



# Royal Oak

## Agenda

### Charter Review Committee Meeting

Tuesday, April 23, 2024, 5:45 p.m.

City Hall, Room 122

203 S. Troy Street

Royal Oak, Michigan 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

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# Royal Oak

Minutes

## Charter Review Committee Meeting

**March 26, 2024, 5:45 p.m.  
City Hall, Room 122  
203 S. Troy Street  
Royal Oak, Michigan 48067**

Present: Monica Hunt  
Ryan Everett  
Ronald George  
Salvatore Vitale  
Deborah Zukin

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### **1. Call to Order**

The meeting was called to order at 5:51 p.m. by Chairperson Everett.

### **2. Public Comment**

Janice Wagman stated that Chapter Eight, Section 11 of the charter, lists four millages but does not include the publicity tax millage, library millage or senior services millage. She is wondering why these three are not in the charter.

### **3. Approval of Agenda**

Moved by: Deborah Zukin  
Seconded by: Ronald George

Be it resolved the Charter Review Committee hereby approves the agenda for the March 26, 2024 meeting as presented.

Motion Adopted

### **4. Approval of Minutes**

Moved by: Ronald George  
Seconded by: Deborah Zukin

Be it resolved the Charter Review Committee minutes of February 20, 2024 are hereby approved as submitted.

Motion Adopted

## **5. Old Business**

### **5.a Update from Attorney Charter Amendments**

City Attorney Grochowski informed the committee that a charter revision cannot be placed on an August Primary ballot. They can place items on a November ballot, but because this year it is a Presidential Election, it's not recommended. The next General Election will be in November of 2025 and if approved, these amendments they have been working on can be placed on that ballot. He can send this proposed language to the Attorney General's office for pre-approval so that they are all submitted prior to the election deadlines for 2025.

He presented a draft commission letter which explained their proposed amendment and ballot language for Chapter Three Sections 11, 25 and 26. He asked the members to review and provide feedback at the next meeting.

### **5.b Conflict of Interest Amendment Edits**

At the last meeting, the committee approved language for a proposed amendment to Chapter Three, Section 43. The charter change worksheet presented by George in January did not remove or edit section 43, but rather added a new section to Chapter Three, Section 47. Grochowski asked the members to review that language, prepare draft ballot language and present it at the next meeting. If the members approve the drafted language at that time, he can submit it to the Attorney General's office for pre-approval as well.

## **6. New Business**

George presented a handout explaining where the charter could use some updated language regarding vacancies. In Chapter Three, Section 10, he would like to expand and clarify the definition of vacancy. In Chapter Three, Sections 7 and 9, he would like to clarify the succession of Mayor Pro Tem to Mayor. In Chapter Three, Section 9, he would like to expand the definition of the process for filling vacancies. Commissioner Hunt would like other charters studied on this topic as well. The members can review this handout, start to research and discuss further at the next meeting.

## **7. Adjournment**

Upon motion of George and seconded by Everett the meeting was adjourned at 6:54 p.m.