



# Royal Oak

## NOTICE OF CITY COMMISSION MEETING

May 13, 2024 | 7:30p.m.

Royal Oak residents, visitors to the city and vendors with business before the city commission are welcome to attend all public meetings of the city commission or remotely through viewing options listed below.

Individuals attending the meetings may participate in public comment when a public hearing is opened for comment; and/or when the member of the public has an agenda item. All individuals wishing to speak will raise their hand and after being recognized by the meeting chair, shall proceed to the lectern unless a physical impairment requires adaptive alternative. They shall state their full name (providing accurate spelling) and state the topic(s) to be discussed.

Public comment is welcome for items appearing on the agenda or any matter of city concern. Public comment is made in-person during this portion of the meeting. An individual shall be allowed to speak only once during the public comment portion of a meeting agenda or a public hearing. Speakers shall be limited to a presentation of three minutes. \*

### View or Listen Live

**Broadcast from City Commission Chambers 121**  
**WROK WOW Channel 10 | Comcast Channel 17**

**WROK You Tube** <https://www.youtube.com/channel/UC4ybfAUGhd-GQM2jbJFKbOg>

**WROK Live Stream:** <https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

### Additional Information

Members of the public shall be allowed exhibits, displays and visual aids which will be used in connection with presentations of agenda items coming before the city commission at their meeting. Any member of the public desiring to distribute support materials shall *submit these to the city manager's office the Friday prior meeting.*

*\*Speakers requesting more than three minutes must have such period of time extended by a vote of the city commission. Any member of the public recognized by the meeting chair whose time to comment, or present has expired will be directed by the meeting chair to cease speaking. Should a second request from the meeting chair be required, the speaker shall immediately cease and failing to do so will cause removal of this individual from the meeting.*



## Agenda

### Royal Oak City Commission Meeting

Monday, May 13, 2024, 7:30 p.m.

City Hall Commission Chambers Room 121

203 South Troy Street

Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

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and Communication Technology  
Todd Fenton

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14.	Adjournment	

A special meeting of the Royal Oak City Commission was held on Monday, April 22, 2024 in room 122 of city hall, 203 S Troy, Royal Oak. The meeting was called to order by Mayor Fournier at 6:00 p.m. Present were Mayor Pro Tem Hunt, Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, and Commissioner Macey. Also, present were Interim City Manager Fenton, City Attorney Grochowski and City Clerk Halas.

Adjourned to Closed Session

Moved by Commissioner Douglas  
Seconded by Commissioner Herzog

Be it resolved, that the city commission hereby enters into closed session under section 8(c) of the Michigan Open Meetings Act for strategy and negotiation session connected with the negotiation of a collective bargaining agreements and under section 8(h) of the Open Meetings Act to consider a written legal opinion exempt from disclosure by law.

ROLL CALL VOTE

Ayes: Commissioner Douglas, Mayor Pro Tem Hunt, Commissioner Herzog, Commissioner Cheezum, Mayor Fournier

Absent: Commissioner Kolo (7:09 p.m.) and Commissioner Macey (6:16 p.m.)

Adopted unanimously

A regular meeting of the Royal Oak City Commission was held on Monday, April 22, 2024 in the city hall, 203 S Troy, Royal Oak. The meeting was called to order by Mayor Fournier at 7:45 p.m.

Commissioner Cheezum gave the Invocation. Everyone present gave the pledge of allegiance.

ROLL CALL  
Mayor  
Mayor Pro Tem  
Commissioners

PRESENT  
Fournier  
Hunt  
Cheezum  
Douglas  
Herzog  
Kolo  
Macey

ABSENT

\* \* \* \* \*

#### **PROCLAMATION DESIGNATING MAY 2024 OLDER AMERICANS MONTH IN ROYAL OAK**

Mayor Fournier presented the following proclamation to Michael Lawrence and Susan Giasson Gilbert, members of the Older Adults Advisory Board.

Whereas, May is Older Americans Month, a time for us to recognize and honor Royal Oak older adults and their immense influence on our community; and

Whereas, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

Whereas, older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

Whereas, Royal Oak must ensure that older Americans have the resources and support needed to stay involved in their communities — reflecting our commitment to inclusivity and connectedness; and

Whereas, Royal Oak supports the continued effort of the Aging in Place Plan to make the community a more welcoming and engaging community for older adults.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim May 2024 as Older Americans Month. This year's theme, "Powered by Connection," emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community.

\* \* \* \* \*

### **NO MOW MAY**

Members of the Bee Tweens spoke about No Mow May.

Moved by Commissioner Macey  
Seconded by Commissioner Herzog

Be it resolved, the city commission hereby declares May 2024 to be No Mow May; and

Be it further resolved, the city commission hereby declares a temporary moratorium on the enforcement of the city's property maintenance code for lawn mowing on residential property during the month of May 2024.

Adopted unanimously

\* \* \* \* \*

### **PROCLAMATION DESIGNATING APRIL 22, 2024 EARTH DAY IN ROYAL OAK**

Mayor Fournier presented the following proclamation to members of the Royal Oak Environmental Advisory Board.

Whereas, in 1970 the first Earth Day in the United States was held on April 22, chosen because it was between Spring Break and finals, the first Earth Day was designed for college campuses around the country to have "teach-ins" highlighting the importance of clean air and water in response to a 1969 oil spill in Santa Barbara, California the brainchild of U.S. Senator and environmentalist Gaylord Nelson; and

Whereas, an astonishing 20 million people took to the streets for that first Earth Day and lead to the creation of the Environmental Protection Agency and congress signing into law the Clear Air Act in December 1970. Within 20 years, Earth Day became an International Event to spotlight the ecological challenges that face our planet; and

Whereas, Planet v Plastics is the theme for the 2024 Earth Day. 380 million tons of plastic are produced each year while only 9 percent of plastic ever produced is recycled. Earth Day 2024 is a call to action end the scourge of plastics and safeguard the health by bringing the percentage of plastics recycled to 60 percent by the 2040; and

Whereas, the City of Royal Oak is committed to meeting these goals with city programs begin fully compliant with our Sustainability and Climate Action Plan. We strive to bring diverse and comprehensive recycling initiatives to our residents and business community members and make every day Earth Day in Royal Oak.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim April 22, 2024 Earth Day in Royal Oak and urge all members of the community to due their part to help and heal our planet by living each day more sustainably.

\* \* \* \* \*

#### **PROCLAMATION DESIGNATION APRIL 26, 2024 NATIONAL ARBOR DAY IN ROYAL OAK**

Mayor Fournier presented the following proclamation to members of the Royal Oak Environmental Advisory Board.

Whereas, Royal Oak appreciates trees for the many roles trees play in our lives. Did you know just 100 trees can remove 53 tons of carbon dioxide and 430 pounds of other air pollutants and can catch up to 139,000 gallons of rainwater every year. Strategically placed trees can save up to 56 percent on air conditioning per year, while Evergreens can block winter winds saving three percent on your heating bills; and

Whereas, the City of Royal Oak, historically known as a City of Trees, was honored to be named a 2023 Tree City USA by the Arbor Day Foundation, making 2023 Royal Oak's 46th consecutive year as a Tree City; and

Whereas, the City of Royal Oak, historically known as a City of Trees, was honored to be named a 2023 Tree City USA by the Arbor Day Foundation, making 2023 Royal Oak's 46th consecutive year as a Tree City; and

Whereas, Royal Oak has maintained this honor through our commitment to effective urban forest management and meeting the four criteria: maintaining a board or department, having a tree care ordinance, dedicating an annual forestry budget of at least \$2 per capita, and hosting an Arbor Day observance and proclamation; and

Whereas, the Environmental Advisory Board, Parks and Forestry and Planning divisions work collaboratively to design and implement strategies and programs including the Spring and Fall Tree Planting Programs which have been offered to residents for more than 30 years. This spring 250 trees in 11 different varieties were offered to residents free of charge; and

Whereas, Arbor Day celebrations in Royal Oak include the annual Park Cleanup Weekend where citizen volunteers rid our parks of debris, a Tree Planting event with the Upton Elementary School Garden Club; and

Whereas, Royal Oak remains committed to creating a superior quality of life to members of the community and trees play a vital role and deserve our protection and efforts to increase their numbers and maintain good health of our tree populations.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim Friday, April 26, 2024 as National Arbor Day in the City of Royal Oak and urge all citizens to support all endeavors to plant and preserve trees for us now and future generations.

\* \* \* \* \*

### **PROCLAMATION MARKING ROYAL OAK'S THIRD YEAR AS A BEE CITY USA AFFILIATE**

Mayor Fournier presented the following proclamation to members of the Bee Tweens.

Whereas, the mission of BEE CITY USA® is to galvanize communities to sustain pollinators, responsible for the reproduction of almost 90 percent of the world's flowering plant species, by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides; and

Whereas, thanks to the more than 3,600 species of native bees in the United States, along with introduced honeybees, we have very diverse dietary choices rich in fruits, nuts, and vegetables; and

Whereas, bees and other pollinators have experienced population declines due to a combination of habitat loss, poor nutrition, pesticides (including insecticides, fungicides, and herbicides), parasites, diseases, and climate change; and

Whereas, pollinator-friendly communities can benefit local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and increased demand for pollinator-friendly plant materials from local growers; and

Whereas supporting pollinators fosters broad-based community engagement in environmental awareness and sustainability; and

Whereas, Royal Oak, for all of the reasons above, became a certified a BEE CITY USA® community on April 11, 2022; and

Whereas, Royal Oak continues to be committed to supporting our pollinators through actions including: No Mow May initiative to protect pollinators food sources as they ready for the work ahead, installing beehives on public land and in city parks, harvesting the honey from these beehives, picking up yard waste to make compost freely available to residents, piloting a composting program at the farmers market, installing rain gardens on public lands, encouraging residents to install rain gardens, hosting annual Earth Day celebrations where native plants are sold, supporting a farmers market where residents purchase food from local farmers to cut down on our use of fossil fuels; and

Whereas, Royal Oak is honored to be a BEE CITY USA® and is excited to continue the growth we have achieved and begin our third year of protecting and proliferating the life of pollinators.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission hereby invite our entire community to celebrate and mark this significant anniversary of the third year of Royal Oak being a BEE CITY USA® affiliate.

\* \* \* \* \*

### **PROCLAMATION RECOGNIZING AND CELEBRATING THE 40<sup>TH</sup> ANNIVERSARY OF WROK**

Whereas, WROK Royal Oak Government Access Cable Television opened the door to viewing city government in action in 1984; and

Whereas, on April 1, 1984, the very first coverage of a Royal Oak City Commission meeting occurred when WROK carried taped coverage; and

Whereas, just four short months later, on August 12 of 1984 LIVE gavel to gavel coverage of the City Commission Meeting was broadcast and then live coverage has continued even through the COVID-19 pandemic; and

Whereas, the broadcasts quickly expanded to include planning commission, zoning board of appeals, and downtown development authority meetings and community happenings and events with coverage of the Memorial and Holiday Parades, award winning sports coverage of Hockey Night in Royal Oak, summer concerts, and countless other local programs of local import and interest; and

Whereas, WROK has provided a major communication link between the city's government, community, businesses, residents, friends, and neighbors and never was this more evident than through the COVID-19 pandemic when Royal Oakers needed to stay connected, WROK was there broadcasting a full array of city meetings and vital information regarding city services and pandemic updates; and

Whereas, the hard work to bring this service to the city is directed by Richard Wilson WROK's cable coordinator, and countless volunteers with whom he has recruited, trained, and operated during his tenure which has also brought great enhancements to the live stream and videos on demand offered; and

Whereas, communication and transparency are vital to the city's governance and the City of Royal Oak is the envy of many surrounding communities because we are blessed to have WROK in our community.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby recognize and celebrate the 40th Anniversary of Operation and Services to the City and the People of Royal Oak by WROK Royal Oak Government Access Cable Television and urge everyone to recognize the outstanding contributions WROK makes to our community.

\* \* \* \* \*

#### **APPROVAL OF AGENDA**

Moved by Commissioner Macey  
Seconded by Commissioner Herzog

Be it resolved that the city commission hereby approves the agenda for the April 22, 2024 meeting.

Adopted unanimously

\* \* \* \* \*

#### **PUBLIC COMMENT**

Amy Hatfield spoke on behalf of residents on Hawkins Avenue regarding an Airbnb situation. She thanked the city for working on regulations for short term rentals.

Jim Ellison, 1309 Mohawk, is the Chief of Older Services for Oakland County. He spoke of services they are providing for county residents.

Becky Valenti, 4126 Seminole, spoke about the noise on Woodward and asked for help.

Liz Carnegie, 4216 Mankato, spoke about the noise on Woodward.

Deb Soverinsky, 611 Knowles, spoke about Lawson Park and cars racing down the street.

Mark Valenti, 4126 Seminole, spoke about people speeding by Pioneer Park.

Mark Sackett, General Manager of the Royal Oak Leprechauns, gave updates on the team and their upcoming season.

Janice Wagman spoke about the work being done for seniors, notice of public hearing signs and the ethics ordinance.

Matt Messing, 4145 Amherst, spoke about the need for cameras on Woodward and other deterrents that could be used.

\* \* \* \* \*

## CONSENT AGENDA

Moved by Commissioner Macey  
Seconded by Commissioner Herzog

Be it resolved that the city commission hereby approves the consent agenda as follows:

- a. Be it resolved that the city commission meeting minutes of April 8, 2024 are hereby approved.
- b. Be it resolved, the city commission hereby confirms the mayoral appointment of Amanda Woods to the Library Board of Trustees with a term ending date of December 31, 2026.
- c. Be it resolved, the claim of April 16 and April 19, 2024 are hereby approved.
- d. Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2023-24:

Requisition # R007963 change order  
Vendor: Miller, Canfield, Paddock, and Stone  
Requesting approval for: \$1,950 additional for a total of \$64,160  
Price Source: estimation  
Budgeted: \$64,160  
Department / Fund: attorney / general  
Description: services for a class action lawsuit

Requisition # R007842 change order  
Vendor: First Choice Services  
Requesting approval for: \$5,000 additional for a total of \$55,000  
Price Source: estimation (all individual purchases are less than \$3,000)  
Budgeted: \$55,000  
Department / Fund: community promotion & court / general  
Description: coffee services

Requisition # R007761 change order  
Vendor: EJ USA Inc.  
Requesting approval for: \$10,000 additional for a total of \$50,000  
Price Source: estimation  
Budgeted: \$50,000  
Department / Fund: water & sewer maintenance / water & sewer  
Description: fire hydrants, valves, sewer ring & covers

Requisition # R007765 change order



Vendor: John Angott  
Requesting approval for: \$5,000 additional for a total of \$45,000  
Price Source: estimation / bid by Royal Oak  
Budgeted: \$45,000  
Department / Fund: district court / indigent defense & general  
Description: council coordinator of contracted legal / advisory counsel & sobriety court

Requisition # R007701 change order  
Vendor: Jordan Zuppke  
Requesting approval for: \$5,000 additional for a total of \$40,000  
Price Source: estimation / bid by Royal Oak  
Budgeted: \$40,000  
Department / Fund: indigent defense  
Description: contracted legal / advisory counsel

Requisition # R007803  
Vendor: Juan Gonzalez  
Requesting approval for: \$30,000  
Price Source: estimation / bid by Royal Oak  
Budgeted: \$30,000  
Department / Fund: indigent defense  
Description: contracted legal / advisory counsel

Requisition # R007893  
Vendor: Fire Defense Equipment  
Requesting approval for: \$30,000  
Price Source: estimation (all individual purchases are less than \$2,000)  
Budgeted: \$ 30,000  
Department / Fund: multiple / multiple  
Description: building repair & maintenance services as needed

- e. Be it resolved, the city commission declares the above property surplus and authorizes the disposal of the items by auction. Any net proceeds from the sale of the items listed under "information systems" will be deposited into the information systems fund miscellaneous revenue account 636.000.67100.
- f. Be it resolved, the Royal Oak City Commission hereby approves the concessions agreement with Olive Branch 2 Too L.L.C., and authorizes the Clerk and Mayor to sign the agreement.
- g. Be it resolved, the Royal Oak City Commission hereby approves the license agreement with Sam Doyle and Lauren Hackel of 211 Gardenia, Royal Oak, Michigan 48067, for the installation and maintenance of a pollinator garden on city-owned property and authorizes the clerk and mayor to sign the agreement on behalf of the City.
- h. Be it resolved, the Royal Oak City Commission hereby approves the attached license agreement with CK Touma, LLC at 225 S. Main Street permitting an encroachment into the public right-of-way on S. Main Street for the purposes of an outdoor dining sidewalk café;
- Be it further resolved, the Mayor and City Clerk are authorized to execute said license agreement.
- i. Whereas, the city manager and the assessor have prepared reports concerning certain public improvements as hereinafter described, which include all of the information required to be included by the provisions of the city's charter, chapter 12, "Special Assessments"; and

Whereas, the city commission has reviewed said reports; and

Whereas, the city commission determines that it is necessary to acquire and construct the public improvements in the City of Royal Oak more particularly hereinafter described in this resolution.

Now, therefore, be it resolved that:

1. The city commission hereby determines that the public improvements described more particularly hereinafter provided for are necessary.
2. The total cost of said public improvements according to frontage (or benefits) is estimated to be \$100,075.92

\$10,007.59 of which shall be spread over the special assessment district as hereinafter described.

\$90,068.33 of which shall be paid by the city.

3. Said special assessment district shall consist of all the lots and parcels of land as herein described:

25-22-336-011

25-22-336-025

4. The estimated life of such improvements is not less than 30 years.
5. The aforesaid reports shall be placed on file in the office of the city clerk where the same shall be available for public examination.
6. The city commission will meet on May 13, 2024 at 7:30 o'clock p.m., Eastern Time, at the city hall, for the purpose of hearing objections to the making of said public improvements.
7. The city clerk is hereby directed to cause notice of said hearing to be published in The Royal Oak Review, Warren, Michigan, a newspaper of general circulation in the City of Royal Oak, at least five (5) full days before the date of such hearing, and is further directed to cause notice of such hearing to be mailed by first class mail to each owner of or person in interest in the property in the special assessment district more particularly described in the following notice at the addresses shown on the last general tax assessment roll of the city, at least ten (10) full days prior to the date of such hearing.
8. The notice of said hearing to be published and mailed shall be in substantially the following form:

Notice of Hearing of Necessity  
Special Assessment Paving of E. Parent Avenue

City of Royal Oak - County of Oakland

Take notice that the city commission of the City of Royal Oak, Oakland County, Michigan, has determined it to be necessary to make the following described public improvement in the City of Royal Oak:

21-foot wide, 7-inch thick concrete pavement of E. Parent Avenue from Longfellow Avenue to the dead end.

The city commission has determined that the cost of the above described public improvements, which is estimated to be \$100,075.92, shall be partly assessed against all lots and parcels of property abutting the above described improvements which properties are described as follows:

25-22-336-011

25-22-336-025

Take further notice, that the city commission has caused reports concerning said public improvements to be prepared, which reports include necessary plans, profiles, specifications and estimates of costs of such public improvements, a description of the assessment district, and other pertinent information, and these reports are on file in the office of the city clerk and are available for public examination.

Take further notice that the city commission will meet on May 13, 2024 at 7:30 o'clock p.m., Eastern Time, at the city hall in the City of Royal Oak, for the purpose of hearing objections to the necessity of making of such public improvements and the inclusion of the property within the proposed special assessment district.

This notice is given by order of the city commission of the City of Royal Oak, Oakland County, Michigan.

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Melanie Halas, City Clerk

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.
- j. Whereas, the Royal Oak City Commission hereby approves of the Commission for the Arts recommendation of the six new art pieces for the 2023-2024 Art Explored Program.
- Be it resolved, the Royal Oak City Commission approves of the lease of Barcoser II by Ammy Amorette.
- Be it resolved, the Royal Oak City Commission approves of the lease of Eyes Closed Shut by Mark Beltchenko.
- Be it resolved, the Royal Oak City Commission approves of the purchase of If the can smile, You should too by Forrest Miller,
- Be it resolved, the Royal Oak City Commission approves of the purchase of Soft but Bold II by Karen Hain.
- Be it resolved, the Royal Oak City Commission approves of the lease of Swingin' Machines by Jim Wolnosky.
- Be it resolved, the Royal Oak City Commission approves of the lease of This Time The Dream's on Me.
- Be it resolved, the mayor and city clerk are hereby authorized to sign all of the 2023-2024 Arts Explored program agreements on behalf of the City of Royal Oak.

- k. Be it resolved, the Royal Oak City Commission hereby approves establishing a flat entrance fee of \$10 per visit at the 11 Mile parking structure and the P-10 surface lot, and a flat entrance fee of \$5 at the Center Street parking structure during the festival hours of the Taco Fest event from July 4 to July 7, 2024; and

Be it resolved, the city manager is authorized to enter into an agreement with Park-Rite for attendants and associated costs for parking garage and surface lot fee collection; and

Further be it resolved, all net proceeds aside from Park Rite's expenses will be accounted for and remain in the auto parking fund.

- l. Receive and File  
a. First Quarter 2024 Training Evaluation Forms  
b. March 2024 Investment Report

Adopted unanimously

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#### **REQUEST TO SCHEDULE NEW SIDEWALK REVIEW 2024 SIDEWALK IMPROVEMENT PROGRAM**

Moved by Commissioner Kolo  
Seconded by Mayor Pro Tem Hunt

Be it resolved, The Royal Oak City Commission hereby sets the May 13, 2024 city commission meeting as the date to review and determine sidewalk exemptions.

Adopted unanimously

\* \* \* \* \*

#### **MARCH 2024 TRAFFIC COMMITTEE RESOLUTIONS**

Moved by Commissioner Douglas  
Seconded by Mayor Pro Tem Hunt

Be it resolved, the city commission hereby approves the traffic committee's recommendation to install two (2) solar-powered sign assemblies on Webster Road near Addams Elementary which include "Speed Limit 25 MPH" R-21 signs, "School" S4-P plaques, and programmed to flash during school arrival and dismissal periods;

Be it further resolved, the city commission hereby approves the traffic committee's recommendation to relocate the existing "no parking beyond" sign on the west side of Forestdale Road just north of Woodward Avenue to be an additional 20 feet further to the north.

Adopted unanimously

\* \* \* \* \*

#### **CONSIDERATION OF ORDINANCE TO REZONE 3915 CROOKS ROAD TO PLANNED UNIT DEVELOPMENT, SECOND READING**

Moved by Commissioner Kolo  
Seconded by Commissioner Cheezum

Whereas the Royal Oak Planning Commission held a public hearing on December 12, 2023, and recommends approval of an amendment to the Zoning Map for the purpose of rezoning 3915 Crooks Road (parcel number 25-05-428-019) from "Multiple-Family Residential" to "Planned Unit Development," along with approval of a final planned unit development site plan (SP 23-12-19) to construct a multiple-family building with three-and-a-half stories and 30 multiple-family dwellings at 3915 Crooks Road (parcel number 25-05-428-019); and

Whereas the Royal Oak City Commission has determined that the planned unit development will result in a recognizable and material benefit to the residents of the project and to the community, where such benefit would otherwise be unfeasible or unlikely to be achieved without application of the planned unit development regulations; and

Whereas the City Commission has determined that the proposed multiple-family dwellings will not result in an unreasonable increase in the need for or burden upon public services, facilities, streets, and utilities; and

Whereas the City Commission has determined that the proposed development will be consistent with the public health, safety, and welfare of the city, and will not result in an unreasonable negative economic impact upon surrounding properties; and

Whereas the City Commission has determined that the proposed development is under single ownership and/or control such that there is a single entity having responsibility for completing the project in conformity with the Zoning Ordinance; and

Whereas the City Commission has determined that the Zoning Map amendment to "Planned Unit Development" and associated final planned unit development site plan are consistent with the goals and objectives of the city's Master Plan and received the record of public comments taken at the public hearing held at the Planning Commission meeting of December 12, 2023.

Therefore, be it resolved, that Ordinance 2024-05, entitled an ordinance to amend the Zoning Map of the City of Royal Oak is hereby adopted on second reading.

**The City of Royal Oak ordains:**

**Section 1 Ordinance.** Pursuant to the provisions of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, and pursuant to all applicable provisions of law, the Zoning Map of the City of Royal Oak is hereby amended to rezone 3915 Crooks Road (parcel number 25-22-153-026) from "Multiple-Family Residential" to "Planned Unit Development," and the final planned unit development site plan (SP 23-12-19) to construct a multiple-family building with three-and-a-half stories and 30 multiple-family dwellings at 3915 Crooks Road (parcel number 25-22-153-026), is hereby approved, subject to the associated "development agreement."

**Section 2 Severability.** If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held invalid or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance, and such holding shall not affect the validity of the remaining portions of this ordinance.

**Section 3 Savings.** As proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

**Section 4 Repeal.** All ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

**Section 5 Effective Date.** A summary of this ordinance shall be published in a newspaper of general circulation in the City of Royal Oak and shall become effective ten (10) days after publication, as provided by law.

Be it further resolved that the associated development agreement required under Article VIII of the Zoning Ordinance is hereby approved, pending any final revisions from the City Attorney, and that the Mayor and City Clerk are hereby authorized to execute the development agreement.

Adopted unanimously

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**PROPOSED ORDINANCE AMENDMENT 2024-06 RESIDENTIAL  
RENTAL REGULATIONS, FIRST READING**

Moved by Commissioner Macey  
Seconded by Commissioner Cheezum

NOW, THEREFORE BE IT RESOLVED, that the Royal Oak City Commission hereby approves, at first reading, ORDINANCE NO. 2024-06, entitled "Residential Rental Regulations" with the direction to come back with changes to make the third strike penalty significant and to provide clarification regarding police responses and their impact on strikes as discussed on second reading.

Adopted unanimously

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**APPROVAL OF EXTENSION TO FARMERS MARKET MANAGEMENT CONTRACT**

Moved by Commissioner Kolo  
Seconded by Mayor Pro Tem Hunt

Be it resolved, the Royal Oak City Commission hereby approves the staff recommendation to extend the current farmer's market management contract with Mazur Market Management through June 24, 2025 and authorizes the Clerk and Mayor to sign the agreement.

Adopted unanimously

\* \* \* \* \*

**RESOLUTION TO APPROVE REQUEST FOR QUALIFICATIONS FOR EXECUTIVE SEARCH FIRM FOR  
RECRUITMENT AND SELECTION OF CITY MANAGER**

Moved by Commissioner Cheezum  
Seconded by Commissioner Douglas

NOW, THEREFORE BE IT RESOLVED, that the Royal Oak City Commission hereby approves the Request for Qualifications (RFQ) to engage an executive search firm to assist the city in the

recruitment and selection process for a new city manager, including changes discussed in closed session.

Adopted unanimously

\* \* \* \* \*

**APPROVAL OF 2024-25 DOWNTOWN OUTDOOR ICE ARENA AGREEMENT**

Moved by Commissioner Douglas  
Seconded by Commissioner Herzog

Be it resolved, the city commission hereby approves the 2024/2025 Downtown Outdoor Ice Rink Agreement; and

Be it further resolved, the city commission authorizes the Mayor and City Clerk to sign the 2024/2025 Downtown Outdoor Ice Rink Agreement on behalf of the city.

Adopted unanimously

\* \* \* \* \*

**REQUEST TO SET DATES FOR SPECIAL CITY COMMISSION MEETING BUDGET WORK SESSION  
REVIEW AND PUBLIC HEARING FOR FISCAL YEAR 2024-25 BUDGET**

Moved by Commissioner Macey  
Seconded by Commissioner Kolo

Be it resolved, the Royal Oak City commission hereby calls a special meeting budget work session to review the fiscal year 2024-25 city manager's recommended budget at 6:00 p.m. on Thursday, May 9, 2024; and

Be it further resolved, the Royal Oak City Commission will conduct a public hearing on the adoption of the fiscal year 2024-25 budget and general appropriations action at 7:30p.m. on Monday, May 20, 2024.

Adopted unanimously

\* \* \*

Upon motion of Commissioner Cheezum, seconded by Mayor Pro Tem Hunt, and adopted unanimously, the regular meeting was adjourned at 10:05 p.m.

---

Melanie Halas, City Clerk

The foregoing minutes of the regular meeting held on April 22, 2024 having been officially approved by the city commission on Monday, May 13, 2024 are hereby signed this thirteenth day of May 2024.

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Michael C. Fournier, Mayor



DRAFT

Exhibit A

**ORDINANCE NO. 2024-05**

**An ordinance to amend the City of Royal Oak Zoning Map for the purpose of rezoning rezone 3915 Crooks Road (parcel number 25-22-153- 026) from “Multiple-Family Residential” to “Planned Unit Development,” and the final planned unit development site plan (SP 23-12-19) to construct a multiple-family building with three-and-a-half stories and 30 multiple-family dwellings at 3915 Crooks Road (parcel number 25-22-153-026).**

**The City of Royal Oak ordains:**

Section 1 Ordinance. Pursuant to the provisions of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, and pursuant to all applicable provisions of law, the Zoning Map of the City of Royal Oak

is hereby amended to rezone 3915 Crooks Road (parcel number 25-22-153-026) from “Multiple-Family Residential” to “Planned Unit Development,” and the final planned unit development site plan (SP 23-12-19) to construct a multiple-family building with three-and-a-half stories and 30 multiple-family dwellings at 3915 Crooks Road (parcel number 25-22-153-026), is hereby approved, subject to the associated “development agreement.”

Section 2 Severability. If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held invalid or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance, and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 3 Savings. As proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

Section 4 Repeal. All ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5 Effective Date. A summary of this ordinance shall be published in a newspaper of general circulation in the City of Royal Oak and shall become effective ten (10) days after publication, as provided by law.

Exhibit B

**ORDINANCE NO. 2024-06  
CITY OF ROYAL OAK,  
OAKLAND COUNTY, MICHIGAN**

**AMENDMENT TO THE CODE OF ORDINANCES**

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Subsection A, “Section 104.8, Licenses and inspection, is hereby added to read as follows:” and Subsection B “Section 106.4, Violation penalties, is hereby amended to read as follows:” of Section 556-4, “Additional Amendments to Standards” of Chapter 556, “Property Maintenance”, adopting by reference the “International Property Maintenance Code, 2006 Edition” of the Code of Ordinances, City of Royal Oak, Michigan, to provide for the registry and regulation of residential rentals in the city and to prescribe penalties and remedies for violations.

**THE CITY OF ROYAL OAK ORDAINS:**

## **SECTION 1. Amendments.**

That Subsection A, "Section 104.8, Licenses and inspection, is hereby added to read as follows:" of Section 556-4, "Additional Amendments to Standards" of Chapter 556, "Property Maintenance", adopting by reference the "International Property Maintenance Code, 2006 Edition", of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

**A.** Sec. 104.8, Rental Property Registration, is hereby added to read as follows:

### **104.8 Rental Property Registration:**

1. As used in this section:

- (a) "Carbon monoxide detector" means a device that detects carbon monoxide and alerts occupants via a distinct and audible signal that is either self-contained in the unit or activated via a system connection.
- (b) "Department" means the Michigan department of licensing and regulatory affairs, or its successor.
- (c) "Hotel condominium" means a group of condominium units or condominium projects rented by a common rental management company for transient rental that may include a reception or check-in desk.
- (d) "Owner" means the owner of a rental property located within the City of Royal Oak.
- (e) "Rental" means the rental of a single-family residence, a dwelling unit in a 1-to-4-family house, or any unit or group of units in a condominium unit.
- (f) "Responsible party" means a person who resides within 30 miles from the rental property who can respond to emergencies or other situations at the registered property who is responsible on behalf of the owner and subject to all legal responsibilities for the registered property on behalf of the owner if the owner does not reside within 30 miles of the rental property.
- (g) "Short-term rental" means the rental of a single-family residence, a dwelling unit in a 1-to-4-family house, or any unit or group of units in a condominium unit for terms of not more than 30 consecutive days. Short-term rental does not include the rental of a hotel, motel, hotel condominium, home, or condominium unit that is located within a resort that offers amenities such as golf, a skiing restaurant facility, or group meeting accommodation.
- (h) "Smoke detector" means a device, either battery operated or electrical, that detects visible or invisible particles of combustion.

2. No person, firm, or business entity shall rent, lease, offer for rent or lease, or allow any residential unit, dwelling or property to be occupied by a nonowner without first registering the property with the City.

3. To register a rental property with the City, the owner shall provide a completed application that shall contain all of the following:

- (a) Name and address of the owner of the residential rental property.

- (b) Address of the rental and the number of units and buildings for which registration is sought, the type of units intended, the number of bedrooms in the dwelling unit and the size in square feet of each bedroom and any other pertinent property data that is included in the application.
  - (c) The number of off-street parking spaces provided for the dwelling unit, which shall be the same as the number advertised and listed in the rental agreement.
  - (d) The maximum number of occupants to which the applicant intends to rent the dwelling unit in any given rental period, which will be the same as the maximum number advertised and maximum number listed in the rental agreement, not to exceed two occupants per bedroom plus two additional occupants per finished story meeting the applicable egress requirements for occupancy as established by the Michigan Residential Code.
  - (e) If a short-term rental, a copy of a certificate of insurance evidencing that the owner has \$1,000,000.00 or more liability insurance on the short-term rental property.
  - (f) Contact information for a responsible party on behalf of the owner who is a local agent for the rental property. For purposes of this Chapter, the responsible party shall reside within 30 miles from the rental property.
  - (g)
  - (h) A sworn attestation that the dwelling is equipped with all of the following functional equipment in compliance with the current code in effect for the dwelling:
    - (i) Carbon monoxide detector that may be battery-powered, plug-in with or without battery backup, wired into the property's AC power line with secondary battery backup, or connected to a system by means of a control panel.
    - (ii) Smoke detector.
    - (iii) One (1) Fire extinguisher per occupied floor of the dwelling.
  - (i) If a short-term rental, a sworn attestation that the property owner or the responsible party will provide at least one copy of the City's Good Neighbor Policy with address section completed to the renters each time the dwelling unit is rented, trash pick-up locations and times, property boundaries, on-site parking spots, limitations on visitors, common areas available for use by guests, and a copy of the City noise and nuisance ordinances.
  - (j) If a short-term rental, a copy of the current State of Michigan Certificate for short-term rentals, if required by the Michigan Department of licensing and regulatory affairs, or its successor.
4. All residential rentals in the City of Royal Oak shall:
- (a) Designate a responsible party who is responsible on behalf of the owner and subject to all legal responsibilities for the registered property on behalf of the owner and who shall reside within 30 miles from the rental property.
  - (b) Post the street address of the property in two prominent locations within the residential dwelling to assist any occupants in directing emergency services to the location.
  - (c) Not permit occupancy of the residential dwelling in excess of two occupants per bedroom plus two additional occupants per finished story meeting the applicable egress requirements for occupancy as established by the Michigan Residential Code.

- (d) Not permit occupancy of any attic or basement bedroom unless it has been constructed with recorded permits from the City and meets all of the requirements for occupancy under the Michigan Residential Code and Fire Code.
  - (e) Possess a valid Certificate by the State of Michigan, for short-term rentals, if required by the Michigan Department of licensing and regulatory affairs, or its successor.
  - (f) Maintain the exterior of the property as required by the city code of ordinances and the Property Maintenance Code including but not limited to, yard maintenance, snow removal, proper use of and placement of refuse containers.
  - (g) Meet all of the requirements of Subsection 3 of this Ordinance.
5. A rental registration shall be in effect until the expiration date indicated on the registration unless revoked for cause by the City. Failure to secure or renew a registration in accordance with the provisions of this chapter or failure to pay such inspection fee is a violation of this chapter. A late charge of \$1 per day, per dwelling unit, shall be charged on all payments received after the due date, which is 30 days after the expiration of an existing registration or 30 days after meeting the conditions that an initial registration is required. All fees and charges shall be paid by the owner. If the owner fails to pay the City as provided within 30 days of demand by the City, the City shall have a lien on the property for all unpaid fees and charges and may enforce such lien in the manner prescribed by state law for the enforcement of tax liens.
6. Any rental registration issued by the City under this chapter may be suspended by the Code Official for cause. The owner shall have the right to a hearing before the City Manager on any such action of the Code Official, provided a written request therefor is filed with the City Clerk within five days after receipt of said notice of such suspension. The City Manager shall, by written opinion, confirm such suspension or revoke or reinstate any such rental registration. A copy of the City Manager's written decision shall be forwarded to the City Commission. The action taken by the City Manager shall be final. Upon suspension or revocation of any registration, the fee therefor shall not be refunded. Except as otherwise specifically provided in this chapter, any owner who has had a rental registration revoked shall not be eligible to apply for a new registration for a period of one (1) year after such revocation.
7. The term "cause," as used in this chapter, shall include the doing or omitting of any act, or permitting any condition to exist in connection with any registration granted under the provisions of this chapter, or upon any premises or facilities used in connection therewith, which act, omission or condition is:
- (a) Contrary to the health, morals, safety or welfare of the public.
  - (b) Unlawful, irregular or fraudulent in nature.
  - (c) Unauthorized or beyond the scope of the registration granted.
  - (d) Forbidden by the provisions of this chapter, or any duly established rule or regulation of the City applicable to housing.
  - (e) A nuisance on the registered property. Three (3) or more police responses to a registered property within a registration period for violation of the City of Royal Oak Code of Ordinances or Zoning Ordinance shall constitute a nuisance for purposes of suspension and/or revocation of the rental registration.

8. To safeguard the safety, health and welfare of the public, the Code Official or their representative is authorized to enter any structure or premises at any reasonable time for the purpose of making inspections and performing their duties under this Code.
9. Fees for each property for rental registration shall be set by resolution of the City Commission. Such fees shall reflect the cost of processing, inspection, supervision and other related costs of regulation. The fees shall not be prorated or refundable. The fees shall be paid into the City Treasury.

Subsection B "Section 106.4, Violation penalties, is hereby amended to read as follows: "of Section 556-4, "Additional Amendments to Standards" of Chapter 556, "Property Maintenance", adopting by reference the "International Property Maintenance Code, 2006 Edition" of the Code of Ordinances, City of Royal Oak, Michigan

**Sec. 556-4B Section 106.4, Violation penalties, is hereby amended to read as follows:**

**106.4 Violations and penalties.**

- (a) A person violating this chapter for the first time is responsible for a municipal civil infraction and subject to payment of a civil fine of not less than \$100, plus costs.
- (b) A person violating this chapter for the second time is responsible for a municipal civil infraction and subject to payment of a civil fine of not less than \$200, plus costs.
- (c) A person violating this chapter for the third time is responsible for a municipal civil infraction and subject to payment of a civil fine of not less than \$300, plus costs and shall be deemed a nuisance and subject to revocation of the rental registration.
- (d) A person violating this chapter for the fourth or subsequent time is guilty of a misdemeanor, punishable by a fine of not more than \$500 or imprisonment for not more than 90 days, or to both such fine and imprisonment in the discretion of the court.

**SECTION 2. Repealer.**

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

**SECTION 3. Severability.**

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**SECTION 4. Savings.**

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

**SECTION 5. Effective Date.**

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

**SECTION 6. Inspection.**

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

DRAFT



## Approval of Appointments Committee Rotation

April 17, 2024

The Honorable Mayor Fournier  
and  
Members of the City Commission

According to Chapter 12-4 of the city's Code of Ordinances, a rotating committee of three members of the city commission shall begin serving on the appointments committee each January, May and September. It is time for rotation of this committee.

The following resolution is recommended for approval:

Be it resolved, that the appointments committee members rotate to Commissioner Herzog, Mayor Pro Tem Hunt and Commissioner Kolo effective immediately.

Respectfully submitted,  
Melanie Halas  
City Clerk

Approved,

Todd Fenton,  
Interim City Manager

**PAYROLL #593**PAYROLL DATE: 04/26/24**HUNTINGTON - PAYROLL**

DIRECT DEPOSIT \$123,847.91

PAPER CHECK

ADJUSTMENTS

\$123,847.91**ELECTRONIC MONEY TRANSFER - ACH**

IRS

FED. W/H 37,487.35  
SOC SEC -  
MEDICARE 5,234.0642,721.41

STATE OF MICHIGAN TREASURY

6,444.59

FRIEND OF THE COURT

-

MISSIONSQUARE

-

NATIONWIDE

-

MERS

7,442.53

TASC

-**ACCOUNTS PAYABLE - CHECKS**

MICHIGAN EDUCATION TRUST

-

MISC DEDUCTIONS

-

UNION DUES

PSA -  
POA -  
Command -  
Detectives -  
DPS -  
Fire -  
TPOAM -  
Parking --

UNION DUES

**GRAND TOTAL****\$ 180,456.44**

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK  
EXP CHECK RUN DATES 04/30/2024 - 04/30/2024  
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PAID

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
RBOND	123 Net		
	BENG-190020	BD Bond Refund	25,000.00
TOTAL FOR: 123 Net			25,000.00
11029	21C ADVERTISING		
	2580457	CLERK ORDINANCE NOTICE	401.57
	2581901	PLANNING COMMISSION APRIL MEETING NOTICE	555.87
	2582107	ANNUAL REPORT FUND 247	1,621.25
	2582111	ANNUAL REPORT FUND 248	1,039.25
	2583355	ZBA APRIL MEETING NOTICE	983.25
TOTAL FOR: 21C ADVERTISING			4,601.19
00004	A & M SERVICE CENTER		
	81585	TOWING SERVICES EXPLORER #805	45.00
TOTAL FOR: A & M SERVICE CENTER			45.00
19164	ABELLA STONE DBA MICHIGAN LIMESTONE		
	56561	BALANCE HFW PARK SCULPTURE BASE	2,840.00
TOTAL FOR: ABELLA STONE DBA MICHIGAN LIMESTONE			2,840.00
08233	ABR ALPINE DESIGN		
	2903 4/19/24	HOUSING REHAB	6,860.00
TOTAL FOR: ABR ALPINE DESIGN			6,860.00
18909	BENJAMIN ACHA		
	ACHA 11967	REIMBURSE PUBLIC LIB ASSOC. CONFERENCE EXPENSES	119.67
TOTAL FOR: BENJAMIN ACHA			119.67
04733	ADI		
	NJ8PFG01	PROXKEY 111 KEYFOBS	1,062.40
TOTAL FOR: ADI			1,062.40
11325	ADVANCED LANDSCAPE & BLDRS SUPPLY		
	002478075	TREE PLANTING TOPSOIL	140.00
	002478088	TREE PLANTING TOPSOIL	168.00
	002478808	TREE PLANTING TOPSOIL	60.00
TOTAL FOR: ADVANCED LANDSCAPE & BLDRS SUPPLY			368.00
00043	AIS CONSTRUCTION EQUIPMENT		
	D58943	PURCHASE OF PARTS 8850447606	228.45
	D60126	PURCHASE OF PARTS 8850447606	538.14
TOTAL FOR: AIS CONSTRUCTION EQUIPMENT			766.59
03833	ALERT-ALL CORPORATION		
	W37678	JR FIREFIGHTER HATS/BADGES	1,100.00
TOTAL FOR: ALERT-ALL CORPORATION			1,100.00
06517	ALL ABOUT ANIMALS RESCUE		
	173180	VET SERVICES (ADJUSTED AMOUNT)	117.00
	173711	VET SERVICES	150.00
	177343	VET SERVICES	25.00
	177601	VET SERVICES	15.00
TOTAL FOR: ALL ABOUT ANIMALS RESCUE			307.00
03340	ALLIANCE ENTERTAINMENT LLC		
	PLS79427740	LIBRARY AUDIO & VIDEO RESOURCES	301.59
TOTAL FOR: ALLIANCE ENTERTAINMENT LLC			301.59

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Vendor Code	Vendor Name	Description	Amount
Invoice			
04745	ALLIED PRINTING		
	73843	SIDEWALK IMPROVEMENT VARIABLE LETTER MAILING	5,185.63
TOTAL FOR: ALLIED PRINTING			5,185.63
10118	ALTA CONSTRUCTION EQUIPMENT		
	SP2/128035	VEHICLE REPAIR & MAINTENANCE PARTS	977.26
TOTAL FOR: ALTA CONSTRUCTION EQUIPMENT			977.26
17165	AMAZON CAPITAL SERVICES		
	1311-C344-3M3H	LIBRARY SUPPLIES	34.99
	13GQ-G9XG-WJ9N	LIBRARY SUPPLIES	93.09
	14JQ-Q3YN-1WVN	LIBRARY SUPPLIES	32.98
	16PG-QFKV-6631	LIBRARY SUPPLIES	113.97
	17C4-HCC9-R9LM	LIBRARY SUPPLIES	59.90
	17VQ-TYJN-7R6Y	LIBRARY SUPPLIES	442.72
	19D9-X7KT-HMV1	LIBRARY SUPPLIES	6.99
	1KGJ-TCKF-WLXV	LIBRARY SUPPLIES	58.98
	1PW3-XD93-H41Y	LIBRARY SUPPLIES	11.97
	1Q7K-6D9F-FP4P	LIBRARY SUPPLIES	79.16
	1Q7K-6D9F-LHJQ	LIBRARY SUPPLIES	172.97
	1QC4-J7DH-YWQF	LIBRARY SUPPLIES	33.97
	1RV9-W7Q6-WVPT	LIBRARY SUPPLIES	14.99
	1VRW-XFNJ-D6Y6	LIBRARY SUPPLIES	37.60
	1YC1-RG6C-4NM6	LIBRARY SUPPLIES	35.38
TOTAL FOR: AMAZON CAPITAL SERVICES			1,229.66
00060	AMERICA'S FINEST PRINTING		
	50591	POLICE BUSINESS CARDS/VANDERHOFF	67.90
TOTAL FOR: AMERICA'S FINEST PRINTING			67.90
RBOND	ART CONSTRUCTION INC		
	BB46011	BD Bond Refund	750.00
TOTAL FOR: ART CONSTRUCTION INC			750.00
15753	ASCENSION MI EMPLOYER SOLUTIONS		
	535320	MEDICAL SERVICES	508.00
	536205	MEDICAL SERVICES	246.00
	536296	MEDICAL SERVICES	126.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			880.00
00018	AT & T		
	248336917004 24	203 S TROY ST MAR 11-APR 10	1,565.68
TOTAL FOR: AT & T			1,565.68
00121	BANDIT INDUSTRIES INC		
	954289	VEHICLE REPAIR & MAINTENANCE PARTS	643.46
	954632	VEHICLE REPAIR & MAINTENANCE PARTS	370.04
TOTAL FOR: BANDIT INDUSTRIES INC			1,013.50
00127	BEACON ATHLETICS		
	0589762-IN	PARKS/GROUNDS REPAIR & MAINT SUPPLIES	385.00
TOTAL FOR: BEACON ATHLETICS			385.00
17606	BEAUMONT HEALTH		
	04112024	REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI	241,776.50
TOTAL FOR: BEAUMONT HEALTH			241,776.50
RBOND	BELFOR USA GROUP INC		
	BB46092	BD Bond Refund	1,340.00
TOTAL FOR: BELFOR USA GROUP INC			1,340.00

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Vendor Code	Vendor Name	Description	Amount
Invoice			
00136	BELL EQUIPMENT COMPANY		
P23229		VEHICLE REPAIR & MAINTENANCE PARTS	422.41
P23485		VEHICLE REPAIR & MAINTENANCE PARTS	215.12
P23486		VEHICLE REPAIR & MAINTENANCE PARTS	375.54
P23773		VEHICLE REPAIR & MAINTENANCE PARTS	115.38
P23819		VEHICLE REPAIR & MAINTENANCE PARTS	262.32
TOTAL FOR: BELL EQUIPMENT COMPANY			1,390.77
00141	BIANCO TRAVEL & TOURS INC		
4D98012		SENIOR CENTER DAY TRIP FIREKEEPERS APRIL 18	1,045.00
TOTAL FOR: BIANCO TRAVEL & TOURS INC			1,045.00
14833	BIG BELLY SOLAR, LLC.		
51143		HIGH CAPACITY REFUSE/RECYCLING STATION 4/10-5/9 202	690.24
51188		HIGH CAPACITY REFUSE/RECYCLING STATION 4/16-5/15 20	1,895.94
TOTAL FOR: BIG BELLY SOLAR, LLC.			2,586.18
00145	BILLINGS LAWN EQUIPMENT		
462186		P&F CHAINSAW PARTS	61.40
TOTAL FOR: BILLINGS LAWN EQUIPMENT			61.40
11714	KAREN M BISHOP		
09		WINTER 2024 FITNESS CLASSES SETUP FEE	1,000.00
WINTER 2024		FITNESS CLASSES	770.00
WINTER 2024 DROP-IN		FITNESS CLASSES DROP-IN MONEY FINAL PAYMENT	12.00
TOTAL FOR: KAREN M BISHOP			1,782.00
RBOND	BKJ ASSOCIATES LLC		
BB45770		BD Bond Refund	750.00
BENG-220331		BD Bond Refund	5,000.00
TOTAL FOR: BKJ ASSOCIATES LLC			5,750.00
00153	BLUE CROSS AND BLUE SHIELD		
MAY 2024		BC PAYMENT	333,925.66
TOTAL FOR: BLUE CROSS AND BLUE SHIELD			333,925.66
18695	BLUE CROSS BLUE SHIELD OF MICHIGAN		
240406987007		MEDICARE PLUS BLUE PPO MAY 2024	5,326.60
240406987008		MEDICARE PLUS BLUE PPO MAY 2024	2,953.41
240406987009		MEDICARE PLUS BLUE PPO MAY 2024	2,458.08
240406987010		MEDICARE PLUS BLUE PPO MAY 2024	8,487.05
240406987011		MEDICARE PLUS BLUE PPO MAY 2024	70,464.30
240406987012		MEDICARE PLUS BLUE PPO MAY 2024	3,868.35
240406987013		MEDICARE PLUS BLUE PPO MAY 2024	217.85
240406987014		MEDICARE PLUS BLUE PPO MAY 2024	4,664.65
240406987015		MEDICARE PLUS BLUE PPO MAY 2024	344.64
240406987016		MEDICARE PLUS BLUE PPO MAY 2024	454.56
TOTAL FOR: BLUE CROSS BLUE SHIELD OF MICHIGAN			99,239.49
01032	BOUND TREE MEDICAL LLC		
85315286		FIRE & EMS SUPPLIES	181.85
TOTAL FOR: BOUND TREE MEDICAL LLC			181.85
10946	DEANNA BRASWELL		
04092024		REIMBURSE MAMC EDUCATION DAY MILEAGE	188.27
TOTAL FOR: DEANNA BRASWELL			188.27
18652	BRAUN KENDRICK FINKBEINER P.L.C.		
384880		ATTORNEY SERVICES THRU MARCH 31, 2024	1,980.00
TOTAL FOR: BRAUN KENDRICK FINKBEINER P.L.C.			1,980.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK  
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Vendor Code	Vendor Name	Description	Amount
Invoice			
RBOND	BRIAN RAUSCH		
	00265978	BD Payment Refund	81.00
	00265979	BD Payment Refund	81.00
	00265980	BD Payment Refund	81.00
	00265981	BD Payment Refund	81.00
TOTAL FOR: BRIAN RAUSCH			324.00
06071	BS&A SOFTWARE		
	153874	PAS ONLINE SERVICE FEE 1/11-4/9, BUSINESS LICENSE W	9,746.00
TOTAL FOR: BS&A SOFTWARE			9,746.00
00211	CANFIELD EQUIPMENT SERVICE INC		
	294330	PD FLEET UPFITTING #802	6,344.79
	294472	PD FLEET UPFITTING #802	1,070.00
	294627	PD FLEET UPFITTING VEHICLE #805	1,070.00
	294628	PD FLEET UPFITTING VEHICLE #805	6,816.99
TOTAL FOR: CANFIELD EQUIPMENT SERVICE INC			15,301.78
17817	CART INVESTMENTS, LLC		
	04112024	REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI	1,795.22
TOTAL FOR: CART INVESTMENTS, LLC			1,795.22
07427	LEAH CASTILLO		
	6756	ROSES	135.00
	6805	ROSES	114.75
TOTAL FOR: LEAH CASTILLO			249.75
14419	CHARDON LABORATORIES, INC		
	028422	ARENA COOLING TOWER CHEMICALS, SERVICE	280.00
TOTAL FOR: CHARDON LABORATORIES, INC			280.00
06649	CINTAS CORPORATION LOC 031		
	4186423144	CITY HALL MAT CLEANING	261.69
	4187848733	CITY HALL MAT CLEANING	261.69
	4188290000	DPS MAT CLEANING	161.71
	4188997322	DPS MAT CLEANING	205.89
	4189267754	COURT MAT CLEANING	62.75
	4189569566	SENIOR CTR MAT CLEANING	44.14
	4189571893	LIBRARY MAT CLEANING	25.00
	4189741502	DPS MAT CLEANING	197.92
	4190288961	SENIOR CTR MAT CLEANING	44.14
	5204808587	FIRST AID SUPPLIES DPS	340.71
	5205440667	FIRST AID SUPPLIES NORMANDY OAKS PARK	191.20
	5206238423	FIRST AID SUPPLIES SALTER CTR	62.80
TOTAL FOR: CINTAS CORPORATION LOC 031			1,859.64
02754	CITY OF BERKLEY		
	MAR 2024	LEGACY FEES COLLECTED BY THE COURT	195.17
	MARCH 2024	FEES COLLECTED BY THE COURT	11,433.00
TOTAL FOR: CITY OF BERKLEY			11,628.17
00254	CITY OF ROYAL OAK		
	04192024	PETTY CASH - FARMERS MKT	429.91
TOTAL FOR: CITY OF ROYAL OAK			429.91
19222	THE COMEDIAN COMPANY		
	TF567	BALANCE PAYMENT SENIOR CTR AGE VOLUNTEER BRUNCH ENT	200.00
TOTAL FOR: THE COMEDIAN COMPANY			200.00

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	Invoice		
RBOND	Consumers Energy		
	00265641	BD Payment Refund	212.00
TOTAL FOR: Consumers Energy			212.00
00307	CONSUMERS ENERGY		
	7364 02/24	316 E 11 MILE STE 1	2,001.82
	7364 03/24	316 E 11 MILE STE 1	2,819.63
	7364 04/24	316 E 11 MILE STE 1	1,976.82
TOTAL FOR: CONSUMERS ENERGY			6,798.27
00310	CONTRACTOR'S CLOTHING CO		
	7-119192	UNIFORMS	188.99
	7-120029	UNIFORMS	13.17
TOTAL FOR: CONTRACTOR'S CLOTHING CO			202.16
14414	CORE & MAIN		
	U631141	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	1,825.00
TOTAL FOR: CORE & MAIN			1,825.00
19226	JACQUELYN CRANDALL		
	CRANDALL 24048	REIMBURSE COURT CLERK CERTIFICATION TRAINING MILEAG	240.48
TOTAL FOR: JACQUELYN CRANDALL			240.48
17716	CROWN CASTLE FIBER LLC		
	1543643	31100 WOODWARD DEDICATED INTERNET ACCESS 4/1-30 202	809.00
TOTAL FOR: CROWN CASTLE FIBER LLC			809.00
16563	CUMMINS SALES & SERVICE		
	S9-37084	VEHICLE REPAIR & MAINTENANCE PARTS	684.97
TOTAL FOR: CUMMINS SALES & SERVICE			684.97
19235	JASON DALEY		
	DALEY 324500	REIMBURSE 2010 EAGLES SPRING TOURNAMENTS	3,245.00
TOTAL FOR: JASON DALEY			3,245.00
00370	DELTA DENTAL PLAN OF MICH		
	MAY 2024	PAYROLL	25,710.11
	MAY 24	RETIREMENT	24,361.50
TOTAL FOR: DELTA DENTAL PLAN OF MICH			50,071.61
12194	DESERT SNOW		
	14842	CRIMINAL INTERDICTION WORKSHOP/SNYDER	699.00
TOTAL FOR: DESERT SNOW			699.00
04522	DETROIT SALT COMPANY		
	SI24-26254	ROCK SALT	9,010.96
	SI24-26268	ROCK SALT	9,130.80
TOTAL FOR: DETROIT SALT COMPANY			18,141.76
08043	SUSAN DINES		
	04052024	INTERPRETER SERVICE, MILEAGE	118.09
TOTAL FOR: SUSAN DINES			118.09
19071	CALEB DIONISIO		
	L0132557259	2023-24 CDL REIMBURSEMENT	38.79
TOTAL FOR: CALEB DIONISIO			38.79



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Vendor Code	Vendor Name	Description	Amount
	Invoice		
02885	DJ MURRAY PLUMBING 83773	FIRE 3 REPAIR SERVICE	365.00
TOTAL FOR: DJ MURRAY PLUMBING			365.00
18172	DORUK DOGAN DOGAN 30385	REIMBURSE MILEAGE 11/2/23 - 3/25/24	303.85
TOTAL FOR: DORUK DOGAN			303.85
SPREFUND	DRIESNER, HENRY W 04/24/2024		312.50
TOTAL FOR: DRIESNER, HENRY W			312.50
00420	DSS CORPORATION 52059	DOCUMENT IMAGING MANAGEMENT SERVICES 4/15-5/14 2024	2,000.00
TOTAL FOR: DSS CORPORATION			2,000.00
00380	DTE ENERGY		
	10254 04/24	260 W 7TH ST # PK EQUIP	98.87
	11245 04/24	351 W 7TH ST # PK EQUIP	103.97
	11401 04/24	260 E UNIVERSITY AVE # PK EQUIP	72.70
	5903 04/24	90-O-450 STREETLIGHTS 3/1-31 2024	72,166.87
TOTAL FOR: DTE ENERGY			72,442.41
RTAXX	DWORIN-SOLBERG, JENNIFER A 11/09/2022	REISSUE - 2022 SUM TAX REFUND 72-25-22-455-011	55.00
TOTAL FOR: DWORIN-SOLBERG, JENNIFER A			55.00
11715	CHRISTINE EADS WINTER 2024	FITNESS CLASSES	131.60
TOTAL FOR: CHRISTINE EADS			131.60
MRREFUND	ED BANE 04/24/2024		28.00
TOTAL FOR: ED BANE			28.00
00434	EJ USA INC 110240020151	VALVES, FIRE HYDRANTS, SEWER RINGS & COVERS	3,697.19
TOTAL FOR: EJ USA INC			3,697.19
07963	EMERGENCY VEHICLES PLUS 020117	VEHICLE REPAIR & MAINTENANCE PARTS	395.90
TOTAL FOR: EMERGENCY VEHICLES PLUS			395.90
07636	FRANK EVERINGHAM 04222024	ELECTRICAL INSPECTOR 4/11-19 2024	1,440.00
TOTAL FOR: FRANK EVERINGHAM			1,440.00
05396	FACTUAL DATA 4755775	CREDIT REPORTS	27.10
TOTAL FOR: FACTUAL DATA			27.10
03780	FDM CONTRACTING INC CAP2310 PE9	2023 WATER MAIN IMPROVEMENTS	47,087.31
TOTAL FOR: FDM CONTRACTING INC			47,087.31
00480	FEDERAL EXPRESS CORP 9742128546	IT SHIP TELECOM EQUIPMENT	87.00
TOTAL FOR: FEDERAL EXPRESS CORP			87.00

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Vendor Code	Vendor Name	Description	Amount
Invoice			
13801	FERGUSON WATERWORKS #3386		
	0180932-2	WATER METERS & PARTS	3,432.00
	0180932-3	WATER METERS & PARTS	6,068.00
	0197731	TOOLS & HARDWARE	2,030.37
TOTAL FOR: FERGUSON WATERWORKS #3386			11,530.37
18489	AARON FILIPSKI		
	FILIPSKI 19420	REIMBURSE MPSI TRAINING MILEAGE	194.30
TOTAL FOR: AARON FILIPSKI			194.30
00486	FIRE DEFENSE EQUIPMENT CO INC		
	010622	POLICE PROPANE RECHARGE	117.60
	010760	FIRE 3 EXTINGUISHER ANNUAL MAINTENANCE INSPECTION	234.98
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			352.58
06960	FIRST CHOICE SERVICES		
	975047	COFFEE SERVICES FIRE 2	461.10
	975048	COFFEE SERVICES SENIOR CTR	257.72
	975571	COFFEE SERVICES FIRE 3	483.69
	975573	COFFEE SERVICES LIBRARY	233.33
	977943	COFFEE SERVICES DPS	1,150.24
	978743	COURT COFFEE SERVICES	163.28
TOTAL FOR: FIRST CHOICE SERVICES			2,749.36
14022	FLEIS & VANDENBRINK		
	69169	2022-23 HSIP PEDESTRAIN SIGNALS PROJECT	1,250.00
	69262	2024 ROAD RECONSTRUCTION IMPROVEMENTS	6,525.45
TOTAL FOR: FLEIS & VANDENBRINK			7,775.45
19236	FOAM FUN 4 ALL LLC		
	25266641	LIBRARY YOUTH SUMMER READING PROGRAM FOAM PARTY AUG	300.00
TOTAL FOR: FOAM FUN 4 ALL LLC			300.00
00507	FRENTZ AND SONS HARDWARE CO		
	H410593	DISC. SUPPLIES FIRE & EMS	8.99
	N3355	DISC. SUPPLIES SHOP BUILDING REPAIR & MAINTENANCE	38.22
	N3359	DISC. SUPPLIES FIRE & EMS	32.90
	N3360	DISC. SUPPLIES BOARD UPS	52.60
	N3368	DISC. SUPPLIES ANIMAL SHELTER	35.61
	N3377	DISC. SUPPLIES DOG PARK	45.05
	N3385	DISC. SUPPLIES PARKS	34.13
	N3393	DISC. SUPPLIES MISC WATER & SEWER REPAIR & MAINT PA	14.40
	P3925	DISC. SUPPLIES ANIMAL SHELTER	37.42
	P3956	DISC. SUPPLIES ELECTRICAL & LIGHTING	10.72
	P3988	DISC. SUPPLIES ENGINEERING	11.14
	P4059	DISC. SUPPLIES VEHICLE REPAIR PARTS	6.08
	P4060	DISC. SUPPLIES FIRE RESERVE ENGINE FLASHLIGHT HARDW	15.29
	P4066	DISC. SUPPLIES FIRE NEW ENGINE FUSES	3.42
	P4091	DISC. SUPPLIES FIRE & EMS	4.59
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			350.56
05461	GALE/CENGAGE LEARNING		
	84180942	BOOKS	98.37
	84187416	BOOKS	78.72
TOTAL FOR: GALE/CENGAGE LEARNING			177.09
04825	GARRETT DOOR COMPANY		
	32124	FIRE 2 EMERGENCY REPAIR SERVICE	595.00
	32158	FIRE 2 BUILDING REPAIR & MAINTENANCE SUPPLIES	1,066.00
TOTAL FOR: GARRETT DOOR COMPANY			1,661.00

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18896	GARY KNUREK, INC.		
1-15485		VEHICLE 908 WHEEL ALIGNMENT	69.00
TOTAL FOR: GARY KNUREK, INC.			69.00
13199	GENISYS CREDIT UNION		
04112024		REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI	10,997.18
TOTAL FOR: GENISYS CREDIT UNION			10,997.18
18910	GILLIAN GOLDBLATT		
04152024		REIMBURSE PUBLIC LIB ASSOC. CONFERENCE EXPENSES	542.93
TOTAL FOR: GILLIAN GOLDBLATT			542.93
19218	KRISTIN GRAHAM		
1446		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT APR 10	225.00
TOTAL FOR: KRISTIN GRAHAM			225.00
00541	GRAINGER		
9072812853		SAFETY CLOTHING & GEAR	46.47
TOTAL FOR: GRAINGER			46.47
00029	GREAT LAKES ACE HARDWARE		
2639/86		OPERATING SUPPLIES	26.34
TOTAL FOR: GREAT LAKES ACE HARDWARE			26.34
13298	GREAT LAKES ELECTRIC SUPPLY CO, INC		
1717636-00		ELECTRICAL AND LIGHTING SUPPLIES	1,229.28
1717868-00		ELECTRICAL AND LIGHTING SUPPLIES	819.52
TOTAL FOR: GREAT LAKES ELECTRIC SUPPLY CO, INC			2,048.80
13084	GREAT LAKES WATER AUTHORITY		
300-1311-S 03/24		IWC - MARCH 2024	13,997.62
TOTAL FOR: GREAT LAKES WATER AUTHORITY			13,997.62
18500	GROOVE COUNCIL LLC		
04142024		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT MAY 8	1,250.00
TOTAL FOR: GROOVE COUNCIL LLC			1,250.00
17252	GUIDEHOUSE INC		
PS-00264123		FINANCIAL CONSULTING SERVICES 3/3-30 2024	204.00
TOTAL FOR: GUIDEHOUSE INC			204.00
07740	MELANIE HALAS		
HALAS 3015		REIMBURSE OAK CTY EMERGENCY MGMT MEETING MILEAGE	30.15
TOTAL FOR: MELANIE HALAS			30.15
00571	HALL SIGNS INC		
83935		SIGN MATERIALS	4,830.00
TOTAL FOR: HALL SIGNS INC			4,830.00
16218	HAMILTON CHEVROLET		
5133618		VEHICLE REPAIR & MAINTENANCE PARTS/SERVICES	19.60
TOTAL FOR: HAMILTON CHEVROLET			19.60
17613	HAMPSHIRE FARMS		
04132024		EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	255.00
TOTAL FOR: HAMPSHIRE FARMS			255.00

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13421	HARRISON LOFTS II, LLC		
04112024	REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI		165,087.04
TOTAL FOR: HARRISON LOFTS II, LLC			165,087.04
15295	HAYES PRECISION, INC		
18267	ZAMBONI ICE KNIFE SHARPENED		90.00
TOTAL FOR: HAYES PRECISION, INC			90.00
00577	HEALTH ALLIANCE PLAN		
100010650961	MAY 2024 PREMIUMM		55,101.37
TOTAL FOR: HEALTH ALLIANCE PLAN			55,101.37
17814	HERC RENTALS INC.		
33984277-001	ARTS BEATS EATS LIGHT TOWER RENTAL		4,673.26
TOTAL FOR: HERC RENTALS INC.			4,673.26
11666	HERITAGE CRYSTAL CLEAN LLC		
18607146	USED OIL PICKUP CHARGE		100.00
TOTAL FOR: HERITAGE CRYSTAL CLEAN LLC			100.00
08024	CHRISTIAN HILDEN		
M177309	2023-24 MECHANIC CERTIFICATION RENEWAL REIMBURSEMEN		30.00
TOTAL FOR: CHRISTIAN HILDEN			30.00
19233	HOLOCAUST MEMORIAL CENTER		
ORDER #10913046	LIBRARY VIRTUAL MUSEUM TOUR JUNE 4		50.00
TOTAL FOR: HOLOCAUST MEMORIAL CENTER			50.00
15477	HOME CITY ICE COMPANY		
6997241724	FARMERS MKT 50 BAGS OF ICE		270.50
TOTAL FOR: HOME CITY ICE COMPANY			270.50
00599	HOME DEPOT		
1164953	CREDIT - REFUND TAX ON INV 5971029		(48.60)
1615186	COURT BUILDING REPAIR & MAINTENANCE SUPPLIES		151.59
5011658	SENIOR CTR LIGHTING		99.96
5094505	SEWER CLEANING SUPPLIES		136.84
5971029	PARKS/GROUNDS MAINTENANCE YARD WASTE BAGS		858.60
6013109	PAINT TRUCK MATERIALS		70.82
7014777	MEMORIAL PARK GROUNDS REPAIR/MAINTENANCE SUPPLIES		131.60
7522917	ELECTRICAL & LIGHTING SUPPLIES		89.91
9014429	MISC WATER & SEWER REPAIR & MAINT PARTS		213.33
9033159	SENIOR CTR OPERATING SUPPLIES		115.91
9372693	TOOLS & HARDWARE		8.75
TOTAL FOR: HOME DEPOT			1,828.71
14008	HUNTINGTON NATIONAL BANK		
04112024	REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI		8,272.15
TOTAL FOR: HUNTINGTON NATIONAL BANK			8,272.15
RBOND	HUTCH PAVING INC		
BENG-230134	BD Bond Refund		3,874.00
TOTAL FOR: HUTCH PAVING INC			3,874.00
00608	HYDROCORP		
0076950-IN	CROSS CONNECTION CONTROL PROGRAM INSPECTION/REPORTI		17,515.00
TOTAL FOR: HYDROCORP			17,515.00

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Invoice			
06478	IMAGE PRINTING		
82103		FARMERS MKT IN HARVEST BOOKLETS	2,970.00
TOTAL FOR: IMAGE PRINTING			2,970.00
19088	IMPERIAL DADE		
90040227-00		CLEANING & JANITORIAL SUPPLIES POLICE	474.58
90041300-00		CLEANING & JANITORIAL SUPPLIES CITY HALL	166.35
TOTAL FOR: IMPERIAL DADE			640.93
15802	INGRAM LIBRARY SERVICES		
81386467		BOOKS	875.07
81386468		BOOKS	1,015.42
81386469		BOOKS	286.80
81407279		BOOKS	541.52
81470674		BOOKS	989.78
81497369		BOOKS	100.80
TOTAL FOR: INGRAM LIBRARY SERVICES			3,809.39
13483	INTEGRITY BUSINESS SOLUTIONS		
2571138-0		PAPER FOR POLICE	391.92
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			391.92
01179	IRON MOUNTAIN RECORDS MGT		
JJGV682		DT407 STORAGE FEES ATTORNEY 4/1-30 2024	45.69
JJGV683		CLERK STORAGE FEES APRIL 2024	308.02
TOTAL FOR: IRON MOUNTAIN RECORDS MGT			353.71
19055	KEVIN ISAACSON		
L0132540875		2023-24 CDL REIMBURSEMENT	45.94
TOTAL FOR: KEVIN ISAACSON			45.94
18793	JANSSEN REFRIGERATION		
25032		HEATING/COOLING REPAIR ARENA	5,135.25
TOTAL FOR: JANSSEN REFRIGERATION			5,135.25
00664	JAX KAR WASH INC		
MARCH 2024		VEHICLE WASHES	992.00
TOTAL FOR: JAX KAR WASH INC			992.00
03979	JAY'S SEPTIC TANK SERVICE		
I150799		HAND SANITIZER 1300 LONGFELLOW 4/17-5/14 2024	830.00
I150952		HAND SANITIZER 1403 LEXINGTON 4/19-5/16 2024	280.00
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			1,110.00
01915	JH HART URBAN FORESTRY		
102403		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 3/25-29 20	24,062.60
102465		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 4/1-5 2024	21,747.08
102511		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 4/8-12 202	9,267.85
TOTAL FOR: JH HART URBAN FORESTRY			55,077.53
00680	JOE'S AUTO PARTS INC		
145262		VEHICLE REPAIR & MAINTENANCE PARTS	38.05
146093		VEHICLE REPAIR & MAINTENANCE PARTS	13.39
146305		VEHICLE REPAIR & MAINTENANCE PARTS	26.98
147394		VEHICLE REPAIR & MAINTENANCE PARTS	177.99
TOTAL FOR: JOE'S AUTO PARTS INC			256.41
17673	JOHN HENRY'S MEATS		
04062024		EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	398.00
TOTAL FOR: JOHN HENRY'S MEATS			398.00

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10526	JOHNSON & WOOD LLC		
34559		HEATING/COOLING REPAIRS ARENA SERVICE CALL	774.67
TOTAL FOR: JOHNSON & WOOD LLC			774.67
05920	JOHNSON CONTROLS INC		
1-132497618486		ARENA LAUNCHER/LOGIN SETUP	663.60
TOTAL FOR: JOHNSON CONTROLS INC			663.60
07719	LYNNE KALEITA		
5422		ROSES	40.50
6085		ROSES	54.00
6086		ROSES	67.50
6087		ROSES	54.00
6088		ROSES	33.75
TOTAL FOR: LYNNE KALEITA			249.75
RBOND	KBJ GROUP LLC		
BB46154		BD Bond Refund	1,250.00
TOTAL FOR: KBJ GROUP LLC			1,250.00
17957	IAN KINDER LLC		
4-6-24		PARKS & REC CERTIFIED BABYSITTER/PETSITTER	819.00
TOTAL FOR: IAN KINDER LLC			819.00
00112	THE KITCHEN INC		
81578		PRISONER MEALS	331.03
TOTAL FOR: THE KITCHEN INC			331.03
10604	KRIEGER-KLATT ARCHITECTS INC		
8760		PROJECT 23-040 FARMERS MARKET RESTROOMS	1,540.00
TOTAL FOR: KRIEGER-KLATT ARCHITECTS INC			1,540.00
15666	LAFORCE		
1246620		POLICE - INSTALL LOCK	1,400.00
1246621		POLICE - INSTALL LOCK CORES & CYLINDERS	890.00
TOTAL FOR: LAFORCE			2,290.00
15971	LARDNER ELEVATOR		
200803		COURT ELEVATOR MAINTENANCE MARCH 2024	600.00
200943		COURT INSTALL NEW PHONE	878.91
TOTAL FOR: LARDNER ELEVATOR			1,478.91
19221	LEADER DOGS FOR THE BLIND		
04102024		ROPD CAREER CHANGE DOG APPLICATION FEE	25.00
TOTAL FOR: LEADER DOGS FOR THE BLIND			25.00
00741	LEISURE UNLIMITED		
2427		RECREATION CLASSES FEB 21-MARCH 20 2024	2,054.50
TOTAL FOR: LEISURE UNLIMITED			2,054.50
17184	LESLIE'S POOLMART, INC.		
00099-02-040841		SPLASH PAD MAINTENANCE SUPPLIES	1,115.55
TOTAL FOR: LESLIE'S POOLMART, INC.			1,115.55
04678	LEXISNEXIS RISK SOLUTIONS		
1126950-20240331		COMPUTER/TELECOM EQUIP LEASES & RENTALS MARCH 2024	200.00
TOTAL FOR: LEXISNEXIS RISK SOLUTIONS			200.00

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18179	LINCOLN TRIANGLE LLC			
		040124-1	APRIL 2024 MONTHLY RENT VACANT LAND E OF RR TRACKS	1,750.00
		050124-1	MAY 2024 MONTHLY RENT VACANT LAND E OF RR TRACKS ON	1,750.00
TOTAL FOR: LINCOLN TRIANGLE LLC				3,500.00
17355	LINDE GAS & EQUIPMENT INC.			
		42275670	DPS OPERATING SUPPLIES	22.83
		42275671	DPS OPERATING SUPPLIES	28.89
TOTAL FOR: LINDE GAS & EQUIPMENT INC.				51.72
00766	LOOMIS			
		13452318	ARMORED CAR SERVICE MARCH 2024	465.83
TOTAL FOR: LOOMIS				465.83
18086	MACQUEEN EQUIPMENT			
		P24151	VEHICLE REPAIR & MAINTENANCE PARTS	182.16
		P24169	VEHICLE REPAIR & MAINTENANCE PARTS	2,784.20
TOTAL FOR: MACQUEEN EQUIPMENT				2,966.36
06188	MADISON HEIGHTS TIRE & AUTO			
		145016	PURCHASE OF TIRES AS NEEDED	1,350.00
TOTAL FOR: MADISON HEIGHTS TIRE & AUTO				1,350.00
19227	MELISSA MALKOWSKI			
		MALKOW 23816	REIMBURSE COURT CLERK CERTIFICATION TRAINING MILEAG	238.16
TOTAL FOR: MELISSA MALKOWSKI				238.16
09739	MANSFIELD CONSTRUCTION GP			
		2889 4/22/24	HOUSING REHAB	17,355.00
TOTAL FOR: MANSFIELD CONSTRUCTION GP				17,355.00
13083	MARINE CITY NURSERY COMPANY			
		48316	2024 SPRING TREE PLANTING PROGRAM	1,410.00
TOTAL FOR: MARINE CITY NURSERY COMPANY				1,410.00
08499	MATHESON TRI-GAS INC			
		0029578289	FIRE & EMS SUPPLIES	995.12
TOTAL FOR: MATHESON TRI-GAS INC				995.12
09063	MATZKA INC			
		476770	VEHICLE REPAIR & MAINTENANCE PARTS	302.01
TOTAL FOR: MATZKA INC				302.01
08339	MAZUR MARKET MANAGEMENT LLC			
		240422	CONTRACTED WORKER SERVICES 2023-24 MMM 4/8-21 2024	13,651.00
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC				13,651.00
06782	MEDTOX LABORATORIES INC			
		032024502559	MEDICAL SERVICES	25.00
TOTAL FOR: MEDTOX LABORATORIES INC				25.00
11553	METRO DETROIT REFEREES ASSOC			
		ROA-TY_041524	TRAVEL HOCKEY SCHEDULING FEES & HOCKEY REFEREES 4/1	540.00
		ROA-Y_041524	SCHEDULING FEES & HOCKEY REFEREES 4/1-15 2024	600.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC				1,140.00
RBOND	Metro Mechanical Services Corp			
		BENG-240055	BD Bond Refund	5,000.00
TOTAL FOR: Metro Mechanical Services Corp				5,000.00

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Invoice			
17781	MARK MEYER		
6050		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT MAY 8	400.00
TOTAL FOR: MARK MEYER			400.00
02937	MICH ASSOC OF CHIEFS OF POLICE		
200013105		2024 POLICE EXECUTIVES TRAINING/ELROD	1,295.00
200013106		2024 POLICE EXECUTIVES TRAINING/HEPPNER	1,295.00
TOTAL FOR: MICH ASSOC OF CHIEFS OF POLICE			2,590.00
05953	MICHIGAN ASSOC OF PLANNING		
04222024		ANNUAL GROUP MEMBERSHIP	835.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING			835.00
19224	MICHIGAN CIVIL PROCESS		
10795737		CONTRACTED LEGAL/ADVISORY COUNSEL	161.00
TOTAL FOR: MICHIGAN CIVIL PROCESS			161.00
16512	MICHIGAN FARM NEWS		
032461569		FARMERS MKT FV DIRECTORY 3/15 & 30 2024	200.00
TOTAL FOR: MICHIGAN FARM NEWS			200.00
12214	MICHIGAN PETROLEUM TECHNOLOGIES		
1286197-IN		VEHICLE LUBRICANTS & SOLVENTS	1,181.20
TOTAL FOR: MICHIGAN PETROLEUM TECHNOLOGIES			1,181.20
06042	MICRO CENTER		
10880118		COMPUTER SUPPLIES AND PARTS	119.99
TOTAL FOR: MICRO CENTER			119.99
09728	MIDWEST POLICE MOTORCYCLE TRAINING		
04042024		POLICE MOTORCYCLE TRAINING/CHANDLER, LOVASZ, STOKES	5,700.00
TOTAL FOR: MIDWEST POLICE MOTORCYCLE TRAINING			5,700.00
00899	MIDWEST TAPE		
505316990		HOOPLA & MEDIA	270.43
505316991		HOOPLA & MEDIA	24.74
505316993		HOOPLA & MEDIA	31.48
505353098		HOOPLA & MEDIA	133.14
505353560		HOOPLA & MEDIA	485.00
505353561		HOOPLA & MEDIA	868.73
505353562		HOOPLA & MEDIA	715.95
TOTAL FOR: MIDWEST TAPE			2,529.47
11035	MILLER CANFIELD PADDOCK AND		
1645484		EISENBERG CLASS ACTION LAWSUIT	1,207.50
1645486		HARRISON V M HALAS ET AL	742.50
TOTAL FOR: MILLER CANFIELD PADDOCK AND			1,950.00
15759	MLL PROPERTIES, LLC		
04112024		REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI	13,883.85
TOTAL FOR: MLL PROPERTIES, LLC			13,883.85
03594	MICHIGAN MUN RISK MGMT AUTH ECP		
MMRMA-D24031003		MARCH 2024 ELECTRIC CHOICE PROGRAM	17,044.12
TOTAL FOR: MICHIGAN MUN RISK MGMT AUTH ECP			17,044.12
17066	MOBILE HEALTH RESOURCES, LLC		
24288		MAILED SURVEYS FIRE DEPT MARCH 2024	580.25
TOTAL FOR: MOBILE HEALTH RESOURCES, LLC			580.25



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Invoice			
15511	VINCENT MORALES		
04162024		REIMBURSE TRI-COUNTY PLUMBING INSPECTORS ASSOC. REG	30.00
TOTAL FOR: VINCENT MORALES			30.00
11716	ANGELINA M. LOZANO-MOSCOWITZ		
WINTER 2024		FITNESS CLASSES	1,700.80
TOTAL FOR: ANGELINA M. LOZANO-MOSCOWITZ			1,700.80
17365	MOSS		
INV16966		PANORAMIC CAMERA	2,277.99
TOTAL FOR: MOSS			2,277.99
18501	MOTOR TOWN SOUND		
2-9-24-1		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT MAY 8	3,000.00
TOTAL FOR: MOTOR TOWN SOUND			3,000.00
17530	KENDELL MURPHY		
WINTER 2024		FITNESS CLASSES	257.60
TOTAL FOR: KENDELL MURPHY			257.60
05865	NAPA AUTO PARTS MADISON HEIGHTS		
4323-887037		PURCHASE OF PARTS AS NEEDED	444.02
4323-887322		PURCHASE OF PARTS AS NEEDED	13.41
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			457.43
07664	JOHN NELLIS		
6913		ROSES	27.00
TOTAL FOR: JOHN NELLIS			27.00
16869	ERIC NISSANI		
NISSANI 4/8/24		INTERPRETER SERVICE	90.00
TOTAL FOR: ERIC NISSANI			90.00
04675	NOWAK & FRAUS, PLLC		
121311		RATE ENGINEERING SITE PLAN REVIEWS	6,935.00
121338		LAND SURVEYING SERVICES ANIMAL SHELTER	4,325.00
TOTAL FOR: NOWAK & FRAUS, PLLC			11,260.00

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04313	NYE UNIFORM		
	862348	UNIFORMS FOR PD	194.99
	862397	UNIFORMS FOR PD	194.99
	862409	UNIFORMS FOR PD	194.99
	862425	UNIFORMS FOR PD	119.99
	865547	UNIFORMS FOR PD	194.99
	865547B	UNIFORMS FOR PD	119.99
	866261	UNIFORMS FOR PD	170.99
	869122	UNIFORMS FOR PD	52.10
	869577	UNIFORMS FOR PD	52.10
	870967	UNIFORMS FOR PD	282.80
	870970	UNIFORMS FOR PD	293.80
	870976	UNIFORMS FOR PD	262.00
	871289	UNIFORMS FOR PD	29.50
	871293	UNIFORMS FOR PD	288.30
	871948	UNIFORMS FOR PD	79.50
	872050	UNIFORMS FOR PD	359.97
	872638	UNIFORMS FOR PD	179.50
	872882	UNIFORMS FOR PD	750.93
	874695	UNIFORMS FOR PD	199.50
	874695A	UNIFORMS FOR PD	1,087.50
	874760	UNIFORMS FOR PD	159.00
	878128	UNIFORMS FOR PD	159.00
	878262	UNIFORMS FOR PD	510.40
	878263	UNIFORMS FOR PD	46.50
	878265	UNIFORMS FOR PD	64.50
	878317	UNIFORMS FOR PD	52.10
	878318A	UNIFORMS FOR PD	1,225.00
	878754	UNIFORMS FOR PD	424.00
	878777	UNIFORMS FOR PD	54.50
	879926	UNIFORMS FOR PD	59.50
TOTAL FOR: NYE UNIFORM			7,862.93
00993	OAKLAND CO REGISTRAR OF DEED		
	2920 4/12/24	RECORDING FEES	30.00
	2924 4/19/24	RECORDING FEES	60.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			90.00
00998	OAKLAND COMMUNITY COLLEGE		
	010272151	NON-RETURN INTER-LIBRARY LOAN	21.95
TOTAL FOR: OAKLAND COMMUNITY COLLEGE			21.95
06178	OAKLAND COUNTY		
	CI035979	FRMS DEPARTMENT, FIRE HALL FEES JAN-MAR 2024	1,373.00
	CI036054	POLICE CLEMIS MEMBERSHIP, MDC PARTICIPATION JAN-MAR	13,577.75
	CI036256	JURY COURTHOUSE TECHNOLOGY	500.00
	CI036322	CLERK NOV 2023 ELECTION AVCB CONTRACT LABOR	3,259.80
TOTAL FOR: OAKLAND COUNTY			18,710.55
04464	OAKLAND COUNTY HEALTH DIVISION		
	SP-3767-1 2024	NORMANDY OAKS SPRAY PAD POOL INSPECTION FEE	86.00
TOTAL FOR: OAKLAND COUNTY HEALTH DIVISION			86.00
00996	OAKLAND COUNTY TREASURER		
	MARCH 2024	LIBRARY FUND	8,840.00
TOTAL FOR: OAKLAND COUNTY TREASURER			8,840.00

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01007	ODP BUSINESS SOLUTIONS, LLC		
356839936001		85793581 OFFICE SUPPLIES	114.32
359670564001		85793581 OFFICE SUPPLIES	241.36
359815438001		85793581 OFFICE SUPPLIES	92.18
359876006001		85793581 OFFICE SUPPLIES	71.98
359876007001		85793581 OFFICE SUPPLIES	5.09
359876011001		85793581 OFFICE SUPPLIES	1.49
360161237001		85793581 OFFICE SUPPLIES	162.78
360163048001		85793581 OFFICE SUPPLIES	49.01
361831109001		85793581 OFFICE SUPPLIES	5.47
361831320001		85793581 OFFICE SUPPLIES	58.90
361831321001		85793581 OFFICE SUPPLIES	55.03
361839434001		85793581 OFFICE SUPPLIES	42.88
361861463001		85793581 OFFICE SUPPLIES	2.54
361861465001		85793581 OFFICE SUPPLIES	10.98
363054637001		85793581 OFFICE SUPPLIES	67.72
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			981.73
10849	OFF DUTY WEAR		
2333		SOBRIETY COURT CLOCKS	912.15
TOTAL FOR: OFF DUTY WEAR			912.15
01014	OHM ADVISORS		
73706		RATE ENGINEERING SITE PLAN REVIEWS	3,815.00
TOTAL FOR: OHM ADVISORS			3,815.00
19219	OLD FASHIONED CONCESSION RENTALS		
INV283		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT MAY 8	300.00
TOTAL FOR: OLD FASHIONED CONCESSION RENTALS			300.00
17762	JAMES ORR		
380441		BATHROOM CLEANING NORMANDY OAKS, STARR JAYCEE 4/1-2	2,860.00
TOTAL FOR: JAMES ORR			2,860.00
05056	PET SUPPLIES PLUS #5		
00050110225940		PET SUPPLIES K9 THORVI	89.48
TOTAL FOR: PET SUPPLIES PLUS #5			89.48
01051	PIONEER MANUFACTURING CO		
INV921395		MARKING PAINT BRITE STRIPE WHITE	2,498.17
TOTAL FOR: PIONEER MANUFACTURING CO			2,498.17
06886	PLAYAWAY PRODUCTS LLC		
458630		LIBRARY VIDEO & AUDIO RESOURCES	56.99
TOTAL FOR: PLAYAWAY PRODUCTS LLC			56.99
18069	PMG SM HOLDINGS LLC		
INV2069948		GENERAL TYPE GLASS BEADS	1,386.00
TOTAL FOR: PMG SM HOLDINGS LLC			1,386.00
16248	LELAND POIRIER		
5874		ROSES	33.75
6073		ROSES	20.00
6082		ROSES	27.00
6731		ROSES	60.50
6735		ROSES	33.75
TOTAL FOR: LELAND POIRIER			175.00

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19228	POP-UP ART STUDIO		
0007021	FARMERS MKT SIGHTS AND SOUNDS BANNER		150.00
TOTAL FOR: POP-UP ART STUDIO			150.00
11305	PREMISE HEALTH EMPLOYER SOLUTIONS		
238186	MILIFE ROYAL OAK STAFFING & EXPENSES 3/1-31 2024		10,125.01
238194	13 MILE MEDICATIONS/LAB FEES 3/1-31 2024		772.51
TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS			10,897.52
19229	PRIDE ROYAL OAK		
04192024	2024 SPONSORSHIP 50% DEPOSIT		37,500.00
TOTAL FOR: PRIDE ROYAL OAK			37,500.00
00371	PROGRESSIVE PLUMBING SUPPLY		
2625158	MAINTENANCE PARTS		34.13
2625186	MAINTENANCE PARTS		49.83
TOTAL FOR: PROGRESSIVE PLUMBING SUPPLY			83.96
01085	PRUDENTIAL HEALTHCARE GROUP		
MAY 2024	PAYROLL		6,489.76
MAY 2024 LTD	LONG TERM DISABILITY		3,333.70
MAY 2024 STD	SHORT TERM DISABILITY		3,467.26
MAY 24	RETIREMENT		113.12
TOTAL FOR: PRUDENTIAL HEALTHCARE GROUP			13,403.84
01096	QUALITY CLEANERS		
DC163 MARCH 2024	PRISONER BLANKET CLEANING		536.55
TOTAL FOR: QUALITY CLEANERS			536.55
17619	QUENCH USA, INC.		
INV07300476	DPS CHUNGH0700ICE 4/13-5/12 2024		50.60
TOTAL FOR: QUENCH USA, INC.			50.60
14006	RAMARK PROPERTIES, LLC		
04112024	REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI		3,377.64
TOTAL FOR: RAMARK PROPERTIES, LLC			3,377.64
14899	RAPID GROUP, LLC		
221178	POLICE SECURITY TOTERS		120.00
221236	ATTORNEY CONSOLE		55.00
TOTAL FOR: RAPID GROUP, LLC			175.00
08291	RICHARD RAY		
2023-24	BOOT ALLOWANCE		195.45
TOTAL FOR: RICHARD RAY			195.45
08733	MARK REITENGA		
127	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT MAY 8		250.00
TOTAL FOR: MARK REITENGA			250.00
11718	TAMMY RISTAU		
WINTER 2024	FITNESS CLASSES		604.80
TOTAL FOR: TAMMY RISTAU			604.80
14821	ROAD COMMISSION FOR OAKLAND COUNTY		
7060	TRAFFIC SIGNAL REPAIR PERIOD END 3/31/24		591.28
TOTAL FOR: ROAD COMMISSION FOR OAKLAND COUNTY			591.28

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05305	ROCKET ONE STOP OFFICE		
81374		APRIL 2024 AD CAMPAIGN CITY HALL FAIR HOUSING POSTE	131.25
81379		APRIL 2024 AD CAMPAIGN CITY HALL FAIR HOUSING POSTE	131.25
81505		PARK CLOSING SIGN STICKERS	331.45
TOTAL FOR: ROCKET ONE STOP OFFICE			593.95
16760	ROSATI SCHULTZ JOPPICH & AMTSBUECHL		
1081153		EMPLOYEE RELATIONS COMMITTEE INVESTIGATION	18,150.00
1081154		QUALITY ROOTS CLAIM OF APPEAL	233.70
TOTAL FOR: ROSATI SCHULTZ JOPPICH & AMTSBUECHL			18,383.70
01157	ROSE PEST SOLUTIONS		
31119598		DDA PEST CONTROL	179.00
31125076		LIBRARY PEST CONTROL	63.00
31126613		MOTOR POOL BIRD MGMT	58.00
31126614		MOTOR POOL BIRD MGMT	58.00
TOTAL FOR: ROSE PEST SOLUTIONS			358.00
02742	ROWERDINK INC		
02GU4378		CREDIT - VEHICLE BATTERIES	(549.88)
02GU6320		VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	370.58
02GV0986		VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	169.66
02GV3222		VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	162.95
06GV1040		VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	131.00
09GV1017		VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	324.58
TOTAL FOR: ROWERDINK INC			608.89
05435	ROWLEYS BROS INC		
2350315-01		VEHICLE REPAIR & MAINTENANCE PARTS	58.94
2353238-00		PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	62.32
2353246-00		PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	2,890.96
2353448-00		CREDIT - PURCHASE OF LUBRICANTS AND SOLVENTS AS NEE	(100.00)
TOTAL FOR: ROWLEYS BROS INC			2,912.22
08650	ROYAL OAK FORD		
410428		VEHICLE REPAIR & MAINTENANCE PARTS	39.32
TOTAL FOR: ROYAL OAK FORD			39.32
16110	REBECCA RUSSELL		
04232024		REIMBURSE PLA CONFERENCE EXPENSES	60.61
TOTAL FOR: REBECCA RUSSELL			60.61
03163	RYBICKI TOURS		
RT29601-JAN		SENIOR CTR DAY TRIP ZEHNDER'S SNOWFEST JAN. 25	831.25
RT29602-MAR		SENIOR CTR DAY TRIP CORNWELL'S MY WAY MARCH 26	2,291.40
TOTAL FOR: RYBICKI TOURS			3,122.65
18264	TAKAYUKI SAKAGUCHI		
TS29607-SPRING		SUSHI-MAKING CLASS APRIL 8 (ANKNEY, S. SWITCHED CLA	33.60
TS29608-SPRING		SUSHI-MAKING CLASS APRIL 8 (FIORILLO, H. SWITCHED C	33.60
TOTAL FOR: TAKAYUKI SAKAGUCHI			67.20
19220	MARK SCOTT		
04092024		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT MAY 8	350.00
TOTAL FOR: MARK SCOTT			350.00
16343	SEDGWICK		
116006		APR 2024 FMLA/ADAAA ADMINISTRATION SERVICES	1,031.36
TOTAL FOR: SEDGWICK			1,031.36

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12064	SEI INVESTMENTS		
	144331	PENSION MANAGEMENT SERVICES 1/1-3/31 2024	177,850.95
TOTAL FOR: SEI INVESTMENTS			177,850.95
01222	SEOC WATER AUTHORITY		
	101660	JUNE 2023 LEAK DETECTION PROJECT	22,005.00
	101662	LEAD SERVICE LINE REPLACEMENT D'ANGELO INV 19080	3,318.00
TOTAL FOR: SEOC WATER AUTHORITY			25,323.00
03783	SHERWIN WILLIAMS		
	6520-7	PAINT PARKS	214.91
TOTAL FOR: SHERWIN WILLIAMS			214.91
01177	SLC METER LLC		
	277643	WATER MAINTENANCE PARTS	3,240.40
TOTAL FOR: SLC METER LLC			3,240.40
01221	SOCRRA		
	S-INV107823	REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL A	236,114.00
	S-INV107833	MARCH 2024 SPECIAL WASTE	1,289.23
TOTAL FOR: SOCRRA			237,403.23
RBOND	STAPELS, SCOTT		
	BB46166	BD Bond Refund	1,250.00
TOTAL FOR: STAPELS, SCOTT			1,250.00
16770	STAPLES		
	6001147262	SENIOR CTR OFFICE SUPPLIES	127.00
TOTAL FOR: STAPLES			127.00
01259	STATE OF MICHIGAN		
	551-634933	SEX OFFENDER REGISTRATION FEE 3/31/24	30.00
	551-635587	FIRE INVESTIGATION COURSE/KANTZLER	700.00
	BLR490350	BOILER INSPECTION POLICE	305.00
	BLR490351	BOILER INSPECTION CITY HALL	305.00
	BLR490352	BOILER INSPECTION LIBRARY	160.00
	BLR490353	BOILER INSPECTION LIBRARY	145.00
	MARCH 2024	FEES/LEGACY FEES COLLECTED BY THE COURT	56,160.20
TOTAL FOR: STATE OF MICHIGAN			57,805.20
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
	1534	ARENA MANGEMENT W/E 4/14/24	33,173.33
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			33,173.33
15168	SUBURBAN BOLT & SUPPLY COMPANY		
	5002184	MISC WATER & SEWER REPAIR & MAINT PARTS	345.00
TOTAL FOR: SUBURBAN BOLT & SUPPLY COMPANY			345.00
08745	SUBURBAN ICE - FARMINGTON HILLS		
	1012675.002	HOCKEY CLUB JERSEYS	399.00
	1012676.002	HOCKEY CLUB JERSEYS	1,386.00
	1012817.002	HOCKEY CLUB JERSEYS	152.00
TOTAL FOR: SUBURBAN ICE - FARMINGTON HILLS			1,937.00
06173	SUCCESS 9-1-1		
	4996	40-HOUR BEGINNING DISPATCH SCHOOL ONLINE/YONO	845.00
TOTAL FOR: SUCCESS 9-1-1			845.00

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12607	SUPPLYDEN		
519278-00		ARENA CLEANING SUPPLIES	91.58
519530-00		ARENA CLEANING SUPPLIES	215.87
519593-00		ARENA CLEANING SUPPLIES	329.08
519593-01		ARENA CLEANING SUPPLIES	30.10
TOTAL FOR: SUPPLYDEN			666.63
03985	SYSTEMS DUPLICATING COMP INC		
113791		COURT FILE FOLDERS, FASTENERS	1,575.00
TOTAL FOR: SYSTEMS DUPLICATING COMP INC			1,575.00
11100	TECHRADIUM, INC		
21230		POLICE IRIS CREDIT USAGE 3/1-31 2024	67.64
TOTAL FOR: TECHRADIUM, INC			67.64
09707	TELVUE CORPORATION		
17261		VIDEO ON DEMAND CLOUDCAST STORAGE	4,260.00
TOTAL FOR: TELVUE CORPORATION			4,260.00
03545	THOMSON REUTERS - WEST		
849952864		COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	283.80
849952865		ATTORNEY ONLINE/SOFTWARE SUBSCRIPTION CHARGES	1,775.45
849972844		COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	496.75
TOTAL FOR: THOMSON REUTERS - WEST			2,556.00
19217	CRYSTAL TIDWELL		
5270		RETURN APRIL 12 ROOM RENTAL SECURITY DEPOSIT	200.00
TOTAL FOR: CRYSTAL TIDWELL			200.00
16756	T-MOBILE		
969796655 04/24		ROPL HOTSPOTS	401.80
TOTAL FOR: T-MOBILE			401.80
RBOND	TONY AMOUD AND ASSOCIATES INC		
BB45789		BD Bond Refund	750.00
TOTAL FOR: TONY AMOUD AND ASSOCIATES INC			750.00
03255	TRANS-TEK TRANSPORT		
13260		REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	8,969.28
TOTAL FOR: TRANS-TEK TRANSPORT			8,969.28
10845	TRANSUNION RISK AND ALTERNATIVE		
916841-202403-1		COMPUTER/TELECOM EQUIP LEASES & RENTALS MARCH 2024	320.60
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			320.60
05356	ULINE		
176729528		OPERATING SUPPLIES/POLICE	145.86
TOTAL FOR: ULINE			145.86
05671	USA BLUE BOOK		
INV00314385		CUSTOMER #645727 FIRE HYDRANT MATERIALS	691.25
TOTAL FOR: USA BLUE BOOK			691.25
13627	UTEC		
319521		PRINTER MAINTENANCE & SUPPORT 4/15-5/14 2024	7,787.64
TOTAL FOR: UTEC			7,787.64

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01396	VANS PINES NURSERY INC		
	S.O. 230575 BAL	WHITE SPRUCE TREES BALANCE PAYMENT	952.50
TOTAL FOR: VANS PINES NURSERY INC			952.50
14007	VAQ, LLC		
	04112024	REIMBURSEMENT FOR BROWNFIELD PLAN ELIGIBLE ACTIVITI	13,107.36
TOTAL FOR: VAQ, LLC			13,107.36
RBOND	VELAGA, HARIKRISHNA		
	00266043	BD Payment Refund	70.00
TOTAL FOR: VELAGA, HARIKRISHNA			70.00
19234	SHERRIE VILLEROT		
	7874	DEATH BENEFIT/STEPHEN VILLEROT	4,000.00
TOTAL FOR: SHERRIE VILLEROT			4,000.00
11720	GINGER VISINGARDI		
	WINTER 2024	PILATES	554.40
TOTAL FOR: GINGER VISINGARDI			554.40
17285	ANNABELLE WEATHERS		
	050824	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT MAY 8	225.00
TOTAL FOR: ANNABELLE WEATHERS			225.00
RBOND	White Wolf Concrete & Hardscape		
	BENG-240047	BD Bond Refund	2,000.00
TOTAL FOR: White Wolf Concrete & Hardscape			2,000.00
05315	WORRY FREE INC		
	24-78348	DDA SPRING MAINTENANCE APRIL 1-7 2024	10,200.00
	24-78349	CBD SPRING MAINTENANCE 4/8-14 2024	10,200.00
	24-78358	POWERWASH NORMANDY OAKS PAVILION, SPLASH PAD	812.00
	24-78369	CBD SPRING MAINTENANCE APRIL 8-15-21 2024	10,200.00
TOTAL FOR: WORRY FREE INC			31,412.00
18769	EMILY WROBEL		
	WROBEL 14142	REIMBURSE MEDA CAPITOL DAY, INTERFACE RETAIL CONF E	141.42
TOTAL FOR: EMILY WROBEL			141.42
15027	WSP USA ENVIRONMENT INFRASTRUCTURE		
	40019909	ROYAL OAK ASSISTANCE	9,092.04
	H19221733	ROYAL OAK/2024 ASSISTANCE	80.00
TOTAL FOR: WSP USA ENVIRONMENT INFRASTRUCTURE			9,172.04
16732	YIFTEE INC		
	5372	BOGO DOWNTOWN DOLLARS ACCOUNT DEPOSIT	105,000.00
TOTAL FOR: YIFTEE INC			105,000.00
18265	DAWN ANN YOUNG		
	WINTER 2024	YOGA CLASSES	431.20
TOTAL FOR: DAWN ANN YOUNG			431.20
13014	YOURMEMBERSHIP.COM, INC		
	R66969312	MML FINANCE DIRECTOR CLASSIFIED AD	150.00
TOTAL FOR: YOURMEMBERSHIP.COM, INC			150.00
TOTAL - ALL VENDORS			2,394,323.60



**PAYROLL #594**PAYROLL DATE: 05/03/24**HUNTINGTON - PAYROLL**

DIRECT DEPOSIT \$832,636.67

PAPER CHECK

ADJUSTMENTS

\$832,636.67**ELECTRONIC MONEY TRANSFER - ACH**

IRS

FED. W/H	113,636.51
SOC SEC	83,058.84
MEDICARE	34,566.72

231,262.07

STATE OF MICHIGAN TREASURY

44,500.06

FRIEND OF THE COURT

2,957.70

MISSIONSQUARE

109,215.67

NATIONWIDE

39,339.47

MERS

27,333.95

TASC

10,245.80**ACCOUNTS PAYABLE - CHECKS**

MICHIGAN EDUCATION TRUST

-

MISC DEDUCTIONS

154.66

UNION DUES

PSA	528.00
POA	3,172.00
Command	1,200.00
Detectives	490.00
DPS	3,062.40
Fire	6,254.61
TPOAM	1,540.00
Parking	132.00

16,379.01**GRAND TOTAL****\$ 1,314,025.06**

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	Invoice		
19271	1121 & 1205 N.	MAIN LLC	
	05012024	TEMPORARY CONSENT AGREEMENT PAYMENT REPLACE SIDEWAL	693.00
TOTAL FOR: 1121 & 1205 N. MAIN LLC			693.00
RBOND	123 Net		
	BENG-210249	BD Bond Refund	2,000.00
TOTAL FOR: 123 Net			2,000.00
11263	123.NET		
	644307	PHONE SERVICE 5/1-31 2024	2,592.65
TOTAL FOR: 123.NET			2,592.65
13854	3C PAYMENT CORP		
	334872	CREDIT AND DEBIT CARD PROCESSING FEES APRIL 2024	1,306.13
TOTAL FOR: 3C PAYMENT CORP			1,306.13
00003	3M		
	9428238927	SIGN MATERIALS	2,268.03
TOTAL FOR: 3M			2,268.03
00001	44TH DISTRICT COURT		
	04242024	PETTY CASH - COURT	21.00
TOTAL FOR: 44TH DISTRICT COURT			21.00
17098	46TH DISTRICT COURT		
	R04757	BOND RECEIPT/BROCKMAN, O	250.00
TOTAL FOR: 46TH DISTRICT COURT			250.00
17096	48TH DISTRICT COURT		
	R04756	BOND RECEIPT/BROCKMAN, O	50.00
TOTAL FOR: 48TH DISTRICT COURT			50.00
05990	4IMPRINT		
	04/14/2024	SENIOR CTR VOLUNTEER BRUNCH SUPPLIES	614.61
TOTAL FOR: 4IMPRINT			614.61
02507	A M LEONARD		
	CI24019852	P&F TREE CARE PRODUCTS	494.80
TOTAL FOR: A M LEONARD			494.80
09487	AARP		
	AARP01	SENIOR CTR 2-DAY SAFE DRIVING COURSE	250.00
TOTAL FOR: AARP			250.00
00023	ACCUMED BILLING INC		
	36970	AMBULANCE BILLING SERVICES 4/1-30 2024	11,142.99
TOTAL FOR: ACCUMED BILLING INC			11,142.99
02044	ACTION MAT & TOWEL RENTAL		
	599502	MAT RENTALS	288.11
	601966	MAT RENTALS	288.11
	604199	MAT RENTALS	288.11
TOTAL FOR: ACTION MAT & TOWEL RENTAL			864.33
19078	ACTIVE ASSAILANT CONFERENCE		
	04/11/2024	ACTIVE ASSAILANT CONFERENCE REGISTRATION/BEAVER	291.63
TOTAL FOR: ACTIVE ASSAILANT CONFERENCE			291.63

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Vendor Code	Vendor Name	Description	Amount
Invoice			
16978	ADS ENVIRONMENTAL SERVICES		
	04/11/2024	PRISM & VERIZON COMMUNICATIONS 1-YR RENEWAL	478.00
TOTAL FOR: ADS ENVIRONMENTAL SERVICES			478.00
00035	AFLAC		
	394021	A8734 PAYROLL	6,043.56
TOTAL FOR: AFLAC			6,043.56
00044	AJAX MATERIALS CORPORATION		
	296882	ASPHALT SUPPLIES	6,900.60
TOTAL FOR: AJAX MATERIALS CORPORATION			6,900.60
06106	AJAX PAVING INDUSTRIES INC		
	CAP2315 PE8	2023 MAJOR ROAD IMPROVEMENTS/ASPHALT RESURFACING	669,167.48
TOTAL FOR: AJAX PAVING INDUSTRIES INC			669,167.48
08866	FRANK ALCALA		
	2023-24 CDL	CDL REIMBURSEMENT	70.00
TOTAL FOR: FRANK ALCALA			70.00
06517	ALL ABOUT ANIMALS RESCUE		
	177322	VET SERVICES	70.00
TOTAL FOR: ALL ABOUT ANIMALS RESCUE			70.00
15584	ALL TRAFFIC SOLUTIONS INC		
	Q-81575	SPEED RADAR TRAILER ANNUAL RENEWAL	1,500.00
TOTAL FOR: ALL TRAFFIC SOLUTIONS INC			1,500.00
03340	ALLIANCE ENTERTAINMENT LLC		
	PLS76002266	LIBRARY AUDIO & VIDEO RESOURCES	243.90
	PLS76910773	LIBRARY VIDEO & AUDIO RESOURCES	20.25
	PLS77710888	LIBRARY VIDEO & AUDIO RESOURCES	587.97
	PLS78738095	LIBRARY VIDEO & AUDIO RESOURCES	365.39
	PLS79063209	LIBRARY VIDEO & AUDIO RESOURCES	238.16
	PLS79547248	LIBRARY AUDIO & VIDEO RESOURCES	357.14
	PLS79830712	LIBRARY VIDEO & AUDIO RESOURCES	173.25
TOTAL FOR: ALLIANCE ENTERTAINMENT LLC			1,986.06
04745	ALLIED PRINTING		
	74063	WATER BILLS - APRIL 2024	2,909.53
TOTAL FOR: ALLIED PRINTING			2,909.53
17165	AMAZON CAPITAL SERVICES		
	19Q4-XTLV-QQDW	LIBRARY SUPPLIES	17.60
	19TV-64XR-XRML	LIBRARY SUPPLIES	9.98
	1C39-39L7-39YN	LIBRARY SUPPLIES	57.44
	1CWT-7W4G-9YJ6	LIBRARY SUPPLIES	8.99
	1LXD-K67M-HM4N	LIBRARY SUPPLIES	86.85
	1MX1-Q4VH-3NFK	LIBRARY SUPPLIES	47.73
	1QHQ-1QQW-KLRM	LIBRARY SUPPLIES	233.18
	1QHQ-1QQW-QGKV	LIBRARY SUPPLIES	20.05
	1QJT-CPP3-71JR	LIBRARY SUPPLIES	79.59
	1R7M-FQGN-C1J7	LIBRARY SUPPLIES	226.10
	1R97-T69F-N7PF	LIBRARY SUPPLIES	49.87
	1RHC-MXP4-1MKY	LIBRARY SUPPLIES	74.97
	1RM4-FP49-FMX6	LIBRARY SUPPLIES	22.91
	1RY3-6TPL-CTFF	LIBRARY SUPPLIES	26.88
	1TJF-R3MK-FM1H	LIBRARY SUPPLIES	13.64
	1XDK-GH4N-MTY4	LIBRARY SUPPLIES	37.99
	1Y3Q-FFF7-PNDV	LIBRARY SUPPLIES	29.49
TOTAL FOR: AMAZON CAPITAL SERVICES			1,043.26

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Vendor Code	Vendor Name	Description	Amount
Invoice			
06654	AMAZON.COM		
03/28/2024		SENIOR TIGERS WATCH PARTY SUPPLIES	43.97
03/28/2024		SENIOR TIGERS WATCH PARTY SUPPLIES	26.99
03/28/2024		VEHICLE REPAIR & MAINTENANCE PARTS	23.97
03/28/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	139.50
03/31/2024		POLICE OPERATING SUPPLIES	12.98
03/31/2024		VEHICLE REPAIR & MAINTENANCE PARTS	67.96
03/31/2024		P&F TRACTOR ATTACHMENT PINS	64.28
04/02/2024		P&F GREASE FITTINGS	64.72
04/03/2024		FIRE DEPT TRAINING MATERIALS	105.98
04/03/2024		PRESCHOOL SUPPLIES	37.85
04/03/2024		PRESCHOOL SUPPLIES	51.37
04/03/2024		MOTOR POOL SUPPLIES	470.25
04/05/2024		SENIOR TIGERS WATCH PARTY SUPPLIES	52.22
04/05/2024		POLICE OFFICE SUPPLIES	58.89
04/07/2024		WROK OPERATING SUPPLIES	219.96
04/09/2024		ANIMAL SHELTER SUPPLIES	32.97
04/09/2024		CREDIT - ICE SHOW PURCHASE	(10.04)
04/09/2024		CREDIT - ICE SHOW PURCHASE	(23.82)
04/09/2024		CREDIT - ICE SHOW PURCHASE	(41.31)
04/09/2024		CREDIT - ICE SHOW PURCHASE	(63.96)
04/09/2024		POLICE OPERATING SUPPLIES	45.60
04/09/2024		P&F MOWER TIE DOWN STRIPS	257.38
04/10/2024		COURT OFFICE SUPPLIES	31.98
04/10/2024		DOG PARK OUTDOOR MAGNETIC DOOR LOCK	79.99
04/11/2024		MOTOR POOL TOOLS & HARDWARE	479.00
04/14/2024		ANIMAL SHELTER SUPPLIES	12.34
04/15/2024		TOOLS & HARDWARE	67.97
04/17/2024		COURT STORAGE CABINET	169.98
04/17/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	19.20
04/17/2024		SENIOR CTR VOLUNTEER BRUNCH SUPPLIES	191.75
04/17/2024		WATER & SEWER REPAIR/MAINTENANCE PARTS	47.80
04/17/2024		COMMUNITY GARDEN PADLOCK	151.04
04/18/2024		WATER & SEWER REPAIR/MAINTENANCE PARTS	87.99
04/18/2024		TOOLS & HARDWARE	18.99
04/19/2024		SENIOR CTR TRANSPORTATION PROGRAM SUPPLIES	9.85
04/19/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	144.00
04/21/2024		POLICE OFFICE SUPPLIES	93.53
04/21/2024		POLICE MISC. OPERATING SUPPLIES	74.14
04/22/2024		P&F SHOP SUPPLIES	214.60
04/23/2024		COMMUNITY GARDEN PADLOCK	151.04
04/24/2024		POLICE OFFICE SUPPLIES	25.34
04/25/2024		P&F WEEDIE BRUSH CUTTERS	75.50
04/26/2024		SENIOR CTR CRAFT SHOW SUPPLIES	64.58
04/26/2024		POLICE OFFICE SUPPLIES	69.43
04/26/2024		POLICE MISC. OPERATING SUPPLIES	193.44
TOTAL FOR: AMAZON.COM			4,111.19
17913	AMCS GROUP INC.		
156925		DOSSIER DOD FUEL/METER IMPORT, FULL USERS 6/14-9/13	1,328.18
TOTAL FOR: AMCS GROUP INC.			1,328.18
04192	AMERICAN WATER WORKS ASSOC		
04/25/2024		WATER SUPPLY OPERATIONS TRAINING	368.00
TOTAL FOR: AMERICAN WATER WORKS ASSOC			368.00
11757	APPLE		
03/28/2024		SENIOR TIGERS WATCH PARTY MLB APP	158.99
TOTAL FOR: APPLE			158.99
18754	APRILE LAW, PLLC		
23R006884 FNL		MIDC COUNSEL	352.00
TOTAL FOR: APRILE LAW, PLLC			352.00

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	Invoice		
07578	ARC DOCUMENT SOLUTIONS		
	52MII9238518	OPERATING SUPPLIES	85.44
	52MII9238853	OPERATING SUPPLIES	234.34
TOTAL FOR: ARC DOCUMENT SOLUTIONS			319.78
15753	ASCENSION MI EMPLOYER SOLUTIONS		
	537744	MEDICAL SERVICES	126.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			126.00
07241	ASSOCIATION OF PUBLIC TREASURERS OF		
	04/12/2024	CASH HANDLING TRAINING/BURRELL	49.00
TOTAL FOR: ASSOCIATION OF PUBLIC TREASURERS OF			49.00
00018	AT & T		
	248546422204 24	203 S TROY ST MAR 26-APR 25	1,029.09
TOTAL FOR: AT & T			1,029.09
12739	JENNIFER AUERBACH		
	04222024	JUROR FEE	17.00
TOTAL FOR: JENNIFER AUERBACH			17.00
17787	AUTOAUTH SERVICE		
	04/14/2024	STANDARD YEARLY SUBSCRIPTION RENEWAL	50.00
TOTAL FOR: AUTOAUTH SERVICE			50.00
03964	AVENTRIC TECHNOLOGIES		
	6085817	CPR-D PADZ	980.00
TOTAL FOR: AVENTRIC TECHNOLOGIES			980.00
14071	AXON ENTERPRISE, INC.		
	04/21/2024	POLICE AXON SIGNAL UNIT CABLE ASSEMBLY	1,216.00
TOTAL FOR: AXON ENTERPRISE, INC.			1,216.00
RBOND	Babi Construction Inc		
	BENG-200418	BD Bond Refund	5,000.00
	BENG-200419	BD Bond Refund	5,000.00
TOTAL FOR: Babi Construction Inc			10,000.00
RBOND	BABI CONSTRUCTION, INC		
	BENG-220383	BD Bond Refund	5,000.00
TOTAL FOR: BABI CONSTRUCTION, INC			5,000.00
19240	EMILY BADENJEK		
	04222024	JUROR FEE	32.00
TOTAL FOR: EMILY BADENJEK			32.00
00117	BAKER & TAYLOR COMPANIES		
	2038256186	PURCHASE OF BOOKS & MEDIA	4.19
TOTAL FOR: BAKER & TAYLOR COMPANIES			4.19
19210	BAREBURGER		
	04/07/2024	PLA CONFERENCE MEALS	85.68
TOTAL FOR: BAREBURGER			85.68
15964	BARTLETT MANUFACTURING CO LLC		
	04/19/2024	P&F POLE SAW BLADES	165.00
TOTAL FOR: BARTLETT MANUFACTURING CO LLC			165.00

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12700	BASIC		
	IN3101108	MAY 2024 COBRA ADMINISTRATION FEE	254.87
TOTAL FOR: BASIC			254.87
19238	HELEN BECKMAN		
	HB1	REFUND FLOWER DAY EASTERN MARKET TRIP FEE	49.00
TOTAL FOR: HELEN BECKMAN			49.00
00141	BIANCO TRAVEL & TOURS INC		
	5D98359	SENIOR CTR DAY TRIP HOLLAND TULIP TIME MAY 9	3,770.00
TOTAL FOR: BIANCO TRAVEL & TOURS INC			3,770.00
14833	BIG BELLY SOLAR, LLC.		
	51317	HIGH CAPACITY REFUSE/RECYCLING STATION 4/22-5/21 20	504.00
TOTAL FOR: BIG BELLY SOLAR, LLC.			504.00
00143	BIG D LOCK & KEY		
	7591	5TH ST PARKING STRUCTURE SUPPLIES	250.25
TOTAL FOR: BIG D LOCK & KEY			250.25
01874	BIG D LOCK CITY		
	04/02/2024	COURT BUILDING REPAIR/MAINTENANCE SUPPLIES	21.30
	04/25/2024	COURT KEYS AND KEY TAGS	9.19
TOTAL FOR: BIG D LOCK CITY			30.49
00145	BILLINGS LAWN EQUIPMENT		
	462641	P&F WEEDIE PART	19.78
	464282	P&F WEEDIE PARTS, STRING	348.76
	464283	P&F NEW WEEDIES	702.00
TOTAL FOR: BILLINGS LAWN EQUIPMENT			1,070.54
19241	TRICIA BISCHOFF		
	04222024	JUROR FEE	32.00
TOTAL FOR: TRICIA BISCHOFF			32.00
13921	BISECTHOSTING		
	04/09/2024	LIBRARY PREMIUM MINECRAFT HOSTING	9.98
TOTAL FOR: BISECTHOSTING			9.98
16129	BJ'S WHOLESALE CLUB		
	04/03/2024	SENIOR TIGERS WATCH PARTY SUPPLIES	128.59
	04/17/2024	SENIOR CTR SUPPLIES	29.98
TOTAL FOR: BJ'S WHOLESALE CLUB			158.57
14214	JOHN BLAKE		
	5992	ROSES	32.00
	6000	ROSES	15.00
	6001	ROSES	20.00
	6002	ROSES	32.00
	6003	ROSES	15.00
	6114	ROSES	15.00
TOTAL FOR: JOHN BLAKE			129.00
15680	EDITH BLAKNEY LAW FIRM, PLLC		
	1APRSCH24	MIDC COUNSEL	720.00
TOTAL FOR: EDITH BLAKNEY LAW FIRM, PLLC			720.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
00153	BLUE CROSS AND JUN 2024	BLUE SHIELD BC PAYMENT	333,925.66
TOTAL FOR: BLUE CROSS AND BLUE SHIELD			333,925.66
17182	BLUEBEAM, INC. 04/17/2024 04/18/2024	ENGINEERING DEPT SOFTWARE ASSESSING SOFTWARE SUBSCRIPTION	300.00 300.00
TOTAL FOR: BLUEBEAM, INC.			600.00
03508	BOB BARKER COMPANY INC INV2013614 INV2017704	PRISONER SANDALS PRISONER SANDALS	150.00 408.87
TOTAL FOR: BOB BARKER COMPANY INC			558.87
12633	TAMARA BONE BONE 5/5/24	REIMBURSE COURT EXEC TRAINING MILEAGE	109.88
TOTAL FOR: TAMARA BONE			109.88
07807	BOOMER CONSTRUCTION MATERIALS 1067344-00	ASPHALT SUPPLIES	789.35
TOTAL FOR: BOOMER CONSTRUCTION MATERIALS			789.35
01032	BOUND TREE MEDICAL LLC 85322843 85327331	FIRE & EMS SUPPLIES FIRE & EMS SUPPLIES	2,089.61 30.90
TOTAL FOR: BOUND TREE MEDICAL LLC			2,120.51
18181	BOWERS FARM 04/19/2024	LIBRARY KID GOAT VISIT	155.05
TOTAL FOR: BOWERS FARM			155.05
05729	JAMES PATRICK BRENNAN 23R-01637 FNL 24-00164 FNL	MIDC COUNSEL MIDC COUNSEL	1,440.00 450.00
TOTAL FOR: JAMES PATRICK BRENNAN			1,890.00
14673	BRYX INCORPORATED E4A167A7-0003	BRYX STATION ALERTING SYSTEM SERVICE	3,564.00
TOTAL FOR: BRYX INCORPORATED			3,564.00
19232	BTBL BSBP 03/28/2024	2024 LIBRARIES WITHOUT WALLS REGISTRATION/KRUEGER	15.00
TOTAL FOR: BTBL BSBP			15.00
19039	TOBY BUCKHEIM 05062024	OPEN SWIM LIFEGUARD 20 HOURS 4/8-5/1 2024	340.00
TOTAL FOR: TOBY BUCKHEIM			340.00
03586	C & G NEWSPAPERS 0018780-IN 0018912-IN	ENGINEERING PROJECTS ADS FARMERS MKT 1/3 ROR AD	266.46 348.20
TOTAL FOR: C & G NEWSPAPERS			614.66
19242	CHRISTINA CAMPBELL 04222024	JUROR FEE	17.00
TOTAL FOR: CHRISTINA CAMPBELL			17.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
19275	CANINE DEVELOPMENT GROUP		
	145825	YEARLY HANDLER SUBSCRIPTION 4/29/24-4/29/25 (OFC MO	140.00
	145826	YEARLY HANDLER SUBSCRIPTION 4/29/24-4/29/25 (OFC CA	140.00
TOTAL FOR: CANINE DEVELOPMENT GROUP			280.00
16059	CANVA		
	04/09/2024	SUBSCRIPTION CHARGES	119.99
TOTAL FOR: CANVA			119.99
09451	ERIK CARLSON		
	05082024	HOCKEY REFEREE	123.00
TOTAL FOR: ERIK CARLSON			123.00
00222	CARRIER & GABLE INC		
	IN39760	ELECTRICAL SUPPLIES FOR TRAFFIC SIGNALS	1,906.80
TOTAL FOR: CARRIER & GABLE INC			1,906.80
16951	DOMINICK CATANESE		
	CATAN 55929	REIMBURSE AXON WEEK TRANSPORTATION EXPENSES	559.29
TOTAL FOR: DOMINICK CATANESE			559.29
00193	CDW GOVERNMENT INC		
	RC39331	GETAC LIND CAR ADAPTERS	377.12
TOTAL FOR: CDW GOVERNMENT INC			377.12
18999	CHAT GPT		
	04/12/2024	HR CHATGPT SUBSCRIPTION	20.00
TOTAL FOR: CHAT GPT			20.00
19211	CHESTNUT ST. GARAGE		
	04/07/2024	PLA CONFERENCE PARKING	72.00
TOTAL FOR: CHESTNUT ST. GARAGE			72.00
03756	ELIZABETH CHIAPPELLI		
	1APROD24	MIDC COUNSEL	720.00
	4MAROD24	MIDC COUNSEL	720.00
TOTAL FOR: ELIZABETH CHIAPPELLI			1,440.00
19265	CHILLBOX		
	04/14/2024	FUEL COST	63.03
TOTAL FOR: CHILLBOX			63.03
06036	SUSAN CHRZANOWSKI COLE		
	1/9-2/27 2024	SOBRIETY COURT	3,600.00
	11/7-12/19 2023	SOBRIETY COURT	1,200.00
TOTAL FOR: SUSAN CHRZANOWSKI COLE			4,800.00
13864	MARINA CHUPAC PLLC		
	1APRSCH24	MIDC COUNSEL	720.00
	1MARSCH24	MIDC COUNSEL	360.00
TOTAL FOR: MARINA CHUPAC PLLC			1,080.00



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Invoice			
06649	CINTAS CORPORATION LOC 031		
4182509607		DPS MAT CLEANING	157.00
4188585990		COURT MAT CLEANING	62.75
4190008475		COURT MAT CLEANING	62.75
4190461275		DPS MAT CLEANING	205.89
4190757948		CITY HALL MAT CLEANING, SUPPLIES	261.69
4190757995		COURT MAT CLEANING	62.75
4190995114		SENIOR CTR MAT CLEANING	44.14
4191170128		DPS MAT CLEANING	161.71
4191444612		COURT MAT CLEANING	62.75
4191734245		SENIOR CTR MAT CLEANING	44.14
5209050871		FIRST AID SUPPLIES ARENA	93.84
5209143203		FIRST AID SUPPLIES DPS	633.13
5209688368		FIRST AID SUPPLIES DPS	406.48
9270101247		DPS WATERBREAK COOLER AGREEMENT	45.00
TOTAL FOR: CINTAS CORPORATION LOC 031			2,304.02
16241	CITGO		
04/21/2024		FUEL COST	79.54
TOTAL FOR: CITGO			79.54
02754	CITY OF BERKLEY		
0000025350		OCT 2023 ANIMAL CONTROL SERVICES	4,452.43
0000025739		MAY 2024 ANIMAL CONTROL SERVICES	4,452.43
TOTAL FOR: CITY OF BERKLEY			8,904.86
16749	CITY OF BERKLEY		
20240429		COURT OFFICER RANGE TIME	832.08
TOTAL FOR: CITY OF BERKLEY			832.08
02164	CITY OF ROYAL OAK		
04/05/2024		TREASURY TEST STRIPE RESIDENTIAL PARKING PERMIT	1.33
04/21/2024		TEST CLERK FORM	1.33
TOTAL FOR: CITY OF ROYAL OAK			2.66
19230	COATSPART.COM		
04/14/2024		VEHICLE REPAIR & MAINTENANCE PARTS	333.50
TOTAL FOR: COATSPART.COM			333.50
17187	COLLABORATIVE SUMMER LIBRARY PROGR.		
WOO297064		MISC. LIBRARY SUPPLIES	497.07
TOTAL FOR: COLLABORATIVE SUMMER LIBRARY PROGR.			497.07
09477	COMCAST		
03/29/2024		1600 N CAMPBELL RD	343.43
03/31/2024		514 S LAFAYETTE	119.90
03/31/2024		1403 LEXINGTON BLVD	316.70
03/31/2024		514 S LAFAYETTE	166.93
04/03/2024		212 S CENTER ST	232.01
04/10/2024		31000 WOODWARD	228.92
04/10/2024		300 S LAFAYETTE	168.19
04/15/2024		110 E 11 MILE	161.08
04/15/2024		398 W 6TH ST UNIT KIOSK	201.39
04/16/2024		1515 N EDGEWORTH AVE	335.37
04/21/2024		110 E 3RD ST TRLR	201.39
04/24/2024		203 S TROY ST	303.01
04/25/2024		110 E 5TH ST	201.31
04/25/2024		1545 E LINCOLN AVE	163.06
TOTAL FOR: COMCAST			3,142.69

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19222	THE COMEDIAN COMPANY		
	04/17/2024	A.G.E.BRUNCH ENTERTAINMENT DEPOSIT	75.00
TOTAL FOR: THE COMEDIAN COMPANY			75.00
08389	COMFORT INN CONFERENCE CENTER		
	04/08/2024	SPRING 2024 MPSI CONF LODGING/FILIPSKI	504.00
	04/08/2024	SPRING 2024 MPSI CONF LODGING/EHLERT & GELLASCH	504.00
	04/23/2024	MMTA CONFERENCE LODGING/STOJKOVSKI	603.75
TOTAL FOR: COMFORT INN CONFERENCE CENTER			1,611.75
13296	COMMUNITY PUBLISHING		
	15544	RO TODAY Q2 FULL-PG AD	3,400.00
	15545	FARMERS MKT RO TODAY 1/2-PG AD	600.00
TOTAL FOR: COMMUNITY PUBLISHING			4,000.00
RBOND	Concrete Contracting Inc		
	BENG-240066	BD Bond Refund	1,000.00
TOTAL FOR: Concrete Contracting Inc			1,000.00
00307	CONSUMERS ENERGY		
	0023 05/24	400 E 11 MILE	1,123.78
	0034 05/24	212 S CENTER ST	19.27
	1179 05/24	110 E 11 MILE	24.75
	3355 05/24	3123 N MAIN ST	148.96
	6309 05/24	31000 WOODWARD	619.65
	7034 05/24	1600 N CAMPBELL RD	4,959.21
	7067 05/24	3500 MARAIS AVE	1,008.80
	7083 05/24	1608 N CAMPBELL RD	250.93
	7109 05/24	1403 LEXINGTON BLVD	4,150.86
	7364 05/24	316 E 11 MILE STE 1	1,493.80
	7380 05/24	1515 N EDGEWORTH AVE	565.00
	7526 05/24	222 E 11 MILE	1,838.11
	8631 05/24	450 E 11 MILE	1,591.31
	9076 05/24	203 S TROY ST	1,134.38
	9946 05/24	215 E 6TH ST	1,211.73
	9995 05/24	3128 ROCHESTER RD	469.55
TOTAL FOR: CONSUMERS ENERGY			20,610.09
00310	CONTRACTOR'S CLOTHING CO		
	7-120665	UNIFORMS	109.78
	7-120739	UNIFORMS	91.97
	7-120740	UNIFORMS	26.99
	7-120861	UNIFORMS	89.98
	7-61363	CREDIT - UNIFORMS	(31.49)
TOTAL FOR: CONTRACTOR'S CLOTHING CO			287.23
00311	CONTRACTORS CONNECTION INC		
	7183784	OPERATING SUPPLIES	650.45
	7183787	OPERATING SUPPLIES	201.40
TOTAL FOR: CONTRACTORS CONNECTION INC			851.85
14414	CORE & MAIN		
	U717392	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	591.40
	U791123	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	2,277.50
TOTAL FOR: CORE & MAIN			2,868.90
13359	COSTAR REALTY INFORMATION, INC		
	120774079	DUES & MEMBERSHIPS COSTAR SUITE 5/1-31 2024	937.42
TOTAL FOR: COSTAR REALTY INFORMATION, INC			937.42

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Invoice			
00316	COSTCO WHOLESALE		
04/08/2024		ANIMALSHELTER SHOP CARD	500.00
TOTAL FOR: COSTCO WHOLESALE			500.00
10057	COSTELLO LAW OFFICE PLLC		
1MARARR24		MIDC COUNSEL	1,440.00
TOTAL FOR: COSTELLO LAW OFFICE PLLC			1,440.00
19185	COUNTRY OAKS LANDSCAPING		
04/03/2024		COMPOSTING PROGRAM	175.00
TOTAL FOR: COUNTRY OAKS LANDSCAPING			175.00
18541	COVERS & ALL		
04/11/2024		PARKING METER COVERS	1,402.11
TOTAL FOR: COVERS & ALL			1,402.11
00324	CRANDALL-WORTHINGTON INC		
04/05/2024		SENIOR CTR CLEANING SUPPLIES	107.51
TOTAL FOR: CRANDALL-WORTHINGTON INC			107.51
19270	SCOTT CRAWFORD		
05082024		HOCKEY REFEREE	82.00
TOTAL FOR: SCOTT CRAWFORD			82.00
17219	EMILY CROSBY		
CROSBY 1989		REIMBURSE BOOK CLUB SNACKS	19.89
TOTAL FOR: EMILY CROSBY			19.89
17716	CROWN CASTLE FIBER LLC		
1569240		31100 WOODWARD DEDICATED INTERNET ACCESS 5/1-31 202	809.00
TOTAL FOR: CROWN CASTLE FIBER LLC			809.00
06945	CVS PHARMACY		
04/09/2024		COMMISSION MEETING BEVERAGES	23.58
TOTAL FOR: CVS PHARMACY			23.58
10612	DACO CONSTRUCTION INC		
24-0408		HOUSING REHAB	18,330.00
24-0415		HOUSING REHAB	1,680.00
TOTAL FOR: DACO CONSTRUCTION INC			20,010.00
07421	NOREEN DALY		
ND29604-SPRING		GENTLE YOGA CLASSES	1,971.20
TOTAL FOR: NOREEN DALY			1,971.20
19239	TARA DAY		
TD01		REFUND ROOM RENTAL DEPOSIT	200.00
TOTAL FOR: TARA DAY			200.00
19276	DBUSINESS		
2024CI-5144		DDA SOCIAL MEDIA POSTS	1,500.00
TOTAL FOR: DBUSINESS			1,500.00
19262	DEAF C.A.N.!		
6095		COURT INTERPRETER SERVICE	340.00
TOTAL FOR: DEAF C.A.N.!			340.00

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	Invoice		
12321	MICHAEL DEAN		
	15-88169 BW	MIDC COUNSEL	60.00
	22BE02957 FNL	MIDC COUNSEL	60.00
	23-01772 FNL	MIDC COUNSEL	450.00
	23R-02016 FNL	MIDC COUNSEL	240.00
	23RO05004 FNL	MIDC COUNSEL	90.00
	24BE00002A FNL	MIDC COUNSEL	120.00
	24BE00532 FNL	MIDC COUNSEL	90.00
	24RO00608 FNL	MIDC COUNSEL	120.00
	24RO00649 FNL	MIDC COUNSEL	60.00
	24RO00679 FNL	MIDC COUNSEL	120.00
	24RO00935 FNL	MIDC COUNSEL	90.00
	24RO00980 FNL	MIDC COUNSEL	120.00
	24RO01011 FNL	MIDC COUNSEL	120.00
	C16974 FNL	MIDC COUNSEL	240.00
TOTAL FOR: MICHAEL DEAN			1,980.00
00372	DEMCO INC		
	7477715	LIBRARY SUPPLIES	250.84
TOTAL FOR: DEMCO INC			250.84
19084	THE DENT SHOP		
	1150	UNIT 815 REPAIRS CLAIM #2303132	5,195.78
TOTAL FOR: THE DENT SHOP			5,195.78
18363	DEPATIE FLUID POWER		
	IN10272500	VEHICLE REPAIR & MAINTENANCE PARTS	763.36
TOTAL FOR: DEPATIE FLUID POWER			763.36
08865	DESERT DIAMOND INDUSTRIES		
	INV-006395	TOOLS & HARDWARE	682.00
TOTAL FOR: DESERT DIAMOND INDUSTRIES			682.00
00378	DETROIT DIAMOND DRILLING		
	0130090-00	CONCRETE SUPPLIES	839.13
TOTAL FOR: DETROIT DIAMOND DRILLING			839.13
04259	DETROIT FREE PRESS		
	04/07/2024	COURT SUBSCRIPTION	24.00
TOTAL FOR: DETROIT FREE PRESS			24.00
04389	DETROIT SYMPHONY ORCHESTRA		
	04/12/2024	SENIOR CTR DAY TRIP	527.80
TOTAL FOR: DETROIT SYMPHONY ORCHESTRA			527.80
19243	JACOB DIAB		
	04222024	JUROR FEE	32.00
TOTAL FOR: JACOB DIAB			32.00
18600	JAMES DICK		
	16BE04373 FNL	MIDC COUNSEL	240.00
	23BE02880 FNL	MIDC COUNSEL	270.00
	23RO05899 BW	MIDC COUNSEL	180.00
	23RO07930A FNL	MIDC COUNSEL	342.00
	23RO07940AB FNL	MIDC COUNSEL	498.00
	24RO00645 FNL	MIDC COUNSEL	180.00
	24RO00871 FNL	MIDC COUNSEL	270.00
	SP3955579 FNL	MIDC COUNSEL	300.00
TOTAL FOR: JAMES DICK			2,280.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
08043	SUSAN DINES		
	02232024	INTERPRETER SERVICE	100.00
	03012024	INTERPRETER SERVICE	100.00
TOTAL FOR: SUSAN DINES			200.00
19263	DIRECT SPORTS, INC.		
	04/19/2024	RECREATION SOFTBALLS	875.39
TOTAL FOR: DIRECT SPORTS, INC.			875.39
15153	DOGGIE SCOOPS		
	45104	APRIL 2024 PET WASTE REMOVAL TWAIN PARK	805.00
TOTAL FOR: DOGGIE SCOOPS			805.00
13880	DOLAN CONSULTING GROUP		
	04/23/2024	POLICE PURSUITS WEBINAR/SHOEMAKER	125.00
TOTAL FOR: DOLAN CONSULTING GROUP			125.00
12046	DOLLAR TREE, INC		
	04/23/2024	LIBRARY NINJA TURTLE/SHOWER BOMB PROGRAM SUPPLIES	8.75
TOTAL FOR: DOLLAR TREE, INC			8.75
15315	KELLY DOWNES-SMITH		
	04222024	JUROR FEE	17.00
TOTAL FOR: KELLY DOWNES-SMITH			17.00

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Invoice			
00380	DTE ENERGY		
04968 05/24		205 S TROY ST	517.59
05691 05/24		212 S CENTER ST BLDG PKLOT	4,812.98
05875 05/24		1700 CAMPBELL RD N	263.32
21975 05/24		203 S TROY ST RINK	17.63
31945 05/24		204 S TROY ST	142.34
38882 05/24		32221 WOODWARD	17.63
46770 05/24		803 S MAIN ST # PARKING	36.54
49862 05/24		1600 N CAMPBELL RD (SHEDS)	173.90
52193 05/24		422 E 11 MILE	51.29
52334 05/24		31100 WOODWARD BLDG PARK	18.63
52482 05/24		4580 N CAMPBELL	19.85
52623 05/24		502 S MAIN ST BLDG POLE	88.67
52714 05/24		1024 LEXINGTON BLVD	18.36
52961 05/24		31000 WOODWARD	1,290.06
53092 05/24		400 S TROY ST	749.62
53217 05/24		902 CATALPA DR	22.13
53332 05/24		401 W 6TH ST	260.45
53431 05/24		3800 BENJAMIN AVE	29.09
53571 05/24		3511 COOLIDGE	2,061.91
53985 05/24		31050 WOODWARD	58.51
54124 05/24		218 W 4TH ST	549.71
54249 05/24		151 W 11 MILE	112.68
54470 05/24		215 E 6TH ST	1,968.61
54603 05/24		204 S WASHINGTON AVE	250.01
54744 05/24		3588 W 13 MILE	100.53
54876 05/24		31004 WOODWARD	110.13
54983 05/24		3915 W 13 MILE	89.34
55105 05/24		316 E 11 MILE	2,096.34
55246 05/24		3405 HILLSIDE DR	81.49
55360 05/24		4036 W 13 MILE	93.08
55493 05/24		114 W 4TH ST	484.81
55634 05/24		4130 W 13 MILE	103.55
55733 05/24		1205 W 13 MILE	41.88
55865 05/24		928 S MAIN ST	77.70
5903 05/24		90-O-450 STREETLIGHTS 4/1-30 2024	70,751.41
62723 05/24		3123 N MAIN ST	29.38
64188 05/24		119 N MAIN ST # PK EQUIP	38.40
65417 05/24		4250 DELEMERE BLVD NORMANDY OAKS PARK	43.84
68223 05/24		309 W 6TH ST	20.46
68330 05/24		3128 ROCHESTER RD FL 1	1,850.27
68488 05/24		1515 N EDGEWORTH AVE	177.85
68595 05/24		1513 S MAIN ST BLDG SPRN	18.19
68744 05/24		1102 GREENLEAF DR BLDG 1	28.01
69098 05/24		222 S CENTER ST	3,374.72
7339 05/24		4309 COOLIDGE	237.58
80387 05/24		203 S TROY ST	4,031.00
82725 05/24		232 S CENTER ST EAGLE PLAZ	42.00
8341 05/24		1298 N CAMPBELL RD	91.58
8390 05/24		2300 W 14 MILE	178.06
84761 05/24		450 E 11 MILE	7,568.69
9078 05/24		222 E 11 MILE	4,673.52
TOTAL FOR: DTE ENERGY			109,965.32
13350	DU ALL CLEANING		
17023		CLEANING SERVICES COURT 4/1-30 2024	3,315.00
17025		CLEANING SERVICES POLICE 4/1-30 2024	3,345.00
17026		CLEANING SERVICES, SUPPLIES LIBRARY 4/1-30 2024	3,826.39
TOTAL FOR: DU ALL CLEANING			10,486.39
10615	DARREN DUFFANY		
DUFFANY 61446		TUITION REIMBURSEMENT BIOL-115-15, MATH-101-28	614.46
TOTAL FOR: DARREN DUFFANY			614.46

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00422	DUNCAN PARKING TECHNOLOGIES, INC		
	DPT047761	LIBERTY COIN TRACK ASSEMBLY, CARD READER ASSEMBLY	1,150.00
	DPT047907	MAY 2024 LIBERTY PEMS FEE	512.50
TOTAL FOR: DUNCAN PARKING TECHNOLOGIES, INC			1,662.50
07514	DURST LUMBER & ACE HARDWARE		
	04/04/2024	HIGHWAY CONCRETE	91.40
TOTAL FOR: DURST LUMBER & ACE HARDWARE			91.40
19244	JEREMY EASTMAN		
	04222024	JUROR FEE	32.00
TOTAL FOR: JEREMY EASTMAN			32.00
13489	EBAY		
	04/19/2024	P&F WEEDIE GREASE FITTINGS	11.70
	04/24/2024	VEHICLE REPAIR & MAINTENANCE PARTS	61.48
TOTAL FOR: EBAY			73.18
16179	EFFECTV		
	CC309011	COMMERCIAL ADS MARCH 2024	2,494.50
	CC309013	COMMERCIAL ADS MARCH 2024	2,500.75
	CC310848	COMMERCIAL ADS MARCH 2024	2,500.00
	CC310849	COMMERCIAL ADS MARCH 2024	2,500.00
	CC314480	COMMERCIAL ADS MARCH 2024	1,276.00
TOTAL FOR: EFFECTV			11,271.25
06216	ELITE TRAUMA CLEAN-UP		
	MW203-0424	FIRE MEDICAL WASTE REMOVAL/DISPOSAL	50.00
TOTAL FOR: ELITE TRAUMA CLEAN-UP			50.00
00449	ELLIOTT SAW WORKS		
	04/26/2024	P&F BLADE SHARPENING	280.00
TOTAL FOR: ELLIOTT SAW WORKS			280.00
16131	JIMMY ELROD		
	ELROD 67620	REIMBURSE AXON WEEK TRAVEL EXPENSES	676.20
TOTAL FOR: JIMMY ELROD			676.20
19245	SEAN ENCK		
	04222024	JUROR FEE	17.00
TOTAL FOR: SEAN ENCK			17.00
05409	EQUIPMENT DISTRIBUTORS		
	49990	LIFT MAINTANENCE & REPAIR	1,750.00
TOTAL FOR: EQUIPMENT DISTRIBUTORS			1,750.00
19246	GRANT ESSENMACHER		
	04222024	JUROR FEE	32.00
TOTAL FOR: GRANT ESSENMACHER			32.00
14400	ETSY		
	04/12/2024	CLERK STAFF SHIRTS	115.23
TOTAL FOR: ETSY			115.23
07636	FRANK EVERINGHAM		
	05072024	ELECTRICAL INSPECTOR 4/22-5/3 2024	1,395.00
TOTAL FOR: FRANK EVERINGHAM			1,395.00

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Invoice			
16310	EXXON MOBILE		
04/21/2024		FUEL COST	59.02
TOTAL FOR: EXXON MOBILE			59.02
17044	FEDCO SEEDS		
04/17/2024		CREDIT - LIBRARY PURCHASE	(4.35)
TOTAL FOR: FEDCO SEEDS			(4.35)
00480	FEDERAL EXPRESS CORP		
03/29/2024		POLICE SHIPPING COST	50.95
04/18/2024		PRINT RECYCLE RIGHT POSTERS	41.50
04/25/2024		MOTOR POOL RETURN PART SHIPPING	14.47
TOTAL FOR: FEDERAL EXPRESS CORP			106.92
00486	FIRE DEFENSE EQUIPMENT CO INC		
011136		CITY HALL, POLICE MISC. OPERATING SUPPLIES	215.04
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			215.04
19274	FIRED AND FUSED		
SPRING 2024		RECREATIONAL CLASS	483.00
TOTAL FOR: FIRED AND FUSED			483.00
06960	FIRST CHOICE SERVICES		
980702		COURT MONTHLY PURIFICATION UNIT RENTAL	135.00
TOTAL FOR: FIRST CHOICE SERVICES			135.00
14022	FLEIS & VANDENBRINK		
69222		CAP2360 HUDSON PARK CONSTRUCTION ADMIN	10,923.23
TOTAL FOR: FLEIS & VANDENBRINK			10,923.23
00507	FRENTZ AND SONS HARDWARE CO		
B46629		DISC. SUPPLIES TOOLS & HARDWARE	10.60
H413796		DISC. SUPPLIES PARKS & REC SAFETY GEAR	21.23
N3406		DISC. SUPPLIES P&F WEEDIE STRING CUTTERS	20.49
N3417		DISC. SUPPLIES MISC WATER & SEWER REPAIR & MAINT PA	7.02
N3425		DISC. SUPPLIES FIRE & EMS	34.04
N3433		DISC. SUPPLIES MOTOR POOL TOOLS & HARDWARE	8.36
N3436		CREDIT - DISC. SUPPLIES FIRE & EMS	(23.57)
N3437		DISC. SUPPLIES FIRE DEPT WASH STATION	7.46
N3438		DISC. SUPPLIES P&F	33.98
P3924		DISC. SUPPLIES PARKING REPAIR & MAINTENANCE	57.79
P3936		DISC. SUPPLIES PARKING REPAIR & MAINTENANCE	64.98
P4018		DISC. SUPPLIES PARKING EQUIP REPAIR & MAINTENANCE	68.50
P4043		CREDIT - DISC. SUPPLIES ANIMAL SHELTER	(2.61)
P4087		DISC. SUPPLIES TOOLS & HARDWARE	58.70
P4088		DISC. SUPPLIES PARKING SAFETY GEAR	21.59
P4106		DISC. SUPPLIES SHOP TOOLS	43.18
P4114		DISC. SUPPLIES MISC WATER & SEWER REPAIR & MAINT PA	10.44
P4129		DISC. SUPPLIES EQUIP REPAIR & MAINTENANCE	46.38
P4157		DISC. SUPPLIES COURT BUILDING REPAIR/MAINT.	21.58
P4187		DISC. SUPPLIES P&F SHOP TOOLS	51.64
P4194		DISC. SUPPLIES BANNERS	21.72
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			583.50
10677	FRONTSTREAM GIFTWORKS		
04/07/2024		LIBRARY STANDARD ANNUAL FEE	90.00
TOTAL FOR: FRONTSTREAM GIFTWORKS			90.00
14353	FUTURE REPRODUCTIONS		
122244		POLLING PRECINCT MAPS	260.50
TOTAL FOR: FUTURE REPRODUCTIONS			260.50



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Vendor Code	Vendor Name	Description	Amount
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16843	G2GCHARGE.COM		
	04/12/2024	SENIOR CTR SERVSAFE MGMT RECERTIFICATION PROCESS FE	5.50
TOTAL FOR: G2GCHARGE.COM			5.50
05461	GALE/CENGAGE LEARNING		
	84220854	BOOKS	83.22
	84221270	BOOKS	26.99
	84221625	BOOKS	53.98
TOTAL FOR: GALE/CENGAGE LEARNING			164.19
04825	GARRETT DOOR COMPANY		
	32194	FIRE 2 INSTALL LIFTMASTER	419.50
TOTAL FOR: GARRETT DOOR COMPANY			419.50
19247	MATTHEW GEOGHEGAN		
	04222024	JUROR FEE	17.00
TOTAL FOR: MATTHEW GEOGHEGAN			17.00
16785	STEVEN GLAB		
	GLAB 68124	TUITION REIMBURSEMENT NURS-5500, NURS-5530	681.24
TOTAL FOR: STEVEN GLAB			681.24
09839	JUAN M. GONZALEZ		
	1APRSCH24	MIDC COUNSEL	360.00
	1APRVOP24	MIDC COUNSEL	660.00
	23RO07046 FNL	MIDC COUNSEL	180.00
	24BE00437 FNL	MIDC COUNSEL	210.00
	24RO00842 FNL	MIDC COUNSEL	204.00
	2APRVOP24	MIDC COUNSEL	600.00
TOTAL FOR: JUAN M. GONZALEZ			2,214.00
19231	GOODALE GARAGE		
	04/03/2024	PLA CONFERENCE PARKING	1.00
TOTAL FOR: GOODALE GARAGE			1.00
08600	GOOGLE, INC		
	04/02/2024	ROYALOAKREC.COM WORKSPACE BUSINESS STARTER	12.00
	04/05/2024	GOOGLE *DOMAINS	12.00
TOTAL FOR: GOOGLE, INC			24.00
00538	GORDON FOOD SERVICE		
	03/31/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	207.53
	03/31/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	149.41
	04/07/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	25.26
	04/10/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	113.69
	04/12/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	100.39
	04/14/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	49.23
	04/14/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	29.57
	04/14/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	82.43
	04/21/2024	SENIOR CTR TIM'S KITCHEN LUNCH/ENTERTAINMENT SUPPLI	212.84
	04/24/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	76.94
	04/26/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	131.87
	04/26/2024	POLICE CRIMINAL JUSTICE OPEN HOUSE SUPPLIES	91.23
TOTAL FOR: GORDON FOOD SERVICE			1,270.39
19248	CLARINDA GORDON		
	04222024	JUROR FEE	17.00
TOTAL FOR: CLARINDA GORDON			17.00

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05295	GRAND TRUNK WESTERN		
91738907		ANNUAL MAINTENANCE FOR RAILROAD TRACKS	15,799.00
TOTAL FOR: GRAND TRUNK WESTERN			15,799.00
06268	GRANT WRITING USA		
04/14/2024		GRANT WRITING COURSE REGISTRATION/MARTIN	495.00
TOTAL FOR: GRANT WRITING USA			495.00
00029	GREAT LAKES ACE HARDWARE		
10561/25		TREE PLANTING SUPPLIES	329.77
10561/258		OPERATING SUPPLIES	329.77
TOTAL FOR: GREAT LAKES ACE HARDWARE			659.54
01161	GREATER ROYAL OAK CHAMBER OF COMMER		
03/28/2024		SMALL BIZ ECONOMIC OUTLOOK LUNCHEON	25.00
04/17/2024		STATE OF CHAMBER 2024 REGISTRATION/WROBEL	28.00
TOTAL FOR: GREATER ROYAL OAK CHAMBER OF COMMER			53.00
08924	GRIMCO		
32435024-01		SIGN MATERIALS	185.58
TOTAL FOR: GRIMCO			185.58
16237	GUNNERS METERS & PARTS, INC.		
15454		TOOLS & HARDWARE	1,758.00
TOTAL FOR: GUNNERS METERS & PARTS, INC.			1,758.00
00610	H & P TECHNOLOGIES INC		
8450267		P&F SHOP TOOL	301.72
TOTAL FOR: H & P TECHNOLOGIES INC			301.72
14505	ADAM HACKSTOCK		
05082024		HOCKEY REFEREE	205.00
TOTAL FOR: ADAM HACKSTOCK			205.00
05385	HAFELI, STARAN & CHRIST P.C.		
13766		DDA MEETING LEGAL SERVICES	277.50
TOTAL FOR: HAFELI, STARAN & CHRIST P.C.			277.50
08384	HALLAHAN & ASSOCIATES PC		
21523		CONTRACTED LEGAL SERVICES FOR MTT THRU APRIL 30 202	394.13
TOTAL FOR: HALLAHAN & ASSOCIATES PC			394.13
19074	HEALTHCHOICE OF MICHIGAN		
JUN 2024		PT MEDICAL BENEFITS	1,351.78
TOTAL FOR: HEALTHCHOICE OF MICHIGAN			1,351.78
19249	CLAUDIA HELEGDA		
04222024		JUROR FEE	17.00
TOTAL FOR: CLAUDIA HELEGDA			17.00
12343	HELLEBUYCK'S POWER EQUIPMENT CENTER		
9861763		P&F MOWER PARTS, WEEDIE STRING	296.92
TOTAL FOR: HELLEBUYCK'S POWER EQUIPMENT CENTER			296.92
17814	HERC RENTALS INC.		
33998803-001		FINAL INVOICE ARTS BEATS EATS LIGHT TOWER RENTAL	1,921.11
TOTAL FOR: HERC RENTALS INC.			1,921.11

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	Invoice		
02660	HERSCH'S INC		
	450979	PARKS/GROUNDS REPAIR & MAINT SUPPLIES	1,102.00
	796675	HERBICIDE APPLICATION DICKINSON BALLFIELD	200.00
	796676	HERBICIDE APPLICATION DONDERO BALLFIELD	200.00
	796677	HERBICIDE APPLICATION ELKS BALLFIELD	200.00
	796678	HERBICIDE APPLICATION KENWOOD N BALLFIELD	200.00
	796680	HERBICIDE APPLICATION RED RUN BALLFIELD	200.00
	813041	HERBICIDE APPLICATION CLAWSON PARK	275.00
TOTAL FOR: HERSCH'S INC			2,377.00
16895	HIRERIGHT, LLC		
	G3905256	BACKGROUND SCREENING SERVICES	505.55
TOTAL FOR: HIRERIGHT, LLC			505.55
00599	HOME DEPOT		
	03/29/2024	SENIOR CTR OPERATING SUPPLIES	55.48
	04/07/2024	SENIOR CTR OPERATING SUPPLIES	83.78
	04/09/2024	FIRE & EMS SUPPLIES	11.96
	04/10/2024	FIRE & EMS SUPPLIES	66.18
	04/11/2024	SHOP TOOLS & HARDWARE	88.88
	04/22/2024	P&F MISC. SUPPLIES	31.50
	04/25/2024	MOTOR POOL OPERATING SUPPLIES	33.84
	04/26/2024	FIRE & EMS SUPPLIES	125.22
	04/26/2024	MOTOR POOL OPERATING SUPPLIES	75.80
	12901	VEHICLE BATTERIES	16.87
	12993	CAMERA VAN SUPPLIES	99.34
	1633822	COURT BUILDING REPAIR & MAINTENANCE SUPPLIES	89.98
	2031601	TOOLS & HARDWARE	1,372.83
	3032984	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	34.94
	3523330	COURT BUILDING REPAIR & MAINTENANCE SUPPLIES	102.34
	4633441	COURT BUILDING REPAIR & MAINTENANCE SUPPLIES	47.26
	5032662	MISC WATER & SEWER REPAIR & MAINT PARTS	124.61
	5110213	COURT BUILDING REPAIR & MAINTENANCE SUPPLIES	106.34
	5354287	OPERATING SUPPLIES	48.40
	5514771	MISC. OPERATING SUPPLIES PARKING	14.94
	6286342	MULCH FOR LIBRARY	91.40
	7031765	PARKING DEPT. BUILDING REPAIR & MAINTENANCE SUPPLIE	109.91
	7071542	COURT BUILDING REPAIR & MAINTENANCE SUPPLIES	106.42
	8160119	CREDIT - REFUND TAX CHARGED	(7.87)
	8625174	P&F TREE CORE TOOLS	139.04
TOTAL FOR: HOME DEPOT			3,069.39
18562	HURON-CLINTON METROPARKS		
	04/07/2024	SUMMER CAMP FIELD TRIP RENTAL	112.50
TOTAL FOR: HURON-CLINTON METROPARKS			112.50
02038	IBEX INSURANCE AGENCY		
	36	EXCESS WORKERS' COMPENSATION INSURANCE INSTALLMENT	99,997.00
	37	INSTALLMENT #5 SED TPA 6/1/23-6/1/26	6,630.00
TOTAL FOR: IBEX INSURANCE AGENCY			106,627.00
19278	ICONIC GOALTENDING		
	823CORRECTED	2015 EAGLES YOUTH HOCKEY GOALIE COACHING	525.00
TOTAL FOR: ICONIC GOALTENDING			525.00
18258	IHEART MEDIA		
	8821234274	STREAMING RADIO ADS MARCH	5,769.22
TOTAL FOR: IHEART MEDIA			5,769.22

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Invoice			
06478	IMAGE PRINTING		
82164		YOUTH DRAWING COMPETITION CERTIFICATES	125.00
82167		DRAFT LYFT POST CARDS	200.00
82217		ART CONTEST WINDOW CLINGS	48.49
TOTAL FOR: IMAGE PRINTING			373.49
19088	IMPERIAL DADE		
90043044-00		SENIOR CTR, PRESCHOOL CLEANING SUPPLIES	324.84
90043456-00		CLEANING & JANITORIAL SUPPLIES FARMERS MKT	310.32
90043545-00		CLEANING & JANITORIAL SUPPLIES CITY HALL	392.42
90044005-00		CLEANING & JANITORIAL SUPPLIES POLICE	535.09
TOTAL FOR: IMPERIAL DADE			1,562.67
15802	INGRAM LIBRARY SERVICES		
81531559		BOOKS	795.55
81531560		BOOKS	302.27
8155004		BOOKS	116.72
81597879		BOOKS	2,249.04
81597880		BOOKS	351.28
81607744		BOOKS	750.93
81619576		BOOKS	664.31
81619577		BOOKS	269.00
81663788		BOOKS	13.73
81705198		BOOKS	1,485.47
81710536		BOOKS	275.92
81724771		BOOKS	224.22
81743867		BOOKS	892.72
TOTAL FOR: INGRAM LIBRARY SERVICES			8,391.16
13483	INTEGRITY BUSINESS SOLUTIONS		
2573722-0		PAPER FOR COURT	979.80
2574113-0		PAPER FOR FINANCE	48.99
2574451-0		PAPER FOR HR	97.98
2575140-0		PAPER FOR BUILDING DEPT	97.98
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			1,224.75
16136	INVOICE CLOUD		
1816-2024_4		APRIL 2024 FEES	2,697.95
TOTAL FOR: INVOICE CLOUD			2,697.95
01179	IRON MOUNTAIN RECORDS MGT		
JKRR617		CLERK STORAGE FEES MAY 2024	308.02
TOTAL FOR: IRON MOUNTAIN RECORDS MGT			308.02
03979	JAY'S SEPTIC TANK SERVICE		
I151640		HAND SANITIZER DPS 4/29-5/26 2024	339.00
I151889		HAND SANITIZER 617 HUDSON AVE 4/30-5/27 2024	140.00
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			479.00
17298	JCR SUPPLY INC		
179586		OPERATING SUPPLIES MOTOR POOL	65.10
TOTAL FOR: JCR SUPPLY INC			65.10
01915	JH HART URBAN FORESTRY		
102702		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 4/15-19 20	16,838.30
102961		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 4/22-26 20	11,426.69
TOTAL FOR: JH HART URBAN FORESTRY			28,264.99
16953	JOANN STORES		
04/23/2024		LIBRARY NINJA TURTLE PROGRAM SUPPLIES	28.47
TOTAL FOR: JOANN STORES			28.47

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Vendor Code	Vendor Name	Invoice	Description	Amount
00680	JOE'S AUTO PARTS INC			
	147758		VEHICLE REPAIR & MAINTENANCE PARTS	20.41
	148347		VEHICLE REPAIR & MAINTENANCE PARTS	67.58
	148648		VEHICLE REPAIR & MAINTENANCE PARTS	77.47
	148881		VEHICLE REPAIR & MAINTENANCE PARTS	119.84
	149061		VEHICLE REPAIR & MAINTENANCE PARTS	114.89
	149296		VEHICLE REPAIR & MAINTENANCE PARTS	18.63
TOTAL FOR: JOE'S AUTO PARTS INC				418.82
00686	JOHN R SPRING AND TIRE CENTER			
	293146		VEHICLE REPAIR & MAINTENANCE SERVICES	185.00
TOTAL FOR: JOHN R SPRING AND TIRE CENTER				185.00
RBOND	JW Restoration Concepts Inc			
	BENG-240062		BD Bond Refund	2,000.00
	BENG-240067		BD Bond Refund	1,000.00
	BENG-240068		BD Bond Refund	1,000.00
	BENG-240069		BD Bond Refund	1,000.00
	BENG-240070		BD Bond Refund	1,000.00
	BENG-240073		BD Bond Refund	1,000.00
TOTAL FOR: JW Restoration Concepts Inc				7,000.00
11272	K & Q LAW, LLC			
	1FEBARR24CQ		MIDC COUNSEL	1,440.00
	1MARARR24CQ		MIDC COUNSEL	1,440.00
TOTAL FOR: K & Q LAW, LLC				2,880.00
17927	K MILLER LAW PLLC			
	1MARARR24		MIDC COUNSEL	1,440.00
TOTAL FOR: K MILLER LAW PLLC				1,440.00
18727	K9 DYNAMICS			
	04/16/2024		K9 SUPPLIES	96.88
	04/16/2024		K9 SUPPLIES INTERNATIONAL TRANSACTION FEE	0.77
TOTAL FOR: K9 DYNAMICS				97.65
07719	LYNNE KALEITA			
	6089		ROSES	37.50
TOTAL FOR: LYNNE KALEITA				37.50
18610	PETER KALINOWSKI			
	05082024		HOCKEY REFEREE	246.00
TOTAL FOR: PETER KALINOWSKI				246.00
15142	KANOPY LLC			
	397684-PPU		DOWNLOADABLES-AUDIO, VIDEO	499.80
TOTAL FOR: KANOPY LLC				499.80
17344	KAPLAN LAW OFFICE			
	12R003270 FNL		MIDC COUNSEL	150.00
	22R-01929 FNL		MIDC COUNSEL	540.00
	23R-00973 FNL		MIDC COUNSEL	600.00
TOTAL FOR: KAPLAN LAW OFFICE				1,290.00
15049	TRACY KARBEL			
	KARBEL 2026		REIMBURSE KIDS BOOK CLUB EXPENSES	20.26
TOTAL FOR: TRACY KARBEL				20.26

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Invoice			
19250	ALLISON KASPARI		
04222024		JUROR FEE	17.00
TOTAL FOR: ALLISON KASPARI			17.00
RBOND	KBJ GROUP LLC		
BENG-220263		BD Bond Refund	5,000.00
BENG-220304		BD Bond Refund	5,000.00
TOTAL FOR: KBJ GROUP LLC			10,000.00
03704	MIKE KINASZ		
05082024		HOCKEY REFEREE SCHEDULING FEE	70.00
TOTAL FOR: MIKE KINASZ			70.00
00112	THE KITCHEN INC		
81602		PRISONER MEALS	240.42
TOTAL FOR: THE KITCHEN INC			240.42
09338	KROGER INC		
04/03/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	94.88
04/04/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	14.14
04/05/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	83.59
04/07/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	159.98
04/09/2024		SENIOR CTR TIM'S KITCHEN LUNCH & LEARN SUPPLIES	12.76
04/18/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	126.79
04/24/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	38.12
04/25/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	254.71
TOTAL FOR: KROGER INC			784.97
19251	TIMOTHY KUNIK		
04222024		JUROR FEE	17.00
TOTAL FOR: TIMOTHY KUNIK			17.00
12663	LANGUAGE LINE SERVICES, INC.		
11289628		INTERPRETER SERVICE	298.43
TOTAL FOR: LANGUAGE LINE SERVICES, INC.			298.43
19252	TAMMY LAPOINTE		
04222024		JUROR FEE	17.00
TOTAL FOR: TAMMY LAPOINTE			17.00
15971	LARDNER ELEVATOR		
201139		COURT ELEVATOR MAINTENANCE APRIL 2024	600.00
TOTAL FOR: LARDNER ELEVATOR			600.00
10654	LAW ENFORCEMENT SEMINARS LLC		
2028050		NARCOTICS INVESTIGATION TRAINING/STANISZEWSKI	425.00
TOTAL FOR: LAW ENFORCEMENT SEMINARS LLC			425.00
06075	LAW OFFICES OF CHARESA D. JOHNSON		
1MARARR24		MIDC COUNSEL	1,440.00
TOTAL FOR: LAW OFFICES OF CHARESA D. JOHNSON			1,440.00
10468	LAW OFFICES OF RANDALL J. SECONTINE		
1APRVOP24		MIDC COUNSEL	750.00
2APRVOP24		MIDC COUNSEL	690.00
2MARVOP24		MIDC COUNSEL	780.00
TOTAL FOR: LAW OFFICES OF RANDALL J. SECONTINE			2,220.00

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	Invoice		
13055	LAW OFFICES OF STEVEN P. LYNCH		
	1MARARR24	MIDC COUNSEL	1,800.00
	1MARVOP24	MIDC COUNSEL	540.00
	2MARVOP24	MIDC COUNSEL	570.00
TOTAL FOR: LAW OFFICES OF STEVEN P. LYNCH			2,910.00
13485	LEARN TO SKATE USA		
	LTS0413166	SKATING MEMBERSHIPS	1,942.50
TOTAL FOR: LEARN TO SKATE USA			1,942.50
14825	LIBRARY IDEAS		
	112559	FREADING PAY AS YOU GO MARCH USAGE	11.00
TOTAL FOR: LIBRARY IDEAS			11.00
17937	DONALD LICHTT		
	05082024	HOCKEY REFEREE	82.00
TOTAL FOR: DONALD LICHTT			82.00
17355	LINDE GAS & EQUIPMENT INC.		
	42405157	DPS OPERATING SUPPLIES	645.75
	42608599	DPS OPERATING SUPPLIES	149.71
TOTAL FOR: LINDE GAS & EQUIPMENT INC.			795.46
07535	MARCIA LITTLE		
	05032024	REIMBURSE ICE SHOW EXPENSES (PUBLICATIONS, CHAIR RE	922.16
TOTAL FOR: MARCIA LITTLE			922.16
19253	LAURA LOGAN		
	04222024	JUROR FEE	17.00
TOTAL FOR: LAURA LOGAN			17.00
00766	LOOMIS		
	13306524	REISSUE - ARMORED CAR SERVICE SEPT 2023	400.89
	13472247	ARMORED CAR SERVICE APRIL 2024	465.83
TOTAL FOR: LOOMIS			866.72
06244	LOWE'S		
	04/07/2024	NO MOW MAY LANDSCAPING STAKES	52.79
	04/07/2024	FIRE & EMS SUPPLIES	129.00
TOTAL FOR: LOWE'S			181.79
19254	ROBERT LUSCOMBE		
	04222024	JUROR FEE	17.00
TOTAL FOR: ROBERT LUSCOMBE			17.00
00788	MACOMB COMMUNITY COLLEGE		
	04/11/2024	SOVEREIGN CITIZENS/1ST AMENDMENT AUDITOR TRAINING/S	150.00
	04/16/2024	POLICE TRAINING/STANISZEWSKI	150.00
TOTAL FOR: MACOMB COMMUNITY COLLEGE			300.00
18082	MACOMB DAILY		
	04/04/2024	COURT SUBSCRIPTION	17.60
	04/11/2024	LIBRARY 13-WEEK SUBSCRIPTION	57.90
	04/16/2024	COURT SUBSCRIPTION	17.60
TOTAL FOR: MACOMB DAILY			93.10

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18086	MACQUEEN EQUIPMENT		
P24410		VEHICLE REPAIR & MAINTENANCE PARTS	85.57
P24431		VEHICLE REPAIR & MAINTENANCE PARTS	337.56
P29342		5G PAILS	2,400.00
TOTAL FOR: MACQUEEN EQUIPMENT			2,823.13
18808	MADISON HEIGHTS PLUMBING		
189898		MISC WATER & SEWER REPAIR & MAINT PARTS	228.52
190047		OPERATING SUPPLIES	35.84
TOTAL FOR: MADISON HEIGHTS PLUMBING			264.36
06188	MADISON HEIGHTS TIRE & AUTO		
145323		PURCHASE OF TIRES AS NEEDED	1,350.00
TOTAL FOR: MADISON HEIGHTS TIRE & AUTO			1,350.00
02150	CITY OF MADISON HEIGHTS		
2400027461		INTERLOCAL AGREEMENT FOR USE OF GUN RANGE 2024	5,000.00
TOTAL FOR: CITY OF MADISON HEIGHTS			5,000.00
09590	MANOOGIAN LAW, PLLC		
1APRSCH24		MIDC COUNSEL	360.00
1APRVOP24		MIDC COUNSEL	600.00
23-02222 FNL		MIDC COUNSEL	390.00
23BE06295 FNL		MIDC COUNSEL	240.00
23RO03054 FNL		MIDC COUNSEL	301.00
23RO04061 FNL		MIDC COUNSEL	540.00
23RO07368 FNL		MIDC COUNSEL	360.00
24R-00300 FNL		MIDC COUNSEL	120.00
24RO00442 BW		MIDC COUNSEL	90.00
24RO00864 FNL		MIDC COUNSEL	150.00
24RO00912B FNL		MIDC COUNSEL	60.00
2APRSCH24		MIDC COUNSEL	360.00
2APRVOP24		MIDC COUNSEL	410.00
2MARSCH24		MIDC COUNSEL	360.00
TOTAL FOR: MANOOGIAN LAW, PLLC			4,341.00
13858	MARK ANTHONY CONTRACTING, INC		
CAP2435 PE1		2024 ROAD RECONSTRUCTION IMPROVEMENTS CAP2435	765,865.77
TOTAL FOR: MARK ANTHONY CONTRACTING, INC			765,865.77
04944	COURTNEY MATTHEWS		
04242024		REIMBURSE BAGELS FOR JURY	21.13
TOTAL FOR: COURTNEY MATTHEWS			21.13
17693	JINA MATTI		
MATTI 4/15/24		INTERPRETER SERVICE	90.00
MATTI 4/17/24		INTERPRETER SERVICE	90.00
TOTAL FOR: JINA MATTI			180.00
08339	MAZUR MARKET MANAGEMENT LLC		
240506		CONTRACTED WORKER SERVICES 2023-24 MMM 4/22-5/5 202	15,535.00
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			15,535.00
13196	MCBAP		
04/16/2024		CCJP 2-YR RENEWAL/BONE	145.00
04/25/2024		CCJP RECERTIFICATION/LINDKE	145.00
TOTAL FOR: MCBAP			290.00



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Invoice			
17674	MDSOULTIONS, INC.		
0056125		SIGN MATERIALS	815.00
TOTAL FOR: MDSOULTIONS, INC.			815.00
00837	MEIJER		
04/07/2024		PRESCHOOL SUPPLIES	76.00
04/07/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	77.91
TOTAL FOR: MEIJER			153.91
14070	META		
04/25/2024		LIBRARY ADULT PROGRAM ADS	3.72
TOTAL FOR: META			3.72
04333	METAL MART USA		
287234		P&F TRACTOR IMPLEMENT	49.66
TOTAL FOR: METAL MART USA			49.66
06489	METCOM		
159371		COURT PRINTING & DOCUMENT DUPLICATING	749.50
TOTAL FOR: METCOM			749.50
11553	METRO DETROIT REFEREES ASSOC		
ROA-TY_043024		TRAVEL HOCKEY SCHEDULING FEES & HOCKEY REFEREES 4/1	380.00
ROA-Y_043024		SCHEDULING FEES & HOCKEY REFEREES4/16-30 2024	280.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC			660.00
17713	MI HISTORIC PRESERVATION NETWORK		
04/24/2024		MEMBERSHIP & 2024 CONF REGISTRATION/RIDLEY	447.88
TOTAL FOR: MI HISTORIC PRESERVATION NETWORK			447.88
04842	MICH ASSOC OF MUNICIPAL CLKS		
04/21/2024		2024 ANNUAL CONFERENCE/HALAS	575.00
TOTAL FOR: MICH ASSOC OF MUNICIPAL CLKS			575.00
01852	MICHIGAN DISTRICT JUDGES ASSOC		
2361		MDJA CONFERENCE FEE/MEINECKE	150.00
2509		MEMBERSHIP DUES/KOWALKOWSKI 1/1/24-1/1/25	350.00
2536		MEMBERSHIP DUES/MEINECKE 12/31/23-12/31/24	350.00
TOTAL FOR: MICHIGAN DISTRICT JUDGES ASSOC			850.00
02984	MICHIGAN FIRE INSPECTORS SOCIETY		
04/26/2024		NFPA CFI-II/MELOCHE	400.00
TOTAL FOR: MICHIGAN FIRE INSPECTORS SOCIETY			400.00
14983	MICHIGAN LAWYERS WEEKLY		
6932496		COURT 2-YR SUBSCRIPTION	661.30
TOTAL FOR: MICHIGAN LAWYERS WEEKLY			661.30
00880	MICHIGAN MUNICIPAL LEAGUE		
03/28/2024		ELECTED OFFICIAL ACADEMY REGISTRATION/CHEEZUM	495.00
03/28/2024		ELECTED OFFICIAL ACADEMY REGISTRATION/HERZOG	495.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			990.00
12214	MICHIGAN PETROLEUM TECHNOLOGIES		
1286353-IN		DRY RADIAS AW 32 BU	1,387.47
TOTAL FOR: MICHIGAN PETROLEUM TECHNOLOGIES			1,387.47

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08721	MICHIGAN RURAL WATER ASSOC		
04/04/2024	BARRICADE TRAINING/GERARD & GORNCY		610.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOC			610.00
17820	MICHIGAN SCIENCE CENTER		
50742	JULY 12 SUMMER DAY CAMP FIELD TRIP DEPOSIT		50.00
TOTAL FOR: MICHIGAN SCIENCE CENTER			50.00
15777	MIDTOWN COMPOSTING		
04/02/2024	BIZ BUCKET FOOD WASTE PICKUPS - SENIOR CTR/CITY HAL		64.00
TOTAL FOR: MIDTOWN COMPOSTING			64.00
00899	MIDWEST TAPE		
505382625	HOOPLA & MEDIA		137.21
505382626	HOOPLA & MEDIA		27.24
505411598	HOOPLA & MEDIA		9,171.61
TOTAL FOR: MIDWEST TAPE			9,336.06
10401	MICHAEL MITCHELL		
1MARARR24	MIDC COUNSEL		1,440.00
TOTAL FOR: MICHAEL MITCHELL			1,440.00
UBREFUND	MJI, LLC		
05/08/2024	UB refund for account: 2812800201		2,121.44
TOTAL FOR: MJI, LLC			2,121.44
17066	MOBILE HEALTH RESOURCES, LLC		
24313	MAILED SURVEYS FIRE DEPT FEB 2024		580.25
TOTAL FOR: MOBILE HEALTH RESOURCES, LLC			580.25
00916	MOTION INDUSTRIES		
MI01-01038263	VEHICLE REPAIR & MAINTENANCE PARTS		176.46
TOTAL FOR: MOTION INDUSTRIES			176.46
00917	MOTOR CITY ELECTRIC CO.		
38057	INSTALL/LICENSE PD SECURITY CAMERAS		4,685.00
38656	MANAGER'S OFFICE CABLING FOR 2 ADDITIONAL CUBICLES		2,870.00
TOTAL FOR: MOTOR CITY ELECTRIC CO.			7,555.00
18828	MONIKA MOZHAM		
09252647872062882	REIMBURSE JURY BAGELS		20.13
TOTAL FOR: MONIKA MOZHAM			20.13
19009	MULTILANGUAGE SERVICES INC.		
427272	INTERPRETER SERVICE		186.08
TOTAL FOR: MULTILANGUAGE SERVICES INC.			186.08
05865	NAPA AUTO PARTS MADISON HEIGHTS		
4323-887938	PURCHASE OF PARTS AS NEEDED		84.90
4323-888111	PURCHASE OF PARTS AS NEEDED		234.27
4323-888218	PURCHASE OF PARTS AS NEEDED		122.25
4323-888226	PURCHASE OF PARTS AS NEEDED		54.00
4323-888848	PURCHASE OF PARTS AS NEEDED		44.68
4323-889144	PURCHASE OF PARTS AS NEEDED		53.87
4323-889178	PURCHASE OF PARTS AS NEEDED		177.49
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			771.46

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19266	NATL ASSOC OF FIRE INVESTIGATORS		
04/16/2024		ANNUAL MEMBERSHIP/COOK	55.00
TOTAL FOR: NATL ASSOC OF FIRE INVESTIGATORS			55.00
09821	NATURAL WAY		
2939409		HERBICIDE APPLICATION OPTIMIST PARK	429.40
TOTAL FOR: NATURAL WAY			429.40
06571	NBS		
445780		MTHLY CARPET CLEANING SENIOR CTR	180.00
TOTAL FOR: NBS			180.00
19255	HALEY NELSON		
04222024		JUROR FEE	32.00
TOTAL FOR: HALEY NELSON			32.00
05897	NEOPOST USA INC		
04242024		POSTAGE	30,000.00
TOTAL FOR: NEOPOST USA INC			30,000.00
08749	NEWSBANK INC		
553895		LIBRARY ANNUAL SUBSCRIPTION JUNE 2024-MAY 2025	6,774.00
TOTAL FOR: NEWSBANK INC			6,774.00
05288	NFPA		
04/11/2024		NFPA LINK ANNUAL SUBSCRIPTION/KANTZLER	114.99
TOTAL FOR: NFPA			114.99
18262	NIGHT SHIFT CLEANING & FLOOR MAINT.		
04/18/2024		SENIOR CTR MAY CLEANING	2,083.09
04/21/2024		SENIOR CTR PRE-INSPECT KITCHEN SCRUB	450.00
TOTAL FOR: NIGHT SHIFT CLEANING & FLOOR MAINT.			2,533.09
16869	ERIC NISSANI		
NISSANI 4/11/24		INTERPRETER SERVICE	90.00
NISSANI 4/11/24		INTERPRETER SERVICE	90.00
NISSANI 4/20/24		INTERPRETER SERVICE	90.00
NISSANI 5/2/24		INTERPRETER SERVICE	90.00
TOTAL FOR: ERIC NISSANI			360.00
19267	NORTH GRAND RAMP		
04/18/2024		LIB ASSOC. ADVOCACY DAY PARKING/IRWIN	15.00
TOTAL FOR: NORTH GRAND RAMP			15.00
06126	JUNE NYKANEN		
5800		REFUND SENIOR CTR DAY TRIP FEE	116.00
TOTAL FOR: JUNE NYKANEN			116.00
00993	OAKLAND CO REGISTRAR OF DEED		
2920 4/30/24		RECORDING FEES	30.00
2922 5/1/24		RECORDING FEES	30.00
2922 5/1/24 DISCH		RECORDING FEES	30.00
G-2619 5/3/24		RECORDING FEES	30.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			120.00
06178	OAKLAND COUNTY		
CI037943		SEWAGE TREATMENT - MARCH 2024	1,198,905.08
TOTAL FOR: OAKLAND COUNTY			1,198,905.08

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08683	OAKLAND COUNTY	BAR ASSOC	
2024-25		2024-25 MEMBERSHIP/MARCUM	225.00
OCBA00103798		2024-25 MEMBERSHIP/KALUZNY	225.00
OCBA00103833		2024-25 MEMBERSHIP/MADDEN	55.00
TOTAL FOR: OAKLAND COUNTY BAR ASSOC			505.00
18148	OAKLAND COUNTY	FRIEND OF THE COURT	
R04758		BOND RECEIPT/GULYAS, G	1,000.00
TOTAL FOR: OAKLAND COUNTY FRIEND OF THE COURT			1,000.00
04464	OAKLAND COUNTY	HEALTH DIVISION	
04/12/2024		SENIOR CTR SERVSAFE MGMT RECERTIFICATION/KOCH	121.00
TOTAL FOR: OAKLAND COUNTY HEALTH DIVISION			121.00
17157	OAKLAND COUNTY	TREASURER'S ASSOC.	
04/19/2024		2024 MEMBERSHIP/HEFTY	20.00
04/19/2024		2024 MEMBERSHIP/STOJKOVSKI	20.00
TOTAL FOR: OAKLAND COUNTY TREASURER'S ASSOC.			40.00
01002	OAKLAND PRESS		
04/17/2024		COURT SUBSCRIPTION	10.71
TOTAL FOR: OAKLAND PRESS			10.71
18491	OAKLAND THRIVE		
04/09/2024		ECON OUTLOOK LUNCH REGISTRATION/COMMISSION	490.00
04/09/2024		ECON OUTLOOK LUNCH REGISTRATION/CITY MGR STAFF	140.00
04/09/2024		ECON OUTLOOK LUNCH REGISTRATION/ECON DEVELOPMENT	70.00
TOTAL FOR: OAKLAND THRIVE			700.00
01007	ODP BUSINESS SOLUTIONS, LLC		
360920012001		85793581 OFFICE SUPPLIES - CREDIT	(18.09)
361260298001		85793581 OFFICE SUPPLIES	31.18
361277213001		85793581 OFFICE SUPPLIES	68.30
361511860001		85793581 OFFICE SUPPLIES	100.78
362382076001		85793581 OFFICE SUPPLIES	85.99
362382597001		85793581 OFFICE SUPPLIES	29.98
362981677001		85793581 OFFICE SUPPLIES	77.26
362982199001		85793581 OFFICE SUPPLIES	22.60
362982200001		85793581 OFFICE SUPPLIES	69.29
363074365001		85793581 OFFICE SUPPLIES	63.69
363922450001		85793581 OFFICE SUPPLIES	165.79
364011078001		85793581 OFFICE SUPPLIES	51.69
364352174001		85793581 OFFICE SUPPLIES	37.65
364352748001		85793581 OFFICE SUPPLIES	9.78
364352749001		85793581 OFFICE SUPPLIES	14.69
364862686001		85793581 OFFICE SUPPLIES	8.99
364873371001		85793581 OFFICE SUPPLIES	42.99
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			862.56
01014	OHM ADVISORS		
75473		RATE ENGINEERING SITE PLAN REVIEWS	6,685.00
TOTAL FOR: OHM ADVISORS			6,685.00
08249	O'REILLY AUTO		
3327-141655		VEHICLE REPAIR & MAINTENANCE PARTS	73.72
3327-141732		P&F BATWING MOWER BELTS	42.78
TOTAL FOR: O'REILLY AUTO			116.50

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02215	ORIENTAL TRADING CO INC		
04/18/2024		CREDIT - REFUND TAX POLICE PURCHASE	(16.49)
73078728801		LIBRARY ADULT & YOUTH PROGRAM SUPPLIES	75.35
73078728802		ADULT SUMMER READING PROGRAM SUPPLIES	9.84
TOTAL FOR: ORIENTAL TRADING CO INC			68.70
17762	JAMES ORR		
380442		BATHROOM CLEANING NORMANDY OAKS, STARR JAYCEE 4/23-	1,820.00
TOTAL FOR: JAMES ORR			1,820.00
RBOND	OSCAR W. LARSON CO		
BENG-220141		BD Bond Refund	15,600.00
TOTAL FOR: OSCAR W. LARSON CO			15,600.00
01802	OTIS ELEVATOR COMPANY		
100401522707		ELEVATOR EQUIPMENT MAINTENANCE SERVICE LIBRARY, 300	38,436.12
TOTAL FOR: OTIS ELEVATOR COMPANY			38,436.12
15880	OUTFRONT MEDIA		
06339194		BILLBOARD ADS	8,625.00
TOTAL FOR: OUTFRONT MEDIA			8,625.00
09095	PARK RITE WAYNE, LLC		
2441		MONTHLY MGMT FEE FOR PARKING STRUCTURES APRIL 2024	52,264.04
TOTAL FOR: PARK RITE WAYNE, LLC			52,264.04
01039	PEGASUS ENTERTAINMENT LC		
35248.1.9		ICE SHOW LIGHTING EQUIPMENT RENTAL	5,337.50
TOTAL FOR: PEGASUS ENTERTAINMENT LC			5,337.50
18768	CRAIG PEISER		
05082024		HOCKEY REFEREE	205.00
TOTAL FOR: CRAIG PEISER			205.00
17121	PETSMART		
04/19/2024		LIBRARY AQUARIUM FISH	27.90
04/26/2024		LIBRARY AQUARIUM FISH	34.94
TOTAL FOR: PETSMART			62.84
07787	BRENDA PEZNOWSKI		
6770		ROSES	30.00
TOTAL FOR: BRENDA PEZNOWSKI			30.00
15004	PH&S PRODUCTS LLC		
04/23/2024		POLICE SAFETY GEAR - GLOVES	3,764.42
TOTAL FOR: PH&S PRODUCTS LLC			3,764.42
16773	PIPETEK INFRASTRUCTURE SERVICES		
S2001 PE23		SEWER TELEVISIONING & ROOT CONTROL	26,636.53
TOTAL FOR: PIPETEK INFRASTRUCTURE SERVICES			26,636.53
15512	PLASTICARDS, INC		
00161117		LIBRARY PATRON SIDE KEY TAG COMBOS	740.00
TOTAL FOR: PLASTICARDS, INC			740.00
18069	PMG SM HOLDINGS LLC		
INV2070867		YELLOW/WHITE MARKING PAINT/BAGS/CLEANER/CONES	2,766.50
TOTAL FOR: PMG SM HOLDINGS LLC			2,766.50

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16248	LELAND POIRIER		
6006		ROSES	20.00
6018		ROSES	35.00
6068		ROSES	187.00
6074		ROSES	20.00
6078		ROSES	20.00
6627		ROSES	20.00
6629		ROSES	20.00
TOTAL FOR: LELAND POIRIER			322.00
01064	POSTMASTER		
04242024		POSTAGE	30,000.00
TOTAL FOR: POSTMASTER			30,000.00
11305	PREMISE HEALTH EMPLOYER SOLUTIONS		
239313		MAY 2024 PROGRAM FEES 13 MILE	8,812.50
TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS			8,812.50
01992	PRINTING SYSTEMS, INC		
232795		AV BALLOT OUTER ENVELOPES	2,870.85
232796		AV BALLOT OUTER ENVELOPES W PERMIT	2,569.69
232797		AV BALLOT RETURN ENVELOPES	2,824.98
233245		VOTER ID CARDS	419.44
TOTAL FOR: PRINTING SYSTEMS, INC			8,684.96
01862	PUBLIC AGENCY TRAINING COUNCIL		
04/11/2024		COURTROOM TRAINING/VANDERHOFF	350.00
TOTAL FOR: PUBLIC AGENCY TRAINING COUNCIL			350.00
18015	PULP MEDIA DBA BUREAU DETROIT		
1763		PHOTO/VIDEO APRIL 2024	6,500.00
1768		PHOTO/VIDEO MAY 2024	6,500.00
TOTAL FOR: PULP MEDIA DBA BUREAU DETROIT			13,000.00
10190	MANUEL E PUMARADA		
04222024		JUROR FEE	17.00
TOTAL FOR: MANUEL E PUMARADA			17.00
16490	QUADIENT LEASING USA, INC		
Q1314084		MAILING MACHINE MARCH-MAY 2024	1,279.05
TOTAL FOR: QUADIENT LEASING USA, INC			1,279.05
14899	RAPID GROUP, LLC		
221296		CLERK SECURITY TOTERS	140.00
221300		COURT SECURITY TOTERS	520.00
221348		POLICE SECURITY TOTERS	120.00
TOTAL FOR: RAPID GROUP, LLC			780.00
18294	JOHN R. RASH		
JR29604-SPRING		PAINTING CLASSES	1,660.00
TOTAL FOR: JOHN R. RASH			1,660.00
19268	RAY ALLEN MANUFACTURING		
04/26/2024		K9 SUPPLIES	150.07
TOTAL FOR: RAY ALLEN MANUFACTURING			150.07
18267	REASON CONSULTING CORPORATION		
1387		PERSONAL PROPERTY CONTRACT MAY 2024	2,583.00
TOTAL FOR: REASON CONSULTING CORPORATION			2,583.00

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18772	RECIPROCAL ELECTRICAL COUNCIL INC		
	04/24/2024	BUILDING DEPT TRAINING/REA	130.00
	04/24/2024	CODE CLASS	150.00
TOTAL FOR: RECIPROCAL ELECTRICAL COUNCIL INC			280.00
07364	RENU POWER TOOL & SUPPLY		
	04/03/2024	P&F AIR TOOL PARTS	14.00
	04/07/2024	P&F AIR TOOL PARTS	37.57
	04/16/2024	P&F TOOLS & HARDWARE	259.00
TOTAL FOR: RENU POWER TOOL & SUPPLY			310.57
15212	JONATHON RHIND		
	05082024	HOCKEY REFEREE	82.00
TOTAL FOR: JONATHON RHIND			82.00
15559	ROANOKE CUSTOM PRODUCTS		
	03/29/2024	POLICE OFFICE SUPPLIES	18.06
	04/19/2024	POLICE OFFICE SUPPLIES	32.58
TOTAL FOR: ROANOKE CUSTOM PRODUCTS			50.64
RBOND	ROBERT CLANCY CONTRACTING INC		
	BENG-200501	BD Bond Refund	5,000.00
TOTAL FOR: ROBERT CLANCY CONTRACTING INC			5,000.00
05305	ROCKET ONE STOP OFFICE		
	81378	THANK YOU VOTERS SIGNS	241.50
	81568	ART CONTEST CERTIFICATES	21.75
	81654	WAYFINDING EVENT SIGNS	1,155.00
TOTAL FOR: ROCKET ONE STOP OFFICE			1,418.25
18514	ROLAR PROPERTY SERVICES, INC.		
	CAP2360 PE6	HUDSON PARK IMPROVEMENTS	114,974.21
TOTAL FOR: ROLAR PROPERTY SERVICES, INC.			114,974.21
01157	ROSE PEST SOLUTIONS		
	31125020	ANIMAL SHELTER PEST CONTROL	57.00
	31125081	COURT PEST CONTROL	69.00
	31125101	FARMERS MKT PEST CONTROL	57.00
	31125283	DDA PEST CONTROL	186.00
TOTAL FOR: ROSE PEST SOLUTIONS			369.00
11504	THE ROSSOW GROUP LLC		
	04242024-2	POLICE TRAINNG/SETTY, FITZPATRICK	390.00
TOTAL FOR: THE ROSSOW GROUP LLC			390.00
02742	ROWERDINK INC		
	02GN0426	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	370.58
	02GT4389	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	1,768.42
	02GW2781	VEHICLE REPAIR & MAINTENANCE PARTS	1,135.00
	02GW6639	VEHICLE REPAIR & MAINTENANCE PARTS	775.22
	02GW8180	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(28.00)
	02GX4708	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	1,184.71
	02GX6206	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(225.00)
	02GX6490	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	66.01
TOTAL FOR: ROWERDINK INC			5,046.94
05435	ROWLEYS BROS INC		
	2354759-00	PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	49.23
	2354794-00	PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	383.52
TOTAL FOR: ROWLEYS BROS INC			432.75

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
05604	ROYAL OAK ANIMAL HOSPITAL		
	04/16/2024	ANIMAL MEDICAL SERVICES	23.30
TOTAL FOR: ROYAL OAK ANIMAL HOSPITAL			23.30
08650	ROYAL OAK FORD		
	353743	PD PATROL INTERCEPTORS (4) LAST DIGITS OF VIN GA251	51,791.00
	410492	VEHICLE REPAIR & MAINTENANCE PARTS	193.32
	410572	VEHICLE REPAIR & MAINTENANCE PARTS	113.73
	586646	EQUIPMENT REPAIR & MAINTENANCE SERVICES	240.74
TOTAL FOR: ROYAL OAK FORD			52,338.79
02681	ROYAL OAK POLICE DEPARTMENT		
	05072024	FUNDS: 2024 ARTS, BEATS, EATS CID OPERATIONS, 4 LCC	3,000.00
TOTAL FOR: ROYAL OAK POLICE DEPARTMENT			3,000.00
01170	ROYAL ROOFING COMPANY, INC		
	S124526	CITY HALL SPRING 2024 ROOF INSPECTION/MAINTENANCE	1,800.00
	S124562	CITY HALL ROOF REPAIR/CLEANING	7,700.00
TOTAL FOR: ROYAL ROOFING COMPANY, INC			9,500.00
01183	SAM'S CLUB		
	04/21/2024	SENIOR CTR ANNUAL VOLUNTEER BRUNCH SUPPLIES	80.28
	04/22/2024	SENIOR CTR CLEANING SUPPLIES	93.67
TOTAL FOR: SAM'S CLUB			173.95
19256	SARAH SAVILLE		
	04222024	JUROR FEE	17.00
TOTAL FOR: SARAH SAVILLE			17.00
16498	SEDGWICK CLAIMS MGMT. SERVICES, INC		
	SF0483202401481649	PAYMENTS ISSUED 4/1-30 2024	17,827.79
TOTAL FOR: SEDGWICK CLAIMS MGMT. SERVICES, INC			17,827.79
01222	SEOC WATER AUTHORITY		
	101668	LEAD SERVICE LINE REPLACEMENT D'ANGELO INV 109524-0	137,980.06
	APRIL 2024	WATER - APRIL 2024	311,326.69
TOTAL FOR: SEOC WATER AUTHORITY			449,306.75
16148	SHARE CORPORATION		
	265910	TOOLS & HARDWARE	94.10
TOTAL FOR: SHARE CORPORATION			94.10
01206	SHELVING INC		
	107514	LOCKERS	2,277.68
TOTAL FOR: SHELVING INC			2,277.68
04513	SHORELINE TOURS		
	22361	TRAVEL COSTS SENIOR CENTER FINGER LAKES TRIP JUNE 1	6,136.00
TOTAL FOR: SHORELINE TOURS			6,136.00
18488	JOSEPH L. SHREEMAN		
	23R-02195 FNL	MIDC COUNSEL	330.00
	23RO06193 FNL	MIDC COUNSEL	930.00
TOTAL FOR: JOSEPH L. SHREEMAN			1,260.00
14360	SIMBOL AUTO GLASS		
	00096240	VEHICLE REPAIR & MAINTENANCE SERVICES	750.00
TOTAL FOR: SIMBOL AUTO GLASS			750.00



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Vendor Code	Vendor Name	Description	Amount
Invoice			
01213	SIRCHIE ACQUISITION COMPANY LLC		
0641477-IN	GUN BAGS		253.62
TOTAL FOR: SIRCHIE ACQUISITION COMPANY LLC			253.62
13564	SANDRA MYERS SMITH		
6056	ROSES		120.00
6057	ROSES		120.00
6058	ROSES		142.50
6059	ROSES		75.00
6060	ROSES		54.00
6061	ROSES		45.00
TOTAL FOR: SANDRA MYERS SMITH			556.50
01221	SOCRRA		
S-INV107915	REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL A		247,114.00
TOTAL FOR: SOCRRA			247,114.00
18779	SOKOLYA UKRAINIAN BOOKS LLC		
009002	BOOKS		202.50
009003	BOOKS		22.50
TOTAL FOR: SOKOLYA UKRAINIAN BOOKS LLC			225.00
19213	SONESTA HOTELS		
04/07/2024	PLA CONFERENCE MEALS		84.50
04/08/2024	PLA CONFERENCE LODGING/ACHA		935.32
04/08/2024	PLA CONFERENCE LODGING/GOLDBLATT		935.32
04/08/2024	PLA CONFERENCE LODGING/RUSSELL		935.32
TOTAL FOR: SONESTA HOTELS			2,890.46
01220	SONITROL GREAT LAKES		
554928	514 S LAFAYETTE FIRE SYSTEM MONTHLY SERVICE FEE 6/1		192.63
TOTAL FOR: SONITROL GREAT LAKES			192.63
01228	SPARTAN DISTRIBUTORS INC		
11895166	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES		630.14
TOTAL FOR: SPARTAN DISTRIBUTORS INC			630.14
16714	SPEEDWAY		
03/31/2024	FUEL COST		78.87
04/12/2024	FUEL COST		53.55
TOTAL FOR: SPEEDWAY			132.42
08825	KEITH SPENCER		
CJP290	TUITION REIMBURSEMENT		1,434.79
TOTAL FOR: KEITH SPENCER			1,434.79
15920	ANDREW STACER, PLC		
1MARARR24	MIDC COUNSEL		1,440.00
1MARVOP24	MIDC COUNSEL		750.00
2MARVOP24	MIDC COUNSEL		600.00
TOTAL FOR: ANDREW STACER, PLC			2,790.00
16770	STAPLES		
6002009633	SENIOR CTR OFFICE SUPPLIES		99.99
TOTAL FOR: STAPLES			99.99
17190	STATE COURT ADMINISTRATIVE OFFICE		
04/07/2024	COURT REPORTER CERTIFICATION		60.00
TOTAL FOR: STATE COURT ADMINISTRATIVE OFFICE			60.00

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Invoice			
01259	STATE OF MICHIGAN		
BLR490261	COURT BOILER INSPECTION		160.00
TOTAL FOR: STATE OF MICHIGAN			160.00
19257	RICHARD STOIA		
04222024	JUROR FEE		17.00
TOTAL FOR: RICHARD STOIA			17.00
15978	VANESSA STOJKOVSKI		
04302024	REIMBURSE MMTA BASIC CONFERENCE EXPENSES		235.70
TOTAL FOR: VANESSA STOJKOVSKI			235.70
19258	SHAWN STRANDBERG		
04222024	JUROR FEE		32.00
TOTAL FOR: SHAWN STRANDBERG			32.00
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
1535	ARENA MANGEMENT W/E 4/28/24		37,530.84
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			37,530.84
19223	SUNNY FLOWERS		
04/16/2024	SENIOR CTR URBAN LEAGUE TRAINEE FUNERAL FLOWERS		70.73
TOTAL FOR: SUNNY FLOWERS			70.73
16243	SUNOCO		
04/17/2024	FUEL COST		82.23
TOTAL FOR: SUNOCO			82.23
12607	SUPPLYDEN		
514609-00	FARMERS MKT OPERATING SUPPLIES		746.97
520701-00	ARENA CLEANING SUPPLIES		243.69
TOTAL FOR: SUPPLYDEN			990.66
03985	SYSTEMS DUPLICATING COMP INC		
113821	COURT WINDOW ENVELOPES		1,093.75
TOTAL FOR: SYSTEMS DUPLICATING COMP INC			1,093.75
09981	PATRICK SZUMINSKI		
2023-24	BOOT ALLOWANCE		250.00
TOTAL FOR: PATRICK SZUMINSKI			250.00
07000	TARGET		
04/11/2024	LIB SUMMER ADULT READING PRIZES		32.99
04/11/2024	LIB SUMMER ADULT READING PRIZES		39.55
04/11/2024	LIB SUMMER ADULT READING PRIZES		44.95
04/11/2024	LIB SUMMER ADULT READING PRIZES		343.67
04/12/2024	ADULT SUMMER READING PROGRAM PRIZE		14.83
04/19/2024	ADULT SUMMER READING PROGRAM PRIZE		18.72
04/21/2024	SUSTAINABILITY PROJECTS SUPPLIES		55.99
TOTAL FOR: TARGET			550.70
19277	POOWANAT JOSEPH TASMA		
04292024	INTERPRETER SERVICE		90.00
TOTAL FOR: POOWANAT JOSEPH TASMA			90.00
15289	TECHLINE SPORTS LIGHTING		
4702-2024	WORDEN PARK ECOLINK WEBSITE REMOTE ACCESS RENEWAL		700.00
TOTAL FOR: TECHLINE SPORTS LIGHTING			700.00

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Invoice			
11100	TECHRADIUM, INC		
	21327	FIRE IRIS CREDIT USAGE 4/1-30 2024	24.78
	21328	POLICE IRIS CREDIT USAGE 4/1-30 2024	33.04
TOTAL FOR: TECHRADIUM, INC			57.82
16756	T-MOBILE		
	969796655 05/24	ROPL HOTSPOTS	400.44
TOTAL FOR: T-MOBILE			400.44
19259	PATRINA TOCCO		
	04222024	JUROR FEE	17.00
TOTAL FOR: PATRINA TOCCO			17.00
06851	DAVID TORGERSON		
	5072	ROSES	60.00
TOTAL FOR: DAVID TORGERSON			60.00
13349	TOYOLOGY		
	04/10/2024	LIB SUMMER YOUTH READING PRIZES	745.73
TOTAL FOR: TOYOLOGY			745.73
18857	TPT - TEACHERS PAY TEACHERS		
	04/02/2024	PRESCHOOL SUPPLIES	3.70
TOTAL FOR: TPT - TEACHERS PAY TEACHERS			3.70
03255	TRANS-TEK TRANSPORT		
	13262	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	9,422.32
	13271	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	8,650.61
TOTAL FOR: TRANS-TEK TRANSPORT			18,072.93
10845	TRANSUNION RISK AND ALTERNATIVE		
	916841-202404-1	COMPUTER/TELECOM EQUIP LEASES & RENTALS APRIL 2024	441.10
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			441.10
02902	TREK BICYCLE ROYAL OAK		
	031124104216214	REPAIR POLICE BIKES 877, 878, 879	1,287.79
TOTAL FOR: TREK BICYCLE ROYAL OAK			1,287.79
18467	TRELLO		
	04/23/2024	TRELLO STANDARD APPLICATION ANNUAL FEE	180.00
TOTAL FOR: TRELLO			180.00
01369	TWI TIRE WHOLESALERS		
	7396884-00	PURCHASE OF TIRES AS NEEDED	1,983.04
TOTAL FOR: TWI TIRE WHOLESALERS			1,983.04
05356	ULINE		
	177080262	OPERATING SUPPLIES POLICE	969.46
	177123037	OPERATING SUPPLIES POLICE/PARKING	64.99
TOTAL FOR: ULINE			1,034.45
16057	UNITED STATES POSTAL SERVICE		
	04/16/2024	COURT PRIORITY MAILING	26.50
TOTAL FOR: UNITED STATES POSTAL SERVICE			26.50
05684	US BANK		
	7298429	2016 REFUNDING CAPITAL IMPROVEMENT REF BONDS SERIES	500.00
TOTAL FOR: US BANK			500.00

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Vendor Code	Vendor Name		Amount
	Invoice	Description	
13411	VALUE CENTER MARKET PLACE		
	04/02/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	135.89
	04/03/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	79.53
TOTAL FOR: VALUE CENTER MARKET PLACE			215.42
05778	VERIZON WIRELESS		
	03/29/2024	CELL PHONE SERVICE FEB 10-MAR 9	6,394.78
	03/29/2024	CELL PHONE SERVICE FEB 10-MAR 9	88.59
	03/29/2024	BUILDING DEPT NEW PHONE	599.99
	04/14/2024	CELL PHONE SERVICE FEB 24-MAR 23	599.60
TOTAL FOR: VERIZON WIRELESS			7,682.96
16798	VORTEX AQUATIC STRUCTURES INTERNAT		
	04/10/2024	SPLASH PAD RAIN DIVERTER VALVE	3,100.00
TOTAL FOR: VORTEX AQUATIC STRUCTURES INTERNAT			3,100.00
06947	WALMART		
	04/10/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	82.34
	04/12/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	122.99
	04/14/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	190.60
	04/17/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	159.54
	04/19/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	56.16
	04/21/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	87.19
	04/21/2024	LIBRARY ART SHOW OPENING SUPPLIES	102.57
	04/26/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	86.19
TOTAL FOR: WALMART			887.58
01422	WEISSMAN'S DESIGNS FOR DANCE		
	04/09/2024	CREDIT - ICE SHOW COSTUMES	(27.11)
	04/09/2024	CREDIT - ICE SHOW COSTUMES	(228.62)
TOTAL FOR: WEISSMAN'S DESIGNS FOR DANCE			(255.73)
19260	ASHLEY WELLENS		
	04222024	JUROR FEE	17.00
TOTAL FOR: ASHLEY WELLENS			17.00
01429	WEST SHORE FIRE REPAIR INC		
	32538	PURCHASE OF PARTS AS NEEDED	61.72
TOTAL FOR: WEST SHORE FIRE REPAIR INC			61.72
19261	PAUL WHEATLEY		
	04222024	JUROR FEE	17.00
TOTAL FOR: PAUL WHEATLEY			17.00
17147	WHEN I WORK		
	04/23/2024	REC/STANDARD + ATTENDANCE PLAN	120.00
TOTAL FOR: WHEN I WORK			120.00
09738	WHITE PINE BLDG & DEVELOPMENT		
	2910 5/7/24	HOUSING REHAB	48,200.00
TOTAL FOR: WHITE PINE BLDG & DEVELOPMENT			48,200.00
09794	WOLVERINE FREIGHTLINER		
	715023	VEHICLE REPAIR & MAINTENANCE PARTS	144.56
	726183	VEHICLE REPAIR & MAINTENANCE PARTS	408.64
	726826	VEHICLE REPAIR & MAINTENANCE PARTS	141.82
	727307	VEHICLE REPAIR & MAINTENANCE PARTS	969.23
	CM719527	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(812.54)
	CM723633	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(250.00)
TOTAL FOR: WOLVERINE FREIGHTLINER			601.71

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
19269	WOODWARD CORNER MARKET		
	04/26/2024	POLICE CRIMINAL JUSTICE OPEN HOUSE SUPPLIES	23.57
TOTAL FOR: WOODWARD CORNER MARKET			23.57
05315	WORRY FREE INC		
	24-78355	COURT REPAIR SERVICE CALL/LABOR	726.00
	24-78379	CBD SPRING MAINTENANCE APR 22-28 2024	10,200.00
	24-78398	CBD SUMMER MAINTENANCE APRIL 9-MAY 5 2024	13,200.00
	24-78422	70 BAGS ANNUAL FERTILIZER BALANCE PAYMENT	2,100.00
	24-78423	312 HANGING BASKETS BALANCE PAYMENT	10,920.00
	24-78424	6 FERTILIZER APPLICATIONS BALANCE PAYMENT	2,256.00
	24-78425	ANNUAL FLATS BALANCE PAYMENT	12,726.00
	24-78434	IRRIGATION SERVICE CALL CENTENNIAL PARK	186.00
	24-78435	SENIOR CTR IRRIGATION START-UP/REPAIR	818.00
	24-78436	COURT IRRIGATION START-UP/REPAIR	968.00
	24-78501	NORMANDY OAKS IRRIGATION START-UP	1,626.00
TOTAL FOR: WORRY FREE INC			55,726.00
14019	WOW! BUSINESS		
	04/14/2024	VARIOUS CITY ACCOUNTS	3,285.54
TOTAL FOR: WOW! BUSINESS			3,285.54
RBOND	YELLOW ROSE BUILDERS INC		
	00266479	BD Payment Refund	70.00
TOTAL FOR: YELLOW ROSE BUILDERS INC			70.00
13014	YOURMEMBERSHIP.COM, INC		
	R67228841	MML CIVIL ENGINEER 1-1V CLASSIFIED AD	150.00
	R67264779	MML RECREATION SUPERINTENDENT CLASSIFIED AD	150.00
TOTAL FOR: YOURMEMBERSHIP.COM, INC			300.00
15921	JORDAN ZUPPKE, PLLC		
	1APRSCH24	MIDC COUNSEL	720.00
TOTAL FOR: JORDAN ZUPPKE, PLLC			720.00
TOTAL - ALL VENDORS			4,987,923.82

## Request for Purchase Order Approval

May 2, 2024

The Honorable Mayor Fournier and  
Members of the City Commission:

If the city commission is in agreement, the following resolution to approve purchase orders is recommended:

**Be it resolved**, the city commission approves the following requisition/purchase orders for fiscal year 2023-24:

Requisition # R007677 change order  
Vendor: JH Hart Urban Forestry  
Requesting approval for: \$50,000 additional for a total of \$500,000  
Price Source: estimation  
Budgeted: \$500,000  
Department / Fund: solid waste / solid waste  
Description: tree trimming, removal & forestry issues

Requisition # R007752 change order  
Vendor: NYE Uniform  
Requesting approval for: \$10,000 additional for a total of \$155,000  
Price Source: estimation  
Budgeted: \$155,000  
Department / Fund: police & fire / public safety  
Description: uniforms for police & fire

Requisition # R007911 change order  
Vendor: ABR Alpine Design  
Requesting approval for: \$18,650 additional for a total of \$146,495  
Price Source: bid by Royal Oak  
Budgeted: \$146,495  
Department / Fund: housing assistance program / community develop block grant  
Description: housing rehab

Requisition # R008054 change order  
Vendor: White Pine Bldg. & Development  
Requesting approval for: \$30,000 additional for a total of \$108,875  
Price Source: bid by Royal Oak  
Budgeted: \$108,875  
Department / Fund: housing assistance program / community develop block grant  
Description: housing rehab

Requisition # R007770 change order  
Vendor: Core & Main  
Requesting approval for: \$11,500 additional for a total of \$80,000  
Price Source: estimation  
Budgeted: \$80,000  
Department / Fund: water maintenance / water & sewer  
Description: curb stop/box copper, bricks, block, mortar, pipes

Requisition # R008080 change order  
Vendor: Mansfield  
Requesting approval for: \$17,200 additional for a total of \$67,200  
Price Source: bid by Royal Oak  
Budgeted: \$67,200  
Department / Fund: housing assistance program / community develop block grant  
Description: housing rehab

Requisition # R007768 change order  
Vendor: Otis Elevator Company  
Requesting approval for: \$19,340 additional for a total of \$58,360  
Price Source: Omnia Partners/contract # 2019001563  
Budgeted: \$58,360  
Department / Fund: library & auto parking & fire / library & auto parking & public safety  
Description: service for elevators

Requisition # R007930 change order  
Vendor: Bell Equipment Company  
Requesting approval for: \$8,500 additional for a total of \$55,000  
Price Source: MiDeal pricing (contract # 071B7700091)  
Budgeted: \$55,000  
Department / Fund: motor pool / motor pool  
Description: vehicle repair & maintenance parts / repair parts for sweepers

Requisition # R007761 change order  
Vendor: EJ USA Inc.  
Requesting approval for: \$5,000 additional for a total of \$55,000  
Price Source: estimation  
Budgeted: \$55,000  
Department / Fund: water & sewer maintenance / water & sewer  
Description: fire hydrants, valves, sewer ring & covers

Requisition # R007859 changer order  
Vendor: AIS Construction Equipment  
Requesting approval for: \$5,400 additional for a total of \$45,400

Price Source: MiDeal pricing (contract #071B7700090)  
Budgeted: \$45,400  
Department / Fund: motor pool / motor pool  
Description: parts/labor needed for repairs

Requisition # R008305 change order  
Vendor: Daco Construction Inc.  
Requesting approval for: \$1,680 additional for a total of \$40,680  
Price Source: bid by Royal Oak  
Budgeted: \$40,680  
Department / Fund: housing assistance program / community develop block grant  
Description: housing rehab

Requisition # R007952 change order  
Vendor: Community Publishing  
Requesting approval for: \$5,000 additional for a total of \$35,000  
Price Source: sole source  
Budgeted: \$35,000  
Department / Fund: multiple / multiple  
Description: ads for Royal Oak Today

Requisition # R007794 change order  
Vendor: Cintas Corporation  
Requesting approval for: \$5,000 additional for a total of \$35,000  
Price Source: Omnia Partners/contract #222886  
Budgeted: \$35,000  
Department / Fund: multiple / multiple  
Description: cleaning service for floor mats at city hall and other various city buildings

Requisition # R007979  
Vendor: Rosati, Schultz, Joppich & Amstbuechler, P.C.  
Requesting approval for: \$35,000  
Price Source: estimation  
Budgeted: \$35,000  
Department / Fund: attorney / general  
Description: special counsel

Requisition # R008331  
Vendor: Envisionware  
Requesting approval for: \$33,530  
Price Source: quotes (3 received, other 2 were not what the library was looking for)  
Budgeted: \$33,530 (a future budget amendment will be needed/approved by the library board on 4/23/24)



Department / Fund: library / library  
Description: library material vending machine

Requisition # R008320  
Vendor: Clarke  
Requesting approval for: \$27,530  
Price Source: sole source  
Budgeted: \$27,530  
Department / Fund: sewer maintenance / water & sewer  
Description: cases of mosquito larvicide tablets

Respectfully submitted,

Tony DeCamp  
Interim Finance Director

Approved,

Todd Fenton  
Interim City Manager

## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>2023 Police Department Annual Awards</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Police Department</b>
<b>PRESENTER</b>	<b>Chief Michael Moore</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>CERTIFIED RESOLUTION</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**EXECUTIVE SUMMARY** *(include history of previous Commission action/discussion, background, scope of work, etc.):*

2023 Police Department Annual Awards

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### Fiscal Impact

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	
<b>AMOUNT CURRENTLY BUDGETED</b>	
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00 (BA between dept; net -0- effect on FB)</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☐ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

**REVENUE IMPACT:** *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

**WORKLOAD IMPACT:** *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

**OPERATIONS IMPACT:** *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

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**ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

N/A

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**COMMUNITY ENGAGEMENT**

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

N/A

---

**BOARD AND COMMISSION FEEDBACK**

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

N/A

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**LEGAL COMMENTS**

**PROPOSED COMMISSION RESOLUTION:**

No action required by the city commission, receive and file item.

**ATTACHMENTS:**

2023 Police Department Annual Awards

**Police Department 2023 Annual Awards**

May 13, 2024

The Honorable Mayor Fournier and  
Members of the City Commission:

Attached are the Royal Oak Police Department's 2023 annual awards. The Royal Oak Police Department is comprised of the most outstanding men and women in law enforcement. The great work they do every single day is demonstrated by their individual efforts as described in the awards. Collectively, this group embodies our core values and helps achieve the mission of keeping Royal Oak safe.

Respectfully submitted,  
Michael Moore  
Police Chief

Approved,

Todd Fenton  
Interim City Manager

1 attachment

# Royal Oak Police Department

# Officer of the Year

awarded to

## Daniel Pelletier

*Throughout his ten and one-half years of service with the Royal Oak Police Department, Detective Pelletier has consistently demonstrated a strong and selfless work ethic and a passion to serve the residents of our community. Constantly displaying the Royal Oak Police Department's Core Values of Loyalty, Integrity, Compassion, Courage, and Service, Detective Pelletier plays a major part in the success of the Criminal Investigation Division. Detective Pelletier is a multi-dimensional Detective who also serves as a mentor to young patrol officers within the department. In addition to working in criminal investigations, Detective Pelletier also serves as a defensive tactics instructor, firearms instructor, and represents ROPD on the Major Case Assistance Team. Detective Pelletier's dedication to professionalism in the performance of his duties and his commitment to excellence serve as an example for others to follow. Congratulations on a job well done.*



A handwritten signature in black ink, appearing to read 'M. Moore', written over a horizontal line.

Chief Michael Moore

May 13, 2024



# Royal Oak Police Department

## Civilian Employee of the Year

awarded to

*Matthew Murray*

*After 27 years of law enforcement service to the Royal Oak Police Department, Mr. Murray retired in 2022 and immediately stepped into the role of part-time parking manager for the City of Royal Oak. Entering the position at a tumultuous time, Mr. Murray immediately hit the ground running and instilled a management system which brought efficiency to the parking management system and most importantly, calm leadership to his employees. Mr. Murray has constantly demonstrated a passion for excellence and while only part-time, he has dedicated a significant amount of time and resources to improving the parking system. Mr. Murray exemplifies dedication, reliability, and efficiency providing an indispensable service to the Royal Oak Police Department and City of Royal Oak.*



A handwritten signature in black ink, appearing to read "M. Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*





# Royal Oak Police Department

## Kenneth Evanchio Award for Excellence

awarded to

*Dominick Catanese*

*Throughout his nearly ten years of service to the Royal Oak Police Department, Sergeant Dominick Catanese has displayed a high level of leadership and ability while serving in the role of supervisor. Thrust into the role of being a senior sergeant in a short amount of time, Sergeant Catanese remains a consistent source of guidance for fellow supervisors while also acting as a role model for other members of the patrol division. Sergeant Catanese has epitomized the concept of dedication and exemplary service while working in several roles, including Axon Coordinator, Citizens Police Academy Coordinator, FLOCK LPR Coordinator, and a leadership position within the OakTac Mobile Field Force. His work ethic and untiring dedication to this agency are in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to be 'M. Moore', written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Lifesaving Award

awarded to

*Mitchell Miller*

*Kyle Adair*

*On April 16, 2023, Officer Mitchell Miller and Officer Kyle Adair responded to the report of a male who had fallen off his bicycle and stopped breathing. Officers Miller and Adair arrived on scene and immediately determined the male was not breathing. Officers Miller and Adair initiated CPR and placed an AED into service, shocking the patient and continuing lifesaving efforts until the arrival of the Royal Oak Fire Department. As a result of their team effort, a resident's life was saved. The quick actions displayed by Officers Miller and Adair are in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, consisting of a stylized "M" followed by a long horizontal stroke.

Chief Michael Moore

*May 13, 2024*





# Royal Oak Police Department

# Lifesaving Award

awarded to

*Tim Teer*      *Corey Watts*

*On May 10, 2023, Auxiliary Officers Tim Teer and Corey Watts were conducting a patrol of the 11 Mile Rd. parking structure when they discovered an occupied vehicle with a running engine and fogged up windows. Based upon their observations, they trusted their instincts that something was amiss, and they immediately requested a police officer at their location. Upon arrival of police officers, it was discovered that the occupant had attempted to take his own life and was slowly bleeding to death. The Royal Oak Fire Department provided additional treatment and transported the male to the hospital, where he ultimately made a full recovery. As a result of their instinct, proactive actions and team effort, a person was saved. The professionalism displayed by Auxiliary Officers Tim Teer and Corey Watts is in keeping with the Core Values of the Royal Oak Police Department and reflects great credit upon the Royal Oak Auxiliary police program.*



A handwritten signature in black ink, consisting of a stylized 'M' followed by a long horizontal stroke.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Lifesaving Award

awarded to

*Brenna Link*

*Renee Hertz*

*On July 6, 2023, Officer Brenna Link and Officer Renee Hertz responded to the report of an overdose. Officer Link and Officer Hertz arrived on scene and immediately observed the male was not breathing. Officers quickly transitioned to lifesaving measures, administering Narcan and beginning chest compressions. Officer Link and Officer Hertz continued to work as a team, continuing Narcan, chest compressions, and applying the AED until the arrival of the Royal Oak Fire Department. Through the lifesaving efforts of Officer Link and Officer Hertz, the male was stabilized and transported to the hospital for follow-on medical care. The professionalism displayed by Officer Link and Officer Hertz is in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to be "M. Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Lifesaving Award

awarded to

Bruce Handrinos

Gerald Karr

*On August 15, 2023, Officer Bruce Handrinos and Officer Gerald Karr responded to the 1700 block of Roszel on the report of a male not breathing. Officer Karr was the first to arrive and immediately initiated chest compressions to the unresponsive male. Officer Handrinos arrived moments later and as Officer Karr continued compressions, Officer Handrinos placed the AED into service. With one shock delivered, Officers changed roles and eventually a second shock was administered from the AED. As a result of their dedicated teamwork and lifesaving efforts, the male regained his pulse, was transported to the hospital, and made a full recovery. The professionalism displayed by Officers Handrinos and Karr is in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, consisting of a stylized "M" followed by a long horizontal stroke.

Chief Michael Moore

May 13, 2024





# Royal Oak Police Department

## Lifesaving Award

awarded to

Vincent Chandler

Joseph Petrone

*On November 9, 2023, Officer Vincent Chandler, and Officer Joseph Petrone responded to the 700 block of S. Campbell Rd. on the report of a suspicious circumstance. Upon arrival, Officer Chandler discovered a male lying on the ground and covered in blood. Joined by Officer Petrone, they determined the male had attempted to take his own life by shooting himself in the chest. Officers immediately located the wound and took steps to apply their trauma kit and prevent further loss of blood prior to the arrival of the Royal Oak Fire Department. The actions of Officers Chandler and Petrone stabilized the wounded mle, allowing him to be transported by the fire department for follow-on medical care. The professionalism displayed by Officers Chandler and Petrone is in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read "Michael Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Distinguished Service Award

awarded to

# Bret Nelson

*During his nearly six-year assignment to the Southeast Michigan Financial Crimes Task Force, Detective Nelson has consistently excelled at investigating identify theft and other large scale financial crimes typically resulting in significant financial loss to both individuals and businesses. Throughout his tenure in this task force, Detective Nelson has received countless accolades from supervisors, peers, and victims for his selfless and tenacious dedication to pursuing financial crimes. While financial crimes are notorious for being extremely complex and often difficult to criminally prosecute, Detective Nelson has established a reputation for successful investigations, pursuit, and prosecution of very intricate financial schemes. As a result, Detective Nelson's efforts have often led to the recovery of lost funds for victims. The consistent professionalism and service displayed by Detective Nelson is in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read 'M. Moore', written over a horizontal line.

Chief Michael Moore

May 13, 2024



# Royal Oak Police Department

## Meritorious Service Award

awarded to

### Brooke Williams

*On January 26, 2023, 911 Dispatcher Brooke Williams received a 911 call from an 18-year-old male who advised he was armed with a handgun and intended to kill himself inside a city park. Dispatcher Williams immediately attempted to establish a rapport with the male and help talk him through his dilemma while other dispatchers began sending officers to the area. Maintaining a combination of professionalism, compassion, kindness, and calmness, Dispatcher Williams continued to help the male deescalate and talk him through his mental health crisis. In addition to reducing the stress and anxiety of the male, Dispatcher Williams was able to use her rapport to obtain pertinent information for responding officers. With officers now on scene, Dispatcher Williams was able to convince the male to abandon the firearm and walk towards officers, where he was taken into protective custody without incident. As a result of Dispatcher Williams' actions, a young adult's life was saved, and he was able to seek professional follow-on care. The professionalism displayed by Dispatcher Williams is in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read 'Michael Moore', written over a horizontal line.

Chief Michael Moore

May 13, 2024





# Royal Oak Police Department

## Meritorious Service Award

awarded to

*Joshua Little*

*On April 6, 2023, Officer Little was personally requested by the Troy Police Department to assist with the family of a Troy resident who had taken their own life. Before this tragedy, Officer Little had responded to a mental health call involving the decedent and her family in November of 2022. During that time, as well as subsequent CIT follow-up over the following months, Officer Little's compassion and dedication to the family had left such a positive impression, that the family personally requested his presence to help comfort them. Officer Little's previous actions, as well as his willingness to provide compassion to the grieving family in Troy, was deeply appreciated by both the family of the decedent and the Troy Police Department. The professionalism and compassion displayed by Officer Little exemplify the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read "Michael Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Meritorious Service Award

awarded to

*Andrew Nadrowski*

*On June 12, 2023, Royal Oak police officers responded to the report of a domestic assault involving three adults and a child. Officer Nadrowski arrived moments before other officers and was able to get the attention of a female and convince her and the child to come to his position away from the male suspect. Officer Nadrowski then used that opportunity to obtain facts and learn that the male suspect was armed with a handgun. Assisted by other officers, Officer Nadrowski established a conversation with the highly agitated suspect to calm him down and deescalate the situation. With the assistance of a nearby civilian known to the suspect, the de-escalation of the situation allowed the successful disarming of the suspect and placement into custody without incident. Officer Nadrowski's professionalism and calm demeanor undoubtedly helped prevent a potentially tragic outcome and are in keeping with the Core Values of the Royal Oak Police Department*



A handwritten signature in black ink, consisting of a stylized "M" followed by a long horizontal stroke.

Chief Michael Moore

*May 13, 2024*





# Royal Oak Police Department

## Meritorious Service Award

awarded to

*Kyle Knauss*

*On June 21, 2023, Royal Oak officers were dispatched to the report of a subject with Autism having a crisis. The mother of the subject advised officers that her son was out of control and that he had threatened to shoot officers if the police were called. Upon arrival of officers, the situation quickly turned into a barricaded gunman, however, the perseverance of Officer Knauss and others led to an establishment of communication after nearly sixty minutes. Although the subject was now dressed in military gear and a helmet, Officer Knauss established a rapport with him, deescalated the situation, and successfully talked the male out of the house and into protective custody. Officers later learned that had they entered the home, the subject intended to stab officers in the hopes of being shot by police. Officer Knauss' professionalism and calm demeanor undoubtedly helped prevent a potentially tragic outcome and are in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read 'Michael Moore', written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Meritorious Service Award

awarded to

### Bret Nelson

*In late 2021, Detective Nelson initiated an investigation surrounding the loss of \$261,000 by a New York real estate investor who had fallen for a scam orchestrated by a Royal Oak resident. For nearly one and one-half years, Detective Nelson investigated the fraud, serving countless search warrants and ultimately identifying a significant number of additional victims and criminal activity. While able to successfully obtain criminal charges on the suspect, the female fled with her child and her whereabouts were unknown. Through tireless investigative efforts, Detective Nelson ultimately located the suspect in Florida, and she was subsequently apprehended by local authorities. The arrest of the suspect not only brought the suspect to justice but reunited her seven-year-old son with his family back in Michigan. The consistent professionalism and tenacity displayed by Detective Nelson throughout this investigation are in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read "Michael Moore", written over a horizontal line.

Chief Michael Moore

May 13, 2024



# Royal Oak Police Department

## Meritorious Service Award

awarded to

*Daniel Pelletier*

*On December 23, 2023, Detective Pelletier became aware of an incident involving a cognitively impaired 19-year-old who had been victim of parental kidnapping in the greater Lansing area. Despite the return of the victim in that matter, there was suspicion that she may have been assaulted by her estranged father in Royal Oak during their time together. Detective Pelletier immediately initiated a complex investigation, ultimately obtaining criminal charges against the suspect for a 15-year felony. Detective Pelletier's demonstrated perseverance and selfless dedication throughout this investigation and are in keeping with Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read 'Michael Moore', written over a horizontal line.

Chief Michael Moore

*May 13, 2024*





# Royal Oak Police Department

## Unit Citation

awarded to

*David Budzynowski  
Richard Millard  
John Love*

*Matthew Bobek  
Paul Urbanowicz*

*In September 2023, the Royal Oak Police Department finally went live with the new Oakland County P25 radio system after a nearly 4-year process. Involving every single law enforcement and fire agency within Oakland County, the radio fielding process was an extremely complex and intricately involved process which required a significant amount of coordination between local, county, and state organizations. Despite the complexity of the process, the ROPD radio team stepped up to plan, coordinate and execute what ultimately became a smooth transition to the new radio system. Despite the incredible number of moving parts, the team did an excellent job throughout the entire operation, thus ensuring police department operations were not disrupted.*



A handwritten signature in black ink, appearing to read "Michael Moore".

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Unit Citation

awarded to

*Paul Urbanowicz  
Daniel Spears  
Ashley Palomba*

*Brooke Williams  
Cassidy Cundiff  
Robert Beaver*

*Benjmin Cameron  
Joseph Ivy  
Christine Page*

*Throughout 2023, the 911 Dispatchers of the Royal Oak Police Department were challenged by the ongoing process to hire and train new recruits to bring their unit up to full staffing. An arduous process, this often led to shift shortages in the communication center. Despite these temporary shortages, the 911 Dispatcher team worked collaboratively to answer the challenge and provide uninterrupted communication services to the City of Royal Oak. This often involved working overtime, covering the shifts of others, and stepping in to conduct interviews and train recruits. Throughout this entire process, the Dispatch team displayed a can-do attitude and a sense of esprit de corps which prevented public safety services from being negatively affected.*



A stylized, handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Unit Citation

awarded to

*John Love      Eric Cherry      Trevor Holston*

*Throughout the course of 2023, the members of the ROPD Hit and Run Accident Investigation Team conducted over 66 investigations involving accidents in which the at-fault party either fled or failed to leave identifying information. Their hard work and dedication to pursuing those responsible not only alleviated the workload of the Criminal Investigation Division, but most importantly allowed citizens impacted by these crimes to have the at-fault parties held responsible for their actions. The teamwork and dedication displayed by Officers Love, Cherry, and Holston are in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read "M. Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*





# Royal Oak Police Department

## Unit Citation

awarded to

*Dan Evans  
Barb Gehring  
Ed Mephram  
John Smith*

*Tim Teer  
Carole Allen  
Richard Boarman  
Mark Chopp*

*Charles Girten  
Richard Hasse  
Kirk Horvet  
Alicia Huebner*

*Dan Mazur  
Bill Sayre  
Kevin Thomas  
Robert Tierney*

*Ronald Varty  
Corey Watts  
Randy Wells  
Carol Willard  
Robin Winter*

*During 2023, the Royal Oak Police Department was significantly aided by the volunteer service of 22 auxiliary officers, all of whom continuously dedicated their personal time to weather related events, community policing efforts, extra attention patrols, and support of numerous special events throughout the year. Totalling well over 4000 patrol hours as a group, the men and women of the Auxiliary Unit were instrumental in the successful operations of the Royal Oak Police Department. Their constant dedication and commitment to both the Royal Oak Police Department and the City of Royal Oak is deeply appreciated.*



A handwritten signature in black ink, appearing to read "M. Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department Community Service Award

awarded to

*Dominick Catanese*

*Jimmy Elrod*

*In fall 2023, the Royal Oak Police Department held its most-recent Citizen's Police Academy, an annual seven-week course which connects members of the Royal Oak community to their police department. Despite hefty workloads both at work and home, Sergeant Jimmy Elrod and Sergeant Dominick Catanese enthusiastically planned, organized, and managed this excellent community policing program, once again bringing the community closer to its police department. Their professionalism in helping our agency achieve and maintain our community-oriented efforts is in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to be "M. Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*





# Royal Oak Police Department

## Community Service Award

awarded to

*Ryan Spangler*

*Throughout the course of 2023, Sergeant Ryan Spangler put significant time and personal effort into expanding the community policing programs of the Royal Oak Police Department. Having identified several means to positively interact with the Royal Oak community, he developed outreach programs to include updated recruitment materials, a recruiting and outreach booth at Arts, Beats & Eats, and numerous educational pop-up events in the downtown area to bring awareness to the dangers of drunk and drugged driving. His final, and most successful event of the year, occurred in late 2023 when he helped organize, plan, and execute a Make-A-Wish event for a 17-year-old male. Sergeant Spangler's efforts have provided a significant boost to the reputation of the Royal Oak Police Department, while also significantly aiding our efforts to find the next generation of Royal Oak police officers and dispatchers. His professionalism in helping our agency achieve and maintain our community-oriented efforts are in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read "Michael Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Certificate of Commendation

awarded to

Keith Bierenga      Andre Stienke      Joseph Yerke

*On January 26, 2023, the Royal Oak Police Department received a 911 call from an 18-year-old male who advised he was armed with a handgun and intended to kill himself inside a city park. Dispatch immediately attempted to establish a rapport with the male and help talk him through his dilemma, while other dispatchers began sending officers to the area. As Dispatcher Williams continued to help the male deescalate and talk him through his mental health crisis, Detective Bierenga, Officer Stienke and Officer Yerke immediately jumped into action and began directing residents and students around the suicidal subject to safety. With numerous innocent civilians removed from harm's way, the male was convinced to abandon the firearm and surrender to officers, and he was taken into protective custody without incident. As a result of the actions of all parties involved, the subject received help while maintaining the safety of the Royal Oak community. The professionalism displayed by Detective Bierenga, Officer Stienke and Officer Yerke is in keeping with the Core Values of the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read "Michael Moore", written over a horizontal line.

Chief Michael Moore

May 13, 2024



# Royal Oak Police Department

## Certificate of Commendation

awarded to

*Michael Paramo  
Andrew Rougeau*

*Tyler Snyder  
Blaine Goertler*

*On April 17, 2023. Officers Tyler Snyder and Blaine Goertler witnessed a hand-to-hand drug deal near 11 Mile Rd and Stephenson Hwy. Stopping one of the two vehicles involved, Officers Goertler and Snyder conducted a field investigation and established credible information that the second vehicle, now stopped by other ROPD officers, contained potential drugs either in the vehicle or on the person of the second subject. After placing the subjects under arrest, a significant amount of narcotics was located on the second person. Detective Rougeau and (then) Detective Mike Paramo, were assigned the case and through their continued and dedicated investigative efforts, PWID charges were obtained. The proactive work of the road officers, followed by tenacious investigation efforts, illustrated excellent teamwork between the patrol and investigation divisions and removed a drug dealer from the streets of Royal Oak.*



A stylized, handwritten signature in black ink.

Chief Michael Moore

May 13, 2024





# Royal Oak Police Department

## Certificate of Commendation

awarded to

*Jacob Gostiaux*

*On August 3, 2023, Officer Jacob Gostiaux was conducting an extra check of a vacant industrial building frequently targeted by scrappers. During the check, Officer Gostiaux went the extra mile and located an unlocked door leading to the building. With additional officers now on scene, officers located signs of a fresh breaking and entering and eventually took a male suspect into custody after a search of the premises. Based upon the recovered evidence, and Officer Gostiaux's proactive patrol, the male admitted to breaking into the facility and was subsequently charged with a felony. Officer Gostiaux's dedication and proactiveness led to a Royal Oak business being protected and is in keeping with the Core Values of the Royal Oak Police Department.*



A stylized, handwritten signature in black ink.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Certificate of Commendation

awarded to

Andrew Rougeau

*During the 2023 Woodward Dream Cruise, ROPD officers responded to the report of a felonious assault involving an assault rifle. Detective Rougeau was assigned to the case and, based upon some heads up policework from Officers Reece and Campbell, he was able identify the suspect and build a very difficult case against him. Despite significant roadblocks to obtain pertinent evidence, Detective Rougeau's perseverance paid off, leading to criminal charges against the suspect. The dedication and tenacity displayed by Detective Rougeau reflects greatly upon himself and the Royal Oak Police Department.*



A handwritten signature in black ink, appearing to read "Michael Moore", written over a horizontal line.

Chief Michael Moore

May 13, 2024



# Royal Oak Police Department

## Certificate of Commendation

awarded to

Kyle Vanderhoff      Tyler Snyder      Alex Collins

*On October 2, 2023, officers responded to the report of a retail fraud at Kroger. (Then) Officer Vanderhoff immediately arrived on scene and obtained key information from the original caller. With that information, Officer Vanderhoff immediately located the suspect vehicle and, now joined by Officers Snyder and Collins, a vehicle pursuit ensued on northbound I-75. Eventually the suspects lost control of their vehicle and crashed, leading to a short foot pursuit before both suspects were taken into custody. Thanks to their quick thinking, teamwork, and dedication to their profession, their work led to the arrests and charging of both subjects on multiple felonies.*



A handwritten signature in black ink, appearing to be "Michael Moore", written over a horizontal line.

Chief Michael Moore

May 13, 2024





# Royal Oak Police Department

## Certificate of Commendation

awarded to

*Blaine Goertler  
Michael Stokes  
Vincent Chandler*

*Jacob Gostiaux  
Jessica Reece  
Joseph Petrone*

*Joseph Lovasz  
Natalia Satterfield  
Renee Hertz  
Joseph Francis*

*While assigned to Charlie or Delta Platoon throughout 2023, Officer Blaine Goertler, Officer Michael Stokes, Officer Vincent Chandler, Officer Jacob Gostiaux, Officer Jessica Reece, Officer Joseph Petrone, Officer Joseph Lovasz, Officer Natalia Satterfield, Officer Renee Hertz, and Officer Joseph Francis did an extraordinary job of identifying, investigating, and removing intoxicated drivers from the roadways of the City of Royal Oak. As a direct result of the dedication and efforts of these ten officers to combat drunk and drugged driving, a total of 306 drivers were arrested for suspicion of Operating While Intoxicated or Operating Under the Influence of Narcotics in 2023. Their combined efforts are in keeping with the Royal Oak Police Department's Mission Statement "To Keep Royal Oak Safe".*



A handwritten signature in black ink, appearing to be "Michael Moore", written over a horizontal line.

Chief Michael Moore

May 13, 2024



# Royal Oak Police Department

## Citizens Award

awarded to

*Karen Hardy*

*On June 12, 2023, Royal Oak police responded to a domestic assault involving three adults and a child. Despite the efforts of ROPD officers to establish a conversation and deescalate the situation, the male suspect was highly agitated at their presence. Prior to officers arrival, de-spite the level of emotional instability displayed by the suspect, Ms. Karen Hardy, a nearby resident, had stepped in to mediate, placing her safety in danger. Ms. Hardy engaged the suspect in constant conversation, distracting the suspect from his heightened and escalating agita-tion at the arrival of police on the scene. As the male suspect threatened to physically engage with ROPD officers, Ms. Hardy continued her heroic actions by preventing him from doing so, while also advocating for the police officers. Ms. Hardy learned the suspect was armed and despite this, Ms. Hardy placed her own life in danger by disarming the suspect and removing the weapon from the situation. Ms. Hardy then talked the suspect into sitting down on his own accord, allowing officers to safely take him into custody without incident. It was later determined that the suspect intended to engage officers and force them to kill him. Had it not been for the heroic actions of Ms. Hardy, the outcome of this incident may have ended in tragedy for both the suspect and ROPD officers.*



A stylized, handwritten signature in black ink.

Chief Michael Moore

May 13, 2024





# Royal Oak Police Department

## Citizens Award

awarded to

*Ken MacLean*

*On March 24, 2023, the Royal Oak Police Department received a 911 call from Royal Oak resident Ken MacLean, stating there was a male walking in traffic and appearing to be jumping in front of cars. Mr. MacLean continued to follow the male from a distance, providing ROPD dispatch with continuously updated information as units responded to the area. Mr. MacLean's information allowed ROPD officers to contact the male just as he was climbing onto a freeway overpass. Officers established a dialogue with the male, and he eventually stepped down the from the ledge and was taken into protective custody. During their conversation with the male, he admitted that at the time officers arrived, he was waiting for the next semi-truck to come by intended to end his life by jumping. Thanks to the observation skills, calm demeanor, attention to detail, and most importantly, the willingness to help a stranger, the life of the young male was saved.*



A handwritten signature in black ink, appearing to be "Michael Moore", written over a horizontal line.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department

## Citizens Award

awarded to

*Casey Robinson*

*On April 16, 2023, the Royal Oak Police Department received a 911 call concerning a male who had fallen off his bicycle and stopped breathing. Upon the arrival of ROPD officers, Royal Oak resident Mr. Casey Robinson was already performing chest compressions on the victim. With one officer now on scene with a department AED, the officer took over CPR while Mr. Robinson began deploying the AED. Now assisted by a second ROPD officer, all three worked as a team to deliver a shock to the patient and continue lifesaving measures until the arrival of the Royal Oak Fire Department. As a result of their team effort, a resident's life was saved. The quick actions displayed by Mr. Robinson undoubtedly saved the life of a fellow Royal Oak resident.*



A stylized, handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Chief Michael Moore

*May 13, 2024*



# Royal Oak Police Department Citizens Award

awarded to

Kathleen Spangler Alex Desano

*In the summer of 2023, ROPD spouses, Mrs. Kathleen Spangler and Mrs. Alex Desano, volunteered their talents and services to assist the Royal Oak Police Department with recruiting and community engagement efforts. Mrs. Spangler and Mrs. Desano used their respective skills to create department recruiting flyers for police officer, dispatcher, and cadet, as well as vinyl pop-up displays for use at recruiting and community events. This material featured professional photos of department personnel in various aspects of the job, allowing department recruiters to present police officer candidates and members of the public with an excellent visual image and positive impression of what our agency has to offer. In volunteering their personal time, Mrs. Spangler and Mrs. Desano provided our department with a significant recruiting boost while also supporting our outreach throughout the community*



A handwritten signature in black ink, appearing to read "Michael Moore", written over a horizontal line.

Chief Michael Moore

May 13, 2024



## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>2023 Police Department Annual Report</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Police Department</b>
<b>PRESENTER</b>	<b>Chief Michael Moore</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>CERTIFIED RESOLUTION</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**EXECUTIVE SUMMARY** *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The 2023 Royal Oak Police Department Annual Report

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### Fiscal Impact

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	
<b>AMOUNT CURRENTLY BUDGETED</b>	
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00 (BA between dept; net -0- effect on FB)</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☐ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

**REVENUE IMPACT:** *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

**WORKLOAD IMPACT:** *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

**OPERATIONS IMPACT:** *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

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**ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

N/A

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**COMMUNITY ENGAGEMENT**

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

N/A

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**BOARD AND COMMISSION FEEDBACK**

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

N/A

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**LEGAL COMMENTS****PROPOSED COMMISSION RESOLUTION:**

No action required by the city commission, receive and file item.

**ATTACHMENTS:**

**2023 Police Department Annual Report**





# 2023 ANNUAL REPORT





# Royal Oak POLICE DEPT



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# Chief's Message

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I am pleased to present the 2023 Royal Oak Police Department Annual Report. Included in this report, you will find operational data, crime statistics, and a variety of other information on the police department.

In 2023, the police department became an accredited law enforcement agency recognized by the Michigan Association of Chiefs of Police. This process required us to examine, modify, and improve our policies and procedures to align with industry best practices. Accreditation results in greater accountability within our agency, reduced risk and liability exposure, stronger defense against civil lawsuits, increased community advocacy, and more confidence in our ability to operate efficiently and respond to the community needs. Although we earned our accredited status, the journey is never ending. We must prove we adhere to the standards yearly as well as seek re-accreditation every three years.

This year, we expanded our partnership with Oakland Community Health Network to focus on mental health. We grew our Crisis Intervention Team (CIT) by certifying additional police officers in this program. We also created our Co-Responder Program which will partner mental health clinicians with our patrol officers in the field. Both programs are focused on our response to those experiencing a mental health crisis and offer more resources for a peaceful, safe resolution.

As always, I would like to thank the residents of Royal Oak for their continued support. The outstanding men and women of this department work hard every day to maintain confidence and trust by providing exceptional service and public safety to those who live, work, and play in Royal Oak.

I hope you find this report informative.

Respectfully submitted,

Michael Moore  
Chief of Police



Chief Michael Moore



## MISSION STATEMENT

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**“To Keep  
Royal Safe”**

## VISION STATEMENT

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**“To build Michigan’s  
premier police agency that  
is a leader for efficiency,  
effectiveness, innovation,  
and public safety”**

# Our Core Values

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## Integrity

The Royal Oak Police Department will strive to maintain the highest level of moral values and standards of conduct while demonstrating fairness and equality to those we serve. Integrity is the cornerstone of our profession. It is a sacred quality that is essential to maintain public trust and mutual respect. The Royal Oak Police Department will be steadfast in adherence to a code of moral excellence and incorruptibility. We will maintain a standard of conduct that reinforces the ideals of honesty, accountability, and pledge to hold ourselves to the highest legal, moral and ethical standards.

## Loyalty

The Royal Oak Police Department will be faithful to the highest ideals of law enforcement. We will be loyal to the community in action and deed with the understanding the safety of the citizens of Royal Oak is our primary mission. We will maintain an unwavering allegiance to the law, our profession and those we serve and protect.

## Compassion

The Royal Oak Police Department will be ever mindful and conscientious of the emotional and physical well-being of all those we strive to protect. We will be understanding and by deed, assuage the suffering and provide consolation to all those affected by, or involved in the criminal justice process. We will be pillars of fairness, and, by example, provide solace and an atmosphere where all citizens are equal and protected.

## Courage

The Royal Oak Police Department will maintain the strength of mind, body and spirit to encounter and withstand danger, fear or difficulty, with firmness and surety of purpose. We will confront difficult situations with confidence and determination to overcome any obstacle put before us. We will put the safety of others above our own and will not hesitate to protect those who cannot protect themselves.

## Service

The Royal Oak Police Department will demonstrate the desire to contribute to the welfare of others by responding appropriately to the needs and demands of the community. We will put service before self and strive for excellence in all we do. We are committed to faithfully and selflessly performing our duties with the goal of enhancing public safety and reducing the fear of crime. We are dedicated to working with the public to ensure the highest level of service and feeling of security for those we serve.



# Retirements and Promotions

## Retirements



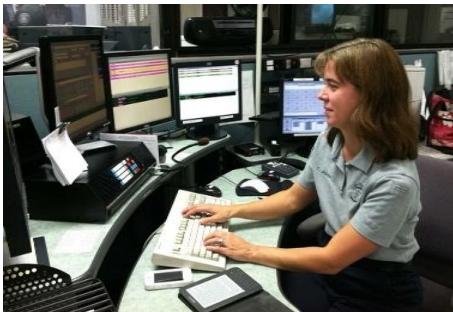
LIEUTENANT AL CARTER



OFFICER TERRY OAKS



SERGEANT ERIC BAROKY



DISPATCHER TERI MURRAY



RECORDS KATHLEEN HEHN

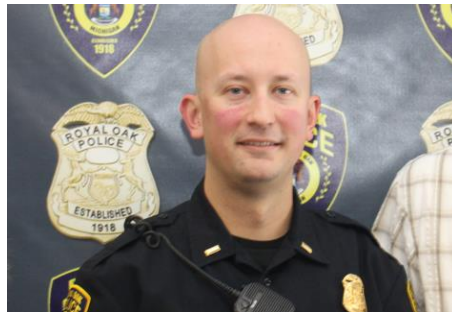


OFFICER KEVIN ISAACSON

## Promotions



SERGEANT JIMMY ELROD



LIEUTENANT BRIAN KUCEL



SERGEANT BRIAN BUCKLEY



DETECTIVE ZACHARY MECKL



SERGEANT MICHAEL PARAMO



# New Hires

## 2023 Police Officer

- Officer Karlee Campbell
- Officer Justin Francis
- Officer Madeline Kendall
- Officer Allison Cole
- Officer Zachary Bunting
- Officer Brian Domzalski
- Officer Austin Plitz
- Officer Easton Edgington
- Officer Brandon Yax



## 911 Dispatchers

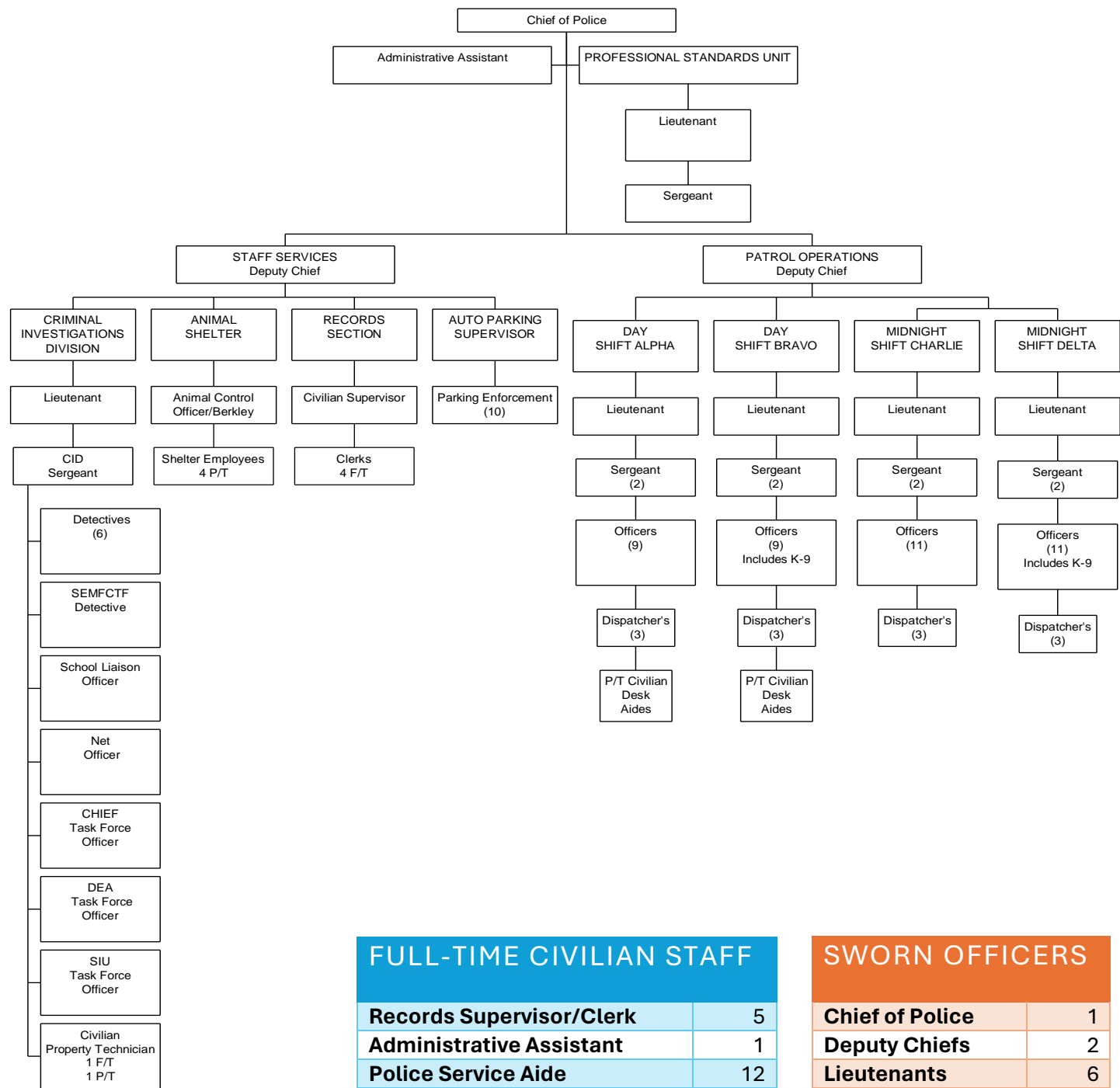
- Katherine DesAutels
- Steven Heck

## Cadets

- Theodore Eising
- Vaughn Horwood

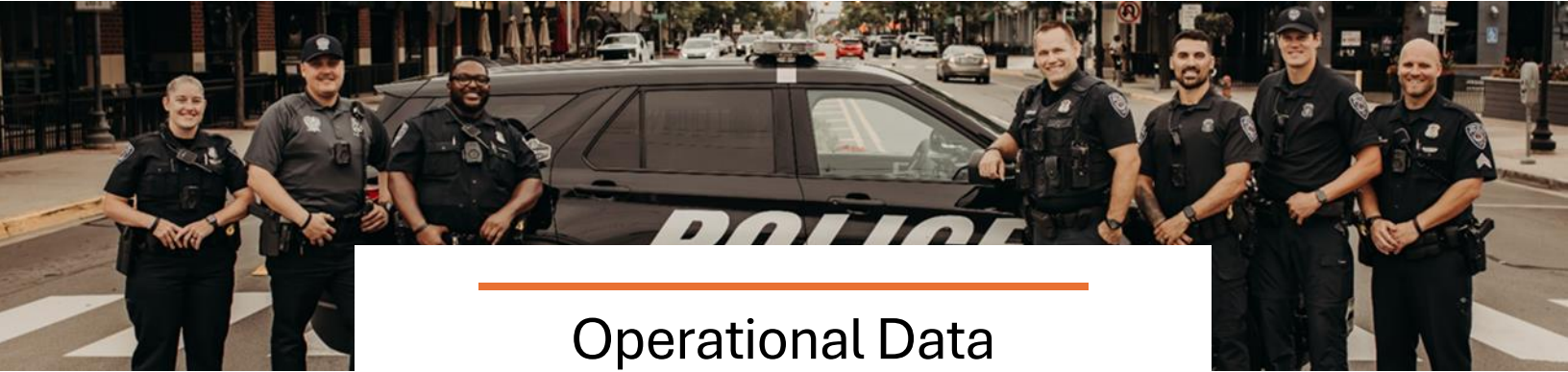


# Royal Oak Police Department Organizational Chart



FULL-TIME CIVILIAN STAFF	
Records Supervisor/Clerk	5
Administrative Assistant	1
Police Service Aide	12
Total Full Time	18

SWORN OFFICERS	
Chief of Police	1
Deputy Chiefs	2
Lieutenants	6
Sergeants	10
Detectives	7
Officers	53
Total Sworn	79



# Operational Data

The following sections are comprised of seven key categories:

**Organizational Make-up** | Records Division | Crime Statistics | Patrol Division | Training  
 Citizen Complaints and Lawsuits | Significant Incidents

*The following table represents a ten-year comparison of the number of personnel budgeted for the Royal Oak Police Department.*

POSITIONS	2014 2015	2015 2016	2016 2017	2017 2018	2018 2019	2019 2020	2020 2021	2021 2022	2022 2023	2023 2024
Chief	1	1	1	1	1	1	1	1	1	1
Deputy Chief	2	2	2	2	2	2	2	2	2	2
Lieutenant	5	5	5	5	5	5	5	5	5	5
Sergeant	13	13	13	13	13	13	13	13	13	13
Detective	7	7	7	7	7	7	7	7	7	7
Police Officer	51	51	51	51	51	51	51	51	51	51
911 Dispatcher	12	12	12	12	12	12	12	12	12	12
Admin. Assistant	1	1	1	1	1	1	1	1	1	1
Records Supervisor	1	1	1	1	1	1	1	1	1	1
Clerical/ Secretarial	4	4	4	4	4	4	4	4	4	4



## OPERATIONAL DATA

Organizational Make-up | **Records Division** | Crime Statistics | Patrol Division | Training  
Citizen Complaints and Lawsuits | Significant Incidents

### The Records Division

The Records Division consists of one Records Supervisor, four full time Records Clerks. They assist the public Monday through Friday on the telephone or at the counter. Other Records duties include maintaining the department's electronic records system (CLEAR), checking and issuing Royal Oak residents' gun permits, registering of weapons, processing of Freedom of Information Act (FOIA) requests, ink fingerprinting, conducting vehicle auctions, issuing reports to involved parties and insurance companies, and providing requested report information to the City Attorney's office and 44th District Court.

	2022	2023	CHANGE
<b>Accident Reports Requested</b>	321	223	-30.52%
<b>Incident Reports Requested</b>	179	201	12.29%
<b>Discovery and FOIA Requests</b>	642	1,501	133.80%
<b>Citizen Record Checks</b>	13	18	38.46%
<b>Record Checks requested by mail/fax</b>	901	1,085	20.42%

### Crime Statistics

Crime is reported to the State and FBI as Part A-F offenses:

**Part A Offenses** include the following: Murder, Negligent Homicide, some Forcible and Non-Forcible Sex Offenses, Robbery, Assault, Burglary, Motor Vehicle Theft, Arson, Kidnapping, Forgery, some Frauds, some Liquor Law Violations, Embezzlement, Damage to Property, Weapon Violations, Commercialized Sexual Offenses, Drug Laws and Gambling.

**Part B Offenses** include the following: some Frauds, some Non-Forcible Sex Offenses, Non-Violent Family Offenses, OUIL, Liquor Law Violations, Obstruction/Escape, Disorderly Conduct, State, Local and Federal Offenses, Local Ordinances, Juvenile Offenses and specific Traffic Offenses which are arrestable.

**Parts C, D, E, & F Offenses** include lesser offenses and response types that are not reportable as crime statistics to the state and FBI.

	2022	2023	CHANGE
<b>Part A Crime</b>	1,580	1,773	12.21%
<b>Part B Crime</b>	990	1,115	12.62%
<b>Total Reports</b>	46,555	45,295	-2.70%

## OPERATIONAL DATA

Organizational Make-up | Records Division | **Crime Statistics** | Patrol Division | Training  
Citizen Complaints and Lawsuits | Significant Incidents

### CRIME STATISTICS CONTINUED:

CALENDAR YEAR:	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Part A Offenses	2,205	2,320	2,309	1,962	1,664	1,438	1,201	1,403	1,580	1,773
Part B Offenses	1,228	1,296	1,333	1,400	1,159	1,030	769	858	990	1,115
<b>Total Part A &amp; B</b>	<b>3,433</b>	<b>3,616</b>	<b>3,642</b>	<b>3,362</b>	<b>2,823</b>	<b>2,468</b>	<b>1,970</b>	<b>2,261</b>	<b>2,570</b>	<b>2,888</b>
Part A Change	-4.3%	5.22%	-0.47%	-15.0%	-17.02%	-13.58%	-16.48%	16.82%	12.61%	12.21%
Part B Change	3.38%	5.54%	2.85%	5.03%	-18.57%	-11.13%	-25.33%	11.57%	15.38%	12.62%
<b>Annual Change</b>	<b>-4.0%</b>	<b>5.33%</b>	<b>0.72%</b>	<b>-7.7%</b>	<b>-17.67%</b>	<b>-12.57%</b>	<b>-20.17%</b>	<b>14.77%</b>	<b>13.66%</b>	<b>12.37%</b>

### A PARTIAL BREAKDOWN OF THESE CRIMES OVER A 10-YEAR PERIOD:

OFFENSE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Murder</b>	1	2	0	0	0	1	0	0	0	0
<b>Aggravated Assaults</b>	43	28	33	40	36	38	23	37	54	57
<b>Simple Assaults or Intimidation</b>	342	305	326	262	220	251	136	191	179	212
<b>Robbery</b>	10	7	8	8	4	4	3	3	7	5
<b>Forcible Rape</b>	10	12	9	8	5	8	4	10	11	16
<b>Burglary</b>	78	97	86	45	66	38	30	29	33	36
<b>Motor Vehicle Thefts</b>	45	25	38	51	37	35	37	37	54	86
<b>Arson</b>	3	7	4	4	0	1	4	2	3	1
<b>Larceny Thefts</b>	446	487	414	407	343	305	261	278	335	324
<b>Narcotic Violation</b>	478	519	618	458	364	81	76	129	106	102
<b>Disorderly Conduct</b>	1,320	1,287	1,289	1,155	1,064	1,098	821	817	734	766
<b>Traffic Accident</b>	2,318	2,280	2,371	2,293	2,289	2,267	1,461	1,785	1,945	2,007

## OPERATIONAL DATA

Organizational Make-up | Records Division | Crime Statistics | **Patrol Division** | Training  
Citizen Complaints and Lawsuits | Significant Incidents

In 2023, the Royal Oak Police Department continued its pursuit of reaching its full staffing level of 79 sworn police officers by hiring nine new officers and two dispatchers. Our personnel have made a commitment to our Core Values, Mission Statement, and, most of all, this community.

The patrol division (dispatchers, police officers, sergeants, and lieutenants) has the most contact with the general public. The patrol division has focused on developing a customer service-oriented style of policing. This philosophy has improved our relationship with the community, our businesses, and has enabled us to build upon the public's trust.

The officers assigned to the patrol division respond to all types of calls for service. From traffic crashes to traffic enforcement to all types of emergency scenarios, the Royal Oak Police Department is a full-service police department.

The patrol division is responsible for answering 911 and non-emergency phone calls. The personnel who answer these calls obtain all the pertinent information, enter the information into the computers, and dispatch Police, Fire, or EMS personnel.

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Total Phone Calls 911 and Non- Emergency</b>	84,683	81,592	88,029	57,554	74,528	75,155	69,654	71,816	70,436	70,191
<b>Total Incidents Dispatched</b>	44,616	48,051	46,389	54,093	53,685	45,528	50,651	48,273	46,554	45,295

The patrol division also responds to traffic complaints such as excessive speeding or no thru-traffic as staffing allows. Traffic complaint response may include:

- Utilization of the department's SMART trailer to give a more accurate count of vehicular traffic and average speed.
- Special attention checks, that have officers check the areas in their travels.
- Traffic Details—where officers are assigned there to evaluate and enforce infractions.
- In addition, the patrol division evaluates and approves valet parking applications, directs the crossing guard program, coordinates the repair and inspection of handheld preliminary breath test machines and radar units, and investigates other traffic-related issues.

## OPERATIONAL DATA

Organizational Make-up | Records Division | Crime Statistics | **Patrol Division** | Training  
Citizen Complaints and Lawsuits | Significant Incidents

### CALLS FOR SERVICE

2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
44,616	48,051	46,389	47,477	47,009	50,427	41,169	37,469	41,686	40,324

	2022	2023	% CHANGE
<b>Total Reports Filed</b>	46,555	45,295	-2.70%

### YEARLY ACCIDENT SUMMARY

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Non-Injury Accidents</b>	2,075	2,037	2,143	2,034	2,004	2,094	1,121	1,550	1,642	1,460
<b>Injury Accidents</b>	241	242	227	255	283	171	155	208	220	144
<b>Fatal Accidents</b>	2	1	1	4	2	2	1	2	2	1
<b>Totals</b>	<b>2,318</b>	<b>2,280</b>	<b>2,371</b>	<b>2,293</b>	<b>2,289</b>	<b>2,267</b>	<b>1,277</b>	<b>1,760</b>	<b>1,864</b>	<b>1,605</b>

### OVERALL DEPARTMENT TICKET SUMMARY

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Traffic Violations</b> General	13,080	12,176	13,529	13,540	12,629	13,412	7,539	6,773	9,680	9,166
<b>Traffic Violations</b> Accident Scene	925	837	966	931	917	1,175	624	760	811	798
<b>Traffic Violations</b> Motor Carrier	142	165	8	0	2	10	3	4	2	4
Ordinance Violations	1,701	1,478	1,500	1,356	975	1,091	798	1,001	979	1,113
<b>Total Violations</b>	<b>15,848</b>	<b>14,656</b>	<b>16,003</b>	<b>15,827</b>	<b>14,523</b>	<b>15,688</b>	<b>8,964</b>	<b>8,538</b>	<b>11,472</b>	<b>11,081</b>

## OPERATIONAL DATA

Organizational Make-up | Records Division | Crime Statistics | Patrol Division | **Training**  
Citizen Complaints and Lawsuits | Significant Incidents

The Royal Oak Police Department is committed to providing training to department personnel to advance the employees' professional growth and competence while enhancing the department's overall ability to provide improved service to the community.

**In-service Training** includes annual instruction for all personnel in areas such as firearms, pathogen exposure, first aid and CPR, defensive tactics, etc. The figures below represent the total hours per officer.

**Advanced Training** includes individualized instruction in areas such as interview and interrogation, accident investigation, search and seizure, incident command, radar operation, breathalyzer operation, surveillance techniques, and specialized investigation courses. The figures below represent the total hours of training for all department personnel during the year.

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>In-Service</b> (total department training hours per officer)	22	26	34	36	32	47	33	30	48	73
<b>Advanced training</b> (hrs. for all personnel)	3,388	4,596	4,003	4,007	4,068	4,464	2,069	4,318	4,671	4,538

The Royal Oak Police Department has several specialized units with instructors dedicated to training our officers in-house. They include Firearms, Defensive Tactics, Police Motorcycle, Police Mountain Bike Patrol, Field Training Officers, and Communication Training Officers to name a few. These instructors ensure our officers remain certified according to state mandates.





## OPERATIONAL DATA

Organizational Make-up | Records Division | Crime Statistics | Patrol Division | **Training**  
Citizen Complaints and Lawsuits | Significant Incidents

### Firearms and Range Unit



### Defensive Tactics Unit



### Field Training Unit





## OPERATIONAL DATA

Organizational Make-up | Records Division | Crime Statistics | Patrol Division | Training  
**Citizen Complaints and Lawsuits** | Significant Incidents

It is the policy of the Royal Oak Police Department to accept and investigate any complaints of employee misconduct or wrongdoing. This department is committed to providing law enforcement services that are consistent with our Mission Statement and Core Values. The complaint procedure provides citizens with a meaningful and effective avenue for legitimate complaints against a member of the police department. It is the intention of the police department to encourage public support and confidence through the assurance of a fair and thorough investigation of all complaints.

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Total Complaints</b>	8	15	12	5	6	7	17	16	16	18
<b>Excessive or Unnecessary Force / Assault Complaints</b>	1	1	0	1	0	1	0	0	0	0

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Total Lawsuits</b>	1	1	2	0	4	2	1	1	0	1
<b>Excessive or Unnecessary Force / Assault</b>	1	0	1	0	2	0	0	0	0	0

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## OPERATIONAL DATA

Organizational Make-up | Records Division | Crime Statistics | Patrol Division | Training  
Citizen Complaints and Lawsuits | **Significant Incidents**

### **Obtaining Money Under False Pretenses – Over \$100,000**

The Royal Oak Police Department received a complaint related to a scam artist believed to be operating out of her Royal Oak home. The case was reviewed by ROPD Detective Nelson, who is assigned to a U.S. Secret Service Financial Crimes Task Force. The Task Force consists of federal agents and local detectives specializing in identity theft and fraud investigations. An extensive investigation identified several victims from Michigan, Texas, and New York. The investigation went on for over a year.

Detective Nelson and his team built a strong case, and the suspect was ultimately charged with False Pretenses over \$100,000, a 20-year felony. Fearing the impending arrest, the suspect fled out of state with her 6-year-old child. She continued to commit crimes of identity theft and fraud as she bounced from state to state, evading authorities for over a year.

Through extraordinary investigative efforts, the suspect was eventually tracked to a home in the State of Florida, where she was living under yet another stolen identity. She was apprehended and extradited to Michigan for prosecution. Her son was safely reunited with his father and grandparents, who hadn't seen him in almost two years.



### **Woman Arrested for Swastika Graffiti**

On April 28, 2023, officers responded to The Woodward Shul, located at 25595 Woodward Ave., after a passerby reported graffiti on the building. Officers observed a swastika symbol spray painted along with the letters "AZOV" on the east wall of the Jewish Community Center.

Royal Oak Detectives, working with investigators from the Jewish Community Security, the Federal Bureau of Investigation, and the Farmington Hills Police Department, quickly identified the suspect. She was arrested on May 1, 2023. She was charged with Ethnic Intimidation and Malicious Destruction of Property.

"The swift apprehension of the suspect is a perfect example of how our relationships with the community and collaboration with our law enforcement partners bring incidents like these to a close. I'm proud of our continued partnership with the Jewish Community Security and the tireless efforts of our detectives and law enforcement partners who were critical to this investigation," said Police Chief Michael Moore.



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## OPERATIONAL DATA

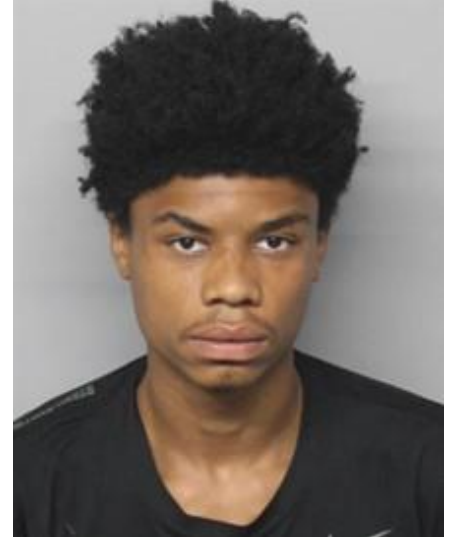
Organizational Make-up | Records Division | Crime Statistics | Patrol Division | Training  
Citizen Complaints and Lawsuits | **Significant Incidents**

### **Automobile Theft Suspect Identified and Prosecuted**

On May 25, 2023, ROPD officers responded to a report of an overnight automobile theft near Fourteen Mile and Crooks. The Berkley Police Department had contacted the vehicle owner after they located some of her property near the scene of a separate automobile theft in their city. The victim's 2021 Jeep Cherokee was located the following day in Macomb County, with heavy front-end damage.

ROPD Investigators collected additional information and followed up on many potential leads. They ultimately developed a suspect in relation to some stolen tools posted for sale on the internet. The case was later presented to the prosecutor, who authorized two felony counts of Auto Theft, a 5-year felony, against the 19-year-old suspect.

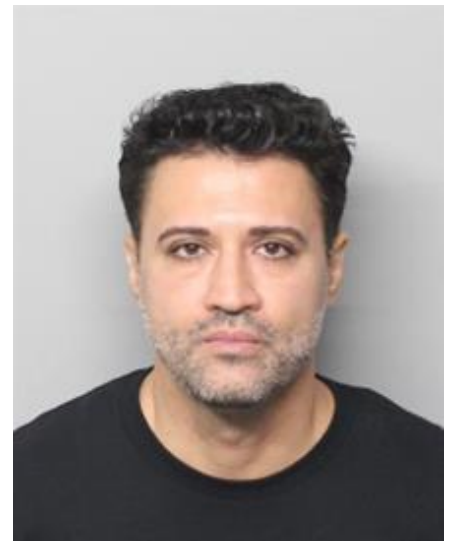
On July 3, 2023, detectives located the suspect in the City of Detroit and arrested him without incident. He was arraigned on the charges and transported to the Oakland County Jail with a \$50,000 bond.



### **Sex Offender Registration Act – Failure to Comply**

In August of 2023, Detective Pelletier was doing a self-initiated follow-up on a previous case and discovered the suspect, who is on the Michigan Sex Offender Registry, was non-compliant with the Registration Act. A thorough investigation revealed the suspect was secretly working in the City of Royal Oak and exhibiting stalking behavior towards at least one Royal Oak resident.

The investigation culminated in the arrest of the suspect, who was charged with three counts of Failing to Comply with the Sex Offender Registration Act, a 4-year felony. The proactive nature of this case serves as an excellent demonstration of the core values of the Royal Oak Police Department, and the resulting arrest could very well have stopped the suspect from victimizing another innocent person.



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## OPERATIONAL DATA

Organizational Make-up | Records Division | Crime Statistics | Patrol Division | Training  
Citizen Complaints and Lawsuits | **Significant Incidents**

### Larceny and Identity Theft Suspects Arrested

In late September 2023, area police departments took numerous theft reports related to gym health clubs. The reports were reviewed by a special assignment officer assigned to the Troy Police Department Special Investigations Unit (S.I.U). SIU is comprised of officers from Auburn Hills, Birmingham, Bloomfield Twp. Royal Oak, and Troy police departments. Officers from this well-trained team were able to develop and surveil two suspects.

On October 5, 2023, the suspects entered the Royal Oak LA Fitness and stole property, including wallets, from various lockers. They then left the gym and traveled to a nearby Meijer, where they attempted to use stolen credit cards to purchase gift cards and other merchandise. They were arrested upon exiting the store.

Detective Hill and our SIU officer spent many hours preparing the cases for presentation to the prosecutor. Both suspects were charged with several felony counts including Larceny in a Building and Stealing/Retaining a Financial Transaction Device. They were also charged with Breaking and Entering a Vehicle to Steal Property under \$200, a 93-day misdemeanor.

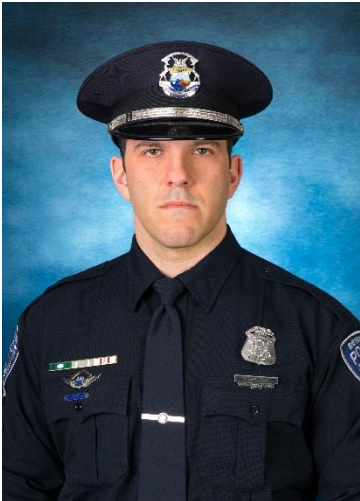


# Meet Your Alpha Day Shift

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Lt. Brian Kucel



Sgt. Anthony Gagliardi



Sgt. Brian Buckley

Alpha Platoon is commanded by Lieutenant Kucel, who is responsible for the staff assigned to the platoon. It is one of two “day” shift platoons that begins at 7:00 a.m. and concludes at 7:00 p.m. The platoon consists of two sergeants, nine officers, and three 911 dispatchers.

Throughout a typical day, Alpha Platoon officers receive and respond to various calls for service including welfare checks, citizen assists, and traffic accidents, to name just a few. The officers often engage with the community, such as hosting school tours, visiting neighborhood block parties, and walking foot patrol through our city’s numerous special events. Additionally, several officers on shift serve in roles such as mountain bike officers, Crisis Intervention Team (CIT) officers, evidence technicians, and Comeback Quick Response Team (QRT) members. Alpha’s officers and 911 dispatchers also serve as training officers for the new members of our department. The officers prioritize being proactive with traffic enforcement to reduce traffic crashes and searching for criminal activity to keep our neighborhoods and businesses safe.

Working in tandem with the officers, our 911 dispatchers, police cadets, and police desk attendants play a vital role in supporting the operations of Alpha Platoon. They are responsible for fielding hundreds of 911 and non-emergency phone calls throughout the day, in addition to handling walk-in reports at the front desk.



# Meet Your Bravo Day Shift

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Lt. Jacob Theisen

Bravo Platoon is commanded by Lieutenant Theisen, assisted by Sergeant Catanese and Sergeant Manning. This other “day” platoon starts at 7:00 a.m. and concludes at 7:00 p.m. It consists of nine officers, three dispatchers, and several police cadets.

A majority of the officers assigned to Bravo Platoon are currently the longest serving of the road patrol officers in the department. As such, many of the officers have advanced training and specialized responsibilities. More than half the officers assigned to Bravo Platoon are Field Training Officers (FTO), Communication Training Officers (CTO), or members of the Crisis Intervention Team (CIT). Officers on Bravo Platoon are also dedicated instructors in disciplines that include firearms, defensive tactics, less lethal weapons systems, tire deflation devices, and others. These officers are always passing along their knowledge department wide.



Sgt. Dominick Catanese

Our officers can often be found completing extra patrols of problem traffic areas as identified by residents who contact the department. Bravo officers completed over sixteen hundred traffic stops, completed five hundred and twenty-five traffic crash reports, and authored over eight hundred and fifty incident reports from April to December of 2023 alone.

Bravo Platoon is dedicated to connecting to our community, and officers can often be found helping at school crosswalks, providing station tours to school groups, visiting block parties, and making appearances at events both public and private.



Sgt. Jason Manning

# Meet Your Charlie Midnight Shift

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A/Lt. Christopher Platt



Sgt. Jordan Desano



Sgt. Michael Paramo

Acting Lieutenant Platt commands Charlie Platoon. The hours for Charlie Platoon are from 7:00 p.m. to 7:00 a.m., and it is one of two “night” shift platoons. Charlie Platoon is also staffed by two sergeants, eleven officers, and dispatch staff. Of the eleven officers assigned to Charlie Platoon, many are trained as Crisis Intervention Team (CIT) officers, defensive tactic instructors, members of the Comeback Quick Response Team (QRT), and Field Training Officers (FTO). In addition, several officers are members of the mountain bike unit.

In the first few hours of a typical shift, Charlie Platoon officers handle all traffic-related complaints throughout the city, along with proactively policing neighborhood areas within the City of Royal Oak. Charlie Platoon also designates officers to patrol the Central Business District (CBD) on weekdays from 7:00 p.m. to 11:00 p.m. and 7:00 p.m. to 3:00 a.m. on weekends. The CBD officers patrol in their vehicles, on foot, and on bicycles to focus on enhancing safety through community policing. These officers provide an additional presence to the busy downtown area, frequented by many visitors and residents walking the city streets and visiting the downtown businesses in Royal Oak.

Whenever the weather turns pleasant, Charlie Platoon officers focus a portion of their overall patrol efforts on Woodward Avenue starting as early as March and extending through October to deter and reduce dangerous driving and circumvent issues associated with “cruiser” activity. During the overnight hours, Charlie Platoon officers are constantly vigilant through proactive patrols, searching the city for suspicious activity to deter and reduce criminal behavior. Charlie Platoon officers are on constant alert to keep the roadways safe from intoxicated drivers and mitigate this issue through traffic enforcement during their assigned tours of duty.

# Meet Your Delta Midnight Shift

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Lt. David Budzynowski



Sgt. Nathan Heppner



Sgt. Jimmy Elrod

Lieutenant Budzynowski commands Delta Platoon. The hours for Delta Platoon are from 7:00 p.m. to 7:00 a.m. Delta Platoon is additionally staffed by two sergeants, eleven officers, and dispatch staff. Of the eleven officers assigned to Delta Platoon, many are trained as Crisis Intervention Team (CIT) officers, firearms instructors, defensive tactic instructors, and Field Training Officers (FTO). In addition, Delta officers include an evidence technician and a K9 officer with his partner, K9 Thorvi. Several officers are also trained as police mountain bike officers.

Early in the shift, Delta Platoon officers handle the hectic evening rush hour and all the traffic-related complaints throughout the city. The Delta Platoon also assigns officers dedicated to patrolling the Central Business District (CBD) during the weekdays until 11:00 p.m. and 3:00 a.m. on the weekends. The CBD officers patrol in their vehicles, on foot, and on bicycles, focusing on visibility and community policing. These officers provide increased patrol services to the busy downtown area, frequented by many visitors and residents who frequent sidewalk cafes, restaurants, and shops.

The Delta Platoon officers stay busy patrolling neighborhood streets during nighttime hours in search of suspicious activity. They also focus patrols on Woodward Avenue from as early as March through October in an effort to address dangerous driving associated with “cruiser” activity.



# Criminal Investigation Division

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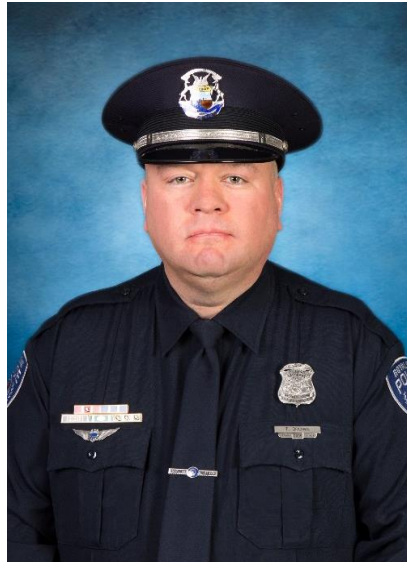
Taking a case from initial complaint to prosecution is the primary duty of the detectives and officers assigned to the Royal Oak Police Criminal Investigation Division (C.I.D.). When a case is assigned to a detective, many additional tasks must often be completed. Detectives conduct follow-up interviews, seek further information and leads, and collect additional evidence. Our detectives handle every type of criminal investigation, and the skills and knowledge they must develop and maintain are expansive. Some noteworthy examples include evidence collection and processing, forensic examinations of computers and cellular phones, extensive criminal law and procedure knowledge, effective surveillance techniques, and excellent writing skills. At the conclusion of an investigation, C.I.D. personnel are responsible for presenting their completed investigation to a city or state prosecutor, who will determine if criminal charges will be authorized.

The C.I.D. is staffed with seven detectives and five specially assigned police officers. Lieutenant Rich Millard, assisted by Sergeant Tim Brown, commands this highly skilled team of investigators. They rely on their experience and knowledge to assign and manage hundreds of police reports monthly. They review each case the department generates and assign cases to their team of investigators based on various factors. A case may be closed or filed for further information or developments if it does not meet those factors.

While detectives handle most of the complaints generated by the patrol division, the special unit officers offer a unique service to our community. Officers assigned to task force teams actively seek out information and suspects tied to crime in Royal Oak and throughout the area. The additional resources these teams offer the department can tremendously expand the investigative capacity of the C.I.D. At a moment's notice, the police department has access to the resources of many Federal, State, and County investigative teams to address a large variety of incidents.



Lt. Rich Millard



Sgt. Tim Brown

# School Resource Officer



Officer Antonio Lipscomb

The Royal Oak Police Department is proud to partner with the public and private schools in Royal Oak. The School Resource Officer (SRO) builds relationships with the community and fosters an environment of safety for students and faculty members. The current SRO is Officer Antonio Lipscomb.

While Officer Lipscomb's daily tasks are conducted at the high school, he is frequently consulted by administrators and staff from all the Royal Oak schools on matters ranging from student safety to juvenile law.

School drills, ranging from fire and tornado drills to lockdowns, are coordinated and monitored by Officer Lipscomb for every Royal Oak school. These tasks provide much-needed familiarization and feedback so staff and students are prepared should an actual event occur. Officer Lipscomb also conducts several presentations for students and staff to teach them various personal and school safety topics. Officer Lipscomb also assists in the following areas:

- Runaway juvenile investigations.
- Daily report review for matters involving high school students/family problems.
- School parking lots – monitor and enforcement.
- Coordinating with county juvenile caseworkers.
- Coordinating with Royal Oak Community Coalition.
- Coordinating with Royal Oak Youth Assistance.
- Provide guidance and advice to parents seeking additional information or assistance.



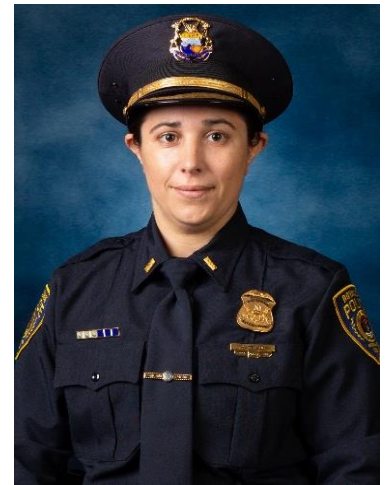
# Professional Standards Unit

The Professional Standards Unit is comprised of one Lieutenant and one Sergeant who report directly to the Chief of Police. The unit is responsible for various tasks, including new employee background investigations, internal investigations, processing and coordinating special event permits, departmental training, and Liquor Control Commission investigations. The unit also performs many additional tasks assigned by the Chief of Police.

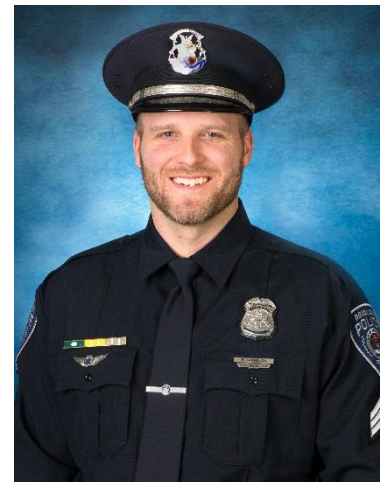
The Professional Standards Unit processed and coordinated 50 special events in 2023. These include recurring annual events such as Arts Beats and Eats, Royal Oak in Bloom, Gilda's Run, Taco Fest, Winter Blast, and the Memorial Day Parade.

The Professional Standards Unit, in conjunction with the Police Department Training Committee, coordinates and schedules training multiple times a year on a routine basis for all Royal Oak Police Department personnel. Each year, the Training Committee meets to recommend what training should take place that year in addition to other mandated training. After receiving input from staff, the Professional Standard Unit puts in place a training plan for the year.

Lastly, the Professional Standards Unit is responsible for recruitment. It actively seeks the best applicants for Police Officers, Police Dispatchers, Cadets, and Parking Enforcement Officers. In 2023, the Professional Standards Unit initiated and conducted the background investigation and hiring process of nine Police Officers, two Dispatchers, and two Cadets.

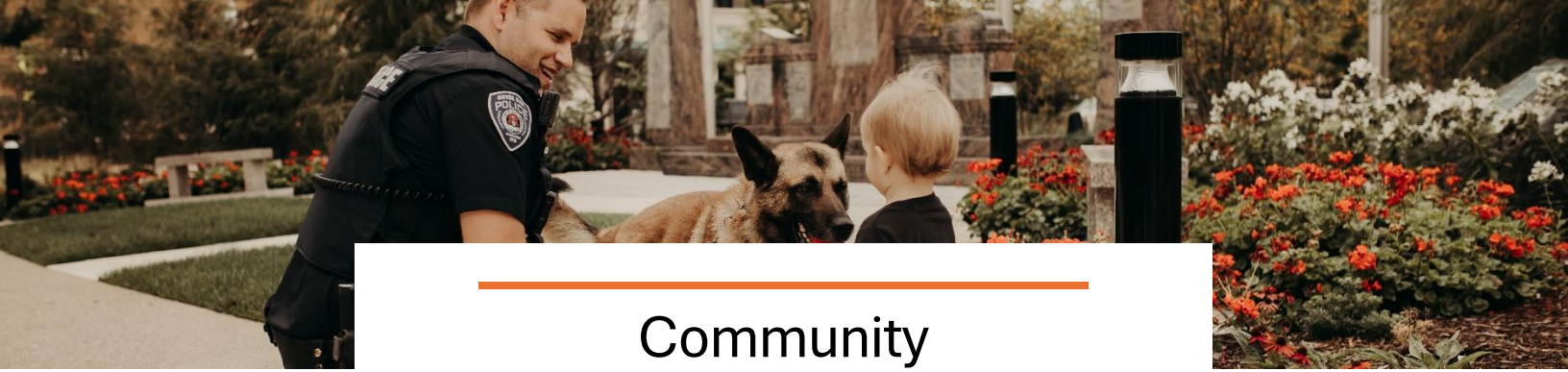


Lt. Karly Renaud



Sgt. Ryan Spangler





## Community

### Citizen's Police Academy

This year marked the 8th annual Citizen's Police Academy. The program was offered to Royal Oak residents through an application process, and the response was overwhelming.

The program was structured to offer residents a unique insight into law enforcement and an inside look at how their police department conducts business. The exciting seven-week course met once a week for three hours at the police department. The purpose of the program is to allow residents to become familiar with their police department through classroom instruction and also receive practical, hands-on experience. The Citizen's Police Academy gives the participants insight into how Royal Oak police officers perform their duties and how we serve the community.

Some of the curriculum during the seven weeks included a defensive tactics lesson, a TASER demonstration, a K9 demonstration, and a presentation by the Criminal Investigation Division. After an initial introduction and presentation by Chief Moore, students spent seven weeks exploring many aspects of police operations, including a ride-along with an officer to see first-hand how an officer handles a call.





### Royal Oak Crisis Intervention Team (CIT)

The Crisis Intervention Team (CIT) program is a community partnership of law enforcement, mental health and addiction professionals, individuals who live with mental illness and/or addiction disorders, their families, and other partners to improve community responses to mental health crises. Crisis Intervention Team training helps officers identify possible mental health issues that different people may be living with during citizen contacts. It focuses on verbal de-escalation with anyone in crisis to help reduce the use of force incidents.

In December 2021, ROPD sent three department members to become CIT instructors through CIT International. Our instructors have assisted with training other Oakland County Law Enforcement Officers on the CIT International model with the help of the Oakland Community Health Network (OCHN). Training consists of 40 hours of classroom and scenario training. The Royal Oak Police Department currently has 22 officers trained in CIT. These CIT-trained officers to respond to calls of mental health crises, and in 2023, officers were designating calls so CIT officers could follow up with citizens who may need additional assistance or resources.



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## COMMUNITY

### Comeback Quick Response Team (QRT)

The Royal Oak Police Department partnered with Families Against Narcotics to create the Comeback Quick Response Team. This team consists of four officers, a peer recovery coach, and a family recovery coach. This dedicated team conducts visits to people in the community who have survived a non-fatal overdose or who have had contact with first responders as a result of their substance use. This team allows the Royal Oak Police Department to bring resources to assist people in Crisis.





### Mothers Against Drunk Driving (MADD)

The Royal Oak Police Department began pop up tent events downtown Royal Oak in partnership with MADD. Officers were able to set up a tent and utilize our new grant funded intoxicated goggles with the public. Officers allowed the public to try the goggles on while performing tasks the officers would ask of them. This event allowed the public to have fun interaction with the officers while learning more about how intoxication affects fine motor skills.



### Law Enforcement Torch Run

Each year members of the Royal Oak Police Department participate in the Law Enforcement Torch Run. This run is to raise money for the Special Olympics, and we are one of many departments in southeast Michigan that participate. This year it started with the Oakland University Police Department and ended with the Southfield Police Department. Royal Oak Police Officers participated in two of the approximately 33 mile run.





## COMMUNITY – GIVING BACK

### Coffee with a Cop



The Royal Oak Police Department participates in multiple events that allow the community and the police department to interact on a more social level. All these events are publicized on the Royal Oak Police Department's social media sites.

In August 2023, Chief Moore organized the second Coffee with a Cop. The event was held in the Michigan Schools Credit Union on Woodward Ave.

This was organized as a way for the community to engage with the police department and open up the doors for communication. This will be an annual event at different places in the community in hopes that community members will come and interact with members of the police department.

### Make A Wish

The Royal Oak Police Department was excited to team up with the Make-A-Wish Foundation for a young man's wish to become a police officer for the day. On November 20th, 2023, several members of the police and fire departments were able to make Jesse's wish come true. Jesse was provided a uniform and worked on the road patrol for the day. Jesse experienced multiple training scenarios, traffic stops, police motorcycles, undercover work, a sit-in with Judge Meinecke, and even got to go up in the Royal Oak Fire Department's ladder truck. The police department was humbled and honored to be part of Jesse's special day.



## COMMUNITY – GIVING BACK

### Shop with a Hero

The Royal Oak Police Department, in conjunction with our bordering police agencies, the Royal Oak Fire Department, and the Veterans committee participate each holiday season for Shop with a Hero. This special event pairs a child from local schools with a public safety member or a Veteran. With support from Meijer Corporation and the Royal Oak Civic Fund, donations of gift cards are provided to the children who can spend time shopping with their favorite hero. It is a great community event, with everyone involved very thankful for the opportunity to participate.



### Holiday Toy Drive

Royal Oak residents came out in force to support the Royal Oak Police Department's holiday toy drive to benefit the children of the Judson Center. Through the generosity and sense of community shown by residents of Royal Oak, their donation of toys went above and beyond to help make the holidays a little better for the kids in need.

### Easter Bunny Public Event

The Royal Oak Police Department is proud to have been part of the 2<sup>nd</sup> annual Easter event. Our very own Officer Stienke and Officer Cavanagh, along with K9 Conan, were excited to meet the Easter Bunny and the community who chose to stop by the police department.





## Additional Units/Resources

### Police Motor Unit



### Police Honor Guard Unit



### K9 Unit



## ADDITIONAL UNITS/RESOURCES



### The Royal Oak Auxiliary Police

The auxiliary police unit is comprised of 22 service-oriented men and women who selflessly volunteer from within the Royal Oak community. This volunteer corps, with their unwavering commitment, augments the Royal Oak Police Department by performing uniformed foot and vehicle patrols.

Auxiliary members are trained and equipped by the police department to observe and report conditions requiring police services. Whenever possible, they assist in non-enforcement and non-hazardous duties. The following are some areas in which the Auxiliary Police assist the Police Department:

- Conducting residential, school, and commercial business checks.
- Assist with community festivals, parades, concerts, street fairs, and park patrols.
- Assist with Woodward cruiser activity throughout the summer.
- Traffic control when needed at intersections with malfunctioning signals.
- Residential vacation checks.

Their sacrifice and hard work for the community are often overlooked but are greatly appreciated.

### The Royal Oak Police -Chaplains

The Royal Oak Police Chaplains, a testament to our community's diversity, work with ROPD officers in providing support, comfort, and guidance to residents when they have experienced a traumatic incident or are grieving the loss of a family member. Currently, there are seven members of the Chaplain program, representing a rich tapestry of religious denominations including Catholic, Jewish, Non-denominational and Christian.

In 2023, the Chaplains aided our patrol officers by responding to scenes where they were requested, often at a moment's notice. They effectively provided counsel to grieving families who experienced tragedy and needed somebody by their side. The Chaplains helped families deal with the immediate aftermath and discussed their next steps in the grieving process.







## The Woodward Dream Cruise

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The Woodward Dream Cruise started in 1995, and now, 29 years later, it has grown to be an event that isn't just one day but unofficially spans the entire week leading up to it. The Woodward Dream Cruise, known as the largest one-day car show, brings people from all over the world to Royal Oak. The cruise route spans multiple cities, running from Detroit to Pontiac, with the concentration of cruisers coming to the great city of Royal Oak to see the muscle cars, hot rods, custom, and collector vehicles.

The City of Royal Oak is the epicenter of this event. Most of the corporate sponsors lease space in Royal Oak to showcase their products. During this family event, the Royal Oak Police, in cooperation with surrounding agencies, ensure that it is safe for all who come to see it.

The Royal Oak Police Department takes on a leadership role in coordinating law enforcement planning meetings associated with the Dream Cruise, and this year was no exception. The meetings include not only local law enforcement agencies directly affected by the Dream Cruise but also the FBI, Oakland County Sheriff's Office, MSP, Oakland County Emergency Management, Oakland County Department of Health and Human Services, Michigan Department of Transportation, and the National Weather Service.

The extraordinary efforts of these entities through teamwork and communication resulted in an incident-free event that saw over a million spectators and visitors attending the event.



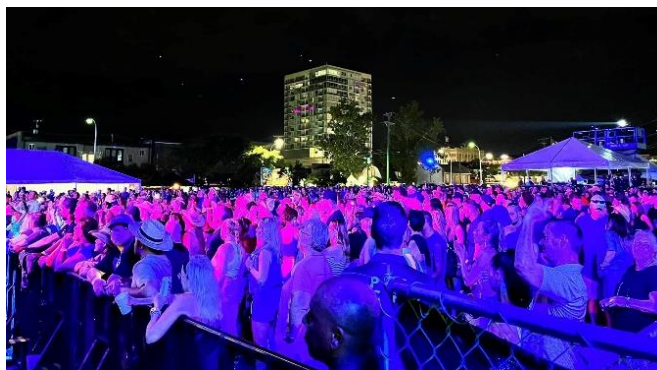


## Arts, Beats & Eats

Royal Oak hosted the annual Soaring Eagle Arts, Beats & Eats event over the Labor Day weekend. This event continuously brings over 400,000 people to the city of Royal Oak. The festival is located downtown and offers highly regarded fine art exhibits, over 200 live musical performances on nine stages, and local restaurants showcasing their cuisine.

Similar to preparing for the Dream Cruise, Arts, Beats & Eats involves meticulous planning and coordination with several of our Federal, State, and local partners. The Michigan State Police, Oakland County Sheriff's Office, CN Railway, and several other area departments, in close collaboration with the police department, provide resources to enhance and supplement our public safety resources, ensuring a secure and enjoyable event for all.

This was the fourteenth year Royal Oak hosted this event, and the police department continuously reviewed and revised the operational plan to ensure the event was safe, secure, and enjoyable for all attendees.



## Grant Awards

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Throughout 2023, the Royal Oak Police Department was awarded grants from the Office of Highway Safety Planning – Transportation Improvement Association for supplemental patrols to enforce strategic traffic safety campaigns. Royal Oak Officers logged 184 hours directed at campaigns including: DRIVE SOBER OR GET PULLED OVER, CLICK IT OR TICKET, Distracted Driving , and Speed Enforcement resulting in nearly 300 additional contacts with violators.







## Police Award Recipients

It is a great privilege to introduce some of the staff of the Royal Oak Police Department who stood out in 2023. These individuals were nominated by their peers or supervisors for exceptional performance. Following the meeting of the Commendation Review Board, we are pleased to announce the names of award recipients.

### 2023 AWARD RECIPIENTS ARE AS FOLLOWS:

#### Officer of the Year

- **For 2023** | Detective Daniel Pelletier

#### Civilian Employee of the Year

- **For 2023** | Parking Manager Matthew Murray

#### Kenneth Evancho Award for Excellence

- **For 2023** | Sergeant Dominick Catanese

#### Life Saving Award

- **For an incident on April 16th, 2023** | Officer Mitchell Miller / Officer Kyle Adair
- **For an incident on May 10th, 2023** | Aux. Officer Timothy Teer / Aux. Officer Corey Watts
- **For an incident on July 6th, 2023** | Officer Brenna Link / Officer Renee Hertz
- **For an incident on August 5th, 2023** | Officer Bruce Handrinos / Officer Gerald Karr
- **For an incident on November 9th, 2023** | Officer Vincent Chandler / Officer Joseph Petrone

#### Distinguished Service

- For service between January 2018- December 2023 | Detective Bret Nelson

#### Meritorious Service

- For an incident on January 26th, 2023 | Dispatcher Brooke Williams
- For an incident on April 6th, 2023 | Officer Joshua Little

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## POLICE AWARD RECIPIENTS

### Meritorious Service

- For an incident on June 12th, 2023 | Officer Andrew Nadrowski
- For an incident on June 21st, 2023 | Officer Kyle Knauss
- For an incident culminating in July 2023 | Detective Bret Nelson
- For an incident culminating in December 2023 | Detective Daniel Pelletier

### Unit Citation

- **For the 2023 P25 Radio Feilding**
  - Lieutenant David Budzynowski
  - Lieutenant Richard Millard
  - Officer John Love
  - Officer Matthew Bobek
  - Dispatcher Paul Urbanowicz
- **For the year 2023**
  - Dispatcher Paul Urbanowicz
  - Dispatcher Daniel Spears
  - Dispatcher Ashley Palomba
  - Dispatcher Brooke Williams
  - Dispatcher Cassidy Cundiff
  - Dispatcher Robert Beaver
  - Dispatcher Benjamin Cameron
  - Dispatcher Joseph Ivy
  - Dispatcher Christine Page
- **For hit and run investigations throughout 2023**
  - Officer Trevor Holston
  - Officer John Love
  - Officer Eric Cherry
- **For the year 2023:**
  - Auxiliary Officer Dan Evans
  - Auxiliary Officer Barb Gehring
  - Auxiliary Officer Ed Mephram
  - Auxiliary Officer John Smith
  - Auxiliary Officer Tim Teer
  - Auxiliary Officer Carole Allen
  - Auxiliary Officer Richard Boarman

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## POLICE AWARD RECIPIENTS

- **For the year 2023:**
  - Auxiliary Officer Mark Chopp
  - Auxiliary Officer Charles Girten
  - Auxiliary Officer Richard Haas
  - Auxiliary Officer Kirk Horvat
  - Auxiliary Officer Alicia Huebner
  - Auxiliary Officer Dan Mazur
  - Auxiliary Officer Bill Sayre
  - Auxiliary Officer Kevin Thomas
  - Auxiliary Officer Robert Tierney
  - Auxiliary Officer Ronald Varty
  - Auxiliary Officer Corey Watts
  - Auxiliary Officer Randy Wells
  - Auxiliary Officer Carol Willard
  - Auxiliary Officer Robin Winter

### Community Service Award

- **For the 2023 Citizens Police Academy** | Sergeant Dominick Catanese/ Sergeant Jimmy Elrod
- **For 2023** | Sergeant Ryan Spangler

### Certificate Of Commendation

- **For an incident on January 26th, 2023**
  - Detective Keith Bierenga, Officer Joseph Yerke, Officer Andre Stienke
- **For an incident on April 17th, 2023**
  - Sergeant Michael Paramo, Detective Andrew Rougeau, Officer Tyler Snyder, Officer Blaine Goertler
- **For an incident on August 3rd, 2023**
  - Officer Jacob Gostiaux
- **For an incident on August 19th, 2023**
  - Detective Andrew Rougeau
- **For an incident on October 2nd, 2023**
  - Officer Tyler Snyder, Officer Alex Collins, Officer Kyle Vanderhoff



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## POLICE AWARD RECIPIENTS

### Certificate Of Commendation

- **For 25+ OWI/OUID arrests throughout 2023**
  - Officer Blaine Goertler, Officer Michael Stokes, Officer Vincent Chandler, Officer Jacob Gostiaux, Officer Jessica Reece, Officer Joseph Petrone, Officer Joseph Lovasz, Officer Natalia Satterfield, Officer Renee Hertz, Officer Joseph Francis

### Letter Of Recognition

- **For an incident on January 26th, 2023**
  - Sergeant Anthony Gagliardi, Detective Daniel Pelletier, Officer Eric Cherry, Officer Matthew Bobek, Officer Timothy Storye, Officer Joseph Lovasz, Dispatcher Teri Murray
- **For an incident on April 17th, 2023**
  - Sergeant Ryan Spangler
- **For an incident on June 12th, 2023**
  - Sergeant Ryan Spangler, Officer Sean Staniszewski
- **For an incident on June 21st, 2023**
  - Sergeant Anthony Gagliardi, Officer John Love, Officer Sean Staniszewski, Officer Frank Stuglin
- **For an incident on August 19th, 2023**
  - Officer Jessica Reece, Officer Karlee Campbell
- **For an incident on October 2nd, 2023**
  - Detective Zachary Meckl, Officer Brian Domzalski, Officer Tyler Jones, Officer Robert Hull, Officer Jessica Reece
- **For an event on November 20th, 2023**
  - Detective Zachary Meckl, Detective Daniel Pelletier, Officer Michael Stokes, Officer Kevin Cavanagh, Officer Ryan Moran, Officer Richard Chipman, Officer Kyle Knauss, Officer Trevor Holston, Fire Marshall Scott Gardner (ROFD), Captain Jeff Carroll (ROFD), Sergeant Alex Johns (ROFD), Sergeant Kyle Linenger (ROFD), Firefighter Scott Loveday (ROFD), Firefighter Christian Cline (ROFD), Firefighter Jimmy Sharkey (ROFD)

## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>Public Library Request to Fill a Vacancy for a Municipal Clerk I</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Library</b>
<b>PRESENTER</b>	<b>Sandy Irwin, Library Director</b>
<b>MEETING DATE</b>	<b>April 22, 2024</b>

### ATTRITION POLICY

**Purpose:** The City of Royal Oak is facing revenues that are not sufficient to necessarily meet operating and capital needs and must further reduce its staffing levels in order to maintain a balanced budget.

**Policy:** All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City Commission. Such approval shall only be granted when it can be clearly established that it will cost more to not fill a position than it will cost to fill a position or when the position is unique, and no other employee can perform a critical function.

**[Adopted 06/02/2008 and Reaffirmed 05/22/2023]**

### EXECUTIVE SUMMARY

A 46-year veteran of the Library staff recently passed away. The position was a Municipal Clerk II, although we will fill it as a Municipal Clerk I. The position is in the Access Services Department, where they assist patrons with all of their circulation needs, process inter-library loans from other libraries, and provide direct customer service to all customers of the library. While the knowledge base can never be replaced, nor can the person herself, we do rely on this position to fill the everyday needs of the library. Without this position, the library would struggle to fill desk shifts and cover the complex needs of the behind the scenes functions of the library.

<b>BUDGET IMPACT SUMMARY</b>	
<b>Anticipated Salary and Benefit Cost</b>	
<b>Included in the budget</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Are you filling a position that was previously held?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Funding Source/GL Number:</b>	<b>Library Millage Fund</b>

**OTHER FISCAL IMPACTS:**

Select all that apply.

☒ No fiscal impact  
(details below)

☐ Revenue impact

☒ Training Required (details below)

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**STRATEGIC INITIATIVE ALIGNMENT:**

Efficient and Effective Services: /the position will assist in both the library's public-facing and behind-the-scenes daily operations.

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**Proposed Commission Resolution:**

**Be it resolved,** the Royal Oak City Commission hereby approves the filling of Municipal Clerk I.

**ATTACHMENTS – Municipal Clerk I Job Description**

## MUNICIPAL CLERK I-II

**GENERAL STATEMENT OF DUTIES:** A **MUNICIPAL CLERK** may be assigned to any department of the City or Public Library to perform a wide variety of clerical, record-keeping and public contact duties. Duties may involve frequent or continuous public contact, in person and via phone, fax and computer, and the operation of modern office equipment, including personal computers. Positions require the ability to use a keyboard to quickly and accurately input information into a computer, to utilize word and data processing software, and to learn other software applicable to the department assigned. Specific instructions are given at the beginning of the work and on new assignments, but after employees become familiar with procedures, they usually work independently on regular assignments. Supervision is received from a department or division head, or other higher level employee.

**TYPICAL EXAMPLES OF WORK:** A **MUNICIPAL CLERK** may be called upon to do any or all of the following: (These examples do not include all of the tasks that the employee may be expected to perform.)

- Operate personal computers, data input terminals, typewriters, calculators, FAX machines, copiers and other office equipment.
- Input / type records, reports, letters, requisitions, work orders, specifications, bills, purchase orders, vouchers, licenses, permits, certificates, agendas, circulars, receipts, memoranda and various forms of statistical and financial data.
- Assist the public by answering inquiries, explaining procedures and forms, issuing licenses and permits, registering voters, issuing certificates, circulating library materials, scheduling appointments, making appropriate referrals and /or otherwise providing information.
- Assist the public in person and/or via phone, FAX, computer, mail or email; compose correspondence.
- Organize, post, update, proofread, sort, copy, distribute, index or file manual and computerized records and reports.
- Collect and receipt checks and currency received for taxes, special assessments, water bills, permits, licenses, fees and other charges; prepare daily reports of cash received; prepare deposit statements.
- Assist in the preparation of tax and assessment rolls and property descriptions.
- Segregate, post, reconcile and balance accounts, time, equipment and material records; breakdown cost information from departmental work orders.
- Prepare bookkeeping entries and post receipts and disbursements.
- Gather, tabulate, compute and / or proofread statistical and financial data.
- Inventory and requisition supplies; maintain inventory control records.
- Perform related work as assigned.

### QUALIFICATIONS FOR EMPLOYMENT:

- Knowledge of modern office practices and procedures.
- Working knowledge of word processing (MS Word), spreadsheet (MS Excel), and database software; and the ability to learn additional software applicable to the department assigned.
- Some knowledge of basic bookkeeping, if assigned to applicable departments.
- Ability to communicate effectively, both orally and in writing.
- Ability to establish and maintain harmonious working relations with other employees and the public.
- Ability to use proper business English, spell and make arithmetic calculations quickly and accurately.
- Ability to maintain records and prepare reports efficiently and accurately.
- Ability to efficiently organize and maintain filing systems, both manual and computerized.
- Ability to learn assigned tasks readily, adhere to prescribed routines, and to follow oral and written directions.
- Ability to reach, bend, handle stress, stand or sit for long periods, and to understand and respond to in-person, phone and email inquiries.
- Skill in the operation of a personal computer, copier, FAX and other modern office equipment.

A **MUNICIPAL CLERK**, upon application, shall have the following:

- Level I Graduation from high school or equivalent including or supplemented by course work, training, or experience which results in the above stated knowledge, abilities and skills.  
A minimum of 40 words per minute keyboarding ability is required.
- Level II Employees are eligible for promotion to Municipal Clerk II after a minimum of 30 months of experience as a Municipal Clerk I.

## CITY COMMISSION AGENDA ITEM

<b>Title</b>	<b>Request to Fill a Vacancy for Manager of Information and Communication Technology</b>
<b>SUBMITTING DEPARTMENT</b>	<b>City Manager</b>
<b>PRESENTER</b>	<b>Todd Fenton</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>

### ATTRITION POLICY

**Purpose:** The City of Royal Oak is facing revenues that are not sufficient to necessarily meet operating and capital needs and must further reduce its staffing levels in order to maintain a balanced budget.

**Policy:** All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City Commission. Such approval shall only be granted when it can be clearly established that it will cost more to not fill a position than it will cost to fill a position or when the position is unique, and no other employee can perform a critical function.

**[Adopted 06/02/2008 and Reaffirmed 05/22/2023]**

### EXECUTIVE SUMMARY

In January 2024, the city's Manager of Information Technology resigned. This position oversees four full-time employees, the print shop, WROK, and a budget of approximately \$2.7 million dollars. This department is responsible for servicing all city departments and the 44<sup>th</sup> District Court, including, but not limited to: procurement and maintenance of more than 800 devices (routers, servers, computers, etc.); maintaining email, document storage, and retrieval systems for more than 400 user accounts; and monitoring the city's website, which serves over 1,900,000 page requests from more than 1,600,000 visits.

The Manager of Information and Communication Technology is a department head level position tasked with leading a team of information technology professionals while playing a critical role in evaluating and implementing new technologies to enhance the city's competitive edge and operational efficiency.

BUDGET IMPACT SUMMARY	
<b>Anticipated Salary and Benefit Cost</b>	<b>\$132,000 - \$177,000</b>
<b>Included in the budget</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Are you filling a position that was previously held?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source/GL Number:	Information Systems Fund

**OTHER FISCAL IMPACTS:**

Select all that apply.

- ☐ No fiscal impact
 ☐ Revenue impact (details below)
- ☐ Training Required (details below)

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**STRATEGIC INITIATIVE ALIGNMENT:**

The Manager of Information and Communication Technology supports several goals in the city's strategic plan, including "Efficient and Effective Services," "Reliable Infrastructure," and "Safe, healthy, and Just City."

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**Proposed Commission Resolution:**

**Be it resolved,** the Royal Oak City Commission hereby approves the filling of Manager of Information and Communication Technology.

## CITY COMMISSION AGENDA ITEM

<b>Title</b>	<b>Award of 2024 Sewer Televising and Root Treatment Contract S2401</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Community Development - Engineering</b>
<b>PRESENTER</b>	<b>Holly Donoghue, P.E.</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### EXECUTIVE SUMMARY

Bids were received and opened on April 24, 2024, for Royal Oak 2024 Sewer Televising and Root Treatment Contract S2401.

The contract work consists of sewer cleaning, internal televising inspection, removal of mineral deposits, and chemical root treatment of sanitary and combined sewers located along 13 Mile Road, 14 Mile Road, Rochester Road, Coolidge Highway and on local streets in sections 5, 8, 16, and 17 of the city. All televised sewers will be recorded and the structural defects requiring pipe rehabilitation or replacement will be addressed under separate future city contracts.

This project falls under the requirements of city ordinance 2022-07, Responsible Contractor Ordinance. Two responsive bids were received, and staff evaluated them using the ordinance criteria. The bid prices and scoring results for the subject work are shown in Attachment 1.

The highest ranked contractor is Taplin Group, LLC of Kalamazoo, Michigan. Taplin Group has worked satisfactorily for the city in the past. Staff also contacted other references for Taplin and received satisfactory feedback.

The funding source for this project is water and sewer fund.

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### Fiscal Impact

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	<b>\$331,301.82</b>
<b>AMOUNT CURRENTLY BUDGETED</b>	<b>\$455,000.00</b>
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	<b>592.540.81401.S2401</b>
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

## **ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

This project aligns with the strategic plan goal to provide reliable infrastructure through developing and implementing asset management plans for water, sewer, roads, City facilities, and public spaces (goal 7.1).

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## **COMMUNITY ENGAGEMENT**

The contractor is required to provide door hanger notices to residents that could potentially be affected by the sewer cleaning work one to two days ahead of time.

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## **BOARD AND COMMISSION FEEDBACK**

n/a

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## **LEGAL COMMENTS**

### **PROPOSED COMMISSION RESOLUTION:**

**Be it resolved, the Royal Oak City Commission hereby awards Royal Oak 2024 Sewer Televising and Root Treatment Contract S2401 to Taplin Group, LLC of Kalamazoo, Michigan for the bid price of \$331,301.82 and directs staff to issue a purchase order in the amount of the bid price.**

### **ATTACHMENTS:**

1. Bid Results for Contract S2401.

<b>Bid Evaluation</b> <b>2024 Sewer Televising and Root Treatment Contract S2401</b>			
<b>Contractor</b>	<b>Prequalification Date</b>	<b>Bid Amount</b>	<b>Score*</b>
1 Taplin Group, LLC Kalamazoo, MI	April 26, 2024	\$331,301.82	84
2 Pipeline Management Co. Milford, MI	April 26, 2024	\$1,116,912.50	60

*\*Score is based on a maximum of 100 points under the Responsible Contractor Ordinance*

<b>General Construction Contract Bid Information</b>	
<b>Contract No.:</b>	S2401
<b>Title:</b>	2024 Sewer Televising and Root Treatment
<b>Recommended contractor:</b>	Taplin Group, LLC of Kalamazoo, Michigan
<b>Bid amount:</b>	\$331,301.82
<b>Number of responsive bids:</b>	2
<b>Range of bids:</b>	\$331,301.82 to \$1,116,912.50
<b>Budgeted amount:</b>	\$455,000.00
<b>Engineer's Estimate:</b>	\$441,287.00
<b>Comparison of bid to engineer's estimate - percent comparison:</b>	<b>24.9% Under</b>
<b>Starting date:</b>	June 10, 2024
<b>Completion date:</b>	May 17, 2025

## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>Approval of Amended Oakway Interlocal Agreement</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Fire Department</b>
<b>PRESENTER</b>	<b>David Cummins</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>CERTIFIED RESOLUTION</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**EXECUTIVE SUMMARY** *(include history of previous Commission action/discussion, background, scope of work, etc.):*

In April of 2019, the city commission last approved an amended interlocal agreement which creates the Oakway Mutual Aid Association. Amending this agreement occurs when a participating political subdivision (community) requests to join or leave. In 2019, the amendment was necessitated when the city of Pontiac left.

The Amended Interlocal Agreement Creating the Oakway Mutual Aid Association and Mutual Aid Box Alarm System Division 3202 is presented as Independence Township has recently joined the Oakway Mutual Aid Association and therefore the amended agreement incorporates the updates to reflect this (Attachment 1). We request the city commission adopt the following resolution approving the amended agreement.

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	<b>None</b>
<b>AMOUNT CURRENTLY BUDGETED</b>	<b>Not Applicable</b>
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00 (BA between dept; net -0- effect on FB)</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	<b>Not Applicable</b>
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☒ Workload impact (details below)

☐ Operations Impact (details below)

**REVENUE IMPACT:** There will be no impact on revenue.

**WORKLOAD IMPACT:** As a member of the Oakway Mutual Aid Association ("Oakway"), workload can be alleviated by response from surrounding communities also members of Oakway in the case of a public emergency, conflagration, or disaster in the City of Royal Oak. Royal Oak Fire Department personnel would have additional assistance to perform during any such incidents.



**OPERATIONS IMPACT:** Operations during extreme circumstances would be positively impacted by the assistance of Oakway members joining Royal Oak Fire Department in responding to public emergencies or a disaster, such as an extreme weather event.

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## **ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

Continued membership in Oakway aligns with the Strategic Plan's goals to have a safe, healthy, and just city and to provide efficient and effective services. The ability to have the resources of surrounding communities during times of extreme emergency will keep maintain the safety of the City of Royal Oak and the use of regionalization through interlocal agreements to effectuate the enhancement of services is the epitome of efficiency.

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## **COMMUNITY ENGAGEMENT**

There will be little to no community engagement for this item.

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## **BOARD AND COMMISSION FEEDBACK**

An advisory board or commission was not engaged in the discussion of this item.

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## **LEGAL COMMENTS**

### **PROPOSED COMMISSION RESOLUTION:**

**Be it resolved**, the city commission approves the Amended Interlocal Agreement between the Participating Political Subdivisions as Signatories to this Interlocal Agreement creating the Oakway Mutual Aid Association and Mutal Aid Box Alarm System Division 3202; and

**Be it further resolved**, Mayor Fournier and City Clerk Melanie Halas are authorized to execute the agreement on behalf of the City of Royal Oak.

### **ATTACHMENTS:**

Amended Interlocal Agreement between the Participating Political Subdivisions as Signatories to this Interlocal Agreement creating the Oakway Mutual Aid Association and Mutal Aid Box Alarm System Division 3202

**AMENDED INTERLOCAL AGREEMENT**

**BETWEEN**

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES TO THIS  
INTERLOCAL AGREEMENT**

**CREATING THE**

**OAKWAY MUTUAL AID ASSOCIATION AND  
MUTUAL AID BOX ALARM SYSTEM DIVISION 3202**

**A Michigan Public Body Corporate**

**THIS AMENDED AND RESTATED INTERLOCAL AGREEMENT** is entered into by \_\_\_Royal Oak\_\_\_\_\_ and the other political subdivisions that approve and sign this Agreement referred to in this Agreement as “Party” and collectively as the “Parties.”

**RECITALS:**

**WHEREAS**, each Party has the power, privilege, and authority to maintain and operate a fire department providing fire protection, fire suppression, transporting emergency medical services, technical rescue services, hazardous incident response and other emergency response services (“Fire Services”) and provides such Fire Services as a paid, career Fire Department; and

**WHEREAS**, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration, or disaster (“Incidents”); and

**WHEREAS**, the Michigan Constitution of 1963, Article 7, § 28 and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 *et seq.* of the Michigan Compiled Laws (the “Act”), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivisions share in common and which each might exercise separately; and

**WHEREAS**, the Parties desire to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

**WHEREAS**, as a result of entering into an interlocal agreement to further improve Fire Services, the Parties are creating the Oakway Mutual Aid Association and Mutual Aid Box Alarm System Division 3202 (“MABAS 3202”), as a separate legal entity and a public body corporate (the “Association”) pursuant to the Act; and

**WHEREAS**, each Party has the authority to execute this Agreement pursuant to a resolution of its governing body; and

**WHEREAS**, each Party desires to commit personnel and equipment to another Party upon request of another Party as provided in this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants, undertakings, understandings, and agreements set forth in this Agreement, and the background facts presented above, it is hereby agreed as follows:

## **ARTICLE I DEFINITIONS**

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

Section 1.01. Agreement. “Agreement” means this Agreement creating the Oakway Mutual aid Association and Mutual Aid Box Alarm System 3202.

Section 1.02. Association Board. “Association Board” means the board of the Association created by this Agreement.

Section 1.03. Bylaws. “Bylaws” means such rules and procedures for the operation of the Association as established by the Association Board and as may from time to time be amended by the Association Board.

Section 1.04. Days. “Days” means calendar days.

Section 1.05. Fire Apparatus. “Fire Apparatus” means vehicles and equipment of a Party used in performing Fire Services.

Section 1.06. Fire Chief. “Fire Chief” means the chief of a Fire Department, or Executive Officer of Fire Operations within a public safety department.

Section 1.07. Fire Department. “Fire Department” means the operating fire department of a Party.

Section 1.08. Fire Fighters. “Fire Fighters” means personnel qualified and trained in providing Fire Services.

Section 1.09. Fire Services. “Fire Services” means providing fire protection, fire suppression, transporting emergency medical services, special operations, and such other services as may be set forth in the Bylaws for an Incident.

Section 1.10. Fiscal Year. “Fiscal Year” means the fiscal year of the Association starting on January 1 and ending on December 31st of each year.

Section 1.11. Incident. “Incident” means a public emergency, conflagration, or disaster.

Section 1.12. Member. “Member” means the Fire Chief appointed by a Party to serve on the Association Board.

Section 1.13. Mutual Aid Box Alarm System. “Mutual Aid Box Alarm System,” or “MABAS,” means a definite and prearranged plan whereby response and assistance is provided to a requesting Party by an assisting Party in accordance with the system established and maintained by MABAS members.

Section 1.14. Open Meetings Act. “Open Meetings Act” means Act No. 267 of the Public Acts of 1976, as amended, being MCL 15.261 et seq.

Section 1.15. Party. “Party” means a political subdivision which is a signatory to this Agreement.

Section 1.16. Standard Operating Guideline. Standard Operating Guideline “SOG” means such rules and procedures for the operation of the Association as established by the Association Board and as may from time to time be amended by the Association Board.

Section 1.17. State. “State” means the State of Michigan.

## **ARTICLE II ESTABLISHMENT OF THE ASSOCIATION**

Section 2.01. Establishment and Legal Status of the Association. The Parties intend and agree that MABAS 3202 is established as a separate legal entity and public body corporate pursuant to the Act and this Agreement.

Section 2.02. Name of Association. The name of the Association is “Oakway Mutual Aid Association and Mutual Aid Box Alarm System Division 3202” (“MABAS 3202”).

Section 2.03. Federal Tax Status. The Parties intend that the Association shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code.

Section 2.04. State and Local Tax Status. The parties intend that the Association shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.

Section 2.05. Title to Association Property. All property is owned by the Association as a separate legal entity. The Association may hold any of its property in its own name or in the name of one (1) or more nominees, as determined by the Parties.

Section 2.06. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.

Section 2.07. Principal Office. The principal office of the Association (“Principal Office”) shall be at such locations determined by the Association Board.

### **ARTICLE III PURPOSE**

Section 3.01. Purpose. The purpose of the Association shall include joint exercise of the shared and essential governmental power, privilege, or authority of the Parties for the mutual protection of persons and property without regard to boundary lines between the Parties during incidents as provided in this Agreement.

Section 3.02. Major Activities. The major activities of the Association in the exercise of this shared power shall be the cooperative efforts of the Parties in lending personnel and equipment for Fire Services. Additional activities include facilitating cooperative efforts of the Parties in planning, preparedness, exercise and training for Incidents.

### **ARTICLE IV SHARED POWERS**

Section 4.01. Shared Powers of the Association. In carrying out the purpose as set forth in Article III of this Agreement, the Association is authorized to perform the following, either independently or with any individual or legal entity, subject to the limitations contained in this Agreement:

- (a). Sue and be sued;
- (b). Make, execute, and deliver contracts, conveyances, and other instruments that are necessary or convenient;
- (c). Make and amend bylaws;
- (d). Solicit and accept gifts, grants, loans, and other aids from any individual or legal entity or to participate in any other way in any federal, State, or local government program;
- (e). Procure insurance against any loss in connection with the Association’s property or activities;
- (f). Engage personnel as is necessary and engage the services of private consultants, managers, counsel, auditors, and others for rendering professional management and technical assistance and advice;



- (g). Charge, impose, and collect fees and charges in connection with any transactions or services as approved by the Association Board;
- (h). To the extent allowed by law, indemnify and procure insurance indemnifying any members of the Association Board, officers, or employees for personal loss or accountability from liability asserted by any individual or legal entity for any acts or omissions of the Association;
- (i). Borrow money and incur debts, liabilities, or obligations. The debts, liabilities, or obligations of the Association shall not constitute debts, liabilities, or obligations of any Party; and
- (j). Exercise any and all other necessary and proper powers to effectuate the purposes and intent of this Agreement.

**ARTICLE V**  
**ADDITIONAL POWERS; LIMITATION ON POWERS; NO WAIVER**  
**OF GOVERNMENTAL IMMUNITY**

Section 5.01. Additional Powers. In addition to the powers set forth in Article IV of this Agreement, the Association is authorized to:

- (a). Form and own other legal entities to further the purposes of this Agreement; and
- (b). Cooperate with a political subdivision, an instrumentality of that political subdivision, or other legal or administrative entity created under the Act.

Section 5.02. Limitation of Powers. The Association may not:

- (a). Levy any type of tax; or
- (b). Incur debts, liabilities, or obligations that constitute debts, liabilities, or obligations of any Party.

Section 5.03. No Waiver of Governmental Immunity. The Parties agree that no provision of the Agreement is intended, nor shall any provision be construed, as a waiver by any Party of any governmental immunity provided by law.

**ARTICLE VI**  
**DURATION, WITHDRAWAL, AND TERMINATION OF**  
**INTERLOCAL AGREEMENT**

Section 6.01. Duration. The existence of the Association commences on January 1, 2019, or as soon thereafter as this Agreement is filed under the Act with at least two

Parties as signatories (“Effective Date”), and continues until terminated in accordance with Section 6.03.

Section 6.02. Withdrawal by a Party. Any Party may withdraw from the Agreement at any time upon thirty (30) Days notice to the Association. The withdrawal of any Party shall not terminate nor have any effect upon the provisions of the Agreement so long as the Association remains composed of at least two (2) Parties.

Section 6.03. Termination. This Agreement shall continue until terminated by the first to occur of the following:

- (a). The Association consists of less than two (2) Parties; or
- (b). Unanimous vote of termination by the Association Board.

Section 6.04. Disposition upon Termination. As soon as possible after termination of this Agreement, the Association shall wind up its affairs as follows:

- (a) All of the Association’s debts, liabilities, and obligations to its creditors and all expenses incurred in connection with the termination of the Association and distribution of its assets shall be paid first.
- (b) Assets that were transferred to the Association by any Party that remain with the Association at the time of termination shall be returned to that Party.
- (b). The remaining assets, if any, shall be distributed to the Parties on an equitable basis as determined by the Association Board.
- (c). All of the Association’s records shall be maintained by any Member possessing Association records as set forth in the Association’s Bylaws, whether in hard copy or electronic format, and for a period of two (2) years after termination of this Agreement, or longer if required by law.

## **ARTICLE VII ASSOCIATION BOARD**

Section 7.01. Association Board Composition. The governing body of each Party shall appoint one (1) Member to the Association Board who shall serve at the pleasure of the governing body of the appointing Party. In the absence of a specific appointment by a Party’s governing body, its Fire Chief shall be its appointed representative.

Section 7.02. Association Board Authority. The Association Board shall exercise the powers of the Association. The Association Board shall elect a President, Vice-President, Secretary, and Treasurer, and such other officers as it deems necessary, from the

membership, and the duties of the officers may be set forth in the Bylaws. The Association may combine the elected offices of Secretary and Treasurer. The Association Board shall select a Member and an alternate to serve as the voting representative on the Michigan MABAS Executive Board. The Association Board shall select a Member to serve as Plans Coordinator. The Association Board may establish committees as it deems necessary.

Section 7.03. Meetings. The Association Board shall hold at least one (1) annual meeting at the place, date, and time as the Association Board shall determine. Additional meetings shall take place as provided in the Bylaws. Meetings shall comply with the Open Meetings Act and the Bylaws.

Section 7.04. Quorum and Voting. Members constituting a majority of the Association Board shall be required to constitute a quorum for the transaction of business and a majority vote at a meeting at which a quorum is present shall be necessary for the transaction of business. Presence in person shall be required for both quorum and voting. In the event that an Association Member cannot attend the meeting, a pre-identified proxy can attend and vote in the Association Member's stead, as stated in the Bylaws.

Section 7.05. Fiduciary Duty. The Members of the Association Board are under a fiduciary duty to conduct the activities and affairs of the Association in the best interests of the Association, including the safekeeping and use of all Association monies and assets for the benefit of the Association. The Members of the Association Board shall discharge this duty in good faith with the care an ordinarily prudent individual in a like position would exercise under similar circumstances.

Section 7.06. Compensation. The Members of the Association Board shall receive no compensation for the performance of their duties, but each Member shall be reimbursed for the reasonable expenses of its Member in carrying out those duties. Each Party shall appoint its Fire Chief to represent its municipality as a member of the Association Board.

## **ARTICLE VIII PARTY CONTRIBUTION**

Section 8.01. Fire Fighters. Each Party shall make available without cost to the Association or any other Party such Fire Fighters as set forth in the Bylaws who will actively participate in Incidents if assistance is requested. These Fire Fighters shall remain at all times employees of the Party providing them and shall continue to be solely in that Party's benefit system including wages, pension, seniority, sick leave, vacation, health and welfare, longevity, and other benefits, if applicable.

Section 8.02. Fire Apparatus. Each Party shall make available without cost to the Association or any other Party such Fire Apparatus as set forth in the Bylaws.

## **ARTICLE IX FIRE SERVICES**

Section 9.01. Requests for Fire Services. A Party's Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief, shall have the right to initiate requests for Fire Services at such times as deemed to be in the best interests of the Party to do so. When initiating requests for Fire Services, each Fire Department shall use MI-MABAS box cards.

Section 9.02. Response to Request for Fire Services. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Fire Fighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. A Party shall provide Fire Services to any other Party upon request provided that the Fire Fighters and Fire Apparatus of the requested Party are not already engaged in providing Fire Services within the geographic boundaries of the requested Party, or elsewhere, in a manner precluding the extension of Fire Services to the requesting Party. A Party shall always have the right to maintain the operational capacity of its own jurisdiction. A Party which has withheld or refused or provide requested assistance under this Agreement shall immediately notify the requesting Party, and if requested, shall submit a written explanation for the refusal to the Association Board and requesting Party within ten (10) days of the refusal.

A Party responding to a request for Fire Services shall not be required to maintain Fire Fighters or Fire Apparatus within the boundaries of the Party requesting Fire Services for a period longer than is necessary. Additional response guidelines may be established by the Association Board or by the Bylaws.

Section 9.03. Mutual Aid Box Alarm System. Response of mutual aid resources shall be in accordance with the Mutual Aid Box Alarm System in place at the time of the request. This Agreement replaces and supersedes any and all mutual aid box alarm system agreements by and between the Parties to this Agreement, except for the Michigan Mutual Aid Box Alarm System Agreement.

Section 9.04. Incident Management System. Command, control, and coordination at the Incident shall be based on a nationally recognized Incident Management System, as set forth in writing by a Party to the Association. The Fire Chief, the ranking officer on duty, or other officer of the requesting Party shall be the officer in charge of the operations at the Incident. All Fire Fighters, other personnel, and Fire Apparatus of a responding Party shall be under the command and control of the highest commanding officer of the responding Party. All directives and orders by the officer in charge of operations at the Incident regarding Fire Fighters, other personnel, and Fire Apparatus shall be directed to the highest ranking officer attached to the responding Party.

Section 9.05. Obligations to non-Parties. This Agreement shall not release any Party from any other obligations or agreements such Party may have with any individual or legal entity relating to Fire Services that is not a Party to this Agreement.

## **ARTICLE X ADMISSION AND REMOVAL OF PARTIES**

Section 10.01. Admission. After the Effective Date, additional municipalities may become a Party to this Agreement with the approval by resolution adopted by that municipality's legislative body and upon two thirds (2/3rds) approval of the Members of the Association Board present at the meeting when the vote is taken. A new Party shall submit a signed copy of this Agreement to the Association Board and its appointment of a Member to the Association Board shall be effective upon filing the Agreement as set forth in the Act.

Section 10.02. Removal. A Party may be removed from the Association upon a two thirds (2/3<sup>rd</sup>) vote of the Members of the Association Board present at the meeting when the vote is taken.

## **ARTICLE XI BOOKS AND REPORTS**

Section 11.01. Accrual Basis. The Association shall maintain its books of account on an accrual basis of accounting.

Section 11.02. Financial Statements and Reports. The Association shall cause financial statements (i.e. balance sheet, statement of revenue and expenses, statement of cash flows, and statement tracking changes in fund balance) to be prepared at least annually at Association expense. A copy of the various financial statements shall be provided to each Party.

## **ARTICLE XII FINANCES**

Section 12.01. Assessment. The Association Board shall determine dues, fees, and assessments to be contributed by each Party, the amount of which and payment procedure shall be set forth in the Bylaws.

## **ARTICLE XIII MISCELLANEOUS**

Section 13.01. Liability. Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. No liability, right, or benefit arising out of any employer/employee



relationship, either express or implied, shall arise or accrue to any Party as a result of this Agreement. The Parties shall not be responsible for any liability or costs associated with the acts, or the defense of the acts, of Parties outside of their political jurisdictions, but will make personnel available for any legal process upon request of a Party defending a claim relating to services provided pursuant to this Agreement. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice, or without significant notice in the case of an emergency, after responding to a request for service.

Section 13.02. Entire Agreement. This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

Section 13.03. Severability of Provisions. If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances is not affected but will be enforced to the extent permitted by law.

Section 13.04. Governing Law. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

Section 13.05. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

Section 13.06. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.

Section 13.07. Cross-References. References in this Agreement to any Article include all Sections, subsections, and paragraphs in the Article; references in this Agreement to any Section include all subsections and paragraphs in the Section.

Section 13.08. Jurisdiction and Venue. In the event of any disputes between the Parties over the meaning, interpretation, or implementation of the terms, covenants, or conditions of this Agreement, the matter under dispute, unless resolved between the Parties, or unless an alternative is agreed upon by the Parties, shall be submitted to the courts of the State of Michigan, with original jurisdiction and venue vested in the Oakland County Circuit Court.

Section 13.09. Recitals. The Recitals shall be considered an integral part of this Agreement.

Section 13.10. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication), right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.

Section 13.11. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement of the Parties.

Section 13.12. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) Agreement.

By their signatures, the undersigned represent that they are duly authorized to sign this Agreement on behalf of, and to bind, their respective municipalities, and the municipalities listed hereafter shall constitute the membership of the Association upon their respective execution of this Agreement:

**[Individual Municipal Signature Pages Follow]**

**COMMUNITY:** City of Birmingham

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** Bloomfield Township

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** City of Farmington Hills

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____



**COMMUNITY:** City of Ferndale

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** Independence Township

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** City of Madison Heights

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** City of Rochester Hills

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** City of Royal Oak

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____



**COMMUNITY:** City of Southfield

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** Waterford Township

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

**COMMUNITY:** West Bloomfield Township

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESSES:

_____	BY: _____
_____	ITS: _____
	DATE: _____
_____	BY: _____
_____	ITS: _____
	DATE: _____

# Proclamation Designating May 2024

## Mental Health Awareness Month in Royal Oak

**Whereas**, mental health includes our emotional, psychological and social well-being; it affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and

**Whereas**, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and

**Whereas**, Mental Health American's (MHA) 2023 "State of Mental Health in America" Survey, ranks Michigan as 25<sup>th</sup> in the nation for prevalence of mental illness, and 20<sup>th</sup> in the nation for access to care; and

**Whereas**, May 1 through 31, 2024 is recognized as Mental Health Awareness Month. MHA's 2024 theme is "Where to Start: Mental Health in a Changing World", which highlights getting back to the basics including self-care, coping skills, advocating for mental health, and knowing when to seek additional help; and

**Whereas**, Oakland Community Health Network (OCHN) joins our national partners in promoting this year's "Where to Start" campaign; and

**Whereas**, mental health management ensures that individuals can focus on their abilities to live, work, learn and fully participate and contribute to our society, while promoting diversity, inclusion, and acceptance; and

**Whereas**, improved systems of care of vulnerable populations, access to non-emergent and crisis-services, advanced integrated physical and behavioral health care along with provider relations help to fortify services coordinated with OCHN; and

**Whereas**, OCHN and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

**Now, therefore, be it resolved**, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim May 2024 as Mental Health Awareness Month and calls upon our citizens, public and private institutions, businesses, faith-based organizations, and schools to recommit our City to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery and a higher quality of life.



Mayor Michael C. Fournier  
City of Royal Oak



## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>Public Hearing &amp; Approval of Community Development Block Grant Program Year 2024 Annual Action Plan</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Community Development - Planning</b>
<b>PRESENTER</b>	<b>Joseph Murphy, Director of Planning</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>CERTIFIED RESOLUTION</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**EXECUTIVE SUMMARY** *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The City's Community Development Block Grant (CDBG) program is authorized under Title I of the Housing and Community Development Act of 1974, as amended. Its primary objective, as amended, is the development of viable urban communities. Viable communities are achieved by providing the following, principally for persons of low and moderate income: decent housing; a suitable living environment; and expanded economic development opportunities. Due to population thresholds, the City's CDBG program is regarded as an entitlement program under the U.S. Department of Housing and Urban Development's (HUD) CDBG program. HUD determines the amount of the entitlement grant by a statutory formula which uses several objective measures of community need, including total population, extent of poverty, housing overcrowding and population growth lag in relationship to other metropolitan areas. To receive its annual CDBG entitlement grant, the City must develop and submit an Annual Action Plan to HUD. The Program Year 2024 Annual Action Plan must identify activities to be undertaken during the fourth year (July 1, 2024 through June 30, 2025) of the five-year plan. The City is free to select eligible activities that meet the objectives and requirements of the nationwide program and address the needs identified in the City's [Consolidated \(five-year\) Plan](#). Pages 19-25 of the draft Program Year 2024 Annual Action Plan highlight how each proposed activity, and its associated funding level, address these requirements. Various partner agencies and departments implement the activities and fulfill the needs. As of April 19<sup>th</sup>, HUD has not yet informed communities across the country of their CDBG entitlement / grant amount for Program Year 2024 which starts July 1, 2024. It's anticipated that the funding level will remain similar. Therefore, HUD has directed communities to development of their upcoming Annual Action Plan in light of the current program year's funded amount (\$1,180,079). Approval motions can direct funding to be increased and decreased to a particular line item(s) or proportionally across all lines once an exact entitlement / grant amount is announced. In February of 2019, HUD published Notice: CPD-19-02 which announced new data sets identifying low- to moderate-income block groups (CDBG Target Areas). The city may expend CDBG funds on capital improvement projects that benefit all of the residents in a target area. The Notice also revealed that HUD will no longer rely on decennial census data to determine target areas nationwide. Instead, it will rely on the results of American Community Survey which is conducted every five



years. Therefore, HUD informed communities that new data sets identifying target areas would likely be published around 2023. The data sets have yet to be released. Of the neighborhood-scale parks located in CDBG Target Areas, Clawson Park is one of the remaining parks, which significantly deteriorated facilities, that has not yet received CDBG-funded improvements over the past five years. The park has been surveyed and concept plans designed. Should the City Commission allocate Program Year 2024 CDBG funds to the project, the design will once again be presented to the Parks and Recreation Advisory Board for their consideration prior to the development and release of a bid packet. Prior to approving the Program Year 2024 Annual Action Plan which includes activities and associated funding levels, the City Commission is required to hold a public hearing prior.

---

## Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	federal grant – C.D.B.G. entitlement 274.000.53001
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☐ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

**REVENUE IMPACT:** *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

The annual CDBG entitlement grant is additional revenue.

**WORKLOAD IMPACT:** *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

**OPERATIONS IMPACT:** *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

All activities are exclusively funded by the receipt of the CDBG entitlement grant.

---

## ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*  
The City is free to select eligible CDBG activities that meet the objectives and requirements of the nationwide program. The activities must also address the needs identified in the City

Commission approved [Consolidated \(five-year\) Plan](#). The draft Program Year 2024 Annual Action Plan highlights how each activity addresses these requirements and needs.

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## COMMUNITY ENGAGEMENT

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

Pursuant to HUD regulations, and in accordance with HUD-required citizen participation outreach, the City is required to hold public hearings at two different stages during the process to obtain citizen input. Together, the public hearings must address anticipated housing, non-housing, and community development needs and CDBG-funded activities to address these needs. A public hearing was held at the September 26, 2023 Rehabilitation Board of Appeals meeting. No one provided public comment. It represented input at the needs assessment stage of the process. Notice of the public hearing was published in the September 13, 2023, edition of The Daily Tribune. A required public hearing, at the development state of the process, was scheduled for the [April 16, 2024, Rehabilitation Board of Appeals meeting](#). However, the meeting was cancelled due to the lack of a quorum. Therefore, the City Commission is required to hold a public hearing prior to approving the Program Year 2024 Annual Action Plan which includes activities and associated funding levels. Notice of the May 13, 2024, public hearing was published in the April 26, 2024, edition of The Daily Tribune.

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## BOARD AND COMMISSION FEEDBACK

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

Since 2005, the City's Rehabilitation Board of Appeals has been advising the City Commission on annual requests for CDBG funds. The Board also studies and recommends CDBG related priorities to the City Commission. The Board has reviewed the submitted applications for financial assistance from various public and private agencies. Each application is reviewed considering the needs, goals, and objectives of the consolidated (five-year) plan and whether the proposed activities meet HUD's national eligibility and objectives. The Rehabilitation Board of Appeals was scheduled to hold a public hearing and make a recommendation to the City Commission at their [April 16, 2024, meeting](#) however it was cancelled due to a lack of a quorum. The Program Year 2024 Annual Action Plan must be submitted to HUD in a timely manner. At this point, deadlines and public notice requirements prohibit the Rehabilitation Board of Appeals from further review and recommendation.

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## LEGAL COMMENTS

### PROPOSED COMMISSION RESOLUTION:

**Whereas**, the Royal Oak City Commission held a public hearing with regard to the City's community development needs for inclusion in the Community Development Block Grant (CDBG) Program Year 2024 (July 1, 2024 – June 30, 2025) Annual Action Plan at its May 13, 2024, meeting and considered all comments; and **Whereas**, the Royal Oak City Commission has reviewed a draft version of the CDBG Program Year

2024 Annual Action Plan at its May 13, 2024, meeting in light of an estimate CDBG entitlement grant allocation;**Be It Resolved**, that the Royal Oak City Commission approves the following activities with associated funding levels for incorporation into the CDBG Program Year 2024 Annual Action Plan.

<u>recommended PY 2024 CDBG expenditures / activities</u>	<u>budget</u>
public services:	
in-home supportive services - ROSES	35,000
homeless prevention & assistance services - LADA	55,000
housing rehabilitation program – owner rehabilitation assistance	602,000
Clawson Park improvements	600,000
program administration including fair housing testing services	217,958
contingency / unprogrammed funds	114,321
total estimated program costs	\$1,624,279
 <u>estimated PY 2024 CDBG revenues</u>	
entitlement allocation	1,180,079
program income – residential rehab. loan repayments	255,000
transfer from prior years	189,200
total estimated program revenues	\$1,624,279

**Be If Further Resolved**, if the actual entitlement grant allocation is adjusted from our estimate those funds will be allocated or deducted from the programs overall contingency amount.

**Be It Further Resolved**, the Royal Oak City Commission directs staff to process the submittal in accordance with program requirements and authorizes Mayor Fournier to execute required documentation.

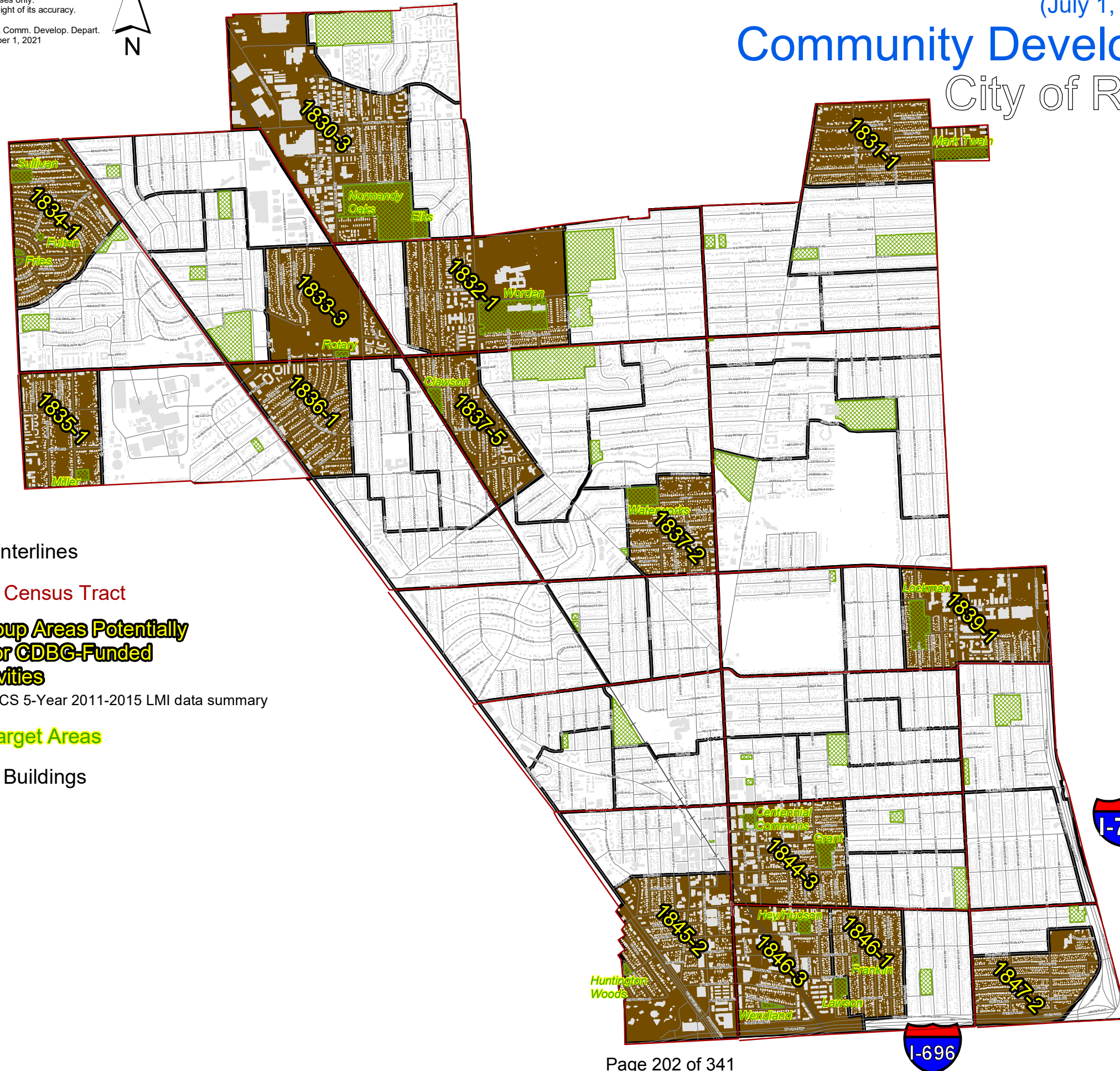
**ATTACHMENTS:** Map – CDBG Target Areasdraft CDBG PY 2024 Annual Action Plan



(July 1, 2022 - June 30, 2023) **PY2022**

# Community Development Block Grant

# City of Royal Oak, Michigan



### Legend



## Street Centerlines



## Outline of Census Tract



## Block Group Areas Potentially Eligible for CDBG-Funded LMA Activities

HUD FY20 ACS 5-Year 2011-2015 LMI data summary



## Park In Target Areas

## Outline of Buildings



## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The City of Royal Oak's CDBG objective is to address the housing, non-housing and community development needs of the low- to moderate-income residents by taking advantage of opportunities to ensure decent and affordable housing, a suitable living environment and where applicable, expand economic development opportunities. This document will govern the CDBG-funded activities and initiatives, and how they achieve these objectives, for PY2024 (July 1, 2024 - June 30, 2025).

#### Location Map

##### City of Royal Oak relative to Metropolitan Detroit



location map - City of Royal Oak, Michigan

## 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Royal Oak has developed the following community needs priorities / objectives in the PY2021 - PY2025 Consolidated Plan:

### Housing

#### *Affordable Owner-Occupied & Renter-Occupied Housing*

To preserve and increase the supply of affordable owner-occupied and renter-occupied housing for low- to moderate-income residents through housing rehabilitation, new construction, advocacy, policies, and regulations.

#### *Special Needs Housing*

To preserve and increase the supply of affordable housing with supportive services for special needs populations, including the frail elderly and disabled persons through housing rehabilitation, new construction, advocacy, policies, and regulations.

#### *Fair Housing Choice*

To promote and ensure fair housing choice for all residents.

### Homeless

#### *Immediate Shelter Needs of the Homeless*

To support the immediate, temporary shelter needs of those experiencing homelessness.

#### *Public Services That Benefit the Homeless*

To support public services that help those experiencing homelessness so they may immediately seek a more stable setting and gain access to network of services to achieve self-sufficiency.

### Non-Homeless Special Needs

#### *Public Services That Benefit Special Needs Population*

To support and facilitate access to the wide variety of existing public services that may enhance life skills and self-sufficiency.



## Neighborhood Investment

### *Public Improvements & Facilities*

To create new or improved public facilities and infrastructure in CDBG Target Areas by identifying, designing, and implementing unique projects.

### *Redevelopment of Blighted Properties*

To eliminate individual instances of blight and create economic job opportunities and/or below market rate multiple-family housing.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Staff recommends policies and funding allocations based on past performances. Below are just a few examples.

Single-family homes represent approximately 62% of the city's total land uses. The overwhelming majority (63.3%) of these single-family homes were built prior to 1960. Since the inception of the CDBG program, Royal Oak has allocated tremendous resources to assist low- to moderate-income single-family homeowners maintain and renovate their homes. The program is designed to provide no and low interest loans, also forgivable loans for rehabilitation projects. It ensures affordability and preserves the aging housing stock. It's been successful at stabilizing neighborhoods city-wide. Royal Oak continues to allocate CDBG resources to this activity.

In the fall of 2013, Royal Oak completed a large infrastructure project by leveraging CDBG funds from three program years. This project was able to transform a blighted corridor and has led to greater interest in real estate along the corridor. While it is difficult to allocate funds over several program years and meet Housing of Urban Development (HUD)'s timeliness of expenditure requirements, Royal Oak believes that these types of projects will have a larger impact on a corridor or neighborhood versus small scale projects spread across the entire city each program year. Royal Oak will continue to identify, design, and implement unique projects which transform corridors and neighborhoods.

Additionally, several years ago, Royal Oak utilized CDBG funds to purchase and demolish a blighted property within the corridor. Upon completion of the large infrastructure project, developers began to approach the city to purchase and redevelop the once blighted property. The property has been sold to a developer who has approval to build a new concept of small-scale apartments. While this type of living environment is underway in other metropolitan areas around the country, no other developer in the metro Detroit area has embarked on such an endeavor. The developer specifically selected the property and type living environment due to the CDBG-funded infrastructure improvements which created a more pedestrian friendly corridor to neighborhoods and downtown.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

On October 10, 2023, staff provided notice of the release of the application for PY2024 funded activities to 57 local service agencies, religious institutions, adjacent communities, county government agencies, senior housing developments, etc. The notice identified the process for funding to help the city address its priority needs.

The Royal Oak Rehabilitation Board of Appeals, in its advisory role for the CDBG program, held public hearing at its September 26, 2023 meeting regarding the development of the PY2024 Annual Action Plan. Unfortunately, the Rehabilitation Board of Appeals' April 16, 2024 meeting was cancelled due to the lack of a quorum. A second public hearing was scheduled for the meeting. Therefore, the Royal Oak City Commission held a public hearing at their May 13, 2024 meeting. \_\_\_\_\_ comments were received during the public hearing.

Additionally, public hearings notices were published in the print and online edition of The Daily Tribune and posted to the CDBG webpage of the city's website. The notice referenced that the draft PY2024 Annual Action Plan is available for review on the city's website at the specific web address or in-person at City Hall.

Notice of the 30-day comment period was published in April 26, 2024 edition of The Daily Tribune and posted to the CDBG webpage of the city's website. The notice references that the draft PY2024 Annual Action Plan is available for review on the City's website at the specific web address or in-person at City Hall. \_\_\_\_\_ comments were received during the public comment period.

### **City of Royal Oak Community Development Block Grant (CDBG) program**

Applications for financial funding are now being accepted regarding the city's upcoming CDBG program year (July 1, 2024 – June 30, 2025).  
Applications are due no later than January 31, 2024.

The application package is accessible at ([www.romi.gov/280/Application-Documents](http://www.romi.gov/280/Application-Documents))

Free free to distribute this notice to any agency / organization servicing residents of the City of Royal Oak.

**postcard notice**



MICHIGAN GROUP

**AFFIDAVIT OF PUBLICATION**  
2125 Butterfield Dr, Suite 102N • Troy MI 48084

City of Royal Oak  
203 S TROY

ROYAL OAK, MI 48067  
Attention: Joseph Murphy

STATE OF MICHIGAN,  
COUNTY OF OAKLAND

The undersigned Cindy Slater Cindy Slater, being duly sworn the he/she is the principal clerk of Royal Oak Tribune, Oakland Press, theoaklandpress.com, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

**City of Royal Oak**

**Published in the following edition(s):**

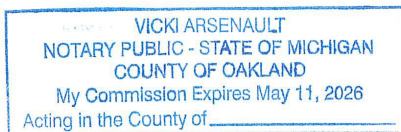
Oakland Press	09/13/23
theoaklandpress.com	09/13/23
Royal Oak Tribune	09/13/23

**CITY OF ROYAL OAK  
REHABILITATION BOARD OF APPEALS  
PUBLIC HEARING NOTICE**

NOTICE is hereby given that the Royal Oak Rehabilitation Board of Appeals, in its advisory role for the community development block grant (CDBG) program, will hold a public hearing at city hall, room 122, 203 S Troy St, Royal Oak, Michigan on Tuesday, September 26, 2023 at 7:00 p.m. to hear public comment pertaining to the city's community development needs for the program year 2024 annual action plan.

All interested parties are invited to attend the public hearing or provide written comments to the Planning Division of Royal Oak Community Development Department, 203 S Troy St, Royal Oak MI 48067. Alternatively, members of the public may provide comments via e-mail at <https://www.romi.gov/formcenter/Planning-20/Contact-Us-Planning-118> by no later than Tuesday, September 26, 2023, at 12:00 p.m. When sending an e-mail message, please title the subject line of the message as "CDBG public comment". Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

Timothy E. Thwing, Director of Community Development



Sworn to the subscribed before me this 13 Sept, 2023

Vicki Arsenault  
Notary Public, State of Michigan  
Acting in Oakland County

**Advertisement Information**

Client Id: 645335

Ad Id: 2515388

PO:

Sales Person: 200308

affidavit - September 26, 2023 public hearing

Annual Action Plan  
2024

5

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

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**6. Summary of comments or views not accepted and the reasons for not accepting them**

---

**7. Summary**

-

DRAFT 04/19/2024

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator			Community Development Department-Planning Division

**Table 1 – Responsible Agencies**

**Narrative**

-

**Consolidated Plan Public Contact Information**

Joseph M. Murphy  
Director of Planning  
Community Development Department  
City of Royal Oak, Michigan  
203 S Troy Street  
P (248) 246-3285  
E joem@romi.gov



## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Planning Division of the City of Royal Oak's Community Development Department, in cooperation with other government, non-profit and private agencies, Oakland County HOME Consortium members, and Oakland County's Continuum of Care (CoC), have developed the Five-Year Consolidated Plan and this Annual Action Plan. The consultation included presentations to the Royal Oak City Commission and the Royal Oak Rehabilitation Board of Appeals, public hearings, meetings, and direct mailers to those agencies. A wide array of agencies, groups, and organizations were provided the opportunity to participate in the local process. The HOME Consortium members, with Oakland County as the lead agency, meet on an as-needed basis.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The response shall be provided by Oakland County in its role as the lead entity for the Oakland County HOME Consortium.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Alliance for Housing of Oakland County is the Continuum of Care (CoC) for Oakland County. It is a 501(c)(3), non-profit organization that is a diverse, collaborative group of partners and individuals all working toward a common goal to end homelessness and increase affordable housing opportunities in Oakland County. The Alliance is made up of a number of organizations from the private and public sectors, and includes entities such as emergency shelters, warming centers, providers of health services including mental health services, providers of services to people with development disabilities, for-profit and not for-profit organizations.

City staff participates in the annual January Point-In-Time (PIT) Count of homeless individuals which is coordinated by the CoC. In January 2023, the City of Royal Oak provide City Hall as a gathering place for volunteers to meet and deploy to known unsheltered "hot spots" in south Oakland County efforts. This was a time for staff to meet, discuss and learn of local efforts with a wide variety of service agencies that assist the homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate**

**outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Alliance for Housing of Oakland County is the Continuum of Care (CoC) for Oakland County. It is a 501(c)(3), non-profit organization that is a diverse, collaborative group of partners and individuals all working toward a common goal to end homelessness and increase affordable housing opportunities in Oakland County. The Alliance is made up of a number of organizations from the private and public sectors, and includes entities such as emergency shelters, warming centers, providers of health services including mental health services, providers of services to people with development disabilities, for-profit and not for-profit organizations.

City staff participates in the annual January Point-In-Time (PIT) Count of homeless individuals which is coordinated by the CoC. In January 2023, the City of Royal Oak provided City Hall as a gathering place for volunteers to meet and deploy to known unsheltered "hot spots" in south Oakland County. This was a time for staff to meet, discuss, and learn of local efforts with a wide variety of service agencies that assist the homeless.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	South Oakland Shelter
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Pursuant to the Federal requirement in 24 CFR Part 91.100(a)(2), when preparing the portions of this plan describing the city's / consortium's homeless strategy and the resources available to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and persons at risk of homelessness, the city must consult with: (ii) Public and private agencies that address housing, health, social services, victim services, employment, or education needs of low-income individuals and families; homeless individuals and families, including homeless veterans; youth; and/or other persons with special needs. There was no anticipated outcome prior to the invitation to participate. The participation helps identify the service needs of their clients.

2	<b>Agency/Group/Organization</b>	Alliance for Housing Oakland County Continuum of Care
	<b>Agency/Group/Organization Type</b>	Publicly Funded Institution/System of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Pursuant to the Federal requirement in 24 CFR Part 91.100(a)(2), when preparing the portions of this plan describing the city's / consortium's homeless strategy and the resources available to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and persons at risk of homelessness, the city must consult with: (ii) Public and private agencies that address housing, health, social services, victim services, employment, or education needs of low-income individuals and families; homeless individuals and families, including homeless veterans; youth; and/or other persons with special needs. There was no anticipated outcome prior to the invitation to participate. The participation helps identify the service needs of their clients.

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 - Other local / regional / federal planning efforts

**Narrative**

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## AP-12 Participation - 91.401, 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

While the city provided the opportunity for public participation during the development of the PY2024 Annual Action Plan, the city's goals have already been established in the Strategic Plan portion of the Five-Year Consolidated Plan. Any public comment during the development of the PY2024 Annual Action Plan would not have modified the goals. It would however direct the Royal Oak City Commission toward activities and funding levels for PY2024.

The Royal Oak Rehabilitation Board of Appeals held public hearings at their September 26, 2023 meeting. The Royal Oak City Commission held a public hearing at their May 13, 2024 meeting. Notice regarding the public hearings was published in The Daily Tribune, a local newspaper, and to the CDBG webpage of the city's website. Availability of the draft CDBG PY2024 Annual Action Plan was published in The Daily Tribune, a local newspaper. Notice of the 30-day comment period will be published in The Daily Tribune on April 26, 2024. Any written public comments \_\_\_\_\_ incorporated into the annual action plan.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Not applicable. None provided.	Not applicable. None provided.	Not applicable.	<a href="https://romi.gov/AgendaCenter/ViewFile/Agenda/_09262023-2926">https://romi.gov/AgendaCenter/ViewFile/Agenda/_09262023-2926</a>



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	Not applicable. None provided.	Not applicable. None provided.	Not applicable.	<a href="https://romi.gov/272/Public-Notices">https://romi.gov/272/Public-Notices</a>
3	Public Hearing	Non-targeted/broad community				
4	30 day comment period	Non-targeted/broad community				<a href="https://romi.gov/272/Public-Notices">https://romi.gov/272/Public-Notices</a>

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

As of April 19, 2024, HUD has not yet informed the City of Royal Oak of its PY2024 entitlement grant allocation dollar amount. The annual allocation amount shown below is based on the dollar amount receipted in PY2023.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,180,079	255,000	189,200	1,624,279	1,180,079	As of April 17, 2024, the City of Royal Oak has not yet received notice from HUD regarding its PY2024 entitlement allocation amount. Therefore, the PY2023 entitlement allocation amount is utilized for temporary purposes per HUD's directive.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

To receive CDBG funds from the City of Royal Oak, local organizations / agencies must provide an application and supplemental information detailing their funding sources and leverage opportunities for specific activities. The city does not require "matching" non-CDBG or federal funds. The Royal Oak City Commission will weigh the value of proposed activities in light of the goals in the consolidated plan and the likelihood that the activity would be implemented without the presence of CDBG funds. Subrecipient activities that would be implemented regardless of the city's CDBG funds stand a greater likelihood of not being funded. Many of the public service subrecipients leverage a wide variety of funding sources. This is a standard practice. These organizations will not be penalized for this practice.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

None has been identified at this time.

**Discussion**

-

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Facilitate Access To Public Services	2021	2025	Non-Homeless Special Needs		in-home services: seniors, frail elderly& disabled eviction prevention	CDBG: \$90,000	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Homelessness Prevention: 25 Persons Assisted
2	Improve Exist. Single-Family Homes & Affordability	2021	2025	Affordable Housing		housing rehab; single-family, owner-occupied	CDBG: \$602,000	Homeowner Housing Rehabilitated: 15 Household Housing Unit
3	Improve Public Facilities & Infrastructure	2021	2025	Non-Housing Community Development		improve parks & recreational facilities	CDBG: \$600,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 355 Persons Assisted

Table 6 – Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	Facilitate Access To Public Services
	<b>Goal Description</b>	<b>proposed</b> \$35,000 - R.O.S.E.S. in-home supportive services \$55,000 - LADA homeless / eviction prevention
2	<b>Goal Name</b>	Improve Exist. Single-Family Homes & Affordability
	<b>Goal Description</b>	<b>proposed</b> \$602,000 owner-occupied, single-family housing rehabilitation program
3	<b>Goal Name</b>	Improve Public Facilities & Infrastructure
	<b>Goal Description</b>	<b>proposed</b> \$600,000 Clawson Park improvements: Tract 1837, Block Group 5

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## AP-35 Projects - 91.420, 91.220(d)

### Introduction

At its May 13, 2024 meetings, the Royal Oak City Commission will hold a public hearing on the draft PY2024 Annual Action Plan. The City is proceeding with the development of the Annual Action Plan based on guidance provided by U.S. Department of Housing & Urban Development (HUD). HUD has yet to inform communities nation-wide of their PY2024 entitlement allocation dollar amounts. The City Commission will follow procedures outlined in HUD's guidance (Notice: CPD-24-01 issued January 16, 2024).

#	Project Name
1	in-home supportive services - ROSES
2	homeless prevention & assistance services - LADA
3	housing rehabilitation program - owner rehabilitation assistance
4	Clawson Park improvements
5	program administration

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities address the needs in the Consolidated Plan. There are no known obstacles to addressing underserved needs.



**AP-38 Project Summary**  
**Project Summary Information**

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1	<b>Project Name</b>	in-home supportive services - ROSES
	<b>Target Area</b>	
	<b>Goals Supported</b>	Facilitate Access To Public Services
	<b>Needs Addressed</b>	in-home services: seniors, frail elderly& disabled
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	CDBG funds will be expended on supportive services for elderly, income qualified Royal Oak residents. The Royal Oak Senior Essential Services (R.O.S.E.S.) program is organized by staff at the City-owned senior center. Contracted workers perform subsidized home chores, minor repairs, and personal care assistance for income qualified residents. Home chores include household tasks such as snow shoveling, lawn mowing, yard work, etc. Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work. Personal care may include assistance with activities of daily living.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	CDBG funds will be expended on supportive services for elderly, income qualified Royal Oak residents. The Royal Oak Senior Essential Services (R.O.S.E.S.) program is organized by staff at the city-owned senior center. Contracted workers perform subsidized home chores, minor repairs, and personal care assistance for income qualified residents. Home chores include household tasks such as snow shoveling, lawn mowing, yard work, etc. Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work. Personal care may include assistance with activities of daily living.
	<b>Location Description</b>	At individual residences.
	<b>Planned Activities</b>	Home chores include household tasks such as cleaning, snow shoveling, lawn mowing, yard work, etc. Home repairs, which do not require a licensed contractors, include minor plumbing, carpentry, and electrical work. Personal care may include assistance with activities of daily living.

2	<b>Project Name</b>	homeless prevention & assistance services - LADA
	<b>Target Area</b>	
	<b>Goals Supported</b>	Facilitate Access To Public Services
	<b>Needs Addressed</b>	eviction prevention
	<b>Funding</b>	CDBG: \$55,000
	<b>Description</b>	CDBG funds would reimburse Legal Aid & Defender Association (LADA) for services provided to Royal Oak residents at-risk of becoming homeless. LADA may provide eligible rental households with no greater than 3 months of rent arrear payments or utility payments to avoid eviction or disconnection of utilities. These services address the priority need to address housing affordability needs of low- to moderate-income renter-occupied households. It also addresses the need to support and facilitate access to the wide variety of existing public services that may enhance life skills and self-sufficiency for those on the verge of experiencing homelessness.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 low- to moderate-income households
	<b>Location Description</b>	available city-wide
	<b>Planned Activities</b>	LADA may provide rental assistance to eligible low- to moderate-income households. It will provide financial assistance for no greater than 3 months of rent arrear payments or utility payments to avoid eviction or disconnection of utilities. These services address the priority need to address housing affordability needs of low- to moderate-income renter-occupied households.

3	<b>Project Name</b>	housing rehabilitation program - owner rehabilitation assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Exist. Single-Family Homes & Affordability
	<b>Needs Addressed</b>	housing rehab; single-family, owner-occupied
	<b>Funding</b>	CDBG: \$602,000
	<b>Description</b>	A city administered program to provide technical and financial assistance to low- and moderate-income residents of the city to rehabilitate owner-occupied single family houses on a city-wide basis. Approximately \$450,000 shall be available for no interest, low interest, and forgivable loans and the remainder for program administration activities including wages, insurance, benefits, certifications, lead-based paint assessments and clearance exams, audit services, advertising, etc. The activity addresses the priority need to rehabilitate owner-occupied single-family dwellings with the overall goal of improving the City's existing housing stock and allow low- to moderate-income homeowners to conduct needed rehabilitation activities in an affordable manner.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 low- to moderate-income households
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	A city administered program to provide technical and financial assistance to low- and moderate-income residents of the City to rehabilitate owner-occupied single-family houses on a City-wide basis.

4	<b>Project Name</b>	Clawson Park improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Public Facilities & Infrastructure
	<b>Needs Addressed</b>	improve parks & recreational facilities
	<b>Funding</b>	CDBG: \$600,000
	<b>Description</b>	Improvements may include the complete restoration of the baseball field, related fencing and benches, new fall zone material beneath existing play equipment, new swings and related fall zone material, an adjacent play sand box, sidewalks/walking trail, bike racks, benches, trees, and landscaping, parking along the north side of the park in the Essex Rd. right-of-way.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	According to HUD's most recent data, 355 low- to moderate-income persons live in Census Tract 1837, Block Group 5
	<b>Location Description</b>	Clawson Park is located in Census Tract 1837, Block Group 5
	<b>Planned Activities</b>	Improvements may include a new baseball field with related backstop, fencing, benches and bleachers, new fall zone material beneath some existing play equipment, new swings and related fall zone material, an adjacent play sand box, sidewalks/walking trail, bike racks, benches, trees, shade sail structure, trees and landscaping, drainage improvements, possible parking along the north side of the park in the Essex Rd. right-of-way. The city's Parks and Recreation Advisory Board may continue to provide input on the park design.

5	<b>Project Name</b>	program administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	fair housing education & testing
	<b>Funding</b>	CDBG: \$217,958
	<b>Description</b>	Program administration funds (wages, benefits, insurance, independent auditor, training, legal fees, notices, mailings, etc.) continue to allow the proper oversight of projects and compliance with HUD regulations. These funds also allow the city to enter into contract with the Fair Housing Center of Metro. Detroit for fair housing testing services.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	-
	<b>Location Description</b>	-
	<b>Planned Activities</b>	Program administration funds (wages, benefits, insurance, independent auditor, training, legal fees, notices, mailings, etc.) continue to allow the proper oversight of projects and compliance with HUD regulations. These funds also allow the city to enter into contract with the Fair Housing Center of Metro. Detroit for fair housing testing services.



## AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

No geographic areas identified.

### Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

-

### Discussion

-

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## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

While changes to development codes, such as provisions in the City's Zoning Ordinance, may help increase the supply of housing, there is no assurance it will translate to affordability.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Royal Oak is in the process of developing a new Master Plan. Key emerging topics include "providing more housing options" & "housing affordability". A full draft copy is expected in the Summer of 2024. Once the Master Plan is adopted, the City must take measures to implement the new policies and goals. Those actions include amending or creating a new Zoning Ordinance and/or development codes. New Zoning Ordinance provisions may facilitate more housing options. Those actions will be identified in future Annual Action Plans and year-end reports (CAPER).

### **Discussion**

-

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Royal Oak will engage in a wide variety of activities intended to address the identified needs in the CDBG Strategic Plan.

### **Actions planned to address obstacles to meeting underserved needs**

The underserved may include special need individuals, minority concentrations, those experiencing homelessness or those at-risk of becoming homeless, victims of domestic violence or sexual assault, returning veterans, the frail and elderly, large families, etc. The City may allocate CDBG funds to its at home senior assistance program (ROSES). CDBG funds may be provided to Legal Aid & Defender Association to assist those at-risk of becoming homeless. The City's CDBG-funded housing rehabilitation program may provide a direct mailer about the availability of the program to all single-family homeowners within the census tract with the highest percentage of minor homeowners. The City may continue to work with the local CoC to utilize the City Hall as a deployment center for volunteers and PIT County coordinators in January 2025. The City may retain the services of the Fair Housing Center of Metro. Detroit to conducting fair housing testing with the goal of ensuring the underserved's access to fair housing.

### **Actions planned to foster and maintain affordable housing**

The City plans to preserve and increase the supply of affordable owner-occupied and renter-occupied housing for low- to moderate-income residents through CDBG-funded housing rehabilitation and new construction, advocacy, policies, and regulations. The housing rehabilitation program offers low and no interest loans and forgivable loans for renovations to existing single-family houses occupied by low- to moderate-income persons. These low or no cost financial options make it more affordable for homeowners to protect their investment and maintain affordable living conditions. Additionally, the City participates in the Oakland County HOME Consortium. The Consortium has greater direction on how its proportional HOME funds are expended on projects within Oakland County versus the state administered program which invested our proportional funds state-wide. The HOME program has shifted focus to rental assistance. The HOME program funds also provide gap financing for newly acquired and constructed or rehabilitation or preservation of affordable multiple-family rental housing with Oakland County. The City also maintains communication with the newly formed Oakland County Housing Trust Fund. In the Spring of 2024, certain City representatives contacted the Trust Fund Manager and County level elected officials to discuss a potential financial contribution to the trust fund in hopes of leveraging funding availability for new affordable housing developments within the City.

As of the Spring of 2024, the City is still in the process of developing a new Master Plan with keen focus on housing options and affordability.

In light of the timeframe to accomplish a new land use Master Plan and subsequent development regulations, the Royal Oak City Commission adopted community benefits guidelines in the Fall of 2022. The guidelines serve as a statement of development principles to encourage attainable housing, environmental sustainability, etc. Developers selecting the Planned Unit Development (PUD) process must demonstrate such principles in their development to receive approvals. Recent PUD developments were approved with assurance of a creating a modest number of new affordable housing units.

In February of 2023, the Royal Oak City Commission also allocated \$1,950,000 of its ARPA funds to the development of new affordable housing. Since then staff has meet with over a dozen developers regarding the possibility of leveraging the city's ARPA funds to construct a new affordable housing development.

### **Actions planned to reduce lead-based paint hazards**

The City operates a CDBG-funded housing rehabilitation program (owner-occupied single-family dwellings). The program has specific procedures which outline the steps required to educate, test, contain and/or remediate LBP. All rehabilitation projects in which the structure was constructed before 1978 fall under the Federal LBP regulations. A lead hazard information pamphlet is provided to all prospective participants in the housing rehabilitation program, regardless of age of the structure. If the structure was built before 1978, a LBP risk assessment is conducted. The results are provided to the applicant. The finds are incorporated into the specifications for the rehabilitation work. All of the contractors participating in the City's housing rehabilitation program must present and maintain status as a LBP certified contractor. The risk assessment determines the degree of rehabilitation work needed to gain compliance with Federal LBP regulations and provide LBP-free living environment to all homeowners. Occupants may not be present during any site work. Once the contractor has completed all site work, a LBP clearance test is conducted. The results of the clearance test are provided to the homeowner. No occupant may return to the dwelling unit until the site gains clearance. All public service subreceptients that provide housing assistance in any manner must verify that the associated housing unit has been inspected and meets HUD's minimum required Housing Quality Standards (HQS). inspection, requirements including the provisions regarding LBP. Any dwelling unit that does not meet HUD's HQS standards must be brought into compliance. These actions educate the public of the danger of LBP, ensure compliance with Federal regulations to address the presence of LBP, and provide a LBP free living environment for all occupants upon completion of all site work.

### **Actions planned to reduce the number of poverty-level families**

The City plans to fund LADA's eviction prevention services. This allows poverty-level families with "housing first" so they may also gains access to a wide variety of supportive services toward returning to self-sufficiency. The City also plans to fund its housing rehabilitation program. The City believes poverty-level families will financially and emotionally benefit greatly from livable single-family homes. A stable living arrangement can lead to great economic stability and upward economic mobility. The City actively

seeks Section 3 (low-income residents or businesses) in every Section 3 eligible CDBG-funded project. The selection of Section 3 firms provides economic gain to poverty-level families.

### **Actions planned to develop institutional structure**

The City relies on existing agencies to assist its residents with access to a wide variety of public services. As applicable, all of the City's CDBG subrecipients are required utilize HMIS. This creates a seamless information system to assist clients in need that may utilize different agencies for different services. The information system helps reduce redundant institutional efforts and keep clients on track with their own case management efforts.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City's continued participation in the Oakland County HOME Consortium greatly strengthens its knowledge of and access to the Continuum of Care, other HUD-funded levels of government within Oakland County, and a broader network of social service agencies. Regular meetings and networking strengthen our knowledge of the local needs and the institutional structure to deliver results.

### **Discussion**

-



## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

-

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

- |   |         |
|---|---------|
| 1. The amount of urgent need activities   | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

## Discussion

PY2024 is the fourth year of the 5-year Consolidated Plan cycle.

To calculate the PY2024 Annual Action Plan overall benefit percentage, the following will be the three year certification period: PY2023, PY2024, PY2025

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## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>Approval of Interim City Manager Employment Agreement</b>
<b>SUBMITTING DEPARTMENT</b>	<b>City Attorney</b>
<b>PRESENTER</b>	<b>Niccolas Grochowski, City Attorney</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>CERTIFIED RESOLUTION</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**EXECUTIVE SUMMARY** *(include history of previous Commission action/discussion, background, scope of work, etc.):*

Attached for your consideration and approval is an Employment Agreement for Interim City Manager. As you are aware, current Interim City Manager Fenton has tendered his resignation from the City to pursue a private sector opportunity effective May 17, 2024. Based on Mr. Fenton's resignation, at the April 22, 2024 Commission meeting, the Commission approved an RFQ for an executive search firm to collaborate with the City Commission to conduct a search for the next City Manager. That process will likely take between 4-6 months and as such the City needs an Interim City Manager to oversee the day-to-day operations of the City.

I have been in communication with Mr. Mark Wollenweber who has recently retired as a city manager from a local municipality, and he is willing to assist the City as Interim City Manager while the City Commission conducts the search for a new City Manager. Mr. Wollenweber has extensive experience spanning over 50 years' with municipal government as has served as City Manager and Interim City Manager for multiple Michigan municipalities and comes highly recommended to fill the position. He is willing to start immediately and has agreed to the terms and conditions in the attached employment Agreement as negotiated with the City Attorney's Office.

Should the City Commission desire to appoint him to the position, the appropriate resolution is presented for your consideration. There is no budget information included in this report as the position is a budgeted position and no budget adjustments are needed to fill this vacancy.

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### Fiscal Impact

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	
<b>AMOUNT CURRENTLY BUDGETED</b>	
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00 (BA between dept; net -0- effect on FB)</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☒ No fiscal impact (**Budgeted Position**)

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

**REVENUE IMPACT:** *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

**WORKLOAD IMPACT:** *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

**OPERATIONS IMPACT:** *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

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**ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

---

**COMMUNITY ENGAGEMENT**

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

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**BOARD AND COMMISSION FEEDBACK**

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

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**LEGAL COMMENTS**

**PROPOSED COMMISSION RESOLUTION:**

**BE IT RESOLVED,** the Royal Oak City Commission hereby appoints Mark Wollenweber to serve as Interim City Manager and hereby approves the Interim City Manager Employment Agreement effective May 14, 2024.

**ATTACHMENTS:**

**1-Employment Agreement**

**2-Resume**



## **INTERIM CITY MANAGER EMPLOYMENT AGREEMENT**

This Employment Agreement is entered into this 13<sup>th</sup> day of May, 2024 by and between the CITY OF ROYAL OAK, a Michigan Municipal Corporation with offices at 203 S. Troy Street, Royal Oak, Michigan 48067 (the "City") and MARK WOLLENWEBER, an individual whose current address is \_\_\_\_\_ ("Wollenweber").

**WHEREAS**, the City is in the process of seeking a new City Manager and wishes to retain an interim City Manager while it conducts its search for a permanent City Manager; and

**WHEREAS**, the City finds that specialized, knowledge, skills, experience and training are necessary to render the services necessary to fulfill the duties of an interim City Manager; and

**WHEREAS**, the City has determined that Wollenweber is qualified by knowledge, skills, training and experience to render services as an interim City Manager; and

**WHEREAS**, Wollenweber wishes to be employed by the City as its interim City Manager under the terms and conditions set forth in this Agreement, until such time as the City hires a new City Manager or until released by the City.

**NOW THEREFORE**, in consideration for the mutual promises contained in this Agreement, the sufficiency of which is hereby acknowledged, the City and Wollenweber agree as follows:

### **1. TERM**

This Agreement shall remain in full force and effect until terminated by either the City or Wollenweber as provided in Section 11. It is expressly understood that Wollenweber will be an at-will employee, subject to Wollenweber's ability to resign pursuant to Section 11, and the duration of his employment is unspecified and rests solely in the discretion of the City and may be terminated without cause at any time.

### **2. DUTIES AND AUTHORITY**

The City does hereby hire and employ Wollenweber as Royal Oak Interim City Manager effective May 13<sup>th</sup>, 2024, (effective date) and Wollenweber does hereby accept and agree to such employment. Subject to the general supervision and pursuant to the order, advice and direction of the Royal Oak City Commission, and the Charter and Code of Ordinances of the City of Royal Oak, and laws of the State of Michigan, Wollenweber shall have charge of and be responsible for the operation of the City of Royal Oak and shall perform those duties as are customarily performed by one holding such position and shall also render such other and unrelated services and duties as may be assigned to him from time to time by the City Commission.

### **3. HOURS OF WORK**

The City recognizes that Wollenweber must devote a great deal of time outside normal office hours to City business, and to that end, Wollenweber shall be allowed to establish an appropriate work schedule. The basic workday shall consist of eight (8) hours in a calendar day, with not more than

an additional sixty (60) minutes off for lunch with pay. The basic work week shall consist of forty (40) hours in five (5) consecutive eight (8) hour days. The interim City Manager shall attend all meetings of the City Commission, the Downtown Development Authority and any other City Commission meetings or as required by the city charter or ordinances. Wollenweber may be allowed to work remotely up to one (1) eight (8) hour day per week and shall be supplied a City laptop and VPN to accommodate this remote workday. Wollenweber shall not accrue or receive compensatory time or overtime for any hours worked in excess of the basic workday and work week described herein.

#### **4. COMPENSATION**

The City agrees to compensate Wollenweber at an annual salary rate in the amount of one hundred sixty-five thousand dollars (\$165,000.00) commencing upon the assumption of the duties and obligations as interim City Manager, payable in bi-weekly installments commensurate with the pay schedule for all other City employees.

#### **5. BENEFITS**

- A. Health Insurance. Wollenweber shall not be entitled to receive health benefits or opt out health benefits from the City.
- B. Life Insurance. The City agrees to provide term life insurance at no cost to Wollenweber, in an amount as established by the City, commensurate with executive department heads.
- C. The City agrees to bear the cost of any fidelity or other bond required of Wollenweber in his capacity as interim City Manager.
- D. The interim City Manager shall provide his own vehicle for his normal business and personal use. The City shall provide the interim City Manager a monthly auto allowance of \$300 per month, payable in the second pay period of that month. The interim City Manager shall be responsible for all operation expenses, maintenance expenses, replacement cost, registration and insurance for the automobile.
- E. Except as otherwise provided in this Agreement, Wollenweber shall not receive any other benefits as set forth in the Administrative Rules for Executive Department Heads.

#### **6. RETIREMENT CONTRIBUTION**

The City agrees to contribute to the City's 401(a) and Retiree Health Savings benefits plans through MissionSquare Retirement for Wollenweber, upon assuming the duties and obligations as interim City Manager, subject to IRS and plan limits, at contribution rates equivalent to executive department heads. Wollenweber shall be entitled to prior service credit and shall be fully vested in all contributions to the City's 401(a) and Retiree Health Savings.

## **7. PAID TIME OFF**

- A. The Parties anticipate the search for a new City Manager to take approximately 4 to 6 months and the City agrees that Wollenweber will be entitled to eighty (80) hours of paid vacation time during his tenure as interim City Manager.
- B. Wollenweber shall receive and accrue standard paid leave time for sick leave and holiday days as provided in the Administrative Rules for Executive Department Heads. Wollenweber shall not receive or accrue any other paid leave time.
- C. Upon separation from the City, Wollenweber shall not be entitled to payout of any accrued time off, including but not limited to vacation or sick leave or any other accrued paid time off.

## **8. GENERAL BUSINESS EXPENSES**

The City recognizes that Wollenweber may incur certain expenses of a non-personal, community, or job affiliated nature, and agrees to reimburse Wollenweber for those expenses. The Director of Finance is hereby authorized to disburse such monies upon production of appropriate receipts, statements or affidavits. Wollenweber shall not be reimbursed for any mileage, including but not limited to daily travel to and from his home to the City.

## **9. INDEMNIFICATION**

To the fullest extent permitted by law, the City shall defend, hold harmless and indemnify Wollenweber against any tort, professional liability claim, demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring during the performance of Wollenweber's duties as interim City Manager, or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involves willful or wanton conduct. Wollenweber may request and the City shall not unreasonably refuse to provide independent legal representation at the City's expense in the event of a conflict between Wollenweber's interests and those of the City. This legal representation, which is currently provided by the City through the Michigan Municipal Risk Management Authority (MMRMA), shall extend until a final decision of the legal action, including any appeals brought by any party and shall survive the termination of the Agreement. The City shall indemnify Wollenweber against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings and other liabilities incurred by, imposed upon, or suffered by Wollenweber in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of his duties as interim City Manager for the City. Any settlement of any claim must be made with the prior approval of the City Commission for this indemnification to be available.

## **10. OUTSIDE ACTIVITIES**

Subject to the prior approval of the City Commission, Wollenweber may accept other teaching, consulting, or business opportunities which are not either directly or indirectly in conflict with his interim position in the City. The compensation provided for under this Agreement shall not be offset by any income Wollenweber may earn from any other source and Wollenweber shall be solely responsible for tax obligations from income earned from any other source.

**11. TERMINATION**

For purposes of this Agreement, termination shall occur on the effective date and assumption of duties of the new City Manager that is appointed by the City Commission or when Wollenweber submits a written letter of resignation to the City Commission, in care of the City Clerk. Wollenweber shall provide a minimum of thirty (30) days' advance written notice to the City Commission through the City Clerk. The parties agree that the duration of Wollenweber's employment is unspecified and rests solely in the discretion of the City and may be terminated without cause at any time whether or not the City has appointed a new City Manager.

**12. SEVERANCE**

Wollenweber shall not be entitled to any severance pay or severance benefits as a result of his appointment as the interim City Manager.

**13. RETURN OF CITY PROPERTY**

Upon termination of this Agreement, Wollenweber shall return all City property in his possession or under his control, including but not limited to any keys, computer or other office equipment, cell phone, credit card, and the originals and copies of all paper or electronic files, records, or other documents that have come into his possession or control to fulfill his duties and responsibilities as interim City Manager. This does not preclude Wollenweber from retaining copies of any document he produced or that was produced under his direction.

**14. ENTIRE AGREEMENT**

This Agreement shall constitute the entire agreement between the parties, and supersede all other agreements, whether oral, written, or implied, regarding the subject matter hereof.

**15. AMENDMENT**

This Agreement may be modified or amended only in a subsequent written document signed by both the City and Wollenweber.

**16. WAIVER OF BREACH**

A waiver of any breach of this Agreement shall not constitute a waiver of any future breach.

**17. BINDING EFFECT**

This Agreement shall be binding upon the City and Wollenweber, as well as their heirs, assigns, executors, personal representatives and successors in interest.

**18. SEVERABILITY**

If any provision of this agreement is found to be invalid, all other provisions shall remain in full force and effect.

**19. COUNTERPARTS**

This Agreement may be executed in one or more counterparts, and the signature pages may be transmitted by facsimile, each of which shall be deemed an original and all of which together shall be considered one and the same Agreement.

**20. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. Any legal disputes will be resolved in the courts of the State of Michigan, Oakland County.

**21. ARBITRATION**

The exclusive remedy for any dispute, statutory or otherwise, arising out of Wollenweber's employment or relating to this Agreement, shall be final and binding arbitration to be held in Oakland County, Michigan under the rules of the American Arbitration Association. The City and Wollenweber understand that they are voluntarily waiving the right to trial by jury. Any claim that is not filed within ninety (90) days after it arises is waived.

**22. VOLUNTARY AGREEMENT**

The parties have entered into this Agreement freely and voluntarily, after having been advised to seek advice of legal counsel and having had adequate opportunity to do so.

**MARK WOLLENWEBER**



Mark Wollenweber

**CITY OF ROYAL OAK**

\_\_\_\_\_  
Michael Fournier, Mayor

\_\_\_\_\_  
Melanie Halas, City Clerk

Approved as to form:



Niccolas J. Grochowski  
City Attorney

**Mark Wollenweber, AICP**  
**ICMA Credentialed Manager**

**Experience Summary:**

Interim City Manager, Northville, MI 11-2022—3-2023

Interim City manager, Huntington Woods, MI 7-2021—1-2022

City manager Village of Grosse Pointe Shores, MI 3-2012—10-2018

City Manager	Village of Grosse Pointe Shores,	03/2012
	Present	A Michigan City
Interim City Manager	City of Ferndale	01/2011 – 07/2011
City Administrator	City of Grosse Pointe Woods	10/2004 – 06/2010
City Manager 10/2004	City of St. Clair Shores	01/1990 –
City Manager	City of Huntington Woods	03/1978 – 01/1990
Assistant City Manager/ Administrative Assistant	City of Plymouth	05/1976 – 03/1978
Administrative Assistant to Mayor	City of Westland	03/1974 – 01/1976
Staff & Editorial Assistant	Michigan Municipal League	12/1971 – 03/1974
Graduate Teaching & Research Fellow	University of Detroit	09/1970 – 12/1971

**Highlights of Recent Experience:**

City Manager, City of Grosse Pointe Shores, A Michigan City

- City Manager of the smallest of the 5 Grosse Pointe Communities with a population of 3008 (2010 Census) which borders two counties, with the majority of homes in Wayne County and 44 homes in Macomb County. The Village is all residential except for the historical Grosse Pointe Yacht Club and the non-profit Edsel & Eleanor Ford House. The average home value exceeds \$500,000 and the Village operates with a General Fund Budget of \$5.6 million.
- Hired originally as Interim City Manager & asked to stay as permanent City Manager.
- Successfully negotiated contracts for Finance Director, Director of Public Works, and Grounds Supervisor to retire and return
- Assisted in balancing 6 City Budgets
- Upgraded Bond Rating in 2015 to AAA
- Assisted in negotiating claim regarding repair of marina dock in 2013
- Refinanced marina bonds saving the city in excess of \$30,000 annually for remaining life of bonds.
- Instrumental in obtaining grants for Department of Public Works trucks, bike racks, & bike fix it stations.
- Responsible for full staffing of Public Safety Department



- Responsible for installation of Splash Pad at the GPS Municipal Park
- Development and implementation of a “green” project resulting in the replacement of all lighting including city owned street lighting, heating & cooling equipment, and the installation of a complex generator powering the municipal building.
- Appointed by the Governor to the Allen Park Financial Review Committee – 2013;
- Appointed by the Governor to the Allen Park Receivership Transition Advisory Board (RTAB) from 2015 to 2017.
- Appointed by the Governor to the Royal Oak Township Financial Review Committee 2014

#### Interim City Manager, City of Ferndale

- City Manager of first ring, diverse suburb with a substantial industrial base and rapidly expanding Downtown. The City population is 19,900 (2010 Census) and encompasses 3.91 square miles, has 140 full-time employees and over 83 acres of parks, a multi-generational Community Center and a winter Curling Club. The General Fund Budget is \$17.2 million and all funds of \$39.5 million.
- Fulfilled all City Manager responsibilities including successfully negotiating substantial cutbacks in two Police, one AFSCME contracts and in arbitration with the Fire Unit. Switched health care agents and secured annual savings of \$160,000. Assisted in the development of two-year fiscal budget, including OPEB funding a contingent account after developing goals for staff and assisted in the development of guidelines for Council budget review. Helped with information on five-year Headlee Override Millage that voters approved by 53%. Helped implement fire grants that installed truck exhaust system in two stations, valued at \$29,974; an equipment grant worth \$675,000 to purchase a new aerial platform truck and a “SAFER” Grant of \$851,000 to rehire four laid off Fire Fighters.
- Assisted in grant from the Michigan Municipal League Foundation for Fire Department development of consolidation strategies between Ferndale and Hazel Park.

#### City Administrator, City of Grosse Pointe Woods

- Administrator of well established upper income suburban residential community with approximately 17,000 residents. The City encompasses 3.28 sq. miles, has 57 miles of roads and one large waterfront park. The City’s 2006 taxable role is over \$860 million with a total budget for all funds of over \$33 million.
- Successfully negotiated development protection for City from County Ordinance changes, resulting in lieu of tax payment from St. John Hospital of \$600,000. Involved with major developments and enhancements; Flagstar Bank - \$100,000, new Library Branch - \$500,000, and Sunrise Senior Housing - \$500,000. Adjusted employee benefits resulting in savings of nearly \$150,000 annually. Modified staffing in Clerk’s Department, resulting in \$45,000 net annual savings. Implemented new fees for ambulance service, adding \$150,000 annually to budget. Helped secure donations for historical Cook School of nearly \$70,000. Renovated City pool. Oversaw Finance Department activities in absence of Comptroller/Treasurer. Integral part of union negotiations, including move to modified health coverage.
- Helped secure a \$68,000 rebate from GP Clinton Refuse Disposal Authority. Moved Federal funds up one year, value of \$1.8 million, for Vernier Road. Acquired TIP funding for community, first time in nearly 30 years. Received Safety grant for Mack Avenue. Secured grant from St. John Hospital for 12 AED units, valued at \$22,000. Awarded Governor’s Local Jobs Today Grant for Mack Avenue construction. Secured Federal Aid Grant to reconstruct Vernier Road to city limits.

#### City Manager, City of St. Clair Shores

- Manager of established suburban residential waterfront community of just over 63,000 residents. City is approximately 11.6 square miles, 6.5 miles of Lake St. Clair shoreline and 14

miles of canals. The City has 186 miles of streets and maintains three waterfront parks. Total budget of all funds was approximately \$75 million (2004) with over 288 full-time employees.

- Secured \$5.3 million dollar boat harbor & park project.  
Reorganized & consolidated senior financial staff; resulted in improved moral, restored communication and developed educational improvement programs.  
Revised capital improvement plan and refined Motor pool funding.  
Implemented computer replacement program.  
Developed community information program including newsletter and other type communications to the public.  
Responsible for library recertification by rescheduling staff to open additional hours. Supported successful staff grant proposal resulting in fund for three Library additions – expanded study areas, local history room, & restaurant/coffee shop.  
Consolidated health care coverage programs to save over \$250,000 year.  
Reorganized labor negotiations & hiring procedures savings of over \$50,000/year.  
Developed \$32,000,000 improvement program for Milk River and drainage system.  
Coordinated review of Fees, which resulted in implementation of new fees (i.e., false alarm fee, reimbursement for OUIL costs, and hazardous waste spills).  
Voter approved millages: local street repair 1 mill; subsidize water/sewer rates 1 mill; Police & Fire 1.6 mills; Citywide sewer upgrades/repair 2 mills.  
Rebuilt City Hall, renovated 2 of 3 fire stations and entire DPW complex.  
Built “Splash Zone” and new bathhouse with cash reserve and park restrooms.  
Responsible for \$70,000,000 sewer upgrade program to meet water quality.  
Coordinated \$8,000,000 PCB canal clean up with MDEQ and EPA.  
Coordinated policy for billboard & cell tower rental fee used solely for recreation.  
Worked closely with Citizen Improvement Committee to identify and clean up blight.  
Cut staffing from 323 full time employees to 288 with little impact on services.
- Secured additional recreational grants with local share paid by non-city sports fund. Group pledged over \$200,000, which generated over \$2,200,000 in state grants.  
Secured contractor donations for park playground equipment exceeding \$75,000.  
\$2.6 million grants for expansion of the Jefferson Streetscape.  
Federal and state road fund grants for Little Mack, several portions of Jefferson, 11 Mile, 12 Mile, Greater Mack, 1.5 miles of freeway sound walls; one half mile to be constructed during 2005 plus one mile for 05/06.  
Nautical Mile Streetscape  
Harper Avenue Study  
Participated in grant funded Harper Revitalization Study to help fill vacant stores.  
Worked with businesses and property owners to design fund and build the Jefferson Streetscape project in the Secured FEMA Grant for 38 storm water pump stations to replace manually operated temporary pumps.  
Nautical Mile TIFA District. Bonded for \$6,000,000 in public improvements resulted in increased tax base of over \$24,000,000 in new or expanded private facilities.  
Tested catch basin inserts as part of a CMI state grant supplemented by both EPA and National Sanitation Foundation monies.

#### City Manager, City of Huntington Woods

- Manager of established middle to upper income metropolitan area community of 7,000 with 51 fulltime employees; a community well known for innovative local government such as a fully integrated Public Safety Department.
- Responsible for budgetary and charter changes resulting in improved cash flow and substantially higher investment income and reduced operating costs.  
Steadily increased services and programs for three years with no tax increase.  
Supervised electronic phone and data processing conversion including System 34, PCs and City owned lines and equipment.  
Planned infrastructure improvements beginning with ballot campaign for total local road paving, approved 3 to 1 by voters.  
Implemented entire electronic, remote meter conversion and budget program. As chairperson of 11 City cable authorities, developed bid process for selection of company, negotiated contract and amendment two years later. Oversaw system construction and contract compliance.  
Responsible for labor negotiations resulting in first settlement with Public Safety Officers without arbitration, implemented pavement management system, equipment and capital facilities budgets, the establishment of job descriptions, pay plan and new personnel rules for non-union

employees.

Ongoing revision of an insurance program resulting in a 40% premium reduction and in several cases, enhanced benefits.

Developed monthly employee training program using cable system.

- Secured substantial increases in City grants including energy usage, personnel training, tree inventory, traffic safety equipment, senior transportation, summer concert series, and stained glass windows for Library and redevelopment of the Central Plaza area.

## Education:

Master of Arts in Urban Affairs

University of Detroit Mercy; *graduate teaching & research fellowship*

Bachelor of Administration in Urban Studies

University of Detroit Mercy; *magna cum laude*

Pacific Institute – Investment in Excellence

Central Michigan University Institute for Public Administration

Harvard University – John F. Kennedy State and Local Government Program for Senior Executives in State & Local Government; 1994

*Taubman Fellowship Awarded by SEMCOG*

American Institute of Certified Planners (AICP)

Member 2001 – Present

International City Managers Association Credentialed Manager

2002 – Present

University of Virginia – Senior Executive Institute Weldon Cooper Center for Public Service 2007

## Membership & Affiliations:

International City/County Management Association

Midwest Vice President, 1999 – 2002

Data and Information Services Committee Chairperson, 1986

Data and Information Services Committee, 1984 – 1986

Telecommunications Committee, 1982

Conference Planning Committee, 1982, 1996

Conference Evaluation Committee, 1982, 1993, 1994

Senior Advisors 2012 to Present

Awards Panel Member 2015 to Present

Michigan Local Government Management Association

(Currently Michigan Municipal Executives MME)

Transition Committee (currently MME Experience Committee) 1993 – Present

Nominating Committee Chairperson, 1991 – 1992, 2002  
Ethics Committee Chairperson, 1991 – 1994  
State Association President, 1989 – 1990  
Conference Planning Committee Chairperson, 1988  
State Training Committee Chairperson, 1986 – 1987  
Executive Board Member, 1984 – 1985

**Other Professional Affiliations and Awards:**

- Grosse Pointe Chamber of Commerce – Board member, 2007 – 2010; 2012 to present
- Detroit Area Agency on Aging – Board member, 2006 – present;  
Board Treasurer 2016 to present
- The Library Network (TLN), 2005 to present; Vice Chair, 2011; Chair 2014 to present
- Southeast Michigan Council of Governments (SEMCOG)  
Environmental Policy Advisory Council, 1998 to 2009  
Water Resources Task Force, 2016 to present
- Michigan Municipal League Special Award of Merit, 1991
- Detroit Metro Chapter of American Society of Public Administration,  
**City Manager of the Year, 1982**
- Suburban Library Cooperative, 1991 – 2005, 2006 to Present; past Vice Chair, Chair
- Services for Older Citizens (SOC) – Board Member, 2010; Vice Chair, 2015;  
Chair, 2016 to present.

## CITY COMMISSION AGENDA ITEM

<b>Title</b>	<b>Review of Potential New Sidewalk Locations – 2024 Sidewalk Improvement Program</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Community Development - Engineering</b>
<b>PRESENTER</b>	<b>Holly Donoghue, P.E.</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### EXECUTIVE SUMMARY

This is the fourth year of a six-year sidewalk improvement program throughout the city, which includes maintenance of existing sidewalks and the installation of new sidewalks where they currently do not exist. Providing and maintaining continuous sidewalks that link neighborhoods, schools, and community facilities is a primary goal of the city's master plan as well as Royal Oak's Non-Motorized Transportation Plan.

The 2024 sidewalk improvement program target area is bounded by 12 Mile Road, N. Main Street, 13 Mile Road, Greenfield Road, Webster Road, Trafford Road and Woodward Avenue (Sections 7, 8, 9).

In the 2024 target area, there are 17 locations that currently do not have public sidewalk along segments of the right-of-way. Considering the available space within the right-of-way, existing obstructions, grade elevations and overall benefit to the community, staff is recommending new sidewalks be installed at eight locations. Attachment 1 provides an overview map and a report summarizing each location. Attachment 2 lists the estimated cost of installing sidewalk at each property under review.

For each location, the commission may resolve to direct the installation of new sidewalk or to exempt properties or areas that will not be required to install public sidewalk at this time. The funding source will be direct billing to the adjacent property owners. Note that some of the recommended locations include installation at the city's cost, and this is summarized in the Fiscal Impact section below.

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### Fiscal Impact

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	<b>\$67,092</b>
<b>AMOUNT CURRENTLY BUDGETED</b>	<b>\$68,800</b> <i>(remaining budget for city-funded new sidewalks)</i>
<b>BUDGET AMENDMENT REQUIRED</b>	n/a
<b>FUNDING SOURCE/ GL NUMBER</b>	<b>203.901.81401.CAP2402</b>
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

Of the potential 17 locations, staff is recommending new sidewalk be installed at eight locations, which would be billed to the adjacent property owners. Three of the eight locations are adjacent to railroad right-of-way or include sidewalk ramps and crosswalks, and therefore new sidewalk would be funded directly from the city's local road fund (locations #8, #15 and #17). If staff recommendations are approved at the May 13, 2024 commission meeting, the city's cost of \$67,092 is within the allotted budget for this project.

☐ No fiscal impact

☒ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

**WORKLOAD IMPACT:**

City staff has included quantities in the contract to install new sidewalks where directed by the city commission. Staff has the available time to mark and inspect this work.

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**ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

Installation of new sidewalk is in alignment with the Royal Oak Sustainability and Climate Action Plan (S-CAP) goals to continue to implement the sidewalk program (2.1.3), and to add/improve high-quality routes that service bicyclists and pedestrians community-wide (2.1.7). It also aligns with the Aging in Place Plan goal to enhance the pedestrian experience throughout the community (goal 1.2).

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**COMMUNITY ENGAGEMENT**

Staff mailed notices to properties who could potentially be impacted by the installation of new sidewalk. The letters included the potential cost of new sidewalk for each individual property and information about attending the May 13, 2024 commission meeting.

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**BOARD AND COMMISSION FEEDBACK**

Not applicable.

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**LEGAL COMMENTS**

**PROPOSED COMMISSION RESOLUTION:**

**Be it resolved, the Royal Oak City Commission hereby approves the installation of sidewalks where none currently exist at the following locations:**



Location #	Street:	From:	To:	Description:
1	N. Washington Avenue	Walnut Avenue	W. Houstonia Avenue	West side of road
3	Mary Avenue	Marywood Drive	N. Lafayette Avenue	South side of road
5	W. Webster Road	Dead End	West of Marywood Dr.	South side of road
6	W. Houstonia Avenue	Vinsetta Boulevard	McDonald Avenue	South side of road
8	Bonnie View Drive	W. Houstonia Avenue	Lloyd Avenue	East side of road
9	Oliver Road	Northwood Boulevard	Dead End	West side of road
10	Carman Avenue	Linwood Avenue	120 feet east	South side of road

**Be it further resolved, the Royal Oak City Commission exempts the properties from installing new sidewalk at the following locations:**

Location #	Street:	From:	To:	Description:
2	Marywood Drive	W. Houstonia Avenue	La Plaza Court	East side of road
4	Marywood Drive	Vinsetta Boulevard	Webster Road	West side of road
7	Lloyd Avenue	Murdock Avenue	Vinsetta Boulevard	North side of road
	Murdock Avenue	Lloyd Avenue	Vinsetta Boulevard	South side of road
9	Oliver Road	Northwood Boulevard	Dead End	East side of road
11	Carman Avenue	Benjamin Avenue	Clawson Avenue	South side of road
12	Sagamore Boulevard	Woodward Avenue	Dead End	Both sides of road
13	Glenwood Road	Clawson Avenue	Linwood Avenue	South side of road
14	Maplewood Avenue	Glenwood Road	355 feet south	East side of road
16	Ellen Avenue	N. Main Street	Western bend in road	North side of road

**Be it further resolved, the Royal Oak City Commission directs the installation of 50 square feet of new sidewalk adjacent 2903 Maplewood Avenue and new crosswalk ramps at the sidewalk termination points on Maplewood Avenue and Glenwood Avenue, and exempts installation of new sidewalk elsewhere for location 15 in Attachment 1;**

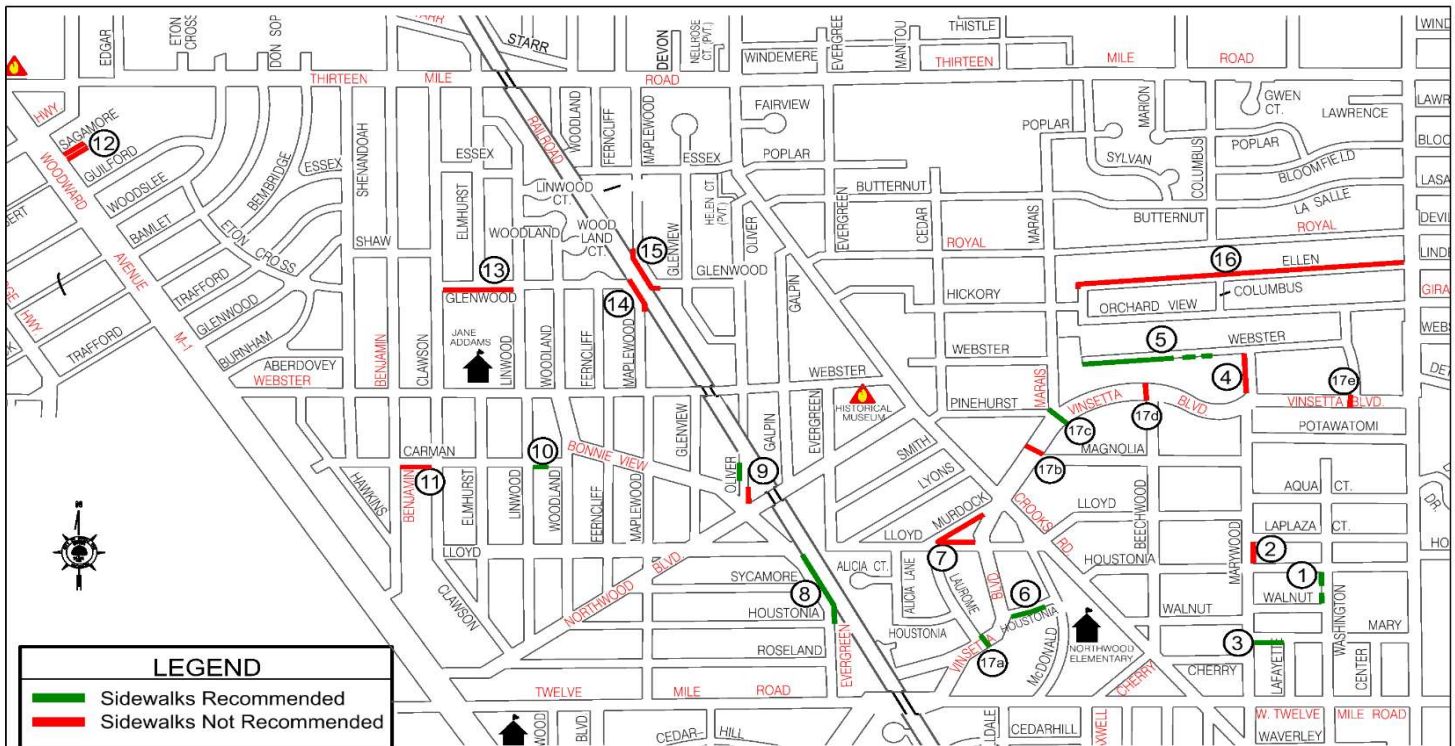
**Be it finally resolved, the Royal Oak City Commission directs staff to install crosswalks across the Vinsetta Boulevard median at the intersections of Laurome Drive and Marais Avenue as outlined for location 17 in Attachment 1.**

#### **ATTACHMENTS:**

1. Report on Potential New Sidewalks Where None Currently Exist – 2024 Sidewalk Improvement Program
2. Cost Estimates Per Property for Installation of New Sidewalks – 2024 Sidewalk Improvement Program

## 2024 Sidewalk Improvement Program

Potential Locations for New Sidewalk where None Exists



### Location Summary

#	Street:	From:	To:	Description:
1	N. Washington Avenue	Walnut Avenue	W. Houstonia Avenue	West side of road
2	Marywood Drive	W. Houstonia Avenue	La Plaza Court	East side of road
3	Mary Avenue	Marywood Drive	N. Lafayette Avenue	South side of road
4	Marywood Drive	Vinsetta Boulevard	Webster Road	West side of road
5	W. Webster Road	Dead End	West of Marywood Drive	South side of road
6	W. Houstonia Avenue	Vinsetta Boulevard	McDonald Avenue	South side of road
7	Lloyd Avenue	Murdock Avenue	Vinsetta Boulevard	North side of road
	Murdock Avenue	Lloyd Avenue	Vinsetta Boulevard	South side of road
8	Bonnie View Drive	W. Houstonia Avenue	Lloyd Avenue	East side of road
9	Oliver Road	Northwood Boulevard	Dead End	Both sides of road
10	Carman Avenue	Linwood Avenue	120 feet east	South side of road
11	Carman Avenue	Benjamin Avenue	Clawson Avenue	South side of road
12	Sagamore Boulevard	Woodward Avenue	Dead End	Both sides of road
13	Glenwood Road	Clawson Avenue	Linwood Avenue	South side of road
14	Maplewood Avenue	Glenwood Road	355 feet south	East side of road
15	Maplewood Avenue	Glenwood Road	340 feet north	West side of road
16	Ellen Avenue	N. Main Street	Western bend in road	North side of road
17a	Vinsetta Blvd.	at	Laurome Drive	Crosswalk across median
17b	Vinsetta Blvd.	at	Magnolia Avenue	Crosswalk across median
17c	Vinsetta Blvd.	at	Pinehurst Avenue	Crosswalk across median
17d	Vinsetta Blvd.	at	Beechwood Drive	Crosswalk across median
17e	Vinsetta Blvd.	at	N. Washington Avenue	Crosswalk across median



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>1   N. Washington</b> <i>On the west side of N. Washington Avenue between W. Houstonia and Walnut Avenue.</i>	
<b>Addresses Affected:</b> 302 Walnut Avenue 303 W. Houstonia Avenue	
<b>Review:</b> <u>Right-of-Way:</u> Adequate space in the public right-of-way to install sidewalk (60' ROW). <u>Obstructions:</u> There is a 39" diameter tree that would need to be removed (healthy), adjacent to 303 W. Houstonia. Would need to place sidewalk at back of curb at north end to avoid utility pole and tree. <u>Grade:</u> The area has some sloped grade at south end, timber wall will be needed at ramp area. <u>Route:</u> Would complete a continuous route for the neighborhood and completes a partially installed block. <u>Access:</u> The sidewalk will provide better pedestrian access for the neighborhood.	<b>Additional Notes:</b> Three properties abut this block, and sidewalk has existed at the middle property (2027 N Washington) since the 1960s. This block received an exemption in 2015. Steps in ROW at 302 Walnut would be removed.
<b>Staff Recommendation:</b> <b>Sidewalk installation is recommended.</b>	

### Photographs:





## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>2   Marywood Drive</b> <i>East side of Marywood Drive, between W. Houstonia Avenue and La Plaza Ct.</i>	
<b>Addresses Affected:</b> 424 W. Houstonia Avenue	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW)  <u>Obstructions:</u> There are two utility poles and landscaping wall in right-of-way. <u>Grade:</u> The area has a severe slope, retaining wall would be necessary to install sidewalk. <u>Route:</u> Would complete a continuous route for the neighborhood .  <u>Access:</u> The sidewalk will provide better pedestrian access for the neighborhood.	<b>Additional Notes:</b> This block received an exemption in 2015.          <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>

### Photographs:



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>3   Mary Avenue</b> <i>South side of Mary Avenue between Marywood Drive and N. Lafayette Avenue</i>	
<b>Addresses Affected:</b> 1844 Marywood Drive 1843 N. Lafayette Avenue	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (50' ROW)  <u>Obstructions:</u> (1) utility pole, guy wires and (1) 18" tree. Can work around utility pole, but would need to remove tree near driveway at 1843 Lafayette. Paver walkway at 1844 Marywood would be partly removed.  <u>Grade:</u> The area has a relatively flat grade - No significant regrading required.  <u>Route:</u> Would complete a continuous route for the neighborhood.  <u>Access:</u> The sidewalk will provide better pedestrian access for the neighborhood.	<b>Additional Notes:</b> In 2015, the commission directed new sidewalks on the next block east (Lafayette to Washington), and exempted this block.  Would need to replace at least half of both residential driveways.  <b>Staff Recommendation:</b> <b>Sidewalk installation is recommended.</b>
<b>Photographs:</b>	
    	



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>4 Marywood Drive</b> <i>West side of Marywood Drive between Vinsetta Boulevard and Webster Road.</i>	
<b>Addresses Affected:</b> 2935 Vinsetta Boulevard 503 W. Webster Road	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW).  <u>Obstructions:</u> There are private paver steps and landscaping in public right-of-way. <u>Grade:</u> The area has a severe slope, retaining wall would be necessary to install sidewalk.  <u>Route:</u> Would complete a continuous route for the neighborhood. <u>Access:</u> The sidewalk will provide better pedestrian access for the neighborhood.	<b>Additional Notes:</b> This block received an exemption in 2015.  Placing sidewalk against back of curb with a retaining wall is a potential option, but would require removal of stairway within right-of-way, and part of private landscaping.  <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>
<b>Photographs:</b>	
	



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>5   W. Webster Road</b> <i>South side of W. Webster Road between Marywood Drive and Dead End.</i>	
<b>Addresses Affected:</b> Vinsetta Boulevard: 2603, 2609, 2619, 2703, 2709, 2715, 2719, 2809, 2813, 2829, 2903	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW).  <u>Obstructions:</u> There are many shrubs, smaller 6" to 8" diameter trees and brush to be removed, (2) 18" trees and (1) 10" tree to remove.  <u>Grade:</u> The area has a relatively flat grade. <u>Route:</u> Would complete a continuous route for the neighborhood. <u>Access:</u> The sidewalk will provide better pedestrian access to Marais Park at dead end.	<b>Additional Notes:</b> This block received an exemption in 2015.  Two properties have installed sidewalk as part of new home construction since 2015.  Sidewalk would be installed at back of curb for most of the block.  <b>Staff Recommendation:</b> <b>Sidewalk installation is recommended.</b>
<b>Photographs:</b> <div style="display: grid; grid-template-columns: 1fr 1fr 1fr; gap: 5px;">          </div>	

## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

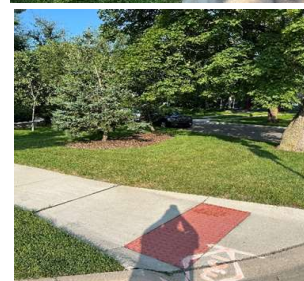
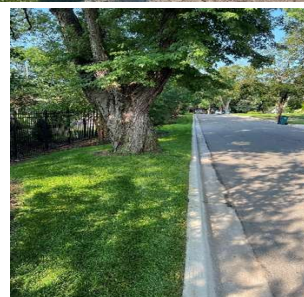
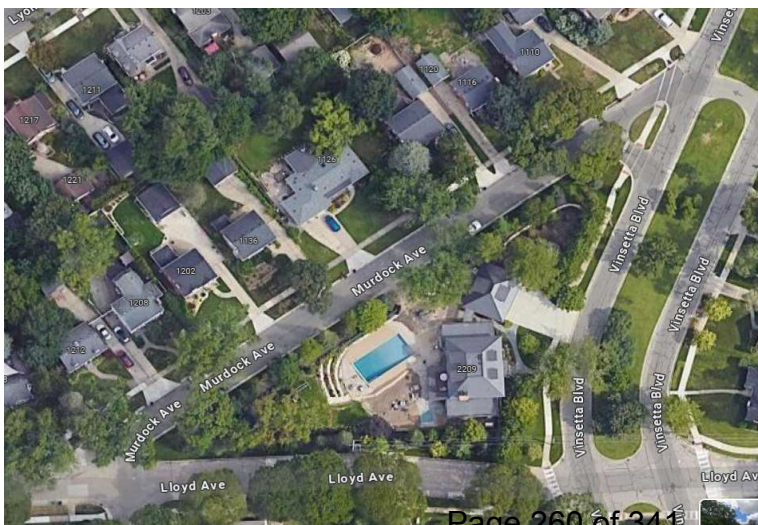
<b>Location:</b> <b>6   W. Houstonia Avenue</b> <i>On the south side of W. Houstonia Avenue between Vinsetta Boulevard and McDonald Avenue</i>	
<b>Addresses Affected:</b> 1935 McDonald Avenue 1946 Vinsetta Boulevard	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW).  <u>Obstructions:</u> Shrubs adjacent to 1946 Vinsetta Blvd. need overgrowth cut, stumps are on private property.  <u>Grade:</u> Fairly steep slope in walking direction, but relatively flat cross-slope.  <u>Route:</u> Would complete a continuous route for the neighborhood.  <u>Access:</u> Provides direct pathway to Northwood Elementary.	<b>Additional Notes:</b> This block received an exemption in 2015.  Sidewalk is partially installed along the north end of the block; installation would complete this route.  <b>Staff Recommendation:</b> <b>Sidewalk installation is recommended.</b>
<b>Photographs:</b> <div style="display: flex; flex-wrap: wrap;">     </div>	



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>7 Lloyd / Murdock</b> <i>On the north side of Lloyd Avenue (Murdock to Vinsetta) and south side of Murdock Avenue (Lloyd to Vinsetta)</i>	
<b>Addresses Affected:</b> 2209 Vinsetta Boulevard	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW).  <u>Obstructions:</u> There are 10+ trees that would need to be removed and one utility pole.  <u>Grade:</u> Some steep areas that could potentially require a retaining wall.  <u>Route:</u> The sidewalk does not complete an essential route for the neighborhood.  <u>Access:</u> The sidewalk is near Northwood Elementary, but access sidewalks exist along Lloyd and Murdock. This property acts as an island within the neighborhood.	<b>Additional Notes:</b> Multiple trees were planted in the right-of-way under license agreement in February 2020. Many of the trees are evergreen species which have shallower roots.  This location was exempted in 2015.  <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>

### Photographs:





## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist




<b>Location:</b> <b>8 Bonnie View Drive</b> <i>East side of Bonnie View Drive (Lloyd Avenue to W. Houstonia Avenue)</i>	
<b>Addresses Affected:</b> Railroad right-of-way (city) 1920 Evergreen Drive	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (70' and 55' ROW). <u>Obstructions:</u> Would need to clear minor brush / shrubs along railroad fence. <u>Grade:</u> The area has a relatively flat grade - no significant regrading required. <u>Route:</u> The sidewalk would connect existing sidewalks at each end, providing a continuous route. <u>Access:</u> Crosswalks exist to use sidewalk on west side of the road; all residential properties on east side have sidewalks adjacent.	<b>Additional Notes:</b> This area was exempted from sidewalk installation in 2015.  Sidewalk would need to be placed against the back of curb to stay within city right-of-way.
<b>Staff Recommendation:</b> <b>Sidewalk installation is recommended.</b>	

### Photographs:








## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist





<b>Location:</b> <b>9    Oliver Road</b> <i>Both sides of Oliver Road (Northwood Boulevard to dead end)</i>	
<b>Addresses Affected:</b> 1620 Northwood, 1708 Bonnie View, 2325 Oliver Road	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW).  <u>Obstructions:</u> (2) mature evergreen trees on east side; would need to be removed if sidewalk installed.  <u>Grade:</u> Relatively flat grade.  <u>Route:</u> This is a non-essential route serving 3 properties. <u>Access:</u> The sidewalk would provide access to individual properties on a dead-end street.	<b>Additional Notes:</b> Oliver is a gravel road. Existing sidewalk on west side terminates at first property (1708 Bonnie View); could be extended to reach 2325 Oliver. East side of road has only one property, which has sidewalk along its Northwood frontage. This block was exempted in 2015.  <b>Staff Recommendation:</b> <b>Sidewalk installation is recommended on the <u>east</u> side, terminating at the driveway for 2325 Oliver.</b>
<b>Photographs:</b>	
<div style="display: flex; flex-wrap: wrap;">     </div>	

## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist


<b>Location:</b> <b>10 Carman Avenue</b> <i>South side of Carman Avenue east of Linwood Avenue</i>	
<b>Addresses Affected:</b> 2332 Linwood Avenue	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (50' ROW).  <u>Obstructions:</u> One 32" Norway Spruce tree would need to be removed (healthy condition) and shrubs in right-of-way.  <u>Grade:</u> Relatively flat grade.  <u>Route:</u> The sidewalk completes a continuous route for the neighborhood.  <u>Access:</u> The sidewalk will provide better pedestrian access for the neighborhood.	<b>Additional Notes:</b> This area was exempted from sidewalk installation in 2015.  There is sidewalk installed along half of this block (east end).  <b>Staff Recommendation:</b> <b>Sidewalk installation is recommended.</b>
<b>Photographs:</b> <div style="display: flex; flex-wrap: wrap;">    </div>	



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>11 Carman Avenue</b> <i>South side of Carman between Benjamin Avenue and Clawson Avenue</i>	
<b>Addresses Affected:</b> 2333 Clawson Avenue 2332 Benjamin Avenue	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (50' ROW).  <u>Obstructions:</u> Potential impact to tree roots for 18" diameter tree. <u>Grade:</u> Steep slope at west end that would require a retaining wall. <u>Route:</u> The sidewalk completes a continuous route for the neighborhood. <u>Access:</u> The sidewalk will provide better pedestrian access for the neighborhood.	<b>Additional Notes:</b> This block was exempted from sidewalk installation in 2015.  Would need to replace parts of two driveways.  <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>
<b>Photographs:</b>	
	
	

## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>12 Sagamore Boulevard</b> <i>Both sides of road, Woodward Avenue to dead end</i>	
<b>Addresses Affected:</b> None - not feasible	
<b>Review:</b> <u>Right-of-Way:</u> There is no adequate space in the public right-of-way to install sidewalk (27' ROW).  <u>Obstructions:</u> The road takes up the full width of the right-of-way. <u>Grade:</u> n/a  <u>Route:</u> n/a  <u>Access:</u> n/a	<b>Additional Notes:</b> Sidewalk is not physically possible here.  80' wide ROW was previously vacated on each side, leaving only 27' wide ROW, which is fully paved.  <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>
<b>Photographs:</b>	
<div style="display: flex; justify-content: space-around;">   </div>	



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>13 Glenwood Road</b> <i>South side of Glenwood Road (Clawson Avenue to Linwood Avenue)</i>	
<b>Addresses Affected:</b> 2200 W. Webster Road (School District)	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW)  <u>Obstructions:</u> Concrete in-filled slope at east end of block.  <u>Grade:</u> Flat between Clawson and Elmhurst; very steep between Elmhurst and Linwood, would require retaining wall.  <u>Route:</u> The sidewalk does complete a continuous route connecting neighborhoods.  <u>Access:</u> Adjacent to Addams Elementary, but not critical access point (sidewalks on Linwood and Clawson lead pedestrians to school doors).	<b>Additional Notes:</b> This block received an exemption in 2015.           <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>
<b>Photographs:</b> <div style="display: flex; flex-wrap: wrap;">      </div>	

## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>14 Maplewood Avenue</b> <i>Along the east side of Maplewood Avenue south of Glenwood Road, adjacent to railroad</i>	
<b>Addresses Affected:</b> Railroad right-of-way (city) 1906 Glenwood Road	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (60' ROW)  <u>Obstructions:</u> Would need to remove (1) 3' diameter tree, (2) 2' diameter trees, relocate guy wires onto railroad ROW, remove or relocate an existing street light, clear  <u>Grade:</u> Relatively flat grade.  <u>Route:</u> The sidewalk would connect existing sidewalks at each end.  <u>Access:</u> Crosswalks exist to use sidewalk on west side of the road; all residential properties on east side have sidewalks adjacent.	<b>Additional Notes:</b> This area was exempted from sidewalk installation in 2015.           <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>
<b>Photographs:</b>	



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>15 Maplewood Avenue</b> <i>Along the west side of Maplewood Avenue north of Glenwood Road, adjacent to railroad</i>	
<b>Addresses Affected:</b> Railroad right-of-way (city) 1829 Glenwood Road, 2903 Maplewood Avenue	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk. <u>Obstructions:</u> There is (1) 60" tree, (2) 18" trees and (1) 8" tree that would need to be removed and a large amount of brush. <u>Grade:</u> Very steep grade at curve in roadway, would require retaining wall. <u>Route:</u> The sidewalk would connect existing sidewalks at each end. <u>Access:</u> All residential properties have sidewalks adjacent, and sidewalk exists on opposite side of road. There are no sidewalk ramps for crossing the road at termination of sidewalk.	<b>Additional Notes:</b> This area was exempted from sidewalk installation in 2015.  <b>Staff Recommendation:</b> <b>Full sidewalk installation is not recommended, but new sidewalk ramps are recommended at each termination point as shown on following page.</b>
<b>Photographs:</b> <div style="display: flex; flex-wrap: wrap;">      </div>	



**2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist**

**Location:** 15 Maplewood Avenue (Continued)

**Photographs:** Proposed locations for sidewalk ramps



**South end at 1829 Glenwood - install new ramp east of existing driveway, at city cost.**



*Looking north from 1829 Glenwood*



*Looking south from 2806 Maplewood*

**South end at 2903 Maplewood - install 10' of sidewalk and new ramp south of existing driveway. 10' of sidewalk would be billed to 2903 Maplewood, ramps paid for by city.**




*Looking west towards 2903 Maplewood*



*Looking west from 2822 Maplewood*



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>16 Ellen Avenue</b> <i>North side of Ellen Avenue from N. Main Street to western road bend.</i>	
<b>Addresses Affected:</b> 110 Ellen Avenue, 109 to 827 Royal Avenue (odd addresses only), 902 Hickory Avenue	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk (50' ROW).  <u>Obstructions:</u> Would need to remove 10 trees (1.5' to 4.5' diameter), relocate 5 hydrants, relocate 8 utility poles, clear brush, relocate existing guardrail.  <u>Grade:</u> The area has a relatively flat grade - no significant regrading required.  <u>Route:</u> The sidewalk would complete a continuous neighborhood route.  <u>Access:</u> Provides access for rear-yard properties.	<b>Additional Notes:</b> This block was exempted from sidewalk installation in 2015  Primarily rear-yard sidewalk except for 110 Ellen Avenue (corner property at N. Main Street).  <b>Staff Recommendation:</b> <b>Sidewalk installation is not recommended.</b>
<b>Photographs:</b>	
     	



2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

Location: 16 Ellen Avenue (continued)

Photographs:



## 2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

<b>Location:</b> <b>17 Vinsetta Boulevard - Sidewalk Crossings across median</b> <i>Vinsetta Boulevard at the intersections of Laurome, Magnolia, Pinehurst, Beechwood, Washington</i>	
<b>Addresses Affected:</b> 1914, 1920, 1925, 2209, 2214, 2401, 2408, 2442, 2716, 2719, 3138 Vinsetta, 2503 Marais, 2507 N. Washington	
<b>Review:</b> <u>Right-of-Way:</u> There is adequate space in the public right-of-way to install sidewalk <u>Obstructions:</u> Potential locations were selected to avoid obstructions. At location 17c, 2442 Vinsetta has boulders in ROW that should be removed.  <u>Grade:</u> Relatively flat grade.  <u>Route:</u> The sidewalk enhances neighborhood routes. <u>Access:</u> Provides periodic locations to cross Vinsetta with ADA-compliant ramps.	<b>Additional Notes:</b> The city installed crossings across Vinsetta Blvd. south of 12 Mile Road in 2023, and staff is presenting these potential locations that are within the 2024 target area.  Crosswalks across the median exist at thru-streets (Lloyd and Marywood) and also at W. Houstonia Avenue (near Northwood Elementary). There are currently no crosswalks at T-intersections.  <b>Staff Recommendation:</b> <b>See below</b>
<b>Note - photographs provided on following pages.</b>  <b>Summary of recommendations:</b> 17a. Vinsetta Blvd. at Laurome Drive                   Recommended 17b. Vinsetta Blvd. at Magnolia Avenue               Not recommended 17c. Vinsetta Blvd. at Pinehurst Avenue              Recommended 17d. Vinsetta Blvd. at Beechwood Drive               Not recommended 17e. Vinsetta Blvd. at N. Washington Avenue       Not recommended	



**2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist**

**Location:** 17 Vinsetta Boulevard - Sidewalk Crossings across median (continued)

**Photographs:** Location 17a (Vinsetta & Laurome):



*Sidewalk provides crossing  
access to 12 Mile Road  
for pedestrians*





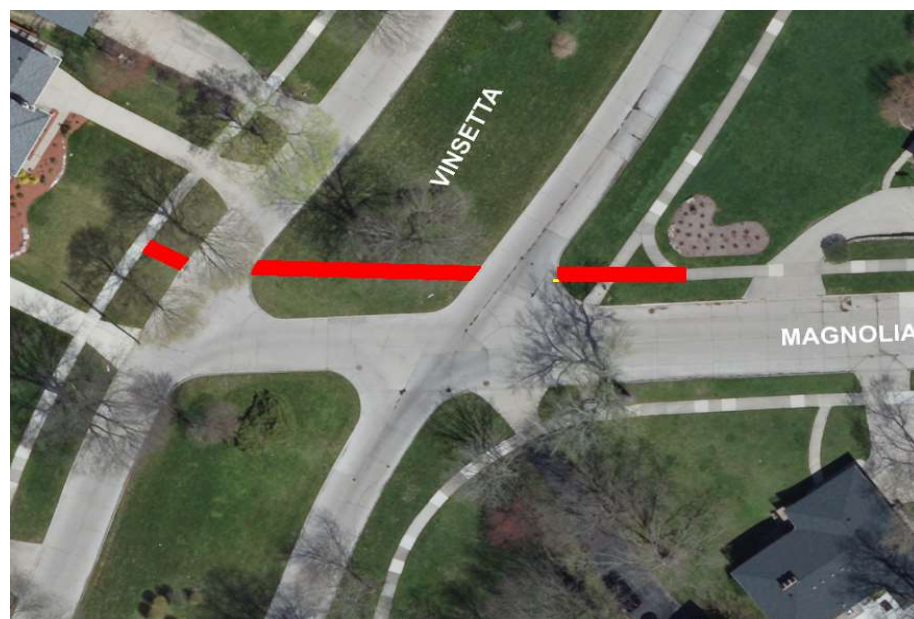
2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

Location: 17 Vinsetta Boulevard - Sidewalk Crossings across median (continued)

Photographs: Location 17b (Vinsetta and Magnolia):



*Note - This location is not recommended because it does not provide access other nearby streets in the neighborhood. To access another street, crossings are available at Crooks Road and proposed at Pinehurst / Marais.*

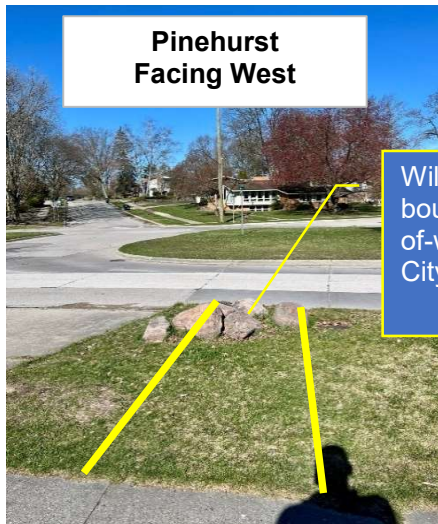




2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist

**Location:** 17 Vinsetta Boulevard - Sidewalk Crossings across median (continued)

**Photographs:** Location 17c (Vinsetta and Pinehurst/Marais):



**Pinehurst  
Facing West**

Will remove  
boulders from right-  
of-way (violates  
City Code §650)

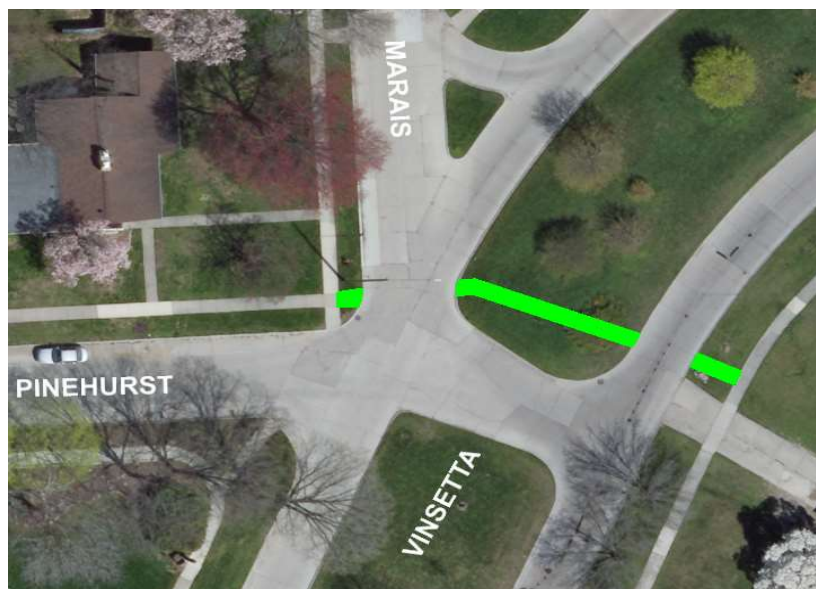


**Pinehurst  
Facing East**



**Pinehurst Median  
Facing North**

*This location provides  
crossing at the intersection  
of three streets.*

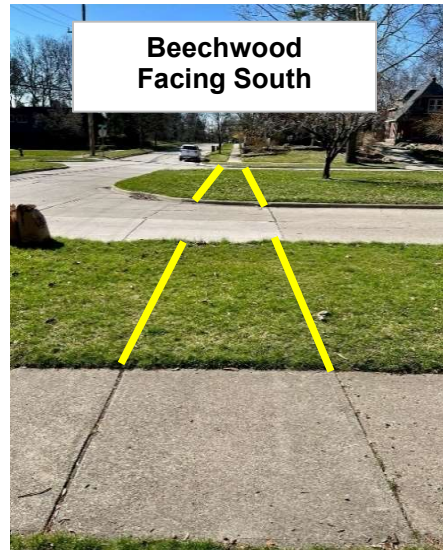




**2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist**

**Location:** 17 Vinsetta Boulevard - Sidewalk Crossings across median (continued)

**Photographs:** Location 17d (Vinsetta and Beechwood):



*Note - This location is not recommended because it does not provide access other nearby streets in the neighborhood. To access another street, crossings are available at Marywood and proposed at Pinehurst / Marais.*



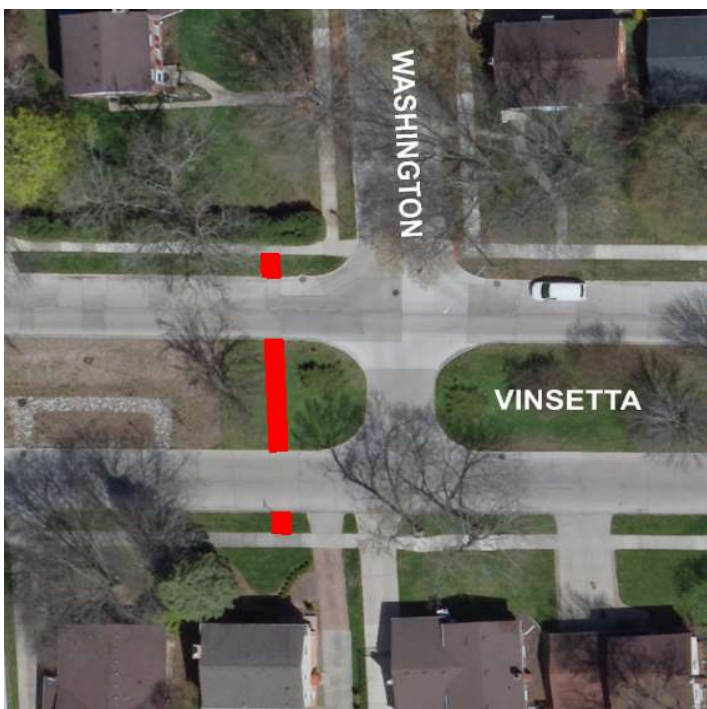
**2024 Sidewalk Improvement Program - Report on Potential New Sidewalks Where None Currently Exist**

**Location:** 17 Vinsetta Boulevard - Sidewalk Crossings across median (continued)

**Photographs:** Location 17e (Vinsetta and N. Washington):



Would need to relocate street sign



*Note - This location is not recommended because it does not provide access other nearby streets in the neighborhood. To access another street, crossings are available at Main and Marywood.*

**2024 Sidewalk Improvements Contract CAP2402**  
**Cost Estimate for Properties with Potential New Sidewalk**

Sidewalk Location		Property Address	Existing Sidewalk Repairs	Potential New Sidewalk	Total Estimate	Staff Recommendation
1	N. Washington Avenue	302 WALNUT AVE	\$0.00	\$6,776.00	\$6,776.00	Sidewalk Recommended
1	N. Washington Avenue	303 W HOUSTONIA AVE	\$0.00	\$8,540.00	\$8,540.00	Sidewalk Recommended
2	Marywood Drive	424 W HOUSTONIA AVE	\$0.00	\$12,197.50	\$12,197.50	Sidewalk Not Recommended
3	Mary Avenue	1844 MARYWOOD DR	\$0.00	\$9,247.00	\$9,247.00	Sidewalk Recommended
3	Mary Avenue	1843 N LAFAYETTE AVE	\$0.00	\$9,408.00	\$9,408.00	Sidewalk Recommended
4	Marywood Drive	2935 VINSETTA BLVD	\$0.00	\$11,305.00	\$11,305.00	Sidewalk Not Recommended
4	Marywood Drive	503 W WEBSTER RD	\$0.00	\$10,402.00	\$10,402.00	Sidewalk Not Recommended
5	W. Webster Road	2903 VINSETTA BLVD	\$0.00	\$4,112.50	\$4,112.50	Sidewalk Recommended
5	W. Webster Road	2603 VINSETTA BLVD	\$0.00	\$3,391.50	\$3,391.50	Sidewalk Recommended
5	W. Webster Road	2609 VINSETTA BLVD	\$0.00	\$6,762.00	\$6,762.00	Sidewalk Recommended
5	W. Webster Road	2619 VINSETTA BLVD	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Recommended
5	W. Webster Road	2703 VINSETTA BLVD	\$0.00	\$3,640.00	\$3,640.00	Sidewalk Recommended
5	W. Webster Road	2709 VINSETTA BLVD	\$0.00	\$3,552.50	\$3,552.50	Sidewalk Recommended
5	W. Webster Road	2715 VINSETTA BLVD	\$0.00	\$3,552.50	\$3,552.50	Sidewalk Recommended
5	W. Webster Road	2719 VINSETTA BLVD	\$0.00	\$5,337.50	\$5,337.50	Sidewalk Recommended
5	W. Webster Road	2809 VINSETTA BLVD	\$0.00	\$8,085.00	\$8,085.00	Sidewalk Recommended
5	W. Webster Road	2813 VINSETTA BLVD	\$0.00	\$4,112.50	\$4,112.50	Sidewalk Recommended
5	W. Webster Road	2829 VINSETTA BLVD	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Recommended
6	W. Houstonia Avenue	1935 MCDONALD AVE	\$0.00	\$3,570.00	\$3,570.00	Sidewalk Recommended
6	W. Houstonia Avenue	1946 VINSETTA BLVD	\$0.00	\$8,806.00	\$8,806.00	Sidewalk Recommended
7	Lloyd/Murdock	2209 VINSETTA BLVD	\$0.00	\$38,080.00	\$38,080.00	Sidewalk Not Recommended
8	Bonnie View Drive	Railroad ROW along Bonnie View Drive	\$0.00	\$38,675.00	\$38,675.00	Sidewalk Recommended
8	Bonnie View Drive	1920 EVERGREEN DR	\$0.00	\$5,950.00	\$5,950.00	Sidewalk Recommended
9	Oliver Road	1620 NORTHWOOD BLVD	\$504.00	\$20,825.00	\$21,329.00	Sidewalk Not Recommended
9	Oliver Road	1708 BONNIEVIEW DR	\$0.00	\$3,206.00	\$3,206.00	Sidewalk Recommended
9	Oliver Road	2325 OLIVER RD	\$0.00	\$5,966.10	\$5,966.10	Sidewalk Recommended
10	Carman Avenue	2332 LINWOOD AVE	\$0.00	\$5,950.00	\$5,950.00	Sidewalk Recommended
11	Carman Avenue	2333 CLAWSON AVE	\$0.00	\$9,366.00	\$9,366.00	Sidewalk Not Recommended
11	Carman Avenue	2332 BENJAMIN AVE	\$0.00	\$10,066.00	\$10,066.00	Sidewalk Not Recommended
13	Glenwood Road	2200 W WEBSTER RD	\$4,270.00	\$35,840.00	\$40,110.00	Sidewalk Not Recommended
14	Maplewood Avenue	Railroad ROW along east side of Maplewood	\$0.00	\$20,825.00	\$20,825.00	Sidewalk Not Recommended

\* Indicates locations that would be funded by the City of Royal Oak



**2024 Sidewalk Improvements Contract CAP2402**  
**Cost Estimate for Properties with Potential New Sidewalk**

Sidewalk Location		Property Address	Existing Sidewalk Repairs	Potential New Sidewalk	Total Estimate	Staff Recommendation
15	Maplewood Avenue	1829 GLENWOOD RD	\$0.00	\$9,275.00	\$9,275.00	Sidewalk Not Recommended
15	Maplewood Avenue	Railroad ROW along west side of Maplewood	\$0.00	\$12,495.00	\$12,495.00	Sidewalk Not Recommended *
15	Maplewood Avenue	2903 MAPLEWOOD AVE	\$0.00	\$5,950.00	\$5,950.00	Sidewalk Not Recommended
15a	Maplewood - ramps only	Railroad ROW along west side of Maplewood	\$0.00	\$5,749.80	\$5,749.80	Sidewalk Ramps Recommended *
15a	Maplewood - ramps only	2903 MAPLEWOOD AVE	\$0.00	\$595.00	\$595.00	Sidewalk Ramps Recommended
16	Ellen Avenue	110 ELLEN AVE	\$0.00	\$13,212.50	\$13,212.50	Sidewalk Not Recommended
16	Ellen Avenue	121 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	203 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	207 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	211 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	217 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	227 ROYAL AVE	\$0.00	\$8,925.00	\$8,925.00	Sidewalk Not Recommended
16	Ellen Avenue	235 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	301 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	305 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	311 ROYAL AVE	\$367.50	\$2,975.00	\$3,342.50	Sidewalk Not Recommended
16	Ellen Avenue	317 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	321 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	403 ROYAL AVE	\$350.00	\$2,975.00	\$3,325.00	Sidewalk Not Recommended
16	Ellen Avenue	409 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	413 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	419 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	425 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	429 ROYAL AVE	\$0.00	\$4,445.00	\$4,445.00	Sidewalk Not Recommended
16	Ellen Avenue	507 ROYAL AVE	\$700.00	\$3,552.50	\$4,252.50	Sidewalk Not Recommended
16	Ellen Avenue	509 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	513 ROYAL AVE	\$0.00	\$4,112.50	\$4,112.50	Sidewalk Not Recommended
16	Ellen Avenue	519 ROYAL AVE	\$350.00	\$2,975.00	\$3,325.00	Sidewalk Not Recommended
16	Ellen Avenue	523 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	527 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	533 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended

\* Indicates locations that would be funded by the City of Royal Oak



**2024 Sidewalk Improvements Contract CAP2402**  
**Cost Estimate for Properties with Potential New Sidewalk**

Sidewalk Location		Property Address	Existing Sidewalk Repairs	Potential New Sidewalk	Total Estimate	Staff Recommendation
16	Ellen Avenue	601 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	603 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	607 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	611 ROYAL AVE	\$0.00	\$2,975.00	\$2,975.00	Sidewalk Not Recommended
16	Ellen Avenue	615 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	619 ROYAL AVE	\$350.00	\$2,380.00	\$2,730.00	Sidewalk Not Recommended
16	Ellen Avenue	623 ROYAL AVE	\$0.00	\$3,517.50	\$3,517.50	Sidewalk Not Recommended
16	Ellen Avenue	627 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	633 ROYAL AVE	\$0.00	\$3,867.50	\$3,867.50	Sidewalk Not Recommended
16	Ellen Avenue	635 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	639 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	703 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	707 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	711 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	715 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	719 ROYAL AVE	\$350.00	\$2,380.00	\$2,730.00	Sidewalk Not Recommended
16	Ellen Avenue	723 ROYAL AVE	\$367.50	\$2,380.00	\$2,747.50	Sidewalk Not Recommended
16	Ellen Avenue	727 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	803 ROYAL AVE	\$0.00	\$3,549.00	\$3,549.00	Sidewalk Not Recommended
16	Ellen Avenue	805 ROYAL AVE	\$0.00	\$3,549.00	\$3,549.00	Sidewalk Not Recommended
16	Ellen Avenue	809 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	813 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	817 ROYAL AVE	\$350.00	\$2,380.00	\$2,730.00	Sidewalk Not Recommended
16	Ellen Avenue	821 ROYAL AVE	\$0.00	\$2,380.00	\$2,380.00	Sidewalk Not Recommended
16	Ellen Avenue	827 ROYAL AVE	\$0.00	\$2,677.50	\$2,677.50	Sidewalk Not Recommended
16	Ellen Avenue	902 HICKORY AVE	\$0.00	\$2,450.00	\$2,450.00	Sidewalk Not Recommended
17a	Vinsetta Boulevard	Laurome and Vinsetta (N side)	\$0.00	\$9,948.23	\$9,948.23	Sidewalk Recommended *
17b	Vinsetta Boulevard	Vinsetta and Magnolia	\$0.00	\$11,774.70	\$11,774.70	Sidewalk Not Recommended *
17c	Vinsetta Boulevard	Vinsetta and Pinehurst	\$0.00	\$12,719.18	\$12,719.18	Sidewalk Recommended *
17d	Vinsetta Boulevard	Vinsetta and Beechwood	\$0.00	\$12,722.85	\$12,722.85	Sidewalk Not Recommended *
17e	Vinsetta Boulevard	Vinsetta and Washington	\$0.00	\$6,177.68	\$6,177.68	Sidewalk Not Recommended *

\* Indicates locations that would be funded by the City of Royal Oak

## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>Consideration of Ordinance to Rezone 4704 Rochester Road to PUD – First Reading</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Community Development - Planning</b>
<b>PRESENTER</b>	<b>Timothy E. Thwing/Joseph Murphy</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**EXECUTIVE SUMMARY** *(include history of previous Commission action/discussion, background, scope of work, etc.):*

An application to rezone 4704 Rochester Road from “Mixed Use 2” to “Planned Unit Development” (PUD) was reviewed by the Planning Commission. If approved, the application would allow construction of a multiple-family building with three to three-and-a-half stories and 42 multiple-family dwellings. Rezoning of any property to PUD is governed by [Article VIII of the Zoning Ordinance](#) (§§ 770-98 to 770-103). A development agreement approved by the City Commission is required for all PUD projects.

The City Charter provides that an ordinance amendment cannot be approved upon introduction but must receive a second reading. [Michigan's Zoning Enabling Act \(Public Act 110 of 2006, as amended\)](#) does not require that the City Commission conduct a public hearing on a rezoning application, although it may do so if desired. The following options are available:

- Adopt the Zoning Map amendment and final PUD site plan upon introduction, with or without modification, and direct staff to prepare the amendment for final disposition;
- Adopt the Zoning Map amendment and final PUD site plan upon introduction, with or without modification, and schedule a public hearing prior to final disposition;
- Refer the Zoning Map amendment and final PUD site plan back to staff and/or the Planning Commission for additional information or study identifying specific areas of concern; or
- Reject the Zoning Map amendment and final PUD site plan (no further action would be required).

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### FISCAL IMPACT

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	<b>\$0.00</b>
<b>AMOUNT CURRENTLY BUDGETED</b>	<b>\$0.00</b>
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	<b>\$0.00</b>
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

**REVENUE IMPACT:** *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

**WORKLOAD IMPACT:** *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

**OPERATIONS IMPACT:** *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

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### **ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

The Planning Commission reviewed the application for consistency with the [Master Plan](#), including its goals and objectives as well as the [future land use map](#).

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### **COMMUNITY ENGAGEMENT**

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

At their regular meeting of April 9, 2024, the Planning Commission conducted a public hearing on the rezoning of the property to PUD and its associated site plan. Notice of the public hearing was published in the Royal Oak Tribune in accordance with state law. Notices were also mailed to property owners and residents within 300 feet of the subject site, also as required by state law.

Written comments submitted for the public hearing can be found in the [Planning Commission's on-line agenda materials](#). Comments from members of the public at the hearing can be seen in the video of the April 9<sup>th</sup> meeting available on the [WROK YouTube channel](#).

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### **BOARD AND COMMISSION FEEDBACK**

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

At their April 9<sup>th</sup> meeting, the Planning Commission recommended that the property be rezoned from "Mixed Use 2" to PUD, and that the associated final PUD site plan be approved with contingencies. The final PUD site plan as proposed by the petitioner and the Planning Commission's memorandum of action are attached. Staff reports to the Planning Commission and correspondence from the petitioner can also be found with the [Planning Commission's on-line agenda materials](#). Comments from commissioners and the petitioner can also be seen in the video of the meeting available on the [WROK YouTube channel](#).

The Planning Commission recommended various deviations to required Zoning Ordinance standards as part of the final PUD site plan. The deviations are listed in subparagraphs (c)(1)

through (c)(6) of the recommendation included in their memorandum of action. The deviations are summarized as follows:

Section	Standard	Min. Required / Max. Permitted	Proposed	Description
<a href="#">§ 770-30</a> B (2)	Primary Entrance on Front Façade	Readily identifiable and accessible primary entrances facing street	Primary entrances on north and east rear elevations facing parking lot	Only ground level dwellings have entrances facing adjacent streets in the form of sliding doors to porches.
<a href="#">§ 770-30</a> B (4)(a)	Height-to-Width Ratio	1-to-3	1-to-4.25 (west) 1-to-4.34 (south)	To comply with the maximum permitted ratio the west wing could have a width of no more than 122 feet and the south wing 108 feet.
<a href="#">§ 770-37</a> D (3)(a)	Lot Size	52,093 sq. ft.	129,000 sq. ft.	A lot size of 9,000 square feet for the first two dwellings plus 3,000 square feet for each additional dwelling is required in Mixed-Use 2 zoning.
	Density	16 dwellings	42 dwellings	
<a href="#">§ 770-46</a> D (2)	Building Height	36 ft.	40 ft. 6 in. (west wing)	The south wing would have a height of 36 feet.
<a href="#">§ 770-90</a> E (1)	Interior Parking Lot Landscaping	10 trees within curbed islands	7 trees within curbed islands	One tree within a curbed island is required for every eight off-street parking spaces.
<a href="#">§ 770-90</a> E (2)	Screening at Perimeter of Off-Street Parking	30-in. greenbelt, wall, or fence where parking is adjacent to public street	Curbed island with sod	Screening in the form of a 30-inch greenbelt, masonry wall, or combination thereof is required when the perimeter of an off-street parking lot is adjacent to a public street.
<a href="#">§ 770-96</a> B (3)(e)	Exterior Light Fixture Height	15 ft.	20 ft.	Due to the adjacent residential zoning to the east a maximum fixture height of 15 feet is permitted.

Two other deviations are proposed by the petitioner on the final PUD site plan submitted for the City Commission's review. The petitioner proposes to have 66 off-street parking spaces or 1.57 spaces per dwelling. Twelve of these off-street parking spaces are within the required 25-foot east rear yard setback along the east rear lot line. This is contrary to the planning commission's recommendation. If these spaces are eliminated the development would have 44 parking spaces with 42 dwelling units.

Two parking spaces per dwelling are required under [§ 770-107](#) of the Zoning Ordinance but the Planning Commission recommended that no more than 65 spaces be permitted. Also, parking may be allowed within a required setback under [§ 770-105](#) C. However, the Planning Commission recommended that all parking spaces within the required 25-foot east rear seatback be removed.

Section	Standard	Min. Required / Max. Permitted	Proposed	Description
<a href="#">§ 770-107</a>	Off-Street Parking Spaces	84 spaces	66 spaces	Two parking spaces per dwelling are required; 1.57 spaces per dwelling are proposed. The Planning Commission recommended that no more than 65 parking spaces be provided.
<a href="#">§ 770-105</a> C	Off-Street Parking in Required Setbacks	Parking allowed in required rear yard setback with 10-ft. setback and appropriate screening	12 parking spaces within required 25-ft. east rear yard setback with 14.5-ft. setback and 6-ft. wall and arbor vitae	Off-street parking can be permitted up to the east rear lot line by the Planning Commission as part of a site plan review provided screening is installed in accordance with <a href="#">§ 770-90</a> D, i.e., six-foot masonry wall, etc. The Planning Commission recommended that all parking spaces along the east rear lot line be removed.

Finally, there are two items on the final PUD site plan that should be revised before any second reading of the application. In the zoning information table on the architectural site plan (sheet C.100), the formula listed for the minimum required lot area is still incorrect. A total of 16 dwellings would be possible under current zoning, not 13 dwellings as listed in the table. The petitioner is deducting 18,000 square feet of lot area for the first two dwellings instead of the required 9,000 square feet.

Also, the petitioner added a curbed island in the driveway approach to Genesee Drive as required by the Planning Commission. The island was required to prevent left turns onto Genesee Drive. However, the engineering division and fire department are concerned that the proposed island may not fully comply with their required standards. Both the City Engineer and Fire Marshal have indicated an acceptable solution can be achieved either within a revised plan for second reading, or during permitting if the project is approved.

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## LEGAL COMMENTS

### PROPOSED COMMISSION RESOLUTION:

**Whereas** the Royal Oak Planning Commission held a public hearing April 9, 2024, and recommends approval of an amendment to the Zoning Map for the purpose of rezoning 4704 Rochester Road (parcel number 25-03-201-023) from “Mixed Use 2” to “Planned Unit Development,” along with approval of a final planned unit development site plan (SP 24-04-04) to construct a multiple-family building with three to three-and-a-half stories and 42 multiple-family dwellings at 4704 Rochester Road (parcel number 25-03-201-023); and

**Whereas** the Royal Oak City Commission has determined that the planned unit development will result in a recognizable and material benefit to the residents of the project and to the community, where such benefit would otherwise be unfeasible or unlikely to be achieved without application of the planned unit development regulations; and

**Whereas** the City Commission has determined that the proposed multiple-family dwellings will not result in an unreasonable increase in the need for or burden upon public services, facilities, streets, and utilities; and

**Whereas** the City Commission has determined that the proposed development will be consistent with the public health, safety, and welfare of the city, and will not result in an unreasonable negative economic impact upon surrounding properties; and

**Whereas** the City Commission has determined that the proposed development is under single ownership and/or control such that there is a single entity having responsibility for completing the project in conformity with the Zoning Ordinance; and

**Whereas** the City Commission has determined that the Zoning Map amendment to “Planned Unit Development” and associated final planned unit development site plan are consistent with the goals and objectives of the city’s Master Plan and received the record of public comments taken at the public hearing held at the Planning Commission meeting of April 9, 2024.

**Therefore, be it resolved**, that Ordinance 2024-##, entitled an ordinance to amend the Zoning Map of the City of Royal Oak is hereby adopted on first reading.

**The City of Royal Oak ordains:**



**Section 1 Ordinance.** Pursuant to the provisions of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, and pursuant to all applicable provisions of law, the Zoning Map of the City of Royal Oak is hereby amended to rezone 4704 Rochester Road (parcel number 25-03-201-023) from “Mixed Use 2” to “Planned Unit Development,” and the final planned unit development site plan (SP 24-04-04) to construct a multiple-family building with three to three-and-a-half stories and 42 multiple-family dwellings at 4704 Rochester Road (parcel number 25-03-201-023), is hereby approved, subject to the associated “development agreement.”

**Section 2 Severability.** If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held invalid or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance, and such holding shall not affect the validity of the remaining portions of this ordinance.

**Section 3 Savings.** As proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

**Section 4 Repeal.** All ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

**Section 5 Effective Date.** A summary of this ordinance shall be published in a newspaper of general circulation in the City of Royal Oak and shall become effective ten (10) days after publication, as provided by law.

**Be it further resolved** the City Commission directs the petitioner to revise the final PUD site plan prior to second reading to (a) correct the maximum density formula in the zoning information table on sheet C.100 in accordance with Zoning Ordinance standards, and (b) modify the curbed island in the driveway approach to Genesee Drive to comply with required standards of the City Engineer and Fire Marshal, and (c) include any further modifications required by the City Commission.

**Be it further resolved** the City Commission directs staff to prepare a development agreement required under Article VIII of the Zoning Ordinance for consideration by the City Commission as part of the required second reading of Ordinance 2024-##.

<b>FUND IMPACTED:</b>	
<b>APPROPRIATIONS:</b>	<b>INCREASE (DECREASE)</b>
<b>N/A</b>	<b>\$0.00</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$0.00</b>
<b>NET INCREASE (DECREASE) TO FUND BALANCE</b>	<b>\$0.00</b>

**ATTACHMENTS:**

- 1 – Final PUD Site Plan**
- 2 – Planning Commission Memorandum of Action**

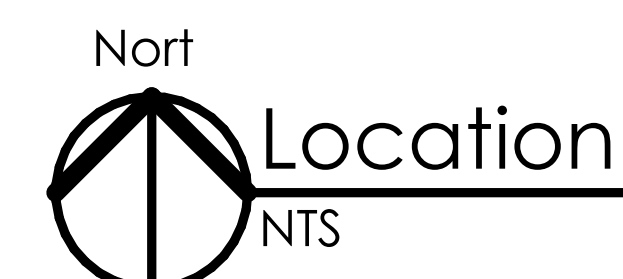
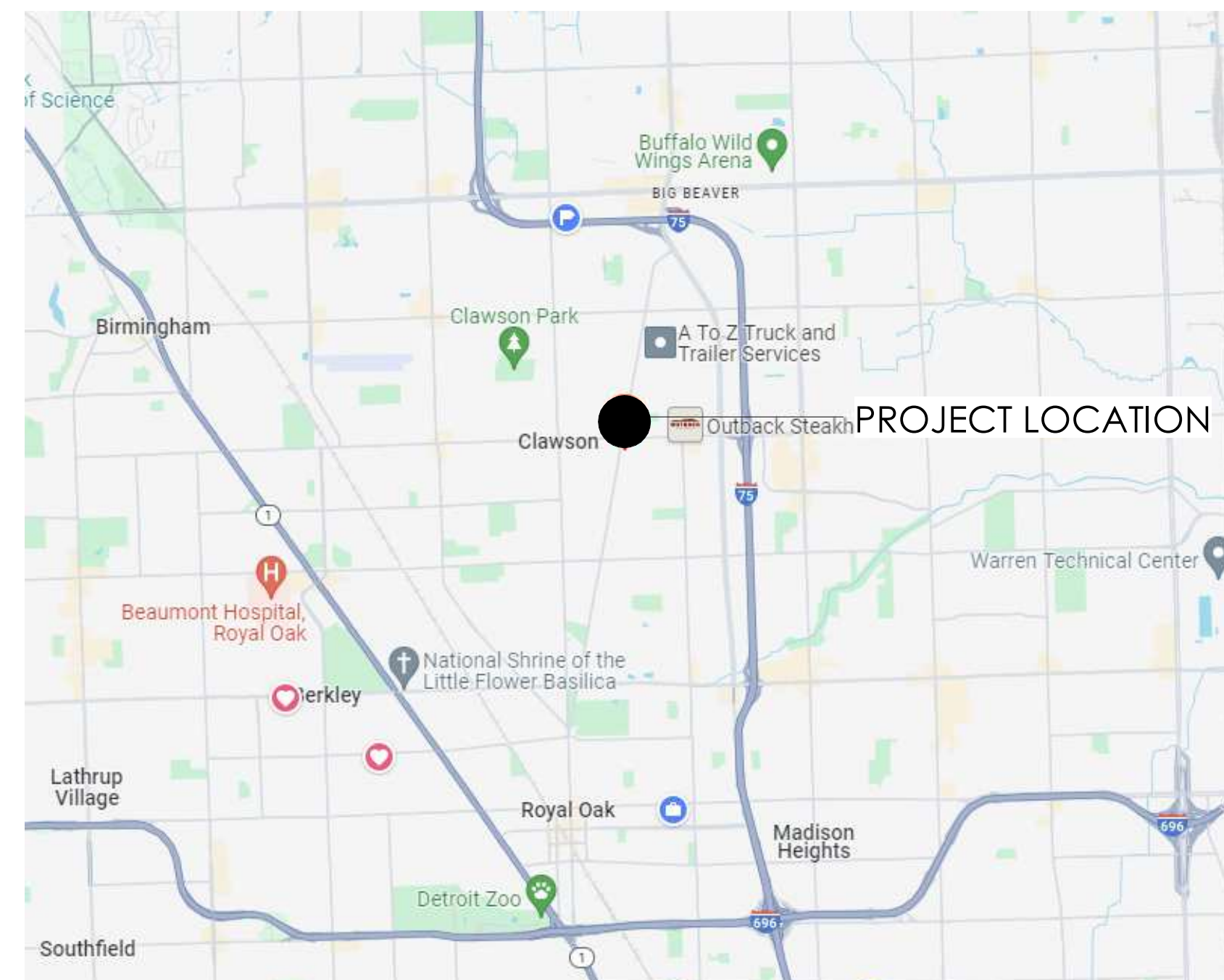
4704 Rochester Rd.  
Royal Oak, MI 48073

Trowbridge Homes Construction, LLC  
2617 Beacon Hill Drive  
Auburn Hills, MI 48326  
P.248.373.5080

Krieger | Klatt Architects Inc.  
400 East Lincoln Ave.  
Royal Oak, MI 48067  
P.248.414.9270  
F.248.414.9275

1. CONSTRUCTION OF THREE STORY MULTI-FAMILY RESIDENTIAL WITH LIVEABLE ATTIC SPACE.

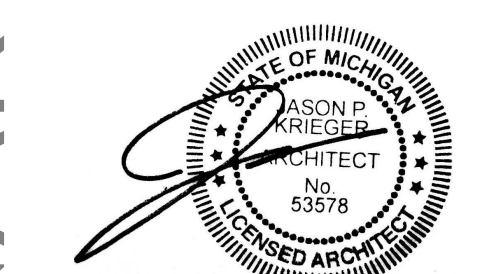
- All work is to comply with:
- 2015 **Michigan** Building
- 2015 **Michigan** Mechanical Code
- 2017 **Michigan** Electrical Code
- 2018 **Michigan** Plumbing Code



400 E. Lincoln Ave. | Royal Oak, MI 48067  
P: 248.414.9270 F: 248.414.9275  
[www.kriegerklatt.com](http://www.kriegerklatt.com)

Trowbridge Homes Construction  
2617 Beacon Hill Dr.  
Auburn Hills,  
MI 48326

Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

Do not scale drawings. Use  
calculated dimensions only.  
Verify existing conditions in  
field.

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Cover Sheet

Project Number

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1/4" = 1'-0"

G.001

PRELIMINARY NOT FOR CONSTRUCTION



LEGEND	
	STREET LIGHT
	POWER POLE
	LIGHT POLE
	HYDRANT
	CLEAN OUT
	WATER VALVE
	UTILITY MAN HOLE
	CATCH BASIN
	P.L. PROPERTY LINE
	ROW L. RIGHT OF WAY LINE
	SETBACK LINE
	FENCE LINE
	WATER LINE
	STORM LINE
	SANITARY LINE
	GAS LINE
	P.C. PROPERTY CORNER
	F.I. FOUND IRON
	S.I. SET IRON
	OVERHEAD WIRES
	F.M. FOUND MONUMENT
	(R) RECORD DATA
	(M) MEASURED DATA
	(C) CALCULATE DATA
	(CL) CENTER LINE
	(TIC) TOP OF CURB
	(BIC) BOTTOM OF CURB
	F.F. FINISHED FLOOR

### ZONING AND SETBACK INFORMATION

Zoning and Setback information was obtained From the Municipal Official, it is the responsibility Of the client to insure that this information is Correct.

This Property is Zoned as:  
( Mixed Use 2 ).

### AREA AND BULK REGULATIONS:

- Lot area and width. No lot shall have a minimum frontage of less 50 feet, while the minimum area shall be established by the restriction governing lot coverage, setbacks, screening and parking Requirments.

### HEIGHT.

- No building shall exceed a height of 30 feet. The plan commission may allow a development with greater height, if it finds that.
  - The setback of the proposed building relative to a neighboring Residential property shall be increased from the minimum applicable Setback by two feet for every one foot of additional building height.
  - The proposed height will not adversely impact adjacent properties Or nearby residential neighborhoods.
  - The added height is necessary to support redevelopment of an area Which currently contains uses that have an adverse impact upon Adjacent neighborhoods.
  - The proposed development is designed to facilitate the objective and Strategies the Master Plan.

### SETBACKS.

- No setback shall be required except where the property is adjacent Is adjacent to a residential zone. If a setback is to be provided. It Shall not be less than five feet where the property is adjacent to A residential zone the setback shall be as follows
  - Front yard setback. Where the property is on the same side of a Street, in the same block, as a property zoned residential, with or Without an intervening alley, the required front yard setback shall be equal to that setback required in the residential zone.
  - Rear and side yard setback. Where there is no intervening alley the side and rear yard setbacks shall be 25 feet. Where a public alley is adjacent to a side or rear lot line. The setback shall be 25 feet measured from the center line of said public alley.

### TO BE PROVIDED BY CUSTOMER

1 SILT CONSTRUCTION FENCE  
AROUND PERIMETER OF  
PROPERTY.

2 PERMITS FOR DRIVEWAY AND  
CULVERTS ( IF NEEDED ).

3 ANY SOIL BORING TESTING  
AND/OR PERMITS ( IF NEEDED )

### NOTE:

3-WORKING DAYS BEFORE YOU

DIG CALL MISS DIG 1 800 482-7171

IT’S THE LAW.

### SITE DATA

PROPERTY SQ.FT. = 52,093.00

BUILDING SQ.FT. = 2,502.00

REMAINDER OF SQ.FT. PARKING AND  
GREENBELT = 49,591.00

### NOTE:

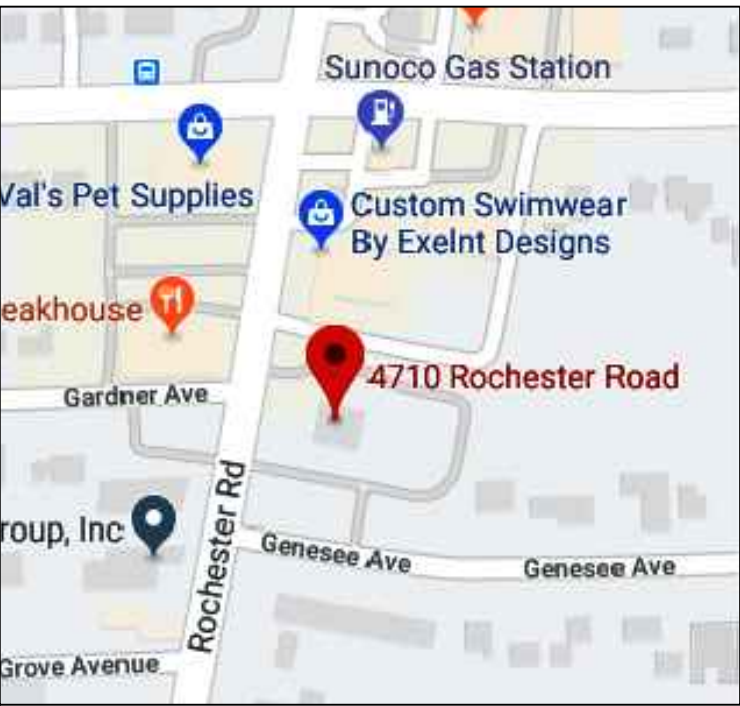
ALL EXISTING STRUCTURES  
AND IMPERVIOUS OBJECTS  
TO BE REMOVED.

# TOPOGRAPHICAL SURVEY

### NOTE:

ALL UTILITIES TO BE  
DISCONNECTED FROM  
EXISTING BUILDING PRIOR  
TO DEMOLITION.

SCALE: 1"=30'



### STORM WATER LIEN WITH 10 YEAR STORM CALCULATION

This lien is and shall be subject and subordinate at all times to any Present and future mortgages affecting the Grantor's interest in the Property or Properties encumbered by lien this lien.  
The Grantor hereby agrees that a lien shall be placed on this property Under the follow terms and conditions:

- Storm water detention for the area (s) specified above will not Be required by the City at this time, but will be provided by the Property owner when any new development, renovation, or Addition to this property is performed in the future, as determined By the City Engineer and in accordance with City Code 664.
- The storm water detention to be provided by the property owner Shall adequately restrict storm water runoff from the site under A 10-year storm event to 0.2 cubic feet per second per acre, or 0.3 cubic feet per second if the total property area requiring Detention is 1.5 acres or less. The detention shall be calculated Using the "Oakland County Method of Retention Basin Design" As available from the Oakland County Drain Commissioner's Office. Recorded Liber 51014, Pages 498 and 490.

### Legal Description ( 4710 Rochester Rd )

Situated in the City of Royal, County of Oakland and State of Michigan. To wit:

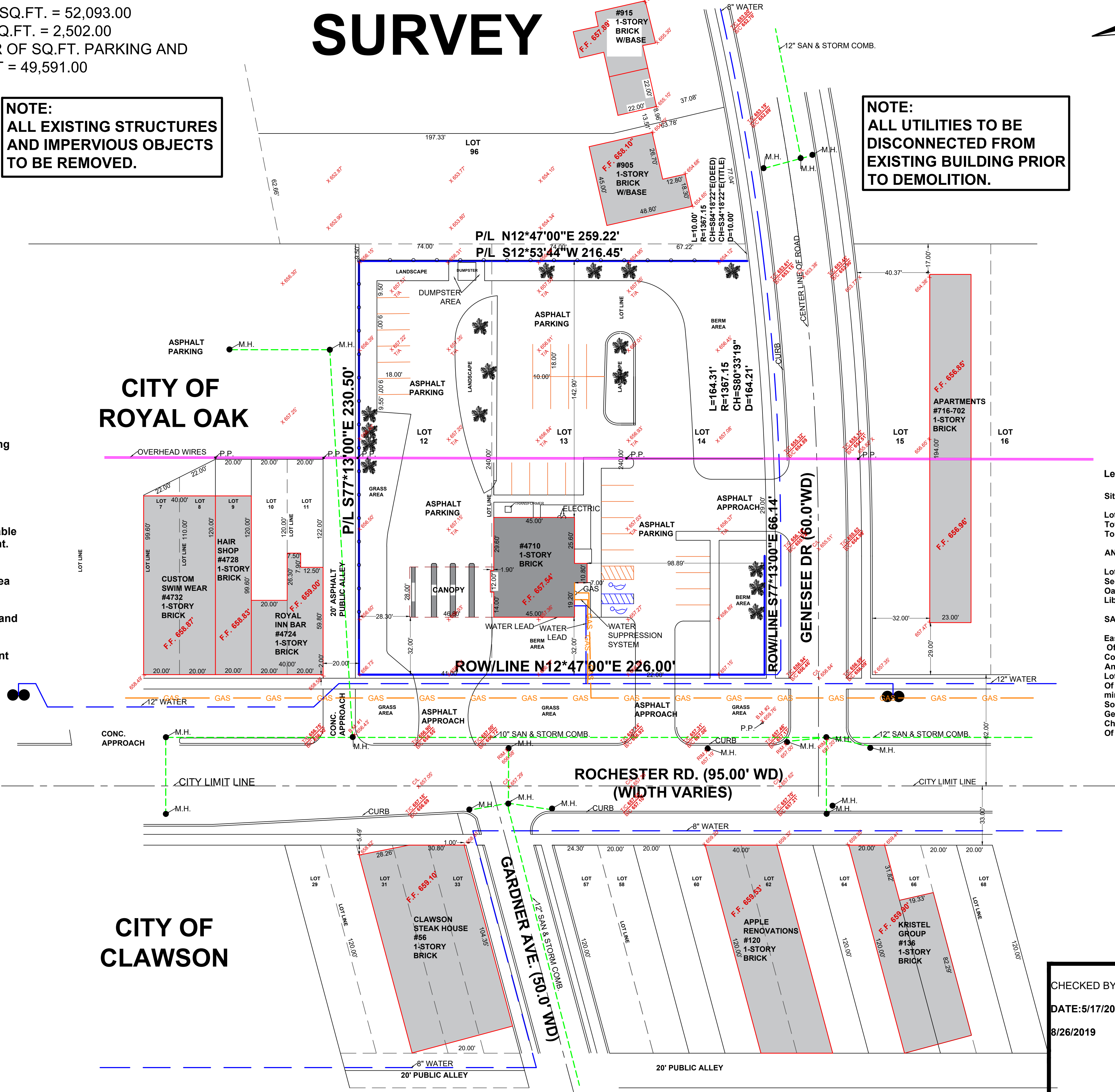
Lot 14, Assessor's Plat No. 34 of Royal Oak farms, part of the North ½ of Section 3, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan according To the plat thereof as recorded in Liber 12, Page 57 of Plats, Oakland County Records.

### AND

Lots 12 and 13 Assessor's Plat No 34 of Royal Oak Farms, part of the North ½ of Section 3, Town 1 North ½ of Section 3, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, according to the plat thereof as recorded in Liber 12, Page 57 of Plats, Oakland County Records.

### SAVE AND EXCEPT:

Easterly part of Lots 12, 13, and 14, Assessor's Plat No 34, of Royal Oak Farms, part Of the North ½ of Section 3, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, as recorded in Liber 12, of Plats, Page 57, Oakland County Records, And more particularly described as follows; Beginning at the Southeast corner of said Lot 14, Thence North 12 degrees 47 minutes Easterly lines of Lots 12, 13, 14, a distance Of 215.22 feet, to the Northeast corner of said Lot 12; Thence North 77 degrees 13 minute West along the Northerly line of said Lot 12 a distance of 9.50 feet; Thence South. 12 degrees 53 minutes 44 seconds West 216.45 feet, to the Northerly line of Genesee Ave. 60 feet Wide; Thence along a curve to the left, radius of 1,357.15 feet, Chord bears South 34 degrees 18 minutes 22 seconds East 10.00 feet, an arc distance Of 10.0 feet to the point of beginning.




**Note:** Land S.E.A Survey will Not be Responsible for given House Dimensions,

Client and Builder Must verify all dimensions Prior to construction.

FLOOD DATA: THIS PROPERTY IS LOCATED IN ZONE X  
AREA OF MINIMAL FLOOD HAZARD. OF THE FLOOD  
HAZARD MAPS. MAP No 26125C0542-G WHICH HAS AN  
EFFECTIVE DATE OF 01/16/2009, AND THAT THIS  
PROPERTY IS NOT LOCATED IN A DANGER FLOOD  
HAZARD AREA.

<p>CHECKED BY:SK</p> <p>DATE:5/17/2019</p> <p>8/26/2019</p>	<p>Prepared for Rochester Trust</p> <p>#4710 Rochester Road City of Royal Oak, Michigan 48073</p>	<p>LAND S.E.A. SURVEY 23236 ROSEWOOD ST OAK PARK, MICHIGAN 48237 (586)459-8990 (248) 981-7728 sea0730@yahoo.com</p>
	<p>EXISTING TOPOGRAPHICAL SURVEY For 4710 Rochester Road City of Royal Oak, Oakland Co Michigan</p>	
	<p>Job No 2019 0047</p>	






**d-series**

# D-Series Size 1

## LED Area Luminaire



**Cutting**  
**Notes**  
**Typ**

### Specifications

**EPA:** 6.69" H1  
(16.9 cm)

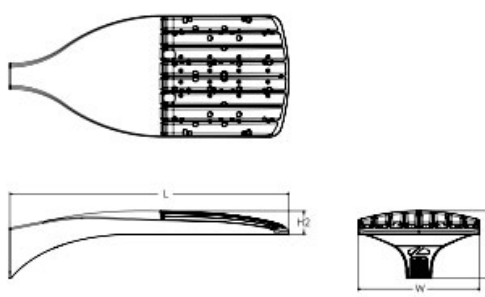
**Length:** 32.71" L  
(83.1 cm)

**Width:** 14.26" W  
(36.2 cm)

**Height H1:** 7.88" H  
(20.0 cm)

**Height H2:** 2.73" H  
(6.9 cm)

**Weight:** 34 lbs  
(15.4 kg)



### Introduction

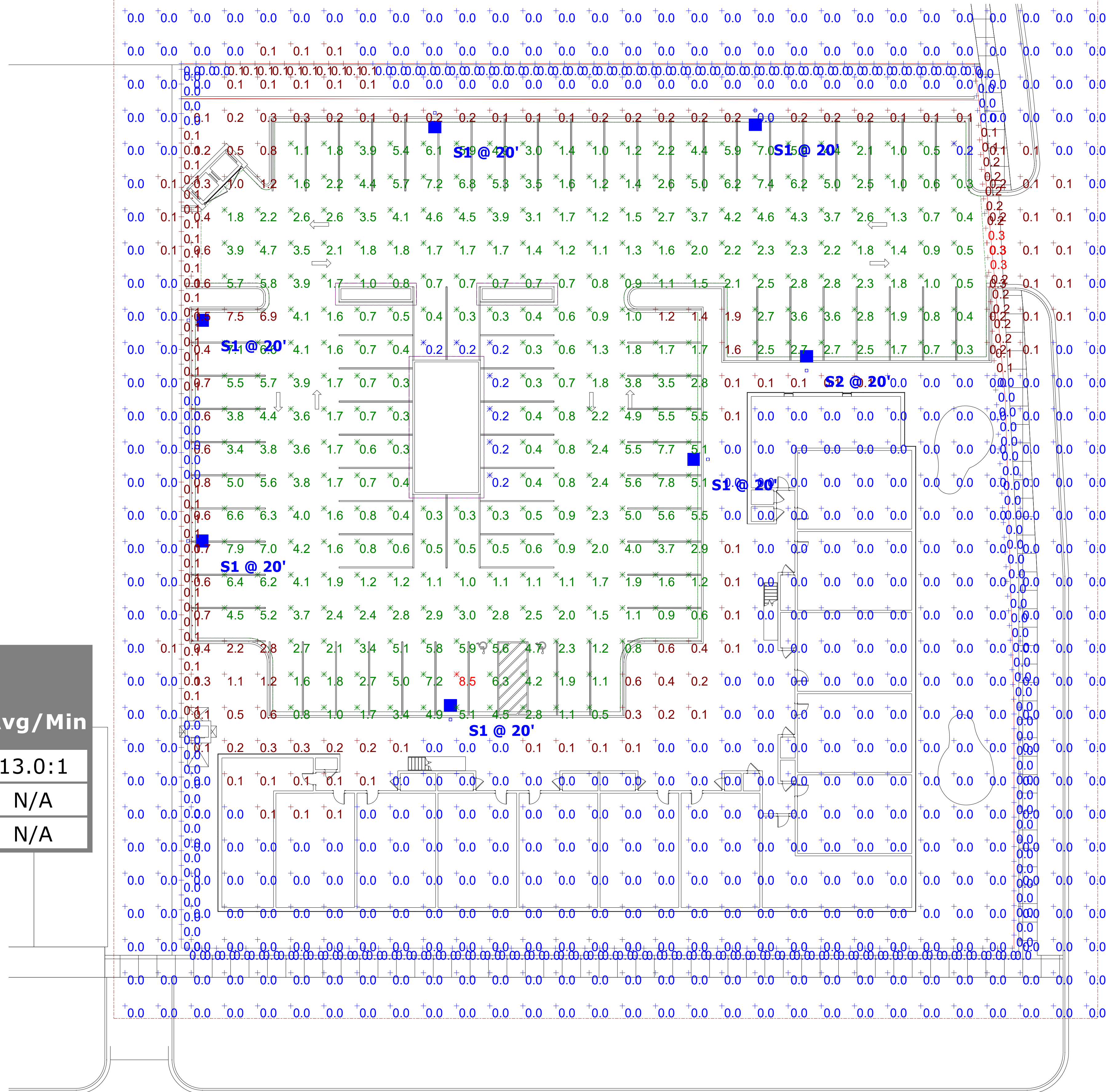
The modern styling of the D-Series features a highly refined aesthetic that blends seamlessly with its environment. The D-Series offers the benefits of the latest in LED technology into a high performance, high efficacy, long-life luminaire.

The photometric performance results in sites with excellent uniformity, greater pole spacing and lower power density. D-Series outstanding photometry aids in reducing the number of poles required in area lighting applications with typical energy savings of 45% and expected service life of over 100,000 hours.

### Ordering Information

**EXAMPLE: DSX1 LED P7 40C 70CR T3M MVOLT SPA NLTAIRZ P1RHN DBOXB**

Series	LEDs	Color temperature	Color Rendering Index	Distribution	Voltage	Mounting
<b>DSX1 LED</b>	<b>Forward optics</b>	White (select T8CR only)				
P7	P6	30K 3000K	70CR	AFR Asymmetric frost only	T3M T3M	MVOLT 120V-277V <sup>1</sup>
P7	P7	40K 4000K	70CR	T15 Frost-free	T5G Frost-free	MOULT 277V-480V <sup>1</sup>
P7	P8	50K 5000K	70CR	T3M Frost-free	T5G Frost-free	MOULT 277V-480V <sup>1</sup>
P7	P9	50K 5000K	70CR	T3M Frost-free	BLC1 Light blacklight coating	120-240V <sup>1</sup>
		White (select 80CR only)				240-240V <sup>1</sup>
		White (select 90CR only)				240-240V <sup>1</sup>
		White (select 95CR only)				240-240V <sup>1</sup>
		White (select 97CR only)				240-240V <sup>1</sup>
		White (select 99CR only)				240-240V <sup>1</sup>
		White (select 100CR only)				240-240V <sup>1</sup>
		White (select 105CR only)				240-240V <sup>1</sup>
		White (select 110CR only)				240-240V <sup>1</sup>
		White (select 115CR only)				240-240V <sup>1</sup>
		White (select 120CR only)				240-240V <sup>1</sup>
		White (select 125CR only)				240-240V <sup>1</sup>
		White (select 130CR only)				240-240V <sup>1</sup>
		White (select 135CR only)				240-240V <sup>1</sup>
		White (select 140CR only)				240-240V <sup>1</sup>
		White (select 145CR only)				240-240V <sup>1</sup>
		White (select 150CR only)				240-240V <sup>1</sup>
		White (select 155CR only)				240-240V <sup>1</sup>
		White (select 160CR only)				240-240V <sup>1</sup>
		White (select 165CR only)				240-240V <sup>1</sup>
		White (select 170CR only)				240-240V <sup>1</sup>
		White (select 175CR only)				240-240V <sup>1</sup>
		White (select 180CR only)				240-240V <sup>1</sup>
		White (select 185CR only)				240-240V <sup>1</sup>
		White (select 190CR only)				240-240V <sup>1</sup>
		White (select 195CR only)				240-240V <sup>1</sup>
		White (select 200CR only)				240-240V <sup>1</sup>
		White (select 205CR only)				240-240V <sup>1</sup>
		White (select 210CR only)				240-240V <sup>1</sup>
		White (select 215CR only)				240-240V <sup>1</sup>
		White (select 220CR only)				240-240V <sup>1</sup>
		White (select 225CR only)				240-240V <sup>1</sup>
		White (select 230CR only)				240-240V <sup>1</sup>
		White (select 235CR only)				240-240V <sup>1</sup>
		White (select 240CR only)				240-240V <sup>1</sup>
		White (select 245CR only)				240-240V <sup>1</sup>
		White (select 250CR only)				240-240V <sup>1</sup>
		White (select 255CR only)				240-240V <sup>1</sup>
		White (select 260CR only)				240-240V <sup>1</sup>
		White (select 265CR only)				240-240V <sup>1</sup>
		White (select 270CR only)				240-240V <sup>1</sup>
		White (select 275CR only)				



Statistics						
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
Parking Lot	✖	2.6 fc	8.5 fc	0.2 fc	42.5:1	13.0:1
Property Line	+	0.0 fc	0.3 fc	0.0 fc	N/A	N/A
Overall	+	0.9 fc	8.5 fc	0.0 fc	N/A	N/A

**General Note**

1. SEE SCHEDULE FOR LUMINAIRE MOUNTING HEIGHT.
2. SEE LUMINAIRE SCHEDULE FOR LIGHT LOSS FACTOR.
3. CALCULATIONS ARE SHOWN IN FOOTCANDLES AT: 5' - 0"

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP.

THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR MICHIGAN ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.



UNLESS EXEMPT, PROJECT MUST COMPLY WITH LIGHTING CONTROLS REQUIREMENTS DEFINED IN ASHRAE 90.1 2013. FOR SPECIFIC INFORMATION CONTACT GBA CONTROLS GROUP AT [ASG@GASSERBUSH.COM](mailto:ASG@GASSERBUSH.COM) OR 734-266-6705.

**Alternates Note**  
THE USE OF FIXTURE ALTERNATES MUST BE  
RESUBMITTED TO THE CITY FOR APPROVAL.

**Ordering Note**  
FOR INQUIRIES CONTACT GASSER BUSH AT  
QUOTES@GASSERBUSH.COM OR 734-266-  
6705.

**Drawing Note**  
THIS DRAWING WAS GENERATED FROM AN ELECTRONIC  
IMAGE FOR ESTIMATION PURPOSE ONLY. LAYOUT TO BE  
VERIFIED IN FIELD BY OTHERS.

**Mounting Height Note**  
MOUNTING HEIGHT IS MEASURED FROM GRADE TO FACE OF FIXTURE. POLE HEIGHT SHOULD BE CALCULATED AS THE MOUNTING HEIGHT LESS BASE HEIGHT.

Schedule							
Symbol	Label	QTY	Manufacturer	Catalog	Description	LLF	Mtg Height
	<b>S1</b>	6	Lithonia Lighting	DSX1 LED	D-Series Size 1 Area Luminaire	0.9	20'
	<b>S2</b>	1	Lithonia Lighting	DSX1 LED	D-Series Size 1 Area Luminaire	0.9	20'

GENESSEE APARTMENTS  
PHOTOMETRIC LAYOUT  
GASSER BUSH ASSOCIATES  
WWW.GASSERBUSH.COM

**Designer**  
KS  
**Date**  
03/11/2024  
**Scale**  
Not to Scale  
**Drawing No.**  
#24-26820\_V1





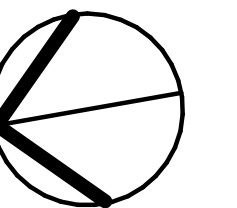


Project:  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

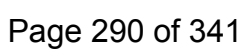
A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A stylized signature is written across the seal.

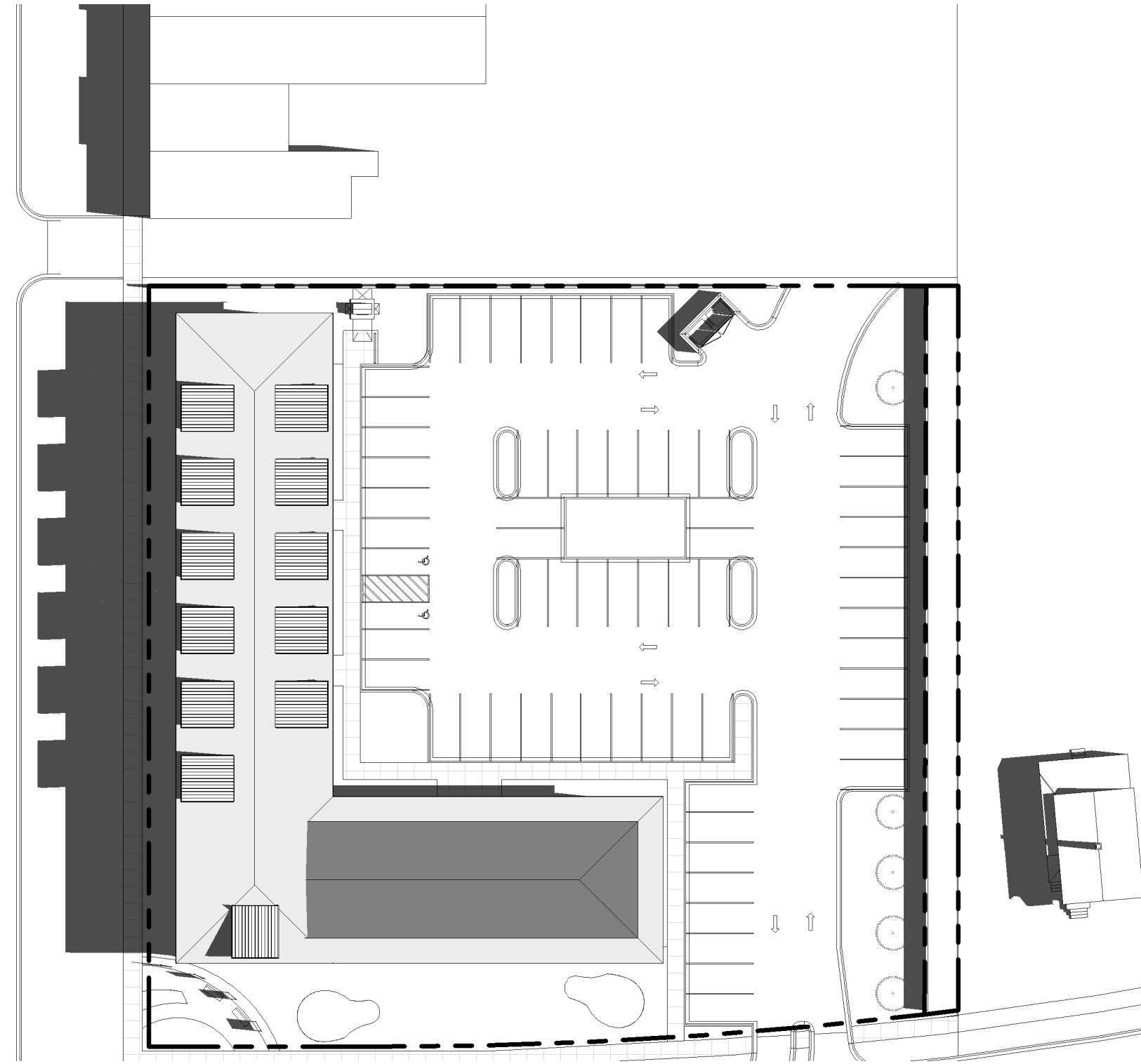
North Arrow:



C 101

PRELIMINARY NOT FOR CONSTRUCTION








**Project:**  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

Seal:

---

The seal is circular with a double-lined border. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by two stars on each side. The inner circle contains the name "JASON P. KRIEGER" at the top, "ARCHITECT" in the middle, and "No. 53578" at the bottom. A stylized signature is written across the seal.


**Note:**

---

Do not scale drawings. Use calculated dimensions only. Verify existing conditions in field.

North Arrow:

---

A diagram of a circle with a vertical line passing through its center. A diagonal line also passes through the center, extending from the upper-left to the lower-right. The angle between the vertical line and the diagonal line is marked with an arc, indicating a specific orientation.

Sheet Title:

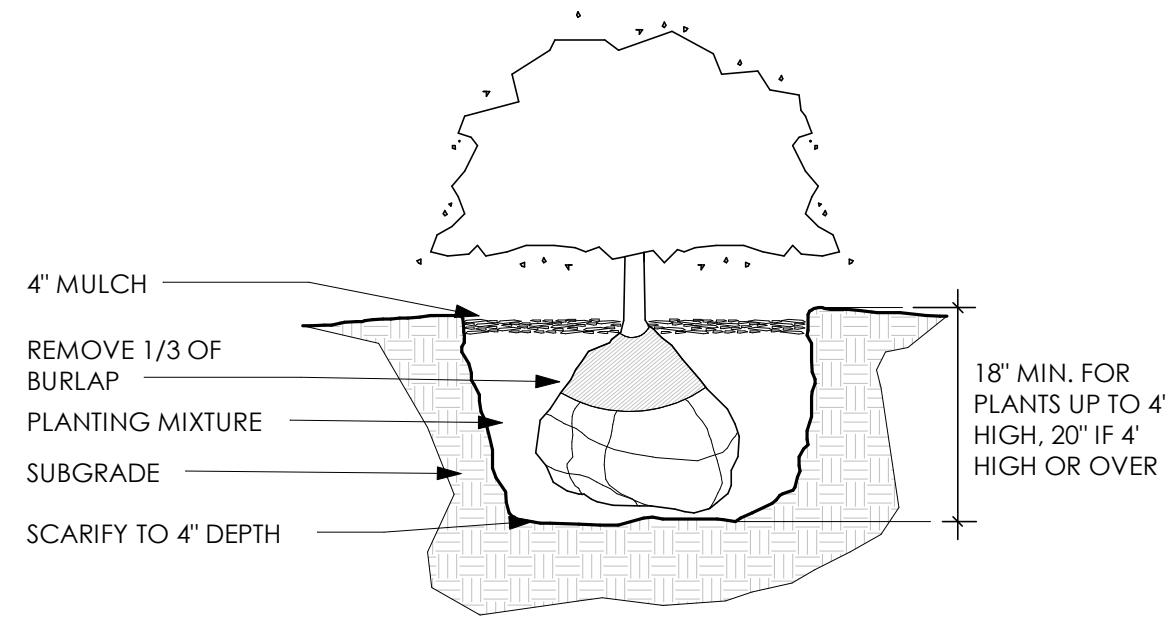
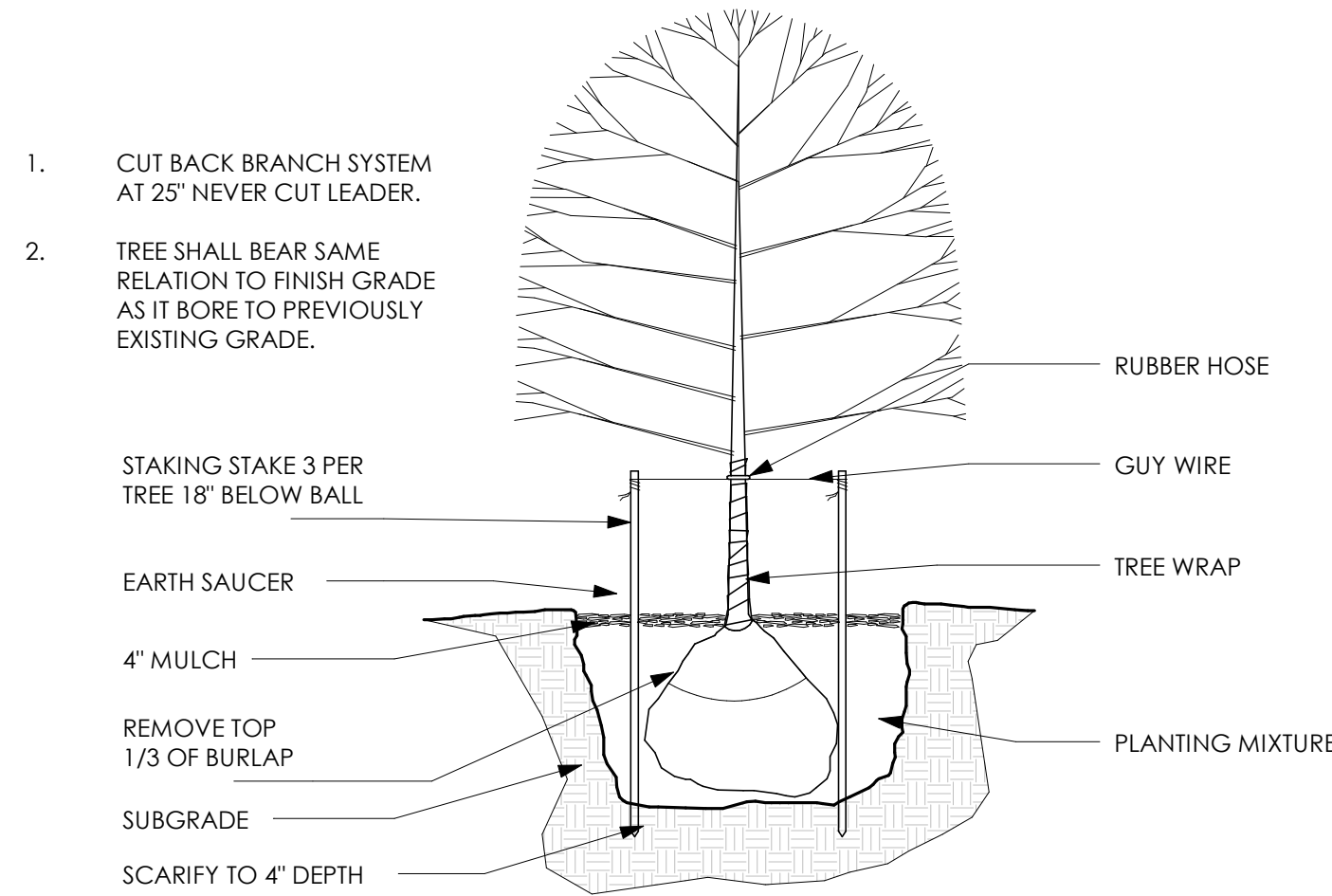
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



Landscaping  
Plan

Project Number: \_\_\_\_\_  
Project Number

Scale: \_\_\_\_\_  
As indicated

Sheet Number:  
L.100


$$1/16'' = 1'-0''$$

$$1/16'' = 1'-0''$$

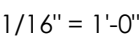
SYMBOL LENGEND	
SYMBOL	DESCRIPTION
	CONIFER TREE (SEE LEGEND)
	DECIDUOUS TREE (SEE LEGEND)
	LAWN AREA
	SHRUB (SEE LEGEND)

PLANTING LEGEND				
KEY	QTY.	BOTANICAL NAME	COMMON	SIZE
GTH	2	GLEDITSIA TRACANTHOS INERMIS	THORNLESS HONEYLOCUST	3 1/2"
CCC	14	CERCIS CANADENSIS	REDBUD	2 1/2" CAL.
MCA	26	MAGNOLIA	MAGNOLIA	1 1/2" CAL.
ABV	31	THUJA OCCIDENTALIS	ARBORVITAE	2 1/2" CAL.
CEB	71	BUXUS 'GLENCOE'	CHICAGO LAND BOXWOOD	N/A
DFR	5	PSEUDOTSUGA MENZIESII	DOUGLAS FIR	2 1/2" CAL.

**NOTE**

1. ALL TREES ARE TO COMPLY WITH TREE PROTECTION DETAILS
2. LAWN SOD MIX:
  - 30% PERENNIAL RYGRASS
  - 20% PARK KENTUCKY BLUEGRASS
  - 45% CREEPING RED FESCUE
  - 5% ANNUAL RYEGRASS

LANDSCAPING S.F. SCHEDULE	
REQUIRED	PROVIDED
<u>MIN. OF 10% LANDSCAPING:</u> 53,093 SF (0.10) = <b>5,309.3 SF</b>	<u>SF OF LANDSCAPING PROVIDED:</u> <b>20,493.27 SF</b>





**Project:**  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title:  
Isometric Views

Sheet Number:

A.005

PRELIMINARY NOT FOR CONSTRUCTION



### Isometric Looking Northeast



Project:  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A large, stylized signature is written across the seal.

North Arrow:

A.006

# PRELIMINARY NOT FOR CONSTRUCTION



### Isometric Looking Northwest



Project:  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER" and the title "ARCHITECT" above the license number "No. 53578". A large, stylized signature is written across the seal.

Sheet Title: Isometric Views

Sheet Number:

A.007

PRELIMINARY NOT FOR CONSTRUCTION

## Isometric Looking Southeast



Project:  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by two stars on each side. The inner circle contains the name "JASON P. KRIEGER" and the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title: Isometric Views

Sheet Number: \_\_\_\_\_

A.008

PRELIMINARY NOT FOR CONSTRUCTION

Page 296 of 341

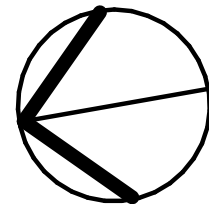


**Project:**  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A stylized signature is written across the seal.

North Arrow:

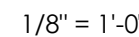


Project Number

As indicated

Δ 100

A.100

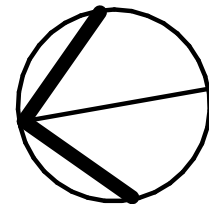


**Project:**  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER" and the title "ARCHITECT" above the license number "No. 53578". A large, stylized signature is written across the seal.

North Arrow:



Project Number

As indicated

A 101

# A.101



Unit Schedules	
Name	Count
01 - First Floor	
B1 - 1 Bed	1
B2 - 1 Bed	1
B3 - 1 Bed	11
B4 - 1 Bed	1

02 - Second Floor	
B1 - 1 Bed	1
B2 - 1 Bed	1
B3 - 1 Bed	11
B4 - 1 Bed	1
	14

03 - Third Floor	
B1 - 1 Bed	1
B2 - 1 Bed	1
B3 - 1 Bed	4
B4 - 1 Bed	1
C1 - 2 Bed	5
C2 - 2 Bed	1
C3 - 2 Bed	1

Total Units		42
Unit Type S.F.		
Name	Area	
B1 - 1 Bed	721 SF	
B2 - 1 Bed	750 SF	
B3 - 1 Bed	691 SF	
B4 - 1 Bed	700 SF	
C1 - 2 Bed	1430 SF	
C2 - 2 Bed	1313 SF	
C3 - 2 Bed	1551 SF	

Unit Percentage		
Department	Count	Unit %
(1) Bedroom	35	83%
(2) Bedroom	7	17%
Grand total	42	

Layout Legend	
COMMON AREAS	
1 BEDROOM	
2 BEDROOM	

$$1/8'' = 1'-0''$$



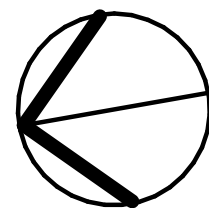




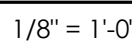
**Project:**  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

North Arrow:



# A.104





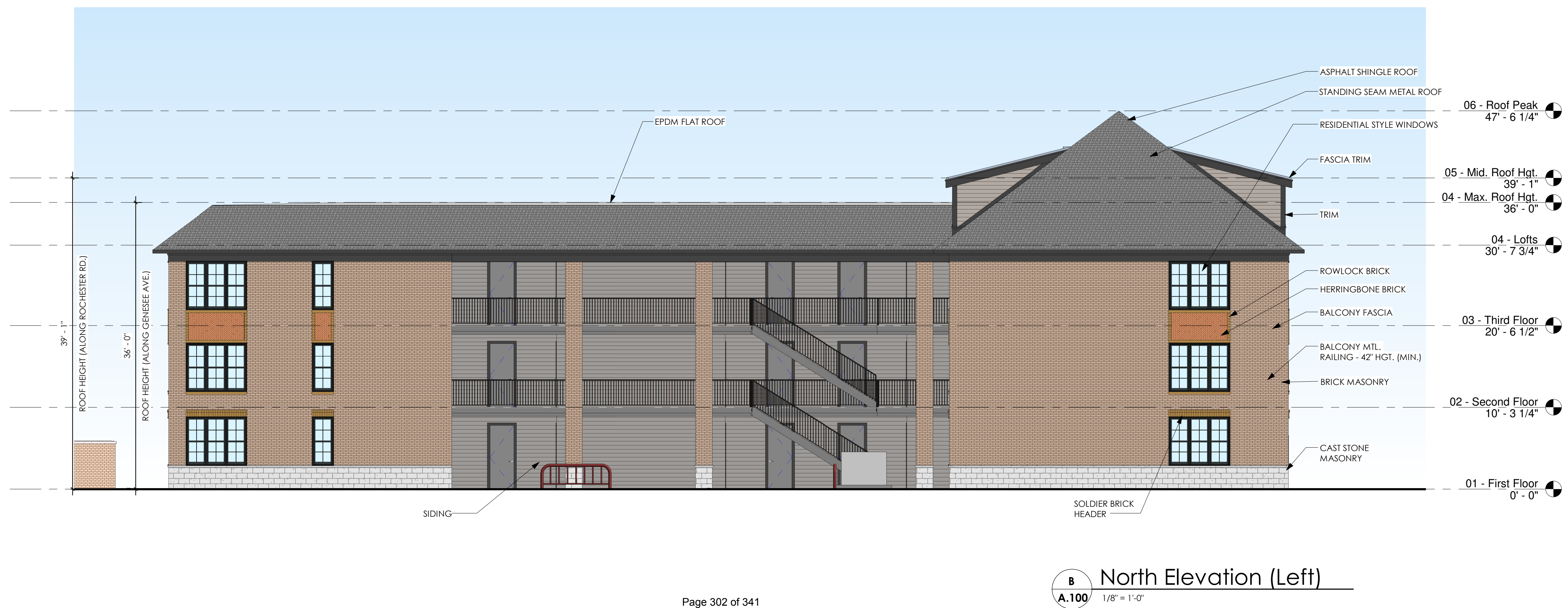
Project:  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER" and the license number "No. 53578". A stylized signature is written across the seal.

North Arrow:

## A.200





Project:  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER" and the license number "No. 53578". A large, stylized signature is written across the seal, overlapping the text.

North Arrow:

# A.201





Project:  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

Sheet Title:  

---

Renderings

# A.202





**Project:**  
Genesee Apartments  
4704 Rochester Rd.  
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by two stars on each side. The inner circle contains the name "JASON P. KRIEGER" and the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title:  
Renderings

# A.203







**M E M O R A N D U M**

DATE: April 11, 2024

TO: File / Petitioner(s)

FROM: Planning Division

**SUBJECT: Rezoning from Mixed Use 2 to Planned Unit Development (PUD) & Preliminary Site Plan (SP 24-04-04)** to construct 3.5-story building with 42 multiple-family dwellings on site of former bank at **4704 Rochester Rd.** (parcel no. 25-03-201-023)  
Trowbridge Homes Construction, LLC, Petitioners  
Krieger-Klatt Architects, Inc., Architect  
Rochester Trust, Owners  
Plunkett Cooney, PC, Representative

---

The Royal Oak Planning Commission, at its meeting on April 9, 2024, took the following action regarding your planned unit development (PUD) application:

---

**Moved** by Commission Douglas  
**Seconded** by Mr. Esbri

**Be it resolved** that the request to rezone **4704 Rochester Road** (parcel no. 25-03-201-023) from “**Mixed Use 2**” to “**Planned Unit Development**” (PUD) in order construct a three-and-a-half story multiple-family building with 42 dwellings is hereby referred to the City Commission with a **recommendation for approval**, based upon the following:

- a. Granting of the PUD will result in recognizable and material benefits to the ultimate users of the project and to the community, where such benefits would otherwise be unfeasible or unlikely to be achieved without application of the PUD regulations.
- b. The proposed type and density of multiple-family dwellings will not result in an unreasonable increase in the need for or burden upon public services, facilities, streets, and utilities.
- c. The proposed building and multiple-family dwellings are consistent with the public health, safety, and welfare of the City.
- d. The proposed building and multiple-family dwellings will not result in an unreasonable negative economic impact upon surrounding properties.
- e. The proposed building and multiple-family dwellings will be under single ownership and/or control such that there is a single entity having responsibility for completing the project in conformity with the Zoning Ordinance.

- f. The proposed building and multiple-family dwellings are consistent with the Master Plan including the future land use map.

**Be it further resolved that SP 24-03-02, a final planned unit development (PUD) site plan** to construct a three-and-a-half story multiple-family building with 42 multiple-family dwellings at **4704 Rochester Road** (parcel no. 25-03-201-023), is hereby referred to the City Commission with a **recommendation for approval** with the following **contingencies**:

- a. The petitioner shall apply for review of a final PUD plan, rezoning, and development agreement by the City Commission, including all fees and information required under § 770-99 C of the Zoning Ordinance.
- b. Prior to review by the City Commission, the final PUD plan shall be revised to include the following:
  - 1) The correct lot area of 52,093 square shall be specified on all plan sheets.
  - 2) The correct minimum required lot area calculations shall be specified on the site plan.
  - 3) The cross-section detail of the existing screening wall along the east rear lot line shall be revised to reflect the modifications specified on the site plan.
  - 4) The height of all exterior light fixtures shall be specified on applicable plan sheets.
  - 5) The row of off-street parking spaces along the east rear lot line shall be removed and the adjacent greenbelt widened.
  - 6) A traffic island shall be installed within the driveway and approach to Genesee Avenue to direct vehicles exiting the site to Rochester Road and to prevent them from turning left onto Genesee Avenue.
- c. The final PUD plan shall comply with the Zoning Ordinance (Chapter 770), as well as all other applicable codes and ordinances, except for the following:
  - 1) No more than 42 multiple-family dwellings shall be permitted.
  - 2) Building heights of no more than 40 feet 6 inches for the west wing and 36 feet for the south wing shall be permitted.
  - 3) Primary entrances for each dwelling and height-to-width ratios for all sections of the building shall be as depicted on the plan sheets.
  - 4) No more than 65 off-street parking spaces shall be provided, including any barrier-free parking spaces.
  - 5) Landscaping and screening shall be as depicted on the plan sheets.
  - 6) Exterior light fixtures may have a height of no more than 20 feet.
- d. All paving, utilities, and work within public rights-of-way shall be in accordance with the specifications and standards of the city engineer.
- e. Exterior lighting shall comply with § 770-96 B of the Zoning Ordinance and other city codes and ordinances.
- f. Signage shall comply with the Sign Ordinance (Chapter 607) or receive necessary variances from the Planning Commission.
- g. Performance bonds shall be posted in amounts to be determined by the building official.



- h. The final PUD plan shall meet all other code and ordinance requirements, as determined by the building official, fire marshal, and city engineer, including, but not limited to, the Michigan Building Code, the City's Fire Prevention Ordinance (Chapter 340), and the City's Stormwater Detention Ordinance (Chapter 644), prior to the issuance of any building or right-of-way permits.

**Motion adopted 6 to 1.**

**Yes: Commissioner Douglas, Mr. Ellison, Mr. Esbri, Mayor Fournier, Mr. Gontina, Mr. Quesada.**

**No: Ms. Bueche.**

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The Planning Commission's recommendation will be forwarded to the City Commission for their consideration at a future meeting. Prior to scheduling your application for a meeting of the City Commission, you will need to submit the following to the planning division: (a) PDF copies of the revised final PUD site plan addressing all contingencies approved by the Planning Commission and listed above; and (b) the required \$2,000.00 fee for review of the rezoning, final PUD site plan, and development agreement by the City Commission. Changes to the final PUD site plan to address contingencies required by the Planning Commission DO NOT need to be circled or called out.

We are currently drafting a development agreement for your application, copies of which will be sent to you for review and execution once that draft is completed.

The application will not be submitted to the City Commission for first reading until all contingencies of the planning commission have been addressed and included within revised sets of the final PUD site plan, and the planning division confirms they comply with the approved contingencies. A second reading with the City Commission will not be scheduled until executed copies of the development agreement are submitted.

Please contact us if you have any questions or need further information.

Respectfully,



Joseph M. Murphy  
Director of Planning

cc: Amie Parisi, Trowbridge Companies  
Anthony F. Randazzo, Trowbridge Companies  
Jason P. Krieger, AIA, Krieger Klatt Architects, Inc.  
Dennis G. Cowan, Plunkett Cooney, PC  
Daniel E. Winter, Rochester Trust

## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>Resolution to Amend Composting Ordinance Section 633-13 of the Code of Ordinances, First Reading</b>
<b>SUBMITTING DEPARTMENT</b>	<b>City Manager</b>
<b>PRESENTER</b>	<b>Angela Fox</b>
<b>MEETING DATE</b>	<b>April 8, 2024</b>
<b>SECOND READING REQUIRED</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

### EXECUTIVE SUMMARY:

The Royal Oak Sustainability Manager is recommending that the Composting Ordinance 633-13 be revised to make it easier for residents to compost at home. The current ordinance restricts the style and type of composting structure, making it difficult for many to compost effectively. The recommended revision uses language that encourages and promotes composting at home while also creating reasonable parameters for residents.

The State of Michigan has a goal to reduce landfilled food waste by 50% by 2030 and is tasking local governments to create initiatives, policies, programming, and educational awareness around this effort. It is estimated that at least 50% of curbside waste is compostable between food waste and paper products. Backyard composting is one of the most beneficial and sustainable ways to reach the state's goal. Curbside composting, for example, while a sustainable option, requires the transportation of materials, increasing the city's scope 1 greenhouse gas emissions. By encouraging more residents to compost at home and making it easier for them to be successful, Royal Oak is reducing and eliminating greenhouse gas emissions like methane and carbon dioxide.

In addition to recommending a revision to the ordinance, the sustainability manager has drafted a backyard Composting Guide that recommends composting structures and provides composting best practices and strategies to mitigate pest and nuisance issues. The ordinance and the composting guide work together to ensure residents have the tools and guidelines necessary for successful composting at home.

The efforts align with the Royal Oak Climate Action Plan (S-CAP) on at least two action items under the Waste Category.

3.1.1. \*\*Develop educational recycling and composting programs for the residential and commercial sectors

3.1.5. \*\*Develop and implement municipal waste reduction policies

Attached is a copy of the current composting ordinance and the recommended revised ordinance. The City Attorney's Office is not providing a redline version because it would be too onerous to track and display the revisions in light of the extent of the proposed revisions to the existing ordinance.

The Composting Ordinance revision and Composting guide received a unanimous vote of support from the Environmental Advisory Board on April 24<sup>th</sup>.

## Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	0.00
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

### OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☒ Workload impact (details below)

☐ Operations Impact (details below)

**REVENUE IMPACT:** None

**WORKLOAD IMPACT:** *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

The workload impact is minimal and less as a result of the revision. The revision of this ordinance will make it easier for residents to know what is and is not permitted for at-home composting. It will also add clarity and transparency for code enforcement when there is a complaint about a compost pile. Composting complaints are minimal in the City of Royal Oak. The revised ordinance is also accompanied by a Composting Guide that provides helpful composting resources while outlining the requirements for composting within the city limits.

**OPERATIONS IMPACT:** None

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## ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

S-CAP 3.1.1. \*\*Develop educational recycling & composting programs for the residential and commercial sectors and 3.1.5. \*\*Develop and implement municipal waste reduction policies

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## COMMUNITY ENGAGEMENT

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

The proposed ordinance revision and Composting Guide should provide beneficial community engagement around composting by providing helpful resources and instructions on how to compost properly.



## BOARD AND COMMISSION FEEDBACK

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

The Environmental Advisory Board was able to review and provide feedback on the ordinance revision and Composting Guide prior to the final draft (attached).

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## LEGAL COMMENTS

The City Attorney's Office was involved in the ordinance revision process and during the creation of the Composting Guide.

## PROPOSED COMMISSION RESOLUTION:

**BE IT RESOLVED**, the Royal Oak City Commission hereby approves and adopts on first reading, Ordinance 2024-07 entitled an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak, by amending Section 633-13, Composting, of Chapter 633, Solid Waste, of the Code of Ordinances, City of Royal Oak, Michigan; and

**BE IT FURTHER RESOLVED**, the Royal Oak City Commission hereby approves and adopts the Royal Oak Composting Guide as presented.

## ATTACHMENTS:

- Current Composting Ordinance Language
- Proposed Amended Composting Ordinance
- Draft of Royal Oak Composting Guide

## Report Approval Details

Document Title:	Resolution to Revise Composting Ordinance.docx
Attachments:	- Composting Ordinance Current Language.docx- Composting Ordinance Full Amendment No Redline.docx- Draft Royal Oak Composting Guide.pdf
Final Approval Date:	June 1, 2024

This report and all of its attachments were approved and signed as outlined below:

Tony DeCamp

Nic Grochowski

Todd Fenton

## Report Approval Details

Document Title:	Resolution to Revise Composting Ordinance.docx
Attachments:	<ul style="list-style-type: none"><li>- Composting Ordinance Current Language.docx</li><li>- Composting Ordinance Full Amendment No Redline.docx</li><li>- RO Composting Guide.pdf</li></ul>
Final Approval Date:	May 6, 2024

This report and all of its attachments were approved and signed as outlined below:

Tony DeCamp

Nic Grochowski

Todd Fenton

CITY OF ROYAL OAK,  
OAKLAND COUNTY, MICHIGAN

CURRENT COMPOSTING ORDINANCE

§ 633-13**Composting.**

[Added 2-2-2004 by Ord. No. 2004-03]

The construction and maintenance of composting bins is permitted subject to the following conditions:

**A.**

Composting shall take place in a compost bin that has at least three vertical sides, made of plastic or metal. Compost bins made of wood are prohibited.

**B.**

Compost bins shall be located in a rear yard, at least 15 feet from any dwelling on adjacent property and at least five feet from the property line.

**C.**

Compost piles may include the following materials: yard and garden waste (such as weeds, branches, bark, grass clippings, leaves, stalks, stems, brush and/or vines) and straw.

**D.**

Compost piles may not include meat, dairy products, vegetable or animal oils, animal fats, cooked foods, bones, manure or fish. Plastics, synthetic products or other nonbiodegradable materials are prohibited from the compost pile.

**E.**

Compost bins are not permitted in drainage easements.

**F.**

Compost bins are limited to a maximum of three feet by length and width and three feet in height, and a maximum of three compost bins per yard.

**G.**

Compost bins shall be maintained to prevent the attraction of rodents and pests and to prevent noxious odors.



**ORDINANCE NO. 2024-07**

**CITY OF ROYAL OAK,  
OAKLAND COUNTY, MICHIGAN**

**AMENDMENT TO THE CODE OF ORDINANCES**

An Ordinance to amend the 2004 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Section 633-13, Composting, of Chapter 633, Solid Waste, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions incorporating, by reference, the Royal Oak Composting Guide and to prohibit commercial composting at private residences in the City.

**THE CITY OF ROYAL OAK ORDAINS:**

**SECTION 1. Amendment.**

That Section 633-13, Composting, of Chapter 633, Solid Waste, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

**Sec. 633-13.**

Composting is permitted subject to the following conditions:

- A. All compost shall be adequately and properly contained within a compost bin such as a manufactured composter or approved homemade structure. Approved homemade and manufactured compost bins are outlined in the Royal Oak Composting Guide, which is hereby incorporated by reference. All future amendments and revisions to the Royal Oak Composting Guide, when they become effective, are likewise incorporated, and adopted by reference. Notwithstanding any provision in this section, when there is a conflict between this section and the Royal Oak Composting Guide, this section controls.
- B. Composting shall be conducted in a manner that does not create a nuisance by reason of unsightliness, odor, or attraction of rodents or other pests.
- C. Compost bins shall be located in a rear yard, at least 15 feet from any dwelling on adjacent property and at least five feet from the property line.
- D. Compost shall not include meat, fish, dairy products, vegetable or animal oils, animal fats, bones, or pet waste. Plastics, synthetic products, or other nonbiodegradable materials are also prohibited.
- E. Compost bins are not permitted in drainage easements.
- F. Commercial composting is prohibited at private houses or residential buildings.

**SECTION 2. Repealer.**

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

**SECTION 3. Severability.**

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**SECTION 4. Savings.**

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved, and may be consummated according to the law in force when they were commenced.

**SECTION 5. Effective Date.**

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

**SECTION 6. Inspection.**

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

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Michael Fournier, Mayor

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Melanie Halas, City Clerk

Date Adopted:  
Date Published:  
Effective Date:

# ROYAL OAK

# COMPOSTING GUIDE

April 2024



## Prepared by:

Angela Fox  
Sustainability Manager  
Royal Oak

website: [romi.gov/composting](http://romi.gov/composting)  
email: [sustainability@romi.gov](mailto:sustainability@romi.gov)



Royal Oak  
SUSTAINABILITY



# WHAT IS COMPOST

Compost is an organic material that has been decomposed in a controlled manner. It is commonly referred to as black gold by gardeners and provides some fertility to plants. Whether homemade or store-bought, compost recycles nutrients and organic materials and helps grow trouble-free plants.

## WHY COMPOST

In 2022, Michigan declared a goal of cutting food waste in half by 2030. The federal government and the United Nations share Michigan's goal of cutting food waste in half by 2030. It is an ambitious goal that will reduce Michigan food waste by 1 billion pounds annually. Composting is just one way to reduce landfilled food waste.

Compost can help by:

- Decreasing methane: A greenhouse gas that is more than twenty-five times as impactful as carbon dioxide, methane can be significantly reduced through recycling organics.
- Mitigating changes: Compost's return to the soil serves as a "carbon bank," helping to store carbon.
- Reducing fertilizer inputs: Compost helps to reduce the pollution created by manufacturing those inputs.
- Increasing resilience: Compost helps to increase resilience to the effects of climate change, such as drought and extreme weather.

## USES FOR FINISHED COMPOST

Compost is ready to harvest when reduced to a crumbly, sweet-smelling material called humus. If some pieces are not decomposed, you can sift those out and use them to start a new batch. Compost improves soil structure, holds moisture and plant nutrients, and promotes strong, healthy root systems for plant growth.

Here are the most common ways to use compost:

### Mix it into Soil

- Mix 3-6 inches of compost into lawn or garden soil before seeding for grass or planting seeds or plants for gardening.
- Mix compost into the soil of exposed sloping areas to help fight erosion.

### Use it as Mulch

- Add compost as a mulch around flowers/shrubs/trees to help soil retain moisture and protect roots from alternate freezing and thawing during winter months.

## BENEFITS OF COMPOST

### Improves soil quality

When used as a soil amendment, compost can help retain moisture and suppress plant diseases and pests. It can also eliminate the need for chemical or synthetic fertilizers and helps roots penetrate the soil by reducing soil compaction.

### Helps beneficial microorganisms

Fungi and bacteria are unsung heroes in garden soil and spend most of their time converting material into usable nutrients for plants. Compost helps feed the microbial community and can increase earthworm populations.

### Saves landfill space

In the United States food scraps and yard waste make up 30% of what we throw away. Composting is an excellent option for both of these materials.

### Reduces greenhouse gas emissions

When disposed of in landfills, food and yard clippings generate a significant amount of methane. By composting, the generation of greenhouse gases, particularly methane, is avoided.

# ROYAL OAK COMPOSTING ORDINANCE

Composting is permitted subject to the following conditions:

A. All compost shall be adequately and properly contained within a compost bin such as a manufactured composter or approved homemade structure. Approved homemade and manufactured compost bins are outlined in the Royal Oak Composting Guide, which is hereby incorporated by reference. All future amendments and revisions to the Royal Oak Composting Guide, when they become effective, are likewise incorporated and adopted by reference. Notwithstanding any provision in this section, when there is a conflict between this section and the Royal Oak Composting Guide, this section controls.

B. Composting shall be conducted in a manner that does not create a nuisance by reason of unsightliness, odor, or attraction of rodents or other pests.

C. Compost bins shall be located in a rear yard, at least 15 feet from any dwelling on adjacent property and at least five feet from the property line.

D. Compost shall not include meat, fish, dairy products, vegetable or animal oils, animal fats, bones, or pet waste. Plastics, synthetic products, or other nonbiodegradable materials are also prohibited.

E. Compost bins are not permitted in drainage easements.

F. Commercial composting is prohibited at private houses or residential buildings.

Royal Oak Solid Waste Ordinance, Chapter 633, 2024

## MICHIGAN'S COMPOSTING LAW

Prior to 1995, leaves and grass comprised over 30% of all household solid waste going to landfills and incinerators. Not only is that a lot of space being filled by a clean resource, but yard clippings in landfills may contribute to methane gas and leachate production which may pollute the air and local water supplies. The moisture in yard waste causes it to burn poorly in incinerators, raising pollution levels, and operating costs. Because of the many problems caused by yard clippings in landfills, starting in 1995, yard clippings were banned from Michigan landfills. Yard clippings are defined as leaves, grass clippings, vegetable or other garden debris, shrubbery, or brush or tree trimmings, less than 4 feet in length and 2 inches in diameter, that can be converted to compost humus.

## A BURNING ISSUE

Another popular method of leaf and brush disposal, backyard burning, pollutes the air, creates a fire hazard, and is a nuisance to neighbors. Since 1995, Michigan's solid waste regulations have prohibited the open burning of grass clippings and leaves in municipalities having a population of 7,500 or more, unless the local governing body has specifically enacted an ordinance authorizing it. Section 340-5 in the Royal Oak Code of Ordinances also prohibits the open burning of fuel, garbage, or other combustible refuse or waste material, including leaves, brush, tree trimmings, and grass. For a cleaner, safer alternative to burning your yard waste, try composting!



# **Royal Oak** **COMPOST RIGHT AT HOME**

## **RECOMMENDED COMPOST BINS**



There are many different shapes, styles, and materials of composting bins available for purchase. Many plans are also available online that can aid you in making your own composting bin. All bins purchased or made should be constructed of weather-resistant materials such as plastic, metal, chicken wire, bricks, and suitable exterior lumber choices like cedar. The size and shapes of bins can vary but should be appropriate for yard size and composting needs. See Royal Oak's Composting Ordinance for more specifics on bin placement and other requirements.

Compost must be contained in a style bin like those on this page. All bins, purchased or homemade, should contain composting materials on at least three sides and prevent materials from blowing. Different styles of bins require different maintenance to turn or rotate the pile. Other materials, like pitchforks, shovels, screens, and buckets, make maintenance easier.







# Royal Oak COMPOST RIGHT AT HOME

## INDOOR AND CURBSIDE OPTIONS



There are options for those who want to compost indoors or cannot compost outdoors. Vermicomposting uses worms to break down your food and is a perfect option for year-round indoor composting. Bokashi composting uses fermentation to break down food waste, typically in a five-gallon sealed bucket. Your Royal Oak Yard Waste Service has some limited options for food waste, and there are private companies servicing Royal Oak who offer pick-up services. Visit the [Royal Oak Food Waste Website](#) to learn more about these options.



## TROUBLESHOOTING

SYMPTOMS	PROBLEMS	SOLUTIONS
Bad Odor	Bad Not enough air, or too much green material	Mix the pile, and/or add in more brown material
Composts too slowly	Not enough water	Moisten and mix pile
Pile is damp and warm only in the center	Pile is too small	Collect more material and mix it into the pile
Pile is damp and sweet smelling but no heat	Lack of green material	Mix in more green material like grass clippings, yard trimmings, and weeds
Fruit Flies	Too much food waste or grass clippings	Mix the pile, add in more brown material to top layer



# Royal Oak COMPOST RIGHT AT HOME

## TIPS FOR RODENTS

One of the main concerns regarding composting for Royal Oak residents is feeding or providing resources for rats. Rodents can be attracted to compost piles as a food source and a place to live. While this concern is valid, composting properly and knowing a few best practices will ensure you do your part. Many cities with rat and rodent problems are piloting comprehensive composting programs as a solution.

### DO

- Use a composting bin designed to prevent rats from accessing by using materials like wire mesh and screens.
- Pick up pet waste.
- Bury food scraps with carbon (brown) materials such as dried leaves and paper or yard waste like grass clippings, trimmings, wood chips, etc.
- Turn compost regularly to increase temperature. A hotter bed turns compost quicker and is not a desirable living area.
- Ensure compost is at the correct moisture level. A dry compost pile could be a potential nesting site.
- Do not compost along rodent hiding spaces like fences, walls, or shrubs.
- Cayenne pepper can deter rats when sprinkled over the compost.
- Ensure that bird feeders are away from compost and are not a food source for rats.
- Use smaller pieces of food to help compost break down faster.

### DON'T

- Do not add meat, chicken, fish, oils, cheese, or leftovers containing excessive oil or seasoning.
- Do not leave food scraps on top of your compost pile for rodents to easily find.
- Refrain from placing your compost near fruit trees, garbage cans, outside feeding areas, or places where rats can live easily.

## WHAT IF YOU HAVE A RODENT PROBLEM

Remove all food sources from compost while troubleshooting using the tips above. Rats and rodents will not stay where there is no food or shelter. Test food scraps moving forward to see if certain types need to be eliminated altogether. Egg shells, for example, have been known to cause no problems for some while providing issues for others.



# Royal Oak COMPOST RIGHT AT HOME

A well-functioning compost contains roughly 50% greens and 50% browns. That percentage can vary, but not too far. Partial sun is ideal for maintaining the right temperature, but with modifications, it can work in full shade or full sun. Ideal moisture levels should be consistent with a rung-out sponge; turning your compost periodically can increase productivity.

## CAN COMPOST

### FRUITS



### VEGETABLES



### BREADS/GRAINS



### PERSONAL CARE



### YARD WASTE



### HAIR / NAIL CLIPPING



### VEGAN LEFTOVERS



### PAPER PRODUCTS



### COFFEE & TEA



## CANNOT COMPOST

### MEAT & DAIRY



### PET WASTE



### PLASTIC



### BPI CERTIFIED DINNERWARE



Learn how to compost  
just about anything!



Royal Oak  
SUSTAINABILITY





# Royal Oak COMPOST RIGHT AT HOME

## HELPFUL TIPS & TRICKS



Quick Start Guide to Compost, Cornell University, 2021

### USING COMPOST

#### *... in the Garden*

Compost may be added to garden soil at any time. Spread compost on top of the garden in a 1 to 3 inch layer and dig it in several weeks before planting. During the growing season, use compost as a top-dressing to give your plants a healthy "snack."



#### *...for Container Gardening*

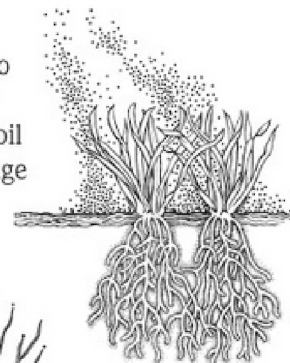


Add sifted compost to potting soil or container garden soil mixes. For best results, compost should not exceed one-

third of the total amount of soil. Small amounts of compost can be sprinkled around potted plants at any time.

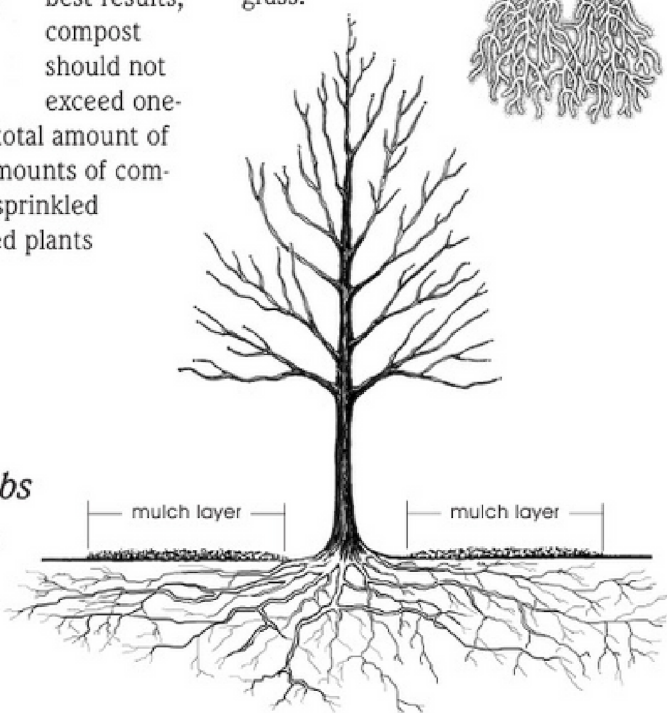
#### *... as a Top-Dressing for the Lawn*

Rake sifted compost into the lawn to help build soil and encourage healthy grass.



#### *... As a Mulch Around Trees and Shrubs*

Spread an inch of compost under the canopy of trees and shrubs. Compost will gradually release nutrients to delicate tree roots. Shredded bark or wood chips can be placed over the compost to reduce weeds and help hold in moisture.





# Royal Oak COMPOST RIGHT AT HOME

## GLOSSARY OF TERMS

**Aerobic (with oxygen):** a naturally occurring process in nature where organic waste is converted into humus.

**Anaerobic (without oxygen):** decomposition that often uses fermentation or putrefaction.

**Bokashi:** Bokashi is a fermented material that is used as a microbial inoculant and/or fermentation starter.

**Browns:** Carbon component in the composting process. Ex. leaves, sawdust, wood chips.

**Compost:** Partially decomposed organic matter.

**Compost Bin:** A commercial composting container or a homemade structure meant to protect compost from the elements and pests and allow for easier material handling.

**Composting:** Controlled decomposition of organic materials.

**Compost Tea:** Also known as Leachate, the liquid that drains from the mix of fresh organic matter.

**Greens:** Nitrogen component in the composting process. EX. grass clippings, food waste, spent flowers, and plant trimmings.

**Humus:** Completely decomposed organic matter.

**Microbes:** Microbes are tiny living things found all around us and are too small to be seen by the naked eye.

**Moisture Content:** weight of water in a material divided by the weight of solids in a material.

**Mulch:** Material (such as leaves and woodchips) spread around to enrich or insulate the soil.

**Turning:** The process of mixing a compost pile to redistribute materials.

**Vermicomposting:** Using worms to consume and break down organic materials.

**Yard Trimmings:** grass clippings, leaves, weeds, and shrub and tree prunings six inches or less in diameter from a residence or business.



# COMPOSTING RESOURCES

Royal Oak Composting Resources | Royal Oak | [www.romi.gov/1581/Recycling-Compost-and-Waste](http://www.romi.gov/1581/Recycling-Compost-and-Waste)  
Royal Oak Library | Plenty of Composting Books, Articles, workshops, and a Seed Library  
Healthy Gardens Project | Southeastern Oakland County Water Authority | [www.socwa.org](http://www.socwa.org)  
Composting Resources | State Of Michigan | [www.michigan.gov/eglecompost](http://www.michigan.gov/eglecompost)  
Compost Research & Education Foundation | <https://compostfoundation.org/>  
Michigan State University Extension | [https://www.canr.msu.edu/home\\_gardening/index](https://www.canr.msu.edu/home_gardening/index)  
Environmental Protection Agency | Composting At Home | <https://www.epa.gov/recycle/composting-home>  
USDA | Composting | <https://www.usda.gov/peoples-garden/food-access-food-waste/composting>

# EDUCATIONAL PARTNERS

This guide was created with help from the following community partners.

Make Food Not Waste  
website: [makefoodnotwaste.org](http://makefoodnotwaste.org)

Walking Lightly  
website: [walkinglightly.net](http://walkinglightly.net)

The Suburban Rat Hater's  
Guide To Composting  
website: [facebook.com/rat.hater.composts](https://facebook.com/rat.hater.composts)

Royal Oak Environmental Advisory Board  
website: [romi.gov/eab](http://romi.gov/eab)

# ROYAL OAK SUSTAINABILITY

Royal Oak Sustainability is a collaborative group of city departments, the Royal Oak Environmental Advisory Board, and the Sustainability Manager. We strive to make Royal Oak a more sustainable and just place to live, work, and play.





## CITY COMMISSION AGENDA ITEM

<b>Title</b>	<b>Hearing of Necessity and Standard Resolutions 3 &amp; 4 – Special Assessment Paving of E. Parent Avenue</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Community Development - Engineering</b>
<b>PRESENTER</b>	<b>Holly Donoghue, P.E.</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### EXECUTIVE SUMMARY

A petition was received to pave E. Parent Avenue from Longfellow Avenue to the dead end. The petition signatures in favor of the paving represent 100% of the assessable benefit units as addressed in commission letters for standard resolution 1 and standard resolution 2. The lots and parcels of land that comprise the special assessment district upon which the special assessment shall be levied are described in Attachment 1.

The public hearing of necessity on this project is scheduled for this evening's May 13, 2024 city commission meeting. After holding the public hearing of necessity, if the city commission determines the project is necessary, standard resolution 3 should be adopted to advance the project. In addition, standard resolution 4 should be approved setting the date for the public hearing of assessment for the adoption of the special assessment roll.

The funding sources for this project would be the local road fund and special assessment district.

Should the city commission wish to proceed with this special assessment paving process, special assessment standard resolutions 3 and 4 are recommended for adoption.

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### Fiscal Impact

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	<b>TBD</b>
<b>AMOUNT CURRENTLY BUDGETED</b>	<b>\$150,000.00</b>
<b>BUDGET AMENDMENT REQUIRED</b>	<b>n/a</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	<b>n/a</b>
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

If this project is approved to proceed after standard resolutions 3 and 4, staff would plan to construct this project in 2025 or 2026. The estimated cost would be budgeted in the next iteration of the capital improvement plan, likely within the FY25/26 budget document.

The road paving portion of the project is estimated to cost approximately \$100,000, with \$90,000 of this cost being covered by the city's local road fund. Additionally, staff would include budget in

the water/sewer fund to replace the 6-inch diameter water main under E. Parent Avenue, for an estimated cost of \$132,000.

The capital improvement plan currently includes a local road budget of \$75,000 and water/sewer budget of \$75,000 per fiscal year as a placeholder for potential special assessment paving projects (CAPXX55).

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

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**ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

Paving roadways is in line with the Strategic Plan goal to provide reliable infrastructure and the Sustainability and Climate Action Plan overall goal to fund, plan and develop well maintained infrastructure for all modes of travel.

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**COMMUNITY ENGAGEMENT**

Residents within the assessment district were notified of this item on the commission agenda.

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**BOARD AND COMMISSION FEEDBACK**

Not applicable.

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**LEGAL COMMENTS**

**PROPOSED COMMISSION RESOLUTION:**

*Refer to Standard Resolutions 3 and 4 on following pages.*

**ATTACHMENTS:**

1. Assessor's Report for special assessment paving of E. Parent Avenue

**Special Assessment Standard Resolution 3**

City of Royal Oak - County of Oakland

At a regular meeting of the Royal Oak City Commission, held on May 13, 2024 at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners \_\_\_\_\_

\_\_\_\_\_

Absent: Commissioners \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_  
and supported by Commissioner \_\_\_\_\_.

**Whereas**, the city commission, after due and legal notice, has met and heard all interested persons to be affected by the proposed public improvements hereinafter described; and

**Whereas**, the city commission deems it advisable and necessary to proceed with said public improvements:

21-foot wide, 7-inch thick concrete pavement of E. Parent Avenue from Longfellow Avenue to the dead end

**Now, therefore be it resolved that:**

1. The city commission hereby determines to make the public improvements described above and to defray the cost by special assessment upon the property specially benefited in proportion to the benefits to be derived.
2. The city engineer is directed to prepare and finalize the profiles, plans, and specifications for the public improvements.
3. The city commission tentatively determines that of said total estimated cost the sum of \$100,075.92 be paid by special assessment upon the properties specially benefited, as more particularly hereinafter described, and that the sum of \$0 shall be the obligation of the city by reason of general benefit to the city.
4. The city commission hereby designates the following lots and parcels of land as the property to comprise the special assessment district upon which the special assessments shall be levied:

25-22-336-011

25-22-336-025

When the assessor shall have completed the special assessment roll, he shall report the same to the commission and the same shall be filed with the city clerk, such report shall be signed by the assessor and may be in the form of a certificate as provided for in chapter twelve, section seven of the charter of the City of Royal Oak, Michigan, indicating that he has conformed in all things to the directions contained in this resolution and the charter of the City of Royal Oak Michigan relating to such assessment.



5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

\_\_\_\_\_  
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Royal Oak City Commission, at a regular meeting held on May 13, 2024, and that public notice of said meeting was given pursuant to and in full conformity with Act No. 267, public Acts of Michigan, 1976 as amended.

\_\_\_\_\_  
City Clerk

### **Special Assessment Standard Resolution 4**

City of Royal Oak - County of Oakland

Special Assessment District No. 2417-CAP2536

At a regular meeting of the Royal Oak City Commission, held on May 13, 2024 at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners \_\_\_\_\_

\_\_\_\_\_

Absent: Commissioners \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**Whereas**, the assessor has prepared a special assessment roll for the purpose of specifically assessing that portion of the costs of the public improvement more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the city commission by the city clerk.

**Now, therefore be it resolved:**

1. Said Special Assessment Roll No. 2417-CAP2636 is hereby accepted and shall be filed in the office of the city clerk for public examination.
2. The city commission shall meet at the city hall, at 7:30 o'clock, p.m., Eastern Time on June 10, 2024 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same, and at said meeting all interested persons shall be afforded an opportunity to be heard.

3. The city clerk is directed to publish the notice of said hearing once in a newspaper of general circulation in the City of Royal Oak, said publication to be not less than five (5) full days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of or person in interest in property to be assessed as shown by the last general tax assessment roll of the city, at least ten (10) full days before the time of said hearing, and said notice to be mailed to the addresses shown on said general tax rolls of the city.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

Notice of Hearing to Review  
Special Assessment Roll  
City of Royal Oak  
County of Oakland, Michigan

To the owners of all property within the following described special assessment district:

Take notice, that a special assessment roll has been prepared for the purpose of defraying the special assessment district's share of the cost of the following described public improvement:

21-foot wide, 7-inch thick concrete pavement of E. Parent Avenue from Longfellow Avenue to the dead end

The special assessment district is comprised of the following described property:

Tax parcels identified as:

25-22-336-011  
25-22-336-025

The said special assessment roll is on file for public examination with the city clerk and any objections to said special assessment roll may be made in writing prior to the close of the hearing to review said special assessment roll.

Take further notice that the city commission will meet at City Hall, 203 South Troy Street, at 7:30 o'clock, p.m., Eastern Time on June 10, 2024 for the purpose of reviewing said special assessment roll and hearing any objections thereto.

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Melanie Halas, City Clerk

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Commissioners \_\_\_\_\_

\_\_\_\_\_

Nays: Commissioners \_\_\_\_\_

\_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the for the Royal Oak City Commission, at a regular meeting held on May 13, 2024, and that public notice of said meeting was given pursuant to and in full conformity with Act No. 267, public Acts of Michigan as amended.

\_\_\_\_\_

Melanie Halas, City Clerk



March 27, 2024

The Honorable Mayor Fournier and  
Members of the City Commission:

At the Regular Meeting of the City Commission held March 18, 2024, the City Engineer presented a petition to pave E. Parent Avenue with 21-foot wide, 7-inch thick concrete pavement. Your Honorable Body referred the petition to the City Assessor for the purpose of preparing the necessary special assessment district. I have determined the district to be as follows:

**21-FOOT WIDE, 7-INCH THICK CONCRETE PAVING  
E. PARENT AVENUE  
LONGFELLOW AVENUE TO DEAD END**

Total Resident Portion	\$10,007.59
City Match Portion	\$90,068.33
City at Large Portion	\$0.00

The City Commission may now initiate the necessary proceedings toward the adoption of Standard Resolution No. 2.

Respectfully Submitted,



Anthony Switkowski  
City Assessor

Approved,

Todd E. Fenton  
Interim City Manager

## PAVING

\$ 80,060.74	Estimated Cost
<u>\$ 20,015.18</u>	25% Engineering & Inspection
\$100,075.92	Total Cost

\$ 10,007.59	District Portion
\$ 90,068.33	City Match Portion
<u>\$ 0.00</u>	City at Large
\$100,075.92	Total Cost

CITY OF ROYAL OAK  
ASSESSOR'S OFFICE

RECOMMENDED ASSESSMENT FOR  
**21-foot wide, 7-inch thick concrete paving**  
in  
**E. PARENT AVENUE**

From **LONGFELLOW AVENUE** to **DEAD END**

Parcel Number	Subdivision & Lot No.	Frontage	Corrected Frontage	Benefit Units	Rate	Assessment
25-22-336-011	Lincoln Grove Lot 98 & ½ of vacated alley	46.5*	23.25	23.25	\$119.28	\$2,773.26
25-22-336-025	Lincoln Grove Lot 39 & ½ of vacated alley	121.3**	60.65	60.65	\$119.28	\$7,234.33
Totals		167.8	83.9	83.9	\$119.28	\$10,007.59

\*Parcel has total side lot frontage of 132 feet, but only 46.5 feet would be included in the proposed paving project.

\*\*Parcel has total side lot frontage of 132 feet, but only 121.3 feet would be included in the proposed paving project.

Notes:

1. The city owns the parcel along the southern frontage of E. Parent Avenue, and this cost is included in the "city match" portion outlined.
2. All parcels in district have side-lot frontage.



## CITY COMMISSION AGENDA ITEM

<b>Title</b>	<b>License Agreement for Sidewalk Benches at 823 S. Main Street</b>
<b>SUBMITTING DEPARTMENT</b>	<b>Community Development - Engineering</b>
<b>PRESENTER</b>	<b>Holly Donoghue, P.E.</b>
<b>MEETING DATE</b>	<b>May 13, 2024</b>
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### EXECUTIVE SUMMARY

The business located at 823 S. Main Street has requested a license agreement to place two benches in the public right-of-way on each side of the business doorway. The property is owned by South Main Lofts, LLC and this particular business is leased to Prana Juices.

Staff prepared a license agreement provided as Attachment 1, and the agreement includes an exhibit of the proposed encroachment.

Staff is concerned that approving a license agreement for benches at this property would set a precedent for approval of this type of installation at other properties. This could lead to inconsistent-looking streetscapes in the downtown. There is also a potential for people to relocate or rearrange the benches elsewhere in the right-of-way, as they are movable objects. There does not appear to be a demonstrated need for benches at this location, and staff recommends denial of this request.

The drafted agreement indemnifies the city from claims arising out of the licensee's encroachment onto public property and requires the licensee to provide insurance coverage indemnifying the city for the encroachment use. The agreement also makes the licensee responsible for the maintenance, removal or repair of the physical encroachment as necessary for the city and other public access of the right-of-way. The license agreement has been reviewed and approved as to form by the City Attorney.

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### Fiscal Impact

BUDGET SUMMARY	
<b>EXPENDITURE REQUIRED</b>	<b>\$0.00</b>
<b>AMOUNT CURRENTLY BUDGETED</b>	<b>\$0.00</b>
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	<b>n/a</b>
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**OTHER FISCAL IMPACTS:** (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

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**ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

Not applicable.

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**COMMUNITY ENGAGEMENT**

Not applicable.

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**BOARD AND COMMISSION FEEDBACK**

Not applicable.

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**LEGAL COMMENTS****PROPOSED COMMISSION RESOLUTION:**

The following resolution is recommended for denial of the license agreement:

**Be it resolved, the commission hereby denies granting a license agreement for an encroachment into the public right-of-way adjacent to 823 S. Main Street for installation of benches.**

However, should the commission decide to grant the license agreement allowing the encroachment to remain, the following resolution would be appropriate:

**Be it resolved, the commission hereby authorizes the mayor and city clerk to execute the license agreement with South Main Lofts, LLC of 37020 Garfield Road, Suit T-1, Clinton Township, Michigan for an encroachment into the public right-of-way at 823 S. Main Street for installation of two benches.**

**ATTACHMENTS:**

1. License Agreement for Sidewalk Benches in front of 823 S. Main Street

### **LICENSE AGREEMENT**

The City of Royal Oak, a Michigan municipal corporation, whose address is 203 S. Troy Street, Royal Oak, Michigan, the LICENSOR, and **South Main Lofts, LLC**, a limited liability company, whose address is **37020 Garfield Road, Suite T-1, Clinton Township, Michigan 48036**, the LICENSEE, enter into this Agreement on this the \_\_\_\_\_ day of \_\_\_\_\_, 2024, subject to the following terms and conditions:

### **RECITALS**

WHEREAS the LICENSOR has permanent easements and rights-of-ways in the City of Royal Oak described as:

The variable width right-of-way of S. Main Street between E. Lincoln Avenue and E. Hudson Avenue.

WHEREAS the LICENSEE rents property and is filing with the permission of the property owner in the City of Royal Oak described as:

823 S. Main Street, PIN 72-25-22-301-011

T1N, R11E, SEC 22 ASSESSOR'S PLAT NO 26 PART OF LOTS 1 & 2 BEG AT PT DIST S 86-59-53 E 44.64 FT & S 00-01-40 W 95.21 FT FROM W 1/4 COR, TH S 89-58-20 E 113.75 FT, TH S 87-31-13 E 30.53 FT, TH S 89-58-20 E 99 FT, TH S 87-21-51 E 21.98 FT, TH N 59-28-04 E 24.28 FT, TH S 30-31-56 E 248.87 FT, TH N 85-51-04 W 20.66 FT, TH S 38-51-40 W 3.30 FT, TH S 80-27-28 W 18 FT, TH N 42-19-37 W 43.67 FT, TH N 89-58-20 W 99 FT, TH S 00-01-40 W 18 FT, TH N 89-58-20 W 92.11 FT, TH S 82-26-06 W 36.50 FT, TH N 85-49-17 W 115.47 FT, TH N 00-01-40 E 190.54 FT TO BEG 10-1-03 FR 001 & 008 1-27-04 CORR. City of Royal Oak, Oakland County, Michigan.

WHEREAS, the LICENSEE desires to use an approximate 19.4-foot long by 3-foot wide portion of the public right-of-way adjacent to the business at 823 S. Main Street as shown in Exhibit A for the following:

Two benches, approximately 6 feet long and 2 feet wide, placed on each side of the business doorway.

This portion of the public alley is described as follows and hereafter referred to as the area of encroachment as shown in Exhibit A:

A portion of the right-of-way located along the east side of S. Main Street, south of Lincoln Avenue more particularly described as: from



the intersection of the south right-of-way line of E. Lincoln Avenue and the east right-of-way line of S. Main Street; thence south 100-feet along the S. Main Street right-of-way to the point of beginning; thence south 19.4-feet; thence west 3-feet; thence north 19.4-feet; thence east 3-feet to the point of beginning.

WHEREAS the LICENSOR agrees to allow the LICENSEE to use this portion of the public right-of-way under the terms and conditions set forth in this agreement.

### **AGREEMENT**

1. Encroachment. The LICENSOR has permanent easements and public right-of-way adjacent to the LICENSEE's property. The LICENSEE desires the use and installation of two benches in the public right-of-way adjacent to the LICENSEE's property subject to the following conditions:
  - (A) The LICENSEE agrees to the inspection of the area of the encroachment by the LICENSOR as necessary to ensure the use and maintenance of the area of the encroachment meet the provisions of this agreement.
  - (B) The LICENSEE agrees to the continued use of the area of the encroachment by the LICENSOR, and further agrees to the use of the area of the encroachment by any person or agent accessing the area of encroachment, or accessing property adjacent to the area of encroachment, for lawful purposes. The LICENSEE agrees that no structure of a permanent nature shall be installed in the area of encroachment.
  - (C) The LICENSE can be terminated by either party as described below. Upon termination of the LICENSE, the public right-of-way shall be restored to the satisfaction of the LICENSOR, consisting of lawn quality grass in accordance with City of Royal Oak Engineering Department Standards within ten (10) days after the LICENSE has been terminated. The LICENSOR agrees to assume all costs for restoring the area of encroachment including restoration work performed by others.
  - (D) The LICENSEE agrees to notify the LICENSOR of any sale or re-lease of the LICENSEE's property as described above at which time the LICENSOR shall review continuation or termination of the LICENSE.
  - (E) The LICENSEE acknowledges and agrees that there are or may be utilities within the area of encroachment as described above. The LICENSEE agrees that should any addition, repair, or correction be required to be made to any utility within the area of encroachment, the LICENSEE will be responsible for removal of the benches. The LICENSEE further acknowledges and agrees that the LICENSOR or its agents shall be allowed to make any and all emergency repairs to the utilities located upon or within the area of encroachment without being required to give notice to the LICENSEE.
2. Grant of the license. The LICENSOR hereby licenses and permits the LICENSEE to make the encroachment, as described in Paragraph 1 above, into the public right-of-way adjacent to 823 S. Main Street. The LICENSOR may revoke this license in the event that the encroachment is needed for any lawful purpose, by providing ninety (90) days written notice to the LICENSEE. The LICENSEE may terminate the LICENSE at any time with written notice to the LICENSOR.

3. Permitted use. The encroachment shall be used for the installation of two benches, flush with the building face which do not block ingress/egress to the building.
4. Maintenance. LICENSEE is responsible for the installation and maintenance of the benches as required by City Codes, Ordinances and standards, including removal and repair of the benches should they deteriorate, and all restoration shall be made in accordance with City Codes, Ordinances and standards. LICENSEE is responsible for all costs associated with the operation and maintenance.
5. Indemnification and waiver. The LICENSEE shall defend, indemnify and hold LICENSOR harmless from and against any and all claims, demands, actions, proceedings, liability or losses, of whatever nature (including reasonable attorney fees) for injury or death to person(s) or from damage or loss to property arising out of or caused by the LICENSEE'S use of the encroachment, or any contiguous property under the LICENSEE'S control. The LICENSEE also waives any right of recovery it has, now or later, against the LICENSOR for any loss or damage arising out of the use of the LICENSOR'S property and/or the encroachments. The LICENSEE'S obligations under this Paragraph 5, shall terminate upon revocation of the license.
6. Insurance. The LICENSEE shall obtain and maintain comprehensive general liability insurance in an amount not less than one million (\$1,000,000.00) dollars combined single limit liability, with an insurance carrier licensed and in good standing with the state of Michigan and acceptable to the LICENSOR. Umbrella coverage in the amount of one million (\$1,000,000.00) dollars may also be used if the general liability coverage is less than one million (\$1,000,000.00). The LICENSEE further agrees to reimburse the LICENSOR for any deductible costs or claims expenses arising from any claims or suits filed against the LICENSOR. These requirements should not be interpreted as limiting the liability of the LICENSEE under this Agreement.
7. LICENSEE agrees that no bailment is created by this Agreement, and LICENSOR will not be responsible for any losses, theft or damages to LICENSEE property placed in the area of encroachment pursuant to this Agreement.
8. No expansion of use rights. Nothing in this Agreement shall be deemed to expand or restrict the rights that the City may or may not have relative to its use of the Property, other than the terms as set forth in this Agreement.
9. No ownership interest. The Licensee acknowledges that the Property described herein is and shall always remain the property of the Licensor. The Licensee acknowledges that they are forever precluded from claiming adverse possession or other legal interest in the Property described herein against the Licensor.
10. Non transferrable. This Agreement shall not run with the land and is only permission to enter upon the Property to make the proposed improvements and to maintain those improvements. The Licensee acknowledges that this License will automatically terminate upon sale or transfer of the property and it is Licensees' responsibility to advise any potential buyer, new owner and/or transferee of the property of the termination of this Agreement upon new ownership of the property regardless of how the property is transferred.
11. Effective date. This license agreement shall become effective on the date first above written.

12. Renter Responsibilities. Property Renter agrees to all the terms and conditions above and shall perform all Licensee duty's and obligations. Property Renter shall indemnify, hold harmless, and defend Licensee from any claims, duties or liability regarding installation, use and maintenance of this license.

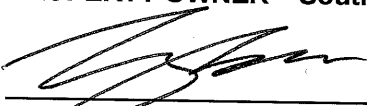
**WHEREOF**, the parties have executed this Agreement as of the day and year first above written.

**CITY OF ROYAL OAK - LICENSOR**

\_\_\_\_\_  
By: Michael Fournier, Mayor

\_\_\_\_\_  
By: Melanie Halas, Clerk

**PROPERTY OWNER – South Main Lofts, LLC**

  
\_\_\_\_\_  
By: Frank Aragona, South Main Lofts, LLC

**PROPERTY RENTER (WITH PERMISSION OF THE PROPERTY OWNER)**

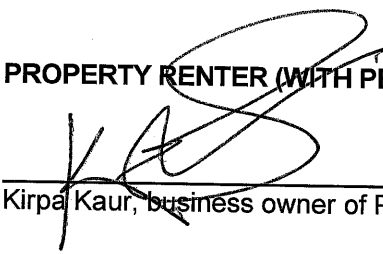
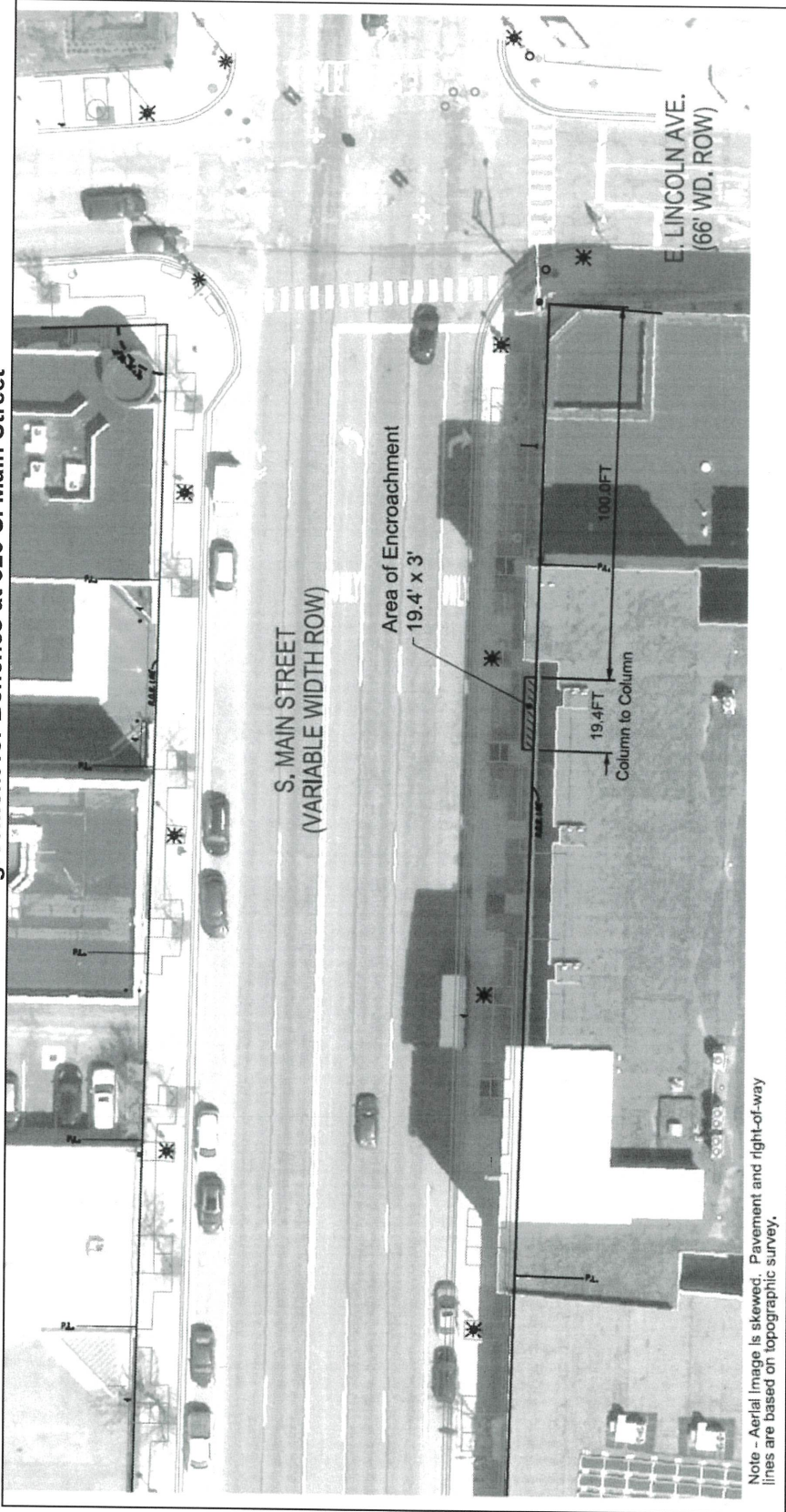
  
\_\_\_\_\_  
Kirpa Kaur, business owner of Prana Juices



Exhibit A – License Agreement for Benches at 823 S. Main Street



Example of Proposed Benches:

