



**Board of Trustees Meeting
June 12 2024, 3:00-5:00 PM**

**City Hall- 122
203 S. Troy St.
Royal Oak, MI 48067**

Agenda

1. Call to Order/Welcome Guest(s)/Introductions (1-4 15 minutes)
2. Public comment
3. Agenda adoption
4. Consent Agenda
 - a. Minutes approval - May minutes <https://www.romi.gov/DocumentCenter/View/38838/May-2024--Minutes>
 - b. Financials receive and file - Financials through May 2024
<https://www.romi.gov/DocumentCenter/View/38841/Financials-for-Website>
 - c. Payables - approval request
 - City of Royal Oak (Designated Donations) **\$7260.00**
 - *Animal Shelter \$2110.00
 - *Juneteenth Celebration \$5000.00
 - *Nature Society \$50
 - *Library \$100
 - Julie Lyons Bricker \$430 (\$80 for annual subscription and \$350 for data migration task – Quickbooks On-Line Subscription Reimbursement)
5. Erb Foundation grant status report (15 minutes)
6. Arts Beats and Eats on 5th (30 minutes)
 - a. New sponsor prospects and assignments
 - b. Charity beneficiaries
 - c. Marketing (New Prospects)
 - d. Contract (Howard Callens)
7. Committee updates (50 minutes)
 - a. Governance
 - b. Fundraising and Stewardship
 - c. Finance
 - d. Marketing: Past year's Google search results (Bowers)
8. Next meeting agenda development (July 10, 2024)

Parking Lot

- A. Additional policies to consider: Investment policy (following financial set-up completion), Gift Acceptance Policy, 3rd Party Fundraising, Pass Through Policy and Practice
- B. Partnering with Service Clubs (Rotary for example, Animal Shelter Friends, etc.)
- C. Royal Oak branded merchandise sales {define project, priority/timing}
- D. City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- EF. Royal Oak city staff interface: chart functions and additional relationship development
- G. Constant Contact Discussions