



Royal Oak

Post Meeting Agenda

Parks and Recreation Advisory Board

Thursday, November 7, 2024, 7:00 p.m.

City Hall, Room 122

203 S. Troy Street

Royal Oak, Michigan 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

	Pages
1. Meeting Called to Order	
2. Approval of Minutes	2
3. City Commission Comments	
4. Public Comment	
5. Business	
a. CDBG-funded park projects discussion with Planning Director Joseph Murphy	6
b. Update on current FY 24-25 capital projects	9
c. FY 25-30 Capital Improvement Plan (CIP) Discussion	10
6. Items Not on the Agenda	40
7. Upcoming Events	
8. Adjournment	
9. Next Meeting: Thursday, December 5	



Minutes

Parks and Recreation Advisory Board

October 3, 2024, 7:00 p.m.

M/M Senior Center

3500 Marais Avenue, Royal Oak, MI 48073

Present: Melanie Macey
Brigitta Burgess
Tony Rennpage
Sue Wells
Hannah Holliday
Ryan Danescu
Perry Abbey

Absent: Sarah Kindinger

1. Meeting Called to Order

Meeting called to order at 7:00 pm.

2. Approval of Minutes

Moved by: Perry Abbey

Seconded by: Brigitta Burgess

Motion to approve the minutes of the September 5, 2024 meeting.

Motion Adopted

3. Public Comment

- Mark Sackett: Mentioned that the current budget includes \$200,000 in for netting project. Wishes to offer a Halloween fest event.
- Pat McGhee: Asked why we aren't having Halloween Fest at Normandy Oaks this year. He is willing to donate \$50 for candy.

4. City Commission Comments

- Commissioner Macey commented on the Unveiling of Elizabeth Hamer Sculpture at Hamer Finch Wilkins Park. A portion of Northwood students were there along with descendants of Hamer Finch Wilkens family. Thank you to staff for organizing that event.

5. Staff Comments

- Aaron Filipski Comments
 - Halloween Fest was not cancelled. It was not planned this year due to staffing challenges.
 - Plan to do invasive treatments at Normandy Oaks. Working on a plan to make sure we are properly notifying the community about the treatment.
 - Commissioner Macey asked about Halloween Fest being suggested by the Leprechauns
 - Filipski said that a Special Event Permit would be required.
- Nicole McEachern Comments
 - Recreation Updates
 - McEachern has met with many key stakeholders this past month including various City Department Heads, recreation facility operators, and several partner organizations.
 - McEachern initiated regular 1-to-1 meetings with Recreation, Parks, Preschool, and Senior Center staff.
 - McEachern set up a voicemail for Recreation Main Line so that staff can return missed customer calls.
 - Work has begun assembling Winter Insight publication.
 - McEachern registered the department for memberships with Michigan Recreation and Park Association (mParks) and National Recreation and Park Association.
 - September 8-10, McEachern attended Leadership Retreat on Mackinac for Michigan Recreation and Park Association. McEachern was inducted on Board of Directors for 4th year in a row.
 - McEachern attended Soup with the Super event at Senior Center. Over 40 seniors in attendance.
 - McEachern visited Preschool and read a book at story time
 - Parks/Facilities Updates
 - Longtime Parks team member, Gary McNab retired after 29 years of service with the city. Staff gathered for his retirement celebration on September 20.
 - More than 100 attended the Elizabeth Hamer monument unveiling at Hamer Finch Wilkens Park.

- 13 Mile and Main Park transformation into Pollinator Park is in progress thanks to America in Bloom grant. Bee spring riders are in place, new sidewalk is poured, and planting is being wrapped up this week.
- McEachern attended two planning meetings for CDBG funded project at Clawson Park. Project is slated for March-June 2025.
- McEachern attended CDBG funded Lockman Park project status meeting. Project should be finished by early November.
- Hudson Park will have contractors on site for a playground repair this week and next.
- Normandy Oaks Splash Pad is closed. Centennial Park Spray Pad is still open and will be closed sometime this month.
- Other current projects on the docket this fall are as follows:
 - New play structure at Senior Center
 - New picnic tables and benches at Senior Center
 - New fitness room at Senior Center

6. Business

6.a Review of Amended Plans for Memorial Park Field #3 Seating Area - RO Leprechauns

Moved by: Melanie Macey

Seconded by: Ryan Danescu

Motion to approve the revised proposal for the installation of a patio seating area using porous pavers, and, pending review and approval of amended agreement language, recommends presenting it to City Commission for further consideration.

Motion Adopted

7. Subcommittee Reports/Comments

- Commissioner Macey asked if a Facilities Subcommittee was needed at this time.
- McEachern said it is not needed at this time.

8. Items Not on the Agenda

- The Board discussed the need to properly notify residents and park visitors about plans for invasive treatments in Normandy Oaks Park.

- Perry Abbey asked if an update on current fiscal year capital projects could be provided at a future meeting.

9. Upcoming Events

10. Adjournment

Meeting adjourned at 7:47 pm

Moved by: Hannah Holliday

Seconded by: Tony Rennpage

Motion to adjourn the meeting.

Motion Adopted

11. Next Meeting: November 7, 2024

MEMORANDUM

DATE: October 17, 2024

TO: Parks & Recreation Advisory Board

FROM: Planning Division of the Community Development Department
& Recreation Department

SUBJECT: Parks in Eligible Low- and Moderate-Income Block Groups / Target Areas

Nearly every five years, the U.S. Department of Housing & Urban Development (HUD) provides communities across the country with data sets to determine which census block groups within their jurisdiction have a relatively greater percentage of low- to moderate-income residents compared to averages. The data helps determine potential activities that will indirectly benefit those living in qualifying census block groups.

On June 6th, HUD released its notice and related data based on the results of the American Community Survey 2016-2020 5-year estimates. A new map illustrates qualifying census block groups.

It's worth noting that prior data was based on the results of comprehensive decennial census efforts. The new data is based on samplings over time, pooled together, weighted, and processed as a whole dataset.

In prior years, the city expended Community Development Block Grant (CDBG) funds on capital improvements within qualifying census block groups. Based on the service area of the activity, it's presumed under HUD regulations to indirectly benefit all residents living in the qualifying census block group. Area benefit activities have included improvements to public infrastructure like street trees, sidewalks, crosswalks, roads, street lighting, fire hydrants, neighborhood scale park features such as playground equipment, exercise equipment, ball fields, and walking paths, etc.

The city's parks system has been the recipient of CDBG investments. Over the past eleven years, the city commission has authorized \$4.8 million of the city's CDBG funds on park improvements. Parks will undoubtable compete for future CDBG funds.

The purpose of tonight's discussion is to identify eligible parks, understand amenities and service areas, affirm or modify recommended parks improvements, and gain input on priorities and timing.

Within the city's parks and recreation master plan, each of the city's parks are classified by their size and service area into three primary categories: mini-parks, neighborhood parks, and community parks. Depending on the scale of the park and its amenities, the document outlines the suggested service area below.

<u>park type</u>	<u>amenity service area</u>
mini-park	¼ mile or less
neighborhood park	¼ - ½ mile
community park	½ - 3 miles

Typical park improvements include new or improved playground equipment, fitness equipment, pathways, limited parking, ball fields, tennis courts, drainage improvements, landscaping, etc. These facilities dominate the city's mini-parks and neighborhood parks. Community scale parks are larger in scale and often include facilities intended to serve a larger population. Their area benefit is designed to serve more than just those living in the immediate neighborhood.

Page 101 of the city's parks and recreation master plan identifies the number and type of outdoor recreation facilities in comparison to standards established by the National Recreation and Parks Association (NRPA) for communities of our size. The city has the good fortune of exceeding many of the standards.

Many of park facilities are outdated or deteriorated and need to be replaced. The city's parks and recreation master plan identifies system-wide and park-specific actions. The document also establishes a goal to increase and diversify access to

parks. It recognizes the need to enhance pedestrian and cyclists' access to the parks and recreation facilities. The city's draft master plan also recommends specific ways to increase mobility across the city and support walking and biking to keep destinations such as parks, schools, etc.

Federal regulations require that CDBG-funded public facilities and improvements benefit those living in qualified census block groups that are primarily residential in nature. The funded activity must have a service area boundary that does not extend beyond the census block group boundary.

In recent past, staff have been asked to research the eligibility of expending CDBG funds on improvements in community scale parks. Representatives from HUD have affirmed various ineligible projects based on the service area of the park. Staff suggest that recommended improvements be limited to known eligible projects. Numerous mini-parks and neighborhood parks are in need of improvements that will benefit those living in the immediate neighborhood. Community scale parks within the qualifying census block groups include Cummingston Park, Memorial Park, Quickstad Park, and Worden Park. Different funding sources should be researched for improvements at these community scale parks.

The following parks are geographically located within qualifying census block groups and would have eligible projects based on service area.

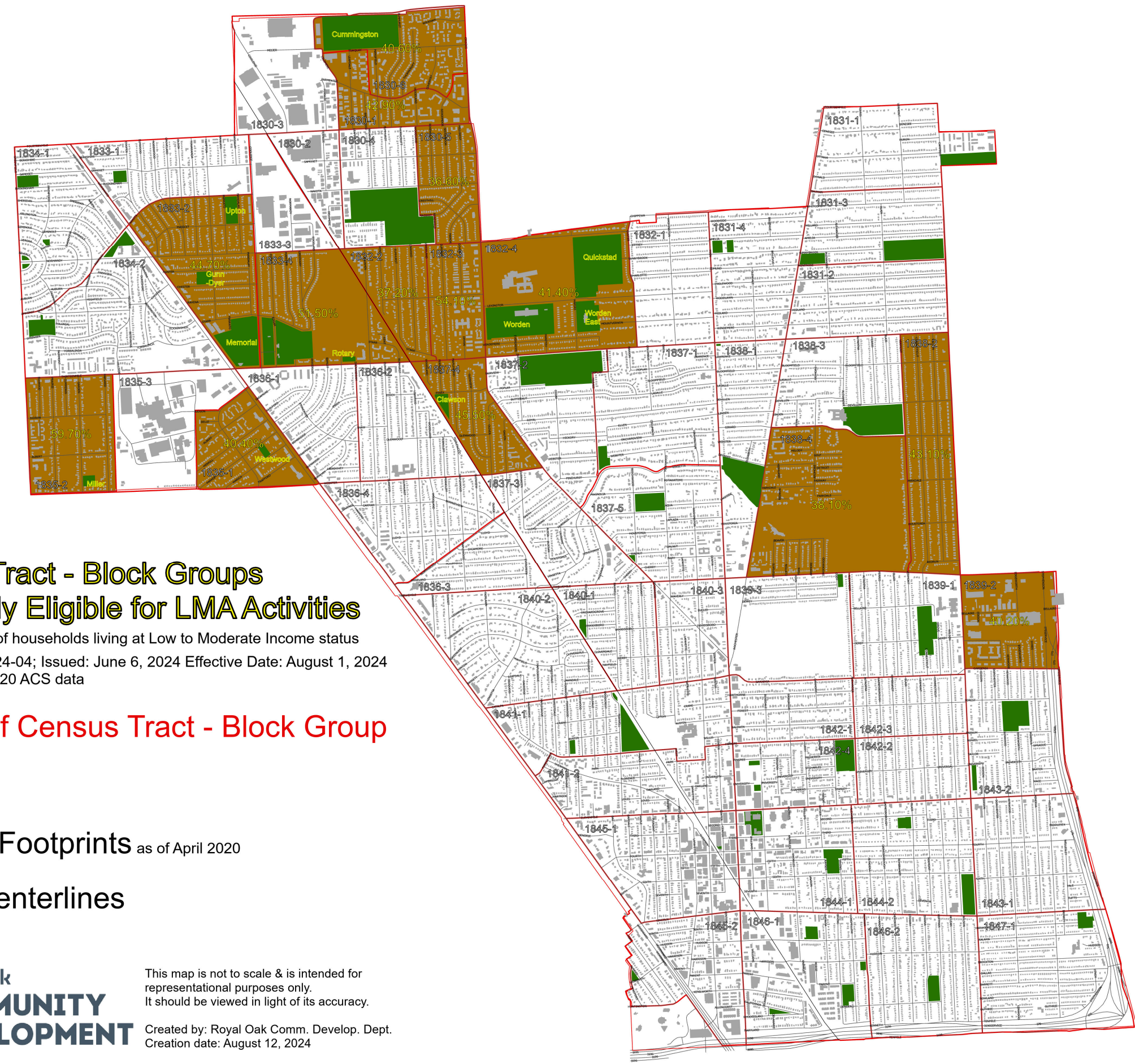
Neighborhood Parks

1. **Gunn Dyer Park:** Located south of 13 Mile and west of Coolidge, Gunn Dyer Park is challenged by flooding issues. Feedback in the planning process identified the need for better, accessible access to the soccer field. Play structure was removed for safety concerns.
2. **Miller Park:** Miller Park is located within walking distance of William Beaumont Hospital Royal Oak, near Coolidge and 13 Mile. The park has playground equipment and a multipurpose field. It was identified as a location for adult exercise equipment. Structure has been updated within last 10 years.
3. **Upton Park:** Located on the city's north end, Upton Park has eight pickleball courts. The park is challenged by flooding issues and a lack of trees. It was identified as a location for a new pavilion with restrooms. Long-term, the pickleball courts are recommended to be reconstructed.
4. **Clawson Park:** Updates to baseball field and playground are currently underway using CDBG funding. Construction is planned March-June 2025.

Mini Parks

1. **Westwood Park:** Westwood Park offers two swing sets, two play structures, and a multipurpose field. It is near William Beaumont Hospital Royal Oak and the Berkley border. The park is challenged by outdated play equipment and the field requires maintenance. The spiral slide at Westwood is damaged and closed off for safety reasons.
2. **Rotary Park:** Rotary Park is located directly south of the Royal Oak Golf Course on 13 Mile Road between Coolidge and Crooks. Surrounded by nearby apartment buildings, the park has no built amenities but offers a future opportunity for seating or public art.

At the upcoming meeting, the parks and recreation advisory board should engage in conversation with staff, may provide rank priorities based on eligibility, and offer improvements that concur or go beyond suggested actions in the parks and recreation master plan. Staff will develop a list of suggested improvements to consider over the next several years based on available funding.



% LowMod
Population

Census Tract - Block Groups Potentially Eligible for LMA Activities

36.6% or greater of households living at Low to Moderate Income status
Per Notice: CPD-24-04; Issued: June 6, 2024 Effective Date: August 1, 2024
Based on HUD 2020 ACS data



Outline of Census Tract - Block Group



Parks



Building Footprints as of April 2020



Street Centerlines



Royal Oak
**COMMUNITY
DEVELOPMENT**

This map is not to scale & is intended for
representational purposes only.
It should be viewed in light of its accuracy.
Created by: Royal Oak Comm. Develop. Dept.
Creation date: August 12, 2024

Current Fiscal Year 24/25 Approved Capital Improvements Projects - Status Update 11/7/2024

CIP #	Status	PROJECT NAME	POTENTIAL FUNDING SOURCE(S)	FISCAL YEAR 2024-25 CITY COST	Notes
2024-28	In Progress	City-wide ROW Tree Planting	ARPA, Parks and Recreation Millage, CDBG	\$ 165,000	
2024-34	In Progress	Lockman Park Upgrade	Parks and Recreation Millage, CDBG	\$ 700,000	
2025-39	In Progress	Memorial Park Barrier Netting	Parks and Recreation Millage	\$ 200,000	
2025-40	Not Started	Park Bench/Picnic Table Replacement	Parks and Recreation Millage	\$ 20,000	
2024-42	Not Started	Park Drainage	Parks and Recreation Millage	\$ 80,000	partially funded
2024-55	Not Started	Whittier and Upton Park Pickleball Courts	Parks and Recreation Millage	\$ 200,000	partially funded
2025-3	Complete	Ice Arena Boiler Replacement	Ice Arena, General Fund	\$ 14,000	
2025-5	Complete	Ice Arena Subfloor Replacement	Ice Arena Fund	\$ 140,000	
2024-25	In Progress	Senior Center Bathroom Remodel	Oakland County Grant/ARPA	\$ 91,594	
2025-21	In Progress	Senior Center Ceiling Tile Replacement	Senior Center Millage	\$ 50,000	
2024-26	In Progress	Senior Center Flooring	Oakland County Grant/ARPA	\$ 47,700	
2025-53	In Progress	Senior Center Furnace Replacements	Oakland County Grant/ARPA	\$ 15,750	
2025-24	In Progress	Senior Center Generator	Parks and Recreation Millage	\$ 50,000	
2025-19	In Progress	Senior Center Lighting Upgrades	Senior Center Millage	\$ 80,000	
2025-22	In Progress	Senior Center New Reception Workstations	Senior Center Millage	\$ 40,000	
TOTAL				\$ 1,894,044	

Weighted Average	Q2) The following projects were listed in the last Capital Improvement Plan. Rank Priority of these Projects (Lowest - 1, Highest - 5).
4.67	Park Restrooms (No Park Specified)
4.29	Park Drainage (No Park Specified)
4	Park Bench/Picnic Table Replacement (System Wide)
3.83	Red Run Park Upgrades
3.71	Nature Areas ADA Trails (Cummingston and Tenhave Woods)
3.67	Ice Arena Roofing
3.57	Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)
3.33	Salter Center Roof
3.14	Salter Center Parking Lot Repaving
3	Fernwood Park
3	Golf Course Maintenance Building repairs
2.86	Worden Park-Upgrade
2.57	Golf Course Club House
2.43	Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)
2.43	Quickstad Park Soccer Field Lights
2.33	Wagner Park Disc Golf Course Upgrades
2.29	Golf Course Cart Shed Lighting Upgrades
2.29	Ice Arena Sound System - West Rink
2.29	Whittier and Upton Park Pickleball Courts
2.25	Maudlin Park
2.2	Solar Panels Ice Arena & Salter Center
2	Mark Twain Dog Park Shelter
1.86	Memorial Park Athletic Turf
1.86	Memorial Park Facilities Improvements
1.57	Memorial Park Scoreboards, Field #1 and Field #2
1.57	Memorial Park Storage and Locker Rooms

Q1 Board Member Name (First and Last) *Name and Responses will be Shared Publicly*

Answered: 7 Skipped: 0

#	RESPONSES	DATE
1	Tony Rennpage	11/5/2024 8:20 AM
2	Melanie Macey	11/4/2024 11:04 PM
3	Brigitta Burguess	11/4/2024 8:59 AM
4	Ryan Danescu	11/3/2024 9:30 PM
5	Sarah Kindinger	11/3/2024 10:21 AM
6	Sue Wells	11/2/2024 12:07 PM
7	Arthur Perry Abbey	11/1/2024 2:30 PM

Q2 The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Answered: 7 Skipped: 0

Parks and Recreation Advisory Board Survey - 25-30 Capital Improvement Plan

	1 (VERY LOW PRIORITY)	2 (LOW PRIORITY)	3 (MODERATE PRIORITY)	4 (HIGH PRIORITY)	5 (VERY HIGH PRIORITY)	DON'T KNOW	TOTAL	WEIGHTED AVERAGE
Park Restrooms (No Park Specified)	0.00% 0	0.00% 0	0.00% 0	33.33% 2	66.67% 4	0.00% 0	6	4.67
Park Drainage (No Park Specified)	0.00% 0	0.00% 0	14.29% 1	42.86% 3	42.86% 3	0.00% 0	7	4.29
Park Bench/Picnic Table Replacement (System Wide)	0.00% 0	0.00% 0	28.57% 2	42.86% 3	28.57% 2	0.00% 0	7	4.00
Red Run Park Upgrades	0.00% 0	0.00% 0	50.00% 3	16.67% 1	33.33% 2	0.00% 0	6	3.83
Nature Areas ADA Trails (Cummington and Tenhave Woods)	0.00% 0	28.57% 2	14.29% 1	14.29% 1	42.86% 3	0.00% 0	7	3.71
Ice Arena Roofing	0.00% 0	0.00% 0	42.86% 3	28.57% 2	14.29% 1	14.29% 1	7	3.67
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	0.00% 0	0.00% 0	57.14% 4	28.57% 2	14.29% 1	0.00% 0	7	3.57
Salter Center Roof	0.00% 0	28.57% 2	14.29% 1	28.57% 2	14.29% 1	14.29% 1	7	3.33
Salter Center Parking Lot Repaving	14.29% 1	14.29% 1	28.57% 2	28.57% 2	14.29% 1	0.00% 0	7	3.14
Fernwood Park	0.00% 0	0.00% 0	66.67% 4	0.00% 0	0.00% 0	33.33% 2	6	3.00
Golf Course Maintenance Building repairs	0.00% 0	28.57% 2	57.14% 4	0.00% 0	14.29% 1	0.00% 0	7	3.00
Worden Park-Upgrade	0.00% 0	42.86% 3	28.57% 2	28.57% 2	0.00% 0	0.00% 0	7	2.86
Golf Course Club House	28.57% 2	14.29% 1	42.86% 3	0.00% 0	14.29% 1	0.00% 0	7	2.57
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	42.86% 3	14.29% 1	14.29% 1	14.29% 1	14.29% 1	0.00% 0	7	2.43
Quickstad Park Soccer Field Lights	28.57% 2	28.57% 2	28.57% 2	0.00% 0	14.29% 1	0.00% 0	7	2.43
Wagner Park Disc Golf Course Upgrades	14.29% 1	42.86% 3	14.29% 1	14.29% 1	0.00% 0	14.29% 1	7	2.33
Golf Course Cart Shed Lighting Upgrades	14.29% 1	42.86% 3	42.86% 3	0.00% 0	0.00% 0	0.00% 0	7	2.29
Ice Arena Sound System - West Rink	28.57% 2	28.57% 2	28.57% 2	14.29% 1	0.00% 0	0.00% 0	7	2.29
Whittier and Upton Park Pickleball Courts	28.57% 2	42.86% 3	14.29% 1	0.00% 0	14.29% 1	0.00% 0	7	2.29
Maudlin Park	20.00% 1	20.00% 1	40.00% 2	0.00% 0	0.00% 0	20.00% 1	5	2.25

Parks and Recreation Advisory Board Survey - 25-30 Capital Improvement Plan

Solar Panels Ice Arena & Salter Center	28.57% 2	14.29% 1	14.29% 1	14.29% 1	0.00% 0	28.57% 2	7	2.20
Mark Twain Dog Park Shelter	28.57% 2	42.86% 3	28.57% 2	0.00% 0	0.00% 0	0.00% 0	7	2.00
Memorial Park Athletic Turf	57.14% 4	14.29% 1	14.29% 1	14.29% 1	0.00% 0	0.00% 0	7	1.86
Memorial Park Facilities Improvements	42.86% 3	28.57% 2	28.57% 2	0.00% 0	0.00% 0	0.00% 0	7	1.86
Memorial Park Scoreboards, Field #1 and Field #2	57.14% 4	28.57% 2	14.29% 1	0.00% 0	0.00% 0	0.00% 0	7	1.57
Memorial Park Storage and Locker Rooms	57.14% 4	28.57% 2	14.29% 1	0.00% 0	0.00% 0	0.00% 0	7	1.57

Q3 Do you have any comments about the projects listed above?

Answered: 3 Skipped: 4

#	RESPONSES	DATE
1	I was thinking about there things; the greatest impact for the greatest number of people, safety concerns, and the ability to reduce future expenditures by making investments now. example, roofing over solar panels.	11/5/2024 8:20 AM
2	I have focused my responses on items that need to be maintained rather than new items. We have a "a lot of mouths to feed" with limited resources. I was unsure the status of the golf course but feel to invest in the club house would be needed with a new roof and upgrades inside but not a new building. I also feel personally we have invested a lot into Memorial Park and need to balance investments into other parks. I would be interested in seeing the priority list from staff. Thanks	11/2/2024 12:07 PM
3	I encourage investment in larger Community parks (Red Run, Grant, Whittier) infrastructure such as bathrooms and parking as we are unable to use CDGB funding in those locations. These parks can serve as a destination and community hub for multi generational use.	11/1/2024 2:30 PM

Q4 The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Answered: 7 Skipped: 0

ANSWER CHOICES	RESPONSES	
Don't Know Yet, Need More Information	57.14%	4
Gunn Dyer Park (Neighborhood Park) - Located south of 13 Mile and west of Coolidge, Gunn Dyer Park is challenged by flooding issues. Feedback in the planning process identified the need for better, accessible access to the soccer field. Play structure was removed for safety concerns.	28.57%	2
Upton Park (Neighborhood Park) - Located on the city's north end, Upton Park has eight pickleball courts. The park is challenged by flooding issues and a lack of trees. It was identified as a location for a new pavilion with restrooms. Long-term, the pickleball courts are recommended to be reconstructed.	14.29%	1
Miller Park (Neighborhood Park) - Miller Park is located within walking distance of William Beaumont Hospital Royal Oak, near Coolidge and 13 Mile. The park has playground equipment and a multipurpose field. It was identified as a location for adult exercise equipment.	0.00%	0
Westwood Park (Mini Park) - Westwood Park offers two swing sets, two play structures, and a multipurpose field. It is near William Beaumont Hospital Royal Oak and the Berkley border. The park is challenged by outdated play equipment and the field requires maintenance. The spiral slide at Westwood is damaged and closed off for safety reasons.	0.00%	0
Rotary Park (Mini Park) - Rotary Park is located directly south of the Royal Oak Golf Course on 13 Mile Road between Coolidge and Crooks. Surrounded by nearby apartment buildings, the park has no built amenities but offers a future opportunity for seating or public art.	0.00%	0
TOTAL		7

Q5 Do you have any other suggestions for capital projects not mentioned in this survey?

Answered: 3 Skipped: 4

#	RESPONSES	DATE
1	With so many parks, making priorities is challenging. I do not have suggestions for any other parks. I am excited to find out what others think. I am honored to be a member of this group and do not take our role for granted. Thank you for valuing our opinion.	11/5/2024 8:20 AM
2	Teen Park, Skatepark	11/4/2024 8:59 AM
3	I am an advocate for young teen activities such as a skate park close to downtown and the middle school, possibly Meininger or Grant park.	11/1/2024 2:30 PM

Q6 Do you have any other comments?

Answered: 3 Skipped: 4

#	RESPONSES	DATE
1	I would like to have a discussion or gather information on the department's approach to routine maintenance. Ideally, a quality plan would greatly reduce the need to have so many major priorities in the future. If they do not already do so, I highly suggest implementing a Computerized Maintenance Management System (CMMS). This will help stay on top of daily needs and improve communication between front-line staff and parks maintenance employees.	11/5/2024 8:20 AM
2	Some of these are difficult to judge as they are infrastructure that must be maintained. Their condition dictates their importance over other projects. The city needs to work on additional funding sources to at a minimum keep what we have functional and safe.	11/3/2024 9:30 PM
3	I am interested in more information about the potential partnership between the city and the YMCA towards a community pool and recreation center.	11/1/2024 2:30 PM

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, November 01, 2024 12:09:20 PM
Last Modified: Friday, November 01, 2024 1:30:19 PM
Time Spent: 01:20:58
IP Address: 75.219.211.134

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Q1
Board Member Name (First and Last) *Name and Responses will be Shared Publicly*
Arthur Perry Abbey

Q2

The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Golf Course Cart Shed Lighting Upgrades	3 (Moderate Priority)
Golf Course Club House	5 (Very High Priority)
Golf Course Maintenance Building repairs	2 (Low Priority)
Ice Arena Roofing	3 (Moderate Priority)
Ice Arena Sound System - West Rink	1 (Very Low Priority)
Mark Twain Dog Park Shelter	1 (Very Low Priority)
Maudlin Park	1 (Very Low Priority)
Memorial Park Athletic Turf	1 (Very Low Priority)
Memorial Park Facilities Improvements	1 (Very Low Priority)
Memorial Park Scoreboards, Field #1 and Field #2	1 (Very Low Priority)
Memorial Park Storage and Locker Rooms	1 (Very Low Priority)
Nature Areas ADA Trails (Cummington and Tenhave Woods)	2 (Low Priority)
Park Bench/Picnic Table Replacement (System Wide)	3 (Moderate Priority)
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	1 (Very Low Priority)
Park Drainage (No Park Specified)	4 (High Priority)
Park Restrooms (No Park Specified)	5 (Very High Priority)
Quickstad Park Soccer Field Lights	1 (Very Low Priority)
Red Run Park Upgrades	5 (Very High Priority)
Salter Center Parking Lot Repaving	1 (Very Low Priority)
Salter Center Roof	3 (Moderate Priority)
Solar Panels Ice Arena & Salter Center	1 (Very Low Priority)
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	3 (Moderate Priority)
Wagner Park Disc Golf Course Upgrades	4 (High Priority)
Whittier and Upton Park Pickleball Courts	5 (Very High Priority)
Worden Park-Upgrade	2 (Low Priority)

Q3

Do you have any comments about the projects listed above?

I encourage investment in larger Community parks (Red Run, Grant, Whittier) infrastructure such as bathrooms and parking as we are unable to use CDGB funding in those locations. These parks can serve as a destination and community hub for multi generational use.

Q4

The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Gunn Dyer Park (Neighborhood Park) - Located south of 13 Mile and west of Coolidge, Gunn Dyer Park is challenged by flooding issues. Feedback in the planning process identified the need for better, accessible access to the soccer field. Play structure was removed for safety concerns.

Q5

Do you have any other suggestions for capital projects not mentioned in this survey?

I am an advocate for young teen activities such as a skate park close to downtown and the middle school, possibly Meininger or Grant park.

Q6

Do you have any other comments?

I am interested in more information about the potential partnership between the city and the YMCA towards a community pool and recreation center.

#2

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Saturday, November 02, 2024 10:50:48 AM
Last Modified: Saturday, November 02, 2024 11:06:40 AM
Time Spent: 00:15:51
IP Address: 70.244.55.53

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Q1
Board Member Name (First and Last) *Name and Responses will be Shared Publicly*

Sue Wells

Q2

The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Fernwood Park	3 (Moderate Priority)
Golf Course Cart Shed Lighting Upgrades	3 (Moderate Priority)
Golf Course Club House	1 (Very Low Priority)
Golf Course Maintenance Building repairs	5 (Very High Priority)
Ice Arena Roofing	4 (High Priority)
Ice Arena Sound System - West Rink	3 (Moderate Priority)
Mark Twain Dog Park Shelter	2 (Low Priority)
Maudlin Park	2 (Low Priority)
Memorial Park Athletic Turf	1 (Very Low Priority)
Memorial Park Facilities Improvements	2 (Low Priority)
Memorial Park Scoreboards, Field #1 and Field #2	1 (Very Low Priority)
Memorial Park Storage and Locker Rooms	1 (Very Low Priority)
Nature Areas ADA Trails (Cunningham and Tenhave Woods)	4 (High Priority)
Park Bench/Picnic Table Replacement (System Wide)	5 (Very High Priority)
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	3 (Moderate Priority)
Park Drainage (No Park Specified)	5 (Very High Priority)
Quickstad Park Soccer Field Lights	1 (Very Low Priority)
Red Run Park Upgrades	3 (Moderate Priority)
Salter Center Parking Lot Repaving	4 (High Priority)
Salter Center Roof	4 (High Priority)
Solar Panels Ice Arena & Salter Center	Don't Know
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	3 (Moderate Priority)
Wagner Park Disc Golf Course Upgrades	Don't Know
Whittier and Upton Park Pickleball Courts	2 (Low Priority)
Worden Park-Upgrade	3 (Moderate Priority)

Q3

Do you have any comments about the projects listed above?

I have focused my responses on items that need to be maintained rather than new items. We have a "a lot of mouths to feed" with limited resources. I was unsure the status of the golf course but feel to invest in the club house would be needed with a new roof and upgrades inside but not a new building. I also feel personally we have invested a lot into Memorial Park and need to balance investments into other parks. I would be interested in seeing the priority list from staff. Thanks

Q4

Don't Know Yet, Need More Information

The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Q5

Respondent skipped this question

Do you have any other suggestions for capital projects not mentioned in this survey?

Q6

Respondent skipped this question

Do you have any other comments?

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, November 03, 2024 10:17:19 AM
Last Modified: Sunday, November 03, 2024 10:20:55 AM
Time Spent: 00:03:36
IP Address: 68.56.235.162

Page 1

Q1
Board Member Name (First and Last) *Name and Responses will be Shared Publicly*
Sarah Kindinger

Q2

The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Fernwood Park	Don't Know
Golf Course Cart Shed Lighting Upgrades	2 (Low Priority)
Golf Course Club House	3 (Moderate Priority)
Golf Course Maintenance Building repairs	3 (Moderate Priority)
Ice Arena Roofing	4 (High Priority)
Ice Arena Sound System - West Rink	2 (Low Priority)
Mark Twain Dog Park Shelter	2 (Low Priority)
Memorial Park Athletic Turf	1 (Very Low Priority)
Memorial Park Facilities Improvements	1 (Very Low Priority)
Memorial Park Scoreboards, Field #1 and Field #2	1 (Very Low Priority)
Memorial Park Storage and Locker Rooms	1 (Very Low Priority)
Nature Areas ADA Trails (Cummington and Tenhave Woods)	5 (Very High Priority)
Park Bench/Picnic Table Replacement (System Wide)	5 (Very High Priority)
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	5 (Very High Priority)
Park Drainage (No Park Specified)	4 (High Priority)
Park Restrooms (No Park Specified)	4 (High Priority)
Quickstad Park Soccer Field Lights	3 (Moderate Priority)
Salter Center Parking Lot Repaving	3 (Moderate Priority)
Salter Center Roof	2 (Low Priority)
Solar Panels Ice Arena & Salter Center	4 (High Priority)
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	3 (Moderate Priority)
Wagner Park Disc Golf Course Upgrades	2 (Low Priority)
Whittier and Upton Park Pickleball Courts	1 (Very Low Priority)
Worden Park-Upgrade	4 (High Priority)

Q3

Respondent skipped this question

Do you have any comments about the projects listed above?

Q4

Don't Know Yet, Need More Information

The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Q5

Respondent skipped this question

Do you have any other suggestions for capital projects not mentioned in this survey?

Q6

Respondent skipped this question

Do you have any other comments?

#4

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, November 03, 2024 8:58:53 PM
Last Modified: Sunday, November 03, 2024 9:29:50 PM
Time Spent: 00:30:56
IP Address: 64.44.118.204

Page 1

Q1
Board Member Name (First and Last) *Name and Responses will be Shared Publicly*
Ryan Danescu

Q2

The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Fernwood Park	Don't Know
Golf Course Cart Shed Lighting Upgrades	3 (Moderate Priority)
Golf Course Club House	3 (Moderate Priority)
Golf Course Maintenance Building repairs	3 (Moderate Priority)
Ice Arena Roofing	Don't Know
Ice Arena Sound System - West Rink	3 (Moderate Priority)
Mark Twain Dog Park Shelter	3 (Moderate Priority)
Maudlin Park	Don't Know
Memorial Park Athletic Turf	1 (Very Low Priority)
Memorial Park Facilities Improvements	2 (Low Priority)
Memorial Park Scoreboards, Field #1 and Field #2	2 (Low Priority)
Memorial Park Storage and Locker Rooms	2 (Low Priority)
Nature Areas ADA Trails (Cunnington and Tenhave Woods)	2 (Low Priority)
Park Bench/Picnic Table Replacement (System Wide)	3 (Moderate Priority)
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	1 (Very Low Priority)
Park Drainage (No Park Specified)	3 (Moderate Priority)
Park Restrooms (No Park Specified)	4 (High Priority)
Quickstad Park Soccer Field Lights	2 (Low Priority)
Red Run Park Upgrades	3 (Moderate Priority)
Salter Center Parking Lot Repaving	4 (High Priority)
Salter Center Roof	Don't Know
Solar Panels Ice Arena & Salter Center	Don't Know
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	3 (Moderate Priority)
Wagner Park Disc Golf Course Upgrades	2 (Low Priority)
Whittier and Upton Park Pickleball Courts	2 (Low Priority)
Worden Park-Upgrade	2 (Low Priority)

Q3

Respondent skipped this question

Do you have any comments about the projects listed above?

Q4

Don't Know Yet, Need More Information

The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Q5

Respondent skipped this question

Do you have any other suggestions for capital projects not mentioned in this survey?

Q6

Do you have any other comments?

Some of these are difficult to judge as they are infrastructure that must be maintained. Their condition dictates their importance over other projects. The city needs to work on additional funding sources to at a minimum keep what we have functional and safe.

#5

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, November 04, 2024 8:54:58 AM
Last Modified: Monday, November 04, 2024 8:58:54 AM
Time Spent: 00:03:56
IP Address: 73.144.145.59

Page 1

Q1
Board Member Name (First and Last) *Name and Responses will be Shared Publicly*
Brigitta Burgess

Q2

The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Fernwood Park	3 (Moderate Priority)
Golf Course Cart Shed Lighting Upgrades	1 (Very Low Priority)
Golf Course Club House	1 (Very Low Priority)
Golf Course Maintenance Building repairs	2 (Low Priority)
Ice Arena Roofing	3 (Moderate Priority)
Ice Arena Sound System - West Rink	4 (High Priority)
Mark Twain Dog Park Shelter	2 (Low Priority)
Maudlin Park	3 (Moderate Priority)
Memorial Park Athletic Turf	3 (Moderate Priority)
Memorial Park Facilities Improvements	3 (Moderate Priority)
Memorial Park Scoreboards, Field #1 and Field #2	3 (Moderate Priority)
Memorial Park Storage and Locker Rooms	3 (Moderate Priority)
Nature Areas ADA Trails (Cummington and Tenhave Woods)	5 (Very High Priority)
Park Bench/Picnic Table Replacement (System Wide)	4 (High Priority)
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	4 (High Priority)
Park Drainage (No Park Specified)	4 (High Priority)
Park Restrooms (No Park Specified)	5 (Very High Priority)
Quickstad Park Soccer Field Lights	3 (Moderate Priority)
Red Run Park Upgrades	5 (Very High Priority)
Salter Center Parking Lot Repaving	2 (Low Priority)
Salter Center Roof	2 (Low Priority)
Solar Panels Ice Arena & Salter Center	2 (Low Priority)
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	5 (Very High Priority)
Wagner Park Disc Golf Course Upgrades	1 (Very Low Priority)
Whittier and Upton Park Pickleball Courts	1 (Very Low Priority)
Worden Park-Upgrade	3 (Moderate Priority)

Q3

Respondent skipped this question

Do you have any comments about the projects listed above?

Q4

The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Upton Park (Neighborhood Park) - Located on the city's north end, Upton Park has eight pickleball courts. The park is challenged by flooding issues and a lack of trees. It was identified as a location for a new pavilion with restrooms. Long-term, the pickleball courts are recommended to be reconstructed.

Q5

Do you have any other suggestions for capital projects not mentioned in this survey?

Teen Park, Skatepark

Q6

Respondent skipped this question

Do you have any other comments?

#6

COMPLETE

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Last Modified: Monday, November 04, 2024 11:04:23 PM
Time Spent: 08:45:31
IP Address: 66.103.226.244

Page 1

Q1
Board Member Name (First and Last) *Name and Responses will be Shared Publicly*

Melanie Macey

Q2

The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Fernwood Park	3 (Moderate Priority)
Golf Course Cart Shed Lighting Upgrades	2 (Low Priority)
Golf Course Club House	2 (Low Priority)
Golf Course Maintenance Building repairs	3 (Moderate Priority)
Ice Arena Roofing	3 (Moderate Priority)
Ice Arena Sound System - West Rink	2 (Low Priority)
Mark Twain Dog Park Shelter	1 (Very Low Priority)
Maudlin Park	3 (Moderate Priority)
Memorial Park Athletic Turf	2 (Low Priority)
Memorial Park Facilities Improvements	3 (Moderate Priority)
Memorial Park Scoreboards, Field #1 and Field #2	2 (Low Priority)
Memorial Park Storage and Locker Rooms	1 (Very Low Priority)
Nature Areas ADA Trails (Cunningham and Tenhave Woods)	3 (Moderate Priority)
Park Bench/Picnic Table Replacement (System Wide)	4 (High Priority)
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	2 (Low Priority)
Park Drainage (No Park Specified)	5 (Very High Priority)
Park Restrooms (No Park Specified)	5 (Very High Priority)
Quickstad Park Soccer Field Lights	2 (Low Priority)
Red Run Park Upgrades	4 (High Priority)
Salter Center Parking Lot Repaving	3 (Moderate Priority)
Salter Center Roof	4 (High Priority)
Solar Panels Ice Arena & Salter Center	3 (Moderate Priority)
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	4 (High Priority)
Wagner Park Disc Golf Course Upgrades	3 (Moderate Priority)
Whittier and Upton Park Pickleball Courts	2 (Low Priority)
Worden Park-Upgrade	4 (High Priority)

Q3

Respondent skipped this question

Do you have any comments about the projects listed above?

Q4

The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Gunn Dyer Park (Neighborhood Park) - Located south of 13 Mile and west of Coolidge, Gunn Dyer Park is challenged by flooding issues. Feedback in the planning process identified the need for better, accessible access to the soccer field. Play structure was removed for safety concerns.

Q5

Do you have any other suggestions for capital projects not mentioned in this survey?

Respondent skipped this question

Q6

Do you have any other comments?

Respondent skipped this question

#7

COMPLETE

Collector: Web Link 1 (Web Link)
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Last Modified: Tuesday, November 05, 2024 8:20:01 AM
Time Spent: 00:14:25
IP Address: 104.28.103.92

Page 1

Q1
Board Member Name (First and Last) *Name and Responses will be Shared Publicly*
Tony Rennpage

Q2

The following projects were listed in the last Capital Improvement Plan. Details about these suggested projects can be found at the CIP link above. Rank Priority of these Projects (Lowest - 1, Highest - 5). If you aren't sure, select "Don't Know".

Fernwood Park	3 (Moderate Priority)
Golf Course Cart Shed Lighting Upgrades	2 (Low Priority)
Golf Course Club House	3 (Moderate Priority)
Golf Course Maintenance Building repairs	3 (Moderate Priority)
Ice Arena Roofing	5 (Very High Priority)
Ice Arena Sound System - West Rink	1 (Very Low Priority)
Mark Twain Dog Park Shelter	3 (Moderate Priority)
Memorial Park Athletic Turf	4 (High Priority)
Memorial Park Facilities Improvements	1 (Very Low Priority)
Memorial Park Scoreboards, Field #1 and Field #2	1 (Very Low Priority)
Memorial Park Storage and Locker Rooms	2 (Low Priority)
Nature Areas ADA Trails (Cummington and Tenhave Woods)	5 (Very High Priority)
Park Bench/Picnic Table Replacement (System Wide)	4 (High Priority)
Park Connectivity (Wi-Fi at Starr Jaycee, VFW, Normandy Oaks Parks)	1 (Very Low Priority)
Park Drainage (No Park Specified)	5 (Very High Priority)
Park Restrooms (No Park Specified)	5 (Very High Priority)
Quickstad Park Soccer Field Lights	5 (Very High Priority)
Red Run Park Upgrades	3 (Moderate Priority)
Salter Center Parking Lot Repaving	5 (Very High Priority)
Salter Center Roof	5 (Very High Priority)
Solar Panels Ice Arena & Salter Center	1 (Very Low Priority)
Tennis Court & Pickleball Court Repair/Replacements (No Park Specified)	4 (High Priority)
Wagner Park Disc Golf Course Upgrades	2 (Low Priority)
Whittier and Upton Park Pickleball Courts	3 (Moderate Priority)
Worden Park-Upgrade	2 (Low Priority)

Q3

Do you have any comments about the projects listed above?

I was thinking about there things; the greatest impact for the greatest number of people, safety concerns, and the ability to reduce future expenditures by making investments now. example, roofing over solar panels.

Q4

Don't Know Yet, Need More Information

The following parks are eligible for Community Development Block Grant (CDBG) funds. They will be discussed separately from projects not eligible for CDBG in conversation facilitated with Director of Planning. Notes included below are from Recreation Master Plan. More information, including photos, will be available at the meeting. However, to help get the conversation started, do you have a suggestion for which park should be top priority for CDBG-funded improvements?

Q5

Do you have any other suggestions for capital projects not mentioned in this survey?

With so many parks, making priorities is challenging. I do not have suggestions for any other parks. I am excited to find out what others think. I am honored to be a member of this group and do not take our role for granted. Thank you for valuing our opinion.

Q6

Do you have any other comments?

I would like to have a discussion or gather information on the department's approach to routine maintenance. Ideally, a quality plan would greatly reduce the need to have so many major priorities in the future. If they do not already do so, I highly suggest implementing a Computerized Maintenance Management System (CMMS). This will help stay on top of daily needs and improve communication between front-line staff and parks maintenance employees.



Royal Oak Parks & Recreation

2023-2024 At A Glance



34,825 Total Program Participants



5 Special Events | 1,700 Participants

**7 Pavilions
951 Rentals**



5,170 | Meals Served

**6,475 | Senior
Transportation Trips**



**1,917 hrs. of
Gym Usage**



352 Acres



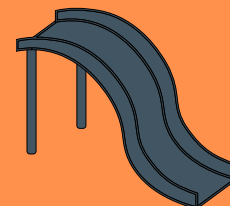
**2
Community
Centers**



**5,950 hrs. of
Athletic Field
Usage**



**2 Indoor
Ice Rinks**



51 Parks

1 Golf Course | 9 Holes

29,978 | Rounds Played





ROYAL OAK HIGH SCHOOL

Band & Orchestra

October 1st, 2024

To: Joe Spatafore & Royal Oak Golf Course Staff
From: David Jensen
Re: Royal Oak High School Marching Band Golf Outing

To Joe & everyone at the Royal Oak Golf Course:

On behalf of the Royal Oak High School Marching Band students, staff, parents, and dedicated supporters, I want to thank you for everything you did to make our Tenth Annual Golf Outing a huge success. This year we were able to raise over \$4000.00, our biggest profit in the outing's ten year history! Those resources will make it possible for us to maintain the quality program our community has come to expect.

The event wouldn't be possible without our valuable partnership. As always, the course was in fantastic condition, and the staff was exceedingly supportive and accommodating. We look forward to this event as one of the highlights of our season, and this year was no exception. (Perhaps Mother Nature will behave better next year!)

As you know, when we started this event, the aim was to make it a showcase for the city of Royal Oak. We could have chosen other venues, but we wanted to make it about our home. It's a Royal Oak event that supports Royal Oak students, held in the city of Royal Oak, supported by the Royal Oak community. I'm so proud to be a part of it, and proud to see how it's grown over ten years. We're absolutely blessed to have such a beautiful golf course within our city limits. It's truly a gem.

Once again we thank you for all you do to support our Marching Band and the Royal Oak community. We'll be back next year and already have plans to make our event bigger and better.

Sincerely,

David Jensen
Director / Golf Outing Coordinator

David Jensen—Director
david.jensen@royaloakschools.com
Phone Ext. 1052

1500 Lexington Blvd.
Royal Oak MI, 48073
Phone: 248-435-8500
Fax: 248-288-8733

Albin Rose—Director
albin.rose@royaloakschools.com
Phone Ext. 2016

1. RECREATION UPDATES

a. Administration

- i. McEachern has held many introductory meetings with key stakeholders since our last meeting:
 - 1. City Staff: City Clerk, Planning Director, Fire Chief, Community Engagement Specialist, Community Development Director, City Attorney, Sustainability Manager
 - 2. Contracts: Grand Slam Batting Cage Former Vendor, Metro Detroit Youth Club (Salter Center), Total Soccer, Royal Oak Golf Center (Driving Range and Mini Golf)
 - 3. Partners: Royal Oak Sandlot League, Royal Oak Football Club, Erb Family Foundation Partner Breakfast, Lead Umpire
- ii. McEachern participated in City Manager candidate roundtable and tours.
- iii. New management agreement was signed with Royal Oak Golf Course for a 2 year term through December 2026 with option to renew additional 2 years.
- iv. Letter of appreciation sent to Golf Course staff Re: Royal Oak High School Marching Band Golf Outing.
- v. Part time staff member Brandon Kalinowski has resigned. His last day was November 1. Brandon was responsible for coordinating athletic leagues, coordinating usage of the gymnasium, fields, and courts, and assisting with other recreation programs. He is starting a new full-time position, and we wish him well.

b. Professional Development

- i. McEachern and Elana Bordine (Recreation Clerk) attended Northwest Parks and Recreation Regional Group meeting on October 17. Toured UWM Sports Complex in Pontiac.
- ii. Joseph Dover and Dan Showalter (Parks Maintenance Staff) attended the mParks Playground Maintenance Technician Training October 22-24 in Waterford.
- iii. McEachern organized a staff field trip on October 29 to CAPRA accredited Novi Parks and Recreation to learn about their athletic field maintenance techniques. McEachern, Greg Awdey and Scott Nedry (Parks Maintenance Staff) attended.

c. Community Engagement

- i. Winter Insight publication has been sent to printer and should be arriving in mailboxes around Thanksgiving.
- ii. McEachern designed a survey that is included in the Winter Insight to gather feedback from the community on Parks and Recreation experiences.
- iii. 23-24 Year At A Glance statistics included in Insight Publication.
- iv. McEachern attended the Older Adults Advisory Board Meeting October 10.

d. Programming

- i. Adult Softball League fall season is wrapping up with championships on November 19.
- ii. Adult Volleyball league is underway at Salter Center and will end in January.
- iii. Drop in Pickleball is now available at the Salter Center.
- iv. Aquatics programs are on pause until further notice.
- v. Tax Appointments start scheduling January 6.
- vi. Lunch on November 11 honoring Veterans at Senior Center
- vii. Willie Nelson Lunch on November 8 at Senior Center.
- viii. Grand Experience Trip to Mackinac had 43 participants.
- ix. Rock the Block program is tentatively scheduled for May 17-18, 2025. This is a partnership with Habitat for Humanity to offer small home repairs and lawn care services.

2. PARK/FACILITIES UPDATES

- a. CDBG funded project at Clawson Park Project is still on track for March-June 2025 construction.
- b. McEachern attended CDBG funded Lockman Park project status meeting October 18. Ninja Course was being installed at that time. Next meeting is November 8 and project is anticipated to be ready for a final walkthrough.
- c. Hudson Park playground repair is completed.
- d. Park Winterization
 - i. Centennial Park Spray Pad is closed.
 - ii. All water fountains and park restrooms are closed.
 - iii. Tennis and pickleball nets will be removed. Gates will be locked.
 - iv. Leaf removal has begun – clearing around tennis courts and play structures.
- e. Soccer fields are getting some turf maintenance this month -- aerated, fertilized, and/or seeded. Signage with fertilizer info QR codes will be posted.

- f. New play structure at Susan Robb Playground at Fred A. Erb Arboretum (next to Senior Center) has been installed. This was an addition to the existing structure that is specially designed for preschool aged children at the Four Seasons Preschool, located at Senior Center.
- g. New picnic tables and benches at Senior Center will be installed, pending delivery. Ribbon cutting in November postponed due to delivery delays.
- h. Fitness Center Equipment installed in new Fitness Room at Senior Center. Fees will be \$3 drop in, \$22/month. Discounts are available for longer term. Waiting on final parts and plan to open later this month.
- i. Sustainability Manager Angela Fox is conducting Energy Audits this month of Salter Center and Senior Center.
- j. Senior Center will be getting an Electric Shuttle for their transportation programs this year. Will also be getting EV charging stations.
- k. Senior Center Bike Rack and repair station has been installed.
- l. Thank you to Lukas and Ashton for their Eagle Scout Projects:
 - i. Lukas Parkila-Mark Twain Dog Park – improved trails and trail map.
 - ii. Ashton Firek- Quickstad Park – 2 new Lost and Found boxes.
- m. McEachern toured the Center Street Parking Structure retail space as a possible future location for administrative offices.