



# Royal Oak

## Agenda

### Royal Oak City Commission Special Meeting

Tuesday, October 15, 2024, 7:00 a.m.  
City Hall Commission Chambers Room 121  
203 South Troy Street  
Royal Oak, MI 48067

### **City Commission Special Meeting - Executive Search Deliberation and Consideration of Selection of City Manager**

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

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#### Pages

1. Call to Order by Mayor Fournier	
2. Approval of Agenda	
3. Public Comment	
4. Deliberation and Consideration of Selection of City Manager Nic Grochowski	2
5. Adjournment	



## CITY COMMISSION AGENDA ITEM

<b>TITLE</b>	<b>City Commission Special Meeting - Executive Search, Deliberation and Consideration of Selection of City Manager</b>	
<b>SUBMITTING DEPARTMENT</b>	<b>City Attorney</b>	
<b>PRESENTER</b>	<b>Nic Grochowski</b>	
<b>MEETING DATE</b>	<b>October 15, 2024</b>	
<b>SECOND READING REQUIRED</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>CERTIFIED RESOLUTION</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### **EXECUTIVE SUMMARY** (include history of previous Commission action/discussion, background, scope of work, etc.):

The City Commission, having engaged in an executive search for a new city manager and having conducted interviews and extensive engagement with the candidates through staff and community leaders, can now engage in deliberation and consideration towards the selection of a city manager. Should the city commission desire to offer the position to a candidate, a motion directing the appropriate city personnel to engage in negotiations for an offer of employment and employment agreement is included herein.

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### Fiscal Impact

<b>BUDGET SUMMARY</b>	
<b>EXPENDITURE REQUIRED</b>	
<b>AMOUNT CURRENTLY BUDGETED</b>	
<b>BUDGET AMENDMENT REQUIRED</b>	<b>\$0.00 (BA between dept; net -0- effect on FB)</b>
<b>FUNDING SOURCE/ GL NUMBER</b>	
<b>WAS THIS A BUDGETED EXPENSE?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### OTHER FISCAL IMPACTS: (Select all that apply.)

<input type="checkbox"/> No fiscal impact	<input type="checkbox"/> Revenue impact (details below)
<input type="checkbox"/> Workload impact (details below)	<input type="checkbox"/> Operations Impact (details below)

**REVENUE IMPACT:** Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)

**WORKLOAD IMPACT:** If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able

*to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

**OPERATIONS IMPACT:** *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

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## **ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS**

*Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.*

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## **COMMUNITY ENGAGEMENT**

*Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.*

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## **BOARD AND COMMISSION FEEDBACK**

*Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:*

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## **LEGAL COMMENTS**

## **PROPOSED COMMISSION RESOLUTION:**

**BE IT RESOLVED**, the Royal Oak City Commission hereby directs the City Attorney, Labor Counsel and the HR Director to negotiate an offer of employment and employment agreement with the City Commission's preferred city manager candidate, subject to the successful completion of a background check, with final terms and conditions, consistent with those set forth by the City Commission in the position profile, to be presented to the City Commission for final approval.