



Royal Oak

NOTICE OF CITY COMMISSION MEETING

Monday, March 18, 2024 | 7:30p.m.

Royal Oak residents, visitors to the city and vendors with business before the city commission are welcome to attend all public meetings of the city commission or remotely through viewing options listed below.

Individuals attending the meetings may participate in public comment when a public hearing is opened for comment; and/or when the member of the public has an agenda item. All individuals wishing to speak will raise their hand and after being recognized by the meeting chair, shall proceed to the lectern unless a physical impairment requires adaptive alternative. They shall state their full name (providing accurate spelling) and state the topic(s) to be discussed.

Public comment is welcome for items appearing on the agenda or any matter of city concern. Public comment is made in-person during this portion of the meeting. An individual shall be allowed to speak only once during the public comment portion of a meeting agenda or a public hearing. Speakers shall be limited to a presentation of three minutes. *

View or Listen Live

Broadcast from City Commission Chambers 121

WROK WOW Channel 10 | Comcast Channel 17

WROK You Tube <https://www.youtube.com/channel/UC4ybfAUGhd-GQM2jbJFKbOg>

WROK Live Stream: <https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

Additional Information

Members of the public shall be allowed exhibits, displays and visual aids which will be used in connection with presentations of agenda items coming before the city commission at their meeting. Any member of the public desiring to distribute support materials shall *submit these to the city manager's office the Friday prior meeting.*

**Speakers requesting more than three minutes must have such period of time extended by a vote of the city commission. Any member of the public recognized by the meeting chair whose time to comment, or present has expired will be directed by the meeting chair to cease speaking. Should a second request from the meeting chair be required, the speaker shall immediately cease and failing to do so will cause removal of this individual from the meeting.*



Revised Agenda

Royal Oak City Commission Meeting

Monday, March 18, 2024, 7:30 p.m.

City Hall Commission Chambers Room 121

203 South Troy Street

Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

	Pages
1. Call to Order by Mayor Fournier	
2. Invocation by Mayor Fournier	
3. Pledge of Allegiance	
4. Approval of Agenda	
5. Public Comment	
6. Consent Agenda	3
a. City Commission Meeting Minutes March 11, 2024	
b. Claims	
a. March 19 2024	14
c. Approval of Purchase Orders	
a. March 11 2024	50
b. March 18 2024	52
d. 2024 High Intensity Drug Trafficking Area Subrecipient Agreement Michael Moore	54
e. Adoption of Oakland County Hazard Mitigation Plan 2023 Chief Michael Moore	67
f. Award of 2024 Material Testing and Quality Control Services Contract QCS2401 Holly Donoghue, P.E.	70
g. Award of Professional Engineering Services for 2025 Road Projects Holly Donoghue, P.E.	78
h. Designation of Non-Profit Status Cantata Academy Chorale Carol Schwanger	82

i.	Historical Commission Recommendation to Conduct Ghost Tours at the Orson Starr House Museum Carol Schwanger	85
j.	Standard Resolution 1 – Special Assessment Paving of E. Parent Avenue Holly Donoghue, P.E.	91
k.	Receive and File	
a.	February 2024 Investment Report	99
7.	Michigan Liquor Control Commission - Public Hearing, Royal Oak Ramen, LLC (d.b.a. Jinya Ramen Bar - 129 South Main) Michael Moore	102
*8.	Proposed Ordinance Amendment 2024-04 Marihuana Regulations First Reading Niccolas Grochowski	113
9.	Adjournment	

A regular meeting of the Royal Oak City Commission was held on Monday, March 11, 2024 in the city hall, 203 S Troy, Royal Oak. The meeting was called to order by Mayor Fournier at 7:30 p.m.

Commissioner Macey gave the Invocation. Everyone present gave the pledge of allegiance.

ROLL CALL	PRESENT	ABSENT
Mayor	Fournier	
Mayor Pro Tem	Hunt	
Commissioners	Cheezum	
	Douglas	
	Herzog	
	Kolo	
	Macey	

* * * * *

LEGISLATIVE UPDATES FROM STATE REPRESENTATIVE MACDONELL AND STATE REPRESENTATIVE PRICE

State Representative MacDonell and State Representative Price provided legislative updates to the city commission. The representatives spoke about the committees they are serving on, the bills they are working to pass and those that have passed. Constituents in the 56th District may contact the office for assistance at 517-373-2617 or at sharonmacdonell@house.mi.gov. Constituents in the 5th District may contact 517-373-0844 for assistance.

* * * * *

APPROVAL OF AGENDA

Moved by Commissioner Macey
Seconded by Commissioner Herzog

Be it resolved that the city commission hereby approves the agenda for the March 11, 2024 meeting.

Adopted unanimously

* * * * *

PUBLIC COMMENT

Alan Ashley, Vice President of Royal Oak Manor, expressed concern with the new agenda. He was against the cannabis area being allowed at Arts, Beats, and Eats and Taco Fest as it is a family event. He was also concerned about the cost of the county and state assisting the police department during these events.

Bill Harrison did not like the new format of the agenda. He stated he was misquoted in public comment for the budget meeting and he asked for a correction. He was against cannabis use at Arts, Beats, and Eats and Taco Fest and objected to the Pride Event being in the park instead of on Washington.

Janice Wagman also did not like the new agenda format and it is not user friendly. She thanked Commissioners Cheezum and Herzog for turning in their ethics forms, as well as Commissioners Douglas, Macey and Hunt.

Phyllis Salter, North Lafayette, spoke about free speech, public forums and the three-minute time limit at public comment.

Chris Meister, Vinsetta Boulevard, spoke on item 10 and expressed neighborhood support for the designation of supporting the bridges.

* * * * *

CONSENT AGENDA

Commissioner Macey pulled item 7a(a) from the consent agenda.

Moved by Commissioner Douglas
Seconded by Commissioner Cheezum

Be it resolved that the city commission hereby approves the consent agenda as follows:

a. City Commission Meeting Minutes

b. Be it resolved that the city commission meeting minutes of February 29th are hereby approved.

b. Be it resolved, the claims of March 5, March 8 (regular pay), and March 8 (special pay), are hereby approved.

c. Request for Purchase Orders – None.

d. Be it resolved, the Royal Oak City Commission hereby approves the filling of two (2) engineer positions with a classification of Civil Engineer I, Civil Engineer II or Civil Engineer III.

e. Be it resolved, the Royal Oak City Commission hereby approves contract modification 6 under Royal Oak 2019 Spot Sewer Repairs Contract S1903 for HMC, LLC of Troy, Michigan for the additional amount of \$540,599.37 and directs staff to issue a purchase order for the amount of the contract modification.

f. Be it resolved, the Royal Oak City Commission hereby approves the installation of two streetlights on the north side of Webster Road adjacent to Addams Elementary and directs staff to coordinate installation with DTE Energy and to issue a purchase order in the amount of the work.

g. Be it resolved, the city commission grants local approval to Heritage Restaurant Group, LLC d/b/a D'Amato's and Goodnite Gracie and recommends them for consideration and approval by the Michigan Liquor License Commission; and

Be it further resolved, the city commission hereby authorizes the mayor and city clerk to execute the social district operating agreement on behalf of the city.

h. Be it resolved, the city commission grants local approval to Ridin' The Rails, LLC d/b/a Iron Horse Royal Oak and recommends them for consideration and approval by the Michigan Liquor License Commission; and

Be it further resolved, the city commission hereby authorizes the mayor and city clerk to execute the social district operating agreement on behalf of the city.

i. Be it resolved, the Royal Oak City Commission accepts the terms and conditions of the Michigan State Housing Development Authority's Housing Development Fund Grant Agreement, Housing Readiness Incentive Enhancement Grant # HRI-2024-230-LEG dated January 23, 2024.

Be it further resolved, the Mayor is authorized to execute the grant agreement.

j. Receive and File

b. South Oakland County Resource Authority January 2024 Quarterly Report

c. South Oakland County Water Authority January 2024 Quarterly Report

Adopted unanimously

* * * * *

CITY COMMISSION MEETING MINUTES FEBRUARY 29, 2024 SPECIAL BUDGET WORK SESSION

Moved by Commissioner Macey
Seconded by Commissioner Cheezum

Be it resolved, the city commission meeting minutes February 29, 2024 special budget work session are hereby approved with the edit requested.

Ayes: Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, Commissioner Macey, Mayor Pro Tem Hunt and Mayor Fournier

Nays: Commissioner Kolo

Motion adopted

* * * * *

MICHIGAN LIQUOR CONTROL COMMISSION LICENSED ESTABLISHMENT ANNUAL REVIEW

Lieutenant Renaud provided an overview of the annual review of the Michigan Liquor Control Commission licensed establishments. Ye Olde Saloon, Emaginate and Stairway received violations from the MLCC. The police department also received a complaint from the MLCC regarding Pronto's, but a police investigation determined the complaint was unfounded. There was also an incident at Pastaio where a search warrant was executed. Based on the reviews of all establishments from the fire and building departments, the police department does not object to the renewal of any on premise liquor licenses. Lieutenant Renaud and Chief Moore then answered questions from the commission. No motion was needed for this item.

* * * * *

SPECIAL ASSESSMENT STANDARD RESOLUTION 5 2023 SIDEWALK IMPROVEMENT PROGRAM

Moved by Commissioner Kolo
Seconded by Mayor Pro Tem Hunt

Be it resolved, the Royal Oak City Commission hereby adopts special assessment standard resolution 5 confirming special assessment roll 2416-2302 for the repair or installation of sidewalks in the 2023 target area.

Roll call vote: Commissioner Kolo, Commissioner Herzog, Commissioner Cheezum, Mayor Pro Tem Hunt, Commissioner Macey, Commissioner Douglas and Mayor Fournier

Adopted unanimously

* * *

Moved by Commissioner Kolo
Seconded by Commissioner Douglas

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment for 2023 Sidewalk Improvements Contract CAP2302 using competitively bid contract pricing in accordance with the City's purchasing policy and/or under the following Agreements is authorized:

FUND IMPACTED: Local Road Fund	
	INCREASE (DECREASE)
APPROPRIATIONS:	
203.901.81401.CAP2302	\$64,961.25
203.901.91401.CAP2310	(\$64,961.25)
TOTAL APPROPRIATIONS	\$0.00
NET INCREASE (DECREASE) TO FUND BALANCE	\$0.00

Adopted unanimously

* * * * *

**PROPOSED AMENDMENT TO ROYAL OAK CODE OF ORDINANCES TO
AMEND CHAPTER 82 HISTORIC PRESERVATION TO
ESTABLISH VINSETTA BRIDGES HISTORIC DISTRICT, SECOND READING**

Moved by Mayor Pro Tem Hunt
Seconded by Commissioner Douglas

BE IT RESOLVED, the city commission approves and adopts on second reading, Ordinance 2024-03 entitled, an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82- 113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

AMENDMENT TO THE MOTION

Moved by Commissioner Kolo

Be it resolved that the city commission includes public works in the ordinance.

Motion fails due to lack of support

ORIGINAL MOTION

BE IT RESOLVED, the city commission approves and adopts on second reading, Ordinance 2024-03 entitled, an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82- 113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

Adopted unanimously

* * * * *

LICENSE AGREEMENT FOR COMPACTOR IN PUBLIC ALLEY AT 301 W. FOURTH STREET

Darren Atesian and Tal Al-Ameri, petitioners, discussed the request and answered questions from the commissioners.

Moved by Commissioner Macey
Seconded by Commissioner Herzog

Be it resolved, the commission hereby authorizes the mayor and city clerk to execute the license agreement with 301 W Fourth, LLC of 301 W. Fourth Street, Royal Oak, Michigan for an encroachment into the public alley behind 301 W. Fourth Street for installation of a trash compactor, contingent upon the approval of a variance to omit the installation of an enclosure around the compactor.

Be it further resolved, the city commission requests city staff to review in a year.

Ayes: Commissioner Cheezum, Commissioner Kolo, Commissioner Macey and Mayor Fournier

Nays: Commissioner Douglas, Commissioner Herzog and Mayor Pro Tem Hunt

Motion adopted

* * * * *

**CONSIDERATION OF A RESOLUTION TO APPROVE
MODEL BYLAWS FOR BOARDS AND COMMISSIONS**

Moved by Commissioner Kolo
Seconded by Commissioner Macey

Be it resolved, the Royal Oak City Commission hereby approves the model bylaws for boards and commissions to use to create or revise their own bylaws.

Be it further resolved, the city commission changes the quorum to be 50% plus 1, the vote being 50% of the body that is present unless otherwise required by law and that public comment be three minutes with chair discretion.

Adopted unanimously

* * * * *

PROPOSED AMENDMENT TO SPECIAL EVENT PERMIT 2024 ARTS, BEATS, AND EATS

Jonathan Witz took questions from the commission.

Moved by Commissioner Douglas
Seconded by Commissioner Macey

Be it resolved, the city commission hereby approves the request from Jonathan Witz & Associates to add a cannabis sales and consumption area to Arts, Beats, and Eats taking place on August 30 - September 2, 2024.

Ayes: Commissioner Douglas, Commissioner Herzog, Commissioner Kolo, Commissioner Macey, Mayor Pro Tem Hunt and Mayor Fournier

Nays: Commissioner Cheezum

Motion adopted

* * * * *

PROPOSED AMENDMENT TO SPECIAL EVENT PERMIT 2024 TACO FEST

Jonathan Witz made a brief presentation and answered questions from the commission.

Moved by Commissioner Kolo
Seconded by Commissioner Douglas

Be it resolved, the city commission hereby approves the request from Jonathon Witz & Associates to add a cannabis sales and consumption area to Taco Fest on a one-year trial basis on Friday, July 4, 2024 – Sunday, July 7, 2024.

Be it further resolved, the mayor and city clerk are hereby authorized to execute the agreement between the City of Royal Oak and Jonathan Witz & Associates for Taco Fest to take place on Friday, July 4, 2024, through Sunday, July 7, 2024.

FRIENDLY AMENDMENT TO THE MOTION

Moved by Commissioner Cheezum
Seconded by Commissioner Macey

Be it resolved, the city commission separates the original motion into two separate motions.

Adopted unanimously

ORIGINAL MOTION WITH FRIENDLY AMENDMENT

Be it resolved, the city commission hereby approves the request from Jonathon Witz & Associates to add a cannabis sales and consumption area to Taco Fest on a one-year trial basis on Friday, July 4, 2024 – Sunday, July 7, 2024.

Ayes: Commissioner Douglas, Commissioner Herzog, Commissioner Kolo, Commissioner Macey and Mayor Fournier

Nays: Commissioner Cheezum and Mayor Pro Tem Hunt

Motion adopted

* * *

Moved by Commissioner Kolo
Seconded by Commissioner Douglas

Be it further resolved, the mayor and city clerk are hereby authorized to execute the agreement between the City of Royal Oak and Jonathan Witz & Associates for Taco Fest to take place on Friday, July 4, 2024, through Sunday, July 7, 2024.

Adopted unanimously

* * * * *

**RESOLUTION IN SUPPORT OF TURTLE WOODS NATURE
PRESERVE GRANT APPLICATION BY OAKLAND COUNTY**

Moved by Commissioner Herzog
Seconded by Mayor Pro Tem Hunt

WHEREAS, the City of Royal Oak recognizes the importance of natural areas for the health, well-being, and enjoyment of its residents and the community at large; and

WHEREAS, Turtle Woods Nature Preserve represents a significant opportunity to protect and enhance biodiversity, support endangered species such as the spotted turtle, and provide educational and recreational opportunities for the public; and

WHEREAS, the preservation of Turtle Woods as an Oakland County Nature Preserve aligns with the City of Royal Oak's commitment to environmental stewardship, sustainability, and the enhancement of quality of life for its residents; and

WHEREAS, Oakland County Parks has developed a comprehensive plan to acquire and manage the Turtle Woods property as a county 70-acre nature preserve located in Troy (located north of Square Lake Road between John R Road and Dequindre Road), ensuring its protection and accessibility for future generations; and

WHEREAS, the support of local municipalities is crucial for the success of such grant applications, which seek to secure funding for the acquisition, management, and enhancement of natural areas within Oakland County; and

WHEREAS, the City of Royal Oak has previously demonstrated its support for the efforts of Oakland County Parks through resolutions and collaborative initiatives aimed at expanding and enhancing the county's park system for the benefit of all residents;

NOW, THEREFORE, BE IT RESOLVED that the City Commission of Royal Oak hereby expresses its strong support for the grant application submitted by Oakland County Parks for the acquisition and development of Turtle Woods as an Oakland County Nature Preserve; and

BE IT FURTHER RESOLVED that the City Commission of Royal Oak encourages the Michigan Natural Resources Trust Fund, and all relevant bodies and agencies, to favorably consider and approve the grant application for Turtle Woods, recognizing the significant environmental, educational, and recreational benefits this project will bring to the residents of Royal Oak, Oakland County, and the State of Michigan.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Oakland County Parks, the Michigan Natural Resources Trust Fund, and other relevant parties as an expression of the City of Royal Oak's support for the Turtle Woods Nature Preserve grant application.

Adopted unanimously

* * *

Upon motion of Commissioner Douglas, seconded by Commissioner Herzog, and adopted unanimously, the regular meeting was adjourned at 10:14 p.m.

Melanie Halas, City Clerk

The foregoing minutes of the regular meeting held on March 11, 2024 having been officially approved by the city commission on Monday, March 18, 2024 are hereby signed this eighteenth day of March 2024.

Michael C. Fournier, Mayor

DRAFT

Exhibit A

ORDINANCE NO. 2024-03
CITY OF ROYAL OAK, OAKLAND

COUNTY, MICHIGAN

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by adding a new Article XVIII, Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, to designate the open space and four (4) bridges located in the Vinsetta boulevard median from the Lawndale turnaround to the turn around just before 12 Mile Road, as a historic district pursuant to the City of Royal Oak, Code of Ordinances and State law for the designation of historic properties in the City of Royal Oak.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That new Article XVIII and new Sections 82-109 through 82-113, of Chapter 82, Historic Preservation, of the Code of Ordinances, City of Royal Oak, Michigan, are hereby added, to read as follows:

**ARTICLE XVIII
Vinsetta Bridges Historic District**

§ 82-109. Title.

This article shall be known and may be cited as the "Royal Oak Vinsetta Bridges Historic District Ordinance."

§ 82-110. Purpose.

The purpose of this article is to provide for the preservation and/or rehabilitation of the Vinsetta Bridges Historic District comprised of property that runs along the Vinsetta boulevard median from the Lawndale turnaround to the turnaround just before 12 Mile Road, including four bridges, the open space between them, and bookmarked by the turnarounds on Vinsetta Boulevard, in the City of Royal Oak, Michigan, containing 126,275 square feet or 2.90 acres, more specifically described as:

A Parcel Of Land Being A Part Of Vinsetta Boulevard (150' Wide) Of Vinsetta Park Subdivision As Recorded In Uber 12 Of Plats, On Page 30, Oakland County Records Being Part Of Section 16, Town 1 North, Range 11 East, Royal Oak Township (Now City), Oakland County, Michigan And Being More Particularly Described As Follows: Commencing At The Northerly Corner Of Lot 142 Of Said Vinsetta Park Subdivision; Thence South 32 Degrees 53 Minutes 00 Seconds West, 146.20 Feet Along The Westerly Line Of Said Lot 142 To The Westerly Corner Of Said Lot 142; Thence North 61 Degrees 18 Minutes 12 Seconds West, 45.48 Feet To The Point Of Beginning; Thence 22.14 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 13.84 Feet, A Central Angle Of 91 Degrees 36 Minutes 51 Seconds, And A Chord Bearing And Distance Of South 76 Degrees 32 Minutes 40 Seconds West, 19.85 Feet; Thence North 66 Degrees 12 Minutes 38 Seconds West, 19.45 Feet; Thence 29.87 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 15.43 Feet, A Central Angle Of 110 Degrees 54 Minutes 35 Seconds, And A Chord Bearing And Distance Of North 22 Degrees 43 Minutes 03 Seconds West, 25.42

Feet; Thence North 32 Degrees 25 Minutes 18 Seconds East, 427.94 Feet; Thence North 32 Degrees 19 Minutes 11 Seconds East, 43.47 Feet; Thence North 31 Degrees 03 Minutes 56 Seconds East, 58.50 Feet; Thence 262.47 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 1044.67 Feet, A Central Angle Of 14 Degrees 23 Minutes 43 Seconds, And A Chord Bearing And Distance Of North 20 Degrees 59 Minutes 15 Seconds East, 261.78 Feet; Thence North 13 Degrees 40 Minutes 18 Seconds East, 47.06 Feet; Thence North 14 Degrees 24 Minutes 59 Seconds East, 41.28 Feet; Thence North 12 Degrees 40 Minutes 55 Seconds East, 123.79 Feet; Thence 148.70 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 611.11 Feet, A Central Angle Of 13 Degrees 56 Minutes 31 Seconds, And A Chord Bearing And Distance Of North 05 Degrees 47 Minutes 58 Seconds East, 148.34 Feet; Thence North 05 Degrees 16 Minutes 46 Seconds West, 37.94 Feet; Thence North 07 Degrees 55 Minutes 24 Seconds West, 61.99 Feet; Thence North 04 Degrees 32 Minutes 29 Seconds West, 29.58 Feet; Thence 142.66 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 384.24 Feet, A Central Angle Of 21 Degrees 16 Minutes 23 Seconds, And A Chord Bearing And Distance Of North 12 Degrees 47 Minutes 37 Seconds East, 141.85 Feet; Thence North 23 Degrees 56 Minutes 57 Seconds East, 97.81 Feet; Thence North 27 Degrees 45 Minutes 51 Seconds East, 44.81 Feet; Thence North 29 Degrees 04 Minutes 09 Seconds East, 44.57 Feet; Thence North 29 Degrees 41 Minutes 41 Seconds East, 360.90 Feet; Thence North 31 Degrees 22 Minutes 08 Seconds East, 40.53 Feet; Thence 37.62 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 39.00 Feet, A Central Angle

Of 55 Degrees 15 Minutes 43 Seconds, And A Chord Bearing And Distance Of North 62 Degrees 12 Minutes 52 Seconds East, 36.18 Feet; Thence 26.60 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 37.39 Feet, A Central Angle Of 40 Degrees 45 Minutes 47 Seconds, And A Chord Bearing And Distance Of South 60 Degrees 35 Minutes 45 Seconds East, 26.04 Feet; Thence 39.96 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 33.64 Feet, A Central Angle Of 68 Degrees 04 Minutes 32 Seconds, And A Chord Bearing A Distance Of South 04 Degrees 08 Minutes 06 Seconds East, 37.65 Feet; Thence South 30 Degrees 18 Minutes 15 Seconds West, 405.36 Feet; Thence South 30 Degrees 46 Minutes 24 Seconds West, 38.50 Feet; Thence South 30 Degrees 09 Minutes 42 Seconds West, 99.84 Feet; Thence 137.28 Feet Along The Arc Of A Curve To The Left, Having A Radius Of 199.87 Feet, A Central Angle Of 39 Degrees 21 Minutes 12 Seconds, And A Chord Bearing And Distance Of South 14 Degrees 43 Minutes 40 Seconds West, 134.60 Feet; Thence South 05 Degrees 13 Minutes 14 Seconds East, 59.65 Feet; Thence South 06 Degrees 05 Minutes 09 Seconds East, 51.81 Feet; Thence South 00 Degrees 35 Minutes 35 Seconds West, 31.72 Feet; Thence 245.32 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 1500.67 Feet, A Central Angle Of 09 Degrees 21 Minutes 59 Seconds, And A Chord Bearing And Distance Of South 05 Degrees 16 Minutes 19 Seconds West, 245.05 Feet; Thence South 10 Degrees 37 Minutes 42 Seconds West, 43.35 Feet; Thence South 12 Degrees 02 Minutes 44 Seconds West, 63.94 Feet; Thence South 12 Degrees 11 Minutes 29 Seconds West, 17.73 Feet; Thence 347.15 Feet Along The Arc Of A Curve To The Right, Having A Radius Of 1216.67 Feet, A Central Angle Of 16 Degrees 20 Minutes 53 Seconds, And A Chord Bearing And Distance Of South 23 Degrees 52 Minutes 24 Seconds West, 345.97 Feet; Thence South 32 Degrees 56 Minutes 55 Seconds West, 51.45 Feet; Thence South 32 Degrees 51 Minutes 42 Seconds West, 425.14 Feet To The Point Of Beginning.

The GPS coordinates of the four bridges are: Bridge #1:

Mayfield N 042 29.981 W 083 09.775

Bridge #2: Greenleaf N 042 30.021 W 083 09.737

Bridge #3: Woodsboro N 042 30.096 W 083 09.723

Bridge #4: Cedar Hill N 042 30.154 W 083 09.704

§ 82-111. Eligibility.

The Royal Oak City Commission determines that the property described above is eligible for local historic designation under the guidelines established by City of Royal Oak Code of Ordinances § 82-1, et seq., the Historic Preservation Ordinance.

§ 82-112. Designation.

The Royal Oak City Commission hereby designates the property described in § 82-110 as a historic district pursuant to City of Royal Oak Code of Ordinances § 82-1, et seq., the Historic Preservation Ordinance.

§ 82-113. Certificate of appropriateness.

The owners of the properties or portions of the properties described in § 82-110 are required to apply for and obtain a certificate of appropriateness before commencing any work in the historic site. Provided however, that all public and/or semi-public bodies with public utilities within the Vinsetta Boulevard right-of-way are exempted from the need to seek a certificate of appropriateness from the Royal Oak Historic District Commission for any maintenance, repair, replacement, of other work on such utilities, or for routine maintenance of trees and other plant material. When considering an application, the Historic District Commission will be guided by the standards for rehabilitation set forth by the United States Secretary of the Interior at 26 CFR Part 67 and the City of Royal Oak Code of Ordinances § 82-13, et seq.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subsection, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 1/36

Vendor Code	Vendor Name	Description	Amount
	Invoice		
11263	123.NET		
	634475	PHONE SERVICE 3/1-31 2024	2,583.32
TOTAL FOR: 123.NET			2,583.32
11029	21C ADVERTISING		
	2564303	CLERK ELECTION AD PUBLIC ACCURACY TEST	247.27
	2567881	ASSESSOR MARCH BOR MEETING NOTICE	382.25
	2570039	CLERK ORDINANCE NOTICE	370.71
	2572743	PLANNING COMMISSION MARCH MEETING NOTICE	279.81
	2573498	ZBA MARCH MEETING NOTICE	899.27
TOTAL FOR: 21C ADVERTISING			2,179.31
13854	3C PAYMENT CORP		
	331617	CREDIT AND DEBIT CARD PROCESSING FEES FEB. 2024	1,283.33
TOTAL FOR: 3C PAYMENT CORP			1,283.33
00003	3M		
	9427308640	SIGN MATERIALS	1,297.07
TOTAL FOR: 3M			1,297.07
00009	A & L SYSTEMS INC		
	SI24-180681	VEHICLE REPAIR & MAINTENANCE PARTS	103.75
TOTAL FOR: A & L SYSTEMS INC			103.75
05289	AA OF GREATER DETROIT		
	01/31/2024	COURT AA PUBLICATIONS	525.00
TOTAL FOR: AA OF GREATER DETROIT			525.00
00023	ACCUMED BILLING INC		
	36463	AMBULANCE BILLING SERVICES 2/1-29 2024	10,347.60
TOTAL FOR: ACCUMED BILLING INC			10,347.60
19078	ACTIVE ASSAILANT CONFERENCE		
	02/20/2024	CONFERENCE FEE/MOORE	186.07
	02/22/2024	CONFERENCE FEE/SNYDER	250.00
	02/22/2024	CONFERENCE FEE/STANTON	186.07
	02/26/2024	CONFERENCE FEE/RENAUD	250.00
TOTAL FOR: ACTIVE ASSAILANT CONFERENCE			872.14
00035	AFLAC		
	708152	A8734 PAYROLL	6,179.04
TOTAL FOR: AFLAC			6,179.04
13380	KAREN AGACINSKI		
	02/16/2024	2024 VERBAL DE-ESCALATION RENEWAL/BUCKLEY	95.00
TOTAL FOR: KAREN AGACINSKI			95.00
18351	AHSRESCUE		
	32423	FIRE & EMS SUPPLIES	469.32
TOTAL FOR: AHSRESCUE			469.32
17970	AIR SCIENCE/FILTCO FILTERS		
	02/21/2024	POLICE DEPT OPERATING SUPPLIES	211.00
TOTAL FOR: AIR SCIENCE/FILTCO FILTERS			211.00
00044	AJAX MATERIALS CORPORATION		
	295758	ASPHALT SUPPLIES	6,949.60
TOTAL FOR: AJAX MATERIALS CORPORATION			6,949.60

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 2/36

Vendor Code	Vendor Name	Description	Amount
	Invoice		
13328	ALDI		
	01/28/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	26.13
	02/25/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	83.60
TOTAL FOR: ALDI			109.73
06517	ALL ABOUT ANIMALS RESCUE		
	171245	VET SERVICES & SPAY/NEUTERING SERVICES	70.00
TOTAL FOR: ALL ABOUT ANIMALS RESCUE			70.00
04745	ALLIED PRINTING		
	73491	WATER BILLS - FEBRUARY 2024	3,306.75
TOTAL FOR: ALLIED PRINTING			3,306.75
18354	ALTERNATE FORCE		
	02/27/2024	POLICE TRAINING GUNS	237.60
TOTAL FOR: ALTERNATE FORCE			237.60
17929	ALTIOR LAW, P.C.		
	5820	RE MUNICIPAL PARKING SERVICES	1,780.00
TOTAL FOR: ALTIOR LAW, P.C.			1,780.00
17165	AMAZON CAPITAL SERVICES		
	1443-L9QP-6JXP	LIBRARY SUPPLIES	22.67
	14WF-KYNF-96LK	LIBRARY SUPPLIES	156.59
	14WY-KPRJ-JMQK	LIBRARY SUPPLIES	60.16
	16HG-R7QH-J34Y	LIBRARY SUPPLIES	12.39
	1C9K-XFR7-7XLL	LIBRARY SUPPLIES	405.18
	1H13-G93H-39F6	LIBRARY SUPPLIES	219.54
	1L36-VDJ9-MTJ9	LIBRARY SUPPLIES	15.27
	1LRN-YFCN-4LGH	LIBRARY SUPPLIES	9.95
	1LYW-TF9W-FTCH	LIBRARY SUPPLIES	72.75
	1M67-CYQN-RRL3	LIBRARY SUPPLIES	59.42
	1MK9-H4LX-HJ1X	LIBRARY SUPPLIES	39.99
	1PD1-QWXX-71L7	LIBRARY SUPPLIES	92.92
	1VL9-VTQL-6QCW	LIBRARY SUPPLIES	88.42
	1WYW-7MPW-6MVM	LIBRARY SUPPLIES	71.93
	1Y13-HP9C-17YQ	LIBRARY SUPPLIES	113.98
TOTAL FOR: AMAZON CAPITAL SERVICES			1,441.16

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 3/36

Vendor Code	Vendor Name		
	Invoice	Description	Amount
06654	AMAZON.COM		

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 4/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
01/28/2024		COURT UNIFORM CLOTHING & GEAR	34.99
01/29/2024		CREDIT - POLICE MISC. SUPPLIES	(9.50)
01/30/2024		PRESCHOOL SUPPLIES	32.98
01/30/2024		COURT PRINTER STAND	479.96
01/30/2024		VEHICLE REPAIR & MAINTENANCE PARTS	64.46
01/31/2024		HR DEPT OFFICE SUPPLIES	37.77
01/31/2024		VEHICLE REPAIR & MAINTENANCE PARTS	67.50
01/31/2024		TREASURER 1098 MORTGAGE INTEREST FORMS	23.49
02/01/2024		HR DEPT OFFICE SUPPLIES	37.90
02/02/2024		VEHICLE REPAIR & MAINTENANCE PARTS	35.10
02/02/2024		TREASURER OFFICE SUPPLIES	62.58
02/05/2024		SENIOR CTR BOOK CLUB SUPPLIES	34.78
02/05/2024		SENIOR CTR OFFICE SUPPLIES	37.99
02/05/2024		SEWER DEPT TOOLS	298.14
02/05/2024		IT IPAD CASE & KEYBOARD	169.99
02/06/2024		PRESCHOOL SUPPLIES	76.99
02/06/2024		POLICE DEPT CLEANING SUPPLIES	18.18
02/06/2024		P&F GREASE GUN PARTS	27.87
02/06/2024		POLICE MISC. SUPPLIES	245.52
02/07/2024		PRESCHOOL SUPPLIES	17.44
02/07/2024		PRESCHOOL SUPPLIES	37.59
02/07/2024		MOTOR POOL TOOLS & HARDWARE	330.34
02/07/2024		VEHICLE REPAIR & MAINTENANCE PARTS	246.72
02/07/2024		EMPLOYEE HOLIDAY LUNCHEON TABLE COVERINGS	54.40
02/07/2024		POLICE OFFICE SUPPLIES	284.00
02/07/2024		FINANCE DEPT OFFICE SUPPLIES	163.65
02/08/2024		CITY HALL LOBBY PLANT SUPPLIES	24.41
02/08/2024		P&F SHOP TOOLS	67.54
02/09/2024		SENIOR CTR OFFICE SUPPLIES	38.58
02/09/2024		MOTOR POOL OPERATING SUPPLIES	120.25
02/11/2024		SENIOR CTR SUPPLIES	39.89
02/11/2024		SENIOR CTR OFFICE SUPPLIES	17.98
02/12/2024		SENIOR CTR OFFICE SUPPLIES	5.02
02/13/2024		POLICE DEPT OFFICE SUPPLIES	73.44
02/14/2024		ANIMAL SHELTER SUPPLIES	96.94
02/15/2024		POLICE DEPT OFFICE SUPPLIES	48.68
02/15/2024		ANIMAL SHELTER SUPPLIES	28.02
02/18/2024		BUILDING DEPT OPERATING SUPPLIES	35.99
02/18/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	48.80
02/19/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	85.56
02/20/2024		BUILDING DEPT OPERATING SUPPLIES	215.32
02/20/2024		ELECTRICAL & LIGHTING SUPPLIES	499.00
02/20/2024		MOTOR POOL PPE	24.46
02/20/2024		P&F AIR LINE FILTER	89.45
02/20/2024		P&F OFFICE SUPPLIES/REICHEL	53.14
02/20/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	73.74
02/20/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	234.43
02/20/2024		ENGINEERING DEPT OFFICE SUPPLIES	39.26
02/20/2024		ENGINEERING DEPT OFFICE SUPPLIES	39.99
02/21/2024		FIRE DEPT 17-INCH LAPTOP	890.82
02/21/2024		PRESCHOOL SUPPLIES	24.97
02/21/2024		PARKING DEPT OFFICE SUPPLIES	149.99
02/21/2024		HR DEPT OFFICE SUPPLIES	30.18
02/21/2024		HR DEPT OFFICE SUPPLIES	222.00
02/22/2024		POLICE OFFICE SUPPLIES	95.55
02/22/2024		ENGINEERING DEPT OFFICE SUPPLIES	24.98
02/22/2024		HR DEPT OFFICE SUPPLIES	44.63
02/23/2024		POLICE DEPT OFFICE SUPPLIES	34.28
02/23/2024		P&F TREE TRAINING LASER POINTERS	64.83
02/23/2024		TREASURY DEPT OFFICE SUPPLIES	22.99
02/23/2024		POLICE DEPT OPERATING SUPPLIES	119.95
02/25/2024		SENIOR CTR TRANSPORTATION SUPPLIES	131.70
02/25/2024		FARMERS MKT OPERATING SUPPLIES	123.78
02/25/2024		HR DEPT OFFICE SUPPLIES	20.04
02/26/2024		ENGINEERING DEPT OFFICE SUPPLIES	28.89
02/27/2024		COURT OFFICE EQUIPMENT/FURNITURE	359.97
02/27/2024		FIRE & EMS SUPPLIES	79.90
02/27/2024		MOTOR POOL TOOLS & HARDWARE	239.99

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 5/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
TOTAL FOR: AMAZON.COM			7,620.16
19079	AMERICA IN BLOOM		
	02/21/2024	LEVEL 3 GRANT MEMBERSHIP	2,300.00
TOTAL FOR: AMERICA IN BLOOM			2,300.00
16052	AMERICAN HEART ASSOCIATION SHOP CPR		
	02/09/2024	BLS PROVIDER/HEARTSAVER CPR ECARDS	335.00
TOTAL FOR: AMERICAN HEART ASSOCIATION SHOP CPR			335.00
00062	AMERICAN PLANNING ASSN		
	02/02/2024	ANNUAL MEMBERSHIP/MURPHY	548.00
TOTAL FOR: AMERICAN PLANNING ASSN			548.00
00060	AMERICA'S FINEST PRINTING		
	50476	POLICE RECEIPT BOOKS	309.11
TOTAL FOR: AMERICA'S FINEST PRINTING			309.11
13910	ANDCO CONSULTING		
	47621	JAN-FEB-MAR 2024 CONSULTING SERVICES/PERFORMANCE EV.	32,500.00
TOTAL FOR: ANDCO CONSULTING			32,500.00
19068	ANGEL'S THAI CAFE		
	02/08/2024	MACP CONFERENCE MEALS	64.61
TOTAL FOR: ANGEL'S THAI CAFE			64.61
14144	APPLE FRITTER DOUGHNUT SHOP		
	02/13/2024	PACZKI DAY TREATS	1,123.20
TOTAL FOR: APPLE FRITTER DOUGHNUT SHOP			1,123.20
15703	APPLIED BUSINESS SOFTWARE INC.		
	02/02/2024	TREASURER ELECTRONIC FILING & SET UP FEE	200.97
	INV-25695	SOFTWARE MAINTENANCE	4,134.68
TOTAL FOR: APPLIED BUSINESS SOFTWARE INC.			4,335.65
16793	APWA		
	02/18/2024	APWA CONFERENCE TICKET/DONOGHUE	300.00
	02/20/2024	APWA CONFERENCE TICKET/FILIPSKI	350.00
TOTAL FOR: APWA			650.00
18974	ARCTIC AIR, INC.		
	30700	CLAIM #2202032 REPLACE 2ND ST GARAGE MINI-SPLIT HV.	17,700.00
TOTAL FOR: ARCTIC AIR, INC.			17,700.00
15753	ASCENSION MI EMPLOYER SOLUTIONS		
	531928	MEDICAL SERVICES	238.00
	532604	MEDICAL SERVICES	379.00
	533038	MEDICAL SERVICES	701.00
	533136	MEDICAL SERVICES	88.00
	533581	MEDICAL SERVICES	88.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			1,494.00
17413	ASL VILLAGE		
	353	INTERPRETER SERVICE	126.70
TOTAL FOR: ASL VILLAGE			126.70
07241	ASSOCIATION OF PUBLIC TREASURERS OF		
	02/25/2024	CPFIM TRAINING/HEFTY	299.00
TOTAL FOR: ASSOCIATION OF PUBLIC TREASURERS OF			299.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 6/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
15276	AUTOMOTIVE NEWS		
01/30/2024	LIBRARY SUBSCRIPTION		299.00
TOTAL FOR: AUTOMOTIVE NEWS			299.00
00117	BAKER & TAYLOR COMPANIES		
2038128431	PURCHASE OF BOOKS & MEDIA		9.58
TOTAL FOR: BAKER & TAYLOR COMPANIES			9.58
15964	BARTLETT MANUFACTURING CO LLC		
02/22/2024	P&F TREE CREW EQUIPMENT		202.20
02/22/2024	P&F TREE CREW EQUIPMENT		128.81
TOTAL FOR: BARTLETT MANUFACTURING CO LLC			331.01
12700	BASIC		
IN3045857	MARCH 2024 COBRA ADMINISTRATION FEE		254.87
TOTAL FOR: BASIC			254.87
UBREFUND	BD & E GROUP LLC		
03/13/2024	UB refund for account: 0097006701		204.46
TOTAL FOR: BD & E GROUP LLC			204.46
01917	BEAR PACKAGING & SUPPLY, INC.		
77925	P&F GARBAGE BAGS/LINERS		781.40
TOTAL FOR: BEAR PACKAGING & SUPPLY, INC.			781.40
00136	BELL EQUIPMENT COMPANY		
P22719	VEHICLE REPAIR PARTS		1,712.13
P22990	VEHICLE REPAIR & MAINTENANCE PARTS		111.02
P22991	VEHICLE REPAIR & MAINTENANCE PARTS		683.99
P23010	VEHICLE REPAIR & MAINTENANCE PARTS		632.27
TOTAL FOR: BELL EQUIPMENT COMPANY			3,139.41
14833	BIG BELLY SOLAR, LLC.		
50419	HIGH CAPACITY REFUSE/RECYCLING STATION 2/22-3/21 20		504.00
51676	HIGH CAPACITY REFUSE/RECYCLING STATION 3/10-4/9 202		690.24
TOTAL FOR: BIG BELLY SOLAR, LLC.			1,194.24
00143	BIG D LOCK & KEY		
7544	PARKING DEPT. PADLOCKS, LATCH PROTECTORS		155.42
7545	PARKING DEPT. FORD TRANSPONDER COPY		90.00
7559	KEY COPIES, PADLOCK		1,552.50
7560	P&F KEY COPIES		88.75
TOTAL FOR: BIG D LOCK & KEY			1,886.67
01874	BIG D LOCK CITY		
I53792	ARENA INSTALL NEW LOCK		849.00
TOTAL FOR: BIG D LOCK CITY			849.00
00145	BILLINGS LAWN EQUIPMENT		
460176	MOTOR POOL & P&F PARTS		77.77
460282	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES/FIRE		45.32
460636	P&F CHAINSAW PARTS, SNOWBROOM BRUSHES		1,025.61
TOTAL FOR: BILLINGS LAWN EQUIPMENT			1,148.70
13921	BISECTHOSTING		
02/11/2024	LIBRARY PREMIUM MINECRAFT HOSTING		9.98
TOTAL FOR: BISECTHOSTING			9.98

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 7/36

Vendor Code	Vendor Name	Description	Amount
	Invoice		
16129	BJ'S WHOLESALE CLUB 02/16/2024	CLUB SENIOR CTR AARP SUPPLIES	67.71
TOTAL FOR: BJ'S WHOLESALE CLUB			67.71
15680	EDITH BLAKNEY LAW FIRM, PLLC		
	1FEBSCH24	MIDC COUNSEL	720.00
	23BE06146 FNL	MIDC COUNSEL	270.00
	23BE06579 FNL	MIDC COUNSEL	90.00
	23RO04197 FNL	MIDC COUNSEL	915.00
	23RO06866 FNL	MIDC COUNSEL	678.00
	23RO08098 FNL	MIDC COUNSEL	180.00
	23RO08142 FNL	MIDC COUNSEL	150.00
	23RO08151 FNL	MIDC COUNSEL	120.00
	23RO08156 FNL	MIDC COUNSEL	186.00
	23RO08161 FNL	MIDC COUNSEL	150.00
	23RO08162 FNL	MIDC COUNSEL	186.00
	24BE00124 FNL	MIDC COUNSEL	540.00
TOTAL FOR: EDITH BLAKNEY LAW FIRM, PLLC			4,185.00
19061	BLINDS 4 LESS 02/06/2024	COURT OFFICE EQUIP/FURNITURE REPAIR & MAINTENANCE	1,062.50
TOTAL FOR: BLINDS 4 LESS			1,062.50
00153	BLUE CROSS AND BLUE SHIELD APR 2024	BC PAYMENT	333,925.66
TOTAL FOR: BLUE CROSS AND BLUE SHIELD			333,925.66
10062	NICK BOCKEL 03132024	COACH REIMBURSEMENT MITE LEVEL 3	101.00
TOTAL FOR: NICK BOCKEL			101.00
17578	BOGAN COMMUNICATION SERVICES, LLC 1376	INTERPRETER SERVICE CANCELLATION FEE	130.00
TOTAL FOR: BOGAN COMMUNICATION SERVICES, LLC			130.00
19113	JOSH BOMAN 03132024	COACH REIMBURSEMENT 10U FALCONS	101.00
TOTAL FOR: JOSH BOMAN			101.00
18396	BOSTON'S PIZZA 02/01/2024	CERTIFIED COURT EXECS MEETING MEALS	30.44
TOTAL FOR: BOSTON'S PIZZA			30.44
01032	BOUND TREE MEDICAL LLC		
	85252538	FIRE & EMS SUPPLIES	110.40
	85262364	FIRE & EMS SUPPLIES	63.59
	85262635	FIRE & EMS SUPPLIES	71.94
TOTAL FOR: BOUND TREE MEDICAL LLC			245.93
17172	BOYNE MOUNTAIN LODGING		
	02/18/2024	APWA CONFERENCE HOTEL BLOCK	169.02
	02/18/2024	APWA CONFERENCE HOTEL BLOCK	169.02
	02/21/2024	APWA CONFERENCE LODGING/FILIPSKI	338.04
TOTAL FOR: BOYNE MOUNTAIN LODGING			676.08
17054	JANE BRANCHEAU 03132024	MBOR MEETING	225.00
TOTAL FOR: JANE BRANCHEAU			225.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 8/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
19069	BRANN'S STEAKHOUSE		
02/09/2024		MACP CONFERENCE MEALS	67.56
TOTAL FOR: BRANN'S STEAKHOUSE			67.56
05729	JAMES PATRICK BRENNAN		
22BE04975 FNL		MIDC COUNSEL	570.00
TOTAL FOR: JAMES PATRICK BRENNAN			570.00
18739	JENNA BROWN CLOVER		
00000101		WAR MEMORIAL PLAQUE 50% DEPOSIT	1,250.00
TOTAL FOR: JENNA BROWN CLOVER			1,250.00
04709	BRUEGGER'S ENTERPRISE INC		
01/31/2024		LIEUTENANT MEETING BREAKFAST	18.41
02/11/2024		LERMA TRAINING BREAKFAST	87.98
TOTAL FOR: BRUEGGER'S ENTERPRISE INC			106.39
13637	BRIAN BUCHANAN		
WINTER 2024		TAI CHI INSTRUCTOR	1,355.20
TOTAL FOR: BRIAN BUCHANAN			1,355.20
03586	C & G NEWSPAPERS		
0017487-IN		FARMERS MKT DIGITAL AD	100.00
TOTAL FOR: C & G NEWSPAPERS			100.00
00203	CABLE ACCESS MANAGEMENT CO		
JAN & FEB 2024		VIDEO BROADCASTING WROK JAN & FEB 2024	15,000.00
TOTAL FOR: CABLE ACCESS MANAGEMENT CO			15,000.00
19064	CABLE TIES PLUS		
01/31/2024		VEHICLE REPAIR & MAINTENANCE PARTS	43.05
TOTAL FOR: CABLE TIES PLUS			43.05
00211	CANFIELD EQUIPMENT SERVICE INC		
293555		VEHICLE REPAIR & MAINTENANCE PARTS	607.50
TOTAL FOR: CANFIELD EQUIPMENT SERVICE INC			607.50
16059	CANVA		
02/01/2024		MANAGER ANNUAL SUBSCRIPTION DAVIDS TEAM	179.28
02/11/2024		DAVIDS TEAMPLAN	300.00
TOTAL FOR: CANVA			479.28
09451	ERIK CARLSON		
03122024		HOCKEY REFEREE	246.00
TOTAL FOR: ERIK CARLSON			246.00
18999	CHAT GPT		
02/12/2024		HR CHATGPT SUBSCRIPTION	20.00
02/18/2024		ASCE JOB LISTINGS PAYMENT PROCESSOR	765.00
TOTAL FOR: CHAT GPT			785.00
18618	SONIA M. CHENAULT		
23RO05535 FNL		MIDC COUNSEL	131.00
TOTAL FOR: SONIA M. CHENAULT			131.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 9/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
03756	ELIZABETH CHIAPPELLI		
	22-00733 FNL	MIDC COUNSEL	240.00
	23BE04703 FNL	MIDC COUNSEL	630.00
	2FEBOD24	MIDC COUNSEL	720.00
	3FEBOD24	MIDC COUNSEL	600.00
TOTAL FOR: ELIZABETH CHIAPPELLI			2,190.00
19110	JASON CHMIEL		
	03132024	COACH REIMBURSEMENT MINI MITE LEVEL 2	51.00
TOTAL FOR: JASON CHMIEL			51.00
06036	SUSAN CHRZANOWSKI COLE		
	14RO08894 FNL	MIDC COUNSEL	150.00
	1FEBSCH24	MIDC COUNSEL	1,080.00
	23BE06613 FNL	MIDC COUNSEL	240.00
	23RO07910 FNL	MIDC COUNSEL	300.00
	23RO07943 FNL	MIDC COUNSEL	210.00
TOTAL FOR: SUSAN CHRZANOWSKI COLE			1,980.00
13864	MARINA CHUPAC PLLC		
	23-01746 FNL	MIDC COUNSEL	462.00
	23BE00369 FNL	MIDC COUNSEL	314.00
	23RO07919 FNL	MIDC COUNSEL	150.00
	23RO07921 FNL	MIDC COUNSEL	94.00
TOTAL FOR: MARINA CHUPAC PLLC			1,020.00
19099	MATT CIANCIO		
	03132024	COACH REIMBURSEMENT LITTLE EAGLES LEVEL 1	101.00
TOTAL FOR: MATT CIANCIO			101.00
19109	MICHAEL CIESLIGA		
	03132024	COACH REIMBURSEMENT 10U FALCONS	131.00
TOTAL FOR: MICHAEL CIESLIGA			131.00
18392	CINCO DE MAYO		
	02/09/2024	MACP CONFERENCE MEALS	54.62
TOTAL FOR: CINCO DE MAYO			54.62
06649	CINTAS CORPORATION LOC 031		
	4182112240	CITY HALL MAT CLEANING, SUPPLIES	253.59
	4183544438	CITY HALL MAT CLEANING, SUPPLIES	261.69
	4184681341	DPS MAT CLEANING	205.89
	4184949710	CITY HALL MAT CLEANING, SUPPLIES	261.69
	4185278062	SENIOR CTR MAT CLEANING	44.14
	4185409402	DPS MAT CLEANING	161.71
	4185966486	SENIOR CTR MAT CLEANING	44.14
	5197747039	FIRST AID SUPPLIES NORMANDY OAKS PARK	108.22
	5200292608	SEWER DEPT GLOVES	355.10
	5200606052	FIRST AID SUPPLIES ARENA	95.16
	5200862147	FIRST AID SUPPLIES DPS	583.92
	9261976822	DPS WATERBREAK COOLER AGREEMENT	45.00
TOTAL FOR: CINTAS CORPORATION LOC 031			2,420.25
02754	CITY OF BERKLEY		
	FEBRUARY 2024	FEES COLLECTED BY THE COURT	9,369.55
TOTAL FOR: CITY OF BERKLEY			9,369.55
UBREFUND	COLLEEN BRAULT		
	03/13/2024	UB refund for account: 3936200201	567.64
TOTAL FOR: COLLEEN BRAULT			567.64

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 10/36

Vendor Code	Vendor Name	Description	Amount
	Invoice		
09477	COMCAST		
	01/29/2024	1600 N CAMPBELL RD	343.43
	01/30/2024	1403 LEXINGTON BLVD	316.70
	01/30/2024	514 S LAFAYETTE	119.90
	01/30/2024	514 S LAFAYETTE	166.93
	02/04/2024	212 S CENTER ST	232.01
	02/06/2024	110 E 5TH ST	201.39
	02/06/2024	110 E 3RD ST TRLR	201.39
	02/07/2024	1545 E LINCOLN AVE	163.19
	02/11/2024	300 S LAFAYETTE	168.19
	02/11/2024	31000 WOODWARD	239.14
	02/15/2024	398 W 6TH ST UNIT KIOSK	201.39
	02/15/2024	110 E 11 MILE	161.08
	02/21/2024	110 E 3RD ST TRLR	201.39
	02/25/2024	1545 E LINCOLN AVE	183.31
	02/25/2024	203 S TROY ST	303.22
TOTAL FOR: COMCAST			3,202.66
15460	COMET BURGER		
	01/28/2024	LIBRARY WINTER READING CHALLENGE PRIZE	25.00
TOTAL FOR: COMET BURGER			25.00
17484	COMMPAR, LLC		
	7021091-00	VEHICLE REPAIR & MAINTENANCE PARTS	228.87
TOTAL FOR: COMMPAR, LLC			228.87
19063	CONSTRUCTION SW RENEW		
	01/28/2024	LICENSE RENEWAL JOHNSON	96.90
	02/07/2024	LICENSE RENEWAL ESKIN	96.90
	02/08/2024	LICENSE RENEWAL CENEFELS	96.90
TOTAL FOR: CONSTRUCTION SW RENEW			290.70
00310	CONTRACTOR'S CLOTHING CO		
	7-119297	UNIFORMS	189.35
	7-119308	UNIFORMS	118.76
	7-119377	UNIFORMS	166.48
	7-119378	UNIFORMS	49.95
	7-119379	UNIFORMS	26.99
	7-119430	UNIFORMS	411.43
TOTAL FOR: CONTRACTOR'S CLOTHING CO			962.96
09493	CONTROL GROUP COMPANIES LLC		
	3845239	PARKING DEPT. COIN BAGS	231.85
TOTAL FOR: CONTROL GROUP COMPANIES LLC			231.85
14414	CORE & MAIN		
	U198221	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	3,473.60
	U397670	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	514.14
TOTAL FOR: CORE & MAIN			3,987.74
13359	COSTAR REALTY INFORMATION, INC		
	120630968	DUES & MEMBERSHIPS COSTAR SUITE 3/1-31 2024	507.42
TOTAL FOR: COSTAR REALTY INFORMATION, INC			507.42
00316	COSTCO WHOLESALE		
	02/06/2024	ANIMAL SHELTER SHOP CARD	500.00
	02/22/2024	ANIMAL SHELTER SHOP CARD	500.00
TOTAL FOR: COSTCO WHOLESALE			1,000.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 11/36

Vendor Code	Vendor Name	Description	Amount
	Invoice		
10057	COSTELLO LAW OFFICE PLLC		
	1JANARR24	MIDC COUNSEL	1,440.00
TOTAL FOR: COSTELLO LAW OFFICE PLLC			1,440.00
11467	VIRGINIA CRADDOCK		
	6091	ROSES	114.75
	6092	ROSES	74.25
TOTAL FOR: VIRGINIA CRADDOCK			189.00
18734	GRACE CRIVELLO		
	22BE05249 FNL	MIDC COUNSEL	160.00
	23R-01273 FNL	MIDC COUNSEL	290.00
	24RO00648 FNL	MIDC COUNSEL	110.00
	SP4284008 FNL	MIDC COUNSEL	200.00
TOTAL FOR: GRACE CRIVELLO			760.00
17716	CROWN CASTLE FIBER LLC		
	1525519	31100 WOODWARD DEDICATED INTERNET ACCESS 3/1-31 202	809.00
TOTAL FOR: CROWN CASTLE FIBER LLC			809.00
19097	JOE CUBERA		
	03132024	COACH REIMBURSEMENT MINI MITE LEVEL 2	71.00
TOTAL FOR: JOE CUBERA			71.00
16563	CUMMINS SALES & SERVICE		
	S9-36187	VEHICLE REPAIR & MAINTENANCE PARTS	304.87
	S9-36452	VEHICLE EQUIPMENT REPAIR & MAINTENANCE SERVICES	278.72
TOTAL FOR: CUMMINS SALES & SERVICE			583.59
19098	NICK CUPELLI		
	03132024	COACH REIMBURSEMENT MITE LEVEL 3	101.00
TOTAL FOR: NICK CUPELLI			101.00
06945	CVS PHARMACY		
	01/30/2024	COMMISSION MEETING SNACKS & BEVERAGES	56.74
TOTAL FOR: CVS PHARMACY			56.74
19049	CYCLE SAFE INC.		
	02/06/2024	BIKE STORAGE LOCK REPLACEMENT	366.00
TOTAL FOR: CYCLE SAFE INC.			366.00
07421	NOREEN DALY		
	ND29603-WINTER	GENTLE YOGA CLASSES	1,640.80
TOTAL FOR: NOREEN DALY			1,640.80
17429	D'ANGELO BROTHERS INC.		
	101524-01	LEAD WATER LINE REPLACEMENTS	9,097.60
TOTAL FOR: D'ANGELO BROTHERS INC.			9,097.60
08613	ELDEN DANIELSON		
	03132024	MBOR MEETING	225.00
TOTAL FOR: ELDEN DANIELSON			225.00
19085	DATAWORKS PLUS, LLC		
	24-377	POLICE EVOLUTION & MOBILE-ID CLIENT ACCESS LICENSE	4,140.00
TOTAL FOR: DATAWORKS PLUS, LLC			4,140.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 12/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
06883	JUDY C DAVIDS		
	03052024	REIMBURSE PVC PIPE FOR COMMISSION PARADE BANNER	13.77
TOTAL FOR: JUDY C DAVIDS			13.77
06483	TONY DE CAMP		
	03132024	REIMBURSE GFOA ANNUAL CONFERENCE EXPENSES	1,141.20
TOTAL FOR: TONY DE CAMP			1,141.20
12321	MICHAEL DEAN		
	19BE04621	MIDC COUNSEL	20.00
	1FEBSCH24	MIDC COUNSEL	360.00
	23BE06348 FNL	MIDC COUNSEL	120.00
	2FEBSCH24	MIDC COUNSEL	360.00
TOTAL FOR: MICHAEL DEAN			860.00
UBREFUND	DEBUCK CONSTRUCTION		
	03/13/2024	UB refund for account: 0097005401	418.10
TOTAL FOR: DEBUCK CONSTRUCTION			418.10
16147	DAN DECKER		
	03122024	HOCKEY REFEREE	82.00
TOTAL FOR: DAN DECKER			82.00
02472	DEE'S SPORT SHOP INC		
	42670	ARENA HOCKEY VESTS	800.00
TOTAL FOR: DEE'S SPORT SHOP INC			800.00
09031	DELTA AIRLINES		
	02/22/2024	PRISONER PICKUP	1,016.20
	02/22/2024	PRISONER PICKUP	298.10
	02/22/2024	PRISONER PICKUP	1,016.20
TOTAL FOR: DELTA AIRLINES			2,330.50
19086	DENTON GROUP LLC		
	02262024	ZBA APPLICATION REFUND	700.00
TOTAL FOR: DENTON GROUP LLC			700.00
04259	DETROIT FREE PRESS		
	02/06/2024	COURT SUBSCRIPTION	24.00
TOTAL FOR: DETROIT FREE PRESS			24.00
04389	DETROIT SYMPHONY ORCHESTRA		
	02/09/2024	SENIOR CTR DAY TRIP	292.50
TOTAL FOR: DETROIT SYMPHONY ORCHESTRA			292.50
17271	MARK DEVARTANIAN		
	3174	FARMERS MKT ENTERTAINMENT COORDINATION/PERFORMANCE	2,000.00
TOTAL FOR: MARK DEVARTANIAN			2,000.00
18600	JAMES DICK		
	23R-00825 FNL	MIDC COUNSEL	482.00
TOTAL FOR: JAMES DICK			482.00
19108	BARRY DODSON		
	03132024	COACH REIMBURSEMENT 10U FALCONS	101.00
TOTAL FOR: BARRY DODSON			101.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 13/36

Vendor Code	Vendor Name	Invoice	Description	Amount
15153	DOGGIE SCOOPS	43762	FEB 2024 PET WASTE REMOVAL, SUPPLIES TWAIN PARK	45.00
TOTAL FOR: DOGGIE SCOOPS				45.00
06014	DOUBLETREE HOTEL	02/08/2024	CERTIFIED COURT EXECS MEETING LODGING	250.02
TOTAL FOR: DOUBLETREE HOTEL				250.02
17676	DREAM MARKET 2	01/31/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	94.96
		02/22/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	67.91
TOTAL FOR: DREAM MARKET 2				162.87
17116	DTE ELECTRIC COMPANY	03122024	INSTALLATION OF 2 STREETLIGHTS ON WEBSTER RD AT ADD.	1,390.00
TOTAL FOR: DTE ELECTRIC COMPANY				1,390.00
00380	DTE ENERGY	04968 03/24	205 S TROY ST	545.81
		10254 03/24	260 W 7TH ST # PK EQUIP	91.16
		11245 03/24	351 W 7TH ST # PK EQUIP	109.34
		38882 03/24	32221 WOODWARD	17.63
		52334 03/24	31100 WOODWARD AVE BLDG PARK	18.59
		52714 03/24	1024 LEXINGTON BLVD	18.32
		52961 03/24	31000 WOODWARD	1,834.89
		53092 03/24	400 S TROY ST	838.96
		53332 03/24	401 W 6TH ST	284.76
		53431 03/24	3800 BENJAMIN AVE	28.09
		53571 03/24	3511 COOLIDGE	529.74
		53985 03/24	31050 WOODWARD	64.99
		54124 03/24	218 W 4TH ST	573.61
		54249 03/24	151 W 11 MILE	131.43
		54470 03/24	215 E 6TH ST	2,101.33
		54603 03/24	204 S WASHINGTON	237.28
		54876 03/24	31004 WOODWARD	67.25
		55246 03/24	3405 HILLSIDE DR	92.85
		55493 03/24	114 W 4TH ST	516.68
		55733 03/24	1205 W 13 MILE	41.25
		55865 03/24	928 S MAIN ST	89.73
		5903 03/24	90-O-450 STREETLIGHTS FEB 1-29 2024	574.93
		62723 03/24	3123 N MAIN ST	29.78
		68223 03/24	309 W 6TH ST	22.15
		68330 03/24	3128 ROCHESTER RD FL 1	2,068.79
		68595 03/24	1513 S MAIN ST BLDG SPRN	18.18
		68744 03/24	1102 GREENLEAF DR BLDG 1	27.54
TOTAL FOR: DTE ENERGY				10,975.06
13350	DU ALL CLEANING	16953	CLEANING SERVICES CITY HALL 2/1-29 2024	3,350.00
		16954	CLEANING SERVICES POLICE 2/1-29 2024	3,345.00
		16955	CLEANING SERVICES, SUPPLIES LIBRARY 2/1-29 2024	3,826.39
TOTAL FOR: DU ALL CLEANING				10,521.39
00422	DUNCAN PARKING TECHNOLOGIES, INC	DPT047569	MARCH 2024 LIBERTY PEMS FEE	512.50
TOTAL FOR: DUNCAN PARKING TECHNOLOGIES, INC				512.50

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 14/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
16179	EFFECTV		
	CC287597	COMMERCIAL ADS NOV. 2023	2,491.50
	CC287599	COMMERCIAL ADS NOV. 2023	2,469.50
	CC290185	COMMERCIAL ADS NOV. 2023	2,500.00
	CC290186	COMMERCIAL ADS NOV. 2023	2,500.00
	CC293703	COMMERCIAL ADS DEC. 2023	2,508.50
	CC293704	COMMERCIAL ADS DEC. 2023	2,539.50
	CC296238	COMMERCIAL ADS DEC. 2023	2,500.00
	CC296239	COMMERCIAL ADS DEC. 2023	2,500.00
TOTAL FOR: EFFECTV			20,009.00
12926	EGANIX, INC		
	19528	MICRO TAB FOR GREASE IN CBD SEWERS	8,080.00
TOTAL FOR: EGANIX, INC			8,080.00
00447	ELEVATOR TECHNOLOGY INC		
	24-113641	ELEVATOR REPAIR & MAINTENANCE PARKING	110.00
TOTAL FOR: ELEVATOR TECHNOLOGY INC			110.00
19095	ELITE GOLF MANAGEMENT		
	2455000	FARMERS MKT GOLF CART	2,999.95
TOTAL FOR: ELITE GOLF MANAGEMENT			2,999.95
11433	CHARLES ELLINGSON		
	03132024	COACH REIMBURSEMENT 14U FALCONS	106.00
TOTAL FOR: CHARLES ELLINGSON			106.00
08266	EMAGINE ROYAL OAK &		
	01/28/2024	LIBRARY WINTER READING CHALLENGE PRIZE	25.00
TOTAL FOR: EMAGINE ROYAL OAK &			25.00
01889	EMMANUEL BETHEL CHURCH		
	03012024	FEB. 27 ELECTION FACILITY RENTAL	100.00
TOTAL FOR: EMMANUEL BETHEL CHURCH			100.00
13176	RYAN EVERETT		
	03132024	MBOR MEETING	225.00
TOTAL FOR: RYAN EVERETT			225.00
07636	FRANK EVERINGHAM		
	03112024	ELECTRICAL INSPECTOR 2/26-3/8 2024	2,700.00
TOTAL FOR: FRANK EVERINGHAM			2,700.00
05396	FACTUAL DATA		
	4665340	CREDIT REPORTS	27.10
TOTAL FOR: FACTUAL DATA			27.10
19101	MATTHEW FAILS		
	03132024	COACH REIMBURSEMENT MINI MITE LEVEL 2	101.00
TOTAL FOR: MATTHEW FAILS			101.00
15534	FAIRFIELD INN AND SUITES		
	02/04/2024	CERTIFIED COURT EXECS MEETING LODGING	567.10
TOTAL FOR: FAIRFIELD INN AND SUITES			567.10
RBOND	FASTDECKS INC		
	BENG-240020	BD Bond Refund	2,000.00
TOTAL FOR: FASTDECKS INC			2,000.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 15/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
04056	FBI NATIONAL ACADEMY		
02/18/2024	NATIONAL & STATE DUES/MOORE		115.00
TOTAL FOR: FBI NATIONAL ACADEMY			115.00
00480	FEDERAL EXPRESS CORP		
02/22/2024	FARMERS MKT EVENT SIGNAGE		43.99
TOTAL FOR: FEDERAL EXPRESS CORP			43.99
11118	TODD E FENTON		
03072024	REIMBURSE STATE OF THE CHAMBER REGISTRATION FEE		25.00
TOTAL FOR: TODD E FENTON			25.00
00486	FIRE DEFENSE EQUIPMENT CO INC		
010060	SENIOR CTR REPLACE HORN//STROBE & TEST		437.50
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			437.50
06960	FIRST CHOICE SERVICES		
965832	DPS COFFEE SERVICE (ADJUSTED)		99.95
971950	CITY HALL CXTOUCH POD BREWER		75.00
971951	DPS ICE DISPENSER		165.00
TOTAL FOR: FIRST CHOICE SERVICES			339.95
18449	FISH TANK MAINTENANCE, LLC		
0224	LIBRARY FEB 2024 AQUARIUM MAINTENANCE		170.00
TOTAL FOR: FISH TANK MAINTENANCE, LLC			170.00
14775	FRAIBERG & PERNIE, PLLC.		
23R007619 BW	MIDC COUNSEL		150.00
SP42954423 FNL	MIDC COUNSEL		150.00
TOTAL FOR: FRAIBERG & PERNIE, PLLC.			300.00
00507	FRENTZ AND SONS HARDWARE CO		
H401433	DISC. SUPPLIES FIRE & EMS		43.72
H404363	DISC. SUPPLIES FIRE DEPT FLAG REPAIR		3.86
N3255	DISC. SUPPLIES HIGHWAY PAINT		6.28
N3278	DISC. SUPPLIES CEMENT SUPPLIES		11.58
N3281	DISC. SUPPLIES DPS SPRAY PAINT		14.38
N3282	DISC. SUPPLIES RECREATION		10.59
N3303	DISC. SUPPLIES BUILDING REPAIR & MAINTENANCE		7.52
P3659	DISC. SUPPLIES SEWER TOOLS & SUPPLIES		41.25
P3660	DISC. SUPPLIES CITY HALL		74.28
P3663	DISC. SUPPLIES PARKING DEPT		57.06
P3678	DISC. SUPPLIES FIRE DEPT.		16.27
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			286.79
19105	JOHN FRESCH		
03132024	COACH REIMBURSEMENT MINI MITE LEVEL 2		101.00
TOTAL FOR: JOHN FRESCH			101.00
10677	FRONTSTREAM GIFTWORKS		
02/07/2024	GIFTWORKS STANDARD ANNUAL FEE		90.00
TOTAL FOR: FRONTSTREAM GIFTWORKS			90.00
18866	FUTURE PRO USA, LTD.		
FEBRUARY 6U/8U	GOALIE COACHING		100.00
MARCH 6U/8U	GOALIE COACHING		100.00
TOTAL FOR: FUTURE PRO USA, LTD.			200.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 16/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
05461	GALE/CENGAGE LEARNING		
	84010286	BOOKS	158.35
TOTAL FOR: GALE/CENGAGE LEARNING			158.35
15716	LISA GENORD		
	GENORD 1541	REIMBURSE MAPERS SEMINAR MILEAGE	15.41
TOTAL FOR: LISA GENORD			15.41
15825	BRANDON GERARD		
	2023-24	BOOT ALLOWANCE	194.54
TOTAL FOR: BRANDON GERARD			194.54
01265	STEPHEN GILLETTE		
	03132024	MBOR MEETING	225.00
TOTAL FOR: STEPHEN GILLETTE			225.00
00530	GLENN WING POWER TOOLS INC		
	218427	MISC. SHARPENING	35.00
TOTAL FOR: GLENN WING POWER TOOLS INC			35.00
09839	JUAN M. GONZALEZ		
	1FEBARR24	MIDC COUNSEL	1,440.00
	1FEBVOP24	MIDC COUNSEL	600.00
	1MARSCH24	MIDC COUNSEL	360.00
TOTAL FOR: JUAN M. GONZALEZ			2,400.00
08600	GOOGLE, INC		
	02/02/2024	WORKSPACE BUSINESS STARTER ROYALOKREC	12.00
	02/20/2024	ROYALOKREC.COM DOMAIN RENEWAL	12.00
TOTAL FOR: GOOGLE, INC			24.00
00538	GORDON FOOD SERVICE		
	01/28/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	25.28
	02/02/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	33.48
	02/04/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	82.15
	02/07/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	31.99
	02/11/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	98.54
	02/15/2024	SENIOR CTR PROGRAM SUPPLIES	25.96
	02/15/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	21.48
	02/25/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	60.98
	02/25/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	23.97
	02/25/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	8.49
TOTAL FOR: GORDON FOOD SERVICE			412.32
11178	PATRICK T. GRADY P.C.		
	03122024	HOCKEY REFEREE	82.00
TOTAL FOR: PATRICK T. GRADY P.C.			82.00
00541	GRAINGER		
	9034357187	TOOLS & HARDWARE	196.00
TOTAL FOR: GRAINGER			196.00
19043	GRANTWATCH, INC.		
	02/08/2024	ANNUAL SUBSCRIPTION/MARTIN	199.00
TOTAL FOR: GRANTWATCH, INC.			199.00

User: JudyG

EXP CHECK RUN DATES 03/19/2024 - 03/19/2024

DB: Royal Oak

JOURNALIZED

PAID

Vendor Code	Vendor Name		Amount
	Invoice	Description	
00029	GREAT LAKES ACE HARDWARE		
	01/28/2024	CITY HALL REPAIR SUPPLIES	7.18
	02/16/2024	LIBRARY OFFICE SUPPLIES	13.98
	02/25/2024	COMPOSTING BIN CABLE TIES	6.99
TOTAL FOR: GREAT LAKES ACE HARDWARE			28.15
13298	GREAT LAKES ELECTRIC SUPPLY CO, INC		
	1714909-00	ELECTRICAL AND LIGHTING SUPPLIES	1,229.28
	1715633-00	ELECTRICAL AND LIGHTING SUPPLIES	1,229.28
TOTAL FOR: GREAT LAKES ELECTRIC SUPPLY CO, INC			2,458.56
01161	GREATER ROYAL OAK CHAMBER OF COMMER		
	01/30/2024	HEALTH/WELLNESS SUMMIT REGISTRATION/WROBEL	20.00
TOTAL FOR: GREATER ROYAL OAK CHAMBER OF COMMER			20.00
15489	GREENCO SERVICES		
	2914 3/8/24	LBP CLEARANCE EXAMS	250.00
TOTAL FOR: GREENCO SERVICES			250.00
19080	H TO O SUPPLY		
	02/13/2024	WATER SERVICE REPAIR PARTS	638.94
TOTAL FOR: H TO O SUPPLY			638.94
14505	ADAM HACKSTOCK		
	03122024	HOCKEY REFEREE	410.00
TOTAL FOR: ADAM HACKSTOCK			410.00
15857	DEAN HADIN		
	WINTER 2024 #2	SELF DEFENSE CLASSES	113.40
TOTAL FOR: DEAN HADIN			113.40
08384	HALLAHAN & ASSOCIATES PC		
	21285	CONTRACTED LEGAL SERVICES FOR MTT THRU FEB. 29 2024	479.81
TOTAL FOR: HALLAHAN & ASSOCIATES PC			479.81
19081	HANSON WADE LIMITED		
	02/20/2024	LEAP HR STATE/LOCAL GOVERNMENT/VAN DE LAAR	1,559.00
TOTAL FOR: HANSON WADE LIMITED			1,559.00
15295	HAYES PRECISION, INC		
	18038	ZAMBONI KNIFE SHARPENED	90.00
TOTAL FOR: HAYES PRECISION, INC			90.00
RBOND	Henkels & McCoy, Inc		
	BENG-200241	BD Bond Refund	2,000.00
	BENG-200242	BD Bond Refund	2,000.00
	BENG-200243	BD Bond Refund	2,000.00
	BENG-200337	BD Bond Refund	2,000.00
	BENG-200338	BD Bond Refund	2,000.00
	BENG-200342	BD Bond Refund	2,000.00
	BENG-200351	BD Bond Refund	2,000.00
	BENG-200402	BD Bond Refund	10,000.00
	BENG-210033	BD Bond Refund	2,000.00
	BENG-210105	BD Bond Refund	2,000.00
	BENG-210263	BD Bond Refund	10,000.00
	BENG-210265	BD Bond Refund	2,000.00
	BENG-210272	BD Bond Refund	2,000.00
	BENG-210363	BD Bond Refund	2,000.00
TOTAL FOR: Henkels & McCoy, Inc			44,000.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 18/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
16199	HENRY FORD HEALTH SYSTEM		
98814-020924	MEDICAL SERVICES JANUARY		282.00
TOTAL FOR: HENRY FORD HEALTH SYSTEM			282.00
18994	JAMIE HILL		
2023-23-00296-FY	REIMBURSE 44TH DISTRICT COURT APPEARANCE MARCH 1		276.00
TOTAL FOR: JAMIE HILL			276.00
17041	HILTON		
02/11/2024	MACP CONFERENCE LODGING		660.33
02/11/2024	MACP CONFERENCE LODGING		605.33
02/11/2024	MACP CONFERENCE LODGING		660.33
TOTAL FOR: HILTON			1,925.99
16895	HIRERIGHT, LLC		
G3868281	BACKGROUND SCREENING SERVICES 2/1-29 2024		137.55
TOTAL FOR: HIRERIGHT, LLC			137.55
00599	HOME DEPOT		
01/29/2024	FIRE 3 SEARCH & RESCUE ROOM BUILDING SUPPLIES		209.00
02/02/2024	FIRE & EMS SUPPLIES		23.84
02/04/2024	FIRE 3 SEARCH & RESCUE ROOM BUILDING SUPPLIES		297.48
02/05/2024	DPS TOOLS & HARDWARE		23.94
02/05/2024	SENIOR CTR CLEANING SUPPLIES		12.78
02/07/2024	FIRE & EMS SUPPLIES		313.32
02/08/2024	P&F MISC. SUPPLIES		101.34
02/22/2024	MOTOR POOL MISC. OPERATING SUPPLIES		153.20
02/23/2024	P&F SUPPLIES		44.48
02/23/2024	ELECTRICAL & LIGHTING SUPPLIES		66.00
02/23/2024	FIRE & EMS SUPPLIES		279.00
02/25/2024	FIRE & EMS SUPPLIES		126.14
02/25/2024	FIRE & EMS SUPPLIES		70.06
1010410	MISC WATER & SEWER REPAIR & MAINT PARTS		16.74
1510394	WATER SERVICE ROOM MISC. OPERATING SUPPLIES		9.00
2034891	TOOLS & HARDWARE		466.31
3030478	MISC WATER & SEWER REPAIR & MAINT PARTS		73.12
4033111	HIGHWAY PAINT		27.94
4033122	MISC WATER & SEWER REPAIR & MAINT PARTS		23.92
5011311	PARKING DEPT ELECTRICAL & LIGHTING SUPPLIES		69.97
6110577	SHELVING SUPPLIES		747.00
6162238	CREDIT - SHELVING TOOLS & HARDWARE		(954.00)
6514997	SHELVING TOOLS & HARDWARE		998.91
6523047	PARKING DEPT. BUILDING REPAIR & MAINTENANCE SUPPLIE		15.24
8034034	ELECTRICAL & LIGHTING SUPPLIES		79.98
9033857	CONCRETE TRUCK SUPPLIES		133.53
TOTAL FOR: HOME DEPOT			3,428.24
18870	HR COLLABORATIVE, LLC		
INV-3443	ADDITIONAL COMPENSATION SERVICES		3,000.00
TOTAL FOR: HR COLLABORATIVE, LLC			3,000.00
13866	THE HUNTINGTON NATIONAL BANK		
3584181207 04/24	2016B REVENUE BONDS PARKING SYSTEM REVENUE BOND SER		151,145.00
3584186006 04/24	2017 OPEB GENERAL OBLIGATION BOND SERIES 2017-A		1,634,388.43
3584186104 04/24	2017 PENSION GENERAL OBLIGATION BOND SERIES 2017-B		317,026.85
3584212905 04/24	SERIES 2018 - ROCC GENERAL OBLIGATION BONDS		1,546,665.63
TOTAL FOR: THE HUNTINGTON NATIONAL BANK			3,649,225.91
15594	HUNTINGTON PUBLIC CAP CORP		
758929	2017 GOLTB - ROADS		1,263,125.00
TOTAL FOR: HUNTINGTON PUBLIC CAP CORP			1,263,125.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 19/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
00608	HYDROCORP		
	0076498-IN	CROSS CONNECTION CONTROL PROGRAM INSPECTION/REPORTI	17,515.00
TOTAL FOR: HYDROCORP			17,515.00
13096	ZACHARY IAFRATE		
	2023-24	BOOT ALLOWANCE	250.00
TOTAL FOR: ZACHARY IAFRATE			250.00
05063	ICMA		
	02/08/2024	MEMBERSHIP/MARTIN	200.00
TOTAL FOR: ICMA			200.00
19083	ICON HEALTH & FITNESS		
	02/18/2024	FIRE DEPT FITNESS EQUIPMENT REPAIR	159.00
	02/18/2024	FIRE DEPT FITNESS EQUIPMENT REPAIR	159.00
TOTAL FOR: ICON HEALTH & FITNESS			318.00
18776	ICSC		
	02/13/2024	CONTINUING EDUCATION/WROBEL	125.00
TOTAL FOR: ICSC			125.00
15749	IDUMESARO LAW FIRM, PLLC		
	23RO02204 FNL	MIDC COUNSEL	378.00
TOTAL FOR: IDUMESARO LAW FIRM, PLLC			378.00
03562	IMPACT PUBLICATIONS		
	02/13/2024	PRESCHOOL SUPPLIES	104.00
TOTAL FOR: IMPACT PUBLICATIONS			104.00
19088	IMPERIAL DADE		
	90032320-01	CLEANING & JANITORIAL SUPPLIES FIRE 3	250.68
	90034456-01	CLEANING & JANITORIAL SUPPLIES PRESCHOOL	62.26
	90035323-00	CLEANING & JANITORIAL SUPPLIES FIRE 3	1,046.78
	90035351-00	CLEANING & JANITORIAL SUPPLIES POLICE	431.51
TOTAL FOR: IMPERIAL DADE			1,791.23
15802	INGRAM LIBRARY SERVICES		
	80633226	CREDIT - BOOKS (APPLY TO 80693469)	(10.61)
	80693468	BOOKS	586.35
	80693469	BOOKS	391.81
	80705111	BOOKS	78.96
	80761066	BOOKS	450.41
	80781382	BOOKS	395.23
	80791008	BOOKS	81.43
	80791009	BOOKS	223.39
	80812838	BOOKS	785.23
	80812839	BOOKS	230.72
	80886726	BOOKS	740.73
TOTAL FOR: INGRAM LIBRARY SERVICES			3,953.65
18668	INTEGRATED CONTRACTING, LLC.		
	2902 3/4/24	HOUSING REHAB	14,870.00
TOTAL FOR: INTEGRATED CONTRACTING, LLC.			14,870.00
13483	INTEGRITY BUSINESS SOLUTIONS		
	2560444-0	PAPER FOR FINANCE	37.98
	2561811-00	PAPER FOR HR	48.99
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			86.97

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 20/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
14808	INTERIOR ENVIRONMENTS		
15226		MANAGER OFFICE FURNITURE BALANCE PAYMENT	4,724.00
15422		CLERK & FINANCE DEPT OFFICE FURNITURE BALANCE PAYME	8,901.00
ORDER 16874		50% DEPOSIT OFFICE FURNITURE BUILDING DEPT.	1,744.50
TOTAL FOR: INTERIOR ENVIRONMENTS			15,369.50
04646	INTERNATIONAL CODE COUNCIL INC		
02/04/2024		PLUMBING & MECHANICALCODE PUBLICATIONS	236.00
02/11/2024		CERTIFICATE RENEWAL/MURRAY	125.00
TOTAL FOR: INTERNATIONAL CODE COUNCIL INC			361.00
00641	INTERNATIONAL MINUTE PRESS		
66044		BUILDING DEPT. APPROVED/NOT APPROVED STICKERS	381.18
TOTAL FOR: INTERNATIONAL MINUTE PRESS			381.18
16136	INVOICE CLOUD		
1816-2024_2		FEB 2024 FEES	4,088.00
TOTAL FOR: INVOICE CLOUD			4,088.00
01179	IRON MOUNTAIN RECORDS MGT		
JDJS832		CLERK STORAGE FEES FEB 2024	308.02
JHBG394		DT407 STORAGE FEES ATTORNEY 3/1-31 2024	45.69
JHBG395		CLERK STORAGE FEES MARCH 2024	308.02
TOTAL FOR: IRON MOUNTAIN RECORDS MGT			661.73
RBOND	J J ROOFING		
00262064		REISSUE - BD PAYMENT REFUND	70.00
TOTAL FOR: J J ROOFING			70.00
00656	JACK DOHENY SUPPLIES INC		
220867		MISC REPAIR PARTS FOR VACTORS	120.00
221143		MISC SEWER PARTS FOR VACTORS/SEWER CAMERA REPAIR	598.86
221977		VEHICLE REPAIR & MAINTENANCE PARTS	182.68
TOTAL FOR: JACK DOHENY SUPPLIES INC			901.54
19091	ANTOINETTE JACKSON		
AJ001		REFUND ROOM RENTAL DEPOSIT	200.00
TOTAL FOR: ANTOINETTE JACKSON			200.00
12796	ANDREA JANSSEN		
WINTER 2024		COOKING CLASSES	1,396.50
TOTAL FOR: ANDREA JANSSEN			1,396.50
03979	JAY'S SEPTIC TANK SERVICE		
I146522		HAND SANITIZER ARENA 2/23-3/21 2024	320.00
I147087		HAND SANITIZER DPS 3/4-31 2024	399.00
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			719.00
17298	JCR SUPPLY INC		
176277		OPERATING SUPPLIES	309.60
TOTAL FOR: JCR SUPPLY INC			309.60
01915	JH HART URBAN FORESTRY		
102037		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 2/5-9 2024	22,301.95
102072		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 2/12-16 20	12,431.79
102076		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 2/19-23 20	15,949.06
102120		TREE TRIMMING, REMOVAL & FORESTRY ISSUES 2/26-3/1 2	13,496.11
TOTAL FOR: JH HART URBAN FORESTRY			64,178.91

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 21/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
00680	JOE'S AUTO PARTS INC		
138031		VEHICLE REPAIR & MAINTENANCE PARTS	170.69
138996		VEHICLE REPAIR & MAINTENANCE PARTS	29.98
TOTAL FOR: JOE'S AUTO PARTS INC			200.67
01851	JOHN E REID AND ASSOCIATES INC		
02/26/2024		INVESTIGATIVE INTERVIEWING-INTERROGATION/VANDERHOFF	630.00
TOTAL FOR: JOHN E REID AND ASSOCIATES INC			630.00
10526	JOHNSON & WOOD LLC		
31492		POLICE SERVICE CALL HVAC REPAIR	924.00
TOTAL FOR: JOHNSON & WOOD LLC			924.00
15974	JUSTIFACTS CREDENTIAL VERIFICATION		
381744		CREDENTIALS VERIFICATION	60.85
TOTAL FOR: JUSTIFACTS CREDENTIAL VERIFICATION			60.85
11272	K & Q LAW, LLC		
19-00703 FNL		MIDC COUNSEL	168.00
1DECARR23CQ		MIDC COUNSEL	1,800.00
1FEBOD24MK		MIDC COUNSEL	360.00
1FEBVOP24 MK		MIDC COUNSEL	360.00
1JANARR24CQ		MIDC COUNSEL	1,440.00
1JANARR24MK		MIDC COUNSEL	720.00
1NOVARR23CQ		MIDC COUNSEL	720.00
23-01799 FNL		MIDC COUNSEL	540.00
TOTAL FOR: K & Q LAW, LLC			6,108.00
17927	K MILLER LAW PLLC		
1FEBARR24		MIDC COUNSEL	1,080.00
TOTAL FOR: K MILLER LAW PLLC			1,080.00
18610	PETER KALINOWSKI		
03122024		HOCKEY REFEREE	164.00
TOTAL FOR: PETER KALINOWSKI			164.00
15142	KANOPY LLC		
389085-PPU		DOWNLOADABLES-AUDIO, VIDEO	589.05
TOTAL FOR: KANOPY LLC			589.05
17344	KAPLAN LAW OFFICE		
22RO06430 BW		MIDC COUNSEL	270.00
23-00215 FNL		MIDC COUNSEL	1,405.00
TOTAL FOR: KAPLAN LAW OFFICE			1,675.00
RBOND	Kendall Project Management, LLC		
00260702		BD Payment Refund	212.00
TOTAL FOR: Kendall Project Management, LLC			212.00
15444	KENT COMMUNICATIONS		
332619		ASSESSMENT NOTICES FINAL BILLING	762.87
TOTAL FOR: KENT COMMUNICATIONS			762.87
03704	MIKE KINASZ		
03122024		HOCKEY REFEREE SCHEDULING FEE	130.00
TOTAL FOR: MIKE KINASZ			130.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 22/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
19103	ERIC KORBECKI		
03132024		COACH REIMBURSEMENT 12U FALCONS	161.00
TOTAL FOR: ERIC KORBECKI			161.00
09338	KROGER INC		
02/01/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	102.15
02/14/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	114.29
02/22/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	20.97
TOTAL FOR: KROGER INC			237.41
06996	LAKESHORE LEARNING STORE		
02/11/2024		PRESCHOOL SUPPLIES	83.08
TOTAL FOR: LAKESHORE LEARNING STORE			83.08
01866	LANSING COMMUNITY COLLEGE		
02/25/2024		COURT TRAINING	60.00
02/25/2024		COURT TRAINING	60.00
TOTAL FOR: LANSING COMMUNITY COLLEGE			120.00
13308	LAW OFFICE OF DARYL NAFSU		
23R007450 FNL		MIDC COUNSEL	120.00
TOTAL FOR: LAW OFFICE OF DARYL NAFSU			120.00
06075	LAW OFFICES OF CHARESA D. JOHNSON		
1FEBARR24		MIDC COUNSEL	720.00
TOTAL FOR: LAW OFFICES OF CHARESA D. JOHNSON			720.00
10468	LAW OFFICES OF RANDALL J. SECONTINE		
1FEBVOP24		MIDC COUNSEL	690.00
2FEBVOP24		MIDC COUNSEL	690.00
TOTAL FOR: LAW OFFICES OF RANDALL J. SECONTINE			1,380.00
13055	LAW OFFICES OF STEVEN P. LYNCH		
1FEBARR24		MIDC COUNSEL	1,080.00
1FEBVOP24		MIDC COUNSEL	570.00
2FEBVOP24		MIDC COUNSEL	570.00
TOTAL FOR: LAW OFFICES OF STEVEN P. LYNCH			2,220.00
19102	CHRIS LEMESSURIER		
03132024		COACH REIMBURSEMENT 14U FALCONS	81.00
TOTAL FOR: CHRIS LEMESSURIER			81.00
14825	LIBRARY IDEAS		
104575		FREADING PAY AS YOU GO NOV USAGE	10.50
111025		FREADING PAY AS YOU GO JAN USAGE	12.00
111029		LIBRARY VIDEO & AUDIO RESOURCES	178.76
TOTAL FOR: LIBRARY IDEAS			201.26
18786	LIBRARY MARKET		
2916		LIBRARY CALENDAR ANNUAL SUBSCRIPTION	2,500.00
TOTAL FOR: LIBRARY MARKET			2,500.00
18568	LITTLE FRIENDS OF FERNDAL		
02/14/2024		ANIMAL MEDICAL SERVICES	44.60
TOTAL FOR: LITTLE FRIENDS OF FERNDAL			44.60
04270	LORMAN EDUCATION SERVICES		
02/22/2024		LIBRARY SUPERVISOR TRAINING/DAY	99.00
TOTAL FOR: LORMAN EDUCATION SERVICES			99.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 23/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
18132	GREG LOSINSKI		
	03122024	HOCKEY REFEREE	164.00
TOTAL FOR: GREG LOSINSKI			164.00
04712	MACMHB		
	02/22/2024	COURT ETHICS TRAINING	135.00
TOTAL FOR: MACMHB			135.00
00788	MACOMB COMMUNITY COLLEGE		
	01/28/2024	SPEED MEASUREMENT OPERATOR TRAINING/LINK	300.00
TOTAL FOR: MACOMB COMMUNITY COLLEGE			300.00
18082	MACOMB DAILY		
	02/02/2024	COURT SUBSCRIPTION	17.60
	02/13/2024	COURT SUBSCRIPTION	17.60
TOTAL FOR: MACOMB DAILY			35.20
16049	MADISON VETERINARY HOSPITAL		
	625893	ANIMAL MEDICAL SERVICES	216.40
TOTAL FOR: MADISON VETERINARY HOSPITAL			216.40
18852	MAGLIN CORPORATION		
	IMCO2543	130 NEW TRASH RECEPTACLES DDA	243,365.00
TOTAL FOR: MAGLIN CORPORATION			243,365.00
06052	MAMC		
	02/09/2024	MEMBERSHIP/BRASWELL	90.00
TOTAL FOR: MAMC			90.00
09590	MANOOGIAN LAW, PLLC		
	1FEBSCH24	MIDC COUNSEL	360.00
	1FEBVOP24	MIDC COUNSEL	540.00
	23BE05966 FNL	MIDC COUNSEL	270.00
	23BE06396 FNL	MIDC COUNSEL	30.00
	23RO07850 FNL	MIDC COUNSEL	150.00
	23RO07883 FNL	MIDC COUNSEL	30.00
	23RO08249 FNL	MIDC COUNSEL	180.00
	23RO08252 FNL	MIDC COUNSEL	30.00
	23RO08256 FNL	MIDC COUNSEL	60.00
	2FEBSCH24	MIDC COUNSEL	360.00
	2FEBVOP24	MIDC COUNSEL	690.00
TOTAL FOR: MANOOGIAN LAW, PLLC			2,700.00
01838	MAPERS		
	02/27/2024	MASTER SYSTEM ANNUAL DUES/LICHTENBERG	250.00
TOTAL FOR: MAPERS			250.00
07293	MARCEL BENAVIDES LAW OFFICE		
	15BE04828 FNL	MIDC COUNSEL	300.00
	23RO01372 FNL	MIDC COUNSEL	300.00
	23RO03374 FNL	MIDC COUNSEL	545.00
TOTAL FOR: MARCEL BENAVIDES LAW OFFICE			1,145.00
08588	MARRIOTT HOTELS		
	02/04/2024	BARSCH HOTEL ROOM BALANCE MME TRAINING LODGING	9.90
TOTAL FOR: MARRIOTT HOTELS			9.90

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 24/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
13044	MATCP		
	01/28/2024	CONFERENCE REGISTRATION/CLARKE & GERACI	990.00
	02/07/2024	CONFERENCE FEE/KOWALKOWSKI	395.00
TOTAL FOR: MATCP			1,385.00
08499	MATHESON TRI-GAS INC		
	0029305695	FIRE & EMS SUPPLIES	807.08
TOTAL FOR: MATHESON TRI-GAS INC			807.08
08339	MAZUR MARKET MANAGEMENT LLC		
	240311	CONTRACTED WORKER SERVICES 2023-24 MMM 2/26-3/10 20	8,815.00
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			8,815.00
03556	TIMOTHY P MC GLINCHEY		
	19RO01506 FNL	MIDC COUNSEL	420.00
	23R-02134 FNL	MIDC COUNSEL	900.00
	23RO06998 FNL	MIDC COUNSEL	180.00
TOTAL FOR: TIMOTHY P MC GLINCHEY			1,500.00
04043	MCDA		
	02/02/2024	TECHNICAL ASSISTANCE CONF FEE/MURPHY	139.00
TOTAL FOR: MCDA			139.00
10945	DEBORAH MCKELVY		
	23-00965 FNL	MIDC COUNSEL	660.00
	23R-00948 FNL	MIDC COUNSEL	594.00
TOTAL FOR: DEBORAH MCKELVY			1,254.00
15419	SARAH MCKENZIE		
	18RO12711 FNL	MIDC COUNSEL	294.00
TOTAL FOR: SARAH MCKENZIE			294.00
00834	MCNAUGHTON - MCKAY ELECTRIC		
	24361218-00	LIGHTING	196.06
TOTAL FOR: MCNAUGHTON - MCKAY ELECTRIC			196.06
03132	MECHANICAL INSPECTORS ASSOC OF MI		
	02/04/2024	ZOOM CLASS/LOPATIN	30.00
	02/04/2024	ZOOM CLASS/REA	30.00
TOTAL FOR: MECHANICAL INSPECTORS ASSOC OF MI			60.00
00837	MEIJER		
	02/01/2024	FUEL COST	45.70
	02/05/2024	PRESCHOOL SUPPLIES	47.24
TOTAL FOR: MEIJER			92.94
19093	SAMANTHA MELL		
	2023-24	BOOT ALLOWANCE	248.01
TOTAL FOR: SAMANTHA MELL			248.01
14070	META		
	02/16/2024	REC/2024 OUTDOOR ART FAIR ADS	20.00
TOTAL FOR: META			20.00
04333	METAL MART USA		
	286773	VEHICLE REPAIR & MAINTENANCE PARTS	20.24
TOTAL FOR: METAL MART USA			20.24

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 25/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
11553	METRO DETROIT REFEREES ASSOC		
ROA-Y_022924	SCHEDULING FEES & HOCKEY REFEREES 2/16-29 2024		470.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC			470.00
18996	MICHIGAN AIR PRODUCTS		
1251056	POLICE TROUBLESHOOT ARMSTRONG MONITORING GAS DETECT		1,825.00
TOTAL FOR: MICHIGAN AIR PRODUCTS			1,825.00
02937	MICH ASSOC OF CHIEFS OF POLICE		
02/13/2024	ACTIVE VOTING/MOORE		115.00
TOTAL FOR: MICH ASSOC OF CHIEFS OF POLICE			115.00
06736	MICHIGAN ECONOMIC DEV ASSOC		
02/25/2024	CAPITOL DAY CONF REGISTRATION/WROBEL		135.00
TOTAL FOR: MICHIGAN ECONOMIC DEV ASSOC			135.00
00880	MICHIGAN MUNICIPAL LEAGUE		
02/04/2024	2024 CAPCON REGISTRATION/CHEEZUM & KOLO		765.00
02/13/2024	ELECTED OFFICIALS VIRTUAL ACADEMY/KOLO		135.00
27256	EDUCATION ONSITE TRAINING PROGRAMS - BILL MATHEWSON		5,400.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			6,300.00
08721	MICHIGAN RURAL WATER ASSOC		
02/22/2024	2-DAY MATH TRAINING/RAY		460.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOC			460.00
17268	MICHIGAN STATE POLICE		
02/25/2024	INTERNET CRIMINAL HISTORY SEARCH		20.00
TOTAL FOR: MICHIGAN STATE POLICE			20.00
12298	MID AMERICA RINK SERVICES		
12391	ARENA BUILDING REPAIR SERVICES		102.80
TOTAL FOR: MID AMERICA RINK SERVICES			102.80
15777	MIDTOWN COMPOSTING		
02/02/2024	BIZ BUCKET FOOD WASTE PICKUPS-LIBRARY/SR CTR/CITY H		64.00
TOTAL FOR: MIDTOWN COMPOSTING			64.00
00899	MIDWEST TAPE		
505088778	HOOPLA & MEDIA		13.49
505127300	HOOPLA & MEDIA		11.24
505127662	HOOPLA & MEDIA		8,734.72
TOTAL FOR: MIDWEST TAPE			8,759.45
11035	MILLER CANFIELD PADDOCK AND		
1639605	EISENBERG CLASS ACTION		1,392.50
1639608	HARRISON V HALAS ET AL		1,905.00
TOTAL FOR: MILLER CANFIELD PADDOCK AND			3,297.50
10401	MICHAEL MITCHELL		
1FEBARR24	MIDC COUNSEL		1,800.00
TOTAL FOR: MICHAEL MITCHELL			1,800.00
18539	MITCHELLS LANSING		
02/02/2024	CERTIFIED COURT EXECS MEETING MEALS		32.39
TOTAL FOR: MITCHELLS LANSING			32.39

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 26/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
17164	MATHEW MORGAN		
03122024		HOCKEY REFEREE	164.00
TOTAL FOR: MATHEW MORGAN			164.00
04926	MPSI		
02/06/2024		APWA TRAINING/EXLEY	775.00
TOTAL FOR: MPSI			775.00
15707	MT ADVANTAGE		
15266		DPS MISC. OPERATING SUPPLIES	158.00
TOTAL FOR: MT ADVANTAGE			158.00
16922	MUNICIPAL EMERGENCY SERVICES		
IN2014425		UNIFORM CLOTHING & GEAR	986.85
TOTAL FOR: MUNICIPAL EMERGENCY SERVICES			986.85
05865	NAPA AUTO PARTS MADISON HEIGHTS		
4323-882510		PURCHASE OF PARTS AS NEEDED	16.31
4323-882639		PURCHASE OF PARTS AS NEEDED	176.45
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			192.76
19082	NAR ASSOCIATES		
02/25/2024		COURT SUBSTANCE ABUSE TRAINING	276.00
02/26/2024		COURT SUBSTANCE ABUSE TRAINING	231.00
TOTAL FOR: NAR ASSOCIATES			507.00
07664	JOHN NELLIS		
6915		ROSES	40.50
6917		ROSES	27.00
TOTAL FOR: JOHN NELLIS			67.50
05897	NEOPOST USA INC		
02292024		POSTAGE	30,000.00
TOTAL FOR: NEOPOST USA INC			30,000.00
19059	NEWSTRIPE		
02/07/2024		PAINT MACHINE STENCIL	797.00
TOTAL FOR: NEWSTRIPE			797.00
05288	NFPA		
02/16/2024		CFI-I PROGRAM FEE/MELOCHE	399.00
02/23/2024		NFPA LINK SINGLE USER/MELOCHE	114.99
TOTAL FOR: NFPA			513.99
18262	NIGHT SHIFT CLEANING & FLOOR MAINT.		
02/21/2024		SENIOR CTR EARLY VOTING CLEANING	2,283.09
TOTAL FOR: NIGHT SHIFT CLEANING & FLOOR MAINT.			2,283.09
00993	OAKLAND CO REGISTRAR OF DEED		
2250 3/7/24		RECORDING FEES	30.00
2922 3/12/24		RECORDING FEES	60.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			90.00
06178	OAKLAND COUNTY		
CI034691		SEWAGE TREATMENT - FEBRUARY 2024	1,198,905.08
TOTAL FOR: OAKLAND COUNTY			1,198,905.08

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 27/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
04464	OAKLAND COUNTY	HEALTH DIVISION	
	03132024	SR CTR TIM'S KIITCHEN FOOD LICENSE RENEWAL YR END 4	402.00
TOTAL FOR: OAKLAND COUNTY HEALTH DIVISION			402.00
00996	OAKLAND COUNTY	TREASURER	
	FEBRUARY 2024	LIBRARY FUND	5,887.71
TOTAL FOR: OAKLAND COUNTY TREASURER			5,887.71
06894	OAKLAND COUNTY	WATER RESOURCES COMM	
	02/04/2024	SOIL EROSION PLAN REVIEW FEE	115.00
	02/04/2024	SOIL EROSION PLAN REVIEW FEE	115.00
	02/04/2024	SOIL EROSION PLAN REVIEW FEE	230.00
	02/04/2024	SOIL EROSION PLAN REVIEW FEE	230.00
	02/07/2024	SOIL EROSION PLAN REVIEW FEE	230.00
	02/08/2024	SOIL EROSION PLAN REVIEW FEE	230.00
	02/14/2024	SOIL EROSION QUARTERLY INSPECTION FEES	855.00
	02/14/2024	SOIL EROSION QUARTERLY INSPECTION FEES	427.50
	02/14/2024	SOIL EROSION QUARTERLY INSPECTION FEES	427.50
	02/22/2024	SOIL EROSION INSPECTION FEE	427.50
TOTAL FOR: OAKLAND COUNTY WATER RESOURCES COMM			3,287.50
01002	OAKLAND PRESS		
	02/18/2024	COURT SUBSCRIPTION	10.36
TOTAL FOR: OAKLAND PRESS			10.36
17101	OCAAFII, INC.		
	02/02/2024	3-YEAR MEMBERSHIP/GARDNER	25.00
TOTAL FOR: OCAAFII, INC.			25.00
16924	OCAAO		
	02292024	OFFICE BUILDING APPRAISAL REVIEW/SWITKOWSKI, SCHMID	135.00
TOTAL FOR: OCAAO			135.00
01007	ODP BUSINESS SOLUTIONS, LLC		
	353885456001	85793581 OFFICE SUPPLIES	64.46
	355588234001	85793581 OFFICE SUPPLIES	39.08
	355591739001	CREDIT - 85793581 OFFICE SUPPLIES	(78.32)
	355649581001	85793581 OFFICE SUPPLIES	71.06
	355712578001	85793581 OFFICE SUPPLIES	261.07
	355722358001	85793581 OFFICE SUPPLIES	35.42
	356135244001	85793581 OFFICE SUPPLIES	199.99
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			592.76
07861	OLGA'S KITCHEN		
	01/30/2024	CERTIFIED COURT EXECS MEETING MEALS	22.52
TOTAL FOR: OLGA'S KITCHEN			22.52
19067	ONE 9 TRAVEL CENTER		
	02/11/2024	MACP CONFERENCE FUEL COST	40.00
TOTAL FOR: ONE 9 TRAVEL CENTER			40.00
08249	O'REILLY AUTO		
	3327-132894	MOTOR POOL TRAINING	299.00
TOTAL FOR: O'REILLY AUTO			299.00
18131	TYE OTTO		
	03122024	HOCKEY REFEREE	164.00
TOTAL FOR: TYE OTTO			164.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 28/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
13155	OXYGEN FORENSICS, INC		
96106-1	REISSUE - POLICE/CELLPHONE SOFTWARE APPLICATION REN		3,695.00
TOTAL FOR: OXYGEN FORENSICS, INC			3,695.00
09095	PARK RITE WAYNE, LLC		
2388	MONTHLY MGMT FEE FOR PARKING STRUCTURES FEB 2024		46,306.98
578933	SBS GARAGE VALIDATION		242.75
614196	DEC. GARAGE VALIDATION		2,283.00
TOTAL FOR: PARK RITE WAYNE, LLC			48,832.73
18398	PARKING STATE OF MI		
01/30/2024	CERTIFIED COURT EXECS MEETING PARKING		5.00
01/31/2024	CERTIFIED COURT EXECS MEETING PARKING		5.00
02/01/2024	CERTIFIED COURT EXECS MEETING PARKING		5.00
02/02/2024	CERTIFIED COURT EXECS MEETING PARKING		5.00
02/04/2024	CERTIFIED COURT EXECS MEETING PARKING		5.00
TOTAL FOR: PARKING STATE OF MI			25.00
19004	PEDIMENT PUBLISHING		
01/30/2024	BOOKS		109.20
01/31/2024	CREDIT - REFUND TAX CHARGED		(115.28)
TOTAL FOR: PEDIMENT PUBLISHING			(6.08)
18768	CRAIG PEISER		
03122024	HOCKEY REFEREE		246.00
TOTAL FOR: CRAIG PEISER			246.00
RTAXX	PERRY, SARAH		
03/13/2024	2023 Win Tax Refund 72-25-17-276-019		41.64
TOTAL FOR: PERRY, SARAH			41.64
05056	PET SUPPLIES PLUS #5		
00050310309055	PET SUPPLIES (THORVI)		124.02
TOTAL FOR: PET SUPPLIES PLUS #5			124.02
16897	JOSEPH PHILLIPS		
17BE00579 FNL	MIDC COUNSEL		90.00
20-01537 FNL	MIDC COUNSEL		1,129.00
20RO02795 FNL	MIDC COUNSEL		120.00
20RO06489 FNL	MIDC COUNSEL		240.00
21-01198 FNL	MIDC COUNSEL		177.00
22R-01883 BW	MIDC COUNSEL		180.00
23-00101 FNL	MIDC COUNSEL		899.00
23-01381 FNL	MIDC COUNSEL		633.00
23B-00689 FNL	MIDC COUNSEL		589.00
23BE00735 FNL	MIDC COUNSEL		210.00
23BE04393 FNL	MIDC COUNSEL		120.00
23R-00753 FNL	MIDC COUNSEL		549.00
23R-01116 FNL	MIDC COUNSEL		479.00
23R-01388 FNL	MIDC COUNSEL		554.00
23R-01570 FNL	MIDC COUNSEL		699.00
23R-01688 FNL	MIDC COUNSEL		497.00
23RO06504 FNL	MIDC COUNSEL		210.00
23RO06630 FNL	MIDC COUNSEL		210.00
23RO07756 FNL	MIDC COUNSEL		120.00
23RO08206 FNL	MIDC COUNSEL		180.00
24R-00019 FNL	MIDC COUNSEL		420.00
TOTAL FOR: JOSEPH PHILLIPS			8,305.00
17513	PLANETIZEN		
02/02/2024	TRAINING/MURPHY		199.00
TOTAL FOR: PLANETIZEN			199.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 29/36

Vendor Code	Vendor Name		Amount
	Invoice	Description	
06886	PLAYAWAY PRODUCTS LLC		
	455369	LIBRARY VIDEO & AUDIO RESOURCES	24.93
	455378	LIBRARY VIDEO & AUDIO RESOURCES	55.97
	455429	LIBRARY VIDEO & AUDIO RESOURCES	331.96
TOTAL FOR: PLAYAWAY PRODUCTS LLC			412.86
19070	PREMIERE PLUS MADISON HTS, LLC		
	WINTER 2024	YOUTH DANCE CLASSES	5,764.50
TOTAL FOR: PREMIERE PLUS MADISON HTS, LLC			5,764.50
11305	PREMISE HEALTH EMPLOYER SOLUTIONS		
	234838	MARCH 2024 PROGRAM FEES 13 MILE	8,886.00
	236141	MILIFE ROYAL OAK STAFFING & EXPENSES 2/1-29 2024	10,473.86
	236146	13 MILE MEDICATIONS/LAB FEES 2/1-29 2024	1,297.84
TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS			20,657.70
01992	PRINTING SYSTEMS, INC		
	231686	ELECTION SUPPLIES SECRECY ENVELOPES	2,888.00
TOTAL FOR: PRINTING SYSTEMS, INC			2,888.00
00371	PROGRESSIVE PLUMBING SUPPLY		
	2607915	MAINTENANCE PARTS PARKING DEPT.	224.89
	2609554	BUILDING REPAIR & MAINTENANCE SUPPLIES MEMORIAL PAR	283.73
	2619208	WATER MAINTENANCE PARTS	191.74
	2619880	BUILDING REPAIR & MAINTENANCE SUPPLIES	125.83
TOTAL FOR: PROGRESSIVE PLUMBING SUPPLY			826.19
18918	PURE WATER PARTNERS LLC		
	1674640	SENIOR CTR WATER COOLER 1/17-4/16 2024	141.00
TOTAL FOR: PURE WATER PARTNERS LLC			141.00
01096	QUALITY CLEANERS		
	DC163 FEB 2024	PRISONER BLANKET CLEANING	306.00
TOTAL FOR: QUALITY CLEANERS			306.00
17619	QUENCH USA, INC.		
	INV06836043	DPS CHUNGH0700ICE 1/13-2/12 2024	55.60
TOTAL FOR: QUENCH USA, INC.			55.60
18871	QUIET STORM PUBLISHING LLC		
	02/01/2024	BOOKS	19.99
TOTAL FOR: QUIET STORM PUBLISHING LLC			19.99
08978	QUILL LLC		
	37306347	ACCT #7104342 FARMERS MKT OFFICE SUPPLIES	35.00
TOTAL FOR: QUILL LLC			35.00
14899	RAPID GROUP, LLC		
	220941	POLICE SECURITY TOTERS	120.00
TOTAL FOR: RAPID GROUP, LLC			120.00
18294	JOHN R. RASH		
	JR29603-WINTER	PAINTING CLASSES	1,560.00
TOTAL FOR: JOHN R. RASH			1,560.00
18267	REASON CONSULTING CORPORATION		
	1340	PERSONAL PROPERTY CONTRACT MARCH 2024	2,583.00
TOTAL FOR: REASON CONSULTING CORPORATION			2,583.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 30/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
19100	MICHELLE REEVE		
03132024		COACH REIMBURSEMENT MITE LEVEL 3	101.00
TOTAL FOR: MICHELLE REEVE			101.00
07364	RENU POWER TOOL & SUPPLY		
02/21/2024		P&F OIL REGULATOR AIR GAUGE	18.79
TOTAL FOR: RENU POWER TOOL & SUPPLY			18.79
15212	JONATHON RHIND		
03122024		HOCKEY REFEREE	82.00
TOTAL FOR: JONATHON RHIND			82.00
14821	ROAD COMMISSION FOR OAKLAND COUNTY		
6775		TRAFFIC SIGNAL REPAIR PERIOD END 1/31/24	932.47
TOTAL FOR: ROAD COMMISSION FOR OAKLAND COUNTY			932.47
15559	ROANOKE CUSTOM PRODUCTS		
02/16/2024		POLICE DEPT OFFICE SUPPLIES	33.25
TOTAL FOR: ROANOKE CUSTOM PRODUCTS			33.25
18243	ROBINSON CAPITAL MANAGEMENT		
397651		FEB 2024 MANAGEMENT FEES	857.72
TOTAL FOR: ROBINSON CAPITAL MANAGEMENT			857.72
05305	ROCKET ONE STOP OFFICE		
80932		POLICE MAPS LAMINATION	135.00
81002		PARK CLOSING SIGN STICKERS	1,067.50
TOTAL FOR: ROCKET ONE STOP OFFICE			1,202.50
01157	ROSE PEST SOLUTIONS		
31114083		DDA PEST CONTROL	179.00
31119397		LIBRARY PEST CONTROL	60.00
TOTAL FOR: ROSE PEST SOLUTIONS			239.00
16187	ROSEN PUBLISHING		
RSL190076I		BOOKS	32.95
TOTAL FOR: ROSEN PUBLISHING			32.95
17584	ROSY BROTHERS, INC.		
02/13/2024		P&F KUBOTA RTV PARTS	561.41
TOTAL FOR: ROSY BROTHERS, INC.			561.41
05435	ROWLEYS BROS INC		
2350315-00		PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	3,288.45
2350533-00		CREDIT - VEHICLE REPAIR PARTS	(100.00)
TOTAL FOR: ROWLEYS BROS INC			3,188.45
08650	ROYAL OAK FORD		
410191		VEHICLE REPAIR & MAINTENANCE PARTS	100.12
TOTAL FOR: ROYAL OAK FORD			100.12
01170	ROYAL ROOFING COMPANY, INC		
S124039		BUILDING REPAIR & MAINT SERVICES ARENA	678.00
TOTAL FOR: ROYAL ROOFING COMPANY, INC			678.00
17524	RUSH ORDER TEES		
02/25/2024		WINTER VOLLEYBALL CHAMPION SHIRTS	1,155.30
TOTAL FOR: RUSH ORDER TEES			1,155.30

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 31/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
01898	JOANN RYDER		
03132024		MBOR MEETING	225.00
TOTAL FOR: JOANN RYDER			225.00
07614	RICK SAGE		
03132024		MBOR MEETING	75.00
TOTAL FOR: RICK SAGE			75.00
18264	TAKAYUKI SAKAGUCHI		
TS29605-WINTER		SUSHI-MAKING CLASS MARCH 11	235.20
TOTAL FOR: TAKAYUKI SAKAGUCHI			235.20
01183	SAM'S CLUB		
01/28/2024		SENIOR CTR SUPPLIES	49.96
01/30/2024		SENIOR CTR TIM'S KITCHEN/CREATIVE COLORING SUPPLIES	76.92
02/07/2024		SENIOR CTR OFFICE SUPPLIES	26.46
02/13/2024		SENIOR CTR SUPPLIES	49.96
02/13/2024		SENIOR CTR CLEANING SUPPLIES	33.78
TOTAL FOR: SAM'S CLUB			237.08
19114	SEABROOK SATTERLUND		
03132024		COACH REIMBURSEMENT 14U FALCONS	101.00
TOTAL FOR: SEABROOK SATTERLUND			101.00
19066	SAVAGE TRAINING GROUP		
02/05/2024		POLICE BARRICADE RESPONSE TRAINING/BROWN	299.00
TOTAL FOR: SAVAGE TRAINING GROUP			299.00
13609	ROB SCOTT		
03122024		HOCKEY REFEREE	164.00
TOTAL FOR: ROB SCOTT			164.00
17615	SE MI ASSOC. OF CHIEFS OF POLICE		
02/23/2024		2024 MEMBERSHIP DUES/STANTON	40.00
02/25/2024		2024 MEMBERSHIP DUES/MOORE	40.00
TOTAL FOR: SE MI ASSOC. OF CHIEFS OF POLICE			80.00
16498	SEDGWICK CLAIMS MGMT. SERVICES, INC		
SF0483202401449267		PAYMENTS ISSUED 2/2-29 2024	23,276.26
TOTAL FOR: SEDGWICK CLAIMS MGMT. SERVICES, INC			23,276.26
19092	SELECTIVE CONSTRUCTION CORPORATION		
03072024		ZBA APPLICATION REFUND	700.00
TOTAL FOR: SELECTIVE CONSTRUCTION CORPORATION			700.00
01222	SEOC WATER AUTHORITY		
FEB 2024		WATER - JANUARY 2024	298,818.87
TOTAL FOR: SEOC WATER AUTHORITY			298,818.87
01206	SHELVING INC		
106909		STREAMLIGHT 12V DC POWER CORD	22.99
107036		SEWER TOOLS - PUSH CAMERA PARTS BOX	71.97
TOTAL FOR: SHELVING INC			94.96
18488	JOSEPH L. SHREEMAN		
23R-00639 FNL		MIDC COUNSEL	605.00
23RO01812 FNL		MIDC COUNSEL	330.00
23RO02774 FNL		MIDC COUNSEL	780.00
TOTAL FOR: JOSEPH L. SHREEMAN			1,715.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 32/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
18577	SIDETRACK BOOKSHOP		
01/28/2024		LIBRARY WINTER READING CHALLENGE PRIZE	25.00
TOTAL FOR: SIDETRACK BOOKSHOP			25.00
12695	SIMPLY TECHNOLOGY LLC		
AT8903		INSTALL/CONFIGURE 21 CAMERAS VARIOUS LOCATIONS	8,995.00
BV5171		BUSINESS VOIP STANDARD SERVICE 3/1-31 2024	81.32
TOTAL FOR: SIMPLY TECHNOLOGY LLC			9,076.32
16327	SIREN PR		
2460		APR 2024 STRATEGIC COMMUNICATION, MEDIA RELATIONS,	8,450.00
TOTAL FOR: SIREN PR			8,450.00
RBOND	SMITH, DEREK		
00264251		BD Payment Refund	300.00
TOTAL FOR: SMITH, DEREK			300.00
13564	SANDRA MYERS SMITH		
6052		ROSES	27.00
6053		ROSES	27.00
6054		ROSES	60.75
6055		ROSES	54.00
6832		ROSES	108.00
6833		ROSES	121.50
TOTAL FOR: SANDRA MYERS SMITH			398.25
19062	SMOKEY BONES		
02/04/2024		CERTIFIED COURT EXEC'S MEETING MEALS	28.29
TOTAL FOR: SMOKEY BONES			28.29
01221	SOCRRA		
S-INV107654		REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL F	247,114.00
TOTAL FOR: SOCRRA			247,114.00
07694	SOELCH GROUP LLC		
9404		DPS SIGN MATERIALS	3,078.00
TOTAL FOR: SOELCH GROUP LLC			3,078.00
16493	SOIL 2 SERVICE		
0748		FARMERS MKT ISSUE #63 1/4 PG SPONSORSHIP	1,000.00
TOTAL FOR: SOIL 2 SERVICE			1,000.00
18394	SOLERA HOLDINGS, LLC		
02/18/2024		1-YR IDENTIFIX GOVERNMENT SUBSCRIPTION	1,428.00
TOTAL FOR: SOLERA HOLDINGS, LLC			1,428.00
01220	SONITROL GREAT LAKES		
550080		CITY HALL SERVICE CALL	250.00
551360		SALTER CTR INTRUSION SYSTEM MONTHLY FEE 4/1-6/30 20	466.29
TOTAL FOR: SONITROL GREAT LAKES			716.29
08771	ANDREW SOPER		
03122024		HOCKEY REFEREE	164.00
TOTAL FOR: ANDREW SOPER			164.00
02756	SPECTRUM PRINTERS INC		
79061		CLERK VOTETEST TEST DECKS FOR FEB 2024 ELECTION	735.23
TOTAL FOR: SPECTRUM PRINTERS INC			735.23

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 33/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
16714	SPEEDWAY		
01/30/2024		FUEL COST	60.74
TOTAL FOR: SPEEDWAY			60.74
15920	ANDREW STACER, PLC		
1FEBARR24		MIDC COUNSEL	1,800.00
1FEBVOP24		MIDC COUNSEL	720.00
TOTAL FOR: ANDREW STACER, PLC			2,520.00
17819	STARBUCKS		
02/09/2024		MACP CONFERENCE MEALS	8.43
02/11/2024		MACP CONFERENCE MEALS	7.84
TOTAL FOR: STARBUCKS			16.27
01244	STATE BAR OF MICHIGAN		
02/01/2024		SEMINAR FEE/GROCHOWSKI	130.00
02/01/2024		SEMINAR FEE/MARCUM	150.00
TOTAL FOR: STATE BAR OF MICHIGAN			280.00
18862	STATE OF MICHIGAN		
FEB 2024 SALES/WH		SALES & WITHHOLDING TAX FEB 2024	198.18
TOTAL FOR: STATE OF MICHIGAN			198.18
01259	STATE OF MICHIGAN		
491-436511		JAN-MAR 2024 AMBULANCE ASSESSMENT	2,883.42
551-606954		ADVANCED PRECISION DRIVING COURSE TUITION/GOSTIAUX	1,000.00
FEBRUARY 2024		FEES/LEGACY FEES COLLECTED BY THE COURT	52,947.75
TOTAL FOR: STATE OF MICHIGAN			56,831.17
07426	STATE WIRE & TERMINAL		
50347-00		VEHICLE REPAIR PARTS	177.47
TOTAL FOR: STATE WIRE & TERMINAL			177.47
16183	MICHAEL L. STEINBERG		
1FEBSCH24		MIDC COUNSEL	360.00
23BE06060 FNL		MIDC COUNSEL	180.00
23RO08039 FNL		MIDC COUNSEL	220.00
23RO08063 FNL		MIDC COUNSEL	120.00
TOTAL FOR: MICHAEL L. STEINBERG			880.00
04327	STERLING HEIGHTS TREASURY		
24-0012109		2024 OPIS SUBSCRIPTION	502.94
TOTAL FOR: STERLING HEIGHTS TREASURY			502.94
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
1529		ARENA MANGEMENT W/E 3/3/24	32,137.58
1530		ARENA MANGEMENT	19,536.70
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			51,674.28
12607	SUPPLYDEN		
516676-00		ARENA CLEANING SUPPLIES	186.55
517233-00		ARENA CLEANING SUPPLIES	276.00
TOTAL FOR: SUPPLYDEN			462.55
18752	SWEET GRATIFICATIONS		
03022024		EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	103.00
TOTAL FOR: SWEET GRATIFICATIONS			103.00

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 34/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
19111	JEFF SZWEJK		
03132024		COACH REIMBURSEMENT 131	131.00
TOTAL FOR: JEFF SZWEJK			131.00
07000	TARGET		
02/25/2024		FARMERS MKT EVENT POSTER FRAMES	38.00
TOTAL FOR: TARGET			38.00
18276	TAYLORED EVENNTS		
02/27/2024		LIBRARY CHARACTER MEET AND GREET JUL 17	160.00
TOTAL FOR: TAYLORED EVENNTS			160.00
11100	TECHRADIUM, INC		
21125		FIRE IRIS CREDIT USAGE 2/1-29 2024	12.51
21126		POLICE IRIS CREDIT USAGE 2/1-29 2024	14.20
TOTAL FOR: TECHRADIUM, INC			26.71
01319	TERMINAL SUPPLY CO		
19136-00		VEHICLE REPAIR PARTS	22.18
20753-00		VEHICLE REPAIR & MAINTENANCE PARTS	56.76
TOTAL FOR: TERMINAL SUPPLY CO			78.94
03545	THOMSON REUTERS - WEST		
849806676		ATTORNEY ONLINE/SOFTWARE SUBSCRIPTION CHARGES	1,775.45
TOTAL FOR: THOMSON REUTERS - WEST			1,775.45
16756	T-MOBILE		
969796655 03/24		ROPL HOTSPOTS	497.18
TOTAL FOR: T-MOBILE			497.18
18857	TPT - TEACHERS PAY TEACHERS		
01/30/2024		PRESCHOOL SUPPLIES	7.50
02/21/2024		PRESCHOOL SUPPLIES	3.10
TOTAL FOR: TPT - TEACHERS PAY TEACHERS			10.60
17508	TRAFFIC SAFETY WAREHOUSE		
01/28/2024		PARKING DEPT SUPPLIES	924.00
TOTAL FOR: TRAFFIC SAFETY WAREHOUSE			924.00
03255	TRANS-TEK TRANSPORT		
13256		REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	4,808.45
TOTAL FOR: TRANS-TEK TRANSPORT			4,808.45
06527	TRILLIUM TEAMOLOGIES, INC.		
21-CV-12422		REQUEST & WRIT FOR GARNISHMENT	35.00
TOTAL FOR: TRILLIUM TEAMOLOGIES, INC.			35.00
03113	TRINITY TOOL CO		
697187		VEHICLE REPAIR PARTS	87.00
TOTAL FOR: TRINITY TOOL CO			87.00
11563	TRUCK & TRAILER SPECIALTIES		
HSO015131		VEHICLE REPAIR & MAINTENANCE PARTS	86.36
HSO015151		VEHICLE REPAIR & MAINTENANCE PARTS	175.84
HSO015412		VEHICLE REPAIR & MAINTENANCE PARTS	829.66
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			1,091.86

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 35/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
16959	UBER TECHNOLOGIES INC		
	02/08/2024	MACP CONFERENCE TRAVEL	16.57
	02/08/2024	MACP CONFERENCE TRAVEL	16.21
TOTAL FOR: UBER TECHNOLOGIES INC			32.78
16057	UNITED STATES POSTAL SERVICE		
	02/09/2024	COURT MAILING COST	21.80
TOTAL FOR: UNITED STATES POSTAL SERVICE			21.80
05219	US BANK		
	2523376	2016 REFUNDING	79,275.00
TOTAL FOR: US BANK			79,275.00
19104	GERRY VALDEZ		
	03132024	COACH REIMBURSEMENT 14U FALCONS	161.00
TOTAL FOR: GERRY VALDEZ			161.00
09583	DENNIS VAN DE LAAR		
	03062024	REIMBURSE ETHICS TRAINING SNACKS	47.94
TOTAL FOR: DENNIS VAN DE LAAR			47.94
05778	VERIZON WIRELESS		
	02/04/2024	CELL PHONE SERVICE DEC 10-JAN 9	6,190.59
	02/04/2024	CELL PHONE SERVICE DEC 10-JAN 9	88.59
TOTAL FOR: VERIZON WIRELESS			6,279.18
09370	VISTAPRINT.COM		
	02/11/2024	RO SUSTAINABILITY TABLE RUNNERS	109.53
TOTAL FOR: VISTAPRINT.COM			109.53
05168	CHRISTINE WALBRIDGE		
	WINTER 2024	YOGA INSTRUCTOR	1,276.80
TOTAL FOR: CHRISTINE WALBRIDGE			1,276.80
06947	WALMART		
	01/28/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	100.41
	01/30/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	70.77
	01/31/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	81.54
	02/01/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	57.06
	02/06/2024	LIBRARY YOUTH PROGRAM SUPPLIES	36.28
	02/06/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	126.19
	02/08/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	146.71
	02/11/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	102.77
	02/13/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	85.68
	02/15/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	169.80
	02/16/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	39.56
	02/18/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	100.92
	02/21/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	99.91
	02/23/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	110.90
	02/27/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	72.25
TOTAL FOR: WALMART			1,400.75
05570	HAN HOONG WANG		
	WINTER 2024	TAI CHI CLASSES	2,376.64
TOTAL FOR: HAN HOONG WANG			2,376.64
15068	WASTEZERO		
	53550-HEM	P&F BIG BELLY TRASH CAN BAGS	613.97
TOTAL FOR: WASTEZERO			613.97

03/14/2024 08:25 AM
User: JudyG
DB: Royal Oak

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024
JOURNALIZED
PAID

Page: 36/36

Vendor Code	Vendor Name	Description	Amount
Invoice			
15161	WEBSTER BANK		
03022024		2018 REVENUE BONDS	209,597.78
TOTAL FOR: WEBSTER BANK			209,597.78
01429	WEST SHORE FIRE REPAIR INC		
32144		FIRE 1 MAKO COMPRESSOR	698.13
TOTAL FOR: WEST SHORE FIRE REPAIR INC			698.13
17147	WHEN I WORK		
02/11/2024		REC MONTHLY PAYMENT	60.00
TOTAL FOR: WHEN I WORK			60.00
13901	WIL WHITE		
03132024		MBOR MEETING	225.00
TOTAL FOR: WIL WHITE			225.00
00900	MIKE WOLVERTON		
MW001		SENIOR CTR GENERATIONS DINNER DANCE ENTERTAINMENT	325.00
TOTAL FOR: MIKE WOLVERTON			325.00
13476	WOODSIDE BIBLE CHURCH		
03012024		FEB. 27 ELECTION FACILITY RENTAL	100.00
TOTAL FOR: WOODSIDE BIBLE CHURCH			100.00
14019	WOW! BUSINESS		
02/21/2024		VARIOUS CITY ACCOUNTS	4,528.41
TOTAL FOR: WOW! BUSINESS			4,528.41
19107	ZACHARY WRIGHT		
03132024		COACH REIMBURSEMENT 12U FALCONS	161.00
TOTAL FOR: ZACHARY WRIGHT			161.00
18014	ZOLA.COM		
02/23/2024		FARMERS MKT CREDIT PACKAGE	150.00
TOTAL FOR: ZOLA.COM			150.00
15921	JORDAN ZUPPKE, PLLC		
21-01667 FNL		MIDC COUNSEL	6,368.00
23R-01504 BW		MIDC COUNSEL	390.00
23R-01564 FNL		MIDC COUNSEL	409.00
2FEBSCH24		MIDC COUNSEL	360.00
3FEBSCH24		MIDC COUNSEL	360.00
TOTAL FOR: JORDAN ZUPPKE, PLLC			7,887.00
TOTAL - ALL VENDORS			8,401,409.27

Request for Purchase Orders Approval

February 29, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

If the city commission is in agreement, the following resolution to approve purchase orders is recommended:

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2023-24:

Requisition # R007963 change order
Vendor: Miller, Canfield, Paddock, and Stone
Requesting approval for: \$13,390 additional for a total of \$58,910
Price Source: estimation
Budgeted: \$58,910
Department / Fund: attorney / general
Description: services for a class action lawsuit

Requisition # R007756
Vendor: Canfield Equipment Service, Inc.
Requesting approval for: \$55,000
Price Source: estimation (all individual purchases are less than \$10,000)
Budgeted: \$55,000
Department / Fund: motor pool / motor pool
Description: police patrol equipment & installation for new vehicles, lift gate parts, vehicle repair & maintenance services as needed

Requisition # R007842 change order
Vendor: First Choice Services
Requesting approval for: \$10,000 additional for a total of \$50,000
Price Source: estimation (all individual purchases are less than \$3,000)
Budgeted: \$50,000
Department / Fund: community promotion & court / general
Description: coffee services

Requisition # R007930 change order
Vendor: Bell Equipment Company
Requesting approval for: \$5,000 additional for a total of \$46,500
Price Source: MiDeal pricing (contract # 071B7700091)
Budgeted: \$46,500
Department / Fund: motor pool / motor pool
Description: vehicle repair & maintenance parts / repair parts for sweepers

Requisition # R007763
Vendor: D'Angelo Brothers Inc.
Requesting approval for: \$44,000
Price Source: bid by another entity (Oakland County/contract #008856)
Budgeted: \$44,000
Department / Fund: water maintenance / water & sewer
Description: lead water line replacements

Requisition # R007818
Vendor: Sonitrol Great Lakes
Requesting approval for: \$30,000
Price Source: estimation (all individual services are less than \$10,000)
Budgeted: \$30,000
Department / Fund: multiple / multiple
Description: building security services

Requisition # R007716
Vendor: TWI Tire Wholesalers
Requesting approval for: \$30,000
Price Source: estimation (all individual purchases are less than \$3,000)
Budgeted: \$30,000
Department / Fund: motor pool / motor pool
Description: tires as needed

Requisition # R007877
Vendor: Wolverine Freightliner
Requesting approval for: \$30,000
Price Source: estimation (all individual purchases are less than \$3,000)
Budgeted: \$30,000
Department / Fund: motor pool / motor pool
Description: vehicle repair & maintenance parts

Respectfully submitted,

Debra Peck-Lichtenberg
Finance Director

Approved,

Todd Fenton
Deputy City Manager

Request for Purchase Order Approval

March 7, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

If the city commission is in agreement, the following resolution to approve purchase orders is recommended:

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2023-24:

Requisition #	R008283
Vendor:	Millennia Technologies
Requesting approval for:	\$302,870
Price Source:	Sourcewell/contract #120122
Budgeted:	\$302,870
Department / Fund:	information systems / information systems
Description:	phone system upgrade & contract renewal (5 yr. support & 5 yr. warranty on phones)

Requisition #	R007763 change order
Vendor:	D'Angelo Brothers Inc.
Requesting approval for:	\$8,000 additional for a total of \$52,000
Price Source:	bid by another entity (Oakland County/contract #008856)
Budgeted:	\$52,000
Department / Fund:	water maintenance / water & sewer
Description:	lead water line replacements

Requisition #	R007701
Vendor:	Jordan Zuppke
Requesting approval for:	\$35,000
Price Source:	estimation / bid by Royal Oak
Budgeted:	\$35,000
Department / Fund:	indigent defense
Description:	contracted legal / advisory counsel

Requisition #	R008101
Vendor:	Interior Environments
Requesting approval for:	\$33,540
Price Source:	quote (all individual purchases have been less than \$10,000)
Budgeted:	\$33,540
Department / Fund:	multiple / multiple
Description:	office furniture

Requisition #	R007794
Vendor:	Cintas Corporation
Requesting approval for:	\$30,000
Price Source:	Omnia Partners/contract #222886
Budgeted:	\$30,000
Department / Fund:	multiple / multiple
Description:	cleaning service for floor mats at city hall and other various city buildings

Respectfully submitted,

Debra Peck-Lichtenberg
Finance Director

Approved,

Todd Fenton
Interim City Manager

CITY COMMISSION AGENDA ITEM

Title	2024 High Intensity Drug Trafficking Area Subrecipient Agreement
SUBMITTING DEPARTMENT	Police Department
PRESENTER	Michael Moore
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The Oakland County Narcotics Enforcement Team (NET) requires each municipality on the team to sign the High Intensity Drug Trafficking Area (HIDTA) subrecipient agreement (attachment 1) annually to participate in the grant program. This grant is used to reimburse municipalities for a portion of qualifying overtime costs.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- ☐ No fiscal impact
☐ Workload impact (details below)

☐ Revenue impact (details below)
☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

N/A

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

N/A

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

N/A

LEGAL COMMENTS

Approved as to Form by City Attorney.

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby approves the 2024 High Intensity Drug Trafficking Area subrecipient agreement; and

Be it further resolved, the city commission authorizes the mayor to execute the agreement on behalf of the city.

ATTACHMENTS:

Royal Oak 2024 HIDTA Subrecipient Agreement

**PROGRAM YEAR 2024
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)
SUBRECIPIENT AGREEMENT BETWEEN
THE COUNTY OF OAKLAND AND CITY OF ROYAL OAK
Unique Entity Identifier (UEI) #: NLZAWEBMERD5**

This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and City of Royal Oak, 211 Williams St., Royal Oak, MI 48324, a Michigan Municipal Corporation ("Municipality"). The County and Municipality shall be collectively referred to as the "Parties."

PURPOSE OF AGREEMENT.

The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County's use of Grant funds (defined below) to reimburse the Municipality for overtime expenses that it incurred related to its participation in the Oakland County Narcotic Enforcement Team ("N.E.T."), a multijurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office ("OCSO").

Under the Parties' separate N.E.T. agreement, the Municipality is responsible for providing a full-time employee for participation in N.E.T. and for all costs associated with that employment, including overtime.

The County, as the legal entity that administers N.E.T., submitted an Initiative Description and Budget Proposal (Exhibit A) to the Executive Board for Michigan HIDTA requesting the United States Office of National Drug Control Policy ("ONDCP") to grant N.E.T. an award for program year (PY) 2024 to reimburse N.E.T. participating agencies for eligible law enforcement officer overtime. PY 2024 begins January 1, 2024, and ends December 31, 2024.

If ONDCP grants N.E.T. an award for PY 2024, the ONDCP disburses the HIDTA grant funds to the City of Novi. To receive the Grant funds for overtime costs, N.E.T. must submit requests for reimbursement with the required supporting documentation to Michigan HIDTA. If Michigan HIDTA approves the N.E.T. overtime reimbursement requests, the City of Novi should distribute the Grant funds to County on behalf of N.E.T. The County has the authority to allocate a portion of the Grant funds to reimburse the Municipality for qualifying overtime costs subject to the terms and conditions of this Agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

- 1. DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows:

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

- 1.1. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Municipality, or the County's or Municipality's agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.
- 1.2. **Grant funds** mean the funds that may be awarded to the County and the other participating agencies in N.E.T. pursuant to Michigan HIDTA Initiative Description and Budget Proposal Version 2024 (Exhibit A) submitted to Michigan HIDTA by County on behalf of itself and the other participating agencies in N.E.T.

2. EXHIBITS. The Exhibits listed below are incorporated and are part of this Agreement.

- 2.1. **Exhibit A** – Michigan HIDTA Initiative Description and Budget Proposal Version 2024.
- 2.2. **Exhibit B** - Template Request for HIDTA Overtime Reimbursement (Locals to County).
- 2.3. **Exhibit C** – Sample letter regarding notification of current overtime pay rate.
- 2.4. **Exhibit D** – Sample overtime slip, signed by the officer's supervisor that supports each Request for HIDTA Overtime Reimbursement.
- 2.5. **Exhibit E** – Sample paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement.

3. FEDERAL AWARD PROJECT DESCRIPTION.

- 3.1. Catalog of Federal Domestic Assistance ("CFDA") #: 95.001
- 3.2. Federal Awarding Agency: United States Office of National Drug Control Policy ("ONDCP")
- 3.3. Program: High Intensity Drug Trafficking Areas (HIDTA)
 - 3.3.1. HIDTA Objective: To reduce drug trafficking and drug production in the United States by: (A) facilitating cooperation among Federal, State, local, and tribal law enforcement agencies to share information and implement coordinated enforcement activities; (B) enhancing law enforcement intelligence sharing among Federal, State, local, and tribal law enforcement agencies; (C) providing reliable law enforcement intelligence to law enforcement agencies needed to design effective enforcement strategies and operations; and (D) supporting coordinated law enforcement strategies which maximize use of available resources to reduce the supply of illegal drugs in designated areas and in the United States as a whole.
- 3.4. Period of Performance: January 1, 2024, through December 31, 2024.

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

- 3.5. The Federal Award Identification Number (FAIN) is provided in the HIDTA Grant Agreement between ONDCP and the City of Novi, which is incorporated into this Agreement by reference.

4. USE OF HIDTA FUNDS.

- 4.1. The total amount of the federal award for overtime costs committed to the Municipality and obligated by this action by the County to the Municipality is not to exceed **\$6,000.00** for each participating law enforcement officer unless otherwise provided herein. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the total amount of the federal award for overtime costs committed to the Municipality and obligated by this action by the County to the Municipality amount may change as funds are available on a pro rata basis. Such commitment and obligation for overtime costs is contingent upon the ONDCP awarding the Grant funds to N.E.T and the City of Novi reimbursing the County.
- 4.2. The County will reimburse the Municipality up to **\$6,000.00** for each participating law enforcement officer for qualifying N.E.T.-related overtime unless otherwise provided herein. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the maximum reimbursement amount may change as funds are available on a pro rata basis. Such reimbursement shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 5.1. Such reimbursement is contingent upon the ONDCP awarding the grant funds to N.E.T and the City of Novi reimbursing the County.
- 4.2.1. HIDTA funds shall be used to pay overtime only if the overtime was performed in support of a HIDTA-designated Enforcement initiative or Intelligence and information Sharing Initiative. HIDTA funds shall not be used to pay overtime related to training attendance, financial management, drug treatment, drug demand reduction or prevention, or non-investigative related administrative work.
- 4.2.2. No HIDTA funds shall be used to supplant the Municipality's funds that would otherwise be made available for the same purposes.
- 4.3. There is no research and development performed pursuant to this Agreement.
- 4.4. No indirect costs shall be charged or reimbursed under performance of this Agreement.

5. REIMBURSEMENT OF ELIGIBLE N.E.T. OVERTIME.

- 5.1. To request reimbursement for eligible N.E.T. overtime costs, the Municipality shall submit to the County the documentation described in the following subparagraphs no later than thirty (30) days after PY 2024 has expired. If the County, in its sole discretion, determines that the

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

documentation submitted by the Municipality does not reconcile, then the Municipality shall provide any additional documentation requested by the County in order to process payment.

- 5.1.1. A fully completed and signed Request for HIDTA Overtime Reimbursement attached as Exhibit B.
- 5.1.2. A letter substantively similar to the sample letter regarding notification of current overtime pay rate attached as Exhibit C.
- 5.1.3. Overtime slips, signed by the officer's supervisor, that support each Request for HIDTA Overtime Reimbursement. The overtime slips shall be substantively similar to the sample overtime slip attached as Exhibit D.
- 5.1.4. The paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement. The paystub or payroll report shall be substantively similar to the sample paystub attached as Exhibit E.
- 5.2. County will only reimburse Municipality for approved overtime costs after County has received the Grant funds from the City of Novi for that particular reimbursement request.

6. GENERAL COMPLIANCE.

- 6.1. The Municipality shall comply with to 28 C.F.R. Part 69 (New Restrictions on Lobbying) and 2 C.F.R. Part 25 (Universal Identifier and System of Award Management).
- 6.2. The Municipality shall comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
- 6.3. The Municipality shall perform all activities in accordance with The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.
- 6.4. The Municipality shall comply with ONDCP's HIDTA Program Policy and Budget Guidance, all other applicable Federal, state, and local laws and regulations, and the terms and conditions contained in this Agreement.
- 6.5. The Municipality shall comply with all applicable requirements for subrecipients that are provided in the HIDTA Grant Agreement between ONDCP and the City of Novi. The HIDTA Grant Agreement between ONDCP and the City of Novi will be provided to the Municipality within a reasonable time after the County receives a copy of it.
- 6.6. As specified in the HIDTA Program Policy and Budget Guidance, the Municipality must:

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

- 6.6.1. Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- 6.6.2. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- 6.6.3. Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
- 6.6.4. Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
- 6.6.5. Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the Municipality designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

7. FINANCIAL ACCOUNTABILITY AND AUDIT REQUIREMENTS.

- 7.1. The Municipality shall maintain standards of financial accountability that conform to 2 C.F.R. §200.302 (Financial Management) and 2 C.F.R. §200.303 (Internal Controls).
- 7.2. The Municipality shall comply with audit requirements contained in 2 C.F.R. Part 200, Subpart F, which requires the Municipality to have an annual audit conducted within nine (9) months of the end of their fiscal year, if the Municipality has an aggregate expenditure of more than \$750,000 in federal funds in a fiscal year. Any deficiencies noted in audit reports must be fully cleared by the Municipality within thirty (30) days after receipt of same. The Grant funds spent by the County on behalf of the Municipality for training expenses shall be included on the Schedule of Expenditures of Federal Awards if the Municipality is required to have a single audit performed. Municipalities that are exempt from the Single Audit requirements that receive less than \$750,000 of total Federal funding must submit a Financial Statement Audit prepared in accordance with Generally Accepted Auditing Standards (“GAAS”) if the audit includes disclosures that may negatively impact the HIDTA program including, but not limited to fraud, financial misstatements, and violations of any contract or grant provisions. The County shall have the right to review and audit all records of the Municipality pertaining to any payment by the County.

8. CONFLICT OF INTEREST.

- 8.1. The Municipality shall comply with the following ONDCP conflict of interest policies:

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

- 8.1.1. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- 8.1.2. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- 8.1.3. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

9. MANDATORY DISCLOSURE.

- 9.1. As a non-Federal entity, the Municipality must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII “Award Term and Condition for Recipient Integrity and Performance Matters,” are required to report certain civil, criminal, or administrative proceedings to System for Award Management (SAM). Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 “Remedies for Noncompliance”.

10. RECORD RETENTION.

- 10.1. The Municipality shall comply with the record retention provisions of 2 C.F.R. 200.333 (Retention requirements for records).
- 10.2. The Municipality should, whenever practicable, collect, transmit, and store Federal award-related information in open and machine readable formats rather than in closed formats or on paper in accordance with 2 C.F.R. 200.335 (Methods for collection, transmission and storage of information).

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

11. ACCESS TO RECORDS.

- 11.1. The Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the County, or any of their authorized representatives, have the right of access to any documents, papers, or other records of the Municipal entity which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the Municipality's personnel for the purpose of interview and discussion related to such documents. The right of access to the Municipality's records is not limited to the required retention period but last as long as the records are retained.
- 11.2. The Municipality shall permit the County and auditors to have access to the Municipality's records and financial statements as necessary for the County to meet the requirements of 2 C.F.R. Part 200.

12. TERM.

- 12.1. This Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party, and when the Agreement is filed according to MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. This Agreement shall end on December 31, 2024.

13. ASSURANCES.

- 13.1. Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.
- 13.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 13.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement.

14. TERMINATION OF AGREEMENT.

- 14.1. This Agreement may be terminated in whole or in part as follows:
 - 14.1.1. by the County, if the Municipality fails to comply with the terms and conditions of this Agreement;
 - 14.1.2. by the County for cause;

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

14.1.3. by the County with the consent of the Municipality, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;

14.1.4. by the Municipality upon sending to the County written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the County determines in the case of partial termination that the reduced or modified portion of the subaward will not accomplish the purpose for which this Agreement was made, the County may terminate the Agreement in its entirety.

14.2. The County must provide to the Municipality a notice of termination. Written suspension or notice of termination will be sent to the Municipality's business address. If this Agreement is terminated or partially terminated, both the County and the Municipality remain responsible for compliance with the requirements at 2 CFR 200.343 Closeout and 2 CFR 200.344 Post-closeout Adjustments and Continuing Responsibilities.

15. CLOSEOUT.

15.1. The County shall close-out this Agreement when it determines that all applicable administrative actions and all required work under this Agreement have been completed by Municipality.

15.2. The Municipality shall comply with the closeout provisions of 2 C.F.R. 200.343 (Closeout).

16. POST-CLOSEOUT ADJUSTMENTS AND CONTINUING RESPONSIBILITIES.

16.1. The closeout of this Agreement does not affect any of the following:

16.1.1. The right of County to disallow costs and recover funds on the basis of a later audit or other review. The County must make any cost disallowance determination and notify the Municipality within the record retention period;

16.1.2. The obligation of the Municipality to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments;

16.1.3. Audit requirements in Subpart F—Audit Requirements of 2 C.F.R. Part 200.

16.1.4. Records retention as required in Subpart D—Post Federal Award Requirements of this part, §200.333 Retention requirements for records through §200.337 Restrictions on public access to records.

17. REMEDIES FOR NONCOMPLIANCE.

17.1. If the Municipality fails to comply with federal statutes, regulations, or the terms and conditions of this Agreement, the County may impose additional conditions, as described in 2 CFR §200.207 Specific Conditions. If the County determines that noncompliance cannot be

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

remedied by imposing additional conditions, the County may take one or more of the following actions, as appropriate in the circumstances:

- 17.1.1. temporarily withhold cash payments pending correction of the deficiency by the Municipality or more severe enforcement action by the County;
- 17.1.2. disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
- 17.1.3. wholly or partly suspend or terminate the Agreement;
- 17.1.4. recommend that the Federal awarding agency initiate suspension or debarment proceedings as authorized under 2 CFR Part 180 and Federal awarding agency regulations;
- 17.1.5. withhold further funds for the project or program;
- 17.1.6. take other remedies that may be legally available.

18. NO THIRD-PARTY BENEFICIARIES. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

19. DISCRIMINATION. The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

20. PERMITS AND LICENSES. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

21. RESERVATION OF RIGHTS. This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

22. DELEGATION/SUBCONTRACT/ASSIGNMENT. Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

23. NO IMPLIED WAIVER. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement.

No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

24. SEVERABILITY. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

25. CAPTIONS. The section and subsection numbers and captions in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers and captions shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

26. NOTICES. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

26.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Board of Commissioners Chairperson, 1200 North Telegraph, Pontiac, Michigan 48341, with a copy to Oakland County Sheriff's Office, Sheriff Fiscal Officer, 1200 N. Telegraph, Bldg. 38E, Pontiac, Michigan 48341.

26.2. If Notice is sent to the Political Subdivision, it shall be addressed to: City of Royal Oak.

26.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

27. CONTACT INFORMATION.

<u>County of Oakland</u>	<u>City of Royal Oak</u>
Lieutenant Bryan Wood Investigative & Forensic Services Division Narcotics Enforcement Team Office: 248-858-1722 Fax: 248-858-1754 Email: woodb@oakgov.com	

28. GOVERNING LAW. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan, without regard to Michigan's conflict of laws provisions.

2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF ROYAL OAK

29. AGREEMENT MODIFICATIONS OR AMENDMENTS. Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

30. ENTIRE AGREEMENT. This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the County to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____
Printed Name: _____
Title: _____

IN WITNESS WHEREOF, _____, acknowledges that he/she has been authorized by a resolution of the Municipality's governing body, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the Municipality to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
Printed Name: _____
Title: _____

WITNESSED: _____ DATE: _____
Printed Name: _____
Title: _____

CITY COMMISSION AGENDA ITEM

Title	Adoption of Oakland County Hazard Mitigation Plan 2023
SUBMITTING DEPARTMENT	Police Department
PRESENTER	Chief Michael Moore
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

In cooperation with the Oakland County Emergency Management Division, the Royal Oak Police Department recently participated in a review and update of the [Oakland County Multi-Jurisdictional Hazard Mitigation Plan](#). This is a multi-jurisdictional hazard mitigation plan and seeks to identify the county's and individual communities' hazards and understand their impact on vulnerable assets, including residents and property. With that understanding, the plan sets forth solutions that, if implemented, have the potential to significantly reduce the threat to life and property of communities within Oakland County.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- ☐ No fiscal impact
☐ Workload impact (details below)

☐ Revenue impact (details below)
☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able*

to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Whereas, the mission of Oakland County and the participating jurisdiction of the City of Royal Oak include the charge to protect the health, safety, and the general welfare of the people of the County and municipalities; and

Whereas, Oakland County, Michigan, is subject to flooding, tornadoes, winter storms, and other natural, technological, and human-caused hazards; and

Whereas, pro-active mitigation of known hazards before and after a disaster event can reduce or eliminate long-term risk to life and property; and

Whereas, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post-disaster hazard mitigation programs; and

Whereas, to remain eligible to receive mitigation monies, Oakland County prepared a Hazard Mitigation Plan (the “PLAN”) for the County and all communities in the County; and

WHEREAS, Oakland County and the City of Royal Oak have participated in and completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of hazards, develops a mitigation strategy consistent with a set of uniform goals, and creates a plan for implementing, evaluating and revising this strategy;

NOW THEREFORE, BE IT RESOLVED, the city commission and the mayor hereby:

- 1) Adopts in its entirety the [2023 Oakland County Multi-Jurisdictional Hazard Mitigation Plan \(Plan\)](#)
- 2) Will use the adopted and approved portions of the Plan to guide pre and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Hazard Mitigation Steering Committee and continue to participate in the planning partnership as described by the Plan.
- 5) Will help to promote and support the mitigation successes of all planning partners.

ATTACHMENTS:

CITY COMMISSION AGENDA ITEM

Title	Award of 2024 Material Testing and Quality Control Services Contract QCS2401
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The city retains a consulting firm each year for material testing and quality control services on city construction projects. Services include testing for concrete, asphalt, soils, density and laboratory testing.

The city prepared a Request for Proposals dated February 1, 2024 to provide professional engineering services for this work, and performed a quality-based selection (QBS) process to select the consultant. The city received four proposals, which were independently ranked by several reviewers based on understanding of the requirements, experience and references, personnel qualifications, firm location and availability, and unit pricing. A summary of the ranking is provided in attached Table 1.

Based on this information, the engineering division recommends awarding the work to Intertek Professional Services Industries, Inc. (PSI) of Macomb, Michigan for the unit prices provided in Table 2. If the city wishes to continue using PSI's services after the first year (May 1, 2024 through April 30, 2025), a percentage increase in unit prices has been provided as outlined in Table 2.

The funding source for this work is primarily local road fund, major road fund, and water and sewer fund, and the budget for the work is included in each of the city's construction projects.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	n/a
AMOUNT CURRENTLY BUDGETED	Project specific – see below
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	Varies – see below
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

Most of the city's construction projects require materials testing to ensure the contractors' work products meet the required specifications. This cost varies depending on the type of project, but is generally around one percent of the total project cost. This cost is included and considered when staff recommends award of a particular project to ensure the funding is available.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

This project aligns with the overall strategic plan goal to provide reliable infrastructure within the city by ensuring that the concrete, asphalt, base, and structural steel materials placed on city construction projects meet the necessary testing requirements.

COMMUNITY ENGAGEMENT

Not applicable.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

Approved as to form.

PROPOSED COMMISSION RESOLUTION:

Be it resolved, that the mayor and city clerk be authorized to execute the General Consulting Engineering Services contract for the Royal Oak 2024 Material Testing and Quality Control Services Contract QCS2401 to Professional Services Industries, Inc. of Macomb, Michigan for the unit prices provided in table 2 for the period of May 1, 2024 through April 30, 2025.

ATTACHMENTS:

1. Table 1 – Proposal Scoring
2. Table 2 – PSI Unit Prices
3. Contract QCS2401

Table 1
2024 Material Testing and Quality Control Services
Contract QCS2401
Summary of Proposals

Consultant	Average Ranking Score* (out of 100)
Professional Services Industries, Inc. (PSI)	89.0
Testing Engineers and Consultants, Inc. (TEC)	87.5
Materials Testing Consultants (MTC)	68.7
DLZ Michigan, Inc. (DLZ)	70.7

**Based on ranking scores from four reviewers in Royal Oak Engineering Division*

Table 2
2024 Material Testing and Quality Control Services
Contract QCS2401
PSI Unit Prices

Item Description		Unit	Unit Price
Part A – General Testing Services			
A.1	Certified Field Representative	Hour	\$61.00
A.2	Certified Engineering Technician (Plant inspector only - applies to all hours worked including overtime beyond eight hours per day, Saturdays, Sundays and holidays)	Hour	\$68.00
A.3	Field Professional Engineer (only when requested by the city)	Hour	\$135.00
A.4	Show-Up Fee	Each	\$115.00
A.5	Mileage Reimbursement	Mile	\$0.00
Part B – Concrete Testing			
B.1	Compressive Strength Test on Cylinders	Set of 3	\$57.00
B.2	Pavement Coring	Each	\$92.00
B.3	Compressive Strength Tests on Cores	Each	\$48.00
B.4	Pull-Out Testing for Lane Ties	Set of 15	\$365.00
Part C – Soils & Aggregates			
C.1	Moisture Density Relationship	Each	\$195.00
C.2	Washed Sieve and Hydrometer Analysis	Each	\$115.00
C.3	Soil Boring – Mobilization, project management, report	Each	\$2,000.00
C.4	Soil Boring – Drilling	VFT	\$25.00
Part D – Hot Mix Asphalt (Bituminous)			
D.1	Extraction Test	Each	\$245.00
Part E – Environmental Assessment of Contaminated Soil			
E.1	Geologist	Hour	\$110.00
E.2	Site Assessment Sample Analysis	Sample	\$495.00
E.3	Photoionization Detector	Hour	\$17.00
Part F – Miscellaneous Testing and Inspection			
F.1	Foundation Anchor Bolt Test	Each	\$765.00
F.2	Mast Arm Structural Steel Inspection	Each	\$148.00

Contract Extension No.	Item Description	Unit Price Increases*
1	Extension of Contract QCS2401 for period starting April 1, 2025 and ending March 31, 2026	3.0%
2	Extension of Contract QCS2401 for period starting April 1, 2026 and ending March 31, 2027	3.0%
3	Extension of Contract QCS2401 for period starting April 1, 2027 and ending March 31, 2028	4.0%
4	Extension of Contract QCS2401 for period starting April 1, 2028 and ending March 31, 2029	5.0%

*Contract shall be extended only upon mutual agreement between the city and consultant.

CITY OF ROYAL OAK AGREEMENT FOR CONSULTING ENGINEERING SERVICES

Pursuant to City Commission Resolution from the March 11, 2024 commission meeting, the City of Royal Oak (City) and Professional Service Industries, Inc. (consultant) whose principal offices are located at 16049 Leone Drive, Macomb, Michigan 48042 based on the consultant's Proposal for **2024 Material Testing and Quality Control Services Contract QCS2401** received on February 27, 2024 (copy attached), agree as follows:

- A. The consultant shall perform the tasks as stated in the attached Proposal, which is incorporated as part of this agreement. The city shall pay the consultant for specific work performed for the fees stated in the Proposal.
- B. This Agreement shall be effective as of the date of this Contract and remain in effect until the project is complete or the agreement is terminated in accordance with Paragraph F.
- C. All files, records, documents, reports, materials, and computer-generated word processing data resulting from the services to be performed under this Agreement shall at all times be considered the property of the city. No changes or modifications shall be made to plans or other documents without the express written consent and approval of the consultant. It is agreed and understood that should the city choose to use the documents for any purpose other than the construction of the elements detailed and described within the Contract Documents for the project, the city shall hold harmless and indemnify the consultant from any claim arising out of their use.
- D. The consultant shall not assign or transfer this Agreement to any other individual, partnership, corporation, joint venture, or other entity without the written consent of the city.
- E. The consultant shall conform to all applicable laws, ordinances, city standards and statutes of the Federal Government, State of Michigan and City of Royal Oak, including but not limited to, the following:
 - Civil Rights Act of 1964, as amended
 - Davis Bacon Act, as amended (40 USC 327-330)
 - Copeland "Anti-Kickback" Act (18 USC 874), as supplemented in the Department of Labor Regulations (20 CFR - Part 3)
 - 2003 Rules and Regulations (24 CFR - Part 85.220)
- F. The city reserves the right to terminate the contract at any time with the assurance that the consultant shall be entitled to reimbursement for any services rendered prior to the date of termination.
- G. Provide a statement that the consultant will not perform any services for the city in which there is a conflict of interest, or the appearance of a conflict of interest, with any builder, developer, contractor or private client who is active in the city.

If the consultant is currently performing services for a builder, developer, contractor or private client who is or might be expected to be active in the city, the consulting engineer shall provide a detailed listing of this work, as well as the anticipated date of completion.

- H. The consultant will be held responsible for additional costs to the city resulting from negligence, mismanagement, delays or improper guidance. When it can be established that the consultant is clearly at fault, these additional costs will be borne by the consultant.
- I. The consultant shall not commence work under this agreement until it has obtained the following required insurance. All coverage shall be with insurance carriers acceptable to the city. All insurance carriers shall be licensed and admitted to do business in the State of Michigan. The consultant shall require each of its sub-consultants, if any, to maintain the following required insurance. If any insurance is written with a deductible or self-insured retention, the consultant shall be solely responsible for said deductible or self-insured retention. The purchase of insurance and the furnishing of a certificate of insurance shall not constitute satisfaction of the consultant's indemnification of the city.

The consultant and its subcontractors, if any, shall procure and maintain during the life of the agreement the following coverage and produce valid certificates of insurance and required endorsements:

- 1. Workers compensation insurance in accordance with all applicable statutes of the State of Michigan. Coverage shall include a minimum \$250,000 employers liability coverage.
- 2. Commercial general liability insurance on an "occurrence" basis with limits of liability not less than \$1,000,000 per occurrence aggregate. Coverage shall include the following extensions:
 - a. Per Contract Aggregate (Annual Aggregate Contract Limit)
 - b. Contractual liability
 - c. Products and completed operations
 - d. Independent contractors coverage
 - e. Broad form general liability extensions or equivalent
 - f. Explosion, Collapse, and Underground, if applicable
- 3. Automobile liability insurance, including Michigan no-fault coverage, for all vehicles used in the performance of the contract. Coverage shall include all owned vehicles, all non-owned, and all hired vehicles. Limits of liability shall not be less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
- 4. Commercial General Liability and Automobile Liability Required liability limits may be obtained by using an Excess/Umbrella Liability policy in addition to the primary liability policy(ies). If coverage limits are satisfied by an Excess and/or Umbrella policy, coverage must follow form of the primary liability policy(ies), including but not limited to additional insured and primary/non-contributory coverage.

Professional liability coverage with limits of liability of not less than \$1,000,000 per claim/aggregate. If this policy is claims made form, then the contractor shall be required to keep the policy in force, or purchase "tail" coverage, for a minimum of 3 years after the termination of this contract.

5. Additional insured endorsement on the commercial general liability insurance coverage, as described above, shall include an endorsement stating the following shall be **Additional Insured's**:

"The City of Royal Oak, all elected and appointed officials, all employees and volunteers, boards, commissions and/or authorities and their board members, employees and volunteers are additional insured." (On an ISO form B or broader or its equivalents.). Coverage afforded is considered primary and any other insurance the City of Royal Oak may have in effect shall be considered secondary and/or excess.

6. Cancellation notice. Policies, as described above, shall include an endorsement stating that thirty (30) days, ten (10) days for non-payment of premium, advance written notice of cancellation or non-renewal shall be sent to the Certificate Holder:

Holly J. Donoghue, PE, City Engineer
City of Royal Oak
203 S. Troy Street
Royal Oak, MI 48067

7. If any of the above coverages expire during the term of this contract, the consultant shall deliver renewal certificates, endorsements, and/or policies to City of Royal Oak at least ten (10) days prior to the expiration date. Copies of all policies mentioned above shall be furnished, if so requested.
8. Indemnification, except professional liability.
 - a. To the fullest extent permitted by law, the consultant expressly agrees to indemnify and hold the city harmless against losses and liabilities arising out of personal injury, bodily injury or property damages, based upon negligent act, grossly negligent act or omission, or willful or wanton misconduct, by the consultant or anyone acting on the consultant's behalf, in connection with, or incidental to, the contract or the work to be performed, except that the consultant shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's negligence.
9. Indemnification, professional liability.
 - a. The consultant expressly agrees to indemnify and hold the city harmless against all losses and liabilities arising out of personal injury, bodily injury or property damages to the extent of negligent act, grossly negligent act, error or omission of the consultant or anyone acting on the consultant's behalf, in connection with, or incidental to, the contract or work to be performed, except that the consultant shall not be responsible to indemnify the city for any losses or damages to the extent that same are caused by or result from the negligence of the city or any other person or entity.
 - b. To the extent of the consultant's actual degree of fault, the consultant's obligation to indemnify and hold the city harmless shall include:
 - i. The obligation to pay for the cost of defense, including reasonable attorney fees the city incurs from any such suit, action or proceeding, and;
 - ii. The obligation to pay any and all judgments which may be recovered in any such suit, action or proceeding and/or any reasonable expenses including, but not

limited to costs, attorney fees and settlement expenses which may be incurred, but only to the extent that such judgments and expenses are attributable to the consultant's actual fault.

10. The consultant agrees that it will not settle or resolve any claim or action against the consultant based upon its acts which includes, or may include, a claim or count against the city or its employees without coordinating with the city with respect to any and all claims or counts against the city except those based upon the gross negligence or willful or wanton misconduct of the city or its employees.
11. For the purpose of indemnity clauses in the agreement, "city" shall mean City of Royal Oak, its elected and appointed officials, employees working on behalf of the city; losses and liabilities shall mean loss, cost, expense, damage, liability or claims, whether groundless or not; personal injury, violation of property, or deprivation of any rights, privileges or immunities secured by the constitution and laws of the United States of America or the State of Michigan, for which the consultant may be held liable to its injured party in an action-at-law or a suit in equity or other proceedings for redress; bodily injury shall mean bodily injury, sickness or disease and mental injury which may be sustained or claimed by any person or persons; and property damage shall mean the damage and destruction of any property including the loss of use thereof.
12. This agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

This agreement is hereby made and entered into this ____ day of _____, 20____,
by and between the City of Royal Oak (city) and Professional Service Industries, Inc. (consultant).

CITY OF ROYAL OAK:

By: Michael Fournier
Title: Mayor

By: Melanie Halas
Title: City Clerk

CONSULTANT:



By: Kyle K. Erskine
Title: Branch Manager

By:
Title

CITY COMMISSION AGENDA ITEM

Title	Award of Professional Engineering Services for 2025 Road Projects
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The engineering division currently has three vacancies for civil engineers, with the city engineer being the only professional engineer on staff. Staff is actively seeking engineering candidates for these open positions, but there is a significant gap in resources available until engineers are hired and trained.

Staff has multiple infrastructure projects programmed for 2025 construction, and requires the assistance of consultants for survey, design and construction oversight. The survey and design work is typically performed in April through December of the year prior to construction. Staff requested pricing for the city's 2025 road projects from Nowak and Fraus Engineers (NFE) based on their consistent history of performing similar work in the past, and also because they have historically provided cost effective rates. Hiring a consultant will allow the city to move forward with the work programmed under the road millage renewal.

Attachment 1 summarizes the 2025 road projects and associated professional engineering fees quoted by NFE. This table also includes the related capital improvement plan numbers and total project budget for clarity. Staff compared this pricing to previous quotes and confirms that it is in-line with anticipated costs for professional engineering services. The proposed costs are within the city's budget for this work.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$1,344,792
AMOUNT CURRENTLY BUDGETED	\$1,518,099
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	202.901.81402.CAP2506 202.901.81402.CAP2507 202.901.81402.CAP2509 202.901.81402.CAP2514 203.901.81402.CAP2535
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☒ Operations Impact (details below)

REVENUE IMPACT:

Not applicable.

WORKLOAD IMPACT:

Not applicable.

OPERATIONS IMPACT:

When setting budgets for infrastructure projects, staff typically sets aside 20 to 25 percent of the budget for engineering costs and contingencies. The proposed costs are less than 20 percent of each project budget, and therefore no fiscal impact is anticipated. There is remaining budget available to account for staff time in overseeing the consultant's work.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

The included projects are all part of the city's road millage renewal program, and this meets the Sustainability and Climate Action Plan goal to fund, plan and develop well maintained infrastructure for all modes of travel.

COMMUNITY ENGAGEMENT

Not applicable.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby awards professional engineering services for 2025 road improvement projects to Nowak and Fraus Engineers of Pontiac, Michigan, currently under contract with the city, and directs staff to issue a purchase order in the amount of \$1,344,792.

ATTACHMENTS:

1. Summary of Projects and Pricing

Summary of Projects and Pricing

Professional Engineering Services
2025 Construction Projects

Project	Location	Budget Information:			Nowak and Fraus Proposal:			
		Capital Improvement Plan ID	FY23/24 Budget for Total Project	Funding Source	Design Fee	Inspection Cost*		Total Estimated Fee
2025 13 Mile Road Resurfacing Improvements Contract CAP2506 (MDOT Local Agency Project)	13 Mile: Rochester to Campbell	CAP2506	\$336,997	Major Roads	\$159,000	11%	\$194,792	\$353,792
2025 N. Main and Coolidge Resurfacing Improvements Contract CAP2507	Coolidge - 14 Mile to city limit	CAP2507	\$1,720,000	Major Roads	\$182,000	10%	\$228,333	\$410,333
	N. Main - 13 Mile to city limit	CAP2508	\$1,020,000	Major Roads				
2025 13 Mile Road Resurfacing Improvements Contract CAP2509	13 Mile - Woodward to Crooks	CAP2509	\$2,500,000	Major Roads	\$213,000	10%	\$266,667	\$479,667
2025 Downtown Road Resurfacing Improvements Contract CAP2514	Williams St (Third to Seventh) Sixth (Washington to Center)	CAP2514	\$1,150,000	Major Roads	\$35,000	N/A - inspected by city staff		\$35,000
2025 Road Reconstruction Improvements Contract CAP2535	Hillside, Ravenna, Greenway - & traffic calming on Benjamin Ave.	CAPXX20	\$863,500	Local Roads	\$66,000	N/A - inspected by city staff		\$66,000

*Inspection cost is based on the estimated construction cost for each project

Total Budgeted:	\$7,590,497	
Budget for Engineering (20%):	\$1,518,099	Total: \$1,344,792

CITY COMMISSION AGENDA ITEM

Title	Designation of Non-Profit Status Cantata Academy Chorale
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Carol Schwanger
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY The Cantata Academy Chorale is making a [request to be designated](#) as a recognized non-profit in the community. Such designation is required by the state for an organization to obtain a charitable gambling license. Primarily the request is made to support their efforts to raise funds for Cantata whose mission is to be a premier choral organization in the metropolitan Detroit area. Cantata fosters an environment where members can share their love of music with audiences in the community. The organization is funded through membership dues, ticket sales to their concert performances, and donations.

The next concert will be in Royal Oak on April 27, 2024, at the First United Methodist Church, their rehearsal and concert site. Additionally, they are collaborating with Royal Oak Leprechauns to sing the national anthem at a game during the 2024 season. At both of these events, they would like to conduct raffles to raise funds and require the City to recognize them with non-profit status to complete their application to the State of Michigan.

The city commission established criteria for such recognition by resolution adopted on October 4, 2010, and amended the policy by resolution on August 3, 2015. Criteria includes being based or making Royal Oak “a significant part of its service area”; making a substantial contribution to Royal Oak institutions or residents in the “form of donations, goods or services”; and must provide documentation proving it meets the non-profit status requirements.

The Cantata Academy Chorale has been a member of the Royal Oak community since its founding in 1961 performing concerts for the community each April or May and in December. They are based in Royal Oak and a member of the Royal Oak Chamber of Commerce. They have provided copies of their by-laws and Internal Revenue Service (IRS) tax-exempt 501(c)(3) certification for review and all of their paperwork is up to date and in order. They have provided copies of their [by-laws](#); [Internal Revenue Service \(IRS\) tax-exempt 501\(c \) \(03\) certification](#), and [2023 Annual Report from the State of Michigan Department Licensing and Regulatory Affairs](#) for review and all of their paperwork is up to date and in order.

(include history of previous Commission action/discussion, background, scope of work, etc.):

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	None

AMOUNT CURRENTLY BUDGETED	Not Applicable
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	Not Applicable
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: There will be no impact on revenue.

WORKLOAD IMPACT: This item will require no staff time, therefore, will have no impact on workload of any City department.

OPERATIONS IMPACT: This agenda item requires no budget adjustment, therefore no source of additional funds and no cuts to other operations, programs and services.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

This aligns with the Strategic Plan's goal to have a Welcoming, Engaged, and Livable Community and creating Vibrant Local Economy by supporting the efforts of this non-profit entity to create cultural and engaging events for members of the Royal Oak community.

COMMUNITY ENGAGEMENT

There will be little to no community engagement for this item. As a recognized non-profit, the organization may request permission to post notices of their performances, but this will not require the City's community engagement specialist any work.

BOARD AND COMMISSION FEEDBACK

An advisory board or commission was not engaged in the discussion of this item. It is a request directly from the non-profit based on requirements from the State of Michigan and the criteria established by the Royal Oak City Commission for such requests.

LEGAL COMMENTS

Approved as to form by City Attorney. NJG

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves the request from the Cantata Academy Chorale for designation of nonprofit status from the City of Royal Oak; and

Be it further resolved, the city clerk is authorized to certify the resolution and forward it to the State of Michigan.

ATTACHMENTS:

CITY COMMISSION AGENDA ITEM

Title	Historical Commission Recommendation to Conduct Ghost Tours at the Orson Starr House Museum
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Carol Schwanger
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE

Beginning in 2015 the historical commission (HC) partnered with a paranormal investigative entity to offer ghost tours at the Orson Starr House Museum. The tours have proven to be a viable fundraiser for the HC and also a source of publicity for the Museum and by association, other events the HC hosts at the Museum. The HC is seeking authorization to resume a series of tours for the 2024 season.

Flyer Paranormal, LLC of Pickney, Michigan has provided the tours since 2022 and has done an outstanding job. Flyer is suggesting a schedule for 2024 which will begin with a tour on March 23, 2024. Tours will be conducted on Saturday per month through December 2024, with additional tours in October. Tours begin between 7:00 and 8:00p.m. and conclude before 2:00a.m. Each tour is limited to 12 participants, age 18 years and older; and group tours scheduled as requested and available.

Flyer and the HC is recommending raising the tour prices for the 2024 season to \$55.00 individual rate and \$300.00 group rate. The City receives fifty-percent from each ticket sold; individual and group.

When tour dates are finalized, the HC will secure permission from the Salvation Army for the use of the parking lot as they do for all events at the Museum, which then alleviates any parking issues for the surrounding neighborhoods.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	None
AMOUNT CURRENTLY BUDGETED	Not Applicable
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	Not Applicable
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Workload impact (details below)

☒ Revenue impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: In 2023, the City of Royal Oak received a check in the amount of \$1,080.00 for the tours. Funds are used to off-set expenses for other events hosted at the Museum.

WORKLOAD IMPACT: There is no impact to the workload as the only work required of personnel is depositing the check upon receipt.

OPERATIONS IMPACT: *There are no operational impacts as well, other than the above time to deposit the check upon receipt.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

This aligns with the Strategic Plan's goal to have a Welcoming, Engaged, and Livable Community by supporting the efforts of this non-profit entity to create cultural and engaging events for members of the Royal Oak community.

COMMUNITY ENGAGEMENT

There will be little to no community engagement for this item. The HC and the vendor, Flyer Paranormal, create all media posts and print material promoting the tours.

BOARD AND COMMISSION FEEDBACK

The historical commission had discussion about continuing the tours for 2024. The fund raiser has a proven track record of success. The HC did consider and voted unanimously to increase the ticket prices for the tours for 2024.

LEGAL COMMENTS

City Attorney Grochowski reviewed the Use Agreement and modified the insurance requirements to better protect the City's interests.

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission authorizes the historical commission to partner with Flyer Paranormal, LLC to conduct ghost tours at the Orson Starr House Museum between March 23 and December 31, 2024; and

Be it further resolved, the Mayor and City Clerk are hereby authorized to execute the City of Royal Oak Orson Starr House Museum Use Agreement.

ATTACHMENTS:

City of Royal Oak Orson Starr House Museum Use Agreement

CITY OF ROYAL OAK ORSON STARR HOUSE MUSEUM USE AGREEMENT

This Agreement is entered into this _____ day of _____, 2024, between the City of Royal Oak, a Michigan Municipal Corporation with offices at 203 South Troy Street, Royal Oak, MI 48067 (the "City"), and "Flyer Paranormal, LLC", with offices at 10674 Revere, Pickney, Michigan 49286 (the "User").

WHEREAS, the User desires to host "paranormal ghost tours and investigations" ("tours") of the Orson Starr House Museum, at 3123 North Main Street, Royal Oak, Michigan 48073; and

WHEREAS, the Orson Starr House Museum is owned by the City; and

WHEREAS, the City and City Historical Commission agree to allow the User to host tours at the Orson Starr House Museum, subject to the terms and conditions of this agreement;

THEREFORE, the City and User agree as follows:

1. **TERMS OF USE.** The User may use the Orson Starr House Museum ("Museum") to offer tours between March 23 to December 31, 2024, starting at 7:00 p.m. and ending at 2:00 a.m., on dates to be determined by mutual agreement of the User and the City's Historical Commission. The User shall surrender the premises to the City in the same condition as received. The User shall be responsible for any damage or theft during the tour and costs for repair and/or replacement. User staff shall be on the grounds during the entire time of the tour.

2. **FEES AND ADMISSION.** The User shall charge admission for a tour limited to 12 persons at one time for a fee of fifty-five dollars (\$55.00) per person. User shall pay to the City of Royal Oak twenty-seven dollars and fifty-cents (\$27.50) per person and retain twenty-seven dollars and fifty-cents (\$27.50) per person. The User will also offer group tours charging a rate of three hundred dollars (\$300). For the group tours, the User shall pay to the City of Royal Oak one-hundred and fifty dollars (\$150.00) and retain one-hundred and fifty dollars (\$150.00). All tour participants shall have reached at least eighteen (18) years of age and signed a waiver, releasing the User and the City, and its elected officials, appointed officials, staff, and volunteers of any and all liability.

3. **USE OF PREMISES.** The User agrees that the premises shall be used only for the tour, designated by the User as a "paranormal ghost tour and investigation." The User shall be allowed use of the Museum only during the tour hours listed in paragraph 1, with reasonable time for set-up and closing before and after the tour.

4. **ASSIGNMENT AND SUBLETTING.** User shall not assign, sublet, or allow use of any portion of the Museum to or by any other persons or entity, without the prior approval of the City.

5. **INDEMNITY, DEFEND AND HOLD HARMLESS.** To the extent permitted by law, the User agrees to indemnify, defend and hold harmless the City, including its elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers, harmless from any and all claims, demands and rights of action of every name, nature and description, whether arising under state or Federal statutes, or at common law, for injury, alleged injury or death to persons whether employees of the City, or

agents or employees of the User, or to third parties, and for damage or alleged damage to property regardless of to whom it may belong or in whose custody it may be, arising through, on account of, or out of the permission to use the Museum herein granted, no matter how caused, whether by the negligence of the City, its agents, employees or otherwise. The User agrees that in case a claim is made, or a suit is instituted against the City for such loss, injury or damage, the User will, upon notice from the City, settle, adjust or defend the same at its sole cost and expense, without expense to the City, and shall pay any judgment rendered therein, including any court costs.

6. **INSURANCE.** The parties understand and agree that the City has and is self-insured for the activity and use proposed under this Agreement. However, in addition, as a condition precedent to the use of the Museum by the User, the City shall be added as a named insured to User's general liability insurance policy. The User shall carry insurance coverage in the amount of one million dollars (\$1,000,000.00) for general liability. Umbrella coverage in the amount of one million dollars (\$1,000,000.00) may also be used if the general liability coverage is less than one million dollars (\$1,000,000.00). Furthermore, the User agrees to reimburse the City for any deductible costs or claims expenses arising from any claims or suits filed against the City.

The User shall provide to the City, as the Certificate Holder, a Certificate of Insurance for the use period, with an additional insured on the certificate of insurance that shall read as follows:

"City of Royal Oak, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers."

The cancellation notice on the certificate of insurance must read as follows:

"Should any of the above-described policies be cancelled before the expiration date thereof, notice of cancellation will be provided to the Certificate Holder in accordance with the provisions of the policy."

6. **USER RIGHTS.** The User shall have exclusive rights to host tours at the Museum during the tour period described in paragraph 1 at the days and times as mutually agreed to by the User and the City's Historical Commission..

7. **RULES AND REGULATIONS / DEFAULT.** By signing this Agreement, the User agrees to abide at all times by all state laws, local ordinances, and any rules and regulations and any standards promulgated by the City. The User understands and acknowledges that a violation of these rules, standards or directions can result in default and termination of this agreement.

WHEREOF, each of the parties hereto has caused this Agreement to be executed in its name and behalf by its duly authorized representative as of the date first written above.

City of Royal Oak (City)


Flyer Paranormal, LLC. (User)

Michael Fournier, Mayor

BY: John Yost
ITS:

Melanie Halas, City Clerk

APPROVED AS TO FORM:



Nicolas Grochowski
City Attorney

CITY COMMISSION AGENDA ITEM

Title	Standard Resolution 1 – Special Assessment Paving of E. Parent Avenue
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

A petition was received to pave E. Parent Avenue from Longfellow Avenue to the dead end, with 21-foot wide, 7-inch thick concrete pavement by special assessment. The signed petition is provided as attachment 1.

Two properties have side lot frontage along this portion of E. Parent Avenue, and both properties have signed the petition in favor of paving, representing 100% of the district as illustrated in attachment 2. The city owns the south half of roadway frontage (Lawson Park), and was not included in the petition.

The petitioner requested a narrower roadway width of 21 feet to protect three mature trees along the north side of E. Parent Avenue. This will require that one side of the paved roadway be signed for no parking, and this item will be presented separately through the Royal Oak Citizens Traffic Committee.

Special assessment standard resolution 1 is attached and is recommended for adoption.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	n/a
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

OPERATIONS IMPACT:

If standard resolutions 1 and 2 are approved, staff will provide estimated costs and budget information as part of the report for standard resolutions 3 and 4.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Paving roadways is in line with the Strategic Plan goal to provide reliable infrastructure and the Sustainability and Climate Action Plan overall goal to fund, plan and develop well maintained infrastructure for all modes of travel.

COMMUNITY ENGAGEMENT

Residents within the assessment district were notified of this item on the commission agenda.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS**PROPOSED COMMISSION RESOLUTION:**

Refer to Standard Resolution 1 on following page.

ATTACHMENTS:

1. Signed petition for special assessment paving of E. Parent Avenue.
2. Exhibit and summary of proposed special assessment district.

Special Assessment Standard Resolution 1

City of Royal Oak - County of Oakland

At a regular meeting of the Royal Oak City Commission (the "commission"), County of Oakland, Michigan, held on **March 18, 2024**, at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners

Absent: Commissioners

The following preamble and resolution were offered by Commissioner _____
and supported by Commissioner _____:

Whereas, pursuant to provisions of Chapter 12, City Charter of Royal Oak, as amended, the Royal Oak City Commission may commence proceedings for the making of local public improvements within the city and determine the tentative necessity thereof without a petition; and

Whereas, the Royal Oak City Commission deems it in the public interest, health, and welfare to make certain public improvements in the city, to wit:

Special assessment 21-foot wide, 7-inch thick concrete paving with integral curb and gutter of E. Parent Avenue from Longfellow Avenue to dead end.

Now, therefore be it resolved that:

1. The city assessor be and is hereby directed to cause to be prepared a report which shall include necessary plans, profiles, specifications and detailed estimates of costs, an estimate of the life of the improvements, and a description of the public improvements, and to prepare a special assessment of the district and such other pertinent information as will permit the commission to decide the cost, extent, and necessity of the improvement proposed and what part or proportion thereof should be paid by special assessments upon the property especially benefited and what part, if any, should be paid by the city.
2. When the aforesaid report is completed, the city assessor shall file the same with the city clerk for presentation to the commission.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Commissioners _____

Nays: Commissioners _____

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the Royal Oak City Commission, County of Oakland, Michigan, at a regular meeting held on **March 18, 2024**, and that public notice of said meeting was given pursuant to and in full conformity with Act No. 267, Public Acts of Michigan, 1976, as amended.

Melanie Halas, City Clerk

Please use BLACK INK & PRINT ADDRESS:

Petition Circulator: Caitlin Hall & Greg Hall
Circulator Address: 1222 Longfellow Ave
Phone Number: 248-953-4954

To the Honorable,
The Mayor and City Commission
Royal Oak, Michigan

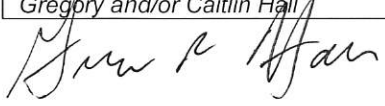
Gentlepersons:

We, the undersigned, owners of property in the City of Royal Oak to be benefited by the proposed improvement, description of which property, and our addresses, are set forth opposite our respective names hereto, do hereby request the following public improvement, to wit:

Special assessment paving of E. Parent Avenue from Longfellow Avenue to Dead End with 21-foot wide, 7-inch thick concrete pavement with integral curb

This request is not made for the purpose of initiating such improvement, but only for advising the City Commission of our desire for such improvement and willingness to have our property assessed therefor if the Commission, in the exercise of its discretion, order such improvement to be made.

Name (Owner Signature)	Address & Parcel	Lot No.	Subdivision	Front Footage
 Bill and/or Ann Gauvreau	1223 Irving Avenue 25-22-336-011	Lot 98 & ½ of vacated alley	Lincoln Grove	46.5
 Gregory and/or Caitlin Hall	1222 Longfellow Avenue 25-22-336-025	Lot 39 & ½ of vacated alley	Lincoln Grove	121.3



RECEIVED

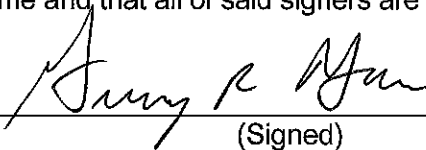
MAR 07 2024

Engineering Division

Special assessment paving of E. Parent Avenue from Longfellow Avenue to
Dead End with 21-foot wide, 7-inch thick concrete pavement with integral curb

STATE OF MICHIGAN)
) SS.:
COUNTY OF OAKLAND)

I, Gregory R. Hall being duly sworn, say that I reside at 1222 Longfellow Ave.;
that I know of my own personal knowledge that each of the persons purporting to sign the foregoing request did sign
the same and that all of said signers are (property owners) of the City of Royal Oak.

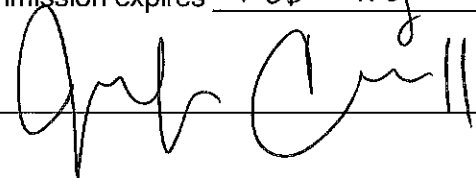

(Signed)

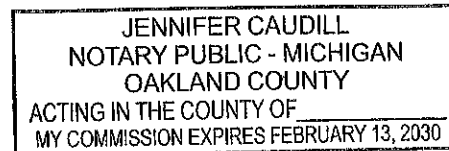
Signed, subscribed and sworn to before me,

a Notary Public in and for said County this

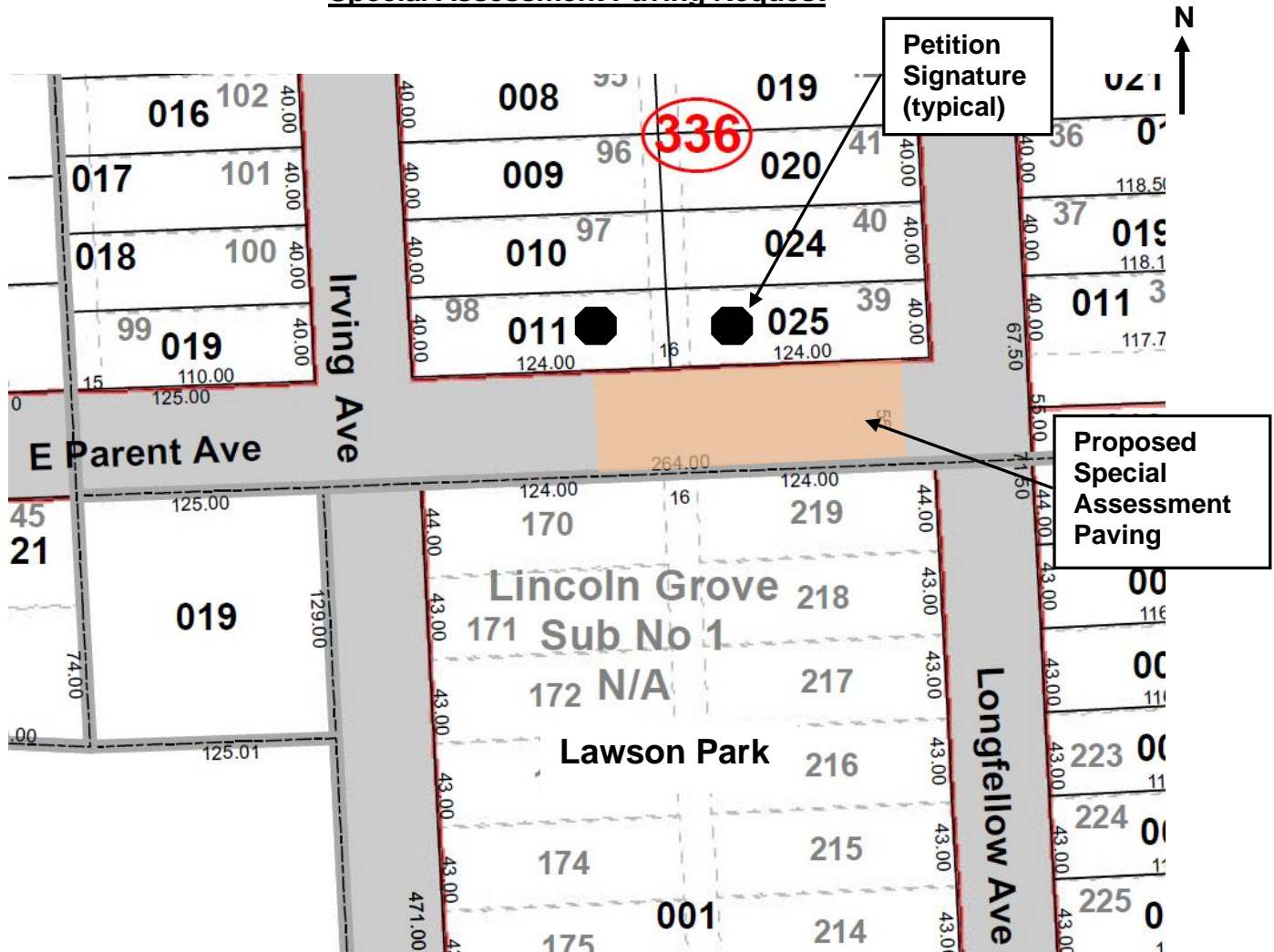
7th day of March, 20 24

My Commission expires February, 20 30





Attachment 2
Special Assessment Paving Request



Special assessment 21-foot wide, 7-inch thick concrete paving with integral curb and gutter of E. Parent Avenue

Notes:

1. Approximately 10 feet of roadway at the east end of the district has already been paved under a separate project.
2. The paving project terminates at the existing landscape berm.

Attachment 2

Special Assessment Paving Petition Evaluation

Petition Prepared: February 28, 2024

Petition Submitted and Evaluated: March 7, 2024

Special assessment 21-foot wide, 7-inch thick concrete paving with integral curb and gutter of E. Parent Avenue from Longfellow Avenue to dead end.

E. Parent Avenue

Total Property Frontage*	Frontage of Petition Signatures	% In Favor
167.8 feet	167.8 feet	100%

**City of Royal Oak owns southern frontage along Lawson Park and was not included in the petition signatures.*

Property	Parcel ID	Side Lot (ft)	Petition Signature
1223 Irving Avenue	2522336011	46.5**	46.5
1222 Longfellow Avenue	2522336025	121.3***	121.3
	Total:	167.8 ft	167.8 feet

***Parcel has total side lot frontage of 132 feet, but only 46.5 feet would be included in the proposed paving project.*

***Parcel has total side lot frontage of 132 feet, but only 121.3 feet would be included in the proposed paving project.*

City of Royal Oak Investment Portfolio

Feb-24

ISSUER	TYPE	PURCH. DATE	MATURITY DATE	RATE	No of days	Investment	Annual Interest	Principal + Interest	Investments	Checking and Savings Account	Total
							-				
Flagstar Bank	CD	11/21/22	3/21/24	4.28%	486	2,002,100.00	85,689.88	2,087,789.88	2,002,100.00		2,002,100.00
PNC Bank	CD	8/22/23	3/24/24	4.80%	215	772,668.31	37,088.08	809,756.39	772,668.31		772,668.31
CIBC	CD	4/18/23	4/16/24	4.50%	364	2,046,850.01	92,108.25	2,138,958.26	2,046,850.01		2,046,850.01
CIBC	CD	11/17/22	5/17/24	4.20%	547	1,110,703.67	46,649.55	1,157,353.22	1,110,703.67		1,110,703.67
CIBC	CD	11/17/22	5/17/24	4.20%	547	1,110,703.67	46,649.55	1,157,353.22	1,110,703.67		1,110,703.67
CIBC	CD	12/2/22	6/3/24	4.20%	549	2,011,486.36	84,482.43	2,095,968.78	2,011,486.36		2,011,486.36
CIBC	CD	6/7/23	6/6/24	5.20%	365	2,045,555.55	106,368.89	2,151,924.44	2,045,555.55		2,045,555.55
CIBC	CD	12/16/22	6/17/24	4.30%	549	1,098,690.57	47,243.69	1,145,934.26	1,098,690.57		1,098,690.57
CIBC	CD	7/10/23	7/10/24	5.25%	366	2,055,951.06	107,937.43	2,163,888.49	2,055,951.06		2,055,951.06
CIBC	CD	9/19/23	9/18/24	5.40%	365	1,104,462.54	59,640.98	1,164,103.52	1,104,462.54		1,104,462.54
CIBC	CD	9/19/23	9/18/24	5.40%	365	1,105,998.42	59,723.91	1,165,722.33	1,105,998.42		1,105,998.42
First Merchants Bank	CD	9/19/23	9/19/24	5.25%	366	2,197,238.77	115,355.04	2,312,593.81	2,197,238.77		2,197,238.77
First Merchants Bank	CD	9/19/23	9/19/24	5.25%	366	2,197,238.77	115,355.04	2,312,593.81	2,197,238.77		2,197,238.77
Citizens State Bank	CD	4/3/23	10/3/24	4.50%	549	509,798.15	22,940.92	532,739.07	509,798.15		509,798.15
CIBC	CD	10/2/23	10/1/24	5.45%	365	1,142,769.89	62,280.96	1,205,050.85	1,142,769.89		1,142,769.89
CIBC	CD	10/6/23	10/7/24	5.45%	367	2,080,130.50	113,367.11	2,193,497.61	2,080,130.50		2,080,130.50
CIBC	CD	10/6/23	10/7/24	5.45%	367	1,279,331.89	69,723.59	1,349,055.48	1,279,331.89		1,279,331.89
CIBC	CD	11/16/23	11/15/24	5.40%	365	2,090,852.26	112,906.02	2,203,758.28	2,090,852.26		2,090,852.26
CIBC	CD	11/20/23	11/19/24	5.40%	365	2,332,601.43	125,960.48	2,458,561.91	2,332,601.43		2,332,601.43
Citizens State Bank	CD	12/6/23	12/6/24	5.20%	366	523,954.27	27,245.62	551,199.89	523,954.27		523,954.27
Huntington	CD	12/11/23	12/10/24	3.050%	365	1,051.33	32.07	1,083.40	1,051.33		1,051.33
Flagstar Bank	CD	12/21/23	12/19/24	5.00%	364	426,309.13	21,315.46	447,624.59	426,309.13		426,309.13
PNC Bank	CD	1/2/24	6/29/24	4.75%	179	525,039.65	24,939.38	549,979.03	525,039.65		525,039.65
PNC Bank	CD	1/2/24	6/29/24	4.75%	179	766,516.84	36,409.55	802,926.39	766,516.84		766,516.84
Citizens State Bank	CD	2/6/24	2/6/25	5.00%	366	1,055,440.41	52,772.02	1,108,212.43	1,055,440.41		1,055,440.41
Citizens State Bank	CD	2/23/24	4/16/25	5.05%	418	1,061,440.41	53,602.74	1,115,043.15	1,061,440.41		1,061,440.41
PNC Bank	CD	2/23/24	8/20/24	4.25%	179	787,839.82	33,483.19	821,323.01	787,839.82	365d/yr	787,839.82
Flagstar Bank	CD	2/23/24	8/26/24	5.15%	185	2,087,058.33	107,483.50	2,194,541.83	2,087,058.33		2,087,058.33
Huntington Investments, brokered							-				
Dreyfus Cash Mgt	MM	2/1/24	month end	4.82%	31	-	-	-	-		-
SoCal Edison, 538k	CP	11/1/23	3/20/24	5.88%	140	526,132.78	30,936.61	557,069.39	526,132.78		526,132.78
BankUnited	CD	3/5/21	3/5/24	0.25%	1,096	456,000.00	1,140.00	457,140.00	456,000.00		456,000.00
JPMChase NA	CD	1/29/21	1/29/26	0.50%	1,826	1,000,000.00	5,000.00	1,005,000.00	1,000,000.00		1,000,000.00
Synchrony Bank	CD	8/27/21	9/3/24	0.55%	1,103	1,000,000.00	5,500.00	1,005,500.00	1,000,000.00		1,000,000.00
Third FSLA	CD	8/27/21	3/15/24	0.40%	931	1,000,000.00	4,000.00	1,004,000.00	1,000,000.00		1,000,000.00
USTreasury Bill, 531k	USTN	11/9/23	5/9/24	0.00%	182	517,139.93	-	517,139.93	517,139.93		517,139.93
USTreasury Bill, 1.308m	USTB	1/18/24	3/12/24	0.00%	54	1,297,870.19	-	1,297,870.19	1,297,870.19		1,297,870.19
USTreasury Bill, 848k	USTB	12/19/23	4/16/24	0.00%	119	833,949.91	-	833,949.91	833,949.91		833,949.91
USTreasury Bill, 1.017m	USTB	1/1/24	4/30/24	0.00%	120	999,804.65	-	999,804.65	999,804.65		999,804.65
USTreasury Bill, 549k	USTB	2/2/24	5/28/24	0.00%	116	540,048.86	-	540,048.86	540,048.86		540,048.86
USTreasury Note, 1012k	USTN	10/25/21	5/15/24	0.25%	933	1,002,393.91	2,505.98	1,004,899.89	1,002,393.91		1,002,393.91
FedHomeLoanBank	USGB	8/19/21	11/19/24	0.50%	1,188	2,000,000.00	10,000.00	2,010,000.00	2,000,000.00		2,000,000.00
FedHomeLoanBank	USGB	8/27/21	9/23/24	0.55%	1,123	1,000,000.00	5,500.00	1,005,500.00	1,000,000.00		1,000,000.00
Federal Farm Cr Bk	USGB	8/11/23	7/24/25	5.33%	713	523,000.00	27,875.90	550,875.90	523,000.00		523,000.00
Robinson Capital, brokered											
Huntington Conservative	C/CE					-	-	-	-		-
Federated Treas Oblig Fund	C/CE	2/1/24	2/29/24	5.18%	29	289,698.63	15,006.39	304,705.02	289,698.63		289,698.63
Bloomfield Charter, 110	MuniB	9/14/22	5/1/25	1.942%	960	104,143.60	2,022.47	106,166.07	104,143.60		104,143.60
Chippewa Valley Schls,100	MuniB	12/19/22	5/1/27	1.181%	1,594	87,154.00	1,029.29	88,183.29	87,154.00		87,154.00
Clarkston Com Schls,100	MuniB	12/23/22	5/1/26	1.942%	1,225	92,200.00	1,790.52	93,990.52	92,200.00		92,200.00
Clawson Schls,100	MuniB	12/2/22	5/1/27	3.650%	1,611	95,012.00	3,467.94	98,479.94	95,012.00		95,012.00
Dearborn MI Sch Dist, 100	MuniB	11/1/22	5/1/27	1.363%	1,642	85,808.00	1,169.56	86,977.56	85,808.00		85,808.00
FedHome Loan Bank, 300	Agency	10/26/22	12/21/26	1.25%	1,517	265,270.94	3,315.89	268,586.83	265,270.94		265,270.94
FedHome Loan Bank, 450	Agency	9/8/22	9/13/24	3.50%	736	449,185.50	15,721.49	464,906.99	449,185.50		449,185.50
FedHome Loan Bank, 400	Agency	10/7/22	9/11/26	4.250%	1,435	398,903.20	16,953.39	415,856.59	398,903.20		398,903.20
FedHome Loan Bank, 325	Agency	10/5/22	9/10/27	4.125%	1,801	326,066.00	13,450.22	339,516.22	326,066.00		326,066.00
FedHome Loan Bank, 325	Agency	1/13/24	12/13/24	4.625%	335	326,807.00	15,114.82	341,921.82	326,807.00		326,807.00
FedHome Loan Bank, 325	Agency	10/5/22	12/10/27	4.250%	1,892	332,915.20	14,148.90	347,064.10	332,915.20		332,915.20
FedHome Loan Bank, 300	Agency	10/5/22	6/14/24	4.875%	618	300,601.33	14,654.31	315,255.64	300,601.33		300,601.33
Fed Farm Credit, 400	Agency	9/26/22	9/15/27	3.375%	1,815	384,678.92	12,982.91	397,661.83	384,678.92		384,678.92
Fed Farm Credit, 400	Agency	9/28/22	9/30/25	4.250%	1,098	399,388.00	16,973.99	416,361.99	399,388.00		399,388.00
Fed Farm Credit, 400	Agency	9/30/22	9/30/25	4.250%	1,096	399,584.00	16,982.32	416,566.32	399,584.00		399,584.00
Fed Farm Credit, 400	Agency	10/12/22	10/19/26	4.250%	1,468	398,760.00	16,947.30	415,707.30	398,760.00		398,760.00
Fed Farm Credit, 400	Agency	10/13/22	10/20/25	4.500%	1,103	399,956.00	17,998.02	417,954.02	399,956.00		399,956.00
Fed Farm Credit, 400	Agency	10/20/22	7/27/26	4.500%	1,376	397,312.00	17,879.04	415,191.04	397,312.00		397,312.00
Fed Farm Credit, 300	Agency	11/1/22	10/27/27	4.375%	1,821	300,347.96	13,140.22	313,488.18	300,347.96		300,347.96
Fed Farm Credit, 300	Agency	11/22/22	11/18/24	4.500%	727	29					

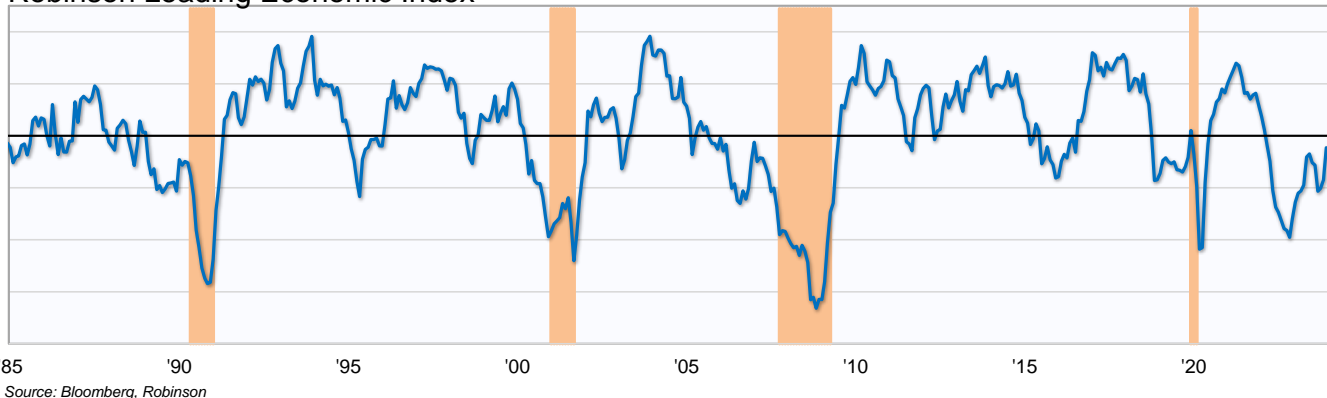
Economic Comments

- Market Review:** The Robinson Leading Economic Index barely budged in February and remains in contraction territory. Positive trends in housing and equity markets were offset by weaker-than-expected manufacturing numbers and consumer sentiment.
- Inflation:** In 2022, when it became a consensus view that inflation had peaked, the inflation debate moved to the future "path" of inflation and specifically, the question of where post-COVID inflation would "settle". We may be close to finding that answer after inflation, measured by a couple of different metrics, has plateaued following steep declines. Both headline CPI and CPI Supercore Services (a recent Fed favorite measure) have essentially been flat since June of 2023, while services inflation has actually increased over the last 3 months (see bottom left).
- Employment:** Since job openings and hirings reached all-time highs in 2021, the activity and turnover in the labor market has rolled over for 2 years straight. While the post-COVID activity in 2021 was unsustainable, we are now approaching levels in line with 2014 and even near the bottom of the '01 tech bubble. When you adjust the number of job hirings for the total level of private employees in the economy, it is clear that the rate of hirings has slowed considerably (see bottom right). This paints a contrasting picture with some other, oft-cited strong employment metrics. If this number reflects a change in the behavior of businesses willing to hire, any meaningful uptick in unemployment may take longer than expected to work itself through the system.

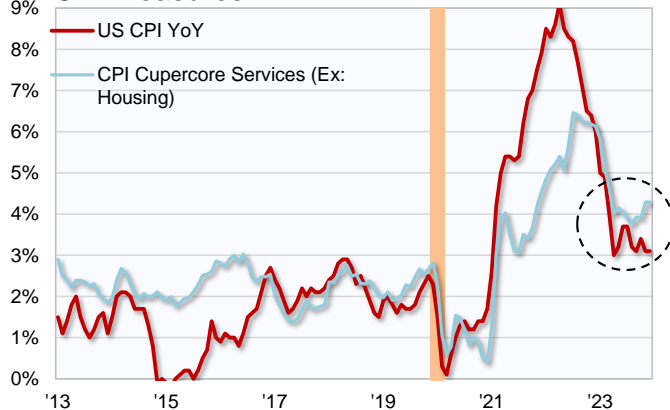
Robinson Leading Economic Index



Robinson Leading Economic Index



CPI Measures

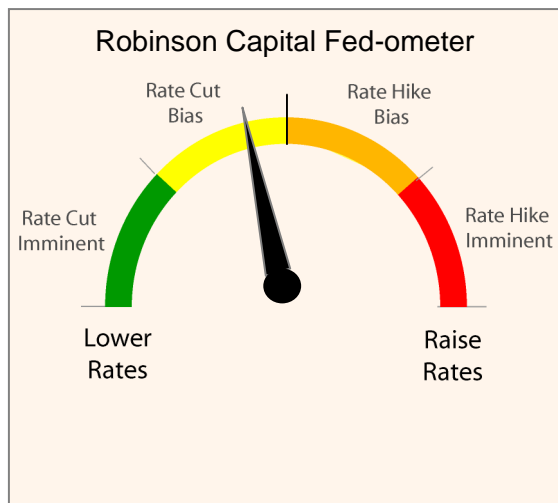


Adjusted Private Job Hirings



The opinions expressed in this report are based on Robinson Capital Management's independent analysis of information obtained or derived from sources believed to be reliable. Robinson does not represent or guarantee that the information contained in this report is either accurate or complete. Under no circumstances shall Robinson have any liability to any person or entity for any loss or damage in whole or in part caused by, resulting from, or relating to, any error (negligent or otherwise) or other circumstance or contingency within or outside the control of Robinson or any of its directors, officers or employees. This report is for information only and is not an offer to buy or sell any security or to participate in any trading strategy. Sources include: Federal Reserve, Barclays, Bloomberg, Bank of America, Citigroup among others. This report or any portion hereof may not be reprinted, sold, or redistributed without the written consent of Robinson Capital Management. Opinions expressed are subject to change without notice. For additional information, please contact us at:

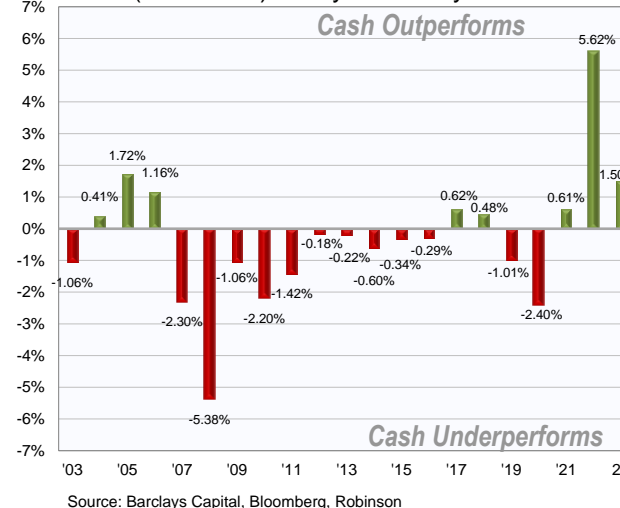
Federal Reserve Stance



In February, the bond market significantly readjusted its expectations for the Fed Funds rate for 2024. Entering the month, markets were pricing in six interest rate cuts of 0.25% each for the year and by the end had reduced their forecasts to only three. The change in expectations was primarily the result of stronger than expected January inflation metrics, though continued low unemployment claims, and recovering manufacturing numbers played a part as well.

Performance

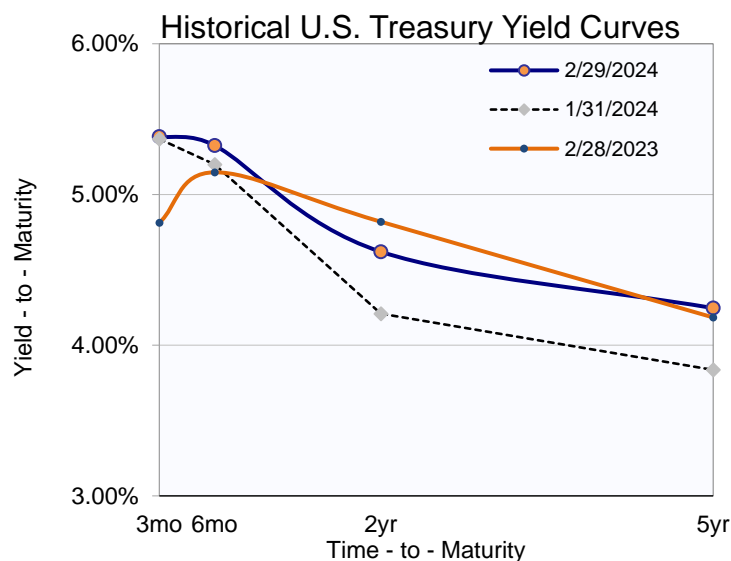
Cash (3mo T-Bill) vs. 2yr Treasury



The increase in yields caused the 2-Year Treasury to have negative performance in February.

	Returns	
	February	1yr
3mT-Bill	0.42%	5.32%
2y Tsy	-0.46%	3.94%

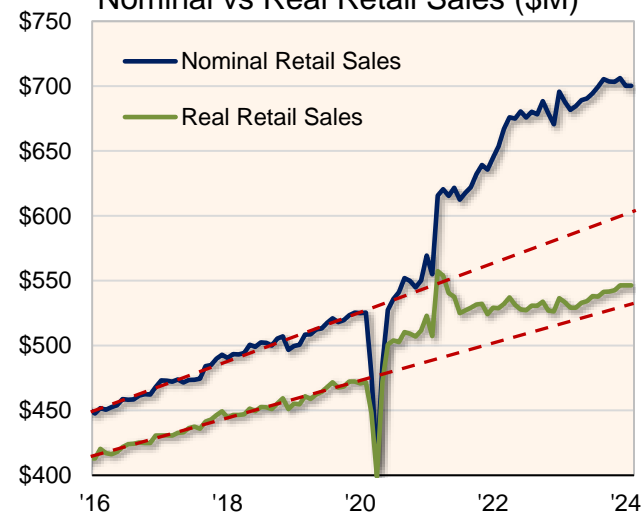
Yield Curve



Despite rates across the curve moving higher in February, the 2 and 5-Year Treasury still sit below or at levels seen one year ago.

Graph of the Month

Nominal vs Real Retail Sales (\$M)



Nominal retail sales measure the total revenue from goods sold, while real retail sales will adjust for inflation and reflect the actual volume of goods sold. Both metrics were on the same trajectory pre-Covid, but over the past couple of years, nominal sales have greatly outpaced real sales. This calls into question the true strength of the consumer as the number of actual units bought has plateaued.

CITY COMMISSION AGENDA ITEM

Title	Michigan Liquor License Commission Establishment Public Hearing and Approval of New Class C Resort License and Plan of Operation Royal Oak Ramen, LLC d/b/a Jinya Ramen Bar (129 South Main)
SUBMITTING DEPARTMENT	Police Department
PRESENTER	Karly Renaud
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The Royal Oak Police Department received a request to review a new plan of operation from Royal Oak Ramen, LLC to be located at 129 South Main. The Resort Class C Liquor license will be purchased from Eastland Bowl Inc., currently located at 5570 Gull Road, Kalamazoo, Michigan. The applicants will be doing business as Jinya Ramen Bar.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- ☐ No fiscal impact
☐ Workload impact (details below)

☐ Revenue impact (details below)
☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

Strategic Plan - Vibrant Local Economy

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

N/A

LEGAL COMMENTS

See attached letter.

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, that the City Commission hereby approves the Plan of Operation, dated February 27, 2024, for Royal Oak Ramen, LLC d/b/a Jinya Ramen Bar, located at 129 S. Main Street, Royal Oak, Michigan.

ATTACHMENTS:

City Attorney Letter- Royal Oak Ramen New Plan of Operation 2024

Jinya Ramen Bar City Commission memo

Review of prior businesses

Proposed Plan of Operation

Proposed floor plan

**Review of New Plan of Operation
Royal Oak Ramen, LLC (129 S. Main Street)**

March 4, 2024

The Honorable Mayor Fournier and
Members of the City Commission

The Royal Oak Police Department has received a request from Royal Oak Ramen, LLC, d/b/a Jinya Ramen Bar, located at 129 S. Main Street, to approve a new Plan of Operation in connection with a new restaurant and proposed transfer of a Resort Class C Liquor License with Sunday sales at the location.

As indicated in the accompanying memorandum and attachments from Lt. Karly Renaud, the applicant is proposing to open a new restaurant at 129 S. Main Street and, if approved, will be purchasing a Resort Class C Liquor License, with Sunday sales, from a location in Kalamazoo, Michigan. The applicants are *not* seeking an Entertainment Permit or Dance Permit as part of this proposed plan of operation, at this time.

The City Attorney's Office has reviewed the proposed Plan of Operation for this location and finds that it meets the requirements contained in the Royal Oak City Code of Ordinances, Section 430-4, for a plan of operation for the transfer of a liquor license for on-premise sale and consumption of alcohol.

The Police Department has no objection to the proposed Plan of Operation and if approved, the application will be required to comply with all planning, zoning, and building requirements and all requirements of Sections 430-1 through 430-12, of the City of Royal Oak Code of Ordinances.

If the City Commission agrees with the recommendation, the following resolution would be appropriate:

Be it resolved, that the City Commission hereby approves the Plan of Operation, dated February 27, 2024, for Royal Oak Ramen, LLC d/b/a Jinya Ramen Bar, located at 129 S. Main Street, Royal Oak, Michigan.

Respectfully submitted,



Nicolas J. Grochowski
City Attorney



To: Todd Fenton, Interim City Manager
From: Karly Renaud, Lieutenant
CC: Michael Moore, Chief of Police
Date: February 27, 2024
Re: **Request to review a new plan of operation from Royal Oak Ramen, LLC to be located at 129 S. Main Street, Royal Oak, Michigan. The Resort Class C Liquor License with Sunday Sales (p.m.) Permit is being purchased from Eastland Bowl Inc., currently located at 5570 Gull Road, Kalamazoo, Michigan.**

The Royal Oak Police Department has received a request from Royal Oak Ramen, LLC to review a new proposed plan of operation to be located at 129 S. Main Street, Royal Oak, Michigan. The Resort Class C Liquor License with Sunday Sales (p.m.) Permit is currently held at Eastland Bowl Inc., 5570 Gull Road, Kalamazoo, Michigan. The applicants are seeking an SDM License and Sunday Sales Permit (a.m.). The applicants will be doing business as Jinya Ramen Bar.

Royal Oak Ramen, LLC is owned by the Kent Ward Living Trust (33.34%), James Carmody III Living Trust (33.33%), and Michael Bailey (33.33%). The applicants will purchase the Resort Class C liquor license for \$105,000. The applicants will be leasing the building from South Main Realty, LLC for \$15,558 a month. Royal Oak Ramen, LLC will spend approximately \$1,395,000 on renovations, fixtures, furniture, equipment and inventory. The project will be funded by \$1,500,000 in capital contributions (\$500,000 from each member). The applicants anticipate opening in the Fall of 2024.

Jinya Ramen Bar is a franchise and will be the first location in Michigan. The applicants indirectly hold stake in 52 Buffalo Wild Wing restaurants and opened their first restaurant in 1995. A Michigan Liquor Control Commission check of businesses operated by the applicants revealed several violations. The attached spread sheet lists the location, business and the violation that was issued.

Local law enforcement agencies were contacted to inquire about any issues they may have with the Buffalo Wild Wings locations in their respective jurisdictions. The following departments were contacted:

- East Lansing Police Department
- Mt. Pleasant Police Department
- Oakland County Sheriff's Office
- Grand Rapids Police Department
- Chesterfield Police Department
- St. Clair Shores Police Department
- Ann Arbor Police Department

None of the departments reported any issues with these Buffalo Wild Wings locations.

The applicants will employ an internal candidate from one of their other restaurants as the general manager for Jinya Ramen Bar.

If approved, Jinya Ramen Bar will operate as a full-service Japanese restaurant and bar. The concept involves serving Japanese food consisting of ramen bowls, salads, small plates, and rice bowls. The applicants anticipate the food to alcohol ratio to be 88% food to 12% alcohol. The proposed hours of operation are from 11:00 a.m. to 10:00 p.m. Sunday - Thursday and 11:00 a.m. to 11:00 p.m., Friday and Saturday. The applicants may request to open earlier during special events with prior approval from the chief of police.

The Jinya Ramen Bar will have approximately 5,400 usable square feet. The total proposed interior seating will be for 175 patrons, which includes 21 seats at the bar and 9 seats at the ramen bar. The applicants do not request an Entertainment Permit or a Dance Permit. The applicants will have piped or canned music that will be played. The sound will be restricted to a level which will not adversely impact neighboring and adjoining property owners and Jinya Ramen Bar will comply with the provisions of the sound ordinance.

Final overall capacity will be set by the police department after recommendations from both the building and fire departments.

If approved, the applicants will have to comply with all planning, zoning, and building requirements and restrictions.

My findings indicate the applicants meet the requirements necessary to be granted this request. The applicants are experienced restaurateurs that have successfully opened and operated numerous Buffalo Wild Wings throughout Michigan. The police department does not anticipate this request to cause any additional strain on police resources. The police department does not object to this request.

Respectfully,

Karly Renaud, Lieutenant
Royal Oak Police Department

**CITY OF ROYAL OAK
CLASS C LIQUOR LICENSED BUSINESS
PLAN OF OPERATION
February 27, 2024**

NAME: Royal Oak Ramen, LLC
D/B/A Jinya Ramen Bar
ADDRESS: 129 S Main, Royal Oak, Michigan
PHONE: tbd
FAX: tbd

Preamble: We have received a copy of Royal Oak City Ordinances 430-1 through 430-12, the City of Royal Oak's ordinances to establish general policy for liquor licenses and permits, understand its provisions, and will be governed by them. The following Plan of Operation is developed in keeping with the spirit and intent of this ordinance.

I. HOURS OF OPERATION: Proposed hours of operation for the business are Sunday-Thursday from 11:00 a.m. to 10:00 p.m. and Friday and Saturday from 11:00 a.m. to 11:00 p.m. Last call for alcohol service will be 15 minutes before closing. The kitchen will remain open until closing. Jinya Ramen Bar may open earlier for special occasions, such as St. Patrick's Day, Cinco de Mayo, Dream Cruise week, and Arts, Beats and Eats with the prior approval of the Chief of Police.

II. FORMAT: Jinya Ramen Bar will serve Japanese fare. Jinya Ramen Bar's menu will offer lunch and dinner options such as Ramen Bowls, Salads, Small Plates, Mini Tacos, Rice Bowls and a kid's menu.

There will be total interior dining seating for 175 patrons, which includes 21 seats at the bar and 9 seats at the ramen bar (similar to a sushi bar).

The square footage of the establishment is approximately 5,400. The ratio of food sales to alcohol sales is anticipated to be 88/12. The proposed floor plan is attached hereto as Exhibit A. The final occupancy will be approved by the Royal Oak Police Department.

It is agreed that we will not change the format or type of business without written approval of the City Commission. This includes changing from a full-service restaurant to a bar where food service is reduced, etc.

III. CODE COMPLIANCE: The premises will comply with all applicable health, safety, building, sanitation, electrical, plumbing, and fire codes, as well as zoning requirements.

IV. SOUND: Piped or canned music ("Sound") will be restricted to a level which will not adversely impact neighboring and adjoining property owners, and Jinya Ramen Bar will strictly comply with the City and the provisions of the Sound Ordinance. Jinya Ramen Bar pledges its full cooperation with the Police Department and/or adjacent and adjoining property owners in this regard.

- V. **PLAN OF OPERATION:** It is acknowledged that under Section 430-4(A), the business shall be operated in accordance with an approved Plan of Operation. Changing the operation of the business in any manner inconsistent with the approved Plan of Operation is a violation of the ordinance and the rules of the City. Any change to the Plan of Operation must be approved by the City Commission prior to it being placed into effect on the business premises.
- VI. **SECURITY:** Security for the customer, building, and community are the first priorities for the company. Jinya Ramen Bar will undertake whatever measures are necessary to maintain, secure, and supervise its customers and premises.
- VII. **PARKING:** This establishment is in the Royal Oak Downtown area. There are various parking lots/structures and parallel parking on the city streets within walking distance to the building. It is expected that many of the customers may walk or bike to the business.
- Employees will park in areas designated by management.
- VIII. **ALCOHOL MANAGEMENT:** The establishment will strictly obey all rules, regulations, and ordinances established by the City of Royal Oak and the State of Michigan Liquor Control Commission. There will be neither service nor consumption of alcoholic beverages by minors at any time. No alcohol will be sold, or permitted to be sold, on a commission basis by any person. The establishment fully participates in a approved management training program and will continue such participation in that program or a similarly recognized program approved by the Royal Oak Police Chief. TIPS/TAM certification cards for all employees shall be available for inspection by the Police Department 35 days after the date of hire.

In addition, the following policies are enforced at Jinya Ramen Bar:

- No alcoholic beverages are allowed on the premises other than what is dispensed by the establishment.
- All staff will pay attention and stay alert to observable clues displayed by an intoxicated individual such as: (a) impaired reflexes, (b) impaired coordination, (c) reduced judgment and inhibitions, (d) impaired vision, or physical behavior.
- All staff will be alert to potential problems in their respective areas at the facility.
- All staff will be polite and courteous to the intoxicated individual(s). Be knowledgeable as to when to request assistance from additional facility staff.
- Patrons who appear to be under 30 years of age or younger will be asked to show proper valid identification. Signs will be posted at serving locations. Patrons must produce proper identification.
 - All patrons under 21 years of age - service will be refused alcohol service.
 - Check 'State Seal' and other markings. Check for damage or alterations to identification card.
 - Do not return falsified identification cards. Call management immediately.
- If a patron shows signs of intoxication, then refuse service, politely explain policy, suggest non-alcoholic purchase, and call for management immediately.
- If a patron is purchasing on behalf of someone else who appears less than 30 years old, then request to see identification of recipient or contact supervisory personnel who will seek patron(s) out. Refuse service to minors. Inform all parties involved that the policy

allows for ejection from premises, and notification to the police department of illegal activity.

- Alcohol dispensing may be restricted to one of the following practices, or any combination thereof:
 - No sales to intoxicated persons.
 - No sales without proper identification
 - Limited alcoholic choices if necessary
 - When in doubt, do not serve - call supervisor.
- Observe all patrons leaving the property. No alcoholic beverages are allowed to leave the facility or property.
- Staff will approach any patron appearing to be impaired and leaving the property. Determine if they are driving, and if so, attempt to persuade them not to drive and request a non-impaired companion to drive. If unable, staff will refer patron to bus or taxi service.
- Supervisory and management personnel will complete documentation of any alcoholic related incidents at the end of the event. Information will be disseminated accordingly and forwarded to the Royal Oak Police Department.
- Jinya Ramen Bar shall provide free and/or at reduced prices non-alcoholic beverages to all designated drivers.

IX. REFUSE DISPOSAL: The establishment will dispose of refuse in enclosed dumpster(s), with locked lids. Pickup will be a minimum of 2 times per week. A water line with spigot will be provided to clean dumpster enclosure as necessary.

X. GENERAL: Every effort will be made to maintain positive relationships with adjacent and nearby businesses, as well as cooperation with all City departments. Every effort will be made to solve any problems which may arise.

XI. EMERGENCY CONTACTS:

Michael Bailey 248-770-9106

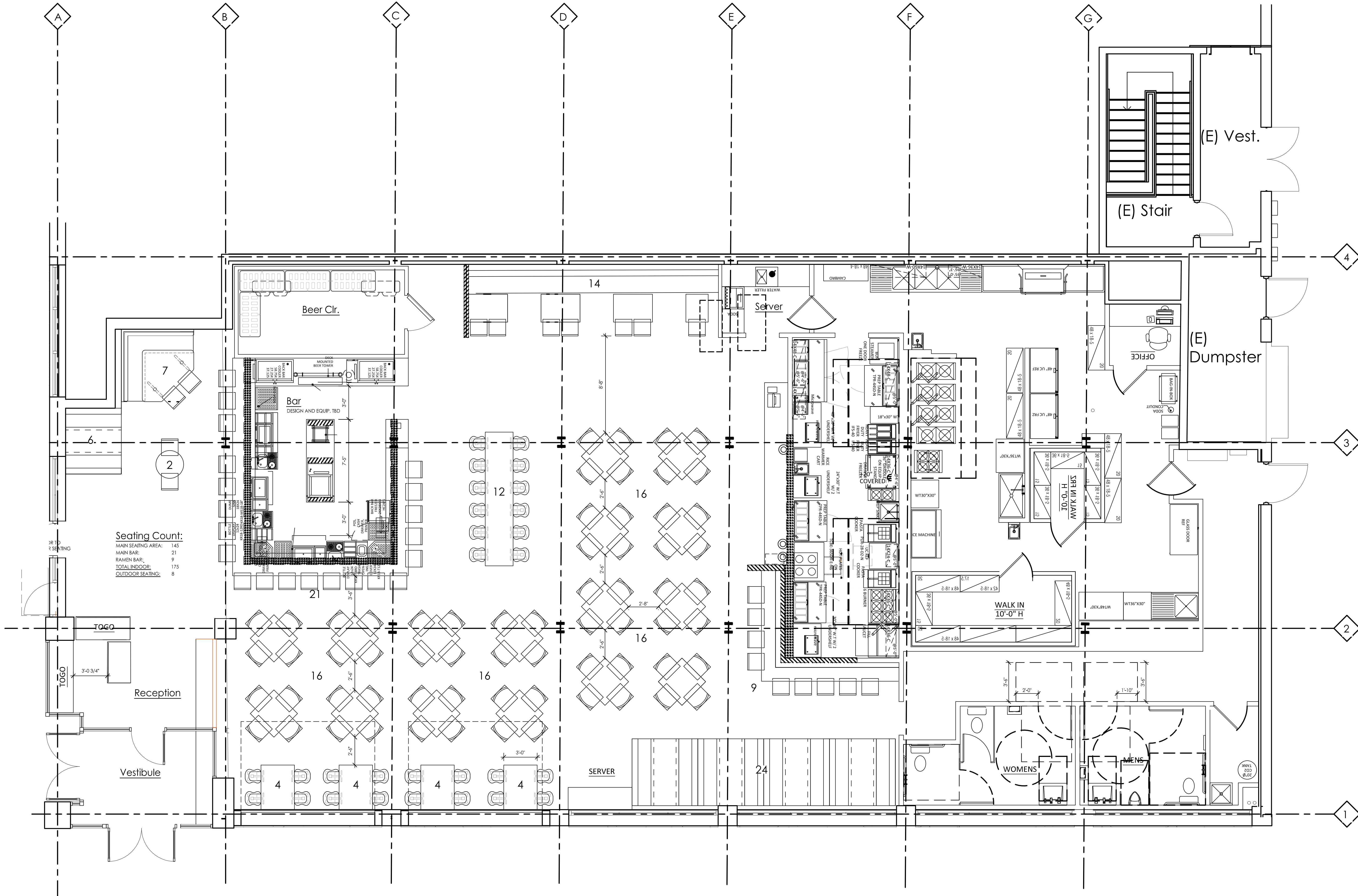
XII. REFERENCE TO VALET SERVICE: Jinya Ramen Bar will not utilize a valet service.

Royal Oak Ramen LLC

d/b/a Jinya Ramen Bar

By: _____
Michael Bailey, member

Date: _____



Seating Count:
MAIN SEATING AREA: 145
MAIN BAR: 21
RAMEN BAR: 9
TOTAL INDOOR: 175
OUTDOOR SEATING: 8

krieger klatt
ARCHITECTS
architecture interiors consulting
400 East Lincoln Ave, Royal Oak, MI 48067
Phone: 248.414.9270 Fax: 248.414.9275 Web: kriegerklatt.com

Client:
MTB Partners, LLC
255 E. Brown St., Ste. 105
Birmingham, MI 48009

Project:
Jinya - Royal Oak
129 S. Main St.
Royal Oak, MI 48067

Issued:
2024-02-26 Revised Layout

Seal:

Note:
Do not scale drawings. Use
calculated dimensions only.
Verify existing conditions in field.

North Arrow:

Sheet Title:
**First Floor Plan -
Option 2**

Scale:

Project Number:
24-xxx

Sheet Number:

A.302

20
20
20
20
20
20
20
19
19
20
20
20
20

CITY COMMISSION AGENDA ITEM

Title	Proposed Ordinance Amendment 2024-04, Marihuana Regulations
SUBMITTING DEPARTMENT	City Attorney
PRESENTER	Niccolas Grochowski
MEETING DATE	March 18, 2024
SECOND READING REQUIRED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

First reading. Proposed amendment to the Royal Oak Code of Ordinances that would amend Section 435-4D(7), of Article I, Recreational Marihuana Establishments, of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions for obtaining additional extensions of a municipal license for marihuana establishments in the City.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	0
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- ☐ No fiscal impact
☐ Workload impact (details below)

☒ Revenue impact (details below)
☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

Licensees would also be required to pay an application fee for each license, for each requested extension, which equates to paying the license fee every six (6) months for an extension, as opposed to annually for a renewal of an issued license.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

None

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

None

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

LEGAL COMMENTS

See attached memo.

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the city commission approves and adopts on first reading, Ordinance 2024-04 entitled an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions for obtaining additional extensions of a municipal license for marihuana establishments in the City.

ATTACHMENTS:

City Attorney Communication
Redline Copy of Proposed Ordinance 2024-04
Clean Copy of Proposed Ordinance 2024-04

**Proposed Amendment to the Royal Oak Code of Ordinances
to amend marihuana regulations**

March 6, 2024

The Honorable Mayor Fournier and
Members of the City Commission

On the agenda for your consideration, for first reading, is a proposed amendment to the Royal Oak Code of Ordinances that would amend Section 435-4D(7), of Article I, Recreational Marihuana Establishments, of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions for obtaining additional extensions of a municipal license for marihuana establishments in the City.

Presently, the City Code provides for up to two (2) six (6) month extensions to obtain a municipal license for a marihuana establishment, provided that the awarded license holder is either actively engaged in a construction of the establishment with an unexpired building permit or all building improvements are completed, and the license holder is awaiting final approval of state licensure. Due to the uncertain nature of many facets of the industry, the initial time periods under the original ordinance to extend the licenses was an unknown factor to the City when it drafted those specific ordinance provisions.

Unfortunately, due to circumstances beyond the control of one or more license holders in the City, they have experienced unforeseen delays in certain aspects of their attempt to build certain portions of their establishments. As such, they have requested a mechanism to extend the period in which to obtain a license as long as they have an active building permit and are progressing with the construction of their establishment.

Both a redline and a clean version of the proposed amendment are attached for your review and consideration. As you can see from the redline version, the proposed revision is a minor modification to the same section for extensions that the City Commission approved a little less than one (1) year ago. The modification would add an additional two (2) extensions on top of the first and second two (2) extensions that presently are provided for in the ordinance. As mentioned above, the licensee would be required to maintain all relevant building permits and be engaged in active construction activities for the extensions to be granted. Moreover, the licensee would also be required to pay the application fee for each license, for each requested extension, which equates to paying the license fee every six (6) months for an extension, as opposed to annually for a renewal of an issued license.

If the City Commission agrees with the proposed Amendment, the following resolution is offered for adoption:

Be it resolved, the city commission approves and adopts on first reading, Ordinance 2024-04 entitled an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to

add provisions for obtaining additional extensions of a municipal license for marihuana establishments in the City.

Respectfully submitted,



Nicolas J. Grochowski
City Attorney

2 Attachments

ORDINANCE NO. 2024-0????

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions for obtaining additional extensions of a municipal license for marihuana establishments in the City.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

Sec. 435-4D(7).

(7) If all conditions of this article have been met, the City Clerk shall issue the municipal license to the applicant.

(a) All municipal licenses issued have the following stipulations:

[1] Issuance of license qualification by the State of Michigan for the municipal license holder under state law and the City of Royal Oak receiving a copy of that license qualification prior to occupancy.

[2] Issuance of final certificate of occupancy for the municipally licensed premises by the Community Development Department. All construction must be in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules, or regulations.

[3] For processors and Class A, B, and C growers and microbusinesses proposing to connect to or to contribute to the POTW, a wastewater discharge permit.

[4] Issuance of final approval by the State of Michigan and the City of Royal Oak receiving a copy of the final approval prior to the business opening.

(b) A municipal license holder has one year from the date of issuance to meet all stipulations of the municipal license. If all stipulations are not met in this time frame, the municipal license is revoked and considered denied. A municipal license holder may request one extension not to exceed six months from the license's original expiration date, which may be granted by the City Clerk.

(c) If a municipal license holder obtains a first extension but has not met all stipulations of the municipal license at the end of the extended period, it may request up to four additional

subsequent extensions not to exceed six months from the end of each extended period, upon payment of the non-refundable application fee for municipal license renewal. The City Clerk may grant an extension only upon receipt of written evidence supplied by the municipal license holder that either of the following conditions exists:

- [1] The license holder has a current, unexpired building permit and is actively engaged in construction of the approved improvements on the municipally licensed property. For purposes of this subparagraph, “actively engaged in construction” means that the license holder demonstrates that workers are on site performing construction and are being paid for their work, and that the license holder has complied with all conditions of the building permit, including but not limited to obtaining regular, required inspections.
- [2] All approved improvements on the municipally licensed property are complete, the license holder has applied to the Department for a state marihuana license, and the license holder has not received a response to its application from the Department. If the municipal license holder receives a state license from the Department, the renewal fee paid with the request for a second extension shall be valid for one year from the effective date of the state license.

If neither of the foregoing conditions exists, the municipal license is revoked and considered denied at the end of the first extension period.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk’s office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:

Date Published:

Effective Date:

ORDINANCE NO. 2024-02

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Sections 435-2C, 435-5A(2),(9)&(10), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to adopt provisions for the granting of special licenses for marihuana event organizers and temporary marihuana events consistent with the City's Zoning Ordinances.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Sections 435-2C, 435-5A(2), (9)&(10) of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan are hereby amended, to read as follows:

Sec. 435-2C.

No person shall operate a marihuana establishment at any time or any location within the city unless a currently effective municipal license for that person at that location has been issued under this article. No marihuana establishments are allowed nor shall a municipal license be considered or granted for those activities and facilities defined as a "special license," under Mich. Admin. Code R. 420.21, being a state license described under Section 8 of the MRTMA and issued by the state pursuant to Section 9 of the MRTMA, MCLA 333.27958 and 333.27959, as may be amended, including, but not limited to, designated consumption establishment, excess marihuana grower, and any special license types hereafter recognized by the state, except that the city commission may grant a special license for a marihuana event organizer and a temporary marihuana event.

Sec. 435-5A(2).

Permanent location. Each permanent marihuana establishment shall be operated from the municipally licensed premises on the municipally licensed property. No permanent marihuana establishment shall be municipally licensed to operate from a movable, mobile or transitory location, except for a municipally licensed or licensed secure transporter when engaged in the lawful transport of marihuana. No person under the age of 18 shall be allowed to enter into the municipally licensed premises without a parent or legal guardian.

Sec. 435-5A(9).

Use of marihuana. The sale, consumption or use of alcohol or tobacco products on the municipally licensed premises is prohibited. Smoking or consumption of controlled substances, including marihuana, on the municipally licensed premises is prohibited except for a properly licensed temporary marihuana event.

Sec. 435-5A(10).

Indoor operation. All activities of marihuana establishment, including, without limitation, distribution, growth, cultivation, or the sale of marihuana, and all other related activity municipally

licensed under the municipal license holder's license or municipal license must occur indoors. The marihuana establishment's operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the municipally licensed premises. No consumption of marihuana shall take place on the premises of a marihuana establishment except for a properly licensed temporary marihuana event.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:
Date Published:
Effective Date:

ORDINANCE NO. 2024-04

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions for obtaining additional extensions of a municipal license for marihuana establishments in the City.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

Sec. 435-4D(7).

(7) If all conditions of this article have been met, the City Clerk shall issue the municipal license to the applicant.

(a) All municipal licenses issued have the following stipulations:

- [1] Issuance of license qualification by the State of Michigan for the municipal license holder under state law and the City of Royal Oak receiving a copy of that license qualification prior to occupancy.
- [2] Issuance of final certificate of occupancy for the municipally licensed premises by the Community Development Department. All construction must be in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules, or regulations.
- [3] For processors and Class A, B, and C growers and microbusinesses proposing to connect to or to contribute to the POTW, a wastewater discharge permit.
- [4] Issuance of final approval by the State of Michigan and the City of Royal Oak receiving a copy of the final approval prior to the business opening.

(b) A municipal license holder has one year from the date of issuance to meet all stipulations of the municipal license. If all stipulations are not met in this time frame, the municipal license is revoked and considered denied. A municipal license holder may request one extension not to exceed six months from the license's original expiration date, which may be granted by the City Clerk.

(c) If a municipal license holder obtains a first extension but has not met all stipulations of the municipal license at the end of the extended period, it may request ~~a second~~ up to four

additional subsequent extensions not to exceed six months from the end of ~~each~~the first extended period, upon payment of the non-refundable application fee for municipal license renewal. The City Clerk may grant an ~~second~~ extension only upon receipt of written evidence supplied by the municipal license holder that either of the following conditions exists:

- [1] The license holder has a current, unexpired building permit and is actively engaged in construction of the approved improvements on the municipally licensed property. For purposes of this subparagraph, "actively engaged in construction" means that the license holder demonstrates that workers are on site performing construction and are being paid for their work, and that the license holder has complied with all conditions of the building permit, including but not limited to obtaining regular, required inspections.
- [2] All approved improvements on the municipally licensed property are complete, the license holder has applied to the Department for a state marihuana license, and the license holder has not received a response to its application from the Department. If the municipal license holder receives a state license from the Department, the renewal fee paid with the request for a second extension shall be valid for one year from the effective date of the state license.

If neither of the foregoing conditions exists, the municipal license is revoked and considered denied at the end of the first extension period.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:
Date Published:
Effective Date:

ORDINANCE NO. 2024-04
CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions for obtaining additional extensions of a municipal license for marihuana establishments in the City.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Section 435-4D(7), of Article I, Recreational Marihuana Establishments of Chapter 435, Marihuana, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

Sec. 435-4D(7).

- (7) If all conditions of this article have been met, the City Clerk shall issue the municipal license to the applicant.
- (a) All municipal licenses issued have the following stipulations:
- [1] Issuance of license qualification by the State of Michigan for the municipal license holder under state law and the City of Royal Oak receiving a copy of that license qualification prior to occupancy.
 - [2] Issuance of final certificate of occupancy for the municipally licensed premises by the Community Development Department. All construction must be in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules, or regulations.
 - [3] For processors and Class A, B, and C growers and microbusinesses proposing to connect to or to contribute to the POTW, a wastewater discharge permit.
 - [4] Issuance of final approval by the State of Michigan and the City of Royal Oak receiving a copy of the final approval prior to the business opening.
- (b) A municipal license holder has one year from the date of issuance to meet all stipulations of the municipal license. If all stipulations are not met in this time frame, the municipal license is revoked and considered denied. A municipal license holder may request one extension not to exceed six months from the license's original expiration date, which may be granted by the City Clerk.
- (c) If a municipal license holder obtains a first extension but has not met all stipulations of the municipal license at the end of the extended period, it may request up to four additional

subsequent extensions not to exceed six months from the end of each extended period, upon payment of the non-refundable application fee for municipal license renewal. The City Clerk may grant an extension only upon receipt of written evidence supplied by the municipal license holder that either of the following conditions exists:

[1] The license holder has a current, unexpired building permit and is actively engaged in construction of the approved improvements on the municipally licensed property. For purposes of this subparagraph, "actively engaged in construction" means that the license holder demonstrates that workers are on site performing construction and are being paid for their work, and that the license holder has complied with all conditions of the building permit, including but not limited to obtaining regular, required inspections.

[2] All approved improvements on the municipally licensed property are complete, the license holder has applied to the Department for a state marihuana license, and the license holder has not received a response to its application from the Department. If the municipal license holder receives a state license from the Department, the renewal fee paid with the request for a second extension shall be valid for one year from the effective date of the state license.

If neither of the foregoing conditions exists, the municipal license is revoked and considered denied at the end of the first extension period.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:
Date Published:
Effective Date: