



**Agenda**  
**1-25-2022, 7:00 PM**  
**Friends Auditorium (Masks Requested)**

*The Royal Oak Public Library provides opportunities for all to learn, connect, create, and innovate.*

- I. Call to Order/Roll Call
- II. Swearing in of new trustee Shannon Carlson
- III. Annual Meeting
  - A. Election of officers
    - i. President: Kathryn Ribant Payne
    - ii. Vice-President: Karla Goetz
    - iii. Secretary: Sharon Stanton
  - B. Committee assignments
  - C. Acceptance of Annual Report
- IV. Announcements/communications
  - A. Retirement of Amy Howes, Youth Services Supervisor
- V. Public comment
- VI. Approval of the Agenda
- VII. Approval of the Minutes
  - A. December 14, 2021
- VIII. Financial Reports
- IX. Library Director Report
- X. Committee & Liaison Reports
  - A. Budget
  - B. Strategic Planning
  - C. Policy Review
  - D. Facilities
  - E. Millage Planning
  - F. Board Officer Nominating
  - G. Friends of the Library
- XI. Special Orders (any order of business scheduled for a particular session)
  - A. Finalize Board 2022 planning calendar
- XII. Unfinished Business, General Orders
- XIII. New Business
  - A. Discussion Items
    - i. Bylaws and changing meeting times due to library opening/closing changes
  - B. Action Items
    - i. Declare items surplus
    - ii. Adjournment

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**Committee Assignments (bold denotes committee chair, up to 4 trustees may serve)**

Fundraising

**Ribant Payne**, Dyer

Royal Oak Public Library Board of Trustees, Regular Meeting Agenda



Budget/Finance	<b>Goetz</b> , Jones, 2 vacant
Strategic Planning	Ribant Payne, Stanton, 2 vacant
Policy Review	<b>Macey</b> , Stanton
Facilities/Space Utilization	<b>Macey</b> , Goetz, Jones, Cook
Millage Planning	<b>Goetz</b> , Cook, vacant (millage ends after 2023)
Director Goals and Evaluation	Ribant Payne, vacant (completed annually by Director's hiring anniversary--September for Irwin)
Board Officer Nominating	Ribant Payne, vacant

*Liaison Opportunities*

**Friends of the ROPL Meetings:** 3rd Monday (except July & Dec), 7-8:30 (Liaison is vacant. The director also attends)

**RO City Commission Meetings:** 2nd & 4th Mondays, 7:30, Attend Quarterly as needed

**Downtown Development Authority (DDA) Meetings:** ROPL Director attends, 3rd Wednesday, 4 PM