER SERVICE		
	0045257-IN	CASTERS	192.00
TOTAL FOR: GENERAL CASTER SERVICE			192.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
13248	LISA GERWIN		
	051116	OVERPAID DOG LICESNE FEE	6.00
TOTAL FOR: LISA GERWIN			6.00
10315	MICHAEL GLADIEUX		
	050916	I/C LICENSE EXP REIMB	50.00
TOTAL FOR: MICHAEL GLADIEUX			50.00
09839	JUAN M. GONZALEZ		
	00741	TERRELL GIBBS	150.00
	16-00661	NERO E CAMPBELL-WADE JR	150.00
TOTAL FOR: JUAN M. GONZALEZ			300.00
00540	GOVERNMENT FINANCE OFFICERS ASSOC		
	0123002 2016	RENEWAL/RUDD, DECAMP	595.00
	0187003S 5/16	GAAFR REVIEW NEWSLETTER	50.00
TOTAL FOR: GOVERNMENT FINANCE OFFICERS ASSOC			645.00
00541	GRAINGER		
	9081680499	HEATER	1,278.00
	9101654078	DUAL FOOT SRVC GAUGE	47.43
TOTAL FOR: GRAINGER			1,325.43
06848	GRAND BLANC PRINTING CO INC		
	56146	INSIGHT	9,771.51
TOTAL FOR: GRAND BLANC PRINTING CO INC			9,771.51
00545	GRAND TRUNK WESTERN RAILROAD		
	051716	RAILROAD SANCTIONS ON ANGELOFF CASE	60,000.00
TOTAL FOR: GRAND TRUNK WESTERN RAILROAD			60,000.00
00610	H & P TECHNOLOGIES INC		
	8343745	ROCK DRILL	1,799.00
TOTAL FOR: H & P TECHNOLOGIES INC			1,799.00
12104	JOHN HANIS		
	31999 A	ROYAL OAK SR ESSENTIAL SERVICES	30.00
TOTAL FOR: JOHN HANIS			30.00
05293	HASTINGS AIR-ENERGY CONTROL, INC		
	161441	FIRE 1/AIR LEAK REPAIR	154.95
	161499	FIRE 1/GRABBER/BLADDER	448.95
TOTAL FOR: HASTINGS AIR-ENERGY CONTROL, INC			603.90
00577	HEALTH ALLIANCE PLAN		
	100002488485	21879 RC (AB) JUNE PREMIUM	7,834.82
	100002488486	92333 RA (AA) JUNE PREMIUM	3,669.86
	100002488487	21879 RA (AA) JUNE PREMIUM	37,772.79
	100002488488	92333 RB (AC) JUNE PREMIUM	4,129.32
	100002488489	21879 RB (AD) JUNE PREMIUM	36,636.16
TOTAL FOR: HEALTH ALLIANCE PLAN			90,042.95

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Vendor Code	Vendor Name	Description	Amount
Invoice			
13249	HEALTH DECISIONS INC		
16-81		DEPENDENT ELIGIBILITY VERIFICATION AUDIT	4,996.90
TOTAL FOR: HEALTH DECISIONS INC			4,996.90
11073	HELM PUBLICATIONS		
04/30/2016		IDS ACTIVATION CODES SOFTWARE	689.00
TOTAL FOR: HELM PUBLICATIONS			689.00
00589	HERBERT L JAMISON & CO		
434560,434568,4345		LIABILITY INS/WITTENBERG	1,689.20
TOTAL FOR: HERBERT L JAMISON & CO			1,689.20
04562	HIGHEST HONOR INC		
043659		POLICE/GLASS AWARDS	84.00
TOTAL FOR: HIGHEST HONOR INC			84.00
RBOND	HILLAN HOMES INC		
BENG-160055		BD Bond Refund	2,000.00
TOTAL FOR: HILLAN HOMES INC			2,000.00
00599	HOME DEPOT		
04/11/2016		SHOP/SUPPLIES	63.14
04/25/2016		SHOP/SUPPLIES	29.34
2020699		PAINT, PAINT SUPPLIES	44.05
3072256		TRAFFIC SIGNAL/SUPPLIES	10.98
3560802		CBD/SUPPLIES	49.97
5020095		DPS/SUPPLIES	34.84
5021891		WM/SUPPLIES	40.83
5021902		WM/SUPPLIES	11.87
7021587		MOTOR UNIT SUPPLIES	39.12
7053537		DPS/SUPPLIES	222.56
8053157		WM/SUPPLIES	15.87
8061383		WM/SUPPLIES	85.54
8390941		DPS/SUPPLIES	46.53
9222350		DPS/SUPPLIES	117.19
TOTAL FOR: HOME DEPOT			811.83
RBOND	HORIZON HOMES LLC		
BB43434		BD Bond Refund	750.00
TOTAL FOR: HORIZON HOMES LLC			750.00
08988	HOWARD & HOWARD		
107995-00007-52192		LEGAL COUNSEL TO ASST COLLECTION OF DELINQ HOUSING	339.15
107995-00034-52192		LEGAL COUNSEL TO ASST COLLECTION OF DELINQ HOUSING	145.35
107995-00035-52192		LEGAL COUNSEL TO ASST COLLECTION OF DELINQ HOUSING	950.30
TOTAL FOR: HOWARD & HOWARD			1,434.80
00608	HYDROCORP		
0038798-IN		CROSS CONNECTION CONTROL PROGRAM	3,188.00
TOTAL FOR: HYDROCORP			3,188.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
02038	IBEX INSURANCE AGENCY		
	4128	EXCELL WC 2ND YR PREM MIDWEST EMPLOYERS CASUALITY	54,546.00
TOTAL FOR: IBEX INSURANCE AGENCY			54,546.00
03952	IDS.COM		
	17825	DOOR HANGERS	1,025.00
	18276	ENG/PRINT LETTERS	165.00
TOTAL FOR: IDS.COM			1,190.00
02710	IMAGE COMPUTER CORP		
	389499	CT/RE-INKING RIBBON	217.25
TOTAL FOR: IMAGE COMPUTER CORP			217.25
08580	INTEGRATED SYSTEM SPECIALISTS		
	10052	CONSUTLING, LABOR, AND INSTALLATION	250.00
TOTAL FOR: INTEGRATED SYSTEM SPECIALISTS			250.00
RBOND	INTERIOR SPACE MANAGEMENT OF MICHIG		
	BB43200	BD Bond Refund	685.00
TOTAL FOR: INTERIOR SPACE MANAGEMENT OF MICHIG			685.00
01920	IPMA-HR		
	INV-14401-M5R7Y3	HR/TESTING	837.00
	INV-15105-C5Q4J3	HR/TESTING	495.00
	INV-15270-D1F6L2	HR/TESTING	445.00
TOTAL FOR: IPMA-HR			1,777.00
01179	IRON MOUNTAIN RECORDS MGT		
	MLF1892	APRIL STORAGE	157.37
	MNK5477	MAY STORAGE FEES	159.34
TOTAL FOR: IRON MOUNTAIN RECORDS MGT			316.71
07850	ITALY AMERICAN		
	2014	SIDEWALK BOND REFUND	1,000.00
TOTAL FOR: ITALY AMERICAN			1,000.00
06321	J & B MEDICAL SUPPLY		
	2899240	MEDICAL SUPPLIES	44.64
	2905503	MEDICAL SUPPLIES	28.01
	2907394	MEDICAL SUPPLIES	46.80
	2912260	MEDICAL SUPPLIES	205.64
	2912593	MEDICAL SUPPLIES	17.68
	2912658	MEDICAL SUPPLIES	30.60
TOTAL FOR: J & B MEDICAL SUPPLY			373.37
00656	JACK DOHENY SUPPLIES INC		
	A93173	REPAIR PARTS	413.84
TOTAL FOR: JACK DOHENY SUPPLIES INC			413.84

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
12796	ANDREA JANSSEN		
	SPRING 2016 2	FRUIT BOUQUET INSTRUCTOR	101.50
TOTAL FOR: ANDREA JANSSEN			101.50
01915	JH HART URBAN FORESTRY		
	69533	TREE TRIMMING, STUMP GRINDING	4,893.53
	69683	TREE TRIMMING, STUMP GRINDING	3,674.40
TOTAL FOR: JH HART URBAN FORESTRY			8,567.93
RBOND	JOHN S STARCEVICH		
	BB43053	BD Bond Refund	750.00
TOTAL FOR: JOHN S STARCEVICH			750.00
13167	JOHN WRIGHT ASSOCIATES, INC		
	04/06/2016	POLICE/BACKPACKS	119.98
TOTAL FOR: JOHN WRIGHT ASSOCIATES, INC			119.98
06884	JOSHEN PAPER OF MICHIGAN		
	255462	SR CTR/TOILET PAPER, CD MULTIFOLD TOWELS	148.90
TOTAL FOR: JOSHEN PAPER OF MICHIGAN			148.90
13172	JV-EXTENSIONS		
	04/06/2016	JV-LINKDIRECTORY SUBSCRIPTION	15.00
TOTAL FOR: JV-EXTENSIONS			15.00
RBOND	K & M RENOVATION		
	BENG-160026	BD Bond Refund	2,000.00
TOTAL FOR: K & M RENOVATION			2,000.00
07719	LYNNE KALEITA		
	32235	ROYAL OAK SR ESSENTIAL SERVICES	48.00
	32236	ROYAL OAK SR ESSENTIAL SERVICES	60.00
	32238	ROYAL OAK SR ESSENTIAL SERVICES	48.00
	32239	ROYAL OAK SR ESSENTIAL SERVICES	48.00
TOTAL FOR: LYNNE KALEITA			204.00
00710	KERR RUSSELL & WEBER PLC		
	472405	FEB CHGS FOR DEVELOPMENT AGREEMENT W ROBERSTON BRO	3,843.75
	473572	MARCH CHGS FOR DEVELOPMENT AGREEMENT W ROBERSTON B	2,415.00
TOTAL FOR: KERR RUSSELL & WEBER PLC			6,258.75
02473	KITCH DRUTCHAS WAGNER VALITUTTI & S		
	393487	ROOTS FOUNDATION PROF FEES	3,516.00
TOTAL FOR: KITCH DRUTCHAS WAGNER VALITUTTI & S			3,516.00
00112	THE KITCHEN INC		
	62623	PRISONER MEALS	364.09
TOTAL FOR: THE KITCHEN INC			364.09

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
05623	KONICA MINOLTA	BUS SOLUTIONS	
	239453802	ATTY 2/1-4/30 QUARTERLY MAINTENANCE	299.94
	239558847	ATTY 5/1-5/21/16 MAINTENANCE	68.64
TOTAL FOR: KONICA MINOLTA BUS SOLUTIONS			368.58
11643	ALEX KRENTZIN		
	SPRING 2016	COWBOY ALEX STORYTIME SESSIONS	72.00
TOTAL FOR: ALEX KRENTZIN			72.00
09338	KROGER INC		
	04/28/2016	DISNEY WAY TRAINING	113.91
	04/29/2016	DISNEY WAY TRAINING	181.71
	04/30/2016	DISNEY WAY TRAINING	93.89
TOTAL FOR: KROGER INC			389.51
13237	LABAN'S TRAINING		
	04/22/2016	METHADONE CONTROVERSY TRAINING	30.00
TOTAL FOR: LABAN'S TRAINING			30.00
11114	KAITLEN LANG		
	5/1-5/14/16	MILEAGE	31.86
TOTAL FOR: KAITLEN LANG			31.86
12663	LANGUAGE LINE SERVICES, INC.		
	3819854	INTERPRETER	4.23
TOTAL FOR: LANGUAGE LINE SERVICES, INC.			4.23
10468	LAW OFFICES OF RANDALL J. SECONTINE		
	00887	DEMETRIO DAVIS	200.00
TOTAL FOR: LAW OFFICES OF RANDALL J. SECONTINE			200.00
00754	LIGHTING SUPPLY COMPANY		
	V0159216	OCCUPANCY SENSOR	9.98
	V0161098	LIGHTING	89.50
TOTAL FOR: LIGHTING SUPPLY COMPANY			99.48
13242	PETER LIM		
	4/18-4/30/16	MILEAGE	39.42
TOTAL FOR: PETER LIM			39.42
06946	LITTLE CAESARS		
	04/28/2016	CITIZENS POLICE ACADEMY MEAL	47.70
TOTAL FOR: LITTLE CAESARS			47.70
00766	LOOMIS		
	11805920	ARMORED CAR SERVICE	587.37
TOTAL FOR: LOOMIS			587.37
04441	M M L INC		
	16-01049	CT/INTERPRETER	142.50
TOTAL FOR: M M L INC			142.50

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
11919	MACHASIC LAW PLLC		
	14-20339	CAVIN THOMAS	200.00
TOTAL FOR: MACHASIC LAW PLLC			200.00
00788	MACOMB COMMUNITY COLLEGE		
	004993356	ADVANCED PISTOL, BUDZYNOWSKI, CHERRY	300.00
TOTAL FOR: MACOMB COMMUNITY COLLEGE			300.00
00792	MADISON ELECTRIC COMPANY		
	1468721-00	ELECTRICAL SUPPLIES	200.53
TOTAL FOR: MADISON ELECTRIC COMPANY			200.53
06188	MADISON HEIGHTS TIRE & AUTO		
	106161	TIRES3	1,533.60
TOTAL FOR: MADISON HEIGHTS TIRE & AUTO			1,533.60
07613	MAILFINANCE, INC		
	N5910041	MARCH-MAY LEASE PAYMENT	834.84
TOTAL FOR: MAILFINANCE, INC			834.84
01838	MAPERS		
	04/06/2016	REGISTRATION/VANOCHTEN	300.00
	04/22/2016	REGISTRATION/PARUCH	600.00
TOTAL FOR: MAPERS			900.00
04394	MATTHEW BENDER & CO, INC		
	82551863	MI PENAL & VEH HANDBOOK	441.21
TOTAL FOR: MATTHEW BENDER & CO, INC			441.21
08339	MAZUR MARKET MANAGEMENT LLC		
	160516	MARKET W/E 5/15	9,454.50
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			9,454.50
06460	MCCOY MAINTENANCE, INC.		
	11261	LIB/LINERS	39.83
	11493	LIB/JANITORIAL SERVICE	2,155.50
TOTAL FOR: MCCOY MAINTENANCE, INC.			2,195.33
01853	MCAA		
	04/12/2016	ANNUAL DUES CONF FEES/BONE	150.00
TOTAL FOR: MCAA			150.00
13196	MCBAP		
	04/26/2016	MEMBERSHIP/BONE	135.00
TOTAL FOR: MCBAP			135.00
07907	MCCOIG MATERIALS		
	308768	CEMENT	756.00
TOTAL FOR: MCCOIG MATERIALS			756.00

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00777	MCI COMMERCIAL SERVICE - MW 3P613153 4/16	POLICE MODEM	1.23
TOTAL FOR: MCI COMMERCIAL SERVICE - MW			1.23
10945	DEBORAH MCKELVY 00628	EMILY GOLDSTON	200.00
TOTAL FOR: DEBORAH MCKELVY			200.00
00834	MCNAUGHTON - MCKAY ELECTRIC 14306673-00 14306673-01	STREET LIGHTS FOR DDA 4TH STREET PROJECT STREET LIGHTS FOR DDA 4TH STREET PROJECT	39,700.00 58,950.00
TOTAL FOR: MCNAUGHTON - MCKAY ELECTRIC			98,650.00
12929	JENNIFER MEDINA SPRING 2016	FITNESS CLASSES	157.50
TOTAL FOR: JENNIFER MEDINA			157.50
00837	MEIJER 04/11/2016 04/24/2016	PRESCHOOL SUPPLIES PRESCHOOL SUPPLIES	38.46 26.98
TOTAL FOR: MEIJER			65.44
04333	METAL MART USA 229037 229085	METAL PLATE TUBE	45.00 17.81
TOTAL FOR: METAL MART USA			62.81
00844	METRO TIMES 66304	MARKET/AD	450.00
TOTAL FOR: METRO TIMES			450.00
08445	MGFOA 04/12/2016	CASH MNGMNT REGISTRATION/DECAMP	200.00
TOTAL FOR: MGFOA			200.00
07480	MI METER TECH GROUP INC 97409	WATER METER	263.82
TOTAL FOR: MI METER TECH GROUP INC			263.82
UBREFUND	MICHAEL YANKEE 05/17/2016	UB refund for account: 3505900901	214.59
TOTAL FOR: MICHAEL YANKEE			214.59
04842	MICH ASSOC OF MUNICIPAL CLKS 04/12/2016	CONFERENCE/HALAS	615.00
TOTAL FOR: MICH ASSOC OF MUNICIPAL CLKS			615.00
00864	MICHIGAN CHRONICLE 91080	CDBG WORDEN PK & DONDERO PARK NOTICE OF BID	150.00
TOTAL FOR: MICHIGAN CHRONICLE			150.00

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CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00880	MICHIGAN MUNICIPAL LEAGUE		
	13499	CITY MGR AD	25.00
	13531	CASHIER III AD	25.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			50.00
04748	MICHIGAN SUPREME COURT FINANCE		
	D44 5/16	MICHIGAN SUPREME COURT JIS CASE MANAGEMENT SYSTEM	11,096.86
TOTAL FOR: MICHIGAN SUPREME COURT FINANCE			11,096.86
00899	MIDWEST TAPE		
	93884745	AUDIOVISUAL MEDIA	13.59
	93884747	AUDIOVISUAL MEDIA	39.19
	93908908	AUDIOVIUSAL MEDIA	45.58
	93928960	AUDIOVISUAL MEDIA	23.99
	93952779	AUDIOVISUAL MEDIA	19.99
TOTAL FOR: MIDWEST TAPE			142.34
08920	RICHARD MILLARD		
	4/18-4/20/16	INVESTIGATIVE STATEMENT ANALYSIS SEMINAR EXP REIMB	169.50
TOTAL FOR: RICHARD MILLARD			169.50
12672	MILLENNIA TECHNOLOGIES		
	11331	PHONE SYSTEM FOR THE CITY	20,299.60
	11353	PHONE SYSTEM FOR THE CITY	2,875.20
TOTAL FOR: MILLENNIA TECHNOLOGIES			23,174.80
09800	THOMAS N. MILLER		
	368494	JAYCEE PARK/RESTROOM CLEANING	797.00
TOTAL FOR: THOMAS N. MILLER			797.00
RBOND	MITCHCO CONSTRUCTION INC		
	BENG-160046	BD Bond Refund	2,000.00
	BENG-160047	BD Bond Refund	2,000.00
TOTAL FOR: MITCHCO CONSTRUCTION INC			4,000.00
10401	MICHAEL MITCHELL		
	15-0179CM	MARCELLUS WILLIAMS	200.00
TOTAL FOR: MICHAEL MITCHELL			200.00
11716	ANGIE MOSCOWITZ		
	SPRING 2016	FITNESS CLASSES	375.30
TOTAL FOR: ANGIE MOSCOWITZ			375.30
00916	MOTION INDUSTRIES		
	MI01-211706	REPAIR PARTS	109.46
TOTAL FOR: MOTION INDUSTRIES			109.46
00918	MOTOR CITY FASTENER INC		
	1212737	CARRIAGE BOLT, HEX FIN NUT, LOCKWASHER	61.56
TOTAL FOR: MOTOR CITY FASTENER INC			61.56

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CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
09114	MUNDO KIDS		
	1082	SPANISH COURSE	390.00
TOTAL FOR: MUNDO KIDS			390.00
00929	MUNN TRACTOR SALES INC		
	IV82847	REPAIR PARTS	448.93
TOTAL FOR: MUNN TRACTOR SALES INC			448.93
13163	MYBINDING.COM		
	04/06/2016	CT/SHREDDER OIL	99.00
TOTAL FOR: MYBINDING.COM			99.00
13017	DARYL NAFSU		
	16-00517	DAMIEN BENNETT	200.00
	16RO02948	CHELSEA SWAIN	200.00
TOTAL FOR: DARYL NAFSU			400.00
05865	NAPA AUTO PARTS MADISON HEIGHTS		
	459056	REPAIR PARTS	26.94
	459143	REPAIR PARTS	52.83
	459252	REPAIR PARTS	33.10
	459352	REPAIR PARTS	14.68
	459364	REPAIR PARTS	61.84
	459377	REPAIR PARTS	41.37
	459490	REPAIR PARTS	26.37
	459626	REPAIR PARTS	21.87
	459752	REPAIR PARTS	3.13
	460133	REPAIR PARTS	56.85
	460340	REPAIR PARTS	111.73
	460520	REPAIR PARTS	56.76
	460827	REPAIR PARTS	18.69
	460894	REPAIR PARTS	64.44
	460951	REPAIR PARTS	14.10
	461244	REPAIR PARTS	45.24
	461246	REPAIR PARTS	30.52
	461247	REPAIR PARTS	17.99
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			698.45
07528	NATIONAL CITY WORKERS COMPENSION		
	5/2-5/6/16	WORKERS COMPENSATION	4,550.61
TOTAL FOR: NATIONAL CITY WORKERS COMPENSION			4,550.61
04011	NATIONAL DIAGNOSTICS INC		
	b437352047	RANDOM TEST	31.70
TOTAL FOR: NATIONAL DIAGNOSTICS INC			31.70
00951	NATIONAL TRAILS INC		
	04/14/2016	SR PROGRAM	625.00
TOTAL FOR: NATIONAL TRAILS INC			625.00

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 CITY OF ROYAL OAK
 DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
11407	NATURAL COMMUNITY SERVICES		
	1294	APRIL VINCA CONTROL, ARBORETUM TREATMENT	300.00
TOTAL FOR: NATURAL COMMUNITY SERVICES			300.00
06571	NBS		
	296371	SR CTR/MO CLEANING	180.00
	296795	SR CTR/WINDOW CLEANING	150.00
TOTAL FOR: NBS			330.00
08206	MARIE NEWCOMB		
	032414	EXP REIMB	20.74
TOTAL FOR: MARIE NEWCOMB			20.74
RBOND	NEXT GENERATION ELECTRIC LLC		
	00160178	BD Payment Refund	157.50
TOTAL FOR: NEXT GENERATION ELECTRIC LLC			157.50
11103	NMFCA		
	04/08/2016	LEADERSHIP CONF/THOMAS	175.00
TOTAL FOR: NMFCA			175.00
00968	NORTH END ELECTRIC		
	09996	STAR DREAM/PUMP, SEAL	485.45
TOTAL FOR: NORTH END ELECTRIC			485.45
03029	NORTH MAIN ANIMAL HOSPITAL		
	206988	VET SERVICES	131.41
	207375	VET SERVICES	50.00
	207474	VET SERVICES	151.50
	207512	VET SERVICES	200.00
	208015	VET SERVICES	439.87
	208344	VET SERVICES	41.17
	208560	VET SERVICES	129.37
	208725	VET SERVICES	348.58
	208873	VET SERVICES	77.25
	208941	VET SERVICES	108.00
TOTAL FOR: NORTH MAIN ANIMAL HOSPITAL			1,677.15
07558	NORTH STAR MECHANICAL INC		
	00011757	CH/APRIL CONTRACT BILLING	773.30
	00011758	POLICE/APRIL CONTRACT BILLING	562.40
TOTAL FOR: NORTH STAR MECHANICAL INC			1,335.70
03752	NORTHERN SAFETY COMPANY INC		
	901913362	FIRST AID SUPPLIES	214.71
TOTAL FOR: NORTHERN SAFETY COMPANY INC			214.71
04675	NOWAK & FRAUS, PLLC		
	88940	CDBG E FOURTH STREET IMPROVEMENTS	2,536.15
	88943	CONCRETE STREE REPAIRS	4,459.13
	88951	CONST ENG SERVICES S WASH PROJECT	2,451.30
TOTAL FOR: NOWAK & FRAUS, PLLC			9,446.58

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
04313	NYE UNIFORM		
	554710	UNIFORMS	75.50
	554712	UNIFORMS	176.50
	554713	UNIFORMS	151.00
	554714	UNIFORMS	151.00
TOTAL FOR: NYE UNIFORM			554.00
00993	OAKLAND CO REGISTRAR OF DEED		
	051216	RECORDING FEES	28.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			28.00
00998	OAKLAND COMMUNITY COLLEGE		
	102569	INTERVIEW & INTERROGATION,HEPPNER, ROUGEAU	200.00
TOTAL FOR: OAKLAND COMMUNITY COLLEGE			200.00
02677	OAKLAND COUNTY		
	04/07/2016	SOIL EROSION PERMITS	1,541.25
	2486	DELINQUENT TAXES 900 N EDGEWORTH	10,382.00
TOTAL FOR: OAKLAND COUNTY			11,923.25
06178	OAKLAND COUNTY		
	SDS0004277	APRIL SEWERAGE TREATMENT	997,983.43
TOTAL FOR: OAKLAND COUNTY			997,983.43
04464	OAKLAND COUNTY HEALTH DIVISION		
	04/11/2016	MKT/FOOD SERVICE LICENSE	237.25
TOTAL FOR: OAKLAND COUNTY HEALTH DIVISION			237.25
00996	OAKLAND COUNTY TREASURER		
	APRIL 16	LEGACY LIBRARY FUND	685.00
	APRIL 2016	LIBRARY FUND	9,593.00
TOTAL FOR: OAKLAND COUNTY TREASURER			10,278.00
01002	OAKLAND PRESS		
	443-593154 3/16	LIB/SUPSCRIPTION	353.60
TOTAL FOR: OAKLAND PRESS			353.60
01007	OFFICE DEPOT		
	832395862001	CREDIT MEMO	(35.88)
	832395863001	CREDIT MEMO	(5.99)
	834636801001	85793581 OFFICE SUPPLIES	335.95
	835204401001	85793581 OFFICE SUPPLIES	123.91
	835528607001	85793581 OFFICE SUPPLIES	77.83
	835528652001	85793581 OFFICE SUPPLIES	27.99
	836027956001	85793581 OFFICE SUPPLIES	191.87
	836157410001	85793581 OFFICE SUPPLIES	92.84
	836158109001	85793581 OFFICE SUPPLIES	16.38
	836560604001	85793581 OFFICE SUPPLIES	53.86
	83656120001	85793581 OFFICE SUPPLIES	29.34
	8365846866001	85793581 OFFICE SUPPLIES	73.97
	836784773001	85793581 OFFICE SUPPLIES	431.10
TOTAL FOR: OFFICE DEPOT			1,413.17

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CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
08249	O'REILLY AUTO		
	3327-426626	CREDIT MEMO	(118.99)
	3327-426680	REPAIR PARTS	62.99
	3327-426706	REPAIR PARTS	235.98
TOTAL FOR: O'REILLY AUTO			179.98
02215	ORIENTAL TRADING CO INC		
	04/25/2016	CUSTOMER CENTRIC STICKERS, BUTTONS	37.04
TOTAL FOR: ORIENTAL TRADING CO INC			37.04
06343	NANCY ORLETSKI		
	00399	DAWN SWANSON	200.00
TOTAL FOR: NANCY ORLETSKI			200.00
01802	OTIS ELEVATOR COMPANY		
	CVD05211516	LIB/ELEVATOR SERVICE CONTRACT	28,971.36
TOTAL FOR: OTIS ELEVATOR COMPANY			28,971.36
12581	OVERDRIVE		
	0870-000153060-05	EBOOKS	30.44
	0870-095631627-05	EBOOKS	402.81
	0870-110309567-04	AUDIOBOOKS	876.78
	0870-145811837-04	EBOOKS	984.54
TOTAL FOR: OVERDRIVE			2,294.57
13155	OXYGEN FORENSICS, INC		
	49577-01	CELLPHONE SOFTWARE APPLICATION RENEWAL	1,299.00
TOTAL FOR: OXYGEN FORENSICS, INC			1,299.00
11717	JOLI PAPANISTO		
	051616	FITNESS CLASSES	10.80
	SPRING 2016	FITNESS CLASSES	185.40
TOTAL FOR: JOLI PAPANISTO			196.20
09095	PARK-RITE INC		
	4045	APRIL PAYROLL	27,937.03
TOTAL FOR: PARK-RITE INC			27,937.03
01039	PEGASUS ENTERTAINMENT LC		
	8510.1.5	ICE SHOW EQUIP RENTAL	4,210.00
TOTAL FOR: PEGASUS ENTERTAINMENT LC			4,210.00
11416	DANIEL PELLETIER		
	050916	TUITION REIMB	585.89
TOTAL FOR: DANIEL PELLETIER			585.89
05189	PENGUIN RANDOM HOUSE LLC		
	1087293789	AUDIOVISUAL MEDIA	11.25
	1087357682	AUDIOVISUAL MEDIA	26.25
	1087449945	AUDIOVISUAL MEDIA	120.00
TOTAL FOR: PENGUIN RANDOM HOUSE LLC			157.50

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
05809	PET BUTLER		
	25934-201605	LOCKMAN PARK/PET WASTE SERVICE	43.33
	45195-201605	MARK TWAIN PK/PET WASATAE SERVICE	268.67
TOTAL FOR: PET BUTLER			312.00
05056	PET SUPPLIES PLUS #5		
	01234142	K9 SUPPLIES	8.08
	02017521	K9 SUPPLIES	67.46
	02018457	SHELTER/SUPPLIES	38.52
	03022614	SHELTER/SUPPLIES	38.20
TOTAL FOR: PET SUPPLIES PLUS #5			152.26
11318	PIPELINE MANAGEMENT COMP INC		
	S1501 P7	SEWER TELEVISIONING AND ROOT TREATMENT	30,173.50
TOTAL FOR: PIPELINE MANAGEMENT COMP INC			30,173.50
07499	PK CONTRACTING INC		
	161995	PAVEMENT SUPPLIES	860.00
TOTAL FOR: PK CONTRACTING INC			860.00
RBOND	PLATINUM DEVELOPMENT CORPORATION		
	BB43423	BD Bond Refund	1,250.00
TOTAL FOR: PLATINUM DEVELOPMENT CORPORATION			1,250.00
10938	PNC		
	051116	LIBRARY DEBT PMT	255,609.50
TOTAL FOR: PNC			255,609.50
01055	POCO SALES INC		
	33216	BARRICADE RENTAL, PLASTIC DRUM RENTAL	4,950.00
TOTAL FOR: POCO SALES INC			4,950.00
06171	PRAXAIR DISTRIBUTIONS INC		
	73111486	REPAIR PARTS	58.24
TOTAL FOR: PRAXAIR DISTRIBUTIONS INC			58.24
01067	PREMIERE PLUS		
	WINTER 2016	YOUTH DANCE CLASSES	397.50
TOTAL FOR: PREMIERE PLUS			397.50
04635	PRESTIGE PORTRAITS		
	7490	CLK/COMPOSITE FRAMED	75.00
TOTAL FOR: PRESTIGE PORTRAITS			75.00
01784	PRIMO CRAFTS		
	27324	RODC YOUTH T-SHIRTS	615.00
TOTAL FOR: PRIMO CRAFTS			615.00

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 CITY OF ROYAL OAK
 DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
01992	PRINTING SYSTEMS, INC		
	95406	SECRECY ENVELOPES	214.17
	95433	AV APPLICATION POSTCARDS	263.50
	95587	AV BALLOT OUTER ENVELOPES	140.00
	A107070	POSTAGE FOR VOTER ID CARDS	376.62
	JOB#A106673	POSTAGE FOR AV POSTCARDS	594.87
TOTAL FOR: PRINTING SYSTEMS, INC			1,589.16
03329	PROTECH ENVIRONMENTAL SERVICES		
	42881	LBP CLEARANCE EXAM	335.00
	42920	LBP CLEARANCE EXAM	335.00
TOTAL FOR: PROTECH ENVIRONMENTAL SERVICES			670.00
01862	PUBLIC AGENCY TRAINING COUNCIL		
	206833	PRISONER CONTROL/WINGART	295.00
TOTAL FOR: PUBLIC AGENCY TRAINING COUNCIL			295.00
11657	PUBLIC SURPLUS		
	APRIL 2016	PUBLIC AUCTION	2,837.29
TOTAL FOR: PUBLIC SURPLUS			2,837.29
01096	QUALITY CLEANERS		
	DC163 5/16	PRISONER BLANKET CLEANING	430.50
TOTAL FOR: QUALITY CLEANERS			430.50
08978	QUILL.COM		
	5507246	POLICE/CONTAINERS	42.99
	5507246 CREDIT420C	CREDIT MEMO	(42.99)
	5549496	POLICE/CONTAINERS	70.47
TOTAL FOR: QUILL.COM			70.47
UBREFUND	RANDALL J FRANK		
	05/17/2016	UB refund for account: 6313100601	873.21
TOTAL FOR: RANDALL J FRANK			873.21
10352	ANITA RANDALL		
	32134	ROYAL OAK SR ESSENTIAL SERVICES	24.00
	32136	ROYAL OAK SR ESSENTIAL SERVICES	24.00
	32137	ROYAL OAK SR ESSENTIAL SERVICES	48.00
	32138	ROYAL OAK SR ESSENTIAL SERVICES	42.00
	32143	ROYAL OAK SR ESSENTIAL SERVICES	30.00
	32243	ROYAL OAK SR ESSENTIAL SERVICES	30.00
	32244	ROYAL OAK SR ESSENTIAL SERVICES	12.00
TOTAL FOR: ANITA RANDALL			210.00
01112	RAY ELECTRIC SUPPLY		
	04/17/2016	HEATER	607.24
TOTAL FOR: RAY ELECTRIC SUPPLY			607.24

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10628	RAYHAVEN GROUP, INC		
	0739987-IN	DPS REST ROOM STALLS & LOCKERS	2,450.00
	0739995-IN	60 HEAVY DUTY SINGLE TIER LOCKERS	11,000.00
TOTAL FOR: RAYHAVEN GROUP, INC			13,450.00
RBOND	RB & SONS		
	BB42952	BD Bond Refund	200.00
TOTAL FOR: RB & SONS			200.00
01119	RECORDED BOOKS LLC		
	75321623	AUDIOVISUAL MEDIA	41.60
TOTAL FOR: RECORDED BOOKS LLC			41.60
13253	REGISTER OF COPYRIGHTS		
	042916	COPYRIGHT HISTORICAL COMM BOOK FEE	85.00
TOTAL FOR: REGISTER OF COPYRIGHTS			85.00
13194	ROBERT REILLY		
	04/13/2016	MACP POLICE EXEC SCHOOL EXP	51.63
	04/14/2016	MACP POLICE EXEC SCHOOL EXP	34.37
	04/15/2016	MACP POLICE EXEC SCHOOL EXP	10.59
	04/17/2016	MACP POLICE EXEC SCHOOL EXP	465.34
TOTAL FOR: ROBERT REILLY			561.93
13234	RESPONDUS, INC		
	04/25/2016	ACTIVATION PASSWORD	79.00
TOTAL FOR: RESPONDUS, INC			79.00
02671	RICH AND ASSOCIATES INC		
	6392	DDA: PARKING STRUCTURE DESIGN	189,340.00
TOTAL FOR: RICH AND ASSOCIATES INC			189,340.00
13243	EMMA RIFE		
	5/11-5/13/16	MILEAGE	8.10
TOTAL FOR: EMMA RIFE			8.10
11718	TAMMY RISTAU		
	SPRING 2016	FITNESS CLASSES	208.80
TOTAL FOR: TAMMY RISTAU			208.80
08377	RKA PETROLEUM COMPANIES		
	0053914	GASOLINE	17,472.22
TOTAL FOR: RKA PETROLEUM COMPANIES			17,472.22
09584	ROCKAUTO.COM		
	04/28/2016	FUEL LINE	205.78
TOTAL FOR: ROCKAUTO.COM			205.78
13250	TAMMY ROGERS		
	050616	OVERPAID DOG LICENSE FEE	6.00
TOTAL FOR: TAMMY ROGERS			6.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
01157	ROSE PEST SOLUTIONS		
	30690404	MARKET 4/18 PEST CONTROL	42.00
	30691373	DDA 4/22 PEST CONTROL	158.00
	30694164	SALT DOME 5/5 BIRD MGMT	35.00
	30694190	DPS 5/5 BIRD MGMT	29.00
TOTAL FOR: ROSE PEST SOLUTIONS			264.00
05435	ROWLEYS BROS INC		
	2136130-00	DIESEL EXHAUST FLUID	121.35
	2137480-00	CREDIT MEMO	(25.00)
	2139127-00	SERVICE PRO 5W20, SERVICE PRO 5W30	419.36
	2139328-00	CREDIT MEMO	(25.00)
TOTAL FOR: ROWLEYS BROS INC			490.71
07927	ROYAL OAK INTER CLUB COUNCIL		
	051616	ANNUAL MEMBERSHIP	15.00
TOTAL FOR: ROYAL OAK INTER CLUB COUNCIL			15.00
03642	ROYAL OAK STORAGE		
	3756	POLICE/STORAGE	235.00
TOTAL FOR: ROYAL OAK STORAGE			235.00
06627	ROYAL PAINTING		
	5916	STARR HOUSE/PAINTING & REPAIR	6,610.00
TOTAL FOR: ROYAL PAINTING			6,610.00
RBOND	SACHS, ADAM M		
	00159441	BD Payment Refund	52.50
TOTAL FOR: SACHS, ADAM M			52.50
09106	MARTA SANDOVAL		
	91	COMPUTER INSTRUCTOR	225.00
	92	COMPUTER INSTRUCTOR	270.00
	93	COMPUTER INSTRUCTOR	120.00
TOTAL FOR: MARTA SANDOVAL			615.00
13240	NICOLE SCHERBARTH		
	051616	SHELTER REFUND	60.00
TOTAL FOR: NICOLE SCHERBARTH			60.00
02029	SCODELLER CONSTRUCTION, INC.		
	CAP1625 PE1	JOINT SEALING IMPROVEMENTS	81,347.25
TOTAL FOR: SCODELLER CONSTRUCTION, INC.			81,347.25
01222	SEOC WATER AUTHORITY		
	APRIL 2016	WATER SERVICE	294,060.33
TOTAL FOR: SEOC WATER AUTHORITY			294,060.33

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 CITY OF ROYAL OAK
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Vendor Code	Vendor Name	Description	Amount
09148	CHRISTOPHER SHEMKE		
	15-0244SM/15-0111C	TIMOTHY VELTRI	200.00
	16-00655	JACOB PRUDEN	200.00
TOTAL FOR: CHRISTOPHER SHEMKE			400.00
03783	SHERWIN WILLIAMS		
	1725-5	PAINT	165.95
	1726-3	PAINT	451.67
TOTAL FOR: SHERWIN WILLIAMS			617.62
05663	SHRED-IT USA		
	9410307013	CLK/SHREDDING SERVICE	278.50
TOTAL FOR: SHRED-IT USA			278.50
01213	SIRCHIE FINGERPRINT LAB		
	0253071-IN	PROPERTY BAGS, INTEGRITY BAGS	137.82
TOTAL FOR: SIRCHIE FINGERPRINT LAB			137.82
13244	SITEONE LANDSCAPE SUPPLY		
	75651202	INSERT COUPLING POLY FITTING, ADAPTER, HOT GLUE, PR	162.91
TOTAL FOR: SITEONE LANDSCAPE SUPPLY			162.91
03297	SOARING EAGLE CONFERENCE CENTER		
	04/06/2016	LODGING/VANOCHTEN	284.08
	04/17/2016	CONF EXP/HALAS	26.84
	04/20/2016	LODGING/PARUCH	284.08
TOTAL FOR: SOARING EAGLE CONFERENCE CENTER			595.00
13165	SOBER CAMEL		
	04/08/2016	CUSTOMIZD DRUG COURT MEDALLIONS	454.29
TOTAL FOR: SOBER CAMEL			454.29
01221	SOCRRA		
	BAS-0416S	APRIL SPECIAL CHARGES	1,615.09
	R00416-2	4/16-4/30 REFUSE, RECYLABLES & YW	181,518.00
TOTAL FOR: SOCRRA			183,133.09
01220	SONITROL TRI-COUNTY		
	0257887	3500 MARAIS JUN-AUG MONITORING	546.00
	0257888	1600 N CAMPBELL JUN-AUG MONITORING	150.00
	0257889	1600 N CAMPBELL JUN-AUG MONITORING	159.00
	0258087	215 E SIXTH,3128 ROCH JUNE-AUG MONITORING	162.00
	0258091	CH/JUN-AUG MONITORING	243.00
	0258092	31000 WOODWARD JUN-AUG MONITORING	99.00
	0258093	1600 N CAMPBELL JUN-AUG MONITORING	483.00
	0258094	300 S CENTER JUN-AUG MONITORING	132.00
	0258095	LIB 222 E 11 MILE JUN-AUG MONITORING	528.00
	0258096	LAF PKT JUN-AUG MONITORING	75.00
TOTAL FOR: SONITROL TRI-COUNTY			2,577.00

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
RBOND	SOUTH MAIN LOFTS LLC		
	BB42529	BD Bond Refund	15,000.00
	BPB34855	BD Bond Refund	6,497.00
TOTAL FOR: SOUTH MAIN LOFTS LLC			21,497.00
08207	SOUTHEASTERN MICHIGAN ASSOCIATION		
	04/07/2016	MEETING/THOMAS	20.00
TOTAL FOR: SOUTHEASTERN MICHIGAN ASSOCIATION			20.00
12942	SPAHIC LAW PLLC		
	16-00169	RONALD ANTHONY ATTLES	200.00
	16-01017SM	TERRANCE C CLARK	200.00
TOTAL FOR: SPAHIC LAW PLLC			400.00
01228	SPARTAN DISTRIBUTORS		
	22391454	MOUNT-VIBRATION	118.12
TOTAL FOR: SPARTAN DISTRIBUTORS			118.12
04576	ST JOHN OAKLAND OCC HEALTH PARTNERS		
	266265	DRUG SCREEN, PHYSICAL EXAM, X RAY	1,223.00
TOTAL FOR: ST JOHN OAKLAND OCC HEALTH PARTNERS			1,223.00
05239	STAPLES		
	04/26/2016	PRESCHOOL SUPPLIES	32.33
	04/28/2016	POLICE/DVD-R	49.91
TOTAL FOR: STAPLES			82.24
12729	STARBUCKS COFFEE #23001		
	04/25/2016	DISNEY WAY TRAINING	403.65
TOTAL FOR: STARBUCKS COFFEE #23001			403.65
01257	STATE OF MICHIGAN		
	AP385849	LOCAL PROGRESS BILLING	62,637.51
TOTAL FOR: STATE OF MICHIGAN			62,637.51
03840	STATE OF MICHIGAN		
	1231385	PARKING/ELEVATOR INSPECTION	760.00
	1231406	CT/ELEVATOR INSPECTION	550.00
	1231407	CH/ELEVATOR INSPECTION	190.00
	1231408	POLICE/ELEVATOR INSPECTION	190.00
TOTAL FOR: STATE OF MICHIGAN			1,690.00
05716	STATE OF MICHIGAN		
	2015	STATE SHARE OF SPECIFIC LOCAL TAXES	10,360.88
TOTAL FOR: STATE OF MICHIGAN			10,360.88
09974	STATE OF MICHIGAN		
	551-466412	SEX OFFENDER REGISTRATION FEE	30.00
TOTAL FOR: STATE OF MICHIGAN			30.00

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
13247	STATE OF MICHIGAN		
	051116	MAR & APRIL TRANSMITTAL FEES	7,220.00
TOTAL FOR: STATE OF MICHIGAN			7,220.00
02010	STATE OF MICHIGAN-SECOND INJURY FUN		
	75758	SECOND INJURY FUND	2,187.71
TOTAL FOR: STATE OF MICHIGAN-SECOND INJURY FUN			2,187.71
02011	STATE OF MICHIGAN-SILICOSIS DUST DI		
	76430	SILICOSIS,DUST DISEASE & LOGING IND COMPENSATION FU	271.35
TOTAL FOR: STATE OF MICHIGAN-SILICOSIS DUST DI			271.35
01259	STATE OF MICHIGAN		
	APRIL 16	LEGACY STATE FINES COLLECTED BY THE COURT	4,629.97
	APRIL 2016	STATE FINES COLLECTED BY THE COURT	110,003.40
TOTAL FOR: STATE OF MICHIGAN			114,633.37
RBOND	STEPHEN A PEACH		
	BB42871	BD Bond Refund	300.00
	BPB34877	BD Bond Refund	790.00
TOTAL FOR: STEPHEN A PEACH			1,090.00
05145	TIMOTHY STORYE		
	050916	EXP REIMB	65.62
TOTAL FOR: TIMOTHY STORYE			65.62
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
	1211	W/E 5/8	21,944.39
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			21,944.39
12607	SUPPLYDEN		
	358281-00	ARENA/TISSUE, DEOD URINAL SCREEN	128.20
	358684-00	ARENA/HAND SOAP	243.59
TOTAL FOR: SUPPLYDEN			371.79
03985	SYSTEMS DUPLICATING COMP INC		
	105081	CT/PAPER	107.75
TOTAL FOR: SYSTEMS DUPLICATING COMP INC			107.75
13236	GEORGE RAY TANNER		
	BB42918	BOND REFUND	750.00
TOTAL FOR: GEORGE RAY TANNER			750.00
06746	TESSCO INCORPORATED		
	853155	REPAIR PARTS	126.40
TOTAL FOR: TESSCO INCORPORATED			126.40
01322	TESTING ENGINEERS & CONLTS		
	133902	FIELD ENG	142.82
TOTAL FOR: TESTING ENGINEERS & CONLTS			142.82

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
12877	THE LEX FIRM PC		
	15-87027/16-00665	BRET BUSSELLE	200.00
	16-00195	AUDREY PETERSON	200.00
TOTAL FOR: THE LEX FIRM PC			400.00
07795	CHARLES THOMAS		
	04/20/2016	FDIC FIRE DEPT CONFERENCE EXP	81.72
	04/22/2016	FDIC FIRE DEPT CONFERENCE EXP	21.99
	04/24/2016	FDIC FIRE DEPT CONFERENCE EXP	61.18
	04/25/2016	FDIC FIRE DEPT CONFERENCE EXP	1,323.66
TOTAL FOR: CHARLES THOMAS			1,488.55
13245	THORNHILL CONSTRUCTION CO		
	051016	SIDEWALK BOND REFUND	1,000.00
TOTAL FOR: THORNHILL CONSTRUCTION CO			1,000.00
RBOND	TIMOTHY PATRICK HOMES LLC		
	BB42693	BD Bond Refund	1,725.00
	BPB34864	BD Bond Refund	3,200.00
TOTAL FOR: TIMOTHY PATRICK HOMES LLC			4,925.00
03255	TRANS-TEK TRANSPORT		
	12111-A	SAND, DEBRIS HAULED	2,562.50
TOTAL FOR: TRANS-TEK TRANSPORT			2,562.50
10845	TRANSUNION RISK AND ALTERNATIVE		
	916841 5/16	APRIL/INVESTIGATIVE SEARCHES	114.50
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			114.50
09807	UNA TWORK		
	32245	ROYAL OAK SR ESSENTIAL SERVICES	54.00
	32246	ROYAL OAK SR ESSENTIAL SERVICES	24.00
TOTAL FOR: UNA TWORK			78.00
02319	UNIQUE MANAGEMENT SERVICES INC		
	427253	LIB/RECOVERY SERVICE	174.15
TOTAL FOR: UNIQUE MANAGEMENT SERVICES INC			174.15
11869	DAVID VAN NESS		
	051116	CITIZENS POLICE ACADEMY FOOD REIMB	43.77
TOTAL FOR: DAVID VAN NESS			43.77
02028	VENUS BRONZE WORKS INC		
	SBP-ENG-03-003	201STAR DREAM SCULPTURE MAINTENANCE	9,250.00
TOTAL FOR: VENUS BRONZE WORKS INC			9,250.00
12944	VERITIV		
	6005965367	PAPER	1,604.74
TOTAL FOR: VERITIV			1,604.74

PAID
 CITY OF ROYAL OAK
 DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
05778	VERIZON WIRELESS		
	9763482192	3/10-4/9 CELL PHONES	3,948.45
	9764373395	MAR 24-APR 23 CELL PHONES	945.86
TOTAL FOR: VERIZON WIRELESS			4,894.31
UBREFUND	VIOREL COTCA		
	05/17/2016	UB refund for account: 3123300501	900.00
TOTAL FOR: VIOREL COTCA			900.00
11720	GINGER VISINGARDI		
	SPRING 2016	FITNESS CLASSES	193.50
TOTAL FOR: GINGER VISINGARDI			193.50
11117	ALEXANDER VON MACH		
	5/2-5/14/16	MILEAGE	59.94
TOTAL FOR: ALEXANDER VON MACH			59.94
01407	VULCAN INC		
	289486	SIGN BLANKS	778.00
TOTAL FOR: VULCAN INC			778.00
13252	ZEF VULJEVIC		
	050916	VEHICLE IMPROPERLY IMPOUNDED	245.00
TOTAL FOR: ZEF VULJEVIC			245.00
12610	KATELIN WALSH		
	5/2-5/12/16	MILEAGE	55.72
TOTAL FOR: KATELIN WALSH			55.72
02277	WARREN CONTRACTORS & DEVELOP		
	CAP1604 PE1	E FOURTH ST STREETScape IMPROVEMENTS	88,977.04
TOTAL FOR: WARREN CONTRACTORS & DEVELOP			88,977.04
01936	WCI CONTRACTING INC		
	CAP1504 PE6	CDBG E FOURTH ST IMPROVEMENTS	193,490.02
TOTAL FOR: WCI CONTRACTING INC			193,490.02
01422	WEISSMAN'S DESIGNS FOR DANCE		
	04/28/2016	CREDIT MEMO	(49.99)
TOTAL FOR: WEISSMAN'S DESIGNS FOR DANCE			(49.99)
03545	THOMSON REUTERS - WEST		
	833646904	MI COURT RULES	150.00
	833738437	MARCH INTERNET	1,027.97
	833921760	APRIL INFORMATION CHARGES	222.79
	833921761	APRIL INTERNET	1,027.97
	833948175	APRIL INFORMATION CHARGES	252.83
TOTAL FOR: THOMSON REUTERS - WEST			2,681.56

PAID
CITY OF ROYAL OAK
DISBURSEMENTS FROM 05/24/2016 TO 05/24/16

Vendor Code	Vendor Name	Description	Amount
	Invoice		
01429	WEST SHORE FIRE REPAIR INC		
	11266	HDRL ASSY, PNL ACCESS GRAY	853.51
	11288	FUNCTIONAL TESTS	1,155.00
TOTAL FOR: WEST SHORE FIRE REPAIR INC			2,008.51
13246	WHITELAW CUSTOM HOMES INC		
	051016	SIDEWALK BOND REFUND	1,000.00
TOTAL FOR: WHITELAW CUSTOM HOMES INC			1,000.00
12390	BRANNON S. WICKHAM		
	051616	FITNESS CLASSES	36.00
	SPRING 2016	FITNESS CLASSES	108.00
TOTAL FOR: BRANNON S. WICKHAM			144.00
09794	WOLVERINE FREIGHTLINER		
	432849	REPAIR PARTS	171.33
TOTAL FOR: WOLVERINE FREIGHTLINER			171.33
00900	MIKE WOLVERTON		
	052716	SR DINNER DANCE BAND	300.00
TOTAL FOR: MIKE WOLVERTON			300.00
05315	WORRY FREE INC		
	16-90511	DDA GROUNDS MAINTENANCE	6,440.00
	16-90512	LAWN CUTS	625.00
	16-90513	STREET SWEEPING	420.00
TOTAL FOR: WORRY FREE INC			7,485.00
12304	WRITE IMPRESSIONS		
	04/21/2016	YOUTH ASST AWARDS	7.95
TOTAL FOR: WRITE IMPRESSIONS			7.95
01460	XEROX CORPORATION		
	084365904	WC7132 3/28-4/26 SPLY MAINT	194.94
	084365905	WC7335 3/21-4/21 SPLY MAINT	41.83
TOTAL FOR: XEROX CORPORATION			236.77
05593	ZEHNDERS OF FRANKENMUTH		
	04/06/2016	SR PROGRAM	700.00
TOTAL FOR: ZEHNDERS OF FRANKENMUTH			700.00
13238	ZINOS		
	04/14/2016	CITIZENS POLICE ACADEMY PIZZA	39.00
TOTAL FOR: ZINOS			39.00
12726	ZUPPKE LAW		
	00974	RYANN VOSS	200.00
TOTAL FOR: ZUPPKE LAW			200.00
TOTAL - ALL VENDORS			5,529,365.86

Approval of Purchase Orders

May 13, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

If the city commission is in agreement, the following resolution is recommended for approval:

Be it resolved, the city commission approves the following requisitions/purchase orders for fiscal year 2015-16:

Requisition # change order
Vendor: Oakland County
Requesting approval for: additional \$11,270 for a total \$35,910
Price Source: quote
Budgeted: \$35,910
Department / Fund: police/public safety
Description: CLEMIS livescan operating system and installation,
CLEMIS lead online renewal

Requisition # R004254
Vendor: Cellebrite
Requesting approval for: \$11,100
Price Source: quote
Budgeted: \$11,100
Department / Fund: police/public safety
Description: cellular forensic for software and hardware purchase

Requisition # change order
Vendor: Worry Free Inc
Requesting approval for: additional \$1,910 for a total \$283,910
Price Source: quote
Budgeted: \$283,910
Department / Fund: court/ general
Description: court building landscaping and summer maintenance

Requisition # change order
Vendor: Gametime c/o Sinclair Recreation
Requesting approval for: additional \$2,710 for a total \$11,610
Price Source: quote
Budgeted: \$11,610
Department / Fund: parks & forestry/general
Description: swings at various parks

Requisition #	R004269
Vendor:	Ennis-Flint
Requesting approval for:	\$18,320
Price Source:	bid by another entity/ cooperative purchase
Budgeted:	\$25,000
Department / Fund:	streets traffic control/ major streets
Description:	heat fused preformed thermoplastics

Respectfully submitted,
Julie Rudd
Finance Director

Approved,



Donald E. Johnson
City Manager

Declaration and Disposal of Surplus Property

May 23, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

Please find below, city property that the administration is requesting to be declared as surplus to allow for sale at auction. Any property that is not sold at auction will be recycled or thrown out.

General

- Four old desks
- Eight chairs

Police

- Two desk chairs
- Four office chairs
- Two computer desks
- One credenza
- One wooden desk
- One drafting table
- One office table
- One degaussing machine

The items above are no longer of use to the administration and/or will be replaced.

If the city commission is in agreement, the following resolution is recommended for approval:

Be it resolved, the city commission declares the above property surplus and authorizes the disposal of those items by auction. Any net proceeds from the sale of the items listed under “general” and “police” will be deposited into the general miscellaneous revenue account 101.000.67100 or gain on fixed assets account 101.000.69301.

Respectfully submitted,
Julie Rudd
Director of Finance

Approved,



Donald E. Johnson
City Manager

**Declaration of Surplus Property
Historical Commission De-accessioned Property**

May 9, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

Pursuant to procedure, when a donation is acquired by the historical commission (HC) it is accessioned, inventoried and displayed, most typically at the Orson Starr House Museum. When a donation can no longer be used, the HC must vote to de-accession it, thus removing it from inventory for potential sale or other disposal. Before the final step however, the city commission must approve the de-accession process by declaring the property as surplus.

At its meeting on February 29, 2016 (Attachment 1), the HC de-accessioned several articles of clothing because they have an abundance of clothing. They chose articles that are most worn. A list of the de-accessioned clothing is attached (Attachment 2). The HC would like permission to dispose of the clothing themselves rather than going through the auction or sale process through the finance department.

The clothing would have little monetary value in a general sale, but is of value to other historic groups, specifically groups that are involved in re-enactments. The clothing if too worn has value in the individual components that fit specific historic periods, for instance buttons or lace. The HC anticipates the de-accessioned clothing will not garner a great monetary gain even in sale to other historic entities but any monies acquired will be deposited in the ROOTS Foundation account for future investment at the Orson Starr House Museum.

If the city commission is in agreement, the follow resolution is recommended for adoption:

Be it resolved, the city commission hereby declares the attached list of clothing de-accessioned by the historical commission as surplus property; and

Be it further resolved, the city commission directs the historical commission to proceed with the sale of the surplus clothing; and

Be it finally resolved, funds from the sale of the surplus clothing will be deposited to the ROOTS Foundation account and specifically designated for future use at the Orson Starr House Museum.

Respectfully submitted,
Carol Schwanger
Legal Administrative Assistant to the City Attorney
Administrative Assistant to the City Manager

Approved,



Donald E. Johnson
City Manager

2 Attachments

Attachment 1

Royal Oak Historical Commission

Minutes

29 February 2016

Orson Starr House-3123 N. Main Street, Royal Oak Michigan 48073

Commission Members Present- Candace Isaacson (Chair), Pete Mancour (Vice Chair), Rick Karlowksi (Treasurer), Daniel Torresan (Secretary), Jamel Ali-Duranio, Nancy Robinson

Guild Members Present- Candace Isaacson, Daniel Torresan

Visitors- Brian Danhausen

- 1) January 2016 Minutes Approved Unanimously
- 2) Brian Danhauser from "Into The After Life" ghost tours to schedule 6 to 12 tour dates, 8 p.m. to 12 p.m. at the Orson Starr House. The fee to attend of \$25.00 of which \$20.00 given to the Royal Oak Historical Commission-Orson Starr House. Motion to approve by Pete Mancour-Second By Jamel Ali-Duranio. Approved Unanimously
- 3) Guild Report- January Open House was very well attended.
- 4) Inter-Club Council Report- Coloring books sold at the January meeting attended by Pete and Daniel. Meetings are the second Friday of each month.
- 5) Roundtable Report- \$9000.00 Approved for interior painting of the Orson Starr House. R.O.O.T.S. (Roundtable) monies to be transferred into the Royal Oak Historical account. The Roundtable was dissolved by a Unanimous vote.
- 6) Motion made by Pete Mancour to approve \$9000.00 for the interior painting of the Orson Starr House-Second Daniel Torresan- Approved Unanimously.
- 7) R.O.O.T.S. Report- None
- 8) Royal Oak Historical District Study has sent Altadena report to the state of Michigan.
- 9) Rick Karlowksi to research the financial report received from the city. Monies from coloring book sales received. Motion by Daniel Torresan to pay The Davis Family heating and cooling \$149.00 for repairs to the heating system at the Orson Starr House- Second Pete Mancour- Approved Unanimously.
- 10) Budget turned into the city for approval
- 11) Kitchen restoration- Motion by Rick Karlowksi to approve \$800.00 for schematic drawings for kitchen restoration and \$300.00 for schematic drawings for side porch to Eckocite Architecture. Second Pete Mancour-Approved Unanimously.
- 12) Motion by Pete Mancour to have De-Accessioned items appraised for future sale- Second Rick Karlowksi- Approved Unanimously.
- 13) Civil War Event – same group of re-enactors returning, schedule for 21 May 2016-Saturday before Memorial Day.

Attachment 1

- 14) Garden Report-None
- 15) Motion by Daniel Torresan to accept the two bids for electrical repairs by Hopper Electrical L.L.C. for repairs needed for the Orson Starr House-Second by Jamel Ali-Duranio Approved Unanimously.
- 16) Coloring Book copyright waiting for action to be taken by the city attorney's office.

Meeting Adjourned-8:30 p.m.

Minutes prepared by Daniel Torresan-Secretary

De-assentation list of Clothing

18-79-blue silk blouse

01-79 Listed as a whole section 24 items as follows,

01-79 C, D O, R, Q and V item count down to 18 items in book.

01-83(2,4, and 9)

20-94-6 Woman's long cape

20-94-35child christening gowns

13-96-1 Cotton Slip (woman's)

30-96(4,9,12,13,17, and 18) Ladies blouses, petticoats, and children's gowns

5-97 (1 and 2) Black taffeta Petticoat and blouse

13-02 (10 and 12) infant clothes and doll clothes

Our closets are full; the guild would like to sell these items as a fund raiser.

CITY MANAGER

MAR 10 2016

RECEIVED



Office of the Chief of Police and
Assistant City Manager
221 East Third Street
Royal Oak, MI 48067

Police Department Annual Report

May 17, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

I am pleased to present the 2015 Royal Oak Police Department Annual Report. Included in this report you will find operational data, crime statistics, and a variety of other information on police activity in 2015.

In 2015, we experienced a 5.2% increase in Part A crimes. Although any increase is concerning, crime rates in Royal Oak are still very low as our crime rates have dropped steadily over the last two decades. In 2015, we had new record lows in assaults, motor vehicle thefts and robberies. We did, however, see an increase in home invasions from 78 in 2014 to 97 in 2015, but these numbers are still considerably lower than in previous years.

Three goals from 2014 were to get the police department fully staffed, add a second K-9, and offer a Citizen's Police Academy. We were able to add the K-9 and our first Citizen's Police Academy class began on April 6, 2016. We have not yet managed to get the police department to full staffing.

Our new K-9, Jesse, is named after fallen Royal Oak Police Officer Jesse Crowe. Officer Crowe was shot and killed in the line of duty in 1931. Jesse is two year-old Belgian Malinois and is partnered with Officer Stajich, a ten year veteran of the Royal Oak Police Department. After being on the road for only two months, Jesse and his partner assisted the DEA in locating \$2,500,000.00 hidden in the home of a suspected drug trafficker.

The hiring process to staff the police department has been slow and deliberate. As I stated last year, the investment we make today in selecting and training new officers will benefit our community for decades to come. Finding qualified candidates has been a consistent challenge, but we remain committed to selecting only those individuals who we are confident are committed to the department mission and vision, and will uphold our core values.

Currently, we have 74 sworn officers and I am optimistic we will be at full staffing by the end of the year.

I hope you find this report informative. As always, we have included many pictures and a few videos to personalize the men and women of the Royal Oak Police Department.

View the 2015 Police Department Annual Report at: http://romi.gov/webfm_send/4576

Respectfully submitted,
Corrigan P. O'Donohue
Chief of Police / Assistant City Manager

Approved,

Donald E. Johnson, City Manager

**Special Event Permit
2016 Oak Apple Run**

May 9, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

Oak Apple, Inc. has requested permission to close designated city streets during specified times on Saturday, June 4, 2016 for the 39th Annual Oak Apple Run (street closing list, route maps, and resident notification can be viewed in Attachment 1).

This annual event has been administratively approved in recent years; however, due to the Fourth Street construction project, Oak Apple, Inc. was required to select an alternate event route this year requiring approval from the city commission.

As a result of the route change, Oak Apple, Inc. agreed to hold this event in conjunction with an event held by Roak Brewing Co., LLC. Roak Brewing Co. will seek a separate special event permit for their event.

City staff has had discussions involving details of the event with Kim Frentz, Oak Apple, Inc. Listed below are the specifics of a recommended agreement between the city and Oak Apple, Inc.:

I. Hours of Operation

The event will be open to participants from 6:30 a.m. to 11:00 a.m. on Saturday June 4, 2016. Organizers will begin set-up at 4:30 a.m. with clean-up finished at approximately 11:30 a.m.

II. Description of Event

Oak Apple, Inc. will conduct the 39th Annual Oak Apple Run in conjunction with its presenting sponsors, Roak Brewery Co. and O'Tooles Pub. The Oak Apple Run will consist of four run events: a 10K race, a 5K race, a 2 mile fun run/walk, and a ¼ mile kid's run/walk. The 10K, 5K and 2 mile events will start concurrently at 9:00 a.m. The ¼ kid's run/walk will begin after the conclusion of the other three races. All race events will start and finish at the same location on Lincoln Avenue, east of Troy Street in front of Roak Brewing Co.

The events will be run on city streets that will be barricaded and closed to vehicular traffic. The event routes will be monitored by Oak Apple Run volunteers and police department personnel.

Oak Apple Run event day registration headquarters will be located outside of Roak Brewing Co. which will also function as a command center for race officials, medical and radio teams, and the location where participant packets and shirts will be distributed.

An Oak Apple Day celebration event, organized and hosted by Roak Brewing Co. and O'Tooles Pub, will take place in conjunction with the Oak Apple Run. This event will be

held at Roak Brewing Co. located at 330 E. Lincoln between 9:00 a.m. and 4:00 p.m. Roak Brewing Co. will seek a separate special event permit for this event.

Organizers anticipate approximately 4,000 people participating in the event and an additional 1,000 spectators.

III. Parking and Traffic Control

All participants and spectators will utilize public parking throughout the city. Oak Apple, Inc. requests relaxed parking enforcement is permitted until 3:30 p.m. on the day of the event.

IV. Booths/Tents/Awnings

Two 10' x 10' collapsible canopies will be set up near the finish line area (Lincoln Avenue in front of Roak Brewing Co.) to serve as command centers for the radio and medical teams.

V. Picnic Tables/Refuse Barrels/Barricades

The Department of Public Service (DPS) will make a special refuse collection near the Lincoln Avenue finish line area after the event. The specific location will be determined by DPS. The refuse will be collected by Oak Apple Run volunteers and placed at the predetermined spot by 11:30 a.m.

Oak Apple, Inc. requests the city DPS provide barricades for street closings. Barricades will need to be dropped off at all street closure locations by early morning on June 4, 2016 to be set-up by Oak Apple Run volunteers prior to the start of the race. DPS should pick-up the barricades after the conclusion of the event.

VI. Impact on Adjacent Commercial & Residential Properties

Main Street will be open and businesses will be accessible as soon as the last runner in the 10K event passes east of Main Street. All residential streets along the route will be open immediately following the conclusion of all events.

All residents affected by the street closings and parking restrictions must be notified in writing of the date, time, and location of specific street closures and race route to avoid problems associated with these closings. **The Royal Oak Police Department will ensure this is done by sending a written notice using City of Royal Oak letterhead and envelopes a minimum of ten days prior to the event. The organizer will be responsible for any and all costs associated with the mailing of this notice.**

Due to the Memorial Day Holiday taking place the Monday prior to this event, refuse collection will be delayed one day resulting in refuse pick-up taking place the morning of the event in the area north of Farnum Avenue. Arrangements have been made for refuse pick-up to begin that morning first in the area affected by the event route. Therefore, all refuse in that area should be put out for pick-up prior to 7:00 a.m. on Saturday, June 4, 2016. All residences in the event area north of Farnum Avenue will be notified of this in the same letter sent by the police department advising of the street closings.

Oak Apple, Inc. will be responsible to notify in writing central business district businesses of the date, time, and location of specific street closures and race route to

avoid problems associated with these closings. Notification will take place no less than ten days prior to the event.

It will be the responsibility of Oak Apple, Inc. to supply the event routes to local newspapers with news releases about the event.

VII. Security

Course security will be provided by the Hazel Park Radio Club (designated RADIO TEAM on the day of the event) and Henry Ford Health System (designated MEDICAL TEAM on the day of the event). Oak Apple, Inc. will be responsible for providing these teams and approximately 100 other volunteers to keep the route clear of vehicular traffic and other obstructions and to protect the event participants and spectators.

VIII. Restroom Facilities

Oak Apple, Inc. will arrange for a minimum of 12 portable restrooms to be placed on private property at race day headquarters located at Roak Brewing Co., 330 E. Lincoln.

IX. Food and Beverage Service

Non-alcoholic beverage service and fresh fruit will be provided to runners within the finish line area of the event. There will be approximately eight water stops along the route. Oak Apple, Inc. will be responsible for the clean-up of the water stop locations.

X. Electrical Service

No utility needs will be necessary for this event.

XI. Insurance

A certificate of insurance for \$2 million general liability coverage has been provided to the city by Road Runners Club of America / 2016 and Its Member Clubs with the City of Royal Oak named as additional insured.

XII. Reimbursement to the City

The City of Royal Oak has been a sponsor of the Oak Apple Run event each year since its inception in 1978, and is again this year. Oak Apple, Inc. is asking the city to waive half of the cost of DPS and police services for the 2016 event as they have done every year since 2011. Prior to 2011, the city, as a sponsor, provided full DPS and police services to the event at no cost.

A. Public Service Overtime

Barricades for street closings will be dropped off and removed at locations along the event route.

DPS will collect all street litter cans and debris created by the event after the race prior to 4:00 p.m. the day of the race. Extra trash receptacles and liners are requested to be set near the finish line on Lincoln Avenue in front of Roak Brewing Co. Race organizers will designate specific locations where litter cans and gathered debris will be located and forward those locations to the Director of Public Works one week prior to the race.

B. Police Protection

Oak Apple, Inc. requests a police car or motorcycle escort to lead the 5K and 10K events and a tail car to follow the 10K.

For purpose of crowd control and traffic direction activity, Royal Oak Police will be assigned at the discretion of the chief of police.

Oak Apple, Inc. also agrees to reimburse the city for all costs associated with the distribution of notices sent to all residences affected by the street closings required for this event. This includes all supplies, postage, and employee time associated with the notification.

The current cost recovery overtime rate for a police officer is \$84.99 per hour and \$104.49 for a police lieutenant.

Oak Apple, Inc. agrees to reimburse the City of Royal Oak for all event related expenses incurred by the city.

Members of the Royal Oak Auxiliary Police unit will assist with pedestrian crossing and traffic direction.

XIII. Special Event Permit Fee

The \$125.00 Special Event Permit fee was paid at the City Clerk's Office on April 1, 2016.

XIV. Cost Recovery History

- 2006 and prior: No application fee or cost recovery required per City Commission.
- 2007 confirmation of application fee unavailable; cost recovery waived per City Commission.
- 2008 application fee paid; cost recovery waived per City Commission.
- 2009 application fee paid; cost recovery waived per City Commission.
- 2010 application fee paid; cost recovery waived per City Commission.
- 2011 application fee paid; one-half of the cost of city services provided at no cost to the event per City Commission (\$2,633.92) was paid in full.
- 2012 application fee paid; one-half of the cost of city services provided at no cost to the event per City Commission (\$2,947.86) was paid in full.
- 2013 application fee paid; one-half of the cost of city services provided at no cost to the event per City Commission (\$2,729.44) was paid in full.
- 2014 application fee paid; one-half of the cost of city services provided at no cost to the event per City Commission (\$1,985.85) was paid in full.
- 2015 application fee paid; one-half of the cost of city services provided at no cost to the event per City Commission; however, Oak Apple, Inc. was billed and paid \$3,376.65 in error. The correct amount should have been \$1,908.77 resulting in an overpayment of \$1,467.88.

If the City Commission is in agreement, the following resolution(s) are recommended for approval:

Be it resolved, the mayor and city clerk are hereby authorized to execute the agreement between the City of Royal Oak and Oak Apple, Inc. for the 39th Annual Oak Apple Run on Saturday, June 4, 2016; and

Be it further resolved, one-half of the cost of city services will be provided at no cost to the event.

Respectfully submitted,
Corrigan P. O'Donohue
Chief of Police

Approved,

A handwritten signature in black ink, appearing to read "Donald E. Johnson".

Donald E. Johnson
City Manager

1 Attachment

Agreement

The agreement between Oak Apple, Inc. and the City of Royal Oak concerning the special event, Oak Apple Run on June 4, 2016, as enumerated in Commission Letter # is hereby approved this date.

Oak Apple, Inc.

City of Royal Oak

Kim Frentz

James B. Ellison
Mayor

Melanie Halas
City Clerk

Attachment 1

39th Annual Oak Apple Run, June 4, 2016

Race Day Street Closures & Approximate Reopening Times

Street and Location	Close	Approximate Opening		
Lincoln - S. Troy to Knowles	5:30 AM	Open after disassembling finish line area (approx. 11:30 AM)		
Lincoln - S. Knowles to Lawson	8:30 AM	Open after the Kids Run (approx. 11:15 AM)		
Lincoln - Lawson to Campbell		Open after 10K Finish (approx. 11:00 AM)		
S. Wilson - Lincoln to Fourth		Open after 2 Mile finish (approx. 10:00 AM)		
S. Connecticut - Lincoln to Fourth		9:00 AM	Open when last 10K runner clears 11 Mile going South	
Fourth - Main to Campbell	Open after last 10K Runner clears (approx. 10:45 AM)			
Main - 11 Mile to Fourth St.	9:00 AM			Open when last 10K runner enters W. 2nd going East
W. 2nd - Main to Washington				
11 Mile - Sherman Dr. to Main St.	9:00 AM	Open when last 10K runner clears 11 Mile going South		
Washington - Sherman Dr. to Catalpa				
Park - Washington to West				
West - Park to Farnum				
Farnum - West St. to Maxwell				
Maxwell - Farnum to Catalpa				
Catalpa - reduced to 2 lanes, Maxwell to Pleasant by Auxiliary Police				
N. Pleasant - Catalpa to Upton				
Upton - Pleasant to Marywood				
Marywood - Upton to Austin				
Austin - Marywood to Washington				

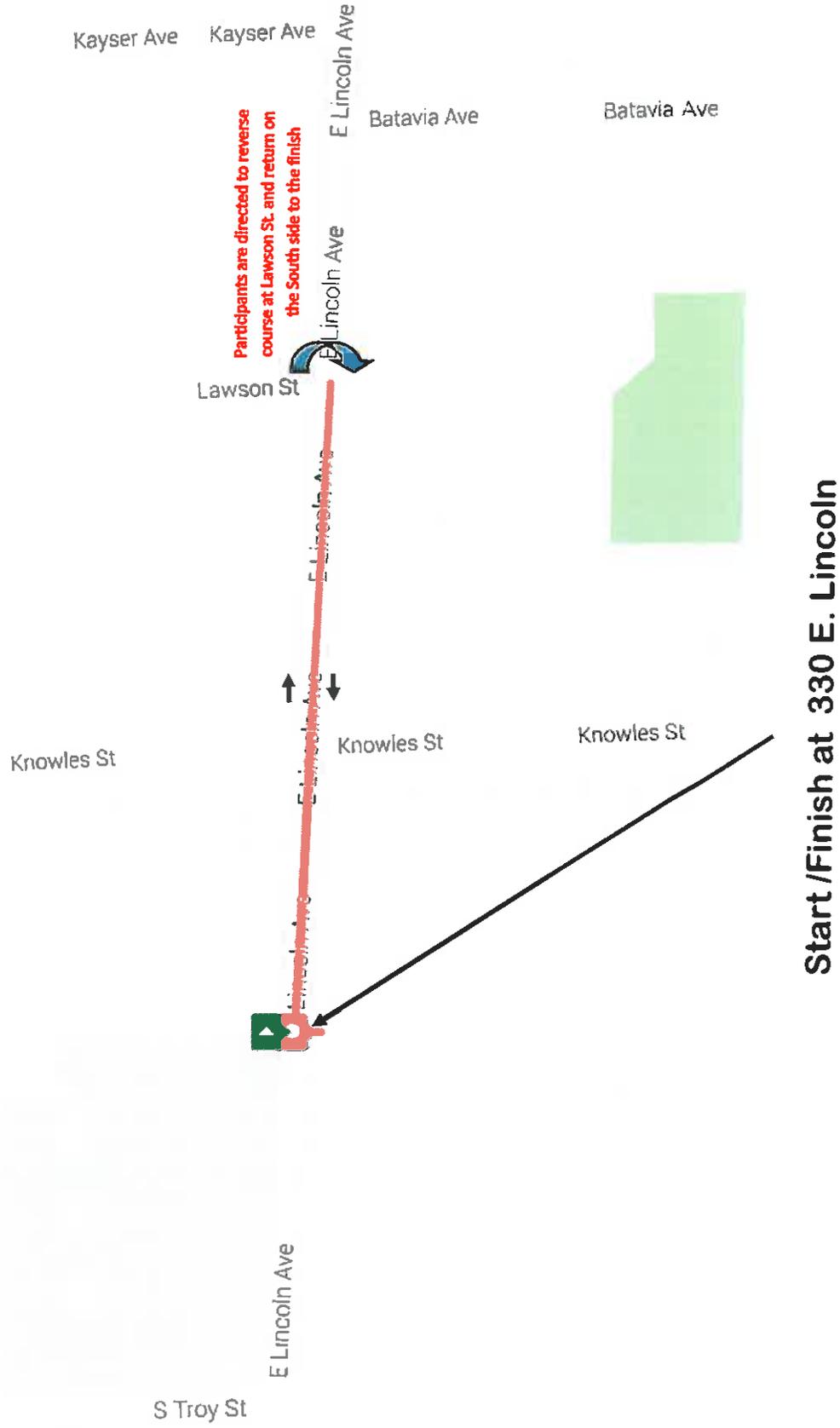
Attachment 1

OAR 2 Mile Course



Start /Finish at 330 E. Lincoln

OAR 1/4 Mile Kids Run Course





Royal Oak
POLICE DEPT

May 23, 2016

Dear Resident,

A special event, the 39th Annual Oak Apple Run, has been approved to take place in your neighborhood on Saturday, June 4, 2016. The event will take place between 9:00 a.m. and approximately 11:00 a.m. Streets along the run route will be closed to vehicular traffic beginning at 8:30 a.m. and will be re-opened after the last runner has passed.

If you reside on a street along the run route, please ensure that your vehicle is not parked on the street prior to the start of the event. **Any vehicles parked along the run route may be impounded by the Police Department at the owner's expense.** Please refer to the map printed on the back side of this letter to determine if you reside along the run route.

If you reside within the area surrounded by the run route, please understand that barricades will be set up blocking off the streets of the run route and you will not be able to get through until the roadway is re-opened.

Thank you for your patience and cooperation with this special event.

If you have any questions, feel free to contact me at 248-246-3520.

Sincerely,

A handwritten signature in black ink that reads "Lt. D. Van Ness".

Lt. Dave Van Ness



Royal Oak
POLICE DEPT

May 23, 2016

Dear Resident,

A special event, the 39th Annual Oak Apple Run, has been approved to take place in your neighborhood on Saturday, June 4, 2016. The event will take place between 9:00 a.m. and approximately 11:00 a.m. Streets along the run route will be closed to vehicular traffic beginning at 8:30 a.m. and will be re-opened after the last runner has passed.

If you reside on a street along the run route, please ensure that your vehicle is not parked on the street prior to the start of the event. **Any vehicles parked along the run route may be impounded by the Police Department at the owner's expense.** Please refer to the map printed on the back side of this letter to determine if you reside along the run route.

If you reside within the area surrounded by the run route, please understand that barricades will be set up blocking off the streets of the run route and you will not be able to get through until the roadway is re-opened.

Due to this event taking place the week of the Memorial Day Holiday, refuse pick-up will be delayed by one day. Those residents north of Farnum Ave. will have their refuse picked up Saturday morning. Arrangements have been made with the trash hauler to begin working in the area of the event route first thing that morning. **Therefore, if you reside in the area along or within the event route north of Farnum, please have your trash out before 7:00 a.m.** Also, please remove any trash containers from the curb as soon as possible after they are emptied.

Thank you for your patience and cooperation with this special event.

If you have any questions, feel free to contact me at 248-246-3520.

Sincerely,

A handwritten signature in black ink that reads "Lt. D. Van Ness".

Lt. Dave Van Ness



Office of the Chief of Police
221 E Third Street
Royal Oak, MI 48067

Special Event Permit
Roak Brewing Co., LLC – Oak Apple Day
June 4, 2016

May 11, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

Roak Brewing Co., LLC requests authorization to host an outdoor event in conjunction with the Oak Apple Run in the parking lot adjacent to the south side of their business property located at 330 E. Lincoln Avenue on June 4, 2016 depicted in Attachment 1.

Listed below are the specifics of a proposed agreement between the city and Roak Brewing Co., LLC:

I. **Hours of Operation**

The event will be open to the general public on Saturday, June 4, 2016 from 9:00 a.m. to 4:00 p.m.

II. **Description of Event**

Roak Brewing Co., LLC will be hosting an event in conjunction with the Oak Apple Run consisting of a temporary outdoor service of food and beer with children's activities and games. The event will take place in the enclosed parking lot of an adjacent business that will be secured by existing 7' chain link fencing, a 6' brick wall, and temporary 4' barricades.

The event will be open to the general public but is intended primarily for those participating in the Oak Apple Run. The organizer anticipates up to 500 persons attending this event.

Set-up for the event will take approximately two hours. Clean-up will begin immediately following the event and is expected to take two hours.

Roak Brewing Co., LLC has obtained written authorized consent to utilize the private property for this event from the property owner, JAYMAC, Inc. located at 309 E. Hudson Avenue (see Attachment 1, authorization letter and event diagram).

III. **Music**

Live acoustic music will be provided by a single musician performing under a tent between noon and 4:00 p.m.

The organizer agrees that any live music and/or sound system with amplification at this event will not be employed at such a level that adversely impacts in any way on adjacent businesses or residential areas. In addition, it is agreed that the sound will stop or the volume will be reduced immediately upon police request.

General Information 248.246.3500 Detective Division 248.246.3515
Administrative Office 248.246.3525 Records Division 248.246.3530

www.romi.gov

- IV. **Parking and Traffic Control**
Guests for this event will utilize the many nearby public parking lots as well as on-street metered parking available throughout the central business district area.

The organizer does not anticipate a need for traffic control.

- V. **Security and Crowd Control**
Roak Brewing Co. will have private security personnel and several employees present throughout the event to manage any crowd issues.

The event area will have only one entrance/exit gate that will be staffed with personnel who will be checking identifications and issuing wristbands only to those 21 years of age and older. Beer will only be served inside the enclosed event area to those who have wristbands. Security staff will monitor the exit gate to ensure no beer leaves the event area.

- VI. **Insurance**
A certificate of insurance for \$2 million general aggregate and liquor liability coverage will be provided to the city by the Roak Brewing Co., LLC, with the City of Royal Oak named as an additional insured.

- VII. **Impact on Adjacent Commercial/Residential Property**
It is anticipated this event will have no adverse impact on adjacent commercial and/or residential property.

- VIII. **Restroom Facilities**
Roak Brewing Co. will arrange to have several portable restrooms set up within the event area for guest use.

- IX. **Booth/Tents/Awnings**
Two tents, one 40' X 40' and one 20' X 60', will be set up in the event area for food and beer service and guest dining.

The organizer may also have an inflatable bounce house set up inside the event area.

- X. **Food and Beverage**
Outdoor food and beverage service, including beer, will be available during the event. All food and beverages will be prepared and provided by Roak Brewing Co.,LLC.

Tables will be set up in the tents to serve and consume food and beer. No beer will be possessed outside of the event area.

Vigilant identification of all individuals will take place by Roak Brewing Co. staff who are certified and trained in alcohol management.

Organizers acknowledge that they are responsible for contacting the State of Michigan Liquor Control Commission and Oakland County Health Department to secure any and all permits required from the State and/or County for this event.

Roak Brewing Co., LLC has applied for a temporary, one day outdoor service permit from the Michigan Liquor Control Commission for this event.

A copy will be forwarded to the police department upon receipt, prior to the event.

XI. **Picnic Tables/Refuse Barrels/Barricades**

Tables and chairs will be set up within the tents for guest use and food and beverage service.

Several trash receptacles will be placed within the event area and emptied by staff as necessary.

XII. **Clean-Up**

Roak Brewing Co. staff will begin clean-up immediately following the event. All waste will be collected and properly disposed of.

In the event the city is required to perform clean-up after the event, Roak Brewing Co. agrees to reimburse the city for any/all related expenses incurred by city employees.

XIII. **Reimbursement to the City**

Police Protection – It is not anticipated that there will be any need for police protection for this event.

However, in the event any unanticipated circumstance connected in any way to this special event that involves and/or necessitates the alerting of and/or deployment of additional police officers and/or city services, Roak Brewing Co., LLC agrees to reimburse all related expenses incurred by the city. Organizers agree that they would be responsible for any/all overtime costs.

XIV. **Special Event Fee**

The \$125.00 Special Event Permit fee was paid at the city clerk's office on May 9, 2016.

XV. **Fire Protection**

Event promoters will provide full access to this area for emergency vehicles, which will allow entry response for fire, medical emergency, or police related needs.

XVI. **Revocation**

Roak Brewing Co, LLC acknowledges that operations under this permit will cease immediately upon notification from the chief of police or his designee that in the judgment of the chief of police or his designee, the continued operation would pose a threat to the health, safety or welfare of the general public.

XVII. **Cost Recovery History**

This is the first special event held by Roak Brewing Co., therefore there is no cost recovery history.

The following resolution is presented and recommended for your approval:

Be it resolved, the mayor and city clerk are hereby authorized to execute the agreement between the City of Royal Oak and Roak Brewing Co., LLC.

Respectfully submitted,
Corrigan P. O'Donohue
Chief of Police

Approved,

A handwritten signature in black ink, appearing to read "Donald E. Johnson". The signature is written in a cursive style with a large initial "D".

Donald E. Johnson
City Manager

1 Attachment

AGREEMENT

The agreement between Roak Brewing Co., LLC and the City of Royal Oak concerning an outdoor Oak Apple Day special event on Saturday, June 4, 2016, as enumerated in Commission Letter # is hereby approved this date.

Roak Brewing Co., LLC

City of Royal Oak

Charles Mascari

James Ellison
Mayor

Melanie Halas
City Clerk

Attachment 1

May 6, 2016

Royal Oak Police Department
Attn: Lt. David VanNess
221 East 3rd Street
Royal Oak, MI 48067

Michigan Liquor Control Commission
525 W. Allegan St.
PO Box 30005
Lansing, MI 48909

Re: Application for Temporary Outdoor Service Permit
Applicant: Roak Brewing Co., LLC, 330 E. Lincoln, Royal Oak, MI 48067
Event Dates: Saturday, June 4, 2016
Event Location: 309 E. Hudson Ave., Royal Oak, MI 48067
Owner of Event Location: JAYMAC, INC.

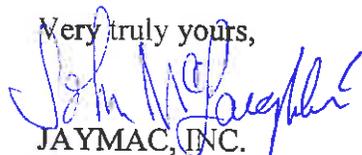
Dear Sir or Madam:

This letter will confirm that JAYMAC, INC., as owner of the above-mentioned Event Location, has authorized Roak Brewing Co., LLC to use of the Event Location, as depicted in the enclosed diagram, as a temporary outdoor service area on the date indicated above.

Kindly make a note of this authorization in your records.

Thank you in advance for your kind attention to this matter. Please call the undersigned if you have any questions at all.

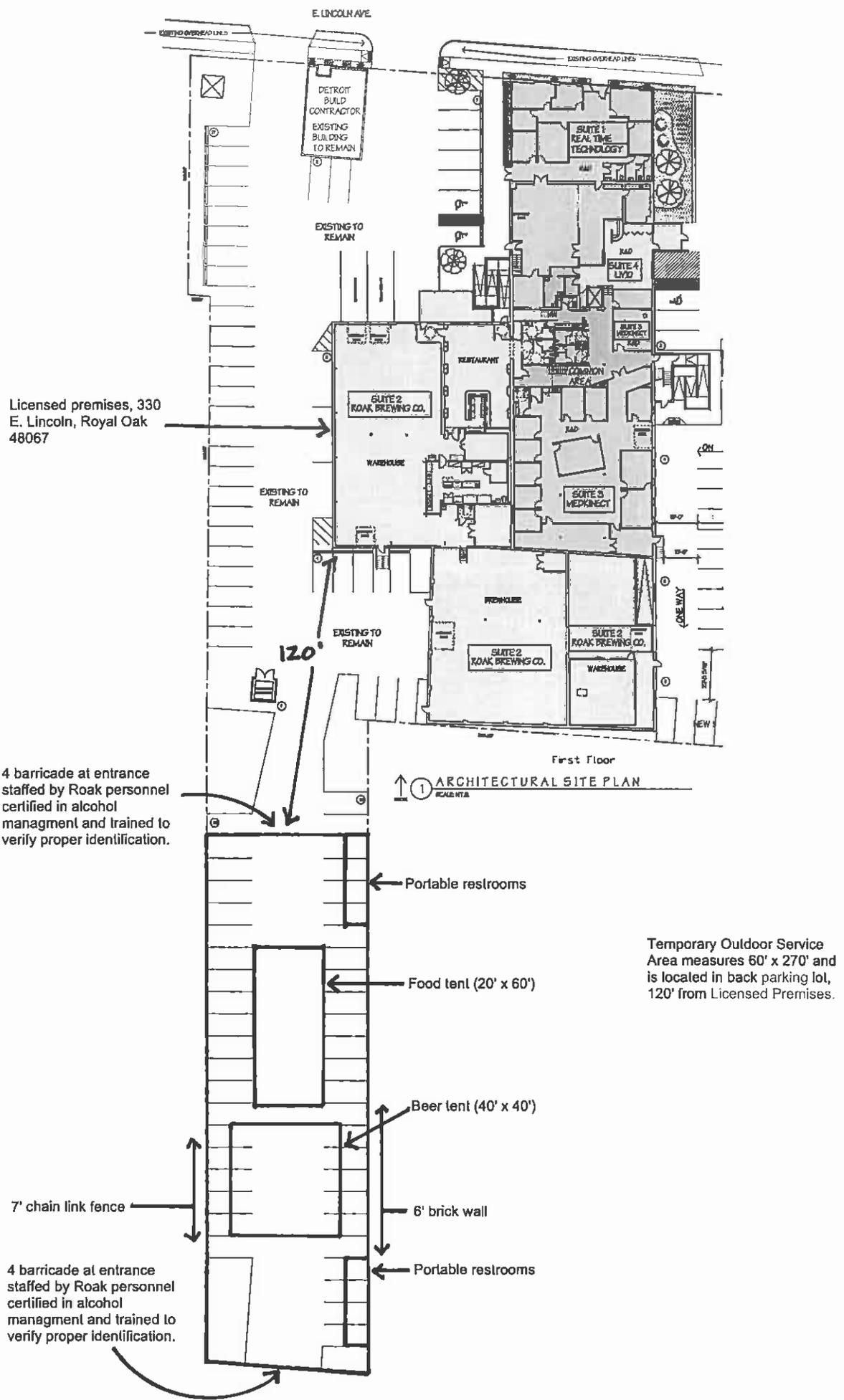
Very truly yours,



JAYMAC, INC.
John McLaughlin, President
(480) 214-4155

Enclosure as noted above

Attachment 1



**Award of Contract S1601
2016 Sewer Televising and Root Treatment**

May 7, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

Bids were received and opened at 2 p.m. local time on May 5, 2016, for Royal Oak Contract S1601 2016 Sewer Televising and Root Treatment. The bid tabulation and award recommendation for the subject work is shown on Table I below.

The contract work consists of internal televising inspection, cleaning, and root treatment of problem sewers in sections 5, 6, 7, 16 and 23 of the city to mitigate sewer overloads and sewage back-ups due to root infestation and pipe structural defects. All sewer televising will be recorded, and structural defects requiring pipe rehabilitation or replacement will be addressed under future city contracts.

The low bid was received from United Resource, LLC of Livonia, Michigan. References for United Resource, LLC have been checked, and all parties contacted have stated this company does satisfactory work. The funding source for this project is water and sewer funds.

The following resolution is recommended for approval:

Be it resolved, the city commission hereby awards Royal Oak Contract S1601 2016 Sewer Televising and Root Treatment to United Resource, LLC of Livonia, Michigan for the bid price of \$303,254 and directs staff to issue a purchase order in the amount of the priced proposal.

Respectfully submitted,
Matthew J. Callahan, P.E.
City Engineer

Approved,



Donald E. Johnson
City Manager

Table I

Bid Evaluation & Award Recommendation for Contract S1601

2016 Sewer Televising & Root Treatment

	Contractor	Bid Price	Recommended Contractor
1	United Resource, LLC. Livonia, MI	\$303,254.00	It is recommended that United Resource, LLC of Livonia, Michigan be awarded the 2016 Sewer Televising & Root Treatment Contract CAP1601 for the bid amount of \$303,254.
2	Terra Contracting Services, LLC Kalamazoo, MI	\$337,700.50	
3	Pipeline Management Co., Inc. Milford, MI	\$465,500.00	

General Construction Contract Bid Information

Contract #:	S1601
Title:	2016 Sewer Televising & Root Treatment
Recommended contractor:	United Resource, LLC of Livonia, Michigan
Bid amount:	\$303,254.00
Number of bids:	3
Range of bids:	\$303,254.00 to \$ 465,500.00
Engineer's estimate:	\$ 312,420.00
Comparison of bid to engineer's estimate - %	2.93% LOWER
Starting date:	June 20, 2016
Completion date:	May 6, 2017

Request to Fill Vacancy of Municipal Clerk III

May 17, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

In December of 2014, after passage of the road millage, engineering requested filling four engineering technical positions along with a municipal clerk position. At that time the technical positions were authorized but not the clerical position. The commission elected to hold off on filling this position until after the consolidation of the community development department into one area which is no longer likely to occur while we are still in this building. With the increase in permit issuance and overall department project load, we have found that we do not have enough personnel to man telephones, manage numerous mailings, respond to residents and other department inquiries and process permits in a timely manner. This position is already budgeted in the current fiscal year and is included in the manager's recommended budget for next fiscal year.

The vacancy is impacting the ability to serve residents, other departments and permit applicants. Commission policy requires that vacancies may not be filled without permission of the city commission. We are requesting authority to fill this vacancy.

The following resolution is recommended for approval:

Be it resolved, the city commission authorizes the filling of one municipal clerk III position in the engineering division of the community development department.

Respectfully submitted,
Matthew J. Callahan, P.E.
City Engineer

Approved,



Donald E. Johnson
City Manager

**Public Hearing of Assessment
Special Assessment Paving of South Edison Avenue**

May 2, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

The public hearing of assessment for the special assessment paving of South Edison Avenue from 11 Mile Road to the south property line of 227 South Edison Avenue is scheduled for March 23, 2016 per the [commission letter from April 25, 2016](#). The commission letter includes the city assessor's report.

No city commission action is required on this item.

Respectfully submitted,
Matthew J. Callahan, P.E.
City Engineer

Approved,



Donald E. Johnson
City Manager

**Approval of Proposed Agreement With
Royal Oak Church of Christ**

May 17, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

The engineering division is currently preparing to pave the dirt road on South Edison Avenue between Eleven Mile Road and Fourth Street. During the preliminary work the administration discovered that a portion of the road ran across the property of the Royal Oak Church of Christ as depicted in the diagram below.

Since then, the city has been in negotiations with the attorney for the church, and has reached a tentative agreement (Attachment 1). In exchange for the property necessary to build a standard 27-foot road the city will assume payment of the church's future assessment for the currently planned road improvement. Potential sidewalk improvements are not covered by this agreement.

The proposed exchange is a fair agreement, more thoroughly detailed in an attorney-client privileged memorandum sent separately. I recommend that the commission adopt the attached agreement. Should the commission concur, the following resolution has been prepared for your review:

Be it resolved, the agreement between the city of Royal Oak and the Royal Oak Church of Christ, is adopted subject to the final approval of the city attorney's office.

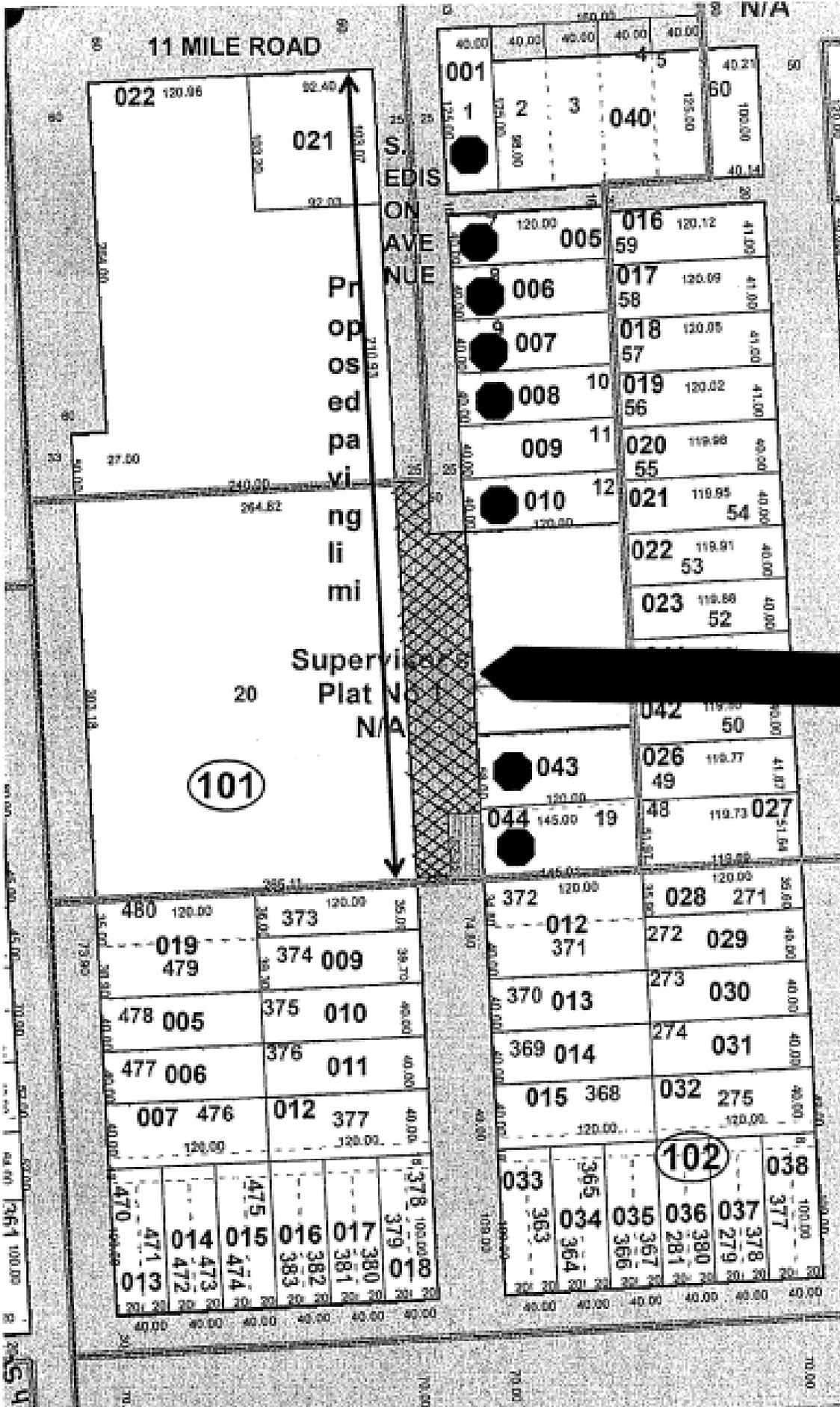
Respectfully submitted,



Mark O. Liss
Interim City Attorney

1 Attachment

**Special Assessment
Paving Petition
Evaluation**



Subject Parcel

Special assessment 27-foot wide, 6-inch thick concrete paving with integral curb and gutter of S. Edison Avenue from E. 11 Mile Road to south property line of 227 S. Edison.

Attachment 1

AGREEMENT OF TRANSFER

THIS AGREEMENT OF TRANSFER (the “**Agreement**”) is made and entered into as of the date of the last signature shown on the signature page hereof, by and between Royal Oak Church of Christ, a Michigan Nonprofit Corporation, whose address is 115 S Campbell Rd, Royal Oak, MI 48067 (“**Grantor**”), and the City of Royal Oak, whose address is 211 S Williams Street, Royal Oak MI, 48067 (“**Grantee**”).

RECITALS:

A. Grantor is the owner of certain land and improvements located in the City of Royal Oak, County of Oakland, State of Michigan, which is more particularly described as:

T1N, R11E, SEC 23 SUPERVISOR'S PLAT NO 1 LOT 20 EXC S 60 FT OF E 120 FT, ALSO LOT 373 OF HOME GARDENS', ALSO PART OF NW 1/4 BEG AT PT DIST S 60 FT & S 89-47-00 E 60 FT FROM NW SEC COR, TH S 89-47-00 E 120.96 FT, TH S 00-03-30 E 103.20 FT, TH S 89-51-40 E 92.03 FT, TH S 210.93 FT, TH N 89-47-00 W 240 FT, TH N 50 FT, TH S 89-47-00 E 27 FT, TH N 264 FT TO BEG

Commonly known as 115 S Campbell Rd, Royal Oak, Michigan
Tax I.D. No. 25-23-101-022 (the “**Real Estate**”).

B. Included in the legal description for the Real Estate is a parcel of land located at S. Edison Avenue, consisting of approximately 12,818 square feet or 0.29 acres, which is more particularly described on attached Exhibit A and is hereinafter referred to as the “**Subject Parcel**” [see attached Exhibit B with diagram of the Real Estate, Subject Parcel and surrounding parcels].

C. The Subject Parcel is to be developed as a public road and be dedicated as a right-of-way for public traffic and all necessary utilities.

D. Grantor will transfer the Subject Parcel to Grantee and Grantee will accept the Subject Parcel from Grantor in accordance with and subject to the terms and conditions hereinafter set forth.

AGREEMENT:

Grantor and Grantee hereby agree as follows:

1. **Offer**. Grantor offers Grantee the Subject Parcel, together with all improvements, rights and appurtenances subject to the terms and conditions of this Agreement.

2. **Acceptance**. Grantee accepts the Subject Parcel, subject to the terms and conditions of this Agreement.

3. **Consideration**:

A. Grantee will pay all costs and expense of any type whatsoever including, but not limited to, any special or other assessments or taxes that may be levied, bonds or other indebtedness that may be incurred or other expenditures or liabilities related in any way to installing and paving a public road with related utilities and other improvements on the Subject Parcel such that after conveyance of the Subject Parcel

to Grantee, Grantor will have no financial obligation or liability related to or arising from the Subject Parcel. Grantor understands that the consideration only applies to the road construction planned for 2015 and does not include possible sidewalk assessments or future assessments for the potential reconstruction of the road.

B. Grantor will convey the Subject Parcel to Grantee under a quit claim deed.

4. **Representations and Warranties.**

A. Grantor represents and warrants to Grantee, which representations and warranties shall survive the execution of this Agreement and closing documents, as follows:

(1) This Agreement and conveyance of the Subject Parcel have been authorized and this Agreement is binding on Grantor in accordance with its terms.

(2) The consent of any creditor, investor, governmental body, agency or other party to the execution of this Agreement and conveyance of the Subject Parcel is not required.

(3) Neither the execution of this Agreement nor conveyance of the Subject Parcel for the purpose intended by the parties will (i) result in a breach of, default under or acceleration of, any agreement to which Grantor is a party or by which Grantor or the Subject Premises are bound; or (ii) violate any restriction, court order, agreement or other legal obligation known of by Grantor to which Grantor and/or the Subject Parcel is subject.

B. Grantee represents and warrants unto Grantor, which representations and warranties shall survive the execution of this Agreement and closing documents, as follows:

(1) The legal descriptions, dimensions and diagrams in this Agreement for the Real Estate and Subject Parcel compiled and supplied by Grantee to Grantor are accurate. Grantee acknowledges that in making its conveyance of the Subject Parcel to Grantor, Grantor is relying solely on the legal descriptions, dimensions and diagrams supplied by Grantee and that, based on the foregoing, the size and configuration of the Subject Parcel is consistent with the existing unpaved private road located at S. Edison Avenue, Royal Oak, Michigan and on the east side of the church building located at 115 S Campbell Rd, Royal Oak, MI 48067.

(2) This Agreement and acceptance of the Subject Parcel under the terms and conditions of this Agreement have been authorized and this Agreement is binding on Grantee in accordance with its terms.

(3) The consent of any creditor, investor, governmental body, agency or other party to the execution of this Agreement and acceptance of the conveyance of the Subject Parcel under the terms and conditions of this Agreement has been obtained.

(4) Neither the execution of this Agreement nor acceptance of the conveyance of the Subject Parcel under the terms and conditions of this Agreement for the purpose

intended by the parties will (i) result in a breach of, default under or acceleration of, any agreement to which Grantee is a party or by which Grantee is bound; or (ii) violate any restriction, court order, agreement or other legal obligation of Grantee to which Grantee is subject.

5. **Closing.** Grantee and Grantor shall close this transaction ("**Closing**") on a date within thirty (30) days after the last to occur of (a) Grantee's receipt of Site Plan Approval, and (b) Grantee's receipt of a Construction Loan, on a date mutually agreeable to Grantor and Grantee; but in no event shall Closing occur prior to the satisfaction of all conditions precedent unless Grantee elects to waive any such condition precedent. The Closing shall occur on or before _____ (the "**Outside Date**"), unless the parties agree otherwise in writing. The Closing shall take place at _____. At Closing, the following documents, in such form and content as are reasonably satisfactory to Grantee and Grantor shall be executed by Grantor and/or delivered to Grantee:

- (a) A Quit Claim Deed conveying marketable, fee simple title to the Subject Parcel to Grantee. The legal description contained in such deed shall match the legal description contained in the survey prepared by the Grantee.
- (b) Non-Foreign Person Affidavit.
- (c) Such other documents/notices as are reasonably necessary to complete this transaction.

6. **Possession.** Exclusive possession of the Subject Parcel shall be delivered to Grantee at the time of Closing.

7. **Governing Law.** This Agreement shall be governed by Michigan law.

8. **Binding Effect.** This Agreement shall bind the parties hereto, their respective heirs and assigns.

9. **Notices.** Any notices, demands or requests required or permitted to be given hereunder must be in writing and shall be deemed to be given (i) when hand delivered, or (ii) one (1) business day after delivery to Federal Express or similar nationally recognized overnight service for next business day delivery, or (iii) three (3) business days after deposit in the U.S. mail first class postage prepaid. In all cases notices shall be addressed to the parties at their respective addresses as set forth in the introductory paragraph.

10. **Time for Performance.** In the event the last date for performance of any obligation or for giving any notice hereunder falls on a Saturday, Sunday or legal holiday of the state wherein the Real Estate is located, then the time of such period shall be extended to the next day which is not a Saturday, Sunday or legal holiday in such state. Time shall be of the essence for purposes of this Agreement.

11. **Additional Acts.** The parties to this Agreement agree to execute and deliver such additional documents and to perform such additional acts as may become necessary now or in the future to effectuate the terms of this Agreement.

IN WITNESS WHEREOF, this Agreement shall be deemed entered into and effective on the last date shown below.

GRANTEE:

City of Royal Oak, Michigan

By: _____

Name: James B. Ellison

Its: Mayor

Date: _____, 2016

By: _____

Name: Melanie Halas

Its: City Clerk

Date: _____, 2016

GRANTOR:

**Royal Oak Church of Christ,
A Michigan nonprofit corporation**

By: _____

Name: Richard Winski

Its: Elder, Royal Oak Church of Christ

Date: _____, 2016

Attachment 1

EXHIBIT A

Legal Description for Subject Parcel

Real estate located in the City of Royal Oak, County of Oakland and State of Michigan, more particularly described as:

LEGAL DESCRIPTION (PROPOSED S. EDISON AVENUE OF PART OF LOT 20):

THE WEST 50 FEET OF THE EAST 170 FEET OF LOT 20 OF SUPERVISOR'S PLAT NO. 1 OF PART OF THE N.W. 1/4 OF SECTION 23, TOWN 1 NORTH, RANGE 11 EAST, ROYAL OAK TOWNSHIP (NOW CITY OF ROYAL OAK), OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 52 OF PLATS, ON PAGE 85 OF THE OAKLAND COUNTY RECORDS.

CONTAINING 12,818 SQUARE FEET OR 0.29 ACRES.

K. NAVAROLI – 07-27-2015 – NFE JOB NO. I695

Tax I. D. #: _____

Appointments Committee Rotation

May 9, 2016

The Honorable Mayor Ellison and
Members of the City Commission

According to Chapter 12-4 of the city's Code of Ordinances, a rotating committee of three members of the city commission shall begin serving on the appointments committee each January, May and September. It is time for rotation of this committee.

If the commission is in agreement, the following resolution is recommended for approval:

Be it resolved, the appointments committee members rotate to Commissioners Fournier, Mahrle and Paruch effective immediately.

Respectfully submitted,
Melanie Halas
City Clerk

Approved,



Donald E. Johnson
City Manager

Mayoral Appointment to the Library Board of Trustees

May 18, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

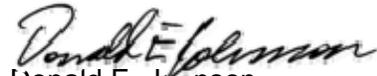
Mayor Ellison is recommending the following resolution to confirm his appointment to the Library Board of Trustees. Ms. Goetz will be replacing Mr. Darin Vaxelaire, as he resigned due to relocating out of the city.

Be it resolved, the city commission hereby confirms the mayoral appointment as listed below:

<u>Appointments:</u>	<u>Board</u>	<u>Term Expiration Date</u>
Ms. Karla Goetz	Library Board	12/31/2018

Respectfully submitted,
Melanie Halas
City Clerk

Approved,



Donald E. Johnson
City Manager

Approval of “Meters Made Beautiful” Art Program

May 13, 2016

The Honorable Mayor Ellison and
Members of the City Commission

During its May 11th meeting, the Royal Oak Commission for the Arts reviewed a proposal by Arts, Beats, and Eats for the “Meters Made Beautiful” art program. “Meters Made Beautiful” is proposed as a partnership between the Royal Oak Commission for the Arts and Arts, Beats, and Eats to paint 150 parking meters within the footprint of the Arts, Beats, and Eats festival. This would be done through a contest of amateur and professional artists 18 and older, and is based off a similar contest in Wheeling, West Virginia which resulted in the painting of over 70 parking meters. Examples of entries from the Wheeling, West Virginia contests are pictured in Attachment 1.

Artists interested in participating in the program will submit proposals through the Arts, Beats, and Eats website to be reviewed and accepted by a joint committee of Arts, Beats, and Eats organizers and members of the Commission for the Arts. Selected artists will then complete their work between August 27th and 30th for debut during the Arts, Beats, and Eats festival. Winners will be selected through a combination of jurying and public input. Monetary prizes will be provided to the top thirteen entrants. Arts, Beats, and Eats is currently seeking a sponsorship for these prizes, but has agreed to fund the prizes should one not be found. For a more detailed description of the event proposal, timeline, and prize offerings, please see Attachment 2. A draft of the application artists will receive is included in Attachment 3.

Arts, Beats, and Eats and Director of Recreation and Public Services, Greg Rassel, have been in contact with their counterparts in Wheeling, West Virginia to discuss how their event went and any problems they may have encountered, and were pleased to find Wheeling had almost no problems with the exception of a few coin holes needing to be cleaned out. In order to expedite the painting of the meters, minimize clean-up following the program, and to prolong the lives of the paintings, all meters will be sanded, primed, and prepped by Arts, Beats, and Eats prior to painting. Furthermore, artists will be provided templates to cover any coin slots, stickers, numbers or other wording that must remain visible for the continued function of the parking meter. Once all the meters have been completed, a clear coat will be applied to help preserve the artwork. It is expected that the painting will last 5-6 years.

At its May 11th meeting, the Royal Oak Commission for the Arts voted to recommend that the city partner with Arts, Beats, and Eats on the “Meters Made Beautiful” art program. As such, they are requesting that the city commission approve the partnership with Arts, Beats, and Eats for the “Meters Made Beautiful” art program, and to further approve the painting of 150 parking meters as part of the project.

Be it resolved, the Royal Oak City Commission hereby adopts the recommendation by the Royal Oak Commission for the Arts to partner with Arts, Beats, and Eats on the “Meters Made Beautiful” art program; and

Be it further resolved, the Royal Oak City Commission approves the painting of 150 parking meters in the downtown area as part of this project.

Respectfully submitted,
Kayla Barber-Perrotta
Management Analyst/Grants Coordinator

Approved,

A handwritten signature in black ink, appearing to read "Donald E. Johnson". The signature is written in a cursive style with a large initial "D".

Donald E. Johnson
City Manager

3 Attachments



METERS MADE BEAUTIFUL

Picture Examples from similar projects

Attachment 1

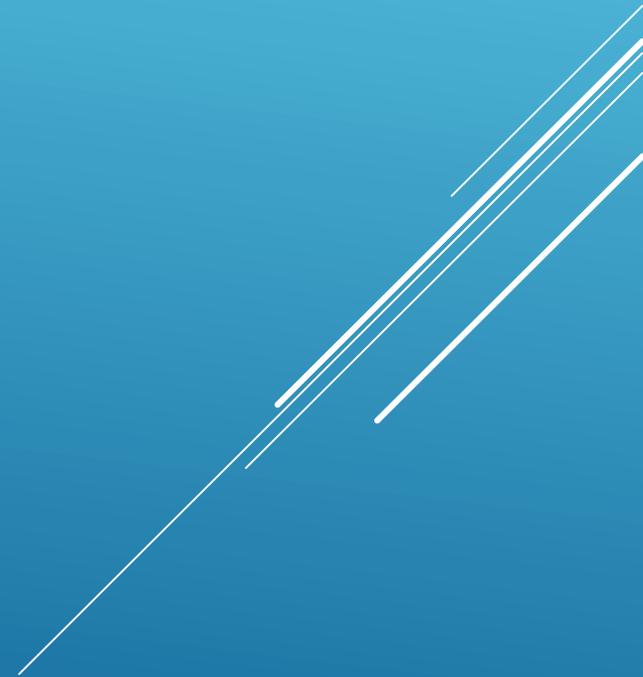








Attachment 1

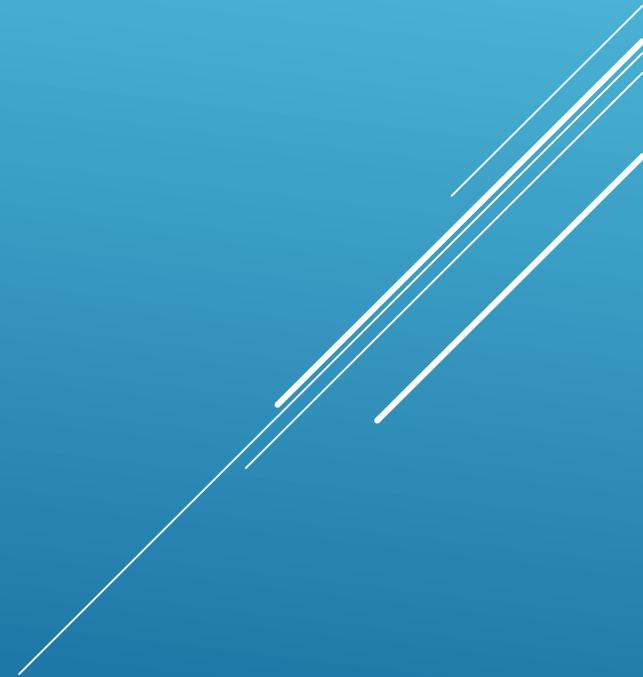


Attachment 1



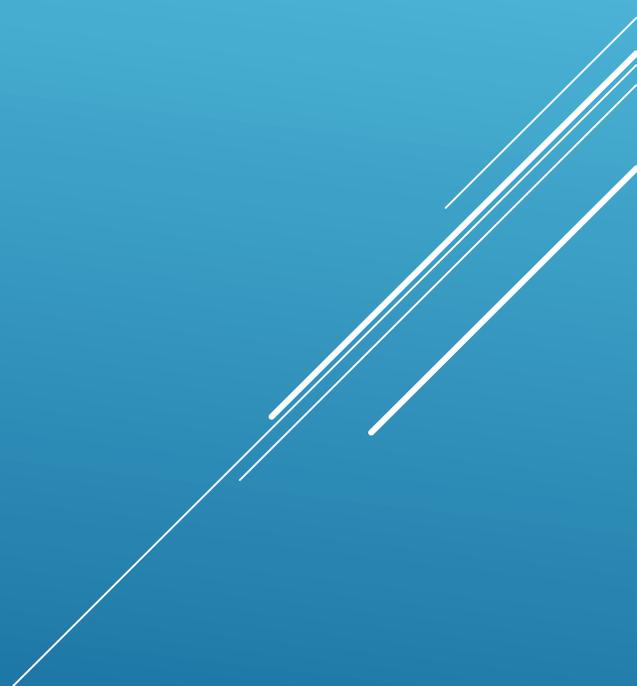


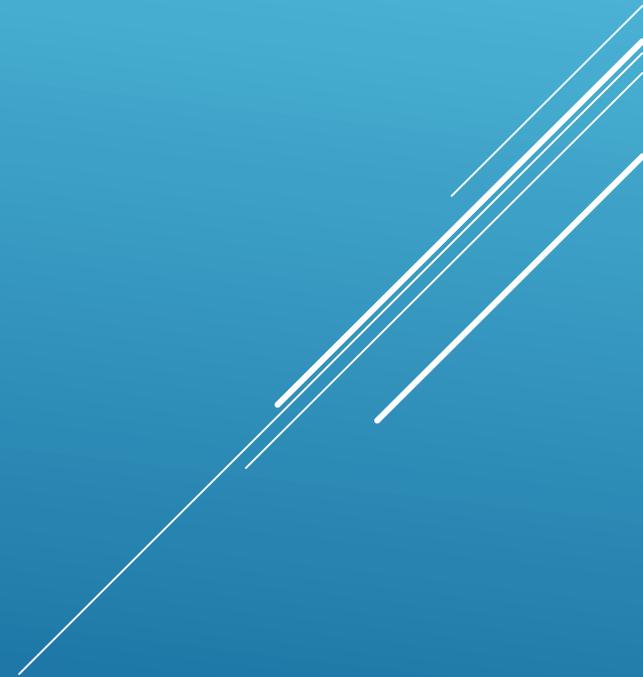


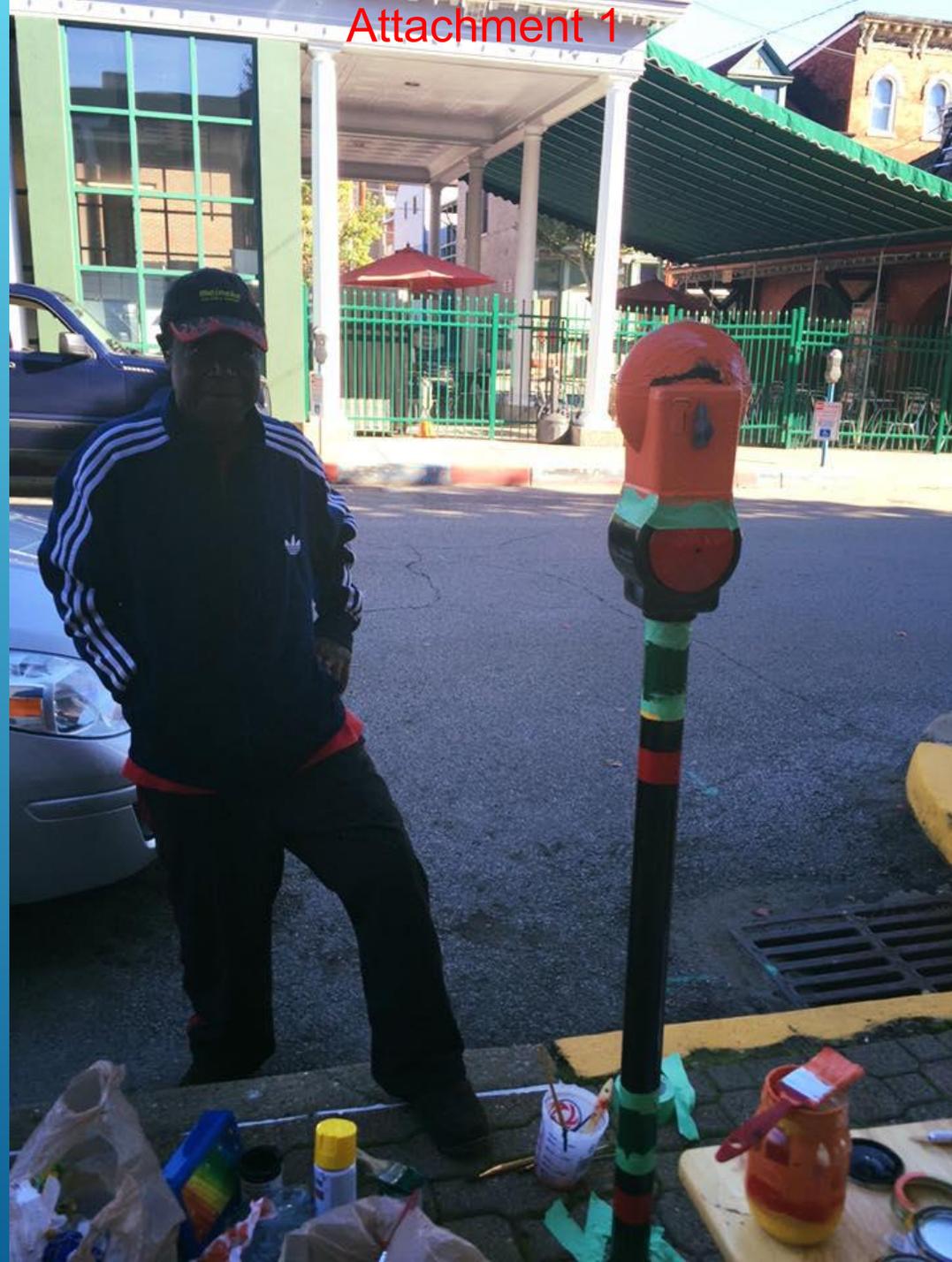


Attachment 1









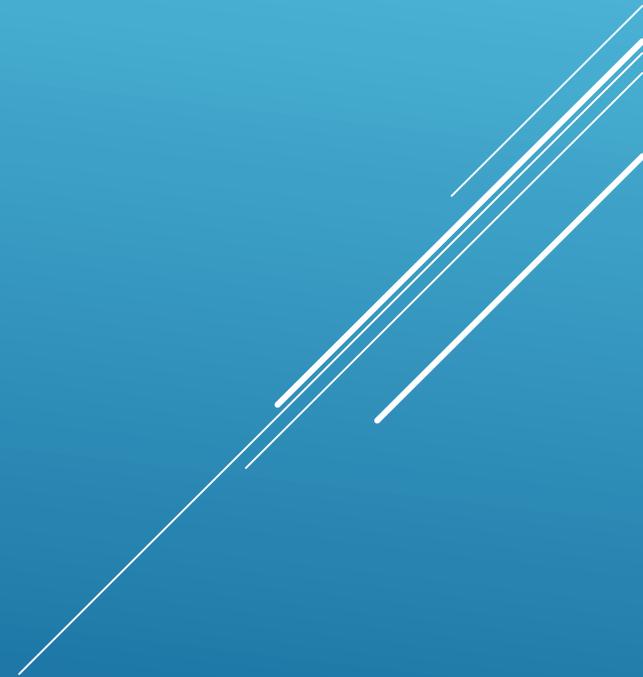
Attachment 1





Attachment 1





Attachment 1







Attachment 1





Attachment 1



Attachment 1



Attachment 1





Attachment 1



Attachment 2



Meters Made Beautiful

Ford Arts, Beats & Eats

September 2-5, 2016

Downtown Royal Oak

Program Description

Ford Arts, Beats & Eats and The City of Royal Oak Commission for the Arts are seeking amateur and professional artists to artistically paint parking meters in the downtown festival footprint of Royal Oak. This project is part of the Royal Oak Commission for the Arts' ongoing efforts to encourage and support arts and culture in the City of Royal Oak.

Meters Made Beautiful will feature 150 painted parking meters inside the Ford Arts, Beats & Eats Festival footprint to debut Labor Day Weekend 2016 during the festival. The meters will be painted with custom designs submitted through an artist application process and reviewed and approved by a joint Arts, Beats & Eats and Royal Oak Commission for the Arts Committee. All artists 18 years of age and older are encouraged to submit their proposals via the Ford Arts, Beats & Eats website at www.artsbeatseats.com/meters-made-beautiful.

Meters will be sanded, primed and prepped for the artists by Arts, Beats & Eats. This will ensure they are properly prepared for the artists to paint and cut down on the amount of time an artist needs to spend on site working on the meters. A finishing varnish will be applied by Arts, Beats & Eats after the artists are finished to maintain the artistic creations. Based on research, the paintings should last 5-6 years.

Arts, Beats & Eats will coordinate all aspects of this project including:

- Artist Submissions
- Coordinating jurying of applications with the Royal Oak Commission for the Arts
- Working with the City on meter prepping, artist painting timelines and guidelines
- Artist meter assignments
- Artist Onsite Management Including: passing out needed supplies (meter templates, instructions, etc), assisting artist to correct meter, checking out final product, passing out of artist stipends, artist parking arrangements, making sure final varnish is applied, etc.

Attachment 2

Timeline

June 15: Meters Made Beautiful Program Announced at ABE press event

Thursday, July 21 at midnight: Application Deadline

Friday, August 5: Selected Artists Notified

Saturday, August 27 at 9am: Meter Made Beautiful Painting Kickoff

Tuesday, August 30 at 5pm: All meters must be completed

Awards

Awards will be selected via both a jury and crowd voting. The jury will be selected through Arts, Beats & Eats and the Royal Oak Commission for the Arts. Festival guests will also be encouraged to vote for their favorite. This system is still TBD, but may include a text-to-vote, website voting or paper voting via festival Information Booths. Festival guests who vote will be entered to win a prize for voting as well.

Grand Prize:	\$2,000
2 nd Place:	\$1,000
3 rd Place:	\$500
10 Honorable Mentions:	\$100
Total Prize Money:	<u>\$4,500</u>

Attachment 3



Meters Made Beautiful – Artist Application

Ford Arts, Beats & Eats
September 2-5, 2016
Downtown Royal Oak

APPLICATION DUE DATE: THURSDAY, JULY 21ST

Ford Arts, Beats & Eats and The City of Royal Oak Commission for the Arts is seeking amateur and professional artists to artistically paint parking meters in the downtown festival footprint of Royal Oak. This project is part of the Royal Oak Commission for the Arts' ongoing efforts to encourage and support arts and culture in the City of Royal Oak.

Meters Made Beautiful will feature 150 painted parking meters inside the Ford Arts, Beats & Eats Festival footprint to debut Labor Day Weekend 2016 during the festival. The meters will be painted with custom designs submitted through an artist application process and reviewed and approved by a joint Arts, Beats & Eats and Royal Oak Commission for the Arts Committee. All artists 18 years of age and older are encouraged to submit their proposals via the Ford Arts, Beats & Eats website at www.artsbeatseats.com/meters-made-beautiful.

The below application must be filled out completely and emailed to: metersmadebeautiful@gmail.com. Incomplete applications will not be accepted.

ARTIST APPLICATION

Artist Name or Art Collaboration Leader Name:

Address:

City: _____ State: _____ Zip: _____

Cell Phone: _____

Email: _____

ARTIST AND ARTWORK DESCRIPTION

Attachment 3

Please provide a short description the artist, group, organization or artist collective. Please include relevant information such whether you are (or have been) a resident of Royal Oak, a business owner in Royal Oak, or anything that may be used for marketing pieces about the interest in the program.

About the Artist: _____

Please provide a short description about your proposed work for the Meters Made Beautiful Project. Include theme, concepts, colors and any other descriptions/relevant information

About the Art: _____

Art Submission

In addition to this form, please submit your proposed artwork for the Meters Made Beautiful project, using the Meter Templates provided on www.artsbeatseats.com/meters-made-beautiful.

There are two versions of the Meter Template, a single and a double meter. To be considered for this project, you must submit your idea on BOTH templates. Arts, Beats & Eats and the Royal Oak Commission for the Arts will have the final decision on artist meter assignment.

You may submit your template artwork via pdf or jpeg and email along with this form to metersmadebeautiful@gmail.com.

Attachment 3

ARTIST GUIDELINES

ARTISTS

- Open to amateur artists and professional artists ages 18+.
- Collaborations, collectives, groups are allowed to submit applications as well as individual artists.

METERS – PAINTING & SUPPLIES

- Meter will be sanded and prepped by Arts, Beats & Eats and the Royal Oak Commission for the Arts.
- Arts, Beats & Eats will prime the meter poles with exterior oil-based primer paint that MUST be used, such as Rustoleum Enhanced Exterior Enamel Paint-Oil Based, or similar brand
- Artist must use acrylic paint – specific type TBD, will get DESCRIPTION FROM ERICA. No additional medium or three dimensional materials are allowed.
- Arts, Beats & Eats will provide and finish the meter poles with varnish.
- No spray paint of any type will be allowed for this project.
- Arts, Beats & Eats will provide meter templates for artists to use to cover meter windows, meter numbers, instructions, and card and coin slots. Absolutely no paint or art is allowed on any of the above mentioned areas of the meter. Failure to adhere to this rule will result in disqualification from the program.
- A \$20 stipend for single meters and a \$30 stipend for double meters will be provided to artists upon completion of meter.

METERS - DESIGN

- Artist will not depict any language or images that could be construed as offensive, lurid or obscene.
- Artist will not depict material construed as political or religious in connotation.
- Artist will not depict material that is commercial in nature, including any type of merchant name, merchant advertisement, or product endorsement.
- Artist will not depict any language or images that conflicts with parking operations including, for example: “Free Parking”, “No Parking on Wednesdays”, etc.
- Artist will adhere to the spirit of the sketch and description of their meter design that was approved by Arts, Beats & Eats and the Royal Oak Commission for the Arts.

OTHER

- Meter painting must occur during the following times Saturday, August 27, Sunday, August 28, Monday, August 29 and/or Tuesday, August 30 between 8am – 5pm
- Meters numbers will be assigned to artists via Arts, Beats & Eats and the Royal Oak Commission for the Arts. Specific meter number requests cannot be accommodated.
- The City of Royal Oak reserves the right to paint over any meter or deny participation in the program if found artist was not in compliance the rules and regulations.

Attachment 3

AGREEMENT

Submitting this form indicates that I, for myself, my executors, and administrators do hereby release and discharge the City of Royal Oak, Arts, Beats & Eats and any of its commissions, affiliates, their respective employees, directors, officers, representatives and all persons involved in the sponsorship or conduct of the Meters Made Beautiful from all claims, demands, or causes of action or loss, cost of injury, or damage whatsoever arising from or out of the participation in this event.

By signing this document, I agree to adhere to the guidelines as outlined in this document and I understand that failure to do so will result in disqualification from this program.

Signed: _____ Date: _____

Questions? Email metersmadebeautiful@gmail.com or call Kyle at 248.541.7550

Table II
Recommended locations to install new sidewalks where none currently exist

1.	Along the east side of Edgar Ave. from end of existing sidewalk adjacent to the Royal Oak Golf Center and 3500 Edgar
3.	Along the south side of Starr Rd. from Coolidge Hwy. to Edgar Ave. adjacent to Royal Oak Golf Club at 3101 Starr Road
4.	Along the west side of Benjamin Ave. between the CN RR and 13 Mile Rd adjacent to the Royal Oak Golf Club and Fairways Condominiums
12.	Along the west side of Delemere Blvd. between Normandy Rd and Nakota Rd. adjacent to 4233, 4249, 4325, 4335, 4339, 4353 Delemere Blvd
13.	Along the west side of Delemere Blvd. between Nakota Rd. and 14 Mile Road adjacent to 4411, 4509, 4515, 4519, 4527, 4605, and 4625 Delemere Blvd
14.	Along the south and east side of Delemere Ct. between Delemere Blvd and cul-de-sac adjacent to 4233, 4248, 4300, 4320 Delemere Ct
15.	Along the west side of Delemere Ct. between Delemere Blvd and cul-de-sac adjacent 4303, 4307, 4315, 4321 Delemere Ct.
16.	Along the north side of Delemere Ct. between Delemere Blvd and 4341 Delemere Ct. adjacent to 4335 Delemere Blvd.
17.	Along the south side of Nakota Rd. between Delemere Blvd and 2675 Nakota Rd. adjacent to 4353 Delemere Blvd.,
18.	Along the north side of Nakota Rd. between Delemere Blvd and Fernlee Ave. adjacent to 4303 Fernlee Blvd., 2807 Samoset
19.	Along the north side of Nakota Rd. between Fernlee Ave. and Nakota Rd dead end adjacent to 4400 Fernlee Blvd., 4411 Delemere Blvd.
20.	Along the east side of Fernlee Rd. between Samoset Rd. and Nakota Rd. adjacent to 4400, 4420, 4426, 4520, 4526, 4234 Fernlee Blvd.
21.	Along the west side of Fernlee Rd. between Samoset Rd. and Nakota Rd. adjacent to 4405, 4409, 4413, 4425, 4507, 4535 Fernlee Blvd.
24.	Along the south side of Samoset Rd. between Fernlee Rd. and dead end of Samoset Rd. adjacent to 4535 Fernlee Blvd, SOCWA
25.	A long the north side of Samoset Rd. between Fernlee Rd. and Delemere Blvd. adjacent to 4604 Fernlee Blvd, 4605 Delemere Blvd.
26.	along the south side of Samoset Rd. between Fernlee Rd. and 4335 Delemere Blvd. adjacent to 4534 Fernlee Blvd.
27.	along the east side of Fernlee Rd. between 14 Mile Rd. and 4850 Fernlee Ave. adjacent to 4815 Delemere Blvd.
29.	Along the north side of Parmenter Blvd. between Fernlee Ave. and Delemere Blvd. adjacent to 5055 Delemere (Oakland technical center)
30.	Along the north side of Parmenter Blvd. between Leafdale Blvd. and Delemere Blvd. adjacent to 5050 Delemere, 5025 Leafdale
31.	Along the south side of Parmenter Blvd. between Leafdale Blvd. and Delemere Blvd. adjacent to 4940 Delemere, 4929 Leafdale
32.	Along the east side of Delemere Blvd. between Parmenter Blvd and Torquay Ave. adjacent to 5050 Delemere
33.	Along the south side of Torquay Ave. between Delemere Blvd. and Leafdale Blvd. adjacent to 5050 Delemere
34.	Along the west side of Delemere Blvd. south of Torquay Ave. adjacent to 5061 Delemere

Table II - Continued	
Recommended locations to install new sidewalks where none currently exist	
35.	Along the south side of Torquay Ave. between Leafdale Ave. and Briarwood Apartments adjacent to 5050 Leafdale
36.	Along the west side of Leafdale Ave. between Torquay Ave. and Parmenter Blvd. adjacent to: 5025 Leafdale
37.	Along the east side of Leafdale Ave. between Torquay Ave. and Parmenter Blvd. adjacent to 5022, 5038, 5060 Leafdale
39A.	Along the east side of Meijer Dr. adjacent to 5130, 5140, 5160 Meijer Dr.
40.	Along the south side of Yorba Linda Blvd. between Woodward Ave and Dukeshire Hwy. adjacent to 3500 W 13 Mile Rd. (Shrine High School)
41.	Along the south side of Starr Rd. between Woodward Ave and Coolidge Hwy. at Memorial Park
42.	Along the north side of Massoit Rd. between Mankato Ave and Mandalay Ave. at Upton Park
43.	Along the north side of Samoset Rd. between Hampton Blvd. and Mandalay Ave. adjacent to 4602 Hampton, 4602, 4603 Mankato, 4603 Mandalay.
44.	Along the south side of Samoset Rd. between Hampton Blvd. and Mandalay Ave. adjacent to Upton School (Location 44):
45.	Along the south side of Parmenter Blvd. between Leafdale Blvd and Briarwood Ave. adjacent to 4914 Leafdale, 4919 Briarwood.
46.	Along the east side of Leafdale Blvd. between 14 Mile Rd. and Parmenter Blvd. adjacent to 4838 Leafdale
47.	Along the west side of Leafdale Blvd. between 14 Mile Rd. and Parmenter adjacent to 4823 Leafdale, 2500 W 14 Mile Rd.
48.	Along the south side of Meijer Dr. adjacent to 5055 Delemere, DTE Substation.

Table 3
2016 Sidewalk Improvement Program
Engineering recommendations for new sidewalk installation

Location 1:

Sidewalk installation is **recommended** along the east side of **Edgar Ave.** from end of existing sidewalk (Location 1):

Addresses: Royal Oak Golf Center and 3500 Edgar.

Sidewalk installation is recommended at this location for the following reasons::

There is adequate right-of-way – sufficient space;

There are no obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route;

The sidewalk connects Starr Road sidewalks to the existing sidewalks at the dorr of the Royal Oak Golf Center;

The sidewalk provides better pedestrian access to city facilities, schools and local businesses;

Location 3:

Sidewalk installation is **recommended** along the south side of **Starr Rd.** from Coolidge Hwy. to Edgar Ave (Location 3):

Addresses: Royal Oak Golf Club at 3101 Starr Road

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are no obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route;

The sidewalk provides better pedestrian access to city facilities, schools and local businesses;

Location 4:

Sidewalk installation is **recommended** along the west side of **Benjamin Ave.** between the CN RR and 13 Mile Rd (Location 4):

Addresses: Royal Oak Golf Club and Fairways Condominiums

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route;

The sidewalk connects 13 Mile Road sidewalks to the existing sidewalks just south of the RR;

The sidewalk provides better pedestrian access to city facilities, schools and local businesses.

Location 12:

Sidewalk installation is **recommended** along the west side of **Delemere Blvd.** between Normandy Rd and Nakota Rd. (Location 12):

Addresses: 4233, 4249, 4325, 4335, 4339, 4353 Delemere Blvd

Sidewalk installation is recommended at these properties for the following reasons:

There is adequate right-of-way – sufficient space;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route;

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

20% of this block already has sidewalks

Location 13:

Sidewalk installation is **recommended** along the west side of Delemere Blvd. between Nakota Rd. and 14 Mile Road (Location 13):

Addresses: 4411, 4509, 4515, 4519, 4527, 4605, and 4625 Delemere Blvd.

Sidewalk installation is recommended at these properties for the following reasons:

There is adequate right-of-way – sufficient space;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route;

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

50% of this block already has sidewalks

Location 14:

Sidewalk installation is **recommended** along the south and east side of Delemere Ct. between Delemere Blvd and cul-de-sac (Location 14):

Addresses: 4233, 4248, 4300, 4320 Delemere Ct

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 15:

Sidewalk installation is **recommended** along the west side of Delemere Ct. between Delemere Blvd and cul-de-sac (Location 15):

Addresses: 4303, 4307, 4315, 4321 Delemere Ct.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

10% of this block already has sidewalks

Location 16:

Sidewalk installation is **recommended** along the north side of Delemere Ct. between Delemere Blvd and 4341 Delemere Ct (Location 16):

Addresses: 4335 Delemere Blvd.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

50% of this block already has sidewalks

Location 17:

Sidewalk installation is **recommended** along the south side of Nakota Rd. between Delemere Blvd and 2675 Nakota Rd. (Location 17):

Addresses: 4353 Delemere Blvd.,

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some relatively few obstructions preventing installation;
An alternative route exists opposite;
The area has a relatively flat grade – no significant regrading required
The sidewalk completes an essential route.
The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses;
75% of this block already has sidewalks

Location 18:

Sidewalk installation is **recommended** along the north side of **Nakota Rd.** between Delemere Blvd and Fernlee Ave. (Location 18):

Addresses: 4303 Fernlee Blvd., 2807 Samoset

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

An alternative route exists opposite;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 19:

Sidewalk installation is **recommended** along the north side of **Nakota Rd.** between Fernlee Ave. and Nakota Rd dead end. (Location 19):

Addresses: 4400 Fernlee Blvd., 4411 Delemere Blvd.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

An alternative route exists opposite;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses;

30% of this block already has sidewalks

Location 20:

Sidewalk installation is **recommended** along the east side of **Fernlee Rd.** between Samoset Rd. and Nakota Rd. (Location 20):

Addresses: 4400, 4420, 4426, 4520, 4526, 4234 Fernlee Blvd.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses;

10% of this block already has sidewalks

Location 21:

Sidewalk installation is **recommended** along the west side of **Fernlee Rd.** between Samoset Rd. and Nakota Rd. (Location 21):

Addresses: 4405, 4409, 4413, 4425, 4507, 4535 Fernlee Blvd.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

An alternative route exists opposite;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 24:

Sidewalk installation is **recommended** along the south side of Samoset Rd. between Fernlee Rd. and dead end of Samoset Rd. (Location 24):

Addresses: 4535 Fernlee Blvd, SOCWA

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

40% of this block already has sidewalks

Location 25:

Sidewalk installation is **recommended** along the north side of Samoset Rd. between Fernlee Rd. and Delemere Blvd. (Location 25):

Addresses: 4604 Fernlee Blvd, 4605 Delemere Blvd.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 26:

Sidewalk installation is **recommended** along the south side of Samoset Rd. between Fernlee Rd. and 4335 Delemere Blvd. (Location 26):

Addresses: 4534 Fernlee Blvd.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

50% of this block already has sidewalks

Location 27:

Sidewalk installation is **recommended** along the east side of Fernlee Rd. between 14 Mile Rd. and 4850 Fernlee Ave. (Location 27):

Addresses: 4815 Delemere Blvd.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some relatively few obstructions preventing installation;

The area has a relatively flat grade – some regrading required

The sidewalk completes an essential route;
The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.
75% of this block already has sidewalks

Location 29:

Sidewalk installation is **recommended** along the north side of **Parmenter Blvd.** between Fernlee Ave. and Delemere Blvd. (Location 29):

Addresses: 5055 Delemere (Oakland technical Center)

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 30:

Sidewalk installation is **recommended** along the north side of **Parmenter Blvd.** between Leafdale Blvd. and Delemere Blvd. (Location 30):

Addresses: 5050 Delemere, 5025 Leafdale

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

The area has a relatively flat grade – some regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 31:

Sidewalk installation is **recommended** along the south side of **Parmenter Blvd.** between Leafdale Blvd. and Delemere Blvd. (Location 31):

Addresses: 4940 Delemere, 4929 Leafdale

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are few obstructions preventing installation; boulders

The area has a relatively flat grade – regrading will be required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 32:

Sidewalk installation is **recommended** along the east side of **Delemere Blvd.** between Parmenter Blvd and Torquay Ave. (Location 32):

Addresses: 5050 Delemere

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation (shrubs and landscaping);

An alternative route exists opposite;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 33:

Sidewalk installation is **recommended** along the south side of **Torquay Ave.** between Delemere Blvd. and Leafdale Blvd. (Location 33):

Addresses: 5050 Delemere

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some relatively few obstructions preventing installation;

An alternative route exists opposite;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route;

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

40% of this block already has sidewalks

Location 34:

Sidewalk installation is **recommended** along the west side of Delemere Blvd. south of Torquay Ave. (Location 34):

Addresses: 5061 Delemere

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

80% of this block already has sidewalks

Location 35:

Sidewalk installation is **recommended** along the south side of Torquay Ave. between Leafdale Ave. and Briarwood Apartments (Location 35):

Addresses: 5050 Leafdale

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation (clearing and grubbing required);

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

75% of this block already has sidewalks.

Location 36:

Sidewalk installation is **recommended** along the west side of Leafdale Ave. between Torquay Ave. and Parmenter Blvd. (Location 36):

Addresses: 5025 Leafdale

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are relatively few obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

60% of this block already has sidewalks

Location 37:

Sidewalk installation is **recommended** along the east side of Leafdale Ave. between Torquay Ave. and Parmenter Blvd. (Location 37):

Addresses: 5022, 5038, 5060 Leafdale

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

An uncomplete alternative route exists opposite;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

55% of this block already has sidewalks

Location 39A:

Meijer Drive

Sidewalk installation is **recommended** along the east side of Meijer Dr. (Location 39A):

Addresses: 5130, 5140, 5160 Meijer Dr.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 40:

Sidewalk installation is **recommended** along the south side of Yorba Linda Blvd. between Woodward Ave and Dukeshire Hwy. (Location 40):

Addresses: 3500 W 13 Mile Rd. (Shrine High School)

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

The area has a relatively flat grade – no significant regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 41:

Sidewalk installation is **recommended** along the south side of Starr Rd. between Woodward Ave and Coolidge Hwy. Memorial Park (Location 41):

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

The area has a relatively flat grade – some regrading required

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

40% of this block already has sidewalks

Location 42:

Sidewalk installation is **recommended** along the north side of Massoit Rd. between Mankato Ave and Mandalay Ave. at Upton Park (Location 42):

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

The area has a relatively flat grade;

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 43:

Sidewalk installation is **recommended** along the north side of Samoset Rd. between Hampton Blvd. and Mandalay Ave. (Location 43):

Addresses: 4602 Hampton, 4602, 4603 Mankato, 4603 Mandalay.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

The area has a relatively flat grade;

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 44:

Sidewalk installation is **recommended** along the south side of Samoset Rd. between Hampton Blvd. and Mandalay Ave. adjacent to Upton School (Location 44):

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

An alternative route exists opposite;

The area has a relatively flat grade;

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

10% of this block already has sidewalks

Location 45:

Sidewalk installation is **not recommended** is **recommended** along the south side of Parmenter Blvd. between Leafdale Blvd and Briarwood Ave. (Location 45):

Addresses: 4914 Leafdale, 4919 Briarwood.

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation (trees, shrubs);

The area has a relatively flat grade- grading required;

The sidewalk completes an essential route.

The sidewalk provides pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

Location 46:

Sidewalk installation is **recommended** along the east side of Leafdale Blvd. between 14 mile Rd. and Parmenter Blvd. (Location 46):

Addresses: 4838 Leafdale

Sidewalk installation is recommended at this property for the following reasons:

There is adequate right-of-way – sufficient space;

There are some obstructions preventing installation;

The area has a relatively flat grade;

The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

85% of this block already has sidewalks

Location 47:

Sidewalk installation is **recommended** along the west side of Leafdale Blvd. between 14 Mile Rd. and Parmenter (Location 47):

Addresses: 4823 Leafdale, 2500 W 14 Mile Rd.

Sidewalk installation is recommended at this property for the following reasons:

- There is adequate right-of-way – sufficient space;

- There are some obstructions preventing installation;

- The area has a relatively flat grade;

- The sidewalk completes an essential route.

The sidewalk provides better pedestrian access to city facilities, schools and local businesses which have been changing from light industrial to other office and services uses.

75% of this block already has sidewalks

Location 48:

Sidewalk installation is **recommended** along the south side of Meijer Dr. (Location 48):

Addresses: 5055 Delemere, DTE Substation.

Sidewalk installation is recommended at this location for the following reasons:

- There is adequate right-of-way – sufficient space;

- There are some obstructions preventing installation;

- The area has a relatively flat grade – some regrading may be necessary;

The sidewalk would complete an essential route however the sidewalk would dead end into the city of Troy. Troy is open to installing a sidewalk so long as they are not responsible for costs and maintenance;

The sidewalk provides pedestrian access to city facilities, schools and local businesses

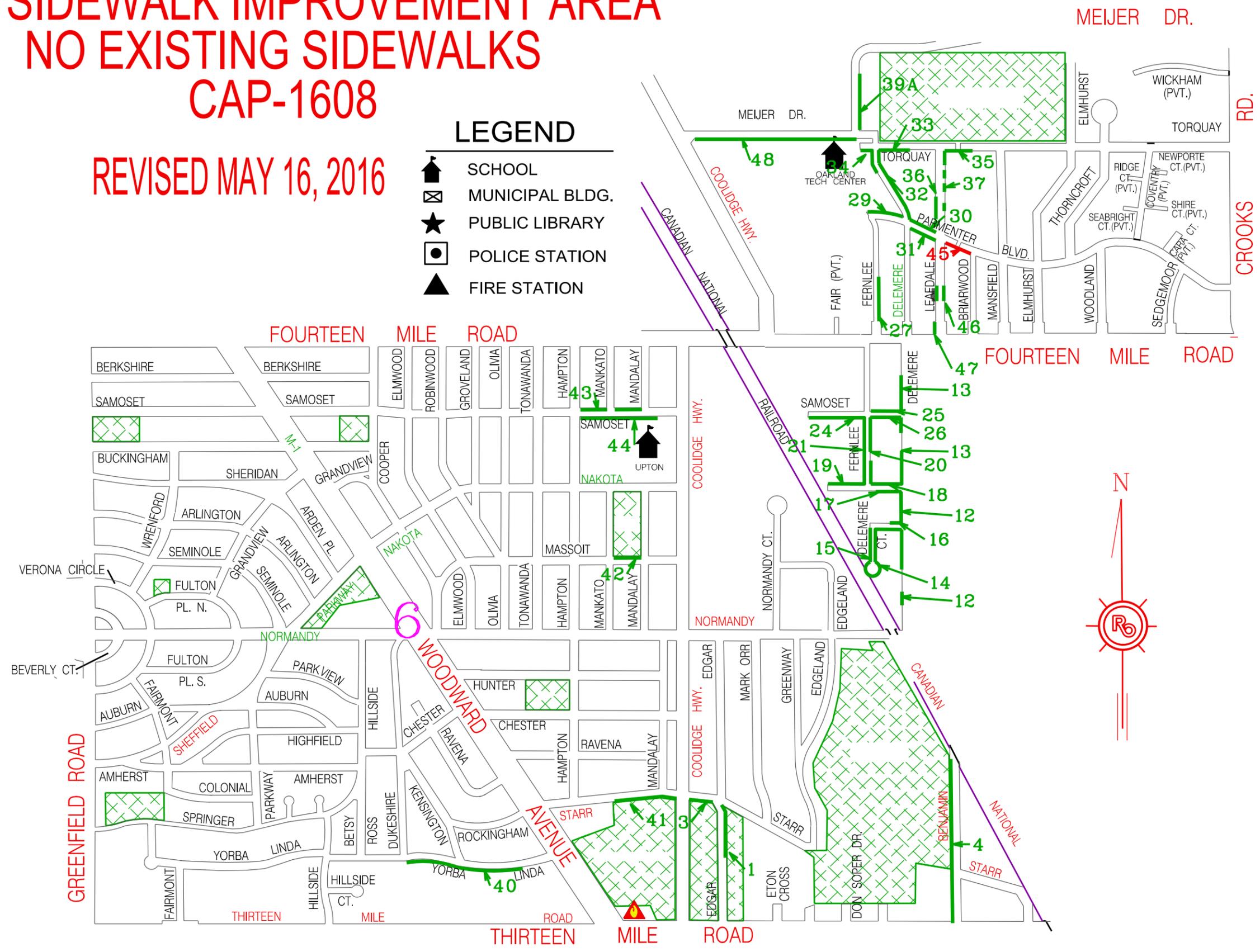


MAP OF 2016 SIDEWALK IMPROVEMENT AREA NO EXISTING SIDEWALKS CAP-1608

REVISED MAY 16, 2016

LEGEND

- SCHOOL
- MUNICIPAL BLDG.
- PUBLIC LIBRARY
- POLICE STATION
- FIRE STATION





Road Millage Status Update

May 3, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

The 10-year Local Road Improvement Program (millage) has the following component programs to best utilize available funds.

1. Joint and crack sealing of new and existing asphalt streets (a low cost maintenance activity) extending service life of pavements;
2. Concrete repairs (a costlier maintenance activity) to existing concrete streets in fair condition, extending service life;
3. Minor to major asphalt resurfacing (a maintenance activity) of asphalt and composite streets in fair condition, extending service life;
4. Concrete reconstruction of streets at the end of their service life (costly);
5. Conducting the above four protocols on streets receiving programmed water main and sewer improvements at the time of utility construction.

Concrete reconstruction: Pavement management theory suggests that reconstruction activities which are the most costly should be done after maintenance activities are completed as the most effective use of funding. When considering the programming of the concrete reconstruction component (item 4 above) of the overall millage program, the staff initially programmed the distribution of work to take place in each year of the 10 year program as opposed to all at the end of the program after the programmed maintenance projects. After the passing of the millage proposal, management requested that staff look at accelerating the reconstruct program. As it takes roughly 12 months to prepare for such a project, reconstructions are planned to begin in 2016 which is year two of the program. In order to maintain the initially proposed funding schedule of necessary maintenance projects, this initiative requires an additional infusion of funds for the increased annual expenditures.

Finance and engineering have reviewed options for securing the necessary additional up-front funding needed for the expediting the road reconstruction projects. These options include reducing other projects for maintenance which is not recommended, and bonding (general obligation bond) at a low interest rate and paying off bonds as millage revenues are collected. Staff has determined that bonding is the preferred option. It should be noted that when bonding, interest payments are deducted from the overall millage revenue.

Special assessment construction: At the beginning of the millage program planning, the added expenditures of special assessments were not considered and have now been reviewed to determine if additional funds over and above the millage revenues will be required. Based on the estimated cost for the potential special assessment locations, we believe that the capital outlay for special assessments can be integrated into the overall 10 year millage program expenditures, provided the millage rate is kept at the maximum (2.5 mils) to achieve the maximum potential revenues. Currently there is approximately \$2.0 million in approved and proposed special assessments. Without sacrificing already programmed millage components additional funding for the up-front expenditures to construct these must also be resolved.

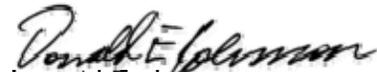
Financing options include reducing the scope of other highly recommended maintenance projects which is not recommended, and bonding (special assessment bond) at a low interest rate and paying off bonds as millage revenues are collected, with bonding being the preferred option.

Staff is proceeding under the assumption that the commission desires the acceleration of the concrete road reconstruction projects and will pursue the issuance of short term bonds to provide the necessary funds to allow the work to occur in the first few years of the millage program. We are doing the same to allow the approved special assessment projects to be constructed starting in year three of the program

A summary of the projects completed in 2015 is attached for your information, Attachment 1.

Respectfully submitted,
Matthew J. Callahan, P.E.
City Engineer

Approved,



Donald E. Johnson

Donald E. Johnson
City Manager

1 Attachment

City of Royal Oak Millage Summary of 2015 Projects Completed

2015 Concrete Street Repair Improvements Contract CAP1505

Contractor cost: \$1,054,309

Estimated engineering cost: \$137,060

Total estimated cost: \$1,191,369

- Amelia St. from N. Main St. to Bellevue Ave.
- Bauman Ave. from Rochester Rd. to Campbell Rd.
- Donald Ave. from Rochester Rd. to Campbell Rd.
- E. Sunnybrook Dr. from N. Alexander Ave. to N. Blair Ave.
- E. Windemere Ave. from N. Alexander Ave. to Campbell Rd.
- Englewood Ave. from N. Main St. to Rochester Rd.
- Genesee Ave. from Rochester Rd. to Ferris Ave.
- Millard Ave. from Rochester Rd. to 300' +/- east of N. Blair Ave.
- Montrose Ave. from N. Alexander Ave. to Campbell Rd.
- N. Alexander Ave. from Woodlawn Ave. to Englewood Ave.
- N. Alexander Ave. from Millard Ave. to 140' south of Millard Ave.
- N. Blair Ave. from Montrose Ave. to Whitcomb Ave.
- N. Vermont Ave. from Whitcomb Ave. to Bauman Ave.
- Ottawa Ave. from Rochester Rd. to N. Campbell Rd.
- Whitcomb Ave. from N. Blair Ave. to N. Campbell Rd.
- Ardmore Ave. from E La Salle Ave. to E Bloomfield Ave.
- DeVillen Ave. from N. Alexander Ave. to Ferris Ave.
- DeVillen Ave. from Rochester Rd. to Fern St.
- E. Bloomfield Ave. from Ferris Ave. to Campbell Rd.
- E. La Salle Ave. from Rochester Rd. to Ardmore Ave.
- Fern St. from Girard Ave. to De Villen Ave.
- Ferris Ave. from DeVillen Ave. to E. 13 Mile Rd.
- Linden Ave. from Rochester Rd. to Fern St.
- N. Alexander Ave. from E. La Salle Ave. to E. 13 Mile Rd.
- N. Blair Ave. from DeVillen Ave. to E. 13 Mile Rd.
- N. Connecticut Ave. from DeVillen Ave. to E. 13 Mile Rd.
- N. Vermont Ave. from Girard Ave. to 100'+/- north of Girard Ave.
- N. Vermont Ave. from E. Bloomfield Ave. to E. 13 Mile Rd.
- N. Wilson Ave. from DeVillen Ave. to E. 13 Mile Rd.
- Baxter Ave. from N. Minerva Ave. to N. Stephenson Hwy.
- E. University Ave. from N. Kenwood Ave. to N. Stephenson Hwy.
- E. University Ave. from N. Campbell Rd. to N. Edison Ave.
- Forest Ave. from N. Campbell Rd. to Symes Ave.
- Kenwood Ct. from N. Kenwood Ave. to N. Edgeworth Ave.
- N. Dorchester Ave. from E. Farnum Ave. to Forest Ave.
- N. Edgeworth Ave. from Gardenia Ave. to Kenwood Ct.
- N. Edgeworth Ave. from E. 11 Mile Rd. to E. Farnum Ave.
- N. Kenwood Ave. from Gardenia Ave. to Kenwood Ct.
- N. Kenwood Ave. from E. 11 Mile Rd. to E. University Ave.

City of Royal Oak Millage Summary of 2015 Projects Completed

2015 Road Reconstruction Improvements (performed under Contract CAP1505)

Contractor cost: \$449,405

Estimated engineering cost: \$67,411

Total estimated cost: \$516,816

- Samoset Rd. from Mankato Ave. to Mandalay Ave.
- McDonald Ave. from 12 Mile Rd. to W. Houstonia Ave.
- Farnum Ave. from N. Main Street to N. Washington Ave.

2015 Special Assessment Paving (performed under Contract CAP1505)

Contractor cost: \$73,431

Estimated engineering cost: \$2,198

Total estimated cost: \$75,629

- Fairgrove Ave. from Farnum Ave. to Baldwin Ave.

2015 Road Resurfacing Improvements Contract CAP1515

Contractor cost: \$2,206,975

Estimated engineering cost: \$131,304

Total estimated cost: \$2,338,279

- Butternut Ave. from Crooks Rd. to Cedar Dr.
- Lyons Ave. from Lloyd Ave. to Crooks Rd.
- Marywood Dr. from W 12 Mile Rd. to Mary Ave.
- Royal Ave. from N. Main St. to 210' +/- east of Marais Ave.
- Smith Ave. from Evergreen Dr. to Crooks Rd.
- Walnut Ave. from Crooks Rd. to Marywood Dr.
- Crane Ave. from N. Main St. to Dead End
- Edgewood Dr. from Catalpa Dr. to Woodsboro Dr.
- Euclid Ave. from N. Washington Ave. to N. Main St.
- Forestdale Rd. from W. Farnum Ave. to Catalpa Dr.
- Greenleaf Dr. from Vinsetta Blvd. to Forestdale Rd.
- Greenleaf Dr. from Hilldale Dr. to Canadian National Railway
- Iroquois Blvd. from Lawndale Dr. to 500'+/- south of Lawndale Dr.
- Maplegrove Ave. from W. Farnum Ave. to Mayfield Dr.
- Maxwell Ave. from W. 11 Mile Rd. to Sherman Dr.
- Maxwell Ave. from Park Ave. to W. Farnum Ave.
- Mayfield Dr. from Maplegrove Ave. to Forestdale Rd.
- N. Pleasant St. from Catalpa Dr. to W. 12 Mile Rd.
- Oakridge Ave. from Catalpa Dr. to Lawndale Dr.
- Park Ave. from Maxwell Ave. to Dead End
- W. Farnum Ave. from Maxwell Ave. to N. Maple Ave.
- Waverley Ave. from Marywood Dr. to N. Washington Ave.

City of Royal Oak Millage Summary of 2015 Projects Completed

2015 Joint Sealing Improvements Contract CAP1525

Contractor cost: \$36,771

Estimated engineering cost: \$3,677

Total estimated cost: \$40,448

- Baldwin Ave. from Rosedale Ave. to N Alexander Ave.
- Curry Ave. from E 11 Mile Rd to E Farnum Ave.
- E. University Ave. from N Main St. to dead end
- E. University Ave. from Virginia Ave. to Fairgrove Ave.
- Ferris Ave. from Gardenia Ave. to E. 12 Mile Rd.
- N. Alexander Ave. from E University Ave. to E. Farnum Ave.
- N. Blair Ave. from Gardenia Ave. to E. 12 Mile Rd.
- N. Gainsborough Ave. from E. 11 Mile Rd. to E. Farnum Ave.
- N. Vermont Ave. from E. 11 Mile Rd. to E. Farnum Ave.
- Pingree Blvd. from N. Main St. to N. Troy St.
- Austin Ave. from Marywood Dr. to N. Main St.
- Florence Ave. from Maxwell Ave. to dead end
- Hartrick Ave. from Woodward Ave. to pavement change
- Marywood Dr. from Crooks Rd. to Waverley Ave.
- N. Center St. from 11 Mile Rd. to Willis Ave.
- N. Maple Ave. from Catalpa Dr. to W. Derby Ave.
- N. Maple Ave. from Sherman Dr. to W. Farnum Ave.
- W. University Ave. from N. Washington St. to N. Main St.
- Willis Ave. from N. Washington St. to N. Main St.
- E. Maryland Ave. from Delaware Ave. to dead end
- Irving Ave. from Mohawk Ave. to Anne Dr.
- Kayser St. from E. Lincoln Ave. to E. 11 Mile Rd.
- Lawson St. from E. Lincoln Ave. to E. 6th St.
- S. Gainsborough Ave. from E. 5th St. to E. 11 Mile Rd.
- Wyandotte Ave. from E. 10 Mile Rd. to Dondero Ave.

Various Concrete and Asphalt Road Improvements (performed under Water Main Improvements Contract CAP1510)

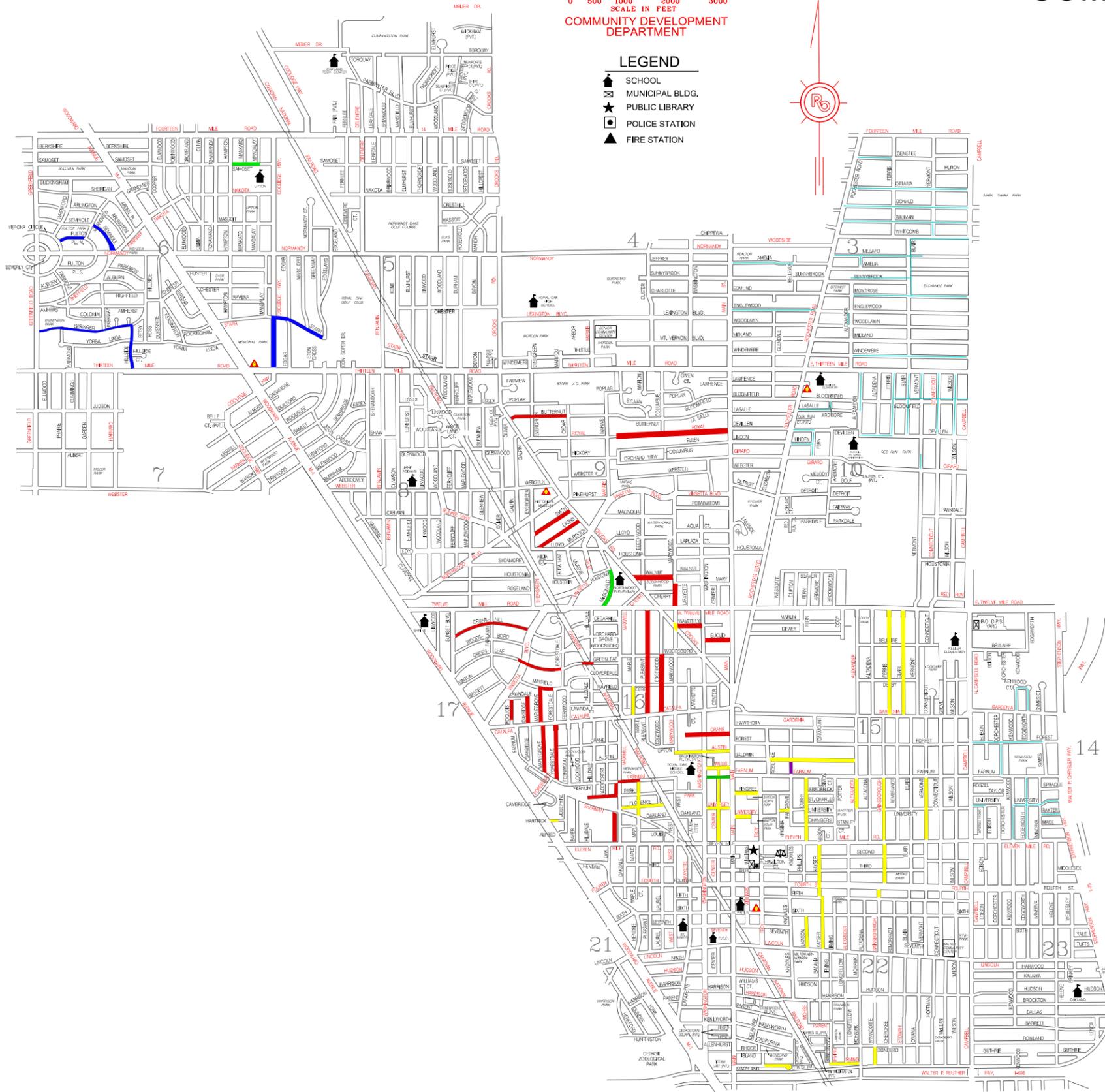
Contractor cost: \$196,247

Estimated engineering cost: \$34,632

Total estimated cost: \$230,879

- Springer Ave. from Greenfield Rd. to Hillside Dr.
- Hillside Dr. from Springer Ave. to 13 Mile Rd.
- N. Fulton Place from Verona Circle to Grandview Rd.
- Seminole Dr. from Grandview Rd. to Normandy Rd.
- Coolidge Hwy. from 13 Mile Rd. to Starr Rd.
- Starr Rd. from Coolidge Hwy. to Greenway Ave.

CITY OF ROYAL OAK
COMMUNITY DEVELOPMENT - ENGINEERING
MILLAGE PROJECTS
2015



LEGEND:

- 2015 CONCRETE STREET REPAIR IMPROVEMENTS CONTRACT CAP1505
- 2015 ROAD RECONSTRUCTION IMPROVEMENTS (UNDER CONTRACT CAP1505)
- 2015 SPECIAL ASSESSMENT PAVING IMPROVEMENTS (UNDER CONTRACT CAP1505)
- 2015 ASPHALT RESURFACING IMPROVEMENTS CONTRACT CAP1515
- 2015 JOINT SEALING IMPROVEMENTS CONTRACT CAP1525
- 2015 WATER MAIN IMPROVEMENTS CONTRACT CAP1510

Attendance Policy

May 19, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

The city commission has twice recently amended the appointments ordinance to deal with attendance concerns at board, commission, committee and authority meetings. For those boards, commissions, committees and authorities not established and governed by state law, a member who misses two meetings in a row or three meetings in a year is automatically removed from office but may appeal to the appointments committee for reinstatement. For those bodies governed by state law (ZBA, DDA, planning commission and brownfield authority) removal of a member requires a hearing before the city commission and a removal vote by the city commission.

We haven't established a policy for exactly how the latter cases are to be handled. We need one. I suggest the following:

1. A letter to be sent by the city clerk advising the member who has missed two consecutive meetings or three meetings in the current year that he or she is in violation of the city commission's attendance policy. The member shall be required to respond with a letter indicating his or her interest in remaining on the board, commission, committee or authority. If the member wishes to remain, the letter must also explain the reasons for the member's absences. A letter indicating the member does not wish to remain will be treated as a letter of resignation.
2. The appointments committee shall review the written statements from board, commission, committee or authority members wishing to retain their seats and may invite the member to a meeting of the appointments committee to discuss the member's absences and continued service. The appointments committee shall have the power to schedule a hearing of removal before the city commission.
3. If the appointments committee votes to schedule a removal hearing and the member elects not to resign the seat, a hearing shall be held before the city commission followed by a removal vote.

I request the city commission approve this policy (as presented or amended).

Be it resolved, the city commission approves the proposed attendance policy for boards, commissions, committees and authorities governed by state law.

Respectfully submitted,



Donald E. Johnson
City Manager



Non-Action Item
April 2016 Quarterly Reports
Southeastern Oakland County Resource Recovery Authority
Southeastern Oakland County Water Authority

May 10, 2016, 2016

The Honorable Mayor Ellison and
Members of the City Commission:

Attached are the quarterly reports for SOCRRA (Attachment 1) and SOCWA (Attachment 2). If you have any questions, please advise my office.

Respectfully submitted,
Greg Rassel
Director of the Departments of
Public Services and Recreation

Approved,


Donald E. Johnson
City Manager

2 Attachments



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

QUARTERLY REPORT April 2016

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller (Alternate)	City of Berkley
C. Wilson	Village of Beverly Hills
L. Wood	City of Birmingham
M. Pollock	City of Clawson
L. Cureton	City of Ferndale
A. LeCureaux	City of Hazel Park
A. Sullivan	City of Huntington Woods
M. Baumgarten	City of Lathrup Village
R. Fortura	City of Oak Park
S. Pietrzak	City of Pleasant Ridge
G. Rassel	City of Royal Oak
T. Richnak	City of Troy

OFFICERS	
Chairman:	G. Rassel
Vice Chair:	C. Wilson
Secretary:	T. Richnak
Advisory Committee:	C. Wilson G. Rassel

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

April 2016

Board of Trustees
SOCRRA

Subject: Quarterly Report – April 2016

Board Members:

Attached is a copy of SOCRRA's Quarterly Report, covering the first nine months operation of the fiscal year 2015/16. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of the Board of Trustees, and the members of the governing body of each of the member municipalities of this Authority.

FINANCIAL STATEMENT

The total net income for the first 9 months of 2015/16 was \$711,983 before capital expenses and depreciation, which is \$382,601 more than budgeted. This is \$154,702 less than the net income reported for the first nine months of 2014/15.

	<u>Actual</u>	<u>Compared to Budget</u>
Revenue	\$14,937,058	+ \$449,162
Expenses	\$14,225,075	+ \$66,561
Net Operating Income	\$ 711,983	+ \$ 382,601

Revenue was higher than planned due to increased non-member refuse revenue from Car Trucking, Rizzo Services, Tringali Sanitation and others (+\$605,000), revenue from the member communities for extra services (+\$157,000), compost sales (+\$53,000) and non-member yard waste revenue (+\$42,000). These increases were partially offset by lower than planned prices for our recycled materials (-\$404,000) and lower than planned miscellaneous revenue (-\$6,000). Additional information on the prices for our recycled materials is in the Major Projects area of this report.

Expenses were above budget primarily due to higher than planned costs for contractor expenses (+\$137,000), labor (+\$78,000) and supplies (+\$13,000), which were partially offset by lower than planned costs for maintenance (-\$105,000), non-labor Administrative and General Expenses (-\$47,000) and utilities (-\$12,000).

Additional financial detail is attached.

Attachment 1

As of March 31, 2016, our working capital was 9.7% based on unrestricted assets. This is above the 7.5% working capital goal approved by the Board and was a slight decrease from the 10.0% working capital as of March 31, 2015.

MATERIAL HANDLED

The Authority processed 154,650 tons of refuse, yard waste and recyclables during the first nine months of the current fiscal year. This represents a decrease of 10.1% or 17,475 total tons compared to the same period last year. This decrease is due to the 2014/15 tonnages including the refuse from the August 2014 flood disaster. Recycling tonnage from the member communities increased by 10.2% from 2014/15. Part of this increase was due to the recycling that was not collected during the flood disaster in August 2014.

July 1 Through March 31

	2011/12	2012/13	2013/14	2014/15	2015/16
Member Refuse	79,207	75,237	76,066	100,063	80,215
Non-Member Refuse	18,526	20,837	22,271	26,421	26,889
Member Recycling	13,079	13,279	13,449	13,137	14,479
Non-Member Recycling	353	372	377	352	335
Yard Waste	<u>30,890</u>	<u>29,930</u>	<u>33,000</u>	<u>32,152</u>	<u>32,732</u>
TOTAL	142,055	139,654	145,163	172,125	154,650

CAPITAL EXPENDITURES

Capital expenditures for the first nine months of the fiscal year totaled \$567,676 and were for major repairs to one of our rental homes in Rochester Hills (\$149,000, which was reimbursed by our insurance), cement replacement at the Troy Transfer Station (\$121,000), partial payments for a new loader at the Transfer Station (\$70,000), for the Scarab compost turner at the compost site (\$55,000) and for a new loader at the MRF (\$50,000), initial costs of the MRF single stream conversion project (\$34,000), relining the MRF baler (\$33,000), major repairs, including the demolition of one of our homes, to several of our rental homes in Rochester Hills (\$22,000), major repairs to one of the compactors at the Troy Transfer Station (\$11,000), the replacement of an axle on one of the loaders at the Troy Transfer Station (\$11,000), and repairs to the Troy Transfer Station (\$12,000).

MAJOR PROJECTS

ELECTRONICS RECYCLING

We are continuing to have issues with our electronics recycling vendors. Poor commodity prices and the loss of revenue from the manufacturers of electronic equipment have combined to disrupt the electronics recycling market in Michigan. We had been using the services of Great Lakes Electronics (GLE), located in Warren, and e-Cycle Opportunities, located in Southfield. e-Cycle Opportunities is a small electronics recycler run by Jewish Vocational Services as a means of providing employment for people with disabilities. They can only take a small portion of our

recycled electronic material. GLE significantly increased their prices at the end of March, when our existing contract expired. e-Cycle has also informed us that they will be increasing their prices.

In order to identify other sources of recycling for our electronics, we obtained quotes from all organizations supplying this service in Southeast Michigan. The best combination of service, price and third party certifications was provided by Electronics Recycling International (ERI), which is located in Indiana. We are in the final stage of contract negotiations with ERI and we hope to begin service in early May.

These changes in the electronics recycling marketplace has turned our electronics recycling program from a producer of a small amount of revenue into a significant expense. We have been able to continue electronics recycling service to our residents and to businesses located in the SOCRRA communities. However, we are no longer accepting electronics from outside the SOCRRA communities.

CONVERSION OF THE MRF TO SINGLE STREAM OPERATION

Changing to single stream recycling using 65 gallon recycling carts has been part of SOCRRA's long term plan to improve service to our residents and to generate additional recyclable material. In order to do this, SOCRRA needs to revise our collection contracts to include single stream recycling, develop the ability to process the single stream material at our Materials Recovery Facility (MRF) and provide the 65 gallon recycling carts to all of the households in the 12 SOCRRA communities. Accomplishing all of this will result in significant expenditures.

For the first phase of this project, SOCRRA staff worked with Resource Recycling Systems (RRS) to develop a Request for Proposals for the conversion of our MRF to single stream recycling. The RFP process resulted in the selection of Machinex as the contractor for an addition to our MRF and the replacement of the existing recyclables sorting system with a single stream system. SOCRRA is in final negotiations with Machinex regarding this project. SOCRRA is also developing a plan to finance the MRF conversion and the purchase of 65 gallon carts for recycling for all of the households in the SOCRRA communities. We plan to have a complete package for the SOCRRA Board to approve at their June meeting. Details regarding the MRF conversion project can be found at our website, www.socrra.org, in the agenda package for the April Board meeting.

MDEQ RECYCLING EXCELLENCE AWARD

The MDEQ has announced that SOCRRA will be receiving a Recycling Excellence Award in the Outstanding Education category. The award recognizes the recycling education programs conducted by SOCRRA. A total of 10 Recycling Excellence Awards were made, 5 of which were in the Outstanding Education Category. The award will be presented to Karen Bever, who heads up SOCRRA's education programs, at the Governor's Recycling Summit on May 3. Congratulations to Karen!

RECYCLING CART GRANTS

The MDEQ has announced that the SOCRRA communities will be awarded all of the \$450,000 grant program for the purchase of recycling carts. The MDEQ decided to maximize the number

of communities receiving funding by eliminating our 2 largest grant requests, those for Royal Oak and Troy. SOCRRA will be addressing this issue after we receive the results from other grant and other funding proposals that we have submitted. While obtaining this grant funding from the MDEQ will be very helpful, SOCRRA would need about \$5 million to provide recycling carts to all 110,000 household in the 12 SOCRRA communities.

SOCRRA has also applied to a grant program conducted by The Recycling Partnership, which is providing grant funding for the purchase of recycling carts and for education programs regarding the shift to the use of carts for single stream recycling. SOCRRA has requested funding of \$500,000 for the purchase of recycling carts and \$100,000 for an associated education program. The Recycling Partnership will be announcing the recipients of their grants in late May.

RECYCLED COMMODITY PRICES

The prices that we receive for our recycled paper, plastic and metal products have fallen to very low levels. Revenue from the sale of recyclables declined \$169,000 (20%) from last year. Prices have been consistently below the level used to prepare our budget. It appears that recycled commodity prices will remain low at least for the remainder of this fiscal year.

Our purchasers of recycled commodities have also become much more demanding regarding the quality of the recycled materials that we produce. This typically happens during times of low commodity prices and costs us some additional labor at the MRF in order to meet the requirements of our purchasers.

PROCESSING MATERIALS FROM OTHER COMMUNITIES

Car Trucking, Rizzo Services, Tringali Sanitation and Advanced Disposal, which holds the contract for disposal of refuse from the Troy Transfer Station, are continuing to bring us a significant amount of refuse from outside of the SOCRRA communities. The incremental revenue from these contractors helps us to offset the fixed costs of running the Troy Transfer Station.

COLLECTION CONTRACTS

SOCRRA's current collection and disposal contracts all expire on June 30, 2017. We are in the process of discussing the extension of the contracts with the current contractors and including single stream collection of recyclables. We plan to have final contracts ready for review by the SOCRRA Board in early 2016.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Attachment 1

SOCRRA
STATEMENT OF INCOME
JULY 1, 2015 THROUGH MARCH 31, 2016

<u>REVENUES</u>	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>VARIANCES</u>
MEMBER SERVICES	\$12,719,196.00	\$12,876,270.44	\$157,074.44
NON-MEMBER REFUSE	493,000.00	1,098,456.39	605,456.39
NON MEMBER YARD WASTE	47,000.00	89,560.98	42,560.98
	\$13,259,196.00	\$14,064,287.81	\$805,091.81
<u>RECYCLING</u>			
NEWSPAPERS	\$407,000.00	\$303,356.31	(\$103,643.69)
BOXBOARD	140,000.00	132,382.94	(\$7,617.06)
CARDBOARD	36,000.00	32,173.98	(3,826.02)
PLASTIC	345,000.00	169,959.37	(175,040.63)
SCRAP METAL	52,000.00	19,156.36	(32,843.64)
TIN CANS	80,500.00	17,506.65	(62,993.35)
NON FERROUS METAL	12,000.00	6,422.41	(5,577.59)
GLASS	8,500.00	1,288.99	(7,211.01)
BATTERIES	2,800.00	2,282.90	(517.10)
USED ELECTRONICS	16,000.00	11,256.59	(4,743.41)
	\$1,099,800.00	\$695,786.50	(\$404,013.50)
<u>OTHER</u>			
REVENUES-COMPOST	\$29,000.00	\$81,883.00	\$52,883.00
INTEREST ON INVESTMENTS	14,900.00	14,304.22	(595.78)
RENTAL INCOME	66,000.00	67,990.00	1,990.00
GRANTS	0.00	0.00	0.00
MISC. INCOME	19,000.00	12,806.70	(6,193.30)
	\$128,900.00	\$176,983.92	\$48,083.92
TOTAL REVENUES	\$14,487,896.00	\$14,937,058.23	\$449,162.23
<u>EXPENSES</u>			
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCES</u>
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	
MADISON HEIGHTS FACILITY	\$119,250.00	\$91,299.87	(\$27,950.13)
TROY TRANSFER FACILITY	1,974,942.00	2,295,323.65	320,381.65
MATERIAL RECOVERY FACILITY	955,729.00	981,840.63	26,111.63
HOUSEHOLD HAZARDOUS WASTE	213,000.00	204,841.86	(8,158.14)
COMPOST/LANDFILL FACILITY	327,800.00	276,485.21	(51,314.79)
ADMINISTRATIVE & GENERAL	1,021,235.00	950,368.57	(70,866.43)
COLLECTION FEES	7,774,724.00	7,267,236.05	(507,487.95)
COLLECTION & DISPOSAL FEES IN TRANSIT	1,771,834.00	2,157,679.42	385,845.42
	\$14,158,514.00	\$14,225,075.26	\$66,561.26
REVENUES OVER EXPENSES	\$329,382.00	\$711,982.97	\$382,600.97
NET INCOME BEFORE DEPRECIATION	\$329,382.00	\$711,982.97	\$382,600.97

Attachment 1

SOCRRA
STATEMENT OF INCOME
JULY 1, 2015 THROUGH DECEMBER 31, 2015

<u>REVENUE</u>	<u>TOTAL TONS</u>	<u>AMOUNT</u>
MEMBER SERVICES	55,460.29	\$12,876,270.44
NON-MEMBER REFUSE	18,985.05	1,098,456.39
<u>YARD WASTE</u>		
MEMBERS	31,563.39	0.00
OTHERS	1,000.06	89,560.98
<u>RECYCLABLES</u>		
MEMBERS	9,729.37	0.00
OTHERS	226.80	0.00
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	116,964.96	\$14,064,287.81
<u>RECYCLING</u>		
NEWSPAPERS		\$303,356.31
BOXBOARD		132,382.94
CARDBOARD		32,173.98
PLASTIC		169,959.37
SCRAP METAL		19,156.36
TIN CANS		17,506.65
NON FERROUS METAL		6,422.41
GLASS		1,288.99
BATTERIES		2,282.90
USED ELECTRONICS		11,256.59
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		\$695,786.50
<u>OTHER</u>		
COMPOST SALES		\$81,883.00
INTEREST ON INVESTMENTS		14,304.22
RENTAL INCOME		67,990.00
GRANTS		0.00
MISC. INCOME		12,806.70
		<hr/>
		176,983.92
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TOTAL REVENUE		<hr/> <hr/>
		\$14,937,058.23
<u>EXPENSES</u>		
MADISON HEIGHTS FACILITY		\$91,299.87
TROY TRANSFER FACILITY		2,295,323.65
MATERIAL RECOVERY FACILITY		981,840.63
HOUSEHOLD HAZARDOUS WASTE		204,841.86
COMPOST/LANDFILL FACILITY		276,485.21
ADMINISTRATIVE & GENERAL		950,368.57
COLLECTION CONTRACT EXPENSES		7,267,236.05
COLLECTION & DISPOSAL FEES IN TRANSIT		2,157,679.42
		<hr/>
		\$14,225,075.26
NET INCOME BEFORE DEPRECIATION		\$711,982.97
DEPRECIATION		321,598.62
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NET INCOME		<hr/> <hr/>
		\$390,384.35

Attachment 1

SOCRRA
 STATEMENT OF REVENUES & EXPENDITURES
 COMPARED WITH TOTAL BUDGET
 JULY 1, 2015 THROUGH MARCH 31, 2016

<u>REVENUES</u>	TOTAL BUDGET 2015/16	ACTUAL 9 MONTHS	<u>BALANCE</u>	
MEMBERS SERVICES	\$17,067,700.00	\$12,876,270.44	\$4,191,429.56	75%
NON-MEMBER REFUSE	660,000.00	1,098,456.39	(438,456.39)	166%
<u>YARD WASTE</u>				
NON-MEMBERS	70,000.00	89,560.98	(19,560.98)	128%
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<u>RECYCLABLES</u>				
NEWSPAPERS	\$610,000.00	\$303,356.31	\$306,643.69	50%
BOXBOARD	210,000.00	132,382.94	77,617.06	63%
CARDBOARD	53,000.00	32,173.98	20,826.02	61%
PLASTIC	518,000.00	169,959.37	348,040.63	33%
SCRAP METAL	79,000.00	19,156.36	59,843.64	24%
TIN CANS	121,000.00	17,506.65	103,493.35	14%
NON FERROUS METAL	17,000.00	6,422.41	10,577.59	38%
GLASS	13,000.00	1,288.99	11,711.01	10%
BATTERIES	4,000.00	2,282.90	1,717.10	57%
USED ELECTRONICS	24,000.00	11,256.59	12,743.41	47%
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	\$1,649,000.00	\$695,786.50	\$953,213.50	42%
<u>OTHER</u>				
COMPOST SALES	\$60,000.00	\$81,883.00	(\$21,883.00)	136%
INTEREST ON INVESTMENTS	20,000.00	14,304.22	5,695.78	72%
RENTAL OF HOMES	90,000.00	67,990.00	22,010.00	76%
GRANTS	0.00	0.00	0.00	0%
MISC. INCOME	25,000.00	12,806.70	12,193.30	51%
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	\$195,000.00	\$176,983.92	\$18,016.08	91%
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TOTAL REVENUES	\$19,641,700.00	\$14,937,058.23	\$4,704,641.77	76%

Attachment 1

SOCRRA
STATEMENT OF REVENUES & EXPENDITURES
COMPARED WITH TOTAL BUDGET
JULY 1, 2015 THROUGH MARCH 31, 2016

<u>EXPENSES</u>	<u>TOTAL BUDGET</u> <u>2015/16</u>	<u>ACTUAL</u> <u>9 MONTHS</u>	<u>BALANCE</u>	
MADISON HEIGHTS FACILITY	\$132,200.00	\$91,299.87	\$40,900.13	69%
TROY TRANSFER FACILITY	3,166,750.00	2,295,323.65	871,426.35	72%
MATERIAL RECOVERY FACILITY	1,286,400.00	981,840.63	304,559.37	76%
HOUSEHOLD HAZARDOUS WASTE	2,851,000.00	204,841.86	2,646,158.14	7%
COMPOST/LANDFILL FACILITY	446,700.00	276,485.21	170,214.79	62%
ADMINISTRATIVE & GENERAL	1,330,800.00	950,368.57	380,431.43	71%
COLLECTION & DISPOSAL FEES	12,089,000.00	7,267,236.05	4,821,763.95	60%
COLLECTION & DISPOSAL FEES IN TRANSIT	0.00	2,157,679.42	(2,157,679.42)	0%
	<u>\$21,302,850.00</u>	<u>\$14,225,075.26</u>	<u>\$7,077,774.74</u>	
TOTAL EXPENDITURES	<u>\$21,302,850.00</u>	<u>\$14,225,075.26</u>	<u>\$7,077,774.74</u>	67%
NET INCOME	<u>(\$1,661,150.00)</u>	<u>\$711,982.97</u>	<u>(\$2,373,132.97)</u>	-43%

S O C R R A
 COMPARATIVE STATEMENT
 JULY 1, 2015 THROUGH MARCH 31, 2016

Attachment 1

	<u>2015/16</u>	<u>2014/15</u>	<u>VARIANCES</u>
<u>REVENUES</u>			
MEMBER SERVICES	\$12,876,270.44	\$15,736,531.97	(\$2,860,261.53)
NON MEMBER REFUSE	1,098,456.39	1,025,802.90	72,653.49
<u>YARD WASTE</u>			
MEMBERS	0.00	0.00	0.00
OTHERS	89,560.98	78,684.05	10,876.93
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	\$14,064,287.81	\$16,841,018.92	(\$2,776,731.11)
<u>RECYCLABLES</u>			
NEWSPAPERS	\$303,356.31	\$319,203.68	(\$15,847.37)
BOXBOARD	132,382.94	103,772.22	28,610.72
CARDBOARD	32,173.98	39,072.70	(6,898.72)
PLASTIC	169,959.37	265,597.57	(95,638.20)
SCRAP METAL	19,156.36	46,267.32	(27,110.96)
TIN CANS	17,506.65	61,234.35	(43,727.70)
NON FERROUS METAL	6,422.41	6,890.88	(468.47)
GLASS	1,288.99	2,205.75	(916.76)
BATTERIES	2,282.90	2,497.00	(214.10)
USED ELECTRONICS	11,256.59	18,090.22	(6,833.63)
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	\$695,786.50	\$864,831.69	(\$169,045.19)
<u>OTHER</u>			
COMPOST SALES	\$81,883.00	\$56,347.20	\$25,535.80
INTEREST ON INVESTMENTS	14,304.22	13,842.09	462.13
RENTAL OF HOMES	67,990.00	66,547.00	1,443.00
GRANTS	0.00	0.00	0.00
MISC. INCOME	12,806.70	12,335.92	470.78
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	\$176,983.92	\$149,072.21	\$27,911.71
TOTAL REVENUES	\$14,937,058.23	\$17,854,922.82	(\$2,917,864.59)
OPERATING EXPENSES	\$14,225,075.26	\$16,988,237.07	(\$2,763,161.81)
EXCESS	<hr/>	<hr/>	<hr/>
	\$711,982.97	\$866,685.75	(\$154,702.78)

Attachment 1

SOCRRA
TOTAL SERVICE CHARGES
JULY 1, 2015 THROUGH MARCH 31, 2016

<u>MUNICIPALITY</u>	<u>TOTAL TONS</u>	<u>SERVICE CHARGES</u>
BERKLEY	7,054	\$689,494.22
BEVERLY HILLS	5,114	\$474,300.00
BIRMINGHAM	12,784	\$1,066,872.79
CLAWSON	5,806	\$584,059.21
FERNDALE	10,942	\$1,290,226.43
HAZEL PARK	6,649	\$819,090.13
HUNTINGTON WOODS	3,503	\$259,344.00
LATHRUP VILLAGE	2,290	\$214,113.49
OAK PARK	10,619	\$1,223,264.22
PLEASANT RIDGE	1,713	\$135,185.36
ROYAL OAK	28,845	\$2,950,758.90
TROY	31,026	\$3,169,561.69
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SUB-TOTAL	126,345	\$12,876,270.44
	<hr/>	<hr/>
OTHER CUSTOMERS	28,050	\$1,188,017.37
DROP OFF CENTERS	255	0.00
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TOTAL	154,650	\$14,064,287.81

Attachment 1

SOCRRA
IMPROVEMENT FUND
JULY 1, 2015 THROUGH MARCH 31, 2016

FIXED ASSETS

EXPENDITURES

TS Cement	\$120,761.11
TS Wall	6,684.00
TS Loader Axle Replacement	10,576.41
TS Compactor Repair	11,213.65
TS Fence	5,200.00
TS Loader	70,371.99
CS SCARAB	55,119.19
John Deer Loader MRF	50,440.85
1670 School Rd	149,138.09
Rental Property Demolition and Repairs	21,758.03
Single Stream Conversion	33,682.05
MRF Baler Relining	32,730.60
TOTAL	<u>\$567,675.97</u>

\$567,675.97

Attachment 2



* Berkley * Beverly Hills * Bingham Farms * Birmingham
* Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
* Royal Oak * Southfield * Southfield Township

QUARTERLY REPORT April 2016

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
D. Warren	Village of Bingham Farms
P. T. O'Meara	City of Birmingham
H. Drinkwine	City of Clawson
C. Galed	City of Huntington Woods
M. Baumgarten	City of Lathrup Village
S. Pietrzak	City of Pleasant Ridge
G. Rassel	City of Royal Oak
L. Schultz	City of Southfield
R. Walsh	Township of Southfield

OFFICERS	
Chairman:	H. Drinkwine
Vice Chairman:	G. Rassel
Secretary:	C. Galed
Advisory Committee:	H. Drinkwine S. Pietrzak

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

April 2016

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Quarterly Report – April 2016

Board Members:

Attached is a copy of the Southeastern Oakland County Water Authority's Quarterly Report covering the first nine months operation of the fiscal year 2015/16. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

FINANCIAL STATEMENT

The total net operating income before depreciation for the first 9 months of 2015/16 was \$665,372 which compares positively with a net operating loss of \$265,276 for the first 9 months of 2014/15. The net operating income was \$177,846 less than planned net income and \$930,648 greater than the net income for the first 9 months of 2014/15.

	Actual	Compared to Budget
Revenue	\$ 18,936,804	- \$ 858,696
Expenses	\$ 18,271,431	- \$ 680,750
Net Income (before depreciation)	\$ 665,372	- \$ 177,946

The decrease in revenue was primarily due to lower than planned water sales (-\$879,000) and interest on investments (-\$12,000), which were partially offset by increases in miscellaneous revenue (+\$19,000) and rentals (+16,000). We do not have any grant funding for the Healthy Lawn and Garden program this year. The reduction in grant revenue is offset by a corresponding reduction in grant expenses. The decrease in expenses was primarily due to lower than planned water purchases (-\$398,000) and lower than budgeted expenses for non-labor Administrative & General (-\$154,000), labor (-\$34,000), utilities (-\$42,000), maintenance (-\$37,000) and supplies (-\$23,000).

Water sales for the first 9 months of the current fiscal year are summarized in the table below. The total water sales for the fiscal year to date are 4.9% below budget and are 2.3% higher than the sales for the same period in 2015/16. Lower water sales are the primary reason for the lower than planned net income for the first 9 months of the fiscal year.

Capital expenditures for the first nine months of the fiscal year totaled \$136,555 and were for the remodeling of the Webster Office (\$106,000), the initial expenses for the replacement of the control SCADA system (\$16,000), the initial work on remodeling the Webster Control Room (\$4,000) and the Webster Lab (\$2,000), the replacement of one water meter (\$6,000) and the initial expenses associated with the lining of a 16" main in Coolidge from 13 Mile to 14 Mile (\$2,000).

Attachment 2

As of March 31, 2016, our working capital was 12.1% based on unrestricted assets. This is higher than the working capital policy level of 8.3% which was established by the Board and about the same as the 12.5% working capital as of March 31, 2015.

The following is the Authority's record of expenditures based on the average cost per 1,000 cu. ft. of water.

	2013/14	2014/15	2015/16	Over or Under 2014/15
Water Purchased for Resale	\$14.60	\$15.68	17.45	+ 1.77
Operating Expenses	1.42	1.46	1.42	- 0.04
Fixed Charges	<u>0.03</u>	<u>0.02</u>	<u>0.00</u>	<u>- 0.02</u>
	\$16.05	\$17.16	\$18.87	+ 1.71

Additional financial detail is attached.

COMPARATIVE STATEMENT

The following is a comparison of the first nine months operation of the current fiscal year with the same period of the previous fiscal year.

Revenues From the Sale of Water	+\$2,901,335	
Revenues From Other Sources	+ <u>62,520</u>	
TOTAL REVENUES		+\$2,963,855
<u>Operating Expenses</u>		
Water Purchased for Resale	+\$2,063,936	
Other Operating Expenses	- 15,855	
Fixed Charges	<u>-14,875</u>	
TOTAL EXPENDITURES		+ <u>\$2,033,207</u>
NET INCOME BEFORE DEPRECIATION		+\$930,648

The decrease in revenue for the sale of water was due to the significantly lower water sales to both SOCWA members, Bloomfield Hills and Bloomfield Twp. The decrease in expenses is the result of decreased water purchases and reduced operating costs in all areas.

Attachment 2

The following is the record of SOCWA water sales for the period July 1, 2015 to March 31, 2016. The nine month record shows a decrease in water sales of 2.3 % during the current fiscal year compared with the same period of the previous fiscal year. We are continuing to experience significant decreases in water sales during the winter months compared with prior years. It appears that our base level of water sales, which is independent of weather, is continuing to decline.

WATER CONSUMPTION – DAILY AVERAGE (MGD) JULY 1 THROUGH MARCH 31						
Month	11/12	12/13	13/14	14/15	15/16	Over or Under 14/15
July	53.25	52.33	35.92	36.61	34.59	- 2.02
August	40.61	43.25	38.34	32.91	37.06	+ 4.15
September	32.13	38.20	32.31	28.27	33.86	+ 5.59
October	24.90	25.70	24.58	23.09	25.69	+ 2.60
November	22.36	22.03	21.63	21.76	21.19	- 0.57
December	22.39	21.60	21.89	21.24	20.66	- 0.58
January	22.30	22.49	23.81	22.37	21.57	- 0.80
February	21.96	21.87	24.19	22.92	21.33	- 1.59
March	22.00	21.76	23.51	23.04	20.90	- 2.14
Million Gals./Day	29.16	29.89	27.39	25.74	26.34	+ 0.60
Variance	+19.9%	+2.5%	-8.4%	-6.0%	+2.3%	

The following is the precipitation record, as recorded at the Webster Station:

PRECIPITATION – INCHES					
Month	11/12	12/13	13/14	14/15	15/16
July	3.40	3.80	3.00	2.70	1.30
August	3.30	4.30	3.30	7.20	2.10
September	7.80	2.00	2.00	2.20	1.30
October	3.20	1.70	3.10	1.70	1.80
November	5.60	0.72	2.40	2.40	1.30
December	3.10	0.00	3.60	1.20	1.50
January	2.60	1.90	1.30	2.60	0.90
February	0.40	2.10	0.70	1.20	0.70
March	<u>2.10</u>	<u>1.00</u>	<u>0.80</u>	<u>0.40</u>	<u>2.50</u>
Total:	31.50	17.52	20.20	21.60	13.40

MAJOR PROJECTS

GREAT LAKES WATER AUTHORITY (GLWA)

The GLWA became operational on January 1, 2016. The transition from DWSD to GLWA was seamless with no transition issues noted. All of the systems that we use in our routine operations were successfully migrated from DWSD websites to GLWA websites. The GLWA is continuing to add staff, especially in their newly established planning function. The GLWA website, www.glwater.org, is a great source of information regarding the GLWA. The agendas and minutes for all Board and Board Committee meetings are posted along with procurement information about all projects being performed by the GLWA.

GLWA Water Rates

A rate decrease to SOCWA of 1.8% has been proposed by the GLWA that will become effective on July 1, 2016. This decrease is the result of our successful renegotiation of our water purchase with DWSD in December of 2015. We were able to reduce the amount of water we take from GLWA on the hottest days of the summer. This will require SOCWA to change the operation of our water storage system in order to meet the demands of our member communities and customers while taking less water from the GLWA. The rates for 2016/17 have not been approved by the GLWA Board but should be approved by the end of April.

SOCWA will be proposing a 2.0% increase in water rates as of July 1, 2016. This is the result of the significant reduction in water sales that we have experienced over the past several years. The budget for 2016/17 will use the average level of water sales for the 2014 and 2015 calendar years, which is 4.5% lower than the level of water sales used for the budget for 2015/16. We are continuing to experience significant declines in water sales during the winter months. This indicates that our sales projections may still be too high and may have to be further reduced in future years.

The GLWA has published a 2 year budget for 2016/17 and 2017/18 which lives within the 4% increase in expenses commitment in the GLWA lease documents. This budget results in significantly improved financial performance from the GLWA.

GLWA Water Residential Assistance Program (WRAP)

The GLWA has begun implementing the WRAP program, which provides payment assistance to low income customers in the GLWA service area. This program is funded by the GLWA with 0.5% of their revenue. The SOCWA communities are eligible to enroll in this program. We are working with the communities, the GLWA and the vendor that they have selected for the WRAP program to get all of the SOCWA communities enrolled.

Highland Park

Highland Park continues to owe the GLWA approximately \$3 million in unpaid water bills. The GLWA and Highland Park are continuing discussions as part of a confidential court ordered facilitation process. The GLWA Board has sent a letter to Governor Snyder requesting assistance from the State in resolving this issue. The SOCWA Board will be considering whether to issue a supporting letter at their May Board meeting.

GLWA Customer Outreach

The GLWA Board has indicated that they plan to continue the Customer Outreach process that was used by DWSD. SOCWA staff is continuing to participate in the GLWA Customer Outreach Process. I have been re-elected as one of four customer co-chairs of the Technical Advisory Committee that guides this process. The City of Detroit is being represented in this process by a new co-chair representing Detroit. Significant progress has been made in improving the level of communication and understanding between the GLWA and its customers through this process, which will be a continuing effort. SOCWA continues to be a strong proponent of GLWA's customer partnering process.

SOCWA REMODELING PROJECTS

The SOCWA offices, which were built in the early 1970's have been remodeled to a significantly more open, modern design. SOCWA uses a SCADA (Supervisory Control and Data Acquisition) system to operate the SOCWA water storage and distribution system. The computer software used by this system is obsolete and is no longer supported by the manufacturer. As a result, we are deploying a new SCADA system, which includes new computer hardware, software and radio systems, at all of our locations. The first location has been completed, tested and is operational. We will be migrating one location at a time to the new system. We will be operating on both systems during the summer of 2016 and we should have the new system completely deployed before the end of 2016. The Control Room at Webster is also being remodeled to accommodate the new SCADA equipment.

FLINT WATER CRISIS

The City of Flint discontinued the purchase of DWSD water in April of 2014 and they ran their own water treatment plant using the Flint River as source water from then until October of 2015, when DWSD water supply to Flint was resumed. Flint had a number of significant water quality issues, including violations of the Safe Water Drinking Act, while they were running their water treatment plant. In addition, Flint was not using a corrosion control additive during the treatment process. As a result, Flint has experienced severe corrosion problems which have resulted in extremely high lead levels in many Flint residences. The high lead levels are a result of corrosion of customer owned lead service lines and interior plumbing and fixtures containing lead. It appears as if GLWA water supply to Flint will continue at least until the end of 2016. Flint has paid in advance for their estimated water usage through June of 2016.

DWSD had conducted extensive contract negotiations with Flint prior to Flint's decision to discontinue DWSD water supply. DWSD's final contract offer to Flint was an extremely attractive offer that is significantly better than SOCWA's current contract with DWSD. DWSD's offer would have significantly reduced Flint's water costs and eliminated the many problems that Flint has had with their water supply system. Genesee County is continuing to purchase DWSD water while they are constructing a new water supply system for Flint and Genesee County using Lake Huron water.

The water being supplied by the GLWA remains extremely high in quality and completely safe. The GLWA water treatment system, and DWSD water treatment system before the GLWA came into existence, have been using the proper corrosion inhibitors since the 1990's. Lead and copper testing in the SOCWA communities have consistently resulted in levels significantly lower than the EPA guidelines. The details regarding the water treatment process and monitoring performed by the GLWA are contained in the Consumer Confidence Reports for each SOCWA member community. The report for each member community is available on their website.

Attachment 2

The Michigan Department of Environmental Quality is contemplating significant changes to the rules regarding lead and copper in drinking water. SOCWA staff is working as part of a GLWA/customer work group to develop a regional response to the changes that will be coming from the MDEQ. SOCWA staff will also be working with the member communities on these issues.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Attachment 2

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
 BUDGET ANALYSIS
 JULY 1, 2015 THROUGH MARCH 31, 2016

<u>REVENUES</u>	<u>ESTIMATED REVENUES</u>	<u>ACTUAL REVENUES</u>	<u>VARIANCES OVER OR UNDER</u>
<u>OPERATION</u>			
SALE OF WATER	\$12,947,000.00	\$12,407,826.41	(\$539,173.59)
SALE OF WATER OTHERS	6,729,000.00	6,388,879.60	(340,120.40)
	<u>\$19,676,000.00</u>	<u>\$18,796,706.01</u>	<u>(\$879,293.99)</u>
<u>OTHER INCOME</u>			
RENTALS	\$79,100.00	\$95,541.10	\$16,441.10
WATER ANALYSIS-LAB & MISC.	7,000.00	25,691.19	18,691.19
GRANT REVENUE	3,000.00	0.00	(3,000.00)
INTEREST ON INVESTMENTS	30,400.00	18,865.41	(11,534.59)
	<u>\$119,500.00</u>	<u>\$140,097.70</u>	<u>\$20,597.70</u>
<u>TOTAL REVENUES</u>	<u>\$19,795,500.00</u>	<u>\$18,936,803.71</u>	<u>(\$858,696.29)</u>
<u>EXPENSES</u>			
WATER PURCHASED FOR RESALE	\$12,002,000.00	\$11,686,290.32	(\$315,709.68)
WATER PURCHASE IN TRANSIT	5,298,000.00	5,215,725.40	(82,274.60)
POWER, PUMPING & GROUNDS WEBSTER	433,423.00	392,012.92	(41,410.08)
POWER, PUMPING & GROUNDS	205,725.00	123,787.06	(81,937.94)
COMPUTER OPERATIONS	53,983.33	50,946.13	(3,037.20)
PURIFICATION	57,000.00	56,597.21	(402.79)
METERS & MAINS	102,750.00	98,635.69	(4,114.31)
ADMINISTRATIVE & GENERAL	799,300.00	647,436.76	(151,863.24)
	<u>\$18,952,181.33</u>	<u>\$18,271,431.49</u>	<u>(\$680,749.84)</u>
<u>FIXED CHARGES</u>			
INTEREST ON BONDS	\$0.00	\$0.00	\$0.00
BOND MATURITIES	0.00	0.00	0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
TOTAL EXPENSES	<u>\$18,952,181.33</u>	<u>\$18,271,431.49</u>	<u>(\$680,749.84)</u>
NET INCOME BEFORE DEPRECIATION	<u>\$843,318.67</u>	<u>\$665,372.22</u>	<u>(\$177,946.45)</u>

Attachment 2

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
 COMPARATIVE STATEMENT OF INCOME
 JULY 1, 2015 THROUGH MARCH 31, 2016

	AMOUNT	2015/16 AVERAGE PER 1,000 CUBIC FEET	2014/15 AVERAGE PER 1,000 CUBIC FEET
<u>REVENUES</u>			
<u>OPERATION</u>			
SALE OF WATER	\$12,407,826.41	\$16.5500	\$14.4600
SALE OF WATER OTHERS	6,388,879.60	29.2124	25.4800
	\$18,796,706.01	\$19.4096	\$16.7951
<u>OTHER INCOME</u>			
RENTALS	\$95,541.10	\$0.0987	\$0.0572
LAB & MISCELLANEOUS	25,691.19	0.0265	0.0014
INTEREST ON INVESTMENTS	18,865.41	0.0195	0.0234
	\$140,097.70	\$0.1447	\$0.0820
TOTAL REVENUES:	\$18,936,803.71	\$19.5543	\$16.8771
<u>EXPENSES</u>			
WATER PURCHASED FOR RESALE	\$11,686,290.32	\$12.0674	\$10.8058
WATER PURCHASE IN TRANSIT	5,215,725.40	5.3858	4.8721
POWER, PUMPING & GROUNDS WEBSTER	392,012.92	0.4048	0.3969
POWER, PUMPING & GROUNDS	123,787.06	0.1278	0.1341
COMPUTER OPERATIONS	50,946.13	0.0526	0.0509
PURIFICATION	56,597.21	0.0584	0.0663
METERS & MAINS	98,635.69	0.1019	0.0980
ADMINISTRATIVE & GENERAL	647,436.76	0.6685	0.7175
BOND INTEREST	0.00	0.0000	0.0157
	\$18,271,431.49	\$18.8672	\$17.1573
INC. BEFORE DEPRECIATION	\$665,372.22	\$0.6871	(\$0.2803)
DEPRECIATION	\$374,566.86	\$0.3868	\$0.3945
NET INCOME	\$290,805.36	\$0.3003	(\$0.6747)

Attachment 2

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
 STATEMENT OF REVENUES & EXPENDITURES
 COMPARED WITH TOTAL BUDGET
 JULY 1, 2015 THROUGH MARCH 31, 2016

	TOTAL BUDGET 2015/16	ACTUAL 9 MONTHS	BALANCE	PER CENT REC'D OR EXPENDED
<u>REVENUES</u>				
<u>OPERATION</u>				
SALE OF WATER	\$17,193,600.00	\$12,407,826.41	\$4,785,773.59	72.17%
SALE OF WATER OTHERS	8,930,000.00	6,388,879.60	2,541,120.40	71.54%
	\$26,123,600.00	\$18,796,706.01	\$7,326,893.99	71.95%
<u>OTHER INCOME</u>				
RENTALS	\$108,000.00	\$95,541.10	\$12,458.90	88.46%
LAB & MISCELLANEOUS	10,000.00	25,691.19	(15,691.19)	256.91%
GRANT REVENUE	5,000.00	0.00	5,000.00	0.00%
INTEREST ON INVESTMENTS	40,000.00	18,865.41	21,134.59	47.16%
	\$163,000.00	\$140,097.70	\$22,902.30	85.95%
 TOTAL REVENUES:	 \$26,286,600.00	 \$18,936,803.71	 \$7,349,796.29	 72.04%
<u>EXPENSES</u>				
WATER PURCHASED FOR RESALE	\$23,087,000.00	\$11,686,290.32	\$11,400,709.68	50.62%
WATER PURCHASE IN TRANSIT	0.00	5,215,725.40	(5,215,725.40)	0.00%
POWER, PUMPING & GROUNDS WEBSTER	585,500.00	392,012.92	193,487.08	66.95%
POWER, PUMPING & GROUNDS	276,450.00	123,787.06	152,662.94	44.78%
COMPUTER OPERATIONS	71,000.00	50,946.13	20,053.87	71.76%
PURIFICATION	76,000.00	56,597.21	19,402.79	74.47%
METERS & MAINS	137,000.00	98,635.69	38,364.31	72.00%
ADMINISTRATIVE & GENERAL	941,700.00	647,436.76	294,263.24	68.75%
BOND INTEREST	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	\$25,174,650.00	\$18,271,431.49	\$6,903,218.51	72.58%
 NET INCOME BEFORE DEPRECIATION	 \$1,111,950.00	 \$665,372.22	 \$446,577.78	 59.84%
DEPRECIATION	\$499,422.40	\$374,566.86	\$124,855.54	75.00%

Attachment 2

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
COMPARATIVE STATEMENT JULY 1, 2015 THROUGH MARCH 31, 2016

	<u>2015/16</u>	<u>2014/15</u>	<u>OVER OR (UNDER)</u>
<u>REVENUES</u>			
<u>OPERATION</u>			
SALE OF WATER	\$12,407,826.41	\$10,785,540.55	\$1,622,285.86
SALE OF WATER OTHERS	6,388,879.60	5,109,830.44	1,279,049.16
	<u>\$18,796,706.01</u>	<u>\$15,895,370.99</u>	<u>\$2,901,335.02</u>
 <u>OTHER INCOME</u>			
RENTALS	\$95,541.10	\$54,113.22	\$41,427.88
LAB & MISCELLANEOUS	25,691.19	1,337.41	24,353.78
GRANT REVENUE	0.00	0.00	0.00
INT. ON INVESTMENTS	18,865.41	22,127.26	(3,261.85)
	<u>\$140,097.70</u>	<u>\$77,577.89</u>	<u>\$62,519.81</u>
 TOTAL REVENUES	 <u>\$18,936,803.71</u>	 <u>\$15,972,948.88</u>	 <u>\$2,963,854.83</u>
 <u>EXPENSES</u>			
WATER PURCHASED FOR RESALE	\$11,686,290.32	\$10,226,954.91	\$1,459,335.41
WATER PURCHASE IN TRANSIT	5,215,725.40	4,611,124.43	604,600.97
OPERATING EXPENSES	1,369,415.77	1,385,270.47	(15,854.70)
FIXED CHARGES	0.00	14,875.00	(14,875.00)
TOTAL EXPENSES	<u>\$18,271,431.49</u>	<u>\$16,238,224.81</u>	<u>\$2,033,206.68</u>
 NET INCOME	 \$665,372.22	 (\$265,275.93)	 \$930,648.15

Attachment 2

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
TOTAL CHARGES JULY 1, 2015 THROUGH DECEMBER 31, 2015

<u>MUNICIPALITY</u>	<u>WATER CONSUMPTION CUBIC FEET</u>	<u>TOTAL WATER CHARGES</u>
BERKLEY	37,938.200	\$622,572.54
BEVERLY HILLS	30,099.900	\$499,652.54
BINGHAM FARMS	7,992.400	\$132,243.29
BIRMINGHAM	85,518.500	\$1,415,326.38
CLAWSON	27,654.900	\$457,336.18
HUNTINGTON WOODS	16,979.300	\$281,467.03
LATHRUP VILLAGE	13,816.800	\$226,665.15
PLEASANT RIDGE	8,401.300	\$138,559.28
ROYAL OAK	181,914.600	\$3,011,614.58
SOUTHFIELD	327,619.900	\$5,428,150.18
DETROIT ZOO & RACKHAM	11,780.800	\$194,239.27
	<hr/> <hr/>	<hr/> <hr/>
MEMBERS	749,716.600	\$12,407,826.41
NON-MEMBERS		
BLOOMFIELD HILLS	41,176.376	1,208,360.23
BOOMFIELD TOWNSHIP	<u>177,528.274</u>	<u>5,180,519.37</u>
	218,704.650	6,388,879.60
	<hr/> <hr/>	<hr/> <hr/>
TOTAL:	968,421.250	\$18,796,706.01

Attachment 2

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY IMPROVEMENT FUND
JULY 1, 2015 THROUGH MARCH 31, 2016

FIXED ASSET EXPENDITURES

Coolidge HWY Water Main	\$2,356.69
Berkshire/Greenfield Meter	6,016.22
SCADA Server	16,404.14
Lab Remodel	1,700.00
Control Room Remodel	4,315.06
Webster Office Remodel	105,763.20
	<u><u>105,763.20</u></u>
TOTALS:	\$136,555.31