



Royal Oak

NOTICE OF CITY COMMISSION MEETING

Monday, March 11, 2024 | 7:30p.m.

Royal Oak residents, visitors to the city and vendors with business before the city commission are welcome to attend all public meetings of the city commission or remotely through viewing options listed below.

Individuals attending the meetings may participate in public comment when a public hearing is opened for comment; and/or when the member of the public has an agenda item. All individuals wishing to speak will raise their hand and after being recognized by the meeting chair, shall proceed to the lectern unless a physical impairment requires adaptive alternative. They shall state their full name (providing accurate spelling) and state the topic(s) to be discussed.

Public comment is welcome for items appearing on the agenda or any matter of city concern. Public comment is made in-person during this portion of the meeting. An individual shall be allowed to speak only once during the public comment portion of a meeting agenda or a public hearing. Speakers shall be limited to a presentation of three minutes. *

View or Listen Live

Broadcast from City Commission Chambers 121

WROK WOW Channel 10 | Comcast Channel 17

WROK You Tube <https://www.youtube.com/channel/UCAJePh3YnVrVVTw-Rh9-4lQ>

WROK Live Stream: <https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

Additional Information

Members of the public shall be allowed exhibits, displays and visual aids which will be used in connection with presentations of agenda items coming before the city commission at their meeting. Any member of the public desiring to distribute support materials shall *submit these to the city manager's office the Friday prior meeting.*

**Speakers requesting more than three minutes must have such period of time extended by a vote of the city commission. Any member of the public recognized by the meeting chair whose time to comment, or present has expired will be directed by the meeting chair to cease speaking. Should a second request from the meeting chair be required, the speaker shall immediately cease and failing to do so will cause removal of this individual from the meeting.*



Agenda
Royal Oak City Commission Meeting

Monday, March 11, 2024, 7:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

	Pages
1. Call to Order by Mayor Fournier	
2. Invocation by Commissioner Macey	
3. Pledge of Allegiance	
4. Legislative Updates from State Representative MacDonell and State Representative Price	
5. Approval of Agenda	
6. Public Comment	
7. Consent Agenda	
a. City Commission Meeting Minutes	
a. February 29, 2024 Special Budget Work Session	3
b. February 29, 2024	33
b. Claims	
a. March 5 2024	43
b. Claims March 8 2024 Regular and Special Pay	63
c. Request for Purchase Orders Approval	
d. Request to Fill a Vacancy for Civil Engineer Positions Holly Donoghue, P.E.	64
e. 2019 Spot Sewer Repairs Contract S1903 Contract Modification Holly Donoghue, P.E.	66
f. Request to Install Streetlights at Addams Elementary Holly Donoghue, P.E.	72

g.	Social District Approval for Heritage Restaurant Group, LLC (222-226 S. Sherman) Daniel Solomon	75
h.	Social District Approval for Ridin' The Rails, LLC (316 W. Fourth) Daniel Solomon	85
i.	Michigan State Housing Development Authority Grant Agreement	95
j.	Receive and File	
a.	South Oakland County Resource Recovery Authority January 2024 Quarterly Report	107
b.	South Oakland County Water Authority January 2024 Quarterly Report	120
8.	Michigan Liquor Control Commission Licensed Establishment Annual Review Chief Michael Moore	132
9.	Special Assessment Standard Resolution 5 2023 Sidewalk Improvement Program Holly Donoghue, P.E.	270
10.	Proposed Amendment to Royal Oak Code of Ordinances to Amend Chapter 82 Historic Preservation to Establish Vinsetta Bridges Historic District, Second Reading Niccolas Grochowski	285
11.	License Agreement for Compactor in Public Alley at 301 W. Fourth Street Holly Donoghue, P.E.	294
12.	Consideration of a Resolution to Approve Model Bylaws for Boards and Commissions Susan Barkman	304
13.	Proposed Amendment to Special Event Permit 2024 Arts, Beats, and Eats Chief Michael Moore	312
14.	Proposed Amendment to Special Event Permit 2024 Taco Fest Chief Michael Moore	318
15.	Resolution in Support of Turtle Woods Nature Preserve Grant Application by Oakland County	331
16.	Adjournment	

A special meeting of the Royal Oak City Commission was held on Thursday, February 29, 2024 in the city hall, 203 S Troy, Royal Oak. The meeting was called to order by Mayor Fournier at 6:05 p.m.

ROLL CALL
Mayor
Mayor Pro Tem
Commissioners

PRESENT
Fournier

Cheezum
Douglas
Herzog
Kolo
Macey

ABSENT

Hunt

* * * * *

APPROVAL OF AGENDA

Moved by Commissioner Kolo
Seconded by Commissioner Herzog

Be it resolved that the city commission hereby approves the agenda for the February 29, 2024 meeting.

Adopted unanimously

* * * * *

DISCUSSION OF FISCAL YEAR 2025 BUDGET PRIORITIES

Finance Director Peck-Lichtenberg went through the attached powerpoint with commission members.

* * * * *

PUBLIC COMMENT

William Harrison spoke about protecting the fund balance, solar panel paybacks do not last forever and how they shouldn't have 2 hours of free parking in the structures.

Janice Wagman spoke about the cost of the new animal shelter, having the library millage pay for the solar panels on the library, the lack of handicap doors in structures, needing more handicap spaces in the downtown, funding for the Older Persons Committee and concerns with water billing being more frequent.

* * *

Upon motion of Commissioner Herzog, seconded by Commissioner Douglas, and adopted unanimously, the work session was adjourned at 7:34 p.m.

Melanie Halas, City Clerk

The foregoing minutes of the work session held on February 29, 2024 having been officially approved by the city commission on Monday, March 11, 2024 are hereby signed this eleventh day of March 2024.

Michael C. Fournier, Mayor

Fiscal Year 2024-25

Budget Study Session

February 29, 2024

Direction on Key Items...

CIP

- Green Infrastructure
- 5th Street Plaza
- Parking Garages
- Golf Course Club House, etc.
- Animal Shelter
- Facility Assessment
- Ice Arena
- Salter Center
- DPS Roofing/Building
- Park Improvements

ARPA PLAN

- YMCA
- Premium Pay
- Affordable Housing

CAPITAL OUTLAY FORECASTING

- Include all requests with timing of projects smoothed to avoid large spikes?
- Include only certain types of requests (by category or priority)?
- Include only the amount available each year without use of fund balance?
- Other method?

Major Capital Projects



Capital Improvement Projects -
Highest priorities for the community



ARPA Enabled Capital Improvement
Fund



Prioritizing CIP Requests for FY2024-25

- **Review FY 2024-25 CIP Requests, Funding & Recommendations**
 - ***Review projects with dedicated funding sources***
 - ***Review administration recommendations for additional funding requests; concur or modify:***
 - Use of fund balance (Local Streets, Farmers' Market, and Senior Services Funds)
 - Allocation of additional ARPA funds
 - ***Recommendations of projects to delay, eliminate, or reduce scope; concur or modify***
 - ***Review underfunded projects that would require use of general operating funds or other sources of revenue***
 - "Essential/Mandated Projects" – must be funded
 - "Important Projects" – develop consensus on the funding prioritization for these items
 - "Desired" – delay or seek alternate funding source



Review of Staff Recommendations

* 2. For certain project areas, dedicated funding sources exist, but may be insufficient to fund all the projects initially requested for the next year. Department heads have provided the following recommendations to delay/eliminate/reduce scope of several projects to stay within the limits of those dedicated funding sources.

[LINK TO RECOMMENDATION DOCUMENT](#)

[LINK TO FULL CIP DOCUMENT WITH PROJECT DESCRIPTIONS](#)

RECOMMENDATIONS TO DELAY/ELIMINATE PROJECTS:	
· CIP #2024-13 - Solar Panels on Salter Center & Ice Rink - delay pending grant funding	\$ (500,000)
· CIP #2025-50 - Water Metering System upgrade - delay pending alternate financing	\$ (3,000,000)
· REDUCE SCOPE - CAPXX75 - Sewer Televising & Root Control (reduce from \$650k to \$550k)	\$ (100,000)
· REDUCE SCOPE - CAPXX85 - Sewer Lining Improvements (reduce from \$941k to \$800k)	\$ (141,000)
· REDUCE SCOPE - CAPXX95 - Spot Sewer Repair Improvements (reduce from \$735k to \$650k)	\$ (85,000)
· REDUCE PROJECT COST - CAP2435 to \$650,000 total (\$325,000/year) based on recent bids	\$ (95,000)
· DELAY - CAP2510 - 2025 Water Main Impr. (Woodward, Hillside, Sheridan/Arden, Yorba Linda,	\$ (1,430,000)
· DELAY CAP2511 - 2025 Water Main Improvements (York, Oakdale, Rosewold, Nakota, Lexington)	\$ (1,635,000)
· DELAY CAP2511 - 2025 Water Main Improvements (York, Oakdale, Rosewold, Nakota, Lexington)	\$ (100,000)
· DELAY - CIP#2024-41 - ADA Grandstands/Press Box	\$ (850,000)
· DELAY - CIP#2024-46 - Memorial Park Athletic Turf	\$ (300,000)
· DELAY - CIP#2024-35 - Tennis Court & Pickleball Court Repair/Replacements (since Whittier and	\$ (400,000)
· DELAY - CIP 2024-55 - Whittier and Upton Park Pickleball Courts - complete only one in 2024-25	\$ (200,000)

Do you agree with the departmental recommendations?

Q2 Responses:

The majority of the respondents concurred with the recommendations for delaying/eliminating/reducing the scope of projects listed:

ANSWER CHOICES	RESPONSES	
I agree with all the departmental recommendations.	83.33%	5
I DO NOT agree with these recommendations.	16.67%	1
TOTAL		6

Areas noted for additional consideration before modifying or delaying the project:

ANSWER CHOICES
DELAY - CIP #2024-13 - Solar Panels on Salter Center & Ice Rink - delay pending grant funding - \$500,000
REDUCE SCOPE - CAPXX75 - Sewer Televising & Root Control (reduce from \$650k to \$550k) - \$100,000
REDUCE SCOPE - CAPXX85 - Sewer Lining Improvements (reduce from \$941k to \$800k) - \$141,000

Additional comments from respondents:

- 2024-13 Solar Panels - These would provide long-term cost savings and should be installed in high-volume use centers, like the Salter Center, as soon as possible. I would reallocate extra ARPA funding for these, or even potentially reallocate from the library solar project (which could be funded through the dedicated millage).
- Delete any redundant CIP items such as CIP2024-35 and 2024-55

Prioritizing Funding of "Important" Projects

* 4. The following projects have been assessed by staff as “**Important**”, however, there is no dedicated funding source for these projects. Therefore, these projects would need to be funded from general operating funds, which is limited.

Please provide your priority ranking of the following items, with 1 being the HIGHEST PRIORITY TO FUND, 2 being the next highest, and so on. If you feel an item should NOT be approved, even if funding becomes available, you may select: DO NOT FUND.

A page number is shown after each project listed below. This is the page number in the Full CIP document where the project description can be referenced.

[LINK TO FULL CIP DOCUMENT WITH PROJECT DESCRIPTIONS](#)

(Note: the number in parentheses after the project name is the priority ranking as assessed by internal staff. This is provided only as a point of reference. Your response may differ based on your own assessment.)

Q4 Responses:

VARIATIONS IN RESPONSES

MODE	RESPONSE SOURCE:	STAFF	MEDIAN	MEAN	VARIANCE BETWEEN STAFF AND MEDIAN*	VARIANCE BETWEEN STAFF AND MEAN*	
2	2024-2 South Lafayette Parking Garage Fire Protection (20) - \$100,000 - page 54	20.00	7.00	9.50	13.00	10.50	Respondents tend to rank these items as significantly higher priority than staff.
N/A	2025-26 Fire Station #1 Fire Panel (13) - \$20,000 - page 67	13.00	6.00	8.17	7.00	4.83	
N/A	2025-18 Salter Center Parking Lot Repaving (17) - \$400,000 - page 65	17.00	11.50	12.83	5.50	4.17	
N/A	2025-28 Fire Station #2 Deck Replacement (15) - \$20,000 - page 68	15.00	11.50	11.67	3.50	3.33	While there may be variance in this group of rankings, most are consistent between respondent and staff priority rankings
N/A	2025-31 Fire Station #3 Deck Replacement (16) - \$20,000 - page 69	16.00	12.50	12.17	3.50	3.83	
22	2024-6 Parking Equipment Protection (19) - \$50,000 - page 54	19.00	18.50	18.17	0.50	0.83	
1	2025-43 Police Property Room Audit (2) - \$25,000 - page 87	2.00	2.00	8.33	-	(6.33)	
20; 21; 22	2024-10 Golf Course Cart Shed Lighting Upgrades (21) - \$50,000 - page 55	21.00	21.00	21.00	-	-	
5; 22	2025-1 City Facility Assessments (6) - \$500,000 - page 59	6.00	6.50	10.50	(0.50)	(4.50)	
N/A	2024-42 Park Drainage - unfunded portion (12) - \$30,000 - page 77	12.00	12.50	12.17	(0.50)	(0.17)	
N/A	2025-5 Ice Arena Subfloor Replacement (11) - \$147,000 - page 61	11.00	12.00	12.83	(1.00)	(1.83)	
N/A	2025-17 Salter Center Roof (3) - \$650,000 - page 65	3.00	4.50	7.17	(1.50)	(4.17)	
16	2025-30 Fire Station 2 Window Treatments (14) - \$25,000 - page 69	14.00	16.00	14.67	(2.00)	(0.67)	
20; 22	2024-9 Golf Course Maintenance Building Repairs (18) - \$35,000 - page 55	18.00	20.00	20.00	(2.00)	(2.00)	Respondents tend to rank these items as significantly lower priority than staff.
22	2025-37 Elevator Sensor Upgrades (10) - \$75,000 - page 71	10.00	12.50	14.67	(2.50)	(4.67)	
N/A	2025-3 Ice Arena Boiler Replacement (8) - \$14,000 - page 60	8.00	12.00	12.33	(4.00)	(4.33)	
11	2025-6 Ice Arena Roofing (5) - \$250,000 - page 61	5.00	11.00	11.67	(6.00)	(6.67)	
22	2024-7 Parking System Lot Repave (9) - \$100,000 - page 54	9.00	15.00	15.50	(6.00)	(6.50)	
22	2025-35 Parking Structure Facility Assessment (7) - \$250,000 - page 70	7.00	14.50	14.33	(7.50)	(7.33)	
22	2025-25 Memorial Park Facilities Improvements (4) - \$150,000 - page 67	4.00	15.50	15.83	(11.50)	(11.83)	
22	2024-65 License Plate Recognition (1) - \$32,500 - page 86	1.00	21.50	15.33	(20.50)	(14.33)	

Variance of +/-5.00 or more are highlighted for discussion purposes.

* A negative number in a variance column indicates Staff has placed a HIGHER priority ranking on this item than the combined respondents.
A positive number in a variance column indicates Staff has placed a LOWER priority ranking on this item than the combined respondents.

MODE = The most frequently occurring value.
MEDIAN = The middlemost value in the ordered list of responses.
MEAN = The average value of the responses; sum of the responses divided by the number of responses.

ARPA Plan Update

- **Review updated ARPA Plan report**
- ***Expended, encumbered and committed CIP projects***
- ***Remaining Unallocated Balance***
- ***Recommendation for allocation of additional ARPA funds to:***
 - ***CIP 2025-23 – Farmers' Market Bathrooms***
 - ***CIP 2025-24 – Senior Center Generator***

ARPA Plan Updates

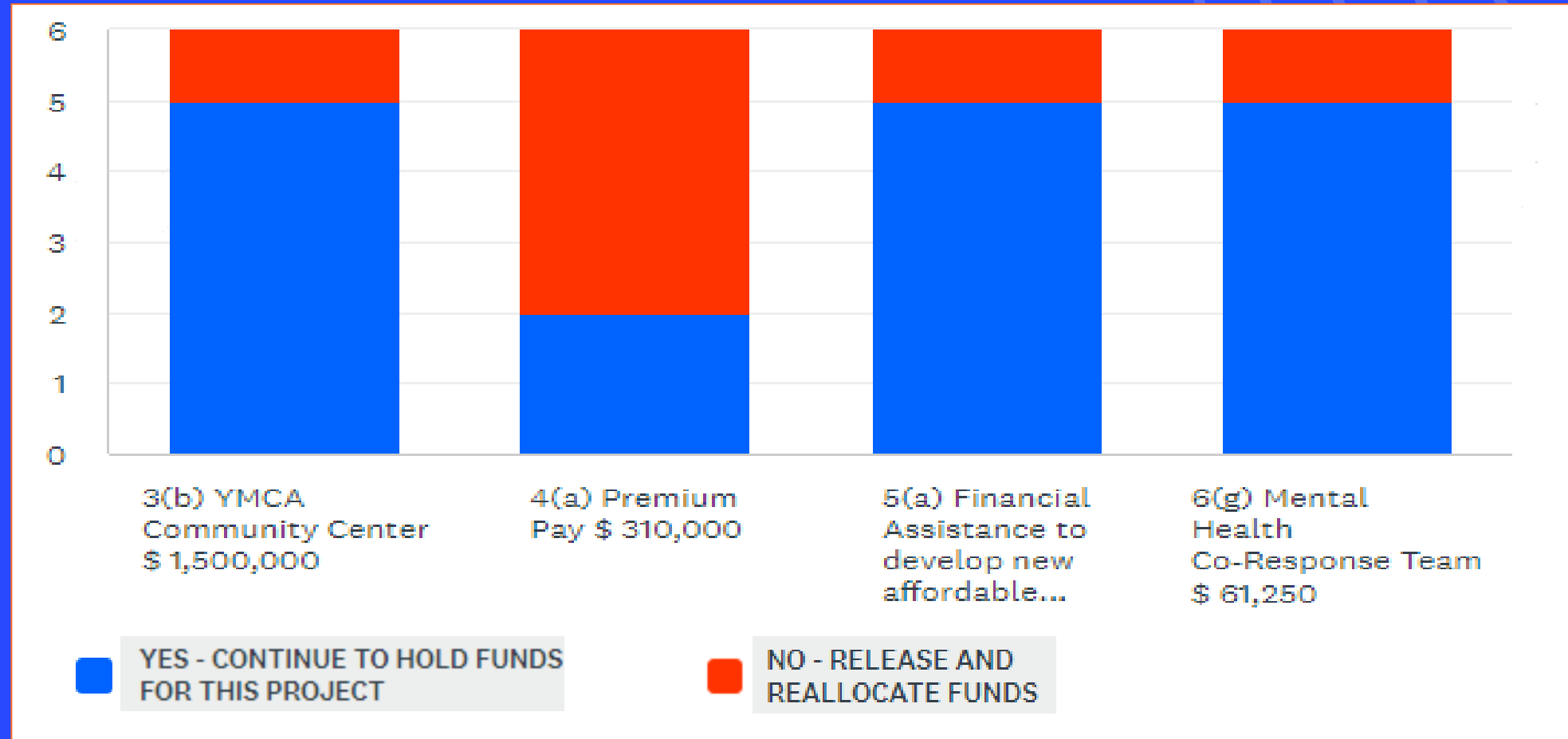
* 5. The following projects are considered "uncommitted" at this time since the funds have not been fully obligated for spending through action of the City Commission, inclusion in an expenditure budget, signed contract or agreement, or any other binding action.

[LINK TO UPDATED ARPA PLAN FUNDING STATUS REPORT](#)

Should the ARPA funds allocated for these projects continue to be held for these items? Or should the funds be released and reallocated elsewhere?

	Response
3(b) YMCA Community Center \$ 1,500,000	<input type="text"/>
4(a) Premium Pay \$ 310,000	<input type="text"/>
5(a) Financial Assistance to develop new affordable housing \$ 2,000,000	<input type="text"/>
6(g) Mental Health Co-Response Team \$ 61,250	<input type="text"/>

Q5 Responses:



Additional Respondent Comments:

- Why are we still holding premium pay? Hasn't this already been paid out?
- Is there any way the YMCA \$\$ will be able to be spent in time?
- What is happening with the affordable housing funding?

ARPA Plan Updates

* 6. Do you support the allocation of additional ARPA enabled funds for these projects?

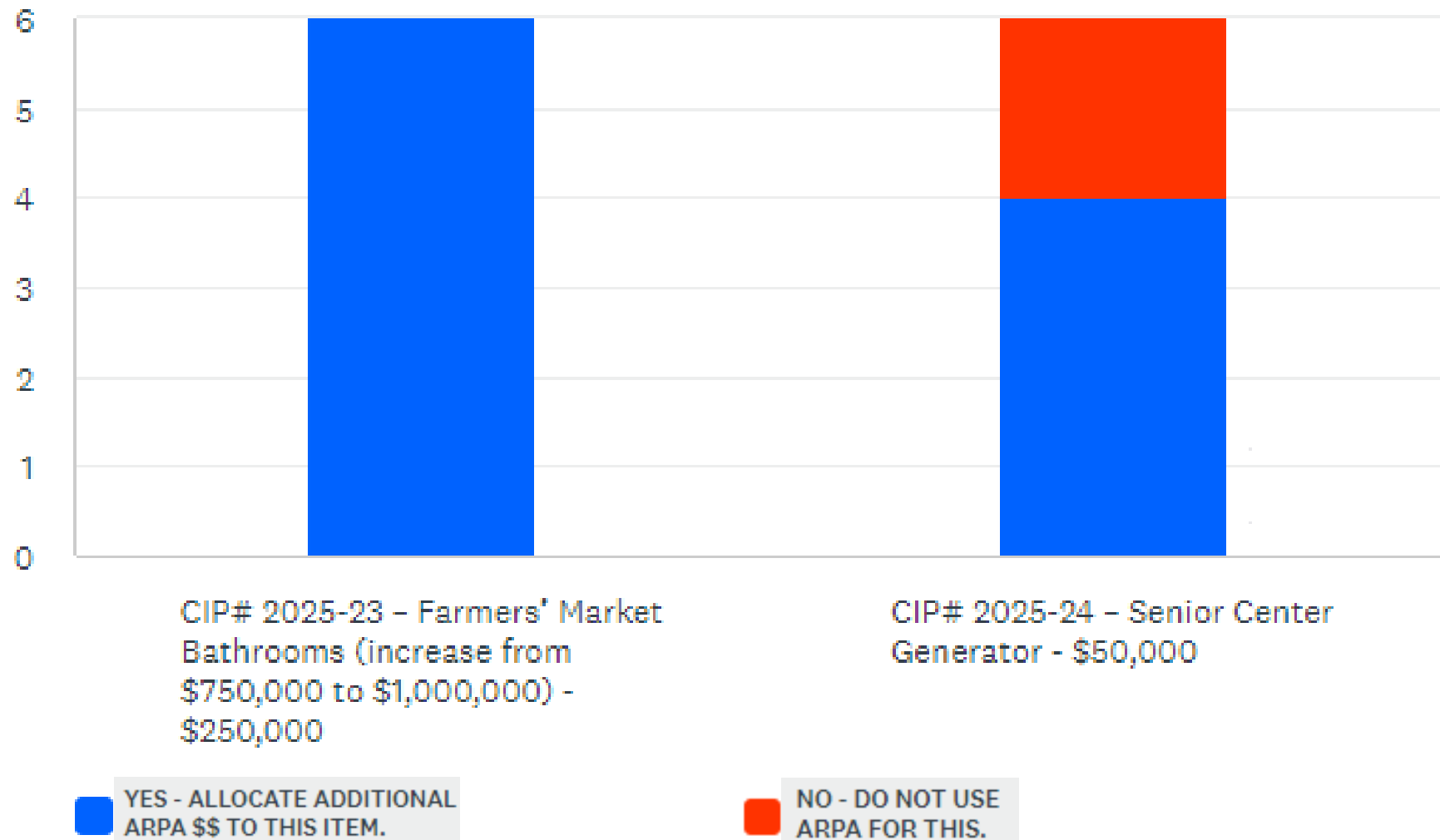
[LINK TO UPDATED ARPA PLAN FUNDING STATUS REPORT](#)

Response

CIP# 2025-23 –
Farmers' Market
Bathrooms (increase
from \$750,000 to
\$1,000,000) -
\$250,000

CIP# 2025-24 –
Senior Center
Generator - \$50,000

Q6 Responses:



ARPA Plan Updates

* 7. Should \$900,000 of the currently unallocated ARPA funds be earmarked for the Animal Shelter buildout project?

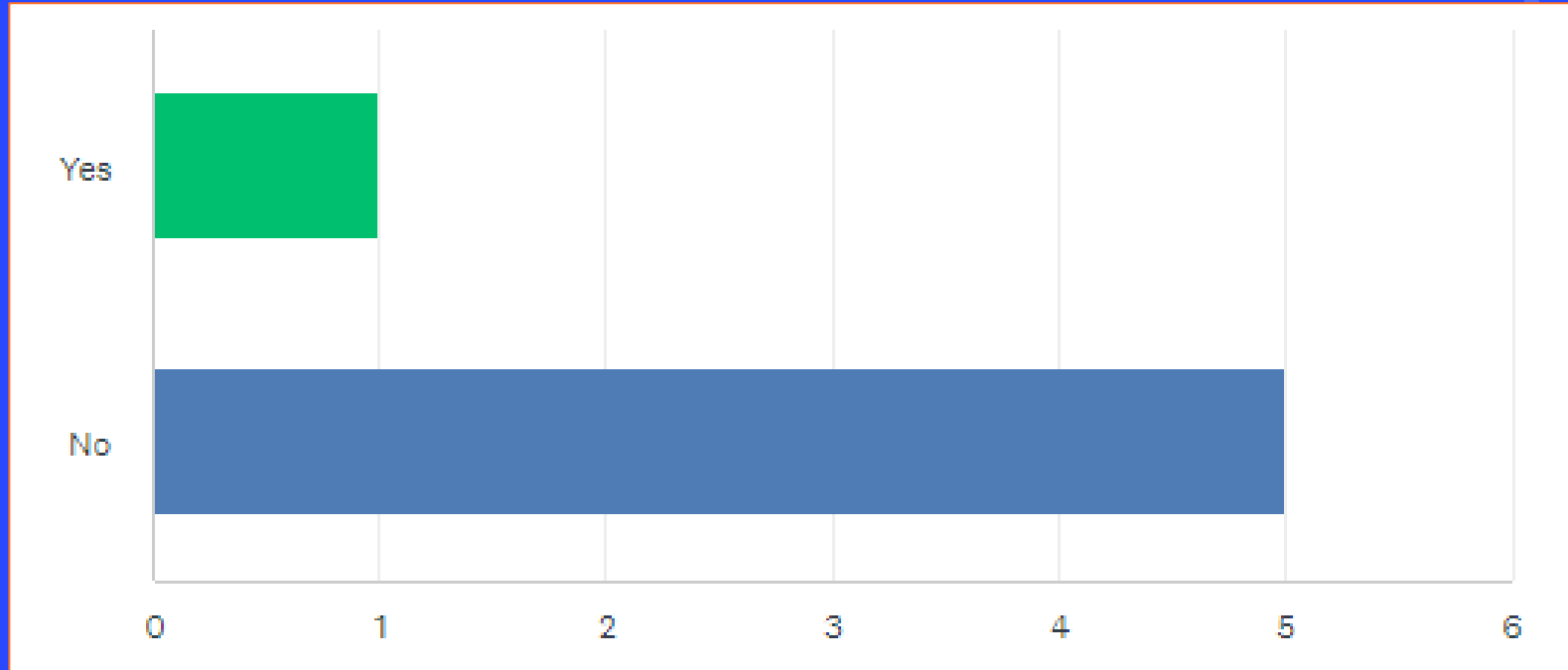
[LINK TO UPDATED ARPA PLAN FUNDING STATUS REPORT](#)

☐ Yes

☐ No

Q7 Responses:

Should \$900,000 of the currently unallocated ARPA funds be earmarked for the Animal Shelter buildout project?



Additional Respondent Comments:

- If we decided not to go forward with the project we are currently considering, are there other options that would cost less than the current estimate?
- This project has a substantial federal grant on top of 200,000 in ARPA funds already expensed. The building should be designed to match the remaining funds and our needs.
- This additional funding seems out of line with our city needs.
- While RO certainly loves its animals, given the tough decisions we need to make, I would prefer to see us reallocate these funds and build collaborations with other partners for addressing the needs of stray animals and residents seeking a new pet.

Future Years - CIP Requests 2025-2030

- Review projects – should any be eliminated?
- Any additions?
- How should requests be addressed in the 5-year forecast?
- What can the Parks Capital Project fund balance, generated by the sale of a portion of Normandy Oaks, be spent on?

Future Years' Projects - CIP Requests for 2025-2030

* 8. [Please refer to the tables on page 19 – 23 of the Recommended Capital Improvement Plan.](#)

For any projects currently scheduled in the forecast years of Fiscal Year 2025-26 and beyond (\$\$ amounts shown in the last 5 columns at the right), should any projects be eliminated? If so, you will be asked next to list the CIP# and reason to eliminate.

- ☐ No - all listed projects are appropriate community priorities.
- ☐ Yes - one or more listed projects should be eliminated.

Q8 Responses:

For any projects currently scheduled in the forecast years of Fiscal Year 2025-26 and beyond), should any projects be eliminated?

ANSWER CHOICES	RESPONSES	
▼ No - all listed projects are appropriate community priorities.	50.00%	3
▼ Yes - one or more listed projects should be eliminated.	50.00%	3
TOTAL		6

Additional Respondent Comments:

- CAPXX02 Sidewalks - we can continue assessing for repairs vs. using millage
- Golf course related (I am not 100% committed to eliminating these items, but I would like us to take a hard, thoughtful look at them).
- I would like to highlight that this is a question that requires substantial thought and explanation. I can not look at the CIP alone and know the importance of each project. I would rather see how these fits into our strategic plans and where that progress is, along with knowing what items can be delayed or changed if needed.
- Adding lights to soccer field (I would like us to take a thoughtful look at this item).
- License plate reader

Future Years' Projects - CIP Requests for 2025-2030

* 10. Are there any projects you view as community priorities that are NOT currently included in the [Recommended Capital Improvement Plan](#)? If so, you will be asked next to list and briefly describe.

- ☐ No - the Recommended CIP Plan is complete as shown.
- ☐ Yes - I have other project suggestions to consider adding to the CIP plan

Q10 Responses:

Are there any projects you view as community priorities that are NOT currently included in the Recommended Capital Improvement Plan?

ANSWER CHOICES	RESPONSES	
▼ No - the Recommended CIP Plan is complete as shown.	66.67%	4
▼ Yes - I have other project suggestions to consider adding to the CIP plan	33.33%	2
TOTAL		6

Additional Respondent Comments:

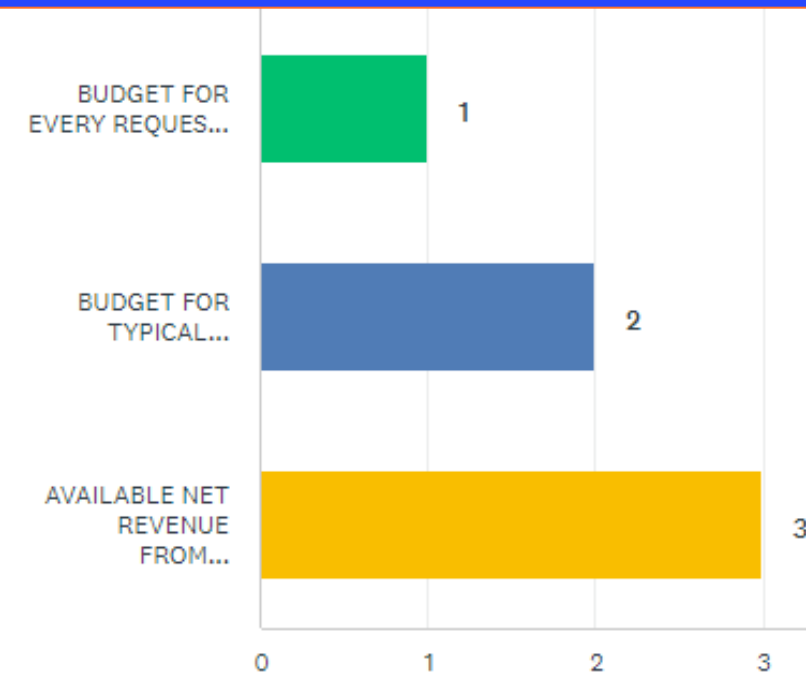
- Athletic dome
- Fully accessible park with adaptive play structure
- EV charging stations - convert fleet
- Community pool
- Downtown pedestrian zone
- Does the CIP mention all the plans we have in place, and provide for completing them? If not, let's add those items needed here.

Including Future Years' Projects in the Financial Forecasts

* 12. In preparing the long-term financial forecast that combines operating and capital budgets, how should capital outlay requests be shown?

- ☐ **BUDGET FOR EVERY REQUEST** - Include the full cost of all items in the Recommended Capital Improvement Plan, regardless of expected available funding. The timing can be smoothed to avoid large spikes.
- ☐ **BUDGET FOR TYPICAL SPENDING** - Include a historical average of past capital outlay spending, assuming this historical look will be an indication of future available funding.
- ☐ **BUDGET ONLY TO SPEND DEDICATED FUNDING (i.e. Road Millage revenue) AND/OR CERTAIN TYPES OF REQUESTS (i.e. project type or priority level)** - Only include capital outlay expenditures if there is a dedicated funding source, or highest priority requests
- ☐ **AVAILABLE NET REVENUE FROM OPERATIONS** - Only include capital outlay expenditures if there is a dedicated funding source or if there are funds left over after paying all regular operating costs. This could also include planned use of fund balance if we have been saving for a purchase or are contractually obligated to finish an ongoing project.
- ☐ **DO NOT INCLUDE ANY CAPITAL OUTLAY SPENDING IN THE FORECAST YEARS** - Capital outlay should be considered discretionary spending, so these expenditures should only be included in the adopted budget, not the long-term forecast.

Q12 Responses:



ANSWER CHOICES	RESPONSES	
▼ BUDGET FOR EVERY REQUEST - Include the full cost of all items in the Recommended Capital Improvement Plan, regardless of expected available funding. The timing can be smoothed to avoid large spikes. (1)	16.67%	1
▼ BUDGET FOR TYPICAL SPENDING - Include a historical average of past capital outlay spending, assuming this historical look will be an indication of future available funding. (2)	33.33%	2
▼ BUDGET ONLY TO SPEND DEDICATED FUNDING (i.e. Road Millage revenue) AND/OR CERTAIN TYPES OF REQUESTS (i.e. project type or priority level) - Only include capital outlay expenditures if there is a dedicated funding source, or highest priority requests (3)	0.00%	0
▼ AVAILABLE NET REVENUE FROM OPERATIONS - Only include capital outlay expenditures if there is a dedicated funding source or if there are funds left over after paying all regular operating costs. This could also include planned use of fund balance if we have been saving for a purchase or are contractually obligated to finish an ongoing project. (4)	50.00%	3
▼ DO NOT INCLUDE ANY CAPITAL OUTLAY SPENDING IN THE FORECAST YEARS - Capital outlay should be considered discretionary spending, so these expenditures should only be included in the adopted budget, not the long-term forecast. (5)	0.00%	0
TOTAL		6

Additional Respondent Comments:

- I would like to see a budget per year that reflects what we actually spend, and match projects to that spend.
- We should keep a list of unfunded projects that remain a priority to see if we can add them in the future.
- No preference in how the capital outlay requests are shown.
- I think it would be a mistake to rely on budgeting according to typical spending. With the new plans (e.g., AIPP, S-CAP), there are likely going to be new spending items.

City Commission Budget Priorities

What are the community priorities that should be a focus in the FY 2024-25 budget development?

Community Priorities

* 13. Are there specific community priorities that you feel should be funded in the fiscal year 2024-25 budget? If so, please provide a brief description of the item(s). This should consider all aspects of the budget, city services, operations, or any other items not previously mentioned.

- ☐ No - I have no additional suggestions at this time.
- ☐ Yes - I believe additional community priorities should be added or highlighted in the budget. (Add comment below.)

Community Priorities (briefly describe):

Q13 Responses:

ANSWER CHOICES ▾	RESPONSES ▾	
▾ No - I have no additional suggestions at this time.	33.33%	2
▾ Yes - I believe additional community priorities should be added or highlighted in the budget. (Add comment below.)	66.67%	4
TOTAL		6

Additional Respondent Comments:

- Composting program.
- Seasonal community events.
- Graduate fellows and undergraduate/high school interns handling special projects and responding to resident concerns (like constituent services) and organizing volunteer events.
- We have an aging in place plan; we've established the Older Adults Advisory Board and have the Senior Services Millage. Yet we have not yet seen any additional programs or projects dedicated to this significant cohort.
- Add some push buttons for handicapped accessibility to first couple of floors of parking garages with priority given to first 3 floors of 2nd street garage.
- I would like to have more consideration around residential environmental initiatives and education.

Is any additional discussion needed on any of these Key Items?

CIP

- Green Infrastructure
- 5th Street Plaza
- Parking Garages
- Golf Course Club House, etc.
- Animal Shelter
- Facility Assessment
- Ice Arena
- Salter Center
- DPS Roofing/Building
- Park Improvements

ARPA PLAN

- YMCA
- Premium Pay
- Affordable Housing

CAPITAL OUTLAY FORECASTING

- Include all requests with timing of projects smoothed to avoid large spikes?
- Include only certain types of requests (by category or priority)?
- Include only the amount available each year without use of fund balance?
- Other method?

Additional Discussion Topics

Questions?

Comments?

Suggestions?

Thank you

Debra Peck Lichtenberg, CPA

Director of Finance

248-246-3031

debral@romi.gov



A regular meeting of the Royal Oak City Commission was held on Thursday, February 29, 2024 in the city hall, 203 S Troy, Royal Oak. The meeting was called to order by Mayor Fournier at 7:40 p.m.

Commissioner Kolo gave the Invocation. Everyone present gave the pledge of allegiance.

ROLL CALL	PRESENT	ABSENT
Mayor	Fournier	
Mayor Pro Tem		Hunt
Commissioners	Cheezum	
	Douglas	
	Herzog	
	Kolo	
	Macey	

* * * * *

FORECLOSURE PREVENTION PRESENTATION BY OAKLAND COUNTY TREASURER ROBERT WITTENBURG

Oakland County Treasurer Robert Wittenburg gave a presentation about foreclosure prevention. Anyone that owes their 2021 or year taxes is subject to foreclosure this year. Every year on March 1st, if you do not pay your taxes, they are turned over to the county. The foreclosure deadline this year is April 1st. The county treasurer is encouraging anyone who needs help to reach out. The treasury office's number is 248-858-0611 and their email is treasurer@oakgov.com. They have a financial empowerment center within their office. The county also has taxpayer assistance meetings. Treasurer Wittenburg then took questions from the commissioners.

* * * * *

APPROVAL OF AGENDA

Moved by Commissioner Macey
Seconded by Commissioner Kolo

Be it resolved that the city commission hereby approves the agenda for the February 29, 2024 meeting.

Adopted unanimously

* * * * *

PUBLIC COMMENT

Fred Meram, owner and president of F.D.M Contracting, protested the CAP2410 Award of Contract. He felt that the contractor ordinance was unfair to contractors and extremely neglectful to the taxpayers of Royal Oak.

Carrie Rossi, owner of 511 E Fifth Street, asked that she not lose the alley access adjacent to her property.

Mark Johnston, President of Ajax Paving Industries, wanted to protest the responsible contractor ordinance and listed reasons why he didn't feel it was fair.

Jeremiah Leyba, 3230 Prairie, Director of Engineering of MITA, was concerned that they awarded the bid to the third lowest bidder for CAP2410 and stated reasons why.

Eric Flesslande spoke on behalf of F.D.M Contracting. He discussed the responsible contractor ordinance and the misleading response received by the engineering department.

Commissioner Kolo left the table at 8:08 p.m.

Paul Hurley, resident of Royal Oak, spoke to protest the responsible contractor ordinance.

* * * * *

CONSENT AGENDA

Moved by Commissioner Douglas
Seconded by Commissioner Herzog

Be it resolved that the city commission hereby approves the consent agenda as follows:

- a. Be it resolved, the city commission meeting minutes of January 29 (Special Budget Work Session), and February 12, 2024 are hereby approved.
- b. Be it resolved, the claims of February 20 and February 23, 2024 are hereby approved.
- c. Be it resolved, the city commission hereby awards Royal Oak 2024 Water Main Improvements Contract CAP2410 to Verdeterre Contracting, Inc. of Bellville, Michigan for the bid price of \$3,730,641.60 and directs staff to issue a purchase order in the amount of the bid price.
- d. Be it resolved, the city commission hereby awards part A, B, C, D, E, G, H, I, J, K and L of the Royal Oak 2024 Road Reconstruction Improvements Contract CAP2435 to Mark Anthony Contracting, Inc. of Milford, Michigan for the bid price of \$3,107,352.07 and direct staff to issue a purchase order I the amount of the bid price.
- e. Be it resolved, the city commission hereby awards the Royal Oak 2024 Green Infrastructure Improvements Contract CAP2440 to Mark Anthony Contracting, Inc. of Milford, Michigan for the bid price of \$1,209,925.29 and directs staff to issue a purchase order in the amount of the bid price.
- f. Be it resolved, the city commission hereby cancels Royal Oak 2024 Water Main Improvements Contract CAP2411 and directs staff to reschedule these improvements.
- g. Be it resolved, the city commission hereby approves the addition of work as shown in Table 1, adjusting Royal Oak 2022 Traffic Signal Improvements Contract CAP2242 to Motor City Electric Utilities Co. of Detroit, Michigan as contract modification 1 for the amount of \$69,025.38 and directs staff to amend the purchase order accordingly.
- h. Be it resolved, the city commission confirms the appointment of Kyle DuBuc to the Downtown Development Authority's Board of Directors for the balance of a term expiring on December 31, 2025.
- i. Receive and File
 - i. Road Millage and Renewal Request Update
 - ii. Notice of State Appropriations Grant Funding
 - iii. January 2024 Investment Report
 - iv. Historic District Study Committee 2023 Annual Report

Ayes: Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, Commissioner Macey and Mayor Fournier

Absent: Commissioner Kolo

Motion adopted

* * * * *

PROPOSED AMENDMENT TO ROYAL OAK CODE OF ORDINANCES AMEND CHAPTER 82 HISTORIC PRESERVATION TO ESTABLISH VINSETTA BRIDGES HISTORIC DISTRICT, FIRST READING

Commissioner Kolo returned to the table at 8:15 p.m.

Patrick Andras of the Royal Oak Historic District Study Committee and the Royal Oak Historic District Commission, spoke about their recommendation to the commission.

Moved by Commissioner Macey
Seconded by Commissioner Kolo

Be it resolved, the city commission approves and adopts on first reading, Ordinance 2024-03 entitled, an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

Adopted unanimously

* * * * *

**VETERANS EVENTS COMMITTEE RECOMMENDATION
ADDITION TO ROYAL OAK WAR MEMORIAL**

Community Engagement Specialist Judy Davis and Arbor Laclave, member of the Veterans Events Committee, discussed the recommendation and took questions from the commission.

Moved by Commissioner Kolo
Seconded by Commissioner Macey

Whereas, the Veterans Events Committee is recommending a new Promise to Address Comprehensive Toxics Act monument be installed as part of the Royal Oak War Memorial in Centennial Commons.

Now, therefore, be it resolved, the Royal Oak City Commission hereby approves the installation of a granite monument recognizing those impacted by toxic exposures while serving our country.

Adopted unanimously

* * * * *

APPROVAL OF LICENSE AGREEMENT PLAYGROUND AREA 514 EAST FOURTH STREET

Petitioner Rabbi Moishe Glitsenstein discussed the project with the commission.

Moved by Commissioner Douglas
Seconded by Commissioner Macey

Be it resolved, the commission hereby authorizes the mayor and city clerk to execute the license agreement with G3 Investments, LLC for a playground area and privacy fence in the right-of-way adjacent to 514 E. Fourth Street, Royal Oak, Michigan.

Adopted unanimously

* * * * *

**APPROVAL OF LICENSE AGREEMENT DRIVE-THROUGH LANE IN PUBLIC ALLEY
31786 WOODWARD AVENUE**

Moved by Commissioner Kolo
Seconded by Commissioner Douglas

Be it resolved, the commission hereby authorizes the mayor and city clerk to execute the license agreement with MML Properties, LLC, for vehicle stacking, an escape lane, curbing and a menu board in the public alley right-of-way adjacent to 31786 Woodward Avenue, Royal Oak, Michigan.

Adopted unanimously

* * * * *

**SPECIAL ASSESSMENT STANDARD RESOLUTION 5
PAVING OF PARKDALE AVENUE**

Moved by Commissioner Macey
Seconded by Commissioner Cheezum

Whereas, the city commission has met after due and legal notice and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of certain public improvements; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the city commission deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now, therefore, be it resolved that:

1. Said special assessment roll as prepared by the city assessor in the amount of \$16,068.72 is hereby confirmed and shall be known as special assessment roll **#2413-2337**.
2. Said special assessment roll shall be divided into fifteen (15) equal annual installments, the first of which shall be due and payable on July 1, 2024 and the remaining installments shall become due in consecutive order, one each year [not to exceed twenty (20) years in total], on the 1st day of July, beginning with the year 2025.

3. Interest shall be charged on the unpaid balance of said special assessment roll at the rate of six percent (6%) per annum beginning July 1, 2024. Provided, however, in the event bonds are issued in anticipation of the collection of said special assessment, interest shall be charged on the unpaid balance of the roll at a rate not to exceed one percent (1%) greater than the average rate of interest borne by said special assessment bonds payable annually on the respective due dates of subsequent installments. Provided, however, that the whole assessment may be paid to the city treasurer at any time after confirmation in full with accrued interest thereon; and the amounts to be paid by the city shall be paid as the construction work progresses.
4. The city clerk be and is hereby directed to attach her warrant to said special assessment roll after confirmation of said roll commanding the city treasurer to collect the sums and amounts as directed by the City Charter and by resolution of the city commission. Said warrant shall further require the city treasurer on the 1st day of April following the date when such assessments, or any installment thereof, have become due, to submit to the city commission a sworn statement setting forth a description of the lots, premises and parcels of land as to which such delinquency exists, and amounts of such delinquency, including accrued interest computed to April 1st of such year.
5. The city clerk be and is hereby directed to endorse the date of confirmation on each Special Assessment Roll.
6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

ROLL CALL VOTE: Commissioner Macey, Commissioner Douglas, Mayor Fournier, Commissioner Kolo, Commissioner Herzog and Commissioner Cheezum

Adopted unanimously

* * *

PAVING OF FAIRGROVE AVENUE

Moved by Commissioner Macey

Seconded by Commissioner Herzog

Whereas, the city commission has met after due and legal notice and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of certain public improvements; and

Whereas, after hearing all persons interested therein and after carefully reviewing said special assessment roll, the city commission deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now, therefore, be it resolved that:

1. Said special assessment roll as prepared by the city assessor in the amount of \$227,943.11 is hereby confirmed and shall be known as special assessment roll **#2412-2336**.
2. Said special assessment roll shall be divided into fifteen (15) equal annual installments, the first of which shall be due and payable on July 1, 2024 and the remaining installments shall become due in consecutive order, one each year [not to exceed twenty (20) years in total], on the 1st day of July, beginning with the year 2025.
3. Interest shall be charged on the unpaid balance of said special assessment roll at the rate of six percent (6%) per annum beginning July 1, 2024. Provided, however, in the event bonds are issued in anticipation of the collection of said special assessment, interest shall be charged on the unpaid balance of the roll at a rate not to exceed one percent (1%) greater than the average rate of interest borne by said special assessment bonds payable annually on the respective due dates of subsequent installments. Provided, however, that the whole assessment may be paid to the city treasurer at any time after confirmation in full with accrued interest thereon; and the amounts to be paid by the city shall be paid as the construction work progresses.
4. The city clerk be and is hereby directed to attach her warrant to said special assessment roll after confirmation of said roll commanding the city treasurer to collect the sums and amounts as directed by the City Charter and by resolution of the city commission. Said warrant shall further require the city treasurer on the 1st day of April following the date when such assessments, or any installment thereof, have become due, to submit to the city commission a sworn statement setting forth a description of the lots, premises and parcels of land as to which such delinquency exists, and amounts of such delinquency, including accrued interest computed to April 1st of such year.
5. The city clerk be and is hereby directed to endorse the date of confirmation on each Special Assessment Roll.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

ROLL CALL VOTE: Commissioner Macey, Commissioner Douglas, Mayor Fournier, Commissioner Kolo, Commissioner Herzog and Commissioner Cheezum

Adopted unanimously

* * * * *

**AWARD OF CONTRACT CAP2361 PLANNING YEAR 2023 COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDED IMPROVEMENTS AT LOCKMAN PARK**

Moved by Commissioner Kolo
Seconded by Commissioner Macey

Be it resolved, the city commission hereby awards the CDBG PY2023 Lockman Park improvement contract CAP2361 to Rolar Property Services, Inc. of Warren, Michigan for the bid price of \$936,934.85 and directs staff to issue a purchase order in the amount of the bid price.

Be it further resolved, the mayor and city clerk are authorized to execute the contract documents.

Adopted unanimously

* * * * *

PROPOSED AGREEMENT FOR NEW PHONE SYSTEM AND SERVICE CONTRACT

Moved by Commissioner Kolo
Seconded by Commissioner Douglas

Be it resolved, the city commission approves the Trouble Free Voice Over IP Agreement with Millennia Technologies, together with the supporting documents, as attached hereto, for the purchase of new telecommunication hardware, software, warranty coverage, maintenance, training and support at a price not to exceed \$302,860.14.

Be it further resolved, that the city commission authorized the Mayor and City Clerk to execute the agreement on behalf of the city.

Adopted unanimously

* * *

Upon motion of Commissioner Macey, seconded by Commissioner Cheezum, and adopted unanimously, the regular meeting was adjourned at 9:42 p.m.

Melanie Halas, City Clerk

The foregoing minutes of the regular meeting held on February 29, 2024 having been officially approved by the city commission on Monday, March 18, 2024 are hereby signed this eighteenth day of March 2024.

Michael C. Fournier, Mayor

Exhibit A

ORDINANCE NO. 2024-03

**CITY OF ROYAL OAK, OAKLAND
COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That new Article XVIII and new Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, are hereby added, to read as follows:

**ARTICLE XVIII
Vinsetta Bridges Historic District**

§ 82-109. Title.

This article shall be known and may be cited as the "Royal Oak Vinsetta Bridges Historic District Ordinance."

§ 82-110. Purpose.

The purpose of this article is to provide for the preservation and/or rehabilitation of the Vinsetta Bridges Historic District comprised of property that runs along the Vinsetta boulevard median from the Lawndale turnaround to the turnaround just before 12 Mile Road, including four bridges, the open space between them, and bookmarked by the turnarounds on Vinsetta Boulevard, in the City of Royal Oak, Michigan, containing 126,275 square feet or 2.90 acres, more specifically described as:

A Parcel Of Land Being A Part Of Vinsetta Boulevard (150' Wide) Of Vinsetta Park Subdivision As Recorded In Uber 12 Of Plats, On Page 30, Oakland County Records Being Part Of Section 16, Town 1 North, Range 11 East, Royal Oak Township (Now City), Oakland County, Michigan And Being More Particularly Described As Follows: Commencing At The Northerly Corner Of Lot 142 Of Said Vinsetta Park Subdivision; Thence South 32 Degrees 53 Minutes 00 Seconds West, 146.20 Feet Along The Westerly Line Of Said Lot 142 To The Westerly Corner Of Said Lot 142; Thence North 61 Degrees 18 Minutes 12 Seconds West, 45.48 Feet To The Point Of Beginning; Thence 22.14 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 13.84 Feet, A Central Angle Of 91 Degrees 36 Minutes 51 Seconds, And A Chord Bearing And Distance Of South 76 Degrees 32 Minutes 40 Seconds West, 19.85 Feet; Thence North 66 Degrees 12 Minutes 38 Seconds West, 19.45 Feet; Thence 29.87 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 15.43 Feet, A Central Angle Of 110 Degrees 54 Minutes 35 Seconds, And A Chord Bearing And Distance Of North 22 Degrees 43 Minutes 03 Seconds West, 25.42

Feet; Thence North 32 Degrees 25 Minutes 18 Seconds East, 427.94 Feet; Thence North 32 Degrees 19 Minutes 11 Seconds East, 43.47 Feet; Thence North 31 Degrees 03 Minutes 56 Seconds East, 58.50 Feet; Thence 262.47 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 1044.67 Feet, A Central Angle Of 14 Degrees 23 Minutes 43 Seconds, And A Chord Bearing And Distance Of North 20 Degrees 59 Minutes 15 Seconds East, 261.78 Feet; Thence North 13 Degrees 40 Minutes 18 Seconds East, 47.06 Feet; Thence North 14 Degrees 24 Minutes 59 Seconds East, 41.28 Feet; Thence North 12 Degrees 40 Minutes 55 Seconds East, 123.79 Feet; Thence 148.70 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 611.11 Feet, A Central Angle Of 13 Degrees 56 Minutes 31 Seconds, And A Chord Bearing And Distance Of North 05 Degrees 47 Minutes 58 Seconds East, 148.34 Feet; Thence North 05 Degrees 16 Minutes 46 Seconds West, 37.94 Feet; Thence North 07 Degrees 55 Minutes 24 Seconds West, 61.99 Feet; Thence North 04 Degrees 32 Minutes 29 Seconds West, 29.58 Feet; Thence 142.66 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 384.24 Feet, A Central Angle Of 21 Degrees 16 Minutes 23 Seconds, And A Chord Bearing And Distance Of North 12 Degrees 47 Minutes 37 Seconds East, 141.85 Feet; Thence North 23 Degrees 56 Minutes 57 Seconds East, 97.81 Feet; Thence North 27 Degrees 45 Minutes 51 Seconds East, 44.81 Feet; Thence North 29 Degrees 04 Minutes 09 Seconds East, 44.57 Feet; Thence North 29 Degrees 41 Minutes 41 Seconds East, 360.90 Feet; Thence North 31 Degrees 22 Minutes 08 Seconds East, 40.53 Feet; Thence 37.62 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 39.00 Feet, A Central Angle

Of 55 Degrees 15 Minutes 43 Seconds, And A Chord Bearing And Distance Of North 62 Degrees 12 Minutes 52 Seconds East, 36.18 Feet; Thence 26.60 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 37.39 Feet, A Central Angle Of 40 Degrees 45 Minutes 47 Seconds, And A Chord Bearing And Distance Of South 60 Degrees 35 Minutes 45 Seconds East, 26.04 Feet; Thence 39.96 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 33.64 Feet, A Central Angle Of 68 Degrees 04 Minutes 32 Seconds, And A Chord Bearing A Distance Of South 04 Degrees 08 Minutes 06 Seconds East, 37.65 Feet; Thence South 30 Degrees 18 Minutes 15 Seconds West, 405.36 Feet; Thence South 30 Degrees 46 Minutes 24 Seconds West, 38.50 Feet; Thence South 30 Degrees 09 Minutes 42 Seconds West, 99.84 Feet; Thence 137.28 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 199.87 Feet, A Central Angle Of 39 Degrees 21 Minutes 12 Seconds, And A Chord Bearing And Distance Of South 14 Degrees 43 Minutes 40 Seconds West, 134.60 Feet; Thence South 05 Degrees 13 Minutes 14 Seconds East, 59.65 Feet; Thence South 06 Degrees 05 Minutes 09 Seconds East, 51.81 Feet; Thence South 00 Degrees 35 Minutes 35 Seconds West, 31.72 Feet; Thence 245.32 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 1500.67 Feet, A Central Angle Of 09 Degrees 21 Minutes 59 Seconds, And A Chord Bearing And Distance Of South 05 Degrees 16 Minutes 19 Seconds West, 245.05 Feet; Thence South 10 Degrees 37 Minutes 42 Seconds West, 43.35 Feet; Thence South 12 Degrees 02 Minutes 44 Seconds West, 63.94 Feet; Thence South 12 Degrees 11 Minutes 29 Seconds West, 17.73 Feet; Thence 347.15 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 1216.67 Feet, A Central Angle Of 16 Degrees 20 Minutes 53 Seconds, And A Chord Bearing And Distance Of South 23 Degrees 52 Minutes 24 Seconds West, 345.97 Feet; Thence South 32 Degrees 56 Minutes 55 Seconds West, 51.45 Feet; Thence South 32 Degrees 51 Minutes 42 Seconds West, 425.14 Feet To The Point Of Beginning.

The GPS coordinates of the four bridges are: Bridge #1:

Mayfield N 042 29.981 W 083 09.775

Bridge #2: Greenleaf N 042 30.021 W 083 09.737

Bridge #3: Woodsboro N 042 30.096 W 083 09.723

Bridge #4: Cedar Hill N 042 30.154 W 083 09.704

§ 82-111. Eligibility.

The Royal Oak City Commission determines that the property described above is eligible for local historic designation under the guidelines established by City of Royal Oak Code of Ordinances § 82-1, et seq., the Historic Preservation Ordinance.

§ 82-112. Designation.

The Royal Oak City Commission hereby designates the property described in § 82-110 as a historic district pursuant to City of Royal Oak Code of Ordinances § 82-1, et seq., the Historic Preservation Ordinance.

§ 82-113. Certificate of appropriateness.

The owners of the properties or portions of the properties described in § 82-110 are required to apply for and obtain a certificate of appropriateness before commencing any work in the historic site. Provided however, that all public and/or semi-public bodies with public utilities within the Vinsetta Boulevard right-of-way are exempted from the need to seek a certificate of appropriateness from the Royal Oak Historic District Commission for any maintenance, repair, replacement, of other work on such utilities, or for routine maintenance of trees and other plant material. When considering an application, the Historic District Commission will be guided by the standards for rehabilitation set forth by the United States Secretary of the Interior at 26 CFR Part 67 and the City of Royal Oak Code of Ordinances § 82-13, et seq.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subsection, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

02/29/2024 11:44 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/05/2024 - 03/05/2024
JOURNALIZED
PAID

Page: 1/20

Vendor Code	Vendor Name	Description	Amount
Invoice			
00009	A & L SYSTEMS INC		
	SI24-180306	VEHICLE REPAIR & MAINTENANCE PARTS	311.25
TOTAL FOR: A & L SYSTEMS INC			311.25
00004	A & M SERVICE CENTER		
	140172	TOWING SERVICES	320.00
	80652	TOWING SERVICES SMART BUS #196	150.00
	80653	TOWING SERVICES SMALL BUS #196	230.00
	80722	TOWING SERVICES GMC VAN #106	45.00
TOTAL FOR: A & M SERVICE CENTER			745.00
02044	ACTION MAT & TOWEL RENTAL		
	592771	MAT RENTALS	288.11
TOTAL FOR: ACTION MAT & TOWEL RENTAL			288.11
05006	A-DEPENDABLE MAYTAG		
	9000081030	FIRE 1 DOOR SWITCH	29.98
TOTAL FOR: A-DEPENDABLE MAYTAG			29.98
18133	AFTERMATH		
	JC2024-3341	PRISON CELL CLEANUP	300.00
TOTAL FOR: AFTERMATH			300.00
19075	AGES & STAGES YOGA LLC		
	105	LIBRARY STORY TIME CLASS APRIL 11	60.00
TOTAL FOR: AGES & STAGES YOGA LLC			60.00
14637	AIR HANDLERS SERVICE		
	21008375	HEATING/COOLING REPAIRS COURT	1,325.00
TOTAL FOR: AIR HANDLERS SERVICE			1,325.00
12314	MARCOS ALCALA		
	2023-24	BOOT ALLOWANCE	213.06
TOTAL FOR: MARCOS ALCALA			213.06
03340	ALLIANCE ENTERTAINMENT LLC		
	PLS78500519	LIBRARY AUDIO & VIDEO RESOURCES	350.53
TOTAL FOR: ALLIANCE ENTERTAINMENT LLC			350.53
04745	ALLIED PRINTING		
	73420	FINAL NOTICE TAX STATEMENT MAILING	2,313.61
TOTAL FOR: ALLIED PRINTING			2,313.61
17165	AMAZON CAPITAL SERVICES		
	179Q-G9MV-64	LIBRARY SUPPLIES	9.99
	1HVN-3C96-93KW	LIBRARY SUPPLIES	53.96
	1JRW-VD6K-1LT9	LIBRARY SUPPLIES	45.92
	1LF1-LRYV-671Q	LIBRARY SUPPLIES	49.34
	1RK6-WTPD-6GYC	LIBRARY SUPPLIES	89.18
	1TLX-C37X-H61H	LIBRARY SUPPLIES	144.17
	1WXF-94RH-WH37	LIBRARY SUPPLIES	162.95
	1XQ7-LLPK-R6PW	LIBRARY SUPPLIES	66.07
	1YCX-KRFK-37JK	LIBRARY SUPPLIES	84.44
TOTAL FOR: AMAZON CAPITAL SERVICES			706.02
17913	AMCS GROUP INC.		
	151746	DOSSIER DOD FUEL-METER/FULL USERS 3/14-6/13 2024	1,328.18
TOTAL FOR: AMCS GROUP INC.			1,328.18

02/29/2024 11:44 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/05/2024 - 03/05/2024
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PAID

Page: 2/20

Vendor Code	Vendor Name	Description	Amount
Invoice			
00060	AMERICA'S FINEST PRINTING		
50450		POLICE BUSINESS CARDS	236.14
50485		FARMERS MKT BUSINESS CARDS/MALISZEWSKI	67.90
50488		LIBRARY BUSINESS CARDS/B. ACHA	67.90
TOTAL FOR: AMERICA'S FINEST PRINTING			371.94
18972	LANCE ANTROBIUS		
02272024		HOCKEY REFEREE	82.00
TOTAL FOR: LANCE ANTROBIUS			82.00
08543	APPARATUS CENTRAL REPAIR		
2024015		VEHICLE REPAIR & MAINTENANCE PARTS	414.69
TOTAL FOR: APPARATUS CENTRAL REPAIR			414.69
07191	ARTS, BEATS & EATS		
ABE2024-05		2024 FESTIVAL SPONSORSHIP PAYMENT INSTALLMENT #1	50,000.00
TOTAL FOR: ARTS, BEATS & EATS			50,000.00
00015	ASCAP		
500845905 2/27/24		ARENA LICENSE FEE	1,253.00
TOTAL FOR: ASCAP			1,253.00
15753	ASCENSION MI EMPLOYER SOLUTIONS		
529966		MEDICAL SERVICES	88.00
530976		MEDICAL SERVICES	123.00
531024		MEDICAL SERVICES	165.00
531025		MEDICAL SERVICES	323.00
531443		MEDICAL SERVICES	1,815.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			2,514.00
02449	AUDIA CONSTRUCTION		
SW-2201 PE6 FINAL		FINAL 2022 CONCRETE REPLACEMENT/PRE-PAID SIDEWALK I.	10,488.48
TOTAL FOR: AUDIA CONSTRUCTION			10,488.48
18595	AUTOMATED LOGIC CONTRACTING SERVICE		
495360		POLICE HVAC REPAIR, SVC LABOR	1,677.00
TOTAL FOR: AUTOMATED LOGIC CONTRACTING SERVICE			1,677.00
RTAXX	AUTOZONE - 06764		
02/28/2024		2023 Win Tax Refund 72-25-17-278-002	180.20
TOTAL FOR: AUTOZONE - 06764			180.20
00117	BAKER & TAYLOR COMPANIES		
2038104935		PURCHASE OF BOOKS & MEDIA	14.99
TOTAL FOR: BAKER & TAYLOR COMPANIES			14.99
12700	BASIC		
IN3019152		FEB 2024 COBRA ADMINISTRATION FEE	254.87
TOTAL FOR: BASIC			254.87
07210	BEAVER RESEARCH COMPANY		
0367578-IN		MOTOR POOL MISC. OPERATING SUPPLIES	165.59
0367631-IN		MOTOR POOL MISC OPERATING SUPPLIES	427.34
TOTAL FOR: BEAVER RESEARCH COMPANY			592.93

02/29/2024 11:44 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/05/2024 - 03/05/2024
JOURNALIZED
PAID

Page: 3/20

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00136	BELL EQUIPMENT COMPANY		
	P22468	VEHICLE REPAIR & MAINTENANCE PARTS/SERVICES	2,617.85
	P22469	VEHICLE REPAIR & MAINTENANCE PARTS/SERVICES	984.72
	P22475	VEHICLE REPAIR & MAINTENANCE PARTS/SERVICES	803.23
	P22530	VEHICLE REPAIR & MAINTENANCE PARTS	1,168.46
	P22672	VEHICLE REPAIR & MAINTENANCE PARTS	194.49
TOTAL FOR: BELL EQUIPMENT COMPANY			5,768.75
14833	BIG BELLY SOLAR, LLC.		
	50336	HIGH CAPACITY REFUSE/RECYCLING STATION 2/16-3/15 20	1,895.94
TOTAL FOR: BIG BELLY SOLAR, LLC.			1,895.94
00143	BIG D LOCK & KEY		
	7537	DPS KEYS COPIED, ALUMINUM TAGS	82.50
	7538	DPS REKEYING	51.00
	7539	PARKING REKEYING, KEY COPIES	98.25
TOTAL FOR: BIG D LOCK & KEY			231.75
15622	JO ANNE BIGLER		
	22R001910 FNL2	COURT APPOINTED COUNSEL	423.00
TOTAL FOR: JO ANNE BIGLER			423.00
00145	BILLINGS LAWN EQUIPMENT		
	459899	P&F ELECTRICAL DEPT GENERATOR PARTS	131.69
TOTAL FOR: BILLINGS LAWN EQUIPMENT			131.69
15680	EDITH BLAKNEY LAW FIRM, PLLC		
	1JANSCH24	COURT APPOINTED COUNSEL	720.00
	23R000265 FNL	COURT APPOINTED COUNSEL	702.00
	23R004973 FNL	COURT APPOINTED COUNSEL	840.00
	23R004997 FNL	COURT APPOINTED COUNSEL	655.00
	23R005916 FNL	COURT APPOINTED COUNSEL	180.00
	23R006865 FNL	COURT APPOINTED COUNSEL	120.00
	C16781 FNL	COURT APPOINTED COUNSEL	389.00
TOTAL FOR: EDITH BLAKNEY LAW FIRM, PLLC			3,606.00
18695	BLUE CROSS BLUE SHIELD OF MICHIGAN		
	240206231622	MEDICARE PLUS BLUE PPO MARCH 2024	5,028.75
	240206231623	MEDICARE PLUS BLUE PPO MARCH 2024	2,953.41
	240206231624	MEDICARE PLUS BLUE PPO MARCH 2024	2,458.08
	240206231625	MEDICARE PLUS BLUE PPO MARCH 2024	8,487.05
	240206231626	MEDICARE PLUS BLUE PPO MARCH 2024	69,006.85
	240206231627	MEDICARE PLUS BLUE PPO MARCH 2024	3,868.35
	240206231628	MEDICARE PLUS BLUE PPO MARCH 2024	217.85
	240206231629	MEDICARE PLUS BLUE PPO MARCH 2024	4,664.65
	240206231630	MEDICARE PLUS BLUE PPO MARCH 2024	344.64
	240206231631	MEDICARE PLUS BLUE PPO MARCH 2024	151.52
TOTAL FOR: BLUE CROSS BLUE SHIELD OF MICHIGAN			97,181.15
14340	BLUE ROSE CAPITAL ADVISORS		
	3369	DEBT ADVISORY SERVICES 2/15/2024-5/15/2024	6,250.00
TOTAL FOR: BLUE ROSE CAPITAL ADVISORS			6,250.00
12633	TAMARA BONE		
	BONE 2/23/24	REIMBURSE COURT EXECUTIVES' TRAINING MILEAGE	109.88
TOTAL FOR: TAMARA BONE			109.88

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01032	BOUND TREE MEDICAL LLC		
	85237814	FIRE & EMS SUPPLIES	31.19
	85253778	FIRE & EMS SUPPLIES	983.53
	85255326	FIRE & EMS SUPPLIES	1,290.99
	85255327	FIRE & EMS SUPPLIES	291.00
TOTAL FOR: BOUND TREE MEDICAL LLC			2,596.71
19073	ALAYNA BRASCH		
	BRASCH 22645	REIMBURSE MME CONFERENCE EXPENSES	226.45
TOTAL FOR: ALAYNA BRASCH			226.45
05729	JAMES PATRICK BRENNAN		
	23R007371 FNL	COURT APPOINTED COUNSEL	390.00
TOTAL FOR: JAMES PATRICK BRENNAN			390.00
08036	BURT FOREST PRODUCTS		
	75814	PRESSURE TREATED WOOD GUARD RAIL POSTS	2,786.40
TOTAL FOR: BURT FOREST PRODUCTS			2,786.40
03586	C & G NEWSPAPERS		
	0015904-IN	FARMERS MKT 1/4 ROR	430.00
	0016820-IN	FARMERS MKT DIGITAL AD	100.00
	0017035-IN	TREASURY, ENGINEERING ADS	187.64
	0017166-IN	FARMERS MKT 1/3 WT	348.20
	0017378-IN	TREASURY & ASSESSOR ADS	120.68
TOTAL FOR: C & G NEWSPAPERS			1,186.52
12845	CAMFIL USA, INC		
	30447511	ARENA BUILDING REPAIR & MAINTENANCE SERVICES	354.12
TOTAL FOR: CAMFIL USA, INC			354.12
00211	CANFIELD EQUIPMENT SERVICE INC		
	292600	VEHICLE REPAIR & MAINTENANCE PARTS	54.10
TOTAL FOR: CANFIELD EQUIPMENT SERVICE INC			54.10
09451	ERIK CARLSON		
	02272024	HOCKEY REFEREE	328.00
TOTAL FOR: ERIK CARLSON			328.00
00222	CARRIER & GABLE INC		
	IN38660	ELECTRICAL SUPPLIES FOR TRAFFIC SIGNALS	2,310.83
TOTAL FOR: CARRIER & GABLE INC			2,310.83
00193	CDW GOVERNMENT INC		
	PM03419	FIRE COMMUNICATION SYSTEM - CRADLEPOINT	2,400.00
TOTAL FOR: CDW GOVERNMENT INC			2,400.00
16475	CGS, INC.		
	5291	FORKLIFT TRAINING	1,850.00
TOTAL FOR: CGS, INC.			1,850.00
14419	CHARDON LABORATORIES, INC		
	023974	ARENA COOLING TOWER CHEMICALS & SERVICE	280.00
TOTAL FOR: CHARDON LABORATORIES, INC			280.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
06649	CINTAS CORPORATION LOC 031		
	4175137205	ARENA MAT CLEANING	74.69
	4177971186	ARENA MAT CLEANING	74.69
	4178754798	SENIOR CTR MAT CLEANING	42.77
	4179163275	CITY HALL MAT CLEANING, SUPPLIES	253.59
	4180198651	SENIOR CTR MAT CLEANING	42.77
	4180656342	CITY HALL MAT CLEANING, SUPPLIES	253.59
	4182112281	COURT MAT CLEANING	60.80
	4182819218	COURT MAT CLEANING	60.89
	4183237753	DPS MAT CLEANING	199.82
	4183544472	COURT MAT CLEANING	62.75
	4183792331	SENIOR CTR MAT CLEANING	44.14
	4183794636	LIBRARY MAT CLEANING	25.00
	4183927101	DPS MAT CLEANING	197.92
	4184534569	SENIOR CTR MAT CLEANING	44.14
	5184050584	FIRST AID SUPPLIES DPS	559.79
	5197014900	FIRST AID SUPPLIES DPS	417.24
	5197892965	FIRST AID SUPPLIES SALTER CTR	68.87
	5198550831	MOTOR POOL OPERATING SUPPLIES	234.00
	9258085814	DPS WATERBREAK COOLER AGREEMENT	45.00
TOTAL FOR: CINTAS CORPORATION LOC 031			2,762.46
18405	CIPPARRONE CONTRACTING INC.		
	CAP2305 PE8	2023 CONCRETE STREET REPAIR IMPROVEMENTS	5,750.00
TOTAL FOR: CIPPARRONE CONTRACTING INC.			5,750.00
02754	CITY OF BERKLEY		
	0000025715	FEB 2024 ANIMAL CONTROL SERVICES	4,452.43
TOTAL FOR: CITY OF BERKLEY			4,452.43
13101	CIVICPLUS		
	290780	DOWNTOWNROYALOK/ROPL WEBSITE ANNUAL RENEWAL	12,400.00
	291164	CIVICREADY BASE ANNUAL FEE RENEWAL/YR 1 FEE DISCOUN	7,600.00
TOTAL FOR: CIVICPLUS			20,000.00
00307	CONSUMERS ENERGY		
	0023 03/24	400 E 11 MILE	1,366.28
	0034 03/24	212 S CENTER ST	18.42
	1179 03/24	110 E 11 MILE	24.65
	3355 03/24	3123 N MAIN ST	214.08
	6309 03/24	31000 WOODWARD	1,065.95
	7034 03/24	1600 N CAMPBELL RD	7,567.35
	7067 03/24	3500 MARAIS AVE.	1,498.52
	7083 03/24	1608 N CAMPBELL RD	401.68
	7109 03/24	1403 LEXINGTON BLVD	5,696.89
	7380 03/24	1515 N EDGEWORTH AVE	741.47
	7526 03/24	222 E 11 MILE	2,366.83
	8631 03/24	450 E 11 MILE	3,787.10
	9076 03/24	203 S TROY ST	2,173.08
	9946 03/24	215 E 6TH ST	1,617.04
	9995 03/24	3128 ROCHESTER RD	577.21
TOTAL FOR: CONSUMERS ENERGY			29,116.55
00310	CONTRACTOR'S CLOTHING CO		
	7-118930	UNIFORMS	21.11
	7-118965	UNIFORMS	62.98
	7-118966	UNIFORMS	333.15
	7-118967	UNIFORMS	663.41
	7-118968	UNIFORMS	30.60
	7-118969	UNIFORMS	678.09
	7-118970	UNIFORMS	743.43
TOTAL FOR: CONTRACTOR'S CLOTHING CO			2,532.77

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Invoice			
00311	CONTRACTORS CONNECTION INC		
	7181824	P&F SHOP TOOL, SAFETY GEAR	412.60
TOTAL FOR: CONTRACTORS CONNECTION INC			412.60
14414	CORE & MAIN		
	U309085	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	1,652.36
TOTAL FOR: CORE & MAIN			1,652.36
RTAXX	CORELOGIC CENTRALIZED REFUNDS		
	02/28/2024	2023 Win Tax Refund 72-25-21-411-006	26,333.20
TOTAL FOR: CORELOGIC CENTRALIZED REFUNDS			26,333.20
16862	CORRIGAN ENVIRONMENTAL SOLUTIONS		
	0005946-IN	DE-ICER FOR PARKING STRUCTURES	3,306.00
TOTAL FOR: CORRIGAN ENVIRONMENTAL SOLUTIONS			3,306.00
RBOND	CREEK ENTERPRISE		
	BENG-170065	BD Bond Refund	10,000.00
TOTAL FOR: CREEK ENTERPRISE			10,000.00
18734	GRACE CRIVELLO		
	22BE04008 FNL	COURT APPOINTED COUNSEL	130.00
	23-00846 BW	COURT APPOINTED COUNSEL	375.00
	23-01902 FNL	COURT APPOINTED COUNSEL	480.00
	23BE03471 BW	COURT APPOINTED COUNSEL	90.00
	23R-01866 FNL.	COURT APPOINTED COUNSEL	270.00
	23R-01988 FNL	COURT APPOINTED COUNSEL	270.00
TOTAL FOR: GRACE CRIVELLO			1,615.00
17219	EMILY CROSBY		
	CROSBY 3825	REIMBURSE SNOW PAINTING SUPPLIES	38.25
	CROSBY 899	REIMBURSE LIBRARY PROGRAM SUPPLIES	8.99
TOTAL FOR: EMILY CROSBY			47.24
02987	DEAF & HEARING IMPAIRED SERVICES		
	18700	INTERPRETER SERVICE	216.25
TOTAL FOR: DEAF & HEARING IMPAIRED SERVICES			216.25
16147	DAN DECKER		
	02272024	HOCKEY REFEREE	123.00
TOTAL FOR: DAN DECKER			123.00
19076	MARY A DEKANE LIVING TRUST		
	8002	DEATH BENEFIT/MARY ANN DEKANE	4,000.00
TOTAL FOR: MARY A DEKANE LIVING TRUST			4,000.00
00370	DELTA DENTAL PLAN OF MICH		
	MAR 2024	PAYROLL	24,160.73
	MARCH 2024	RETIREMENT	23,271.18
TOTAL FOR: DELTA DENTAL PLAN OF MICH			47,431.91
00372	DEMCO INC		
	7439127	LIBRARY OFFICE SUPPLIES	97.86
TOTAL FOR: DEMCO INC			97.86
04835	DEWOLF AND ASSOCIATES		
	2684	FTO BASIC TRAINING/MILLER & HERTZ	1,690.00
TOTAL FOR: DEWOLF AND ASSOCIATES			1,690.00

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19071	CALEB DIONISIO		
2023-24		BOOT ALLOWANCE	176.44
TOTAL FOR: CALEB DIONISIO			176.44
02885	DJ MURRAY PLUMBING		
83585		FIRE 3 REPAIR SERVICE	685.00
TOTAL FOR: DJ MURRAY PLUMBING			685.00
04126	DMC TECHNOLOGY GROUP INC		
42867		COURT COMPUTER UPGRADES	1,120.00
43175		COURT COMPUTER UPGRADES	160.00
TOTAL FOR: DMC TECHNOLOGY GROUP INC			1,280.00
15676	DORNBOS SIGN, INC		
INV74150		SIGN MATERIALS	420.99
TOTAL FOR: DORNBOS SIGN, INC			420.99
18993	DOUGLAS EQUIPMENT		
0050947		SENIOR CENTER -COMMERICAL KITCHEN APPLIANCES UPGRAD	31,164.93
TOTAL FOR: DOUGLAS EQUIPMENT			31,164.93
00420	DSS CORPORATION		
51736		DOCUMENT IMAGING MANAGEMENT SERVICES 1/15-2/14 2024	2,000.00
51855		DOCUMENT IMAGING MANAGEMENT SERVICES 2/15-3/14 2024	2,000.00
TOTAL FOR: DSS CORPORATION			4,000.00
00380	DTE ENERGY		
05691 03/24		212 S CENTER ST BLDG PKLOT	5,583.35
05875 03/24		1700 CAMPBELL RD N	216.10
10254 02/24		260 W 7TH ST # PK EQUIP	88.20
21975 03/24		203 S TROY ST RINK	4,548.21
31945 03/24		204 S TROY ST	466.18
46770 03/24		803 S MAIN ST # PK EQUIP	35.24
49862 03/24		1600 N CAMPBELL RD (SHEDS)	262.23
52193 03/24		422 E 11 MILE	54.06
52482 03/24		4580 N CAMPBELL	20.37
52623 03/24		502 S MAIN ST BLDG POLE	108.95
53217 03/24		902 CATALPA DR	22.48
54744 03/24		3588 W 13 MILE	63.31
54983 03/24		3915 W 13 MILE	96.65
55105 03/247		316 E 11 MILE	1,977.63
55360 03/24		4036 W 13 MILE	116.41
55634 03/24		4130 W 13 MILE	30.38
64188 03/24		119 N MAIN ST # PK EQUIP	36.64
65417 03/24		4250 DELEMERE BLVD NORMANDY OAKS PARK	17.89
68488 03/24		1515 N EDGEWORTH AVE	684.75
69098 03/24		222 S CENTER ST	4,157.98
7339 03/24		4309 COOLIDGE	399.36
7379 03/24		1403 LEXINGTON BLVD	11,454.12
80387 03/24		203 S TROY ST	4,876.71
82725 03/24		232 S CENTER ST EAGLE PLAZ	43.95
8341 03/24		1298 N CAMPBELL	150.41
8390 03/24		2300 W 14 MILE	227.28
84761 03/24		450 E 11 MILE	9,203.19
9078 03/24		222 E 11 MILE	3,806.92
TOTAL FOR: DTE ENERGY			48,748.95
13350	DU ALL CLEANING		
16881		CLEANING SERVICES POLICE 12/1-31 2023	3,345.00
16918		CLEANING SERVICES COURT 1/1-31 2024	3,315.00
TOTAL FOR: DU ALL CLEANING			6,660.00

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00422	DUNCAN PARKING TECHNOLOGIES, INC		
	DPT047388	JAN 2024 LIBERTY PEMS FEE	512.50
TOTAL FOR: DUNCAN PARKING TECHNOLOGIES, INC			512.50
00447	ELEVATOR TECHNOLOGY INC		
	24-113471	ELEVATOR REPAIR & MAINTENANCE PARKING	110.00
TOTAL FOR: ELEVATOR TECHNOLOGY INC			110.00
07963	EMERGENCY VEHICLES PLUS		
	019780	VEHICLE REPAIR & MAINTENANCE PARTS	600.22
TOTAL FOR: EMERGENCY VEHICLES PLUS			600.22
04476	ENVIRONMENTAL RUBBER RECYCLING		
	00015407	TIRE RECYCLING	858.00
TOTAL FOR: ENVIRONMENTAL RUBBER RECYCLING			858.00
17638	ESCRIBE SOFTWARE LTD.		
	4573.	REISSUE - DIGITAL READINESS BUNDLE	18,490.00
	5836	BOARD MANAGER PLUS SUBSCRIPTION 2/1-11/30 2024	2,387.03
TOTAL FOR: ESCRIBE SOFTWARE LTD.			20,877.03
07636	FRANK EVERINGHAM		
	02262024	ELECTRICAL INSPECTOR 2/12-23 2024	2,475.00
TOTAL FOR: FRANK EVERINGHAM			2,475.00
00486	FIRE DEFENSE EQUIPMENT CO INC		
	008568	DPS ANNUAL EXTINGUISHER MAINTENANCE INSPECTION	1,397.83
	009611	COURT ANNUAL FIRE ALARM/SPRINKLER SYSTEM INSPECTION	1,427.50
	009678	MOTOR POOL RECONDITIONED EXTINGUISHER	57.82
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			2,883.15
06960	FIRST CHOICE SERVICES		
	966537	COURT MONTHLY PURIFICATION UNIT RENTAL	135.00
	968870	COURT COFFEE SERVICES	163.28
	969018	COFFEE SERVICES LIBRARY	20.57
	969058	COFFEE SERVICES POLICE	272.35
	969059	COFFEE SERVICES CITY HALL	1,091.84
	969060	COFFEE SERVICES FIRE 1	483.90
	969766	COFFEE SERVICES POLICE	549.75
	969914	COFFEE SERVICES POLICE	168.00
TOTAL FOR: FIRST CHOICE SERVICES			2,884.69
14022	FLEIS & VANDENBRINK		
	66866	FIFTH AVE RENDERINGS/VIDEO	8,530.00
	68496	2023 ARBORETUM TRAIL IMPROVEMENTS	5,900.00
	68688	2024 ROAD RECONSTRUCTION IMPROVEMENTS	4,170.00
TOTAL FOR: FLEIS & VANDENBRINK			18,600.00

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00507	FRENTZ AND SONS	HARDWARE CO	
	H398473	DISC. SUPPLIES PARKING EQUIPMENT	8.62
	N3230	DISC. SUPPLIES P&F SHOP	31.83
	N3244	DISC. SUPPLIES FIRE DEPT	33.26
	N3258	DISC. SUPPLIES SHOP	94.00
	N3259	DISC. SUPPLIES DPS	7.18
	N3260	DISC. SUPPLIES P&F AIR LINE REPAIR	20.38
	N3267	DISC. SUPPLIES NO PARKING SIGN BOLTS	3.20
	N3269	DISC. SUPPLIES FIRE & EMS	16.72
	P3435	DISC. SUPPLIES PARKING EQUIPMENT	9.32
	P3453	DISC. SUPPLIES PARKING EQUIPMENT	27.77
	P3457	DISC. SUPPLIES PARKING EQUIPMENT	43.54
	P3491	DISC. SUPPLIES PARKING EQUIPMENT	15.71
	P3539	DISC. SUPPLIES NEW EMPLOYEE VACTOR GLOVES	97.85
	P3556	DISC. SUPPLIES PARKING ELECTRICAL	25.73
	P3560	DISC. SUPPLIES ELECTRICAL TRAFFIC SIGNALS	22.96
	P3565	DISC. SUPPLIES PARKING ELECTRICAL	16.52
	P3567	DISC. SUPPLIES P&F HOSE REEL O-RINGS	1.35
	P3571	`DISC. SUPPLIES P&F AIR LINE REPAIR	37.91
	P3582	DISC. SUPPLIES ANIMAL SHELTER	112.43
	P3596	DISC. SUPPLIES FIRE 2 KITCHEN RADIO MOUNTING HARDWA	18.72
	P3602	DISC. SUPPLIES FIRE 2 RADIO MOUNTING HARDWARE	4.32
	P3645	DISC. SUPPLIES P&F REPAIR & MAINTENANCE	71.88
	P3646	DISC. SUPPLIES MISC. PARTS	18.22
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			739.42
07021	FROHM & WIDMER, INC		
	21-001190 FINAL	FINAL APPRAISAL DOCKET 21-001190	3,000.00
TOTAL FOR: FROHM & WIDMER, INC			3,000.00
05461	GALE/CENGAGE	LEARNING	
	83842869	BOOKS	190.34
	83856195	BOOKS	52.48
	83931721	BOOKS	80.22
	83932127	BOOKS	53.23
	83962572	BOOKS	53.23
TOTAL FOR: GALE/CENGAGE LEARNING			429.50
04307	GENERAL CODE		
	GCI0013286	CLERK GENERIC SETS OF TABS	57.00
	PG000035301	CLERK CODE ANALYSIS	872.00
TOTAL FOR: GENERAL CODE			929.00
14202	GETAWAY TOURS		
	CONTRACT 082124RO	SENIOR CTR AUG. 21 QUILT SHOW TRIP DEPOSIT	100.00
TOTAL FOR: GETAWAY TOURS			100.00
11178	PATRICK T. GRADY P.C.		
	02272024	HOCKEY REFEREE	164.00
TOTAL FOR: PATRICK T. GRADY P.C.			164.00
00541	GRAINGER		
	9010814540	TOOLS & HARDWARE	125.47
	9013551131	PARKS/GROUNDS REPAIR & MAINT SUPPLIES	17.34
TOTAL FOR: GRAINGER			142.81
13084	GREAT LAKES WATER AUTHORITY		
	300-1311-S 01/24	IWC - JANUARY 2024	45.50
TOTAL FOR: GREAT LAKES WATER AUTHORITY			45.50

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15489	GREENCO SERVICES		
2920 2/26/24		LBP CLEARANCE EXAMS	375.00
TOTAL FOR: GREENCO SERVICES			375.00
17252	GUIDEHOUSE INC		
PS-00252071		FINANCIAL CONSULTING SERVICES 12/31/23-2/3/24	112.50
TOTAL FOR: GUIDEHOUSE INC			112.50
14505	ADAM HACKSTOCK		
02272024		HOCKEY REFEREE	656.00
TOTAL FOR: ADAM HACKSTOCK			656.00
17117	KAMAL HANNAWI		
01252024		INTERPRETER SERVICE	90.00
TOTAL FOR: KAMAL HANNAWI			90.00
05293	HASTINGS AIR ENERGY CONTROL		
PS-I0005902		FIRE & EMS SUPPLIES	1,205.00
TOTAL FOR: HASTINGS AIR ENERGY CONTROL			1,205.00
15295	HAYES PRECISION, INC		
17935		ZAMBONI KNIFE SHARPENED	90.00
TOTAL FOR: HAYES PRECISION, INC			90.00
00567	HD EDWARDS & CO		
143297		OPERATING SUPPLIES	883.56
TOTAL FOR: HD EDWARDS & CO			883.56
19074	HEALTHCHOICE OF MICHIGAN		
APR 2024		PT MEDICAL BENEFITS	1,016.64
TOTAL FOR: HEALTHCHOICE OF MICHIGAN			1,016.64
RBOND	Henkels & McCoy, Inc		
BENG-190085		BD Bond Refund	2,000.00
BENG-200238		BD Bond Refund	2,000.00
BENG-200284		BD Bond Refund	10,000.00
BENG-200343		BD Bond Refund	2,000.00
TOTAL FOR: Henkels & McCoy, Inc			16,000.00
15477	HOME CITY ICE COMPANY		
6773241805		FARMERS MKT 60 BAGS OF ICE	323.60
TOTAL FOR: HOME CITY ICE COMPANY			323.60
00599	HOME DEPOT		
10616		SIGN TRUCK SUPPLIES	522.85
3360664		HIGHWAY PAINT	4.98
3621748		PARKING DEPT CLEANING BROOM BRUSH	15.98
4022311		SEWER TOOLS	49.91
4031729		TOOLS & HARDWARE	220.60
4343556		SEWER TOOLS	259.68
512017		COURT BUILDING REPAIR SUPPLIES	33.92
6011216		HIGHWAY PAINT	30.88
TOTAL FOR: HOME DEPOT			1,138.80
02802	HOOR MEDIA LLC		
2023-54315		DBUSINESS ARTICLE	400.00
2023-54316		SOCIAL MEDIA CAMPAIGNS	1,100.00
2024-54314		2024 GUEST GUIDE AD	2,495.00
TOTAL FOR: HOOR MEDIA LLC			3,995.00

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Vendor Code	Vendor Name	Description	Amount
Invoice			
11562	DONNA HUGHES		
	DH001	HERO BELLS DIRECTOR 5 OFF-SITE SHOWS	400.00
	DH002	HERO HANDBELLS INSTRUCTOR	630.00
TOTAL FOR: DONNA HUGHES			1,030.00
02776	ICCA		
	02152024	4TH QTR 2023 PEG FEES (COMCAST, WOW, DIRECT TV/AT&T	18,320.87
TOTAL FOR: ICCA			18,320.87
15802	INGRAM LIBRARY SERVICES		
	80448365	BOOKS	690.97
	80448366	BOOKS	247.31
	80475372	BOOKS	116.89
	80516689	BOOKS	244.32
	80537050	BOOKS	128.02
	80546309	BOOKS	653.63
	80567105	BOOKS	358.50
	80592215	BOOKS	331.10
TOTAL FOR: INGRAM LIBRARY SERVICES			2,770.74
13483	INTEGRITY BUSINESS SOLUTIONS		
	2555967-0	PAPER FOR FINANCE DEPT	44.19
	2555968-0	PAPER FOR PRINT SHOP	890.80
	2556971-0	PAPER FOR POLICE	391.92
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			1,326.91
16136	INVOICE CLOUD		
	1816-2024_1	JAN 2024 FEES	3,683.55
TOTAL FOR: INVOICE CLOUD			3,683.55
18793	JANSSEN REFRIGERATION		
	23264	HEATING/COOLING REPAIR ARENA	1,620.00
TOTAL FOR: JANSSEN REFRIGERATION			1,620.00
17298	JCR SUPPLY INC		
	177144	OPERATING SUPPLIES MOTOR POOL	172.48
TOTAL FOR: JCR SUPPLY INC			172.48
18607	JEWEL, LLC		
	02192024	BASEMENT ROOF REPAIRS 808 N MAIN ST	29,995.00
TOTAL FOR: JEWEL, LLC			29,995.00
01915	JH HART URBAN FORESTRY		
	101996	TREE TRIMMING, REMOVAL & FORESTRY ISSUES 1/29/2/2 2	12,992.70
TOTAL FOR: JH HART URBAN FORESTRY			12,992.70
00680	JOE'S AUTO PARTS INC		
	134228	VEHICLE REPAIR & MAINTENANCE PARTS	79.95
	134489	VEHICLE REPAIR & MAINTENANCE PARTS	146.95
	135990	VEHICLE REPAIR & MAINTENANCE PARTS	74.43
	136043	VEHICLE REPAIR & MAINTENANCE PARTS	70.09
	136194	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(46.54)
	136319	VEHICLE REPAIR & MAINTENANCE PARTS	8.29
TOTAL FOR: JOE'S AUTO PARTS INC			333.17
17673	JOHN HENRY'S MEATS		
	02172024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	445.51
TOTAL FOR: JOHN HENRY'S MEATS			445.51

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Vendor Code	Vendor Name	Description	Amount
Invoice			
10526	JOHNSON & WOOD LLC		
30674		DPS SERVICE CALL	1,282.25
31274		DPS AC SERVICE CALL	475.00
32602		DPS SENSOR SERVICE CALL	1,150.00
32924		DPS WATER TREATMENT MAINTENANCE PROGRAM INV 1 OF 4	517.00
33038		DPS BOILER SERVICE	1,371.63
33499		DPS WATER TREATMENT MAINTENANCE PROGRAM INV 2 OF 4	517.00
33761		DPS SERVICE CALL	2,970.45
33814		DPS MAINTENANCE PROGRAM PM INV 4 OF 4	947.75
33824		DPS WATER TREATMENT MAINTENANCE PROGRAM INV 3 PF 4	517.00
33924		POLICE BOILER REPAIR	995.90
33991		DPS BOILER SERVICE CALL	3,018.75
5201		SENIOR CTR MAINTENANCE PROGRAM 5/1-7/31 2023	689.00
5304		MAINTENANCE PROGRAM DPS 8/1-10/31 2023	947.75
5305		MAINTENANCE PROGRAM DPS WATER TREATMENT 8/1-10/31 2	517.00
TOTAL FOR: JOHNSON & WOOD LLC			15,916.48
11272	K & Q LAW, LLC		
1/23, 30 2024MK		SOBRIETY COURT	600.00
TOTAL FOR: K & Q LAW, LLC			600.00
07719	LYNNE KALEITA		
5419		ROSES	47.25
6791		ROSES	47.25
6834		ROSES	40.50
TOTAL FOR: LYNNE KALEITA			135.00
17344	KAPLAN LAW OFFICE		
23-00541 BW2		COURT APPOINTED COUNSEL	478.00
TOTAL FOR: KAPLAN LAW OFFICE			478.00
15444	KENT COMMUNICATIONS		
332064		PRINTING & POSTAGE FOR ASSESSMENT NOTICES	2,453.66
TOTAL FOR: KENT COMMUNICATIONS			2,453.66
03704	MIKE KINASZ		
02272024		HOCKEY REFEREE, SCHEDULING FEE	308.00
TOTAL FOR: MIKE KINASZ			308.00
00112	THE KITCHEN INC		
81490		PRISONER MEALS	313.23
TOTAL FOR: THE KITCHEN INC			313.23
RTAXX	KOKX, LOGAN		
02/28/2024		2023 Win Tax Refund 72-25-07-104-044	20.71
TOTAL FOR: KOKX, LOGAN			20.71
06122	KONE INC		
1158676569		PARKING ELEVATOR REPAIR	1,136.65
TOTAL FOR: KONE INC			1,136.65
10604	KRIEGER-KLATT ARCHITECTS INC		
02162024		REFUND 702 S VERMONT ZBA APPLICATION FEE	700.00
TOTAL FOR: KRIEGER-KLATT ARCHITECTS INC			700.00
19077	EDWARD LANDRY		
7196		DEATH BENEFIT/LAWRENCE LANDRY	4,000.00
TOTAL FOR: EDWARD LANDRY			4,000.00

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Invoice			
12663	LANGUAGE LINE SERVICES, INC.		
11214520	INTERPRETER SERVICE		228.78
TOTAL FOR: LANGUAGE LINE SERVICES, INC.			228.78
15971	LARDNER ELEVATOR		
200177	COURT ELEVATOR MAINTENANCE JAN 2024		600.00
TOTAL FOR: LARDNER ELEVATOR			600.00
13485	LEARN TO SKATE USA		
LTS0401500	SKATING MEMBERSHIPS		3,517.50
TOTAL FOR: LEARN TO SKATE USA			3,517.50
00741	LEISURE UNLIMITED		
2416	RECREATION CLASSES		2,047.50
2417	RECREATION CLASSES		88.20
TOTAL FOR: LEISURE UNLIMITED			2,135.70
00751	THE LIBRARY NETWORK		
73619	SAS BASIC FEE, CIRCULATION & ITEM LINKED CHARGES JA		12,058.57
TOTAL FOR: THE LIBRARY NETWORK			12,058.57
18179	LINCOLN TRIANGLE LLC		
030124-1	MARCH 2024 MONTHLY RENT VACANT LAND E OF RR TRACKS		1,750.00
TOTAL FOR: LINCOLN TRIANGLE LLC			1,750.00
17355	LINDE GAS & EQUIPMENT INC.		
41242912	DPS OPERATING SUPPLIES		647.40
41304999	DPS OPERATING SUPPLIES		143.69
TOTAL FOR: LINDE GAS & EQUIPMENT INC.			791.09
00766	LOOMIS		
13413487	ARMORED CAR SERVICE FEB 2024		465.83
TOTAL FOR: LOOMIS			465.83
18132	GREG LOSINSKI		
02272024	HOCKEY REFEREE		287.00
TOTAL FOR: GREG LOSINSKI			287.00
UBREFUND	MAC CONSTRUCTION INC		
02/28/2024	UB refund for account: 3340800001		914.00
TOTAL FOR: MAC CONSTRUCTION INC			914.00
05069	MACNLOW ASSOCIATES		
2455	DISPATCH TRAINING/CUNDIFF, C		300.00
TOTAL FOR: MACNLOW ASSOCIATES			300.00
06188	MADISON HEIGHTS TIRE & AUTO		
144549	PURCHASE OF TIRES AS NEEDED		1,080.00
TOTAL FOR: MADISON HEIGHTS TIRE & AUTO			1,080.00
09739	MANSFIELD CONSTRUCTION GP		
2889 2/26/24	HOUSING REHAB		5,928.00
TOTAL FOR: MANSFIELD CONSTRUCTION GP			5,928.00
18531	MAO		
02222024	2024 STC UPDATES/SCHMIDT		20.00
TOTAL FOR: MAO			20.00

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Invoice			
19060	MARIO MATANOVIC		
02142024		REFUND BIKE LOCKER KEY RETURN	50.00
TOTAL FOR: MARIO MATANOVIC			50.00
09063	MATZKA INC		
474447		VEHICLE REPAIR & MAINTENANCE PARTS	77.14
TOTAL FOR: MATZKA INC			77.14
08339	MAZUR MARKET MANAGEMENT LLC		
240226		CONTRACTED WORKER SERVICES 2023-24 MMM 2/12-25 2024	10,600.00
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			10,600.00
UBREFUND	MCCLURE HOMES LLC		
02/28/2024		UB refund for account: 3340800001	763.38
TOTAL FOR: MCCLURE HOMES LLC			763.38
03386	MEADOWBROOK THEATRE		
MBT29604-APR		SENIOR CTR DAY TRIP 'NATIVE GARDENS' APR 10	819.00
TOTAL FOR: MEADOWBROOK THEATRE			819.00
06782	MEDTOX LABORATORIES INC		
012024502559		MEDICAL SERVICES	25.00
TOTAL FOR: MEDTOX LABORATORIES INC			25.00
06489	METCOM		
156650		DPS TREE FORMS	1,291.85
157982		COURT PRINTING & DOCUMENT DUPLICATING	1,433.65
TOTAL FOR: METCOM			2,725.50
11553	METRO DETROIT REFEREES ASSOC		
ROA-Y_021524		SCHEDULING FEES & HOCKEY REFEREES 2/1-15 2024	940.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC			940.00
05953	MICHIGAN ASSOC OF PLANNING		
41086		TRAINING REGISTRATION/MURPHY	270.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING			270.00
00869	MICHIGAN DEPT OF TRANSPORTATION		
MDOT00297 2306 7		CARE1591REIM24000614 2023 ROCHESTER ROAD RESURFACI	201,253.70
TOTAL FOR: MICHIGAN DEPT OF TRANSPORTATION			201,253.70
06042	MICRO CENTER		
10822693		ASSESSING/COMPUTER SUPPLIES & PARTS	19.99
TOTAL FOR: MICRO CENTER			19.99
12298	MID AMERICA RINK SERVICES		
12335		ARENA EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	160.08
TOTAL FOR: MID AMERICA RINK SERVICES			160.08
00899	MIDWEST TAPE		
504982427		HOOPLA & MEDIA	13.49
504982429		HOOPLA & MEDIA	54.48
505060630		HOOPLA & MEDIA	13.49
TOTAL FOR: MIDWEST TAPE			81.46
03594	MICHIGAN MUN RISK MGMT AUTH ECP		
MMRMA-D24011003		JANUARY 2024 ELECTRIC CHOICE PROGRAM	22,998.95
TOTAL FOR: MICHIGAN MUN RISK MGMT AUTH ECP			22,998.95

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17066	MOBILE HEALTH RESOURCES, LLC		
24136	MAILED SURVEYS FIRE DEPT JAN 2024		580.25
TOTAL FOR: MOBILE HEALTH RESOURCES, LLC			580.25
15511	VINCENT MORALES		
02202024	REIMBURSE TRI-COUNTY PLUMBING INSPECTORS ASSOC REGI		80.00
TOTAL FOR: VINCENT MORALES			80.00
17365	MOSS		
INV16220	3 SECURITY CAMERAS FOR LINDELL ICE ARENA		5,703.86
TOTAL FOR: MOSS			5,703.86
08970	MOTOR CITY AUTOSPA		
20059	INTERIOR DETAILING POLICE VEHICLE		350.00
TOTAL FOR: MOTOR CITY AUTOSPA			350.00
00918	MOTOR CITY FASTENER, LLC		
M0017926	VEHICLE REPAIR & MAINTENANCE PARTS		396.40
M0019976-01	VEHICLE REPAIR & MAINTENANCE PARTS		4.48
M0023142	VEHICLE REPAIR & MAINTENANCE PARTS		78.60
TOTAL FOR: MOTOR CITY FASTENER, LLC			479.48
03048	MSC INDUSTRIAL SUPPLY CO INC		
44174768	VEHCILE REPAIR & MAINTENANCE PARTS		88.60
TOTAL FOR: MSC INDUSTRIAL SUPPLY CO INC			88.60
05865	NAPA AUTO PARTS MADISON HEIGHTS		
4323-881628	PURCHASE OF PARTS AS NEEDED		363.14
4323-881765	PURCHASE OF PARTS AS NEEDED		61.78
4323-881769	PURCHASE OF PARTS AS NEEDED		43.48
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			468.40
06571	NBS		
442924	MTHLY CARPET CLEANING SR CTR		180.00
TOTAL FOR: NBS			180.00
12624	NICHOLS		
90032320-00	CLEANING & JANITORIAL SUPPLIES FIRE 3		535.34
90033502-00	CLEANING & JANITORIAL SUPPLIES FARMERS MKT		637.76
90034456-00	CLEANING & JANITORIAL SUPPLIES SENIOR CTR		107.18
TOTAL FOR: NICHOLS			1,280.28
16869	ERIC NISSANI		
NISSANI 2/1/24	INTERPRETER SERVICE		90.00
NISSANI 2/12/24 AI	INTERPRETER SERVICE		90.00
NISSANI 2/12/24 R2	INTERPRETER SERVICE		90.00
NISSANI 2/8/24	INTERPRETER SERVICE		90.00
TOTAL FOR: ERIC NISSANI			360.00
04675	NOWAK & FRAUS, PLLC		
120702	2021-2024 ASPHALT RESURFACING IMPROVEMENTS		1,651.30
TOTAL FOR: NOWAK & FRAUS, PLLC			1,651.30
00993	OAKLAND CO REGISTRAR OF DEED		
2614 2/26/24	RECORDING FEES		30.00
2676 2/26/24	RECORDING FEES		30.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			60.00

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Vendor Code	Vendor Name	Description	Amount
Invoice			
06178	OAKLAND COUNTY		
	CI017760	JURY COURTHOUSE TECHNOLOGY	500.00
	CI034152	BALLOT FOLDING, ELECTION CODING/PROGRAMMING, NOV 20	1,332.00
TOTAL FOR: OAKLAND COUNTY			1,832.00
01007	ODP BUSINESS SOLUTIONS, LLC		
	350760846001	85793581 OFFICE SUPPLIES	262.54
	351090968001	85793581 OFFICE SUPPLIES	29.98
	352693876001	85793581 OFFICE SUPPLIES	111.27
	352695009001	85793581 OFFICE SUPPLIES	30.30
	352695009002	85793581 OFFICE SUPPLIES	55.49
	353206217001	85793581 OFFICE SUPPLIES	243.12
	353214795001	85793581 OFFICE SUPPLIES	56.69
	353325165001	85793581 OFFICE SUPPLIES	51.34
	353462254001	85793581 OFFICE SUPPLIES	45.50
	353721760001	85793581 OFFICE SUPPLIES	26.76
	353722364001	85793581 OFFICE SUPPLIES	246.42
	354136105001	85793581 OFFICE SUPPLIES	132.30
	354137352001	85793581 OFFICE SUPPLIES	12.00
	354241382001	85793581 OFFICE SUPPLIES	16.39
	354241575001	85793581 OFFICE SUPPLIES	86.17
	355588120001	85793581 OFFICE SUPPLIES	79.70
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			1,485.97
19072	KEVIN ONG		
	2023-24	BOOT ALLOWANCE	166.45
TOTAL FOR: KEVIN ONG			166.45
18768	CRAIG PEISER		
	02272024	HOCKEY REFEREE	164.00
TOTAL FOR: CRAIG PEISER			164.00
05056	PET SUPPLIES PLUS #5		
	00050210431949	PET SUPPLIES	43.13
TOTAL FOR: PET SUPPLIES PLUS #5			43.13
01992	PRINTING SYSTEMS, INC		
	232096	ELECTION BALLOTS PAPER	109.71
TOTAL FOR: PRINTING SYSTEMS, INC			109.71
01074	PROFESSIONAL SERVICE INDUSTRIES INC		
	00905324	CAP2308 - 2023 MAJOR ROAD RESURFACING IMPROVEMENTS	548.99
TOTAL FOR: PROFESSIONAL SERVICE INDUSTRIES INC			548.99
01085	PRUDENTIAL HEALTHCARE GROUP		
	MAR 2024	RETIREMENT	112.14
	MAR 2024 LTD	LONG TERM DISABILITY	3,384.94
	MAR 2024 STD	SHORT TERM DISABILITY	3,516.26
	MARCH 2024	PAYROLL	6,476.33
TOTAL FOR: PRUDENTIAL HEALTHCARE GROUP			13,489.67
01087	PSYBUS		
	20489	PSYCHOLOGICAL EXAMS	625.00
TOTAL FOR: PSYBUS			625.00
17619	QUENCH USA, INC.		
	INV06973094	DPS CHUNGHO799ICE 2/13-3/12 2024	55.60
TOTAL FOR: QUENCH USA, INC.			55.60

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	Invoice		
RBOND	R ROESE CONTRACTING CO, INC		
	BENG-180144	BD Bond Refund	10,000.00
TOTAL FOR: R ROESE CONTRACTING CO, INC			10,000.00
14899	RAPID GROUP, LLC		
	220722	COURT SECURITY TOTERS	910.00
	220845	ATTORNEY CONSOLE	55.00
TOTAL FOR: RAPID GROUP, LLC			965.00
06589	RELYCO		
	SIN213979	1099 WINDOW ENVELOPES	72.00
TOTAL FOR: RELYCO			72.00
07364	RENU POWER TOOL & SUPPLY		
	K306697	P&F SHOP TOOL, GREASE GUN REBUILD KIT	61.95
TOTAL FOR: RENU POWER TOOL & SUPPLY			61.95
15212	JONATHON RHIND		
	02272024	HOCKEY REFEREE	328.00
TOTAL FOR: JONATHON RHIND			328.00
08377	RKA PETROLEUM COMPANIES		
	0373371	PURCHASE OF FUEL	23,198.15
	0373373	PURCHASE OF FUEL	21,745.91
	0377657	PURCHASE OF FUEL	24,230.47
TOTAL FOR: RKA PETROLEUM COMPANIES			69,174.53
14821	ROAD COMMISSION FOR OAKLAND COUNTY		
	103965	RCOC ROUNDABOUT INSTALL PAYMENT 2 OF 4	24,295.00
TOTAL FOR: ROAD COMMISSION FOR OAKLAND COUNTY			24,295.00
05305	ROCKET ONE STOP OFFICE		
	80807	LEGACY OF FREEDOM DISPLAY BOARD	131.25
	80815	BACK IN ONLY BUMPER STICKERS	90.00
	80956	CITY COMMISSION PARADE/EVENT BANNER	138.25
TOTAL FOR: ROCKET ONE STOP OFFICE			359.50
01157	ROSE PEST SOLUTIONS		
	31109666	300 S LAFAYETTE PEST CONTROL	50.00
	31110723	300 S LAFAYETTE PEST CONTROL	50.00
	31112752	300 S LAFAYETTE PEST CONTROL	50.00
	31113798	300 S LAFAYETTE PEST CONTROL	50.00
	31113799	MOTOR POOL BIRD MGMT	50.00
	311138236	ANIMAL SHELTER PEST CONTROL	55.00
	31113827	MOTOR POOL BIRD MGMT	50.00
	31113877	LIBRARY PEST CONTROL	60.00
	31113883	COURT PEST CONTROL	66.00
	31113903	FARMERS MKT PEST CONTROL	55.00
	MN3429	PEST CONTROL CONTRACT SERVICE APR 2024-MAR 2025 (DP	3,773.40
TOTAL FOR: ROSE PEST SOLUTIONS			4,309.40
05435	ROWLEYS BROS INC		
	2349632-00	PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	956.12
TOTAL FOR: ROWLEYS BROS INC			956.12
08262	ROWMAN & LITTLEFIELD PUBLISHING		
	12397840	BOOKS	234.85
TOTAL FOR: ROWMAN & LITTLEFIELD PUBLISHING			234.85

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08650	ROYAL OAK FORD		
409997		VEHICLE REPAIR & MAINTENANCE PARTS	16.09
410000		VEHICLE REPAIR & MAINTENANCE PARTS	681.48
410001		VEHICLE REPAIR & MAINTENANCE PARTS	152.71
410045		VEHICLE REPAIR & MAINTENANCE PARTS	100.12
410058		VEHICLE REPAIR & MAINTENANCE PARTS	33.03
410059		VEHICLE REPAIR & MAINTENANCE PARTS	99.34
TOTAL FOR: ROYAL OAK FORD			1,082.77
RTAXX	ROYAL OAK MARATHON LLC		
02/28/2024		2023 Win Tax Refund 72-25-15-483-027	3,148.96
TOTAL FOR: ROYAL OAK MARATHON LLC			3,148.96
01170	ROYAL ROOFING COMPANY, INC		
S123807		ARENA SERVICE CALL	200.00
S123837		CITY HALL BUILDING REPAIR	352.50
TOTAL FOR: ROYAL ROOFING COMPANY, INC			552.50
18721	SACHSE CONSTRUCTION		
54107		ANIMAL SHELTER PRECONSTRUCTION PHASE SERVICES	6,000.00
TOTAL FOR: SACHSE CONSTRUCTION			6,000.00
18264	TAKAYUKI SAKAGUCHI		
TS29604-WINTER		SUSHI-MAKING CLASS FEB. 19	369.60
TOTAL FOR: TAKAYUKI SAKAGUCHI			369.60
15270	JULIANA SCHEWE		
02202024		LIBRARY ZUMBINI CLASS MARCH 14	50.00
TOTAL FOR: JULIANA SCHEWE			50.00
13609	ROB SCOTT		
02272024		HOCKEY REFEREE	492.00
TOTAL FOR: ROB SCOTT			492.00
01206	SHELVING INC		
106732		SEWER TOOLS	144.09
TOTAL FOR: SHELVING INC			144.09
03783	SHERWIN WILLIAMS		
5320-3 1/31/24		COURT PAINT	270.90
5460-7		HIGHWAY PAINT SUPPLIES	1,595.47
TOTAL FOR: SHERWIN WILLIAMS			1,866.37
01209	SHERWIN-WILLIAMS		
2546-6		P&F FLOOR PAINT	415.70
2898-6		P&F FLOOR PAINT	348.94
TOTAL FOR: SHERWIN-WILLIAMS			764.64
14360	SIMBOL AUTO GLASS		
00095501		VEHICLE REPAIR & MAINTENANCE PARTS	850.00
TOTAL FOR: SIMBOL AUTO GLASS			850.00
12695	SIMPLY TECHNOLOGY LLC		
BV5045		BUSINESS VOIP STANDARD SERVICE 2/1-29 2024	81.32
TOTAL FOR: SIMPLY TECHNOLOGY LLC			81.32
01213	SIRCHIE ACQUISITION COMPANY LLC		
0631524-IN		POLICE OPERTAING SUPPLIES	130.60
TOTAL FOR: SIRCHIE ACQUISITION COMPANY LLC			130.60

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01221	SOCRRA		
	S-INV107597	REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL F	236,114.00
	S-INV107624	JANUARY 2024 SPECIAL WASTE	1,657.12
TOTAL FOR: SOCRRA			237,771.12
08771	ANDREW SOPER		
	02272024	HOCKEY REFEREE	164.00
TOTAL FOR: ANDREW SOPER			164.00
01228	SPARTAN DISTRIBUTORS INC		
	11890952	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	1,694.31
	11890953	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	1,636.98
	11890954	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES FREIGHT CHA	591.98
	11891252	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	445.77
	11891355	P&F GROUNDSMASTER SNOW BROOM PARTS	1,282.11
	11891356	P&F GROUNDSMASTER SNOW BROOM BRUSHES	1,010.44
	11891481	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	330.59
	22474403	CREDIT - EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	(587.08)
TOTAL FOR: SPARTAN DISTRIBUTORS INC			6,405.10
16770	STAPLES		
	8073348512	SENIOR CTR OFFICE SUPPLIES	14.23
TOTAL FOR: STAPLES			14.23
01259	STATE OF MICHIGAN		
	551-631719	2024 WOMEN IN LAW ENFORCEMENT CONF REGISTRATION/CAM	300.00
	551-631727	2024 WOMEN IN LAW ENFORCEMENT CONF REGISTRATION/REE	300.00
	551-631729	2024 WOMEN IN LAW ENFORCEMENT CONF REGISTRATION/SMI	300.00
TOTAL FOR: STATE OF MICHIGAN			900.00
UBREFUND	STEVE SIENKOWSKI		
	02/28/2024	UB refund for account: 4522300101	84.72
TOTAL FOR: STEVE SIENKOWSKI			84.72
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
	1528	ARENA MANGEMENT W/E 2/18/24 (ADJUSTED FOR \$360 OVER	28,555.40
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			28,555.40
12607	SUPPLYDEN		
	515820-01	ARENA CLEANING SUPPLIES	43.40
	516291-00	ARENA CLEANING SUPPLIES	147.71
TOTAL FOR: SUPPLYDEN			191.11
03985	SYSTEMS DUPLICATING COMP INC		
	113676	COURT ENVELOPES	1,548.75
TOTAL FOR: SYSTEMS DUPLICATING COMP INC			1,548.75
06631	TASC-CLIENT INVOICES		
	IN3028639	FSA ADMINISTRATION FEES 4/1-6/30 2024	1,920.24
TOTAL FOR: TASC-CLIENT INVOICES			1,920.24
03545	THOMSON REUTERS - WEST		
	849655985	COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	283.80
	849673660	COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	496.75
TOTAL FOR: THOMSON REUTERS - WEST			780.55
03255	TRANS-TEK TRANSPORT		
	13255	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	12,561.94
TOTAL FOR: TRANS-TEK TRANSPORT			12,561.94

02/29/2024 11:44 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/05/2024 - 03/05/2024
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PAID

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Vendor Code	Vendor Name	Description	Amount
Invoice			
11563	TRUCK & TRAILER SPECIALTIES		
	HJO003163	UPFIT OF THE NEW #234	10,215.00
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			10,215.00
11575	TUMBLEBUNNIES GYMNASTICS, INC		
	ROYAL-43086	GYMNASTIC CLASSES	9,136.00
TOTAL FOR: TUMBLEBUNNIES GYMNASTICS, INC			9,136.00
01369	TWI TIRE WHOLESALERS		
	7213274-00	PURCHASE OF TIRES AS NEEDED	1,439.83
TOTAL FOR: TWI TIRE WHOLESALERS			1,439.83
13627	UTEC		
	314760	PRINTER MAINTENANCE/SUPPORT 2/15-3/14; OVERAGE 11/1	11,356.75
TOTAL FOR: UTEC			11,356.75
18660	MARK VELLUCCI		
	02272024	HOCKEY REFEREE	123.00
TOTAL FOR: MARK VELLUCCI			123.00
13620	VERITIV OPERATING COMPANY		
	579-75632178	JANITORIAL SUPPLIES COURT	1,965.92
	579-75637923	JANITORIAL SUPPLIES COURT	11.13
TOTAL FOR: VERITIV OPERATING COMPANY			1,977.05
18237	VICTOR STANLEY		
	SI54963	STREETSIGHTS PICNIC TABLE - HAMER FINCH WILKINS PAR	3,581.00
TOTAL FOR: VICTOR STANLEY			3,581.00
05570	HAN HOONG WANG		
	HHW001	TAI CHI CLASSES	1,064.00
TOTAL FOR: HAN HOONG WANG			1,064.00
05043	WAYNE STATE UNIVERSITY		
	02262024	LIBRARY LECTURES	150.00
TOTAL FOR: WAYNE STATE UNIVERSITY			150.00
17265	VALERIE WILSON		
	WILSON 4/22/24	LIBRARY IN-PERSON COOKING CLASS APR. 22	300.00
TOTAL FOR: VALERIE WILSON			300.00
17604	WINTER BLAST INC.		
	WB2024-23	WINTER BLAST DDA SPONSORSHIP PAYMENT #2	1,228.59
TOTAL FOR: WINTER BLAST INC.			1,228.59
09794	WOLVERINE FREIGHTLINER		
	716966	VEHICLE REPAIR & MAINTENANCE PARTS	83.20
	719523	VEHICLE REPAIR & MAINTENANCE PARTS	268.54
	719527	VEHICLE REPAIR & MAINTENANCE PARTS	812.54
	719820	VEHICLE REPAIR & MAINTENANCE PARTS	189.00
	720003	VEHICLE REPAIR & MAINTENANCE PARTS	72.05
	720286	VEHICLE REPAIR & MAINTENANCE PARTS	454.98
TOTAL FOR: WOLVERINE FREIGHTLINER			1,880.31
16521	KEN WOODWARD		
	2023-24	BOOT ALLOWANCE	250.00
TOTAL FOR: KEN WOODWARD			250.00

TOTAL - ALL VENDORS

PAYROLL #586PAYROLL DATE: 03/08/24**HUNTINGTON - PAYROLL**

DIRECT DEPOSIT	\$801,038.68	
PAPER CHECK	\$27,885.70	
ADJUSTMENTS		
		\$828,924.38

ELECTRONIC MONEY TRANSFER - ACH

IRS		
	FED. W/H	105,050.38
	SOC SEC	84,074.80
	MEDICARE	33,327.60
		222,452.78
STATE OF MICHIGAN TREASURY		42,646.99
FRIEND OF THE COURT		2,659.54
MISSIONSQUARE		107,666.92
NATIONWIDE		39,847.14
MERS		13,433.77
TASC		10,442.90

ACCOUNTS PAYABLE - CHECKS

MICHIGAN EDUCATION TRUST		-
MISC DEDUCTIONS		230.14

UNION DUES		
	PSA	528.00
	POA	3,172.00
	Command	1,200.00
	Detectives	420.00
	DPS	3,006.72
	Fire	6,254.61
	TPOAM	1,540.00
	Parking	132.00
UNION DUES		16,253.33

GRAND TOTAL	\$	1,284,557.89
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CITY COMMISSION AGENDA ITEM

Title	Request to Fill a Vacancy for Civil Engineer Positions
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 11, 2024

ATTRITION POLICY

Purpose: The City of Royal Oak is facing revenues that are not sufficient to necessarily meet operating and capital needs and must further reduce its staffing levels in order to maintain a balanced budget.

Policy: All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City Commission. Such approval shall only be granted when it can be clearly established that it will cost more to not fill a position than it will cost to fill a position or when the position is unique, and no other employee can perform a critical function.

[Adopted 06/02/2008 and Reaffirmed 05/22/2023]

EXECUTIVE SUMMARY

Within the Engineering Division, a Civil Engineer III recently resigned from the city. Additionally, another Civil Engineer III has notified the city that he plans to retire effective on March 8, 2024. This will leave two engineer vacancies within the department.

Staff is requesting approval to fill these positions with a Civil Engineer III or lower to maintain the effectiveness of the department. These positions are needed to design and oversee city capital improvement construction projects, and to review private site plans and right-of-way permits.

In the interim, staff plans to hire consultants to assist with engineering duties until these positions can be filled.

BUDGET IMPACT SUMMARY	
Anticipated Salary and Benefit Cost	\$126,145 for each position (\$252,290 total)
Included in the budget	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you filling a position that was previously held?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source/GL Number:	General Engineering Fund

	Major Streets Fund Local Streets Fund Water and Sewer Fund
--	---

OTHER FISCAL IMPACTS:

Select all that apply.

- ☒ No fiscal impact
 ☐ Revenue impact (details below)
- ☒ Training Required (details below)

STRATEGIC INITIATIVE ALIGNMENT:

Please provide a detailed description of how the position will support other plans such as the Sustainability and Climate Action Plan, Aging in Place, or Master Plan or other approved community plans.

These two positions contribute to the city's overall goal of maintaining and enhancing the city's infrastructure. Below are a few examples of specific plans:

- Strategic Plan:
 - Developing and Implementing Asset Management Plans for Water, Sewer, Roads, City Facilities and Public Spaces.
- Sustainability and Climate Action Plan:
 - Fund, plan and develop well maintained infrastructure for all modes of travel;
 - Provide safe transportation systems to reduce and eliminate crashes;
 - Provide safe, accessible drinking water to all residents;
 - Improve sewer system maintenance and tracking;
 - Provide resilience against more intense precipitation events to reduce combined sewer overflows.
- Aging in Place Plan:
 - Work to improve accessibility to city facilities and parks;
 - Work to enhance pedestrian experience throughout the community.

Proposed Commission Resolution:

Be it resolved, the Royal Oak City Commission hereby approves the filling of two (2) engineer positions with a classification of Civil Engineer I, Civil Engineer II or Civil Engineer III.

CITY COMMISSION AGENDA ITEM

Title	2019 Spot Sewer Repairs Contract S1903 Contract Modification
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The city commission awarded contract S1903 to HMC, LLC at the [March 11, 2019 city commission meeting](#). The awarded work included city-wide sewer repairs and was extended to include repairs in 2020, 2021, 2022, and 2023 based on reasonable pricing and work performance.

The engineering division has identified broken and deteriorated sewers at fourteen locations city-wide that must be repaired, replaced, or constructed this year. The determination for the repairs was based upon observations from the previous sewer televising contracts and from the city's sewer maintenance division.

The engineering division recommends adding this work to current Contract S1903 as contract modification 6, outlined in Attachment 1. Upon request, HMC, LLC provided costs for new pay items 128 through 144 which were not included in the original contract. The new completion date for Contract S1903 shall be June 30, 2024.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$540,599.37
AMOUNT CURRENTLY BUDGETED	\$624,000.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	592.901.81401.CAP2395
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

This project aligns with the strategic plan goal to provide reliable infrastructure through developing and implementing asset management plans for water, sewer, roads, City facilities, and public spaces (goal 7.1).

COMMUNITY ENGAGEMENT

Staff will be mailing an informational letter to properties that will be affected by the 2024 sewer repair work.

BOARD AND COMMISSION FEEDBACK

n/a

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves contract modification 6 under Royal Oak 2019 Spot Sewer Repairs Contract S1903 for HMC, LLC of Troy, Michigan for the additional amount of \$540,599.37 and directs staff to issue a purchase order for the amount of the contract modification.

ATTACHMENTS:

1. Contract S1903 – Contract Modification 6 Summary of Work



Item	Description	Increase
1	Remove & Dispose of Contaminated Excavated Material 20 CY @ \$42.06/ CY	\$841.20
2	Remove 8" – 24" Stump 1 Each @ \$337.63/ each	\$337.63
3	Remove 6"-8" Concrete Pavement or Base Course including Curbing & Saw Cutting 490 SY @ \$41.20/ SY	\$20,188.00
4	Remove 4"-8" Concrete Drive or Sidewalk including Saw Cutting 40 SY @ \$5.72/ SY	\$228.80
5	Crushed Concrete for Subgrade Undercutting & Maintaining Traffic 160 Ton @ \$34.28/ Ton	\$5,484.80
6	Temporary Patching with Bituminous Mixture 50 Ton @ \$300.00/ Ton	\$15,000.00
7	Crossing of Existing Sewers, Sewer Leads, and Water Mains 10 Each @ \$29.47/ Each	\$294.70
8	Crossing of Unknown Existing Water Services that are not field staked 10 Each @ \$28.37/ Each	\$283.70
9	Bulkhead for 4"-12" Pipe Not Shown on Plans 10 Each @ \$93.61/ Each	\$936.10
10	Bulkhead for 15"-27" Pipe Not Shown on Plans 2 Each @ \$308.97/ Each	\$617.94
11	Concrete Grade S3 for Sewer Cradle & Encasement 5 CY @ \$452.00/ CY	\$2,260.00
30	Additional Length of 8" PVC (SDR 26) Pipe Sewer 32 LF @ \$218.54/ LF	\$6,993.28
31	Additional Length of 10" PVC (SDR 26) Pipe Sewer 2 LF @ \$218.54/ LF	\$437.08
32	Additional Length of 12" PVC (SDR 26) Pipe Sewer 32 LF @ \$218.54/ LF	\$6,993.28
33	8" X 6", 10" X 6", or 12" X 6" PVC Wye 12 Ea @ \$11.56/ Ea	\$138.72
34	4" or 6" PVC (SDR26) Pipe Sewer Lead including Stone Bedding, Sand Backfill & Reconnection 54 LF @ \$51.86/ LF	\$2,800.44
35	8", 10" or 12" PVC (SDR 26) pipe catch basin lead including stone bedding, sand backfill & reconnection 14 LF @ \$51.58/ LF	\$722.12
36	10", 12" or 15" PVC (SDR 26) pipe storm sewer including stone bedding, sand backfill & reconnection 2 LF @ \$51.58/ LF	\$103.16
37	Remove catch basin, inlet, manhole, or water main gate well 1 Each @ \$177.41/ Each	\$177.41



Item	Description	Increase
38	Reconstruct catch basin, inlet, or manhole up to 3' below top of masonry 5 Each @ \$415.42/ Each	\$2,077.10
39	Reconstruct structures – additional depth below 3' from top of masonry 18 VFT @ \$144.49/ VFT	\$2,600.82
40	Adjust catch basin, inlet, or manhole 5 Each @ \$288.78/ Each	\$1,443.90
41	Remove and replace casting 2000 LB @ \$1.96/ LB	\$3,920.00
42	Roadway Gate Valve Box 1 Each @ \$515.00/ Each	\$515.00
43	Lighted arrow, Type C 1 Each @ \$171.26/ Each	\$171.26
44	Plastic Drum 200 Each @ \$25.38/ Each	\$5,076.00
45	Barricade Type III, Lighted 15 Each @ \$86.79/ Each	\$1,301.85
46	Sign, Type B Temporary 1000 SF @ \$4.74/ SF	\$4,740.00
47	Aggregate Base Course – 21AA Crushed Limestone 160 Ton @ \$44.49/ Ton	\$7,118.40
48	5/8" Std. Expansion-Anchored Hook Bolts 420 Each @ \$10.00/ Each	\$4,200.00
49	7" Concrete Pavement or Base Course w/ or w/out Integral Curb 470 SY @ \$85.00/ SY	\$39,950.00
50	9" Concrete Pavement w/ Integral Curb 4 SY @ \$93.00/ SY	\$372.00
51	9" Concrete Base Course w/ or w/out Integral Curb 20 SY @ \$93.00/ SY	\$1,860.00
52	Concrete Curb & Gutter, Detail F3 or F4 Modified 10 LF @ \$45.00/ LF	\$450.00
53	4" Concrete Sidewalk 90 SF @ \$9.00/ SF	\$810.00
54	6" Concrete Driveway or Sidewalk including Sidewalk Ramp 30 SY @ \$70.00/ SY	\$2,100.00
55	8" Concrete Driveway or Sidewalk including Sidewalk Ramp 10 SY @ \$90.00/ SY	\$900.00
56	Prefabricated Detectable Warning Surface for Sidewalk Ramps 5 LF @ \$40.42/ LF	\$202.10
57	Additional Cement 2 Ton @ \$178.80/ Ton	\$357.60



Item	Description	Increase
58	Cold Mill Bituminous Surface 50 SY @ \$69.98/ SY	\$3,499.00
59	HMA, 3C (PG 70-22) 16 Ton @ \$454.28/ Ton	\$7,268.48
60	HMA, 4C (PG 70-22) 10 Ton @ \$443.08/ Ton	\$4,430.80
61	Relocate or Replace Lawn Irrigation Heads 10 Each @ \$56.13/ Each	\$561.30
62	Relocate or Replace Lawn Irrigation Piping 20 LF @ \$5.62/ LF	\$112.40
63	Topsoil (Loose Measure) 70 CY @ \$28.11/ CY	\$1,967.70
64	Class A Sodding, including Watering 40 SY @ \$11.23/ SY	\$449.20
65	Hydroseeding including Fertilizer, Mulch, and Watering 680 SY @ \$2.31/ SY	\$1,570.80
66	Shredded Bark Mulch (Loose Measure) 15 CY @ \$56.22/ CY	\$843.30
126	Re-Install or Replace 6' High Chain Link, Wire or Wood Fence 128 LF @ \$51.50/ Each	\$6,592.00
128	Dig-Up #1 – Sewer Replacement (10 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$17,000.00/ Each	\$17,000.00
129	Dig-Up #2 – Sewer Replacement (37 LF of 8" PVC Pipe SDR 26 Sanitary Sewer w/ Drop Connection) 1 Each @ \$50,000.00/ Each	\$50,000.00
130	Dig-Up #3 – Sewer Replacement (20 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$25,000.00/ Each	\$25,000.00
131	Dig-Up #4 – Sewer Replacement (15 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$22,000.00/ Each	\$22,000.00
132	Dig-Up #5 – Sewer Replacement (12 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$16,000.00/ Each	\$16,000.00
133	Dig-Up #6 – Sewer Replacement (12 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$16,000.00/ Each	\$16,000.00
134	Dig-Up #7 – Sewer Replacement (10 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$16,000.00/ Each	\$16,000.00
135	Dig-Up #8 – Sewer Replacement (15 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$28,000.00/ Each	\$28,000.00



Item	Description	Increase
136	Dig-Up #9 – Sewer Replacement (15 LF of 8" PVC Pipe SDR 26 Sanitary Sewer w/ Drop Connection) 1 Each @ \$28,000.00/ Each	\$28,000.00
137	Dig-Up #10 – Sewer Replacement (12 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$16,000.00/ Each	\$16,000.00
138	Dig-Up #11 – Sewer Replacement (10 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$15,000.00/ Each	\$15,000.00
139	Dig-Up #12 – Sewer Replacement (15 LF of 8" PVC Pipe SDR 26 Sanitary Sewer) 1 Each @ \$25,000.00/ Each	\$25,000.00
140	Dig-Up #13 – Sewer Replacement (10 LF of 12" PVC Pipe SDR 26 Combined Sewer) 1 Each @ \$17,000.00/ Each	\$17,000.00
141	Dig-Up #14 – Sewer Replacement (50 LF of 12" PVC Pipe SDR 26 Combined Sewer) 1 Each @ \$57,000.00/ Each	\$57,000.00
142	Engineered Wood Fiber Playground Mulch 30 CY @ \$159.50/ CY	\$4,785.00
143	Landscape Timbers, Treated 210 LF @ \$71.50/ LF	\$15,015.00
144	Abandon Manhole or Gate Well 1 Each @ \$500.00/ Each	\$500.00
Total		\$540,599.37
Total increase to contract:		\$540,599.37

Original Contract:	\$291,140.24
Contract Modification 1:	\$14,500.00
Contract Modification 2:	\$310,418.31
Contract Modification 3:	\$230,967.70
Contract Modification 4:	\$484,720.18
Contract Modification 5:	\$505,659.35
Proposed Contract Modification 6:	\$540,599.37
Adjusted Total Contract Amount:	\$2,378,005.25

CITY COMMISSION AGENDA ITEM

Title	Request to Install Streetlights at Addams Elementary
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

At a recent city / school liaison meeting, the School District for Royal Oak requested the installation of new streetlights adjacent to Addams Elementary along the north side of Webster Road. They noted that the school is offset from the road, and thus lighting near the pull-off parking lane on Webster Road is needed.

Staff reached out to DTE Energy for a quote to install two wood poles with streetlights, fed with overhead wire. The approximate locations for the proposed lights are shown in Attachment 1. The total installation cost would be \$1,390 and the annual maintenance cost would be \$455 per year for these two lights.

Based on DTE Energy's lighting distribution diagrams, these streetlights will have zero footcandles at approximately 70 feet south of the lights, or approximately four feet beyond the southern right-of-way line of Webster Road.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$1,390.00
AMOUNT CURRENTLY BUDGETED	\$20,000.00
BUDGET AMENDMENT REQUIRED	n/a
FUNDING SOURCE/ GL NUMBER	101-448-82500
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OPERATIONS IMPACT:

There is available budget in the street lighting cost center to fund this work.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

This item is aligned with the Aging in Place Plan goal to “develop walking routes within the community that provide an enhanced pedestrian experience with public art, playgrounds, or other pedestrian features that encourage mobility through walking and prioritize pedestrian safety” (goal 1.2.d).

COMMUNITY ENGAGEMENT

Staff notified the adjacent property owners along the south side of Webster Road of this item on the commission agenda.

BOARD AND COMMISSION FEEDBACK

This item was discussed at the City / School Liaison Meeting on January 31, 2024, and was favorably received by the city and school district members.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves the installation of two streetlights on the north side of Webster Road adjacent to Addams Elementary and directs staff to coordinate installation with DTE Energy and to issue a purchase order in the amount of the work.

ATTACHMENTS:

1. Diagram of proposed Addams Elementary streetlight locations

Proposed Streetlights on Webster Avenue at Addams Elementary



CITY COMMISSION AGENDA ITEM

Title	Social District Approval for Heritage Restaurant Group, LLC (222-226 S. Sherman)
SUBMITTING DEPARTMENT	Community Development - Planning
PRESENTER	Daniel Solomon
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

At its April 12, 2021, meeting, the city commission adopted a resolution establishing a social district within the city of Royal Oak to allow for the regulated sale of alcohol for outdoor consumption. Per Michigan Liquor Control Commission (MLCC) regulations, each licensee must gain local approval before submitting their application to receive their social district permit.

The city of Royal Oak has received an application for local approval from Heritage Restaurant Group, LLC, 306 S. Washington Street Suite 212, whose business, D'Amato's and Goodnite Gracie, is located at 222-226 S. Sherman, Royal Oak, MI 48067. The licensee has signed a social district operating agreement, submitted proof of insurance, and a copy of the business logo to be affixed to the social district cups (Attachment 1).

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	3 cents/sticker
AMOUNT CURRENTLY BUDGETED	\$15,000.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	247 729 85713
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

Not Applicable

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

Staff will provide stickers for the business, as is similar to other businesses in the Social District.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

The addition of one business will cause additional expense for cup stickers, but we do not anticipate this being a major expense annually. Downtown Development Authority currently covers the cost of stickers.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

The City Commission previously approved the Social District, which falls within “Vibrant Local Economy” in the current strategic plan.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

Not Applicable

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

Not Applicable

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission grants local approval to Heritage Restaurant Group, LLC d/b/a D’Amato’s and Goodnite Gracie and recommends them for consideration and approval by the Michigan Liquor License Commission; and

Be it further resolved, the city commission hereby authorizes the mayor and city clerk to execute the social district operating agreement on behalf of the city.

ATTACHMENTS:

Attachment 1: Signed Social District Operating Agreement, Copy of Business Insurance Certificate, Copy of Business Logo for Social District cups

ROYAL OAK SOCIAL DISTRICT
OPERATING AGREEMENT

This Operating Agreement is entered into this 27th day of February, 2024, by and between the CITY OF ROYAL OAK, a Michigan Municipal Corporation with offices at 203 South Troy Street, Royal Oak, Michigan 48067 (the "Licensor") and Heritage Restaurant Group, LLC, d/b/a D'Amato's and Goodnite Gracie, 306 S. Washington, Suite 212, Royal Oak, Michigan 48067 (the "Licensee"), whose business is located at 222-226 S. Sherman, Royal Oak, MI 48067.

The Licensor hereby licenses and permits the Licensee to participate and operate in the Royal Oak Social District, subject to the following conditions:

1. The Licensee will display the rules sign attached as Exhibit A, which is incorporated into this Agreement by reference, at or near the entrance to the establishment indicated above. The rules sign will be provided by the Licensor.
2. The Licensee shall use only beverage containers that shall not be made of glass and shall not have a liquid capacity over 16 ounces as approved by the Licensor.
3. The Licensee shall prominently display its business logo, trade name or some other mark that is unique to the Licensee and readily identifiable as unique to the Licensee, and the approved social district logo as provided by the Licensor, on each beverage container approved by the Licensor.
4. The Licensee shall provide a copy of its business logo, trade name or other mark that is unique to the Licensee as part of its application for approval, attached as Exhibit B, which is incorporated into this Agreement by reference.
5. The Licensee shall write with a permanent marker the date and time on each beverage container when sold and/or provided to a customer.
6. The Licensee shall sell or provide a social district beverage only during the days and times established by the Licensor.
7. The Licensee shall not allow alcohol liquor purchased from another licensee to be brought onto its licensed premises.
8. The Licensee shall not sell alcoholic liquor in the commons area. Sidewalk cafes approved and licensed by the Licensor are not considered part of the commons area.
9. The Licensee shall not add to or modify materials provided by the Licensor without prior approval from the Licensor.

10. The Licensee shall not sell or provide alcohol beverages for consumption in the commons area should the Licenser approve a special event that includes the sale of alcoholic beverages.
11. To the extent permitted by law, the Licensee agrees to indemnify, defend and hold harmless the Licenser, including it's elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, from any and all claims, demands and rights of action of every name, nature and description, whether arising under state or Federal statutes, or at common law, for injury or alleged injury to persons whether employees of the Licenser, or agents or employees of the Licensee, or to third parties, and for damage or alleged damage to property regardless of to whom it may belong or in whose custody it may be, arising through, on account of, or out of the License herein granted, no matter how caused, whether by the negligence of the Licenser, its agents, employees or otherwise. The Licensee agrees that in case a claim is made, or a suit is instituted against the Licenser for such loss, injury or damage, the Licensee will, upon notice from the Licenser, settle, adjust or defend the same at its sole cost and expense, without expense to the Licenser, and will pay any judgment rendered therein, including any court costs.
12. As a condition precedent to this License, the Licenser shall be added as a named insured to Licensee's general liability insurance policy. The Licensee shall carry insurance coverage in the amount of one million dollars (\$1,000,000.00) for general liability. Umbrella coverage in the amount of one million dollars (\$1,000,000.00) may also be used if the general liability coverage is less than one million dollars (\$1,000,000.00). Furthermore, the Licensee agrees to reimburse the Licenser for any deductible costs or claims expenses arising from any claims or suits filed against the City.
12. The Licensee shall provide the Licenser with a Certificate of Insurance for the license period, attached as Exhibit C. The additional insured on the certificate of insurance must read as follows:

"City of Royal Oak, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers."
13. The cancellation notice on the certificate of insurance must read as follows:

"Should any of the above-described policies be cancelled before the expiration date thereof, notice of cancellation will be provided to the Certificate Holder in accordance with the provisions of the policy."

- IN WITNESS WHEREOF, the Licensor and the Licensee, by and through their duly authorized representatives, have executed this Operating Agreement as of the day and year first above written.

By: Jonathon W. Hanna
Its: Manager

STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

The foregoing Operating Agreement was acknowledged before me this 27th day of February, 2024, by Jonathon W. Hanna, on behalf of Heritage Restaurant Group, LLC, a Michigan limited liability company.

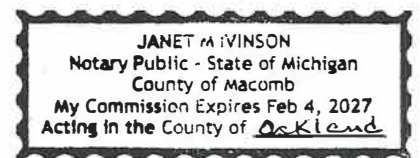
Janet M. Twinson, Notary Public
Macomb
County,
Michigan

My Commission Expires:

02/04/2027

Exhibits:

- A – Rules Sign
B – Business Logo, Trade Name or Unique Mark
C - Insurance



Approved as to form:

Niccolas J. Grochowski
City Attorney



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER VTC Insurance Group Troy Office 1175 W. Long Lake Ste. 200 Troy MI 48098-4960		CONTACT NAME: Kathleen Wasen PHONE (A/C, No, Ext): (248) 828-3377 E-MAIL ADDRESS: kwasen@vtcins.com FAX (A/C, No): (248) 828-3741															
INSURED Heritage Restaurant Group, LLC DBA: D'Amato's and Goodnite Gracie 306 S. Washington Suite 212 Royal Oak MI 48067		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: United States Liability Ins Co.</td><td>701148</td></tr><tr><td>INSURER B: Midwest Employers Casualty Company</td><td></td></tr><tr><td>INSURER C: Star Insurance Company</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: United States Liability Ins Co.	701148	INSURER B: Midwest Employers Casualty Company		INSURER C: Star Insurance Company		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #																
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INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER: 23-24 Master 24 WC

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>		CP1822807	8/26/2023	8/26/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB	<input type="checkbox"/>					EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/>					AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A	DAMAT2R	1/1/2024	12/31/2024	E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Liquor Liability			LL0918935	8/26/2023	8/26/2024	LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Where required by written contract, City of Royal Oak, including all elected & appointed officials, all employees & volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers are additional insured on the General Liability policy with respects to ongoing operations performed by the named insured.

CERTIFICATE HOLDER

CANCELLATION

City of Royal Oak 203 S Troy Royal Oak, MI 48067	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Alan Chandler/KJW <i>Alan P. Chandler</i>

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D'AMATO'S



Goodnite Gracie
Jazz & Martini Bar

CITY COMMISSION AGENDA ITEM

Title	Social District Approval for Ridin' The Rails, LLC (316 W. Fourth)
SUBMITTING DEPARTMENT	Community Development - Planning
PRESENTER	Daniel Solomon
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

At its April 12, 2021, meeting, the city commission adopted a resolution establishing a social district within the city of Royal Oak to allow for the regulated sale of alcohol for outdoor consumption. Per Michigan Liquor Control Commission (MLCC) regulations, each licensee must gain local approval before submitting their application to receive their social district permit.

The city of Royal Oak has received an application for local approval from Ridin' The Rails, LLC, 306 S. Washington Street Suite 212, whose business, Iron Horse, is located at 316 W. Fourth Street, Royal Oak, MI 48067. The licensee has signed a social district operating agreement, submitted proof of insurance, and a copy of the business logo to be affixed to the social district cups (Attachment 1).

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	3 cents/ sticker
AMOUNT CURRENTLY BUDGETED	\$15,000.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	247 729 85713
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

Not Applicable

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

Staff will provide stickers for the business, as is similar to other businesses in the Social District.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

The addition of one business will cause additional expense for cup stickers, but we do not anticipate this being a major expense annually. The Downtown Development Authority currently covers the cost of stickers.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

The City Commission previously approved the Social District, which falls within “Vibrant Local Economy” in the current strategic plan.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

Not Applicable

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

Not Applicable

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission grants local approval to Ridin’ The Rails, LLC d/b/a Iron Horse Royal Oak and recommends them for consideration and approval by the Michigan Liquor License Commission; and

Be it further resolved, the city commission hereby authorizes the mayor and city clerk to execute the social district operating agreement on behalf of the city.

ATTACHMENTS:

Attachment 1: Signed Social District Operating Agreement, Copy of Business Insurance Certificate, Copy of Business Logo for Social District cups

ROYAL OAK SOCIAL DISTRICT
OPERATING AGREEMENT

This Operating Agreement is entered into this 2nd day of February, 2024, by and between the CITY OF ROYAL OAK, a Michigan Municipal Corporation with offices at 203 South Troy Street, Royal Oak, Michigan 48067 (the "Licensor") and Ridin' The Rails, LLC d/b/a Iron Horse Royal Oak, 306 S. Washington, Suite 212, Royal Oak, Michigan 48067 (the "Licensee"), whose business is located at 316 W. Fourth St., Royal Oak, MI 48067.

The Licensor hereby licenses and permits the Licensee to participate and operate in the Royal Oak Social District, subject to the following conditions:

1. The Licensee will display the rules sign attached as Exhibit A, which is incorporated into this Agreement by reference, at or near the entrance to the establishment indicated above. The rules sign will be provided by the Licensor.
2. The Licensee shall use only beverage containers that shall not be made of glass and shall not have a liquid capacity over 16 ounces as approved by the Licensor.
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8. The Licensee shall not sell alcoholic liquor in the commons area. Sidewalk cafes approved and licensed by the Licensor are not considered part of the commons area.
9. The Licensee shall not add to or modify materials provided by the Licensor without prior approval from the Licensor.

10. The Licensee shall not sell or provide alcohol beverages for consumption in the commons area should the Licenser approve a special event that includes the sale of alcoholic beverages.
11. To the extent permitted by law, the Licensee agrees to indemnify, defend and hold harmless the Licenser, including it's elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, from any and all claims, demands and rights of action of every name, nature and description, whether arising under state or Federal statutes, or at common law, for injury or alleged injury to persons whether employees of the Licenser, or agents or employees of the Licensee, or to third parties, and for damage or alleged damage to property regardless of to whom it may belong or in whose custody it may be, arising through, on account of, or out of the License herein granted, no matter how caused, whether by the negligence of the Licenser, its agents, employees or otherwise. The Licensee agrees that in case a claim is made, or a suit is instituted against the Licenser for such loss, injury or damage, the Licensee will, upon notice from the Licenser, settle, adjust or defend the same at its sole cost and expense, without expense to the Licenser, and will pay any judgment rendered therein, including any court costs.
12. As a condition precedent to this License, the Licenser shall be added as a named insured to Licensee's general liability insurance policy. The Licensee shall carry insurance coverage in the amount of one million dollars (\$1,000,000.00) for general liability. Umbrella coverage in the amount of one million dollars (\$1,000,000.00) may also be used if the general liability coverage is less than one million dollars (\$1,000,000.00). Furthermore, the Licensee agrees to reimburse the Licenser for any deductible costs or claims expenses arising from any claims or suits filed against the City.
12. The Licensee shall provide the Licenser with a Certificate of Insurance for the license period, attached as Exhibit C. The additional insured on the certificate of insurance must read as follows:

"City of Royal Oak, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers."
13. The cancellation notice on the certificate of insurance must read as follows:

"Should any of the above-described policies be cancelled before the expiration date thereof, notice of cancellation will be provided to the Certificate Holder in accordance with the provisions of the policy."

Approved as to form:

Niccolas J. Grochowski
City Attorney



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/1/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER VTC Insurance Group Troy Office 1175 W. Long Lake Ste. 200 Troy MI 48098-4960		CONTACT NAME: Kathleen Wasen PHONE (A/C, No, Ext): (248) 828-3377 E-MAIL ADDRESS: kwasen@vtcins.com FAX (A/C, No): (248) 828-3741																						
INSURED Ridin the Rails LLC d/b/a Iron Horse Royal Oak 306 S. Washington Ave, Suite 212 Royal Oak MI 48067		<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Hartford Underwriters Insurance Co</td><td>30104</td></tr><tr><td>INSURER B:</td><td>Star Insurance Company</td><td>18023</td></tr><tr><td>INSURER C:</td><td>Midwest Employers Casualty Insurance</td><td>23612</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Hartford Underwriters Insurance Co	30104	INSURER B:	Star Insurance Company	18023	INSURER C:	Midwest Employers Casualty Insurance	23612	INSURER D:			INSURER E:			INSURER F:		
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COVERAGES

CERTIFICATE NUMBER: 23-24 Master

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		35SBAAM8MNN	9/1/2023	9/1/2024	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> OCCUR							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED <input type="checkbox"/> RETENTION \$							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	DAMAT2R	1/1/2023	12/31/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Liquor Liability			LL0918957	9/1/2023	9/1/2024	Limit \$500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As required by written Contract, City of Royal Oak, including all elected & appointed officials, all employees & volunteers, all boards, commissions and/or authorities and their board member, employees and volunteers are additional insured under the General Liability. Should any of the above-described policies be cancelled before the expiration date thereof, Notice of cancellation will be provided to the certificate holder in accordance with the provisions of the policy.

CERTIFICATE HOLDER

CANCELLATION

City of Royal Oak Chief of Police 203 S Troy Street Royal Oak, MI 48067	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Alan Chandler/KJW

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IRON HORSE

CITY COMMISSION AGENDA ITEM

Title	Michigan State Housing Development Authority Grant Agreement
SUBMITTING DEPARTMENT	Community Development - Planning
PRESENTER	Consent Agenda – Joseph Murphy
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The city is in the process of developing a new Master Plan. It is the main guiding policy document for private development and public projects within the city. It's the legal foundation for development codes like the city's Zoning Ordinance which regulates private property. Once the Master Plan is adopted, the city must revise its Zoning Ordinance to help achieve its goals and visions. Establishing this regulatory framework is a large and costly endeavor. Staff included a request for \$200,000 from the city's General Fund in the upcoming City budget.

On January 16, 2024, the Michigan State Housing Development Authority (MSHDA) started accepting applications for its Housing Readiness Grant Incentive (HRI) Program, which provides up to \$50,000 in grant funds to support local communities with efforts to eliminate or adopt rules and regulations to encourage increasing housing supply and affordability. Eligible activities include costs associated with the adoption of land use policies, master plan updates, zoning text amendments, and similar actions.

A day after the application opened, staff applied for the HRI grant funds. The application noted that the city is in process of updating its Master Plan which includes reference to the location, types, and price points of housing. Upon adoption, the city will craft a new Zoning Ordinance. The HRI grant funds leveraged with general funds will help finance a new Zoning Ordinance.

Attached is MSHDA's HRI grant funds award letter and grant agreement. The grant agreement must be executed by Mayor Fournier and returned no later than March 29th. The City Commission must determine whether to accept MSHDA's HRI grant agreement.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0
AMOUNT CURRENTLY BUDGETED	\$0
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	N.A.
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Workload impact (details below)

☒ Revenue impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

The grant provides \$50,000 of revenue.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

This item does not generate additional workload. The city will develop a new Zoning Ordinance whether the grant funds are accepted or not.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

This item does not impact the city's operations.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This item may help fulfill the visions and goals of the upcoming new Master Plan.

This item provides a "variety of housing that works for everyone" to fulfil the city commission's strategic goal of being a "welcoming, engaged, and livable community".

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

None.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission accepts the terms and conditions of the Michigan State Housing Development Authority's Housing Development Fund Grant Agreement, Housing Readiness Incentive Enhancement Grant # HRI-2024-230-LEG dated January 23, 2024.

Be it further resolved, the Mayor is authorized to execute the grant agreement.

ATTACHMENTS: MSHDA HRI grant award letterMSHDA HRI grant agreement



STATE OF MICHIGAN

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
LANSING

GRETCHEN WHITMER
GOVERNOR

AMY HOVEY
CHIEF EXECUTIVE OFFICER
AND EXECUTIVE DIRECTOR

February 28, 2024

Michael C. Fournier
City of Royal Oak
joem@romi.gov

RE: Announcement of Funding Award, Grant #HRI-2024-230-LEG

Dear Michael C. Fournier:

Congratulations! The Michigan State Housing Development Authority (MSHDA) has approved your request for a Housing Readiness Incentive grant in the amount of \$50,000. The purpose of this letter is to inform you of the documentation needed to initiate this grant.

Executing the Grant Agreement

Please navigate to MSHDA's grants management system, IGX, at mgs.michigan.gov and sign into your IGX account. Navigate to the "My Tasks" table and click on your grant number. Your grant number is HRI-2024-230-LEG. On the left-hand navigation bar, click "Grant Documents." Fill out the required page and click "Submit Signed Grant."

Return the Grant Agreement via IGX within 30 days of this letter. If you have any technical difficulties, please contact your Grant Manager, Marcel Jackson at Jacksonm45@michigan.gov or 517-335-3437.

Financial Status Report and Quarterly Updates

Please follow the policies included in Exhibit A in your grant agreement to properly complete Financial Status Reports (FSRs) and Quarterly Updates. Each FSR and quarterly update must be submitted via IGX by the designated authorized signatory; if this person is different than the Authorized Official, MSHDA approval is required. FSRs and progress reports must be submitted 30 days after the end of a calendar quarter.

Michael C. Fournier
February 28, 2024
Page Two of Two

Any deviations from the terms or conditions of the Grant Agreement must be requested and approved by MSHDA. If you have questions, please contact me at Jacksonm45@michigan.gov or 517-335-3437.

Sincerely,

Marcel Jackson

Marcel Jackson, Community Development Analyst
Office of Housing Strategies
Partnerships and Engagement Division

C: Karen Gagnon, Office of Housing Strategies Manager

**HOUSING DEVELOPMENT FUND GRANT AGREEMENT
HOUSING READINESS INCENTIVE
ENHANCEMENT GRANT # HRI-2024-230-LEG**

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
735 East Michigan Avenue, Lansing, Michigan 48912

THIS ENHANCEMENT GRANT AGREEMENT ~~Agreement~~ made and entered into as of January 23, 2024, by and between City of Royal Oak, a local unit of government, whose address is 203 S Troy Street Royal Oak, Michigan 48067 (the ~~Grantee~~ ~~DA~~) and the Michigan State Housing Development Authority, a public body corporate and politic of the State of Michigan, whose address is 735 East Michigan Avenue, Lansing, Michigan 48912 (the ~~Authority~~ ~~LE~~).

RECITALS

A. Enacted on July 31, 2023, 119 PA 2023 (the ~~Act~~ ~~DA~~) appropriated funding to the Michigan Department of Labor and Economic Opportunity for ~~Enhancement Grants~~ ~~Antended~~ to be allocated to the Michigan State Housing Development Authority ~~Authority~~ ~~DA~~ to award and administer special grants to eligible grantees.

B. Funds appropriated pursuant to the Act are to be used to support initiatives and expand opportunities for low- and moderately low-income housing, including but not limited to improving the ~~Grantee's~~ ability to provide housing services, building capacity, initiate and coordinate housing development, and to provide gap funding for housing projects falling at 120% or less of the local region's ~~Area Median Income~~.

C. The Authority is responsible for administering Enhancement Grants, ensuring that funds are distributed in accordance with 119 PA 2023.

D. The Authority, as a public body, is charged with the responsibility of regulating the use of funds advanced by it to assure that such funds are being used for authorized purposes and in a manner that are in accordance with the Act and the Authority's General Rules (R 125.101, et seq., as amended) (the ~~Rules~~ ~~LE~~).

E. The Grantee has represented to the Authority that it is not debarred, is authorized to conduct business in the State of Michigan, that the signatory executing this Agreement is authorized to bind the Grantee to the terms of this Agreement and fully intends to distribute funds in accordance with the Act for housing-related purposes as described in Exhibit A attached and incorporated in this Agreement.

F. This Enhancement Grant, HRI-2024-230-LEG, in an amount not to exceed Fifty Thousand (\$50,000.00) (the "Grant") is for housing-related activities more specifically described in Exhibit A (the ~~Program~~ ~~LE~~).

NOW, THEREFORE, in consideration of and as a condition to receiving the Grant, the Grantee agrees that:

1. The terms and conditions set forth herein are a reasonable and appropriate means to assure the use of funds in accordance with the Act, the Rules, and the Authority's ~~Authorizing Resolutions~~.

2. All aspects of the Grantee's plan for the use of the Grant are specifically described in the Program attached hereto as Exhibit A, which Program is incorporated herein, and the Grantee will operate the Program as described in Exhibit A.

3. All actions of the Grantee and requirements of the Grantee's Program are subject to the terms of this Agreement, the provisions of the Act and the Rules of the Authority.
4. The activities of the Grantee will be subject to the review of and, in the discretion of the Authority, audit by Authority staff to ensure compliance with this Agreement, the Act and the Authority's Rules, and the Grantee will provide any books, records or documents in such form and at such place as the Authority may request.
5. The Grantee agrees to draw down Grant proceeds only when and, in such amounts, as may be necessary to pay for the activities as Authorized in the Act or otherwise described in Exhibit A.
6. All requests for the disbursement of Grant proceeds shall be submitted to the Chief Executive Officer and Executive Director of the Authority or their designee, shall be made in writing, and shall include the amount of Grant proceeds to be disbursed, a description of the purposes for which the proceeds are to be used, copies of invoices, billings, or such other documentation as may be necessary to demonstrate project costs, and such other information as the Chief Executive Officer and Executive Director or their designee may request.
7. If an advance or a portion of the Grant for a specific purpose is not used for that purpose due to conditions that make it impossible to use as provided herein, or if the Grantee decides not to use the money, upon such decision, the sum shall be returned to the Authority immediately.
8. Grant proceeds are to be used for housing-related activities. Accordingly, the Grantee shall, prior to disbursement of funds, prepare and submit to the Authority a detailed budget of work to be completed.
9. Any of Grantee's activities that are assisted using grant proceeds and the selection of persons for participation in the Program shall not discriminate against any person on the grounds of race, color, creed, religion, height, weight, sex, sexual orientation, age (except for a Development specifically designed for elderly occupants), national origin, handicap, or marital or familial status except as provided by law. The Grantee shall comply with all requirements imposed by Title VIII of the Civil Rights Act of 1968 (as amended by the Fair Housing Amendments Act of 1988), the Americans with Disabilities Act, the Elliott-Larsen Civil Rights Act, and the Michigan Persons with Disabilities Civil Rights Act.
10. Unless otherwise specified in Exhibit A, within 30 days from the Authority's request, the Grantee shall provide to the Authority a report including, but not limited to, all receipts, expenditures, project activities and accomplishments including a comparison of the final budget to the approved budget, and supporting documentation for claimed expenditures.
11. The Grantee assumes responsibility for any and all costs to implement the Grantee's Program exceeding the amount of the Grant.
12. All documents and reports delivered to the Grantee under this Agreement shall become and be the property of the Grantee.
13. In the event of a violation of any of the provisions of this Agreement, the Authority will notify the Grantee in writing of the violation and the Grantee will have a 30-day period in which to correct the violation. In the event the violation is not corrected to the satisfaction of the Authority within the time prescribed herein, Authority actions could include but may not be limited to:
 - a. immediately terminate the Grant, without further notice, in a writing signed by the Authority's Chief Executive Officer and Executive Director or their designee; and
 - b. recapture grant funding; and
 - c. pursue any other remedy provided at law or in the Act.
14. The Grantee hereby agrees that an election by the Authority to pursue any one remedy shall not be construed to preclude or be a waiver of the right to pursue any other remedy available to it.

15. The term of this Agreement shall commence on January 23, 2024 and shall terminate, unless extended by the Authority, on January 22, 2026.

16. The invalidity of any clause, part, or provision of this Agreement shall not affect the validity of the remaining portion hereof.

17. This Agreement may be signed in several counterparts and all so executed shall constitute one agreement, binding on all parties hereto.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURE PAGES TO FOLLOW

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

City of Royal Oak

By: _

Its:

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year shown above.

**MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY**

By: ____

Its:

Exhibit A
ENHANCEMENT GRANT # HRI-2024-230-LEG
Grantee: City of Royal Oak

Public Purpose:

The Royal Oak Planning Commission is currently considering the following concepts, but not limited to, as part of its new Master Plan:

- creating new large-scale walkable density districts at the area surrounding Corewell Health / Beaumont's campus at Woodward Avenue & 13 Mile Rd and from two separate light industrial areas
- prioritizing Missing Middle housing types
- enabling a wider range of housing types along traditional commercial corridors
- Accessory Dwelling Units (ADUs)
- incentivizing senior housing options
- a Future Land Use map that clearly defines areas for growth and areas for preservation
- form-based codes
- focusing on improvements to the Woodward Avenue corridor that benefit all users including those that rely on public transit

Establishing the regulatory framework to achieve such concepts is a large endeavor. However, clear and predictable development processes will undoubtedly prompt private industry to construct additional housing in expanded locations.

Disbursement and Use of Funds:

Up to two disbursements are available per grant. Upon request by the recipient and MSHDA's receipt of an executed contract, a recipient may receive an advance for the lesser of: 1) 50% of the total grant amount; or 2) the amount of the executed contract (if the grantee is engaging a third party). After the initial 50% disbursement, the second will be a reimbursement upon completion of the proposed activities, after verification that the initial payment has been fully expended, in accordance with the project purpose. A grantee may have two disbursements without an advance. If the first disbursement is a reimbursement, there is not a maximum amount.

~~~~~

The grant cannot be increased or deviated from the boilerplate language. Grant funds can only be used for expenditures that occur on or after the effective date of January 23, 2024, through January 22, 2026.

Progress Reports and Final Reporting:

A final narrative report that summarizes the changes made as a result of the eligible activities during the grant term is required. An accounting of Grantee's actual expenditure of all funds on the Project over the grant period is required, including the breakdown of Grantee's actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements; the Grantee's estimated percentage of completion of the Project; and any other information deemed relevant by Grantee to support the grant activities actually performed. Each Financial Status Report (FSR) and Quarterly Update must be submitted on the MSHDA IGX grant management system by the designated authorized signatory. A FSR is required for payment disbursement. Quarterly Updates must be submitted 30 days after the end of a calendar quarter.

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Reporting requirements include the following:

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Budget:

Component/Activity	Approved MSHDA Funds	Leveraged Funds (OPTIONAL)	Total Budget
Zoning Ordinance Update	\$50,000.00	\$0.00	
Administrative Costs	\$0.00	\$0.00	
Total	\$50,000.00	\$0.00	\$50,000.00

QUARTERLY REPORT January 2024

BOARD OF TRUSTEES	
Representative	Municipality
Shawn Young	City of Berkley
Jeff Campbell	Village of Beverly Hills
Jana Ecker	City of Birmingham
Trever Zablocki	City of Clawson
Andrea Bomar	City of Ferndale
Andy LeCureaux	City of Hazel Park
Chris Wilson	City of Huntington Woods
Susie Stec	City of Lathrup Village
Dave DeCoster	City of Oak Park
Jim Breuckman	City of Pleasant Ridge
Aaron Filipski	City of Royal Oak
Kurt Bovensiep	City of Troy

OFFICERS	
Chairman:	C. Wilson
Vice Chair:	K. Bovensiep
Secretary:	A. LeCureaux
Advisory Committee:	C. Wilson K. Bovensiep A. LeCureaux J. Breuckman

Jeff McKeen	General Manager
Bob Jackovich	Operations Manager

Board of Trustees
SOCRRA

Subject: Quarterly Report - January 2024

Board Members:

Attached is a copy of SOCRRA's Quarterly Report covering the first six months operation of the 2023/24 fiscal year. The report contains a financial statement of SOCRRA's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of the Board of Trustees, and the members of the governing body of each of the member municipalities of this Authority.

FINANCIAL STATEMENT

The total net income for the first 6 months of 2023/24 was \$1,109,578 before depreciation. This is a decrease from the net income of \$1,338,420 that was recorded for the first 6 months of 2022/23. The net income for the first 6 months was \$321,012 greater than budgeted.

	<u>Actual</u>	<u>Compared to Budget</u>
Revenue	\$14,735,925	+\$ 538,723
Expenses	\$13,626,347	+\$ 217,711
Net Income	+\$1,109,578	+\$321,012

SOCRRA's working capital was 7.3% as of December 29, 2023. This is lower than the 8.3% working capital goal approved by the Board and a decrease from the 8.9% working capital as of December 29, 2022.

Revenue was higher than planned for miscellaneous income (+\$208,000), the sale of recyclables (+\$204,000), member community revenue (+\$187,000), processing recycling for others (+\$143,000), interest income (+\$25,000) and grants +(\$11,000). These increases were partially offset by decreases in non-member refuse from Car Trucking, GFL, Tringali Sanitation and our other cash customers (-\$232,000), and the sale of compost (-\$11,000).

Expenses were higher than budget primarily due to higher than planned costs for non-labor Administrative and General Expenses (+\$226,000, which is largely due to an incremental contribution to the defined benefit pension plan) and for supplies (+\$47,000) which were partially offset by decreases in contractor expenses (-\$38,000) and maintenance (-\$8,000) and utilities (-\$7,000).

Total revenue for the first six months of 2023/24 increased by \$829,000 compared to the first six months of 2022/23. This increase was due to increases in member revenue (+\$547,000) due to the July 1, 2023 rate increase, revenue for processing recycling from non-members (+\$204,000), miscellaneous revenue (+\$197,000), revenue from the sale of recycled materials (+\$65,000), interest income (+\$33,000), and rental income (+\$7,000). These increases were partially offset by decreases in grant revenue (-\$121,000), revenue for non-member refuse (-\$94,000), and

compost sales (-\$10,000). Non-member community revenue was \$2.7 million and was 18% of total revenue.

Operating expenses for the first six months of 2023/24 were \$1.1 million higher compared to the first six months of 2022/23. The increase in expenses was primarily due to increased contractor costs.

Additional financial detail is attached.

MATERIAL HANDLED

SOCRRA processed 121,902 tons of refuse, yard waste and recyclables during the first six months of the current fiscal year. This represents a decrease of 1.3% or 1,623 total tons compared to the same period last year. The amount of refuse from the member communities increased by 1.6%, which reversed the trend of declining refuse tonnage for the last two years. Member recycling decreased by 1.4%. Non-member refuse declined by 16% and non-member recycling increased by 49% mostly due to Priority Waste taking over collection contracts that had been held by GFL.

Our recent history of tonnage handled for the first half of the fiscal year is displayed in the table below:

	2019/20	2020/21	2021/22	2022/23	2023/24
Member Refuse	52,997	58,323	57,616	52,859	53,697
Non-Member Refuse	17,884	19,323	24,959	24,865	20,885
Member Recycling	12,260	12,656	12,030	10,932	10,780
Non-Member Recycling	3,748	4,500	3,458	3,762	5,610
Yard Waste	<u>34,284</u>	<u>33,431</u>	<u>28,298</u>	<u>31,107</u>	<u>30,929</u>
TOTAL	121,173	128,233	126,362	123,525	121,902

CAPITAL EXPENDITURES

Capital expenditures for the first six months of the fiscal year totaled \$122,435. The expenditures were for the initial costs for the second robot at the MRF (\$18,000), principal payments for the new compost grinder (\$64,000) and the new compost screener (\$23,000) and the interest payments associated with the grinder and screener (\$18,000).

MAJOR PROJECTS

RECYCLING OPERATIONS

Revenue from the sale of recycled materials was 8% higher for the first half of the year compared with the first half of last year. The prices that we receive for our recycled commodities steadily increased significantly throughout the first half of the year. December prices are mostly above the budgeted levels for 2023/24.

The MRF continues to operate very well. Leadpoint and CEO, our suppliers of sorter labor at the MRF, have been able to fully staff the MRF on most days.

Our first robot was installed at the MRF in August of 2022 and continues to perform well. The robot was partially funded through grants from the Polypropylene Recycling Coalition (polypropylene, PP or #5, is used in yogurt and food take out containers) and from the Michigan Department of Environment and Great Lakes and Energy (EGLE). The robot is being used to

sort PP and natural polyethylene (PE or #2, is used in milk jugs). PP is a new product from our MRF, and the robot has greatly increased our recovery of natural PE. Having the robot in place also enables us to improve the recovery of other materials by redeploying sorters.

We are working with a robot start-up company to supply a second robot for the MRF that will be partially funded by separate grants from Michigan EGLE, The Recycling Partnership, the Carton Council, the Food Service Packaging Institute and Lawrence Technological University. The robot is scheduled to be in service in March 2024.

Our glass is being recycled by Strategic Materials, which is located near Chicago. We continue to have to pay the cost of transporting our glass to Chicago for recycling and there is no payment or cost for the glass recycling.

We are continuing to process recyclables from other communities. We charge a tip fee for this service, and we sell the recycled products that result from this material. The revenue for recycling received from other communities increased by 71% from the first half of 2022/23. This was due to both an increase in our tip fee and an increased amount of material being processed.

COLLECTION OPERATIONS

SOCRRA's operations have been normal throughout the first half of the fiscal year. Our collection contractors were on schedule throughout the first half of the year although collection ran significantly later into the evening during the fall months than in prior years. All three collection contractors are reporting that it has become slightly easier to hire and maintain employees. SOCRRA has opened our facilities both earlier and later than required under our contracts to accommodate both early and late deliveries from the contractors in order to help the contractors remain on their collection schedules. The amount of trash and recycling that we are receiving from the member communities has stabilized after dropping significantly last year. For the first quarter, we observed a small increase in trash (+1.6%) and a small decrease in recycling (-1.4%) tonnage from the member communities compared with the first half of last year.

RECYCLING DROP-OFF CENTER

The SOCRRA recycling drop-off center continues to be open by appointment only for residents of the SOCRRA communities. Drop-off appointments are available through the SOCRRA website at <https://hhw.socrra.org/>. We instituted appointments to reduce the number of residents at our site at any one time. This has reduced traffic congestion issues at our site so that the truck operations to get material into and out of the Transfer Station and MRF are not affected by resident drop-off traffic. We have made several changes in our appointment system that have resulted in next day appointments generally being available throughout the day with appointments available for eight to ten different days. We are also doing Saturday appointments twice each month.

In order to make our drop-off service more accessible, we are continuing to provide alternative locations, which do not require appointments, for residents to drop off household hazardous waste, recycle electronics, cardboard, scrap metal and to have paper shredding performed. The details about these alternatives are attached to this report and are available on the SOCRRA website at <https://www.socrra.org/recycling-drop-off>.

PENSION FUNDING

The SOCRRA Board approved incremental funding for the MERS defined benefit plan. This funding should serve to increase our funding level from the 79% level recorded as of December 31, 2022.

DISASTER DEBRIS MANAGEMENT PLANS

The SOCRRA Board approved hiring Tetra Tech to develop disaster debris management plans for SOCRRA, the SOCRRA communities and RRRASOC and the RRRASOC communities (Farmington, Farmington Hills, Milford, Milford Twp., Novi, South Lyon, Southfield, Walled Lake and Wixom). Tetra Tech is a large engineering consulting firm with significant expertise in developing disaster debris management plans. While SOCRRA has been able to successfully handle debris generated by recent disaster events, the increasing frequency and severity of disasters made us realize that better planning is required for future disasters. Having our neighboring communities involved in this project lowers the cost of the project and prepares us for better collaboration during future disasters. We will be working with representatives of each community to develop these important plans.

ANNUAL AUDIT

The annual audit report for the 2022/23 fiscal year was completed by our auditors, Plante & Moran, and was reviewed at the November 2023 SOCRRA Board meeting. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital decreased by \$586,000 during the fiscal year. We will be addressing the level of working capital during 2023/24. The net position of SOCRRA increased by \$670,000 during the year.

New accounting standards required SOCRRA to conduct an actuarial valuation of our liability for Other Post Employment Benefits (OPEB or retiree health insurance). We performed this analysis using a tool provided by Milliman, our actuarial firm. As of June 30, 2023, the OPEB plan for Union employees was 161.3% funded which is an increase from the 118.2% funding level as of June 30, 2022. The OPEB plan for the SOCWA administrative employees, which is a shared obligation between SOCRRA and SOCWA, was 186 % funded as of June 30, 2023. We are continuing to pay 100% of our retiree health insurance costs from the OPEB plan assets.

TROY TRANSFER STATION

GFL is continuing to provide better service for the transportation and disposal of the refuse from the Troy Transfer Station. This has allowed us to continue to accept a large amount of third party refuse. For the first six months of the fiscal year, non-member tonnage was 28% of the refuse handled at Troy Transfer Station.

FALL LEAF SEASON

We used the same operating plan for the fall leaf season this year using temporary, short-term storage of leaves at the DPW locations in Berkley, Birmingham, Clawson, Ferndale, Hazel Park and Royal Oak. SOCRRA hauled the stockpiled leaves from the DPW locations to the Compost Site. This operation worked very well. Fall operations were completed by mid-December.

During the winter months, residents of the SOCRRA communities can bring in up to 10 kraft paper bags of yard waste per visit to our Troy Transfer Station for composting. We will be continuing this service until curbside collection of yard waste begins again on Monday April 1, 2024.

NEW GENERAL MANAGER

I will be retiring as the General Manager of SOCWA and SOCRRA during the second quarter of 2024 after more than 22 years of service. In preparation for my retirement, the SOCWA and SOCRRA Boards conducted a detailed interview process that resulted in the selection of Eric Griffin as the new General Manager of SOCWA and SOCRRA. Eric is starting as General Manager on February 12, 2024. I will be continuing to work with Eric for a couple of months to ensure a smooth transition. Eric is an engineer that has been working for GLWA and DWSD for

over 10 years. He worked closely with SOCWA staff on SCADA and metering issues, so he is familiar with the SOCWA water system.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

ALTERNATIVES AVAILABLE TO SOCRRA RESIDENTS FREE OF CHARGE

ERG Environmental Services Phone: 734-437-9650

Electronics Recycling and Household Hazardous Waste Disposal (computers, TVs, cell phones, VCRs, video equipment, paint, household cleaners, medications, sharps, auto fluids, pesticides, etc. – visit www.socrra.org for a complete list)

- Location: 13040 Merriman Road, Livonia (Use visitor entrance, enter off Industrial Road)
- Hours: Call for current hours
- Must have ID showing residency from a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Ring doorbell and RETURN TO YOUR CAR. Attendant with PPE will unload your items

eCycle Opportunities (JVS facility) Phone: 248-233-4477

Electronics Recycling ONLY (computers, TVs, cell phones, VCRs, video equipment, etc. – visit www.socrra.org for a complete list)

- Location: 29699 Southfield Road, Southfield – part of the JVS building
- Hours: Call for current hours
- Must be resident of a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or bring **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Go to warehouse door on south side of building (next to Arby's), place electronics in bin or on ground if they are large. Ring doorbell for assistance with heavy items

GFL Recycling Phone: 248-541-4020

Drop-off **Paper Shredding and Cardboard/Paper and Scrap Metal Recycling**

- Location: 414 E. Hudson, Royal Oak
- Hours: M – F 7AM – 4PM
- Procedure: **MASKS ARE REQUIRED**
 - Shredding – main building entrance; NOT self-service – leave papers with attendant
 - Cardboard/Paper and Scrap Metal recycling -- drive into truck entrance; open top dumpsters to self-unload

SOCRRA's main function is to provide and manage the CURBSIDE collection of trash, recycling and yard waste in our 12 SOCRRA communities and we remain open and fully functional for these ESSENTIAL services.

SOCRRA
INCOME STATEMENT
07/01/23 - 12/31/23

	Period Actual	Period Budget	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	11,497,444.56	11,310,696.00	186,748.56
MONTHLY SURCHARGE	564,006.00	564,006.00	0.00
NON-MEMBER MSW	888,021.48	1,120,000.00	(231,978.52)
NON-MEMBER YARD WASTE	19,090.00	24,000.00	(4,910.00)
TOTAL MUNICIPAL REFUSE	12,968,562.04	13,018,702.00	(50,139.96)
SALE OF RECYCLED MATERIAL			
MIXED PAPER	218,724.13	122,000.00	96,724.13
NEWSPAPER	0.00	3,000.00	(3,000.00)
CARDBOARD	366,741.08	223,000.00	143,741.08
SORTED OFFICE PAPER	5,965.94	12,000.00	(6,034.06)
PLASTICS	78,463.05	130,000.00	(51,536.95)
SCRAP METAL	53,238.50	42,000.00	11,238.50
ALUMINUM CANS	95,151.20	72,000.00	23,151.20
TIN CANS	45,090.42	53,000.00	(7,909.58)
MIXED RECYCLING - OTHERS	491,438.83	348,000.00	143,438.83
BATTERIES	124.65	2,500.00	(2,375.35)
TOTAL SALE OF RECYCLED MATERIAL	1,354,937.80	1,007,500.00	347,437.80
OTHER INCOME			
COMPOST	43,980.00	55,000.00	(11,020.00)
RENTAL INCOME	70,970.00	62,000.00	8,970.00
INTEREST ON INVESTMENTS	65,590.95	41,000.00	24,590.95
GRANT REVENUE	11,078.54	0.00	11,078.54
MISC INCOME	220,805.23	13,000.00	207,805.23
TOTAL OTHER INCOME	412,424.72	171,000.00	241,424.72
TOTAL REVENUES	14,735,924.56	14,197,202.00	538,722.56
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	19,165.86	25,600.00	(6,434.14)
TROY TRANSFER STATION	1,759,123.55	1,926,700.00	(167,576.45)
MATERIAL RECOVERY FACILITY	1,350,334.60	1,320,200.00	30,134.60
HOUSEHOLD HAZARDOUS WASTE	234,130.53	248,500.00	(14,369.47)
COMPOST FACILITY	306,301.87	342,600.00	(36,298.13)
ADMINISTRATIVE AND GENERAL	1,016,104.58	811,700.00	204,404.58
COLLECTION CONTRACT EXPENSES	5,229,180.37	5,766,668.00	(537,487.63)
IN TRANSIT	3,712,005.36	2,966,668.02	745,337.34
TOTAL EXPENSE	13,626,346.72	13,408,636.02	217,710.70
NET INCOME BEFORE DEPRECIATION	1,109,577.84	788,565.98	321,011.86
DEPRECIATION	492,651.00		
NET INCOME	616,926.84		

SOCRRA

INCOME STATEMENT COMPARED TO TOTAL BUDGET

07/01/23 - 12/31/23

	Period Actual	Total Budget 2023-2024	Remaining Budget	% Received or Expended
REVENUES				
MUNICIPAL REFUSE				
MEMBER MSW	11,497,444.56	22,621,392.00	11,123,947.44	51%
MONTHLY SURCHARGE	564,006.00	1,128,012.00	564,006.00	50%
NON-MEMBER MSW	888,021.48	2,100,000.00	1,211,978.52	42%
NON-MEMBER YARD WASTE	19,090.00	30,000.00	10,910.00	64%
TOTAL MUNICIPAL REFUSE	12,968,562.04	25,879,404.00	12,910,841.96	50%
SALE OF RECYCLED MATERIAL				
MIXED PAPER	218,724.13	240,000.00	21,275.87	91%
NEWSPAPER	0.00	6,000.00	6,000.00	0%
CARDBOARD	366,741.08	433,000.00	66,258.92	85%
SORTED OFFICE PAPER	5,965.94	24,000.00	18,034.06	25%
PLASTICS	78,463.05	251,000.00	172,536.95	31%
SCRAP METAL	53,238.50	82,000.00	28,761.50	65%
ALUMINUM CANS	95,151.20	142,000.00	46,848.80	67%
TIN CANS	45,090.42	107,000.00	61,909.58	42%
MIXED RECYCLING - OTHERS	491,438.83	700,000.00	208,561.17	70%
BATTERIES	124.65	5,000.00	4,875.35	2%
TOTAL SALE OF RECYCLED MATERIAL	1,354,937.80	1,990,000.00	635,062.20	68%
OTHER INCOME				
COMPOST	43,980.00	160,000.00	116,020.00	27%
RENTAL INCOME	70,970.00	125,000.00	54,030.00	57%
INTEREST ON INVESTMENTS	65,590.95	80,000.00	14,409.05	82%
GRANT REVENUE	11,078.54	0.00	(11,078.54)	0%
MISC INCOME	220,805.23	25,000.00	(195,805.23)	883%
TOTAL OTHER INCOME	412,424.72	390,000.00	(22,424.72)	106%
TOTAL REVENUES	14,735,924.56	28,259,404.00	13,523,479.44	52%
EXPENSES				
MADISON HEIGHTS TRANSFER STATION	19,165.86	50,000.00	30,834.14	38%
TROY TRANSFER STATION	1,759,123.55	4,752,000.00	2,992,876.45	37%
MATERIAL RECOVERY FACILITY	1,350,334.60	2,622,900.00	1,272,565.40	51%
HOUSEHOLD HAZARDOUS WASTE	234,130.53	499,000.00	264,869.47	47%
COMPOST FACILITY	306,301.87	637,500.00	331,198.13	48%
ADMINISTRATIVE AND GENERAL	1,016,104.58	1,443,400.00	427,295.42	70%
COLLECTION CONTRACT EXPENSES	5,229,180.37	15,800,000.00	10,570,819.63	33%
IN TRANSIT	3,712,005.36	0.00	(3,712,005.36)	0%
TOTAL EXPENSE	13,626,346.72	25,804,800.00	12,178,453.28	53%
NET INCOME BEFORE DEPRECIATION	1,109,577.84	2,454,604.00	1,345,026.16	45%

SOCRRA
COMPARATIVE STATEMENT
07/01/23 - 12/31/23

	Period Actual 2023-2024	Period Actual 2022-2023	Over/(Under)
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	11,497,444.56	10,949,948.44	547,496.12
MONTHLY SURCHARGE	564,006.00	564,006.00	0.00
NON-MEMBER MSW	888,021.48	982,030.13	(94,008.65)
NON-MEMBER YARD WASTE	19,090.00	18,160.00	930.00
TOTAL MUNICIPAL REFUSE	12,968,562.04	12,514,144.57	454,417.47
SALE OF RECYCLED MATERIAL			
MIXED PAPER	218,724.13	138,856.65	79,867.48
NEWSPAPER	0.00	35,507.33	(35,507.33)
CARDBOARD	366,741.08	334,436.04	32,305.04
SORTED OFFICE PAPER	5,965.94	10,713.70	(4,747.76)
PLASTICS	78,463.05	99,720.29	(21,257.24)
SCRAP METAL	53,238.50	50,947.69	2,290.81
ALUMINUM CANS	95,151.20	83,141.71	12,009.49
TIN CANS	45,090.42	44,863.92	226.50
MIXED RECYCLING - OTHERS	491,438.83	287,728.61	203,710.22
BATTERIES	124.65	513.00	(388.35)
TOTAL SALE OF RECYCLED MATERIAL	1,354,937.80	1,086,428.94	268,508.86
OTHER INCOME			
COMPOST	43,980.00	54,229.00	(10,249.00)
RENTAL INCOME	70,970.00	63,865.00	7,105.00
INTEREST ON INVESTMENTS	65,590.95	32,558.92	33,032.03
GRANT REVENUE	11,078.54	131,843.05	(120,764.51)
MISC INCOME	220,805.23	23,875.20	196,930.03
TOTAL OTHER INCOME	412,424.72	306,371.17	106,053.55
TOTAL REVENUES	14,735,924.56	13,906,944.68	828,979.88
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	19,165.86	17,377.87	1,787.99
TROY TRANSFER STATION	1,759,123.55	1,849,589.96	(90,466.41)
MATERIAL RECOVERY FACILITY	1,350,334.60	1,174,465.97	175,868.63
HOUSEHOLD HAZARDOUS WASTE	234,130.53	249,371.38	(15,240.85)
COMPOST FACILITY	306,301.87	256,047.99	50,253.88
ADMINISTRATIVE AND GENERAL	1,016,104.58	801,857.85	214,246.73
COLLECTION CONTRACT EXPENSES	5,229,180.37	4,572,943.02	656,237.35
IN TRANSIT	3,712,005.36	3,646,870.15	65,135.21
TOTAL EXPENSES	13,626,346.72	12,568,524.19	1,057,822.53
NET INCOME BEFORE DEPRECIATION	1,109,577.84	1,338,420.49	(228,842.65)
DEPRECIATION	492,651.00	475,885.50	
NET INCOME	616,926.84	862,534.99	

SOCRRA
INCOME STATEMENT & TONS
07/01/23 - 12/31/23

	TOTAL TONS	AMOUNT
REVENUES		
MEMBER SERVICES	53,697.39	12,061,450.56
NON-MEMBER MSW	20,885.43	888,021.48
YARD WASTE		
MEMBER	30,916.64	0.00
NON MEMBER	12.50	19,090.00
RECYCLABLES		
MEMBERS	10,780.21	0.00
NON MEMBER	5,609.62	0.00
TOTAL MUNICIPAL REFUSE	121,901.79	12,968,562.04

SALE OF RECYCLED MATERIAL	
MIXED PAPER	218,724.13
NEWSPAPER	0.00
CARDBOARD	366,741.08
SORTED OFFICE PAPER	5,965.94
PLASTICS	78,463.05
SCRAP METAL	53,238.50
ALUMINUM CANS	95,151.20
TIN CANS	45,090.42
MIXED RECYCLING - OTHERS	491,438.83
BATTERIES	124.65
TOTAL SALE OF RECYCLED MATERIAL	1,354,937.80

OTHER INCOME	
COMPOST	43,980.00
RENTAL INCOME	70,970.00
INTEREST ON INVESTMENTS	65,590.95
GRANT REVENUE	11,078.54
MISC INCOME	220,805.23
TOTAL OTHER INCOME	412,424.72
TOTAL REVENUES	14,735,924.56

EXPENSES	
MADISON HEIGHTS TRANSFER STATION	19,165.86
TROY TRANSFER STATION	1,759,123.55
MATERIAL RECOVERY FACILITY	1,350,334.60
HOUSEHOLD HAZARDOUS WASTE	234,130.53
COMPOST FACILITY	306,301.87
ADMINISTRATIVE AND GENERAL	1,016,104.58
COLLECTION CONTRACT EXPENSES	5,229,180.37
IN TRANSIT	3,712,005.36
TOTAL EXPENSES	13,626,346.72

NET INCOME BEFORE DEPRECIATION

Page 117 of 332 **1,109,577.84**

SOCRRA
TOTAL SERVICE CHARGES
07/01/23 - 12/31/23

MUNICIPALITY	TONS	SERVICE CHARGES
BERKLEY	5,685.60	631,389.38
BEVERLY HILLS	3,432.23	436,544.00
BIRMINGHAM	8,664.47	978,218.00
CLAWSON	4,467.90	548,326.62
FERNDAL	7,399.95	1,214,679.72
HAZEL PARK	5,027.46	751,193.04
HUNTINGTON WOODS	2,451.00	233,559.97
LATHRUP VILLAGE	1,681.42	195,396.98
OAK PARK	7,517.92	1,119,141.56
PLEASANT RIDGE	1,237.04	124,047.94
ROYAL OAK	23,532.25	2,909,083.81
TROY	24,297.00	2,919,869.54
TOTAL MEMBER	95,394.24	12,061,450.56
TOTAL OTHER CUSTOMERS	26,507.55	907,111.48
GRAND TOTAL	121,901.79	12,968,562.04

SOCRRA
Capital Expenditures
07/01/23 - 12/31/23

Capital Asset Expenditures

MRF Glacier Robot	17,960.50
Troy TS Exit Repair	440.08
Total	18,400.58

Capital Asset Debt Service

Compost Screener Loan	22,544.89
Compost Grinder Loan	63,717.08
Interest Paid on Capital Asset Debt	17,772.63
Total	104,034.60



* Berkley * Beverly Hills * Bingham Farms * Birmingham
 * Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
 * Royal Oak * Southfield * Southfield Township

QUARTERLY REPORT January 2024

BOARD OF TRUSTEES	
Representative	Municipality
Shawn Young	City of Berkley
Jeff Campbell	Village of Beverly Hills
Kurt Jones	Village of Bingham Farms
Melissa Coatta	City of Birmingham
Trever Zablocki	City of Clawson
Rocco Fortura	City of Huntington Woods
Susie Stec	City of Lathrup Village
Jim Breuckman	City of Pleasant Ridge
Aaron Filipski	City of Royal Oak
Patrick Ryan	City of Southfield
Jeff Campbell	Township of Southfield

OFFICERS	
Chair:	J. Breuckman
Vice Chairman:	K. Jones
Secretary:	R. Fortura
Advisory Committee:	Breuckman, Jones, Fortura, Filipski

Jeff McKeen	General Manager
Bob Jackovich	Operations Manager

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Quarterly Report - January 2024

Board Members:

Attached is a copy of the Southeastern Oakland County Water Authority's Quarterly Report covering the first six months operation of the fiscal year 2023/24. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the second quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

FINANCIAL STATEMENT

The total net operating income before depreciation for the first 6 months of 2023/24 was \$125,154, which was \$1,077,108 less than budgeted. This was a very large decrease from the net income of \$1,765,101 for the first six months of 2022/23.

	Actual	Compared to Budget
Revenue	\$14,633,887	- \$2,125,550
Expenses	\$14,508,733	- \$1,048,442
Net Income (before depreciation)	\$ 125,154	- \$1,077,108

SOCWA's working capital was 20.3% as of December 30, 2023. This is higher than the 8.3% working capital goal approved by the Board and a decrease from the 23.6% working capital as of December 29, 2022.

The decrease in revenue was primarily due to lower than planned water sales to the member communities (-\$1,132,000) and to Bloomfield Hills and Bloomfield Twp. (-\$1,256,000) which were partially offset by higher than planned miscellaneous revenue (+\$186,000) and interest income (+\$84,000). Water sales volumes for the six-month period were 14.6% lower than the actual water sales volumes for the same period in 2022/23 and were 14.7% lower than budgeted.

The decrease in expenses was due largely to lower than planned costs for water purchased (-\$954,000), utilities (-\$29,000), supplies (-\$28,000), Miss Dig (-\$22,000, which are largely a matter of timing), non-labor Administrative & General (-\$21,000), maintenance (-\$20,000) and labor (-9,000) which were partially offset by higher regulatory water testing costs (+\$35,000).

Capital expenditures for the first six months of the fiscal year totaled \$133,048 and were for purchase of two vehicles (\$68,000) and for the initial expenses for the replacement of two pressure reducing valves (\$62,000).

Additional financial detail is attached.

The following is the Authority's record of revenues and expenditures based on the average cost per 1,000 cu. ft. of water.

	2021/22	2022/23	2023/24	Over or Under 2022/23
Total Sales (MCF)	645,997	728,574	622,172	-106,402
Water Sales	\$20.99	\$21.70	\$22.87	+1.17
Other Income	<u>0.12</u>	<u>0.16</u>	<u>0.65</u>	<u>+0.49</u>
Total Income	\$21.11	\$21.86	23.52	+\$1.66
Water Purchased for Resale	18.94	18.19	21.48	+3.29
Operating Expenses	<u>1.86</u>	<u>1.42</u>	<u>1.84</u>	<u>+0.42</u>
Total Operating Expenses	\$20.80	\$19.60	\$23.32	+\$3.71
Available for Improvements	\$0.31	\$2.26	\$0.20	-\$2.06

COMPARATIVE STATEMENT

The following is a comparison of the first six months operation of the current fiscal year with the same period of the previous fiscal year.

Revenues From the Sale of Water	- \$1,580,048
Revenues From Other Sources	+ <u>166,201</u>
TOTAL REVENUES	- <u>\$ 1,413,847</u>
<u>Operating Expenses</u>	
Water Purchased for Resale	+ \$114,436
Other Operating Expenses	+ <u>111,664</u>
TOTAL EXPENDITURES	+ <u>\$226,100</u>
NET INCOME BEFORE DEPRECIATION	- \$1,639,947

The table on the next page is the record of SOCWA water sales volumes for the period July 1 through December 31. The six-month record shows a very large decrease in water sales volume of 14.6% during the current fiscal year compared with the same period of the previous fiscal year. Water sales volumes were also 14.6% below budget for the period. Precipitation was much higher than normal for July and August. Water sales were lower than the previous year for all six months of the period.

WATER CONSUMPTION – DAILY AVERAGE (MGD) JULY 1 THROUGH DECEMBER 31						
Month	2019	2020	2021	2022	2023	Over or Under 2022
July	36.08	44.53	30.79	39.81	33.77	-6.04
August	38.35	39.57	33.02	37.13	31.19	-5.94
September	30.00	31.16	29.77	34.10	28.27	-5.83
October	22.48	22.88	22.51	24.52	21.26	-3.26
November	20.21	19.78	20.68	21.00	18.69	-2.31
December	20.12	19.73	20.74	21.02	18.46	-2.56
Average	27.90	29.65	26.26	29.62	25.29	-4.33
Variance	-5.8%	+6.3%	-11.4%	+12.8%	-14.6%	

The following is the precipitation record, as recorded at the Webster Station:

PRECIPITATION – INCHES					
Month	2019	2020	2021	2022	2023
July	7.15	2.46	7.15	3.06	4.25
August	3.04	7.31	5.64	4.93	5.47
September	4.84	2.72	6.00	1.89	1.42
October	4.97	3.27	6.20	0.53	3.14
November	1.52	2.49	2.39	1.28	1.19
December	<u>2.60</u>	<u>5.30</u>	<u>2.13</u>	<u>2.60</u>	<u>3.40</u>
Total:	24.12	23.55	30.15	14.29	18.87

MAJOR PROJECTS

GLWA WATER RATES

GLWA will be announcing the rates for 2024/25 in January. GLWA is budgeting water sales for 2024/25 that will be lower than the 2023/24 budget which may make the expected rate increase from GLWA greater than in previous years. SOCWA water rate estimates for 2024/25 will be provided to the SOCWA Board at their February meeting.

GLWA ISSUES

GLWA Customer Outreach

GLWA has adopted the same Customer Outreach Program that DWSD has used for many years. SOCWA staff is continuing to participate in the GLWA Customer Outreach Process. I have been serving as one of seven elected customer co-chairs of the One Water Partnership that guides this process. Significant progress has been made in improving the level of communication and understanding between GLWA and its customers through this process, which will be a continuing effort. SOCWA continues to be a strong proponent of GLWA's customer partnering process. The Customer Outreach Program continues to be very important in continuing the excellent relationship between GLWA and its customers.

GLWA Board of Directors

Mr. Brian Baker, the GLWA Director representing Macomb County, was elected Board Chair for 2024. Mr. Baker replaces Mr. Freman Hendrix, one of the GLWA Directors representing Detroit, who was Board Chair for 2023. GLWA is using an annual rotation for Board Officers.

Highland Park

A settlement has been reached between GLWA, Highland Park and the State of Michigan that resolves the various court actions over Highland Park's unpaid water and sewer bills. As of June 30, 2023, Highland Park owed over \$54 million in unpaid bills for water service (\$12.1 million) and sewer service (\$42.2 million). As part of this settlement, Highland Park will be using a third party to set their water and sewer rates and all water and sewer revenue will be deposited into a trust account which will pay GLWA's bills before any remaining funds are provided to Highland Park. The State of Michigan will be providing \$25 million to GLWA for sewer infrastructure projects and \$5 million for water infrastructure projects. GLWA has determined that they will use a portion of this money to make refunds to their customers that have seen increased costs due to Highland Park not paying their GLWA bills. The refunds will be made after all the settlement details have been resolved. SOCWA will receive a refund of \$327,000. GLWA will be making larger refunds to their sewer customers. The SOCWA Board determined that this refund will be passed along to the member communities based on historic water consumption. These refunds will probably not be made until the 2024/25 fiscal year.

GLWA will not be including any costs associated with Highland Park's unpaid water bills in their rates for 2024/25.

GLWA Website

The GLWA website, www.glwater.org, is a great source of information regarding GLWA. The agendas and minutes for all Board and Board Committee meetings are posted along with procurement information about all projects being performed by GLWA.

SUMMER 2023 OPERATIONS

The summer of 2023 was very poor for water sales. The consistently rainy weather greatly reduced the amount of water sold for outdoor irrigation. SOCWA water sales volumes for the first half of the year decreased by 14.6% from last year. Our maximum day occurred on June 2 when we purchased 46.22 million gallons from GLWA. This was only 0.2% lower than the maximum day for 2022 and was 24% below our GLWA contract limit. The weather deteriorated after early June, and we had only 3 days with water sales over 40 million gallons during the summer of 2023 compared with 28 days with water sales over 40 million gallons during the summer of 2022. SOCWA water sales were significantly below budget for every month of the first half of the year.

WEBSTER WATER TANK SEPARATION PROJECT

We have begun working on a project to separate the two large water storage tanks at Webster Station. This \$4 million project will result in increased operational flexibility and increase the resiliency of the SOCWA water storage system. The engineering design work for this project has been completed. We applied for and received an infrastructure planning grant from Oakland County that paid for a portion of the engineering costs of this project. We also applied for a low interest loan for this project from Michigan's Drinking Water State Revolving Fund. However, our project did not have high enough priority to be included in the 2023 or 2024 programs.

The first phase of this project, the installation of a 36" isolation valve at Webster Station, will take place in early 2024. We are currently revisiting the construction schedule for the remainder of this project.

WATER SERVICE REPLACEMENT AND VERIFICATION CONTRACTS

SOCWA has a contract in place that can be used by the member communities for the replacement of lead water services. The member communities with lead water services will need to replace 5% to 7% of those services each year under the new State of Michigan lead and copper rules. Having a contractor available for all the member communities has helped reduce the cost of performing this required work. Several communities have begun to use the services of the lead service line replacement contractor.

SOCWA also has a contract in place that can be used by the member communities to verify water service line material type. The State of Michigan is requiring each community to verify the material type of a random sample of about 20% of the water service lines in the community. Several communities have begun to use the services of the service line verification contractor.

ANNUAL AUDIT

The audit report for the 2022/23 fiscal year was completed by our auditors, Plante & Moran, and was reviewed at the November SOCWA Board meeting. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital increased by \$1.3 million in the fiscal year due to increased water sales. Working capital continues to be maintained above the goal level established by the Board. The net position of SOCWA increased by \$945,313 during the year.

Audit standards require SOCWA to conduct an annual actuarial valuation of our liability for Other Post Employment Benefits (OPEB or retiree health insurance). We performed this year's valuation using a tool provided by Milliman, which was significantly less expensive and much quicker than having the analysis performed by our prior actuarial firm. The valuation as of June 30, 2023 showed that the OPEB plan for salaried employees was 186.0% funded and the OPEB plan for Union employees was 137.0% funded. We are now using the OPEB trust funds to pay for all of our retiree health insurance expenses.

NEW GENERAL MANAGER

I will be retiring as the General Manager of SOCWA and SOCRRRA during the second quarter of 2024 after more than 22 years of service. In preparation for my retirement, the SOCWA and SOCRRRA Boards conducted a detailed interview process that resulted in the selection of Eric Griffin as the new General Manager of SOCWA and SOCRRRA. Eric is starting as General Manager on February 12, 2024. I will be continuing to work with Eric for a couple of months to ensure a smooth transition. Eric is an engineer that has been working for GLWA and DWSD for over 10 years. He worked closely with SOCWA staff on SCADA and metering issues, so he is familiar with the SOCWA water system.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
INCOME STATEMENT
07/01/23 -12/31/23

	Period Actual	Period Budget	Variance
REVENUES			
SALE OF WATER MEMBERS	9,071,416.00	10,203,754.00	(1,132,338.00)
SALE OF WATER OTHERS	5,156,064.77	6,412,312.00	(1,256,247.23)
TOTAL SALE OF WATER REVENUES	14,227,480.77	16,616,066.00	(2,388,585.23)
RENTALS	59,274.04	63,370.60	(4,096.56)
WATER ANALYSIS & MISC	670.00	3,000.00	(2,330.00)
INTEREST ON INVESTMENTS	158,552.41	75,000.00	83,552.41
MISCELLANEOUS REVENUES	187,909.73	2,000.00	185,909.73
TOTAL OTHER REVENUES	406,406.18	143,370.60	263,035.58
TOTAL REVENUES	14,633,886.95	16,759,436.60	(2,125,549.65)
LEAD SERVICE REPLACEMENT	525,326.75	1,350,000.00	(824,673.25)
EXPENSES			
PURCHASE OF WATER FOR RESALE	7,285,449.13	8,019,000.00	(733,550.87)
POWER, PUMPING & GROUNDS WEBSTER	285,251.81	305,770.04	(20,518.23)
POWER, PUMPING & GROUNDS	97,834.26	158,442.08	(60,607.82)
COMPUTER OPERATIONS	50,712.81	51,999.65	(1,286.84)
PURIFICATION	98,160.92	77,262.48	20,898.44
METERS & MAINS	119,521.57	131,400.88	(11,879.31)
ADMINISTRATION & GENERAL	492,888.36	514,300.00	(21,411.64)
WATER IN TRANSIT	6,078,914.18	6,299,000.00	(220,085.82)
TOTAL EXPENSES	14,508,733.04	15,557,175.13	(1,048,442.09)
LEAD SERVICE LINE REPLACEMENT	525,516.01	1,350,000.00	(824,483.99)
NET INCOME BEFORE DEPRECIATION	125,153.91	1,202,261.47	(1,077,107.56)
DEPRECIATION	317,512.00		
NET INCOME	(192,358.09)		

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
STATEMENT OF REVENUES AND EXPENDITURES COMPARED WITH TOTAL BUDGET
07/01/23 - 12/31/23

	Period Actual	Total Budget 2023-2024	Remaining Budget	% Received or Expended
REVENUES				
SALE OF WATER MEMBERS	9,071,416.00	19,015,100.00	(9,943,684.00)	48%
SALE OF WATER OTHERS	5,156,064.77	10,686,200.00	(5,530,135.23)	48%
TOTAL SALE OF WATER REVENUES	14,227,480.77	29,701,300.00	(15,473,819.23)	48%
RENTALS	59,274.04	130,999.90	(71,725.86)	45%
WATER ANALYSIS & MISC	670.00	10,000.00	(9,330.00)	7%
INTEREST ON INVESTMENTS	158,552.41	150,000.00	8,552.41	106%
MISCELLANEOUS REVENUES	187,909.73	2,000.00	185,909.73	9395%
TOTAL OTHER REVENUES	406,406.18	292,999.90	113,406.28	
TOTAL REVENUES	14,633,886.95	29,994,299.90	(15,360,412.95)	49%
LEAD SERVICE REPLACEMENT	525,326.75	2,500,000.00	(1,974,673.25)	21%
EXPENSES				
PURCHASE OF WATER FOR RESALE	7,285,449.13	27,357,000.00	(20,071,550.87)	27%
POWER, PUMPING & GROUNDS WEBSTER	285,251.81	595,500.08	(310,248.27)	48%
POWER, PUMPING & GROUNDS	97,834.26	314,240.16	(216,405.90)	31%
COMPUTER OPERATIONS	50,712.81	103,499.63	(52,786.82)	49%
PURIFICATION	98,160.92	154,524.96	(56,364.04)	64%
METERS & MAINS	119,521.57	263,049.76	(143,528.19)	45%
ADMINISTRATION & GENERAL	492,888.36	830,300.00	(337,411.64)	59%
WATER IN TRANSIT	6,078,914.18	0.00	6,078,914.18	0%
TOTAL EXPENSES	14,508,733.04	29,618,114.59	(15,109,381.55)	49%
LEAD SERVICE LINE REPLACEMENT	525,516.01	2,500,000.00	(1,974,483.99)	21%
NET INCOME BEFORE DEPRECIATION	125,153.91	376,185.31	(251,031.40)	33%

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
COMPARATIVE STATEMENT
07/01/23 - 12/31/23

	Period Actual 2023-2024	Period Actual 2022-2023	Over/Under
REVENUES			
SALE OF WATER	9,071,416.00	9,838,319.70	(766,903.70)
SALE OF WATER OTHERS	5,156,064.77	5,969,209.20	(813,144.43)
TOTAL SALE OF WATER REVENUES	14,227,480.77	15,807,528.90	(1,580,048.13)
RENTALS	59,274.04	64,270.20	(4,996.16)
WATER ANALYSIS-LAB & MISC	670.00	730.00	(60.00)
INTEREST ON INVESTMENTS	158,552.41	53,668.40	104,884.01
MISCELLANEOUS REVENUES	187,909.73	121,536.43	66,373.30
TOTAL OTHER REVENUES	406,406.18	240,205.03	166,201.15
TOTAL REVENUES	14,633,886.95	16,047,733.93	(1,413,846.98)
LEAD SERVICE LINE REPLACEMENT	525,326.75	1,929,068.89	(1,403,742.14)
EXPENSES			
WATER PURCHASED FOR RESALE	7,285,449.13	7,358,750.64	(73,301.51)
WATER PURCHASE IN TRANSIT	6,078,914.18	5,891,175.88	187,738.30
OPERATING EXPENSES	1,144,369.73	1,032,706.18	111,663.55
FIXED CHARGES	0.00	0.00	0.00
TOTAL EXPENSES	14,508,733.04	14,282,632.70	226,100.34
LEAD SERVICE LINE REPLACEMENT	525,516.01	1,932,238.89	(1,406,722.88)
NET INCOME BEFORE DEPRECIATION	125,153.91	1,765,101.23	(1,639,947.32)
DEPRECIATION	317,512.00	320,715.50	(3,203.50)
NET INCOME	(192,358.09)	1,444,385.73	(1,636,743.82)

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
TOTAL CHARGES
07/01/23 - 12/31/23

MUNICIPALITY	WATER CONSUMPTION CUBIC FEET	TOTAL WATER CHARGES
MEMBERS		
BERKLEY	23,681.68	455,535.18
BEVERLY HILLS	19,909.70	383,085.58
BINGHAM FARMS	5,601.10	107,060.71
BIRMINGHAM	61,769.28	1,178,353.04
CLAWSON	17,512.56	334,551.21
HUNTINGTON WOODS	10,832.02	209,257.63
LATHRUP VILLAGE	6,675.09	135,356.78
PLEASANT RIDGE	5,466.20	105,017.54
ROYAL OAK	115,753.89	2,241,312.71
SOUTHFIELD	195,948.22	3,774,658.89
DETROIT ZOO & RACKHAM	7,340.19	140,985.91
MEMBERS TOTAL	470,489.93	9,065,175.18
NON MEMBERS		
BLOOMFIELD HILLS	30,537.23	1,028,793.90
BLOOMFIELD TOWNSHIP	121,144.84	4,125,311.67
NON MEMBERS TOTAL	151,682.07	5,154,105.57
GRAND TOTAL	622,172.00	14,219,280.75

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
INCOME STATEMENT WITH AVERAGE PER CUBIC FOOT
07/01/23 - 12/31/23

	Period Actual	2023/2024 Average Per 1,000 cubic feet	2022/2023 Average Per 1,000 cubic feet
REVENUES			
SALE OF WATER	9,071,416.00	19.2808	18.1692
SALE OF WATER OTHERS	5,156,064.77	33.9926	31.9055
TOTAL SALE OF WATER REVENUES	14,227,480.77	22.8674	21.6965
RENTALS	59,274.04	0.0953	0.0882
WATER ANALYSIS-LAB & MISC	670.00	0.0011	0.0010
INTEREST ON INVESTMENTS	158,552.41	0.2548	0.0726
MISCELLANEOUS REVENUES	187,909.73	0.3020	0.1668
TOTAL OTHER REVENUES	406,406.18	0.6532	0.1618
TOTAL REVENUES	14,633,886.95	23.5206	21.8584
EXPENSES			
WATER PURCHASED FOR RESALE	7,285,449.13	11.7097	10.1002
POWER, PUMPING & GROUNDS WEBSTER	285,251.81	0.4585	0.4062
POWER , PUMPING & GROUNDS	97,834.26	0.1572	0.1658
COMPUTER OPERATIONS	50,712.81	0.0815	0.0610
PURIFICATION	98,160.92	0.1578	0.1082
METERS & MAINS	119,521.57	0.1921	0.1104
ADMINISTRATIVE & GENERAL	492,888.36	0.7922	0.5657
WATER IN TRANSIT	6,078,914.18	9.7705	8.0859
TOTAL EXPENSES	14,508,733.04	23.3195	19.6033
NET INCOME BEFORE DEPRECIATION	125,153.91		

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
CAPITAL EXPENSES
07/01/23 - 12/31/23

Fixed Asset Expenditures	
2023 Ford F150 Pick Up #1	32,213.00
12 Mile Meter Station (PRV)	30,204.00
2023 Ford F150 Pick Up #2	36,080.00
11 & Franklin (16" Valve)	31,810.00
11 & Greenfield (2-8" Valves & Handwheels)	2,655.92
Tank Separation (Engineering)	84.83
Total Expenditures 133,047.75	

CITY COMMISSION AGENDA ITEM

Title	Michigan Liquor Control Commission Licensed Establishment Annual Review
SUBMITTING DEPARTMENT	Police Department
PRESENTER	Michael Moore
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The police, fire, treasury, and building departments completed their annual reviews of the operation of all the city's on-premise businesses licensed by the Michigan Liquor Control Commission. Based upon the results of the review, the police department does not object to the renewal of any on-premise liquor license.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- ☐ No fiscal impact
☐ Workload impact (details below)

☐ Revenue impact (details below)
☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

None

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

N/A

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

N/A

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

If the city commission does not object to the renewal of any existing Class C licenses for 2024-2025, no further action is necessary.

ATTACHMENTS:

Six (6) years of statistical summaries of calls for service

Synopsis of all calls for service

Treasury report of unpaid water or tax bills

Oakland County Food Inspection Report

**Annual Review of
Michigan Liquor Control Commission
Licensed Establishments**

February 23, 2024

The Honorable Mayor Fournier and
Members of the City Commission

Under Michigan law, a license for the consumption of alcoholic beverages on-premises expires on April 30th of each year. The Michigan Liquor Control Commission (MLCC) will automatically renew an existing license unless the local legislative body files an objection to the renewal with the MLCC at least thirty days prior to the expiration of the license (i.e., on or before March 31).

The City Code provides that non-renewal of a liquor license can be based upon any or all of the following:

- Failure to comply with plans entered into in consideration for the issuance or transfer of the license;
- Failure to comply with agreements entered into subsequent to the issuance of the license;
- Failure to comply with an approved Plan of Operation;
- Violation of State law or MLCC regulations;
- Violation of State law or local ordinance concerning health, safety, or public welfare;
- Maintenance of a nuisance upon or in connection with the licensed premises;
- Failure to permit inspection by the City's agents or employees; or
- Failure of the licensee to pay personal property taxes, other City obligations, and real property taxes in a timely manner.

The Police Department, Fire Department and Building Department have completed their annual review of the operation of all the City's on-premises liquor licensed businesses (Attachment 1). None of these departments are recommending non-renewal of any Class C license. The Treasurer's Office will also be providing a report regarding any unpaid taxes and/or water bills.

If the City Commission does not object to the renewal of any of the existing Class C licenses for 2024-25, no further action is necessary and the MLCC will automatically renew all the licenses.

Conversely, if the City Commission desires to file an objection to any renewal, a special City Commission meeting will need to be scheduled during the week of March 25, 2015. This is due to the State law requirement that the City provide a licensee with a hearing prior to filing its objection, and because the City Code requires written notice to be mailed to a licensee at least ten (10) days prior to a hearing on non-renewal of a license.

Respectfully Submitted,



Nicolas J. Grochowski
City Attorney

1 Attachment

To: Todd Fenton, Interim City Manager
From: Karly Renaud, Lieutenant
CC: Michael Moore, Chief of Police
Date: February 23, 2024
Re: **Annual On-Premise Liquor License Review**

The police department conducted a review of all on-premise liquor establishments and found three businesses received violations during 2023.

Ye Olde Saloon was cited by the Michigan Liquor Control Commission (MLCC) for a non-sufficient funds payment on December 27, 2023. Ye Olde Saloon paid in full on January 9, 2024, and the violation was closed. Imagineate was cited by the MLCC twice for non-sufficient funds payments on May 30, 2023. The violation was closed on June 29, 2023, and listed as paid in full. Stairway was cited by the MLCC for failing to obey a written order issued by the Commission on December 13, 2022, by failing to provide proof of successful completion of alcohol server training within 180 days of issuance of the license. The MLCC fined Stairway \$200 for this matter.

Three businesses were issued violation warning notices during 2023. City Tavern received a violation warning notice for R436.1041, which states a licensee shall not obtain a license for the use or benefit of another. This violation warning was closed when an application to transfer the license to the correct ownership was submitted and approved. Tequila Blue/526 Main received a violation warning notice for violation MCL 436.1803(4), which states an insured retail licensee shall not cancel a liquor liability insurance policy except upon 30 days' prior written notice to the commission. Imagineate was issued a violation warning notice for not renewing their license by April 30th. All three of these warning notices were closed with no issues.

The police department received a complaint from the MLCC regarding Pronto's allowing the sale/service of alcohol to intoxicated patrons. The police department investigated the complaint, and it was unfounded.

The police department continues to monitor all Class C licensed establishments through high visibility patrols in the Central Business District. The police department maintains a high level of communication with all establishments to identify and address potential issues. On October 14, 2023, an assault and battery was reported at Pastaio and officers determined the incident may have been captured on the establishment's video security system. Over the next several weeks, investigators requested to view the video from Pastaio management and ownership without success. During several conversations with management, investigators were given various reasons as to why the establishment couldn't provide video including unfamiliarity with the system and that only the owner could access the video security system. After repeated failed attempts to gain cooperation from the ownership and management staff of Pastaio, investigators obtained a search warrant to seize the video security system for

forensic analysis on November 9, 2023. This delay caused any potential video evidence to be unretrievable after forensic analysis. While the police department has continued its commitment to work collaboratively with Pastaio, this incident highlights a concern of the ownership's willingness to uphold their commitment as spelled out in their plan of operation.

The fire department and building department have conducted their annual reviews and inspections of all on-premises liquor establishments in the City of Royal Oak. Jason Craig of the Royal Oak Building Department found no major issues with any LCC establishment. Scott Gardner, Fire Marshall of the Royal Oak Fire Department, found no major issues with any LCC establishment.

As of 2/23/2024 one establishment, Miami, has failed to pay their liquor license renewal fee to the city clerk's office. A letter was sent by the city clerk's office advising the owner if they did not pay by 2/16/2024 they would be listed as delinquent. On 2/2/2024, I called Jazmine Gillette, the owner of Miami, and she stated she would be paying the fee. After several attempts to contact Ms. Gillette, the annual renewal fee remains unpaid.

The treasurer's office has provided a report regarding establishments with unpaid water or tax bills.

Based on the results of our liquor license review, as well as the reviews of the building and fire departments, the police department does not object to the renewal of any on-premise liquor licenses.

For your review, the following are linked:

1. [Six \(6\) years of statistical summaries of calls for service.](#)
2. [Synopsis of all calls for service.](#)
3. [Treasury report of unpaid water or tax bills](#)
4. [Oakland County Food Service Inspection Report](#)

CITY OF ROYAL OAK
CALLS FOR SERVICE AT LIQUOR LICENSE ESTABLISHMENTS*

BUSINESS	2017	2018	2019	2020	2021	2022	2023
Alchemi (was Mr. B's)	44	20	34	5	1	2	0
American Legion	1	1	0	2	0	0	2
Andiamos	4	6	Closed	Closed	Closed	Closed	Closed
B- Spot	1	0	Closed	Closed	Closed	Closed	Closed
Bar Louie					6	17	10
Beppe'					0	1	0
Bistro Eighty-Two	5	8	14	Closed	Closed	Closed	Closed
Biglaora	2	2	2	3	2	0	2
Black Finn	10	Closed	Closed	Closed	Closed	Closed	Closed
Bowlero	0	0	2	3	4	3	8
Brown Iron Brewhouse				0	0	0	0
Buffalo Wild Wings	32	12	15	9	15	17	13
Burgz (Rebel Café)	5	Closed	Closed	Closed	Closed	Closed	Closed
Café Muse	2	1	2	2	1	0	0
Camelia's	2	0	0	0	1	0	0
Canadian Legion	0	2	0	0	Closed	0	1
Cantina Diablos	16	14	Closed	Closed	Closed	Closed	Closed
City Ramen				0	1	0	0
City Tavern				0	0	11	3
Condado Tacos			0	3	5	3	4
Comedy Castle	1	0	1	1	0	1	0
D'Amato's/Good Nite Gracies	5	10	5	4	0	4	7
Diamonds Steak & Seafood/Pinky's		0	6	14	4	4	7

** Numbers exclude Business Walk Throughs, Extra Checks, Alarms, Community Policing and Parking Complaints.*

CITY OF ROYAL OAK
CALLS FOR SERVICE AT LIQUOR LICENSE ESTABLISHMENTS*

<u>BUSINESS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Dixie Moon Saloon	4	5	1	0	Closed	Closed	Closed
Duggan's Bar	8	3	7	7	11	7	8
Eagles	0	1	0	1	0	1	1
Edo Ramen House			2	0	3	1	2
Elks Club	3	2	0	2	6	2	0
Emagine Theater	35	34	35	8	36	38	61
Fifth Avenue Billiards	58	47	30	33	46	31	37
First Watch					0	1	1
Gusoline Alley	4	6	6	5	5	2	8
Gus's Worlds Famous Chicken	0	3	1	0	2	3	3
Hamlin's Corner	4	13	6	Closed	Closed	Closed	Closed
Hightops 10-1/2	2	Closed	Closed	Closed	Closed	Closed	Closed
Hopcat	14	8	9	Closed	Closed	Closed	12
Hyatt Place		2	18	22	19	20	15
Imaginate					12	4	11
Inn Place	2	5	5	2	1	Closed	Closed
Inn Season Café				0	0	0	Closed
Iron Horse	2	0	0	0	0	0	1
Jenuwine's Cigar Factory Outlet	5	1	2	Closed	Closed	Closed	Closed
Jim Brady's	0	0	0	4	0	0	0
Jolly Pumpkin/Craft (Bandit/Hideaway)	16	14	19	5	2	9	2
Kruse & Muer	0	2	1	1	4	4	0
Kyoto Steakhouse	1	2	1	2	2	3	0

* Numbers exclude Business Walk Throughs, Extra Checks, Alarms, Community Policing and Parking Complaints.

CITY OF ROYAL OAK
CALLS FOR SERVICE AT LIQUOR LICENSE ESTABLISHMENTS*

BUSINESS	2017	2018	2019	2020	2021	2022	2023
La Dulce	1	Closed	Closed	Closed	Closed	Closed	Closed
Lily's Seafood	2	2	2	2	2	1	1
Lincoln Tap (was ROAK)	3	1	2	1	Closed	1	1
Little Tree Sushi	4	0	0	0	0	0	Closed
Lockharts	4	4	2	1	0	3	2
Luna	21	23	Closed	Closed	Closed	Closed	Closed
Mesa	3	7	3	1	5	8	8
Michigan by the Bottle		0	0	0	0	0	1
Mongolian Barbecue	7	5	3	Closed	Closed	Closed	Closed
Morrie	14	15	16	9	6	7	6
Motor City Gas	0	0	0	0	0	0	0
Mt. Chalet	7	5	6	11	10	3	7
North End Taproom							0
Oak City Grill	8	9	8	3	9	18	5
Old Detroit City Grille		1	1	0	Closed	Closed	Closed
O'Tooles	76	66	41	33	43	45	61
Pasquale's	2	1	6	Closed	Closed	Closed	Closed
Pastaio						7	38
Peking House	4	5	4	0	0	Closed	Closed
Pieology	0	Closed	Closed	Closed	Closed	Closed	Closed
Pronto Café	16	10	17	0	24	20	23
Redcoat Tavern	3	2	7	2	4	1	3
Red Run Golf Course	2	9	4	8	7	7	6

** Numbers exclude Business Walk Throughs, Extra Checks, Alarms, Community Policing and Parking Complaints.*

CITY OF ROYAL OAK
CALLS FOR SERVICE AT LIQUOR LICENSE ESTABLISHMENTS*

BUSINESS	2017	2018	2019	2020	2021	2022	2023
River Rouge Brewery	2	0	0	0	Closed	Closed	Closed
Rock on Third	7	12	7	8	6	8	6
Ronin Sushi	8	6	4	1	2	3	3
Royal Oak Golf	1	0	1	5	2	2	3
Royal Inn	1	5	3	3	0	5	4
Royal Oak Brewery	1	1	1	2	1	2	2
Royal Oak Music Theatre	51	46	22	3	9	8	10
Royal Oak Tap House (Jimi's)	6	9	1	2	6	8	8
Sake Sushi			1	0	2	1	0
Smokey's		1	0	0	1	4	0
Strada	2	4	8	Closed	Closed	Closed	Closed
Stairway							6
Tequila Blue/526	46	50	44	5	19	24	29
The Side Bar				0	0	1	0
Tom's Oyster Bar/Ale Mary's	5	9	10	6	5	2	9
Town Tavern	1	1	0	0	Closed	Closed	Closed
Trattoria Pizzeria Da Luigi's	3	0	1	1	3	4	2
VFW Post 1669	1	2	1	1	3	0	1
Vinsetta Grill	2	Closed	Closed	Closed	Closed	Closed	Closed
Wahlburgers			4	1	2	1	Closed
X-Golf					1	0	0
Ye Olde Saloon	6	8	6	4	9	9	8

* Numbers exclude Business Walk Throughs, Extra Checks, Alarms, Community Policing and Parking Complaints.

ALCHEMI
215 S. MAIN ST.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 5

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
6/19/23	23-22035D	Open Alarm	Accidentally set off by employees.
7/3/23	23-23692D	Open Alarm	Checks secure.
7/20/23	23-25653D	Chargeable Alarm	Accidentally set off by employee.
8/8/23	23-28374D	Chargeable Alarm	Checks ok.
9/11/23	23-32693D	Chargeable Alarm	Open front door. Checks ok. Resecured door.

**AMERICAN LEGION
1505 N. MAIN ST.**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 5

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
4/29/23	23-15055D	Criminal Trespass- Warning	Two people yelling and refusing to leave. Advised on trespassing.
6/4/23	23-20157D	Assist Fire Department	Male bleeding after a fall. Turned over to Fire Department.
6/4/23	23-20163D	Follow-Up	Fire Department informed Police Department previous subject's injuries were too severe to be from a fall. Officers checked surveillance footage and confirmed his injuries were indeed caused by a fall.
6/6/23	23-20340D	Chargeable Alarm	Checks secure.
12/15/23	23-43561D	Open Alarm	Checks secure.

BAR LOUIE
510 S. Main

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 24

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/21/23	23-2527D	Business Walk	Checks ok.
1/28/23	23-3188D	Business Walk	Checks ok.
2/5/23	23-4126D	Business Walk	Checks ok.
2/19/23	23-5962D	Suspicious Circumstances	Customers tried to pass fake \$100. Bill paid. Manager does not want to press charges.
3/4/23	23-7954D	Disorderly Conduct	Bar fight out front. Unable to locate.
4/1/23	23-11289R	Defrauding Hotels, Restaurants, Innkeeper	Complainant stated former employee ate at the establishment and left without paying her bill. Complainant wanted to press charges.
4/7/23	23-12482R	Disorderly Conduct	Officers were dispatched for a fight. Male subject was harassing female customers and became violent, including punching one woman in the face. The male was placed under arrest.
7/8/23	23-24331D	Disorderly Conduct	Caller saw two subjects fighting. All parties left without issue.
8/5/23	23-28070D	Business Walk	Checks ok.
8/7/23	23-28270R	Defrauding Hotels, Restaurants, Innkeepers	Group left without paying bill. They left a fraudulent credit card on the table. Staff provided a partial license plate.
9/11/23	23-32680D	Business Walk	Checks ok.
9/17/23	23-33320D	Customer Trouble	Customers being disorderly. All set.
10/5/23	23-35425D	Customer Trouble	Customers refusing to pay bill because they weren't satisfied with their drinks. Bill paid in the presence of officers.

BAR LOUIE
510 S. Main

11/18/23	23-40519R	Agg/Fel Assault	Victim stated as he was leaving the bar he brushed up against the suspect. An argument ensued and the suspect punched him in the head. Victim was transported to WBH. The suspect was gone on arrival. A security guard witnessed the altercation and said the victim physically attacked the suspect.
11/19/23	23-40535D	Follow Up	Officers collected witness statement.
11/19/23	23-40566D	Follow Up	Officers provided link to upload surveillance video.
11/20/23	23-40729D	Business Walk	Checks ok.
12/6/23	23-42584R	Disorderly Conduct	Officers dispatched for an intoxicated male refusing to leave. Officers asked him to leave multiple times and he kept stalling and pulling away. He was issued a citation and transported to the hospital for a detox.
12/22/23	23-44365D	Open Alarm	Checks secure.

**BEPPE
703 N. MAIN**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/23 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
3/29/23	23-10950D	Business Walk	Checks ok.

BIGALORA
711 S. Main

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 6

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/27/23	23-3155D	Suspicious Vehicles	Car running in parking lot. Caller worried it would run out of gas. Checks ok.
2/16/23	23-5462D	Open Alarm	Checks ok.
3/10/23	23-8672R	Drug Overdose	Male subject walked into the restaurant and straight into the bathroom. An employee went to check on him and found him overdosing. He was transported to the hospital by the Fire Department.
4/29/23	23-14955D	Open Alarm	Cancelled per alarm company.
9/7/23	23-32180D	Open Alarm	Accidentally set off.
9/9/23	23-34659D	Open Alarm	Accidentally set off.

**BOWLERO
4209 COOLIDGE**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 16

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/7/23	23-793D	Assist Fire Department	Male had a seizure. Fire all set.
1/19/23	23-2186D	Open Alarm	Checks secure.
1/20/23	23-2326D	Follow Up	Checked for cameras on outside of building.
2/5/23	23-4125D	Suspicious Circumstances	Complainant stated items were stolen from his car and management wouldn't let him look at surveillance footage.
2/12/23	23-5026R	LFA	Complainant stated a bass guitar was stolen from his vehicle while he was performing inside the bowling alley.
4/16/23	23-13231D	Assist Fire Department	Female fell on uneven pavement and fractured leg. Turned over to Fire Department.
4/26/23	23-14585D	Open Alarm	No contact with keyholder.
5/18/23	23-17812D	Follow Up	Met with manager to get video footage of people who were later involved in an incident in the parking lot.
8/29/23	23-31066D	Open Alarm	Checks secure.
9/7/23	23-32172D	Open Alarm	Cancelled per caller.
9/20/23	23-33576R	Larceny- From Building	A male subject stole the tip jar. The crime was captured on video.
10/22/23	23-37260D	Suspicious Circumstances	Complainant stated money was stolen from his wallet while at the bowling alley. He did not want to make a full report.
10/26/23	23-37705D	Welfare Check	Caller stated her intoxicated co worker said she wanted to die.
11/2/23	23-38577D	Extra Check	Fired employee returning to pick up tools. Checks ok.
11/21/23	23-40784D	Open Alarm	Cancelled per security.

**BOWLERO
4209 COOLIDGE**

11/28/23

23-41678D

Assist Fire
Department

Caller stated female fainted at the bar.
Turned over to Fire Department.

**BROWN IRON BREWHOUSE
30995 WOODWARD, SUITE H**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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**BUFFALO WILD WINGS
500 S. MAIN ST.**

TOTAL CALLS FOR SERVICE – 1/1/2022 – 12/31/2023 = 25

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/2/23	23-3792D	BOL	Customers left without paying tab. Unable to locate.
2/4/23	23-4006D	Open Alarm	Cancelled per alarm company.
2/17/23	23-5626D	Open Alarm	Officer did not arrive.
2/20/23	23-6045D	Open Alarm	Checks secure.
2/26/23	23-6931D	Disorderly Conduct	Disorderly subject left in an Uber.
2/26/23	23-7032R	Assault & Battery	Suspect took her girlfriend's phone and threw it on the ground. They argued as they left the restaurant. Victim tried to reenter the restaurant and suspect pushed her to the ground. Suspect was placed under arrest.
3/5/23	23-7999D	Open Alarm	Cancelled per alarm company.
4/8/23	23-12154R	Mental Health Call	Officers dispatched for a woman stating she wanted to commit suicide. Officers completed an involuntary committal without incident.
4/11/23	23-12513D	Open Alarm	Checks ok.
5/5/23	23-15874D	Disorderly Conduct	Caller stated he was pushed by a male subject. Mutual combatants. Neither wanted to press charges.
5/7/23	23-16122D	Customer Trouble	Male tried to leave without paying. Paid his tab.
6/8/23	23-20595D	Open Alarm	Cancelled per alarm company.
6/9/23	23-20845D	Customer Trouble	Males were refusing to leave. Were leaving when officers arrived.

**BUFFALO WILD WINGS
500 S. MAIN ST.**

6/29/23	23-23253D	Welfare Check	Caller stated a male subject was acting strangely, walking around and talking to himself. Gone on arrival.
7/7/23	23-24196D	Panic Alarm	Accidentally set off by employee.
7/18/23	23-25487D	Business Walk	Checks ok.
7/30/23	23-27177D	Chargeable Alarm	Checks ok.
9/4/23	23-31851D	Lost Property	Gomplainant lost her Air-Pods in the area.
9/16/23	23-33186D	Open Alarm	Checks secure.
9/23/23	23-33937D	Chargeable Alarm	Checks secure.
9/23/23	23-33938D	Open Alarm	Cancelled per alarm company.
9/30/23	23-34772D	Welfare Check	Manager wanted officers to check on a man slumped against the door. Turned over to Fire Department.
10/21/23	23-37166D	Unwanted Person	Customer left after refusing to pay bill. They did not want to pursue charges.
11/11/23	23-39647D	Disorderly Conduct	Caller stated a group was fighting outside the restaurant. Gone on arrival.
12/9/23	23-42946D	Customer Trouble	Two males yelling and swearing at staff. Gone on arrival.

**CAFÉ MUSE
418 S. WASHINGTON**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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CAMELLIA'S
1304 E. ELEVEN MILE RD

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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**CANADIAN LEGION
1005 E. ELEVEN MILE RD**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/7/23	23-783D	Assist Citizen	Assisted owner with walkthrough of building.

CITY RAMEN
321 S. Main

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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CITY TAVERN

376-386 N. Main

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 7

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/15/23	23-1692D	Business Walk	Checks ok.
1/28/23	23-3171D	Business Walk	Checks ok.
2/18/23	23-5833D	Extra Check	Checks ok.
5/20/23	23-18185D	Assist Fire Department	Female collapsed, but conscious. Ferndale Rescue transported her to the hospital.
10/15/23	23-36482D	Noise Complaint	Caller stated music from the business was rattling his windows. Advised.
10/15/23	23-36489D	Noise Complaint	Fourth caller about noise. Officers told manager to turn the music off completely for the evening.
12/3/23	23-42157D	Business Walk	No report.

COMEDY CASTLE
269 E. FOURTH ST.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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CONDADO TACO

310 S. Main

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 9

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/4/23	23-398D	Assist Fire Department	Customer passed out.
1/11/23	23-1194D	Open Alarm	Checks ok.
1/16/23	23-1818D	Open Alarm	Checks secure.
1/26/23	23-2971D	Open Alarm	Checks ok.
1/28/23	23-3291D	Lost Property	Caller stated she lost her purse in the restaurant.
3/19/23	23-9828D	Open Alarm	Checks ok.
4/8/23	23-12169D	Open Alarm	Checks secure.
5/27/23	23-19143R	Mental Health Call	Officers dispatched for a male destroying the bathroom. Staff did not want to press charges. He was transported to the hospital after admitting he walked away from his group home and acting in an erratic manner.
7/8/23	23-24331D	Disorderly Conduct	Group of friends got into a shoving match. All left without issue.

D'AMATO'S/ GOODNIGHT GRACIE'S
222/224 S. SHERMAN

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 9

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
3/11/23	23-8835D	Suspicious Circumstances	Couple took a few photos on the roof and left.
3/21/23	23-10116D	Miscellaneous All Other	Movie detail.
6/10/23	23-20991D	Business Walk	Checks ok.
7/16/23	23-25218D	Assist Fire Department	Female in and out of consciousness. Fire Department all set.
7/27/23	23-26731R	Obstruct Police	Owner reported there were two kids on his property selling candy. They were previously told they were not allowed to solicit on his property. One of the subjects fled from officers. Officers observed him enter a vehicle. Officers initiated a traffic stop and arrested him.
7/27/23	23-26744D	Criminal Trespass-Warning	Subject was advised on trespassing.
8/5/23	23-28037D	Business Walk	Checks ok.
8/16/23	23-29320R	Disorderly Conduct	Officers were dispatched for a male subject causing a disturbance and refusing to leave. Officers located the male outside and observed him urinating near a dumpster. He was placed under arrest.
11/10/23	23-39534D	Found Property	Found wallet given to front desk. Owner located and wallet picked up.

**DIAMONDS STEAK AND SEAFOOD
100 S. MAIN**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 35

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/7/23	23-754R	Larceny	Employee stated his wallet was stolen from his coat pocket while at work.
1/13/23	23-1508D	Assist Fire Department	Male stated he kept having seizures and asked someone to call the Fire Department.
4/24/23	23-14392D	Open Alarm	Checks ok. Accidentally set off by employee.
6/6/23	23-20354D	Open Alarm	Cancelled per alarm company.
6/11/23	23-21099R	Embezzlement	Manager reported an employee left with money a customers' payment and was not responding to calls or texts.
6/11/23	23-21101R	Fraud (Larceny) by Conversion	Manager reported that a check was mistakenly deposited in a former employee's account. The business attempted to reverse the check, but was blocked by the subject's bank. The subject did not respond to contact attempts.
7/8/23	23-24280D	Chargeable Alarm	Checks ok.
7/8/23	23-24286D	Open Alarm	Cancelled per alarm company.
7/8/23	23-24287D	Chargeable Alarm	Alarm company called to cancel as officers were clearing.
7/28/23	23-26928D	Assist Fire Department	Caller stated her friend was having an allergic reaction.
8/11/23	23-28618D	Open Alarm	Checks ok.
8/11/23	23-28619D	Non-Chargeable Alarm	Checks ok.
8/12/23	23-28800D	Suspicious Circumstances	Staff requesting police because a group was threatening to walk out without paying bill. Bill was paid.
8/31/23	23-31295D	Chargeable Alarm	Cancelled per alarm company.
9/9/23	23-32403D	Open Alarm	Cancelled per alarm company.
9/13/23	23-32852D	Open Alarm	Checks secure.

**DIAMONDS STEAK AND SEAFOOD
100 S. MAIN**

9/15/23	23-33063D	Open Alarm	Checks ok.
9/15/23	23-33065D	Open Alarm	Checks ok. Alarm still going off.
9/28/23	23-34523D	Open Alarm	Cancelled per alarm company.
9/28/23	23-34527D	Chargeable Alarm	Kitchen alarm.
9/30/23	23-34870D	Customer Trouble	Group left after ordering without paying. Manager wanted to press charges. Suspect returned and paid the bill.
10/5/23	23-35376D	Open Alarm	Cancelled per caller.
10/28/23	23-37910D	Open Alarm	Checks secure.
11/6/23	23-39036D	Open Alarm	Checks ok.
11/16/23	23-40183D	Open Alarm	Cancelled.
11/23/23	23-41077D	Open Alarm	Checks ok.
12/1/23	23-41879D	Non-Chargeable Alarm	Checks secure.
12/1/23	23-41884D	Open Alarm	Checks secure.
12/1/23	23-41895D	Open Alarm	Checks secure.
12/1/23	23-41901D	Open Alarm	Called alarm company back and stated would not respond unless keyholder was present.
12/13/23	23-43358D	Non-Chargeable Alarm	Accidentally set off.
12/13/23	23-43371D	Open Alarm	Checks ok.
12/13/23	23-43386D	Open Alarm	Provided manager with phone number to contact alarm company.
12/18/23	23-44016D	Open Alarm	Cancelled.
12/22/23	23-44396D	Open Alarm	Cancelled per caller.

**DUGGAN'S
31501 WOODWARD**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 8

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/13/23	23-1512D	Welfare Check	Intoxicated male on bench in front of bar. Checked ok.
1/13/23	23-1514D	Unwanted Person	Sent on way again.
3/4/23	23-7948D	Robbery Alarm	Cancelled per alarm company.
3/7/23	23-8327D	Follow Up	Will be opening early for holiday and have security on site.
3/17/23	23-9552D	Business Walk	Nothing special going on.
3/17/23	23-9579D	Business Walk	Check ok.
5/13/23	23-17010R	Telephone Used for Harassment	Manager received a call from a male subject pretending to be his father. The male threatened to shoot the manager and continued to call back until officers arrived. He was advised to call again if he received more threats.
5/15/23	23-17320D	Assist Fire Department	Female complaining of chest pain. Stopped breathing. Transported to the hospital by Birmingham Rescue.
5/15/23	23-17321D	Assist Fire Department	Duplicate.
5/18/23	23-17881R	Assault & Battery	Group actively fighting. Fight broken up prior to officers' arrival and the suspect was gone.
7/2/23	23-23671D	Robbery Alarm	Checks ok.
8/21/23	23-30101D	Customer Trouble	Caller reported the owner was arguing with someone. All set.

**EAGLES
401 E. FOURTH ST.**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 2

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
7/1/23	23-23443D	Open Alarm	Cancelled per alarm company.
8/25/23	23-30645D	Suspicious Circumstances	A mentally impaired man reported someone at the establishment insulted him twice.

EDO RAMEN HOUSE

4313 W. 13 Mile Rd.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 3

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
9/29/23	23-34754D	Noise Complaint	Restaurant playing loud music. Officers advised manager to lower the volume.
10/7/23	23-35604D	Chargeable Alarm	Checks ok.
11/16/23	23-40202R	Damage to Property	Owner reported an angry Grubhub driver kicked the door, breaking the glass.

**ELK'S
2401 E. FOURTH ST.**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
3/25/23	23-10572D	Robbery Alarm	Checks ok.

EMAGINE THEATRE

200 N. MAIN

TOTAL CALLS FOR SERVICE: – 1/1/2023 – 12/31/2023 = 66

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/3/23	23-212R	Found Property	Cleaning crew found an unregistered handgun in the theatre and turned it over to police.
1/3/23	23-218D	Suspicious Vehicles	Checks ok. Belonged to employee.
1/7/23	23-788D	Suspicious Circumstances	Reports of girls screaming outside theatre. Checks ok.
1/10/23	23-1170D	Welfare Check	Male inside lobby saying he was in fear for his life. His ride showed up.
1/15/23	23-1689D	Disorderly Conduct	Group of ten teens refusing to leave. No longer near theatre.
1/15/23	23-1792D	Unwanted Person	Minors causing a ruckus refusing to leave. Sent on way.
1/20/23	23-2295D	Suspicious Circumstances	Cleaning crew found a homeless man asleep in the bathroom after hours. Officers gave him a ride to Leo's Coney Island per his request.
1/21/23	23-2478D	Criminal Trespass-Warning	Male refusing to leave bathroom. Officers gave him a ride.
1/28/23	23-3261D	Lost Property	Complainant stated he lost his bookbag at the theatre.
2/11/23	23-4939D	Customer Trouble	Teens who were kicked out were refusing to leave. Advised on trespassing.
2/14/23	23-5304D	Suspicious Circumstances	Caller stated her parents both lost their phones in the theatre and she was called by the person who found them. She hadn't spoken to her parents all day and wanted officers to check the theatre for them. Checks ok. Her parents were at the theatre.
2/24/23	23-6704D	Criminal Trespass-Warning	Male refusing to leave and fighting with security. Staff only wanted him trespasses.
2/26/23	23-7038D	Customer Trouble	Customers refusing to leave. Problem parties left.
3/1/23	23-7426D	Assist Fire Department	Possible panic attack. Fire Department all set.

EMAGINE THEATRE
200 N. MAIN

3/3/23	23-7584R	Assault & Battery	Caller saw a male punch a female and throw her to the ground in front of the theatre. Caller stated he then threw her into a vehicle. Officers located the pair in a parked car. The male was combative and the female denied anything happened. Due to what the witness told officers and visible injuries on the female, the male was placed under arrest.
3/3/23	23-7637D	Follow Up	Video of domestic assault incident obtained.
3/5/23	23-8105D	Disorderly Conduct	Teenagers fighting. No fight in progress when officers arrived. Security guard injured but did not want to press charges.
3/19/23	23-9802D	Unfounded CAD or Duplicate Call	Customer getting irate with valet. Customer found their own car.
3/19/23	23-9815D	Business Walk	Checks ok.
3/19/23	23-9820R	Larceny	Complainant's purse was stolen at the theatre. Officers reviewed video footage of the purse being stolen.
3/19/23	23-9849D	Follow Up	Officers reviewed video footage of larceny incident.
3/27/23	23-10789D	Customer Trouble	Sent on way.
3/28/23	23-10795D	Disorderly Conduct	Guardians of teens causing a disturbance. Gone on arrival.
3/28/23	23-10873D	Assist Fire Department	Intoxicated female having stroke-like symptoms. Turned over to Fire Department.
3/29/23	23-10928D	Follow Up	Video not ready.
4/1/23	23-11256D	911 Hang Up	Caller whispered something dispatch could not understand and hung up. Upon being called back, caller stated someone was holding her at the theatre. Officers checked theatre. Unable to locate.
4/11/23	23-12556D	Follow Up	Attempt to find out if suspects in previous incident paid with a credit card in an attempt to identify them. Manager agreed to attempt

EMAGINE THEATRE
200 N. MAIN

to obtain video.

4/14/23	23-12940D	Follow Up	No report.
4/14/23	23-13012D	Unwanted Person	Large group of teenager congregating in front of theater doors, deterring customers from entering. Teens waiting for ride. Advised.
4/23/23	23-14215D	Lost Property	Desk report. Subject lost his wallet in theatre.
4/29/23	23-14979R	Larceny	Complainant stated she misplaced her wallet at the theatre and could now see fraudulent transactions on her credit card.
4/30/23	23-15163R	Lost Property	Complainant stated he lost a bag containing numerous personal items in the theatre.
5/26/23	23-18999D	Suspicious Circumstances	Two females fighting in the arcade. Mutual combatants and neither wanted to press charges.
5/26/23	23-19000D	Opened In Error	Duplicate.
5/30/23	23-19450D	Criminal Trespass-Warning	Manager asked to have a man who had scammed them in the past trespassed.
6/6/23	23-20461D	Extra Check	Overnight party.
6/11/23	23-21010D	Suspicious Circumstances	Caller stated his girlfriend was being stalked by her ex and someone told him he was near her car. Checked ok.
6/14/23	23-21460D	Community Policing	All night party. Checks ok.
6/15/23	23-21476D	Unfounded CAD or Duplicate	Duplicate call.
6/17/23	23-21737D	Disorderly Conduct	Groups in the lobby arguing and yelling. All parties went on their separate way.
6/25/23	23-22841D	Disorderly Conduct	Customer refusing to leave. Customer left.
6/29/23	23-23222D	Criminal Trespass-Warning	Customer with possible mental issues refusing to leave. Trespassed.
7/16/23	23-25206D	Follow Up	Follow up to check for video.
7/25/23	23-26455D	Unwanted Person	Subject refusing to leave. Gone on arrival.

EMAGINE THEATRE

200 N. MAIN

7/28/23	23-26776D	Disorderly Conduct	Customer yelling and swearing. Sent on way.
7/31/23	23-27391D	Disorderly Conduct	Verbal disagreement. Sent on way.
8/2/23	23-27555R	Suspicious Circumstances	Complainant accidentally left his Air Pods at the theatre and they were now tracking in Detroit.
8/5/23	23-28015R	Mental Health Call	Officers dispatched for a female subject who ingested too much cough syrup and alcohol. She admitted to officers that it was a suicide attempt. She was transported to Corewell for treatment.
8/21/23	23-30145D	Criminal Trespass-Warning	Two males without valid IDs refusing to leave. Both were advised on trespassing and sent on their way.
8/27/23	23-30901D	Unwanted Person	Kids who were trespassed previously were standing by the front doors and kicking trash cans. Officers advised them to stand somewhere else while waiting for their ride.
9/13/23	23-32911D	Customer Trouble	Group vaping and acting disorderly. The left before officers arrived.
10/7/23	23-35677D	Juvenile- Malicious Mischief	Three young males were sneaking into movies. Took off running. Gone on arrival.
10/14/23	23-36444D	Customer Trouble	Manager reported there was a customer who was asked to leave was refusing to. She left after she spoke with officers.
10/23/23	23-37398R	Lost Property	Complainant lost her Air Pods at the theatre and they were now pinging in Warren.
10/27/23	23-37855D	Unfounded CAD or Duplicate	Staff reported two guests were having sex in the theatre and refused to leave when asked by security. Staff called back to report they left.
10/29/23	23-38115D	Unwanted Person	Two juveniles refusing to leave. Sent on way.
10/29/23	23-38117D	Suspicious Persons	Sent on way.
11/5/23	23-38964D	Disorderly Conduct	Twenty juveniles kicked out and were causing a scene. Group dispersed on arrival.

EMAGINE THEATRE

200 N. MAIN

11/11/23	23-39634R	Disorderly Conduct	Officers were dispatched for a fight outside the theatre. All suspects were gone on arrival. Juvenile victim stated she was jumped by a bunch of kids.
11/11/23	23-39642D	Juvenile- Malicious Mischief	Group of minors kicked out and running from security.
11/11/23	23-39655D	Extra Check	Checks ok.
11/12/23	23-39684D	Extra Check	Checks ok.
11/16/23	23-40227D	Juvenile- Malicious Mischief	Group of teens ran through a few theatres and exited the building.
11/25/23	23-41342D	Customer Trouble	Group of teens refusing to leave. Picked up by an adult.
11/26/23	23-41417D	Criminal Trespass-Warning	Manager wanted female trespassed after she was trying to sell tickets.
12/2/23	23-42098D	Criminal Trespass-Warning	Female who was previously trespassed returned. She was warned she would go to jail if she comes back again.
12/12/23	23-43271D	Assist Fire Department	Male passed out. Turned over to Fire Department.
12/18/23	23-44046D	Business Walk	Checks ok.
12/18/23	23-44047D	Unwanted Person	Teens were refusing to leave and then started banging on doors and running down the road. Gone on arrival.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 129

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/1/23	23-2D	Suspicious Circumstances	Customer was mad she was kicked out in an alleged rough manner. Did not want report at the moment.
1/1/23	23-10D	Assist Citizen	Caller was kicked out but wanted his jacket which was still inside.
1/5/23	23-535D	Business Walk	Checks ok.
1/7/23	23-677D	Business Walk	Checks ok.
1/7/23	23-707D	Business Walk	Closed.
1/8/23	23-832D	Business Walk	Checks ok.
1/13/23	23-1526D	Customer Trouble	Irate caller yelling at bouncers. Sent on way.
1/14/23	23-1567D	Business Walk	Checks ok.
1/21/23	23-2529D	Business Walk	Checks ok.
1/22/23	23-2554D	Assist Fire Department	Female passed out. Turned over to Fire Department for transport to hospital.
1/28/23	23-3202D	Business Walk	Checks ok.
1/28/23	23-3203D	Assist Citizen	Male in front of business looking for his brother, but staff wouldn't let him in. Reunited.
2/3/23	23-3853D	Business Walk	Checks ok.
2/4/23	23-4002D	Business Walk	Checks ok.
2/5/23	23-4134D	Business Walk	Checks ok.
2/9/23	23-4569D	Open Alarm	Checks secure.
2/12/23	23-4980D	Business Walk	Checks ok.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

2/14/23	23-5296R	Assist Fire Department	Unconscious female not breathing. Transported to the hospital by Fire Department. No signs of drug use.
2/18/23	23-5737D	Business Walk	Checks ok.
2/18/23	23-5818D	Business Walk	Checks ok.
2/21/23	23-6249D	Business Walk	Checks ok.
2/25/23	23-6873D	Business Walk	Checks ok.
2/26/23	23-6922D	Business Walk	Checks ok.
3/3/23	23-7763D	Business Walk	Checks ok.
3/4/23	23-7778D	Business Walk	Checks ok.
3/9/23	23-8605D	Business Walk	Officers took possession of fraudulent ID and credit cards.
3/10/23	23-8624D	Business Walk	Checks ok.
3/11/23	23-8756D	Business Walk	Checks ok.
3/11/23	23-8772D	Business Walk	Checks ok.
3/11/23	23-8918D	Business Walk	Checks ok.
3/11/23	23-8920D	Assist Fire Department	Female having seizure.
3/12/23	23-8946D	Business Walk	Checks ok.
8/15/23	23-9263D	Open Alarm	Checks ok.
3/17/23	23-9551D	Business Walk	Checks ok.
3/17/23	23-9584D	Business Walk	Checks ok.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

3/17/23	23-9589R	Disorderly Conduct	Officers were dispatched for an unresponsive male behind the building. He was responsive when officers arrived. He was intoxicated and had urinated on himself. He became combative and threatening when the Fire Department arrived. Officers placed him under arrest after he attempted to punch a fireman.
3/18/23	23-9698D	Assist Citizen	Caller stated he left his phone in the bar and staff wouldn't let him in to get it because they were closed. Officers advised him to come back in the morning.
3/20/23	23-9980R	Found Property	Citizen turned in a purse he found at the bar.
3/25/23	23-10485D	Business Walk	Checks ok.
3/26/23	23-10611D	Business Walk	Checks ok.
4/1/23	23-11198D	Business Walk	No report.
4/2/23	23-11330D	Business Walk	Checks ok.
4/9/23	23-12294D	Business Walk	No report.
4/14/23	23-13010D	Business Walk	Checks ok.
4/16/23	23-13224D	Business Walk	Checks ok.
4/20/23	23-13890D	Business Walk	Checks ok.
4/22/23	23-14063D	Business Walk	Checks ok.
4/29/23	23-14936D	Business Walk	Checks ok.
4/29/23	23-14937D	Business Walk	Checks ok.
5/2/23	23-15466R	Found Property	Officers received various found items from the bar at the front desk. Officers attempted to contact owners of the items.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

5/3/23	23-15586D	Business Walk	Checks ok.
5/7/23	23-16036D	Business Walk	Checks ok.
5/12/23	23-16756D	Business Walk	Checks ok.
5/12/23	23-16912D	Assist Citizen	Caller wanted their ID that bouncers took back. Call received their ID back.
5/14/23	23-17112D	Business Walk	Checks ok.
5/17/23	23-17710D	Business Walk	Checks ok.
5/20/23	23-18054D	Business Walk	Checks ok.
5/21/23	23-18232D	Business Walk	No report.
5/21/23	23-18233D	Business Walk	Checks ok.
6/1/23	23-19761D	Business Walk	Checks ok.
6/3/23	23-19923D	Business Walk	No report.
6/4/23	23-20075D	Extra Check	Checks ok.
6/10/23	23-20869D	Business Walk	Checks ok.
6/10/23	23-20976D	Business Walk	Checks ok.
6/17/23	23-21729D	Business Walk	Checks ok.
6/18/23	23-21876D	Business Walk	Checks ok.
6/20/23	23-22135D	Chargeable Alarm	Accidentally set off.
6/20/23	23-22177D	Follow-Up	Officers attempted to retrieve video from a previous incident. Staff informed officers there are no outdoor cameras.
6/21/23	23-22308D	Business Walk	No report.
6/23/23	23-22576D	Business Walk	Checks ok.
6/25/23	23-22753D	Business Walk	Checks ok.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

6/27/23	23-23047R	Found Property	Citizen turned a purse she found at the bar into the front desk. The owner of the purse picked it up.
6/28/23	23-23128D	Suspicious Circumstances	Complainant stated he left his scooter outside the bar and it was stolen.
7/6/23	23-24123D	Extra Check	No report.
7/9/23	23-24380D	Assist Fire Department	Unresponsive female. Fire Department all set.
7/9/23	23-24391R	Suspicious Circumstances	Complainant stated he was assaulted on the sidewalk in front of the bar. The suspect denied assaulting complainant. Bystanders agreed there was no assault.
7/15/23	23-25153D	Extra Check	Checks ok.
7/16/23	23-25184D	Suspicious Circumstances	Caller stated he was assaulted by security. Bouncers told officers the caller and his girlfriend were kicked out because she was sleeping at the bar. No crime.
7/30/23	23-27155R	Disorderly Conduct	An employee stated a problematic customer was refusing to leave. Officers observed the subject attempt to reenter the bar several times. He yelled at officers while they were attempting to speak with him, causing a commotion. He was placed under arrest.
8/3/23	23-27760D	Extra Check	No report.
8/5/23	23-28072D	Assist Fire Department	Female having a seizure. Turned over to Fire Department.
8/12/23	23-28749D	Business Walk	Checks ok.
8/12/23	23-28856D	Business Walk	No report.
8/17/23	23-29446D	Suspicious Circumstances	Caller stated his friend was threatening him and he didn't want to leave work because he felt unsafe. No threat.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

8/20/23	23-29936D	Business Walk	Checks ok.
8/26/23	23-30713D	Chargeable Alarm	Checks ok.
8/26/23	23-30743D	Assist Fire Department	Male having a hard time breathing. Police Department not needed.
9/4/23	23-31887D	Follow Up	Employee's witness statement dropped off regarding a previous incident.
9/9/23	23-32472D	Business Walk	Checks ok.
9/23/23	23-33924D	Assist Fire Department	Intoxicated female in bathroom stall. No transport.
9/23/23	23-34048D	Business Walk	Checks ok.
9/25/23	23-34206D	Open Alarm	Accidentally set off.
9/29/23	23-34767D	Assist Citizen	Caller's ID was confiscated. ID was not fake and it was returned to him.
9/30/23	23-34781D	Business Walk	Checks ok.
9/30/23	23-34785R	Suspicious Circumstances	Caller was kicked out of the bar and made threatening statements while on the phone. Officers located him and calmed him down. Sent on way.
10/1/23	23-34886D	Business Walk	Checks ok.
10/1/23	23-34896D	Business Walk	Checks ok.
10/6/23	23-35550D	Business Walk	Checks ok.
10/7/23	32-35688D	Business Walk	Checks ok.
10/14/23	23-36459D	Disorderly Conduct	Intoxicated male stated security ripped his shirt off. Gone on arrival.
10/15/23	23-36474D	Customer Trouble	Caller said bouncers confiscated is ID. ID checked ok and was returned.
10/15/23	23-36484D	Business Walk	Checks ok.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

10/15/23	23-36488D	Suspicious Circumstances	Officers flagged down about problem customer. Sent on way.
10/15/23	23-36520D	Chargeable Alarm	Accidentally set off.
10/21/23	23-37107R	Cocaine-Possess	Officers were dispatched for a female who assaulted employees. She also assaulted officers after they arrived. She was placed under arrest. While escorting her to her cell, a plastic container containing cocaine fell from her person.
10/27/23	23-37891D	Business Walk	Checks ok.
11/3/23	23-38739D	Business Walk	Checks ok.
11/4/23	23-38752D	Business Walk	No report.
11/5/23	23-38905D	Business Walk	Checks ok.
11/7/23	23-39192D	Business Walk	Checks ok.
11/11/23	23-39559D	Business Walk	Checks ok.
11/12/23	23-39678D	Business Walk	Checks ok.
11/24/23	23-41194D	Business Walk	Checks ok.
11/26/23	23-41355D	Business Walk	Checks ok.
11/26/23	23-41363D	Business Walk	Checks ok.
12/1/23	23-41977D	Business Walk	No report.
12/1/23	23-41987D	Business Walk	No report.
12/6/23	23-42499D	Open Alarm	Worker on scene.
12/6/23	23-42514D	Open Alarm	Checks ok.
12/7/23	23-42638D	Open Alarm	False alarm.
12/9/23	23-42999D	Extra Check	Caller stated there were people who would leave the club with alcohol and take it into the street.

FIFTH AVENUE BILLIARDS

215 W. FIFTH ST.

12/16/23	23-43737D	Disorderly Conduct	Problem half left prior to officers' arrival.
12/21/23	23-44337D	Welfare Check	Female threw up on bench. Checks ok.
12/23/23	23-44493D	Customer Trouble	Caller says bouncer threatened to take her belongings. Sent on way. Staff advised they had to walk an intoxicated male out of the business due to aggressive behavior. He returned and started picking fights with customers. Officers observed him challenging someone to a fight and placed him under arrest.
12/23/23	23-44494D	Disorderly Conduct	
12/26/23	23-44703R	Larceny- From Building	Complainant stated he set his iPhone down at the bar and it went missing. The Find My iPhone app showed his phone was now in Detroit.
12/30/23	23-45166D	Customer Trouble	Customer complained bouncer would not return his ID. His ID was given back.
12/31/23	23-45195D	Customer Trouble	Sen on way.
12/31/23	23-45295D	Business Walk	Checks ok.

FIRST WATCH
30955 Woodward, Suite 405

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/23 = 4

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/20/23	23-2333D	911 Hang Up	Had a disorderly that left prior to officers' arrival.
5/8/23	23-16252D	Open Alarm	Checks ok.
10/16/23	23-36579D	Chargeable Alarm	Cancelled per alarm company.
11/7/23	23-39153D	Open Alarm	Checks secure.

GUSOLINE ALLEY
309 S. CENTER ST

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 54

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/6/23	23-631D	Follow Up	Drop flash drive.
1/7/23	23-800D	Business Walk	Checks ok.
1/8/23	23-835D	Business Walk	Checks ok.
1/13/23	23-1411D	Business Walk	Checks ok.
1/14/23	23-1548D	Business Walk	Checks ok.
1/22/23	23-2573D	Business Walk	Checks ok.
1/27/23	23-3059D	Business Walk	Checks ok.
1/27/23	23-3163D	Business Walk	Checks ok.
2/3/23	23-3973D	Business Walk	Checks ok.
2/17/23	23-5582D	Business Walk	Checks ok.
2/25/23	23-6738D	Business Walk	Checks ok.
2/26/23	23-6920D	Business Walk	Checks ok.
3/4/23	23-7781D	Business Walk	Checks ok.
3/5/23	23-7984D	Business Walk	Checks ok.
3/18/23	23-9670D	Business Walk	Checks ok.
3/18/23	23-9682D	Business Walk	Checks ok.
3/24/23	23-10475D	Business Walk	Checks ok.
3/25/23	23-10487D	Business Walk	Checks ok.
3/26/23	23-10601D	Business Walk	Checks ok.
4/1/23	23-11197D	Business Walk	Checks ok.
4/2/23	23-11314D	Business Walk	Checks ok.
4/14/23	23-13029D	Business Walk	Checks ok.
4/16/23	23-13232D	Business Walk	Checks ok.

GUSOLINE ALLEY

309 S. CENTER ST

4/22/23	23-14075D	Customer Trouble	Male banging on door outside. Would not leave after being told business was closed. Gone on arrival.
4/23/22	22-14170D	Business Walk	Checks ok.
4/25/23	23-14555D	Business Walk	Checks ok.
4/29/23	23-15070D	Business Walk	Checks ok.
4/30/23	23-15183D	Customer Trouble	Customer refusing to leave. Transported by Fire Department.
5/6/23	23-16002D	Business Walk	Checks ok.
5/9/23	23-16430D	Business Walk	Checks ok.
5/12/23	23-16755D	Welfare Check	Caller stated a male came up to her and stated he was being attacked by bugs. No real issue. The Fire Department transported him to the hospital.
5/13/23	23-16921D	Business Walk	Checks ok.
5/27/23	23-19010D	Business Walk	Checks ok.
5/27/23	23-19165D	Business Walk	Checks ok.
6/10/23	23-20863D	Business Walk	Checks ok.
6/10/23	23-20996D	Found Property	Found credit card. Officers made contact with owner.
6/23/23	23-22567D	Customer Trouble	Customer refusing to leave. Sent on way.
6/24/23	23-22727D	Business Walk	Checks ok.
6/24/23	23-22731D	Business Walk	Checks ok.
7/7/23	23-24249D	Business Walk	Checks ok.
7/8/23	23-24267D	Business Walk	Checks ok.
7/8/23	23-24357D	Business Walk	Checks ok.

GUSOLINE ALLEY

309 S. CENTER ST

7/17/23	23-25317R	Larceny- From Building	Complainant stated he placed his sunglasses on a bar table and went outside to smoke. The glasses were gone when he returned. Manager checked surveillance video for officers which showed the complainant leave the bar while wearing the glasses.
7/29/23	23-27128D	Business Walk	Checks ok.
8/6/23	23-28081D	Business Walk	Checks ok.
9/9/23	23-32459D	Business Walk	Checks ok.
10/4/23	23-35313D	Business Walk	Checks ok.
10/6/23	23-35537D	Business Walk	Checks ok.
10/14/23	23-36463D	Business Walk	Checks ok.
11/18/23	23-40400R	Disorderly Conduct	Male pounding on the door and harassing employees. Bouncer wanted him trespassed. The subject was very intoxicated and unable to tell officers where he was staying. He did not have a phone on him. He ran away while officers were writing a him a ticket. He was located and placed under arrest.
11/25/23	23-41352D	Business Walk	Checks ok.
11/28/23	23-41647D	Business Walk	Checks ok.
12/13/23	23-43430D	Business Walk	Checks ok.
12/26/23	23-44740D	Business Walk	Checks ok.

**Gus's World Famous Fried Chicken
31105 Woodward**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/30/2023 = 13

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/4/23	23-348D	Assist Fire Department	Older male experiencing alcohol withdrawal. Transported to shelter.
1/29/23	23-3313D	Open Alarm	Checks secure.
3/1/23	23-7423D	Open Alarm	Checks secure.
3/2/23	23-7445D	Open Alarm	Checks ok.
6/4/23	23-20104D	Chargeable Alarm	Accidentally set off by employee.
6/26/23	23-22861D	Open Alarm	Checks ok.
8/31/23	23-31376D	Non-Chargeable Alarm	Checks ok.
9/20/23	23-33629D	Customer Trouble	Uncooperative caller arguing with someone. Gone on arrival.
9/23/23	23-33935D	Chargeable Alarm	Checks secure.
10/5/23	23-35333D	Open Alarm	Checks secure.
10/9/23	23-35830D	Open Alarm	Checks secure.
10/20/23	23-37093D	Open Alarm	Checks secure.
11/19/23	23-40615D	Customer Trouble	Customer refusing to leave. Left.

**HOPCAT
430 S. MAIN ST.**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 21

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/3/23	23-3942D	Business Walk	Obtained vice president's contact information.
2/9/23	23-4606D	Criminal Trespass-Warning	Intoxicated male refusing to leave. Officers gave him a courtesy ride.
2/13/23	23-5176R	Trespass	Previously trespassed individual returned to the establishment. He was issued a citation.
2/19/23	23-5870D	Business Walk	Checks ok.
2/21/23	23-6198D	Disorderly Conduct	Ex-employee causing a scene. Cancelled because she left.
2/21/23	23-6200D	Criminal Trespass-Warning	Ex-employee is back causing another scene. Trespassed.
3/22/23	23-10242D	Mental Health Call	Male stated he needed to go to the hospital or he would harm himself. He actually needed to go for chest pains and did not want to harm himself. Turned over to the Fire Department.
3/30/23	23-10986R	Disorderly Conduct	Male in the fetal position throwing up on himself in the alley. He believed he was in Chicago. Transported to the hospital for detox.
4/2/23	23-11408D	Business Walk	Check ok.
4/11/23	23-12629D	Business Walk	Checks ok.
4/16/23	23-13236D	Business Walk	Checks ok.
5/3/23	23-15574D	Business Walk	Checks ok.
5/14/23	23-17155R	Assault & Battery	An employee punched a coworker in the face. The victim wanted to prosecute.
5/19/23	23-18043D	Business Walk	Checks ok.
5/27/23	23-19173D	Business Walk	Checks ok.
6/24/23	23-22632D	Assist Fire Department	Male choking.

**HOPCAT
430 S. MAIN ST.**

8/3/23	23-27741D	Welfare Check	Caller stated there was an elderly man having a hard time standing. Officers gave him a courtesy ride.
11/25/23	23-41207D	Disorderly Conduct	Person on corner speaking through a loud speaker. Advised on ordinance and sent on way.
12/8/23	23-42828D	Unwanted Person	Male inside refusing to leave. Called back reporting subject left and police were no longer needed.
12/9/23	23-42978D	Assist Fire Department	Intoxicated guest sitting out front vomiting and urinating on herself. Fire Department out. No transport.
12/29/23	23-45060D	Business Walk	Checks ok.

**HYATT PLACE
422 N. MAIN**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/23 = 17

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
3/21/23	23-10051D	Suspicious Circumstances	Caller heard lots of noise upstairs and front desk wasn't answering phone. Staff took care of it.
4/21/23	23-13910D	Welfare Check	Driver passed out at the wheel behind hotel. Checked ok. Guest of the hotel.
4/30/23	23-15096D	Family Trouble	Intoxicated caller stated wife wouldn't let him leave the room. Wife stated she wouldn't let him leave for his own safety. Verbal only. Male half went for a walk.
5/4/23	23-15612D	Suspicious Circumstances	Clerk called and stated someone moved their cones and parked between employee's cars without their permission. Checks ok.
6/22/23	23-22326D	Vehicle Alarm	Caller stated a car alarm was going off in the Hyatt parking garage. Checked ok.
7/23/23	23-26468D	Unwanted Person	Caller wanted a male subject trespassed. Gone on arrival.
7/23/23	23-26474D	Criminal Trespass-Warning	Unwanted person returned. Officers advised him on trespassing and gave him a ride per his request.
7/31/23	23-27375D	Suspicious Persons	Caller stated a male subject was yelling at staff. Checked ok. Subject was upset about not getting a beer to-go.
8/2/23	23-27590R	Trespass (Other)	Subject refusing to leave. He was issued a ticket for trespassing and sent on his way.
8/21/23	23-30152D	Suspicious Persons	Two kids loitering in front of hotel. Checks ok. Waiting for their ride. They were advised to stay away from the hotel.
9/26/23	23-34271D	Suspicious Vehicles	Guest reported suspicious vehicle in the parking garage. Checked ok.
9/29/23	23-34679D	911 Hang Up	Intoxicated guest. Turned over to Fire Department.
10/28/23	23-37990D	Business Walk	Checks ok.

**HYATT PLACE
422 N. MAIN**

10/29/23	23-38054D	Assist Fire Department	Possibly homeless female in lobby asking for an ambulance and refusing to leave. Transported by Fire Department.
11/23/23	23-41055R	Drug Overdose	Officers were dispatched for a male who wouldn't wake up. The subject's friend confirmed he was a heroin user. He eventually became responsive and was transported to the hospital by the Fire Department.
12/3/23	23-42171D	Disorderly Conduct	Staff called about uncooperative, intoxicated male laying on the floor.
12/3/23	23-42172D	Disorderly Conduct	Call had to be reentered due to being accidentally closed out.

**IMAGINATE (SLC)
401 S. LAFAYETTE AVE.**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 26

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/21/23	23-2516D	Suspicious Circumstances	Group left without paying bill. Caller called back and stated someone was paying.
2/2/23	23-3775D	Open Alarm	Employee forgot to lock doors.
2/18/23	23-5727D	Business Walk	Checks ok.
3/5/23	23-8115D	Open Alarm	Cancelled prior to officers' arrival.
3/31/23	23-11182D	Business Walk	Checks ok.
4/13/23	23-12884D	Open Alarm	Checks ok.
5/7/23	23-16021D	Business Walk	Checks ok.
5/14/23	23-17165R	Vehicle Theft UDAA	An employee reported her vehicle was missing from the parking lot behind the building. Video footage showed her ex-boyfriend taking the vehicle. Victim refused to cooperate further.
5/21/23	23-18272R	Lost Property	Complainant last saw her iPhone at the business. It was now pinging at a kiosk at Oakland Mall. Kiosk employee advised they could return the phone if she made a police report.
5/23/23	23-18569R	Suspicious Circumstances	Former chef at the restaurant reported paychecks from the business were often rejected from the bank and the business would then pay in cash. His final paycheck could not be cashed and he had a hard time getting ahold of management. They eventually offered to cut a new check, but complainant was worried he was being scammed.
6/3/23	23-1933D	Assist Fire Department	Caller said his friend was intoxicated and unable to stand.
6/23/23	23-22497D	Open Alarm	Checks secure.
6/23/23	23-22498D	Open Alarm	Checks secure.
7/28/23	23-26933D	Business Walk	Checks ok.

**IMAGINATE (SLC)
401 S. LAFAYETTE AVE.**

8/4/23	23-27851R	Identity Theft	Complainant received a text confirmation for a reservation at the restaurant that he did not make. He called and cancelled, explaining it was fraudulent. The reservation was then rebooked. He went to the restaurant to cancel in person and was told a deposit was paid in his name. Officers took an Identity Theft report.
8/4/23	23-27871D	Follow Up	Suspect from previous report showed up. There was no fraud. Her phone number was only one digit off from complainant's and her credit card was the one charged for the reservation. Officers informed complainant.
8/24/23	23-30391D	Found Property	Car keys left at the restaurant were dropped off.
9/2/23	23-31607R	Uttering and Publishing	An employee altered and cashed a check written by manager from \$62.00 to \$1162.00. The employee ceased contact. The business would like to prosecute.
9/19/23	23-33539D	Follow Up	Picked up surveillance system.
11/4/23	23-38859D	Business Walk	Checks ok.
11/10/23	23-39555D	Business Walk	Checks ok.
11/12/23	23-39680D	Business Walk	Checks ok.
11/24/23	23-41189D	Business Walk	Checks ok.
11/26/23	23-41361D	Business Walk	Checks ok.
12/2/23	23-42128D	Business Walk	Checks ok.
12/9/23	23-42863D	Business Walk	Checks ok.
12/16/23	23-43720D	Unfounded or Duplicate Call	Unable to locate.

INN SEASON CAFE

500 E. Fourth St.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

DATE

REPORT/D-CARD

COMPLAINT

SYNOPSIS

IRON HORSE
316 W. Fourth St.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2022 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
11/16/23	23-40262D	Suspicious Circumstances	Caller stated she left her purse in the restaurant with her firearm inside it. The restaurant informed her they had the purse, but she wanted to document it. Gone on arrival and restaurant was closed.

JIM BRADY'S
1214 S. MAIN ST.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2022 = 0

DATE

REPORT/D-CARD

COMPLAINT

SYNOPSIS

**JOLLY PUMPKIN
419 S. MAIN ST.**

TOTAL CALLS FOR SERVICE – 1/1/2022 – 12/31/2023 = 24

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/21/23	23-2431D	Business Walk	Checks ok.
1/21/23	23-2528D	Business Walk	Checks ok.
1/22/23	23-2559D	Business Walk	Checks ok.
1/28/23	23-3178D	Business Walk	Checks ok.
2/5/23	23-4128D	Business Walk	Checks ok.
3/11/23	23-8890D	Assist Fire Department	Unresponsive female. Turned over to Fire Department.
3/17/23	23-9648D	Business Walk	Checks ok.
3/17/23	23-9666D	Business Walk	No report.
4/22/23	23-14052D	Business Walk	Checks ok.
4/29/23	23-15066D	Business Walk	Checks ok.
5/7/23	23-16025D	Business Walk	Checks ok.
5/14/23	23-17126D	Noise Complaint	Loud outdoor speaker. Turned off for the night.
5/23/23	23-18520D	Open Alarm	Accidentally set off.
6/1/23	23-19683D	Open Alarm	Checks ok.
6/9/23	23-20847D	Business Walk	Checks ok.
7/21/23	23-25915D	Business Walk	Checks ok.
8/5/23	23-28063D	Business Walk	Checks ok.
9/28/23	23-34611D	Business Walk	Checks ok.
10/4/23	23-35245D	Open Alarm	Accidentally set off.
11/22/23	23-41005D	Business Walk	Checks ok.
11/25/23	23-41209D	Business Walk	Checks ok.
12/16/23	23-43818D	Business Walk	Checks ok.
12/16/23	23-43819D	Business Walk	Checks ok.

**JOLLY PUMPKIN
419 S. MAIN ST.**

12/29/23

23-45059D

Business Walk

Checks ok.

KRUSE AND MUER
28028 WOODWARD

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 3

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/8/23	23-877D	Open Alarm	Checks secure.
8/26/23	23-30717D	Chargeable Alarm	Checks ok.
10/9/23	23-35899D	Chargeable Alarm	Checks clear.

KYOTO
1824 W. 14 MILE RD

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2022 = 9

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
6/5/23	23-20309D	Assist Fire Department	Male having trouble breathing in parking lot. Checked ok.
6/20/23	23-22116R	Lost Property	Complainant believed he left a bag filled with personal items on top his car in the parking lot of the restaurant and drove off. An air tag located in the bag was pinging at a residence. Officers made contact with residence who stated she found the bag in the street. She turned it over to officers.
7/13/23	23-24825D	Chargeable Alarm	Checks secure.
8/14/23	23-29014R	Vehicle Theft UDAA	Complainant stated his vehicle was stolen from the parking lot sometime in the past couple days. Surveillance video appeared to show a suspect tamper with the vehicle and then drive away in it.
8/22/23	23-30224R	Vehicle Theft UDAA	Officers were dispatched for an attempted vehicle theft. The ignition had been punched at an unknown time. The damage occurred sometime in the past month. No surveillance cameras were pointed at the vehicle.
8/30/23	23-31233R	Suspicious Vehicles	Owner notice a U-Haul van had been parked in the lot for a couple of weeks. Officers observed ignition damage.
9/27/23	23-34471D	Suspicious Circumstances	Unknown male calling and harassing the business. No threats.
12/4/23	23-42347D	Suspicious Vehicles	Checks ok.
12/9/23	23-42964D	Disorderly Conduct	Multiple people throwing things at each other. Gone on arrival.

LILY'S SEAFOOD
410 S. WASHINGTON

TOTAL CALLS FOR SERVICE – 1/1/2022 – 12/31/2022 = 6

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/3/23	23-3885D	Open Alarm	Cancelled per alarm company.
2/15/23	23-5433D	Open Alarm	Checks ok.
2/16/23	23-5468D	Open Alarm	Checks ok.
7/23/23	23-27093D	Suspicious Persons	Subject harassing people for money. Sent on way.
11/10/23	23-39449D	Open Alarm	Cancelled.
12/28/23	23-44899D	Opened In Error	No report.

LINCOLN TAP
330 Lincoln

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/24/23	23-2834D	Extra Check	LCC check.

LITTLE TREE SUSHI

107 S. MAIN

TOTAL CALLS FOR SERVICE ~ 1/1/2023 ~ 12/31/2023 = 0

DATE

REPORT/D-CARD

COMPLAINT

SYNOPSIS

LOCKHART'S
202 E THIRD ST

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 5

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/6/23	23-4290D	Business Walk	Checks ok.
2/16/23	23-5453D	Open Alarm	Cancelled per alarm company.
8/5/23	23-27997D	Miscellaneous All Other	Officer observed two young males leave the business carrying candy boxes. Officer spoke with their guardian and informed him they could not sell candy without a permit.
9/11/23	23-32583D	Open Alarm	Cancelled.
11/18/23	23-40459D	Found Property	Desk report.

MESA
312 S. MAIN

TOTAL CALLS FOR SERVICE – 1/1/2023 –12/31/2023 = 8

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
4/20/23	23-13896D	Suspicious Circumstances	Male customer was dressed strangely and making bizarre statements to staff. Gone on arrival.
5/7/23	23-16015D	Disorderly Conduct	Customer arguing and refusing to leave. No crime. Customer left on officers' arrival.
5/10/23	23-16586R	Mental Health Call	Officers dispatched for a male subject harassing customers. When speaking with officers, he was erratic and referred to himself as "lucifer." He was transported to the hospital.
7/22/23	23-26073D	Suspicious Circumstances	Blue Honda drove and threw gasoline on the patrons on the patio from some sort of squirt bottle.
8/4/23	23-27899D	Unwanted Person	Manager wanted male trespasser. Gone on arrival.
8/5/23	23-28004D	Criminal Trespass- Warning	Male trespassed per manager's request.
10/14/23	23-36436D	Family Trouble	Two females locked in restroom with a male yelling at them to come out. Male refused to leave when asked by staff. All parties advised.
11/25/23	23-41315R	Disorderly Conduct	Intoxicated man sleeping in the alley behind the restaurant. Officers spoke with his wife who made arrangements to pick him up. He was issued a citation.

**MICHIGAN BY THE BOTTLE
29932 WOODWARD**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
6/28/23	23-23140D	Follow-Up	Checked for video footage. No cameras.

MORRIE
511 Main St

TOTAL CALLS FOR SERVICE -- 1/1/2023 -- 12/31/2023 = 60

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/1/23	23-8D	Business Walk	Checks ok.
1/6/23	23-673D	Business Walk	Checks ok.
1/11/23	23-1271D	Suspicious Circumstances	Caller stated there was a bag of ashes with someone's name on it in front of the business. Bag was garbage.
1/14/23	23-1530D	Business Walk	Checks ok.
1/15/23	23-1701D	Business Walk	Checks ok.
1/15/23	23-1704D	Business Walk	Checks ok.
1/21/23	23-2432D	Business Walk	Checks ok.
1/21/23	23-2526D	Business Walk	Checks ok.
1/27/23	23-3168D	Business Walk	Checks ok.
2/4/23	23-3981D	Business Walk	Checks ok.
2/5/23	23-4124D	Business Walk	Checks ok.
2/11/23	23-4826D	Business Walk	Checks ok.
2/12/23	23-4957D	Business Walk	Checks ok.
2/18/23	23-5863D	Business Walk	Checks ok.
2/19/23	23-5880D	Business Walk	Checks ok.
2/25/23	23-3732D	Business Walk	Checks ok.
2/25/23	23-6890D	Business Walk	Checks ok.
2/26/23	23-6923D	Business Walk	Checks ok.
3/5/23	23-7993D	Business Walk	Checks ok.
3/9/23	23-8579D	Follow Up	Checking for camera footage.
3/11/23	23-8761D	Business Walk	Checks ok.
3/12/23	23-8933D	Business Walk	Checks ok.

**MORRIE
511 Main St**

3/12/23	23-8937D	Business Walk	Checks ok.
3/17/23	23-9665D	Business Walk	Checks ok.
3/18/23	23-9786D	Business Walk	Checks ok.
3/19/23	23-9804D	Business Walk	Checks ok.
3/22/23	23-10214D	Business Walk	Checks ok.
3/24/23	23-10482D	Business Walk	Checks ok.
3/26/23	23-10603D	Business Walk	Checks ok.
4/1/23	23-11187D	Business Walk	Checks ok.
4/14/23	23-13047D	Business Walk	Checks ok.
4/22/23	23-14048D	Business Walk	Checks ok.
4/28/23	23-14915D	Business Walk	Checks ok.
4/30/23	23-15088D	Business Walk	Checks ok.
4/30/23	23-15131D	Disorderly Conduct	Caller stated two girls were dragging his intoxicated girlfriend down the street. Checks ok.
5/6/23	23-16008D	Business Walk	No report.
5/13/23	23-16930D	Business Walk	Checks ok.
5/13/23	23-17084D	Business Walk	Checks ok.
5/18/23	23-17830D	Follow-Up	Officers attempted to pick up check. Manager had to leave and will call.
5/19/23	23-18047D	Business Walk	Checks ok.
5/24/23	23-18714D	Assist Fire Department	Fire in dumpster. Fire Department called. Fire was unintentional.
6/15/23	23-21582D	Business Walk	Checks ok.
6/17/23	23-21724D	Business Walk	Checks ok.
6/24/23	23-22710D	Business Walk	Checks ok.
7/7/23	23-24260D	Business Walk	No report.
7/14/23	23-25053D	Business Walk	Checks ok.

MORRIE
511 Main St

7/28/23	23-26927D	Business Walk	Checks ok.
8/5/23	23-28065D	Business Walk	Checks ok.
9/8/23	23-32373D	Business Walk	Checks ok.
9/22/23	23-33908D	Business Walk	Checks ok.
9/23/23	23-34039D	Business Walk	No report.
10/1/23	23-34888D	Business Walk	Checks ok.
10/21/23	23-37104D	Business Walk	No report.
11/4/23	23-38885D	Business Walk	Checks ok.
11/5/23	23-38908D	Welfare Check	Caller stated there was a female having trouble breathing. Checked ok.
11/19/23	23-40529D	Business Walk	Checks ok.
11/24/23	23-41195D	Business Walk	Checks ok.
11/25/23	23-41350D	Business Walk	Checks ok.
12/2/23	23-42138D	Business Walk	No report.
12/10/23	23-43001D	Business Walk	Checks ok.

MOTOR CITY GAS
325 E Fourth St.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
8/10/23	23-28502D	Panic Alarm	Cancelled per alarm company.

MT. CHALET
32955 WOODWARD

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 13

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/1/23	23-39D	Open Alarm	Checks secure.
1/2/23	23-202D	Assist Fire Department	Unresponsive intoxicated female. Turned over to Fire Department for transport to hospital.
1/2/23	23-203D	Assist Fire Department	Duplicate.
3/1/23	23-7328D	Open Alarm	Cancelled.
3/7/23	23-8325D	Follow Up	No plans for the holiday.
3/31/23	23-11094D	Robbery Alarm	Panic button at bar. Verbal argument broke out. Both parties sent home.
5/8/23	23-16158D	Non-Chargeable Alarm	Cancelled per alarm company.
6/16/23	23-21707R	Assault & Battery	Officers dispatched for a fight between two males. The victim stated he was pushed out the door and punched by an old friend. The suspect stated the victim put his hand on another friend and he then stood up and pushed him out the door. The investigation concluded they were mutual combatants and the investigation was closed.
6/24/23	23-22696D	Welfare Check	Manager stated a trespassed woman was on the premises. Gone on arrival.
6/25/23	23-22832R	Obstruct	Officers dispatched for an intoxicated customer refusing to pay bill. When officers arrived, he was yelling and using profanity. He was trespassed. A short time later, Dispatch reported he called 911 three times to yell at them. He was placed under arrest.
9/24/23	23-34104R	Suspicious Circumstances	Manager reported that an individual entered the business during business hours and stayed in the bathroom overnight. He was found and kicked out by a custodian. No damage. Manager just wanted him trespassed if located.
9/28/23	23-34494D	Extra Check	Checks ok.

MT. CHALET
32955 WOODWARD

9/29/23	23-34638D	Extra Check	Checks ok.
9/30/23	23-34782D	Extra Check	Checks ok.

**NORTH END TAPROOM
111 S. MAIN ST.**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
12/15/23	23-43561D	Open Alarm	Checks secure.

OAK CITY GRILL
212 W. SIXTH

TOTAL CALLS FOR SERVICE -- 1/1/2023 -- 12/31/2023 = 61

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/5/23	23-536D	Business Walk	Checks ok.
1/6/23	23-547D	Business Walk	Checks ok.
1/7/23	23-679D	Business Walk	Checks ok.
1/7/23	23-817D	Business Walk	Checks ok.
1/13/23	23-1413D	Business Walk	Checks ok.
1/14/23	23-1557D	Business Walk	Checks ok.
1/14/23	23-1677D	Business Walk	Checks ok.
1/15/23	23-1698D	Business Walk	Checks ok.
1/21/23	23-2424D	Business Walk	Checks ok.
1/22/23	23-2567D	Business Walk	Checks ok.
1/22/23	23-2587D	Business Walk	Checks ok.
1/27/23	23-3162D	Business Walk	Checks ok.
2/4/23	23-3984D	Business Walk	No report.
2/11/23	23-4825D	Business Walk	Checks ok.
2/18/23	23-5735D	Business Walk	Checks ok.
2/25/23	23-6727D	Business Walk	Checks ok.
2/25/23	23-6744D	Business Walk	Checks ok.
2/26/23	23-6905D	Business Walk	Checks ok.
3/2/23	23-7556D	Welfare Check	Checks ok.
3/3/23	23-7765D	Business Walk	Checks ok.
3/5/23	23-7976D	Business Walk	Checks ok.
3/11/23	23-8766D	Business Walk	Checks ok.
3/12/23	23-8935D	Business Walk	Checks ok.

OAK CITY GRILL

212 W. SIXTH

3/12/23	23-8936D	Business Walk	Checks ok.
3/17/23	23-9656D	Business Walk	Checks ok.
3/18/23	23-9788D	Business Walk	Checks ok.
3/24/23	23-10476D	Business Walk	Checks ok.
3/26/23	23-10602D	Business Walk	Checks ok.
3/31/23	23-11183D	Business Walk	Checks ok.
4/2/23	23-11315D	Business Walk	Checks ok.
4/9/23	23-12278D	Business Walk	Checks ok.
4/10/23	23-12404R	Suspicious Circumstances	Complainant stated she was picked up by a man possibly posing as an Uber driver. She stated the man let her out of the car after she called her son to start tracking her.
4/11/23	23-12623D	Business Walk	Checks ok.
4/16/23	23-13226D	Business Walk	Checks ok.
5/12/23	23-16909D	Business Walk	Checks ok.
5/12/23	32-16913D	Business Walk	Checks ok.
5/18/23	23-17898D	Business Walk	Checks ok.
5/19/23	23-18046D	Business Walk	Checks ok.
5/23/23	23-18601D	Business Walk	Checks ok.
5/26/23	23-19007D	Business Walk	Checks ok.
5/28/23	23-19282D	Business Walk	Checks ok.
5/31/23	23-19605D	Business Walk	Checks ok.
6/10/23	23-20864D	Suspicious Circumstances	Caller stated someone stole his ring at the restaurant. Ring located.
6/24/23	323-22732D	Business Walk	Checks ok.
7/7/23	23-24254D	Business Walk	No report.
7/8/23	23-24359D	Business Walk	Checks ok.

OAK CITY GRILL
212 W. SIXTH

7/14/23	23-25067D	Business Walk	No report.
7/16/23	23-25180R	Disorderly Conduct	Officers dispatched for an intoxicated male subject trying to fight customers and refusing to leave. Officers advised the subject on trespassing per manager's request. While waiting for an Uber, he continuously tried to give money to officers and screamed at people walking by. He then refused to get inside the Uber and threatened the driver. He was placed under arrest.
7/22/23	23-26074D	Business Walk	Checks ok.
7/29/23	23-27137D	Business Walk	Checks ok.
9/8/23	23-32377D	Business Walk	Checks ok.
9/30/23	23-34880D	Business Walk	Checks ok.
10/4/23	23-35302D	Business Walk	Checks ok.
10/6/23	23-35528D	Business Walk	Checks ok.
10/7/23	23-35695D	Business Walk	No report.
10/14/23	23-36462D	Business Walk	Checks ok.
10/14/23	23-36465D	Business Walk	Checks ok.
11/10/23	23-39550D	Unwanted Person	Intoxicated male refusing to leave. Sent on way.
12/2/23	23-42108D	Business Walk	Checks ok.
12/9/23	23-42960D	Business Walk	Checks ok.
12/16/23	23-43789D	Business Walk	Checks ok.
12/29/23	23-45028D	Business Walk	Checks ok.
12/31/23	23-45185D	Community Policing	Checks ok.

O'TOOLES
205 W. FIFTH ST.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 227

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/1/23	23-9D	Business Walk	Checks ok.
1/1/23	23-14D	Customer Trouble	Sent on way.
1/1/23	23-16D	Assist Citizen	Sent on way in taxi.
1/1/23	23-19D	Disorderly Conduct	Having issues with customers while shutting down.
1/5/23	23-533D	Business Walk	Checks ok.
1/6/23	23-556D	Disorderly Conduct	Flagged down by bouncers. Male pounding on windows. Sent on way.
1/6/23	23-675D	Business Walk	Checks ok.
1/7/23	23-698D	Business Walk	Checks ok.
1/8/23	23-818D	Business Walk	Checks ok.
1/8/23	23-826D	Business Walk	Checks ok.
1/14/23	23-1555D	Disorderly Conduct	Sent on way.
1/14/23	23-1556D	Business Walk	Checks ok.
1/15/23	23-1686D	Business Walk	Checks ok.
1/15/23	23-1713D	Business Walk	Checks ok.
1/19/23	23-2259D	Business Walk	Checks ok.
1/21/23	23-2414D	Business Walk	Checks ok.
1/21/23	23-2442D	Business Walk	Checks ok.
1/21/23	23-2517D	Business Walk	Checks ok.
1/22/23	23-2570D	Business Walk	Checks ok.
1/22/23	23-2588D	Business Walk	Checks ok.
1/27/23	23-3063D	Business Walk	Checks ok.
1/28/22	22-3192D	Business Walk	Checks ok.

O'TOOLES
205 W. FIFTH ST.

1/28/22	22-3194D	Disorderly Conduct	Sent on way.
1/28/22	22-3200D	Business Walk	Checks ok.
1/29/22	22-3309D	Business Walk	Checks ok.
2/3/23	23-3849D	Business Walk	Checks ok.
2/4/23	32-3998D	Business Walk	No report.
2/4/23	23-4000D	Business Walk	Checks ok.
2/4/23	23-4001D	Disorderly Conduct	Sent on way.
2/4/23	23-4087D	Business Walk	Checks ok.
2/5/23	23-4132D	Business Walk	Checks ok.
2/5/23	23-4141D	Business Walk	No report.
2/11/23	23-4833D	Suspicious Circumstances	Caller said a female was throwing up and two males were touching her and recording her. Unable to locate. Officers spoke to people in the area who stated they didn't see anything.
2/12/23	23-4967D	Business Walk	Checks ok.
2/16/23	23-5573D	Business Walk	Checks ok.
2/18/23	23-5731D	Business Walk	Checks ok.
2/18/23	23-5815D	Business Walk	Checks ok.
2/18/23	23-5837D	Business Walk	Checks ok.
2/19/23	23-5877D	Business Walk	Checks ok.
2/19/23	23-5887D	Business Walk	No report.
2/19/23	23-5888D	Business Walk	Checks ok.
2/19/23	23-5889R	Assault & Battery	Victim walked up to officers and reported he had been struck in the head with a metal object inside the bar. He was transported to the hospital by the Fire Department. Officers spoke with the manager who told him he couldn't view video footage until Monday. Closed due to victim not participating in investigation.

O'TOOLES
205 W. FIFTH ST.

2/21/23	23-6248D	Business Walk	Checks ok.
2/25/23	23-6743D	Disorderly Conduct	Sent on way.
2/25/23	23-6872D	Business Walk	Checks ok.
2/26/23	23-6928D	Business Walk	Cleared for disorderly.
2/26/23	23-6933D	Business Walk	No report.
2/26/23	23-7016D	Business Walk	Checks ok.
3/2/23	23-7531D	Business Walk	Checks ok.
3/2/23	23-7553D	Business Walk	Checks ok.
3/3/23	23-7579D	Business Walk	Checks ok.
3/3/23	23-7585D	Business Walk	Checks ok.
3/4/23	23-7777D	Business Walk	Checks ok.
3/10/23	23-8620D	Business Walk	Checks ok.
3/10/23	23-8715D	Business Walk	Checks ok.
3/10/23	23-8736D	Business Walk	Checks ok.
3/11/23	23-8769D	Business Walk	Checks ok.
3/11/23	23-8771D	Business Walk	Checks ok.
3/11/23	23-8869D	Assist Fire Department	Asthma attack. Fire Department all set.
3/11/23	23-8909D	Unfounded CAD or Duplicate	Caller claimed male outside was trying to start a fight. No issue found.
3/11/23	23-8913D	Business Walk	Checks ok.
3/12/23	23-8940D	Business Walk	Checks ok.
3/12/23	23-8943D	Business Walk	Checks ok.
3/17/23	23-9550D	Business Walk	No report.
3/17/23	23-9582D	Business Walk	Checks ok.
3/17/23	23-9605D	Assist Fire Department	Reports of an intoxicated customer having a seizure. No transport.
3/17/23	23-9608D	Assist Fire Department	Duplicate.

O'TOOLES
205 W. FIFTH ST.

3/17/23	23-9651D	Business Walk	Checks ok.
3/18/23	23-9671D	Business Walk	Checks ok.
3/18/23	23-9679D	Business Walk	No report.
3/18/23	23-9680D	Disorderly Conduct	Everyone sent on way.
3/18/23	23-9687D	Business Walk	Checks ok.
3/18/23	23-9691D	Business Walk	Checks ok.
3/19/23	23-9813D	Business Walk	Checks ok.
3/24/23	23-10467D	Business Walk	Checks ok.
3/24/23	23-10478D	Business Walk	Checks ok.
3/26/23	23-10609D	Business Walk	Checks ok.
3/31/23	23-11096R	Assault & Battery	Officers were dispatched for a group of females being disorderly and fighting. One of them had broken a door with a chair. The women fled when police arrived. Officers caught up with them and placed them under arrest.
3/31/23	23-11097R	Assault & Battery	One of the disorderly females from the previous incident claimed a bouncer spit on her. She completed a witness statement.
3/31/23	23-11180D	Business Walk	Checks ok.
4/2/23	23-11328D	Business Walk	Checks ok.
4/2/23	23-11405D	Business Walk	Checks ok.
4/7/23	23-12140D	Business Walk	Checks ok.
4/8/23	23-12158D	Business Walk	Bar closed.
4/11/23	23-12619D	Business Walk	Checks ok.
4/14/23	23-13009D	Business Walk	Checks ok.
4/15/23	23-13222D	Business Walk	Checks ok.
4/20/23	23-13881D	Business Walk	Checks ok.
4/21/23	23-14043D	Business Walk	Checks ok.

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4/22/23	23-140559D	Assist Fire Department	Woman with a bleeding head wound. Turned over to Fire Department.
4/23/23	23-14172D	Suspicious Circumstances	Caller stated men were throwing fireworks outside. Checks ok. Bouncers were throwing poppers on the ground.
4/23/23	23-14184D	Business Walk	Checks ok.
4/27/23	23-14798D	Business Walk	Checks ok.
4/29/23	23-14935D	Business Walk	Checks ok.
4/29/23	23-15061D	Business Walk	Checks ok.
4/30/23	23-15089D	Business Walk	No report.
4/30/23	23-15092D	Business Walk	Checks ok.
4/30/23	23-15094R	Disorderly Conduct	Officers observed a large fight outside. Officers observed one male subject throwing multiple punches. He was placed under arrest and crowd was dispersed.
5/5/23	23-15761D	Business Walk	Checks ok.
5/5/23	23-15882D	Assist Fire Department	Intoxicated male. Turned over to Fire Department for detox.
5/6/23	23-15890D	Disorderly Conduct	Caller stated a group was shoving each other. Caller thinks group is breaking up.
5/6/23	23-15898R	Assault & Battery	Officer observed females fighting outside. Officer observed a female subject punch another female in the face, causing the victim to spill her drink all over the officer. Officer placed her under arrest. A second female was placed under arrest after she opened the door of the police car, allowing the first arrestee to attempt to flee.
5/6/23	23-15968R	Assault & Battery	Officers were dispatched to the hospital to take report from complainant who claimed she was punch by an acquaintance at the bar. She stated security then escorted them both outside, were they began fighting. She had various injuries.
5/7/23	23-16020D	Business Walk	Checks ok.

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5/11/23	23-16713D	Business Walk	Checks ok.
5/12/23	23-16897D	Business Walk	Checks ok.
5/13/23	23-16931D	Criminal Trespass	Caller stated a crowd was fighting out front. Sent on way.
5/13/23	23-16932D	Business Walk	No report.
5/14/23	23-17111D	Business Walk	Checks ok.
5/14/23	23-17125D	Business Walk	Checks ok.
5/14/23	23-17130D	Business Walk	No report.
5/17/23	23-17707D	Business Walk	Checks ok.
5/18/23	23-17895D	Business Walk	Checks ok.
5/20/23	23-18056D	Business Walk	Checks ok.
5/20/23	23-18061D	Business Walk	No report.
5/21/23	23-18225D	Business Walk	Checks ok.
5/22/23	23-18450D	Business Walk	Checks ok.
5/23/23	23-18600D	Business Walk	Checks ok.
5/27/23	23-19013R	Cocaine- Possess	Security informed officers that a patron provided a fake ID and then offered him cocaine in exchange to get the ID back. The subject consented to a search. After locating cocaine, officers placed him under arrest.
6/1/23	23-19758D	Business Walk	Checks ok.
6/2/23	23-19868D	Community Policing	No report.
6/3/23	23-19930D	Business Walk	Checks ok.
6/10/23	23-20860D	Business Walk	Checks ok.
6/11/23	23-21017R	Agg/Fel Assault	Officers were flagged down and told there was a subject in the bar with a knife. Officers entered the bar and observed the subject in a fighting stance holding the knife. Officers placed him under arrest.
6/16/23	23-21719D	Business Walk	Checks ok.

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6/16/23	23-21721D	Business Walk	Checks ok.
6/17/23	23-21870D	Business Walk	Checks ok.
6/18/23	23-21929R	Assault & Battery	Uber driver and customer agreed to meet to exchange customer's phone for money that he left in the driver's car the previous night. When the driver arrived, the customer's friend grabbed the phone out of the driver's hand and a tussle ensued. The friend admitted to striking the driver. The driver told officers he wanted to pursue charges, but he did not cooperate in the end.
6/18/23	23-21954D	Follow-Up	Pop up call created to check for video footage of incident.
6/19/23	23-22024D	Follow-Up	Staff stated there was no video footage of the assault.
6/22/23	23-22444D	Business Walk	Checks ok.
6/23/23	23-22569D	Business Walk	Checks ok.
6/24/23	23-22582D	Business Walk	Checks ok.
6/24/23	23-22586D	Business Walk	No report.
6/24/23	23-22617R	Found Property	Found driver's license dropped off at front desk.
6/24/23	23-22734D	Business Walk	Checks ok.
6/25/23	23-22740D	Business Walk	Checks ok.
6/29/23	23-23289D	Business Walk	Checks ok.
7/1/23	23-23449R	Disorderly Conduct	Officers observed an intoxicated subject outside the bar causing a disturbance. The subject came up to officers and started using hateful and vulgar language towards them. Officers ordered him to leave the property and he refused. He fell to the ground, pretending officers were assaulting him and causing a scene. He was placed under arrest.
7/1/23	23-23571D	Business Walk	No report.
7/2/23	23-23664D	Business Walk	Checks ok.

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7/8/23	23-24294R	Damage to Property	Caller reported a widow of the building was smashed. Officers a rock in front of it. No one was inside the business. A suspect was caught on surveillance video.
7/8/23	23-24347D	Extra Check	Checks ok.
7/11/23	23-24651D	Follow-Up	Flash drive ready.
7/15/23	23-25090D	Business Walk	Checks ok.
7/19/23	23-25575D	Misc. Detail	Officers unsuccessfully attempted to deliver a subpoena.
7/19/23	23-25639D	Unwanted Person	Subject refusing to leave. Unable to locate.
7/20/23	23-25759D	Misc. Detail	Officers delivered a subpoena.
7/22/23	23-25928D	Business Walk	Checks ok.
7/22/23	23-25934D	Business Walk	Checks ok.
7/29/23	23-27141D	Business Walk	Checks ok.
8/2/23	23-27520D	Disorderly Conduct	Employee and former employee arguing. Advised.
8/4/23	23-27779D	Business Walk	Checks ok.
8/6/23	23-28082D	Business Walk	Checks ok.
8/19/23	23-29703D	Business Walk	Checks ok.
8/19/23	23-29720D	Unfounded CAD or Duplicate	Security reported there was a subject with a gun inside the bar. Security was mistaken. Checked ok.
8/26/23	23-30702R	Lost Property	Complainant lost her wallet at the bar.
8/28/23	23-31008D	Business Walk	Checks ok.
9/6/23	23-32052D	Welfare Check	Caller says a male was passed out under the tent.
9/9/23	23-32460D	Business Walk	Checks ok.
9/14/23	23-33034D	Community Policing	Checks ok.

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9/16/23	23-33173D	Welfare Check	Dispatch received a mysterious text regarding an Uber ride with a pickup at the bar. Officers spoke with the driver who felt unsettled and cancelled the ride. Officers never located the person who ordered the Uber.
9/16/23	23-33242D	Follow Up	Pick up flash drives.
9/17/23	23-33284D	Business Walk	Checks ok.
9/21/23	23-33780D	Business Walk	Checks ok.
9/23/23	23-33919D	Business Walk	Checks ok.
9/23/23	23-33925R	Agg/Fel Assault	Manager flagged down officers and reported a female customer threw a shot glass at employees. She was placed under arrest.
9/23/23	23-34001D	Follow Up	Checked for video footage. Dropped off flash drive.
9/23/23	23-34033D	Follow Up	Pick up flash drive.
9/24/23	23-34142D	Business Walk	Checks ok.
9/30/23	23-34775D	Business Walk	Checks ok.
9/30/23	23-34776D	Business Walk	No report.
10/1/23	23-34883D	Business Walk	Checks ok.
10/1/23	23-34895D	Business Walk	No report.
10/6/23	23-35436D	Suspicious Persons	Caller stated a male was trying to drug people. Staff reported there were no issues.
10/6/23	23-35564D	Extra Check	Checks ok.
10/7/23	23-35577D	Extra Check	No report.
10/7/23	23-35581D	Business Walk	No report.
10/8/23	23-35719D	Business Walk	Closed.
10/8/23	23-35787D	Follow Up	Manager showed officer video.
10/11/23	23-36098D	Business Walk	Checks ok.

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10/14/23	23-36457D	Suspicious Circumstances	Caller stated a male subject was assaulted by employee. Witness told officers the alleged victim was actually the aggressor and that he swung at a bouncer after being kicked out.
10/15/23	23-36478D	Business Walk	Checks ok.
10/21/23	23-37111D	Business Walk	Checks ok.
10/22/23	23-37242D	Business Walk	Checks ok.
10/27/23	23-37760D	Suspicious Circumstances	Caller stated a group "played him" and now his wallet was missing. He did not see them take his wallet.
10/28/23	23-37899D	Business Walk	Checks ok.
10/28/23	23-38010D	Business Walk	Checks ok.
10/28/23	23-38022D	Business Walk	Checks ok.
10/31/23	23-38347D	Business Walk	Checks ok.
11/4/23	23-38751D	Customer Trouble	Sent on way.
11/4/23	23-38876D	Business Walk	Checks ok.
11/5/23	23-38900D	Business Walk	Checks ok.
11/7/23	23-39179D	Business Walk	Checks ok.
11/10/23	23-39433D	Business Walk	Checks ok.
11/10/23	23-39546D	Business Walk	Checks ok.
11/12/23	23-39676D	Business Walk	Checks ok.
11/24/23	23-41196D	Business Walk	Checks ok.
11/25/23	23-41224D	Business Walk	Checks ok.
11/25/23	23-41353D	Business Walk	Checks ok.
11/26/23	23-41373D	Business Walk	Checks ok.

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11/26/23	23-41409R	Larceny- Purse Snatching	Complainant stated she got into a physical altercation with a group of people, during which her purse was taken. She stated the person who took it posted that she threw it away in a trash can at the bar on social media. Complainant was unable to locate the purse.
11/26/23	23-41433D	Follow Up	Video never requested. Officers need to return at a later date.
11/28/23	23-41598D	Follow Up	Officers dropped off flash drive.
11/28/23	23-41645D	Follow Up	Duplicate entry.
11/30/23	23-41863D	Business Walk	Checks ok.
12/1/23	23-42002D	Business Walk	No report.
12/2/23	23-42021D	Business Walk	No report.
12/2/23	23-42132D	Business Walk	No report.
12/3/23	23-42162D	Business Walk	No report.
12/3/23	23-42217D	Business Walk	Checks ok.
12/7/23	23-42706D	Business Walk	Checks ok.
12/8/23	23-42721R	Disorderly Conduct	A bouncer stated that suspect hit him twice and attempted to walk out on her tab. Witness corroborated the story. Suspect was placed under arrest.
12/10/23	23-43009D	Business Walk	Checks ok.
12/15/23	23-43548R	Disorderly Conduct	Officers dispatched for multiple females trying to fight a bouncer and refusing to leave. One female was placed under arrest.
12/16/23	23-43723D	Disorderly Conduct	Caller stated people were fighting. Checked ok.
12/16/23	23-43724D	Disorderly Conduct	Possibly related to previous call. Everyone sent on their way.
12/16/23	23-43820D	Business Walk	Checks ok.
12/17/23	23-43849D	Business Walk	Bar closed.

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12/22/23	23-44480D	Business Walk	Checks ok.
12/24/23	23-44582D	Assist Citizen	Intoxicated woman needed help getting her ID back. Sent on way.
12/24/23	23-44584D	Business Walk	Bar closed.
12/27/23	23-44834D	Welfare Check	Caller reported a woman outside the business who appeared to be heavily intoxicated. Checks ok.
12/28/23	23-44935D	Business Walk	Checks ok.
12/29/23	23-44951D	Business Walk	Checks ok.
12/29/23	23-45057D	Business Walk	Checks ok.
12/30/23	23-45066D	Extra Check	Checks ok.

PASTAIO
208 W. Fifth

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 69

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/7/23	23-695D	Unfounded or Duplicate CAD	Caller stated his girlfriend was punched in the face and then hung up. Bouncer said subject left.
1/7/23	23-705D	Assist Citizen	Complainant stated bouncer wouldn't let him grab his water. Gone on arrival.
1/14/23	23-1566D	Business Walk	Checks ok.
1/14/23	23-1575R	Assault & Battery	Complainant stated he was assaulted by the manager shortly before being fired. Complainant stated the manager accused him of theft and slapped him in the face. Closed because victim did not cooperate with investigation.
1/15/23	23-1709D	Business Walk	Checks ok.
1/18/23	23-2100D	Suspicious Circumstances	Complainant stated her missing phone was pinging at this address. Cancelled per caller's request.
1/18/23	23-2123R	Lost Property	Complainant stated she lost her phone as well as personal items at the establishment. Officers entered her iPhone into LEIN as missing.
1/28/23	23-3176D	Business Walk	Checks ok.
1/29/23	23-3312D	Business Walk	Checks ok.
2/4/23	23-3999D	Business Walk	Checks ok.
2/18/23	23-5736D	Business Walk	Checks ok.
2/19/23	23-5881R	Suspicious Circumstances	Female passed out in bathroom. Officers and security carried her out and sat her in a chair until the Fire Department arrived. Transported to the hospital by the Fire Department.
2/25/23	23-6741D	Business Walk	No report.
3/4/23	23-7973D	Business Walk	Checks ok.
3/11/23	23-8747D	Business Walk	Checks ok.

PASTAIO
208 W. Fifth

3/12/23	23-8948D	Business Walk	Checks ok.
3/12/23	23-8949R	Assault & Battery	Complainant was punched in the face multiple times by two unknown males. Officers on scene were unable to obtain video footage, but staff was able to identify a suspect who rented a booth where the assailants came from.
3/15/23	23-9377D	Follow Up	Manager found video footage of the previous assault.
3/16/23	23-9514D	Follow Up	No report.
3/17/23	23-9667D	Business Walk	Checks ok.
3/18/23	23-9674D	Business Walk	Checks ok.
3/18/23	23-9791D	Business Walk	No report.
3/19/23	23-9819D	Business Walk	Checks ok.
3/26/23	23-10605D	Business Walk	Checks ok.
4/8/23	23-12265D	Business Walk	Checks ok.
4/15/23	23-13058D	Welfare Check	Unresponsive female. Transported by Fire Department.
4/17/23	23-13426R	Suspicious Circumstances	Complainant stated she became ill after accepting a shot from an unknown male. She believed she was drugged. She went to the hospital, but they did not test her blood.
4/23/23	23-14188D	Assist Fire Department	Female passed out. Turned over to Fire Department.
4/30/23	23-15082D	Business Walk	Checks ok.
5/6/23	23-15902R	Assault & Battery	Complainant stated he was pepper sprayed by security guard. Officers observed complainant throw a water bottle at the security guard. Officers arrested the complainant.

PASTAIO
208 W. Fifth

5/8/23	23-16186R	Agg/Fel Assault	Complainant made a front desk report claiming he had been "sucker punched" by a bouncer. Complainant needed sought attention for his injuries. Prosecutor determined they were mutual combatants and decline prosecution.
6/4/23	23-20076D	Noise Complaint	Caller stated there was a DJ on the roof and noise levels were very loud. Checked ok.
6/11/23	23-21096D	Disorderly Conduct	Subject harassing people inside bar. Gone on arrival.
6/18/23	23-21886D	Business Walk	Checks ok.
6/19/23	23-22060D	Lost Property	Complainant stated he lost his Rolex watch during a physical confrontation at the bar.
6/23/23	23-22464D	Noise Complaint	Playing loud music. Checks ok.
7/2/23	23-23577D	Business Walk	Checks ok.
7/8/23	23-24268D	Business Walk	Checks ok.
7/9/23	23-24384D	Business Walk	Checks ok.
7/16/23	23-25191R	Assault	Group sat down at a booth they believed was empty. A male approached and told them the booth was taken. He As the group was leaving, the male swung at them, punching one victim in the face.
7/16/23	23-25216D	Follow-Up	Manager checking for surveillance footage of altercation.
7/29/23	23-26969D	Criminal Trespass-Warning	Trespassed.
7/29/23	23-27146D	Assist Fire Department	Caller said brother passed out. No transport.
7/30/23	23-27157R	Disorderly Conduct	Officers observed a male being directed from the business due to his level of intoxication. Officers observed him approach staff again, interfering with their duties. He was placed under arrest.
7/30/23	23-27159D	Disorderly Conduct	Group attempting to fight. Sent on way.
8/19/23	23-29700D	Business Walk	Checks ok.

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208 W. Fifth

8/20/23	23-29926D	Welfare Check	Extremely intoxicated male. Sent on way with his family.
8/26/23	23-30746R	Lost Property	Complaint lost her Apple watch at the business.
8/26/23	23-30825D	Noise Complaint	Officers advised business to turn music down.
9/8/23	23-36369D	Business Walk	Checks ok.
9/11/23	23-32637R	Suspicious Circumstances	Two complainants made a walk in report about their drinks possibly being spiked. They said they left their drinks unattended for approximately 5 minutes. They reported feeling fizzy and nauseous. They reported one of the women was inappropriately touched by a man at the club. Video footage showed the woman appeared to be a willing participant. Complainant never contacted the detective in charge of the case.
9/27/23	23-34438D	Suspicious Circumstances	Female employee is suspected of taking money from the business for the past several months. Complainant was unsure if he wanted to pursue charges.
10/14/23	23-36452R	Assault & Battery	Complainant stated he was "jumped" by a group of males. He had bruising and swelling around his eye. He was too intoxicated to provide much useful information. Officers took photos of his injuries and he filled out a witness statement.
10/15/23	23-36536D	Follow Up	Officers checked cameras.
11/5/23	23-38903D	Business Walk	Checks ok.
11/8/23	23-39254D	Follow Up	Management refused to provide video.
11/9/23	23-39376D	Follow Up	Assisted serving search warrant.
11/9/23	23-39378D	Follow Up	Duplicate.
11/10/23	23-39557D	Business Walk	Checks ok.
11/12/23	23-39674D	Business Walk	Checks ok.

PASTAIO
208 W. Fifth

11/12/23	23-39683D	Assist Fire Department	Male slipped and broke his foot. Turned over to Fire Department.
11/12/23	23-39779R	Lost Property	Complainant stated her purse was either lost or stolen while at the establishment.
11/24/23	23-41192D	Business Walk	Checks ok.
11/25/23	23-41213D	Business Walk	Checks ok.
11/26/23	23-41359D	Business Walk	Checks ok.
12/3/23	23-42152D	Business Walk	Checks ok.
12/3/23	23-42167R	Disorderly Conduct	Large group crowding by the doors. Staff signaled to officers that they need assistance. The crowd dispersed upon officers' arrival except for one disorderly individual who was shouting and being held back by his friends. He was ultimately placed under arrest.
12/23/23	23-44870D	Business Walk	Checks ok.
12/24/23	23-44587D	Suspicious Circumstances	Female advised she was assaulted at the bar. She was advised to come into the station to make a report. She never showed up.

PRONTO'S CAFÉ
608 S. WASHINGTON

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 34

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/11/23	23-1243D	Suspicious Circumstances	Fired employee caused minor damage. Manager only wanted it documented.
1/21/23	23-2411D	Noise Complaint	Noise level checked ok.
3/7/23	23-8331D	Follow Up	St. Patrick's Day plans.
3/12/23	23-8951D	Disorderly Conduct	Caller stated he was thrown out the door by security after calling him "gay." Caller was advised he was kicked out because they were closing.
4/15/23	23-13053D	Noise Complaint	Complainant stated music as blaring. Noise levels checked ok. Officers advised management anyway.
5/5/23	23-15820D	Welfare Check	Male subject going in and out of bar pacing and talking to himself. Gone on arrival.
5/6/23	23-16012D	Business Walk	Checks ok.
5/19/23	23-18040D	Business Walk	Checks ok.
6/4/23	23-20114D	Noise Complaint	Caller stated noise was too loud. Turned speakers down.
6/4/23	23-20150D	Noise Complaint	Caller stated there was a lot of noise coming from the patio. Noise levels checked ok.
6/4/23	23-20161D	Noise Complaint	Caller claimed she recorded decibel levels above the ordinance allowance. Officers' decibel reader showed ok levels.
6/11/23	23-21078D	Assist Fire Department	Male not breathing in restrooms. Fire Department transported subject.
6/16/23	23-21714D	Noise Complaint	Noise at reasonable level.
7/2/23	23-23681D	Noise Complaint	Loud music coming from patio. Advised to turn it down.
7/9/23	23-24417D	Noise Complaint	Checks ok.
7/18/23	23-25475D	Noise Complaint	Live music at patio could be heard from a block away. Advised.

PRONTO'S CAFÉ
608 S. WASHINGTON

7/22/23	23-25927D	Welfare Check	Intoxicated subject kicked out of Pronto's and then fell twice. Unable to locate.
8/19/23	23-29697D	Unfounded CAD or Duplicate Call	Duplicate.
8/19/23	23-29718D	BOL	Caller thought intoxicated person was about to leave the bar and drive. Officers had to take priority calls and did not get a chance to check.
8/19/23	23-29920R	Assault & Battery	Bouncer was punched by two subjects after denying them entry. Officers located them in the car they left in and placed them under arrest.
8/20/23	23-29924D	Business Walk	Checks ok.
8/26/23	23-30690D	Business Walk	Checks ok.
8/27/23	23-30833D	Business Walk	Checks ok.
9/2/23	23-31536D	Business Walk	Officers tied up. Unable to do check.
9/3/23	23-31680D	Business Walk	Checks ok.
9/9/23	23-32835D	Extra Check	Officers tied up on a domestic.
9/10/23	23-32486D	Business Walk	Checks ok.
9/24/23	23-34119D	Noise Complaint	Within ordinance.
9/24/23	23-34124D	Noise Complaint	Manager advised.
9/24/23	23-34139D	Noise Complaint	Manager turned down volume.
10/8/23	23-35768R	Suspicious Circumstances	Complainant stated he threw up in the bathroom due to his level of intoxication and remembered seeing a male in the bathroom with him. He woke up in the hospital and couldn't remember anything else. He believed he may have been sexually assaulted due to staining in his underwear.
11/30/23	23-41869D	Welfare Check	Intoxicated male couldn't stand up. Male left in an Uber.

RED COAT TAVERN
31542 WOODWARD

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 11

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/12/23	23-5015D	Open Alarm	Checks secure.
2/20/23	23-6049D	Open Alarm	Checks secure.
3/4/23	23-7819D	Open Alarm	Checks secure.
3/7/23	23-8282D	Open Alarm	Cancelled.
4/1/23	23-11228D	Open Alarm	Checks ok.
4/27/23	23-14765D	Suspicious Circumstances	Complainant stated manager accused her of hitting their shed with her car and damaging it. She denied hitting the shed.
7/4/23	23-23819D	Suspicious Circumstances	Caller stated he placed an order. When he arrived to pick it up, no one was at the restaurant, but the doors were open. Officers checked the building and locked up.
9/10/23	23-32513D	Non- Chargeable Alarm	Cancelled per alarm company.
10/8/23	23-35766D	Open Alarm	Building secure.
10/8/23	23-35814D	Open Alarm	Checks secure.
12/13/23	23-43301D	Suspicious Vehicles	Manager concerned about an older van running outside and thought maybe someone was passed out inside. Checks ok. Driver sent on way.

RED RUN GOLF COURSE
2036 ROCHESTER RD.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 23

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/17/23	23-2001D	Open Alarm	Checks ok.
2/24/23	23-6576D	Open Alarm	Front door open. Resecured.
2/26/23	23-7020D	Open Alarm	Cancelled per alarm company.
3/6/23	23-8219D	Robbery Alarm	Checks secure.
5/8/23	23-16227D	Chargeable Alarm	Accidentally set off.
5/18/23	23-17885D	Non-Chargeable Alarm	Accidentally set off.
5/30/23	23-19418D	Open Alarm	Cancelled per alarm company.
6/6/23	23-20341D	Open Alarm	Checks ok.
6/17/23	23-21868D	Noise Complaint	Checks ok.
6/22/23	23-22443D	Noise Complaint	Checks ok.
7/30/23	23-27242D	Noise Complaint	Caller stated loud music was being played. No music when officers arrived.
8/10/23	23-28585D	Robbery Alarm	Accidentally set off.
8/19/23	23-29820D	Assists Fire Department	Older male collapsed on the sidewalk. Transported to the hospital by the Fire Department.
9/1/23	23-31510D	Chargeable Alarm	Accidentally set off.
9/16/23	23-33259D	Noise Complaint	Resident complained noise level was louder than usual. DJ done for the night.
9/19/23	23-33476D	Open Alarm	Cancelled per alarm company.
10/15/23	23-36548D	Non-Chargeable Alarm	Cancelled per alarm company.
10/16/23	23-36600D	Open Alarm	Cancelled per alarm company.
10/18/23	23-36818R	Suspicious Circumstances	Complainant stated his wife's ex-husband approached him aggressively and touched his should in the clubhouse. Report for documentation purposes only.
10/23/23	23-37368D	Open Alarm	Cancelled per alarm company.

RED RUN GOLF COURSE
2036 ROCHESTER RD.

11/6/23	23-39041D	Non-Chargeable Alarm	Cancelled per alarm company.
11/12/23	23-39697D	Open Alarm	Checks ok.
12/17/23	23-43912D	Non-Chargeable Alarm	Cancelled per alarm company.

ROCK ON THIRD
112 E THIRD

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2022 = 92

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/7/23	23-811D	Business Walk	Checks ok.
1/12/23	23-1403D	Business Walk	Checks ok.
1/14/23	23-1680D	Business Walk	Checks ok.
1/15/23	23-1697D	Business Walk	Checks ok.
1/21/23	23-2417D	Business Walk	Checks ok.
1/21/23	23-2522D	Business Walk	Checks ok.
1/22/23	23-2564D	Business Walk	Checks ok.
1/28/23	23-3185D	Business Walk	Checks ok.
1/28/23	23-3195D	Business Walk	Checks ok.
2/3/23	23-3971D	Business Walk	Checks ok.
2/4/23	23-3980D	Business Walk	Checks ok.
2/5/23	23-4120D	Business Walk	Checks ok.
2/5/23	23-4129D	Business Walk	Checks ok.
2/11/23	23-4831D	Business Walk	Checks ok.
2/11/23	23-4932D	Business Walk	Checks ok.
2/12/23	23-4963D	Business Walk	Checks ok.
2/26/23	23-6919D	Business Walk	Checks ok.
3/4/23	23-7779D	Business Walk	Checks ok.
3/5/23	23-7995D	Business Walk	Checks ok.
3/11/23	23-8745D	Business Walk	Checks ok.
3/17/23	23-9611D	Criminal Trespass- Warning	Two males advised on trespass for one night only after fighting in bar.
3/18/23	23-9689D	Business Walk	Checks ok.
3/19/23	23-9622D	Business Walk	Checks ok.

ROCK ON THIRD
112 E THIRD

3/22/23	23-10217D	Business Walk	Checks ok.
3/23/23	23-10336D	Extra Check	Checks ok.
3/23/23	23-10351D	Extra Check	Business wanted vagrant sent away.
3/25/23	23-10497D	Business Walk	Checks ok.
3/27/23	23-10785D	Extra Check	Checks ok.
3/28/23	23-10886D	Extra Check	Checks ok.
4/1/23	23-11192D	Business Walk	Checks ok.
4/2/23	23-11429D	Business Walk	Checks ok.
4/8/23	23-12151D	Business Walk	Checks ok.
4/9/23	23-12293D	Business Walk	Checks ok.
4/10/23	23-12468D	Business Walk	Checks ok.
4/14/23	23-13042D	Business Walk	Checks ok.
4/16/23	23-13230D	Business Walk	Checks ok.
4/22/23	23-14053D	Business Walk	Checks ok.
4/23/23	23-14176D	Business Walk	Checks ok.
4/23/32	23-14239D	Disorderly Conduct	Group left without open container and argued with staff. No crime.
4/29/23	23-14918D	Business Walk	Checks ok.
4/29/23	23-15040D	Business Walk	Checks ok.
5/6/23	23-16003D	Business Walk	Checks ok.
5/7/23	23-16018D	Business Walk	Checks ok.
5/12/23	23-16857D	Business Walk	Checks ok.
5/13/23	23-17104D	Business Walk	Checks ok.
5/20/23	23-18053D	Business Walk	Checks ok.
5/21/23	23-18213D	Business Walk	Checks ok.
5/23/23	23-18610D	Business Walk	Checks ok.

ROCK ON THIRD
112 E THIRD

6/3/23	23-19918D	Business Walk	Checks ok.
6/3/23	23-20040D	Business Walk	Checks ok.
6/5/23	23-20312D	Business Walk	Checks ok.
6/10/23	23-20987D	Business Walk	Checks ok.
6/24/23	23-22733D	Business Walk	Checks ok.
6/25/23	23-22739D	Business Walk	Checks ok.
7/1/23	23-23557D	Criminal Trespass	Male refusing to pay and threatening staff.
7/7/23	23-24245D	Business Walk	Checks ok.
7/9/23	23-24376D	Business Walk	Checks ok.
7/18/23	23-25476D	Business Walk	Checks ok.
7/21/23	23-25908D	Business Walk	Checks ok.
7/28/23	23-26935D	Business Walk	Checks ok.
8/11/23	23-28740D	Business Walk	Checks ok.
8/25/23	23-30652D	Assist Other Government Agency	Bathroom overflowing. Notified DPW Sewer Department.
8/28/23	23-31020D	Business Walk	Checks ok.
9/8/23	23-32371D	Business Walk	Checks ok.
9/16/23	23-33243D	Business Walk	Checks ok.
9/16/23	23-33270D	Business Walk	Checks ok.
10/1/23	23-34891D	Business Walk	Checks ok.
10/4/23	23-35303D	Business Walk	Checks ok.
10/6/23	23-35538D	Business Walk	Checks ok.
10/7/23	23-35568D	Extra Check	Checks ok.
10/7/23	23-35705D	Business Walk	No report.
10/13/23	23-36349D	Business Walk	Checks ok.
10/14/23	23-36466D	Business Walk	Checks ok.

ROCK ON THIRD

112 E THIRD

10/20/23	23-37083D	Business Walk	Checks ok.
10/28/23	23-38015D	Business Walk	Checks ok.
11/4/23	23-38886D	Business Walk	Checks ok.
11/10/23	23-39437D	Business Walk	Checks ok.
11/19/23	23-40593R	Assault & Battery	Complaint made a front desk report. She stated a woman shoved her to the ground in the parking lot, breaking her wrist. The suspect then fled on foot.
11/20/23	23-40743D	Business Walk	Checks ok.
11/22/23	23-40910D	Follow Up	Owners enroute.
11/22/23	23-40996D	Community Policing	Checks ok.
11/25/23	23-41210D	Business Walk	Checks ok.
11/25/23	23-41658D	Business Walk	Checks ok.
12/1/23	23-41993D	Business Walk	Checks ok.
12/2/23	23-42135D	Business Walk	Checks ok.
12/9/23	23-42954D	Business Walk	Checks ok.
12/15/23	23-43708D	Business Walk	Checks ok.
12/17/23	23-43837D	Business Walk	No report.
12/23/23	23-44490D	Business Walk	Checks ok.
12/29/23	23-45026D	Business Walk	Checks ok.
12/31/23	23-45291D	Business Walk	Checks ok.

RONIN SUSHI
326 W. FOURTH

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2022 = 6

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/23/23	23-2701R	Fraud	Owner reported that \$49,000 was taken from the business's bank account. He needs a report for documentation purposes.
2/10/23	23-4799R	Vehicle Theft UDAA	Vehicle stolen while customer was inside the restaurant.
6/3/23	23-19935R	Damage to Property	Officers observed a subject smash out one of the restaurant's windows. He then fled from officers. He was placed under arrest.
8/26/23	23-30730D	Open Alarm	Checks secure.
8/26/23	23-30748D	Open Alarm	Accidentally set off.
11/25/23	23-41266D	Open Alarm	No report.

ROYAL GOLF COURSE
3417 DON SOPER DRIVE

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 3

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
9/7/23	23-32240D	Disorderly Conduct	Employee in pro shop stated three intoxicated males were threatening him. Cancelled per caller.
9/8/23	23-32358D	Suspicious Circumstances	Manager stated someone left a vehicle in the parking lot. He was concerned someone might still be on the golf course.
10/6/23	23-35499D	Miscellaneous All Other	Caller stated golf balls were flying over the net due to high winds.

ROYAL INN
4724 ROCHESTER RD.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 6

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/3/23	23-3856D	Open Alarm	Checks secure.
2/24/23	23-6559D	Suspicious Persons	Person sitting at old closed, closed down bank. Unable to locate.
10/8/23	23-35773R	Disorderly Conduct	Complainant made a front desk report. He stated he walked into the bar and insulted his ex-wife. A male then shoved him in the chest and he fell to the ground. There was no other altercation. A review of video footage showed mutual combatants.
10/8/23	23-35782D	Follow Up	Review camera footage.
10/9/23	23-35848D	Follow Up	Review camera footage.
12/1/23	23-41877D	Chargeable Alarm	Checks secure.

ROYAL OAK BREWERY
215 E. FOURTH ST.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 2

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
3/11/23	23-8872D	Assist Fire Department	Female having seizure. All set.
6/23/23	23-22535R	Drug Overdose	Officers were dispatched for a male subject who fell asleep at the bar after having one drink. When officers arrived, he was unresponsive but breathing. Officers called the Fire Department and administered Narcan. He became more responsive and was transported to the hospital.

ROYAL OAK MUSIC THEATRE
318 W. FOURTH ST.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 27

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/13/23	23-1522D	Disorderly Conduct	Sent on way.
1/14/23	23-1562D	Suspicious Circumstances	Caller stated her friend had been missing for two hours. Officers spoke with her boyfriend who stated she was at home.
1/15/23	23-1683D	Assist Fire Department	Intoxicated female refused medical.
2/3/23	23-3974D	Business Walk	Checks ok.
2/11/23	23-4906D	Extra Check	Checks ok.
2/11/23	23-4910D	Extra Check	Checks ok.
2/11/23	23-4926D	Extra Check	Checks ok.
2/11/23	23-4947D	Extra Check	Checks ok.
3/2/23	23-7551D	Business Walk	Checks ok.
3/2/23	23-7557D	Community Policing	Checks ok.
3/29/23	23-10970D	Business Walk	Checks ok.
4/15/23	23-13104D	Assist Fire Department	Metal material fell on someone. Turned over to Fire Department.
4/19/23	23-13757D	Assist Fire Department	Unresponsive male. Turned over to Fire Department.
5/5/23	23-15885D	Business Walk	Checks ok.
5/16/23	23-17536D	Business Walk	Checks ok.
7/14/23	23-25015D	Business Walk	Checks ok.
8/30/23	23-31241D	Assist Citizen	Assist staff with blocking traffic.
8/30/23	23-31256D	Community Policing	Assist with traffic control around the theatre.
9/22/23	23-33889D	Assist Citizen	Citizen needed helping getting her ID from her friend who was inside the concert.
10/2/23	23-35077D	Suspicious Persons	Male waiting for his friend outside after he was kicked out of a concert due to intoxication level.

ROYAL OAK MUSIC THEATRE
318 W. FOURTH ST.

10/13/23	23-36355D	Assist Fire Department	Older male fell and was injured. Turned over to Ferndale Fire Department.
10/21/23	23-37198D	Business Walk	Checks ok.
10/22/23	23-37308D	Business Walk	Checks ok.
10/25/23	23-37638D	Business Walk	Checks ok.
10/29/23	23-38112D	Business Walk	No report.
11/5/23	23-38968D	Business Walk	Checks ok.
11/5/23	23-38971D	Assist Fire Department	Male on floor due to heat exhaustion. Turned over to Fire Department.
12/7/23	23-42717D	Business Walk	Checks ok.
12/17/23	23-43927D	Business Walk	Checks ok.

Royal Oak Tap House
714 S. WASHINGTON

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 14

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/16/23	23-5553D	Assist Fire Department	Fire from gas line. All set.
3/7/23	23-8333D	Extra Check	No special plans for the holiday.
3/18/23	23-9683D	Business Walk	Checks ok.
3/19/23	23-9797D	Business Walk	No report.
5/14/23	23-17117D	Business Walk	Checks ok.
5/14/23	23-17128D	Suspicious Circumstances	Possibly intoxicated females sitting in a car in the parking lot. No crime. Sent on way.
7/29/23	23-26982D	Assist Fire Department	Officers were dispatched for a panic attack. Fire Department had to cut the pad lock to patio area because group was trespassing there.
7/23/23	23-27132D	Business Walk	Checks ok.
9/2/23	23-31548R	Assault & Battery	A female subject struck the owner after he told her she couldn't park behind the business. A male subject then got out of the vehicle and punched the business owner in the face. Officers located the vehicle and placed the male subject under arrest.
9/12/23	23-32754D	Follow Up	Officers checked with staff to see if they could view video footage.
9/29/23	23-34632R	Disorderly Conduct	Officers were dispatched for an intoxicated male who threw up on the patio and then tried to walk in the road. Officers told him he needed to call for a ride, but he began to fall asleep. He was placed under arrest due to causing public alarm.
11/3/23	23-38605D	Welfare Check	Employee worried about heavily intoxicated customer's welfare after he fell asleep in the bathroom.
12/9/23	23-42971D	Business Walk	Checks ok.

Royal Oak Tap House
714 S. WASHINGTON

12/26/23

23-44727D

Miscellaneous All
Other

Group didn't like their drinks and didn't want to pay for them. Bartender told them they had to pay and an argument ensued. Owner on scene stated they didn't need to pay for drinks they didn't like.

SAKE SUSHI
410 S. MAIN

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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**Smokeys Cigar Lounge
303 S. MAIN**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/9/23	23-1035D	Business Walk	Checks ok.

**STAIRWAY
401 S. LAFAYETTE AVE.**

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 6

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/6/23	23-4296R	Larceny From Building	Complainant lost his phone while at the club and it was now pinging in Warren. Complainant advised to contact Warren PD to look for the phone.
4/28/23	23-14828D	Noise Complaint	Citizen made a desk report complaining about the volume of the speakers at the restaurant, stating the entertainer as using "x-rated language" as children were passing by.
5/12/23	23-16811R	Lost Property	Complainant stated he last saw his Apple Watch at the business and it was now pinging at home address in Royal Oak. Officers made contact with the homeowner who stated she found it on the sidewalk and took it home. She relinquished the watch to officers and it was returned to its owner.
7/23/23	23-26089R	Assault & Battery	Male pushed a female inside of club. Male was arrested for Domestic.
10/28/23	23-37914R	Suspicious Circumstances	Two complainants first told officers their jewelry was stolen in a robbery. The later recanted their statements.
10/31/23	23-38268R	Lost Property	Complainant stated his watch went missing at some point during an altercation at the club.

STRADA
366 Main St

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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TEQUILA BLUE
526 S. MAIN

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 114

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/6/23	23-672D	Business Walk	Checks ok.
1/7/23	23-682D	Business Walk	Checks ok.
1/7/23	23-799D	Business Walk	Checks ok.
1/8/23	23-838D	Business Walk	Checks ok.
1/12/23	23-1401D	Business Walk	Checks ok.
1/15/23	23-1695D	Business Walk	Checks ok.
1/15/23	23-1699D	Business Walk	Checks ok.
1/15/23	23-1705D	Business Walk	Checks ok.
1/21/23	23-2427D	Business Walk	Checks ok.
1/21/23	23-2524D	Business Walk	Checks ok.
1/21/23	23-2548D	Business Walk	Checks ok.
1/22/23	23-2558D	Business Walk	Checks ok.
1/22/23	23-2569D	Suspicious Circumstances	Caller stated a man was being creepy towards customers. Unable to locate.
1/28/23	23-3174D	Business Walk	Checks ok.
1/28/23	23-3187D	Business Walk	Checks ok.
2/4/23	23-3979D	Business Walk	Checks ok.
2/4/23	23-3982D	Business Walk	Checks ok.
2/4/23	23-4102D	Customer Trouble	Refusing to leave. Advised not to reenter.
2/5/23	23-4127D	Business Walk	Checks ok.
2/12/23	23-4959D	Business Walk	Checks ok.
2/18/23	23-5730D	Business Walk	No report.
2/18/23	23-5865D	Business Walk	Checks ok.

TEQUILA BLUE

526 S. MAIN

2/19/23	23-5882D	Business Walk	Checks ok.
2/25/23	23-6733D	Business Walk	Checks ok.
2/25/23	23-6749D	Disorderly Conduct	Customer who was kicked out trying to reenter. Sent on way.
2/25/23	23-6820R	Suspicious Circumstances	Complainant made a from desk report stating a bouncer threw him down the stairs while escorting him out.
2/25/23	23-6888D	Business Walk	Checks ok.
2/26/23	23-6925D	Business Walk	Checks ok.
3/5/23	23-7987D	Business Walk	Checks ok.
3/6/23	23-8177D	Lost Property	Complainant reported she lost her ID.
3/11/23	23-8749D	Business Walk	Checks ok.
3/11/23	23-8758D	Business Walk	Checks ok.
3/12/23	23-8928D	Business Walk	Checks ok.
3/17/23	23-9664D	Business Walk	Checks ok.
3/18/23	23-9697D	Disorderly Conduct	Sent on way.
3/18/23	23-9783D	Business Walk	Checks ok.
3/19/23	23-9799D	Business Walk	Checks ok.
3/19/23	23-9805D	Business Walk	Checks ok.
3/24/23	23-10484D	Business Walk	Checks ok.
3/26/23	23-10598R	Aggravated/Felonious Assault	Suspect got into an argument at the bar with a male and female and then assaulted both of them. He was placed under arrest.
3/30/23	23-11056D	Follow Up	Review of surveillance review.
4/1/23	23-11199D	Disorderly Conduct	Caller stated he was punched while trying to break up a fight. Didn't want to press charges.
4/1/23	23-11200D	Customer Trouble	Duplicate.
4/8/23	23-12275D	Business Walk	Checks ok.

TEQUILA BLUE
526 S. MAIN

4/14/23	23-13030D	Business Walk	Checks ok.
4/15/23	23-13056D	Noise Complaint	Advised.
4/16/23	23-13228D	Business Walk	Checks ok.
4/16/23	23-13233D	Noise Complaint	Noise levels checked ok.
4/22/23	23-14049D	Business Walk	Checks ok.
4/22/23	23-14178D	Business Walk	Checks ok.
4/23/23	23-14180D	Business Walk	Checks ok.
4/28/23	23-14913D	Business Walk	Checks ok.
4/29/23	23-15049D	Business Walk	Checks ok.
4/29/23	23-15067D	Business Walk	Checks ok.
5/12/23	23-16893D	Noise Complaint	Noise checked ok.
5/12/23	23-16910D	Business Walk	Checks ok.
5/13/23	23-16917D	Business Walk	Checks ok.
5/13/23	23-17099D	Business Walk	Checks ok.
6/2/23	23-19884D	Noise Complaint	Advised to turn down music.
6/3/23	23-20033D	Business Walk	Checks ok.
6/4/23	23-20074D	Customer Trouble	Officers flagged down due to altercation between security and a customer. All set.
6/15/23	23-21584D	Business Walk	Checks ok.
6/17/23	23-21858D	Disorderly Conduct	Checks ok.
6/18/23	23-21883D	Business Walk	Checks ok.
6/23/23	23-22460D	Business Walk	Checks ok.
6/24/23	23-22685D	Business Walk	Checks ok.
6/24/23	23-22720D	Assist Fire Department	Female had seizure and was unresponsive. Turned over to Fire Department.

TEQUILA BLUE

526 S. MAIN

6/25/23	23-22749D	Noise Complaint	Checks ok.
7/1/23	23-23448D	Business Walk	Checks ok.
7/8/23	23-24360D	Business Walk	Checks ok.
7/8/23	23-24361D	Assist Fire Department	Caller having chest pains. Turned over to Fire Department.
7/15/23	23-25072D	Business Walk	Checks ok.
7/18/23	23-25467D	Business Walk	Checks ok.
7/22/23	23-25917D	Business Walk	Checks ok.
7/22/23	23-25919D	Business Walk	Checks ok.
8/5/23	23-28068D	Business Walk	Checks ok.
8/11/23	23-28733D	Noise Complaint	Noise levels checked ok.
8/19/23	23-29698D	Business Walk	Checks ok.
8/25/23	23-30675D	Business Walk	Checks ok.
8/26/23	23-30813D	Business Walk	Checks ok.
9/2/23	23-31541D	Disorderly Conduct	Problem person gone on arrival.
9/8/23	23-32372D	Business Walk	Checks ok.
9/17/23	23-33328D	Opened In Error	Fire alarm.
9/21/23	23-33774D	Business Walk	Checks ok.
9/22/23	23-33894D	Extra Check	No report.
9/22/23	23-33909D	Business Walk	Checks ok.
9/23/23	23-34031D	Business Walk	Opened in error.
9/23/23	23-34032D	Business Walk	Checks ok.
9/23/23	23-34047D	Noise Complaint	No louder than usual.
10/1/23	23-34885D	Business Walk	Checks ok.
10/6/23	23-35552D	Business Walk	No report.
10/7/23	23-35698D	Business Walk	No report.

TEQUILA BLUE
526 S. MAIN

10/20/23	23-37087D	Business Walk	Checks ok.
10/21/23	23-37101D	Business Walk	Checks ok.
10/22/23	23-37224D	Business Walk	Checks ok.
10/28/23	23-38019D	Business Walk	Checks ok.
11/3/23	23-38736D	Business Walk	Checks ok.
11/11/23	23-39565D	Business Walk	Checks ok.
11/12/23	23-39682D	Business Walk	Checks ok.
11/19/23	23-40530D	Business Walk	Checks ok.
11/23/23	23-41014R	Assault & Battery	Officers were dispatched for a disorderly female. Bouncers reported they kicked her out for being overly intoxicated and causing a nuisance. She began yelling when they told her to leave. The female told officers she had a ride, but then refused to provide evidence that she ordered an Uber. She began yelling and causing a scene. She was placed under arrest.
11/23/23	23-41024R	Disorderly Conduct	Officers were dispatched for a disorderly male. He was kicked out of the bar and kept returning. He was also seen drinking alcohol outside. He was placed under arrest.
11/24/23	23-41193D	Business Walk	Checks ok.
11/25/23	23-41349D	Business Walk	Checks ok.
12/2/23	23-42146D	Disorderly Conduct	Disorderly female hitting bouncers. Left prior to officers' arrival.
12/3/23	23-42159D	Business Walk	Checks ok.
12/3/23	23-42205R	Assault & Battery	Complainant made a front desk report regarding an assault. She claimed a bouncer pushed her out the door, repeatedly slammed her head against the glass of the building, and pushed to the ground. She stated her friend transported her to Beaumont for her injuries. Prosecution declined.

TEQUILA BLUE

526 S. MAIN

12/9/23	23-42980D	Business Walk	Checks ok.
12/10/23	23-43024R	Suspicious Circumstances	Complainant made a front desk report. She stated she was attending an event at the bar and ran into a coworker. He offered her a drink and she declined. She stated he then shoved a jar in her face with a strong odor that made her drop to her knees. She became ill and threw up. Complainant felt the coworker was trying to play a joke on her, not harm her.
12/16/23	23-43822D	Business Walk	Checks ok.
12/17/23	23-43843D	Business Walk	Cleared for higher priority incident.
12/23/23	23-44492D	Customer Trouble	Checks ok.
12/31/23	23-45189D	Community Policing	Checks ok.
12/31/23	23-45203R	Agg/Fell Assault	Head of security told officers there had been an unreported fight involving bouncers about 20 minutes earlier. He stated a problem customer cut a bouncer with a box cutter that he was swinging aimlessly. The suspect was already gone when officers learned of the incident. Staff seemed unfazed and uninterested in giving any further information to officers.

THE SIDE BAR
116 W. 4th St.

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 1

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
10/21/23	23-37189D	Business Walk	Checks ok.

TOM'S OYSTER BAR (Ale Mary's)
316 / 318 S. MAIN

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 9

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
2/6/23	23-4325D	Customer Trouble	Male refusing to leave after he brought in his own alcohol. Gone on arrival.
3/5/23	23-8080D	Customer Trouble	Sent on way.
3/7/23	23-8277R	Lost Property	Complainant reported he realized his passport was missing while he was at the bar.
8/5/23	23-28005D	Criminal Trespass	Advised.
8/5/23	23-28006D	Criminal Trespass	Advised.
11/14/23	23-39969R	Fraud	Officer manager reported that a former employee both deposited and cashed the same paycheck and stopped showing up to work.
12/13/23	23-43438R	Suspicious Circumstances	Employee reported that \$700 was missing from her purse. Officers observed that customers could reach the cabinet her purse was kept in. She told officers the cameras at the business weren't working.
12/22/23	23-44433D	911 Hang-Up	Had a disorderly customer but they left.
12/31/23	23-45244R	Disorderly Conduct	Officers dispatched for a male passed out on the sidewalk in front of the establishment. He was extremely intoxicated and had an open beer can. He was placed under arrest.

TRATTORIA PIZZERIA DE LUIGI'S
415 WASHINGTON

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2022 = 6

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
3/2/23	23-7484D	Open Alarm	Checks secure.
3/28/23	23-10834D	Open Alarm	Checks ok.
5/17/23	23-17613D	Chargeable Alarm	Accidentally set off.
8/9/23	23-28478D	Juvenile- Malicious Mischief	Teenagers on top of business in the alley. Advised.
8/16/23	23-29266D	Open Alarm	Accidentally set off.
11/22/23	23-41011D	Unfounded CAD or Duplicate	Caller reported there was a fight in front of the restaurant. Officers could not locate anyone fighting.

VFW POST 1669
214 E. FOURTH

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 2

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
9/10/23	23-32540D	Assist Fire Department	Female fell and hit her head. Transported by Fire Department.
12/14/23	23-43507D	Open Alarm	Someone was stuck in elevator. Fire Department was able to assist her.

X-GOLF
30955 Woodward, Ste. 720

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 0

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
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YE OLDE SALOON
1023 S. MAIN

TOTAL CALLS FOR SERVICE – 1/1/2023 – 12/31/2023 = 124

<u>DATE</u>	<u>REPORT/D-CARD</u>	<u>COMPLAINT</u>	<u>SYNOPSIS</u>
1/3/23	23-215D	Family Trouble	Verbal argument in car. Sent on way.
1/7/23	23-803D	Business Walk	Checks ok.
1/7/23	23-807D	Business Walk	Checks ok.
1/8/23	23-840D	Business Walk	Checks ok.
1/12/23	23-1399D	Business Walk	Checks ok.
1/12/23	23-1400D	Extra Check	Checks ok.
1/14/23	23-1551D	Business Walk	Checks ok.
1/14/23	23-1581D	Open Alarm	Secure.
1/14/23	23-1669D	Business Walk	Checks ok.
1/14/23	23-1674D	Business Walk	Checks ok.
1/19/23	23-2266D	Business Walk	Checks ok.
1/21/23	23-2408D	Business Walk	Checks ok.
1/21/23	23-2531D	Business Walk	Checks ok.
1/21/23	23-2543D	Business Walk	Checks ok.
1/22/23	23-2552D	Business Walk	Checks ok.
1/27/23	23-3161D	Business Walk	Checks ok.
1/27/23	23-3170D	Business Walk	Checks ok.
1/29/23	23-3302D	Business Walk	Checks ok.
2/3/23	23-3847D	Business Walk	Checks ok.
2/3/23	23-3964D	Business Walk	Checks ok.
2/4/23	23-4111D	Business Walk	Checks ok.
2/5/23	23-4135D	Business Walk	Checks ok.
2/10/23	23-4789D	Business Walk	Checks ok.

YE OLDE SALOON
1023 S. MAIN

2/10/23	23-4812D	Business Walk	Checks ok.
2/11/23	23-4818D	Business Walk	Checks ok.
2/12/23	23-4956R	Assault & Battery	Officers dispatched for a fight in progress. Suspect punched the victim in the face three times for no reason. Suspect was placed under arrest.
2/17/23	23-5580D	Business Walk	Checks ok.
2/18/23	23-5728D	Business Walk	Checks ok.
2/18/23	23-5853D	Business Walk	Checks ok.
2/24/23	23-6715D	Business Walk	Checks ok.
2/24/23	23-6724D	Business Walk	Checks ok.
2/26/23	23-6914D	Business Walk	Checks ok.
3/4/23	23-7789D	Business Walk	Checks ok.
3/5/23	23-7978D	Business Walk	Checks ok.
3/7/23	23-8266D	Suspicious Circumstances	Caller claimed it was loud and that the bar was serving people after closing. Unfounded.
3/11/23	23-8754D	Business Walk	Checks ok.
3/11/23	23-8776D	Business Walk	Checks ok.
3/12/23	23-8927D	Business Walk	Checks ok.
3/12/23	23-8929D	Business Walk	Checks ok.
3/17/23	23-9659D	Business Walk	Checks ok.
3/18/23	23-9676D	Business Walk	Checks ok.
3/18/23	23-9781D	Business Walk	Checks ok.
3/19/23	23-9796D	Business Walk	Checks ok.
3/24/23	23-10480D	Business Walk	Checks ok.
3/25/23	23-10588D	Business Walk	Checks ok.
3/31/23	23-11176D	Business Walk	Checks ok.

YE OLDE SALOON

1023 S. MAIN

4/7/23	23-12141D	Business Walk	Checks ok.
4/8/23	23-12272D	Business Walk	Checks ok.
4/10/23	23-12467D	Business Walk	Checks ok.
4/16/23	23-13225D	Business Walk	Checks ok.
4/22/23	23-14051D	Business Walk	Checks ok.
4/23/23	23-14177D	Business Walk	Checks ok.
4/28/23	23-14826D	Open Alarm	Checks ok.
4/28/23	23-14912D	Business Walk	Checks ok.
4/29/23	23-15065D	Business Walk	Checks ok.
5/3/23	23-15580D	Business Walk	Checks ok.
5/6/23	23-15892D	Business Walk	Checks ok.
5/6/23	23-15999D	Business Walk	Checks ok.
5/10/23	23-16581D	Extra Check	Checks ok.
5/11/23	23-16733D	Business Walk	Checks ok.
5/12/23	23-16904D	Business Walk	Checks ok.
5/13/23	23-17082D	Business Walk	Checks ok.
5/20/23	23-18051D	Business Walk	Checks ok.
5/27/23	23-19008D	Business Walk	Checks ok.
5/28/23	23-19180D	Business Walk	Checks ok.
5/31/23	23-19617D	Business Walk	Checks ok.
6/1/23	23-19752D	Business Walk	Checks ok.
6/2/23	23-19911D	Business Walk	Checks ok.
6/3/23	23-19920D	Extra Check	No report.
6/4/23	23-20077D	Extra Check	No report.
6/5/23	23-20263D	Assist Fire Department	Male fell and bleeding. Turned over to Birmingham Fire Department for transport.

YE OLDE SALOON
1023 S. MAIN

6/10/23	23-21006D	Business Walk	Checks ok.
6/10/23	23-21007D	Business Walk	Checks ok.
6/14/23	23-21324D	Business Walk	Checks ok.
6/17/23	23-21731D	Business Walk	Checks ok.
6/24/23	23-22695D	Business Walk	Checks ok.
7/1/23	23-23444D	Extra Check	Checks ok.
7/8/23	23-24265D	Extra Check	Checks ok.
7/14/23	23-25057D	Business Walk	Checks ok.
7/15/23	23-25163D	Extra Check	Checks ok.
7/18/23	23-25484D	Business Walk	Checks ok.
7/26/23	23-26601D	Business Walk	Checks ok.
7/29/23	23-27125D	Business Walk	Checks ok.
8/3/23	23-27747D	Extra Check	Checks ok.
8/5/23	23-28041D	Business Walk	No report.
8/12/23	23-28847D	Business Walk	No report.
8/14/23	23-29015D	Robbery Alarm	Accidentally set off.
8/19/23	23-29696D	Business Walk	Checks ok.
8/26/23	23-30810D	Business Walk	Checks ok.
8/30/23	23-31252D	Business Walk	Checks ok.
9/11/23	23-32675D	Business Walk	Checks ok.
9/16/23	23-33271D	Business Walk	Checks ok.
9/21/23	23-33772D	Business Walk	Checks ok.
9/22/23	23-33910D	Business Walk	Checks ok.
9/30/23	23-34878D	Business Walk	Checks ok.
10/4/23	23-35318D	Business Walk	Checks ok.
10/5/23	23-35426D	Business Walk	Checks ok.

YE OLDE SALOON
1023 S. MAIN

10/7/23	23-35571D	Extra Check	Checks ok.
10/7/23	23-35700D	Business Walk	No report.
10/13/23	23-36365D	Business Walk	Checks ok.
10/19/23	23-36972D	Business Walk	Checks ok.
10/20/23	23-37082D	Business Walk	Checks ok.
10/23/23	23-37338R	Peeping Tom	Complainant stated she was using the bathroom when a male suspect looked under into her stall and started talking to her. He was placed under arrest, which he resisted.
10/23/23	23-37339D	Opened In Error	Duplicate.
10/23/23	23-37357D	Follow Up	Officers attempted to get video footage.
10/23/23	23-37405D	Follow Up	Flash drive dropped off.
10/24/23	23-37468D	Follow Up	Flash drive picked up.
11/4/23	23-38854D	Business Walk	Checks ok.
11/9/23	23-39407D	Business Walk	Checks ok.
11/12/23	23-39677D	Business Walk	Checks ok.
11/18/23	23-40524D	Business Walk	Checks ok.
11/25/23	23-41220D	Business Walk	Checks ok.
11/30/23	23-41861D	Business Walk	Checks ok.
12/1/23	23-41958D	Community Policing	Checks ok.
12/3/23	23-42153D	Business Walk	Checks ok.
12/9/23	23-42965D	Business Walk	Checks ok.
12/13/23	23-43418D	Business Walk	Checks ok.
12/16/23	23-43802D	Business Walk	Checks ok.
12/20/23	23-44240D	Business Walk	Checks ok.
12/22/23	23-44469D	Business Walk	Checks ok.

YE OLDE SALOON

1023 S. MAIN

12/28/23	23-44938D	Business Walk	Checks ok.
12/29/23	23-45030D	Business Walk	Checks ok.
12/31/23	23-45187D	Community Policing	Checks ok.
12/31/23	23-45256D	Community Policing	Checks ok.

Liquor License Renewal **2024**
Treasurer's report on Delinquent taxes/water

2/13/2024

Business Name	Property address or water service address	Property ID or water acct	A	B*	C	TOTAL
			Delq. Sum.Tax	Winter Tax O/S	Delq. Water	S+W tax + Water O/S
Merkel R.E./Pearl's/Bohemia/Pinky's	100 S Main St	25-21-231-012	15.52	15.00	-	30.52
Pearl's Deep Dive	100 S Main St	99-00-022-132	1,554.98	344.12	-	1,899.10
Bohemia	100 S Main St	99-00-019-162	-	458.80	-	458.80
Pinky's Rooftop	100 S Main St	99-00-020-012	-	961.23	-	961.23
Condado Tacos	310 S Main St	99-00-020-004	-	467.98	-	467.98
Mesa Tacos & Tequila	312 S Main St	99-01-920-019	-	748.17	-	748.17
Tom's Oyster Bar	318 S Main St	99-01-940-131	-	318.07	-	318.07
Sake Sushi	410 S Main St	99-00-020-003	-	240.30	-	240.30
Real North LLC/Bandit Tavern	419 S Main St	25-22-108-013	-	3,655.09	-	3,655.09
Bandit Tavern	419 S Main St	99-00-005-043	-	1,737.25	-	1,737.25
326 Main-Tequila Blue	526 S Main St	99-00-012-092	-	-	2,518.33	2,518.33
City Tavern	386 N Main St	99-00-014-037	-	2,116.71	-	2,116.71
VFW	214/222 E 4th St	25-22-109-002	-	-	3,029.68	3,029.68
VFW/Breakout Escape	214/222 E 4th St	25-89-018-001	-	-	-	-
Sokol Ndrejaj/Inn Season's	500 E 4th St	25-22-133-034	-	1,187.60	-	1,187.60
The Side Bar	116 W 4th ST	99-00-022-032	-	-	101.74	101.74
Fifth Avenue	215 W 5th St	99-01-910-083	-	-	33.60	33.60
Royal Oak Music Theatre	318 W 4th ST	99-00-067-425	-	15.00	52.59	67.59
Ronin Sushi	326 W 4th St	99-00-003-090	-	2,842.08	-	2,842.08
401 S Lafayette LLC/Bistro 82	401 S Lafayette Ave	25-21-236-011	-	-	2,493.91	2,493.91
T and C LLC/Camelia's	1304 E 11 Mile Rd	25-22-226-013	-	1,532.13	-	1,532.13
Camelia's Mexican Grill	1304 E 11 Mile Rd	99-00-011-077	-	-	-	-
Red Run Golf Club	2036 Rochester Rd	25-10-401-004	-	14,028.02	-	14,028.02
Red Run Golf Club	2036 Rochester Rd	99-00-105-175	-	10,403.29	-	10,403.29
Lily's Seafood Grill	410 S Washington Ave	99-00-000-132	-	-	3,382.96	3,382.96
Pallis Manor/RO Tap House	714 S Wahington Ave	25-21-285-005	8,024.66	1,822.01	101.28	9,947.95
RO Tap House	714 S Wahington Ave	99-00-126-777	-	-	3,106.17	3,106.17
Wm Beaumont Corp Tax	30955 Woodward Ave	25-07-226-008	-	-	-	-
Brown Iron Brewhouse	30955 Woodward, Ste 510	99-00-020-091	-	4,112.09	-	4,112.09
First Watch	30955 Woodward, Ste 405	99-00-021-057	-	-	-	-
Wahlburgers	30955 Woodward, Ste 605	99-00-020-088	-	-	-	-

KEY

- A - Summer tax bills were delinquent as of July 31st (or Oct 31st if making two payments) and were turned over to the County for non-payment effective March 1st
- B - Outstanding Winter tax bills are due **February 14th***. Amounts unpaid after February 28th were turned over to the County for non-payment effective March 1st
- C - Delinquent water bills are added to the July and December tax bills when they are unpaid for four (4) months or longer, and are subsequently turned over to the County for non-payment effective March 1st

CITY COMMISSION AGENDA ITEM

Title	Special Assessment Standard Resolution 5 2023 Sidewalk Improvement Program
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The work associated with the 2023 sidewalk program is now complete. The project boundary included 12 Mile Road, N. Main Street, 11 Mile Road, S. Alexander Avenue, Longfellow Avenue, 10 Mile Road, Woodward Avenue, and the western city limits to Lincoln, excluding the downtown area (Sections 16, 17, 21 and 22).

There were 4,850 total properties within the target area and 941 of these properties will be receiving an invoice. Thus far, three property owners requested a payment plan for six years with six percent interest on the unpaid balance. However, staff typically receives a few requests for payment plans or reevaluation of billed quantities after standard resolution 5 is approved, and has administratively approved these changes in the past.

The commission previously determined that the work for the sidewalk improvement program was a necessity and directed that the work be performed. Standard resolutions 1, 2, and 3 dealing with petitions, estimates and the necessity of the improvement therefore do not apply. Additionally, the special assessment request specifically states that they waive their right to a public hearing of assessment, and therefore standard resolution 4 is also unnecessary. Adopting standard resolution 5 for special assessment roll 2416-2302 is all that is currently required.

The city assessor has determined the special assessment district for the 2023 sidewalk work (Attachment 1). Engineering notified each affected property regarding the commission's consideration of this item along with their rights and obligations for appealing the assessment. Invoices will be mailed out this spring, and the properties with a payment plan will be assessed on the summer 2024 tax bill.

The city funds sidewalk work adjacent to city parks, public alleys, city properties and handicap ramps. The total city cost is noted in the Fiscal Impact section, with the necessary budget amendment.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$160,461.25 <i>For sidewalk work next to city parks, alleys, city properties and handicap ramps</i>
AMOUNT CURRENTLY BUDGETED	\$95,500
BUDGET AMENDMENT REQUIRED	\$64,961.25 (BA between dept; net -0-effect on FB)
FUNDING SOURCE/ GL NUMBER	203.901.81401.CAP2302
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS:

- ☐ No fiscal impact
 ☒ Revenue impact (details below)
 ☐ Workload impact (details below)
 ☒ Operations Impact (details below)

REVENUE IMPACT:

The total billed amounts for this project are summarized as follows:

Residential bills	\$584,823.75
Residential payment plans	\$1,500.00
City's cost <i>(city parks, public alleys, city properties and handicap ramps)</i>	\$160,461.25
Total:	\$746,785.00

Through approval of Standard Resolution 5, the residential bills and residential payment plans will reimburse the city for the expense to install sidewalks adjacent to private properties, for a total of \$586,323.75.

The city's cost of \$160,461.25 exceeded the budgeted amount for city-funded improvements at parks, alleys, city properties and handicap ramps by \$64,961.25. The recommended budget amendment to offset this exceedance is outlined in the Operations Impact below.

OPERATIONS IMPACT:

This item will require a budget amendment of \$64,961.25 from the local road fund to cover the city-funded portion of the sidewalk program. The city has remaining local road funds available from the 2023 Water Main Improvements Contract CAP2310 project to cover this expense as follows:

Approved Contract:	Spent to date:	Estimated remaining work:	Remaining balance	Requested Transfer	Adjusted Balance
\$525,632.21	\$418,699.21	\$4,125.00	\$102,808.00	(\$64,961.25)	\$37,846.75

Numbers represent CAP2310 local road fund costs only; water/sewer funds are not shown.

As funds are available for the budget amendment, there is not an anticipated operational impact.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

S-CAP Mobility Goal 2.1.3 – Continue to implement the sidewalk improvement program.

Aging in Place Outdoor Spaces and Buildings Goal 1.2.d - Develop walking routes within the community that provide and enhanced pedestrian experience with public art, playgrounds, or other pedestrian features that encourage mobility through walking and prioritize pedestrian safety.

COMMUNITY ENGAGEMENT

Staff sent postcards to each property within the 2023 sidewalk target area advising them of the March 11, 2023 commission meeting and directing them to www.romi.gov/sidewalks to view the cost for each property.

BOARD AND COMMISSION FEEDBACK

n/a

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby adopts special assessment standard resolution 5 confirming special assessment roll 2416-2302 for the repair or installation of sidewalks in the 2023 target area.

Special Assessment Standard Resolution No. 5

City of Royal Oak – County of Oakland

Special Assessment District No. 2416-2302

At a Regular Meeting of the City Commission of the City of Royal Oak, County of Oakland, Michigan, held on March 11, 2023 at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____
and supported by Commissioner _____.

Whereas, the city commission has met after due and legal notice unless otherwise waived by the assessment district, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of certain public improvements; and

Whereas, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll, the commission deems said special assessment roll to be fair, just, and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

Now, therefore, be it resolved:

1. Said special assessment roll as prepared by the assessor in the amount of \$586,323.75 is hereby confirmed and shall be known as Special Assessment Roll No. 2416-2302.
2. For those property owners requesting a payment plan, said special assessment roll shall be divided into six (6) equal annual installments for properties specified in the city assessor's letter (attached), the first of which shall be due and payable on July 1, 2024, and the remaining installments shall become due in consecutive order, one each year [not to exceed six (6) years in total], on the 1st day of July, beginning with the year 2025.

Otherwise, for those properties not requesting a payment plan, said special assessment roll shall be one installment for properties specified in the city assessor's letter (attached), which shall be due and payable on July 1, 2024.

3. Interest shall be charged on the unpaid balance of said assessment roll at the rate of six percent (6%) per annum beginning July 1, 2024. Provided, however, in the event bonds are issued in anticipation of the collection of said special assessment, interest shall be charged on the unpaid balance of the roll at a rate not to exceed one percent (1%) greater than the average rate of interest borne by said special assessment bonds payable annually on the respective due dates of subsequent installments. Provided, however, that the whole assessment may be paid to the city treasurer at any time after confirmation in full with accrued interest thereon; and the amounts to be paid by the city shall be paid as the construction work progresses.
4. The city clerk be and is hereby directed to attach her warrant to said special assessment roll after confirmation of said roll commanding the city treasurer to collect the sums and amounts as directed by the Royal Oak City Charter and by resolution of the city commission. Said warrant shall further require the city treasurer on the 1st day of July following the date when such assessment, or any installment thereof, have become due, to submit to the city commission a sworn statement setting forth a description of the lots, premises and parcels of land as to which such delinquency exists, and amounts of such delinquency, including accrued interest computed to July 1st of such year.
5. The city clerk be and is hereby directed to endorse the date of confirmation on each special assessment roll.
6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Commissioners _____

Nays: Commissioners _____

Resolution Declared Adopted

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the City Commission of the City of Royal Oak, County of Oakland, Michigan, at a Regular Meeting held on March 11, 2024 and that public notice of said meeting was given pursuant to and in full conformity with Act No. 267, Public Acts of Michigan, 1976, as amended.

Melanie Halas, City Clerk

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment for 2023 Sidewalk Improvements Contract CAP2302 using competitively bid contract pricing in accordance with the City's purchasing policy and/or under the following Agreements is authorized:

FUND IMPACTED: Local Road Fund	
	INCREASE (DECREASE)
APPROPRIATIONS:	
203.901.81401.CAP2302	\$64,961.25
203.901.81401.CAP2310	(\$64,961.25)

TOTAL APPROPRIATIONS	\$0.00
NET INCREASE (DECREASE) TO FUND BALANCE	\$0.00

ATTACHMENTS:

1. City Assessor's Report for 2023 Sidewalk Improvement Program Special Assessment
District Roll 2416-2302

February 19, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

The attached Exhibit A outlines the proposed Special Assessment Roll No. 2416-2302 replacement or sidewalk installation. The roll includes a six-year payment plan for three properties and a one-time payment for 938 properties.

Replacement of deficient concrete sidewalks and installation of new sidewalks within the 2023 sidewalk improvement program target area bounded by 12 Mile Road, N. Main Street, 11 Mile Road, S. Alexander Avenue, Longfellow Avenue, 10 Mile Road, Woodward Avenue, western city limits to Lincoln, excluding the downtown area (Sections 16, 17, 21 and 22).

District portion for a six-year payment plan:	\$1,500.00
District portion for one-time payment:	\$584,823.75
Total District:	\$586,323.75

The city commission may now initiate the necessary proceedings toward the adoption of Standard Resolution No. 5.

Respectfully submitted,



Anthony Switkowski
City Assessor

1 Attachment (Exhibit A, 8 pages)

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

6-Year Payment Plan

Parcel ID	Final Invoice
2522156011	\$625.00
2516305015	\$250.00
2521409023	\$625.00

Total: \$1,500.00

Single Invoice

Parcel ID	Final Invoice
2516101001	\$312.50
2516101005	\$293.75
2516101010	\$937.50
2516101011	\$625.00
2516101012	\$625.00
2516101013	\$750.00
2516102002	\$312.50
2516102005	\$606.25
2516102006	\$156.25
2516102007	\$981.25
2516103001	\$312.50
2516103007	\$312.50
2516103008	\$750.00
2516104005	\$250.00
2516104006	\$312.50
2516104013	\$312.50
2516104016	\$331.25
2516105003	\$312.50
2516105008	\$312.50
2516106003	\$606.25
2516106004	\$1,000.00
2516106006	\$156.25
2516106007	\$156.25
2516106008	\$668.75
2516106011	\$375.00
2516126005	\$625.00
2516126006	\$312.50
2516126016	\$281.25
2516126022	\$312.50
2516127002	\$687.50
2516127007	\$625.00
2516127010	\$375.00
2516127019	\$312.50
2516127022	\$375.00
2516130001	\$625.00

Single Invoice

Parcel ID	Final Invoice
2516303023	\$312.50
2516303032	\$268.75
2516303040	\$750.00
2516303043	\$312.50
2516304005	\$312.50
2516304011	\$231.25
2516304014	\$312.50
2516304018	\$312.50
2516304021	\$650.00
2516304034	\$187.50
2516304035	\$300.00
2516304040	\$300.00
2516305004	\$762.50
2516305005	\$312.50
2516305014	\$1,562.50
2516305021	\$375.00
2516305022	\$375.00
2516306001	\$625.00
2516306007	\$187.50
2516307001	\$312.50
2516307009	\$375.00
2516310003	\$1,312.50
2516311013	\$331.25
2516311014	\$331.25
2516312004	\$250.00
2516326001	\$375.00
2516326017	\$312.50
2516327001	\$352.50
2516327005	\$375.00
2516327010	\$312.50
2516327011	\$293.75
2516327019	\$375.00
2516328001	\$312.50
2516328003	\$300.00
2516328010	\$625.00

Single Invoice

Parcel ID	Final Invoice
2521209001	\$450.00
2521209002	\$312.50
2521209010	\$312.50
2521209013	\$312.50
2521209015	\$312.50
2521209016	\$312.50
2521209017	\$437.50
2521209018	\$625.00
2521210002	\$656.25
2521210009	\$250.00
2521210011	\$437.50
2521210012	\$312.50
2521210014	\$312.50
2521210016	\$1,562.50
2521210031	\$3,375.00
2521211001	\$625.00
2521211023	\$312.50
2521211024	\$312.50
2521212002	\$312.50
2521212003	\$352.50
2521212010	\$312.50
2521212012	\$625.00
2521212016	\$312.50
2521212022	\$343.75
2521212023	\$625.00
2521251002	\$312.50
2521252007	\$937.50
2521252014	\$2,187.50
2521252016	\$250.00
2521253001	\$625.00
2521253002	\$312.50
2521253007	\$293.75
2521253008	\$625.00
2521253011	\$312.50
2521253016	\$312.50

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

Single Invoice

Parcel ID	Final Invoice
2516130002	\$281.25
2516130004	\$293.75
2516130023	\$625.00
2516131001	\$918.75
2516132015	\$687.50
2516132016	\$312.50
2516132022	\$312.50
2516133001	\$918.75
2516133002	\$312.50
2516133003	\$312.50
2516133005	\$625.00
2516133016	\$625.00
2516135001	\$312.50
2516135010	\$312.50
2516135011	\$312.50
2516135012	\$331.25
2516135021	\$750.00
2516151001	\$312.50
2516151003	\$312.50
2516151004	\$312.50
2516151005	\$312.50
2516151006	\$312.50
2516151008	\$427.50
2516151009	\$937.50
2516152004	\$312.50
2516152015	\$687.50
2516152016	\$625.00
2516152017	\$312.50
2516152019	\$625.00
2516153001	\$1,900.00
2516153002	\$606.25
2516153003	\$562.50
2516154001	\$312.50
2516154002	\$293.75
2516154008	\$312.50
2516154012	\$687.50
2516154015	\$312.50
2516154019	\$312.50
2516154022	\$906.25
2516155002	\$312.50
2516155004	\$1,218.75
2516155008	\$625.00

Single Invoice

Parcel ID	Final Invoice
2516328011	\$312.50
2516328012	\$312.50
2516328013	\$375.00
2516329004	\$375.00
2516329016	\$293.75
2516331007	\$293.75
2516331009	\$625.00
2516331012	\$312.50
2516332001	\$312.50
2516332003	\$375.00
2516332004	\$1,000.00
2516332005	\$687.50
2516332007	\$312.50
2516332008	\$531.25
2516333007	\$312.50
2516333008	\$625.00
2516334003	\$293.75
2516334007	\$312.50
2516334010	\$875.00
2516335003	\$625.00
2516335004	\$312.50
2516335005	\$312.50
2516336001	\$312.50
2516336003	\$312.50
2516336006	\$668.75
2516336008	\$312.50
2516336015	\$312.50
2516337001	\$312.50
2516337003	\$352.50
2516337010	\$312.50
2516338003	\$331.25
2516338005	\$312.50
2516338016	\$312.50
2516338019	\$375.00
2516355001	\$625.00
2516355002	\$625.00
2516355017	\$625.00
2516356002	\$312.50
2516356032	\$312.50
2516356035	\$312.50
2516356041	\$750.00
2516356049	\$300.00

Single Invoice

Parcel ID	Final Invoice
2521254006	\$625.00
2521254009	\$375.00
2521255001	\$687.50
2521255005	\$312.50
2521255010	\$312.50
2521256001	\$625.00
2521256017	\$312.50
2521256019	\$312.50
2521257002	\$312.50
2521257004	\$500.00
2521257006	\$312.50
2521257007	\$293.75
2521257008	\$450.00
2521257009	\$312.50
2521257010	\$343.75
2521257012	\$312.50
2521257014	\$625.00
2521402010	\$906.25
2521402011	\$293.75
2521402012	\$293.75
2521402018	\$312.50
2521403003	\$312.50
2521403006	\$625.00
2521403008	\$606.25
2521403011	\$312.50
2521403013	\$312.50
2521403014	\$312.50
2521403016	\$4,412.50
2521404004	\$331.25
2521404008	\$625.00
2521404018	\$625.00
2521404022	\$397.50
2521404023	\$312.50
2521405001	\$312.50
2521405002	\$375.00
2521405003	\$687.50
2521405010	\$312.50
2521405014	\$956.25
2521405015	\$937.50
2521405019	\$312.50
2521405020	\$625.00
2521405027	\$293.75

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

Single Invoice

Parcel ID	Final Invoice
2516155009	\$293.75
2516155013	\$312.50
2516155016	\$250.00
2516155017	\$268.75
2516155021	\$312.50
2516155024	\$312.50
2516155026	\$312.50
2516155028	\$281.25
2516155031	\$281.25
2516156001	\$937.50
2516156002	\$352.50
2516156005	\$343.75
2516156010	\$312.50
2516156012	\$1,312.50
2516156018	\$750.00
2516156019	\$331.25
2516156020	\$312.50
2516156024	\$543.75
2516157002	\$331.25
2516157004	\$343.75
2516157007	\$843.75
2516157010	\$312.50
2516157016	\$665.00
2516157017	\$312.50
2516176001	\$937.50
2516176002	\$312.50
2516176010	\$625.00
2516177002	\$352.50
2516177011	\$281.25
2516177012	\$687.50
2516177013	\$312.50
2516177014	\$665.00
2516177019	\$312.50
2516177020	\$312.50
2516178004	\$687.50
2516178005	\$312.50
2516178006	\$312.50
2516178009	\$625.00
2516178014	\$268.75
2516178016	\$312.50
2516179007	\$312.50
2516179010	\$375.00

Single Invoice

Parcel ID	Final Invoice
2516357001	\$312.50
2516357011	\$625.00
2516376005	\$1,000.00
2516377005	\$312.50
2516378001	\$6,000.00
2516378010	\$412.50
2516378022	\$312.50
2516378023	\$312.50
2516378024	\$375.00
2516379026	\$312.50
2516379036	\$312.50
2516379037	\$312.50
2516379039	\$450.00
2516379042	\$375.00
2516380003	\$312.50
2516380006	\$375.00
2516380013	\$312.50
2516380021	\$312.50
2516380027	\$3,265.00
2516380031	\$750.00
2516380032	\$312.50
2516380036	\$337.50
2516381007	\$300.00
2516381008	\$82.50
2516382004	\$312.50
2516383001	\$375.00
2516384038	\$1,625.00
2516385001	\$1,112.50
2516401012	\$375.00
2516404001	\$312.50
2516404004	\$606.25
2516404010	\$250.00
2516404016	\$518.75
2516405012	\$281.25
2516405013	\$687.50
2516407002	\$28,923.75
2516426003	\$300.00
2516426039	\$312.50
2516427002	\$312.50
2516427010	\$312.50
2516427012	\$225.00
2516427015	\$710.00

Single Invoice

Parcel ID	Final Invoice
2521405029	\$406.25
2521405030	\$312.50
2521406001	\$606.25
2521406003	\$312.50
2521406004	\$312.50
2521406009	\$656.25
2521406011	\$687.50
2521406028	\$375.00
2521407009	\$450.00
2521407018	\$356.25
2521407043	\$412.50
2521407044	\$375.00
2521408001	\$375.00
2521408004	\$312.50
2521408005	\$356.25
2521408006	\$312.50
2521408007	\$625.00
2521408017	\$312.50
2521408026	\$318.75
2521408028	\$312.50
2521408030	\$262.50
2521408037	\$312.50
2521409005	\$312.50
2521409006	\$231.25
2521409015	\$187.50
2521409019	\$625.00
2521409027	\$1,737.50
2521410010	\$718.75
2521410012	\$300.00
2521410016	\$293.75
2521410018	\$293.75
2521412009	\$687.50
2521412011	\$312.50
2521412012	\$352.50
2521426003	\$312.50
2521426007	\$187.50
2521426010	\$156.25
2521426013	\$1,543.75
2521426023	\$1,500.00
2521427006	\$312.50
2521427011	\$643.75
2521428010	\$753.75

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

Single Invoice

Parcel ID	Final Invoice
2516179011	\$312.50
2516179012	\$625.00
2516180010	\$293.75
2516180019	\$125.00
2516180020	\$500.00
2516181001	\$312.50
2516181004	\$268.75
2516181007	\$250.00
2516181011	\$187.50
2516182003	\$312.50
2516182004	\$300.00
2516182006	\$375.00
2516182007	\$625.00
2516183001	\$312.50
2516183002	\$375.00
2516183018	\$962.50
2516183020	\$375.00
2516183021	\$1,581.25
2516183022	\$1,062.50
2516183024	\$250.00
2516183025	\$352.50
2516184001	\$312.50
2516184003	\$727.50
2516184004	\$312.50
2516184005	\$312.50
2516184006	\$312.50
2516184009	\$312.50
2516201004	\$593.75
2516201005	\$312.50
2516201008	\$312.50
2516201010	\$937.50
2516201016	\$625.00
2516201022	\$562.50
2516201031	\$312.50
2516201040	\$687.50
2516201042	\$375.00
2516201043	\$293.75
2516202001	\$375.00
2516202008	\$625.00
2516202011	\$665.00
2516202020	\$937.50
2516202021	\$625.00

Single Invoice

Parcel ID	Final Invoice
2516427023	\$322.50
2516427024	\$331.25
2516427038	\$725.00
2516427039	\$593.75
2516428001	\$375.00
2516428008	\$250.00
2516429010	\$1,312.50
2516429012	\$331.25
2516429016	\$375.00
2516429022	\$675.00
2516429025	\$375.00
2516430012	\$375.00
2516430015	\$231.25
2516430021	\$375.00
2516431001	\$625.00
2516432004	\$375.00
2516432006	\$937.50
2516451002	\$250.00
2516451013	\$337.50
2516451016	\$312.50
2516452001	\$937.50
2516452007	\$331.25
2516452010	\$312.50
2516454001	\$937.50
2516454007	\$375.00
2516454012	\$312.50
2516455003	\$312.50
2516455004	\$625.00
2516455006	\$625.00
2516455009	\$250.00
2516455011	\$312.50
2516455013	\$312.50
2516456001	\$1,062.50
2516458001	\$375.00
2516458002	\$312.50
2516459013	\$312.50
2516460004	\$625.00
2516460005	\$312.50
2516460009	\$312.50
2516460015	\$312.50
2516460016	\$900.00
2516461001	\$293.75

Single Invoice

Parcel ID	Final Invoice
2521428011	\$825.00
2521429008	\$500.00
2521429011	\$312.50
2521429014	\$531.25
2521429020	\$562.50
2521429021	\$1,200.00
2521429022	\$1,440.00
2521430010	\$312.50
2521430015	\$312.50
2521431006	\$187.50
2521432001	\$437.50
2521433001	\$312.50
2521433009	\$625.00
2521433015	\$606.25
2521433019	\$625.00
2521433020	\$312.50
2521433021	\$293.75
2521434001	\$312.50
2521434008	\$312.50
2521434013	\$562.50
2521434018	\$665.00
2521435010	\$312.50
2521435022	\$375.00
2521435024	\$312.50
2521476023	\$1,187.50
2521477027	\$6,937.50
2521479032	\$7,912.50
2522107010	\$187.50
2522107011	\$697.50
2522107012	\$450.00
2522110014	\$375.00
2522110016	\$312.50
2522110017	\$331.25
2522126006	\$437.50
2522126016	\$312.50
2522126017	\$312.50
2522126018	\$375.00
2522126019	\$375.00
2522126031	\$1,750.00
2522127001	\$2,287.50
2522127014	\$312.50
2522127021	\$312.50

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

Single Invoice

Parcel ID	Final Invoice
2516202022	\$312.50
2516202024	\$312.50
2516202025	\$312.50
2516202031	\$356.25
2516202032	\$612.50
2516202034	\$397.50
2516202037	\$312.50
2516202044	\$312.50
2516202046	\$606.25
2516202048	\$593.75
2516203002	\$250.00
2516203003	\$625.00
2516203006	\$750.00
2516203008	\$375.00
2516203011	\$312.50
2516203014	\$397.50
2516203018	\$312.50
2516203019	\$281.25
2516203020	\$312.50
2516203024	\$293.75
2516203025	\$312.50
2516203028	\$352.50
2516203031	\$312.50
2516203032	\$412.50
2516203038	\$312.50
2516204006	\$3,185.00
2516205001	\$1,722.50
2516205004	\$352.50
2516205010	\$293.75
2516205013	\$312.50
2516205014	\$562.50
2516205015	\$312.50
2516205017	\$293.75
2516205020	\$593.75
2516205028	\$625.00
2516205029	\$625.00
2516205032	\$2,506.25
2516226001	\$281.25
2516226010	\$375.00
2516226015	\$937.50
2516226017	\$312.50
2516226023	\$885.00

Single Invoice

Parcel ID	Final Invoice
2516461002	\$3,000.00
2516461003	\$312.50
2516461008	\$312.50
2516463001	\$312.50
2516464001	\$1,312.50
2516464002	\$375.00
2516464004	\$250.00
2516464009	\$1,387.50
2516465003	\$312.50
2516465023	\$3,212.50
2516465024	\$750.00
2516466001	\$446.25
2516466005	\$625.00
2516476008	\$312.50
2516476011	\$937.50
2516476029	\$312.50
2516477019	\$687.50
2516477022	\$352.50
2516477031	\$375.00
2516477033	\$312.50
2516477039	\$312.50
2516477053	\$250.00
2516478010	\$1,250.00
2516481007	\$312.50
2516481009	\$312.50
2516481034	\$750.00
2516483004	\$468.75
2516483005	\$156.25
2516483015	\$2,625.00
2516484003	\$293.75
2516484007	\$250.00
2516484022	\$312.50
2516484031	\$1,062.50
2516484034	\$625.00
2516485027	\$625.00
2516485049	\$1,062.50
2517206001	\$300.00
2517206015	\$525.00
2517206020	\$312.50
2517206021	\$375.00
2517206022	\$4,512.50
2517206023	\$312.50

Single Invoice

Parcel ID	Final Invoice
2522127026	\$312.50
2522127037	\$262.50
2522128001	\$2,965.00
2522129005	\$665.00
2522129009	\$2,075.00
2522130001	\$1,825.00
2522130002	\$1,162.50
2522130006	\$962.50
2522130009	\$6,700.00
2522130027	\$150.00
2522130028	\$817.50
2522130029	\$2,018.75
2522131012	\$375.00
2522131018	\$300.00
2522132019	\$375.00
2522132042	\$1,156.25
2522133004	\$315.00
2522133009	\$1,200.00
2522133010	\$1,625.00
2522133028	\$312.50
2522133029	\$375.00
2522133031	\$375.00
2522133033	\$312.50
2522133034	\$400.00
2522153015	\$893.75
2522153016	\$75.00
2522153019	\$312.50
2522153024	\$312.50
2522153035	\$937.50
2522153037	\$937.50
2522156020	\$312.50
2522156027	\$687.50
2522159007	\$231.25
2522159010	\$750.00
2522159015	\$1,625.00
2522159017	\$250.00
2522176010	\$712.50
2522176023	\$312.50
2522178001	\$293.75
2522179003	\$250.00
2522179006	\$375.00
2522179019	\$312.50

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

Single Invoice

Parcel ID	Final Invoice
2516227018	\$250.00
2516227020	\$281.25
2516227022	\$3,427.50
2516228002	\$293.75
2516228006	\$312.50
2516228008	\$312.50
2516228009	\$593.75
2516228012	\$312.50
2516230003	\$187.50
2516230004	\$250.00
2516230005	\$625.00
2516230006	\$293.75
2516230009	\$268.75
2516230018	\$375.00
2516230022	\$312.50
2516230023	\$312.50
2516230025	\$375.00
2516231001	\$656.25
2516231006	\$312.50
2516231011	\$312.50
2516231013	\$312.50
2516231028	\$625.00
2516231030	\$537.50
2516231032	\$312.50
2516251002	\$293.75
2516251005	\$312.50
2516251007	\$312.50
2516251013	\$2,793.75
2516251019	\$312.50
2516251021	\$312.50
2516252001	\$250.00
2516252003	\$312.50
2516252005	\$312.50
2516252008	\$281.25
2516252018	\$312.50
2516252020	\$656.25
2516252021	\$312.50
2516252024	\$1,250.00
2516253005	\$375.00
2516253006	\$625.00
2516253009	\$293.75
2516253014	\$187.50

Single Invoice

Parcel ID	Final Invoice
2517207007	\$268.75
2517207010	\$312.50
2517207011	\$312.50
2517207014	\$643.75
2517207015	\$625.00
2517207025	\$593.75
2517207026	\$606.25
2517207029	\$375.00
2517207033	\$293.75
2517207043	\$937.50
2517207044	\$1,062.50
2517207048	\$687.50
2517226001	\$2,500.00
2517226004	\$312.50
2517226005	\$375.00
2517226006	\$312.50
2517226007	\$375.00
2517226009	\$375.00
2517227001	\$293.75
2517227002	\$375.00
2517227003	\$2,200.00
2517228002	\$331.25
2517228004	\$312.50
2517228005	\$312.50
2517228009	\$312.50
2517228010	\$356.25
2517228012	\$312.50
2517228013	\$375.00
2517228015	\$312.50
2517229001	\$312.50
2517229002	\$375.00
2517229004	\$281.25
2517229008	\$312.50
2517230001	\$375.00
2517230002	\$375.00
2517230005	\$625.00
2517230011	\$312.50
2517230016	\$375.00
2517230017	\$625.00
2517230018	\$1,062.50
2517230020	\$293.75
2517231001	\$312.50

Single Invoice

Parcel ID	Final Invoice
2522179023	\$593.75
2522179026	\$625.00
2522179029	\$875.00
2522180005	\$281.25
2522180014	\$312.50
2522180022	\$375.00
2522180024	\$231.25
2522180026	\$312.50
2522181001	\$312.50
2522181012	\$456.25
2522181013	\$156.25
2522181017	\$281.25
2522181020	\$312.50
2522181025	\$293.75
2522181032	\$250.00
2522181038	\$312.50
2522182013	\$312.50
2522182033	\$312.50
2522182034	\$312.50
2522301004	\$412.50
2522301006	\$312.50
2522301007	\$750.00
2522301010	\$3,250.00
2522301013	\$600.00
2522302001	\$312.50
2522302016	\$918.75
2522302017	\$312.50
2522302019	\$625.00
2522302021	\$293.75
2522302032	\$1,575.00
2522302033	\$1,125.00
2522302035	\$1,000.00
2522303006	\$2,682.50
2522303022	\$312.50
2522303023	\$750.00
2522303029	\$375.00
2522303036	\$762.50
2522303043	\$450.00
2522303045	\$925.00
2522303047	\$462.50
2522304004	\$312.50
2522304014	\$3,068.75

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

Single Invoice

Parcel ID	Final Invoice
2516253022	\$625.00
2516253023	\$187.50
2516254005	\$687.50
2516254006	\$293.75
2516254007	\$343.75
2516254010	\$606.25
2516254012	\$1,062.50
2516254014	\$312.50
2516255014	\$62.50
2516255015	\$268.75
2516255026	\$343.75
2516256001	\$293.75
2516256003	\$650.00
2516256004	\$312.50
2516256012	\$281.25
2516256022	\$281.25
2516257020	\$312.50
2516257023	\$625.00
2516258007	\$312.50
2516258010	\$293.75
2516258012	\$312.50
2516258017	\$312.50
2516258023	\$281.25
2516258025	\$312.50
2516276006	\$562.50
2516276023	\$312.50
2516276031	\$312.50
2516276039	\$312.50
2516277002	\$1,000.00
2516278003	\$312.50
2516278014	\$625.00
2516279001	\$312.50
2516279004	\$312.50
2516279007	\$625.00
2516279008	\$312.50
2516279009	\$312.50
2516279014	\$937.50
2516279019	\$312.50
2516280001	\$375.00
2516280002	\$625.00
2516280003	\$750.00
2516280006	\$562.50

Single Invoice

Parcel ID	Final Invoice
2517276007	\$1,000.00
2517276009	\$312.50
2517276010	\$1,206.25
2517276011	\$312.50
2517276012	\$312.50
2517276014	\$337.50
2517276015	\$625.00
2517276018	\$293.75
2517276021	\$937.50
2517277001	\$375.00
2517277002	\$312.50
2517277003	\$312.50
2517278001	\$312.50
2517278015	\$312.50
2517278018	\$625.00
2517279015	\$375.00
2517279017	\$312.50
2517279018	\$312.50
2517279019	\$625.00
2517279020	\$352.50
2517279022	\$937.50
2517280005	\$2,387.50
2517429007	\$1,312.50
2521126014	\$312.50
2521126016	\$2,168.75
2521126022	\$2,941.25
2521126023	\$625.00
2521128009	\$312.50
2521128011	\$2,022.50
2521129001	\$312.50
2521129007	\$2,187.50
2521129011	\$625.00
2521130002	\$250.00
2521131006	\$312.50
2521131012	\$312.50
2521201001	\$1,000.00
2521201002	\$312.50
2521201003	\$375.00
2521201006	\$322.50
2521201013	\$331.25
2521202001	\$312.50
2521202005	\$312.50

Single Invoice

Parcel ID	Final Invoice
2522305020	\$375.00
2522305022	\$5,375.00
2522305048	\$750.00
2522326006	\$450.00
2522326007	\$375.00
2522326010	\$312.50
2522326011	\$343.75
2522326024	\$352.50
2522326028	\$312.50
2522327003	\$543.75
2522328003	\$312.50
2522328014	\$625.00
2522330011	\$312.50
2522330029	\$375.00
2522330031	\$312.50
2522330033	\$312.50
2522330034	\$331.25
2522331001	\$643.75
2522332002	\$375.00
2522332003	\$587.50
2522332008	\$375.00
2522334001	\$1,375.00
2522334002	\$750.00
2522334014	\$312.50
2522335005	\$687.50
2522335008	\$312.50
2522335018	\$312.50
2522351024	\$375.00
2522352023	\$625.00
2522352025	\$706.25
2522352026	\$312.50
2522352028	\$312.50
2522352031	\$312.50
2522352047	\$343.75
2522352048	\$3,425.00
2522353004	\$625.00
2522353009	\$375.00
2522353018	\$11,437.50
2522354001	\$625.00
2522354005	\$312.50
2522354008	\$312.50
2522354011	\$312.50

Exhibit A
2023 Sidewalk Improvement Program
Special Assessment Roll 2416-2302

Single Invoice

Parcel ID	Final Invoice
2516280007	\$625.00
2516280008	\$312.50
2516280023	\$375.00
2516281001	\$606.25
2516281008	\$375.00
2516281009	\$1,000.00
2516281010	\$562.50
2516281017	\$937.50
2516282001	\$325.00
2516282014	\$375.00
2516282016	\$437.50
2516282017	\$293.75
2516301012	\$3,906.25
2516301013	\$312.50
2516301028	\$312.50
2516301030	\$412.50
2516302001	\$918.75
2516302002	\$293.75
2516302014	\$250.00
2516302026	\$312.50
2516302030	\$625.00
2516303005	\$687.50
2516303006	\$625.00
2516303016	\$312.50
2516303020	\$312.50
2516303021	\$331.25

Single Invoice

Parcel ID	Final Invoice
2521202006	\$1,275.00
2521202010	\$331.25
2521202012	\$625.00
2521202014	\$375.00
2521202017	\$312.50
2521202018	\$562.50
2521203007	\$750.00
2521203015	\$312.50
2521203020	\$2,950.00
2521204003	\$2,000.00
2521204005	\$312.50
2521204007	\$312.50
2521204008	\$875.00
2521204018	\$4,662.50
2521205001	\$375.00
2521205012	\$322.50
2521205014	\$375.00
2521205016	\$1,375.00
2521206004	\$312.50
2521206005	\$625.00
2521206012	\$312.50
2521207002	\$312.50
2521207015	\$375.00
2521208001	\$875.00
2521208003	\$281.25
2521208005	\$375.00

Single Invoice

Parcel ID	Final Invoice
2522354014	\$375.00
2522354019	\$375.00
2522354026	\$312.50
2522354030	\$281.25
2522354032	\$331.25
2522355005	\$312.50
2522355012	\$312.50
2522355015	\$312.50
2522357008	\$500.00
2522357009	\$187.50
2522357011	\$312.50
2522357018	\$331.25
2522358001	\$312.50
2522358006	\$312.50
2522358009	\$581.25
2522358017	\$356.25
2522358030	\$250.00
2522377051	\$1,937.50
2522377049	\$1,102.50
2522380005	\$312.50
2522380007	\$312.50
2522380008	\$625.00
2522382001	\$312.50

Total for Single Bills: \$584,823.75

CITY COMMISSION AGENDA ITEM

Title	Proposed Amendment to Royal Oak Code of Ordinances to Amend Chapter 82 Historic Preservation to Establish Vinsetta Bridges Historic District, Second Reading
SUBMITTING DEPARTMENT	City Attorney
PRESENTER	Niccolas Grochowski
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

At the city commission meeting of February 29, 2024, the commission approved the proposed ordinance amendment unanimously at first reading. The ordinance is presented for your consideration for second reading. The planning commission staff report and the Final Report of the Historic District Study Committee can be found here:

<https://www.romi.gov/DocumentCenter/View/35711/D2---Vinsetta-Bridges-Historic-District>

In addition, attached is a summary from the City Attorney's office for your consideration. There were no changes or amendments to the ordinance as adopted at first reading.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	0
AMOUNT CURRENTLY BUDGETED	0
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	N/A
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

NONE

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able*

to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)

NONE

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

NONE

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

The median which is part of the Vinsetta Bridges Historic District contains 22 species of indigenous tree plantings and preserving it as a park will ensure this area remains green meeting objectives of the City's Sustainability and Climate Action Plan and the welcoming, engaged and livable community by maintaining exceptional system of parks and public spaces. As we work to sustain the planet, trees are one of our most valuable resources and Royal Oak prides itself on being a Tree City for over twenty-years. The green space of the median was designed specifically as part of a national movement to create parklike settings in cities and neighborhoods. The Garden City Movement sought to create landscapes of rolling streets and irregular shaped lots and reject the grid patterns and industrial look of urban areas.

Protecting and restoring the bridges aligns with City's Sustainability and Climate Action Plan as the city preserves materials and restores them, rather than having to move concrete and cement to landfills while replacing bridges and using more valuable natural resources to build new.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The Historic District Study Committee has completed an extensive and thorough study of this proposed historic district and is in support of the designation of the district as historic.

LEGAL COMMENTS

See attached.

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the city commission approves and adopts on second reading, Ordinance 2024-03 entitled, an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

FUND IMPACTED:	
	INCREASE (DECREASE)
APPROPRIATIONS:	
{dept/ACCT. #/ACCT. name}	\$
{dept/ACCT. #/ACCT. name}	\$
{dept/ACCT. #/ACCT. name}	\$
TOTAL APPROPRIATIONS	\$
NET INCREASE (DECREASE) TO FUND BALANCE	\$0

ATTACHMENTS:

Correspondence from City Attorney

Ordinance

**Proposed Amendment to the Royal Oak Code of Ordinances
to establish the Vinsetta Bridges Historic District
Second Reading**

March 5, 2024

The Honorable Mayor Fournier and
Members of the City Commission

On the agenda for second reading is a proposed amendment to the Royal Oak Code of Ordinances that would add a new Article XVIII and new Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to establish the Vinsetta Bridges Historic District (Attachment 1). The City Commission unanimously adopted, at first reading, the proposed amendment at the February 29, 2024, City Commission meeting.

The proposed historic district includes approximately 2.90 acres of property that runs along the Vinsetta boulevard median from the Lawndale turnaround to the turnaround just before 12 Mile Road, including four bridges, the open space between them, and bookmarked by the turnarounds on Vinsetta Boulevard. The bridges and green space in the proposed historic district are entirely owned by the City.

Last year, the Historic District Study Committee (HDSC) studied the green space and bridges pursuant to state and local law and made a recommendation to adopt an ordinance designating the area as a historic district. That recommendation was forwarded to the Planning Commission, as required by law, for their consideration and recommendation to the City Commission. The final report of the HDSC and the city staff preliminary report to the Planning Commission are located here: <https://www.romi.gov/DocumentCenter/View/35711/D2---Vinsetta-Bridges-Historic-District>.

As part of the staff review of this request in preparation for the Planning Commission review, it was noted by several city departments as a concern, that multiple utilities are located under that area of Vinsetta Blvd. The utilities consist of: SOCWA's 30" transmission main; several County sewers; part of the city's 8" water main and multiple city storm sewer crossings that all run under the green space proposed to be historically designated. From a strict reading of the applicable state law it was apparent that the city or any utility owner would be required to obtain a certificate of appropriateness from the Historic District Commission (HDC) prior to conducting any work on the utilities if the area in question is designated a historic district. It is not reasonable that a city would have to request permission of a subordinate board or commission (i.e. the HDC) to work on its own property, especially when it involves important utilities, and then have to answer to that subordinate board or commission on restoration of the site after completion. The same is true with dead, diseased or dangerous trees that need to be removed from the area. Which is further supported by the City's robust tree replacement program that would replace any removed trees at a minimum of 2 new trees for each tree removed.

In order to accommodate the recommendation of the HDSC to designate the area as a historic district, the City Attorney's office recommend that an ordinance could provide for the historic

designation as requested, yet could also include an eloquent solution that would exempt the city and utilities from the necessity of obtaining permission from the HDC and a certificate of appropriateness from the HDC if work was needed on the utilities or trees located in the green space. It should be noted that state law does not prohibit the City Commission from adopting an ordinance that designates a historic district with exceptions such as presently proposed and all of the various city departments who had concerns were in agreement with this approach. Moreover, the City Commission has the discretion when adopting ordinances, including an ordinance designating an area a historic district, to include any desired conditions or exceptions that you deem necessary.

Subsequently, the Planning Commission reviewed this proposal and, after a public hearing, approved a motion recommending approval of an ordinance establishing the historic district “provided that all public and/or semi-public bodies with public utilities within the Vinsetta Boulevard right-of-way are exempted from the need to seek a certificate of appropriateness from the Royal Oak Historic District Commission for any maintenance, repair, replacement, of other work on such utilities, or for routine maintenance of trees and other plant material.”

If the city commission agrees with the proposed Ordinance as presented, the following resolution is offered for adoption:

Be it resolved, the city commission approves and adopts on second reading, Ordinance 2024-03 entitled, an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

Respectfully submitted,



Nicolas J. Grochowski
City Attorney

1 Attachment

ORDINANCE NO. 2024-03

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That new Article XVIII and new Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, are hereby added, to read as follows:

**ARTICLE XVIII
Vinsetta Bridges Historic District**

§ 82-109. Title.

This article shall be known and may be cited as the "Royal Oak Vinsetta Bridges Historic District Ordinance."

§ 82-110. Purpose.

The purpose of this article is to provide for the preservation and/or rehabilitation of the Vinsetta Bridges Historic District comprised of property that runs along the Vinsetta boulevard median from the Lawndale turnaround to the turnaround just before 12 Mile Road, including four bridges, the open space between them, and bookmarked by the turnarounds on Vinsetta Boulevard, in the City of Royal Oak, Michigan, containing 126,275 square feet or 2.90 acres, more specifically described as:

A Parcel Of Land Being A Part Of Vinsetta Boulevard (150' Wide) Of Vinsetta Park Subdivision As Recorded In Uber 12 Of Plats, On Page 30, Oakland County Records Being Part Of Section 16, Town 1 North, Range 11 East, Royal Oak Township (Now City), Oakland County, Michigan And Being More Particularly Described As Follows: Commencing At The Northerly Corner Of Lot 142 Of Said Vinsetta Park Subdivision; Thence South 32 Degrees 53 Minutes 00 Seconds West, 146.20 Feet Along The Westerly Line Of Said Lot 142 To The Westerly Corner Of Said Lot 142; Thence North 61 Degrees 18 Minutes 12 Seconds West, 45.48 Feet To The Point Of Beginning; Thence 22.14 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 13.84 Feet, A Central Angle Of 91 Degrees 36 Minutes 51 Seconds, And A Chord Bearing And Distance Of South 76 Degrees 32 Minutes 40 Seconds West, 19.85 Feet; Thence North 66 Degrees 12 Minutes 38 Seconds West, 19.45 Feet; Thence 29.87 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 15.43 Feet, A Central Angle Of 110 Degrees 54 Minutes 35 Seconds, And A Chord Bearing And Distance Of North 22 Degrees 43 Minutes 03 Seconds West, 25.42

Feet; Thence North 32 Degrees 25 Minutes 18 Seconds East, 427.94 Feet; Thence North 32 Degrees 19 Minutes 11 Seconds East, 43.47 Feet; Thence North 31 Degrees 03 Minutes 56 Seconds East, 58.50 Feet; Thence 262.47 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 1044.67 Feet, A Central Angle Of 14 Degrees 23 Minutes 43 Seconds, And A Chord Bearing And Distance Of North 20 Degrees 59 Minutes 15 Seconds East, 261.78 Feet; Thence North 13 Degrees 40 Minutes 18 Seconds East, 47.06 Feet; Thence North 14 Degrees 24 Minutes 59 Seconds East, 41.28 Feet; Thence North 12 Degrees 40 Minutes 55 Seconds East, 123.79 Feet; Thence 148.70 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 611.11 Feet, A Central Angle Of 13 Degrees 56 Minutes 31 Seconds, And A Chord Bearing And Distance Of North 05 Degrees 47 Minutes 58 Seconds East, 148.34 Feet; Thence North 05 Degrees 16 Minutes 46 Seconds West, 37.94 Feet; Thence North 07 Degrees 55 Minutes 24 Seconds West, 61.99 Feet; Thence North 04 Degrees 32 Minutes 29 Seconds West, 29.58 Feet; Thence 142.66 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 384.24 Feet, A Central Angle Of 21 Degrees 16 Minutes 23 Seconds, And A Chord Bearing And Distance Of North 12 Degrees 47 Minutes 37 Seconds East, 141.85 Feet; Thence North 23 Degrees 56 Minutes 57 Seconds East, 97.81 Feet; Thence North 27 Degrees 45 Minutes 51 Seconds East, 44.81 Feet; Thence North 29 Degrees 04 Minutes 09 Seconds East, 44.57 Feet; Thence North 29 Degrees 41 Minutes 41 Seconds East, 360.90 Feet; Thence North 31 Degrees 22 Minutes 08 Seconds East, 40.53 Feet; Thence 37.62 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 39.00 Feet, A Central Angle

Of 55 Degrees 15 Minutes 43 Seconds, And A Chord Bearing And Distance Of North 62 Degrees 12 Minutes 52 Seconds East, 36.18 Feet; Thence 26.60 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 37.39 Feet, A Central Angle Of 40 Degrees 45 Minutes 47 Seconds, And A Chord Bearing And Distance Of South 60 Degrees 35 Minutes 45 Seconds East, 26.04 Feet; Thence 39.96 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 33.64 Feet, A Central Angle Of 68 Degrees 04 Minutes 32 Seconds, And A Chord Bearing A Distance Of South 04 Degrees 08 Minutes 06 Seconds East, 37.65 Feet; Thence South 30 Degrees 18 Minutes 15 Seconds West, 405.36 Feet; Thence South 30 Degrees 46 Minutes 24 Seconds West, 38.50 Feet; Thence South 30 Degrees 09 Minutes 42 Seconds West, 99.84 Feet; Thence 137.28 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 199.87 Feet, A Central Angle Of 39 Degrees 21 Minutes 12 Seconds, And A Chord Bearing And Distance Of South 14 Degrees 43 Minutes 40 Seconds West, 134.60 Feet; Thence South 05 Degrees 13 Minutes 14 Seconds East, 59.65 Feet; Thence South 06 Degrees 05 Minutes 09 Seconds East, 51.81 Feet; Thence South 00 Degrees 35 Minutes 35 Seconds West, 31.72 Feet; Thence 245.32 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 1500.67 Feet, A Central Angle Of 09 Degrees 21 Minutes 59 Seconds, And A Chord Bearing And Distance Of South 05 Degrees 16 Minutes 19 Seconds West, 245.05 Feet; Thence South 10 Degrees 37 Minutes 42 Seconds West, 43.35 Feet; Thence South 12 Degrees 02 Minutes 44 Seconds West, 63.94 Feet; Thence South 12 Degrees 11 Minutes 29 Seconds West, 17.73 Feet; Thence 347.15 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 1216.67 Feet, A Central Angle Of 16 Degrees 20 Minutes 53 Seconds, And A Chord Bearing And Distance Of South 23 Degrees 52 Minutes 24 Seconds West, 345.97 Feet; Thence South 32 Degrees 56 Minutes 55 Seconds West, 51.45 Feet; Thence South 32 Degrees 51 Minutes 42 Seconds West, 425.14 Feet To The Point Of Beginning.

The GPS coordinates of the four bridges are:

Bridge #1: Mayfield N 042 29.981 W 083 09.775

Bridge #2: Greenleaf N 042 30.021 W 083 09.737

Bridge #3: Woodsboro N 042 30.096 W 083 09.723

Bridge #4: Cedar Hill N 042 30.154 W 083 09.704

§ 82-111. Eligibility.

The Royal Oak City Commission determines that the property described above is eligible for local historic designation under the guidelines established by City of Royal Oak Code of Ordinances § 82-1, et seq., the Historic Preservation Ordinance.

§ 82-112. Designation.

The Royal Oak City Commission hereby designates the property described in § 82-110 as a historic district pursuant to City of Royal Oak Code of Ordinances § 82-1, et seq., the Historic Preservation Ordinance.

§ 82-113. Certificate of appropriateness.

The owners of the properties or portions of the properties described in § 82-110 are required to apply for and obtain a certificate of appropriateness before commencing any work in the historic site. Provided however, that all public and/or semi-public bodies with public utilities within the Vinsetta Boulevard right-of-way are exempted from the need to seek a certificate of appropriateness from the Royal Oak Historic District Commission for any maintenance, repair, replacement, of other work on such utilities, or for routine maintenance of trees and other plant material. When considering an application, the Historic District Commission will be guided by the standards for rehabilitation set forth by the United States Secretary of the Interior at 26 CFR Part 67 and the City of Royal Oak Code of Ordinances § 82-13, et seq.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subsection, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:
Date Published:
Effective Date:

CITY COMMISSION AGENDA ITEM

Title	License Agreement for Compactor in Public Alley at 301 W. Fourth Street
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

301 W Fourth, LLC wishes to place a trash compactor behind their business located at 301 W. Fourth Street. The property has a paved parking area behind the building, which is bordered by the city's public alley located west of S. Lafayette Avenue and south of W. Fourth Street.

The proposed compactor location is partially on private property, with a portion extending into the adjacent public alley. The property owner has noted that the orientation and location of the compactor would provide the ideal angle for a garbage truck to access and empty the compactor.

The property owner is requesting a license agreement to allow for this encroachment into the city's public alley. The drafted license agreement is provided as Attachment 1, and the final page of this document includes an exhibit that illustrates the proposed encroachment. Attachment 2 provides information about the type of compactor the property owner is planning to install.

City Code §770-90 requires an enclosure for the proposed compactor. The property owner has indicated that if this license agreement is approved, he will request a variance from the Zoning Board of Appeals to forego the enclosure. If a variance is not approved, the license agreement will be void, and the property owner will need to request a new license agreement with a larger encroachment for the enclosure structure.

Staff does not recommend approval of this license agreement because there is space within the property owner's lot to install the compactor. Additionally, approval of this license agreement would set a precedent for other properties along this alley to request similar encroachments.

The drafted agreement indemnifies the city from claims arising out of the licensee's encroachment onto public property and requires the licensee to provide insurance coverage indemnifying the city for the encroachment use. The agreement also makes the licensee responsible for the maintenance, removal or repair of the physical encroachment as necessary for the city and other public access of the right-of-way. The license agreement has been reviewed and approved by the City Attorney.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	n/a
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Not applicable.

COMMUNITY ENGAGEMENT

Staff sent letters to the property owners adjacent to the public alley of this item prior to the city commission meeting.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

The following resolution is recommended for denial of the license agreement:

Be it resolved, the commission hereby denies granting a license agreement for an encroachment into the public alley behind 301 W. Fourth Street for installation of a trash compactor.

However, should the commission decide to grant the license agreement allowing the encroachment to remain, the following resolution would be appropriate:

Be it resolved, the commission hereby authorizes the mayor and city clerk to execute the license agreement with 301 W Fourth, LLC of 301 W. Fourth Street, Royal Oak, Michigan for an encroachment into the public alley behind 301 W. Fourth Street for installation of a trash compactor, contingent upon the approval of a variance to omit the installation of an enclosure around the compactor.

ATTACHMENTS:

1. License Agreement for Compactor in Public Alley at 301 W. Fourth Street
2. Compactor Details

LICENSE AGREEMENT

The City of Royal Oak, a Michigan municipal corporation, whose address is 203 S. Troy Street, Royal Oak, Michigan, the LICENSOR, and **301 W Fourth, LLC**, a Michigan limited liability company, whose address is **P.O. Box 414, Troy, Michigan, 48099-0414**, the LICENSEE, enter into this agreement on this the _____ day of _____, 2024, subject to the following terms and conditions:

RECITALS

WHEREAS the LICENSOR has permanent easements and rights-of-ways in the City of Royal Oak described as:

The 18.5-foot-wide public alley south of 301 W. Fourth St. described as follows:

Part of Lots 8 and 9 and part of the Public Alley (18.50 feet wide), Block 20, both inclusive, of "Assessor's Plat No. 20, of Shermans Steven Plat", being part of the Northeast ¼ of Section 21, T1N, R11E, City of Royal Oak, Oakland County, Michigan as recorded in Liber 53 of Plats, on Page 33, Oakland County Records, being more particularly described as follows: Beginning at the southwest corner of said Lot 8; thence north 00 degrees 55 minutes 08 seconds east along the west line of said Lot 8, 18.50 feet; thence south 89 degrees 05 minutes 41 seconds east, 84.24 feet; thence north 00 degrees 58 minutes 52 seconds east, 45.08 feet; thence south 89 degrees 06 minutes 14 seconds east, 25.00 feet to a point on the west line of said public alley; thence north 00 degrees 58 minutes 52 seconds east along said west line of alley, 56.30 feet to the southeast corner of Lot 10, Block 20 of said "Assessor's Plat No. 20, of Shermans Steven Plat"; thence south 88 degrees 46 minutes 41 seconds east, 18.50 feet to the southwest corner of Lot 1, Block 20, of said "Assessor's Plat No. 20 of Shermans Steven Plat"; thence south 00 degrees 58 minutes 52 seconds west, 119.87 feet to the southwest corner of Lot 3, Block 20, of said "Assessor's Plat No. 20 of Shermans Steven Plat"; thence north 89 degrees 03 minutes 19 seconds west, 127.72 feet to the point of beginning.

WHEREAS the LICENSEE owns property in the City of Royal Oak described as:

Land in the City of Royal Oak, Oakland County, Michigan, described as follows: Lot 1 and the vacated alley adjacent to the same, also Lot 8, except the West 41.20 feet and except the East 25.00 feet and except the South 18.50 feet, also Lot 9, except the South 3.55 feet of the East 25.00 feet, also except the West 41.20 feet thereof, also Lot 10, except the West 41.20 feet thereof, Block 20, ASSESSOR'S PLAT No. 20, according to the plat thereof

recorded in Liber 53 of Plats, page 33 and 33A, Oakland County Records.

Tax I.D. 72-25-21-236-012

WHEREAS, the LICENSEE desires to use a small portion of the public alley to the south of 301 W. Fourth St., as shown in Exhibit A for the following:

The Encroachment Area will be used for placement of a portion of a compactor to provide the proper angle so that a garbage truck can quickly and efficiently pick-up the compactor in one motion.

This portion of the public alley is described as follows and hereafter referred to as the area of encroachment as shown in Exhibit A:

Part of Lot 8, Block 20, "Assessors Plat No. 20, of Shermans Steven Plat" being part of the Northeast ¼ of Section 21, T1N, R11E, City of Royal Oak, Oakland County, Michigan as recorded in Liber 53 of plats, on Page 33, Oakland County Records, being more particularly described as follows: commencing at the southwest corner of said Lot 8; thence north 00 degrees 55 minutes 08 seconds east along the west line of said Lot 8, 18.50 feet; thence south 89 degrees 05 minutes 41 seconds east, 80.37 feet to the point of beginning; thence south 29 degrees 01 minutes 08 seconds east 2.84 feet; thence north 60 degrees 58 minutes 52 seconds east, 10.00 feet; thence north 29 degrees 01 minutes 08 seconds west, 12.41 feet; thence south 00 degrees 58 minutes 52 seconds west, 13.29 feet; thence north 89 degrees 05 minutes 41 seconds west, 3.87 feet to the point of beginning.

WHEREAS the LICENSOR agrees to allow the LICENSEE to use this portion of the public right-of-way under the terms and conditions set forth in this agreement.

AGREEMENT

1. Encroachment. The LICENSOR has permanent easements and public right-of-way adjacent to the LICENSEE's property. The LICENSEE desires to use a portion of the public alley right-of-way adjacent to their parcel subject to the following conditions:
 - (A) The LICENSEE agrees that this license agreement is contingent upon approval of a variance to forego the installation of an enclosure around the proposed compactor and this license agreement shall be void should a variance not be granted.
 - (B) The LICENSEE agrees to the inspection of the area of the encroachment by the LICENSOR as necessary to ensure the use and maintenance of the area of the encroachment meet the provisions of this agreement.
 - (C) The LICENSEE agrees to the use of the area of the encroachment by the LICENSOR, and any persons or agent accessing the adjacent property or area of encroachment for lawful purposes.
 - (D) The LICENSEE agrees that no landscaping, grading or paving changes shall be made in the public right-of-way that will negatively impact adjacent owners.

- (E) The LICENSEE agrees that no structure of a permanent nature shall be installed in the area of encroachment.
 - (F) The LICENSE can be terminated by either party as described below. Upon termination of the LICENSE, the public right-of-way shall be restored to the satisfaction of the LICENSOR, consisting of lawn quality grass in accordance with City of Royal Oak Engineering Department Standards within ten (10) days after the LICENSE has been terminated. The LICENSOR agrees to assume all costs for restoring the area of encroachment including restoration work performed by others.
 - (G) The LICENSEE agrees to notify the LICENSOR of any sale or re-lease of the LICENSEE's property as described above at which time the LICENSOR shall review continuation or termination of the LICENSE.
 - (H) The LICENSEE acknowledges and agrees that there are or may be utilities within the area of encroachment as described above. The LICENSEE agrees that should any addition, repair, or correction be required to be made to any utility within the area of encroachment, the LICENSEE will be responsible for all costs associated with the removal and replacement of the temporary patio and/or fence. The LICENSEE further acknowledges and agrees that the LICENSOR or its agents shall be allowed to make any and all emergency repairs to the utilities located upon or within the area of encroachment without being required to give notice to the LICENSEE.
2. Grant of the license. The LICENSOR hereby licenses and permits the LICENSEE to make the encroachment, as described in Paragraph 1 above, into the alley public right-of-way adjacent to Lots 125 through 131. The LICENSOR may revoke this license in the event that the encroachment is needed for any lawful purpose, by providing ninety (90) days written notice to the LICENSEE. The LICENSEE may terminate the LICENSE at any time with written notice to the LICENSOR.
 3. Permitted use. The encroachment shall be used for placement of a dumpster only as described above.
 4. Maintenance. LICENSEE is responsible for the installation and maintenance of the alley pavement surface within the encroachment area as required by City Codes, Ordinances and standards. LICENSEE is responsible for all costs associated with the operation and maintenance of the concrete surface within the encroachment area.
 5. Indemnification and waiver. The LICENSEE shall defend, indemnify and hold LICENSOR harmless from and against any and all claims, demands, actions, proceedings, liability or losses, of whatever nature (including reasonable attorney fees) for injury or death to person(s) or from damage or loss to property arising out of or caused by the LICENSEE'S use of the encroachment, or any contiguous property under the LICENSEE'S control. The LICENSEE also waives any right of recovery it has, now or later, against the LICENSOR for any loss or damage arising out of the use of the LICENSOR'S property and/or the encroachments. The LICENSEE'S obligations under this Paragraph 5, shall terminate upon revocation of the license.
 6. Insurance. The LICENSEE shall obtain and maintain comprehensive general liability insurance in an amount not less than one million (\$1,000,000.00) dollars combined single limit liability, with an insurance carrier licensed and in good standing with the state of Michigan and acceptable to the LICENSOR. Umbrella coverage in the amount of one million (\$1,000,000.00) dollars may also be used if the general liability coverage is less

than one million (\$1,000,000.00). The LICENSEE further agrees to reimburse the LICENSOR for any deductible costs or claims expenses arising from any claims or suits filed against the LICENSOR. These requirements should not be interpreted as limiting the liability of the LICENSEE under this Agreement.

7. Nothing in this Agreement shall be deemed to expand or restrict the rights that the City may or may not have relative to its use of the Property, other than the terms set forth in this Agreement.
8. The Licensee acknowledges that the Property described herein is and shall always remain the property of the Licensor. The Licensee acknowledges that they are forever precluded from claiming adverse possession or other legal interest in the Property described herein against the Licensor.
9. Effective date. This license agreement shall become effective on the date first above written.

CITY OF ROYAL OAK - LICENSOR

By: Michael Fournier, Mayor

By: Melanie Halas, Clerk

301 Fourth, LLC.

Darren Atesian, Managing Member

LEGAL DESCRIPTION - PUBLIC ALLEY:

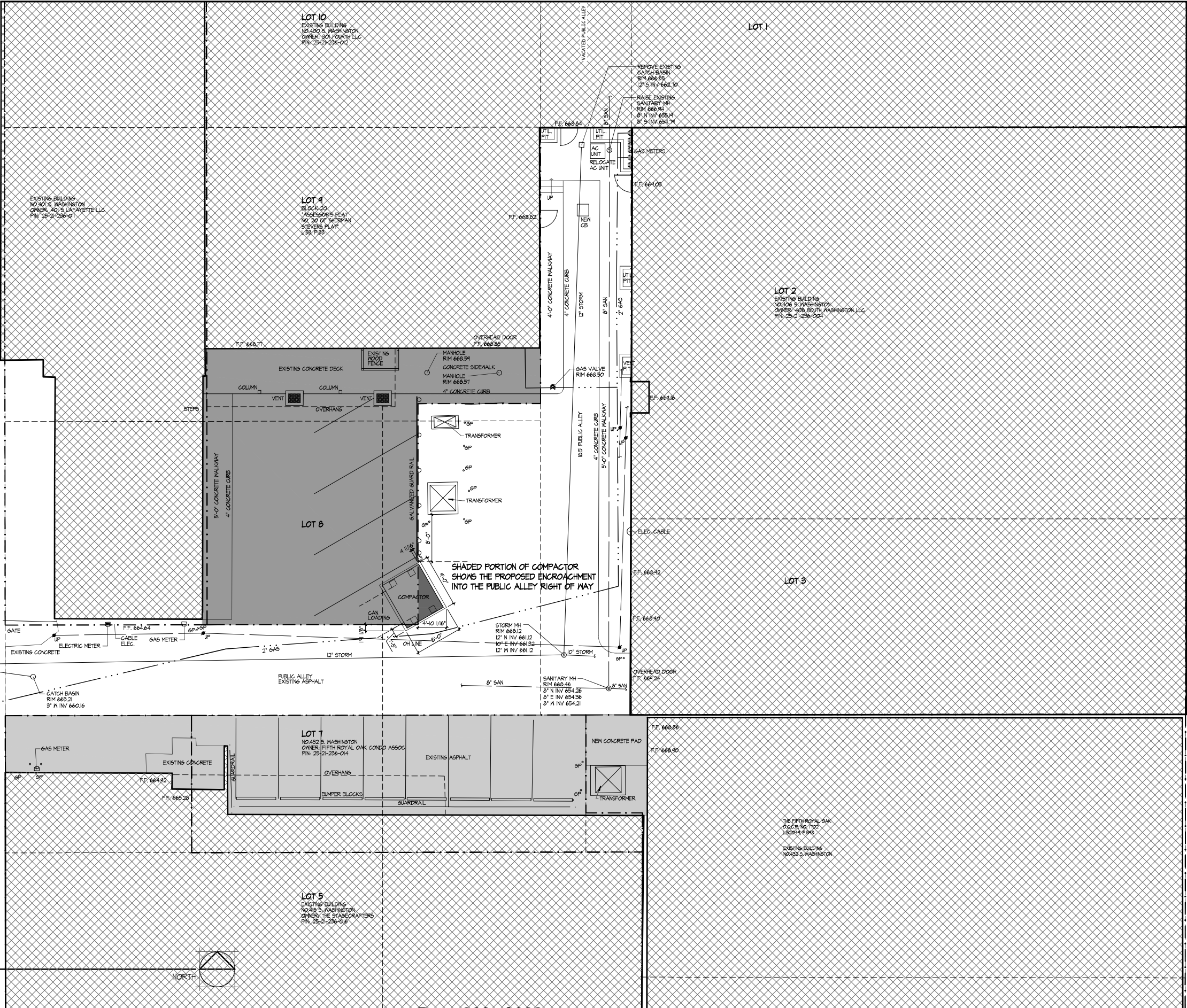
PART OF LOTS 8 AND 9 AND PART OF THE PUBLIC ALLEY (66.6 FEET WIDE) BLOCK 20 BOTH INCLUDING OF ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT BEING PART OF THE NORTHEAST 1/4 OF SECTION 2, TOWN NORTH RANGE 1 EAST CITY OF ROYAL OAK, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 33 OF PLATS ON PAGE 33 OAKLAND COUNTY RECORDS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 8, THENCE NORTH 00 DEGREES 35 MINUTES 08 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 8, 18.50 FEET; THENCE SOUTH 84 DEGREES 25 MINUTES 41 SECONDS EAST, 64.24 FEET; THENCE NORTH 00 DEGREES 35 MINUTES 08 SECONDS EAST, 18.08 FEET; THENCE SOUTH 84 DEGREES 06 MINUTES 12 SECONDS EAST, 25.00 FEET TO A POINT ON THE WEST LINE OF SAID PUBLIC ALLEY; THENCE NORTH 00 DEGREES 35 MINUTES 08 SECONDS EAST ALONG SAID WEST LINE OF ALLEY, 56.30 FEET TO THE SOUTHEAST CORNER OF LOT 10 BLOCK 20 OF SAID ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT; THENCE SOUTH 00 DEGREES 35 MINUTES 08 SECONDS EAST, 8.50 FEET TO THE SOUTHWEST CORNER OF LOT 1 BLOCK 20 OF SAID ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT; THENCE SOUTH 00 DEGREES 35 MINUTES 08 SECONDS WEST, 118.87 FEET TO THE SOUTHWEST CORNER OF LOT 5 BLOCK 20 OF SAID ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT; THENCE NORTH 84 DEGREES 08 MINUTES 19 SECONDS WEST, 121.12 FEET TO THE POINT OF BEGINNING.

LEGAL DESCRIPTION - ENCROACHMENT AREA:

PART OF LOT 8, BLOCK 20, ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT BEING PART OF THE NORTHEAST 1/4 OF SECTION 2, TOWN NORTH RANGE 1 EAST CITY OF ROYAL OAK, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 33 OF PLATS ON PAGE 33 OAKLAND COUNTY RECORDS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 8, THENCE NORTH 00 DEGREES 35 MINUTES 08 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 8, 18.50 FEET; THENCE SOUTH 84 DEGREES 25 MINUTES 41 SECONDS EAST, 64.24 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 84 DEGREES 06 MINUTES 12 SECONDS EAST, 25.00 FEET TO A POINT ON THE WEST LINE OF SAID PUBLIC ALLEY; THENCE NORTH 00 DEGREES 35 MINUTES 08 SECONDS EAST ALONG SAID WEST LINE OF ALLEY, 56.30 FEET TO THE SOUTHEAST CORNER OF LOT 10 BLOCK 20 OF SAID ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT; THENCE SOUTH 00 DEGREES 35 MINUTES 08 SECONDS EAST, 8.50 FEET TO THE SOUTHWEST CORNER OF LOT 1 BLOCK 20 OF SAID ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT; THENCE SOUTH 00 DEGREES 35 MINUTES 08 SECONDS WEST, 118.87 FEET TO THE SOUTHWEST CORNER OF LOT 5 BLOCK 20 OF SAID ASSESSORS PLAT NO. 20 OF SHERMAN STEVEN PLAT; THENCE NORTH 84 DEGREES 08 MINUTES 19 SECONDS WEST, 121.12 FEET TO THE POINT OF BEGINNING.



LAFAYETTE AVE. (70' WIDE)



LEGEND

- PUBLIC PROPERTY
- PRIVATE PROPERTY - LOT 1
- PRIVATE PROPERTY - LOT 8
- AREA OF ENCROACHMENT

PROPOSED SITE PLAN

SCALE: 1/8" = 1'-0"



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Vertical Compactors

VCP-4, VCP-6, VCP-8

Vertical Pack Series Wet / Dry Vertical Compactor



The Vertical Compactor Series has been engineered to provide many years of reliable service. The heavy-duty structural steel components are welded by certified AWS (American Welding Society) technicians and tested to ensure high compaction forces. Please see sale drawing for compactor head orientation.

Specifications

	VCP-4	VCP-6	VCP-8
Compactor Height	91 7/8" [233 cm]	101" [257 cm]	123 1/4"
Height to Top of light	97" [246 cm]	106" [269 cm]	128"
Width	101" [257]	101" [257 cm]	101" [257 cm]
Compactor Depth	85 1/2" [217 cm]	85 1/2" [217 cm]	85 1/2" [217 cm]
Overall Compactor Width	96 1/2" [245 cm]	96 1/2" [245 cm]	96 1/2" [245 cm]
Load Height	45 1/4" [115 cm]	58 1/4" [148 cm]	76 1/2" [194 cm]

The standard unit is U.L. approved and has standard 3 button controls (On/Off key switch, mushroom stop, start button) and a 20" Sealtite.

Specifications

Charge Box Capacity .73 Cu-YD [.6 Cu-m]
Feed Opening (L X W) 26" X 48" [66 cm x 122 cm]
Capacity Per Hour 120 cy/hr

Performance Characteristics

Average Cycle Time 30 sec
Total normal Force 28,920 lbs [128,643 N]
Total Maximum Force 33,786 lbs [150,288 N]
Normal Ram Pressure 17 psi [117 Kpa]
Maximum Ram Pressure 19 psi [131 Kpa]

Electricrical Equipment

Electric 208 / 230 / 460 - 3 Phase
Control Voltage 110 - 120 Vac
Motor 3 HP

Hydraulic Equipment

Pump 3.2 GPM [12.1 L/m]
Normal Pressure 2,100 psi [13,790 KPa]
Maximum Pressure 2,400 psi [15,858 KPa]
Cylinder Bore 4" [10.2 cm]
Cylinder Rod 2" [5 cm]
Weight 5,000 Lbs [2268 Kg]



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CITY COMMISSION AGENDA ITEM

Title	Consideration of a Resolution to Approve Model Bylaws for Boards and Commissions
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Susan Barkman
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

As a part of the boards and commissions review it was discovered that a number of our boards and commissions operate without bylaws and only the resolutions or ordinances that created them. Bylaws are the rules that guide our boards and commissions in their regular operations. The bylaws are drafted by the board and with their recommendation for approval sent to the City Commission for final approval. Bylaws often cover things, like meeting times, dates, holding elections for officers of the board, any needed subcommittees, and any relevant policies or procedures. The commission directed staff to review the previously approved model bylaws and come back with a recommended updated version. Staff is returning with the proposed bylaws (attached). In large part they are similar to what was previously approved by the city commission. Differences include a provision ensuring accessibility, and clarification on items like keeping contact information updated with the clerk, updated references to ordinances that have changed including the attendance ordinance and a brief code of conduct statement.

The intent of the model is to create a platform for the boards to work from, however there may be some boards that would like to add provisions to meet a unique need. Each board would be able to adjust their bylaws based on their practices. Some of our boards have bylaws and there is just a recommendation to review the model bylaws to see if there is any deficiency that needs to be updated.

Boards that do not have bylaws include Audit Review Committee, Board of Review, Civil Service Board, Commission for the Arts, Construction Board of Appeals, Environmental Advisory Board, Fire Civil Service Board, Historical Commission, Historical District Committee and Historical District Study Committee, Naming Committee, Parks and Recreation Board, Retiree Health Care Investment Board, Retirement Board, and the Veterans Event Committee.

The new Older Adult Services Board, Community Engagement Board, Elected Officials Compensation Committee will also work to create their bylaws as they are appointed. All boards will be asked to review their bylaws.

Staff is recommending that our boards guided more by state law be exempt from bylaws as much of their structure and purpose is set in state laws. This includes the Audit Review Committee, Construction Board of Appeals, Civil Service Board, Fire Civil Service Board, Retiree Health Care Investment Board, and Retirement Board.

All boards should begin working with their staff liaisons over the next few months to bring their bylaws forward for approval.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	0
AMOUNT CURRENTLY BUDGETED	0
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	N/A
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

Strategic Plan – 1.3.d Boards and Commissions review – This project is a part of the boards and commissions review and supports the volunteers on boards and commissions.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

No community engagement was used to develop the boards and commissions model bylaws.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

In the creation of the model bylaws staff reviewed existing bylaws from our boards and commissions to see if there were any provisions that would be helpful for other boards, but no boards were given the opportunity to provide feedback on the model.

Each board will be able to review the model and then made adjustments to their final bylaws before the City Commission approves them.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves the model bylaws for boards and commissions to use to create or revise their own bylaws.

ATTACHMENTS:

Model Bylaws

CITY OF ROYAL OAK

Board Name

Approved Date Approved by City Commission

I. NAME

The name of this board/Commission is the Board Name.

II. PURPOSE

As established by Chapter #/Resolution of City of Royal Oak Code of Ordinances, the purpose of the Board Name shall be to insert the purpose stated in the ordinance/resolution.

List any other enabling local or state legislation as appropriate.

III. MEMBERSHIP AND VACANCIES

- a. The Board Name shall be made up of # total members. Describe your membership...

Do you have a city commission representative?

Do you have a student member?

Are they appointed by the City Commission?

Do all have voting rights?

Are there membership restrictions (ex: RO Resident, relevant experience) as described in the ordinance?

...One member shall be a staff ex officio member who does not have the ability to vote and is appointed by the City Manager or their designee.

- b. All members shall be appointed by the City Commission consistent with Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of the City of Royal Oak Code of Ordinances, also known as the Appointments Ordinance.
- i. The staff ex-officio member shall notify the City Clerk of any vacancies on the Commission who will forward any vacancies to the City Commission for consideration to fill any vacancies.
- ii. The Board Name members shall keep the City Clerk's office informed of changes in their names, addresses, phone number,

email address or other basic contact information or anything that might change their status as a commission member.

- iii. Members appointed to fill a vacancy shall hold office for the original term of the vacancy as set by the City Commission and/or the Appointments Ordinance.
- iv. Members shall comply with ordinances relating to attendance as described in Chapter 12.

IV. OFFICERS

The **Board Name** shall elect a chair, vice chair, and any other officers deemed necessary.

- a. Chair: The chair shall preside over the meeting and serve as a voting member
- b. Vice-Chair: The vice-chair shall perform the duties of chair in their absence.
- c. Staff Ex-Officio: The staff ex-officio member, who is appointed by the City Manager or their designee, shall serve as the secretary and record the minutes.
- d. Officer at large: The officer at large shall perform the duties of chair in the absence of the chair and vice chair.

Term: All officers, except for the staff ex-officio member, shall serve a one (1) year term.

Term Limit: **Include any term limit language from the ordinance/resolution.**

Qualifications to be an officer:

- a. **Insert any officer qualifications from the ordinance/resolution.**

The **Board Name** has the authority to remove a member from being an officer of the **Board Name** but does not have the authority to remove them from the **Board Name**. The **Board Name** may remove a member from being an officer, by motion, second, and the concurring affirmative vote of **Number (#)** members of the **Board Name**.

V. NOMINATIONS AND ELECTIONS OF OFFICERS

The **Board Name shall** hold the election of officers annually in **MONTH**, nominations for which shall be accepted at the **MONTH** meeting. Any member of the **Board Name** may

be nominated if they meet the requirements determined in Section IV, qualifications of officers.

Members may nominate themselves or any other appointed member of the **Board Name**.

The affirmative vote of the majority of members present for the election shall be required to be elected as an officer.

VI. CODE OF CONDUCT

In general, the use of good judgment, based on high ethical principles, will guide the officers and members of **Board Name** with respect to lines of acceptable conduct. The successful operation and reputation of Royal Oak boards and commissions is built upon the principles of fair dealing and ethical conduct of members. Integrity and excellence require careful observance of the spirit and letter of all applicable laws and personal integrity. Failure to abide by these basic principles may result in removal from the **Board Name** by the City Commission.

VII. MEETINGS

a. Meeting Schedule

Regular Meetings. The **Board Name** shall adopt a schedule of regular meetings for the next year no later than the final meeting of the calendar year.

Special Meetings. Special meetings of the **Board Name** may be called by the chair or by two members of the **Board Name** in accordance with the Michigan Open Meetings Act. The **Board Name** shall notify the staff liaison of all special meetings reasonably in advance of the scheduled meeting so that the notice of the meeting shall be timely published as required by the Open Meetings Act.

All meetings of the **Board Name** shall be subject to the Michigan Open Meetings Act, Act 267 of the Public Acts of 1976, MCL 15.261 et seq.

b. Order of Business. All meetings shall be conducted to conform to the following order:

1. Call to order
2. Roll Call
3. Agenda Approval
4. Public Comment
5. Minutes

6. Business Items
 7. Adjournment
- c. Quorum. A minimum of **Number (#)** members of the **Board Name** shall constitute a quorum.
 - d. Minutes. The staff ex-officio member shall be responsible for taking minutes and act as the records custodian for the **Board Name**.
 - e. Action. All action by the **Board Name** shall be made by motion adopted by the concurring affirmative vote of **Number (#)** members.

VIII. PARLIAMENTARY AUTHORITY

Parliamentary authority for the **Board Name** is governed by Robert's Rules of Order. In case of conflict between these bylaws and the Robert's Rules of Order, these bylaws control. In case of conflict between these bylaws and any city ordinance, the city ordinance controls. In case of conflict between city ordinance and state law, the state law controls.

IX. ADOPTION OR AMENDMENT OF BYLAWS

- a. The **Board Name** makes a recommendation to adopt the bylaws to the Royal Oak City Commission. A recommendation to adopt, modify or repeal the bylaws shall be approved by two-thirds of the entire membership of the **Board Name**.
- b. The Royal Oak City Commission has the authority to approve, amend, or repeal these bylaws.
- c. The **Board Name** shall review these bylaws annually in February. If there is no proposed amendments then no action is needed.

X. GENERAL PROVISIONS

No member of the board shall order or instruct city staff members to perform any service or duty. If a board feels that they are inadequately supported they can address that through the staff liaison and the city manager.

XI. MICHIGAN FREEDOM OF INFORMATION ACT COMPLIANCE MANDATORY

The **Board Name** shall comply with the Michigan Freedom of Information Act (FOIA) [Public Act 422 of 1976, MCL § 15.231 et seq.] and the city's current FOIA policy. The City Clerk and Human Resource Director shall assist the **Board Name** in compliance.

XII. MICHIGAN OPEN MEETINGS ACT COMPLIANCE MANDATORY

The **Board Name** shall comply with the Michigan Open Meetings Act (OMA) [Public Act 267 of 1976, MCL § 15.261 et seq.].

XIII. ACCESSIBILITY

Anyone planning to attend a public meeting of the **Board Name** who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's office at 248-246-3050 or email CityClerk@romi.gov at least two (2) business days prior to the meeting so that the city can support the full participation of members of the community.

CITY COMMISSION AGENDA ITEM

Title	Proposed Amendment to Special Event Permit 2024 Arts, Beats and Eats
SUBMITTING DEPARTMENT	Police Department
PRESENTER	Michael Moore
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

Jonathan Witz & Associates has requested to amend the existing Arts, Beats, and Eats special event permit. Specifically, the organizer is requesting to include a cannabis sales and consumption area to the event in 2024. The organizer is not requesting any additional changes to the existing agreement.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Revenue impact (details below)

☒ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

This event requires the following resources:

Police Department:

All members of the police department are required to work this event.

Additional law enforcement resources are requested from both the Michigan State Police as well as the Oakland County Sheriff's Office.

Fire Department:

Fire department personnel staff a medical tent as well as medical walking teams throughout the event. Additionally, a third ambulance is staff and put into service during the event.

Department of Public Services:

Installation and removal of appropriate barricades to close streets and parking lots to protect the event. Additionally, signage indicating prohibiting parking throughout the entire "festival zone".

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

None

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

None

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby approves the request from Jonathan Witz & Associates to add a cannabis sales and consumption area to Arts, Beats, and Eats taking place on August 30 - September 2, 2024.

ATTACHMENTS:

2024 Arts, Beats, and Eats – Cannabis Sales and Consumption

2024 Arts, Beats, and Eats Map

**Proposed Amendment to Special Event Permit
Jonathan Witz & Associates
Arts, Beats, and Eats**

March 11, 2024

The Honorable Mayor Fournier and
Members of City Commission:

Jonathan Witz & Associates has requested to amend the existing Arts, Beats, and Eats special event permit. Specifically, the organizer is requesting to include a cannabis sales and consumption area to the event in 2024. The organizer is not requesting any additional changes to the existing agreement.

City staff discussed details of the proposed changes with Jon Witz and Jeff Wilson of Jonathan Witz & Associates. The organizer indicated this proposed cannabis sales and consumption area will be located and operated in the same manner as in 2023. Below are the specifics of the proposed changes to the agreement between the City of Royal Oak and Jonathan Witz & Associates.

The organizer is proposing to operate a cannabis sales and consumption area in the alley between South Center Street and Washington Avenue, between Sixth Street and Seventh Street (See Attachment 1). The organizer will seek a temporary marijuana event license from the State of Michigan. This proposed area would be surrounded by fencing obscuring any view from street level. The area would also have a designated entrance and exit and be staffed by private security. Only those 21 years of age and older would be permitted to enter the area.

The organizer of Arts, Beats, and Eats understands the odor concerns that burnt cannabis poses. He has pledged to utilize odor mitigation efforts that were in place in 2023 in the activation area. Mr. Witz has also been in contact with the businesses, apartment complexes, and tenants adjacent to this proposed cannabis area. He has indicated there is no opposition from any of these groups to again operate a cannabis sales and consumption area.

Regulatory agents from both the CRA and the Michigan Liquor Control Commission have agreed that cannabis sales and consumption cannot occur outside the specific area licensed by the CRA. Additionally, alcohol may not be present in the area licensed by the CRA because marijuana and cannabis must be kept separate and cannot co-mingle. The responsibility of ensuring alcohol and cannabis is contained in the properly licensed areas would fall on the event organizer and private security.

The proposed cannabis sales and consumption area will offer pre-rolled marijuana cigarettes, edibles, and cannabis vape cartridges for purchase and consumption. Private security will oversee identification checks, purchases, and behavior within this area.

The proposed sales and consumption area is located near two churches that contain schools. Neither school will be in session during this event.

In 2023, the private security company managed the overall operations of the cannabis sales and consumption area without the need for a police response. Aside from several medical calls for service handled by the Royal Oak Fire Department, the cannabis sales and consumption area did not cause additional strain on police resources.

For these reasons, the police department remains neutral regarding this request.

If the city commission agrees, the following resolution is recommended for approval:

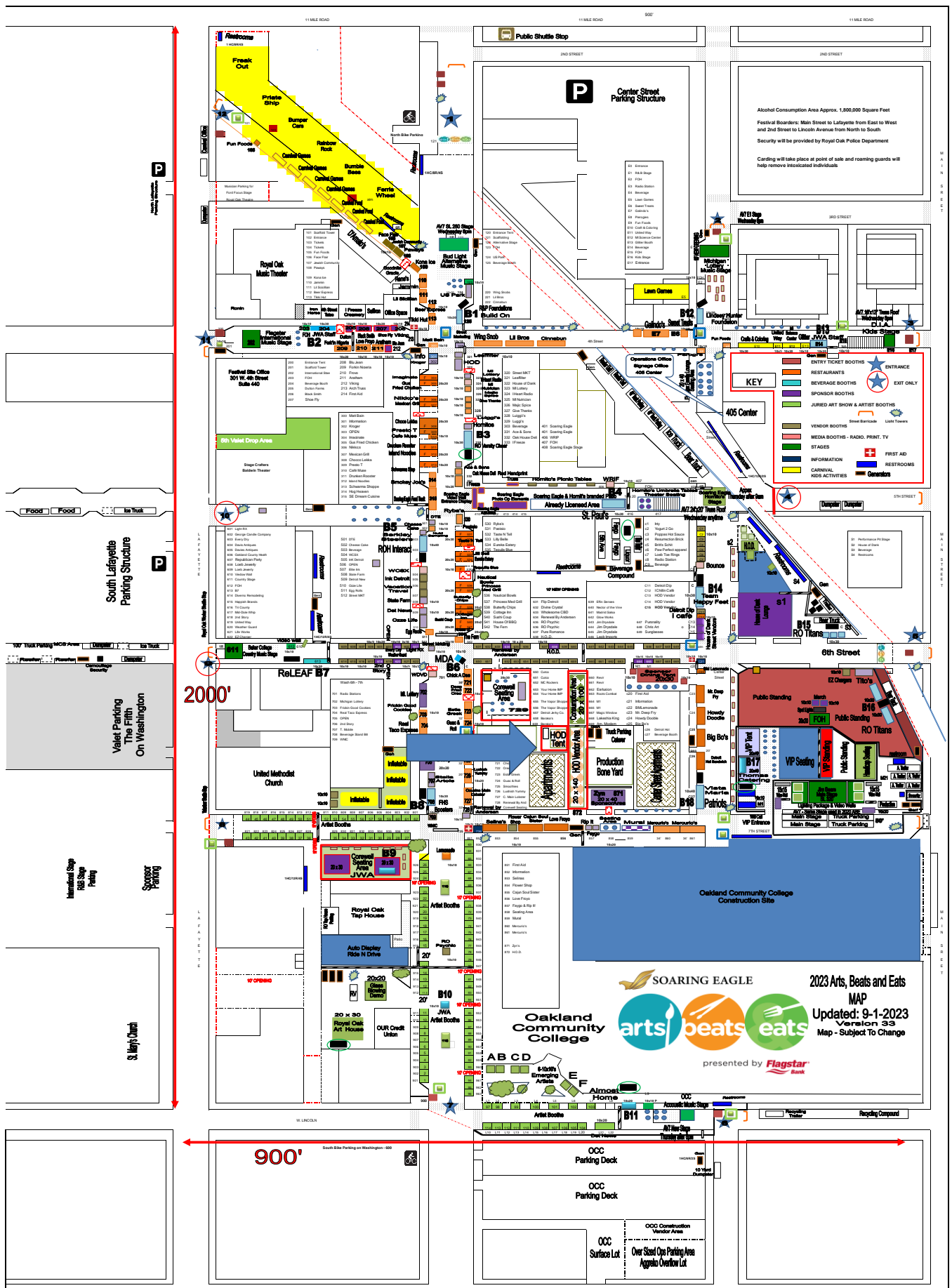
Be it resolved, the city commission hereby approves the request from Jonathan Witz & Associates to add a cannabis sales and consumption area to Arts, Beats, and Eats taking place on August 30 - September 2, 2024.

Respectfully submitted,
Michael Moore
Police Chief

Approved,

Todd Fenton
Interim City Manager

1 attachment



CITY COMMISSION AGENDA ITEM

Title	Proposed Amendment to Special Event Permit 2024 Taco Fest
SUBMITTING DEPARTMENT	Police Department
PRESENTER	Michael Moore
MEETING DATE	March 11, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

Jonathan Witz & Associates has requested to amend the existing Taco Fest special event permit agreement. Specifically, the organizer is requesting to add a cannabis sales and consumption area to the existing event, for a one-year trial period beginning in 2024. The organizer is not requesting any additional changes to the existing agreement.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☒ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

This event will require the following resources:

Police Department:

Four (4) police officers and one (1) police supervisor from event open until closing each day.

Fire Department:

Two (2) fire department personnel from open until closing each day of the event.

Department of Public Services:

Installation and removal of appropriate barricades to close streets and parking lots to protect the event.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

Welcoming, Engaged, and Livable Community

Expand holiday celebration events to engage the entire civic center area.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

None

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby approves the request from Jonathon Witz & Associates to add a cannabis sales and consumption area to Taco Fest on a one-year trial basis on Friday, July 4, 2024 – Sunday, July 7, 2024.

Be it further resolved, the mayor and city clerk are hereby authorized to execute the agreement between the City of Royal Oak and Jonathan Witz & Associates for Taco Fest to take place on Friday, July 4, 2024, through Sunday, July 7, 2024.

ATTACHMENTS:

2024 Taco Fest – Cannabis Sales and Consumption

2024 Taco Fest SEP

**Proposed Amendment to Special Event Permit
Jonathan Witz & Associates
Taco Fest**

March 11, 2024

The Honorable Mayor Fournier and
Members of City Commission:

Jonathan Witz & Associates has requested to amend the existing Taco Fest special event permit agreement (Attachment 1). Specifically, the organizer is requesting to add a cannabis sales and consumption area to the existing event, for a one-year trial period beginning in 2024. The organizer is not requesting any additional changes to the existing agreement.

City staff discussed details of the event with Jon Witz and Jeff Wilson of Jonathan Witz & Associates. Listed below are the proposed changes to the agreement between the city and Jonathan Witz & Associates.

The organizer is proposing to add a cannabis sales and consumption area in the municipal parking lot located at Third Street and Williams Street, adjacent to the Rock on Third (Attachment 2). The organizer will seek a temporary marijuana event license from the State of Michigan. This proposed area would be surrounded by fencing obscuring any view from the street level. The area would also have a designated entrance and exit and would be staffed by private security. Only those 21 years of age and older would be permitted to enter the area.

The police department researched this proposal and determined the sponsor, Jars Cannabis, produces a one-day event in Denver, Colorado. The Mile High 420 Festival is a one-day festival that occurs annually on April 20th and draws approximately 25,000 attendees. The festival is held in Civic Center Park and includes musical acts, alcohol consumption, and cannabis sales. However, cannabis consumption is not permitted at the event.

Royal Oak Police Chief Michael Moore spoke extensively with Commander Mike O'Donnell from the Denver Police Department who oversees this event each year. Commander O'Donnell stated they have not had any major incidents since the beginning of this event seven years ago. The police department provides a uniform presence during the event and is supported by private security. The major distinction between the Denver event and Taco Fest is the proposed consumption of cannabis.

The organizer of Taco Fest understands the odor concerns that burnt cannabis poses. He has pledged to utilize odor mitigation efforts that were in place during the 2023 Arts, Beats, and Eats event. Mr. Witz has been in contact with the businesses adjacent to this proposed cannabis area. He has indicated there is no opposition from any affected business to proceed with a one-year trial period of cannabis sales and consumption.

The proposed cannabis sales and consumption area will offer pre-rolled marijuana cigarettes, edibles, and cannabis vape cartridges for purchase and consumption. Private security will oversee identification checks, purchases, and behavior within this area.

Regulatory agents from both the Cannabis Regulatory Agency (CRA) and the Michigan Liquor Control Commission have agreed that cannabis sales and consumption cannot occur outside the specific area licensed by the CRA. Additionally, alcohol may not be present in the area licensed by the CRA because marijuana and cannabis must be kept separate and cannot co-mingle. The responsibility of ensuring alcohol and cannabis is contained in the properly licensed areas would fall on the event organizer and private security.

The organizer has employed the same private security company that was in place during the 2023 Arts, Beats, and Eats event. Mr. Witz stated he intends on operating the Taco Fest cannabis sales and consumption area in the same manner as Arts, Beats, and Eats.

For these reasons, the police department remains neutral regarding this request for a one-year trial period.

If the city commission agrees, the following resolution is recommended for approval:

Be it resolved, the city commission hereby approves the request from Jonathon Witz & Associates to add a cannabis sales and consumption area to Taco Fest on a one-year trial basis on Friday, July 4, 2024 – Sunday, July 7, 2024.

Be it further resolved, the mayor and city clerk are hereby authorized to execute the agreement between the City of Royal Oak and Jonathan Witz & Associates for Taco Fest to take place on Friday, July 4, 2024, through Sunday, July 7, 2024.

Respectfully submitted,

Michael Moore
Chief of Police

Approved,

Todd Fenton
Interim City Manager

2 Attachments

Agreement #: SEP 24-08

RE: Special Event Permit- Royal Oak Taco Fest, July 4 through July 7, 2024.

March 11, 2024

Jonathan Witz & Associates requests permission to host a four-day family-friendly event in downtown Royal Oak during the Fourth of July holiday weekend. Royal Oak Taco Fest will take place beginning on July 4, 2024, and ending on July 7, 2024. The event will utilize the same footprint as the Royal Oak Winter Blast.

City staff has had discussions involving details of the event with Jonathan Witz & Associates. Listed below are the specifics of a proposed agreement between the City of Royal Oak and Jonathan Witz & Associates.

I. Hours of Operation

The proposed hours of operation for Taco Fest are as follows:

- Thursday, July 4, 2024 – 11:00 a.m. until 11:00 p.m.
- Friday, July 5, 2024 – 11:00 a.m. until 11:00 p.m.
- Saturday, July 6, 2024 – 11:00 a.m. until 11:00 p.m.
- Sunday, July 7, 2024 – 11:00 a.m. until 9:00 p.m.

Set-up for the event will begin at 6:00 a.m. on Tuesday, July 2, 2024. Clean-up will take place immediately following the event and will be completed on Monday, July 8, 2024.

II. Description of Event

Taco Fest is a family-friendly event with fun offered for all ages. A kid's zone will include inflatables, a bounce house, and face painting. Food trucks selling Mexican cuisine to event attendees will be placed within the event footprint in addition to beverage booths selling beer and alcohol to attendees 21 years of age or older. There will be live music, a taco eating contest, Lucha Libre wrestling, axe throwing, other vendors and activities.

Musical acts will perform at the various proposed music stages within the event footprint. The proposed locations of the music stages will be in the parking lot south of the 44th District Court, the P2 lot located at East Third Street and Williams Street, and a kid's stage in Centennial Commons.

The axe throwing booth will be in the west parking lot of the farmers market, and a wrestling ring will be located in the south parking lot of city hall.

The organizer estimates over 300 vendors and 60,000 people will be in attendance throughout the duration of the event.

III. Booths/Tents/Awnings

The organizer estimates 20 tents 10'x10' in size utilized throughout the event for beverage booths, entrances, vendors, kids' activities, and first aid centers. Several large-scale tents for seating and shade will be placed in the parking lots of the footprint and their details are as follows:

- Centennial Commons Park – 10'x70'
- P2 lot – 40'x60'
- Parking lot south of the 44th District Court – 30'x100'

Picnic tables with available umbrellas will be set-up throughout the event footprint for patrons as well.

The event organizer is responsible for ensuring all necessary permits are obtained through the City of Royal Oak Building Department well in advance of this event.

IV. **Picnic Tables/Refuse Barrels/Barricades**

The organizer requests the Royal Oak Department of Public Service (DPS) place 50 refuse containers with liners throughout the entire event area. The use of Type 1 and Type 3 traffic barricades are needed to support the necessary street closures. To protect the event entrances, the organizer also requests DPS provide a combination of the mobile vehicle barricades, archer barricades, and concrete barricades.

V. **Music**

Live band performances and recorded music will be amplified from start to end of the event hours each day.

There will be three stages erected for the musical acts to perform. The stage sizes and locations are as follows:

- Centennial Commons Park – 24'x16'
- P2 parking lot – 32'x24'
- Parking lot south of the 44th District Court – 32'x24'

No time extensions will be granted throughout the course of the event without the expressed permission of the chief of police or his designee.

The organizer acknowledges any live and recorded sound system with amplification at this event will not be employed at such a level that adversely impacts in any way on adjacent businesses or residential areas. In addition, it is agreed the sound volume will be reduced immediately upon police request.

VI. **Parking/Traffic Control/Street Closures**

Parking Lot Closures - 6:00 a.m. on Tuesday, July 2, 2024

- Parking lot behind the 44th District Court
- P2 parking lot at Williams Street between Third Street and Fourth Street
- Farmers Market west parking lot
- South City Hall parking lot

Street Closures - 6:00 p.m. on Tuesday, July 2, 2024

- Williams Street from Third Street to Fourth Street
- Third Street from Main Street to Knowles Street
- Troy Street from 11 Mile Road to Third Street

Parking Lot Re-Opening - 6:00 a.m. on Tuesday, July 9, 2024

- Parking lot behind the 44th District Court
- P2 parking lot at Williams Street between Third Street and Fourth Street
- Farmers Market west parking lot
- South City Hall parking lot

Street Re-Opening - 6:00 a.m. on Monday, July 8, 2024

- Third Street from Main Street to Knowles Street
- Troy Street from 11 Mile Road to Third Street
- Williams Street from Third Street to Fourth Street

Parking for event guests will be available in the surrounding surface parking lots, parking structures, and nearby on-street metered parking.

For purposes of event protection, mobile and concrete vehicle barriers will be utilized at key locations along the event perimeter as determined by the Royal Oak Police Department. The event organizer is responsible for and agrees to reimburse all costs related to the barriers, including transportation and placement.

Royal Oak Police Department police and auxiliary officers assigned to the event will provide additional assistance for traffic control and safety of those in attendance, as needed.

VII. **Restroom Facilities**

The event organizer will provide adequate portable restroom units within the event area. The restroom units will be serviced daily outside of event hours.

VIII. **Security and Crowd Control**

The organizer will have adequate security to oversee the event throughout the set-up of the event through its teardown and will include overnight security. Security will be staffed at all entry points to the festival and will wand all patrons entering the event, including staff and vendors.

For purpose of crowd control, security, and traffic direction activity, the Royal Oak Police Department will maintain a detail consisting of four police officers and one police supervisor from opening until close each day of the event. This detail will be in place throughout the duration of the event and will be assigned at the discretion of the chief of police. The organizer agrees they are responsible for any city staff costs associated with this event.

IX. **Food and Beverage**

Multiple food trucks and trailers will set up inside the event area offering food for purchase to attendees. Payment for all food and beverages will occur at the point-of-sale. There will be approximately five to six beverage booths selling water, soft drinks, beer, wine, and spirits. All food and beverage vendors shall immediately discontinue service a half hour prior to event closing time. No further sale of any food or beverage will take place at that time.

Those wishing to purchase alcoholic beverages will be required to provide identification to trained staff at the point of service. Security and staff will closely monitor the crowd to identify visibly impaired individuals. Alcoholic beverages will be restricted to the fenced-in event area only.

The organizer will apply for a temporary special liquor license from the Michigan Liquor Control Commission for this event. A copy will be forwarded to the police department upon receipt prior to the event.

The organizer acknowledges they are responsible for contacting the State of Michigan Liquor Control Commission and Oakland County Health Department to secure all permits required from the state and county for this event.

X. **Utility Needs**

The organizer will provide generators for all event power needs. All generators will be surrounded by a barrier to keep attendees away. The organizer is requesting fire hydrants be tapped for a water source.

XI. **Clean-Up Procedures**

The organizer will hire a cleaning crew to continually clean the event footprint throughout the entirety of the event. Final clean-up and break down will begin immediately following the event and completed by Monday, July 8, 2024.

In the event the city is required to perform any clean-up after this event, Jonathan Witz & Associates agrees to reimburse the city for any related overtime expense incurred by city employees.

XII. **Impact on Adjacent Commercial/Residential Property**

The organizer anticipates the event footprint and street closures will affect a limited number of commercial properties and the Royal Oak Library, while positively affecting most of the area retail and restaurants through increased foot traffic.

The organizer has been in contact with area businesses, restaurants, and Henry Ford Medical Center regarding the event.

All residents and businesses affected by the street and parking lot closings must be notified in writing of the date, time, and location of specific street and lot closures to avoid problems associated with these closings. The Royal Oak Police Department will ensure this is done by sending written notice using City of Royal Oak letterhead and envelopes along with a map of the event footprint. This notice will be mailed a minimum of two weeks prior to the event. The organizer will be responsible for all costs associated with the mailing of this notice.

XIII. **Insurance**

A certificate of insurance for \$5 million general aggregate coverage, in addition to liquor liability coverage, has been provided for Jonathan Witz & Associates with the City of Royal Oak named as additional insured.

XIV. **Fire Protection**

Event promoters will provide full access to this area for emergency vehicles to allow entry response for fire, medical emergency or police related needs.

XV. **Reimbursement to the City**

Department of Public Services – The organizer requests DPS provide 50 refuse containers with liners to be placed throughout the entire event area. The organizer requests the use of Type 1 and Type 3 traffic barricades to support the requested street closures. The organizer also requests DPS provide a combination of mobile vehicle barricades, archer barricades, and concrete barricades to protect the event entrances.

Additionally, the organizer request DPS post signage in the parking lots of the event area indicating the lots will be closed for the event starting at 6:00 a.m. on Monday, July 1, 2024.

Jonathan Witz & Associates agrees to reimburse the City of Royal Oak for all DPS related

expenses incurred by the city.

Police Protection – For purpose of crowd control, security, and traffic direction activity, the Royal Oak Police Department will maintain a detail consisting of four police officers and one police supervisor from event open until event close each operational day of Royal Oak Taco Fest. This detail will be in place throughout the duration of the event, to be assigned at the discretion of the chief of police. The organizer agrees they are responsible for any city staff costs associated with this event.

In the event of any unanticipated circumstance connected in any way to this special event that necessitates alerting and/or deployment of additional police officers, Jonathan Witz & Associates agrees to reimburse all related expenses incurred by the city and all associated costs.

Auto Parking – The event utilizes multiple parking lots that include the parking lot south of city hall, the parking lot south of the 44th District Court, the west parking lot of the farmers market, and the P2 lot at East Third Street and Williams Street.

A total of 240 meters and parking lot spaces will be affected by the event footprint. The location of the affected metered parking and parking lots is listed below:

- Parking lots:
 - P2 lot – 61 parking spaces
 - Farmers market west lot – 41 parking spaces
 - City hall south lot – 41 parking spaces
- Metered street parking:
 - Williams Street from East Third Street to East Fourth Street and East Third Street from Main Street – 40 metered spaces
 - Troy Street from 11 Mile Road to East Third Street and East Third Street from Troy Street to Knowles Street – 51 metered spaces
 - Troy Street north of Comedy Castle – 3 metered spots
 - Fourth Street westbound west of Williams Street to the alley- 3 metered spaces

Each parking space has a \$25 per day rate. The total reimbursement cost for lost parking revenue accrued over the course of the 4-day event is \$12,000. There is no fee to park on holidays (July 4th) or Sundays (July 7th).

XVI. **Special Event Permit Fee**

The \$125.00 special event permit fee was paid to the city clerk's office on January 12, 2024.

XVII. **Revocation**

Jonathan Witz & Associates acknowledges the operations of this event will cease immediately upon notification from the chief of police or his designee if, in the judgment of the chief of police or designee, the continued operation poses a threat to the health, safety, or welfare of the public.

XVIII. **Cost Recovery History**

In 2022, the cost for city services at Taco Fest totaled \$20,075.25. The Royal Oak Downtown Development Authority contributed \$20,000 towards the event.

In 2023, the cost for police services at Taco Fest totaled \$26,102.22 and \$17,550.00 for parking costs.

cc: Todd Fenton, Interim City Manager
Aaron Leal, City Attorney
Tim Thwing, Director of Community Development
Aaron Filipski, Director of Recreation and Public Service
Dave Cummins, Fire Chief
Debra Lichtenburg, Finance Director
Jaynmarie Hubanks, Treasurer
Jason Craig, Building Official
Keith Spencer, Deputy Police Chief
Patrick Stanton, Deputy Police Chief
Judy Davids, Community Engagement Specialist
Richard Wilson, Cable Coordinator WROK

AGREEMENT

The agreement between the Jonathan Witz & Associates and the City of Royal Oak concerning Royal Oak Taco Fest, in the City of Royal Oak, located at Troy Street/Third Street from July 4 through July 7, 2024, as enumerated in SEP Agreement # 24-08, is hereby approved this date, February 12, 2024.

JONATHAN WITZ & ASSOCIATES

Jonathan Witz

CITY OF ROYAL OAK

Michael Fournier
Mayor

Melanie Halas
City Clerk

**Resolution in Support of Turtle Woods Nature Preserve
Grant Application by Oakland County**

March 6, 2024

The Honorable Mayor Fournier and
Members of the City Commission

Commissioner Herzog, with the support of Commissioners Kolo and Douglas, has requested that the attached Resolution in Support of Turtle Woods Nature Preserve Grant Application by Oakland County Parks be placed on the March 11, 2024, City Commission Agenda for consideration.

**Resolution in Support of Turtle Woods Nature Preserve Grant Application
by Oakland County Parks**

March 4, 2024

WHEREAS, the City of Royal Oak recognizes the importance of natural areas for the health, well-being, and enjoyment of its residents and the community at large; and

WHEREAS, Turtle Woods Nature Preserve represents a significant opportunity to protect and enhance biodiversity, support endangered species such as the spotted turtle, and provide educational and recreational opportunities for the public; and

WHEREAS, the preservation of Turtle Woods as an Oakland County Nature Preserve aligns with the City of Royal Oak's commitment to environmental stewardship, sustainability, and the enhancement of quality of life for its residents; and

WHEREAS, Oakland County Parks has developed a comprehensive plan to acquire and manage the Turtle Woods property as a county 70-acre nature preserve located in Troy (located north of Square Lake Road between John R Road and Dequindre Road), ensuring its protection and accessibility for future generations; and

WHEREAS, the support of local municipalities is crucial for the success of such grant applications, which seek to secure funding for the acquisition, management, and enhancement of natural areas within Oakland County; and

WHEREAS, the City of Royal Oak has previously demonstrated its support for the efforts of Oakland County Parks through resolutions and collaborative initiatives aimed at expanding and enhancing the county's park system for the benefit of all residents;

NOW, THEREFORE, BE IT RESOLVED that the City Commission of Royal Oak hereby expresses its strong support for the grant application submitted by Oakland County Parks for the acquisition and development of Turtle Woods as an Oakland County Nature Preserve; and

BE IT FURTHER RESOLVED that the City Commission of Royal Oak encourages the Michigan Natural Resources Trust Fund, and all relevant bodies and agencies, to favorably consider and approve the grant application for Turtle Woods, recognizing the significant environmental, educational, and recreational benefits this project will bring to the residents of Royal Oak, Oakland County, and the State of Michigan.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Oakland County Parks, the Michigan Natural Resources Trust Fund, and other relevant parties as an expression of the City of Royal Oak's support for the Turtle Woods Nature Preserve grant application.