



Royal Oak

NOTICE OF CITY COMMISSION MEETING

June 10, 2024 | 7:30p.m.

Royal Oak residents, visitors to the city and vendors with business before the city commission are welcome to attend all public meetings of the city commission or remotely through viewing options listed below.

Individuals attending the meetings may participate in public comment when a public hearing is opened for comment; and/or when the member of the public has an agenda item. All individuals wishing to speak will raise their hand and after being recognized by the meeting chair, shall proceed to the lectern unless a physical impairment requires adaptive alternative. They shall state their full name (providing accurate spelling) and state the topic(s) to be discussed.

Public comment is welcome for items appearing on the agenda or any matter of city concern. Public comment is made in-person during this portion of the meeting. An individual shall be allowed to speak only once during the public comment portion of a meeting agenda or a public hearing. Speakers shall be limited to a presentation of three minutes. *

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Broadcast from City Commission Chambers 121
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Additional Information

Members of the public shall be allowed exhibits, displays and visual aids which will be used in connection with presentations of agenda items coming before the city commission at their meeting. Any member of the public desiring to distribute support materials shall *submit these to the city manager's office the Friday prior meeting.*

**Speakers requesting more than three minutes must have such period of time extended by a vote of the city commission. Any member of the public recognized by the meeting chair whose time to comment, or present has expired will be directed by the meeting chair to cease speaking. Should a second request from the meeting chair be required, the speaker shall immediately cease and failing to do so will cause removal of this individual from the meeting.*



Royal Oak

Revised Agenda

Royal Oak City Commission Meeting

Monday, June 10, 2024, 7:30 p.m.

City Hall Commission Chambers Room 121

203 South Troy Street

Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

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12.	Adjournment	



Minutes

Royal Oak City Commission Meeting

May 20, 2024, 7:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067

Present: Mayor Fournier
Commissioner Douglas
Commissioner Hunt
Commissioner Cheezum
Commissioner Kolo
Commissioner Macey

Absent: Commissioner Herzog

1. Call to Order by Mayor Fournier

The meeting was called to order by Mayor Fournier at 7:35 p.m.

2. Invocation by Mayor Fournier

Mayor Fournier gave the Invocation.

3. Pledge of Allegiance

Everyone present gave the pledge of allegiance.

4. Approval of Agenda

Moved by: Commissioner Macey
Seconded by: Commissioner Kolo

Be it resolved that the city commission hereby approves the agenda for the May 20, 2024 meeting.

Motion Adopted

5. Proclamation Declaring the First Friday in June as National Gun Violence Awareness Day in Royal Oak

Mayor Fournier presented the proclamation to Diana Darland and Beth Howes, members of the South Oakland County Chapter of Moms Demand Action for Gun Sense in America.

Whereas, every day 327 people are shot in the United States and of those, on average, 117 will die by gun violence and in 2021 gun deaths hit a 40 year high of 48,830 deaths in that year alone;

Whereas, Americans are 26 times more likely to die by gun homicide than people in other high-income countries and as of 2022, the United States, has 121 firearms per 100 residents making us the only country with more civilian owned firearms than people; and

Whereas, Michigan had 1,544 gun deaths in the last reporting year of 2021, this is rate of 15.4 deaths per 100,000 people and a five-percent increase from 2020, which places Michigan as the 21st highest rate of gun deaths in the US moving up from 25th highest rate in 2020; and

Whereas, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

Whereas, cities across the nation, including in Royal Oak are working to end the senseless violence with evidence-based solutions; and

Whereas, protecting public safety in the communities they serve is mayors' highest responsibility; and

Whereas, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

Whereas, mayors and law enforcement officers, in partnership with local violence intervention activists and resources, know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

Whereas, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

Whereas, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 7, 2024 to recognize the 27th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to Hadiya Pendleton and all victims of gun violence, including the families and loved ones of those victims; and

Whereas, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

Whereas, anyone can join this campaign by pledging to wear orange on June 7th, the first Friday in June in 2024, to help raise awareness about gun violence; and

Whereas, by wearing orange on June 7, 2024 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

Whereas, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them, and encourage responsible gun ownership to help keep our families and communities safe.

Now, therefore, be it resolved, I, Royal Oak Mayor Mike Fournier and members of the Royal Oak City Commission hereby declare the first Friday in June, June 7, 2024, to be National Gun Violence Awareness Day in Royal Oak to honor and remember all victims and survivors of gun violence. We encourage all citizens to raise awareness by wearing orange; to demonstrate their support of Royal Oak and all surrounding communities in efforts to prevent the tragic effects of gun violence; to honor and value human lives; and to further declare that we as a country must do more to end this public health crisis.

6. Presentation of Service Recognition Christine Hartwig

Mayor Fournier presented a plaque to Christine Hartwig for her 31 years of service on the Solid Waste Advisory Board and the Environmental Advisory Board.

7. Presentation of Spirit of Main Street Grant Check

Erick Phillips from Main Street Oakland County and Theresa Doan from Genisys Credit Union presented a check to Trish Carruth, founder and lead designer at Your Personal Jeweler.

8. Public Comment

Catherine Mracna, 2440 Kalama, was not in support of the community garden proposed at Oakland Elementary.

Bill Harrison, 2779 Trafford, spoke about the proposed Holiday Village event.

Sandra Cummins-Wagner, 2448 East Hudson, was not in support of the community garden at Oakland Elementary.

Nancy Poprafsky spoke in reference to the renters at the May 13, 2024, meeting and stated that she loves No Mow May.

Laura Chabie, resident on East Hudson, was not in favor of the proposed community garden at Oakland Elementary.

Nathan Petro, 2456 Kalama, was not in favor of the proposed community garden at Oakland Elementary.

Aaron Stachowiak, 2456 East Hudson, was not in favor of the proposed community garden at Oakland Elementary.

Partick Bannon, 2452 East Hudson, was not in favor of the proposed community garden at Oakland Elementary.

Janice Wagman welcome the new interim city manager. She stated that public hearings should be noticed better, that any critical meetings should be televised and held in room 121. Ethics forms are still not on file for two commissioners. She also spoke about infrastructure, handicap parking in the downtown and the parking structures.

John Bennis, 1118 South Stephenson Highway, was not in favor of the proposed community garden.

Thomas Hoermann, 914 Genesee Drive, spoke of the PUD at 4704 Rochester Rd.

9. Consent Agenda

Commissioner Kolo removed item g from the consent agenda.

Moved by: Commissioner Macey

Seconded by: Commissioner Kolo

Be it resolved that the city commission hereby approves the consent agenda as follows:

Motion Adopted

9.a City Commission Special Meeting Budget Works Session Minutes May 9, 2024

Be it resolved, the city commission special meeting budget work session minutes of May 9, 2024 are hereby approved.

9.b City Commission Meeting Minutes May 13, 2024

Be it resolved, the city commission meeting minutes of May 13th, are hereby approved.

9.c Claims

9.c.1 May 17 2024

Be it resolved, the claims of May 17 2024 are hereby approved.

9.d Approval of Purchase Orders

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2023-24:

Requisition # R007766 change order

Vendor: Trans-Tek Transport

Requesting approval for: \$40,000 additional for a total of \$240,000

Price Source: estimation
Budgeted: \$240,000
Department / Fund: multiple / multiple
Description: refuse haul out from DPS yard & material for
DPS operations

Requisition # R007744 change order
Vendor: Accumed Billing Inc.
Requesting approval for: \$20,000 additional for a total of \$120,000
Price Source: in a multi-year contract
Budgeted: \$120,000
Department / Fund: ambulance services / public safety
Description: ambulance billing services

Requisition # R008009
Vendor: MParks
Requesting approval for: \$35,000
Price Source: sole source
Budgeted: \$35,000
Department / Fund: senior center / senior citizen services
Description: travel costs for senior center trips

Requisition # R007793
Vendor: Bianco Travel & Tours Inc.
Requesting approval for: \$30,000
Price Source: sole source
Budgeted: \$30,000
Department / Fund: senior center / senior citizen services
Description: travel costs for senior center trips

Requisition # R007697
Vendor: Law Offices of Steven Lynch
Requesting approval for: \$30,000
Price Source: estimation / bid by Royal Oak
Budgeted: \$30,000
Department / Fund: indigent defense
Description: contracted legal / advisory counsel

Requisition # R007709
Vendor: K & Q Law
Requesting approval for: \$30,000
Price Source: estimation / bid by Royal Oak
Budgeted: \$30,000
Department / Fund: district court / indigent defense & general
Description: contracted legal / advisory counsel & sobriety court

Requisition # R007698
Vendor: Susan Chrzanowski Cole
Requesting approval for: \$30,000
Price Source: estimation / bid by Royal Oak
Budgeted: \$30,000
Department / Fund: district court / indigent defense & general
Description: contracted legal / advisory counsel & sobriety court

Requisition # R007595
Vendor: Michigan Municipal League
Requesting approval for: \$30,000
Price Source: sole source

Budgeted: \$30,000
Department / Fund: multiple / multiple
Description: dues & memberships/training

Requisition # R007900

Vendor: MOSS

Requesting approval for: \$25,530

Price Source: quote

Budgeted: \$25,530

Department / Fund: information systems & court / information systems & general

Description: security cameras, decoder, & support for the genetec video surveillance system & door access control

9.e Approval of Fire Chief Employment Agreement

BE IT RESOLVED, the Royal Oak City Commission hereby approves the Fire Chief Employment Agreement with James Cook, and authorizes the Mayor and City Clerk to execute it on behalf of the city.

9.f Oakland County Tactical Consortium Agreement

Be it resolved, the city commission hereby approves the Oakland County Tactical Consortium Agreement; and

Be it further resolved, the city commission authorizes the mayor to execute the agreement on behalf of the city.

9.g Approval of Third Amendment to Joint Operating Agreement with Michigan Red Sox

Commissioner Kolo removed this item from the consent agenda

Moved by: Commissioner Kolo

Seconded by: Commissioner Macey

BE IT RESOLVED, the Royal Oak City Commission hereby approves the 3rd Amendment to the Joint Operating Agreement – Memorial Park Diamond #3, with modifications by the city attorney at his discretion to add Parks and Recreation usage and authorizes the Mayor and Clerk to sign the agreement on its behalf.

Motion Adopted

9.h Approval of Modifications to Lockman Park Project

BE IT RESOLVED, the Royal Oak City Commission hereby approves the suggested changes to the design of Lockman Park, including the preservation of the existing play structure in its current location, and;

BE IT FINALLY RESOLVED, the Royal Oak City Commission hereby approves and authorizes staff to modify the purchase order with Fleis & Vandenbrink to provide an additional \$10,022.40 for engineering services related to Lockman Park Improvements (CAP2361).

9.i Approval of West Nile Grant Program Participation

BE IT RESOLVED, the Royal Oak City Commission hereby approves participation in the 2024 Oakland County West Nile Grant Program and authorizes an expenditure of \$27,527.81 to Clarke Mosquito Control Products for the purchase of larvicide tablets.

9.j Approval of Ice Arena Repairs

BE IT RESOLVED, the Royal Oak City Commission hereby approves an expenditure of \$27,955 to Johnson & Wood for the replacement of two (2) hot water boilers at the John Lindell Ice Arena and hereby authorizes staff to issue a purchase order in that amount and hereby approves a budget amendment that amount, and;

BE IT FURTHER RESOLVED, the Royal Oak City Commission hereby approves and expenditure of \$102,864 to Janssen Refrigeration for the repair and replacement of arena sub-floor heater components at the John Lindell Ice Arena and authorizes staff to issue a purchase order in that amount and hereby approves a budget amendment that amount, and;

BE IT FINALLY RESOLVED, the Royal Oak City Commission hereby approves an expenditure not to exceed \$10,000 for the purpose of purchasing replacement glycol fluid related to the sub-floor heater repairs and hereby approves a budget amendment that amount.

9.k Designation of Non-profit Status Royal Oak Youth Association

Be it resolved, the Royal Oak City Commission hereby approves the request from the Royal Oak Youth Association for designation of nonprofit status from the City of Royal Oak; and

Be it further resolved, the city clerk is authorized to certify the resolution and forward it to the State of Michigan.

9.l Resolution in Support of the United Way for Southeastern Michigan 21-Day Challenge

Whereas, the city of Royal Oak stands firmly against racism and discrimination in all forms; and

Whereas, the progress against discrimination requires that we openly talk about, learn about, and confront racism, sexism, and inequity as a community; and

Whereas, there is a long history of racism, discrimination and segregation within our region, which has adversely impacted economic outcomes particularly for communities of color; and

Whereas, we believe that local government plays a vital role in ending systemic racism and institutional biases that marginalize members of our community; and

Whereas, the Royal Oak City Commission values every community member and are committed to creating an equitable and antiracist system that honors and elevates all; and

Whereas, we believe that we must seize this moment to provide ourselves, our staff, and our community the necessary time and resources to facilitate discussions of race, inequity and privilege to foster a better understanding of our full history and our collective humanity.

Now, therefore, be it resolved, the city of Royal Oak recognizes the United Way for Southeastern Michigan 21 Day Equity Challenge as an important opportunity to expand our knowledge and understanding of the historic and persistent inequities that play a role in our social and economic landscape here in Southeastern Michigan; and

Be it further resolved, the city of Royal Oak will sign on in support of the event as an official “Equity Partner” and encourages all municipal staff and members of the community to participate in the 21 Day Equity Challenge to deepen our shared understanding of, and develop our willingness to confront racism, sexism and other forms of inequity and inequality in our community.

9.m Approval of 2024-2026 Tentative Agreement between the City of Royal Oak and SEIU Local 517M

BE IT RESOLVED, the Royal Oak City Commission hereby approves the tentative agreement with the Service Employees’ International Union, Local 431 dated April 29, 2024.

10. Public Hearing and Adoption of the Fiscal Year 2024-25 Budget General Appropriations Act

A video presentation by former Finance Director Debra Peck Lichtenberg was played. In the video, she discussed the proposed budget.

Mayor Fournier opened the public hearing. No one wished to speak so Mayor Fournier closed the public hearing.

General Appropriations Act

Be it resolved, this and the following nine resolutions constitute the City of Royal Oak's General Appropriations Act for the fiscal year beginning on July 1, 2024, and ending on June 30, 2025.

Moved by: Commissioner Kolo

Seconded by: Commissioner Hunt

Resolution One: Budget Resolution

Be it resolved, the 2024-25 City of Royal Oak budget for each fund is hereby appropriated as follows:

General Fund

General government 17,676,289
Community and economic development 795,909
Health and welfare -0-
Public safety 437,395
Public works 1,642,073
Recreation and culture 3,691,323
Transfers out 27,518,300

Expenditures total 51,761,289

Taxes 29,032,100
Licenses, charges, and fines 9,913,900
Grants 7,914,880
Interest and contributions 1,060,280
Other revenues 361,750
Transfers in 787,000
Sources of funds 49,069,910
Use of fund balance 2,691,379

Revenues, transfers, and use of fund balance total 51,761,289

Major Streets Fund

Maintenance, traffic control and signal services 1,950,181
Administration 7,392,785
Construction 5,827,504

Expenditures total 15,170,470

Taxes 8,000,000
Licenses, charges, and fines 269,500
Grants 6,068,180

Interest and contributions 62,290
Other revenues 10,000
Transfers in 760,500
Sources of funds 15,170,470
Use of fund balance -0-

Revenues, transfers, and use of fund balance total 15,170,470

Local Streets Fund

Maintenance, traffic control and signal services 3,080,084
Administration 509,205
Construction 6,958,851

Expenditures total 10,548,140

Taxes -0-
Licenses, charges, and fines -0-
Grants 2,240,570
Interest and contributions 52,800
Other revenues -0-
Transfers in 7,308,890
Sources of funds 9,602,260
Use of fund balance 945,880

Revenues, transfers, and use of fund balance total 10,548,140

Public Safety Fund

Expenditures total 41,232,292

Sources of funds 40,389,670
Use of fund balance 842,622
Revenues, transfers, and use of fund balance 41,232,292

Publicity Tax Fund

Expenditures total 84,900

Sources of funds 84,900
Use of fund balance -0-
Revenues, transfers, and use of fund balance 84,900

Solid Waste Fund

Expenditures total 9,108,890

Sources of funds 9,108,890
Use of fund balance -0-
Revenues, transfers, and use of fund balance 9,108,890

Brownfield Redevelopment Authority Fund

Expenditures total 508,350

Sources of funds 508,350
Use of fund balance -0-
Revenues, transfers, and use of fund balance 508,350

Downtown Development Authority – Tax Incremental Fund

Expenditures total 7,546,795

Sources of funds 6,632,040
Use of fund balance 914,755
Revenues, transfers, and use of fund balance 7,546,795

Downtown Development Authority - Operating Fund

Expenditures total 54,988

Sources of funds 54,988
Use of fund balance -0-
Revenues, transfers, and use of fund balance 54,988

Indigent Defense Fund

Expenditures total 1,123,000

Sources of funds 1,123,000
Use of fund balance -0-

Revenues, transfers, and use of fund balance 1,123,000

Library Millage Fund

Expenditures total 4,662,445

Sources of funds 4,579,570

Use of fund balance 82,875

Revenues, transfers, and use of fund balance 4,662,445

Community Development Block Grant Fund

Expenditures total 1,624,280

Sources of funds 1,624,280

Use of fund balance -0-

Revenues, transfers, and use of fund balance 1,624,280

State Construction Code Fund

Expenditures total 2,437,467

Sources of funds 2,731,840

Use of fund balance -0-

Revenues, transfers, and use of fund balance 2,731,840

ROOTS (Royal Oak Opportunity To Serve) Fund

Expenditures total 179,000

Sources of funds 142,410

Use of fund balance 36,590

Revenues, transfers, and use of fund balance 179,000

Senior Citizen Services Fund

Expenditures total 1,481,485

Sources of funds 1,559,392

Use of fund balance -0-

Revenues, transfers, and use of fund balance 1,559,392

Animal Shelter Fund

Expenditures total 177,829

Sources of funds 177,829

Use of fund balance -0-

Revenues, transfers, and use of fund balance 177,829

Police Grants Fund

Expenditures total 129,220

Sources of funds 129,220

Use of fund balance -0-

Revenues, transfers, and use of fund balance 129,220

Miscellaneous Grants Fund

Expenditures total 50,000

Sources of funds 50,000

Use of fund balance -0-

Revenues, transfers, and use of fund balance 50,000

Motion Adopted

Moved by: Commissioner Macey

Seconded by: Commissioner Kolo

Resolution Two: Set Tax Rates

Resolved, the general operating levy for the 2024-25 fiscal year for operations is established at 6.7900 mills, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the publicity tax is established at 0.0128 mill, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the library operations is established at 0.9968 mill, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the solid waste disposal operation is established at 2.3511 mills, which consists of

1.8511 mills authorized by state law and 0.5000 mill authorized by the voters of the City of Royal Oak, and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the chapter 20 drain debt is established at 0.0520 mill, and

Be it further resolved, the property tax rate for the 2024-25 budget by the Downtown Development Authority for the area designated by ordinance as the downtown district is established at 1.6003 mills, and

Be it further resolved, the 1.6003 mills levy for the downtown district is in addition to the millage applicable to properties outside of the downtown district and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the road millage is established at 2.4920 mills and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the public safety operations is established at 3.6497 mills and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the parks, forestry, recreation, playgrounds, and animal shelter is established at 0.6977 mills and

Be it further resolved, the property tax rate for the 2024-25 fiscal year for the senior services operations is established at 0.1993 mills and

Be it finally resolved, the following millages are to be levied on the winter tax bill:

- public safety millage;
- road millage;
- parks, forestry, recreation, playgrounds and animal shelter millage;
- senior services millage.

Motion Adopted

Moved by: Commissioner Cheezum

Seconded by: Commissioner Douglas

Resolution Three: Authorize Tax Administration Fee

Be it resolved, the City of Royal Oak approves the imposition of a one percent administration fee on property tax levied in 2024, and

Be it finally resolved, the City of Royal Oak approves the imposition of late interest penalty charges as follows: On summer taxes at the rate of one-half of one percent per month, or fraction thereof, after July 31 until Feb. 28; on December taxes at the rate of three percent after Feb. 14 until Feb. 28, 2025.

Motion Adopted

Moved by: Commissioner Hunt
Seconded by: Commissioner Douglas

Resolution Four: Water and Sewage Disposal Rates

Be it resolved, the water and sewage disposal rates for the City of Royal Oak as of July 1, 2024, are established as follows:

Billing administrative flat fee	\$16.00 per billing period
Water and sewer commodity charge	\$141.50 per mcf, for first 2 mcf, per billing period.
	\$162.80 for additional mcf per billing period
Outside city water only commodity charge	\$73.95 per mcf, for the first 2 mcf, per billing period.
	\$85.04 for additional mcf per billing period
Sewer only charges	\$318.09 per quarter

Be it finally resolved, industrial surcharge and industrial waste control charges will be charged to customers as a pass-through of rates provided by the Great Lakes Water Authority.

Motion Adopted

Moved by: Commissioner Macey
Seconded by: Commissioner Kolo

Resolution Five: Purchases

Whereas, the City of Royal Oak finds it necessary to incur utility, postage, and other expenses provided by natural or regulated monopolies, and other sole source providers in order to operate the city, and

Whereas, it is impossible to estimate the charges to be incurred for each succeeding month, and

Whereas, these charges can and do exceed \$1,000 for each billing period.

Now, therefore, be it resolved, the city administration is authorized to place orders for and make payment of these expenses, and such authorization forgoes

the requirement of presenting these bills to the commission prior to authorization for purchase and/or payment; and

Be it finally resolved, this resolution shall apply to electric, telephone, water, natural gas utility, postage charges, and other goods/services provided by natural or regulated monopolies or sole source providers.

Motion Adopted

Moved by: Commissioner Kolo

Seconded by: Commissioner Douglas

Resolution Six: Purchasing

Whereas, pursuant to chapter three, section 34 of the Royal Oak city charter, the city commission shall set a purchasing limitation by resolution, adopted at the same time the annual city budget is approved.

Now, therefore, be it resolved, the city establishes that no purchase in excess of \$25,000 be made without the approval of the city commission and pursuant to chapter 14, section two. Public work or improvement costing more than \$35,000 and executed by contract, shall be awarded to a responsible bidder in competition for fiscal year 2024-25.

Motion Adopted

Moved by: Commissioner Cheezum

Seconded by: Commissioner Hunt

Resolution Seven: Transfers

Be it resolved, the finance director is hereby authorized to transfer up to 25 percent of the major street fund monies to the local street fund during the 2024-25 fiscal year. The finance director is also authorized to make administrative transfers within appropriation centers. All other transfers between funds may be made only by further action by the city commission.

Motion Adopted

Moved by: Commissioner Douglas

Seconded by: Commissioner Macey

Resolution Eight: PEG Fees

Be it resolved, the city commission hereby grants Community Media Network one half of the one percent P.E.G. fee received during the 2024-25 fiscal year.

Motion Adopted

Moved by: Commissioner Kolo
Seconded by: Commissioner Macey

Resolution Nine: Financial Policies

Whereas, the City of Royal Oak has established a set of financial policies; and

Whereas, it is prudent to regularly review and update those policies and to add new policies as needed.

Now, therefore, be it resolved, the city reaffirms its existing financial policies on retirement contributions, debt management, capital assets and capital improvements projects, fund self-supporting and fund balance policies and affirms amendments to the attrition and investment policies (as noted in the attachment to this agenda item) and removes the last sentence of the proposed attrition policy.

Motion Adopted

11. Adoption of the Master Administrative Fee Schedule With Effective Date of July 1, 2024

Moved by: Commissioner Kolo
Seconded by: Commissioner Cheezum

Be it resolved, the City Commission hereby approves the Master Administrative Fee Schedule and establishes the fees contained therein as effective beginning July 1, 2024.

Motion Adopted

12. Resolution to Renew Membership for the Clinton River Watershed Council

Moved by: Commissioner Kolo
Seconded by: Commissioner Cheezum

BE IT RESOLVED, the Royal Oak City Commission hereby approves the membership for the Clinton River Watershed Council and dues associated with 2023 and 2024.

Motion Adopted

13. Consideration of a Contract Approving Community Media Network as the New Vendor for WROK TV.

Moved by: Commissioner Douglas
Seconded by: Commissioner Macey

Be it resolved, the Royal Oak City Commission hereby approves the contract with Community Media Network Television for

Be it resolved, the Royal Oak City Commission hereby authorizes the Mayor and City Clerk to sign the contract on behalf of the city.

Motion Adopted

14. Consideration of a Contract for the Department of Public Service Assessment

Moved by: Commissioner Macey

Seconded by: Commissioner Kolo

BE IT RESOLVED, the Royal Oak City Commission hereby approves entering into a consulting service agreement with Matrix Consulting Group for the Department of Public Services Assessment project, and authorizes staff to issue a purchase order in the amount of \$90,500, and;

BE IT FURTHER RESOLVED, the City Commission authorizes the mayor and city clerk to execute the agreement on behalf of the city.

Motion Adopted

15. Review of Request For Qualification Responses for Executive Search Firms for City Manager

Moved by: Commissioner Douglas

Seconded by: Commissioner Kolo

Be it resolved that the city commission will conduct interviews with Amy Cell Talent and Baker Tilly at a remote meeting or at an in person meeting;

Be it further resolved the commissioners will submit questions through the city attorney who will place this item on an existing agenda or at a special meeting.

Motion Adopted

16. Approval of 2024 Royal Oak Holiday Village

Jonathan Witz spoke to the commission and answered questions regarding the Holiday Village Event.

Moved by: Commissioner Kolo

Seconded by: Commissioner Macey

Be it resolved, the City Commission approves a not-to-exceed expenditure of \$100,000 in support of the 2024 Royal Oak Holiday Village, as described and depicted in Attachment 1; and

Be it further resolved, approval is conditioned upon appropriate review by all relevant city departments and the issuance of a Special Event Permit by the Police Department for this event.

Motion Adopted

17. Adjournment

Moved by: Commissioner Cheezum

Seconded by: Commissioner Hunt

Motion to adjourn at 10:41 p.m.

Motion Adopted

Melanie Halas, City Clerk

Michael C. Fournier, Mayor

CITY COMMISSION AGENDA ITEM

Title	Appointment Committee Recommendations June 06 2024.docx
SUBMITTING DEPARTMENT	City Clerk
PRESENTER	Melanie Halas
MEETING DATE	June 10, 2024

The appointments committee met on June 5, 2024, to discuss appointments. The following resolutions are brought forward to you for approval.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

Strategic Plan 1.3 calls for the city to provide opportunities for volunteerism and participation. Our boards and commissions support this effort by engaging residents in the decision making process.

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby approves to fill the following vacancies:

Building Authority Board of Commissioners – Bradley Pierce – 06/30/2030

Environmental Advisory Board – Jill Robinson – 12/31/2025

Traffic Committee – Michael Tash – 12/31/2024

Traffic Committee – Clyde Esbri – 12/31/2025

Zoning Board of Appeals – Michael Leinweber - 12/31/2026

ATTACHMENTS:

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
RBOND	123 Net		
	BENG-230065	BD Bond Refund	2,000.00
	BENG-230158	BD Bond Refund	10,000.00
TOTAL FOR: 123 Net			12,000.00
17654	16TH CIRCUIT COURT		
	R02439	BOND RECEIPT/DIETZ, K	1,000.00
TOTAL FOR: 16TH CIRCUIT COURT			1,000.00
11029	21C ADVERTISING		
	2586333	CDBG PUBLIC HEARING NOTICE	494.30
	2587990	POLICE AUTO AUCTION AD	233.41
	2590791	CLERK CITY COMMISSION ORDINANCE NOTICE	339.85
	2591536	CITY COMMISSION BUDGET HEARING NOTICE	548.34
	2593130	CDBG ACTION PLAN NOTICE	357.67
	2593138	CDBG PUBLIC HEARING NOTICE	533.69
	2593319	ZBA MAY MEETING NOTICE	703.25
	2595173	CLERK CITY COMMISSION ORDINANCE NOTICE	339.95
	2596179	CLERK SPECIAL ASSESSMENT PAVING NOTICE	659.68
TOTAL FOR: 21C ADVERTISING			4,210.14
00004	A & M SERVICE CENTER		
	140400	TOWING SERVICES INCIDENT 24-6739	225.00
	80879	TOWING SERVICES FLAT BED #196	150.00
	81657	TOWING SERVICES WHEEL LIFT #286	150.00
	81860	TOWING SERVICES FLAT BED #603	45.00
TOTAL FOR: A & M SERVICE CENTER			570.00
14207	ACTIVE INTEREST MEDIA		
	492400	FARMERS MKT 1/2 ISLAND 4C AD	500.00
TOTAL FOR: ACTIVE INTEREST MEDIA			500.00
SPREFUND	ADAMCZYK, RAYMOND		
	05/22/2024	REFUND SAD 2416-2302	231.25
TOTAL FOR: ADAMCZYK, RAYMOND			231.25
06106	AJAX PAVING INDUSTRIES INC		
	CAP2308 PE10	2023 MAJOR ROAD IMPROVEMENTS/ASPHALT RESURFACING	116,112.34
TOTAL FOR: AJAX PAVING INDUSTRIES INC			116,112.34
03340	ALLIANCE ENTERTAINMENT LLC		
	PLS79869222	LIBRARY VIDEO & AUDIO RESOURCES	26.51
TOTAL FOR: ALLIANCE ENTERTAINMENT LLC			26.51
10118	ALTA CONSTRUCTION EQUIPMENT		
	SP2/130563	VEHICLE REPAIR & MAINTENANCE PARTS	154.86
TOTAL FOR: ALTA CONSTRUCTION EQUIPMENT			154.86
17929	ALTIOR LAW, P.C.		
	6137	RE MUNICIPAL PARKING SERVICES	180.00
TOTAL FOR: ALTIOR LAW, P.C.			180.00

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Vendor Code	Vendor Name	Description	Amount
Invoice			
17165	AMAZON CAPITAL SERVICES		
	11PH-LNPT-1XQX	CREDIT - LIBRARY SUPPLIES (APPLIED TO 1RJY-QNQW-PC9	(39.99)
	11PQ-37PD-14KW	LIBRARY SUPPLIES	18.65
	11RY-JD37-YLDY	LIBRARY SUPPLIES	149.48
	16WV-TCJQ-DKYQ	LIBRARY SUPPLIES	8.59
	17LP-1MNH-6Q4N	LIBRARY SUPPLIES	61.94
	1C6T-KRV4-MVTJ	LIBRARY SUPPLIES	25.69
	1DM3-611J-9XM9	LIBRARY SUPPLIES	10.99
	1KDL-PT11-M3G9	LIBRARY SUPPLIES	315.15
	1LNC-1NH9-NCQC	LIBRARY SUPPLIES	53.97
	1LQN-NCDL-C4NV	CREDIT - LIBRARY SUPPLIES (APPLIED TO 1RJY-QNQW-PC9	(39.99)
	1MQW-QL3K-9XCP	CREDIT - LIBRARY SUPPLIES (APPLIED TO 1RJY-QNQW-PC9	(135.06)
	1PQY-Y4TQ-1M3W	CREDIT - LIBRARY SUPPLIES (APPLIED TO 1RJY-QNQW-PC9	(135.06)
	1RCJ-NJP3-4JMD	LIBRARY SUPPLIES	84.42
	1RJY-QNQW-PC9X	LIBRARY SUPPLIES	505.26
	1RMN-TNLM-1VJQ	LIBRARY SUPPLIES	82.53
	1TRD-GDHT-6DQQ	LIBRARY SUPPLIES	27.99
	1V4L-GVCG-6GM7	LIBRARY SUPPLIES	29.99
	1YVX-6TWJ-WFNQ	LIBRARY SUPPLIES	14.99
TOTAL FOR: AMAZON CAPITAL SERVICES			1,039.54
00060	AMERICA'S FINEST PRINTING		
	50711	SENIOR CTR ENVELOPES	284.00
TOTAL FOR: AMERICA'S FINEST PRINTING			284.00
18754	APRILE LAW, PLLC		
	24RO01152 FNL	MIDC COUNSEL	134.00
TOTAL FOR: APRILE LAW, PLLC			134.00
15753	ASCENSION MI EMPLOYER SOLUTIONS		
	538306	MEDICAL SERVICES	88.00
	539645	MEDICAL SERVICES	1,023.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			1,111.00
17413	ASL VILLAGE		
	355	INTERPRETER SERVICE	126.70
TOTAL FOR: ASL VILLAGE			126.70
17810	AT & T		
	508063	LOCATION ACTIVATION, DAILY FEES 3/14-21 2024	325.00
TOTAL FOR: AT & T			325.00
02449	AUDIA CONSTRUCTION		
	CAP2405 PE1	2024 CONCRETE STREET IMPROVEMENTS	228,083.02
TOTAL FOR: AUDIA CONSTRUCTION			228,083.02
19282	RICARDO AYALA		
	RL-2838 5/9/24	REFUND CDBG OVERPAYMENT	237.50
TOTAL FOR: RICARDO AYALA			237.50
00117	BAKER & TAYLOR COMPANIES		
	2038280801	PURCHASE OF BOOKS & MEDIA	46.31
TOTAL FOR: BAKER & TAYLOR COMPANIES			46.31
00121	BANDIT INDUSTRIES INC		
	960151	VEHICLE REPAIR & MAINTENANCE PARTS	97.47
TOTAL FOR: BANDIT INDUSTRIES INC			97.47

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Vendor Code	Vendor Name	Description	Amount
Invoice			
19311	PAUL BASTIAN		
	BASTIAN 65521	REIMBURSE MI HISTORIC PRESERVATION CONF. MILEAGE, M	655.21
TOTAL FOR: PAUL BASTIAN			655.21
07297	CHERYL BAUGH		
	SPRING 2024	YOGA/PILATES CLASSES	1,416.10
TOTAL FOR: CHERYL BAUGH			1,416.10
14833	BIG BELLY SOLAR, LLC.		
	51609	HIGH CAPACITY REFUSE/RECYCLING STATION 5/10-6/9 202	690.24
	51687	HIGH CAPACITY REFUSE/RECYCLING STATION 5/16-6/15 20	1,895.94
TOTAL FOR: BIG BELLY SOLAR, LLC.			2,586.18
00143	BIG D LOCK & KEY		
	7594	PARKS PADLOCKS, CODE KEY LOCK BOX	273.50
	7600	OPERATING SUPPLIES PARKS	56.00
	7601	DPS KEY COPIES	45.00
	7603	DPS OPERATING SUPPLIES	2,035.00
TOTAL FOR: BIG D LOCK & KEY			2,409.50
11714	KAREN M BISHOP		
	10	SPRING 2024 FITNESS CLASSES SETUP FEE	1,000.00
	SPRING 2024	FITNESS CLASSES	814.80
TOTAL FOR: KAREN M BISHOP			1,814.80
14214	JOHN BLAKE		
	6115	ROSES	105.00
	6116	ROSES	90.00
	6117	ROSES	52.50
	6118	ROSES	45.00
	6119	ROSES	37.50
TOTAL FOR: JOHN BLAKE			330.00
15680	EDITH BLAKNEY LAW FIRM, PLLC		
	22RO05788 FNL	MIDC COUNSEL	90.00
	24BE00581A FNL	MIDC COUNSEL	280.00
	24RO00553 FNL	MIDC COUNSEL	240.00
	24RO01116 BW	MIDC COUNSEL	270.00
	24RO01704 FNL	MIDC COUNSEL	210.00
	SP434541 FNL	MIDC COUNSEL	120.00
TOTAL FOR: EDITH BLAKNEY LAW FIRM, PLLC			1,210.00
18695	BLUE CROSS BLUE SHIELD OF MICHIGAN		
	240507366972	MEDICARE PLUS BLUE PPO JUNE 2024	5,028.75
	240507366973	MEDICARE PLUS BLUE PPO JUNE 2024	2,953.41
	240507366974	MEDICARE PLUS BLUE PPO JUNE 2024	2,458.08
	240507366975	MEDICARE PLUS BLUE PPO JUNE 2024	8,487.05
	240507366976	MEDICARE PLUS BLUE PPO JUNE 2024	69,895.20
	240507366977	MEDICARE PLUS BLUE PPO JUNE 2024	3,868.35
	240507366978	MEDICARE PLUS BLUE PPO JUNE 2024	217.85
	240507366979	MEDICARE PLUS BLUE PPO JUNE 2024	4,664.65
	240507366980	MEDICARE PLUS BLUE PPO JUNE 2024	1,206.24
	240507366981	MEDICARE PLUS BLUE PPO JUNE 2024	303.04
TOTAL FOR: BLUE CROSS BLUE SHIELD OF MICHIGAN			99,082.62
14340	BLUE ROSE CAPITAL ADVISORS		
	3446	DEBT ADVISORY SERVICES 5/15/2024-8/15/2024	6,250.00
TOTAL FOR: BLUE ROSE CAPITAL ADVISORS			6,250.00

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Invoice			
17675	KAREN BONADEO		
05172024		REIMBURSE LERMA TRAINING LODGING	170.77
TOTAL FOR: KAREN BONADEO			170.77
19300	ELANA BORDINE		
BORDINE 4695		REIMBURSE YOUTH DANCE RECITAL FLOWERS	46.95
TOTAL FOR: ELANA BORDINE			46.95
RBOND	BR Custom Homes		
BB45562.		REISSUE - BD BOND REFUND	750.00
TOTAL FOR: BR Custom Homes			750.00
18706	AUSTEN BRANTLEY		
ARTWORK FINAL		FINAL PAYMENT HAMER FINCH WILKINS PARK SCULPTURE DE	17,000.00
TOTAL FOR: AUSTEN BRANTLEY			17,000.00
18652	BRAUN KENDRICK FINKBEINER P.L.C.		
386199		CH ROYAL OAK LLC TRIAL PREP	9,556.50
386200		CH ROYAL OAK LLC 2023 APPEARANCE FEE	96.00
TOTAL FOR: BRAUN KENDRICK FINKBEINER P.L.C.			9,652.50
13637	BRIAN BUCHANAN		
SPRING 2024		TAI CHI INSTRUCTOR	851.20
TOTAL FOR: BRIAN BUCHANAN			851.20
19039	TOBY BUCKHEIM		
05212024		OPEN SWIM LIFEGUARD 12.5 HRS 5/8-22 2024	212.50
TOTAL FOR: TOBY BUCKHEIM			212.50
03586	C & G NEWSPAPERS		
0019216-IN		FARMERS MKT DIGITAL AD 300X600 METRO	100.00
0019220-IN		FARMERS MKT 1/3 - WT	298.00
0019473-IN		CLERK SPECIAL PAVING ASSESSMENT NOTICE	105.08
TOTAL FOR: C & G NEWSPAPERS			503.08
00203	CABLE ACCESS MANAGEMENT CO		
MAR & APR 2024		VIDEO BROADCASTING WROK MARCH, APRIL 2024	15,000.00
MAY 2024		VIDEO BROADCASTING WROK MAY 2024	7,500.00
TOTAL FOR: CABLE ACCESS MANAGEMENT CO			22,500.00
18573	CAPTAIN FANTASTIC DETROIT, LLC		
061224		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT JUNE 12	1,800.00
TOTAL FOR: CAPTAIN FANTASTIC DETROIT, LLC			1,800.00
00222	CARRIER & GABLE INC		
IN40028		ELECTRICAL SUPPLIES FOR TRAFFIC SIGNALS	1,520.00
TOTAL FOR: CARRIER & GABLE INC			1,520.00
08757	JEFFREY CARROLL		
00070672		REIMBURSE EMT LICENSE RENEWAL FEE	25.00
TOTAL FOR: JEFFREY CARROLL			25.00
05873	CASS TECHNICAL HS MARCHING		
05202024		BAND BOOSTERS MEMORIAL DAY PARADE PERFORMANCE	200.00
TOTAL FOR: CASS TECHNICAL HS MARCHING			200.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
07427	LEAH CASTILLO		
	6757	ROSES	150.00
	6758	ROSES	150.00
	6759	ROSES	30.00
	6760	ROSES	90.00
TOTAL FOR: LEAH CASTILLO			420.00
13102	CELLEBRITE USA INC		
	INVUS269806	POLICE UFED 4PC ULTIMATE SUBSCRIPTION 6/5/24-6/4/25	6,405.00
TOTAL FOR: CELLEBRITE USA INC			6,405.00
14419	CHARDON LABORATORIES, INC		
	030539	ARENA COOLING TOWER CHEMICALS, SERVICE	280.00
TOTAL FOR: CHARDON LABORATORIES, INC			280.00
19297	REBECCA CHEEZUM		
	CHEEZUM 74600	REIMBURSE CAPCON CONF. LODGING, MILEAGE	746.00
TOTAL FOR: REBECCA CHEEZUM			746.00
03756	ELIZABETH CHIAPPELLI		
	1MAYOD24	MIDC COUNSEL	720.00
	2APROD24	MIDC COUNSEL	720.00
	3APROD24	MIDC COUNSEL	720.00
TOTAL FOR: ELIZABETH CHIAPPELLI			2,160.00
06036	SUSAN CHRZANOWSKI COLE		
	1MARSCH24	MIDC COUNSEL	360.00
	24R-00278 BW	MIDC COUNSEL	240.00
	24RO001413 FNL	MIDC COUNSEL	150.00
	24RO00469 FNL	MIDC COUNSEL	240.00
	24RO00500 FNL	MIDC COUNSEL	360.00
	24RO00741 FNL	MIDC COUNSEL	210.00
	24RO00742 FNL	MIDC COUNSEL	180.00
	24RO00745 FNL	MIDC COUNSEL	180.00
	24RO00778 FNL	MIDC COUNSEL	180.00
TOTAL FOR: SUSAN CHRZANOWSKI COLE			2,100.00
13864	MARINA CHUPAC PLLC		
	24BE01036 FNL	MIDC COUNSEL	63.00
	24R-00710 FNL	MIDC COUNSEL	156.00
	24RO00532 FNL	MIDC COUNSEL	66.00
	24RO00896 FNL	MIDC COUNSEL	150.00
	24RO01063A FNL	MIDC COUNSEL	150.00
	24RO01515 FNL	MIDC COUNSEL	174.00
	24RO02077 FNL	MIDC COUNSEL	120.00
	D403972 FNL	MIDC COUNSEL	126.00
	SP4322460 FNL	MIDC COUNSEL	198.00
TOTAL FOR: MARINA CHUPAC PLLC			1,203.00
06649	CINTAS CORPORATION LOC 031		
	4189267783	CITY HALL MAT CLEANING	261.69
	4189569550	ARENA MAT CLEANING	77.07
	4191861620	DPS MAT CLEANING	205.89
	4192194288	CITY HALL MAT CLEANING, SUPPLIES	261.69
	4192447157	SENIOR CTR MAT CLEANING	44.14
	4192449428	LIBRARY MAT CLEANING	25.00
	4192606411	DPS MAT CLEANING	197.92
	4193151253	SENIOR CTR MAT CLEANING	44.14
	5210860101	FIRST AID SUPPLIES SALTER CTR	68.67
	5211092637	FIRST AID SUPPLIES 300 S CENTER PARKING	121.94
	5212162899	SAFETY CLOTHING & GEAR	176.80
TOTAL FOR: CINTAS CORPORATION LOC 031			1,484.95

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
17488	CIT INTERNATIONAL, INC.		
	28242	911 SUPPORT TRAINING/IVY	250.00
TOTAL FOR: CIT INTERNATIONAL, INC.			250.00
02754	CITY OF BERKLEY		
	APR 2024	LEGACY FEES COLLECTED BY THE COURT	539.96
	APRIL 2024	FEES COLLECTED BY THE COURT	11,533.42
TOTAL FOR: CITY OF BERKLEY			12,073.38
04907	CLAWSON PUBLIC SCHOOLS		
	402	2024 DANCE RECITAL VENUE	3,400.00
TOTAL FOR: CLAWSON PUBLIC SCHOOLS			3,400.00
19308	CLINTON TOWNSHIP FIREFIGHTERS		
	05202024	PEER SUPPORT TRAINING/COOK, DITTMER, MISKOTTEN	900.00
TOTAL FOR: CLINTON TOWNSHIP FIREFIGHTERS			900.00
18697	C-MORE GREEN INC.		
	7194	SOCCER FIELD SEEDING	10,600.00
	7206	SOCCER FIELD FERTILIZING	2,400.00
TOTAL FOR: C-MORE GREEN INC.			13,000.00
17645	COLONIAL FLAG FOUNDATION		
	ORDER 0001003	2024 FIELD OF HONOR LICENSE FEE	150.00
TOTAL FOR: COLONIAL FLAG FOUNDATION			150.00
13296	COMMUNITY PUBLISHING		
	15529	RO TODAY Q2 2024 FULL-PG AD 4 PGS	5,000.00
TOTAL FOR: COMMUNITY PUBLISHING			5,000.00
00310	CONTRACTOR'S CLOTHING CO		
	7-121034	UNIFORMS	88.59
	7-121035	UNIFORMS	260.53
	7-121070	UNIFORMS	31.49
TOTAL FOR: CONTRACTOR'S CLOTHING CO			380.61
00311	CONTRACTORS CONNECTION INC		
	7184101	HIGHWAY CONCRETE	203.95
TOTAL FOR: CONTRACTORS CONNECTION INC			203.95
10057	COSTELLO LAW OFFICE PLLC		
	1APRARR24	MIDC COUNSEL	2,160.00
	1MARVOP24	MIDC COUNSEL	570.00
TOTAL FOR: COSTELLO LAW OFFICE PLLC			2,730.00
16563	CUMMINS SALES & SERVICE		
	S9-37501	VEHICLE REPAIR & MAINTENANCE PARTS	1,757.01
	S9-37628	VEHICLE REPAIR & MAINTENANCE PARTS	237.88
	S9-37629	VEHICLE REPAIR & MAINTENANCE PARTS	139.44
	S9-37630	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(229.50)
TOTAL FOR: CUMMINS SALES & SERVICE			1,904.83
00342	DAILY TRIBUNE		
	214550 4/24/24	CLERK 52-WK SUBSCRIPTION (MAY 16, 2024-MAY 16, 2025	662.40
TOTAL FOR: DAILY TRIBUNE			662.40

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	Invoice		
12321	MICHAEL DEAN		
	1APRSCH24	MIDC COUNSEL	360.00
	1MAYSCH24	MIDC COUNSEL	360.00
	23-01077 FNL	MIDC COUNSEL	60.00
	23RO06460 FNL	MIDC COUNSEL	330.00
	23RO07741 FNL	MIDC COUNSEL	240.00
	23RO07759 FNL	MIDC COUNSEL	150.00
	24BE00517 FNL	MIDC COUNSEL	120.00
	24BE00890 FNL	MIDC COUNSEL	120.00
	24RO01399 FNL	MIDC COUNSEL	90.00
	24RO01417 FNL	MIDC COUNSEL	120.00
	24RO01457 FNL	MIDC COUNSEL	190.00
	2APRSCH24	MIDC COUNSEL	360.00
TOTAL FOR: MICHAEL DEAN			2,500.00
00369	DELL MARKETING L.P.		
	10747278629	VLA ADOBE ACROBAT STD DC FOR ENT SUBS LIC NEW LGA	37.70
TOTAL FOR: DELL MARKETING L.P.			37.70
00370	DELTA DENTAL PLAN OF MICH		
	JUN 2024	PAYROLL	25,441.37
	JUNE 2024	RETIREMENT	24,604.63
TOTAL FOR: DELTA DENTAL PLAN OF MICH			50,046.00
00372	DEMCO INC		
	7479748	OPERATING SUPPLIES LIBRARY	126.18
	7482783	OPERATING SUPPLIES LIBRARY	92.21
TOTAL FOR: DEMCO INC			218.39
19084	THE DENT SHOP		
	1176	UNIT 816 REPAIRS CLAIM #2401333	2,131.38
TOTAL FOR: THE DENT SHOP			2,131.38
19303	DETROIT CIRCUS LLC		
	05202024	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT JUNE 12	420.00
TOTAL FOR: DETROIT CIRCUS LLC			420.00
19304	DETROIT EQUIPMENT		
	1184	ARENA ZAMBONI REPAIR	2,400.00
TOTAL FOR: DETROIT EQUIPMENT			2,400.00
02885	DJ MURRAY PLUMBING		
	83756	FIRE 1 PLUMBING REPAIR SERVICES	195.00
TOTAL FOR: DJ MURRAY PLUMBING			195.00
14734	JOSEPH DOVER		
	2023-24	BOOT ALLOWANCE	250.00
TOTAL FOR: JOSEPH DOVER			250.00
18128	DPZ CODESIGN LLC		
	221804	MASTER PLAN TASK 2.3 FIRST DRAFT	60,000.00
TOTAL FOR: DPZ CODESIGN LLC			60,000.00
00380	DTE ENERGY		
	10254 05/24	260 W 7TH ST # PK EQUIP	93.20
	11245 05/24	351 W 7TH ST # PK EQUIP	102.13
	11401 05/24	260 E UNIVERSITY AVE # PK EQUIP	71.96
	46770 05/24 #2	803 S MAIN ST # PARKING	36.37
	9078 05/24 #2	222 E 11 MILE	5,584.22
TOTAL FOR: DTE ENERGY			5,887.88

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Invoice			
12926	EGANIX, INC		
	20110	MICRO TAB FOR GREASE IN CBD SEWERS	8,200.00
TOTAL FOR: EGANIX, INC			8,200.00
06216	ELITE TRAUMA CLEAN-UP		
	MW068-0524	POLICE REGULATED MEDICAL WASTE REMOVAL/DISPOSAL	65.00
TOTAL FOR: ELITE TRAUMA CLEAN-UP			65.00
16017	ENVISIONWARE, INC.		
	QUOTE US-86548	DEPOSIT SELF-SERVICE REMOTE INDOOR LIBRARY	16,765.00
TOTAL FOR: ENVISIONWARE, INC.			16,765.00
06651	CINDY ERLANDSON		
	CE29605-SPRING	SR CTR EXERCISE CLASSES	2,587.20
TOTAL FOR: CINDY ERLANDSON			2,587.20
07636	FRANK EVERINGHAM		
	05212024	ELECTRICAL INSPECTOR 5/6-17 2024	1,350.00
TOTAL FOR: FRANK EVERINGHAM			1,350.00
00480	FEDERAL EXPRESS CORP		
	8-494-04251	POLICE SHIPPING COST	40.40
TOTAL FOR: FEDERAL EXPRESS CORP			40.40
RBOND	Fiber Technologies Networks, LLC		
	BENG-190238.	REISSUE - BD BOND REFUND	2,000.00
TOTAL FOR: Fiber Technologies Networks, LLC			2,000.00
00486	FIRE DEFENSE EQUIPMENT CO INC		
	011546	LIBRARY MECH ROOM REPAIR	325.00
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			325.00
00488	FIRE SYSTEMS OF MICHIGAN INC		
	INV-0189033	FARMERS MKT ANNUAL CELLULAR ALARM MONITORING AUG-JU	600.00
TOTAL FOR: FIRE SYSTEMS OF MICHIGAN INC			600.00
19274	FIRE AND FUSED		
	SPRING 2024 #2	CHARCUTERIE BOARD CLASS	375.00
TOTAL FOR: FIRE AND FUSED			375.00
06960	FIRST CHOICE SERVICES		
	978084	COFFEE SERVICES POLICE	821.80
	978085	COFFEE SERVICES CITY HALL	849.19
	978086	COFFEE SERVICES FIRE 1	250.55
	979567	COFFEE SERVICES FIRE 2	349.66
	979568	COFFEE SERVICES SENIOR CTR	661.89
	980075	COFFEE SERVICES FIRE 3	266.34
	980076	COFFEE SERVICES DPS	141.65
	980077	COFFEE SERVICES LIBRARY	422.30
	981388	CITY HALL CXTOUCH POD BREWER	75.00
	981389	DPS ICE DISPENSER	165.00
	982765	COFFEE SERVICES DPS	23.40
TOTAL FOR: FIRST CHOICE SERVICES			4,026.78
18449	FISH TANK MAINTENANCE, LLC		
	0524	LIBRARY MAY 2024 AQUARIUM MAINTENANCE	150.00
TOTAL FOR: FISH TANK MAINTENANCE, LLC			150.00

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14022	FLEIS & VANDENBRINK		
	69591	2022 TRAFFIC SIGNAL IMPROVEMENTS CAP2242	5,906.64
	69698	2024 ROAD RECONSTRUCTION IMPROVEMENTS	26,207.89
TOTAL FOR: FLEIS & VANDENBRINK			32,114.53
18973	FLOCK GROUP INC		
	INV-39475	POLICE LICENSE PLATE RECOGNITION CAMERAS FLOCK SAFE	7,500.00
TOTAL FOR: FLOCK GROUP INC			7,500.00
19294	ANGELA FOX		
	FOX 25971	NOV 2023-MAY 2024 MILEAGE REIMBURSEMENT	259.71
TOTAL FOR: ANGELA FOX			259.71
RBOND	Frame and All Custom Homes LLC		
	BENG-210366	BD Bond Refund	7,500.00
TOTAL FOR: Frame and All Custom Homes LLC			7,500.00
00507	FRENTZ AND SONS HARDWARE CO		
	H416122	DISC. SUPPLIES POLICE	14.74
	M3714	DISC. SUPPLIES TREE CASE FENCING ERB GRANT	146.69
	N3449	DISC. SUPPLIES SEWER VAN ACCESSORIES	37.17
	N3463	DISC. SUPPLIES FIRE & EMS	12.04
	N3469	DISC. SUPPLIES PARKS/GROUNDS REPAIR & MAINTENANCE	30.93
	N3473	DISC. SUPPLIES P&F GROUNDSMASTER HARDWARE	20.34
	N3488	DISC. SUPPLIES P&F	77.16
	N3489	DISC. SUPPLIES P&F	8.02
	P4238	DISC. SUPPLIES FIRE & EMS	64.73
	P4245	DISC. SUPPLIES P&F GROUNDSMASTER HARDWARE	41.96
	P4262	DISC. SUPPLIES WATER SERVICE	24.71
	P4281	DISC. SUPPLIES P&F	25.48
	P4283	DISC. SUPPLIES TOOLS & HARDWARE	4.12
	P4307	DISC. SUPPLIES WATER & SEWER REPAIR & MAINTENANCE	16.05
	P4309	DISC. SUPPLIES WATER & SEWER REPAIR & MAINTENANCE	13.46
	P4316	DISC. SUPPLIES CONCRETE	47.04
	P4335	DISC. SUPPLIES TOOLS & HARDWARE	0.85
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			585.49
19307	FRONT PORCH QUILTS		
	05202024	LIBRARY ADULT QUILTING PROGRAM	37.00
TOTAL FOR: FRONT PORCH QUILTS			37.00
09977	PATRICK GAGNIUK		
	24R-00753 FNL	MIDC COUNSEL	210.00
	24RO02045 FNL	MIDC COUNSEL	180.00
TOTAL FOR: PATRICK GAGNIUK			390.00
05461	GALE/CENGAGE LEARNING		
	84278336	BOOKS	163.95
	84284981	BOOKS	78.72
TOTAL FOR: GALE/CENGAGE LEARNING			242.67
09474	SCOTT GARDNER		
	05102024	REIMBURSE FIRE TRAINING FUEL COST	91.84
TOTAL FOR: SCOTT GARDNER			91.84
04825	GARRETT DOOR COMPANY		
	32219	MEMORIAL PARK STORAGE BUILDING OVERHEAD DOOR REPAIR	350.00
	32223	POLICE SERVICE CALL DOOR REPAIR	425.00
	32249	POLICE DOOR REPAIR	635.00
TOTAL FOR: GARRETT DOOR COMPANY			1,410.00

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Invoice			
09839	JUAN M. GONZALEZ		
	1APRARR24	MIDC COUNSEL	1,800.00
	2119662X BW	MIDC COUNSEL	330.00
	21R003656 BW	MIDC COUNSEL	180.00
	22-01514 FNL	MIDC COUNSEL	240.00
	SP1044107 FNL	MIDC COUNSEL	180.00
TOTAL FOR: JUAN M. GONZALEZ			2,730.00
00541	GRAINGER		
	9110289791	CONCRETE SUPPLIES	237.02
TOTAL FOR: GRAINGER			237.02
06848	GRAND BLANC PRINTING CO INC		
	659893	PRINTING FOR 4 ISSUES OF INSIGHT MAGAZINE/FALL,WINT	15,085.48
TOTAL FOR: GRAND BLANC PRINTING CO INC			15,085.48
00029	GREAT LAKES ACE HARDWARE		
	10561/258.	TREE PLANTING SUPPLIES	329.77
	10616/258	TREE PLANTING SUPPLIES	15.90
TOTAL FOR: GREAT LAKES ACE HARDWARE			345.67
15489	GREENCO SERVICES		
	2910 5/13/24	LBP CLEARANCE EXAMS	250.00
TOTAL FOR: GREENCO SERVICES			250.00
08924	GRIMCO		
	32435024-02	SIGN MATERIALS	157.60
TOTAL FOR: GRIMCO			157.60
14505	ADAM HACKSTOCK		
	05202024	HOCKEY REFEREE	246.00
TOTAL FOR: ADAM HACKSTOCK			246.00
15857	DEAN HADIN		
	SPRING 2024	SELF DEFENSE CLASSES	75.60
TOTAL FOR: DEAN HADIN			75.60
RBOND	HALSEY, DANIEL		
	00267171	BD Payment Refund	30.00
	00267310	BD Payment Refund	40.00
TOTAL FOR: HALSEY, DANIEL			70.00
17613	HAMPSHIRE FARMS		
	05182024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	190.00
TOTAL FOR: HAMPSHIRE FARMS			190.00
14424	HAVENER TECH		
	24031	CATCH BASIN/STRUCTURE REHAB	11,000.00
TOTAL FOR: HAVENER TECH			11,000.00
15295	HAYES PRECISION, INC		
	18377	ZAMBONI ICE KNIFE SHARPENED	90.00
TOTAL FOR: HAYES PRECISION, INC			90.00
00577	HEALTH ALLIANCE PLAN		
	100010721599	JUNE 2024 PREMIUM	54,006.86
TOTAL FOR: HEALTH ALLIANCE PLAN			54,006.86

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Invoice			
19074	HEALTHCHOICE OF MICHIGAN		
JUL 2024	PT MEDICAL BENEFITS		1,351.78
TOTAL FOR: HEALTHCHOICE OF MICHIGAN			1,351.78
02660	HERSCH'S INC		
451269	SOD, SEED, & TOP SOIL WATER MAINTENANCE		489.00
TOTAL FOR: HERSCH'S INC			489.00
15609	HMC LLC		
S1903 PE16	S1903 SPOT SEWER REPAIRS - 2019 PROJECT		254,401.82
TOTAL FOR: HMC LLC			254,401.82
15477	HOME CITY ICE COMPANY		
6793242196	FARMERS MKT 56 BAGS ICE		302.36
TOTAL FOR: HOME CITY ICE COMPANY			302.36
00599	HOME DEPOT		
12975	SPLASH PAD REPAIR/MAINTENANCE SUPPLIES		15.76
14763	TREE PLANTING SUPPLIES		27.92
2034303	SEWER DEPT TOOLS		55.96
3523005	ARENA ELECTRICAL & LIGHTING SUPPLIES		210.92
354597	SPLASH PAD REPAIR/MAINTENANCE SUPPLIES		31.52
3744152	VEHICLE REPAIR & MAINTENANCE PARTS		116.20
6641274	MISC WATER & SEWER REPAIR & MAINT PARTS		34.72
8411272	VEHICLE BATTERIES		199.00
9013112	SPLASH PAD REPAIR/MAINTENANCE SUPPLIES		96.20
9032372	SEWER DEPT CONSTRUCTION SUPPLIES/TOOLS		310.45
9641907	TOOLS & HARDWARE		38.02
TOTAL FOR: HOME DEPOT			1,136.67
17364	HOWELL NATURE CENTER		
526403	LIBRARY ADULT WILDLIFE PROGRAM DEPOSIT		50.00
TOTAL FOR: HOWELL NATURE CENTER			50.00
00608	HYDROCORP		
CI-00068	RECURRING LABOR		17,515.00
TOTAL FOR: HYDROCORP			17,515.00
15749	IDUMESARO LAW FIRM, PLLC		
23-01577 BW	MIDC COUNSEL		620.00
24RO00551 FNL	MIDC COUNSEL		312.00
TOTAL FOR: IDUMESARO LAW FIRM, PLLC			932.00
19088	IMPERIAL DADE		
90042617-00	CLEANING & JANITORIAL SUPPLIES FIRE 3		419.16
90044208-00	CLEANING & JANITORIAL SUPPLIES CITY HALL		120.24
TOTAL FOR: IMPERIAL DADE			539.40

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15802	INGRAM LIBRARY SERVICES		
	81784404	BOOKS	320.91
	81784405	BOOKS	376.73
	81784406	BOOKS	353.32
	81811929	BOOKS	938.67
	81816824	BOOKS	242.76
	81833032	BOOKS	269.54
	81897833	BOOKS	702.82
	81924787	BOOKS	386.36
	81924788	BOOKS	156.36
	81938993	BOOKS	103.96
	81938994	BOOKS	1,560.09
	81938995	BOOKS	272.86
TOTAL FOR: INGRAM LIBRARY SERVICES			5,684.38
13483	INTEGRITY BUSINESS SOLUTIONS		
	2579575-0	CITY HALL BREAKROOM SUPPLIES	47.69
	2580718-0	PAPER FOR ENGINEERING	76.99
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			124.68
14808	INTERIOR ENVIRONMENTS		
	ORDER 17663	COMMISSION CHAMBERS MODESTY PANEL	2,839.00
TOTAL FOR: INTERIOR ENVIRONMENTS			2,839.00
RBOND	IRISH, JEFFREY T		
	00223867	REISSUE - BD PAYMENT REFUND	70.00
TOTAL FOR: IRISH, JEFFREY T			70.00
01179	IRON MOUNTAIN RECORDS MGT		
	HZHB199	DT407 STORAGE FEES ATTORNEY 12/1-31 2023	45.69
	JKRR616	DT407 STORAGE FEES ATTORNEY 5/1-31 2024	45.69
TOTAL FOR: IRON MOUNTAIN RECORDS MGT			91.38
17239	SANDRA IRWIN		
	05202024	REIMBURSE LIB ASSOC. ADVOCACY DAY MILEAGE	115.24
TOTAL FOR: SANDRA IRWIN			115.24
18793	JANSSEN REFRIGERATION		
	25103	ARENA HEATING/COOLING REPAIR	4,634.37
	25188	ARENA HEATING/COOLING REPAIR	3,415.95
	25220	ARENA BI-ANNUAL MAINTENANCE SPRING	2,045.00
TOTAL FOR: JANSSEN REFRIGERATION			10,095.32
12796	ANDREA JANSSEN		
	SPRING 2024	COOKING CLASSES	1,200.50
TOTAL FOR: ANDREA JANSSEN			1,200.50
00664	JAX KAR WASH INC		
	APRIL 2024	VEHICLE WASHES	1,106.00
TOTAL FOR: JAX KAR WASH INC			1,106.00
03979	JAY'S SEPTIC TANK SERVICE		
	I153356	HAND SANITIZER 1300 LONGFELLOW 5/15-6/11 2024	830.00
	I153536	HAND SANITIZER 1403 LEXINGTON BLVD 5/17-6/13 2024	280.00
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			1,110.00
19148	MIKAYLA JEFFERSON		
	05212024	REIMBURSE TOWING/IMPOUND CHARGES CAUSED BY CITY PRO	385.00
TOTAL FOR: MIKAYLA JEFFERSON			385.00

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01915	JH HART URBAN FORESTRY		
	103152	TREE TRIMMING, REMOVAL & FORESTRY ISSUES 4/29-5/3 2	13,973.65
	103276	TREE TRIMMING, REMOVAL & FORESTRY ISSUES 5/6-10 202	16,719.28
TOTAL FOR: JH HART URBAN FORESTRY			30,692.93
00680	JOE'S AUTO PARTS INC		
	149909	VEHICLE REPAIR & MAINTENANCE PARTS	17.78
	150548	VEHICLE REPAIR & MAINTENANCE PARTS	279.27
TOTAL FOR: JOE'S AUTO PARTS INC			297.05
10526	JOHNSON & WOOD LLC		
	34791	1411 W WEBSTER RD MAINTENANCE INVOICE 1 OF 12	100.00
	34792	ANIMAL SHELTER MAINTENANCE INVOICE 1 OF 12	125.00
	34793	FARMERS MKT MAINTENANCE INVOICE 1 OF 12	275.00
	34794	FIRE 1 MAINTENANCE INVOICE 1 OF 12	250.00
	34795	FIRE 2 MAINTENANCE INVOICE 1 OF 12	250.00
	34796	FIRE 3 MAINTENANCE INVOICE 1 OF 12	250.00
	34797	CITY HALL MAINTENANCE INVOICE 1 OF 12	658.33
	34798	POLICE MAINTENANCE INVOICE 1 OF 12	1,487.50
	34799	LIBRARY MAINTENANCE INVOICE 1 OF 12	933.33
	34800	SENIOR CTR MAINTENANCE INVOICE 1 OF 12	250.00
	34802	DPS MAINTENANCE INVOICE 1 OF 12	335.00
TOTAL FOR: JOHNSON & WOOD LLC			4,914.16
11272	K & Q LAW, LLC		
	23B-02256 FNLMK	MIDC COUNSEL	360.00
TOTAL FOR: K & Q LAW, LLC			360.00
17927	K MILLER LAW PLLC		
	1APRARR24	MIDC COUNSEL	2,160.00
TOTAL FOR: K MILLER LAW PLLC			2,160.00
RBOND	KAISER REAL ESTATE LLC		
	00266914	BD Payment Refund	1,500.00
TOTAL FOR: KAISER REAL ESTATE LLC			1,500.00
07719	LYNNE KALEITA		
	6069	ROSES	52.50
	6090	ROSES	60.00
	6219	ROSES	52.50
TOTAL FOR: LYNNE KALEITA			165.00
11321	TIM KANTZLER		
	05102024	REIMBURSE CERTIFIED FIRE PLAN EXAMINER EXPENSES	1,463.52
TOTAL FOR: TIM KANTZLER			1,463.52
03704	MIKE KINASZ		
	05202024	HOCKEY REFEREE SCHEDULING FEE	60.00
TOTAL FOR: MIKE KINASZ			60.00
14074	KING CLEANERS, INC		
	2160	ARENA DRAPERY CLEANING	1,443.90
TOTAL FOR: KING CLEANERS, INC			1,443.90
00112	THE KITCHEN INC		
	81626	PRISONER MEALS	283.92
TOTAL FOR: THE KITCHEN INC			283.92

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16138	BLAIR KRUEGER		
05092024		REIMBURSE LIBRARY TRAINING MILEAGE	134.00
TOTAL FOR: BLAIR KRUEGER			134.00
06075	LAW OFFICES OF CHARESA D. JOHNSON		
1APRARR24		MIDC COUNSEL	1,800.00
TOTAL FOR: LAW OFFICES OF CHARESA D. JOHNSON			1,800.00
10468	LAW OFFICES OF RANDALL J. SECONTINE		
1MAYVOP24		MIDC COUNSEL	840.00
TOTAL FOR: LAW OFFICES OF RANDALL J. SECONTINE			840.00
13055	LAW OFFICES OF STEVEN P. LYNCH		
1APRARR24		MIDC COUNSEL	720.00
1APRVOP24		MIDC COUNSEL	720.00
2APRVOP24		MIDC COUNSEL	510.00
TOTAL FOR: LAW OFFICES OF STEVEN P. LYNCH			1,950.00
04678	LEXISNEXIS RISK SOLUTIONS		
1126950-20240430		COMPUTER/TELECOM EQUIP LEASES & RENTALS APRIL 2024	200.00
TOTAL FOR: LEXISNEXIS RISK SOLUTIONS			200.00
00751	THE LIBRARY NETWORK		
73962		LIBRARY OAK. SCHOOLS ADVENTURE PASSPORTS, STAMP	44.05
TOTAL FOR: THE LIBRARY NETWORK			44.05
18179	LINCOLN TRIANGLE LLC		
060124-1		JUN E2024 MONTHLY RENT VACANT LAND E OF RR TRACKS O	1,750.00
TOTAL FOR: LINCOLN TRIANGLE LLC			1,750.00
18506	EUGENE LUMBERG		
1APRARR24		MIDC COUNSEL	1,080.00
1FEBARR24		MIDC COUNSEL	1,800.00
1JANARR24		MIDC COUNSEL	1,440.00
1MARARR24		MIDC COUNSEL	1,440.00
TOTAL FOR: EUGENE LUMBERG			5,760.00
15470	LYFT INC		
1001133112		DOWNTOWN AFTER DRAFT LYFT PASS 4/1-30 2024	257.07
TOTAL FOR: LYFT INC			257.07
18086	MACQUEEN EQUIPMENT		
P24571		STRIP BROOMS FOR SWEEPERS	2,772.48
TOTAL FOR: MACQUEEN EQUIPMENT			2,772.48
18808	MADISON HEIGHTS PLUMBING		
190716		WATER DEPT OPERATING SUPPLIES	8.96
TOTAL FOR: MADISON HEIGHTS PLUMBING			8.96
RBOND	MAINSTREET RESTORATIONS & REMODELIN		
BENG-230174		BD Bond Refund	2,000.00
TOTAL FOR: MAINSTREET RESTORATIONS & REMODELIN			2,000.00
19305	MAJIK GRAPHICS		
25026		SIGN MATERIALS DPS SIGN SHOP	96.00
TOTAL FOR: MAJIK GRAPHICS			96.00

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18822	PAUL MALHOIT		
05202024		HOCKEY REFEREE	82.00
TOTAL FOR: PAUL MALHOIT			82.00
09590	MANOOGIAN LAW, PLLC		
24-00474 BW		MIDC COUNSEL	60.00
3APRSCH24		MIDC COUNSEL	360.00
TOTAL FOR: MANOOGIAN LAW, PLLC			420.00
13858	MARK ANTHONY CONTRACTING, INC		
PERMIT 65238		REIMBURSE PERMIT FEE: ROAD COMMISSION OF OAKLAND CT	1,800.00
TOTAL FOR: MARK ANTHONY CONTRACTING, INC			1,800.00
04944	COURTNEY MATTHEWS		
DC 21-01667		MIDC TRANSCRIPT ORDER APPEAL PEOPLE V KERNAN APRIL	724.15
TOTAL FOR: COURTNEY MATTHEWS			724.15
08339	MAZUR MARKET MANAGEMENT LLC		
240520		CONTRACTED WORKER SERVICES 2023-24 MMM 5/6-19 2024	15,315.00
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			15,315.00
03556	TIMOTHY P MC GLINCHEY		
23-01721 FNL		MIDC COUNSEL	1,616.00
24RO00812 FNL		MIDC COUNSEL	210.00
TOTAL FOR: TIMOTHY P MC GLINCHEY			1,826.00
11553	METRO DETROIT REFEREES ASSOC		
ROA-TY_051524		TRAVEL HOCKEY SCHEDULING FEES & HOCKEY REFEREES 5/1	360.00
ROA-Y_051524		SCHEDULING FEES & HOCKEY REFEREES 5/1-15 2024	480.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC			840.00
17781	MARK MEYER		
6052		FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT JUNE 12	400.00
TOTAL FOR: MARK MEYER			400.00
02937	MICH ASSOC OF CHIEFS OF POLICE		
300010726		POLICE ACCREDITATION CONTINUATION FEE	1,000.00
TOTAL FOR: MICH ASSOC OF CHIEFS OF POLICE			1,000.00
00875	MICHIGAN INDEPENDENT DOOR CO		
R24082		FARMERS MKT SOUTHWEST OVERHEAD DOOR REPAIR	547.50
TOTAL FOR: MICHIGAN INDEPENDENT DOOR CO			547.50
00876	MICHIGAN JOINT SEALING INC		
CAP2425 PE1		2024 JOINT SEALING IMPROVEMENTS	95,685.00
TOTAL FOR: MICHIGAN JOINT SEALING INC			95,685.00
19298	MICHIGAN RECYCLING COALITION		
6153		IN-PERSON TRAINING/FOX	470.00
TOTAL FOR: MICHIGAN RECYCLING COALITION			470.00

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00899	MIDWEST TAPE		
	505442526	HOOPLA & MEDIA	232.50
	505442527	HOOPLA & MEDIA	286.47
	505442528	HOOPLA & MEDIA	1,115.29
	505442529	HOOPLA & MEDIA	28.53
	505448126	HOOPLA & MEDIA	42.24
	505468534	HOOPLA & MEDIA	39.98
	505478796	HOOPLA & MEDIA	237.97
	505478797	HOOPLA & MEDIA	322.47
	505478798	HOOPLA & MEDIA	92.99
TOTAL FOR: MIDWEST TAPE			2,398.44
11035	MILLER CANFIELD PADDOCK AND		
	1649339	EISENBERG CLASS ACTION LAWSUIT	10,947.90
	1649340	HARRISON V M HALAS ET AL	60.00
TOTAL FOR: MILLER CANFIELD PADDOCK AND			11,007.90
10401	MICHAEL MITCHELL		
	1APRAR24	MIDC COUNSEL	1,440.00
TOTAL FOR: MICHAEL MITCHELL			1,440.00
03594	MICHIGAN MUN RISK MGMT AUTH ECP		
	MMRMA-D24041003	APRIL 2024 ELECTRIC CHOICE PROGRAM	17,754.64
TOTAL FOR: MICHIGAN MUN RISK MGMT AUTH ECP			17,754.64
18206	MEAGHAN MOORE		
	10242022	REISSUE - JUROR FEE	17.00
TOTAL FOR: MEAGHAN MOORE			17.00
15511	VINCENT MORALES		
	05222024	REIMBURSE MEDICAL GAS/VACUUM SYSTEMS TRAINING FEE	30.00
TOTAL FOR: VINCENT MORALES			30.00
19302	CONNER MORGAN		
	05202024	HOCKEY REFEREE	82.00
TOTAL FOR: CONNER MORGAN			82.00
11716	ANGELINA M. LOZANO-MOSCOWITZ		
	SPRING 2024	FITNESS CLASSES	1,307.60
TOTAL FOR: ANGELINA M. LOZANO-MOSCOWITZ			1,307.60
17365	MOSS		
	INV17471	GENETEC ADVANTAGE SUPPORT RENEWAL	9,995.24
TOTAL FOR: MOSS			9,995.24
00918	MOTOR CITY FASTENER, LLC		
	M0036953	HIGHWAY CONCRETE	588.06
TOTAL FOR: MOTOR CITY FASTENER, LLC			588.06
18501	MOTOR TOWN SOUND		
	2-9-24-2	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT JUNE 12	3,000.00
TOTAL FOR: MOTOR TOWN SOUND			3,000.00
17143	MPARKS		
	200007875	SENIOR CTR 2024 MACKINAC GRAND EXPERIENCE ROOM DEPO	10,200.00
TOTAL FOR: MPARKS			10,200.00

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Invoice			
10748	MR. GAS INC		
	0079663-IN	FIRE 2 STOVE REPAIR	693.93
TOTAL FOR: MR. GAS INC			693.93
16922	MUNICIPAL EMERGENCY SERVICES		
	IN1917566	UNIFORM CLOTHING & GEAR	554.10
	IN2051129	FIRE DEPT. UNIFORM CLOTHING & GEAR	509.23
TOTAL FOR: MUNICIPAL EMERGENCY SERVICES			1,063.33
17530	KENDELL MURPHY		
	SPRING 2024	FITNESS CLASSES	225.00
TOTAL FOR: KENDELL MURPHY			225.00
07804	DEBRA MURRAY		
	05092024	REIMBURSE MILEAGE 1/4-5/6 2024	13.27
TOTAL FOR: DEBRA MURRAY			13.27
05865	NAPA AUTO PARTS MADISON HEIGHTS		
	4323-889418	PURCHASE OF PARTS AS NEEDED	37.29
	4323-889521	PURCHASE OF PARTS AS NEEDED	10.66
	4323-889740	PURCHASE OF PARTS AS NEEDED	79.37
	4323-889749	PURCHASE OF PARTS AS NEEDED	7.96
	4323-890533	PURCHASE OF PARTS AS NEEDED	411.79
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			547.07
00944	NATIONAL LADDER		
	1-71328	SAFETY CLOTHING & GEAR	557.60
TOTAL FOR: NATIONAL LADDER			557.60
19212	NATURE'S BRUSH STUDIO		
	40424	PAINT LIKE BOB ROSS CLASS APRIL 4	384.00
	50924	PAINT LIKE BOB ROSS CLASS MAY 9	528.00
TOTAL FOR: NATURE'S BRUSH STUDIO			912.00
RBOND	NBS COMMERCIAL INTERIORS		
	BB46112	BD Bond Refund	980.00
TOTAL FOR: NBS COMMERCIAL INTERIORS			980.00
07664	JOHN NELLIS		
	6900	ROSES	20.00
	6901	ROSES	20.00
	6904	ROSES	25.00
	6906	ROSES	20.00
	6907	ROSES	40.00
	6908	ROSES	25.00
	6909	ROSES	40.00
	6910	ROSES	40.00
TOTAL FOR: JOHN NELLIS			230.00
19293	THERESA NIELSEN		
	5888	REFUND ROOM RENTAL PAYMENT - EVENT CANCELLED	150.00
TOTAL FOR: THERESA NIELSEN			150.00
02506	NORTHERN TOOL & EQUIPMENT CO		
	53576562	GROUNDMASTER MOWER BLADES	410.16
TOTAL FOR: NORTHERN TOOL & EQUIPMENT CO			410.16
19310	CRAIG NORTON		
	2023-24	BOOT ALLOWANCE	222.59
TOTAL FOR: CRAIG NORTON			222.59

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Invoice			
04675	NOWAK & FRAUS, PLLC		
121621		2021-2024 ASPHALT RESURFACING IMPROVEMENTS	22,432.02
121631		LAND SURVEYING SERVICES ANIMAL SHELTER	5,875.00
121632		2024 CROOKS ROAD RESURFACING CAP2407	52,626.54
121757		RATE ENGINEERING SITE PLAN REVIEWS	5,660.50
121763		2021-2024 ASPHALT RESURFACING IMPROVEMENTS	39,841.15
TOTAL FOR: NOWAK & FRAUS, PLLC			126,435.21
00993	OAKLAND CO REGISTRAR OF DEED		
G-2838		RECORDING FEES	30.00
RL-2333FB 5/16/24		RECORDING FEES	30.00
RL-2838 5/9/24		RECORDING FEES	30.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			90.00
06178	OAKLAND COUNTY		
CI037149		ANIMAL CONTROL POUND FEES 3/1-31 2024	182.00
TOTAL FOR: OAKLAND COUNTY			182.00
00996	OAKLAND COUNTY TREASURER		
APRIL 2024		LIBRARY FUND	7,870.14
TOTAL FOR: OAKLAND COUNTY TREASURER			7,870.14
01007	ODP BUSINESS SOLUTIONS, LLC		
362128632001		85793581 OFFICE SUPPLIES	165.41
362377622001		85793581 OFFICE SUPPLIES	26.72
362434581001		85793581 OFFICE SUPPLIES	135.28
363539572001		85793581 OFFICE SUPPLIES	390.63
363814336001		85793581 OFFICE SUPPLIES	45.16
364520671001		85793581 OFFICE SUPPLIES	35.79
364523295001		85793581 OFFICE SUPPLIES	11.79
365332233001		85793581 OFFICE SUPPLIES	46.87
365343334001		85793581 OFFICE SUPPLIES	47.84
366835769001		85793581 OFFICE SUPPLIES	241.56
366836646001		85793581 OFFICE SUPPLIES	33.93
366956391001		85793581 OFFICE SUPPLIES	145.27
367113090001		85793581 OFFICE SUPPLIES	34.34
367115886001		85793581 OFFICE SUPPLIES	15.16
367152732001		85793581 OFFICE SUPPLIES	118.90
367154243001		85793581 OFFICE SUPPLIES	16.82
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			1,511.47
08249	O'REILLY AUTO		
3327-142840		TOOLS & HARDWARE	15.99
TOTAL FOR: O'REILLY AUTO			15.99
17762	JAMES ORR		
380444		BATHROOM CLEANING NORMANDY OAKS, STARR JAYCEE 5/7-2	1,820.00
TOTAL FOR: JAMES ORR			1,820.00
17407	JACKLIN ORTBALS		
SPRING 2024		LINE DANCE CLASSES	686.00
TOTAL FOR: JACKLIN ORTBALS			686.00
01802	OTIS ELEVATOR COMPANY		
CVD18811001		300 S LAFAYETTE ELEVATOR REPAIR	500.00
TOTAL FOR: OTIS ELEVATOR COMPANY			500.00
18131	TYE OTTO		
05202024		HOCKEY REFEREE	82.00
TOTAL FOR: TYE OTTO			82.00

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12581	OVERDRIVE		
	00870CO24143795	PURCHASE OF AUDIO BOOKS	3,052.77
TOTAL FOR: OVERDRIVE			3,052.77
RBOND	PARADIGM PLUMBING & MECH INC		
	BENG-240057	BD Bond Refund	5,000.00
TOTAL FOR: PARADIGM PLUMBING & MECH INC			5,000.00
RBOND	PAUL EDWARD MIKOLON		
	00266911	BD Payment Refund	56.00
TOTAL FOR: PAUL EDWARD MIKOLON			56.00
18768	CRAIG PEISER		
	05202024	HOCKEY REFEREE	123.00
TOTAL FOR: CRAIG PEISER			123.00
19299	MARY PETERSEN		
	4473	REFUND ROOM RENTAL DEPOSIT	200.00
TOTAL FOR: MARY PETERSEN			200.00
16897	JOSEPH PHILLIPS		
	23R-00426 FNL	MIDC COUNSEL	544.00
	23R-00625 FNL	MIDC COUNSEL	330.00
	23R-01500 FNL	MIDC COUNSEL	488.00
	23RO02883 FNL	MIDC COUNSEL	3,435.00
	24-00548 FNL	MIDC COUNSEL	150.00
	24-00682 FNL	MIDC COUNSEL	30.00
	24R-00030 FNL	MIDC COUNSEL	660.00
	24RO00322 FNL	MIDC COUNSEL	240.00
	24RO00331 FNL	MIDC COUNSEL	150.00
	24RO00369 FNL	MIDC COUNSEL	210.00
	24RO00402 FNL	MIDC COUNSEL	210.00
	SP3378149 FNL	MIDC COUNSEL	240.00
TOTAL FOR: JOSEPH PHILLIPS			6,687.00
01051	PIONEER MANUFACTURING CO		
	INV-200443	MARKING PAINT BRITE STRIPE WHITE	2,491.26
TOTAL FOR: PIONEER MANUFACTURING CO			2,491.26
RBOND	PLATINUM DEVELOPMENT CORPORATION		
	BENG-230147	BD Bond Refund	5,000.00
TOTAL FOR: PLATINUM DEVELOPMENT CORPORATION			5,000.00
16248	LELAND POIRIER		
	5066	ROSES	20.00
	5954	ROSES	20.00
	5955	ROSES	20.00
	6009	ROSES	65.00
	6014	ROSES	20.00
	6015	ROSES	20.00
	6021	ROSES	20.00
	6062	ROSES	20.00
	6075	ROSES	20.00
	6737	ROSES	37.50
TOTAL FOR: LELAND POIRIER			262.50
11305	PREMISE HEALTH EMPLOYER SOLUTIONS		
	240782	MILIFE ROYAL OAK STAFFING & EXPENSES 4/1-30 2024	11,754.18
	240794	13 MILE MEDICATIONS/LAB FEES 4/1-30 2024	686.42
TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS			12,440.60

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01992	PRINTING SYSTEMS, INC			
		05102024	SINGLE AV APP POSTCARDS POSTAGE	1,372.07
		05172024	POSTAGE	3,210.73
TOTAL FOR: PRINTING SYSTEMS, INC				4,582.80
01074	PROFESSIONAL SERVICE INDUSTRIES INC			
		00925499	TESTING SERVICES CAP2360 HUDSON PARK	393.00
		00925683	CAP2405 - 2024 CONCRETE PAVEMENT REPAIR PROGRAM	405.00
		00925778	CAP2410 - 2024 WM IMPROVEMENT	540.00
TOTAL FOR: PROFESSIONAL SERVICE INDUSTRIES INC				1,338.00
00371	PROGRESSIVE PLUMBING SUPPLY			
		2628933	MAINTENANCE PARTS	33.62
TOTAL FOR: PROGRESSIVE PLUMBING SUPPLY				33.62
01085	PRUDENTIAL HEALTHCARE GROUP			
		JUN 2024	RETIREMENT	113.12
		JUN 2024 LTD	LONG TERM DISABILITY	3,325.79
		JUN 2024 STD	SHORT TERM DISABILITY	3,462.42
		JUNE 2024	PAYROLL	6,542.93
TOTAL FOR: PRUDENTIAL HEALTHCARE GROUP				13,444.26
01096	QUALITY CLEANERS			
		DC163 APRIL 2024	PRISONER BLANKET CLEANING	534.54
TOTAL FOR: QUALITY CLEANERS				534.54
17619	QUENCH USA, INC.			
		INV07439306	DPS CHUNGH0700ICE 5/13-6/12 2024	50.60
TOTAL FOR: QUENCH USA, INC.				50.60
19312	RAW 3 DESIGN			
		PROPOSAL 24-022	VINSETTA BRIDGES ASSESSMENT	2,950.00
TOTAL FOR: RAW 3 DESIGN				2,950.00
07580	RDS SERVICES LLC			
		24043	2024 RETIREE DRUG SUBSIDY DATA AGGREGATION SERVICES	10,000.00
TOTAL FOR: RDS SERVICES LLC				10,000.00
19279	ANDREW REID			
		05082024	HOCKEY REFEREE	123.00
TOTAL FOR: ANDREW REID				123.00
08733	MARK REITENGA			
		128	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT JUNE 12	250.00
TOTAL FOR: MARK REITENGA				250.00
15212	JONATHON RHIND			
		04122022	REISSUE - HOCKEY REFEREE	152.00
		05202024	HOCKEY REFEREE	164.00
TOTAL FOR: JONATHON RHIND				316.00
11718	TAMMY RISTAU			
		SPRING 2024	FITNESS CLASSES	630.00
TOTAL FOR: TAMMY RISTAU				630.00
08377	RKA PETROLEUM COMPANIES			
		0392495	PURCHASE OF FUEL	30,923.38
TOTAL FOR: RKA PETROLEUM COMPANIES				30,923.38

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10517	ROBERT W BAIRD & CO		
RB29601-SPRING	RETIREMENT PLANNING CLASSES		499.20
TOTAL FOR: ROBERT W BAIRD & CO			499.20
18243	ROBINSON CAPITAL MANAGEMENT		
421770	APRIL 2024 MANAGEMENT FEES		847.67
TOTAL FOR: ROBINSON CAPITAL MANAGEMENT			847.67
05305	ROCKET ONE STOP OFFICE		
81619	NO MOW MAY SIGNS		123.75
81746	POLICE/PARKING VINYL DECALS		825.41
81857	VIETNAM PRINTS		116.25
TOTAL FOR: ROCKET ONE STOP OFFICE			1,065.41
16760	ROSATI SCHULTZ JOPPICH & AMTSBUECHL		
1081324	EMPLOYEE RELATIONS COMMITTEE INVESTIGATION		27.50
1081325	QUALITY ROOTS CLAIM OF APPEAL		738.10
TOTAL FOR: ROSATI SCHULTZ JOPPICH & AMTSBUECHL			765.60
01157	ROSE PEST SOLUTIONS		
31129992	MOTOR POOL BIRD MGMT		58.00
31130020	MOTOR POOL BIRD MGMT		58.00
31130071	LIBRARY PEST CONTROL		63.00
31130095	FARMERS MKT PEST CONTROL		57.00
TOTAL FOR: ROSE PEST SOLUTIONS			236.00
02742	ROWERDINK INC		
02GZ2796	VEHICLE REPAIR & MAINTENANCE PARTS		786.00
02GZ9767	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS		(42.00)
02GZ9779	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS		(84.00)
TOTAL FOR: ROWERDINK INC			660.00
05435	ROWLEYS BROS INC		
2351156-00	PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED		383.63
TOTAL FOR: ROWLEYS BROS INC			383.63
01168	ROYAL OAK & BIRMINGHAM AWNING, LLC		
035281	FARMERS MKT BUILDING REPAIR		890.00
TOTAL FOR: ROYAL OAK & BIRMINGHAM AWNING, LLC			890.00
08650	ROYAL OAK FORD		
410430	VEHICLE REPAIR & MAINTENANCE PARTS		282.72
410616	VEHICLE REPAIR & MAINTENANCE PARTS		198.68
410617	VEHICLE REPAIR & MAINTENANCE PARTS		343.44
410657	VEHICLE REPAIR & MAINTENANCE PARTS		223.00
TOTAL FOR: ROYAL OAK FORD			1,047.84
17671	ROYAL OAK HIGH SCHOOL		
05202024	BAND BOOSTERS VETERANS DAY, MEMORIAL DAY PERFORMANC		400.00
TOTAL FOR: ROYAL OAK HIGH SCHOOL			400.00
14973	ROYAL OAK MIDDLE SCHOOL		
05202024	BAND BOOSTERS MEMORIAL DAY PARADE PERFORMANCE		200.00
TOTAL FOR: ROYAL OAK MIDDLE SCHOOL			200.00
13609	ROB SCOTT		
05202024	HOCKEY REFEREE		205.00
TOTAL FOR: ROB SCOTT			205.00

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Invoice			
16343	SEDGWICK		
116329		FMLA/ADAAA ADMINISTRATION SERVICES MAY 2024	1,016.71
TOTAL FOR: SEDGWICK			1,016.71
16498	SEDGWICK CLAIMS MGMT. SERVICES, INC		
CC0483202405131006		WORKERS COMP CLAIM 4A2307JY28X0001 (MEDICAL)	9,417.76
TOTAL FOR: SEDGWICK CLAIMS MGMT. SERVICES, INC			9,417.76
01222	SEOC WATER AUTHORITY		
101692		LEAD SERVICE LINE REPLACEMENT D'ANGELO INV 8930-SOC	268,928.60
TOTAL FOR: SEOC WATER AUTHORITY			268,928.60
18488	JOSEPH L. SHREEMAN		
1MAYSCH24		MIDC COUNSEL	360.00
24-00572 FNL		MIDC COUNSEL	270.00
TOTAL FOR: JOSEPH L. SHREEMAN			630.00
13588	LINDA SIMONSEN		
05142024		REIMBURSE FEDEX OVERNIGHT SHIPPING COST	38.18
TOTAL FOR: LINDA SIMONSEN			38.18
12695	SIMPLY TECHNOLOGY LLC		
BV5404		BUSINESS VOIP STANDARD SERVICE 5/1-31 2024	81.21
TOTAL FOR: SIMPLY TECHNOLOGY LLC			81.21
13244	SITE ONE		
141342228-001		WATER & SEWER REPAIR PARTS	65.51
141567395-001		VEHICLE REPAIR & MAINTENANCE PARTS	65.51
TOTAL FOR: SITE ONE			131.02
19295	SMART CARE EQUIPMENT SOLUTIONS		
10603626		FARMERS MKT COOKING EQUIPMENT REPAIR	1,349.85
TOTAL FOR: SMART CARE EQUIPMENT SOLUTIONS			1,349.85
19237	LEE SPENCER SMITH		
6167		ROSES	68.00
TOTAL FOR: LEE SPENCER SMITH			68.00
01221	SOCRRA		
S-INV107984		APRIL 2024 SPECIAL WASTE	1,411.86
S-INV108037		REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL M	236,114.00
TOTAL FOR: SOCRRA			237,525.86
18763	SOLUCIENT SECURITY SYSTEMS		
553009		STARR HOUSE MONTHLY SERVICE FEE 5/1/24-4/30/25	695.16
TOTAL FOR: SOLUCIENT SECURITY SYSTEMS			695.16

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01220	SONITROL GREAT LAKES		
546418		REISSUE - 300 S CENTER INSTALL SYSTEM, MONTHLY FEE	322.91
546904		REISSUE - COURT MONTHLY SERVICE FEE 2/1-4/30 2024	504.63
547154		REISSUE - 300 S LAFAYETTE MONTHLY SERVICE FEE 2/1-4	475.62
549056		SENIOR CTR MONTHLY SERVICE FEE 3/1-5/31 2024	894.42
549067		MOTOR POOL FIRE SYST., FLEXI-IP MONTHLY SERVICE FEE	699.24
549284		DPS WATER SERVICE MONTHLY SERVICE FEE 3/1-5/31 2024	253.23
549392		110 E 11 MILE PARKING MONTHLY SERVICE FEE 3/1-5/31	280.95
549449		POLICE MONTHLY SERVICE FEE 3/1-5/31 2024	297.81
554700		SENIOR CTR MONTHLY SERVICE FEE 6/1-8/30 2024	894.42
554711		MOTOR POOL MONTHLY SERVICE FEE 6/1-8/30 2024	699.24
554735		FIRE 2 MONTHLY SERVICE FEE 6/1-8/31 2024	220.68
554824		300 S CENTER PARKING (NEW SYSTEM) MONTHLY SERVICE F	244.26
554914		1600 N CAMPBELL WATER SERVICE MONTHLY SERVICE FEE 6	253.23
554923		FIRE 1 & 3 MONTHLY SERVICE FEE 6/1-8/31 2024	399.30
555022		110 E 11 MILE PARKING MONTHLY SERVICE FEE 6/1-8/30	280.95
555073		CITY HALL ACCESS CONTROL, FIRE & INTRUSION SYSTEMS	1,157.37
555080		POLICE MONTHLY SERVICE FEE 6/1-8/31 2024	297.81
TOTAL FOR: SONITROL GREAT LAKES			8,176.07
01228	SPARTAN DISTRIBUTORS INC		
11895399		EQUIPMENT REPAIR & MAINTENANCE SERVICES	178.80
11896025		EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	172.68
11896026		EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	278.59
TOTAL FOR: SPARTAN DISTRIBUTORS INC			630.07
08825	KEITH SPENCER		
CJP 490 01		TUITION REIMBURSEMENT	1,345.00
TOTAL FOR: KEITH SPENCER			1,345.00
16920	SRM CONCRETE		
1080267932		CONCRETE	1,021.50
1080267933		CONCRETE	1,399.00
TOTAL FOR: SRM CONCRETE			2,420.50
15920	ANDREW STACER, PLC		
1APRARR24		MIDC COUNSEL	1,800.00
1APRVOP24		MIDC COUNSEL	780.00
TOTAL FOR: ANDREW STACER, PLC			2,580.00
07423	MICHAEL STAJICH		
STAJICH 2922		REISSUE - REIMBURSE COURT SUBPOENA OCT 6 2022 APPEA	29.22
TOTAL FOR: MICHAEL STAJICH			29.22
16770	STAPLES		
6002446836		SENIOR CTR OFFICE SUPPLIES	40.44
TOTAL FOR: STAPLES			40.44
01259	STATE OF MICHIGAN		
551-636649		SEX OFFENDER REGISTRATION FEE 4/30/24	60.00
97918		2024 SECOND INJURY FUND ASSESSMENT	579.19
98505		2024 SILICOSIS, DUST DISEASE, LOGGING IND COMP FUND	42.89
APRIL 2024		FEES/LEGACY FEES COLLECTED BY THE COURT	70,137.62
TOTAL FOR: STATE OF MICHIGAN			70,819.70
16183	MICHAEL L. STEINBERG		
1APRSCH24		MIDC COUNSEL	360.00
1MAYSCH24		MIDC COUNSEL	720.00
TOTAL FOR: MICHAEL L. STEINBERG			1,080.00

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07643	SUBURBAN ARENA	MNGMT ROYAL OAK	
1536		ARENA MANGEMENT	20,355.13
1537		ARENA ADVERTISING	290.50
1538		ARENA MANGEMENT W/E 5/12/24	30,679.25
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			51,324.88
08745	SUBURBAN ICE - FARMINGTON HILLS		
1013101.002		HOCKEY CLUB JERSEYS	31.00
TOTAL FOR: SUBURBAN ICE - FARMINGTON HILLS			31.00
06173	SUCCESS 9-1-1		
5032		DISPATCH SCHOOL/HAPPELL, CRAIG, HILL	2,535.00
TOTAL FOR: SUCCESS 9-1-1			2,535.00
12607	SUPPLYDEN		
519593-02		ARENA CLEANING SUPPLIES	10.85
521163-00		ARENA CLEANING SUPPLIES	63.80
521451-00		ARENA CLEANING SUPPLIES	205.80
TOTAL FOR: SUPPLYDEN			280.45
17950	TELLY'S NURSERY		
05202024		TREES	858.92
TOTAL FOR: TELLY'S NURSERY			858.92
07377	JACOB THEISEN		
THEISEN 62570		REIMBURSE HOMELAND SECURITY CONF. LODGING	625.70
TOTAL FOR: JACOB THEISEN			625.70
03545	THOMSON REUTERS - WEST		
850102109		ATTORNEY ONLINE/SOFTWARE SUBSCRIPTION CHARGES	1,775.45
TOTAL FOR: THOMSON REUTERS - WEST			1,775.45
03255	TRANS-TEK TRANSPORT		
13275		REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	8,560.21
13276		REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	3,615.97
TOTAL FOR: TRANS-TEK TRANSPORT			12,176.18
11575	TUMBLEBUNNIES GYMNASTICS, INC		
ROYAL-43162		GYMNASTIC CLASSES	3,360.00
TOTAL FOR: TUMBLEBUNNIES GYMNASTICS, INC			3,360.00
17545	TURF TANK		
70505		PARKS & REC WHITE READY-TO-SPRAY PAINT	2,005.20
TOTAL FOR: TURF TANK			2,005.20
16776	ULLIANCE, INC.		
27659		2024 2ND QTR LIFE ADVISOR EMPLOYEE PROGRAM	3,276.36
TOTAL FOR: ULLIANCE, INC.			3,276.36
19296	UNITED STATES CONFERENCE OF MAYORS		
INV004417		CY 2024 JAN-JUN, CY 2024 JUL-DEC	5,796.00
TOTAL FOR: UNITED STATES CONFERENCE OF MAYORS			5,796.00
11720	GINGER VISINGARDI		
SPRING 2024		FITNESS CLASSES	560.00
TOTAL FOR: GINGER VISINGARDI			560.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
05570	HAN HOONG WANG		
	HW002	TAI CHI CLASSES	1,176.00
	SPRING 2024	TAI CHI CLASSES	2,051.84
TOTAL FOR: HAN HOONG WANG			3,227.84
02277	WARREN CONTRACTORS & DEVELOP		
	2403-1	DICKINSON PARK TENNIS AND BASKETBALL COURTS IMPROVE	125,575.50
TOTAL FOR: WARREN CONTRACTORS & DEVELOP			125,575.50
17285	ANNABELLE WEATHERS		
	061224	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT JUNE 12	375.00
TOTAL FOR: ANNABELLE WEATHERS			375.00
19309	CARTER WELLS		
	ENG-102-69	TUITION REIMBURSEMENT	250.00
TOTAL FOR: CARTER WELLS			250.00
19054	WOLVERINE HARLEY DAVIDSON		
	26598	POLICE MOTORCYCLE LAST DIGITS OF VIN B634292	27,687.60
	27168	POLICE MOTORCYCLE LAST DIGITS OF VIN B633309	27,687.60
	27169	POLICE MOTORCYCLE LAST DIGITS OF VIN B632763	27,687.60
	27170	POLICE MOTORCYCLE LAST DIGITS OF VIN B633032	27,687.60
TOTAL FOR: WOLVERINE HARLEY DAVIDSON			110,750.40
16127	WOLVERINE POWER SYSTEMS		
	0271250-IN	11 MILE PARKING STRUCTURE GENERATOR SUPPLIES	105.48
TOTAL FOR: WOLVERINE POWER SYSTEMS			105.48
04744	WOODWARD CAMERA INC		
	200637	POLICE CAMERA & ACCESSORIES	589.95
TOTAL FOR: WOODWARD CAMERA INC			589.95
05315	WORRY FREE INC		
	24-78450	CBD SUMMER MAINTENANCE MAY 6-12 2024	13,200.00
	24-78507	SPRING CLEANUP VARIOUS LOCATIONS	8,400.00
	24-78508	CBD SUMMER MAINTENANCE MAY 13-19 2024	13,200.00
	24-78509	IRRIGATION START UP/REPAIR	563.76
	24-78511	IRRIGATION START UP/REPAIR EAGLE PARK	324.62
TOTAL FOR: WORRY FREE INC			35,688.38
15027	WSP USA ENVIRONMENT INFRASTRUCTURE		
	40028542	PM & MEETINGS, ANNUAL SAMPLING, DATA EVALUATION	2,490.00
TOTAL FOR: WSP USA ENVIRONMENT INFRASTRUCTURE			2,490.00
18361	MICHIKO YONEZAWA		
	01172023	REISSUE - REFEREE FEE REFUND	15.00
TOTAL FOR: MICHIKO YONEZAWA			15.00
18265	DAWN ANN YOUNG		
	SPRING 2024	YOGA CLASSES	453.60
TOTAL FOR: DAWN ANN YOUNG			453.60
15339	CHARLES ZAMORA		
	04252022	REISSUE - JUROR FEE	54.50
TOTAL FOR: CHARLES ZAMORA			54.50

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Vendor Code	Vendor Name		Amount
	Invoice	Description	
18401	PATRICIA LEE ZOPPI		
	6664	ROSES	97.50
	6665	ROSES	112.50
TOTAL FOR: PATRICIA LEE ZOPPI			210.00
15921	JORDAN ZUPPKE, PLLC		
	1MAYSCH24	MIDC COUNSEL	360.00
	1MAYVOP24	MIDC COUNSEL	450.00
	23-01891 FNL	MIDC COUNSEL	540.00
	23BE00314 BW	MIDC COUNSEL	807.00
	24BE00492 FNL	MIDC COUNSEL	120.00
	24RO00957 FNL	MIDC COUNSEL	150.00
	24RO01306 FNL	MIDC COUNSEL	150.00
	24RO01329 FNL	MIDC COUNSEL	150.00
	C16837 FNL	MIDC COUNSEL	120.00
TOTAL FOR: JORDAN ZUPPKE, PLLC			2,847.00
TOTAL - ALL VENDORS			2,652,648.05

PAYROLL #597PAYROLL DATE: 05/31/24**HUNTINGTON - PAYROLL**

DIRECT DEPOSIT \$901,406.74

PAPER CHECK

ADJUSTMENTS

\$901,406.74**ELECTRONIC MONEY TRANSFER - ACH**

IRS

FED. W/H 125,686.97
SOC SEC 89,407.42
MEDICARE 36,620.18251,714.57

STATE OF MICHIGAN TREASURY

47,579.90

FRIEND OF THE COURT

2,957.70

MISSIONSQUARE

109,820.90

NATIONWIDE

38,876.78

MERS

27,361.46

TASC

10,245.80**ACCOUNTS PAYABLE - CHECKS**

MICHIGAN EDUCATION TRUST

-

MISC DEDUCTIONS

171.17

UNION DUES

PSA -
POA -
Command -
Detectives -
DPS -
Fire -
TPOAM -
Parking --

UNION DUES

GRAND TOTAL**\$ 1,390,135.02**

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Vendor Code	Vendor Name	Description	Amount
Invoice			
11263	123.NET		
	647506	PHONE SERVICE 6/1-30 2024	2,593.85
TOTAL FOR: 123.NET			2,593.85
RBOND	4 WAY CEMENT		
	BSWC24-0039	BD Bond Refund	2,000.00
TOTAL FOR: 4 WAY CEMENT			2,000.00
16121	5TH KENTUCKY VOLUNTEER INFANTRY CO.		
	05182024	STARR HOUSE CIVIL WAR DAY 5 REENACTORS HONORARIUM	150.00
TOTAL FOR: 5TH KENTUCKY VOLUNTEER INFANTRY CO.			150.00
00004	A & M SERVICE CENTER		
	81900	TOWING SERVICES FLAT BED #683	75.00
	81907	TOWING SERVICES FLAT BED #860	45.00
TOTAL FOR: A & M SERVICE CENTER			120.00
08233	ABR ALPINE DESIGN		
	2924 5/30/24 FINAI	HOUSING REHAB	15,650.00
TOTAL FOR: ABR ALPINE DESIGN			15,650.00
00023	ACCUMED BILLING INC		
	37225	AMBULANCE BILLING SERVICES 5/1-31 2024	7,862.04
TOTAL FOR: ACCUMED BILLING INC			7,862.04
02044	ACTION MAT & TOWEL RENTAL		
	606427	MAT RENTALS	288.11
	608644	MAT RENTALS	288.11
TOTAL FOR: ACTION MAT & TOWEL RENTAL			576.22
19078	ACTIVE ASSAILANT CONFERENCE		
	05/02/2024	CONFERENCE FEES CATTINI GLADIEUX OLIVERIO	637.35
	05/22/2024	POLICE TRAINING/PALOMBA	318.01
TOTAL FOR: ACTIVE ASSAILANT CONFERENCE			955.36
00008	ADE INC		
	58870	NEEDS ASSESSMENT	600.00
TOTAL FOR: ADE INC			600.00
05006	A-DEPENDABLE MAYTAG		
	81514	FIRE 1 WASHING MACHINE REPAIR	289.58
TOTAL FOR: A-DEPENDABLE MAYTAG			289.58
00035	AFLAC		
	734862	A8734 PAYROLL	5,868.28
TOTAL FOR: AFLAC			5,868.28
14637	AIR HANDLERS SERVICE		
	21008827	COURT HEATING/COOLING REPAIRS	2,585.00
	21008829	COURT HEATING/COOLING REPAIRS	1,895.00
TOTAL FOR: AIR HANDLERS SERVICE			4,480.00
06106	AJAX PAVING INDUSTRIES INC		
	CAP2315 PE9	2023 MAJOR ROAD IMPROVEMENTS/ASPHALT RESURFACING	940,799.69
TOTAL FOR: AJAX PAVING INDUSTRIES INC			940,799.69
19291	ALCHEMI PREPS		
	05/10/2024	MAYORS ASSOCIATION DINNER FOOD & BEVERAGES	3,187.60
TOTAL FOR: ALCHEMI PREPS			3,187.60

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	Invoice		
13328	ALDI		
	05/16/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	120.12
TOTAL FOR: ALDI			120.12
RBOND	Allstate Sales Group Inc		
	BENG-220246	BD Bond Refund	20,000.00
TOTAL FOR: Allstate Sales Group Inc			20,000.00
10118	ALTA CONSTRUCTION EQUIPMENT		
	SP2/131811	VEHICLE REPAIR & MAINTENANCE PARTS	382.06
TOTAL FOR: ALTA CONSTRUCTION EQUIPMENT			382.06
02753	ALTEC IND INC		
	12575287	VEHICLE REPAIR & MAINTENANCE PARTS	46.56
TOTAL FOR: ALTEC IND INC			46.56
19313	AM ASSOC STATE/HWY TRANSPORT OFFICI		
	05/23/2024	ENGINEERING DEPT TRAINING MATERIALS	267.00
TOTAL FOR: AM ASSOC STATE/HWY TRANSPORT OFFICI			267.00
17165	AMAZON CAPITAL SERVICES		
	1FMH-X3RJ-DPF9	LIBRARY SUPPLIES	17.98
	1G6G-MM4K-6W91	LIBRARY SUPPLIES	42.99
	1MD-H7WY-CHG6	LIBRARY SUPPLIES	43.33
	1QXT-VFFJ-3KDD	LIBRARY SUPPLIES	177.28
	1RDY-F3Y9-M1PC	LIBRARY SUPPLIES	38.59
	1YVM-7PG1-C79X	LIBRARY SUPPLIES	82.61
TOTAL FOR: AMAZON CAPITAL SERVICES			402.78

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Vendor Code	Vendor Name	Description	Amount
Invoice			
06654	AMAZON.COM		
04/28/2024		WATER DEPT. SUPPLIES	419.98
04/28/2024		POLICE OFFICE SUPPLIES	15.21
04/29/2024		FIRE DEPT TRAINING MATERIALS	249.72
04/30/2024		ENGINEERING DEPT OFFICE SUPPLIES	23.99
05/01/2024		VEHICLE BATTERIES	29.07
05/01/2024		ELECTRICAL DEPT TOOLS	41.97
05/03/2024		CITY HALL CIRCUIT BREAKER	62.04
05/03/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	77.97
05/03/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	42.30
05/03/2024		COURT OFFICE SUPPLIES	173.99
05/06/2024		TREASURY OFFICE SUPPLIES	43.90
05/07/2024		POLICE OPERATING SUPPLIES	147.99
05/08/2024		TOOLS & HARDWARE	8.99
05/08/2024		P&F ARBORIST TAPE MEASURE	64.98
05/08/2024		ENGINEERING DEPT OFFICE SUPPLIES	11.88
05/09/2024		SENIOR CTR DINNER-DANCE & LUAU SUPPLIES	94.61
05/10/2024		POLICE OPERATING SUPPLIES	16.83
05/10/2024		SENIOR CTR DINNER-DANCE SUPPLIES	65.97
05/10/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	59.90
05/12/2024		POLICE MISC. SUPPLIES	24.48
05/13/2024		IT DEPT SUPPLIES	55.14
05/14/2024		ENGINEERING DEPT OFFICE SUPPLIES	8.99
05/14/2024		ANIMAL SHELTER SUPPLIES	95.29
05/14/2024		POLICE MISC. SUPPLIES	159.60
05/14/2024		PARKING DEPT MISC. SUPPLIES	70.92
05/15/2024		BUILDING DEPT MISC. SUPPLIES	417.36
05/15/2024		FIRE DEPT TRAINING MATERIALS	101.95
05/16/2024		CREDIT - SENIOR CTR ITEM RETURNED	(67.99)
05/16/2024		MOTOR POOL EQUIPMENT SUPPLIES	160.00
05/16/2024		POLICE MISC. SUPPLIES	51.39
05/16/2024		POLICE MISC. SUPPLIES	119.99
05/17/2024		ANIMAL SHELTER SUPPLIES	19.99
05/19/2024		ENGINEERING DEPT OFFICE SUPPLIES	34.68
05/19/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	85.70
05/20/2024		FARMERS MKT PRIDE EVENT SUPPLIES	76.28
05/21/2024		ANIMAL SHELTER SUPPLIES	51.66
05/21/2024		FARMERS MKT PRIDE EVENT SUPPLIES	250.86
05/21/2024		VEHICLE REPAIR & MAINTENANCE PARTS	83.99
05/21/2024		MANAGER OFFICE FURNITURE	234.98
05/22/2024		ENGINEERING DEPT MOUSE AND KEYBOARD	69.99
05/23/2024		FINANCE DEPT OFFICE SUPPLIES	13.65
05/23/2024		SENIOR CTR SUPPLIES	47.37
05/23/2024		PRESCHOOL SUPPLIES	47.37
05/23/2024		SENIOR CTR TRANSPORTATION PROGRAM SUPPLIES	85.37
05/23/2024		MOTOR POOL MISC. SUPPLIES	14.44
05/23/2024		MOTOR POOL TOOLS & HARDWARE	79.99
TOTAL FOR: AMAZON.COM			4,044.73
18893	AMH CREATIVE LLC		
281		SENIOR CTR PHOTOGRAPHY	350.00
284		SENIOR CTR PROGRAM/CLASS PHOTOS	350.00
TOTAL FOR: AMH CREATIVE LLC			700.00
15943	PATRICK ANDRAS		
05182024		STARR HOUSE CIVIL WAR DAY LUNCH & SUPPLIES	171.36
TOTAL FOR: PATRICK ANDRAS			171.36
15753	ASCENSION MI EMPLOYER SOLUTIONS		
540226		MEDICAL SERVICES	888.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			888.00

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00018	AT & T		
	248336917005 24	203 S TROY APR 11-MAY 10	1,618.79
TOTAL FOR: AT & T			1,618.79
02449	AUDIA CONSTRUCTION		
	SW-2301 PE3	2023 SIDEWALK IMPROVEMENT/2023 CONCRETE PAVEMENT	295,086.53
TOTAL FOR: AUDIA CONSTRUCTION			295,086.53
14071	AXON ENTERPRISE, INC.		
	INUS249259	POLICE EQUIPMENT RENEWAL	27,312.52
TOTAL FOR: AXON ENTERPRISE, INC.			27,312.52
RBOND	B D & E GROUP LLC		
	BB45934	BD Bond Refund	2,500.00
TOTAL FOR: B D & E GROUP LLC			2,500.00
19324	CASS J. BADER		
	05182024	STARR HOUSE CIVIL WAR DAY CANNON ARMAMENT REENACTOR	130.00
TOTAL FOR: CASS J. BADER			130.00
18482	BAER SOLUTIONS		
	05/22/2024	POLICE TRAINING/BUNTING	800.00
TOTAL FOR: BAER SOLUTIONS			800.00
19283	BANDIT TAVERN & HIDEAWAY		
	05/12/2024	LUNCH W MAYOR COMMISSIONERS & INTERIM CITY MGR	127.74
TOTAL FOR: BANDIT TAVERN & HIDEAWAY			127.74
01917	BEAR PACKAGING & SUPPLY, INC.		
	78104	GARBAGE BAGS/LINERS	1,423.80
TOTAL FOR: BEAR PACKAGING & SUPPLY, INC.			1,423.80
19325	DAVE BEDICIAN		
	05182024	STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: DAVE BEDICIAN			30.00
19326	MARK BELTCHENKO		
	05202024	ART EXPLORED PUBLIC ART LEASE PAYMENT	1,000.00
TOTAL FOR: MARK BELTCHENKO			1,000.00
17975	TOM BERLUCCHI		
	05182024	STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: TOM BERLUCCHI			30.00
00141	BIANCO TRAVEL & TOURS INC		
	5D98238	SENIOR CTR DAY TRIP DETROIT PROHIBITION MAY 22	3,526.40
TOTAL FOR: BIANCO TRAVEL & TOURS INC			3,526.40
14833	BIG BELLY SOLAR, LLC.		
	51757	HIGH CAPACITY REFUSE/RECYCLING STATION 5/22-6/21 20	504.00
	51799	REPLACEMENT STATION	3,100.00
TOTAL FOR: BIG BELLY SOLAR, LLC.			3,604.00
00145	BILLINGS LAWN EQUIPMENT		
	466247	P&F WEEDIE PARTS	215.68
	466664	P&F LEAF BLOWER, MOWER PARTS	630.50
	466730	P&F GARBAGE LITTER PICK UP STICKS	175.92
TOTAL FOR: BILLINGS LAWN EQUIPMENT			1,022.10

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19286	BIOBAG AMERICAS INC.		
	05/08/2024	FARMERS MKT RECYCLING EVENTS MATERIALS FOR PUBLIC S.	238.88
TOTAL FOR: BIOBAG AMERICAS INC.			238.88
13921	BISECTHOSTING		
	05/10/2024	LIBRARY PREMIUM MINECRAFT HOSTING	9.98
TOTAL FOR: BISECTHOSTING			9.98
19280	BJ'S RESTAURANT & BREWHOUSE		
	05/02/2024	CERTIFIED COURT EXECS CONF MEALS	41.66
TOTAL FOR: BJ'S RESTAURANT & BREWHOUSE			41.66
16129	BJ'S WHOLESALE CLUB		
	05/24/2024	SENIOR CTR BUSINESS RENEWAL	55.00
TOTAL FOR: BJ'S WHOLESALE CLUB			55.00
07267	BLICK ART MATERIALS/UTRECHT		
	05/15/2024	PUBLIC PIANO PROJECT PAINT & SUPPLIES	421.50
TOTAL FOR: BLICK ART MATERIALS/UTRECHT			421.50
19037	ANNABELLA BLOOM		
	05302024	SPRING 2 SWIM INSTRUCTOR	506.42
TOTAL FOR: ANNABELLA BLOOM			506.42
18882	BLUE WATER BASEMENT WATERPROOFING		
	MAY 24 2024	LIBRARY BOILER ROOM WATERPROOFING	38,000.00
TOTAL FOR: BLUE WATER BASEMENT WATERPROOFING			38,000.00
17182	BLUEBEAM, INC.		
	05/19/2024	BUILDING DEPT SOFTWARE	300.00
TOTAL FOR: BLUEBEAM, INC.			300.00
07807	BOOMER CONSTRUCTION MATERIALS		
	1070042-00	CONCRETE SUPPLIES	520.00
TOTAL FOR: BOOMER CONSTRUCTION MATERIALS			520.00
01032	BOUND TREE MEDICAL LLC		
	85351400	FIRE & EMS SUPPLIES	3,246.84
	85352709	FIRE & EMS SUPPLIES	3.50
	85357209	FIRE & EMS SUPPLIES	10.30
TOTAL FOR: BOUND TREE MEDICAL LLC			3,260.64
17172	BOYNE MOUNTAIN LODGING		
	05/15/2024	ALICE TRAINING LODGING/LIPSCOMB	188.48
	05/22/2024	APWA CONFERENCE LODGING	132.34
	05/26/2024	APWA CONFERENCE LODGING	169.02
	05/26/2024	APWA CONFERENCE PURCHASE/FILIPSKI	15.90
	05/26/2024	CREDIT - APWA CONF LODGING TAX REFUND	(18.34)
TOTAL FOR: BOYNE MOUNTAIN LODGING			487.40
RBOND	BR Custom Homes		
	BB46091	BD Bond Refund	1,250.00
TOTAL FOR: BR Custom Homes			1,250.00
19090	SOPHIA BREWSTER		
	05302024	SPRING 2 SWIM INSTRUCTOR	506.42
TOTAL FOR: SOPHIA BREWSTER			506.42

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18739	JENNA BROWN CLOVER		
00000102		WAR MEMORIAL PLAQUE BALANCE PAYMENT	1,250.00
TOTAL FOR: JENNA BROWN CLOVER			1,250.00
04709	BRUEGGER'S ENTERPRISE INC		
05/16/2024		POLICE STAFF MEETING FOOD	19.49
TOTAL FOR: BRUEGGER'S ENTERPRISE INC			19.49
06071	BS&A SOFTWARE		
154439		TAX WEBINAR TRAINING/HEFTY	300.00
TOTAL FOR: BS&A SOFTWARE			300.00
19089	ALEXANDER BUCKHEIM		
05302024		SPRING 2 SWIM INSTRUCTOR	506.42
TOTAL FOR: ALEXANDER BUCKHEIM			506.42
19047	MOLLY ANNE BUCKHEIM		
05302024		SPRING 2 SWIM INSTRUCTOR	345.28
TOTAL FOR: MOLLY ANNE BUCKHEIM			345.28
19039	TOBY BUCKHEIM		
05302024		SPRING 2 SWIM INSTRUCTOR	506.42
TOTAL FOR: TOBY BUCKHEIM			506.42
18575	BUFFALO SOLDIERS		
61924		JUNETEENTH CELEBRATION HORSE RIDES	1,000.00
TOTAL FOR: BUFFALO SOLDIERS			1,000.00
18370	MATTHEW BUTLER		
06032024		INTERPRETER SERVICE, MILEAGE	297.10
TOTAL FOR: MATTHEW BUTLER			297.10
03586	C & G NEWSPAPERS		
0019668-IN		FARMERS MKT 1/3 - WT	348.20
TOTAL FOR: C & G NEWSPAPERS			348.20
00211	CANFIELD EQUIPMENT SERVICE INC		
295042		VEHICLE REPAIR & MAINTENANCE PARTS	246.00
TOTAL FOR: CANFIELD EQUIPMENT SERVICE INC			246.00
19314	CANVASCHAMP.COM		
05/15/2024		POLICE DEPT CANVAS PRINTS	190.61
TOTAL FOR: CANVASCHAMP.COM			190.61
18669	CARE FREE ENZYMES		
05/19/2024		STAR DREAM FOUNTAIN SUPPLIES	252.04
TOTAL FOR: CARE FREE ENZYMES			252.04
16216	KARYN CARRICO		
05312024		LIBRARY DETROIT NEWS/FREE PRESS DELIVERY THRU JUL 2	112.00
TOTAL FOR: KARYN CARRICO			112.00
00222	CARRIER & GABLE INC		
IN39005		ELECTRICAL SUPPLIES FOR TRAFFIC SIGNALS	3,511.00
TOTAL FOR: CARRIER & GABLE INC			3,511.00

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	Invoice		
18999	CHAT GPT 05/12/2024	HR CHATGPT SUBSCRIPTION	20.00
TOTAL FOR: CHAT GPT			20.00
19338	JA'NAY CHATMON 7341	JUNETEENTH CELEBRATION ENTERTAINMENT BLACK NATIONAL	250.00
TOTAL FOR: JA'NAY CHATMON			250.00
UBREFUND	CHRISTOPHER LOVELAND 06/05/2024	UB refund for account: 5604400101	298.42
TOTAL FOR: CHRISTOPHER LOVELAND			298.42
RBOND	CHURCHILL COMMUNITY EDUCATION CENTE 00265849	BD Payment Refund	140.00
TOTAL FOR: CHURCHILL COMMUNITY EDUCATION CENTE			140.00
06649	CINTAS CORPORATION LOC 031		
	4184250865	COURT MAT CLEANING	62.75
	4192194324	COURT MAT CLEANING	62.75
	4192849392	COURT MAT CLEANING	62.75
	4193324438	DPS MAT CLEANING	205.89
	4193623624	CITY HALL MAT CLEANING, SUPPLIES	261.69
	4193747814	SENIOR CTR MAT CLEANING	44.14
	4193926880	DPS MAT CLEANING	161.71
	4194579241	SENIOR CTR MAT CLEANING	44.14
	4194729691	DPS MAT CLEANING	183.80
	5212508810	HIGHWAY DEPT GLOVES	176.80
	5213344506	FIRST AID SUPPLIES DPS	874.87
	5213807580	FIRST AID SUPPLIES ARENA	46.15
	5213807587	FIRST AID SUPPLIES NMORMANDY OAKS PARK	270.56
	9274360476	DPS WATERBREAK COOLER AGREEMENT	45.00
TOTAL FOR: CINTAS CORPORATION LOC 031			2,503.00
15171	CITY OF LANSING 05/10/2024	MI DISTRICT JUDGES CONF PARKING/KOWALKOWSKI	10.50
TOTAL FOR: CITY OF LANSING			10.50
02164	CITY OF ROYAL OAK 05/15/2024	DOG PARK STRIPE TEST	1.33
TOTAL FOR: CITY OF ROYAL OAK			1.33
04351	CLARKE 005108773	28 CASES OF MOSQUITO LARVACIDE TABLETS	27,527.81
TOTAL FOR: CLARKE			27,527.81
13027	CLINTON RIVER WATERSHED COUNCIL 4873	2023 & 2024 MEMBERSHIP DUES	7,945.00
TOTAL FOR: CLINTON RIVER WATERSHED COUNCIL			7,945.00
18697	C-MORE GREEN INC. 7255	HERBICIDE & FERTILIZER APPLICATION	3,600.00
TOTAL FOR: C-MORE GREEN INC.			3,600.00

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Invoice			
09477	COMCAST		
	04/29/2024	1600 N CAMPBELL RD	343.30
	04/30/2024	1503 LEXINGTON BLVD	316.57
	04/30/2024	514 S LAFAYETTE	166.76
	04/30/2024	514 S LAFAYETTE	119.90
	05/03/2024	212 S CENTER ST	231.81
	05/10/2024	31000 WOODWARD	228.63
	05/10/2024	300 S LAFAYETTE	168.02
	05/15/2024	110 E 11 MILE	161.03
	05/15/2024	398 W 6TH UNIT KIOSK	201.31
	05/17/2024	1515 N EDGEWORTH AVE	195.13
	05/21/2024	110 E 3RD ST TRLR	201.31
	05/24/2024	203 S TROY ST	303.01
	05/26/2024	1545 E LINCOLN AVE	163.06
	05/26/2024	110 E 5TH ST	201.31
TOTAL FOR: COMCAST			3,001.15
00307	CONSUMERS ENERGY		
	0023 06/24	400 E 11 MILE	490.96
	0034 06/24	212 S CENTER ST	18.40
	1179 06/24	110 E 11 MILE	27.95
	3355 06/24	3123 N MAIN ST	71.08
	6309 06/24	31000 WOODWARD	113.38
	7034 06/24	1600 N CAMPBELL RD	2,461.48
	7067 06/24	3500 MARAIS AVE	573.63
	7083 06/24	1608 N CAMPBELL RD	97.41
	7109 06/24	1403 LEXINGTON BLVD	2,184.73
	7364 06/24	316 E 11 MILE STE 1	501.13
	7380 06/24	1515 N EDGEWORTH AVE	231.52
	7526 06/24	222 E 11 MILE	1,546.21
	8631 06/24	450 E 11 MILE	998.49
	9076 06/24	203 S TROY ST	403.95
	9946 06/24	215 E 6TH ST	507.73
	9995 06/24	3128 ROCHESTER RD	122.97
TOTAL FOR: CONSUMERS ENERGY			10,351.02
00310	CONTRACTOR'S CLOTHING CO		
	7-120937	UNIFORMS	179.85
	7-121116	UNIFORMS	82.78
	7-121198	UNIFORMS	31.49
	7-121229	UNIFORMS	201.04
	7-121259	UNIFORMS	71.99
TOTAL FOR: CONTRACTOR'S CLOTHING CO			567.15
19036	SLOANE COSTANZO		
	05302024	SPRING 2 SWIM INSTRUCTOR	506.42
TOTAL FOR: SLOANE COSTANZO			506.42
00316	COSTCO WHOLESALE		
	05/19/2024	ANIMAL SHELTER SHOP CARD	500.00
TOTAL FOR: COSTCO WHOLESALE			500.00
19185	COUNTRY OAKS LANDSCAPING		
	05/08/2024	COMPOSTING PROGRAM	285.00
TOTAL FOR: COUNTRY OAKS LANDSCAPING			285.00
17372	COURTYARD BY MARRIOT		
	05/12/2024	COURT CONF LODGING/KOWALKOWSKI	249.17
	05/12/2024	COURT CONF LODGING/CLARKE	236.17
	05/26/2024	CREDIT - COURT CONF LODGING TAX REFUND	(12.54)
	05/26/2024	CREDIT - COURT CONF LODGING TAX REFUND	(12.54)
TOTAL FOR: COURTYARD BY MARRIOT			460.26

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17519	CPS HR CONSULTING		
TR-INV003694	CASHIER III ONLINE ESKILLS		395.00
TR-INV003856	POLICE RECORDS CLERK ONLINE ESKILLS		380.00
TOTAL FOR: CPS HR CONSULTING			775.00
02711	CRYSTAL MOUNTAIN RESORT		
05/02/2024	MI DISTRICT JUDGES CONF LODGING/KOWALKOWSKI		300.14
05/09/2024	ANNUAL CONFERENCE LODGING/MEINECKE		360.41
05/15/2024	COURT CONFERENCE LODGING		317.58
TOTAL FOR: CRYSTAL MOUNTAIN RESORT			978.13
17429	D'ANGELO BROTHERS INC.		
101524-02	2313 VINSETTA BLVD WATER SERVICE LINE REPAIR		3,779.72
109524-06	2313 VINSETTA BLVD WATER SERVICE LINE REPAIR		4,320.00
TOTAL FOR: D'ANGELO BROTHERS INC.			8,099.72
00369	DELL MARKETING L.P.		
05/26/2024	VLA ADOBE ACROBAT STD DC FOR ENT SUBS LIC		37.19
TOTAL FOR: DELL MARKETING L.P.			37.19
09031	DELTA AIRLINES		
05/14/2024	POLICE IACP TRAVEL/SPENCER		441.20
05/14/2024	POLICE IACP TRAVEL/MOORE		441.20
TOTAL FOR: DELTA AIRLINES			882.40
UBREFUND	DEPORRE BUILDING		
06/05/2024	UB refund for account: 4522100101		299.35
TOTAL FOR: DEPORRE BUILDING			299.35
04259	DETROIT FREE PRESS		
05/07/2024	COURT SUBSCRIPTION		24.00
TOTAL FOR: DETROIT FREE PRESS			24.00
04389	DETROIT SYMPHONY ORCHESTRA		
05/16/2024	SENIOR CTR DAY TRIP JUNE 7		292.50
TOTAL FOR: DETROIT SYMPHONY ORCHESTRA			292.50
04835	DEWOLF AND ASSOCIATES		
2900	DISCIPLINARY INVESTIGATIONS TRAINING/BUCKLEY		445.00
TOTAL FOR: DEWOLF AND ASSOCIATES			445.00
17910	DJ ROYAL		
06192024	JUNETEENTH CELEBRATION ENTERTAINMENT BASIC DJ PACKA		600.00
TOTAL FOR: DJ ROYAL			600.00
15153	DOGGIE SCOOPS		
45781	MAY 2024 PET WASTE REMOVAL TWAIN PARK		755.00
TOTAL FOR: DOGGIE SCOOPS			755.00
12046	DOLLAR TREE, INC		
04/30/2024	SENIOR CTR VOLUNTEER BRUNCH		15.00
TOTAL FOR: DOLLAR TREE, INC			15.00
06014	DOUBLETREE HOTEL		
04/28/2024	AXON CONFERENCE LODGING/CATANESE		1,293.90
05/19/2024	CLIMATE CONF LODGING/FOX		192.10
TOTAL FOR: DOUBLETREE HOTEL			1,486.00

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17676	DREAM MARKET 2		
	05/26/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	35.92
TOTAL FOR: DREAM MARKET 2			35.92
00420	DSS CORPORATION		
	52174	DOCUMENT IMAGING MANAGEMENT SERVICES 5/15-6/14 2024	2,000.00
TOTAL FOR: DSS CORPORATION			2,000.00
00380	DTE ENERGY		
	04968 06/24	205 S TROY ST	464.85
	05691 06/24	212 S CENTER ST BLDG PKLOT	3,737.09
	05875 06/24	1700 CAMPBELL RD N	214.06
	21975 06/24	203 S TROY ST RINK	17.63
	31945 06/24	204 S TROY ST	131.00
	38882 06/24	32221 WOODWARD	17.63
	49862 06/24	1600 N CAMPBELL RD (SHEDS)	49.22
	52193 06/24	422 E 11 MILE	50.75
	52334 06/24	31100 WOODWARD AVE BLDG PARK	18.56
	52482 06/24	4580 N CAMPBELL	20.26
	52623 06/24	502 S MAIN ST BLDG POLE	87.86
	52714 06/24	1024 LEXINGTON BLVD	18.31
	52961 06/24	31000 WOODWARD	1,526.65
	53092 06/24	400 S TROY ST	689.20
	53217 06/24	902 CATALPA DR	22.41
	53332 06/24	401 W 6TH ST	232.66
	53431 06/24	3800 BENJAMIN AVE	28.81
	53571 06/24	3511 COOLIDGE	2,996.72
	53985 06/24	31050 WOODWARD	59.10
	54124 06/24	218 W 4TH ST	515.32
	54249 06/24	151 W 11 MILE	95.01
	54470 06/24	215 E 6TH ST	1,935.55
	54603 06/24	204 S WASHINGTON AVE	228.31
	54744 06/24	3588 W 13 MILE	97.46
	54876 06/24	31004 WOODWARD	141.05
	54983 06/24	3915 W 13 MILE	57.47
	55246 06/24	3405 HILLSIDE DR	69.71
	55360 06/24	4036 W 13 MILE	89.24
	55493 06/24	114 W 4TH ST	437.29
	55634 06/24	4130 W 13 MILE	96.82
	55733 06/24	1205 W 13 MILE	43.56
	55865 06/24	928 S MAIN ST	66.29
	62723 06/24	3123 N MAIN ST	25.18
	64188 06/24	119 N MAIN ST # PK EQUIP	45.48
	65417 06/24	4250 DELEMERE BLVD NORMANDY OAKS PARK	132.44
	68223 06/24	309 W 6TH ST	20.29
	68330 06/24	3128 ROCHESTER RD FL 1	1,835.53
	68488 06/24	1515 N EDGEWORTH AVE	137.47
	68595 06/24	1513 S MAIN ST BLDG SPRN	18.17
	68744 06/24	1102 GREENLEAF DR BLDG 1	27.19
	69098 06/24	222 S CENTER ST	3,083.36
	7339 06/24	4309 COOLIDGE	220.89
	7379 06/24	1403 LEXINGTON BLVD	11,049.71
	80387 06/24	203 S TROY ST	4,565.49
	82725 06/24	232 S CENTER ST EAGLE PLAZ	43.62
	8341 06/24	1298 N CAMPBELL RD	83.39
	8390 06/24	2300 W 14 MILE	169.93
	84761 06/24	450 E 11 MILE	8,796.34
TOTAL FOR: DTE ENERGY			44,510.33
13350	DU ALL CLEANING		
	17024	CLEANING SERVICES CITY HALL 4/1-30 2024	3,350.00
	17072	CLEANING SERVICES CITY HALL 5/1-31 & SUPERVISOR LAB	5,366.00
	17073	CLEANING SERVICES POLICE 5/1-31 2024	3,345.00
TOTAL FOR: DU ALL CLEANING			12,061.00

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00422	DUNCAN PARKING TECHNOLOGIES, INC		
	DPT047918	LIBERTY KEYPADS	800.00
	DPT048064	JUNE 2024 LIBERTY PEMS FEE	512.50
TOTAL FOR: DUNCAN PARKING TECHNOLOGIES, INC			1,312.50
19287	DUNK TANK COMPANY		
	05/06/2024	LIBRARY ADDITIONAL FOAM CANNON FOR PROGRAM	200.00
TOTAL FOR: DUNK TANK COMPANY			200.00
19337	PRISCILLA DUNLAP		
	6289	ROSES	105.00
TOTAL FOR: PRISCILLA DUNLAP			105.00
18649	EAST RIVER ORGANICS		
	05252024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	97.00
TOTAL FOR: EAST RIVER ORGANICS			97.00
13489	EBAY		
	05/07/2024	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(61.48)
TOTAL FOR: EBAY			(61.48)
12926	EGANIX, INC		
	20407	MICRO TAB FOR GREASE IN CBD SEWERS	8,080.00
TOTAL FOR: EGANIX, INC			8,080.00
17775	ELAVON MERCHANT SERVICES		
	05/05/2024	SUPPRESSED PLATE TAB PROCESSING FEE	4.06
TOTAL FOR: ELAVON MERCHANT SERVICES			4.06
00447	ELEVATOR TECHNOLOGY INC		
	24-114003	ELEVATOR REPAIR & MAINTENANCE PARKIING	110.00
TOTAL FOR: ELEVATOR TECHNOLOGY INC			110.00
19320	ELLIS CONSTITUTION HALL PARKING		
	05/17/2024	CLIMATE CONF PARKING/FOX	8.75
TOTAL FOR: ELLIS CONSTITUTION HALL PARKING			8.75
00458	ENGLISH GARDENS		
	230821	BALANCE PAYMENT TAKE DOWN HOLIDAY LIGHTS	20,028.06
TOTAL FOR: ENGLISH GARDENS			20,028.06
UBREFUND	ESTATE OF BARBARA MAIER		
	06/05/2024	UB refund for account: 5727200701	5,723.36
TOTAL FOR: ESTATE OF BARBARA MAIER			5,723.36
07636	FRANK EVERINGHAM		
	06042024	ELECTRICAL INSPECTOR 5/20-31 2024	1,260.00
TOTAL FOR: FRANK EVERINGHAM			1,260.00
04566	FBI/LEEDA		
	05/19/2024	ELI TRAINING/MOORE	795.00
TOTAL FOR: FBI/LEEDA			795.00
00480	FEDERAL EXPRESS CORP		
	05/02/2024	IT DEPT SHIPPING COST	18.48
	05/23/2024	SUSTAINABILITY EVENT SUPPLIES	89.75
	8-508-13800	POLICE SHIPPING COST	29.40
TOTAL FOR: FEDERAL EXPRESS CORP			137.63

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18489	AARON FILIPSKI		
	FILIPSKI 32026	REIMBURSE APWA CONFERENCE MILEAGE	320.26
TOTAL FOR: AARON FILIPSKI			320.26
00486	FIRE DEFENSE EQUIPMENT CO INC		
	011569	FARMERS MKT ANNUAL EXTINGUISHER/E-LIGHT INSPECTION	671.44
	011673	POLICE INSPECTION	225.91
	011674	POLICE PROPANE RECHARGE	147.00
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			1,044.35
06960	FIRST CHOICE SERVICES		
	982634	COFFEE SERVICES POLICE	445.98
	982635	COFFEE SERVICES CITY HALL	504.31
	982636	COFFEE SERVICES FIRE 1	609.59
	983683	COURT COFFEE SERVICES	186.70
TOTAL FOR: FIRST CHOICE SERVICES			1,746.58
14022	FLEIS & VANDENBRINK		
	69223	TOPOGRAPHICAL SURVEY FIFTH AVE CONTINUED DESIGN WOR	9,240.00
	69727	2020 CMAQ TRAFFIC SIGNAL IMPROVEMENTS DESIGN	3,164.08
TOTAL FOR: FLEIS & VANDENBRINK			12,404.08
RBOND	FOUNDATION SYSTEMS OF MICHIGAN INC		
	00265578	BD Payment Refund	135.00
TOTAL FOR: FOUNDATION SYSTEMS OF MICHIGAN INC			135.00
19272	FOUNDATIONS WORLDWIDE		
	05/01/2024	FARMERS MKT BABY CHANGING STATION	139.99
TOTAL FOR: FOUNDATIONS WORLDWIDE			139.99
00507	FRENTZ AND SONS HARDWARE CO		
	05/26/2024	STARR HOUSE FENCE PAINTING SUPPLIES	108.30
	B46668	DISC. SUPPLIES SEWER DEPT	15.78
	N3499	DISC. SUPPLIES P&F MOWER HARDWARE	15.30
	N3503	DISC. SUPPLIES FIRE & EMS	61.98
	N3505	DISC. SUPPLIES DPS	133.31
	P4182	DISC. SUPPLIES PARKING	23.30
	P4217	DISC. SUPPLIES PARKING	23.00
	P4249	DISC. SUPPLIES PARKING	85.26
	P4378	DISC. SUPPLIES MEMORIAL PARK	21.30
	P4385	DISC. SUPPLIES PARKS	7.42
	P4396	DISC. SUPPLIES PARKS	20.23
	P4464	DISC. SUPPLIES P&F SHOP	36.49
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			551.67
10677	FRONTSTREAM GIFTWORKS		
	05/08/2024	GIFTWORKS STANDARD ANNUAL FEE	90.00
TOTAL FOR: FRONTSTREAM GIFTWORKS			90.00
05461	GALE/CENGAGE LEARNING		
	84358396	BOOKS	83.97
	84358869	BOOKS	54.73
	84359183	BOOKS	54.73
TOTAL FOR: GALE/CENGAGE LEARNING			193.43
09474	SCOTT GARDNER		
	05302024	REIMBURSE NAFI TESTING FEE	125.00
TOTAL FOR: SCOTT GARDNER			125.00

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Invoice			
04825	GARRETT DOOR COMPANY		
32275		DPS SERVICE CALL ADJUST PHOTO CELL EYES	170.00
TOTAL FOR: GARRETT DOOR COMPANY			170.00
17138	CYNTHIA GARRETT		
05292024		REIMBURSE SUPPLIES (PACT WREATH, FLOWERS, HONOR GUA	208.80
TOTAL FOR: CYNTHIA GARRETT			208.80
17215	CHRIS GEORGE		
2023-24		BOOT ALLOWANCE	250.00
TOTAL FOR: CHRIS GEORGE			250.00
06564	GODADDY.COM, INC.		
05/14/2024		PRESCHOOL SUPPLIES	70.32
05/19/2024		PRESCHOOL SUPPLIES	275.88
TOTAL FOR: GODADDY.COM, INC.			346.20
19340	GODFREY CONSULTING GROUP LLC		
0009		JUNETEENTH CELEBRATION KEYNOTE	500.00
TOTAL FOR: GODFREY CONSULTING GROUP LLC			500.00
08600	GOOGLE, INC		
05/02/2024		ROYALOAKREC WORKSPACE BUSINESS STARTER	12.00
TOTAL FOR: GOOGLE, INC			12.00
00538	GORDON FOOD SERVICE		
04/28/2024		SENIOR CTR VOLUNTEER BRUNCH	135.92
05/01/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	19.37
05/05/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	276.89
05/05/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	41.97
05/10/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	39.77
05/12/2024		SENIOR CTR TIM'S KITCHEN LUNCH/ENTERTAINMENT	149.86
05/15/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	88.36
05/23/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	48.26
05/26/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	14.99
TOTAL FOR: GORDON FOOD SERVICE			815.39
00541	GRAINGER		
9127980929		TOOLS & HARDWARE	44.10
TOTAL FOR: GRAINGER			44.10
00029	GREAT LAKES ACE HARDWARE		
05/08/2024		FARMERS MKT RECYCLE RECEPTACLE SUPPLIES	13.99
05/12/2024		SENIOR CTR REPLANT CLASS SUPPLIES	35.97
05/16/2024		ANIMAL SHELTER WEED TRIMMER & STRINGS	196.99
10743/258		OPERATING SUPPLIES	33.17
2688/86		MOTOR POOL BATTERIES	22.77
TOTAL FOR: GREAT LAKES ACE HARDWARE			302.89
13298	GREAT LAKES ELECTRIC SUPPLY CO, INC		
1721194-00		FARMERS MKT EMERGENCY LIGHTS	782.45
TOTAL FOR: GREAT LAKES ELECTRIC SUPPLY CO, INC			782.45
13084	GREAT LAKES WATER AUTHORITY		
300-1311-S 04/24		IWC - APRIL 2024	14,044.94
TOTAL FOR: GREAT LAKES WATER AUTHORITY			14,044.94
16237	GUNNERS METERS & PARTS, INC.		
15167		METER COUPLINGS	775.00
TOTAL FOR: GUNNERS METERS & PARTS, INC.			775.00

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	Invoice		
10881	H HOTEL		
	05/05/2024	NARCOTICS CONFERENCE LODGING/ISMAIL	375.90
	05/05/2024	NARCOTICS CONFERENCE LODGING/LOVE	375.90
TOTAL FOR: H HOTEL			751.80
14505	ADAM HACKSTOCK		
	06032024	HOCKEY REFEREE	123.00
TOTAL FOR: ADAM HACKSTOCK			123.00
19327	KAREN HAIN		
	05212024	ART EXPLORED PUBLIC ART PURCHASE	1,000.00
TOTAL FOR: KAREN HAIN			1,000.00
08384	HALLAHAN & ASSOCIATES PC		
	21665	CONTRACTED LEGAL SERVICES FOR MTT THRU MAY 31 2024	872.53
TOTAL FOR: HALLAHAN & ASSOCIATES PC			872.53
16218	HAMILTON CHEVROLET		
	5134344	VEHICLE REPAIR & MAINTENANCE PARTS/SERVICES	303.32
TOTAL FOR: HAMILTON CHEVROLET			303.32
19035	CATELYN HARRIS		
	05302024	SPRING 2 SWIM INSTRUCTOR	506.42
TOTAL FOR: CATELYN HARRIS			506.42
15295	HAYES PRECISION, INC		
	18440	ZAMBONI ICE KNIFE SHARPENED	90.00
TOTAL FOR: HAYES PRECISION, INC			90.00
16506	HELM-FORD DIAG SOFTWARE		
	05/12/2024	IDS SUBSCRIPTION RENEWAL	800.00
TOTAL FOR: HELM-FORD DIAG SOFTWARE			800.00
RBOND	Henkels & McCoy, Inc		
	BENG-210271	BD Bond Refund	2,000.00
TOTAL FOR: Henkels & McCoy, Inc			2,000.00
16199	HENRY FORD HEALTH SYSTEM		
	98814-050924	MEDICAL SERVICES FEBRUARY & APRIL	407.00
TOTAL FOR: HENRY FORD HEALTH SYSTEM			407.00
UBREFUND	HILLAN HOMES		
	06/05/2024	UB refund for account: 1933400201	900.00
TOTAL FOR: HILLAN HOMES			900.00
RBOND	HILLAN HOMES INC		
	BB45798	BD Bond Refund	750.00
TOTAL FOR: HILLAN HOMES INC			750.00
17041	HILTON		
	05/09/2024	HR CONFERENCE LODGING/GUNTHER	1,434.64
	05/12/2024	GFOA CONFERENCE LODGING/LICHTENBERG	271.13
TOTAL FOR: HILTON			1,705.77
01829	HOLIDAY INN		
	05/05/2024	RECYCLING CONF. LODGING/FOX	208.07
TOTAL FOR: HOLIDAY INN			208.07

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	Invoice		
00598	HOLLYWOOD SUPERMARKETS		
	05/02/2024	SENIOR CTR VOLUNTEER BRUNCH	41.33
	05/19/2024	CREDIT - SENIOR CTR TAX REFUND	(1.41)
TOTAL FOR: HOLLYWOOD SUPERMARKETS			39.92
15477	HOME CITY ICE COMPANY		
	7014241578	FARMERS MKT 15 BAGS ICE	84.65
TOTAL FOR: HOME CITY ICE COMPANY			84.65
00599	HOME DEPOT		
	05/02/2024	FIRE & EMS SUPPLIES	34.00
	05/02/2024	P&F MEMORIAL PARK SUPPLIES	390.45
	05/05/2024	FIRE & EMS SUPPLIES	29.98
	05/05/2024	P&F MEMORIAL PARK SUPPLIES	281.60
	05/12/2024	FIRE & EMS SUPPLIES	162.02
	05/13/2024	PARKS/GROUNDS MAINTENANCE SUPPLIES	23.34
	05/19/2024	FIRE & EMS SUPPLIES	36.58
	05/26/2024	MOTOR POOL MISC. SUPPLIES	226.15
	2615526	TOOLS & HARDWARE	56.96
	4032248	PARKING DEPT BUILDING REPAIR SUPPLIES	98.94
	4354395	ELECTRICAL & LIGHTING SUPPLIES	6.47
	8011550	MISC WATER & SEWER REPAIR & MAINT PARTS	49.85
	8604085	TOOLS & HARDWARE	189.00
	9350014	PAVEMENT PAINT & OTHER MARKING MATERIALS	36.04
TOTAL FOR: HOME DEPOT			1,621.38
RBOND	HOME INSPECTION PLUS INC		
	00253587	BD Payment Refund	117.00
TOTAL FOR: HOME INSPECTION PLUS INC			117.00
14902	HOPCAT		
	05/22/2024	POLICE TESTIMONY HB5696 WOODWARD NOISE	18.32
TOTAL FOR: HOPCAT			18.32
18785	HSC P.C.		
	13779	DDA LEGAL SERVICES	185.00
TOTAL FOR: HSC P.C.			185.00
02349	HUBBELL, ROTH & CLARK, INC.		
	0214049	DPS FACILITY ASSESSMENT PERIOD END JAN. 6 2024	1,021.64
TOTAL FOR: HUBBELL, ROTH & CLARK, INC.			1,021.64
15681	HYATT HOTELS		
	05/03/2024	CERTIFIED COURT EXECS CONF LODGING	377.49
	05/03/2024	CREDIT - CERTIFIED COURT EXECS LODGING REMOVE TAX	(20.04)
TOTAL FOR: HYATT HOTELS			357.45
05063	ICMA		
	05/03/2024	MEMBERSHIP/BARKMAN	625.00
TOTAL FOR: ICMA			625.00
19278	ICONIC GOALTENDING		
	844	2012 EAGLES GOALIE TRAINING	200.00
	846	2015 EAGLES GOALIE COACHING	100.00
TOTAL FOR: ICONIC GOALTENDING			300.00
18258	IHEART MEDIA		
	8821303984	APRIL RADIO ADS	4,615.40
	8821350489	DRAFT RADIO ADS	2,010.00
TOTAL FOR: IHEART MEDIA			6,625.40

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Invoice			
19088	IMPERIAL DADE		
90047345-00		CLEANING & JANITORIAL SUPPLIES POLICE	177.56
TOTAL FOR: IMPERIAL DADE			177.56
15802	INGRAM LIBRARY SERVICES		
81976109		BOOKS	65.42
82001103		BOOKS	479.73
82001104		BOOKS	494.07
82001105		BOOKS	1,031.59
82007663		BOOKS	491.31
82024281		BOOKS	1,080.06
82024282		BOOKS	349.20
82029372		BOOKS	300.37
82049013		BOOKS	492.37
TOTAL FOR: INGRAM LIBRARY SERVICES			4,784.12
19292	INSTITUTE OF GERONTOLOGY		
05/15/2024		SENIOR CTR TRAINING/LASURE	20.00
TOTAL FOR: INSTITUTE OF GERONTOLOGY			20.00
13483	INTEGRITY BUSINESS SOLUTIONS		
2580356-0		PAPER FOR ENGINEERING	51.96
2581470-0		PAPER FOR COURT	979.80
2582550-0		PAPER FOR ASSESSING	146.97
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			1,178.73
14808	INTERIOR ENVIRONMENTS		
15381		BALANCE PAYMENT BUILDING DEPT. OFFICE FURNTURE	3,574.50
TOTAL FOR: INTERIOR ENVIRONMENTS			3,574.50
04646	INTERNATIONAL CODE COUNCIL INC		
05/17/2024		FUEL GAS CODE DOWNLOADS	78.00
TOTAL FOR: INTERNATIONAL CODE COUNCIL INC			78.00
17243	INT'L ASSOC. ARSON INVESTIGATORS		
05/15/2024		MEMBERSHIP/KANTZLER	288.00
05/20/2024		IAAI FIT NEW APPLICATION/KANTZLER	90.00
TOTAL FOR: INT'L ASSOC. ARSON INVESTIGATORS			378.00
10675	IT STRAPS ON INC		
58944		SIGN MATERIALS	144.92
TOTAL FOR: IT STRAPS ON INC			144.92
03267	J. APPLESEED INC.		
168620		BOOKS	75.80
TOTAL FOR: J. APPLESEED INC.			75.80
RBOND	JAY-BILT CONSTRUCTION LLC		
BB46180		BD Bond Refund	625.00
TOTAL FOR: JAY-BILT CONSTRUCTION LLC			625.00
03979	JAY'S SEPTIC TANK SERVICE		
I154317		HAND SANITIZER DPS 5/27-6/23 2024	339.00
I154408		HAND SANITIZER 617 E HUDSON AVE 5/28-6/24 2024	140.00
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			479.00
17298	JCR SUPPLY INC		
180311		OPERATING SUPPLIES	902.74
TOTAL FOR: JCR SUPPLY INC			902.74

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Invoice			
UBREFUND	JEENA PHILIP		
	06/05/2024	UB refund for account: 4736200101	325.08
TOTAL FOR: JEENA PHILIP			325.08
05745	JETS PIZZA		
	05/22/2024	RANGE TRAINING LUNCH	143.46
	05/23/2024	POLICE TRAINING/LUNCH	158.22
TOTAL FOR: JETS PIZZA			301.68
01915	JH HART URBAN FORESTRY		
	102262	TREE REMOVAL, TRIMMING & FORESTRY ISSUES 3/11-15 20	12,899.26
	103459	TREE REMOVAL, TRIMMING & FORESTRY ISSUES 5/6-10 202	9,629.24
TOTAL FOR: JH HART URBAN FORESTRY			22,528.50
00680	JOE'S AUTO PARTS INC		
	153047	VEHICLE REPAIR & MAINTENANCE PARTS	80.69
TOTAL FOR: JOE'S AUTO PARTS INC			80.69
10526	JOHNSON & WOOD LLC		
	33819	CITY HALL PM INVOICE 4 OF 4	1,884.75
	33823	CITY HALL WATER TREATMENT INVOICE 3 OF 4	509.50
	34339	HEATING/COOLING REPAIRS CITY HALL	250.00
	34902	FIRE 2 SERVICE CALL	345.00
	34942	ICE ARENA BOILER	460.00
	34956	HEATING/COOLING REPAIRS POLICE	920.00
	35019	1411 W WEBSTER RD MAINTENANCE PROGRAM INV 2 OF 12	100.00
	35020	ANIMAL SHELTER MAINTENANCE PROGRAM INV 2 OF 12	125.00
	35021	DPS MAINTENANCE PROGRAM INV 2 OF 12	335.00
	35023	FIRE 1 MAINTENANCE INVOICE 2 OF 12	250.00
	35024	FIRE 2 MAINTENANCE INVOICE 2 OF 12	250.00
	35025	FRIE 3 MAINTENANCE INVOICE 2 OF 12	250.00
	35026	CITY HALL MAINTENANCE PROGRAM BILLING 2 OF 12	658.33
	35027	POLICE MAINTENANCE PROGRAM INV 2 OF 12	1,487.50
	35029	SENIOR CTR MAINTENANCE PROGRAM INV 2 OF 12	250.00
	35030	TENNIS/SOCCER DOME MAINTENANCE PROGRAM INV 2 OF 12	41.67
TOTAL FOR: JOHNSON & WOOD LLC			8,116.75
15873	JONATHAN WITZ & ASSOCIATES		
	05292024	2024 TACO FEST DDA SPONSORSHIP PAYMENT #1	20,000.00
TOTAL FOR: JONATHAN WITZ & ASSOCIATES			20,000.00
04170	THE JP COOKE CO		
	835395	CLERK DOG TAGS FOR PUBLIC SALE/DISTRIBUTION	219.75
TOTAL FOR: THE JP COOKE CO			219.75
RBOND	JW Restoration Concepts Inc		
	BSWC24-0033	BD Bond Refund	1,000.00
TOTAL FOR: JW Restoration Concepts Inc			1,000.00
11272	K & Q LAW, LLC		
	3/5-26 2024MK	SOBRIETY COURT	600.00
TOTAL FOR: K & Q LAW, LLC			600.00
RBOND	K4 MEDICAL & DENTAL CONSTRUCTION		
	BB46031	BD Bond Refund	1,750.00
TOTAL FOR: K4 MEDICAL & DENTAL CONSTRUCTION			1,750.00

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Invoice			
18727	K9 DYNAMICS		
05/16/2024		CREDIT - POLICE K9 SUPPLIES RETURNED	(76.21)
05/16/2024		CREDIT - REFUND K9 DYNIAMICS INTL TRANSACTION FEE	(0.60)
TOTAL FOR: K9 DYNAMICS			(76.81)
RBOND	KADILLI HOMES		
BB46041		BD Bond Refund	750.00
TOTAL FOR: KADILLI HOMES			750.00
07719	LYNNE KALEITA		
6221		ROSES	52.50
6222		ROSES	52.50
TOTAL FOR: LYNNE KALEITA			105.00
12217	RICHARD KARLOWSKI		
05242024		REIMBURSE STARR HOUSE FLOWERS	128.16
TOTAL FOR: RICHARD KARLOWSKI			128.16
19285	KATE'S DOWNTOWN		
05/01/2024		RECYCLING CONF. MEALS/FOX	17.30
TOTAL FOR: KATE'S DOWNTOWN			17.30
19273	KENNICOTT BROTHERS		
04/30/2024		SENIOR CTR VOLUNTEER BRUNCH	86.44
TOTAL FOR: KENNICOTT BROTHERS			86.44
16122	ALEXANDRA KERRIGAN		
05182024		STARR HOUSE CIVIL WAR DAY MISC. SUPPLIES	239.99
TOTAL FOR: ALEXANDRA KERRIGAN			239.99
UBREFUND	KEVIN BRANCALEONE		
06/05/2024		UB refund for account: 4729000401	1,309.18
TOTAL FOR: KEVIN BRANCALEONE			1,309.18
18553	KHALID EL HAKIM ENTERPRISES		
500		JUNETEENTH CELEBRATION EXHIBIT/LECTURE	2,500.00
TOTAL FOR: KHALID EL HAKIM ENTERPRISES			2,500.00
03704	MIKE KINASZ		
06032024		HOCKEY REFEREE SCHEDULING FEE	45.00
TOTAL FOR: MIKE KINASZ			45.00
00112	THE KITCHEN INC		
81652		PRISONER MEALS	217.87
TOTAL FOR: THE KITCHEN INC			217.87
18689	ANDREW KOWALKOWSKI		
05242024		REIMBURSE MATCP CONFERENCE MILEAGE	109.88
TOTAL FOR: ANDREW KOWALKOWSKI			109.88
UBREFUND	KRISTEN HIGGINBOTHAM		
06/05/2024		UB refund for account: 2107300101	3,984.46
TOTAL FOR: KRISTEN HIGGINBOTHAM			3,984.46

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09338	KROGER INC		
	04/28/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	71.27
	05/03/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	139.62
	05/08/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	94.92
	05/12/2024	SENIOR CTR TIM'S KITCHEN LUNCH/ENTERTAINMENT	172.96
	05/22/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	198.15
	05/26/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	78.67
	05/27/2024	FIRE & EMS SUPPLIES	89.82
TOTAL FOR: KROGER INC			845.41
06996	LAKESHORE LEARNING STORE		
	04/28/2024	PRESCHOOL SUPPLIES	59.28
	05/12/2024	PRESCHOOL SUPPLIES	41.38
TOTAL FOR: LAKESHORE LEARNING STORE			100.66
19328	JAMES LALONE		
	05182024	STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: JAMES LALONE			30.00
19289	LANSING BREWING COMPANY		
	05/10/2024	MI DISTRICT JUDGES CONF MEALS/KOWALKOWSKI	68.18
TOTAL FOR: LANSING BREWING COMPANY			68.18
19319	LANSING CENTER LOTS		
	05/17/2024	CLIMATE CONF PARKING/FOX	8.00
TOTAL FOR: LANSING CENTER LOTS			8.00
01866	LANSING COMMUNITY COLLEGE		
	04/30/2024	CERTIFIED ELECTRONIC OPERATOR EXAM/GIBBENS	60.00
TOTAL FOR: LANSING COMMUNITY COLLEGE			60.00
12066	ROBERT LARKINS		
	093021	REISSUE - REIMBURSE STATE EMS LICENSE FEE	350.00
TOTAL FOR: ROBERT LARKINS			350.00
19188	LAW OFFICES OF MICHAEL C. O'MALLEY		
	24R002675 FNL	MIDC COUNSEL	360.00
TOTAL FOR: LAW OFFICES OF MICHAEL C. O'MALLEY			360.00
00741	LEISURE UNLIMITED		
	2443	RECREATION CLASSES APRIL 17-MAY 22 2024	2,709.00
TOTAL FOR: LEISURE UNLIMITED			2,709.00
RBOND	LEONARD FRAMALIN		
	00260324	BD Payment Refund	154.00
TOTAL FOR: LEONARD FRAMALIN			154.00
05657	LIBRARY DESIGN ASSOCIATES INC		
	24-103-01	REPLACEMENT STOOL	1,485.00
TOTAL FOR: LIBRARY DESIGN ASSOCIATES INC			1,485.00
14825	LIBRARY IDEAS		
	113646	FREADING PAY AS YOU GO APRIL USAGE	15.00
TOTAL FOR: LIBRARY IDEAS			15.00
05141	LIFELOC TECHNOLOGIES INC		
	05/01/2024	POLICE OPERATING SUPPLIES	183.35
TOTAL FOR: LIFELOC TECHNOLOGIES INC			183.35

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17355	LINDE GAS & EQUIPMENT INC.		
	42993490	DPS OPERATING SUPPLIES	626.50
	43142015	DPS OPERATING SUPPLIES	62.00
TOTAL FOR: LINDE GAS & EQUIPMENT INC.			688.50
UBREFUND	LISA WATTS		
	06/05/2024	UB refund for account: 1934900001	900.00
TOTAL FOR: LISA WATTS			900.00
18568	LITTLE FRIENDS OF FERNDAL		
	05/01/2024	SHELTER ANIMAL MEDICAL SERVICES	150.00
	05/01/2024	SHELTER ANIMAL MEDICAL SERVICES	351.78
	05/08/2024	SHELTER ANIMAL MEDICAL SERVICES	76.50
	05/08/2024	SHELTER ANIMAL MEDICAL SERVICES	257.78
TOTAL FOR: LITTLE FRIENDS OF FERNDAL			836.06
19316	LTS CHALLENGE COINS		
	105801	POLICE CHALLENGE COINS	1,875.00
TOTAL FOR: LTS CHALLENGE COINS			1,875.00
SPREFUND	LUESING, JANINE		
	06/05/2024	REFUND SAD 2394 ON 25.16.453.009	1,455.55
TOTAL FOR: LUESING, JANINE			1,455.55
04713	MACEO		
	05/01/2024	MAY MEETING REGISTRATION ALBRECHT ANNETTA VAN NESS	80.00
TOTAL FOR: MACEO			80.00
00788	MACOMB COMMUNITY COLLEGE		
	05/02/2024	CREDIT - POLICE TRAINING CANCELLED/STANISZEWSKI	(150.00)
	05/02/2024	CREDIT - POLICE TRAINING CANCELLED/STUGLIN	(150.00)
	05/05/2024	CREDIT - MI SPEED MEASURE OPERATOR CLASS CANCEL/COL	(300.00)
TOTAL FOR: MACOMB COMMUNITY COLLEGE			(600.00)
18082	MACOMB DAILY		
	05/07/2024	COURT SUBSCRIPTION	17.60
	05/17/2024	COURT SUBSCRIPTION	17.60
TOTAL FOR: MACOMB DAILY			35.20
13858	MARK ANTHONY CONTRACTING, INC		
	CAP2435 PE2	2024 ROAD RECONSTRUCTION IMPROVEMENTS CAP2435	816,113.88
TOTAL FOR: MARK ANTHONY CONTRACTING, INC			816,113.88
13044	MATCP		
	05/07/2024	ANNUAL CONFERENCE REGISTRATION/MEINECKE	495.00
TOTAL FOR: MATCP			495.00
08499	MATHESON TRI-GAS INC		
	0029734086	FIRE & EMS SUPPLIES	995.12
TOTAL FOR: MATHESON TRI-GAS INC			995.12
17693	JINA MATTI		
	MATTI 5/6/24	INTERPRETER SERVICE	90.00
TOTAL FOR: JINA MATTI			90.00
09063	MATZKA INC		
	478026	VEHICLE REPAIR & MAINTENANCE PARTS	14.31
TOTAL FOR: MATZKA INC			14.31

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08339	MAZUR MARKET MANAGEMENT LLC		
240603		CONTRACTED WORKER SERVICES 2023-24 MMM 5/20-6/2 202	14,790.00
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			14,790.00
00837	MEIJER		
04/30/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	90.17
05/10/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	45.98
TOTAL FOR: MEIJER			136.15
09446	DEREK MEINECKE		
05242024		REIMBURSE MATCP CONFERENCE MILEAGE	109.88
TOTAL FOR: DEREK MEINECKE			109.88
RBOND	MELISTAS HOMES LLC		
BB45686		REISSUE - BD BOND REFUND	750.00
BB45728		REISSUE - BD BOND REFUND	750.00
TOTAL FOR: MELISTAS HOMES LLC			1,500.00
RBOND	MERGEL, MADISON		
BB45869		BD Bond Refund	750.00
TOTAL FOR: MERGEL, MADISON			750.00
14070	META		
04/28/2024		DDA AFTER DRAFT FACEBOOK BOOST	50.00
04/29/2024		DDA AFTER DRAFT FACEBOOK BOOST	50.00
05/17/2024		AFTER DRAFT INSTAGRAM AD	83.74
TOTAL FOR: META			183.74
11553	METRO DETROIT REFEREES ASSOC		
ROA-Y_053124		SCHEDULING FEES & HOCKEY REFEREES	320.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC			320.00
16840	MI PROF LICENSING		
05/14/2024		CPA LICENSE RENEWAL/CHASE	50.00
TOTAL FOR: MI PROF LICENSING			50.00
06892	MICHAELS		
05/03/2024		PRESCHOOL SUPPLIES	74.39
05/16/2024		PRESCHOOL SUPPLIES	109.46
05/21/2024		PRESCHOOL SUPPLIES	38.45
TOTAL FOR: MICHAELS			222.30
00876	MICHIGAN JOINT SEALING INC		
CAP2425 PE2		2024 JOINT SEALING IMPROVEMENTS	41,786.70
TOTAL FOR: MICHIGAN JOINT SEALING INC			41,786.70
00880	MICHIGAN MUNICIPAL LEAGUE		
05/16/2024		MME SUMMER WORKSHOP REGISTRATION/BARKMAN	350.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			350.00
19322	MICHIGAN RED SOX		
05/16/2024		RO LEPRECHAUNS BANNER AD	1,000.00
TOTAL FOR: MICHIGAN RED SOX			1,000.00
RBOND	MICHIGAN SOLAR SOLUTIONS LLC		
BB45970		BD Bond Refund	1,620.00
TOTAL FOR: MICHIGAN SOLAR SOLUTIONS LLC			1,620.00

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15777	MIDTOWN COMPOSTING		
05/02/2024		BIZ BUCKET FOOD WASTE PICKUPS CITY HALL/LIBRARY/SR	64.00
TOTAL FOR: MIDTOWN COMPOSTING			64.00
00899	MIDWEST TAPE		
505478798X		HOOPLA & MEDIA	953.65
505519324		HOOPLA & MEDIA	167.58
TOTAL FOR: MIDWEST TAPE			1,121.23
12672	MILLENNIA TECHNOLOGIES		
2409357DP		5-MONTH MITEL PARTNER SUPPORT	7,302.96
TOTAL FOR: MILLENNIA TECHNOLOGIES			7,302.96
19329	FORREST MILLER		
05212024		ART EXPLORED PUBLIC ART PAYMENT	700.00
TOTAL FOR: FORREST MILLER			700.00
19330	MARK MILLER		
05182024		STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: MARK MILLER			30.00
RBOND	MIRSHAB, RAMIN		
00267145		BD Payment Refund	210.00
TOTAL FOR: MIRSHAB, RAMIN			210.00
18875	MJ AWARDS INC.		
05/08/2024		PLAQUE FOR ENVIRONMENTAL ADVISORY BOARD	120.00
TOTAL FOR: MJ AWARDS INC.			120.00
00918	MOTOR CITY FASTENER, LLC		
M0036953-01		CONCRETE SUPPLIES	748.44
M0038367		TOOLS & HARDWARE	106.72
TOTAL FOR: MOTOR CITY FASTENER, LLC			855.16
18864	MOTOR CITY FOOD PRODUCTS		
06012024		EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	43.00
TOTAL FOR: MOTOR CITY FOOD PRODUCTS			43.00
17677	MUNICIPAL PARKING SERVICES		
INV-100885		JANUARY 2024 RECONCILIATION	122,445.82
TOTAL FOR: MUNICIPAL PARKING SERVICES			122,445.82
17498	MUNIVATE		
1100		BUILDING ONSITE CONFIGURATION/TRAINING, TRAVEL	1,229.00
TOTAL FOR: MUNIVATE			1,229.00
05865	NAPA AUTO PARTS MADISON HEIGHTS		
4323-891161		PURCHASE OF PARTS AS NEEDED	98.48
4323-891343		PURCHASE OF PARTS AS NEEDED	97.79
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			196.27
00937	NATHAN'S TECH SUPPLY		
16233		TOOLS & HARDWARE PARTS STOCK	353.04
TOTAL FOR: NATHAN'S TECH SUPPLY			353.04
07155	NATIONAL RESTAURANT ASSOC		
04/30/2024		KITCHEN ASSISTANT CERTIFICATION/WEBB	15.00
TOTAL FOR: NATIONAL RESTAURANT ASSOC			15.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
06571	NBS		
	446833	MTHLY CARPET CLEANING SENIOR CTR	180.00
TOTAL FOR: NBS			180.00
07664	JOHN NELLIS		
	6897	ROSES	50.00
	6899	ROSES	40.00
	6903	ROSES	20.00
	6911	ROSES	20.00
TOTAL FOR: JOHN NELLIS			130.00
05288	NFPA		
	05/01/2024	CFPE PROGRAM APPLICATION FEE/MELOCHE	399.00
TOTAL FOR: NFPA			399.00
18262	NIGHT SHIFT CLEANING & FLOOR MAINT.		
	05/19/2024	JUNE SENIOR CTR CLEANING	2,083.09
	05/19/2024	SENIOR CTR WINDOW CLEANING	450.00
TOTAL FOR: NIGHT SHIFT CLEANING & FLOOR MAINT.			2,533.09
16869	ERIC NISSANI		
	NISSANI 5/13/24	INTERPRETER SERVICE	90.00
	NISSANI 5/16/24	INTERPRETER SERVICE	90.00
	NISSANI 5/16/24 RC	INTERPRETER SERVICE	90.00
	NISSANI 5/3/24	INTERPRETER SERVICE	90.00
	NISSANI 5/6/24	INTERPRETER SERVICE	90.00
	NISSANI 5/7/24	INTERPRETER SERVICE, MILEAGE	114.12
TOTAL FOR: ERIC NISSANI			564.12
17497	NMS LABS		
	05/15/2024	POLICE MISC. SUPPLIES	324.00
TOTAL FOR: NMS LABS			324.00
19267	NORTH GRAND RAMP		
	05/10/2024	MI DISTRICT JUDGES CONF PARKING/KOWALKOWSKI	15.00
	05/19/2024	CLIMATE CONF PARKING/FOX	30.00
TOTAL FOR: NORTH GRAND RAMP			45.00
02506	NORTHERN TOOL & EQUIPMENT CO		
	53573091	TOOLS & HARDWARE	4,756.65
TOTAL FOR: NORTHERN TOOL & EQUIPMENT CO			4,756.65
04675	NOWAK & FRAUS, PLLC		
	122013	RATE ENGINEERING SITE PLAN REVIEWS	3,382.50
TOTAL FOR: NOWAK & FRAUS, PLLC			3,382.50

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Vendor Code	Vendor Name		Amount
	Invoice	Description	
04313	NYE UNIFORM		
	878266	UNIFORMS FOR PD/FIRE	17.60
	878278	UNIFORMS FOR PD/FIRE	92.00
	878318	UNIFORMS FOR PD/FIRE	199.50
	878808	UNIFORMS FOR PD/FIRE	483.90
	880920	UNIFORMS FOR PD/FIRE	344.85
	881234	UNIFORMS FOR PD/FIRE	183.50
	882175	UNIFORMS FOR PD/FIRE	119.50
	882290	UNIFORMS FOR PD/FIRE	94.50
	883179	UNIFORMS FOR PD/FIRE	64.50
	883807	UNIFORMS FOR PD/FIRE	62.50
	883808	UNIFORMS FOR PD/FIRE	246.00
	884002	UNIFORMS FOR PD/FIRE	369.00
	885060A	UNIFORMS FOR PD/FIRE	453.00
	885304A	UNIFORMS FOR PD/FIRE	453.00
	885489A	UNIFORMS FOR PD/FIRE	453.00
	885700A	UNIFORMS FOR PD/FIRE	407.80
TOTAL FOR: NYE UNIFORM			4,044.15
00993	OAKLAND CO REGISTRAR OF DEED		
	DL-1922 6/3/24 DIS	RECORDING FEES	30.00
	G-2869 5/21/24 DIS	RECORDING FEES	30.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			60.00
02677	OAKLAND COUNTY		
	05/19/2024	DELINQUENT TAX STATEMENT	2.00
TOTAL FOR: OAKLAND COUNTY			2.00
06178	OAKLAND COUNTY		
	CI034870	SHERIFF DRUG TESTING JAN 2024	1,740.00
TOTAL FOR: OAKLAND COUNTY			1,740.00
08683	OAKLAND COUNTY BAR ASSOC		
	05/09/2024	5-YR MEMBERSHIP RENEWAL/GROCHOWSKI	225.00
TOTAL FOR: OAKLAND COUNTY BAR ASSOC			225.00
02214	OAKLAND COUNTY PARKS & REC		
	9187516	JUNETEENTH CELEBRATION MOBILE RECREATION CLIMBING T	200.00
TOTAL FOR: OAKLAND COUNTY PARKS & REC			200.00
UBREFUND	OAKLAND COUNTY TREASURER		
	06/05/2024	UB refund for account: 5727200701	2,047.40
TOTAL FOR: OAKLAND COUNTY TREASURER			2,047.40
01002	OAKLAND PRESS		
	05/17/2024	COURT SUBSCRIPTION	11.07
TOTAL FOR: OAKLAND PRESS			11.07
16924	OCAAO		
	06182024	2024 SUMMER MEMBERSHIP MEETING/SWITKOWSKI	25.00
TOTAL FOR: OCAAO			25.00

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Vendor Code	Vendor Name		Amount
	Invoice	Description	
01007	ODP BUSINESS SOLUTIONS, LLC		
	365479563001	85793581 OFFICE SUPPLIES	64.79
	365495560001	85793581 OFFICE SUPPLIES	38.69
	366061295001	85793581 OFFICE SUPPLIES	46.03
	366468991001	85793581 OFFICE SUPPLIES	179.68
	367974880001	85793581 OFFICE SUPPLIES	209.89
	367974982001	85793581 OFFICE SUPPLIES	9.69
	367975001001	85793581 OFFICE SUPPLIES	1.69
	368461158001	85793581 OFFICE SUPPLIES	49.87
	368461937001	85793581 OFFICE SUPPLIES	7.79
	369116712001	85793581 OFFICE SUPPLIES	147.87
	369987927001	85793581 OFFICE SUPPLIES	393.98
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			1,149.97
17529	OFFICE MAX/DEPOT MADISON HEIGHTS		
	05/09/2024	MAYORS ASSOCIATION DINNER SUPPLIES	73.85
TOTAL FOR: OFFICE MAX/DEPOT MADISON HEIGHTS			73.85
01014	OHM ADVISORS		
	75785	RATE ENGINEERING SITE PLAN REVIEWS	6,020.00
TOTAL FOR: OHM ADVISORS			6,020.00
19219	OLD FASHIONED CONCESSION RENTALS		
	INV290	FARMERS MKT JUNE 12 FAMILY PRIDE EVENT ENTERTAINMEN	150.00
TOTAL FOR: OLD FASHIONED CONCESSION RENTALS			150.00
02215	ORIENTAL TRADING CO INC		
	04/28/2024	PRESCHOOL SUPPLIES	159.99
TOTAL FOR: ORIENTAL TRADING CO INC			159.99
19318	OSTERIA VEGANA		
	05/16/2024	CLIMATE CONF MEALS/FOX	16.38
TOTAL FOR: OSTERIA VEGANA			16.38
18398	PARKING STATE OF MI		
	05/01/2024	CERTIFIED COURT EXECs CONF PARKING	5.00
	05/02/2024	CERTIFIED COURT EXECs CONF PARKING	5.00
	05/03/2024	CERTIFIED COURT EXECs CONF PARKING	5.00
TOTAL FOR: PARKING STATE OF MI			15.00
19315	PASHOSHIM.COM		
	05/19/2024	HEBREW BOOKS LIBRARY WORLD LANGUAGE COLLECTION	167.00
TOTAL FOR: PASHOSHIM.COM			167.00
18768	CRAIG PEISER		
	06032024	HOCKEY REFEREE	123.00
TOTAL FOR: CRAIG PEISER			123.00
18523	PENS.COM		
	05/23/2024	RO BRANDED PADFOLIO STAFF	258.80
	05/23/2024	RO BRANDED PADFOLIO COMMISSION	258.80
TOTAL FOR: PENS.COM			517.60
07787	BRENDA PEZNOWSKI		
	5655	ROSES	30.00
	6766	ROSES	67.50
TOTAL FOR: BRENDA PEZNOWSKI			97.50

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Invoice			
19331	DANIEL PHILPPS		
	05182024	STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: DANIEL PHILPPS			30.00
18069	PMG SM HOLDINGS LLC		
	INV2070765	TRAFFIC CONES	645.50
TOTAL FOR: PMG SM HOLDINGS LLC			645.50
16248	LELAND POIRIER		
	5952	ROSES	20.00
	5956	ROSES	20.00
	5957	ROSES	20.00
	6011	ROSES	20.00
	6016	ROSES	20.00
	6063	ROSES	20.00
	6079	ROSES	20.00
	6080	ROSES	20.00
	6628	ROSES	20.00
TOTAL FOR: LELAND POIRIER			180.00
17959	ISAAC POLANSKI		
	2023-24	REISSUE - BOOT ALLOWANCE	250.00
TOTAL FOR: ISAAC POLANSKI			250.00
11305	PREMISE HEALTH EMPLOYER SOLUTIONS		
	241522	JUNE 2024 PROGRAM FEES 13 MILE	8,812.50
TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS			8,812.50
01992	PRINTING SYSTEMS, INC		
	233223	VOTER INFO CARDS	2,676.15
	233547	SINGLE AV APP POSTCARDS	1,880.32
TOTAL FOR: PRINTING SYSTEMS, INC			4,556.47
01074	PROFESSIONAL SERVICE INDUSTRIES INC		
	00925943	CAP2401 - 2024 DPS PATCHES CONCRETE PAVEMENT REPAIR	1,355.00
TOTAL FOR: PROFESSIONAL SERVICE INDUSTRIES INC			1,355.00
00371	PROGRESSIVE PLUMBING SUPPLY		
	2630322	BUILDING REPAIR & MAINTENANCE SUPPLIES	95.68
TOTAL FOR: PROGRESSIVE PLUMBING SUPPLY			95.68
19290	PUNCHBOWL.COM		
	04/30/2024	ONLINE INVITATIONS MAYORS ASSOCIATION DINNER	95.88
TOTAL FOR: PUNCHBOWL.COM			95.88
18918	PURE WATER PARTNERS LLC		
	1745226	SENIOR CTR WATER COOLER 4/17-7/16 2024	141.00
TOTAL FOR: PURE WATER PARTNERS LLC			141.00
18745	QDOBA RESTAURANT CORPORATION		
	05/02/2024	RECYCLING CONF. MEALS/FOX	13.69
TOTAL FOR: QDOBA RESTAURANT CORPORATION			13.69
07657	QMI GROUP INC		
	238780	COURT OFFICE SUPPLIES	128.11
	238890	COURT OFFICE SUPPLIES	179.27
TOTAL FOR: QMI GROUP INC			307.38

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Invoice			
17533	QUADIENT, INC.		
05/05/2024		TREASURY MAILING MACHINE SUPPLIES	24.70
TOTAL FOR: QUADIENT, INC.			24.70
19268	RAY ALLEN MANUFACTURING		
05/02/2024		CREDIT - TAX REFUNDED ON POLICE PURCHASE	(8.10)
05/09/2024		CREDIT - POLICE ITEM RETURNED	(82.99)
TOTAL FOR: RAY ALLEN MANUFACTURING			(91.09)
01998	REALCOMP II LTD		
731844		078358 QLY USER/OFFICE FEES JULY-SEPT	201.00
734223		078358 QLY PERS ASST. FEES JULY-SEPT	30.00
TOTAL FOR: REALCOMP II LTD			231.00
18267	REASON CONSULTING CORPORATION		
1408		PERSONAL PROPERTY CONTRACT JUNE 2024	2,583.00
TOTAL FOR: REASON CONSULTING CORPORATION			2,583.00
18772	RECIPROCAL ELECTRICAL COUNCIL INC		
05/01/2024		BUILDING DEPT TRAINING/REA	40.00
TOTAL FOR: RECIPROCAL ELECTRICAL COUNCIL INC			40.00
18525	RECPRO SOFTWARE		
INV01218094		SALTER CTR SOFTWARE SUPPORT SUBSCRIPTION	3,600.00
TOTAL FOR: RECPRO SOFTWARE			3,600.00
RBOND	RGF COMPANIES INC		
BB46003		BD Bond Refund	1,250.00
TOTAL FOR: RGF COMPANIES INC			1,250.00
15212	JONATHON RHIND		
06032024		HOCKEY REFEREE	246.00
TOTAL FOR: JONATHON RHIND			246.00
08377	RKA PETROLEUM COMPANIES		
0383432		PURCHASE OF FUEL	7,549.11
0396976		PURCHASE OF FUEL	29,412.32
0396977		PURCHASE OF FUEL	21,395.31
TOTAL FOR: RKA PETROLEUM COMPANIES			58,356.74
14821	ROAD COMMISSION FOR OAKLAND COUNTY		
7202		TRAFFIC SIGNAL REPAIR PERIOD END 4/30/24	763.42
TOTAL FOR: ROAD COMMISSION FOR OAKLAND COUNTY			763.42
19332	SANDY ROBBINS		
05182024		STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: SANDY ROBBINS			30.00
05305	ROCKET ONE STOP OFFICE		
81765		BALANCE PAYMENT VIETNAM MEMORIAM SIGN	97.20
81813		POLICE ABANDONED VEHICLE STICKERS	666.75
81875		MEMORIAL DAY COROPLAST	94.50
81989		POLICE PERSONNEL ONLY SIGNS	94.50
TOTAL FOR: ROCKET ONE STOP OFFICE			952.95
18514	ROLAR PROPERTY SERVICES, INC.		
CAP2361 PE1		LOCKMAN PARK IMPROVEMENTS CAP2361	121,340.01
TOTAL FOR: ROLAR PROPERTY SERVICES, INC.			121,340.01

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19207	NICOLE RONDINI KORBECKI		
1		MIKE MCKINSTRY GOALIE COACHING REIMBURSEMENT 2012 E.	200.00
TOTAL FOR: NICOLE RONDINI KORBECKI			200.00
01157	ROSE PEST SOLUTIONS		
31119423		FARMERS MKT PEST CONTROL	55.00
31123978		300 S LAFAYETTE PEST CONTOL	55.00
31126612		300 S LAFAYETTE PEST CONTOL	58.00
31130014		ANIMAL SHELTER PEST CONTROL	57.00
31130075		COURT PEST CONTROL	69.00
TOTAL FOR: ROSE PEST SOLUTIONS			294.00
RBOND	ROSS & BARR INC		
BB46196		BD Bond Refund	200.00
TOTAL FOR: ROSS & BARR INC			200.00
02742	ROWERDINK INC		
02GZ9415		VEHICLE REPAIR & MAINTENANCE PARTS	121.50
02HA1821		VEHICLE REPAIR & MAINTENANCE PARTS	186.36
02HA2059		VEHICLE REPAIR & MAINTENANCE PARTS	95.36
02HA2427		CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(14.00)
02HB6012		VEHICLE REPAIR & MAINTENANCE PARTS	28.92
02HB6483		VEHICLE REPAIR & MAINTENANCE PARTS	48.90
TOTAL FOR: ROWERDINK INC			467.04
05435	ROWLEYS BROS INC		
2353286-00		PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	956.12
2356327-00		CREDIT - PURCHASE OF LUBRICANTS AND SOLVENTS AS NEE	(150.00)
TOTAL FOR: ROWLEYS BROS INC			806.12
05604	ROYAL OAK ANIMAL HOSPITAL		
05/19/2024		ANIMAL SHELTER MEDICAL SUPPLIES	26.10
TOTAL FOR: ROYAL OAK ANIMAL HOSPITAL			26.10
08650	ROYAL OAK FORD		
410705		VEHICLE REPAIR & MAINTENANCE PARTS	98.28
TOTAL FOR: ROYAL OAK FORD			98.28
07697	ROYAL OAK RESTAURANT ASSOC		
05212024		DDA SPONSORSHIP 2024 WINE STROLL	10,000.00
TOTAL FOR: ROYAL OAK RESTAURANT ASSOC			10,000.00
01170	ROYAL ROOFING COMPANY, INC		
S124525		LIBRARY ROOF INSPECTION	1,800.00
S124923		GOLF COURSE CLUB HOUSE REPAIR	723.00
TOTAL FOR: ROYAL ROOFING COMPANY, INC			2,523.00
16110	REBECCA RUSSELL		
071021		REISSUE - REIMBURSE LIBRARY PROGRAM SUPPLIES	23.66
TOTAL FOR: REBECCA RUSSELL			23.66
18264	TAKAYUKI SAKAGUCHI		
TS29609-SPRING		SUSHI-MAKING CLASS MAY 20	302.40
TOTAL FOR: TAKAYUKI SAKAGUCHI			302.40
01183	SAM'S CLUB		
05/01/2024		SENIOR CTR VOLUNTEER BRUNCH	98.78
05/17/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	44.42
05/19/2024		SENIOR CTR DINNER DANCE SUPPLIES	31.96
TOTAL FOR: SAM'S CLUB			175.16

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17204	VANESSA SCHULTZ		
06042024		REIMBURSE TREE/PLANT PURCHASE ERB GRANT PROJECT	268.80
TOTAL FOR: VANESSA SCHULTZ			268.80
13609	ROB SCOTT		
06032024		HOCKEY REFEREE	246.00
TOTAL FOR: ROB SCOTT			246.00
16135	SECRETARY OF STATE		
05/05/2024		POLICE SUPPRESSED PLATE TABS	195.00
TOTAL FOR: SECRETARY OF STATE			195.00
16498	SEDGWICK CLAIMS MGMT. SERVICES, INC		
SF0483202401498211		PAYMENTS ISSUED 5/2-31 2024	16,775.08
TOTAL FOR: SEDGWICK CLAIMS MGMT. SERVICES, INC			16,775.08
03783	SHERWIN WILLIAMS		
7514-9		EQUIPMENT REPAIR SUPPLIES	23.78
TOTAL FOR: SHERWIN WILLIAMS			23.78
18577	SIDETRACK BOOKSHOP		
05/10/2024		ADULT SUMMER READING GIFT CARDS	100.00
05/12/2024		BOOKS	18.99
TOTAL FOR: SIDETRACK BOOKSHOP			118.99
18193	JENNIFER SIDLE		
JS29604-SPRING		FRENCH CLUB 4/16-5/23 2024	56.00
TOTAL FOR: JENNIFER SIDLE			56.00
12695	SIMPLY TECHNOLOGY LLC		
AT9315		ZOOMING ISSUE REMOTE SUPPORT	125.00
TOTAL FOR: SIMPLY TECHNOLOGY LLC			125.00
01177	SLC METER LLC		
277799		WATER MAINTENANCE PARTS	1,032.50
TOTAL FOR: SLC METER LLC			1,032.50
19237	LEE SPENCER SMITH		
6168		ROSES	64.00
TOTAL FOR: LEE SPENCER SMITH			64.00
13564	SANDRA MYERS SMITH		
6189		ROSES	60.00
6190		ROSES	127.50
6191		ROSES	90.00
6192		ROSES	52.50
6193		ROSES	45.00
6194		ROSES	15.00
TOTAL FOR: SANDRA MYERS SMITH			390.00
01220	SONITROL GREAT LAKES		
549189		300 S CENTER NEW SYSTEM MONTHLY FEE 3/1-5/31 2024	244.26
552995		COURT MONTHLY SERVICE FEE 5/1-7/31 2024	504.63
553292		212 S CENTER MONTHLY FEE, FIRE/SECURITY SYSTEM 5/1-	378.03
554547		LIBRARY FIRE/INTRUSION SYSTEMS MONTHLY FEE 6/1-8/31	735.69
555488		CITY HALL REPAIR SERVICE	275.00
555831		514 S LAFAYETTE SERVICE CALL	310.00
TOTAL FOR: SONITROL GREAT LAKES			2,447.61

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19333	AMMY AMORETTE SPENCER		
	05212024	ART EXPLORED PUBLIC ART PAYMENT	1,000.00
TOTAL FOR: AMMY AMORETTE SPENCER			1,000.00
16920	SRM CONCRETE		
	1080267934	CONCRETE	1,097.00
	1080270665	CONCRETE	1,248.00
	1080270666	CONCRETE	1,172.50
	1080273137	CONCRETE	1,550.00
	1080275214	CONCRETE	668.50
	1080275716	CONCRETE	1,248.00
TOTAL FOR: SRM CONCRETE			6,984.00
16770	STAPLES		
	05/19/2024	SUSTAINABILITY EVENT SUPPLIES	81.78
	05/23/2024	SUSTAINABILITY EVENT SUPPLIES	95.26
TOTAL FOR: STAPLES			177.04
17819	STARBUCKS		
	05/23/2024	LIBRARY TEEN PROGRAM GIFT CARDS	60.00
TOTAL FOR: STARBUCKS			60.00
RBOND	Steve's Concrete Company		
	BSWC24-0043	BD Bond Refund	2,000.00
TOTAL FOR: Steve's Concrete Company			2,000.00
19334	JOSHUA STRONSKI		
	05182024	STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: JOSHUA STRONSKI			30.00
06433	STRYKER SALES, LLC		
	05/16/2024	FIRE DEPT MONITOR CABLES	865.30
TOTAL FOR: STRYKER SALES, LLC			865.30
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
	1539	ARENA MANGEMENT W/E 5/26/24	29,126.65
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			29,126.65
06173	SUCCESS 9-1-1		
	5034	DISPATCH SCHOOL/DRAHER, HOSIER	1,690.00
TOTAL FOR: SUCCESS 9-1-1			1,690.00
16243	SUNOCO		
	05/20/2024	FUEL COST	53.54
	05/22/2024	APWA CONFERENCE FUEL COST/DONOGHUE	45.69
TOTAL FOR: SUNOCO			99.23
19288	TAKITOS AF		
	05/10/2024	MI DISTRICT JUDGES CONF MEALS/KOWALKOWSKI	64.87
TOTAL FOR: TAKITOS AF			64.87
01301	TANIA'S		
	05/17/2024	SENIOR CTR DINNER DANCE SUPPLIES	319.13
	05/19/2024	SENIOR CTR DINNER DANCE SUPPLIES	40.00
TOTAL FOR: TANIA'S			359.13

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Vendor Code	Vendor Name	Invoice	Description	Amount
07000	TARGET			
		04/28/2024	COMPOSTING PROGRAM SUPPLIES	9.99
		05/09/2024	TEEN SUMMER READING PRIZES	50.00
		05/13/2024	PRESCHOOL SUPPLIES	79.90
TOTAL FOR: TARGET				139.89
06631	TASC-CLIENT INVOICES			
		IN3111719	FSA ADMINISTRATION FEES 7/1-9/30 2024	1,950.48
TOTAL FOR: TASC-CLIENT INVOICES				1,950.48
19277	POOWANAT JOSEPH TASMA			
		05132024	INTERPRETER SERVICE, MILEAGE	119.48
TOTAL FOR: POOWANAT JOSEPH TASMA				119.48
18276	TAYLORED EVENNTS			
		05/07/2024	LIBRARY CHARACTER MEET AND GREET YOUTH & ADULT	160.00
TOTAL FOR: TAYLORED EVENNTS				160.00
11100	TECHRADIUM, INC			
		21425	POLICE IRIS CREDIT USAGE 5/1-31 2024	35.56
TOTAL FOR: TECHRADIUM, INC				35.56
19341	THE ESTATE OF JANICE J. SHERIDAN			
		7337	DEATH BENEFIT/JANICE SHERIDAN	4,000.00
TOTAL FOR: THE ESTATE OF JANICE J. SHERIDAN				4,000.00
16352	THE PARK CATALOG			
		05/15/2024	RECYCLED PLASTIC BENCH	1,113.00
TOTAL FOR: THE PARK CATALOG				1,113.00
RBOND	Thomas Roberts Architect, LLC			
		BB45463	BD Bond Refund	3,000.00
TOTAL FOR: Thomas Roberts Architect, LLC				3,000.00
03545	THOMSON REUTERS - WEST			
		850102108	COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	283.80
		850123227	COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	496.75
TOTAL FOR: THOMSON REUTERS - WEST				780.55
06851	DAVID TORGERSON			
		5084	ROSES	40.00
TOTAL FOR: DAVID TORGERSON				40.00
18857	TPT - TEACHERS PAY TEACHERS			
		04/30/2024	PRESCHOOL SUPPLIES	1.30
		05/10/2024	PRESCHOOL SUPPLIES	27.10
TOTAL FOR: TPT - TEACHERS PAY TEACHERS				28.40
UBREFUND	TRACY WICKLAND			
		06/05/2024	UB refund for account: 0422400501	221.57
TOTAL FOR: TRACY WICKLAND				221.57
19317	THUY TRAN			
		05012024	INTERPRETER SERVICE	100.00
TOTAL FOR: THUY TRAN				100.00
03255	TRANS-TEK TRANSPORT			
		13281	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	8,117.99
TOTAL FOR: TRANS-TEK TRANSPORT				8,117.99

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Vendor Code	Vendor Name	Description	Amount
Invoice			
13422	TRINITY TRANSPORTATION		
	TRIP CH4113-51105	SUMMER DAY CAMP 2024 FIELD TRIP BUSING	3,244.00
TOTAL FOR: TRINITY TRANSPORTATION			3,244.00
14192	TRIPLE J'S LANDSCAPING NURSERY		
	555	ARENA LAWN MAINTENANCE APRIL 1-JUNE 3 2024	1,750.00
TOTAL FOR: TRIPLE J'S LANDSCAPING NURSERY			1,750.00
18585	HENRY V TRIPPE		
	05182024	STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	100.00
TOTAL FOR: HENRY V TRIPPE			100.00
UBREFUND	TRUST PROPERTY MGT LLC		
	06/05/2024	UB refund for account: 1732400501	894.16
TOTAL FOR: TRUST PROPERTY MGT LLC			894.16
01369	TWI TIRE WHOLESALERS		
	8286193-00	P&F BAT WING MOWER TIRES	168.36
	8301086-00	PURCHASE OF TIRES AS NEEDED	2,491.92
TOTAL FOR: TWI TIRE WHOLESALERS			2,660.28
05356	ULINE		
	178091780	OPERATING SUPPLIES POLICE/PARKING	49.02
TOTAL FOR: ULINE			49.02
16057	UNITED STATES POSTAL SERVICE		
	05/01/2024	OVERNIGHT POSTAGE - YIFTEE DEPOSIT	30.45
	05/01/2024	COURT PRIORITY MAILING COST	18.50
	05/09/2024	COURT MAILING COST	13.00
TOTAL FOR: UNITED STATES POSTAL SERVICE			61.95
19321	UNIV MICH PARKING		
	05/21/2024	CLIMATE CONF PARKING/FOX	8.80
TOTAL FOR: UNIV MICH PARKING			8.80
13627	UTEC		
	322410	PRINTER MAINTENANCE/SUPPORT 5/15-6/14; OVERAGES 2/1	12,445.41
	323452	ANNUAL CONTRACT BASE RATE CHARGE 6/3/24-6/2/25	395.00
TOTAL FOR: UTEC			12,840.41
19323	VEG HEAD		
	05/17/2024	CLIMATE CONF MEALS/FOX	23.94
	05/19/2024	CLIMATE CONF MEALS/FOX	20.16
TOTAL FOR: VEG HEAD			44.10
05778	VERIZON WIRELESS		
	04/29/2024	CELL PHONE SERVICE MAR 10-APR 9	6,113.58
	04/29/2024	CELL PHONE SERVICE MAR 10-APR 9	88.06
	05/12/2024	CELL PHONE SERVICE MAR 24-APR 23	602.71
TOTAL FOR: VERIZON WIRELESS			6,804.35
09370	VISTAPRINT.COM		
	05/08/2024	HUMAN RIGHTS COMMISSION TABLE RUNNERS FOR EVENTS	78.27
TOTAL FOR: VISTAPRINT.COM			78.27

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Vendor Code	Vendor Name	Description	Amount
Invoice			
06947	WALMART		
04/30/2024		SENIOR CTR VOLUNTEER BRUNCH	152.76
04/30/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	71.83
05/09/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	100.36
05/17/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	76.73
05/19/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	81.23
05/23/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	94.84
05/24/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	91.98
TOTAL FOR: WALMART			669.73
17285	ANNABELLE WEATHERS		
06192024		JUNETEENTH CELEBRATION ENTERTAINMENT	275.00
TOTAL FOR: ANNABELLE WEATHERS			275.00
17147	WHEN I WORK		
05/12/2024		RECREATION STANDARD/ATTENDANCE PLAN	120.00
TOTAL FOR: WHEN I WORK			120.00
RBOND	WILLIAM C WALLACE		
00267351		BD Payment Refund	56.00
TOTAL FOR: WILLIAM C WALLACE			56.00
19335	JACK WILLIAMSON		
05182024		STARR HOUSE CIVIL WAR DAY REENACTOR HONORARIUM	30.00
TOTAL FOR: JACK WILLIAMSON			30.00
19281	WIND & WEATHER		
05/16/2024		LIBRARY METAL READING DRAGON SCULPTURE	206.94
TOTAL FOR: WIND & WEATHER			206.94
19336	JAMES N. WOLNOSKY		
05212024		ART EXPLORED PUBLIC ART LEASE	2,000.00
TOTAL FOR: JAMES N. WOLNOSKY			2,000.00
09794	WOLVERINE FREIGHTLINER		
729410		VEHICLE REPAIR & MAINTENANCE PARTS	15.89
730540		VEHICLE REPAIR & MAINTENANCE PARTS	189.00
CM727307		CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(145.00)
TOTAL FOR: WOLVERINE FREIGHTLINER			59.89
16127	WOLVERINE POWER SYSTEMS		
05/16/2024		11 MILE PARKING STRUCTURE GENERATOR SUPPLIES	105.48
TOTAL FOR: WOLVERINE POWER SYSTEMS			105.48
14072	WORKSMART DATABASE MASTERS, LLC		
2405022		POLICE COURT-ORDERED SET-ASIDE DATABASE PROJECT 3/1	4,150.00
TOTAL FOR: WORKSMART DATABASE MASTERS, LLC			4,150.00
05315	WORRY FREE INC		
24-78499		COURT EMERGENCY REPAIR SERVICE	590.70
24-78523		CBD SUMMER MAINTENANCE MAY 20-26 2024	13,200.00
24-78531		CBD SUMMER MAINTENANCE MAY 27-JUNE 2, REPLACEMENT B	13,420.00
24-78565		CLEANUP & 2 YDS MULCH	500.00
TOTAL FOR: WORRY FREE INC			27,710.70
14019	WOW! BUSINESS		
05/14/2024		VARIOUS CITY ACCOUNTS	3,280.17
TOTAL FOR: WOW! BUSINESS			3,280.17

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
17868	CARL WYLIE		
	0002	FARMERS MKT FAMILY PRIDE EVENT DRAG QUEEN STORYTIME	300.00
TOTAL FOR: CARL WYLIE			300.00
19284	ZAZZLE INC.		
	04/30/2024	COMMISSION/MANAGER NAME TAGS	82.66
	04/30/2024	COMMISSION/MANAGER NAME TAGS	74.18
	04/30/2024	COMMISSION/MANAGER NAME TAGS	43.55
	05/10/2024	CREDIT - REFUND TAX ON COMMISSION/MANAGER NAME TAGS	(4.68)
	05/10/2024	CREDIT - REFUND TAX ON COMMISSION/MANAGER NAME TAGS	(4.20)
	05/10/2024	CREDIT - REFUND TAX ON COMMISSION/MANAGER NAME TAGS	(1.90)
TOTAL FOR: ZAZZLE INC.			189.61
18014	ZOLA.COM		
	05/23/2024	FARMERS MKT UNLIMITED CREDIT PACKAGE	150.00
TOTAL FOR: ZOLA.COM			150.00
17087	ZOOM VIDEO COMMUNICATIONS		
	04/28/2024	COURT ZOOM SUBSCRIPTION 2/19/24-2/18/25	1,349.10
TOTAL FOR: ZOOM VIDEO COMMUNICATIONS			1,349.10
18401	PATRICIA LEE ZOPPI		
	6211	ROSES	112.50
	6666	ROSES	142.50
TOTAL FOR: PATRICIA LEE ZOPPI			255.00
TOTAL - ALL VENDORS			3,137,471.33

Request for Purchase Order Approval

May 30, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

If the city commission is in agreement, the following resolution to approve purchase orders is recommended:

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2023-24:

Requisition # R007677 change order
Vendor: JH Hart Urban Forestry
Requesting approval for: \$50,000 additional for a total of \$550,000
Price Source: estimation
Budgeted: \$550,000
Department / Fund: solid waste / solid waste
Description: tree trimming, removal & forestry issues

Requisition # R007963 change order
Vendor: Miller, Canfield, Paddock, and Stone
Requesting approval for: \$11,010 additional for a total of \$75,170
Price Source: estimation
Budgeted: \$75,170
Department / Fund: attorney / general
Description: services for a class action lawsuit

Requisition # R007828 change order
Vendor: Motor City Electric Co.
Requesting approval for: \$4,680 additional for a total of \$69,870
Price Source: in multi-year contract
Budgeted: \$69,870
Department / Fund: information systems & manager / information systems & general
Description: electrical work for the summer concert series

Requisition # R007842 change order
Vendor: First Choice Services
Requesting approval for: \$5,000 additional for a total of \$60,000
Price Source: estimation (all individual purchases are less than \$3,000)
Budgeted: \$60,000
Department / Fund: community promotion & court / general
Description: coffee services

Requisition # R007755 change order

Vendor: Grand Blanc Printing Co. Inc.
 Requesting approval for: \$14,000 additional for a total of \$52,000
 Price Source: estimation
 Budgeted: \$52,000
 Department / Fund: community promotion / publicity tax
 Description: printing for 4 issues of Insight magazine/fall, winter, spring, summer

Requisition # R007859 change order
 Vendor: AIS Construction Equipment
 Requesting approval for: \$5,490 additional for a total of \$50,890
 Price Source: MiDeal pricing (contract #071B7700090)
 Budgeted: \$50,890
 Department / Fund: motor pool / motor pool
 Description: parts/labor needed for repairs

Requisition # R007701 change order
 Vendor: Jordan Zuppke
 Requesting approval for: \$5,000 additional for a total of \$45,000
 Price Source: estimation / bid by Royal Oak
 Budgeted: \$45,000
 Department / Fund: indigent defense
 Description: contracted legal / advisory counsel

Requisition # R008298
 Vendor: The Dent Shop
 Requesting approval for: \$45,000
 Price Source: estimation
 Budgeted: \$45,000
 Department / Fund: motor pool / motor pool
 Description: repairs for vehicles

Requisition # R007678 change order
 Vendor: Printing Systems Inc.
 Requesting approval for: \$17,200 additional for a total of \$42,200
 Price Source: estimation
 Budgeted: \$42,200
 Department / Fund: elections / general
 Description: election supplies

Requisition # R007952 change order
 Vendor: Community Publishing
 Requesting approval for: \$5,000 additional for a total of \$40,000
 Price Source: sole source
 Budgeted: \$40,000
 Department / Fund: multiple / multiple

Description:	ads for Royal Oak Today
Requisition #	R007818 change order
Vendor:	Sonitrol Great Lakes
Requesting approval for:	\$10,000 additional for a total of \$40,000
Price Source:	estimation (all individual services are less than \$10,000)
Budgeted:	\$40,000
Department / Fund:	multiple / multiple
Description:	building security services
Requisition #	R007793 change order
Vendor:	Bianco Travel & Tours Inc.
Requesting approval for:	\$5,000 additional for a total of \$35,000
Price Source:	sole source
Budgeted:	\$35,000
Department / Fund:	senior center / senior citizen services
Description:	travel costs for senior center trips
Requisition #	R008101 change order
Vendor:	Interior Environments
Requesting approval for:	\$1,010 additional for a total of \$34,550
Price Source:	quote (all individual purchases have been less than \$10,000)
Budgeted:	\$34,550
Department / Fund:	multiple / multiple
Description:	office furniture
Requisition #	R007994
Vendor:	Joseph Phillips
Requesting approval for:	\$30,000
Price Source:	estimation / bid by Royal Oak
Budgeted:	\$30,000
Department / Fund:	indigent defense
Description:	contracted legal / advisory counsel
Requisition #	R007728
Vendor:	Thomson Reuters - West
Requesting approval for:	\$30,000
Price Source:	MIDeal pricing
Budgeted:	\$30,000
Department / Fund:	district court & attorney / general
Description:	books & subscriptions
Requisition #	R007713
Vendor:	James Orr
Requesting approval for:	\$30,000

Price Source:	estimation (in the process of reviewing multiple quotes from other vendors)
Budgeted:	\$30,000
Department / Fund:	parks & forestry / general
Description:	bathing cleaning at Normandy Oaks & Starr Jaycee

Respectfully submitted,

Tony DeCamp
Interim Finance Director

Approved,

Mark Wollenweber
Interim City Manager

Disposal of Surplus Property

May 30, 2024

The Honorable Mayor Fournier and
 Members of the City Commission:

Please find below, city property that the administration is requesting to be declared as surplus and allowed for sale at auction. As a general procedure, any property that is not sold at auction will be recycled or thrown out.

Ice Arena:

- Ventless electric deep fryer
- (2) Two punch time clocks
- Popcorn machine
- Pop machine
- Ice machine
- Hot dog bun warmer
- Digital time clock
- Cash register

Motor Pool:

EQP#		YR	MAKE & MODEL	VIN#
101281	X106	04	GMC VAN	1GTFG15X841193368
100438	X1261	95	CEMENT MIXER	142444
100429	X299	81	ATHEY FORCE FEED LOADER	703-404
101256	X416	09	GMC SIERRA	1GTHK44K69F154609
106159	X461	15	FREIGHTLINER VACTOR/2100	1FVHG5CY7FHGF1152
106135	X603	13	FORD EDGE	2FMDK4GC4DBB25344
101405	X639	05	GMC 2500HD SIERRA	1GTHK24U5 5E252052
101099	X663	01	GMC SIERRA	1GTHK29U11E296214
101192	X665	13	FORD TAURUS	1FAHP2E84DG101263
100311	X682	98	TENNANT 6400D SWEEPER	6400-2123
100447	X703	02	BOBCAT SKID LOADER MDL# 773	519025252
101345	X771	04	NEW HOLLAND TN60A TRACTOR	HJE-005607
101346	X772	04	NEW HOLLAND TN-60A TRACTOR	HJE-019094

101348	X774	01	NEW HOLLAND TN-65 TRACTOR	1252453
100351	X777	96	FORD TRACTOR	34173B
106157	X819	13	BMW MOTORCYCLE	WB1044001 DZW22035
106156	X820	13	BMW MOTORCYCLE	WB1044007 DZW22038
106155	X821	13	BMW MOTORCYCLE	WB1044005 DZW22037
106154	X822	13	BMW MOTORCYCLE	WB1044003 DZW22036
102149	X828	10	FORD ESCAPE	1FMCU4K32 AKA86011
106180	X845	15	FORD TAURUS BLUE	1FAHP2E89 FG140787
100008	X909	96	GMC VAN	1GTGG35K1 TF503219
101111	X9354	02	McCOY MILLER AMBULANCE	1FDXE45F72 HA19181

If the city commission is in agreement, the following resolution is recommended for approval:

BE IT RESOLVED, the city commission declares the above property surplus and authorizes the disposal of the items by auction. Any net proceeds from the sale of items listed under “ice arena” will be deposited into the general fund miscellaneous revenue account 598.000.67100 and any net proceeds from the sale of items listed under “motor pool” will be deposited into the motor pool fund miscellaneous revenue account 661.000.67100 or gain on sale of fixed assets 661-000-69301.

Respectfully submitted,

Tony DeCamp
Interim Finance Director

Approved,

Mark Wollenweber
Interim City Manager

CITY COMMISSION AGENDA ITEM

TITLE	Approval of 3rd Amendments to Fiscal Year 2023-24 Budgets
SUBMITTING DEPARTMENT	Finance
PRESENTER	Debra Peck Lichtenberg; Tony DeCamp
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

From time to time, events occur that will require the budget to be amended to align with changes in financial expectations, project timing, and actions of the city commission that occur throughout the fiscal year. For example, purchases of capital equipment may be approved by city commission and ordered by departments in one fiscal year, but delivery may be delayed by the vendor until the following fiscal year. Likewise, certain construction projects may span more than one fiscal year. When this occurs, it is necessary to amend, or rollover, the budget to reflect when the delivery of the equipment, or construction project will likely occur, and funds will be expended.

Finance is requesting approval for amendments to the fiscal year 2023-24 budgets for the general, major streets, local streets, public safety, publicity tax, solid waste, brownfield redevelopment authority, DDA tax incremental, library millage, state construction code, senior citizens services, animal shelter, police grants, miscellaneous grants, ARPA enabled capital projects, parks improvement, arts, beats, and eats, recreation, auto parking, water and sewer, ice arena, and information technology funds. The resolution presented below, and the requested approval, reflects the same basis of adoption as the original budget.

Additional details of the changes contained in the resolution are included as Attachment 1.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	N/A – Budget Amendment aligns with previous City Commission actions.
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact
☐ Workload impact (details below)

☐ Revenue impact (details below)
☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

N/A

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

N/A

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

N/A

LEGAL COMMENTS

N/A

PROPOSED COMMISSION RESOLUTION:

Be it resolved; the city commission hereby approves the fiscal year 2023-2024 amended budgets for the following funds:

	<u>Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Final Amended Budget</u>
<u>General fund</u>			
General government	\$17,486,764	(\$482,980)	\$17,003,784
Community and economic development	686,932	44,500	731,432
Health and welfare	-0-	-0-	-0-
Public safety	425,416	57,000	482,416
Public works	1,868,361	-0-	1,868,361
Recreation and culture	3,297,511	-0-	3,297,511
Transfers out	30,061,358	1,401,487	31,462,845
Increase in fund balance	-0-	-0-	-0-
Expenditures and transfers total	\$53,826,342	\$1,020,007	\$54,846,349
Taxes	\$26,814,100	\$244,900	\$27,059,000
Licenses, charges, and fines	9,449,500	565,800	10,015,300
Grants	11,491,908	191,490	11,683,398
Interest and contributions	1,312,750	108,000	1,420,750
Other revenues	318,050	-0-	318,050
Transfers in	777,000	445,315	1,222,315
Use of fund balance	3,663,034	(535,498)	3,127,536
Revenues, transfers, and use of fund balance total	\$53,826,342	\$1,020,007	\$54,846,349
	<u>Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Final Amended Budget</u>
<u>Major Streets fund</u>			
Maintenance, traffic control, and signal services	\$1,891,822	\$499,821	\$2,391,643
Administration	842,741	2,461,284	3,304,025
Construction	6,491,539	750,000	7,241,539
Expenditures total	\$9,226,102	\$3,711,105	\$12,937,207
Licenses, charges, and fines	\$257,000	\$-0-	\$257,000
Grants	6,324,821	(404,821)	5,920,000
Interest and contributions	141,190	61,300	202,490
Other revenues	10,000	-0-	10,000
Transfers in	40,000	798,521	838,521

Use of fund balance	2,453,091	3,256,105	5,709,196
Revenues, transfers, and use of fund balance total	\$9,226,102	\$3,711,105	\$12,937,207

Local Streets fund

Maintenance, traffic control, and signal services	\$3,168,600	(\$400,000)	\$2,768,600
Administration	1,789,360	-0-	1,789,360
Construction	10,324,610	-0-	10,324,610
Expenditures total	\$15,282,570	(\$400,000)	\$14,882,570

Taxes	\$7,716,600	-0-	\$7,716,600
Licenses, charges, and fines	-0-	-0-	-0-
Grants	2,133,600	-0-	2,133,600
Interest and contributions	49,230	225,610	274,840
Other revenues	-0-	-0-	-0-
Transfers in	974,800	2,349,833	3,324,633
Use of fund balance	4,408,340	(\$2,975,443)	1,432,897
Revenues, transfers, and use of fund balance total	\$15,282,570	(\$400,000)	\$14,882,570

Public Safety fund

Expenditures total	\$56,023,230	\$1,105,975	\$57,129,205
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Sources of funds	44,135,715	1,443,625	45,579,340
Use of fund balance	11,887,515	(\$337,650)	11,549,865
Revenues, transfers, and use of fund balance	\$56,023,230	\$1,105,975	\$57,129,205

Publicity Tax fund

Expenditures	\$72,672	\$12,500	\$85,172
Contribution to fund balance	4,498	-0-	4,498
Expenditures and contribution to fund balance	\$77,170	\$12,500	\$89,670

Revenues and transfers total	\$77,170	\$12,500	\$89,670
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	<u>Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Final Amended Budget</u>
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Solid Waste fund

Expenditures total	\$8,737,021	\$190,000	\$8,927,021
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Sources of funds	\$8,315,120	\$40,000	\$8,355,120
Use of fund balance	421,901	150,000	571,901
Revenues, transfers, and use of fund balance	\$8,737,021	\$190,000	\$8,927,021

Brownfield Redevelopment Authority fund

Expenditures total	\$589,560	(\$151,600)	\$437,960
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Sources of funds	\$482,760	(\$137,200)	\$345,560
Use of fund balance	106,800	(14,400)	92,400
Revenues, transfers, and use of fund balance	\$589,560	(\$151,600)	\$437,960

DDA Development fund

Expenditures total	\$7,417,957	\$-0-	\$7,417,957
Sources of funds	\$6,940,720	\$140,250	\$7,080,970
Use of fund balance	477,237	(\$140,250)	\$336,987
Revenues, transfers, and use of fund balance	\$7,417,957	\$-0-	\$7,417,957

Library Millage fund

Expenditures	\$3,333,634	\$22,000	\$3,355,634
Contribution to fund balance	591,806	-0-	591,806
Expenditures and contribution to fund balance	\$3,925,440	\$22,000	\$3,947,440
Revenues and transfers total	\$3,925,440	\$22,000	\$3,947,440

State Construction Code fund

Expenditures	\$2,421,064	\$2,500	\$2,423,564
Contribution to fund balance	210,136	629,400	\$839,536
Expenditures and contribution to fund balance	\$2,631,200	\$631,900	\$3,263,100
Revenues and transfers total	\$2,631,200	\$631,900	\$3,263,100

Senior Citizen Services fund

Expenditures	\$1,273,983	\$405,200	\$1,679,183
Contribution to fund balance	-0-	81,547	81,547
Expenditures and contribution to fund balance	\$1,273,983	\$486,747	\$1,760,730
Sources of funds	\$1,125,530	\$635,200	\$1,760,730
Use of fund balance	148,453	(148,453)	-0-
Revenues and transfers total	\$1,273,983	\$486,747	\$1,760,730

**Amended
Budget**

**Proposed
Budget
Amendment**

**Final
Amended
Budget**

Animal Shelter fund

Expenditures	\$311,133	(\$150,000)	\$161,133
Contribution to fund balance	30,847	-0-	30,847
Expenditures and contribution to fund balance	\$341,980	(\$150,000)	\$191,980
Revenues and transfers total	\$341,980	(\$150,000)	\$191,980

Police Grants fund

Expenditures	\$136,400	\$39,700	\$176,100
Contribution to fund balance	-0-	197,100	197,100
Expenditures and contribution to fund balance	\$136,400	\$236,800	\$373,200
Revenues and transfers total	\$136,400	\$236,800	\$373,200

Miscellaneous Grants fund

Expenditures	\$1,064,700	(\$938,500)	\$126,200
Contribution to fund balance	-0-	376,000	376,000
Expenditures and contribution to fund balance	\$1,064,700	(\$562,500)	\$502,200
Sources of funds	\$502,200	\$-0-	\$502,200
Use of fund balance	562,500	(562,500)	-0-
Revenues and transfers total	\$1,064,700	(\$562,500)	\$502,200

ATTACHMENTS:**FY24 3rd Budget Amendment Letter – ATTACHMENT 1 (additional details)**

ATTACHMENT 1

The budget amendment resolution incorporates the following changes (decreases indicated with a negative symbol and increases are indicated with a plus symbol):

General fund

REVENUE:

Taxes

Property tax administrative fees	+\$185,900
Adult-use marijuana tax distribution sharing	+\$59,000

Licenses, charges, and fines

Court – criminal traffic division	+\$675,000
Parking violations – MPS	-\$303,000
Landlord licenses	+\$120,000
Right of way permits	-\$75,000
Parking violations	+\$69,800
Driving range	+\$46,000
Annual merchant licenses	+\$19,000
Liquor licenses	+\$14,000

Grants

Federal grant revenue – American Rescue Plan Act (ARPA)	+\$191,490
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Interest and contributions

Rebates and refunds	+\$108,000
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Transfers

Transfer in from ARPA Enabled Capital Projects fund:	
6(a) Royal Oak Civic Center overruns	+\$279,800
2(g) Storage area deconstruction	+\$165,515

Fund Balance

Use of fund balance change	<u>-\$535,498</u>
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**Total use of fund balance: \$3,127,541*

Net General fund revenue and use of fund balance change	+\$1,020,007
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EXPENDITURES:

General Government

Parking violations revenue sharing - MPS	-\$637,980
Contracted legal / advisory counsel	+\$80,000
Postage and mailing	<u>+\$75,000</u>
Total General Government	-\$482,980

Community and Economic Development

Personnel costs – planning division	<u>+\$44,500</u>
Total Community and Economic Development	+\$44,500

Public Safety

Personnel costs – code enforcement	<u>+\$57,000</u>
Total Public Safety	<u>+\$57,000</u>

Transfers Out

Transfer out to Auto Parking fund	+\$500,000
Transfer out to Public Safety fund	+\$500,000
Transfer out to Senior Citizen Services fund	+\$210,000
Transfer out to ARPA Enabled Capital Projects fund	<u>+\$191,487</u>
Total Transfers Out	<u>+\$1,401,487</u>

Total General Fund expenditure change **+\$1,020,007**

GENERAL FUND – Fund Balance Policy Analysis

Proposed FY2023-24 general fund budget – total expenditures **\$54,846,354**

Estimated unassigned fund balance, June 30, 2024 **\$9,369,885**

Estimated unassigned fund balance as a % of budget* **17.1%**

**The policy of the City of Royal Oak is to maintain an unassigned fund balance in the general fund at least equal to 10 percent of budgeted expenditures, but not more than 25 percent.*

Major Streets fund**REVENUES:****Grants**

Federal grant revenue – ARPA	-\$499,821
Act 51 motor vehicle transportation revenue	+\$95,000

Interest and contributions

Interest income	+\$61,300
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Transfers

Transfer in from ARPA Enabled Capital Projects fund:	
1(k) LED streetlight conversion (city-owned)	+\$499,821
1(a) CAP2306 Green infrastructure – Rochester Rd. raingardens	+\$318,700
Transfer in from Miscellaneous Grants fund	<u>-\$20,000</u>

Fund balance

Use of fund balance	<u>+\$3,256,105</u>
Total revenue change	<u>+\$3,711,105</u>

**Total use of fund balance: \$5,689,197*

EXPENDITURES:**Administration**

Transfer out to Local Streets Fund	+\$2,961,105
Transfer out to ARPA Enabled Capital Projects fund	<u>-\$499,821</u>
Total Administration	<u>+\$2,461,284</u>

Maintenance, Traffic Control, and Signal Services

Miscellaneous contracted services – LED streetlight conversion (city-owned)	<u>+\$499,821</u>
Total Maintenance, Traffic Control, and Signal Services	<u>+\$499,821</u>

Major Streets fund (continued)**Construction**

Capital outlay – CAP2242 traffic signal improvements (fy22-23 carryover)	+\$431,300
Capital outlay – CAP2306 Rochester Rd. resurfacing (raingardens)	<u>+\$318,700</u>
Total Construction	+\$750,000

Total expenditure change **+\$3,711,105**

Local Streets fund**REVENUES:****Interest and contributions**

County contributions – 2023 Local Road Improvement Program (LRIP) funding	+\$225,610
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Transfers

Transfer in from Major Streets fund	+\$2,961,105
Transfer in from Miscellaneous Grants fund:	
1(j) LED streetlight conversion (DTE-owned)	-\$400,000
Tree planting (not using ARPA funds)	-\$300,000
Transfer in from ARPA Enabled Capital Projects fund:	
1(h) SMART bus stop accessibility upgrades	+\$88,728

Fund balance

Use of fund balance	<u>-\$2,975,443</u>
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Total revenue change **-\$400,000**

**Total use of fund balance: \$1,432,895*

EXPENDITURES:**Maintenance, Traffic Control, and Signal Services**

Miscellaneous contracted services – LED streetlight conversion	<u>-\$400,000</u>
Total Maintenance, Traffic Control, and Signal Services	-\$400,000

Total expenditure change **-\$400,000**

Public Safety fund**REVENUES:**

Federal grant revenue – ARPA	+\$308,335
Interest income	+\$270,000
Ambulance service revenue	+\$200,000
State grants – public safety academy assistance program	+\$72,000
Settlements - national opioid settlement funds	+\$22,500
Police cost recovery revenue	+\$20,000
City, Village, and Township Revenue Sharing - Public Safety (CVTRS-PS)	
County incentive program	+\$15,790
Fire cost recovery revenue	+\$15,000
Sale of unclaimed property	+\$11,000
Fire inspection permits	+\$9,000
Transfer in from general fund	+\$500,000
Use of fund balance	<u>-\$337,650</u>
Total revenue change	+\$1,105,975

**Total use of fund balance: \$11,549,865*

Public Safety fund (continued)**EXPENDITURES:**

Personnel costs – police department	+\$700,640
Personnel costs – fire department	+\$72,000
Ambulance billing services	+\$25,000
Transfer out to ARPA Enabled Capital Projects fund	<u>+\$308,335</u>
Total expenditure change	<u>+\$1,105,975</u>

Publicity Tax fund**REVENUES:**

Transfer in from Solid Waste fund	+\$2,500
Transfer in from State Construction Code fund	+\$2,500
Transfer in from Senior Citizen Services fund	+\$2,500
Transfer in from Water and Sewer fund	+\$2,500
Transfer in from Ice Arena fund	<u>+\$2,500</u>
Total revenue change	<u>+\$12,500</u>

EXPENDITURES:

Printing and document duplication	+\$10,500
Postage and mailing services	<u>+\$2,000</u>
Total expenditure change	<u>+\$12,500</u>

Solid Waste fund**REVENUES:**

Local community stabilization	-\$133,000
Interest income	+\$120,000
Property tax revenues	+\$80,000
Miscellaneous revenue	-\$27,000
Use of fund balance	<u>+\$150,000</u>
Total revenue change	<u>+\$190,000</u>

**Total use of fund balance: \$571,901*

EXPENDITURES:

Solid waste disposal services – tree trimming, removals, and stump-grinding	+\$150,000
Personnel costs	+\$25,000
Capital outlay – additional residential refuse bins available for purchase	+\$12,500
Transfer out to Publicity Tax fund	<u>+\$2,500</u>
Total expenditure change	<u>+\$190,000</u>

Brownfield Redevelopment Authority fund**REVENUES:**

Property taxes	-\$137,200
Use of fund balance	<u>-\$14,400</u>
Total revenue change	<u>-\$151,600</u>

**Total use of fund balance: \$92,400*

EXPENDITURES:

Miscellaneous contracted services – abolishment of Brownfield plan for The Roy (formerly Urbane on Harrison)	<u>-\$151,600</u>
Total expenditure change	<u>-\$151,600</u>

DDA – Developmental fund**REVENUES:**

Interest income	+\$120,000
Miscellaneous revenue	+\$20,250
Use of fund balance	<u>-\$140,250</u>
Total revenue change	<u>\$-0-</u>

**Total use of fund balance: \$336,986*

Library Millage fund**REVENUES:**

Transfer in from ARPA Enabled Capital Projects fund: 6(d) Library IT upgrades	<u>+\$22,000</u>
Total revenue change	<u>+\$22,000</u>

EXPENDITURES:

Telecommunication services	<u>+\$22,000</u>
Total expenditure change	<u>+\$22,000</u>

State Construction Code fund**REVENUES:**

Interest income	+\$397,900
Electrical permits	+\$135,000
Heating permits	+\$75,000
Plumbing permits	+\$15,000
Sewer permits	<u>+\$9,000</u>
Total revenue change	<u>+\$631,900</u>

EXPENDITURES:

Transfer out to Publicity Tax fund	+\$2,500
Contribution to fund balance	<u>+\$629,400</u>
Total expenditure change	<u>+\$631,900</u>

**Total contribution to fund balance: \$842,038*

Senior Citizen Services fund**REVENUES:**

Oakland County Senior Center grant award	+\$227,610
Local contributions – SMART community and municipal credits	+\$50,000
Senior travel revenue	+\$35,000
Local contributions – Senior transportation and AGE grant awards	+\$30,000
Transfer in from General fund – assignment of fund balance (resolution 10 FY2023-24 adopted budget)	+\$210,000
Transfer in from ARPA Enabled Capital Projects fund: 2(d) Matching grant funding (County Senior Center ARPA award)	+\$82,590
Use of fund balance	<u>-\$148,453</u>
Total revenue change	+\$486,747

EXPENDITURES:

Personnel costs	+\$42,000
Contracted worker services – program/class instructors	+\$20,000
Program supplies	+\$15,000
Travel costs	+\$15,000
Bank service charges and fees	+\$7,500
Office supplies	+\$2,000
Capital outlay:	
Expenditure projects under plan for assigned fund balance	+\$210,000
Expenditure projects using county grant matching award	+\$91,200
Transfer out to Publicity Tax fund	+\$2,500
Contribution to fund balance	<u>+\$81,547</u>
Total expenditure change	+\$486,747

**Total contribution to fund balance: \$81,545*

Animal Shelter fund**REVENUES:**

Transfer in from Miscellaneous Grants fund (ARPA) 6(b) Animal shelter soft costs	<u>-\$150,000</u>
Total revenue change	-\$150,000

EXPENDITURES:

Capital outlay – animal shelter relocation and construction soft costs	<u>-\$150,000</u>
Total expenditure change	-\$150,000

Police Grants fund**REVENUES:**

Grant revenues	+\$218,200
Interest income	<u>+\$18,600</u>
Total revenue change	+\$236,800

EXPENDITURES:

Personnel costs	+\$20,300
Training and education	+\$14,000
Safety clothing and gear	+\$3,300
Uniform clothing and gear	+\$2,100
Contribution to fund balance	<u>+\$197,100</u>
Total expenditure change	+\$236,800

**Total contribution to fund balance: \$197,100*

Miscellaneous Grants fund**REVENUES:**

Use of fund balance	<u>-\$562,500</u>
Total revenue change	<u>-\$562,500</u>
<i>*Total use of fund balance: \$-0-</i>	

EXPENDITURES:

Transfer out to Local Streets fund	
1(j) LED streetlight conversion (DTE-owned)	-\$400,000
Tree planting (not using ARPA funds)	-\$300,000
Transfer out to Animal Shelter fund	-\$150,000
Miscellaneous contracted services	-\$68,500
Transfer out to Major Streets fund	-\$20,000
Contribution to fund balance	<u>+\$376,000</u>
Total expenditure change	<u>-\$562,500</u>
<i>*Total contribution to fund balance: \$376,000</i>	

Other funds - There is not a resolution for the following funds as they are not officially adopted.

ROCC Capital Projects fund**EXPENSES**

Transfer out to Auto Parking fund	-\$628,450
<i>*Closing out the ROCC Capital Projects fund</i>	

ARPA Enabled Capital Projects fund**REVENUES**

Transfer-in from Public Safety fund	+\$17,659,176
Transfer in from General fund	<u>+\$4,349,705</u>
Total revenue change	<u>+\$22,008,881</u>

EXPENSES

Transfer to Water and Sewer fund	+\$3,346,163
Transfer to Auto Parking fund	+\$2,500,000
Transfer to Major Streets fund	+\$818,521
Transfer to General fund	+\$445,315
Transfer to Parks Capital Improvement fund	+\$363,693
Transfer to Local Streets fund	+\$88,728
Transfer to Senior Citizen Services fund	+\$82,590
Transfer to Library Millage fund	+\$22,000
Transfer to Information Technology fund	+\$22,000
Contribution to fund balance	<u>+\$14,319,871</u>
Total expense change	<u>+\$22,008,881</u>
<i>*Total contribution to fund balance: \$14,319,871</i>	

Parks Improvement fund**REVENUES**

Interest income	+\$29,000
Federal grant – National Fish and Wildlife Foundation (NFWF) grant award	
Normandy Oaks Park	+\$22,830
Transfer in from ARPA Enabled Capital projects fund:	
1(m) Hudson Park improvements (CAP2360)	+\$363,690
Use of retained earnings	<u>-\$177,000</u>
Total revenue change	<u>+\$238,520</u>

Parks Improvement fund (continued)**EXPENSES**

Bank Service charges and fees	+\$600
Capital outlay – CAP2360 Hudson Park improvements	+\$186,690
Contribution to retained earnings	<u>+\$51,230</u>
Total expense change	+\$238,520

**Total contribution to retained earnings: \$51,230*

Arts, Beats, and Eats fund**REVENUES**

Parking revenues – 2023 festival	+\$68,000
Interest income	<u>+\$5,900</u>
Total revenue change	+\$73,900

EXPENSES

Program supplies	+\$65,500
Bank service charges and fees	<u>+\$8,400</u>
Total expense change	+\$73,900

Recreation fund**REVENUES**

Outdoor facility rentals	+\$16,000
Golf course lease and revenue sharing	+\$14,000
Day camp charges	<u>+\$10,000</u>
Total revenue change	+\$40,000

EXPENSES

Contracted worker services – program/class instructors	+\$21,500
Temporary heating unit rentals – Salter Center	<u>+\$18,500</u>
Total expense change	+\$40,000

Auto Parking fund**REVENUES**

State grants – congressional earmark funding	+\$300,000
Street meter fees	+\$285,000
Attendant parking – 11 Mile	+\$186,550
Permit parking – 11 Mile	+\$145,000
Transfer in from ARPA Enabled Capital projects fund:	
6(h) parking fund transfer (per deficit elimination plan)	+\$2,500,000
Transfer in from Capital Projects fund	+\$628,450
Transfer in from General fund (per deficit elimination plan)	+\$500,000
Use of retained earnings	<u>-\$1,649,736</u>
Total revenue change	+\$2,895,264

EXPENSES

Contracted worker services – mps lot sharing revenue payments	+\$900,000
Contribution to retained earnings	<u>+\$1,995,264</u>
Total expense change	+\$2,895,264

**Total contribution to retained earnings: \$1,995,264*

Water and Sewer fund**REVENUES**

Transfer in from ARPA Enabled Capital projects fund:	
1(f) lead water pipe replacements	+\$2,142,162
1(g) water main improvements	+\$1,204,000
Use of retained earnings	<u>-\$1,201,500</u>
Total revenue change	+\$2,144,662

**Total use of retained earnings: \$69,136*

EXPENSES

Contracted services – lead water pipe replacements	+\$2,142,162
Transfer out to Publicity Tax fund	<u>+\$2,500</u>
Total expense change	+\$2,144,662

Ice Arena fund**REVENUES**

Leagues and tournaments	+\$100,000
Rink rentals	-\$55,000
Open freestyle	+\$40,000
Ice show admissions	+\$10,000
Use of retained earnings	<u>+\$303,500</u>
Total revenue change	+\$398,500

**Total use of retained earnings: \$344,804*

EXPENSES

Contracted worker services – arena management	+\$255,000
Capital outlay	
Sub-floor repairs and glycol fluid replacement	+\$113,000
Replacement of two (2) hot water boilers	+\$28,000
Transfer out to Publicity Tax fund	<u>+\$2,500</u>
Total expense change	+\$398,500

Information Technology fund**REVENUES**

Transfer in from ARPA Enabled Capital projects fund:	
2(c) city-wide IT infrastructure upgrades	<u>+\$22,000</u>
Total revenue change	+\$22,000

EXPENSES

Miscellaneous contracted services	<u>+\$22,000</u>
Total expense change	+\$22,000

CITY COMMISSION AGENDA ITEM

TITLE	2024 CLEMIS I.T. Services Agreement
SUBMITTING DEPARTMENT	Police Department
PRESENTER	Chief Michael Moore
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

This is a renewal of our existing agreement with the Court and Law Enforcement Management Information System (CLEMIS), operated and maintained by the Oakland County Department of Information Technology. Each agreement covers a period of five years. There are no changes to this new proposed agreement.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- ☐ No fiscal impact
☐ Workload impact (details below)

☐ Revenue impact (details below)
☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

N/A

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

N/A

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

N/A

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

The following resolution is presented and recommended for your approval:

Be it resolved, the city commission hereby approves the 2024 CLEMIS I.T. Services Agreement; and

Be it further resolved, the city commission authorizes the mayor and city clerk to execute the agreement on behalf of the city.

ATTACHMENTS:

2024 CLEMIS I.T. Services Agreement

**AGREEMENT FOR I.T. SERVICES BETWEEN
OAKLAND COUNTY AND
CITY OF ROYAL OAK**

This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the City of Royal Oak ("Public Body"), 203 S. Troy Street, Royal Oak, MI 48067. County and Public Body may also be referred to jointly as "Parties".

PURPOSE OF AGREEMENT. County and Public Body enter into this Agreement for the purpose of providing Information Technology Services ("I.T. Services") for Public Body pursuant to Michigan law.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows.
 - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
 - 1.2. **Claims** mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
 - 1.3. **Confidential Information** means all information and data that the County is required or permitted by law to keep confidential including records of County' security measures, including security plans, security codes and combinations, passwords, keys, and security procedures, to the extent that the records relate to ongoing security of the County as well as records or information to protect the security or safety of persons or property, whether public or private, including, but not limited to, building, public works, and public water supply designs relating to ongoing security measures, capabilities and plans for responding to a violation of the Michigan anti-terrorisms act, emergency response plans, risk planning documents, threat assessments and domestic preparedness strategies.
 - 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners,

elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.

- 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.6. **Public Body** means the City of Royal Oak which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including, but not limited to, its council, its Board, its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors. For purposes of this Agreement, Public Body includes any Michigan court, when acting in concert with its funding unit, to obtain I.T. Services.
- 1.7. **Public Body Employee** means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Public Body, licensees, concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who have access to the I.T. Services provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.8. **Points of Contact** mean the individuals designated by Public Body and identified to County to act as primary and secondary contacts for communication and other purposes as described herein.
- 1.9. **I.T. Services** means the following individual I.T. Services provided by County's Department of Information Technology, if applicable:
 - 1.9.1. **Online Payments** mean the ability to accept payment of monies owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or electronic debit of a checking account.
 - 1.9.2. **Over The Counter Payments** means the ability to accept payment of monies owed to Public Body initiated via a credit card reader attached to an on-premise computer with access to a website maintained by County using a credit card or a debit card that functions as a credit card.
 - 1.9.3. **Pay Local Taxes** means the ability to accept payment of local property taxes owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or an electronic debit of a checking account. (Does not apply to Public Bodies outside of Oakland County).
 - 1.9.4. **Jury Management System** means a subscription based software that facilitates the selection and communication with potential and selected individuals who may serve as jurors.
 - 1.9.5. **Collaborative Asset Management System ("CAMS")** means providing for the collaborative use of information related to public assets, such as water, sanitary

sewer, and/or storm sewer infrastructure, that is managed by various governmental entities participating in the CAMS within the County of Oakland in order to promote the effective maintenance and care of these assets.

- 1.9.6. **Reserved**
- 1.9.7. **Data Center Use & Services** means providing space for Public Body's equipment in County's Data Center and access to electrical power and backup power.
- 1.9.8. **Oaknet Connectivity** means use of communication lines and network equipment maintained by County for the transmission of digital information whether leased or owned by County.
- 1.9.9. **Internet Service** means access to the Internet from Public Body's work stations. Access from the Internet to Public Body's applications, whether at County or at Public Body (hosting), is not included.
- 1.9.10. **CLEMIS** means the Court and Law Enforcement Management Information System, an information management system comprised of specific software applications (CLEMIS Applications) operated and maintained by the CLEMIS Division of County.
- 1.9.11. **ArcGIS Online** means the ability to access a web based, collaborative Geographic Information System (GIS) that allows users having an ArcGIS Online (AGO) Named User account to create and share maps, applications (apps), layers, analytics, and data in Environmental Systems Research Institute, Inc.'s ("ESRI") secure cloud.
- 1.9.12. **Data Sharing** means the ability for the Public Body to utilize Access Oakland Products and data owned and maintained by the County on or in relation to its Geographic Information System (GIS).
- 1.9.13. **Pictometry Licensed Products** means the ability to use a Geographic Information System (GIS) solution that allows authorized users to access Pictometry-hosted high-resolution, orthogonal and oblique imagery.
- 1.9.14. **Reserved**
- 1.10. **Service Center** means the location of technical support and information provided by County's Department of Information Technology.
- 1.11. **Exhibits** mean the following descriptions of I.T. Services which are governed by this Agreement only if they are attached to this Agreement and selected below or added at a later date by a formal amendment to this Agreement:
- Exhibit I: Online Payments
 - Exhibit II: Over The Counter Payments
 - Exhibit III: Pay Local Taxes
 - Exhibit IV: Jury Management System
 - Exhibit V: Collaborative Asset Management System

	Exhibit VI:	Reserved
	Exhibit VII:	Data Center Use and Services
X	Exhibit VIII:	Oaknet Connectivity
	Exhibit IX:	Internet Service
X	Exhibit X:	CLEMIS
	Exhibit XI:	ArcGIS Online
	Exhibit XII:	Data Sharing
	Exhibit XIII:	Pictometry Licensed Products
	Exhibit XIV:	Reserved

2. **COUNTY RESPONSIBILITIES.**

- 2.1. County, through its Department of Information Technology, shall provide the I.T. Services selected above which are attached and incorporated into this Agreement.
- 2.2. County shall support the I.T. Services as follows:
 - 2.2.1. **Access.** County will provide secure access to I.T. Services for use on hardware provided by Public Body as part of its own computer system or as otherwise provided in an Exhibit to this Agreement.
 - 2.2.2. **Maintenance and Availability.** County will provide maintenance to its computer system to ensure that the I.T. Services are functional, operational, and work for intended purposes. Such maintenance to County's system will include "bug" fixes, patches, and upgrades, such as software, hardware, database and network upgrades. The impact of patches and/or upgrades to the applications will be thoroughly evaluated by County and communicated to Public Body through their Points of Contact prior to implementation in Public Body's production environment. County will reserve scheduled maintenance windows to perform these work activities. These maintenance windows will be outlined specifically for each application in the attached Exhibits.
 - 2.2.2.1. If changes to scheduled maintenance windows or if additional maintenance times are required, County will give as much lead time as possible.
 - 2.2.2.2. During maintenance windows, access to the application may be restricted by County without specific prior notification.
- 2.3. County may deny access to I.T. Services so that critical unscheduled maintenance (i.e. break-fixes) may be performed. County will make prompt and reasonable efforts to minimize unscheduled application downtime. County will notify the Points of Contact about such interruptions with as much lead time as possible.
- 2.4. **Backup and Disaster Recovery.**

- 2.4.1. County will perform periodic backups of I.T. Services hosted on County's computer system. Copies of scheduled backups will be placed offsite for disaster recovery purposes.
- 2.4.2. County will maintain a disaster recovery process that will be used to recover applications during a disaster or failure of County's computer system.
- 2.5. **Auditing.** County may conduct scheduled and unscheduled audits or scans to ensure the integrity of County's data and County's compliance with Federal, State and local laws and industry standards, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and Payment Card Industry Data Security Standard (PCI DSS.)
- 2.5.1. In order to limit possibility of data theft and scope of audit requirements, County will not store credit card account numbers. County is only responsible for credit card data only during the time of transmission to payment processor.
- 2.6. **Training and Information Resources.** County may provide training on use of the I.T. Services on an as-needed basis or as set forth in an Exhibit to this Agreement.
- 2.7. **Service Center.** I.T. Service incidents requiring assistance must be reported to the Service Center, by the Points of Contact, to the phone number, e-mail or website provided below. The Service Center is staffed to provide support during County's normal business hours of 8:30 a.m. to 5:00 p.m., EST, Monday through Friday, excluding holidays. The Service Center can receive calls to report I.T. Service outages 24 hours a day, 7 days a week. Outages are defined as unexpected service downtime or error messages. Depending on severity, outage reports received outside of County's normal business hours may not be responded to until the resumption of County's normal business hours.

Service Center Phone Number	248-858-8812
Service Center Email Address	servicecenter@oakgov.com
Service Center Website	https://sc.oakgov.com

- 2.8. County may access, use and disclose transaction information and any content to comply with the law such as a subpoena, Court Order or Freedom of Information Act request. County shall first refer all such requests for information to Public Body's Points of Contact for their response within the required time frame. County shall provide assistance for the response if requested by the Public Body's Points of Contact, and if able to access the requested information. County shall not distribute Public Body's data to other entities for reasons other than in response to legal process.
- 2.9. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. The County will provide Public Body with access to these terms and conditions. County will provide notice when it becomes aware of changes to the terms and conditions of these agreements that are applicable to Public Body.

3. **PUBLIC BODY RESPONSIBILITIES.**

- 3.1. Public Body shall immediately notify County of any unauthorized use of the I.T. Services and any breach of security of the I.T. Services. Public Body shall cooperate with County in all investigations involving the potential misuse of County's computer system or data.
- 3.2. Public Body is the owner of all data provided by Public Body and is responsible to provide all initial data identified in the attached Exhibits, in a format acceptable to County, and, for the CLEMIS Exhibit, as required by applicable statute, regulation, or administrative rule. Public Body is responsible for ensuring the accuracy and currency of data contained within its applications.
- 3.3. Public Body shall follow County's I.T. Services requirements as described on County's website. Public Body shall comply with County's minimum standards for each Internet browser used by Public Body to access I.T. Services as set forth in an Exhibit(s) to this Agreement. Public Body shall meet any changes to these minimum standards that County may reasonably update from time to time.
- 3.4. Public Body shall not interfere with or disrupt the I.T. Services provided herein or networks connected with the I.T. Services.
- 3.5. Public Body requires that each Public Body Employee with access to I.T. Services shall:
 - 3.5.1. Utilize an antivirus software package/system on their equipment and keep same updated in a reasonable manner.
 - 3.5.2. Have a unique User ID and password that will be removed upon termination of Public Body Employee's employment or association with Public Body.
 - 3.5.3. Maintain the most reasonably current operating system patches on all equipment accessing the I.T. Services.
- 3.6. If authorized by County, Public Body may extend I.T. Services to other entities which are created by or primarily funded by state or local authority. If County authorizes Public Body to provide access to any I.T. Services to other entities, Public Body shall require those entities to agree to utilize an antivirus software package/system on computers accessing the I.T. Services and to assign users of the I.T. Services a unique User ID and password that will be terminated when a user is no longer associated with the entity. Public Body must require an entity receiving I.T. Services under this Section, to agree in writing to comply with the terms and conditions of this Agreement and to provide County with a copy of this writing.
- 3.7. For each I.T. Service covered by an Exhibit to this Agreement, Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County. The Points of Contact responsibilities shall include:
 - 3.7.1. Direct coordination and interaction with County staff.
 - 3.7.2. Communication with general public supported by Public Body.
 - 3.7.3. Following County's procedures to report an application incident.

- 3.7.4. If required by County, attend training classes provided by County either online or at County's Information Technology Building in Waterford, Michigan or other suitable location determined by County.
- 3.7.5. Providing initial support services to Public Body users prior to logging a Service Center incident with County.
- 3.7.6. Requesting security changes and technical support from the Service Center.
- 3.7.7. Testing Applications in conjunction with County, at the times and locations mutually agreed upon by County and Public Body.
- 3.7.8. To report a service incident to the Service Center, one of Public Body's Points of Contact shall provide the following information:
 - 3.7.8.1. Contact Name
 - 3.7.8.2. Telephone Number
 - 3.7.8.3. Email Address
 - 3.7.8.4. Public Body Name
 - 3.7.8.5. Application and, if possible, the specific module with which the incident is associated.
 - 3.7.8.6. Exact nature of the problem or function including any error message that appeared on the computer screen.
 - 3.7.8.7. Any action the Points of Contact or user has taken to resolve the matter.
- 3.8. Public Body may track the status of the incident by calling the Service Center and providing the Incident Number.
- 3.9. Public Body shall respond to Freedom of Information Act Requests relating to Public Body's data.
- 3.10. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. Public Body agrees to comply with these terms and conditions. Public Body may follow the termination provisions of this Agreement if it determines that it cannot comply with any of the terms and conditions.

4. DURATION OF INTERLOCAL AGREEMENT.

- 4.1. This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as otherwise specified below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State. If Public Body is a Court, a signature from the Chief Judge of the Court shall evidence approval by the Public Body, providing a resolution and minutes does not

apply. If the Public Body is the State of Michigan, approval and signature shall be as provided by law.

- 4.2. Notwithstanding Section 4.1, the Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreements to add Exhibits that were previously approved by the Board of Commissioners but are requested by Public Body after the execution of the Agreement. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
- 4.3. Unless extended by an Amendment, this Agreement shall remain in effect for five (5) years from the date the Agreement is completely executed by all Parties or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement.

5. **PAYMENTS.**

- 5.1. I.T. Services shall be provided to Public Body at the rates specified in the Exhibits, if applicable.
- 5.2. **Possible Additional Services and Costs.** If County is legally obligated for any reason, e.g. subpoena, Court Order, or Freedom of Information Request, to search for, identify, produce or testify regarding Public Body's data or information that is electronically stored by County relating to I.T. Services the Public Body receives under this Agreement, then Public Body shall reimburse County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such data or information. County may waive this requirement in its sole discretion.
- 5.3. County shall provide Public Body with a detailed invoice/explanation of County's costs for I.T. Services provided herein and/or a statement describing any amounts owed to County. Public Body shall pay the full amount shown on any such invoice within sixty (60) calendar days after the date shown on any such invoice. Payment shall be sent along with a copy of the invoice to: Oakland County Treasurer – Cash Acctg, Bldg 12 E, 1200 N. Telegraph Road, Pontiac, MI 48341.
- 5.4. If Public Body, for any reason, fails to pay County any monies when and as due under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 5.5. If County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay County any amounts due and owing County under this Agreement, County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to County under this Agreement. Interest

charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.

- 5.6. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.

6. ASSURANCES.

- 6.1. Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 6.2. Except as provided for in Section 5.6, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 6.3. Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 6.4. Public Body shall be solely responsible for all costs, fines and fees associated with any misuse by its Public Body Employees of the I.T. Services provided herein.
- 6.5. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 6.6. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 6.7. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

7. USE OF CONFIDENTIAL INFORMATION

- 7.1. The Parties shall not reproduce, provide, disclose, or give access to Confidential Information to the County or to a Public Body Employee not having a legitimate need to know the Confidential Information, or to any third-party. County and Public Body Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, the Parties may disclose the Confidential Information if required by law, statute, or other legal process provided that the Party required to disclose the information: (i) provides prompt written notice of the

impending disclosure to the other Party, (ii) provides reasonable assistance in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon the Parties with respect to any Confidential Information which can establish by legally sufficient evidence: (i) was in possession of or was known by prior to its receipt from the other Party, without any obligation to maintain its confidentiality; or (ii) was obtained from a third party having the right to disclose it, without an obligation to keep such information confidential.

- 7.2. Within five (5) business days' receipt of a written request from the other Party, or upon termination of this Agreement, the receiving Party shall return or destroy all of the disclosing Party's Confidential Information.

8. DISCLAIMER OR WARRANTIES.

- 8.1. The I.T. Services are provided on an "as is" and "as available" basis. County expressly disclaims all warranties of any kind, whether express or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose and non-infringement.
- 8.2. County makes no warranty that (i) the I.T. Services will meet Public Body's requirements; (ii) the I.T. Services will be uninterrupted, timely, secure or error-free; nor (iii) the results that may be obtained by the I.T. Services will be accurate or reliable.
- 8.3. Any material or data downloaded or otherwise obtained through the use of the I.T. Services is accessed at Public Body's discretion and risk. Public Body will be solely responsible for any damage to its computer system or loss of data that results from downloading of any material.

9. **LIMITATION OF LIABILITY.** In no event shall either Party be liable to the other Party or any other person, for any consequential, incidental, direct, indirect, special, and punitive or other damages arising out of this Agreement.

10. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties may first be submitted to County's Director of Information Technology and Public Body's Agreement Administrator for possible resolution. County's Director of Information Technology and Public Body's Agreement Administrator may promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in five (5) business days, the dispute may be submitted to the signatories of this Agreement or their successors in office. The signatories of this Agreement may meet promptly and confer in an effort to resolve such dispute.

11. TERMINATION OR CANCELLATION OF AGREEMENT.

- 11.1. Either Party may terminate or cancel this entire Agreement or any one of the I.T. Services described in the attached Exhibits, upon one hundred twenty (120) days written notice, if either Party decided, in its sole discretion, to terminate this Agreement or one of the Exhibits, for any reason including convenience.
- 11.2. Early termination fees may apply to Public Body if provided for in the Exhibits.

- 11.3. The effective date of termination and/or cancellation shall be clearly stated in the written notice. Either the County Executive or the Board of Commissioners is authorized to terminate this Agreement for County under this provision. A termination of one or more of the Exhibits which does not constitute a termination of the entire Agreement may be accepted on behalf of County by its Chief Information Officer.
12. **SUSPENSION OF SERVICES.** County, through its Chief Information Officer, may immediately suspend I.T. Services for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to the I.T. Services provided herein; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend I.T. Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if I.T. Services are suspended under this Section.
13. **DELEGATION OR ASSIGNMENT.** Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.
14. **NO EMPLOYEE-EMPLOYER RELATIONSHIP.** Nothing in this Agreement shall be construed as creating an employee-employer relationship between County and Public Body.
15. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.
16. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
17. **SEVERABILITY.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
18. **PRECEDENCE OF DOCUMENTS.** In the event of a conflict between the terms of and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms in the Exhibits or other documents that comprise this Agreement.
19. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

20. **FORCE MAJEURE.** Notwithstanding any other term or provision of this Agreement, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, other labor difficulties, or any law, order, regulation, direction, action, or request of the United States government or of any other government. Reasonable notice shall be given to the affected Party of any such event.
21. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
- 21.1. If Notice is sent to County, it shall be addressed and sent to: Chief Information Officer, Oakland County Department of Information Technology, 1200 North Telegraph Road, Pontiac, Michigan, 48341, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, Michigan 48341.
- 21.2. If Notice is sent to Public Body, it shall be addressed to: Mayor Michael Fournier, 203 S. Troy Street, Royal Oak, MI 48067.
- 21.3. Either Party may change the individual to whom Notice is sent and/or the mailing address by notifying the other Party in writing of the change.
22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
23. **ENTIRE AGREEMENT.**
- 23.1. This Agreement represents the entire agreement and understanding between the Parties regarding the specific Services described in the attached Exhibits. With regard to those Services, this Agreement supersedes all other oral or written agreements between the Parties.
- 23.2. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Michael Fournier hereby acknowledges that he/she has been authorized by a resolution of the City of Royal Oak, a certified copy of which is attached, or by approval of the Chief Judge if the Public Body is a Court, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: _____
Michael Fournier, Mayor

DATE: _____

WITNESSED: _____

DATE: _____

AGREEMENT

ADMINISTRATOR: _____
(IF APPLICABLE)

DATE: _____

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____
Oakland County Board of Commissioners
County of Oakland

DATE: _____

EXHIBIT VIII
I.T. SERVICES AGREEMENT
OAKNET CONNECTIVITY

INTRODUCTION

The I.T. Service described in this Exhibit (OakNet Connectivity) will provide network transport services to government agencies for the purpose of accessing applications and ISP services provided by Oakland County.

1.0 COUNTY RESPONSIBILITIES

- 1.1 County shall provide, install, and maintain the network equipment and cable necessary to deliver the I.T. Service of OakNet Connectivity, which will allow Public Body to connect to the County's network (OakNet) at Public Body's facilities and workstations. OakNet Connectivity permits Public Body to access I.T. Services that County has made available to Public Body.
- 1.2 County shall provide Public Body with a private IP address range, subnet mask, and gateway address for use by Public Body in configuring its internal network and to enable use of this I.T. Service.
- 1.3 County shall provide a single port by which Public Body may connect its internal network to OakNet
- 1.4 County shall use reasonable means to provide the I.T. Service for the transmission of information 24 hours a day, 7 days a week.
- 1.5 County and authorized Vendors shall present identification to Public Body for physical access to the OakNet Connectivity equipment for emergency service and scheduled maintenance.
- 1.6 To the extent practicable, County shall notify Public Body sixty (60) days in advance of pending changes in its contract with its third party connection provider(s). If the County's connection provider(s) is increasing costs, County shall provide Public Body with sufficient information to determine if it wishes to continue receiving this I.T. Service.

2.0 PUBLIC BODY RESPONSIBILITIES

- 2.1 Public Body shall provide adequate space and electrical power for the County to place equipment, an equipment cabinet, and cable.
- 2.2 Public Body shall promptly provide County staff and authorized third party with physical access to County equipment for emergency service and scheduled maintenance.
- 2.3 Public Body shall not mount any equipment in the County's equipment cabinet.
- 2.4 Public Body shall be responsible for configuring and maintaining Public Body's internal network equipment and cabling. Internal network equipment shall include cables connecting Public Body and County equipment.
- 2.5 Public Body shall configure Public Body workstations and other equipment to operate properly on the internal network, including assignment/configuration of the

EXHIBIT VIII
I.T. SERVICES AGREEMENT
OAKNET CONNECTIVITY

local IP addresses, Network Address Translation (NAT), or Domain Name Services (DNS) and as required to access this I.T. Service.

- 2.6 If Public Body terminates this I.T. Service, Public Body shall pay any charges related to early termination of third party communication services provided by County on behalf of Public Body.
- 2.7 Public Body shall be responsible for all costs associated with the relocation, reconfiguration or removal of County equipment and cable, when any of these changes are initiated by or at the request of Public Body, for any reason, including but not limited to relocation of municipal offices, construction, renovation, and discontinuance of services.
- 2.8 Public Body shall not attempt to access, configure, power cycle or connect to any County equipment unless specifically directed to do so by authorized County Department of Information Technology personnel or third party authorized by County.

3.0 SUPPORT

The I.T. Service will be supported by County's Information Technology (I.T.) Department as described in the Agreement.

4.0 SERVICE AND SUPPORT COSTS

County will invoice Public Body monthly for the cost of the communication lines. These charges will be based upon the rates set by the County's connection provider. County may choose to waive any fees for qualified law enforcement departments and for Public Bodies located within Oakland County.

5.0 LICENSE USE AND ACCESS

- 5.1 County grants to Public Body a nonexclusive license to use the County developed software applications, if any, needed to receive this I.T. Service. This license cannot be provided to any other party without County's consent in writing.

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INTRODUCTION.

The Courts and Law Enforcement Management Information System (known as “CLEMIS”) is a multi-faceted, regional public safety information management system, operated and maintained by the Oakland County Department of Information Technology, CLEMIS Division. CLEMIS is comprised of many software applications.

CLEMIS was created in 1968 to address the inability of criminal justice/public safety agencies to electronically share data in a timely manner. The purpose of CLEMIS is to provide innovative technology and related services to criminal justice/public safety agencies to enable them to share data and to improve the delivery of criminal justice/public safety services. Public Bodies that use CLEMIS have realized lower costs and improved efficiency in providing criminal justice/public safety services. These benefits allow first responders additional time to serve and protect citizens.

The Parties agree to the following terms and conditions:

1. **DEFINITIONS.** The following words and expressions used throughout this Exhibit, whether used in the singular or plural, shall be defined and interpreted as follows.
 - 1.1. **CLEMIS** is the Court and Law Enforcement Management Information System, an information management system, comprised of CLEMIS Applications operated and maintained by the CLEMIS Division with recommendations and counsel from the CLEMIS Advisory Committee.
 - 1.2. **CLEMIS Advisory Committee (formerly known as the CLEMIS Advisory or Policy Board)** is an advisory committee that leads the CLEMIS Consortium and that provides recommendations and counsel to the CLEMIS Division regarding the operation and maintenance of CLEMIS.
 - 1.3. **CLEMIS Applications** are the specific software applications that comprise CLEMIS. These software applications are listed and described on the CLEMIS Website and are included in the definition of I.T. Services under this Agreement.
 - 1.4. **CLEMIS Consortium** is a non-legal entity comprised of all CLEMIS Members. Its purpose is to empower criminal justice/public safety agencies to maximize the use of collected data, to enhance daily operations and engage in comprehensive planning. The Consortium is led by the CLEMIS Advisory Committee.
 - 1.5. **CLEMIS Division** is the division in the Oakland County Department of Information Technology responsible for the operation and maintenance of CLEMIS.
 - 1.6. **CLEMIS Fee** is the sum of costs for use of CLEMIS, CLEMIS Applications, and services provided by the CLEMIS Division. These costs are listed and itemized on the CLEMIS Website.
 - 1.7. **CLEMIS Member** means the Public Body that executes this Exhibit and compiles with this Agreement.

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- 1.8. **CLEMIS Website** is the portion of the County’s website dedicated to CLEMIS located at www.oakgov.com/clemis or www.clemis.org.
- 1.9. **Criminal Justice Information Services (“CJIS”) Security Policy** is the effective security policy approved by the CJIS Advisory Policy Board setting forth security requirements, guidelines, and agreements for protecting transmission, access, storage, use, generation of, and sources of Criminal Justice Information (“CJI”) as defined in the CJIS Security Policy.
- 1.10. **Fire Records Management System (“FRMS”)** is a CLEMIS Application that provides an integrated technology system to participating fire departments, which is further described on the CLEMIS Website.

2. CLEMIS DIVISION RESPONSIBILITIES.

- 2.1. **Provision of CLEMIS Applications.** County shall provide Public Body with access to CLEMIS and the specific CLEMIS Applications and services marked on Addendum A, which may be changed from time to time. Addendum A is fully incorporated into this Agreement. Notwithstanding any provision in this Agreement, Addendum A and any changes thereto shall be signed by the CLEMIS Division Manager on behalf of County and the authorized representative as designated on Addendum A on behalf of Public Body. The operational descriptions of the CLEMIS Applications and services are set forth on the CLEMIS Website.
- 2.2. **Compliance with Laws, Rules, Regulations, and Policies.** County shall comply with all applicable laws, rules, and regulations and the CJIS Security Policy in the delivery, operation, and maintenance of CLEMIS Applications and in the transmission, access, storage, and use of data through or in CLEMIS Applications.
- 2.3. **No Verification of Data.** County does not verify or review data entered into and stored in CLEMIS for accuracy.

3. PUBLIC BODY RESPONSIBILITIES.

- 3.1. **Execution of Exhibit VIII.** Unless approved in writing by the CLEMIS Division, Public Body must execute Exhibit VIII to this Agreement (OakNet Connectivity) to provide connectivity for the use and operation of CLEMIS Applications. If Public Body receives approval from the CLEMIS Division not to use OakNet, such approval will be marked on Addendum A.
- 3.2. **Execution of Management Control Agreement.** Public Body shall execute a Management Control Agreement with County as required by and consistent with the CJIS Security Policy, which may be amended from time to time. The Management Control Agreement shall be executed by the persons authorized to sign Addendum A.
- 3.3. **Compliance with Laws, Rules, Regulations, and Policies.** Public Body and Public Body Employees shall comply with the CJIS Security Policy and all applicable laws, rules, and

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regulations when using CLEMIS and when generating, entering, and using data that is stored in CLEMIS.

- 3.4. **Access to CLEMIS.** Only Public Body Employees authorized by Public Body may access and use CLEMIS. Public Body shall keep a list of Public Body Employees authorized to access and use CLEMIS. Public Body shall review this list at least quarterly to ensure its accuracy. Upon written request of County, Public Body shall provide this list to County. Public Body shall not allow any individuals, who are not on this list, to access and use CLEMIS.
- 3.5. **Security/Background Checks.** Public Body shall provide for and pay for security/background checks for all Public Body Employees who access and use CLEMIS, as required by the CJIS Security Policy and any other applicable law, rule, and regulation.
- 3.6. **Data Entry.** Public Body is solely responsible for entering all data that is required by any CLEMIS Applications into CLEMIS.
- 3.7. **Data Ownership.** All data entered into CLEMIS by Public Body shall be and shall remain the data of Public Body.
- 3.8. **Data Accuracy.** Public Body is solely responsible for ensuring that all data entered into and stored in CLEMIS is accurate and complete. Accurate and complete means that the data does not contain erroneous information. Public Body shall immediately correct erroneous information upon discovery of error. To ensure accurate and complete data, Public Body shall conduct regular and systemic audits to minimize the possibility of generating, transmitting, and storing erroneous information.
- 3.9. **Data Update/Expungment/Redaction.** Public Body is solely responsible for updating, expunging, correcting, record locking, or redacting Public Body's data entered into or stored in CLEMIS, as required by law, rule, regulation, court order, or the CJIS Security Policy.
- 3.10. **Access to Public Body Facilities.** Public Body shall allow County employees access to Public Body facilities for maintenance of CLEMIS and to audit Public Body's use of CLEMIS.
- 3.11. **Provision of Hardware/Equipment.** The hardware/equipment needed to access and use CLEMIS shall be purchased, maintained, repaired and replaced by Public Body, unless otherwise agreed, in writing, by the Parties. The hardware/equipment shall meet the specifications and requirements set forth by the CLEMIS Division.
- 3.12. **Changes or Alternations to Public Body Facilities.** If Public Body is required to or decides to make changes or alternations to its facilities/buildings for any reason, then Public Body is responsible for all costs and expenses associated with moving or relocating hardware/equipment used to access CLEMIS or with moving or relocating the medium/connectivity, e.g., fiber, wireless connections, ISDN Lines, T1 Lines, etc., used to access CLEMIS.

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- 3.13. **E-Mail Address.** Public Body shall create and monitor a generic CLEMIS email address. The CLEMIS Division will provide Public Body instructions on how to create this email address. This email address will be the main point of contact for scheduled maintenance, outages, alerts, etc.
- 3.14. **Cooperation.** Public Body shall fully cooperate with County concerning the performance of this Agreement.

4. **PROVISION OF PUBLIC BODY DATA TO PUBLIC BODY OR THIRD PARTIES.**

- 4.1. **Request by Public Body for Public Body Data.** Public Body may request in writing that County provide a copy of portions of Public Body's data to Public Body. County will provide such data in a format and time period determined by County but will use its best efforts to provide the data in the format and time period requested by Public Body.
- 4.2. **Third Party Requests to County for Public Body Data.**
- 4.2.1. **Michigan Freedom of Information Act Requests.** County will respond pursuant to applicable law, to Michigan Freedom of Information Act ("FOIA") requests addressed and received by County, Subject to applicable law, if County receives a request for Public Body's data possessed by County, County will provide written notice to the requesting person identifying the Public Body and stating that the requesting person shall submit their request to the Public Body. Public Body shall be responsible for responding to all FOIA requests received by the Public Body.
- 4.2.2. **Other Legal Requests (Excluding FOIA Requests) to County for Public Body Data.** County will respond pursuant to applicable law to any subpoena, court order, or other legal request addressed to and received by County for Public Body's data possessed by County. Before responding to said legal request, County will use commercially reasonable efforts to inform Public Body of the request for the purpose of providing Public Body an opportunity to contest the legal request and/or to provide County with information that could impact County's response to the legal request. For the avoidance of doubt, this paragraph 4.2.2. does not apply to FOIA requests, which are governed by paragraph 4.2.1. (above).
- 4.2.3. Section 4.2 only applies to Public Body's data possessed by County for the purposes of providing services under Exhibit X (CLEMIS) and not to any other exhibit. Additionally, this section 4.2 does not apply to the CLEMIS Crash Purchase Application, which is governed by section 6 (below).
- 4.3. **Continuous Access to Public Body Data by Third Parties.**
- 4.3.1. In Addendum A, Public Body may request that County provide continuous access to Public Body's data to a third party. Addendum A shall identify the

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third party and shall set forth any specific instructions regarding the provision of such data to the third party. The County shall determine the manner in which to provide access to Public Body's data.

- 4.3.2. County shall provide and shall continue to provide access to Public Body's data to the third party identified in Addendum A, until Public Body provides written notice to the CLEMIS Manager to stop or change such access. The written notice shall contain the date on which access to Public Body's data shall stop. Upon receipt of this notice, County shall promptly stop the third party's access to Public Body's data and shall use its best efforts to stop third party access to Public Body's data on the date requested by Public Body.
- 4.3.3. In order to effectuate the third party's continuous access to Public Body's data, County will require the third party to execute an agreement with County to govern delivery and/or access to Public Body's data. The CLEMIS Manager is authorized to sign this agreement on behalf of County.
- 4.4. **Providing Public Body Data to Third Parties.** Except as otherwise provided in this Exhibit, the Agreement, or as directed in Addendum A, County will not provide Public Body's data to a third party. Notwithstanding any other provision, County shall provide Public Body's data to related Mugshots, Livescan, Michigan Incident Crime Reporting, and Crash/UD-10 traffic crash reports to the Michigan State Police. County may provide Public Body's data to County contractors and vendors for the purposes of providing services to Public Body, the County, and/or for improving CLEMIS Applications and services.
- 4.5. **Costs for Providing Public Body Data.** If County incurs any costs in providing Public Body's data to a third party or to Public Body, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 4.6. **Protected Health Information.** If the data, to be provided to a third party, is Protected Health Information" or "PHI" (defined in 45 CFR 160.103) under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and under the changes to HIPAA made by the Health Information Technology for Economic and Clinical Health Act ("HITECH Amendment"), then County and Public Body shall execute a Business Associate Agreement.
- 4.7. **County not Responsible for Third Party Use of Data.** Public Body acknowledges and agrees that if it requests County to provide access to Public Body's data to a third party, County shall not be responsible for any actions of the third party and the third party's use of Public Body's data.

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- 4.8. **Sharing Data with other CLEMIS Members.** Public Body acknowledges and agrees that County may share Public Body's data with other CLEMIS members upon the recommendation and counsel of the CLEMIS Advisory Committee.

5. **FINANCIAL RESPONSIBILITIES—CLEMIS FEE**

- 5.1. **Payment of CLEMIS Fee.** Public Body shall pay the CLEMIS Fee to County for the CLEMIS Applications and services, which are marked on Addendum A. The amount of the CLEMIS fee and the costs that comprise the CLEMIS Fee are listed and itemized on the CLEMIS Website. The CLEMIS Division shall invoice Public Body on a quarterly basis for the CLEMIS Fee, unless otherwise specified. Public Body shall pay the invoice at the location and within the time period stated in the Agreement.
- 5.2. **Establishment of CLEMIS Fee.** The CLEMIS Division upon the recommendation and counsel of the CLEMIS Advisory Committee shall establish the CLEMIS Fee. The CLEMIS Fee shall be posted on the CLEMIS website and may be obtained from the CLEMIS Division.
- 5.3. **Review of CLEMIS Fee.** The CLEMIS Division and the CLEMIS Advisory Committee shall annually review the CLEMIS FEE.
- 5.4. **CLEMIS and FRMS Funds.** County has established and shall continue to have separate enterprise funds within the County budget for revenues, expenses, and operations of CLEMIS (hereinafter “CLEMIS Fund and FRMS Fund”).
- 5.5. **Deposit of CLEMIS Fee.** All monies paid by Public Body to County pursuant to this Exhibit shall be deposited into the CLEMIS Fund or FRMS Fund, as applicable. Only revenues and expenses stemming from CLEMIS operations and maintenance are recorded in the CLEMIS Fund and FRMS Fund; no other County revenues and expenses are recorded in these Funds. Any equity in the CLEMIS Fund and FRMS Fund at the end of the County’s fiscal year shall be rolled into the CLEMIS Fund and FRMS Fund for the next fiscal year. Surplus/equity in the CLEMIS Fund and FRMS Fund can only be used for CLEMIS operations and maintenance and not for the general operations of County or Public Body. Any County general fund contributions (transfers) to the CLEMIS Fund and FRMS Fund are strictly based on availability and official appropriation by County and cannot be deemed permanent on-going contributions.
- 5.6. **Financial Statement for CLEMIS and FRMS Funds.** The County Fiscal Services Division shall prepare financial statements for the CLEMIS Fund and FRMS Fund on a quarterly basis. These financial statements will be posted on the CLEMIS Website on a quarterly and year-end basis. The County Director of Management and Budget or his/her designee shall report the condition of the CLEMIS Fund and FRMS Fund to the CLEMIS Advisory Committee, on a quarterly basis.
- 5.7. **Refund of CLEMIS Fee for Operational Problems.** Subject to Section 18 (Force Majeure) of the Agreement, if any CLEMIS Applications are not operational for more than

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fourteen (14) consecutive calendar days, County shall refund the CLEMIS Fee, already paid by Public Body, for the days that the CLEMIS Applications were not operational.

6. **COUNTY/PUBLIC BODY RESPONSIBILITIES FOR CLEMIS CITATION PAYMENT APPLICATION AND CLEMIS CRASH PURCHASE APPLICATION.** If a Public Body uses the CLEMIS Citation Payment Application (hereinafter “Payment Application”) and/or the CLEMIS Crash Purchase Application (hereinafter “Purchase Application”), then the following terms and conditions apply:
- 6.1. **Placement of URL.** Public Body shall be responsible for placing the Payment Application and the Purchase Application URLs on its website; the URLs shall be provided by County. Public Body shall include this URL in printed or electronic communications to the general public regarding the Payment Application and the Purchase Application.
 - 6.2. **Questions Regarding Payment of Tickets/Citations/Parking Tickets and Purchase of Crash/Accident Reports.** County shall refer all questions that County receives to Public Body regarding the payment of citations/tickets/parking tickets and the purchase of crash/accident reports and regarding the amount of monies owed to Public Body.
 - 6.3. **Security of Data.** County shall secure and protect data received through the Payment Application and Purchase Application (including credit card information) according to law, County’s contractual obligations, and reasonable business standards and practices.
 - 6.4. **No Interference with Contract.** Third-party service providers such as PayPal Inc. and Elavon, Inc. are required for the operation of the Payment Application and Purchase Application. Neither Public Body nor Public Body Employees shall act or fail to act, either directly or indirectly, in a manner to cause any purported breach in any term or condition in any agreement between County and such third party.
 - 6.5. **Enhanced Access Fee.** Persons or entities paying citations/tickets/parking tickets through the Payment Application or purchasing crash/accident reports through the Purchase Application shall be charged an Enhanced Access Fee, in addition to the monies owed to Public Body.
 - 6.6. **Payment Transaction for Payment Application.** When using the Payment Application, a person or entity paying a citation/ticket/parking ticket will authorize two transactions, at the time of payment: (1) one transaction for payment of monies owed to Public Body/Court and (2) one transaction for payment of the Enhanced Access Fee. The funds for the payment to Public Body/Court will be directed to the depository account designated and/or owned by Public Body/Court. The funds for the Enhanced Access Fee will be directed to a depository account designated and owned by County.
 - 6.7. **Amount of Enhanced Access Fee for Payment Application.** The Enhanced Access Fee charged to persons/entities paying citations/tickets/parking tickets through the Payment Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 07121 and as subsequently amended by the

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Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for each citation/ticket paid through the Payment Application. Given the small amount of the Enhanced Access Fee for parking tickets, Public Body shall receive no portion of the Enhanced Access Fee collected for parking tickets paid through the Payment Application.

- 6.8. **Amount of Enhanced Access Fee for Purchase Application.** The Enhanced Access Fee charged to persons/entities purchasing crash/accident reports through the Purchase Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 09182 and as subsequently amended by the Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for the purchase of each crash/accident report through the Payment Application.
- 6.9. **Amount of Fee for Crash/Accident Report.** Public Body shall set the fee for the purchase of the crash/accident report through the Purchase Application. The amount of this fee shall be listed in Addendum A.
- 6.10. **Distribution of Enhanced Access Fees and Fees for Crash/Accident Reports.** Public Body's portion of the Enhanced Access Fees, set forth in this Exhibit, and the fee for the crash/accident reports, set forth in Addendum A, shall be disbursed to Public Body pursuant to its written instructions. Public Body shall provide the written instructions, required by this section to CLEMIS Division.
- 6.11. **Obligations and Responsibilities if Public Body is a Court.**
- 6.11.1. **Access to Website.** If Public Body is a Court, then County shall provide access to a password protected website where Public Body/Court can issue credits or refunds and view daily, weekly, and monthly transactions processed through the Payment Application.
- 6.11.2. **Contract for Credit Card Processing.** If Public Body is a Court, then County shall establish, maintain, and pay for a separate contract for credit card processing services with the entities currently providing credit card processing services for County, i.e., PayPal Inc. and Elavon, Inc.
- 6.11.3. **Separate Depository Bank Account.** If Public Body is a Court, then it shall maintain a corresponding depository bank account, with a depository financial institution acceptable to County, for the receipt of monies owed to Public Body/Court. Public Body/Court shall provide County with all necessary bank account numbers and routing number to give effect to this requirement.

7. CLEMIS ADVISORY COMMITTEE.

- 7.1. **Establishment and Purpose of CLEMIS Advisory Committee.** The CLEMIS Advisory Committee was established to obtain advice and guidance from CLEMIS Members

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concerning policy, technical, and operational questions for CLEMIS Applications. The purpose behind the CLEMIS Advisory Committee is to allow CLEMIS Members to provide input regarding the operation and management of CLEMIS. The CLEMIS Advisory Committee leads the CLEMIS Consortium and provides recommendations and counsel to the CLEMIS Division regarding the operation, maintenance, and budget for CLEMIS (including suggested security policies, development/operation/modifications to CLEMIS Applications, and actions regarding misuse of CLEMIS).

- 7.2. **Composition of CLEMIS Advisory Committee.** The composition of the CLEMIS Advisory Committee is posted on the CLEMIS Website.
- 7.3. **CLEMIS Advisory Committee Meetings.** The CLEMIS Advisory Committee meets at least four (4) times per year. CLEMIS Members are encouraged to attend.
- 7.4. **CLEMIS Advisory Committee Officers.** Every July, the CLEMIS Advisory Committee shall elect a Chairperson by majority vote. The Chairperson shall select and appoint a Co-Chairperson. The CLEMIS Division Manager shall serve as Executive Secretary to the CLEMIS Advisory Committee. The Executive Secretary shall prepare the agenda for CLEMIS Advisory Committee meetings. Prior to each meeting, the Chairperson and the Executive Secretary shall review the contents of each agenda.
- 7.5. **CLEMIS Advisory Committee—Subcommittees.** The CLEMIS Advisory Committee may create subcommittees as it deems appropriate. The subcommittees and their composition and responsibilities shall be posted on the CLEMIS Website. The CLEMIS Advisory Committee Chairperson shall appoint the chairpersons of the subcommittees, except for the Chairperson of the Strategic Planning subcommittee, whose Chairperson is the current President of Oakland County Chiefs of Police Association and except for the Chairperson of Fire Governance whose Chairperson is elected by the Fire Governance Committee members.
8. **TRAINING.** Public Body shall require all Public Employees who use or access CLEMIS to attend training classes required by the CLEMIS Division. The format of the training classes will be at the discretion of the CLEMIS Division, e.g., train the trainer, classroom training, or on-line/remote training. If the training classes are held at County facilities or held in an on-line/remote format, then such training classes are at no cost to Public Body or Public Employees. If the training classes are held at non-County facilities, there may be a charge to Public Body based on time, materials, and location of training classes.
9. **SUPPORT AND MAINTENANCE SERVICES.** County shall maintain and support the CLEMIS Applications. The CLEMIS Fee includes the costs for support and maintenance services for the CLEMIS Applications and other services provided by the CLEMIS Division, unless otherwise indicated on Addendum A. When providing support and maintenance services for CLEMIS, County has the authority to prioritize its resources, including, but not limited to, the order in which calls for support or maintenance will be resolved and allocation of time of its employees, agents, subcontractors, and equipment.

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10. OBLIGATIONS & RESPONSIBILITIES UPON TERMINATION/CANCELLATION.

- 10.1. **Use of CLEMIS & CLEMIS Applications.** Upon the effective date of termination or cancellation of this Exhibit, Public Body shall stop using CLEMIS and CLEMIS Applications and it shall not have access to CLEMIS and CLEMIS Applications.
- 10.2. **Use and Access to Public Body's Data.** Upon the effective date of termination or cancellation of this Exhibit, Public Body's data shall not be useable by or accessible to any other CLEMIS Member.
- 10.3. **Transition of Data upon Termination/Cancellation.** Upon termination or cancellation of this Agreement, CLEMIS shall provide a copy of Public Body's data to Public Body in an electronic format and a time period determined by County. Upon written confirmation from Public Body that it received its data, County will purge Public Body's data from CLEMIS and any disaster recovery sites. If County incurs any costs in copying Public Body's data, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 10.4. **Obligation to Pay CLEMIS Fee Upon Termination/Cancellation.** Public Body's obligation to pay the CLEMIS Fee shall stop on the effective date of termination or cancellation. If the termination or cancellation date is other than the end of a quarter, any CLEMIS Fee, paid in advance to County, shall be refunded to Public Body on a pro-rated daily basis for the time period that Public Body paid in advance.

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ADDENDUM A

I. CLEMIS CATEGORIES / TIERS

Public Body shall receive the CLEMIS Applications and services associated with the category/tier selected below. The CLEMIS Website describes each category/tier listed below, describes the CLEMIS Applications that are received with a particular category/tier, and lists the cost for the below categories. As used in this Addendum "FTE" means Full-Time Equivalents (Sworn Officers).

☒ **Tier 1**

☒ 16 or more FTE's

☐ 6 – 15 FTE's

☐ 1 – 5 FTE's

☐ **Tier 2**

☐ 16 or more FTE's

☐ 6 – 15 FTE's

☐ 1 – 5 FTE's

☐ **Tier 2.5**

☐ 16 or more FTE's

☐ 6 – 15 FTE's

☐ 1 – 5 FTE's

☐ **Tier 3**

☐ 16 or more FTE's

☐ 6 – 15 FTE's

☐ 1 – 5 FTE's

Tier 4 Rescinded

Tier 5 Rescinded

☐ **Tier 6 (eCLEMIS)**

☐ 19 or more FTE's

☐ 6 – 15 FTE's

☐ 1 – 5 FTE's

☐ **Tier 7 Public Safety Answering Point (PSAP)/Central Dispatch Center**

☐ **Tier 8 Jail Management** (outside Oakland County)

☐ **Federal Departments, Offices, or Agencies Inquiry Only in the State of Michigan** (does not contribute any data)

☐ **District Court in Oakland County** (excluding 52nd District Courts)

☐ **Pays CLEMIS Fee:** received ticket data load and CLEMIS Citation Payment Application is optional.

☐ **Does not pay CLEMIS Fee:** receives ticket data load and must exclusively use CLEMIS Citation Payment Application.

☐ **District Court outside Oakland County**

☐ **Pays CLEMIS Fee:** receives ticket data load and CLEMIS Citation Payment Application is optional.

☐ **Does not Pay CLEMIS Fee:** receives ticket data load and must exclusively user CLEMIS Citation Payment application.

☐ **Circuit Court** (outside Oakland County, does not contribute any data)

☐ **Prosecutor Office** (outside Oakland County, does not contribute any data)

☐ **FRMS/CFIRS Participant** (Fire Records Management System)

II. Additional CLEMIS Applications

Public Body may select and shall receive any of the CLEMIS Applications, selected below, for a separate cost. The cost for the CLEMIS Applications is set forth on the CLEMIS Website.

☒ **Mobile Data Computers ("MDC")**

☒ **WITH** County provided wireless

☐ **WITHOUT** County provided wireless

☐ **CAD Only WITHOUT** County provided wireless

☒ **Livescan**

☒ **WITH** printer

☐ **WITHOUT** printer

☒ **Mugshot**

☒ Capture Station and Investigative

☐ Investigative Only

☐ **Jail Management**

☐ CLEMIS Member located in Oakland County

☐ CLEMIS Member located outside Oakland County

☐ **OakVideo** (CLEMIS Member located outside Oakland County)

☒ **CLEMIS Public Crime Search**

CLEMIS Public Crime Search is a public access site and application created by CLEMIS and Esri, that shares and publishes crime data of participating CLEMIS members on a public webpage and application and allows the public to sign up for email crime alert notifications. By selecting this application, the Public Body authorizes CLEMIS to share and publish Public Body's crime data with the public, on the CLEMIS Public Crime Search application and webpage and authorizes the public to sign up for email crime alert notifications. The Public Body authorizes CLEMIS to publicly share, publish, and provide notifications for the following crime types: Assaults, Arsons, Burglary, Disorderly Conduct, Disturbing the Peace, DUI, Drug/Narcotics, Crimes, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft/Larceny, Theft from Vehicle, Vandalism and Weapons Law Crimes.

☒ **Pawn Application**

☒ **Fire Records Management System In Oakland County**

☒ Phase I

☐ Phase II

☐ **Fire Records Management System Outside Oakland County**

☒ **Police, Fire and/or Public Safety Department Data Extract**

☒ In Oakland County

☐ Outside Oakland County

Vendor Name: ESO Solutions Inc.

Address: 11500 Alterra Parkway, Suite 100, Austin, Texas 787598

Contact: Robert Munden Phone: 866-766-9471 ext. 1253

Email: Robert.munden@eso.com

☒ **Police, Fire and/or Public Safety Department Data Extract**

☒ In Oakland County

☐ Outside Oakland County

Vendor Name: Bryx

Address: 120 East Avenue, Suite 325, Rochester, NY 14534

Contact: David Thomas Phone: (586) 765-4230

Email: dave@bryx.com

☒ **Crash Report Payment Amount:** \$7.00

☒ **Enhanced Access Fee Disbursement Instructions**

☐ Disbursement when Requested

☒ Disbursement Quarterly

Make Check Payable to: Royal Oak Police Department

☒ **OPT-IN Exhibit VIII (OakNet Connectivity)** OakNet connectivity is needed

COUNTY: : _____

CLEMIS Division Manager

Date

PUBLIC BODY:

Title/Name: _____

Signature: _____

Date

(to be completed by Public Body)

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Appointment to the Southeastern Oakland County Resource Recovery and Water Authority Boards of Trustees
SUBMITTING DEPARTMENT	Department of Public Service
PRESENTER	Aaron Filipski
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The articles of incorporation for the Southeastern Oakland County Resource Recovery Authority (SOCRRA) and the Southeastern Oakland County Water Authority (SOCWA) provide that each participating municipality shall annually appoint by resolution staff representatives and alternates to the respective boards of trustees.

Currently, Aaron Filipski, director of public services and recreation, serves as the primary representative to both boards, and Jaynmarie Hubanks as the alternate representative to each. Staff recommends reconfirming these appointments for the 24-25 fiscal year.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	None.
AMOUNT CURRENTLY BUDGETED	n/a
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

None.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

None.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

None.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

n/a

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

None.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the appointment of Aaron Filipski, director of public services and recreation as its representative to the Southeastern Oakland County Resource Recovery Authority (SOCRRA) Board of Trustees and the Southeastern Oakland County Water Authority (SOCWA) Board of Trustees, effective July 1, 2024 and;

BE IT FURTHER RESOLVED, the Royal Oak City Commission hereby approves the appointment of Jaynmarie Hubanks, city treasurer, as its alternate representative to the Southeastern Oakland County Resource Recovery Authority Board of Trustees and the Southeastern Oakland County Water Authority Board of Trustees, effective July 1, 2024.

CITY COMMISSION AGENDA ITEM

TITLE	Approval of New Sidewalk Ramps at Webster and Marywood Intersection
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

At the May 13, 2024 meeting, the city commission directed staff to evaluate the potential for installing a new crosswalk at the intersection of Webster Road and Marywood Drive. The sidewalk that runs along the south side of Webster Road terminates west of this intersection, and installing a crosswalk would provide an accessible pathway for pedestrians to cross the road and continue to the west end of Webster Road.

Attachment 1 provides the approximate proposed locations of the proposed sidewalk ramps.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$2,986
AMOUNT CURRENTLY BUDGETED	\$3,106 <i>(remaining budget for city-funded new sidewalks)</i>
BUDGET AMENDMENT REQUIRED	N/A
FUNDING SOURCE/ GL NUMBER	203.901.81401.CAP2402
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- ☒ No fiscal impact
☐ Workload impact (details below)

☐ Revenue impact (details below)
☐ Operations Impact (details below)

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Installation of new sidewalk is in alignment with the Royal Oak Sustainability and Climate Action Plan (S-CAP) goals to continue to implement the sidewalk program (2.1.3), and to add/improve high-quality routes that service bicyclists and pedestrians community-wide (2.1.7). It also aligns

with the Aging in Place Plan goal to enhance the pedestrian experience throughout the community (goal 1.2).

COMMUNITY ENGAGEMENT

Staff mailed notices to the two properties who could potentially be impacted by the installation of new sidewalk at 502 W. Webster Road and 503 W. Webster Road.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the installation of new sidewalk ramps at the intersection of Webster Road and Marywood Drive on the northwest and southwest corners.

ATTACHMENTS: 1. Potential new sidewalk ramps at Webster and Marywood - Exhibit

Proposed Sidewalk Ramps on Webster Road, west of Marywood Drive



Southwest corner of Webster/Marywood (looking north)



Northwest corner of Webster/Marywood (looking south)

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Oakland County Local Road Improvement Program Cost Participation Agreement
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY

The Oakland County Board of Commissioners has provided a cost participation agreement for their Local Road Improvement Matching Fund Program. The funding will be applied to the 2024 Water Main Improvements Contract CAP2410 project, specifically for road work on Northwood Boulevard and Sycamore Avenue. The city plans to use the additional funds to help offset the local road funds needed for this project.

This program is intended to assist communities to improve local roads as a means of promoting economic development in the county. Oakland County funds will contribute \$215,977 of the participating project costs provided the city matches this amount and any additional costs.

This project was originally intended to be funded 100% by the city, and this grant is a welcomed contribution to the city's road improvement budget. Construction work for the project is ongoing, and the city will be able to invoice for reimbursement upon execution of the agreement and completion of the work in the fall.

The cost participation agreement has been reviewed by the city attorney and approved as to form (attachment 1).

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$2,085,126
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	n/a
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

When awarding the project, the city budgeted \$2,085,126 to cover the road improvement costs for this project using the local road fund. This grant will reduce the city's cost by \$215,977.

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Workload impact (details below)

☒ Revenue impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT:

The city will receive \$215,977 towards the local road fund from Oakland County.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

This project is part of the city's road millage renewal program, and this meets the Sustainability and Climate Action Plan goal to fund, plan and develop well maintained infrastructure for all modes of travel.

COMMUNITY ENGAGEMENT

Not applicable

BOARD AND COMMISSION FEEDBACK

Not applicable

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby authorizes the City Engineer to execute the construction funding agreement with the Oakland County Board of Commissioners for the 2024 Oakland County Local Road Matching Fund Improvement Program on behalf of the city.

ATTACHMENTS:

1. Cost Participation Agreement - Oakland County Local Road Improvement Program

LOCAL ROAD IMPROVEMENT MATCHING FUND PROGRAM

COST PARTICIPATION AGREEMENT

Resurfacing of Northwood Boulevard (Woodward to Crooks) and Sycamore Avenue (Northwood to Evergreen)

City of Royal Oak

Board Project No. 2024-29

This Agreement, made and entered into this date, _____, by and between the Board of Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Royal Oak, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD has established the Local Road Improvement Matching Fund Program, hereinafter the PROGRAM, for the purposes of improving economic development in Oakland County cities and villages. The terms and policies of the PROGRAM are contained in Attachment A. The BOARD intends the PROGRAM to assist its municipalities by offering limited funds, from state statutory revenue sharing funds, for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages; and

WHEREAS, the BOARD shall participate in a city or village road project in an amount not exceeding 50% of the cost of the road improvement, hereinafter referred to as the PROJECT, and also not exceeding the Preliminary Distribution Formula as it relates to the COMMUNITY, (Attachment B); and

WHEREAS, the COMMUNITY has identified the PROJECT as the Resurfacing of Northwood Boulevard (Woodward to Crooks) and Sycamore Avenue (Northwood to Evergreen), which improvements involve roads under the jurisdiction of and within the COMMUNITY and are not under the jurisdiction of the Road Commission for Oakland County or state trunk lines; and

WHEREAS, the COMMUNITY has acknowledged and agreed to the BOARD's policies regarding the PROGRAM, Attachment A, and further acknowledge and agree that the PROJECT's purpose is to encourage and assist businesses to locate and expand within Oakland County and shall submit a report to the BOARD identifying the effect of the PROJECT on businesses in the COMMUNITY at the completion of the PROJECT. In addition, the COMMUNITY acknowledges that the program is meant to supplement and not replace funding for existing road programs or projects; and

WHEREAS, the COMMUNITY has acknowledged and agreed that the PROGRAM is expressly established as an annual program and there is no guarantee that the PROGRAM will be continued from year to year. The BOARD anticipates that most PROJECTS funded under the PROGRAM will be completed by the end of calendar year 2024. There is no obligation on behalf of the BOARD to fund either the PROJECT or the PROGRAM in the future; and

WHEREAS the COMMUNITY has acknowledged and agreed that the COMMUNITY shall

assume any and all responsibilities and liabilities arising out of the administration of the PROJECT and that Oakland County shares no such responsibilities in administering the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$2,085,126; and

WHEREAS, said PROJECT involves certain designated and approved Local Road Improvement Matching Funds in an amount not to exceed \$215,977, which amount shall be paid to the COMMUNITY by the BOARD; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law and BOARD resolution(s), it is hereby agreed between the COMMUNITY and the BOARD that:

1. The BOARD approves of the PROJECT, and in reliance upon the acknowledgements of the COMMUNITY, finds that the PROJECT meets the purpose of the PROGRAM.

2. The BOARD approves of a total funding amount under the PROGRAM for the PROJECT in an amount not to exceed \$215,977. The COMMUNITY shall submit an invoice to the COUNTY in an amount not to exceed \$215,977.

a. The Invoice shall be sent to:

Amy Aubry, Analyst
Board of Commissioners
1200 N. Telegraph, Bldg 12E
Pontiac, MI 48341
aubrya@oakgov.com

3. Upon receipt of said invoice and upon execution of this Agreement, the BOARD shall pay the COMMUNITY in an amount not to exceed \$215,977 from funds available in the PROGRAM.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

OAKLAND COUNTY BOARD OF COMMISSIONERS

By: _____
David T. Woodward

Its: Chair

COMMUNITY

By: _____

Its: _____

COMMUNITY

By: _____

Its: _____

CITY COMMISSION AGENDA ITEM

Title	Request to Install Streetlight on Normandy Road
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The Engineering Division received a resident request to install a new streetlight on Normandy Road between Elmhurst Avenue and Linwood Avenue where a new pedestrian refuge island was recently installed. This location is also an access point for Normandy Oaks Park. Staff prepared a petition for the two adjacent property owners' signatures, which was submitted on May 13, 2024 with 100 percent of the properties in favor of installation. The signed petition is provided as Attachment 1 and includes a location diagram showing the streetlight on the south side of Normandy Road.

Staff requested a quote for the work from DTE, which is provided as Attachment 2. DTE provides a credit for streetlight installation, using the first three years of revenue to offset the cost of installation. As seen in the quote, this results in no cost for installation and an annual cost of \$227.74 per year.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$227.74 annually
AMOUNT CURRENTLY BUDGETED	\$20,000.00
BUDGET AMENDMENT REQUIRED	n/a
FUNDING SOURCE/ GL NUMBER	101-448-82500
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OPERATIONS IMPACT:

There is available budget in the street lighting cost center to fund the annual cost.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

This item is aligned with the Aging in Place Plan goal to “develop walking routes within the community that provide an enhanced pedestrian experience with public art, playgrounds, or other pedestrian features that encourage mobility through walking and prioritize pedestrian safety” (goal 1.2.d).

COMMUNITY ENGAGEMENT

Staff notified the adjacent property owners and petitioner of this item on the commission agenda.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves the installation of one streetlight on the south side of Normandy Road between Elmhurst Avenue and Linwood Avenue and directs staff to coordinate installation with DTE Energy.

ATTACHMENTS:

1. Signed Petition for Normandy Road Streetlight
2. DTE Quote for streetlight on Normandy Road

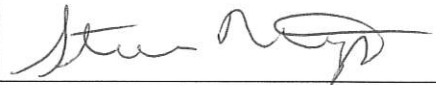
Petition Circulator:	Patrick McGee
Phone Number:	313-573-0115
E-mail:	Pomcgee1983@gmail.com

Please note that Property Owner signatures are required.
Property owners of record are listed as of 03/11/2024.

PETITION
(PLEASE USE BLACK INK)

To: CITY OF ROYAL OAK

We, the undersigned, petition the City of Royal Oak as follows:

To install a mid-block streetlight on the south side of Normandy Road between Linwood Avenue and Elmhurst Avenue on existing utility pole		
ADDRESS PROPERTY OWNER	PRINTED NAME	SIGNATURE
4127 Linwood Ave Steven Utrup	Steven Utrup	
4128 Elmhurst Ave 4128 Elmhurst LLC		

RECEIVED

MAY 13 2024

Engineering Division


Petition Circulator:	Patrick McGee
Phone Number:	313-573-0115
E-mail:	Pomcgee1983@gmail.com

Please note that Property Owner signatures are required.
Property owners of record are listed as of 03/11/2024.

PETITION
(PLEASE USE BLACK INK)

To: CITY OF ROYAL OAK

We, the undersigned, petition the City of Royal Oak as follows:

To install a mid-block streetlight on the south side of Normandy Road between Linwood Avenue and Elmhurst Avenue on existing utility pole		
ADDRESS PROPERTY OWNER	PRINTED NAME	SIGNATURE
4127 Linwood Ave Steven Utrup		
4128 Elmhurst Ave 4128 Elmhurst LLC	HARVEY ROSENBERG	

RECEIVED

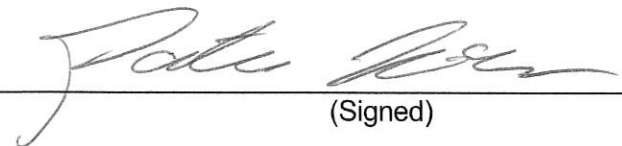
MAY 13 2024

Engineering Division

PETITION NOTARIZATION PAGE

STATE OF MICHIGAN)
) SS.:
COUNTY OF OAKLAND)

I, PATRICK MCGEE being duly sworn, say that I reside at 4524 ELMHURST AVE;
that I know of my own personal knowledge that each of the persons purporting to sign the foregoing request did sign
the same and that all of said signers are (property owners) of the City of Royal Oak.

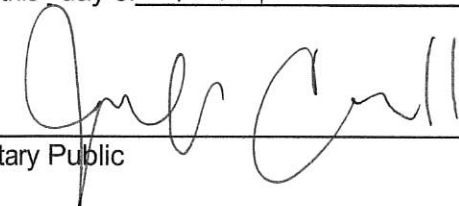


(Signed)

Subscribed and sworn to before me, a Notary Public

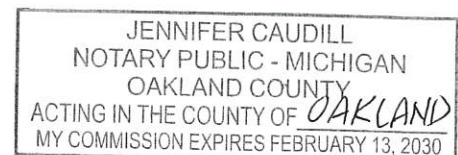
in and for OAKLAND County, MICHIGAN

on this 13 day of MAY, 2024



Notary Public

My Commission expires 02/13/30



Please turn in signed and notarized petition to the Engineering Division.

RECEIVED

MAY 13 2024

Engineering Division

Approximate Location Diagram





May 15, 2024

City of Royal Oak
203 S. Troy Street
Royal Oak, MI 48067

Re: Proposed Street Lighting-Normandy Rd between Linwood and Elmhurst

I have completed the review of your request for the proposed lighting and have prepared a cost estimate for the installation of one (1) streetlight on Normandy Rd between Linwood and Elmhurst. Please see the breakdown below. Streetlight to be fed by overhead (OH) wire.

The costs are based on the Option 1 Municipal Street Light rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the construction costs be paid by the customer, which is determined by the following formula.

<u>Normandy Rd between Linwood and Elmhurst: (1) 58w LED OH Fed Streetlight</u>	
Annual Operating Cost	\$227.74
Costs to Construct	\$673.35
3yr Revenue Credit	(\$683.22)
Contribution from City of Royal Oak	\$0.00

The price quoted shall be in effect for a period of six months from the date of this letter, after which these costs will no longer be valid. Payment of the customer contribution must be made prior to the actual start of construction.

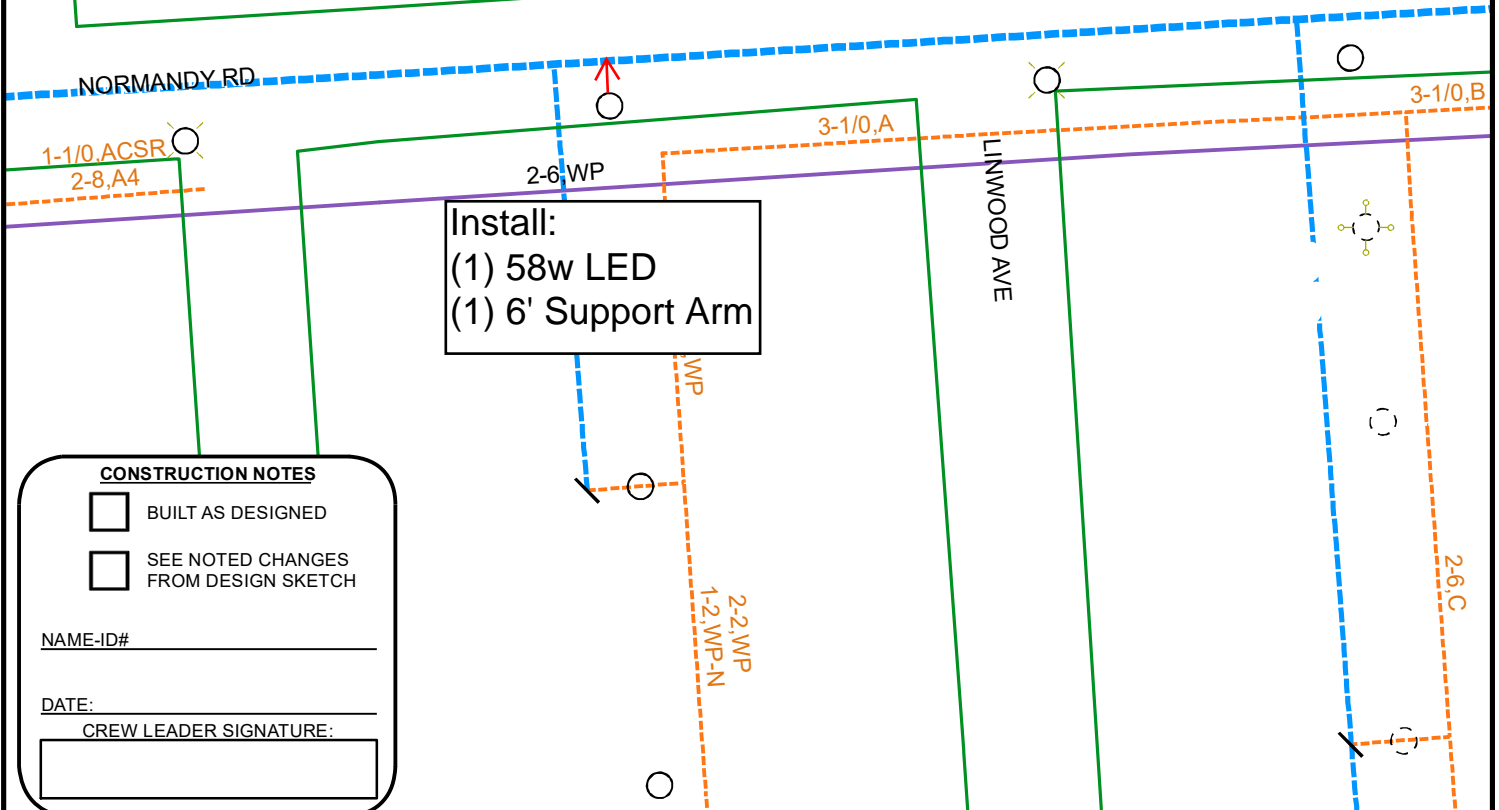
Please contact me for a Street Lighting Agreement if you would like to proceed with the above installation.

Sincerely,
Brandon R. Faron
Brandon R. Faron
Account Manager
Community Lighting



Know what's below.
Call before you dig

WOODLAND AVE



CONSTRUCTION NOTES

- ☐ BUILT AS DESIGNED
- ☐ SEE NOTED CHANGES FROM DESIGN SKETCH

NAME-ID# _____

DATE: _____

CREW LEADER SIGNATURE: _____

LEGEND

- EXISTING DECO POLE
- PROPOSED POLE
- FOREIGN POLE
- EXISTING ANCHOR
- PROPOSED ANCHOR
- TREE
- 120/240 V LINE
- 4.8 KV LINE
- 13.2 KV LINE
- 40 KV LINE

DTE DTE Electric - Distribution Engineering and Planning

Service Planner	Work Order Description Normandy west of Linwood Ave					
Phone	Work Order #	GIS-DSN	COH	CUL	CUG	PLC
Supervisor	Circuit #2			PH	SCMAT	
Phone	Service Center	Worksite City	Worksite Twp		County	
Phone	JU Work to be Performed				JU	RSD
Planning Engineer	JU Company	Contact	Email		Phone	
Phone	JU Company	Contact	Email		Phone	
Phone	CUE	Page 153 of 560	Scale	Town	Range	Section Qtr

5/15/2024

CITY COMMISSION AGENDA ITEM

TITLE	Consideration for Approval of the Older Adults Advisory Board Bylaws
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Susan Barkman
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The city commission created the Older Adults Advisory Board earlier this year and has asked all boards and commissions to create bylaws for their group. The Older Adults Advisory Board has met a few times and developed their bylaws after the model bylaws. Attached are the bylaws that they reviewed and recommended for approval of the city commission.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	0
AMOUNT CURRENTLY BUDGETED	0
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*
 Not applicable.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*
 Not applicable.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

Not applicable.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

Supports the strategic plan goal to have Welcoming, Engaged, and Livable Community – Opportunities for Volunteerism and the boards and commissions review process.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

No community engagement was conducted on model bylaws.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The Older Adults Advisory Board has reviewed and recommended approval by the City Commission at the May 15, 2024 meeting.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the bylaws of the Older Adults Advisory Board.

ATTACHMENTS:

1 – Bylaws

CITY OF ROYAL OAK

Older Adults Advisory Board

Approved **Date Approved by City Commission**

I. NAME

The name of this board is the Older Adults Advisory Board.

II. PURPOSE

As established by Chapter 113 of City of Royal Oak Code of Ordinances, the purpose of the Older Adults Advisory Board shall be to advise and make recommendations to the City Commission and the City Manager on accomplishing and maintaining the goals of the Aging in Place Plan and to provide feedback related to services for older adults at the Leo Mahany/Harold Meininger Senior Community Center and to the city in general.

III. MEMBERSHIP AND VACANCIES

The Older Adults Advisory Board shall be made up of seven total members, appointed by the City Commission, and one nonvoting staff ex-officio member. One of the seven voting members shall be a member of the City Commission. The staff ex officio member shall be appointed by the City Manager or their designee and shall be responsible for working with the board and the chair in organizing their agendas, minutes, and other documents and maintaining records and handling administrative elements of the board. Voting members shall be residents of the City of Royal Oak.

- b. All members shall be appointed by the City Commission consistent with Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of the City of Royal Oak Code of Ordinances, also known as the Appointments Ordinance.
 - i. The staff ex-officio member shall notify the City Clerk of any vacancies on the Commission who will forward any vacancies to the City Commission for consideration to fill any vacancies.
 - ii. The Older Adults Advisory Board members shall keep the City Clerk's office informed of changes in their names, addresses, phone number, email address or other basic contact information or anything that might change their status as a commission member.

- iii. Members appointed to fill a vacancy shall hold office for the original term of the vacancy as set by the City Commission and/or the Appointments Ordinance.
- iv. Members shall comply with ordinances relating to attendance as described in Chapter 12.

IV. OFFICERS

The Older Adults Advisory Board shall elect a chair, vice chair, and any other officers deemed necessary.

- a. Chair: The chair shall preside over the meeting and serve as a voting member
- b. Vice-Chair: The vice-chair shall perform the duties of chair in their absence.
- c. Staff Ex-Officio: The staff ex-officio member, who is appointed by the City Manager or their designee, shall serve as the secretary and record the minutes.

Term: All officers, except for the staff ex-officio member, shall serve a one (1) year term.

The Older Adults Advisory Board has the authority to remove a member from being an officer of the Older Adults Advisory Board but does not have the authority to remove them from the board. The board may remove a member from being an officer, by motion, second, and the concurring affirmative vote of four (4) members of the Older Adults Advisory Board.

V. NOMINATIONS AND ELECTIONS OF OFFICERS

The Older Adults Advisory Board shall hold the election of officers annually in January, nominations for which shall be accepted at the January meeting. Any member of the Older Adults Advisory Board may be nominated.

Members may nominate themselves or any other appointed member of the board.

The affirmative vote of the majority of members present for the election shall be required to be elected as an officer.

VI. CODE OF CONDUCT

In general, the use of good judgment, based on high ethical principles, will guide the officers and members of the Older Adults Advisory Board with respect to lines of

acceptable conduct. The successful operation and reputation of Royal Oak boards and commissions is built upon the principles of fair dealing and ethical conduct of members. Integrity and excellence require careful observance of the spirit and letter of all applicable laws and personal integrity. Failure to abide by these basic principles may result in removal from the Older Adults Advisory Board by the City Commission.

VII. MEETINGS

a. Meeting Schedule

Regular Meetings. The Older Adults Advisory Board shall adopt a schedule of regular meetings for the next year no later than the final meeting of the calendar year.

Special Meetings. Special meetings of the Older Adults Advisory Board may be called by the chair or by two members of the board in accordance with the Michigan Open Meetings Act. The Older Adults Advisory Board shall coordinate with the staff liaison for all special meetings reasonably in advance of the scheduled meeting so that the notice of the meeting shall be timely published as required by the Open Meetings Act.

All meetings of the Older Adults Advisory Board shall be subject to the Michigan Open Meetings Act, Act 267 of the Public Acts of 1976, MCL 15.261 et seq.

b. Order of Business. All meetings shall be conducted to conform to the following order:

1. Call to Order
2. Roll Call
3. Agenda Approval
4. Public Comment
5. Minutes
6. Business Items
7. Announcements
8. Adjournment

c. Quorum. A minimum of the majority of members four (4) of the Older Adults Advisory Board shall constitute a quorum.

d. Minutes. The staff ex-officio member shall be responsible for taking minutes and act as the records custodian for the Older Adults Advisory Board.

- e. Action. All action by the Older Adults Advisory Board shall be made by motion adopted by the concurring affirmative vote of majority of members present unless otherwise required by ordinance or state ordinance.
- f. Public Comment. The board shall follow the city commission's standard procedure for public comment. The chair has the ability to extend the three minutes per person limit.

VIII. ANNUAL REPORT

The Older Adults Advisory Board shall produce an annual report in the month of August.

IX. PARLIAMENTARY AUTHORITY

Parliamentary authority for the Older Adults Advisory Board is governed by Robert's Rules of Order. In case of conflict between these bylaws and the Robert's Rules of Order, these bylaws control. In case of conflict between these bylaws and any city ordinance, the city ordinance controls. In case of conflict between city ordinance and state law, the state law controls.

X. ADOPTION OR AMENDMENT OF BYLAWS

- a. The Older Adults Advisory Board makes a recommendation to adopt the bylaws to the Royal Oak City Commission. A recommendation to adopt, modify or repeal the bylaws shall be approved by two-thirds of the entire membership of the board.
- b. The Royal Oak City Commission has the authority to approve, amend, or repeal these bylaws.
- c. The Older Adults Advisory Board shall review these bylaws annually in February. If there are no proposed amendments then no action is needed.

XI. GENERAL PROVISIONS

No member of the board shall order or instruct city staff members to perform any service or duty. If a board feels that they are inadequately supported, they can address that through the staff liaison and the city manager.

XII. MICHIGAN FREEDOM OF INFORMATION ACT COMPLIANCE MANDATORY

The Older Adults Advisory Board shall comply with the Michigan Freedom of Information Act (FOIA) [Public Act 422 of 1976, MCL § 15.231 et seq.] and the city's current FOIA policy. The City Clerk and Human Resource Director shall assist the board in compliance.

XIII. MICHIGAN OPEN MEETINGS ACT COMPLIANCE MANDATORY

The Older Adults Advisory Board shall comply with the Michigan Open Meetings Act (OMA) [Public Act 267 of 1976, MCL § 15.261 et seq.].

XIV. ACCESSIBILITY

Anyone planning to attend a public meeting of the Older Adults Advisory Board who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's office at 248-246-3050 or email CityClerk@romi.gov at least two (2) business days prior to the meeting so that the city can support the full participation of members of the community.

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Lease Agreement with Metro Detroit Youth Clubs
SUBMITTING DEPARTMENT	City Attorney
PRESENTER	Niccolas Grochowski
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

On November 10, 2010, the City of Royal Oak entered into a ten-year agreement with Metro Detroit Youth Clubs ("Club"), a nonprofit organization, to lease, operate and maintain the Jack and Patti Salter Community Center located at 1545 East Lincoln Avenue. That agreement expired in 2020, but the Club has continued to work collaboratively with the City to operate and improve the Community Center facilities while providing needed and valuable services to the community. Since 2010, the Club has provided building coverage throughout the year for regular community programming and has provided staff coverage for community weather events and other local emergency situations. The Club has also made significant investments in facility improvements and maintenance, including HVAC replacement and installation in 2024 and large-scale technology upgrades in 2023. Attached is a letter outlining the substantial investments the Club has made to the facility. The City and Club wish to continue this beneficial relationship through an updated agreement.

Attached is a proposed lease agreement for your review and approval. The lease would be for a period of ten years and could be extended for an additional ten years by mutual option. The Club would make no cash rent payments during the lease term but would be responsible for staffing, cleaning and general maintenance of the facility as more fully set forth in the agreement. The City will retain legal title to the building, fixtures, and any improvements made by the Club. The City will continue to have access to the facility for senior programming and adult recreational activities and special City events that may be scheduled upon mutual agreement. The Club will maintain adequate liability insurance with the City named as an additional insured, and the Club agrees to indemnify and hold the City harmless against claims resulting from the Club's use and operation of the facility.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)

FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

Approval of this lease aligns with multiple goals contained in the Aging in Place Plan and the Strategic Plan.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, that the Royal Oak City Commission hereby approves the proposed lease agreement between the City and the Metro Detroit Youth Clubs for the Jack and Patti Salter Community Center; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute the proposed lease agreement between the City and the Metro Detroit Youth Clubs for the Jack and Patti Salter Community Center.

ATTACHMENTS:

Lease Agreement

Club Correspondence

LEASE AGREEMENT

This LEASE AGREEMENT ("Agreement"), entered into on this ___ day of _____, 2024, between the City of Royal Oak ("CRO"), with offices at 203 S. Troy Street, Royal Oak, Michigan, and Metro Detroit Youth Clubs a domestic nonprofit corporation with offices at 1545 E. Lincoln Avenue, Royal Oak, Michigan ("CLUB").

WHEREAS, CRO and CLUB have previously entered into an agreement allowing the CLUB to use the CRO owned Jack and Patti Salter Community Center, a facility designated and utilized as a CRO Resilience Hub, and a portion of V.F.W. Park located at the intersection of Lincoln Avenue and South Wilson Avenue in the City of Royal Oak; and

WHEREAS, the agreement previously entered into between CRO and CLUB expired in 2020; and

WHEREAS, CRO and CLUB are desirous of working collaboratively to more effectively and efficiently deliver needed services to the community; and

WHEREAS, the parties and members of the community have substantially benefited from the relationship between CRO and CLUB; and

WHEREAS, from 2010 to 2024, CLUB has dedicated over \$300,000 in facility improvements at the Jack and Patti Salter Community Center, including but not limited to, \$140,000 in HVAC replacement and installation costs in 2024, \$46,000 in replacement and installation of new carpet throughout the building in 2020, and over \$50,000 annually in routine facility maintenance costs; and

WHEREAS, CRO and CLUB desire to enter into a new agreement wherein CRO, in exchange for the services described herein, shall not require a cash rent payment or utility (electric and water/sewer) payments from CLUB during the term of this Agreement; and

WHEREAS, the parties are desirous of continuing this relationship on the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, IT IS HEREBY AGREED between the parties as follows:

DEFINITIONS AND BASIC TERMS OF LEASE

The following definitions and terms as they are used throughout the balance of this Lease Agreement shall have the following meanings:

- a. "Lease Date" means July 1, 2024.
- b. "Facility" means the building and land located at 1545 East Lincoln Ave., Royal Oak, Michigan, 48067 and more commonly known as the Jack and Patti Salter Community Center including the adjoining parking lot.
- c. "Term" means ten (10) Lease Years and as further described in Section 1.6.
- d. "Rent or Use Payments" means the services to be provided by the CLUB to the CRO and described in Exhibit A.

ARTICLE I

USE OF THE FACILITY

- 1.0 **Use.** CRO grants the CLUB the right to the use of the Facility in conjunction with the Recreation Department of CRO, the Royal Oak Senior Center and CRO. During the term of this Agreement, the parties agree that the Facility will be used only for activities of the CLUB and CRO uses described below in Section 1.1 and Exhibits A and B. CLUB use shall be subject to and in conformity with the policies, rules and regulations of CRO. CRO retains at all times the right to enter the office space in case of emergency and shall be provided with appropriate keys with which to attain access when necessary.
- 1.1 **CRO Use.** CLUB acknowledges that CRO intends to utilize the Facility for programs for CRO participants. CRO shall have access and use of the Facility for the activities described in Exhibit B.
- 1.2 **Scheduling.** Scheduling of CRO activities and uses at the Facility shall be conducted in accordance with a mutually agreed upon written schedule which shall be signed and dated by the parties. Said schedules shall be submitted at least four (4) times per year and once executed shall be incorporated into this Agreement. Changes to the schedule shall be consistent with Exhibit B.
- 1.3 **Continued use as CRO Resilience Hub.** CRO and CLUB acknowledge and agree that the Facility shall continue to be designated as a CRO Resilience Hub and shall continue to be utilized as a CRO Resilience Hub, as needed, to support residents, coordinate communication, distribute resources, reduce carbon pollution while enhancing quality of life, and to coordinate resource distribution and services before, during, or after a hazard event.
- 1.4 **Regulations.** CLUB shall observe and comply with all applicable federal, state and local regulations governing the use by the CLUB of the Facility. Copies of emergency procedures shall be maintained by the CLUB at the Facility.
- 1.5 **Income.** All income derived from programs conducted at the Facility by the CLUB shall belong solely to the CLUB. The CLUB shall be responsible for payment of all federal, state and local taxes, insurance, withholding or other benefits which may apply to its receipt of income or employment of staff at the Facility. All income derived from programs conducted at the Facility by CRO shall belong to CRO.
- 1.6 **Term.** This Agreement shall be for a term of ten (10) years beginning on the Lease Date, unless terminated earlier pursuant to Article V. This Agreement may be extended by mutual option of both CRO and the CLUB for one (1) successive ten (10) year term. The CLUB shall provide CRO with written notice of intent to exercise the option for a successive Lease Term not later than twelve (12) months prior to the end of the current Lease Term.
- 1.7 **Use Payments.** In exchange for the services and other consideration described herein and provided by the CLUB to CRO, CRO agrees to waive all cash use payments from the CLUB for its use of the Facility.

- 1.8 **Utilities.** CRO shall be responsible for maintaining utility service at the Facility and payment of all utility bills at the Facility. CRO shall assume responsibility for any outstanding utility bills that exist at the Facility.
- 1.9 **Additional Payments.** CLUB shall pay all taxes and assessments levied by any governmental entity against the Facility on account of the CLUB'S use thereof. Any and all such payments shall be made by the CLUB, and satisfactory evidence of such payments in the form of receipts shall be furnished to CRO by the CLUB upon request.
- 1.10 **Abatement of Payments.** In the event the Facility shall be partially or totally destroyed, whether by fire or any other casualty, or is taken under the exercise of the power of eminent domain, so as to render it, in whole or part, unsuitable for occupancy by the CLUB for the purposes described herein, it shall then be the obligation of CRO to restore and rebuild the Facility as promptly as is reasonably possible, taking into consideration labor strikes and other causes beyond the control of CRO. During any period of reconstruction or repair, use payments described above in Section 1.7 and those services described in Exhibit B shall be suspended while the Facility is untenable.
- 1.11 **Superseding Agreement.** This Agreement supersedes and replaces the Agreement entered into between the CRO and the CLUB on November 8, 2010.

ARTICLE II

OPERATION AND MAINTENANCE RESPONSIBILITIES

- 2.0 **Maintenance and Repairs of Building.** CRO shall maintain the Facility in a condition substantially comparable to the condition existing on the Lease Date. The CLUB, however, as its Use Payment, shall provide the following maintenance for the Facility:
- (A) Cleaning and general maintenance of the building's interior and exterior. By way of example, this shall include, but is in no way limited to, carpet cleaning, janitorial services, landscaping, summer groundskeeping and provision of the materials and supplies required for all cleaning and general maintenance;
 - (B) Routine servicing of mechanical systems within the Facility;
 - (C) Interior painting;
 - (D) Gym floor maintenance;
 - (E) Carpet maintenance;
 - (F) Routine maintenance of the plumbing, electrical and HVAC systems.

The CRO shall provide the following maintenance and capital improvements for the FACILITY:

- (A) All servicing, repairs and maintenance of the building and its mechanical or other systems exceeding Two Thousand Five Hundred Dollars (\$2500) in cost;
- (B) Replacement of gym lights and exterior building lights (suitable light bulbs to be provided by the CLUB);
- (C) Installation and maintenance of an automatic electronic defibrillator (AED);

- (D) Installation and maintenance of a building alarm system with service and monitoring contract;
- (E) Trash collection and refuse disposal;
- (F) Winter grounds keeping including snow removal and salting of all sidewalks, walkways and parking lots on and abutting the Facility;
- (G) All capital expenditures and improvements including, but not limited to the following systems or parts of the Facility: HVAC, parking lot, water supply lines, sewer lines, electrical wiring and service connections, roof and other structural components of the Facility.

2.1 **Security.** The CLUB shall provide security services for the Facility during the times in which the CLUB and CRO conduct programs, at CLUB expense, except that CRO agrees to provide the building alarm system and contracts as described above in Section 2.0. The parties agree that provision for such services shall be subject to approval by CRO. CRO retains the right to determine the adequacy of security for the premises at all times and CRO may terminate services provided by the CLUB in its sole discretion if such services are deemed by the CRO to be inadequate.

ARTICLE III

INSURANCE; WAIVER OF CLAIMS; INDEMNITY; RELEASE

3.0 **Insurance Requirements.** The CLUB shall obtain and maintain the insurance required under this paragraph. All coverage shall be with insurance carriers licensed and in good standing with the State of Michigan and acceptable to the CRO.

- (A) **Worker's Compensation Insurance.** The CLUB shall procure and maintain in effect during the life of this Agreement worker's compensation insurance as required by State law and shall provide evidence to CRO that such insurance is in force. Employer's liability limits of at least \$500,000.00 for each employee is required.
- (B) **Comprehensive General Liability Insurance.** The CLUB shall procure and maintain in effect during the life of this Agreement Comprehensive General Liability Insurance in an amount not less than \$1,000,000.00 combined single limit liability.
- (C) **Comprehensive Automobile Liability Insurance.** The CLUB shall procure and maintain in effect during the life of this Agreement Comprehensive Automobile Liability Insurance with limits of not less than \$1,000,000.00 combined single limit liability.

The above requirements should not be interpreted to limit the liability of the CLUB under this Agreement.

3.1 **Additional Insured.** All Certificates of Insurance forwarded to CRO by the CLUB must name CRO as an additional named insured, excluding Worker's Compensation insurance certificates. The additional insured provision shall read as follows:

"City of Royal Oak, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers."

All certificates forwarded to CRO by the CLUB shall include a clause which shall state that the CLUB shall defend, indemnify, and hold the CRO harmless from any and all claims and judgments to which the CRO may be subjected or which it may suffer or incur by reason of contract with the primary insured named in the certificate. Insurance coverage must be written through an insurance company that is licensed as an admitted carrier to do business in the State of Michigan by the State of Michigan Department of Insurance and Financial Services.

- 3.2 **Proof of Insurance Coverage.** The CLUB shall provide CRO, at the time Agreements are returned for execution, certificates and policies as listed below:
- (A) Three (3) copies of Certificate of Insurance for Worker's Compensation Insurance;
 - (B) Three (3) copies of Certificate of Insurance for Comprehensive General Liability Insurance;
 - (C) Three (3) copies of Certificate of Insurance for Comprehensive Automobile Liability Insurance;
- 3.3 **Expiration.** If any of the above coverages expire during the term of the Agreement, the CLUB shall deliver renewal certificates and/or policies to CRO at least ten (10) days prior to expiration date.
- 3.4 **Fire Insurance.** Throughout the term of this Agreement, the CLUB shall maintain in force fire and extended coverage insurance insuring its interest in the Facility in its name and in the name of CRO.
- 3.5 **Personal Property.** CRO shall have no liability or responsibility of any nature whatsoever for personal property of the CLUB or CLUB employees, invitees, volunteers or patrons located at the Facility.
- 3.6 **Waiver of Claims.** CRO and the CLUB each hereby waive any and every claim for recovery from the other for any and all loss or damage to the Facility, or any portion thereof, or to the contents thereof, which loss or damage is covered by valid and collectible fire and extended coverage insurance policies, to the extent that such loss or damage is recoverable under said insurance policies.
- 3.7 **Indemnification by the CLUB.** The CLUB shall defend, indemnify and hold CRO harmless from and against any and all claims, demands, actions, proceedings, costs, losses, liabilities, fines, expenses, penalties and direct, indirect and consequential damages (including, but not limited to interest, professional fees, court costs, fees and costs on appeal, costs of arbitration and disbursements of counsel), of whatever nature, caused by, arising out of, resulting from, or in connection with:
- (A) The use and operation of the Facility by the CLUB, or the use or operation of the business of the CLUB; or,
 - (B) The acts, errors and omissions of all of the CLUB'S employees, agents, volunteers, patrons, invitees or licensees at the Facility, excepting only matters arising out of the negligent or intentional acts of CRO, its employees or agents not covered by the CLUB'S insurance.

ARTICLE IV

TITLE TO ASSETS

- 4.0 **Building, Fixtures and Improvements.** CRO shall at all times retain legal title to the building, fixtures and improvements.
- 4.1 **Personalty.** All personalty shall belong and be titled to the party purchasing such personalty, unless otherwise provided in this Agreement.

ARTICLE V

TERMINATION AND DEFAULT

- 5.0 **Termination.** This Agreement shall terminate at the expiration of the term described in Paragraph 1.6 above, unless otherwise mutually extended by CRO and the CLUB exercising an option to extend this Agreement or through a written amendment to this Agreement or the execution of a new agreement by the parties.
- 5.1 **Events of Default.** The following shall be events of default under this Agreement and the terms "event of default" and "default" shall mean, whenever they are used in this Agreement, any one or more of the following events:
- (A) Failure by the CLUB to pay, when due, any reimbursements or other payments required to be paid to CRO;
 - (B) Failure by the CLUB to insure to the extent and in the manner required by the terms of this Agreement;
 - (C) Failure of CRO or CLUB to observe and perform any other covenant, condition or agreement required to be observed or performed under this Agreement for a period of thirty (30) days after written notice specifying such failure and requesting that it be remedied has been provided to the breaching party by the non-breaching party.
 - (D) CRO declares bankruptcy or goes into receivership.
 - (E) Failure by either CRO or the CLUB to meet obligations described in Article II.
- 5.2 **Termination on Default.** In the event of breach or default by the CLUB or CRO as to any of the terms of this Agreement, either party may terminate the Agreement with two hundred and seventy (270) days written notice to the defaulting party. Upon termination, all rights of the CLUB to use the Facility and all responsibility of the CLUB to maintain the Facility shall terminate.
- 5.3 **Termination upon Notice of Non-Compliance.** This Agreement shall terminate immediately upon any declaration by any federal or state court, or other state or federal authority, that this Agreement, any provision contained herein, or the use of the facility, in any way fails to comply with the law, or fails to comport with any of the rules, regulations, or requirements of any governmental unit with authority over the funding or operation of the Facility.
- 5.4 **Continuing Obligation.** Nothing in this Agreement shall be deemed to release or relieve either party from responsibility or liability incurred during the term of this Agreement.

ARTICLE VI
ASSIGNMENT

- 6.0 **No Assignment by the CLUB.** The CLUB shall not sell, assign, mortgage, pledge or in any manner transfer its rights pursuant to this Agreement, nor may the CLUB sub-contract or encumber any part of the FACILITY, without the prior written consent of CRO.
- 6.1 **Assignment by the CRO.** CRO may at any time sell, assign or otherwise transfer its interest in this Agreement and the Facility.

ARTICLE VII
MISCELLANEOUS

- 7.0 **Benefit and Burden.** The provisions of the Agreement shall be binding upon and inure to the benefit of the parties to this Agreement and their respective representatives, successors and assigns.
- 7.1 **Captions.** All captions in this Agreement are for convenience only and shall not be deemed to limit, construe, affect or alter the meaning of the Articles and paragraphs to which they pertain.
- 7.2 **Entire Agreement.** This Agreement contains the entire agreement between the parties with respect to its subject matter. This Agreement may not be modified except by a written document signed by the parties.
- 7.3 **Document Availability.** The CLUB shall maintain and make available to CRO its membership records and any other necessary or related documents to permit CRO to comply with all State and Federal requirements in operating and/or maintaining the facility.
- 7.4 **Notices.** Notice or other written instruments relating to this Agreement shall be sufficiently given or delivered upon mailing by certified or registered mail, return receipt requested, postage prepaid, addressed to the party to whom such notice or other instrument is directed, as follows:

If to the CITY: City Manager
 City of Royal Oak
 203 S. Troy Street
 Royal Oak, MI 48067

If to the CLUB: CEO/President
 Metro Detroit Youth Clubs
 1545 E. Lincoln Avenue
 Royal Oak, MI 48067

IN WITNESS OF WHICH, the parties have executed this Agreement the day and year first written above.

CITY OF ROYAL OAK

METRO DETROIT YOUTH CLUBS
A Michigan non-profit corporation

By: _____
Michael Fournier, Mayor

By: _____
Its: President/CEO

By: _____
Melanie Halas, City Clerk

By: _____
Its: Chair, Board of Trustees

Approved as to form:

Niccolas J. Grochowski
City Attorney

EXHIBIT A

SERVICES TO BE PROVIDED BY THE CLUB TO THE CITY AS CONSIDERATION FOR THE AGREEMENT TO USE THE FACILITY

1. The CLUB shall staff the Facility seven days a week between the hours of 8:30 a.m. and until 11:00 p.m. subject to modification upon the mutual agreement of the parties.
2. The CLUB shall clean and perform general maintenance of the Facility interior.
3. The CLUB shall paint the interior of the Facility as needed.
4. The CLUB shall maintain the gym floor.
5. The CLUB shall clean and maintain the interior carpet of the Facility. Any replacement of the carpet shall be considered a capital expenditure that will be the responsibility of the CLUB.
6. The CLUB shall perform groundskeeping of the Facility from May 1 through October 31 of each year.
7. The CLUB shall employ building supervisors that are trained in CPR and first aid.
8. The CLUB shall provide general maintenance of the plumbing, electrical and HVAC systems subject to the limitations contained in the Agreement. The Club shall be responsible for vendor contracts including pest control, janitorial supplies, and concessions.
9. The CLUB shall open the V.F.W. Park bathroom, Monday through Friday at 8:30 a.m. from May 1 through October 31 of each year.

EXHIBIT B

CITY USE

1. CRO will have access to the east gym, senior room, Lincoln Room and dance room for senior programming Monday through Friday from 8:30 a.m. until 3:00 p.m.
2. CRO will have access to the east gym for adult recreation activities on Monday through Friday from 5:00 p.m. until 11:00 p.m. from Labor Day to Memorial Day.
3. CRO will have access to the Lincoln Room and the Dance Room Monday through Thursday from 5:00 p.m. until 11:00 p.m. and the Dance Room and east gym on Saturdays from 8 a.m. until 2:00 p.m. from Labor Day through Memorial Day.
4. CRO will have access to the east gym, the Lincoln Room and the Dance Room on Monday through Friday from Memorial Day until Labor Day from 5:00 p.m. until 9:30 p.m.
5. CRO will have access to the Facility as needed for all elections.
6. In cases where additional building access for CRO or recreational special events is required, events will be scheduled upon mutual agreement between the Superintendent of Recreation for CRO and the Executive Director of the CLUB.



February 21, 2024

Brett Tillander
President|CEO
Metro Detroit Youth Clubs
1545 East Lincoln
Royal Oak, Michigan 48067
tillander.brett@miclubs.org
248.224.1708

Todd Fenton
Interim City Manager
City of Royal Oak
203 South Troy Street
Royal Oak, Michigan 48067

Dear Todd,

I hope this letter finds you well. I wanted to extend my gratitude for the opportunity to meet with you to discuss the lease agreement for the Jack & Patti Salter Community Center, the historic location of the Metro Detroit Youth Clubs, established in 1958. Our conversation was invaluable in understanding the mutual interests and responsibilities regarding the future of this vital community space.

As requested, this letter serves to compile a brief list of recent and significant investments that Metro Detroit Youth Clubs (MDYC) has made in the Jack & Patti Salter Community Center. These investments have not only enhanced the infrastructure of the building but have also contributed to the betterment of the community we proudly serve.

Here are some key highlights of our investments:

Renovation and Maintenance: Over the past ten years, MDYC has dedicated substantial resources to renovating and maintaining the Jack & Patti Salter Community Center. This includes repairs and updates to the HVAC system, plumbing, entry doors, etc. to ensure the safety and comfort of all occupants.

Specifically:

- HVAC: Approximately \$140,000 in replacement and installation costs donated by Continuum Services in support of MDYC, including three heat exchangers servicing the gym and the main lobby.
- Plumbing: Approximately \$8,000 in replacement and installation of the hot water heater, replacement and installation of all valves and fixtures, replacement of three sink fixtures, and their related garbage disposals.
- Carpet: Approximately \$46,000 in replacement and installation of new carpet in 2020 throughout the building. Main Floor Covering, a Royal Oak-based business, was the vendor we utilized.

Technology Upgrades: Recognizing the importance of technology in today's world, we have installed high-speed internet connectivity within the center available to the general public at the cost of \$7,200 per year. Additionally, the Club installed security cameras and a monitoring system to enhance responsiveness to security events. The direct cost of this installation was \$4,800 (cameras and related equipment), donated with the exception of parts. In 2023, MDYC installed four large screen displays to promote and raise awareness about the programs offered at the Jack & Patti Salter Community Center. The total cost was \$2,500.

Facility Maintenance and Enhancements: MDYC has secured Worry-Free Services to provide donated weekly landscaping services to maintain the grounds, valued at more than \$6,000 annually. Additionally, MDYC, until 2020 (interrupted by COVID), annually resurfaced the gym floor at a cost of \$7,500. MDYC also has paid for and secured the annual fire inspection through Fire Defence or Elite Fire at more than \$1,500 annually.

Facility & Program Support: MDYC provides building coverage throughout the year for regular programming from 8 AM until 11 PM Monday through Friday from September through June. Additionally, MDYC provides building coverage in July & August from 8 AM until 6 PM. Additionally, during community weather events or other emergencies, MDYC provides staff coverage for the building. Total direct staffing investment, not including fringe benefits, is more than \$60,000 annually. Additionally, in partnership with the 44th District Court, other District Courts, and the Circuit Court, the Club hires a full-time Community Service Coordinator to oversee the cleaning of the Jack & Patti Salter Community Center five days a week. MDYC pays for all janitorial supplies and administers the program. The annual janitorial supply costs are approximately \$18,000 per year, and MDYC's personnel cost is approximately \$36,000 per year. An understanding of the savings would require a current quote for facility cleaning. Twice annually, MDYC invests in carpet cleaning of the entire facility at a cost of \$1,800 per occurrence.

These investments of more than \$300,000, in donations and real expenditures, are reflective of our commitment to the partnership with the City of Royal Oak and the important role the Jack & Patti Salter Community Center plays in the community and its role as a cornerstone of our organization. We firmly believe that by working collaboratively with the City of Royal Oak, we can ensure the continued success and sustainability of this invaluable community asset.

In moving forward with the lease agreement, we are hopeful that these investments will be helpful in understanding MDYC's commitment to continuing this partnership that upholds the best interests of all stakeholders involved. Once again, thank you for your time and focus on making Royal Oak an even stronger community. We look forward to building a brighter future through our partnership for the more than 1,800 youth and their families who depend upon the Club as well as the entire Royal Oak community. If you have any questions or need further clarification, please let me know.

Looking forward,



Brett Tillander
President|CEO
Metro Detroit Youth Clubs

\bt

CITY COMMISSION AGENDA ITEM

TITLE	Approval of 2024-2026 Tentative Agreement between the City of Royal Oak and TPOAM
SUBMITTING DEPARTMENT	Human Resources
PRESENTER	Dennis Van de Laar
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

Attached is a copy of the tentative agreement reached between the City of Royal Oak and the Technical, Professional & Officeworkers Association of Michigan (TPOAM). It is a two (2) year agreement. The current agreement will expire on June 30, 2024. The new agreement will be in effect through June 30, 2026.

The agreement provides, amongst other things, wage increases reflective of the market. This includes a market adjustment with 4% effective July 1, 2024, and an additional increase of 3% effective July 1, 2025.

We greatly appreciate the union's candor and commitment to reaching an agreement in a cooperative manner.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	As per ratified agreement
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	TBD (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

None.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

None.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

None.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This aligns with the city's goals of being a safe, healthy and just city, as well as the priority of being an employer of choice.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

N/A

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

N/A

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the tentative agreement with the Technical, Professional & Officeworkers Association of Michigan (TPOAM) dated May 15, 2024.

ATTACHMENTS:

(1) _TPOAM 2024-2026 TA – SIGNED.PDF

CITY OF ROYAL OAK

AND

**TECHNICAL, PROFESSIONAL & OFFICEWORKERS
ASSOCIATION OF MICHIGAN**

TENTATIVE AGREEMENT

May 15, 2024

**CITY OF ROYAL OAK
AND
TECHNICAL, PROFESSIONAL & OFFICEWORKERS
ASSOCIATION OF MICHIGAN
TENTATIVE AGREEMENT**

May 15, 2024

1. **Duration.** Two years, July 1, 2024 – June 30, 2026.
2. **Article 44, Pay Plan.**
 1. All classifications will receive a \$1.00 an hour increase effective July 1, 2024.
 2. Effective July 1, 2024, all classifications will receive a 4% pay raise after rolling the dollar in noted above.
 3. Effective July 1, 2025, all classifications will receive a 3% pay raise.
 4. Effective upon ratification of this agreement and as soon as practical thereafter, all members of the bargaining unit will receive a \$1000 check which reflects a lump sum payment for the additional dollar an hour noted above reflecting the adjustment to approximately January, 2024.
3. **Article 29, Sick Leave.** Effective upon ratification of the agreement, the City will agree to eliminate the second tier for the accrual of sick leave on a monthly basis and will return to eight (8) hours accruing each month for service. That Tier eliminated prospectively all language.
4. **Article 36, Section 3, Dental Insurance.** The City will review its Dental and get back to the Union and discuss – this is a citywide issue and the City agrees if improved, the dental benefits for the bargaining units in the City, TPOAM will also receive.
5. **Parental Leave.** The City is working to develop a citywide policy and will continue to discuss this issue with the Union.
6. Amend **Section 35, Bereavement.** Add, "In loco parentis." Include the aforementioned as well as possible domestic partner.

The City would also propose that if any improvements are provided to Bereavement policy on an across-the-board basis throughout the City, members of this bargaining unit would also receive this additional item.

7. **Section 38, Tuition Reimbursement.** The City is developing a citywide policy for non-public safety groups. Should it develop such a policy, it will be provided to the Union for discussion purposes and possible inclusion.

8. **Insurance.**

A. The City will continue the existing Healthcare provision for the term of the Agreement and continue to opt out of PA 128.

B. BCN option already declined, delete from contract.

9. **Personal Business Days.** Effective July 1, 2024, the City will agree to eliminate the second tier of personal business leave.

10. **Library.** Assignment Library.

The parties have agreed that individuals assigned as the "Person In Charge," by the Library Director during their absence between the hours of 5:30 pm and 8:00 pm (M-Th) and on weekends will receive an additional \$3.00 per hour premium.

This premium will also be paid during times that the Library Director is on vacation and the Director assigns a Person In Charge for those shifts.

CITY OF ROYAL OAK

TPOAM


By Dennis Van de Laar, HR Dir. 05/29/2024
Date


By 05-18-2024
Date

By _____ Date


By 5-29-24
Date

City of Royal Oak Investment Portfolio

Apr-24

ISSUER	TYPE	PURCH. DATE	MATURITY DATE	Rate	Yield	No of days	Investment	Annualized Interest	Principal + Interest	Investments
CIBC	CD	11/17/22	5/17/24	4.20%	4.20%	547	1,110,703.67	46,649.55	1,157,353.22	1,110,703.67
CIBC	CD	11/17/22	5/17/24	4.20%	4.20%	547	1,110,703.67	46,649.55	1,157,353.22	1,110,703.67
CIBC	CD	12/2/22	6/3/24	4.20%	4.20%	549	2,011,486.36	84,482.43	2,095,968.78	2,011,486.36
CIBC	CD	6/7/23	6/6/24	5.20%	5.20%	365	2,045,555.55	106,368.89	2,151,924.44	2,045,555.55
CIBC	CD	12/16/22	6/17/24	4.30%	4.30%	549	1,098,690.57	47,243.69	1,145,934.26	1,098,690.57
CIBC	CD	7/10/23	7/10/24	5.25%	5.25%	366	2,055,951.06	107,937.43	2,163,888.49	2,055,951.06
PNC Bank	CD	2/23/24	8/20/24	4.25%	4.25%	179	787,839.82	33,483.19	821,323.01	787,839.82
Citizens State Bank	CD	2/22/24	8/26/24	5.10%	5.10%	186	1,000,000.00	51,000.00	1,061,440.41	1,000,000.00
Flagstar Bank	CD	2/23/24	8/26/24	5.15%	5.15%	185	2,087,058.33	107,483.50	2,194,541.83	2,087,058.33
CIBC	CD	9/19/23	9/18/24	5.40%	5.40%	365	1,104,462.54	59,640.98	1,164,103.52	1,104,462.54
CIBC	CD	9/19/23	9/18/24	5.40%	5.40%	365	1,105,998.42	59,723.91	1,165,722.33	1,105,998.42
PNC Bank	CD	3/24/24	9/19/24	4.75%	4.75%	179	791,427.10	37,592.79	829,019.89	791,427.10
First Merchants Bank	CD	9/19/23	9/19/24	5.25%	5.25%	366	2,197,238.77	115,355.04	2,312,593.81	2,197,238.77
First Merchants Bank	CD	9/19/23	9/19/24	5.25%	5.25%	366	2,197,238.77	115,355.04	2,312,593.81	2,197,238.77
Citizens State Bank	CD	4/3/23	10/3/24	4.50%	4.50%	549	509,798.15	22,940.92	532,739.07	509,798.15
CIBC	CD	10/2/23	10/1/24	5.45%	5.45%	365	1,142,769.89	62,280.96	1,205,050.85	1,142,769.89
CIBC	CD	10/6/23	10/7/24	5.45%	5.45%	367	2,080,130.50	113,367.11	2,193,497.61	2,080,130.50
CIBC	CD	10/6/23	10/7/24	5.45%	5.45%	367	1,279,331.89	69,723.59	1,349,055.48	1,279,331.89
CIBC	CD	11/16/23	11/15/24	5.40%	5.40%	365	2,090,852.26	112,906.02	2,203,758.28	2,090,852.26
CIBC	CD	11/20/23	11/19/24	5.40%	5.40%	365	2,332,601.43	125,960.48	2,458,561.91	2,332,601.43
Citizens State Bank	CD	12/6/23	12/6/24	5.20%	5.20%	366	523,954.27	27,245.62	551,199.89	523,954.27
Huntington	CD	12/11/23	12/10/24	3.050%	3.050%	365	1,051.33	32.07	1,083.40	1,051.33
Flagstar Bank	CD	12/21/23	12/19/24	5.00%	5.00%	364	426,309.13	21,315.46	447,624.59	426,309.13
PNC Bank	CD	1/2/24	6/29/24	4.75%	4.75%	179	525,039.65	24,939.38	549,979.03	525,039.65
PNC Bank	CD	1/2/24	6/29/24	4.75%	4.75%	179	766,516.84	36,409.55	802,926.39	766,516.84
Citizens State Bank	CD	2/6/24	2/6/25	5.00%	5.00%	366	1,055,440.41	52,772.02	1,108,212.43	1,055,440.41
Flagstar Bank	CD	3/21/24	3/20/25	5.14%	5.14%	364	2,119,128.01	108,923.18	2,228,051.19	2,119,128.01
Citizens State Bank	CD	2/23/24	4/16/25	5.05%	5.05%	418	1,061,440.41	53,602.74	1,115,043.15	1,061,440.41
Huntington Investments, brokered										
Dreyfus Cash Mgt	MM	4/1/24	month end	4.79%	4.79%	30	1,017,788.75	48,752.08	1,066,540.83	1,017,788.75
General Motors, 465k	CP	3/5/2024	06/11/24	0.00%	5.51%	98	458,226.65	-	458,226.65	458,226.65
General Motors, 546k	CP	3/20/24	06/26/24	0.00%	5.54%	98	538,003.48	-	538,003.48	538,003.48
JPMChase NA	CD	1/29/21	1/29/26	0.50%	0.50%	1,826	1,000,000.00	5,000.00	1,005,000.00	1,000,000.00
Synchrony Bank	CD	8/27/21	9/3/24	0.55%	0.55%	1,103	1,000,000.00	5,500.00	1,005,500.00	1,000,000.00
USTreasury Bill, 531k	USTN	11/9/23	5/9/24	0.00%	5.39%	182	517,139.93	-	517,139.93	517,139.93
USTreasury Bill, 549k	USTB	2/2/24	5/28/24	0.00%	5.23%	116	540,048.86	-	540,048.86	540,048.86
USTreasury Bill, 1.3285m	USTN	3/12/24	6/25/24	0.00%	5.25%	105	1,308,788.93	-	1,308,788.93	1,308,788.93
USTreasury Bill, 1019m	USTB	3/19/24	7/16/24	0.00%	5.26%	119	1,001,821.36	-	1,001,821.36	1,001,821.36
USTreasury Note, 1012k	USTN	10/25/21	5/15/24	0.25%	0.63%	933	1,002,393.91	2,505.98	1,004,899.89	1,002,393.91
USTreasury Note, 874k	USTN	4/15/24	2/15/25	0.00%	5.18%	306	848,087.27	-	848,087.27	848,087.27
FedHomeLoanBank	USGB	8/19/21	11/19/24	0.50%	0.50%	1,188	2,000,000.00	10,000.00	2,010,000.00	2,000,000.00
FedHomeLoanBank	USGB	8/27/21	9/23/24	0.55%	0.55%	1,123	1,000,000.00	5,500.00	1,005,500.00	1,000,000.00
Federal Farm Cr Bk	USGB	8/11/23	7/24/25	0.00%	5.23%	713	523,000.00	-	523,000.00	523,000.00
Robinson Capital, brokered										
Huntington Conservative	C/CE	4/1/24	4/30/24	4.62%		30	-	-	-	-
Federated Treas Oblig Fund	C/CE	4/1/24	4/30/24	4.69%	5.16%	30	396,150.05	18,579.44	414,729.49	396,150.05
Bloomfield Charter, 110	MuniB	9/14/22	5/1/25	1.94%	4.10%	960	104,143.60	2,022.47	106,166.07	104,143.60
Chippewa Valley Schls,100	MuniB	12/19/22	5/1/27	1.18%	4.45%	1,594	87,154.00	1,029.29	88,183.29	87,154.00
Clarkston Com Schls,100	MuniB	12/23/22	5/1/26	1.94%	4.47%	1,225	92,200.00	1,790.52	93,990.52	92,200.00
Clawson Schls,100	MuniB	12/2/22	5/1/27	3.65%	4.92%	1,611	95,012.00	3,467.94	98,479.94	95,012.00
Dearborn MI Sch Dist, 100	MuniB	11/1/22	5/1/27	1.36%	4.92%	1,642	85,808.00	1,169.56	86,977.56	85,808.00
FedHome Loan Bank, 300	Agency	10/26/22	12/21/26	1.25%	4.33%	1,517	265,270.94	3,315.89	268,586.83	265,270.94
FedHome Loan Bank, 450	Agency	9/8/22	9/13/24	3.50%	3.59%	736	449,185.50	15,721.49	464,906.99	449,185.50
FedHome Loan Bank, 400	Agency	10/7/22	9/11/26	4.25%	4.33%	1,435	398,903.20	16,953.39	415,856.59	398,903.20
FedHome Loan Bank, 325	Agency	10/5/22	9/10/27	4.13%	4.05%	1,801	326,066.00	13,450.22	339,516.22	326,066.00
FedHome Loan Bank, 325	Agency	1/13/24	12/13/24	4.63%	4.31%	335	326,807.00	15,114.82	341,921.82	326,807.00
FedHome Loan Bank, 325	Agency	10/5/22	12/10/27	4.25%	3.71%	1,892	332,915.20	14,148.90	347,064.10	332,915.20
FedHome Loan Bank, 300	Agency	10/5/22	6/14/24	4.88%	4.73%	618	300,601.33	14,654.31	315,255.64	300,601.33

City of Royal Oak Investment Portfolio

Apr-24

ISSUER	TYPE	PURCH. DATE	MATURITY DATE	Rate	Yield	No of days	Investment	Annualized Interest	Principal + Interest	Investments
Fed Farm Credit, 400	Agency	9/26/22	9/15/27	3.38%	4.24%	1,815	384,678.92	12,982.91	397,661.83	384,678.92
Fed Farm Credit, 400	Agency	9/28/22	9/30/25	4.25%	4.29%	1,098	399,388.00	16,973.99	416,361.99	399,388.00
Fed Farm Credit, 400	Agency	9/30/22	9/30/25	4.25%	4.29%	1,096	399,584.00	16,982.32	416,566.32	399,584.00
Fed Farm Credit, 400	Agency	10/12/22	10/19/26	4.25%	4.34%	1,468	398,760.00	16,947.30	415,707.30	398,760.00
Fed Farm Credit, 400	Agency	10/13/22	10/20/25	4.50%	4.50%	1,103	399,956.00	17,998.02	417,954.02	399,956.00
Fed Farm Credit, 400	Agency	10/20/22	7/27/26	4.50%	4.70%	1,376	397,312.00	17,879.04	415,191.04	397,312.00
Fed Farm Credit, 300	Agency	11/1/22	10/27/27	4.38%	4.35%	1,821	300,347.96	13,140.22	313,488.18	300,347.96
Fed Farm Credit, 300	Agency	11/22/22	11/18/24	4.50%	4.71%	727	298,812.00	13,446.54	312,258.54	298,812.00
Fed Farm Credit, 300	Agency	4/13/24	2/13/29	4.13%	4.24%	1,767	298,473.00	12,312.01	310,785.01	298,473.00
Fed Farm Credit, 325	Agency	2/21/23	8/21/24	4.88%	4.90%	547	324,870.00	15,837.41	340,707.41	324,870.00
Fed Farm Credit, 325	Agency	3/1/23	12/1/27	4.13%	4.21%	1,736	323,836.50	13,358.26	337,194.76	323,836.50
Fed Farm Credit, 300	Agency	3/28/23	3/28/25	4.00%	4.01%	731	299,949.00	11,997.96	311,946.96	299,949.00
Fed Farm Credit, 325	Agency	4/26/24	4/26/27	3.88%	3.99%	1,095	325,737.75	12,622.34	338,360.09	325,737.75
Fed Farm Credit, 225	Agency	4/15/24	12/15/28	4.25%	4.34%	1,705	227,517.75	9,669.50	237,187.25	227,517.75
Fed Farm Credit, 325	Agency	4/18/24	1/18/29	3.88%	4.03%	1,736	322,530.00	12,498.04	335,028.04	322,530.00
Fed Farm Credit, 300	Agency	4/28/24	9/28/27	4.63%	4.66%	1,248	298,842.00	13,821.44	312,663.44	298,842.00
Fed Farm Credit, 250	Agency	4/13/24	10/13/27	4.75%	4.77%	1,278	249,766.81	11,863.92	261,630.73	249,766.81
FedHome Loan Bank, 300	Agency	11/17/22	6/12/26	5.75%	4.22%	1,303	315,066.41	18,116.32	333,182.73	315,066.41
Fannie Mae, 300	Agency	10/26/22	4/22/25	0.63%	4.50%	909	272,952.00	1,705.95	274,657.95	272,952.00
Grand Rapids-Tx, 150	MuniB	9/16/22	1/1/25	0.94%	4.08%	838	139,845.00	1,315.94	141,160.94	139,845.00
L'Anse Cruese, 150	MuniB	10/19/22	5/1/25	0.88%	4.78%	925	136,203.00	1,193.14	137,396.14	136,203.00
Michigan State Bldg, 150	MuniB	10/26/22	10/15/26	1.12%	4.85%	1,450	130,011.00	1,450.92	131,461.92	130,011.00
Michigan St Hsg Dev, 150	MuniB	3/30/23	4/1/27	5.36%	5.36%	1,463	150,000.00	8,035.50	158,035.50	150,000.00
USTnote, 325	USTN	4/30/24	1/31/29	4.00%	4.13%	1,737	321,140.63	12,845.63	333,986.26	321,140.63
Univ of Michigan, 100	MuniB	10/27/22	4/1/25	2.97%	4.65%	887	96,189.00	2,852.97	99,041.97	96,189.00
West Ottawa Schls,100	UTGO	12/13/22	11/1/25	1.06%	4.53%	1,054	90,717.00	961.60	91,678.60	90,717.00

Investments Total 59,936,720.49

Current Interest

Checking and Savings Account

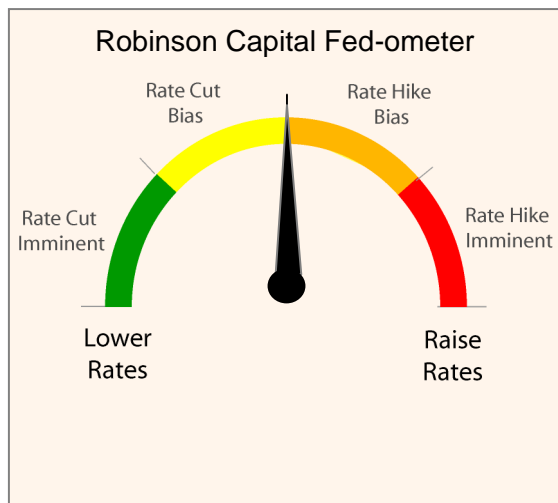
Chase, JPMorgan	Chk	AP check'g	4/30/24	2.05%	3,649.77	4,692,130.37
Chase, JPMorgan	Chk	Auto	4/30/24	2.07%	287.46	32,471.56
Huntington	Chk	Pooled	4/30/24	*	-	2,902,133.14
Huntington	Chk	Pooled AP	4/30/24	*	-	1,128,961.50
Huntington	Chk	Auto	4/30/24	*	-	3,214.21
Huntington	Chk	Trust/tax	4/30/24	*	-	36,471.82
Huntington	Chk	Payroll	4/30/24	*	-	8,314.36
Huntington	Chk	Farm Mkt	4/30/24	*	-	4,636.41
Huntington	Chk	IceArena	4/30/24	*	-	15,160.58
MI Class	Inv/Savings-Tax		4/30/24	5.385%	-	-
MI Class	Inv/Savings-pooled		4/30/24	5.385%	157,449.07	34,379,955.28
MI Class Edge	Inv/Savings-pooled		4/30/24	5.372%	23,810.00	5,441,675.93
PNC Bank	MM	Ambulance	4/30/24	3.09%	4,156.74	1,626,411.40

Checking/Savings Total 50,271,536.56

Total Investments & Bank Balance	59,936,720.49	2,528,223.63	62,286,031.49	110,208,257.05
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* checking accounts generally earn zero interest or an under-market rate

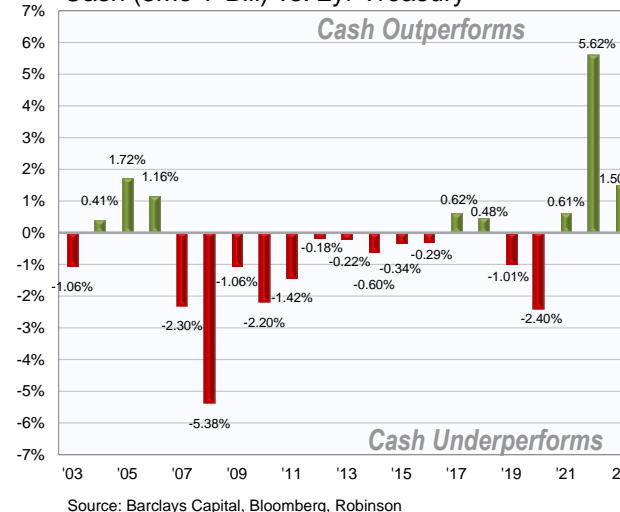
Federal Reserve Stance



For the 9th straight month, the Fed Funds rate remains at 5.50%, the highest level since 2000. The Federal Reserve is comfortable with where the policy rate is and does not seem eager to make a move, in either direction, as they wait for incoming data to paint a clearer picture on what is happening in the broader economy. It does not happen often, but the Robinson Fed-ometer sits right in-between future cuts or hikes, mostly dependent on the next few month's inflation numbers.

Performance

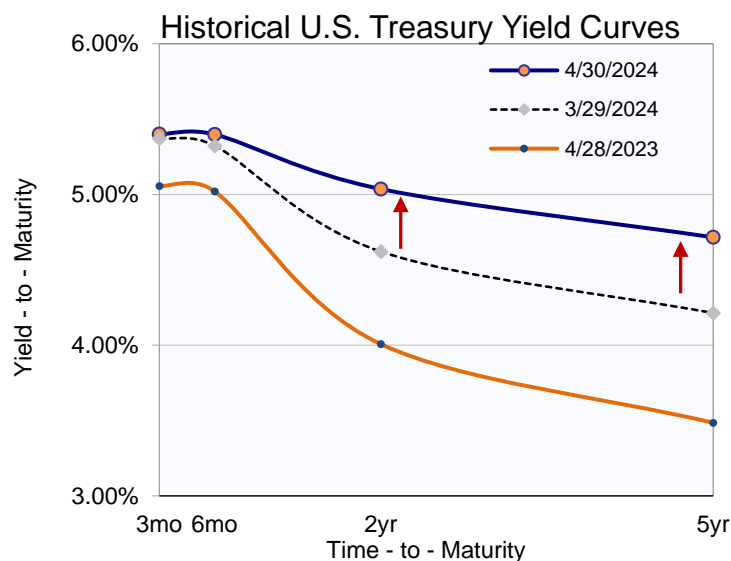
Cash (3mo T-Bill) vs. 2yr Treasury



As rates have increased, the 2-Year Treasury has negative returns so far in 2024.

	Returns	
	April	YTD
3mT-Bill	0.43%	1.74%
2y Tsy	-0.41%	-0.18%

Yield Curve



Interest rates rose throughout April in response to adjustments in market forecasts for Federal Reserve policy. Yields on 2-Year and 5-Year Treasury bonds increased by 42 and 51 basis points, respectively.

Graph of the Month

of Rate Cuts by Dec. 2024



Since the beginning of 2024 inflation has continually surprised to the upside and headline labor market numbers have held strong. As a result the market has steadily been decreasing the number of interest rate cuts expected by the end of the year. At the beginning of the year the market was expecting over 1.50% in rate cuts and today there is only one 0.25% cut priced in the market.

Economic Comments

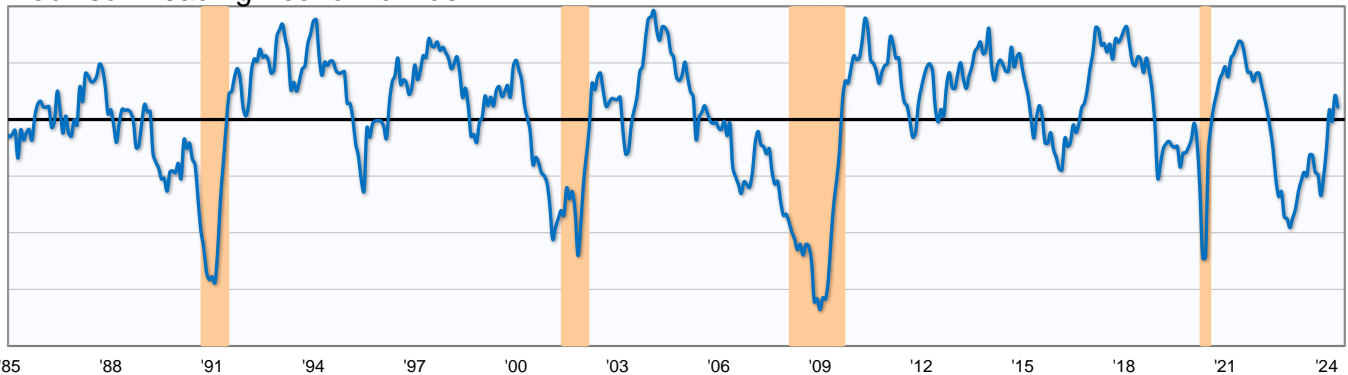
- Market Review:** The Robinson Leading Economic Index ticked down in April while remaining on an upward trajectory that began in early 2023. The story of April was the surge in interest rates as the market pushed out their projections for future interest rate cuts into 2025. This has been a recurring theme of the rate hike cycle where the market seems to get ahead of itself, pricing in imminent interest rate cuts only for subsequent economic data to contradict the need for lower rates, leading to interest rates retreating higher. Bond investors have been anticipating lower rates for two years, evidenced by the longest lasting inverted yield curve in the last 40+ years. Again, the market's expectations are less about a specific prediction on the timing or magnitude of future cuts and more about the most probable interest rate pathway they see.
- Corporations:** When interest rates were at all-time lows in '20-'21, companies loaded up on cheap long-term debt without the immediate need for it. Since then, interest rates have climbed, and companies have been able to earn a significant amount of interest on their cash - effectively earning the spread between the low cost debt and current cash rate. The same companies have also been able to increase profit margins by raising prices. This perfect environment has led to corporate spreads, a proxy for perceived business risk, to be at some of the lowest levels seen in decades (bottom left). Another lasting impact from '20-'21 has been the work-from-home trend illustrated by commercial building foot traffic plateauing at 50% of its pre-Covid levels (bottom right). While corporations prefer or are neutral toward this trend, it continues to put significant pressure on the commercial real estate sector, CRE investors, lenders, and the surrounding businesses near the emptying office buildings.

Robinson Leading Economic Index



Source: Bloomberg, Robinson

Robinson Leading Economic Index



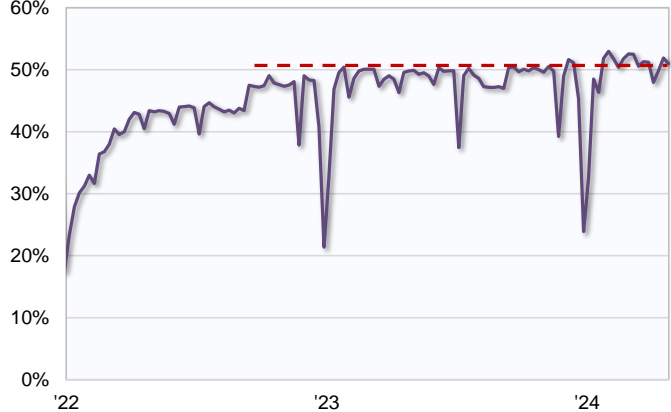
Source: Bloomberg, Robinson

Corporate Bond Yield vs Treasuries (%)



Source: Bloomberg, Robinson

Back to Work Barometer



Source: Bloomberg, Kastle Systems, Robinson

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CITY COMMISSION AGENDA ITEM

TITLE	Third Quarter 2024 Southeastern Oakland County Resource Recovery Authority and Water Authority Reports
SUBMITTING DEPARTMENT	Department of Public Service
PRESENTER	n/a
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

Provided for informational purposes, no city commission action is required, are the third quarter 2024 reports for the Southeastern Oakland County Resource Recovery Authority (SOCRRA) and the Southeastern Oakland County Water Authority (SOCWA).

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	None
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

n/a

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

n/a

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

n/a

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

n/a

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

n/a

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

n/a

LEGAL COMMENTS

ATTACHMENTS:

Third Quarter 2024 SOCRRA Report

Third Quarter 2024 SOCWA Report

QUARTERLY REPORT April 2024

BOARD OF TRUSTEES	
Representative	Municipality
Shawn Young	City of Berkley
Jeff Campbell	Village of Beverly Hills
Jana Ecker	City of Birmingham
Trever Zablocki	City of Clawson
Jim Jameson	City of Ferndale
Andy LeCureaux	City of Hazel Park
Chris Wilson	City of Huntington Woods
Mike Greene	City of Lathrup Village
Dave DeCoster	City of Oak Park
Jim Breuckman	City of Pleasant Ridge
Aaron Filipski	City of Royal Oak
Kurt Bovensiep	City of Troy

OFFICERS	
Chairman:	C. Wilson
Vice Chair:	K. Bovensiep
Secretary:	A. LeCureaux
Advisory Committee:	C. Wilson K. Bovensiep A. LeCureaux J. Breuckman

Eric Griffin	General Manager
Bob Jackovich	Operations Manager

Board of Trustees
SOCRRA

Subject: Quarterly Report - April 2024

Board Members:

Attached is a copy of SOCRRA's Quarterly Report covering the first nine months of operation of the 2023/24 fiscal year. The report contains a financial statement of SOCRRA's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of the Board of Trustees and the members of the governing body of each of the member municipalities of this Authority.

FINANCIAL STATEMENT

The total net income for the first 9 months of 2023/24 was \$2,060,864 before depreciation. This is an increase from the net income of \$1,908,302 that was recorded for the first 9 months of 2022/23. The net income for the first 9 months was \$657,349 greater than budgeted.

	<u>Actual</u>	<u>Compared to Budget</u>
Revenue	\$22,252,930	+\$ 1,155,877
Expenses	\$20,192,066	+\$ 498,528
Net Income	+\$2,060,864	+\$ 657,349

Revenue was higher than planned due to increases in the sale of recycled materials (+\$501,000), revenue from the member communities (+\$314,000), miscellaneous revenue (+\$219,000), processing recycling from non-member communities (+\$198,000), grant revenue (+\$53,000), interest on investments (+\$41,000), compost sales (+\$19,000) and rental income (+\$14,000). These increases were partially offset by decreases in revenue from non-member refuse from Car Trucking, GFL, Tringali Sanitation and our other cash customers (-\$198,000) and non-member yard waste (-\$5,000).

Expenses were higher than budgeted primarily due to higher than planned costs for non-labor Administrative and General Expenses (+\$498,000), supplies (+\$71,000), maintenance (+\$45,000), which were partially offset by lower than planned costs for contractor expenses (-\$83,000) and labor (-\$30,000).

Total revenue for the first nine months of 2023/24 increased by \$1,542,000 compared to the first nine months of 2022/23. This increase was primarily due to increased revenue from the member communities (+\$861,000) due to the July 1, 2023 rate increase, from the sale of recyclables (+\$322,000), revenue for processing recycling for non-member communities (+\$256,000), miscellaneous revenue (+\$95,000), interest on investments (+\$45,000), compost sales (+\$37,000) and rental income (+\$13,000) which were partly offset by decreases in grant revenue (-\$79,000) and non-member refuse (-\$9,000) .

Operating expenses for the first nine months of 2023/24 were \$1,390,000 higher compared to the first nine months of 2022/23. The increase in expenses was primarily due to higher contractor costs due to the increase in contractor rates that were effective as of July 1.

As of March 31, 2024, our working capital was 9.7% based on unrestricted assets. This is higher than the working capital policy level of 7.5% which was established by the Board and a slight increase from the 9.8% working capital as of March 31, 2023.

Additional financial detail is attached.

MATERIAL HANDLED

SOCRRA processed 164,565 tons of refuse, yard waste and recyclables during the first nine months of the current fiscal year. This represents a decrease of 0.3% or 494 total tons compared to the same period last year. Member refuse increased by 1.1% from the previous year. This is the first year of increasing refuse tonnage after two years of decreasing refuse tonnage. Member recycling decreased by 8.0%. This is the second consecutive year of decreasing member recycling tonnage. Non-member refuse decreased by 8.0% compared to last year. Recycling tonnage from non-members increased by 37% as we brought in more material from other collection contractors. Yard waste decreased by 1.4%.

Our recent history of tonnage handled for the first nine months of the fiscal year is displayed in the table below:

	2019/20	2020/21	2021/22	2022/23	2023/24
Member Refuse	76,338	82,650	80,665	76,825	77,650
Non-Member Refuse	27,166	27,974	34,741	34,149	31,433
Member Recycling	18,021	18,337	17,226	16,086	15,756
Non-Member Recycling	5,975	6,404	4,941	5,962	8,148
Yard Waste	<u>34,552</u>	<u>33,550</u>	<u>28,976</u>	<u>32,037</u>	<u>31,578</u>
TOTAL	162,052	168,915	166,549	165,059	164,565

CAPITAL EXPENDITURES

Capital expenditures for the first nine months of the fiscal year totaled \$194,363 and were for payments for the horizontal grinder and the compost screener for the Compost Site (\$156,000), the initial expenses for the Glacier robot for the MRF (\$25,000, which will be reimbursed from the grants that we have received for this project) and for rebuilding one of the refuse compactors at the Troy Transfer Station (\$13,000).

MAJOR PROJECTS

RECYCLING OPERATIONS

Revenue from the sale of recycled materials was 28% higher for the first nine months of the year compared with the first nine months of last year. The prices that we receive for our recycled commodities steadily increased significantly throughout the first nine months of the year. March prices are mostly above the budgeted levels for 2023/24.

The MRF continues to operate very well. Leadpoint, our supplier of sorter labor at the MRF, have been able to fully staff the MRF on most days.

Our first robot was installed at the MRF in August of 2022 and continues to perform well. The robot was partially funded through grants from the Polypropylene Recycling Coalition (polypropylene, PP or #5, is used in yogurt and food take out containers) and from the Michigan Department of Environment and Great Lakes and Energy (EGLE). The robot is being used to sort PP and natural polyethylene (PE or #2, is used in milk jugs). PP is a new product from our MRF, and the robot has greatly increased our recovery of natural PE. Having the robot in place also enables us to improve the recovery of other materials by redeploying sorters.

A second robot was installed at the MRF in March of 2024. This robot is partially funded by grants from Michigan EGLE, The Recycling Partnership, the Carton Council, the Food Service Packaging Institute and Lawrence Technological University. The robot has been working well since installation. The robot manufacturer is working to provide us with data regarding the performance of the robot.

Our glass is being recycled by Strategic Materials, which is located near Chicago. We continue to have to pay the cost of transporting our glass to Chicago for recycling and there is no payment or cost for the glass recycling.

We are continuing to process recyclables from other communities. We charge a tip fee for this service, and we sell the recycled products that result from this material. The revenue for recycling received from other communities increased by 56% from the first nine months of 2022/23. This was due to both an increase in our tip fee and an increased amount of material being processed.

COLLECTION OPERATIONS

SOCRRA's operations have been normal throughout the fiscal year. All three collection contractors are reporting that it has become slightly easier to hire and maintain employees. SOCRRA has opened our facilities both earlier and later than required under our contracts to accommodate both early and late deliveries from the contractors in order to help the contractors remain on their collection schedules. For the first nine months of the year, we observed a small increase in trash (+1.1%) and a small decrease in recycling (-8.0%) tonnage from the member communities compared with the first nine months of last year.

RECYCLING DROP-OFF CENTER

The SOCRRA recycling drop-off center continues to be open by appointment only for residents of the SOCRRA communities. Drop-off appointments are available through the SOCRRA website at <https://hhw.socrra.org/>. We instituted appointments to reduce the number of residents at our site at any one time. This has reduced traffic congestion issues at our site so that the truck operations to get material into and out of the Transfer Station and MRF are not affected by resident drop-off traffic. We have made several changes in our appointment system that have resulted in next day appointments generally being available throughout the day with appointments available for eight to ten different days. We are also doing Saturday appointments twice each month.

In order to make our drop-off service more accessible, we are continuing to provide alternative locations, which do not require appointments, for residents to drop off household hazardous waste, recycle electronics, cardboard, scrap metal and to have paper shredding performed. The details about these alternatives are attached to this report and are available on the SOCRRA website at <https://www.socrra.org/recycling-drop-off>.

PENSION FUNDING

The SOCRRA Board approved incremental funding for the MERS defined benefit plan. This funding should serve to increase our funding level from the 79% level recorded as of December 31, 2022.

DISASTER DEBRIS MANAGEMENT PLANS

The SOCRRA Board approved hiring Tetra Tech to develop disaster debris management plans for SOCRRA, the SOCRRA communities and RRRASOC and the RRRASOC communities (Farmington, Farmington Hills, Milford, Milford Twp., Novi, South Lyon, Southfield, Walled Lake and Wixom). Tetra Tech is a large engineering consulting firm with significant expertise in developing disaster debris management plans. While SOCRRA has been able to successfully handle debris generated by recent disaster events, the increasing frequency and severity of disasters made us realize that better planning is required for future disasters. Having our neighboring communities involved in this project lowers the cost of the project and prepares us for better collaboration during future disasters. Draft plans have been developed for SOCRRA and for each SOCRRA member community. We are continuing to work with representatives of each community to complete these important plans.

ANNUAL AUDIT

The annual audit report for the 2022/23 fiscal year was completed by our auditors, Plante & Moran, and was reviewed at the November 2023 SOCRRA Board meeting. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital decreased by \$586,000 during the fiscal year. We will be addressing the level of working capital during 2023/24. The net position of SOCRRA increased by \$670,000 during the year.

New accounting standards required SOCRRA to conduct an actuarial valuation of our liability for Other Post Employment Benefits (OPEB or retiree health insurance). We performed this analysis using a tool provided by Milliman, our actuarial firm. As of June 30, 2023, the OPEB plan for Union employees was 161.3% funded which is an increase from the 118.2% funding level as of June 30, 2022. The OPEB plan for the SOCWA administrative employees, which is a shared obligation between SOCRRA and SOCWA, was 186 % funded as of June 30, 2023. We are continuing to pay 100% of our retiree health insurance costs from the OPEB plan assets.

TROY TRANSFER STATION

GFL is continuing to provide better service for the transportation and disposal of refuse from the Troy Transfer Station. This has allowed us to continue to accept a large amount of third party refuse. For the first nine months of the fiscal year, non-member tonnage was 29% of the refuse handled at Troy Transfer Station.

YARD WASTE COLLECTION AND COMPOST DELIVERIES

The seasonal collection of yard waste began on Monday, March 25 in Birmingham, Beverly Hills, Hazel Park, Oak Park and Royal Oak and on Monday, April 1 in the remaining communities. We also began delivery of finished compost to the member communities in late March because the typical seasonal road weight restrictions were not imposed this year. We have a substantial amount of finished compost on hand.

FALL LEAF SEASON

We used the same operating plan for the fall leaf season this year using temporary, short-term storage of leaves at the DPW locations in Berkley, Birmingham, Clawson, Ferndale, Hazel Park and Royal Oak. SOCRRA hauled the stockpiled leaves from the DPW locations to the Compost Site. This operation worked very well. Fall operations were completed by mid-December.

During the winter months, residents of the SOCRRA communities brought over 60 tons of yard waste to our Troy Transfer Station for composting. This service was discontinued when curbside collection of yard waste began in all SOCRRA communities on Monday April 1, 2024.

NEW GENERAL MANAGER

Jeff McKeen will be retiring as the General Manager of SOCWA and SOCRRA on May 1, 2024 after 22 years of service. I began working as SOCRRA's new General Manager on February 12, 2024. I have been working very closely with Jeff and the SOCRRA staff to learn about SOCRRA and the General Manager's duties. The transition has gone very well, and I am very excited about the challenges of my new position and the opportunities that are available to SOCRRA. The SOCRRA Board has approved a consulting agreement with Jeff that will allow him to provide assistance in future months, if needed.

Respectfully submitted,

Eric L. Griffin
General Manager

SOCRRA
INCOME STATEMENT
07/01/23 - 03/31/24

	Period Actual	Period Budget	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	17,280,351.48	16,966,044.00	314,307.48
MONTHLY SURCHARGE	846,009.00	846,009.00	0.00
NON-MEMBER MSW	1,332,215.01	1,530,000.00	(197,784.99)
NON-MEMBER YARD WASTE	19,410.00	24,000.00	(4,590.00)
TOTAL MUNICIPAL REFUSE	19,477,985.49	19,366,053.00	111,932.49
SALE OF RECYCLED MATERIAL			
MIXED PAPER	373,764.17	180,000.00	193,764.17
NEWSPAPER	0.00	5,000.00	(5,000.00)
CARDBOARD	632,801.53	325,000.00	307,801.53
SORTED OFFICE PAPER	9,416.66	16,000.00	(6,583.34)
PLASTICS	146,188.75	190,000.00	(43,811.25)
SCRAP METAL	76,006.60	61,000.00	15,006.60
ALUMINUM CANS	148,650.20	106,000.00	42,650.20
TIN CANS	77,579.85	79,000.00	(1,420.15)
MIXED RECYCLING - OTHERS	711,500.48	514,000.00	197,500.48
GLASS	0.00	0.00	0.00
BATTERIES	1,762.25	3,500.00	(1,737.75)
ELECTRONICS	0.00	0.00	0.00
TOTAL SALE OF RECYCLED MATERIAL	2,177,670.49	1,479,500.00	698,170.49
OTHER INCOME			
COMPOST	98,579.00	80,000.00	18,579.00
RENTAL INCOME	107,640.00	93,500.00	14,140.00
INTEREST ON INVESTMENTS	100,190.95	59,000.00	41,190.95
GRANT REVENUE	52,662.20	0.00	52,662.20
MISC INCOME	238,201.98	19,000.00	219,201.98
TOTAL OTHER INCOME	597,274.13	251,500.00	345,774.13
TOTAL REVENUES	22,252,930.11	21,097,053.00	1,155,877.11
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	29,264.32	37,700.00	(8,435.68)
TROY TRANSFER STATION	2,664,963.54	2,961,850.00	(296,886.46)
MATERIAL RECOVERY FACILITY	2,107,899.08	1,981,800.00	126,099.08
HOUSEHOLD HAZARDOUS WASTE	373,847.53	360,750.00	13,097.53
COMPOST FACILITY	462,703.60	473,300.00	(10,596.40)
ADMINISTRATIVE AND GENERAL	1,501,090.66	1,104,800.00	396,290.66
COLLECTION CONTRACT EXPENSES	9,757,307.65	9,716,669.00	40,638.65
IN TRANSIT	3,294,990.05	3,056,669.00	238,321.05
TOTAL EXPENSE	20,192,066.43	19,693,538.00	498,528.43
NET INCOME BEFORE DEPRECIATION	2,060,863.68	1,403,515.00	657,348.68
DEPRECIATION	738,976.50		
NET INCOME	1,321,887.18		

SOCRRA

INCOME STATEMENT COMPARED TO TOTAL BUDGET

07/01/23 - 03/31/24

	Period Actual	Total Budget 2023-2024	Remaining Budget	% Received or Expended
REVENUES				
MUNICIPAL REFUSE				
MEMBER MSW	17,280,351.48	22,621,392.00	5,341,040.52	76%
MONTHLY SURCHARGE	846,009.00	1,128,012.00	282,003.00	75%
NON-MEMBER MSW	1,332,215.01	2,100,000.00	767,784.99	63%
NON-MEMBER YARD WASTE	19,410.00	30,000.00	10,590.00	65%
TOTAL MUNICIPAL REFUSE	19,477,985.49	25,879,404.00	6,401,418.51	75%
SALE OF RECYCLED MATERIAL				
MIXED PAPER	373,764.17	240,000.00	(133,764.17)	156%
NEWSPAPER	0.00	6,000.00	6,000.00	0%
CARDBOARD	632,801.53	433,000.00	(199,801.53)	146%
SORTED OFFICE PAPER	9,416.66	24,000.00	14,583.34	39%
PLASTICS	146,188.75	251,000.00	104,811.25	58%
SCRAP METAL	76,006.60	82,000.00	5,993.40	93%
ALUMINUM CANS	148,650.20	142,000.00	(6,650.20)	105%
TIN CANS	77,579.85	107,000.00	29,420.15	73%
MIXED RECYCLING - OTHERS	711,500.48	700,000.00	(11,500.48)	102%
GLASS	0.00	0.00	0.00	0%
BATTERIES	1,762.25	5,000.00	3,237.75	35%
ELECTRONICS	0.00	0.00	0.00	0%
TOTAL SALE OF RECYCLED MATERIAL	2,177,670.49	1,990,000.00	(187,670.49)	109%
OTHER INCOME				
COMPOST	98,579.00	160,000.00	61,421.00	62%
RENTAL INCOME	107,640.00	125,000.00	17,360.00	86%
INTEREST ON INVESTMENTS	100,190.95	80,000.00	(20,190.95)	125%
GRANT REVENUE	52,662.20	0.00	(52,662.20)	0%
MISC INCOME	238,201.98	25,000.00	(213,201.98)	953%
TOTAL OTHER INCOME	597,274.13	390,000.00	(207,274.13)	153%
TOTAL REVENUES	22,252,930.11	28,259,404.00	6,006,473.89	79%
EXPENSES				
MADISON HEIGHTS TRANSFER STATION	29,264.32	50,000.00	20,735.68	59%
TROY TRANSFER STATION	2,664,963.54	4,752,000.00	2,087,036.46	56%
MATERIAL RECOVERY FACILITY	2,107,899.08	2,622,900.00	515,000.92	80%
HOUSEHOLD HAZARDOUS WASTE	373,847.53	499,000.00	125,152.47	75%
COMPOST FACILITY	462,703.60	637,500.00	174,796.40	73%
ADMINISTRATIVE AND GENERAL	1,501,090.66	1,443,400.00	(57,690.66)	104%
COLLECTION CONTRACT EXPENSES	9,757,307.65	15,800,000.00	6,042,692.35	62%
IN TRANSIT	3,294,990.05	0.00	(3,294,990.05)	0%
TOTAL EXPENSE	20,192,066.43	25,804,800.00	5,612,733.57	78%
NET INCOME BEFORE DEPRECIATION	2,060,863.68	2,454,604.00	393,740.32	84%

SOCRRA
COMPARATIVE STATEMENT
07/01/23 - 03/31/24

	Period Actual 2023-2024	Period Actual 2022-2023	Over/(Under)
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	17,280,351.48	16,418,868.05	861,483.43
MONTHLY SURCHARGE	846,009.00	846,009.00	0.00
NON-MEMBER MSW	1,332,215.01	1,341,510.15	(9,295.14)
NON-MEMBER YARD WASTE	19,410.00	18,230.00	1,180.00
TOTAL MUNICIPAL REFUSE	19,477,985.49	18,624,617.20	853,368.29
SALE OF RECYCLED MATERIAL			
MIXED PAPER	373,764.17	153,740.84	220,023.33
NEWSPAPER	0.00	58,682.63	(58,682.63)
CARDBOARD	632,801.53	459,439.99	173,361.54
SORTED OFFICE PAPER	9,416.66	15,255.05	(5,838.39)
PLASTICS	146,188.75	197,354.15	(51,165.40)
SCRAP METAL	76,006.60	67,303.32	8,703.28
ALUMINUM CANS	148,650.20	113,845.46	34,804.74
TIN CANS	77,579.85	78,417.33	(837.48)
MIXED RECYCLING - OTHERS	711,500.48	455,311.34	256,189.14
GLASS	0.00	0.00	0.00
BATTERIES	1,762.25	513.00	1,249.25
ELECTRONICS	0.00	0.00	0.00
TOTAL SALE OF RECYCLED MATERIAL	2,177,670.49	1,599,863.11	577,807.38
OTHER INCOME			
COMPOST	98,579.00	61,469.00	37,110.00
RENTAL INCOME	107,640.00	94,335.00	13,305.00
INTEREST ON INVESTMENTS	100,190.95	55,344.92	44,846.03
GRANT REVENUE	52,662.20	131,843.05	(79,180.85)
MISC INCOME	238,201.98	143,042.79	95,159.19
TOTAL OTHER INCOME	597,274.13	486,034.76	111,239.37
TOTAL REVENUES	22,252,930.11	20,710,515.07	1,542,415.04
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	29,264.32	28,696.60	567.72
TROY TRANSFER STATION	2,664,963.54	2,876,941.61	(211,978.07)
MATERIAL RECOVERY FACILITY	2,107,899.08	2,036,564.87	71,334.21
HOUSEHOLD HAZARDOUS WASTE	373,847.53	371,207.76	2,639.77
COMPOST FACILITY	462,703.60	388,944.59	73,759.01
ADMINISTRATIVE AND GENERAL	1,501,090.66	1,173,246.61	327,844.05
COLLECTION CONTRACT EXPENSES	9,757,307.65	9,276,203.88	481,103.77
IN TRANSIT	3,294,990.05	2,650,407.52	644,582.53
TOTAL EXPENSES	20,192,066.43	18,802,213.44	1,389,852.99
NET INCOME BEFORE DEPRECIATION	2,060,863.68	1,908,301.63	152,562.05
DEPRECIATION	738,976.50	713,828.25	
NET INCOME	1,321,887.18	1,194,473.38	

SOCRRA
INCOME STATEMENT & TONS
07/01/23 - 03/31/24

	TOTAL TONS	AMOUNT
REVENUES		
MEMBER SERVICES	77,649.90	18,126,360.48
NON-MEMBER MSW	31,432.69	1,332,215.01
YARD WASTE		
MEMBER	31,565.44	0.00
NON MEMBER	12.50	19,410.00
RECYCLABLES		
MEMBERS	15,755.78	0.00
NON MEMBER	8,148.36	0.00
TOTAL MUNICIPAL REFUSE	164,564.67	19,477,985.49
SALE OF RECYCLED MATERIAL		
MIXED PAPER		373,764.17
NEWSPAPER		0.00
CARDBOARD		632,801.53
SORTED OFFICE PAPER		9,416.66
PLASTICS		146,188.75
SCRAP METAL		76,006.60
ALUMINUM CANS		148,650.20
TIN CANS		77,579.85
MIXED RECYCLING - OTHERS		711,500.48
GLASS		0.00
BATTERIES		1,762.25
ELECTRONICS		0.00
TOTAL SALE OF RECYCLED MATERIAL		2,177,670.49
OTHER INCOME		
COMPOST		98,579.00
RENTAL INCOME		107,640.00
INTEREST ON INVESTMENTS		100,190.95
GRANT REVENUE		52,662.20
MISC INCOME		238,201.98
TOTAL OTHER INCOME		597,274.13
TOTAL REVENUES		22,252,930.11
EXPENSES		
MADISON HEIGHTS TRANSFER STATION		29,264.32
TROY TRANSFER STATION		2,664,963.54
MATERIAL RECOVERY FACILITY		2,107,899.08
HOUSEHOLD HAZARDOUS WASTE		373,847.53
COMPOST FACILITY		462,703.60
ADMINISTRATIVE AND GENERAL		1,501,090.66
COLLECTION CONTRACT EXPENSES		9,757,307.65
IN TRANSIT		3,294,990.05
TOTAL EXPENSES		20,192,066.43
NET INCOME BEFORE DEPRECIATION		2,060,863.68

SOCRRA
TOTAL SERVICE CHARGES
07/01/23 - 03/31/24

MUNICIPALITY	TONS	SERVICE CHARGES
BERKLEY	7,480.82	948,667.66
BEVERLY HILLS	4,544.03	655,143.07
BIRMINGHAM	11,564.75	1,467,227.00
CLAWSON	5,717.74	851,355.22
FERNDAL	10,181.64	1,820,418.74
HAZEL PARK	6,825.41	1,125,838.30
HUNTINGTON WOODS	3,074.22	351,514.03
LATHRUP VILLAGE	2,116.24	293,609.52
OAK PARK	10,303.72	1,677,981.47
PLEASANT RIDGE	1,513.00	186,264.62
ROYAL OAK	29,939.64	4,364,292.62
TROY	31,709.91	4,384,048.23
TOTAL MEMBER	124,971.12	18,126,360.48
TOTAL OTHER CUSTOMERS	39,593.55	1,351,625.01
GRAND TOTAL	164,564.67	19,477,985.49

SOCRRA
Capital Expenditures
07/01/23 - 03/31/24

Capital Asset Expenditures

MRF Glacier Robot	25,011.98
Troy TS Exit Repair	440.08
West Compactor Rebuild	12,858.73
Total Asset Exepnditures	38,310.79

Capital Asset Debt Service

Compost Screener Loan	33,970.20
Compost Grinder Loan	96,176.71
Interest Paid on Capital Asset Debt	25,904.99
Total Debt Service	156,051.90
Total Capital Expenditures	194,362.69



* Berkley * Beverly Hills * Bingham Farms * Birmingham
 * Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
 * Royal Oak * Southfield * Southfield Township

QUARTERLY REPORT April 2024

BOARD OF TRUSTEES	
Representative	Municipality
Shawn Young	City of Berkley
Jeff Campbell	Village of Beverly Hills
Kurt Jones	Village of Bingham Farms
Melissa Coatta	City of Birmingham
Trever Zablocki	City of Clawson
Rocco Fortura	City of Huntington Woods
Mike Greene	City of Lathrup Village
Jim Breuckman	City of Pleasant Ridge
Aaron Filipski	City of Royal Oak
Patrick Ryan	City of Southfield
Jeff Campbell	Township of Southfield

OFFICERS	
Chair:	J. Breuckman
Vice Chairman:	K. Jones
Secretary:	R. Fortura
Advisory Committee:	Breuckman, Jones, Fortura, Filipski

Eric Griffin	General Manager
Bob Jackovich	Operations Manager

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Quarterly Report - April 2024

Board Members:

Attached is a copy of the Southeastern Oakland County Water Authority's Quarterly Report covering the first nine months operation of the fiscal year 2023/24. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the third quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

FINANCIAL STATEMENT

The total net operating income before depreciation for the first 9 months of 2023/24 was -\$1,043,297, which was \$1,305,465 less than budgeted. This was a very large decrease from the net income of \$944,476 for the first nine months of 2022/23.

	Actual	Compared to Budget
Revenue	\$20,069,951	- \$2,467,464
Expenses	\$21,113,248	- \$1,161,999
Net Income (before depreciation)	-\$1,043,297	- \$1,305,465

SOCWA's working capital was 16.0% as of April 1, 2024. This is higher than the 8.3% working capital goal approved by the Board and a decrease from the 20.3% working capital as of April 1, 2023.

The decrease in revenue was primarily due to lower than planned water sales to the member communities (-\$1,389,000) and to Bloomfield Hills and Bloomfield Twp. (-\$1,397,000) which were partially offset by higher than planned miscellaneous revenue (+\$180,000) and interest income (+\$142,000). Water sales volumes for the six-month period were 12.4% lower than the actual water sales volumes for the same period in 2022/23 and were 12.9% lower than budgeted.

The decrease in expenses was due largely to lower than planned costs for water purchased (-\$1,093,000), maintenance (-\$57,000), utilities (-\$37,000), supplies (-\$40,000), labor (-\$11,000) and which were partially offset by higher costs for regulatory water testing (+\$30,000), Miss Dig (+\$25,000) and non-labor Administrative & General (+\$21,000).

Capital expenditures for the first nine months of the fiscal year totaled \$226,198 and were for purchase of two vehicles (\$68,000), the initial expenses for Phase 1 of the Webster Tank Separation project (\$93,000) and for the initial expenses for the replacement of two pressure reducing valves (\$62,000).

Additional financial detail is attached.

The following is the Authority's record of revenues and expenditures based on the average cost per 1,000 cu. ft. of water.

	2021/22	2022/23	2023/24	Over or Under 2022/23
Total Sales (MCF)	907,424	976,801	855,304	-121,497
Water Sales	\$20.95	\$21.63	\$22.84	+1.21
Other Income	<u>0.13</u>	<u>0.32</u>	<u>0.63</u>	<u>+0.31</u>
Total Income	\$21.08	\$21.95	23.47	+\$1.52
Water Purchased for Resale	19.70	19.43	22.71	+3.28
Operating Expenses	<u>1.81</u>	<u>1.54</u>	<u>1.98</u>	<u>+0.44</u>
Total Operating Expenses	\$21.51	\$20.97	\$24.69	+\$3.72
Available for Improvements	-\$0.43	\$0.98	-\$1.22	-\$2.20

COMPARATIVE STATEMENT

The following is a comparison of the first six months of operation of the current fiscal year with the same period of the previous fiscal year.

Revenues From the Sale of Water	-\$1,588,847	
Revenues From Other Sources	+ <u>221,119</u>	
TOTAL REVENUES		- \$ <u>1,367,728</u>
<u>Operating Expenses</u>		
Water Purchased for Resale	+ \$448,768	
Other Operating Expenses	+ <u>171,278</u>	
TOTAL EXPENDITURES		+ <u>\$620,046</u>
NET INCOME BEFORE DEPRECIATION		- \$1,987,774

The table on the next page is the record of SOCWA water sales volumes for the period July 1 through March 31. The nine month record shows a very large decrease in water sales volume of 12.4% during the current fiscal year compared with the same period of the previous fiscal year. Water sales volumes were also 12.9% below budget for the period. Precipitation was much higher than normal for July and August. Water sales were lower than the previous year for all nine months of the period.

WATER CONSUMPTION – DAILY AVERAGE (MGD) JULY 1 THROUGH MARCH 31						
Month	19/20	20/21	21/22	22/23	23/24	Over or Under 22/23
July	36.06	44.53	30.79	39.81	33.77	- 6.04
August	38.35	39.57	33.02	37.13	31.19	- 5.94
September	30.00	31.16	29.77	34.10	28.27	- 5.83
October	22.48	22.85	22.51	24.52	21.26	- 3.26
November	20.21	19.78	20.68	21.00	18.69	- 2.31
December	20.12	19.73	20.74	21.02	18.46	- 2.56
January	20.23	19.83	22.36	20.76	19.75	- 1.01
February	20.31	20.84	22.24	20.78	19.85	- 0.93
March	19.83	20.16	20.63	20.37	18.58	- 1.79
Million Gals./Day	25.33	26.57	24.77	26.67	23.35	- 3.32
Variance	-6.3%	+4.9%	-6.8%	+7.7%	-12.4%	

The following is the precipitation record, as recorded at the Webster Station:

PRECIPITATION – INCHES					
Month	19/20	20/21	21/22	22/23	23/24
July	7.15	2.46	7.15	2.95	4.25
August	3.04	7.31	5.64	3.06	5.47
September	4.84	2.72	6.00	3.11	1.42
October	4.97	3.27	6.20	2.67	3.14
November	1.52	2.49	2.39	2.42	1.19
December	2.60	5.30	4.30	2.15	3.40
January	4.21	0.89	2.43	1.48	6.34
February	1.21	0.42	1.69	1.76	1.63
March	<u>3.41</u>	<u>2.34</u>	<u>2.52</u>	<u>1.63</u>	<u>1.74</u>
Total:	32.95	27.20	38.32	21.23	28.58

MAJOR PROJECTS

SOCWA WATER SALES

As discussed above, SOCWA water sales volumes for the first nine months of 2023/24 were significantly below both budget (-12.9%) and water sales for the first nine months of 2022/23 (-12.4%). The reduced water sales are the primary reason for the poor financial results for the current fiscal year. It appears that lower sales volumes are continuing and will be a significant challenge for SOCWA in the future.

GLWA WATER RATES

In late February, the GLWA Board approved a rate increase of 3.06% for SOCWA for 2024/25. The primary reasons for the rate increase are an increase in GLWA's operations and maintenance expenses and a decrease in projected water sales volumes, which were partially offset by increased investment earnings. At the beginning of 2024, SOCWA had recommended that the member communities prepare their budgets with a 4.5% SOCWA rate increase. The projected SOCWA rate increase is due to the GLWA rate increase and a large reduction in projected SOCWA water sales for 2024/25. The final SOCWA rates for 2024/25 will be set at the May Board meeting.

GLWA ISSUES

GLWA Customer Outreach

GLWA has adopted the same Customer Outreach Program that DWSD has used for many years. SOCWA staff are continuing to participate in the GLWA Customer Outreach Process. Significant progress has been made in improving the level of communication and understanding between GLWA and its customers through this process, which will be a continuing effort. SOCWA continues to be a strong proponent of GLWA's customer partnering process. The Customer Outreach Program continues to be very important in continuing the excellent relationship between GLWA and its customers.

GLWA Board of Directors

Mr. Brian Baker, the GLWA Director representing Macomb County, was elected Board Chair for 2024. Mr. Baker replaces Mr. Freman Hendrix, one of the GLWA Directors representing Detroit, who was Board Chair for 2023. GLWA is using an annual rotation for Board Officers.

Highland Park

A settlement has been reached between GLWA, Highland Park and the State of Michigan that resolves the various court actions over Highland Park's unpaid water and sewer bills. The parties are working to implement the terms of the settlement. As of June 30, 2023, Highland Park owed over \$54 million in unpaid bills for water service (\$12.1 million) and sewer service (\$42.2 million). As part of this settlement, Highland Park will be using a third party to set their water and sewer rates and all water and sewer revenue will be deposited into a trust account which will pay GLWA's bills before any remaining funds are provided to Highland Park. The State of Michigan will be providing \$25 million to GLWA for sewer infrastructure projects and \$5 million for water infrastructure projects. GLWA has determined that they will use a portion of this money to make refunds to their customers that have seen increased costs due to Highland Park not paying their GLWA bills. The refunds will be made after all the settlement details have been resolved. SOCWA will receive a refund of \$327,000. GLWA will be making larger refunds to their sewer customers. The SOCWA Board determined that this refund will be passed along to the member communities based on historic water consumption. These refunds will probably not be made until the 2024/25 fiscal year.

GLWA will not be including any costs associated with Highland Park's unpaid water bills in their rates for 2024/25.

GLWA Website

The GLWA website, www.glwater.org, is a great source of information regarding GLWA. The agendas and minutes for all Board and Board Committee meetings are posted along with procurement information about all projects being performed by GLWA.

SUMMER 2023 OPERATIONS

The summer of 2023 was very poor for water sales. The consistently rainy weather greatly reduced the amount of water sold for outdoor irrigation. SOCWA water sales volumes for the first nine months of the year decreased by 12.9% from last year. Our maximum day occurred on June 2 when we purchased 46.22 million gallons from GLWA. This was only 0.2% lower than the maximum day for 2022 and was 24% below our GLWA contract limit. The weather deteriorated after early June, and we had only 3 days with water sales over 40 million gallons during the summer of 2023 compared with 28 days with water sales over 40 million gallons during the summer of 2022. SOCWA water sales have been significantly below budget for every month of the fiscal year.

WEBSTER WATER TANK SEPARATION PROJECT

We have begun working on a project to separate the two large water storage tanks at Webster Station. This \$4 million project will result in increased operational flexibility and increase the resiliency of the SOCWA water storage system. The engineering design work for this project has been completed. We applied for and received an infrastructure planning grant from Oakland County that paid for a portion of the engineering costs of this project. We also applied for a low interest loan for this project from Michigan's Drinking Water State Revolving Fund. However, our project did not have high enough priority to be included in the 2023 or 2024 programs.

The first phase of this project, the installation of a 36" isolation valve at Webster Station, began in March and will be completed before June 1. We are currently revisiting the construction schedule for the remainder of this project.

WATER SERVICE REPLACEMENT AND VERIFICATION CONTRACTS

SOCWA has a contract in place that can be used by the member communities for the replacement of lead water services. The member communities with lead water services will need to replace 5% to 7% of those services each year under the new State of Michigan lead and copper rules. Having a contractor available for all the member communities has helped reduce the cost of performing this required work. Several communities have begun to use the services of the lead service line replacement contractor.

SOCWA also has a contract in place that can be used by the member communities to verify water service line material type. The State of Michigan is requiring each community to verify the material type of a random sample of about 20% of the water service lines in the community. Several communities have begun to use the services of the service line verification contractor.

ANNUAL AUDIT

The audit report for the 2022/23 fiscal year was completed by our auditors, Plante & Moran, and was reviewed at the November SOCWA Board meeting. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital increased by \$1.3 million in the fiscal year due to increased water sales. Working capital continues to be maintained above the goal level established by the Board. The net position of SOCWA increased by \$945,313 during the year.

Audit standards require SOCWA to conduct an annual actuarial valuation of our liability for Other Post Employment Benefits (OPEB or retiree health insurance). We performed this year's valuation using a tool provided by Milliman, which was significantly less expensive and much quicker than having the analysis performed by our prior actuarial firm. The valuation as of June

30, 2023 showed that the OPEB plan for salaried employees was 186.0% funded and the OPEB plan for Union employees was 137.0% funded. We are now using the OPEB trust funds to pay for all of our retiree health insurance expenses.

NEW GENERAL MANAGER

Jeff McKeen will be retiring as the General Manager of SOCWA and SOCRRA on May 1, 2024 after 22 years of service. I began working as SOCWA's new General Manager on February 12, 2024. I was an engineer with GLWA and DWSD for over 10 years. I have worked very closely for years with the SOCWA staff on SCADA and metering issues, so I am familiar with the SOCWA water system. I have been working very closely with Jeff and the SOCWA staff to learn about SOCWA and the General Manager's duties. The transition has gone very well, and I am very excited about the challenges of my new position and the opportunities that are available to SOCWA. The SOCWA Board has approved a consulting agreement with Jeff that will allow him to provide assistance in future months, if needed.

Respectfully submitted,

Eric L. Griffin
General Manager

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
INCOME STATEMENT
07/01/23 -03/31/24

	Period Actual	Period Budget	Variance
REVENUES			
SALE OF WATER MEMBERS	12,862,834.59	14,252,131.00	(1,389,296.41)
SALE OF WATER OTHERS	6,672,784.30	8,069,468.00	(1,396,683.70)
TOTAL SALE OF WATER REVENUES	19,535,618.89	22,321,599.00	(2,785,980.11)
RENTALS	96,545.52	96,316.24	229.28
WATER ANALYSIS	670.00	4,500.00	(3,830.00)
INTEREST ON INVESTMENTS	254,191.93	112,500.00	141,691.93
MISCELLANEOUS REVENUES	182,924.82	2,500.00	180,424.82
TOTAL OTHER REVENUES	534,332.27	215,816.24	318,516.03
TOTAL REVENUES	20,069,951.16	22,537,415.24	(2,467,464.08)
LEAD SERVICE REPLACEMENT	1,216,777.59	1,800,000.00	(583,222.41)
EXPENSES			
PURCHASE OF WATER FOR RESALE	13,409,348.82	14,318,000.00	(908,651.18)
POWER, PUMPING & GROUNDS WEBSTER	416,237.64	450,895.06	(34,657.42)
POWER, PUMPING & GROUNDS	153,135.44	237,600.12	(84,464.68)
COMPUTER OPERATIONS	70,548.00	77,749.64	(7,201.64)
PURIFICATION	126,613.85	115,893.72	10,720.13
METERS & MAINS	208,726.60	197,358.32	11,368.28
ADMINISTRATION & GENERAL	714,965.44	679,750.00	35,215.44
WATER IN TRANSIT	6,013,672.40	6,198,000.00	(184,327.60)
TOTAL EXPENSES	21,113,248.19	22,275,246.86	(1,161,998.67)
LEAD SERVICE LINE REPLACEMENT	1,216,797.19	1,800,000.00	(583,202.81)
NET INCOME BEFORE DEPRECIATION	(1,043,297.03)	262,168.38	(1,305,465.41)
DEPRECIATION	476,268.00		
NET INCOME	(1,519,565.03)		

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
STATEMENT OF REVENUES AND EXPENDITURES COMPARED WITH TOTAL BUDGET
07/01/23 - 03/31/24

	Period Actual	Total Budget 2023-2024	Remaining Budget	% Received or Expended
REVENUES				
SALE OF WATER MEMBERS	12,862,834.59	19,015,100.00	(6,152,265.41)	68%
SALE OF WATER OTHERS	6,672,784.30	10,686,200.00	(4,013,415.70)	62%
TOTAL SALE OF WATER REVENUES	19,535,618.89	29,701,300.00	(10,165,681.11)	66%
RENTALS	96,545.52	130,999.90	(34,454.38)	74%
WATER ANALYSIS	670.00	10,000.00	(9,330.00)	7%
INTEREST ON INVESTMENTS	254,191.93	150,000.00	104,191.93	169%
MISCELLANEOUS REVENUES	182,924.82	2,000.00	180,924.82	9146%
TOTAL OTHER REVENUES	534,332.27	292,999.90	241,332.37	
TOTAL REVENUES	20,069,951.16	29,994,299.90	(9,924,348.74)	67%
LEAD SERVICE REPLACEMENT	1,216,777.59	2,500,000.00	(1,283,222.41)	49%
EXPENSES				
PURCHASE OF WATER FOR RESALE	13,409,348.82	27,357,000.00	(13,947,651.18)	49%
POWER, PUMPING & GROUNDS WEBSTER	416,237.64	595,500.08	(179,262.44)	70%
POWER, PUMPING & GROUNDS	153,135.44	314,240.16	(161,104.72)	49%
COMPUTER OPERATIONS	70,548.00	103,499.63	(32,951.63)	68%
PURIFICATION	126,613.85	154,524.96	(27,911.11)	82%
METERS & MAINS	208,726.60	263,049.76	(54,323.16)	79%
ADMINISTRATION & GENERAL	714,965.44	830,300.00	(115,334.56)	86%
WATER IN TRANSIT	6,013,672.40	0.00	6,013,672.40	0%
TOTAL EXPENSES	21,113,248.19	29,618,114.59	(8,504,866.40)	71%
LEAD SERVICE LINE REPLACEMENT	1,216,797.19	2,500,000.00	(1,283,202.81)	49%
NET INCOME BEFORE DEPRECIATION	(1,043,297.03)	376,185.31	(1,419,482.34)	-277%

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
COMPARATIVE STATEMENT
07/01/23 - 03/31/24

	Period Actual 2023-2024	Period Actual 2022-2023	Over/Under
REVENUES			
SALE OF WATER	12,862,834.59	13,707,918.22	(845,083.63)
SALE OF WATER OTHERS	6,672,784.30	7,416,547.16	(743,762.86)
TOTAL SALE OF WATER REVENUES	19,535,618.89	21,124,465.38	(1,588,846.49)
RENTALS	96,545.52	101,455.70	(4,910.18)
WATER ANALYSIS-LAB	670.00	730.00	(60.00)
INTEREST ON INVESTMENTS	254,191.93	88,702.31	165,489.62
MISCELLANEOUS REVENUES	182,924.82	122,325.37	60,599.45
TOTAL OTHER REVENUES	534,332.27	313,213.38	221,118.89
TOTAL REVENUES	20,069,951.16	21,437,678.76	(1,367,727.60)
LEAD SERVICE LINE REPLACEMENT	1,216,777.59	2,296,347.29	(1,079,569.70)
EXPENSES			
WATER PURCHASED FOR RESALE	13,409,348.82	13,250,065.98	159,282.84
WATER PURCHASE IN TRANSIT	6,013,672.40	5,724,187.56	289,484.84
OPERATING EXPENSES	1,690,226.97	1,518,948.81	171,278.16
FIXED CHARGES	0.00	0.00	0.00
TOTAL EXPENSES	21,113,248.19	20,493,202.35	620,045.84
LEAD SERVICE LINE REPLACEMENT	1,216,797.19	2,296,367.29	(1,079,570.10)
NET INCOME BEFORE DEPRECIATION	(1,043,297.03)	944,476.41	(1,987,773.44)
DEPRECIATION	476,268.00	481,073.25	(4,805.25)
NET INCOME	(1,519,565.03)	463,403.16	(1,982,968.19)

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
TOTAL CHARGES
07/01/23 - 03/31/24

MUNICIPALITY	WATER CONSUMPTION CUBIC FEET	TOTAL WATER CHARGES
MEMBERS		
BERKLEY	34,093.93	659,391.75
BEVERLY HILLS	26,824.40	522,814.98
BINGHAM FARMS	7,254.90	140,978.85
BIRMINGHAM	83,290.14	1,607,792.48
CLAWSON	25,633.90	491,426.75
HUNTINGTON WOODS	14,750.58	288,398.05
LATHRUP VILLAGE	9,585.95	195,903.77
PLEASANT RIDGE	7,177.20	140,057.54
ROYAL OAK	162,686.82	3,177,368.98
SOUTHFIELD	281,319.88	5,450,768.52
DETROIT ZOO & RACKHAM	9,994.96	194,173.74
MEMBERS TOTAL	662,612.67	12,869,075.41
NON MEMBERS		
BLOOMFIELD HILLS	37,024.21	1,276,553.27
BLOOMFIELD TOWNSHIP	155,667.50	5,398,190.23
NON MEMBERS TOTAL	192,691.71	6,674,743.50
GRAND TOTAL	855,304.38	19,543,818.92

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
INCOME STATEMENT WITH AVERAGE PER CUBIC FOOT
07/01/23 - 03/31/24

	Period Actual	2023/2024 Average Per 1,000 cubic feet	2022/2023 Average Per 1,000 cubic feet
REVENUES			
SALE OF WATER	12,862,834.59	19.4123	18.3072
SALE OF WATER OTHERS	6,672,784.30	34.6293	32.5243
TOTAL SALE OF WATER REVENUES	19,535,618.89	22.8405	21.6262
RENTALS	96,545.52	0.1129	0.1039
WATER ANALYSIS-LAB	670.00	0.0008	0.0476
INTEREST ON INVESTMENTS	254,191.93	0.2972	0.0901
MISCELLANEOUS REVENUES	182,924.82	0.2139	0.0784
TOTAL OTHER REVENUES	534,332.27	0.6247	0.3199
TOTAL REVENUES	20,069,951.16	23.4653	21.9461
EXPENSES			
WATER PURCHASED FOR RESALE	13,409,348.82	15.6779	13.5648
POWER, PUMPING & GROUNDS WEBSTER	416,237.64	0.4867	0.4284
POWER , PUMPING & GROUNDS	153,135.44	0.1790	0.1760
COMPUTER OPERATIONS	70,548.00	0.0825	0.0627
PURIFICATION	126,613.85	0.1480	0.1027
METERS & MAINS	208,726.60	0.2440	0.1650
ADMINISTRATIVE & GENERAL	714,965.44	0.8359	0.6064
WATER IN TRANSIT	6,013,672.40	7.0310	5.8601
TOTAL EXPENSES	21,113,248.19	24.6851	20.9662
NET INCOME BEFORE DEPRECIATION	(1,043,297.03)		

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
CAPITAL EXPENSES
07/01/23 - 03/31/24

Fixed Asset Expenditures	
2023 Ford F150 Pick Up #1	32,213.00
12 Mile Meter Station (PRV)	30,204.00
2023 Ford F150 Pick Up #2	36,080.00
11 & Franklin (16" Valve)	31,810.00
11 & Greenfield (2-8" Valves & Handwheels)	2,655.92
Tank Separation Project	84.83
Webster Valve Project	93,150.00
<hr/>	
Total Expenditures	226,197.75

CITY COMMISSION AGENDA ITEM

TITLE	Public Hearing of Assessment - Special Assessment Paving of E. Parent Avenue
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The public hearing of assessment for special assessment paving of E. Parent Avenue from Longfellow Avenue to the dead end is scheduled for the June 10, 2024 commission meeting.

The purpose of this public hearing is to afford an opportunity to all persons interested in reviewing and discussing the special assessment roll for the public parking. After the public hearing of assessment is closed, there is a proposed budget amendment resolution outlined below for consideration. If approved, staff will move forward with design and bidding of the project for construction unless otherwise directed. The final assessment, payment schedule and interest rate are established with standard resolution 5 which occurs after completion of the project construction.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$100,077 (local road fund) \$132,000 (water/sewer fund)
AMOUNT CURRENTLY BUDGETED	\$205,000 (local road fund) \$0 (water/sewer fund)
BUDGET AMENDMENT REQUIRED	\$0 (local road fund) \$132,000 (ARPA)
FUNDING SOURCE/ GL NUMBER	203.901.81401 592.901.81401 / ARPA
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Staff will plan to construct this project in summer 2025. The current budget includes a local road budget for special assessment paving of \$205,000 for FY24/25 and FY25/26, which covers the road costs for this project. The road paving portion of the project is estimated to cost approximately \$100,077, with \$90,070 of this cost being covered by the city's local road fund and the remainder will be assessed to the district.

During this year's budget process, the placeholder water/sewer budget for special assessment projects was eliminated for the next two years to accommodate a balanced water/sewer budget. However, the existing water main along E. Parent Avenue was originally installed in the 1920s and should be replaced when the road work is completed. Finance has reviewed this and determined that funding is not available in the water/sewer fund for this work. Engineering is requesting that unallocated ARPA funds be used to fund the water/sewer portion of this project.

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☒ Operations Impact (details below)

OPERATIONS IMPACT:

To move forward with construction in 2025, staff is requesting the use of ARPA funds to cover the estimated water main replacement cost of \$132,000.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Paving roadways is in line with the Strategic Plan goal to provide reliable infrastructure and the Sustainability and Climate Action Plan overall goal to fund, plan and develop well maintained infrastructure for all modes of travel.

COMMUNITY ENGAGEMENT

Residents within the assessment district were notified of this item on the commission agenda.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment for water main replacement on E. Parent Avenue between Longfellow Avenue and Parent Avenue using competitively bid contract pricing or other due diligence in accordance with the City's purchasing policy and/or under the following Agreements is authorized:

FUND IMPACTED: ARPA	
	INCREASE (DECREASE)
APPROPRIATIONS:	
ARPA (transfer to water/sewer fund)	\$66,000 (FY24/25)
ARPA (transfer to water/sewer fund)	\$66,000 (FY25/26)
TOTAL APPROPRIATIONS	\$132,000

ATTACHMENTS: Not applicable

CITY COMMISSION AGENDA ITEM

Title	May 2024 Traffic Committee Resolutions
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The Royal Oak Citizens Traffic Committee meeting was called to order at 6:32 p.m. on Tuesday, May 28, 2024 by Chairperson Dan Godek. The minutes of this meeting are included in Attachment 1, and the backup information for the minutes is in Attachment 2.

Five resolutions are offered to make the regulatory, permanent traffic control orders in accordance with the "Uniform Traffic Code for Cities, Townships, and Villages" adopted by the commission on September 22, 2003:

- Replacing yield signs with stop signs at the intersection of Woodlawn Avenue and Glendale Avenue;
- Adding "dead end" and "no parking" signs at the dead end of E. Parent Avenue, west of Longfellow Avenue;
- Denial of the request to install a stop sign at the public alley east of Woodward Avenue at Normandy Road;
- Updating the committee bylaws to align with city standards;
- Changing the next committee meeting date to be on July 30, 2024 rather than July 23, 2024.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$500
AMOUNT CURRENTLY BUDGETED	\$13,000
BUDGET AMENDMENT REQUIRED	n/a
FUNDING SOURCE/ GL NUMBER	203.473.74900
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☐ No fiscal impact

☒ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

WORKLOAD IMPACT:

DPS Highway Division will procure and install the proposed stop signs for northbound/southbound Glendale Avenue at Woodlawn Avenue and the “dead end” signage on E. Parent Avenue. DPS has available staff to perform this work.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

The Traffic Committee recommendations align with the city’s strategic plan and S-CAP plan to provide safe transportation systems to reduce and eliminate crashes.

COMMUNITY ENGAGEMENT

Approximately two weeks prior to the traffic committee meeting, staff mailed notices to properties that could potentially be impacted by the agenda items. At the meeting, attendees were given the opportunity to speak to the traffic committee during public comment. Meeting attendees were also notified that these topics would be presented to the city commission at the June 10, 2024 meeting.

BOARD AND COMMISSION FEEDBACK

The Royal Oak Citizens Traffic Committee has reviewed and provided recommendations as outlined in Attachment 1.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby approves the traffic committee’s recommendation to replace the north/south yield signs on Glendale Avenue at Woodlawn Avenue with stop signs (R1-1);

Be it further resolved, the city commission hereby approves the traffic committee’s recommendation to install “Dead End” and “No Parking” signs at the dead of E. Parent Avenue, east of Longfellow Avenue;

Be it further resolved, the city commission hereby approves the traffic committee’s recommendation to deny the request for a stop sign within the public alley at the intersection of Normandy Road and the public alley located east of Woodward Avenue;

Be it further resolved, the city commission hereby approves the traffic committee’s recommendation to amend the Royal Oak Citizens Traffic Committee Bylaws as

outlined in Attachment 2, including designation of the police department representative as an ex-officio member, and to stop the practice of appointing an alternate member to the committee;

Be it finally resolved, the city commission hereby approves the traffic committee's recommendation to reschedule the July committee meeting to be on Tuesday July 30, 2024 rather than July 23, 2024.

ATTACHMENTS:

1. May 28, 2024 Royal Oak Citizens Traffic Committee meeting minutes
2. May 28, 2024 Royal Oak Citizens Traffic Committee staff analysis



Minutes

Royal Oak Citizens Traffic Committee Meeting

May 28, 2024, 6:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067

Present: Carl Laubach
Clyde Esbri
Dan Godek
Joe Labataille
Sean Dunlop

Absent: Austin Schneider
Thomas Allen

Staff Present: Holly Donoghue
Jennifer Caudill

1. Call to Order

The meeting was called to order at 6:32 p.m.

2. Roll Call and Preamble

3. Approval of Minutes

Moved by: Carl Laubach
Seconded by: Clyde Esbri

Motion to approve the previous meeting minutes.

Motion Adopted

4. Public Comment for Items not on the Agenda

Chairperson Godek opened the floor for those to speak.

Mr. Alan Ashley, Vice President of Royal Oak Manor spoke. He requested a right turn only sign for vehicles exiting out of parking garage for a new development 222 E Sixth - the Hazelton. He also would like a 4-way stop at the intersection of Sixth and Williams due to increased pedestrian traffic. He asked for something to

be done regarding the street lighting on Williams, as the tree canopy blocks lighting on street.

5. Rescheduled Items and Old Business

5.a Results of Previous Traffic Committee Recommendations

The city engineer informed the committee of the city commission resolutions from the previous traffic committee recommendations.

6. Agenda Items

6.a Request for 4-way stop at intersection of Woodlawn Avenue and Glendale Avenue

The city engineer presented the staff analysis and recommendation for the request. Chairperson Godek opened the floor to those interested in speaking on this issue. No one came forward.

Moved by: Sean Dunlop

Seconded by: Joe Labataille

Motion to accept staff recommendation to replace the north/south yield signs on Glendale Avenue at Woodlawn Avenue with stop signs (R1-1).

Ayes (5): Carl Laubach, Clyde Esbri, Dan Godek, Joe Labataille, and Sean Dunlop

Motion Adopted (5 to 0)

6.b Request for left turn signals on Crooks Road

The city engineer presented the staff analysis and recommendation for the request. Chairperson Godek opened the floor to those interested in speaking on this issue.

Kathleen London of 5132 Thorncroft Court spoke regarding her request. Her son was in an accident when trying to turn east onto Normandy Road from southbound Crooks towards the student parking lot. A vehicle going northbound on Crooks ran the yellow light and hit her son's vehicle when he was making the turn. No one was critically injured but the trauma of that accident still lasts. She stated that more students are using non-motorized transportation, and vehicles are avoiding other north/south roads due to reduced lanes, so there is increased vehicle traffic on Crooks. She thinks these intersections deserve special consideration because they are within a school zone.

No one else came forward and Chairperson Godek closed public comment on this item.

Member Clyde Esbri spoke in favor of adding a left turn phase due to the unique situation around the high school and having young, less experienced drivers.

Members discussed extending southbound green signal time on Crooks for a few seconds, while all other legs are red, or possibly increase the all-red time at the intersection. This could be less costly and only requires a programming change.

The city engineer noted that adding a left turn signal would affect traffic progression through the corridor and could potentially lead to more traffic back-ups. Because the signals were not warranted based on the study results, she did not analyze progression impacts or prepare cost estimates.

Carl spoke in favor of staff recommendation, based on this being a typical intersection and this teaches new drivers typical behavior for an intersection.

Moved by: Clyde Esbri

Seconded by: Carl Laubach

Motion to table this item and have the city engineer gather more information on costs, and alternative programming/timing options for both intersections.

Motion Adopted

6.c Request for No Parking on one side of E. Parent Avenue

The city engineer presented the staff analysis and recommendation for the request. Chairperson Godek opened the floor to those interested in speaking on this issue.

Caitlin Hall of 1222 Longfellow spoke against allowing parking on the north side, and would prefer the parking to be on the south side where the existing ADA parking spaces are already located. She is in favor of a future proposal going to the Park & Recreation Advisory Board to install nose-in parking on the north side of Lawson Park/south side of E. Parent.

Chris Ott of 1305 Anne spoke asking to table this item until the Park & Recreation Advisory Board completes their review of parking around Lawson Park. He is in agreement with Caitlin of protecting the mature trees and not allowing parking on the north side of the roadway.

No one else came forward and Chairperson Godek closed public comment on this item.

Engineer Donoghue gave information regarding the future Park & Recreation Advisory Board meeting.

Members Clyde Esbri and Sean Dunlop spoke about tabling the parking discussion until after parks meeting.

Chairperson Godek asked the petitioner and resident who spoke for their opinion on the proposed nose-in parking. They were both in favor.

Moved by: Carl Laubach

Seconded by: Clyde Esbri

Motion to install 'Dead End' and 'No Parking' signs at the dead end of E. Parent Avenue, east of Longfellow Avenue.

Ayes (4): Carl Laubach, Clyde Esbri, Dan Godek, and Sean Dunlop

Nays (1): Joe Labataille

Motion Adopted (4 to 1)

Moved by: Carl Laubach

Seconded by: Sean Dunlop

Motion to install 'No Parking' signs on the north side of E. Parent Avenue if the Park & Recreation advisory board approves nose-in parking at Lawson park; if nose-in parking is not approved, install 'No Parking' signs on the north side of E. Parent Avenue.

Ayes (2): Carl Laubach, and Sean Dunlop

Nays (3): Clyde Esbri, Dan Godek, and Joe Labataille

Motion Failed (2 to 3)

Moved by: Clyde Esbri

Seconded by: Joe Labataille

Motion to table parking restriction recommendations for E. Parent Avenue until Park & Recreation Advisory Board reviews nose-in parking for Lawson Park.

Motion Adopted

6.d Request for stop sign at alley off Normandy Road

The city engineer presented the staff analysis and recommendation for the request. Chairperson Godek opened the floor to those interested in speaking on this issue.

Patrick McGee of 4524 Elmhurst spoke about site distance issues for cars exiting the alleyway onto Normandy, cannot see pedestrians due to fence and trees. The only crosswalk on Normandy to cross Woodward is on the south side of the roadway, so you have to walk past the alley egress.

No one else came forward and Chairperson Godek closed public comment on this item.

Members discussed if this is more of a code enforcement concern due to the fence adjacent to the alley near the sidewalk causing a site distance issue.

Moved by: Sean Dunlop
Seconded by: Joe Labataille

Motion to accept the staff recommendation to deny the request for a Stop sign within the public alley at the intersection of Normandy Road and the public alley, located east of Woodward Avenue.

Motion Adopted

6.e Review and Amendment to Traffic Committee Bylaws

The city engineer presented the staff review and recommendations for updates to the by-laws. Chairperson Godek opened the floor to those interested in speaking on this issue. No one came forward.

Members discussed if the police traffic safety officer who attends meetings should be included as an ex-officio member to clarify that he is not a voting member of the committee. Members also discussed if there was a need or reason to have an alternate on the committee.

Moved by: Clyde Esbri
Seconded by: Carl Laubach

Motion to accept the staff recommendation to amend the Royal Oak Traffic Committee Bylaws as outlined in the attached document, to add the police traffic safety representative as an ex-officio member, and to cancel the practice of appointing an alternate member to the committee.

Motion Adopted

6.f Reschedule July meeting

Members were agreeable to moving the July 2024 meeting to the following Tuesday, as no other present members had any conflicts with the new proposed date.

Moved by: Clyde Esbri
Seconded by: Carl Laubach

Motion to move the July Citizens Traffic Committee meeting to Tuesday, July 30, 2024.

Motion Adopted

7. Information Only Items

8. Adjournment

The meeting was adjourned at 7:52 p.m.

Moved by: Joe Labataille

Seconded by: Carl Laubach

Motion to adjourn.

Motion Adopted



Royal Oak

Post Meeting Agenda

Royal Oak Citizens Traffic Committee Meeting

Tuesday, May 28, 2024, 6:30 p.m.

City Hall Commission Chambers Room 121

203 South Troy Street

Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

	Pages
1. Call to Order	
2. Roll Call and Preamble	2
3. Approval of Minutes	3
4. Public Comment for Items not on the Agenda	
5. Rescheduled Items and Old Business	
a. Results of Previous Traffic Committee Recommendations	
6. Agenda Items	
a. Request for 4-way stop at intersection of Woodlawn Avenue and Glendale Avenue	6
b. Request for left turn signals on Crooks Road	13
c. Request for No Parking on one side of E. Parent Avenue	66
d. Request for stop sign at alley off Normandy Road	68
e. Review and Amendment to Traffic Committee Bylaws	73
*f. Reschedule July meeting Chairperson Godek requested changing the July meeting date as he will be out of town.	
7. Information Only Items The recommendations from the Traffic Committee meeting are scheduled to be presented to the City Commission at the 7:30 p.m., June 10, 2024 meeting.	
8. Adjournment	

Royal Oak Citizens Traffic Committee Preamble

"The Traffic Committee consists of Royal Oak property owners appointed by the City Commission. We are volunteers and are not paid or elected. What we decide tonight is merely a recommendation to the City Commission. If you do not agree with the findings or decisions of this committee, you may go before the City Commission and petition and/or discuss your issue with them. At this meeting you will be given an opportunity to speak during your item on the agenda. However, at the City Commission meeting, you must be recognized during "public comment" on their agenda, not when the Traffic Committee resolutions are being voted upon. Otherwise, you will not be able to voice your concerns.

It is important to understand that professionals make preliminary recommendations to the Traffic Committee. They consist of civil and traffic engineers, outside consultants and public safety officials. You may have been informed that these professionals have denied your request or petition. This denial does not mean that this committee will vote that way; however, we are committed to discussing the issues at hand in a pragmatic and sensible manner. Our ultimate recommendation to the City Commission will be one that benefits our citizens and community as a whole."



Citizens Traffic Committee Meeting Minutes March 26, 2024

A regular meeting of the Royal Oak Citizens Traffic Committee was held on Tuesday, March 26, 2024, in the commission chambers at City Hall, 203 S. Troy Street, Royal Oak.

1. Call to Order

The meeting was called to order by Chairperson Godek at 6:30 p.m.

2. Roll Call:

Present

Dan Godek, Chairperson
Carl Laubach, Vice Chairperson
Thomas Allen
Sean Dunlop
Samantha Grant
Joe Labataille
Austin Schneider
Clyde Esbri, Alternate

Also Present

Holly J. Donoghue, City Engineer
Amy Kelly, Municipal Clerk III
Jacob Theisen, Police Dept

3. Approval of Traffic Committee Meeting Minutes of January 23, 2024

Moved by: Thomas Allen

Supported by: Carl Laubach

Motion adopted unanimously

4. Public Comment

Chairperson Godek opened the floor to public comment. No one came forward.

5. Rescheduled Items/Old Business

5.A Results of January Traffic Committee Recommendations to city commission

Staff brought the January 23, 2024 Citizens Traffic Committee recommendations to the February 12, 2024 commission meeting. The city commission approved all items as recommended by the traffic committee.

6. Agenda Items

6.A Request to install flashing school signs for Addams Elementary

The Royal Oak School District requested the installation of electronic school zone signage on Webster Avenue adjacent to Addams Elementary. They have noticed unsafe driving during student drop-off and dismissal.

The findings of the Staff Traffic Committee were presented by Holly Donoghue, P.E.

Chairperson Godek opened the floor to those interested in speaking on this issue:

- Graham Walker of 2503 Woodland – stated the sign would be an additional sign on the side of his house (existing yellow cross walk sign), however he was ok with it and in addition to the extra sign he recommends no parking between Woodland and Linwood because the parked cars are obstructing sight distance for pedestrians crossing there.
- Tim Boyers, Principle of Addams Elementary School – stated that there are many pick-up and drop-off challenges, he agree the parked cars are a safety hazard. Crossing guards have told him cars are running the traffic light. He is in favor of the signs.

Chairperson Godek closed public comment.

- Chairperson Godek noted that the parking could be looked at, but should be discussed separately from this issue.
- Ms. Donoghue noted that parking on Webster between Woodland and Linwood was recently studied, and that we typically require one year before studying a location again. The resident should submit his request using the traffic committee request form online.

The Traffic Committee recommends adopting the staff recommendation to install two (2) solar-powered sign assemblies on Webster Road near Addams Elementary which include “Speed Limit 25 MPH” R-21 signs, “School” S4-P plaques, and programmed to flash during school arrival and dismissal periods.

Estimated cost: \$11,000

Moved by: Carl Laubach

Supported by: Thomas Allen

Motion adopted unanimously

6.B Request to improve site distance on Forestdale Road near Woodward Avenue

A request was received from Lauren Ayles of 805 Forestdale Road requesting that some on-street parking spaces be removed from the north side of Forestdale Road near Woodward. She notes that these vehicles block the sight line of oncoming traffic in both directions due to the road curvature. She also notes that it is difficult to turn onto Woodward Avenue from Forestdale Road due to business parking in the Woodward right-of-way south of Forestdale Road.

The findings of the Staff Traffic Committee were presented by Holly Donoghue, P.E.

Chairperson Godek opened the floor to those interested in speaking on this issue:

- Lauren Ayles of 805 Forestdale – stated she agrees with the changes. She noted that several large white vans park in 3 to 5 spots on the street closest to Woodward, and their height makes it harder to see vehicles. She also noted that cars turning from Woodward often turn into middle of road because they know they curve is coming up, which can cause a traffic conflict.

Chairperson Godek closed public comment.

The Traffic Committee recommends adopting the staff recommendation to relocate the existing “no parking beyond” sign on the west side of Forestdale Road just north of Woodward Avenue to be an additional 20 feet further to the north.

Estimated cost: \$300

Moved by: Joe Labataille

Supported by: Thomas Allen

Motion adopted unanimously

7. Information Only Items

Ms. Donoghue noted that the next scheduled meeting is the day after memorial day and wanted to confirm that there would not be several members absent. The committee agreed to keep the meeting as scheduled on May 28, 2024.

Samantha Grant noted that this will be her last Traffic Committee meeting as she has accepted an engineer position with the city.

8. Adjourn

Upon the motion of Thomas Allen, seconded by Sean Dunlop, and adopted unanimously, the regular meeting was adjourned at 6:55 p.m.

Royal Oak Traffic Committee

AGENDA ITEM

Title	6A – Request for 4-way stop at Woodlawn and Glendale
SUBMITTING DEPARTMENT	Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	May 28, 2024

Requestor Concern:

A request was received from Mark Madden of 139 Woodlawn Avenue requesting a 4-way stop at the intersection of Woodlawn Avenue and Glendale Avenue, or to at least replace the Yield signs for north/south traffic to be stop signs.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. Woodlawn Avenue and Glendale Avenue are both 27-foot wide local roads consisting of concrete pavement.
2. Parking is allowed on both streets. Woodlawn Avenue has permit parking on the north side from Rochester to Glendale, and on the south side from Glendale to 420 Woodlawn.
3. At the intersection of Woodlawn and Glendale, there are currently yield signs for north/south traffic, and there are no restrictions for east/west traffic.
4. The three-year (2021-2023) accident report shows no accidents at the intersection.
5. The requestor originally asked for speed humps along Woodlawn, but the criteria for speed and traffic volume were not met. The data is provided here for reference.

Woodlawn Avenue	85th Percentile Speed (mph)	Vehicles Per Day
Main to Glendale	27	263
Glendale to Rochester	28	256

6. From the Michigan Manual of Uniform Traffic Control Devices (MMUTCD), the warrants for a 4-way stop intersection are as follows:
 - a. Five or more reported crashes in a 12-month period – not met.
 - b. Vehicular volume from the major street averages at least 300 vehicles per hour for any 8 hours, and vehicular, pedestrian and bike volume from the minor approach averages 200 units per hour for the same 8 hours – based on traffic volumes above, not met.

- c. High pedestrian volumes (more than 100 per hour) – not met
 - d. Sight distance issues – not met
7. Based on the MMUTCD the recommended criteria for a multi-way stop application, a 4-way stop at the intersection of Woodlawn and Glendale is not warranted.
 8. Yield signs are rare in the City of Royal Oak, and not something drivers are used to seeing on a regular basis. Yield-controlled intersections allow approaching vehicles to cross or turn without coming to a stop if no conflicting vehicles or pedestrians are approaching. The sight distance for yield-controlled intersections should be in excess of those for stop-controlled conditions so that there is enough time for a driver to decide to stop or continue.
 9. In an urban area with varying degrees of on street parking and street trees, staff feels it is prudent to use stop signs in lieu of yield signs.

Suggested Staff Recommendation: To replace the north/south yield signs on Glendale Avenue at Woodlawn Avenue with stop signs (R1-1).

Estimated cost: \$400



Transportation Improvement Association

Woodlawn & Glendale Intersection



Crash Severity

Alcohol in Crashes

	Fatal	A	B	C	PDO	Total
Drinking	0	0	0	0	0	0
Not Drinking	0	0	0	0	0	0
Totals	0	0	0	0	0	0

Crashes per Hour by Day

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
12a-1a	0	0	0	0	0	0	0	0
1a-2a	0	0	0	0	0	0	0	0
2a-3a	0	0	0	0	0	0	0	0
3a-4a	0	0	0	0	0	0	0	0
4a-5a	0	0	0	0	0	0	0	0
5a-6a	0	0	0	0	0	0	0	0
6a-7a	0	0	0	0	0	0	0	0
7a-8a	0	0	0	0	0	0	0	0
8a-9a	0	0	0	0	0	0	0	0
9a-10a	0	0	0	0	0	0	0	0
10a-11a	0	0	0	0	0	0	0	0
11a-12p	0	0	0	0	0	0	0	0
12p-1p	0	0	0	0	0	0	0	0
1p-2p	0	0	0	0	0	0	0	0
2p-3p	0	0	0	0	0	0	0	0
3p-4p	0	0	0	0	0	0	0	0
4p-5p	0	0	0	0	0	0	0	0
5p-6p	0	0	0	0	0	0	0	0
6p-7p	0	0	0	0	0	0	0	0
7p-8p	0	0	0	0	0	0	0	0
8p-9p	0	0	0	0	0	0	0	0
9p-10p	0	0	0	0	0	0	0	0
10p-11p	0	0	0	0	0	0	0	0
11p-12a	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0

Transportation Improvement Association

100 E. Big Beaver Road, Suite 910

Troy, Michigan 48083

Site Code: WOODLAWN btwn GLENDALE

Station ID: AND ROCHESTER

Location 1: City of Royal Oak

Location 2:

Location 3:

Location 4:

Comment 1:

Comment 2:

Comment 3:

Comment 4:

Latitude: 0.000000

Longitude: 0.000000

2/19/2024	2/19/2024		2/20/2024		2/21/2024		2/22/2024		2/23/2024		Weekday Average		2/24/2024		2/25/2024	
Time	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB
12:00 AM	*	*	*	*	0	0	0	0	0	0	0	0	*	*	*	*
1:00	*	*	*	*	0	0	0	0	0	0	0	0	*	*	*	*
2:00	*	*	*	*	0	0	0	0	0	0	0	0	*	*	*	*
3:00	*	*	*	*	0	0	0	0	1	0	0	0	*	*	*	*
4:00	*	*	*	*	0	0	0	0	1	0	0	0	*	*	*	*
5:00	*	*	*	*	2	1	3	0	0	0	2	0	*	*	*	*
6:00	*	*	*	*	4	5	2	6	3	4	3	5	*	*	*	*
7:00	*	*	*	*	8	19	8	16	7	22	8	19	*	*	*	*
8:00	*	*	*	*	6	13	10	8	6	11	7	11	*	*	*	*
9:00	*	*	*	*	6	8	12	6	8	5	9	6	*	*	*	*
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12:00 PM	*	*	8	7	8	8	5	7	*	*	7	7	*	*	*	*
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2:00	*	*	6	7	2	11	10	14	*	*	6	11	*	*	*	*
3:00	*	*	12	12	9	11	10	7	*	*	10	10	*	*	*	*
4:00	*	*	7	13	12	6	10	13	*	*	10	11	*	*	*	*
5:00	*	*	19	18	15	13	13	18	*	*	16	16	*	*	*	*
6:00	*	*	11	9	4	8	8	18	*	*	8	12	*	*	*	*
7:00	*	*	5	8	6	13	3	8	*	*	5	10	*	*	*	*
8:00	*	*	2	5	0	4	1	7	*	*	1	5	*	*	*	*
9:00	*	*	1	5	1	3	0	3	*	*	1	4	*	*	*	*
10:00	*	*	0	0	1	1	2	1	*	*	1	1	*	*	*	*
11:00	*	*	0	1	1	0	0	0	*	*	0	0	*	*	*	*
Total	0	0	88	102	97	142	116	153	30	50	110	148	0	0	0	0
Day	0		190		239		269		80		258		0		0	
AM Peak			11:00	11:00	7:00	7:00	9:00	7:00	9:00	7:00	9:00	7:00				
Volume			9	7	8	19	12	16	8	22	9	19				
PM Peak			5:00	5:00	5:00	5:00	5:00	5:00			5:00	5:00				
Volume			19	18	15	13	13	18			16	16				
Comb Total	0		190		239		269		80		258		0		0	
ADT		ADT: 256		AADT: 256												

Transportation Improvement Association

100 E. Big Beaver Road, Suite 910

Troy, Michigan 48083

Site Code: WOODLAWN btwn MAIN &

Station ID: GLENDALE

Location 1: City of Royal Oak

Location 2:

Location 3:

Location 4:

Comment 1:

Comment 2:

Comment 3:

Comment 4:

Latitude: 0.000000

Longitude: 0.000000

2/19/2024	2/19/2024		2/20/2024		2/21/2024		2/22/2024		2/23/2024		Weekday Average		2/24/2024		2/25/2024	
Time	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB	EB	WB
12:00 AM	*	*	*	*	0	0	0	0	0	0	0	0	*	*	*	*
1:00	*	*	*	*	0	0	0	0	0	0	0	0	*	*	*	*
2:00	*	*	*	*	0	0	0	0	0	0	0	0	*	*	*	*
3:00	*	*	*	*	0	0	0	0	0	0	0	0	*	*	*	*
4:00	*	*	*	*	0	1	0	0	1	0	0	0	*	*	*	*
5:00	*	*	*	*	1	1	0	0	0	0	0	0	*	*	*	*
6:00	*	*	*	*	1	5	3	6	2	4	2	5	*	*	*	*
7:00	*	*	*	*	8	22	4	16	6	28	6	22	*	*	*	*
8:00	*	*	*	*	5	17	7	12	4	11	5	13	*	*	*	*
9:00	*	*	*	*	3	8	8	6	8	4	6	6	*	*	*	*
10:00	*	*	*	*	6	8	6	5	4	10	5	8	*	*	*	*
11:00	*	*	9	9	4	9	9	9	*	*	7	9	*	*	*	*
12:00 PM	*	*	8	7	12	12	6	6	*	*	9	8	*	*	*	*
1:00	*	*	3	4	5	6	6	7	*	*	5	6	*	*	*	*
2:00	*	*	7	4	2	9	10	16	*	*	6	10	*	*	*	*
3:00	*	*	15	11	11	9	12	6	*	*	13	9	*	*	*	*
4:00	*	*	10	13	17	11	16	12	*	*	14	12	*	*	*	*
5:00	*	*	15	15	11	20	13	16	*	*	13	17	*	*	*	*
6:00	*	*	9	6	6	9	6	13	*	*	7	9	*	*	*	*
7:00	*	*	6	10	8	15	4	8	*	*	6	11	*	*	*	*
8:00	*	*	3	2	2	3	5	3	*	*	3	3	*	*	*	*
9:00	*	*	3	1	1	1	0	1	*	*	1	1	*	*	*	*
10:00	*	*	0	0	4	1	2	2	*	*	2	1	*	*	*	*
11:00	*	*	2	1	2	0	0	0	*	*	1	0	*	*	*	*
Total	0	0	90	83	109	167	117	144	25	57	111	150	0	0	0	0
Day	0		173		276		261		82		261		0		0	
AM Peak			11:00	11:00	7:00	7:00	11:00	7:00	9:00	7:00	11:00	7:00				
Volume			9	9	8	22	9	16	8	28	7	22				
PM Peak			3:00	5:00	4:00	5:00	4:00	2:00			4:00	5:00				
Volume			15	15	17	20	16	16			14	17				
Comb Total	0		173		276		261		82		261		0		0	
ADT		ADT: 263		AADT: 263												

Royal Oak Traffic Committee

AGENDA ITEM

Title	6B – Request for Left Turn Signals on Crooks Road
SUBMITTING DEPARTMENT	Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	May 28, 2024

Requestor Concern:

A request was received from Kathleen London of 5132 Thorncroft Court requesting dedicated left turn signals at the intersections of:

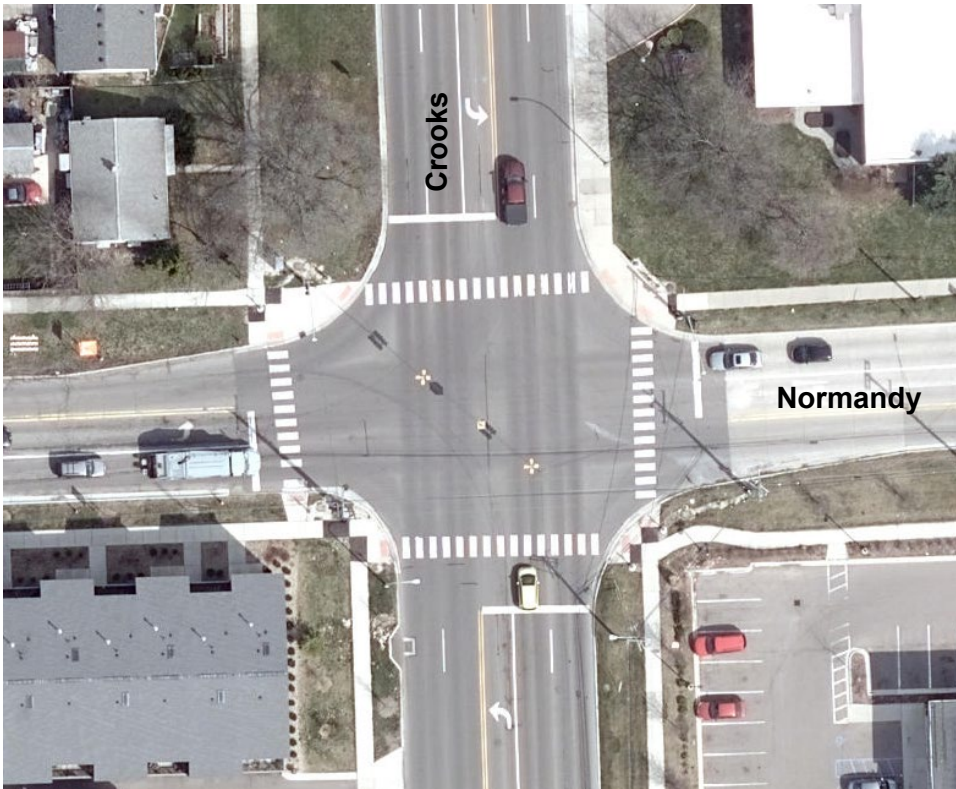
- Crooks Road at Lexington Boulevard
- Crooks Road at Normandy Road

She notes that many inexperienced drivers use these intersections when traveling to/from the high school, and that the lack of left turn signals poses a safety threat to drivers, pedestrians and cyclists.

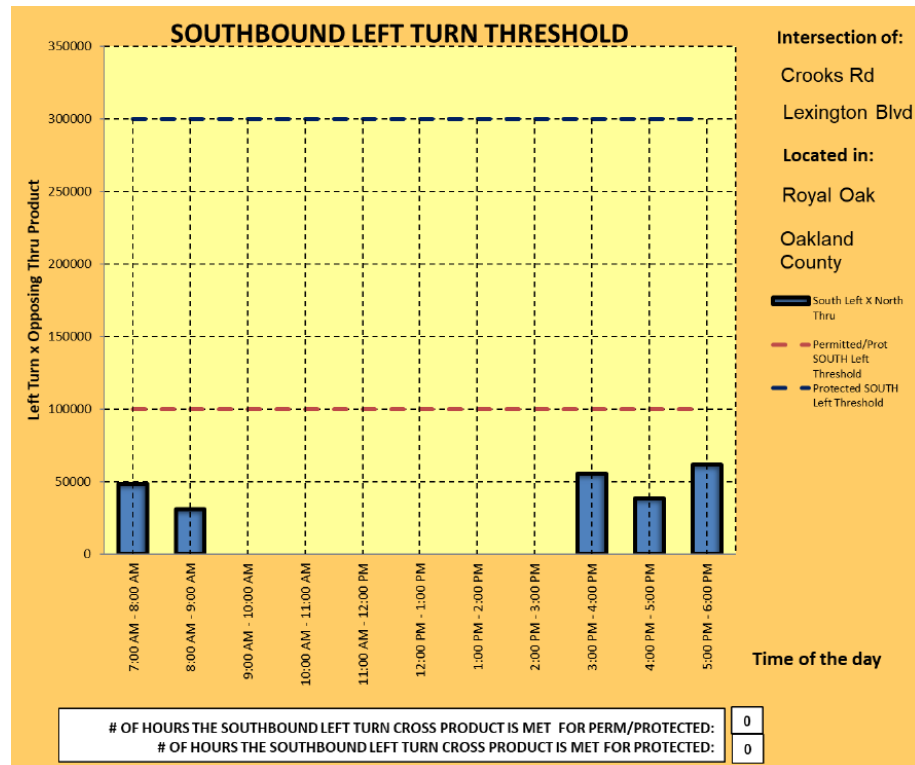
Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. Crooks Road is a 58-foot wide major road consisting of composite pavement with concrete curbing.
2. Lexington Boulevard is major road consisting of concrete pavement with 22-foot wide pavement on each side of the boulevard.
3. Normandy Road is a 37-foot wide major road consisting of composite pavement with concrete curbing west of Crooks, and concrete pavement east of Crooks.
4. Crooks/Lexington is signalized intersection with no dedicated left turn signals in any direction. There is a dedicated left turn lane for southbound Crooks. Lexington does not have painted lane lines, but there is space for two lanes of traffic (left turns and right turns).
5. Crooks/Normandy is a signalized intersection with no dedicated left turn signals in any direction. There are dedicated left turn lanes in all directions.
6. An aerial views of the two intersections are provided below:

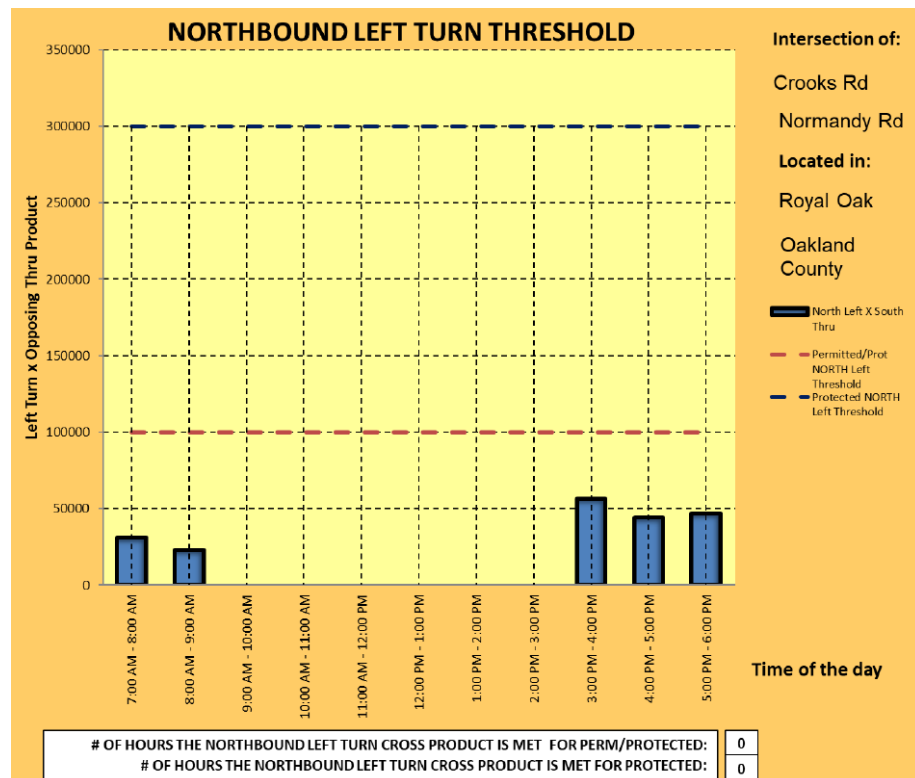


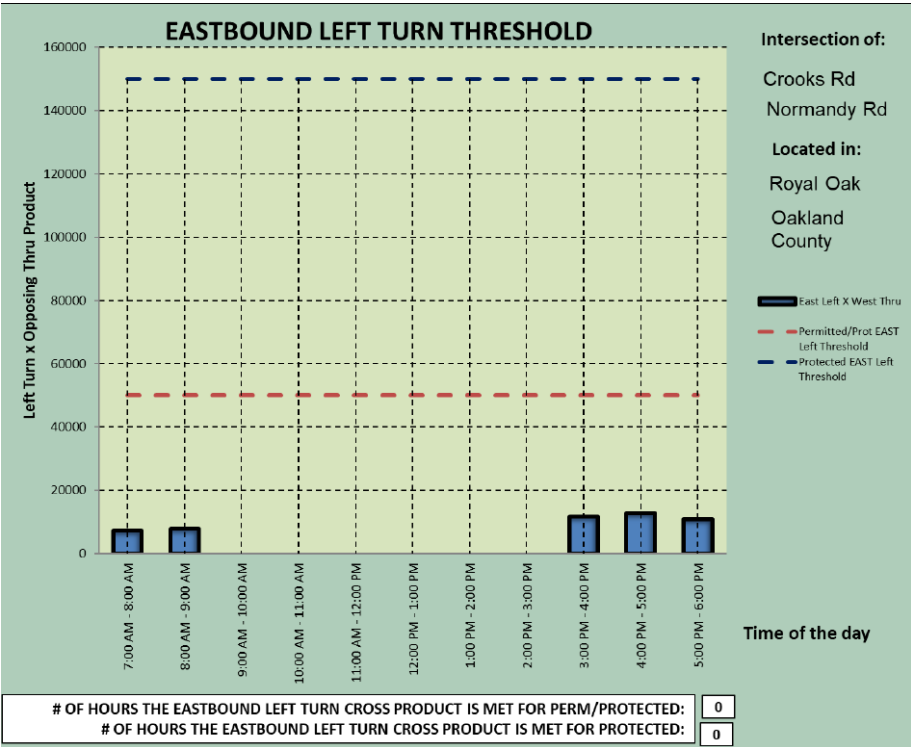
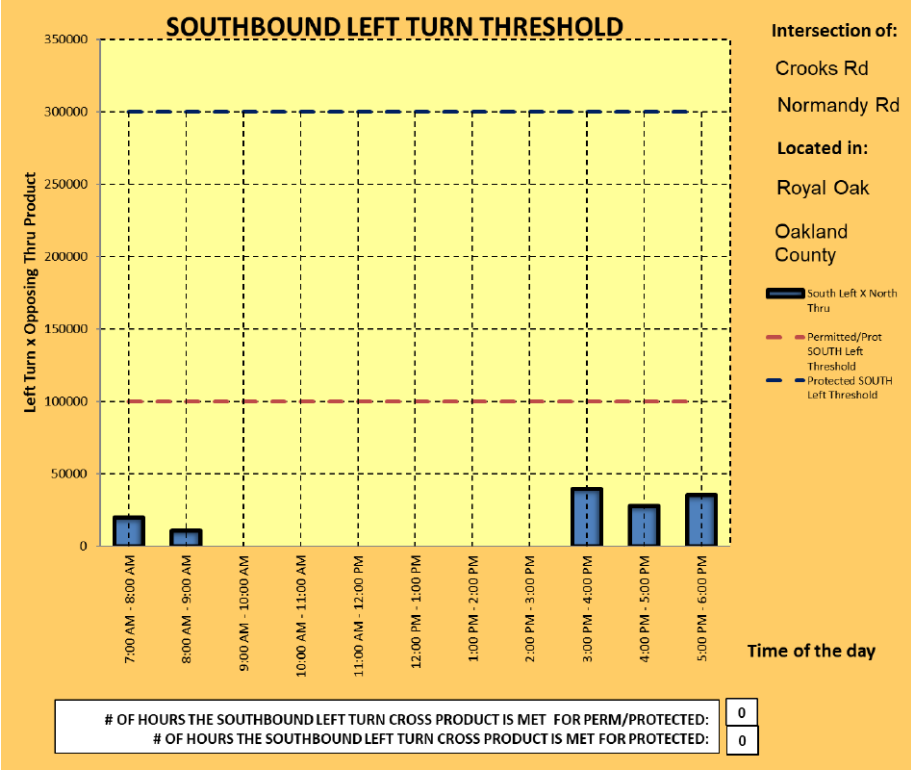
7. Upon request of the city, the Transportation Improvement Association (TIA) performed a Left Turn Phase Warrant Study for each intersection using the Michigan Department of Transportation (MDOT) formulas. These studies account for site conditions, crash history and turning movement counts. These studies are attached, and a brief summary of key points follows below.
8. For Crooks/Lexington:
 - a. There is no thru-movement for Lexington traffic or northbound left turn from Crooks (T-intersection), and so the dedicated left turn analysis was performed for southbound Crooks Road traffic only.
 - b. Onsite observations showed minimal delays for motorists making left turns from Crooks Road during the AM and PM peak hours.
 - c. Of the 13 reported crashes at the intersection (2021-2023), one was a southbound angle crash that could have potentially been avoided with installation of a left turn phase signal.
 - d. The warrant study found that a left turn phase is not warranted for this signal because:
 - i. The number of left turns being made is not in significant conflict with the opposing direction of traffic for this intersection approach.
 - ii. The number of crashes is far below the threshold of five crashes within a one-year period.

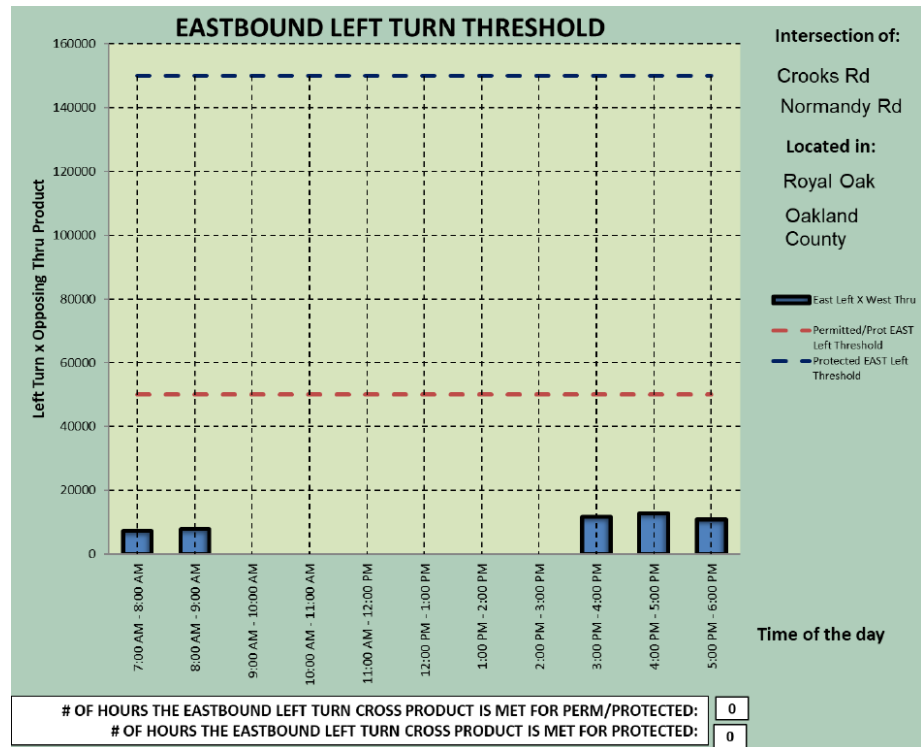


9. For Crooks/Normandy:

- a. Onsite observations showed minimal delays for motorists making left turns for all four directions during the AM and PM peak hours.
- b. Of the 29 reported crashes at the intersection (2021-2023), there were six crashes that were correctable with installation of a left turn phase signal (1 head-on left turn, 2 angle, 2 pedestrian involved, and 1 bike involved):
 - i. Two in the southbound direction
 - ii. Two in the eastbound direction
 - iii. Two in the westbound direction
- c. The warrant study found that a left turn phase is not warranted for this signal because:
 - i. The number of left turns being made is not in significant conflict with the opposing direction of traffic for all approaches of the intersection.
 - ii. The number of crashes is below the threshold of five crashes within a one-year period.







Suggested Staff Recommendation: To not install dedicated left turn signal phases for the traffic signals at the intersections of Crooks Road & Lexington Boulevard and Crooks Road & Normandy Road.

Estimated cost: \$0



TRANSPORTATION IMPROVEMENT ASSOCIATION

100 E. Big Beaver Rd., Suite 910, Troy, Michigan 48063

Office (248) 334-4971 • Fax (248) 475-3434

www.tiasafety.us

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Sheriff
Macomb County

March 21, 2024

Holly J. Donoghue, P.E.

City Engineer

City of Royal Oak

203 S. Troy Street

Royal Oak, MI 48067

Re: Crooks Rd & Lexington Blvd, Left Turn Signal Study

Dear Ms., Donoghue, P.E.,

At your request, the Transportation Improvement Association (TIA) conducted a study of the Crooks Road and Lexington Boulevard intersection to determine if a left turn phase traffic signal operation is warranted for the southbound approach. This study was prompted by concerns for the ability to safely make a left turn movement at the intersection during peak hours of traffic flow, including morning arrival and afternoon dismissal periods of the Royal Oak High School located west of the intersection. For this evaluation, TIA conducted a site visit to assess existing conditions, reviewed crash history, and conducted a vehicular turning movement count.

EXISTING CONDITIONS

A site visit was conducted on Monday, March 11, 2024, to observe existing conditions and traffic flow during the morning peak hours of 7-9 and the afternoon peak hours of 3-6 PM. This is a T-intersection with Crooks Road running north-south and Lexington Boulevard running east-west as the stem of the T on the east side. The Crooks Road approaches have 5-lanes, 2-lanes in each direction with a left turn lane on the southbound approach and a pedestrian refuge island in the middle on the northbound approach. The Lexington Boulevard approach has 4-lanes, 2-lanes in each direction separated by a median island. The speed limit on Crooks Road is 35 MPH and on Lexington Boulevard is 25 MPH. There are pedestrian crossings on all legs of the intersection that have countdown pedestrian crossing signal indications and special emphasis pavement markings. The City of Royal Oak has jurisdiction of the roads and the traffic signal at the intersection.

Observations of traffic during the AM peak hours observed minimal delays for motorists making left turns in the southbound direction and no delays in the westbound direction. Observations of traffic during the PM peak hours was the same.

CRASH HISTORY

A review of the 3-year (2021-2023) crash history for the intersection of Crooks Road and Lexington Boulevard found 13 reported crashes. Two separate reports were produced due to the median island cross-section of Lexington Boulevard and the way crashes are reported in the system. See attached crash summary reports and intersection collision summary diagrams. In review of these crashes, there was 1 angle crash that was possible correctable with installation of a left turn phase signal. This crash occurred in the southbound direction.

TURNING MOVEMENT COUNT & WARRANT STUDY

Left-turn phasing should only be approved and installed after a comprehensive engineering study indicates such an operation is necessary for the safe and efficient operation of an intersection. The type of left-turn phasing is determined based on data from the engineering study which includes the amount of delay experienced by left-turning traffic, crash patterns that may be occurring, and available capacity of the intersection.

The warrant study for left turn phasing found that a left turn phase is not warranted at the present time for the southbound approach at this T-intersection. The number of left turns being made is not in significant conflict with the opposing direction of traffic for this intersection approach. This includes the morning arrival and afternoon dismissal periods of the Royal Oak High School. The need for a left turn phase signal shall be considered if five or more reported crashes of types susceptible to correction by installation of the signal, have occurred within a 12-month period. Crashes that have occurred are below this threshold. See the warrant study report.

CONCLUSION AND RECOMMENDATION

The current traffic signal operations at this intersection are sufficient for the existing approach volumes and turning movements. No changes are recommended.

Please don't hesitate to contact me if you have any questions or comments.

Respectfully,



Chuck Keller, P.E.
Director of Engineering
Chief Traffic Engineer

Attachments
C: Monica Yesh, TIA

Crash Report, Crooks Rd & Lexington Blvd (EB)

Request #: 0058483

Printed By: Chuck Keller

Printed On: 2/29/2024

STATE:	MI
STAT_YEAR:	3-Year 2021-2023
Location ID:	100013144

#1 Location: CROOKS RD (1.91) 42 feet S of LEXINGTON BLVD **Crash ID: 2245045**

Crash Date: 03/25/2021 **Day:** Thu **Hour:** 8pm **Weather:** cloudy **Roadway:** dry **Light:** dark/ltd
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 4 **How:** ss-opp
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 210009223

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	other	veh in transpt	none	none	none	left of center	pickup	lftside
2	N	go straight	veh in transpt	none	none	none	none	pickup	lftside

UD-10: [2245045](#)

#2 Location: LEXINGTON BLVD (0.00) 50 feet N of CROOKS RD **Crash ID: 2413497**

Crash Date: 10/18/2021 **Day:** Mon **Hour:** 2pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 210033696

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	left turn	veh in transpt	none	none	none	failed to yield	car	ctrfront
2	S	go straight	veh in transpt	none	none	none	none	car	rtside

UD-10: [2413497](#)

#3 Location: CROOKS RD (1.88) 201 feet S of LEXINGTON BLVD **Crash ID: 2516469**

Crash Date: 02/04/2022 **Day:** Fri **Hour:** 6am **Weather:** snow **Roadway:** snow **Light:** dark/ltd
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 1 **How:** single
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220004075

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	go straight	loss of control	traffic sign post	tree	none	other	car	lftfront

UD-10: [2516469](#)

#4 Location: CROOKS RD (1.90) 100 feet S of LEXINGTON BLVD **Crash ID: 2523969**

Crash Date: 02/13/2022 **Day:** Sun **Hour:** 6pm **Weather:** snow **Roadway:** snow **Light:** dark/ltd
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 3 **How:** single
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220005495

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	loss of control	curb	ran off road/r	other pole	other	car	lftfront

UD-10: [2523969](#)

#5 Location: LEXINGTON BLVD (0.00) 0 feet X of CROOKS RD **Crash ID: 2667620**

Crash Date: 08/19/2022 **Day:** Fri **Hour:** 1pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 1 **Inj C:** 0 **Inj 0:** 1 **How:** single
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220029420

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	go straight	bicyclist	none	none	none	failed to yield	truck/bus	lftfront
2		go straight	veh in transpt	none	none	none	none	uncoded	none

UD-10: [2667620](#)

Crash Type

Count	Type
0	uncoded
3	single
0	head-on
0	head-on/lt
1	angle
0	rr-end
0	rr-end/lt
0	rr-end/rt
0	ss-same
1	ss-opp
0	back
0	other
0	unknown
Totals:	5

Light Conditions

Count	Type
0	uncoded
2	day
0	dawn
0	dusk
3	dark/lt
0	dark/unltd
0	other
0	unknown
Totals:	5

Weather

Count	Type
0	uncoded
2	clear
0	smoke
1	cloudy
0	fog
0	rain
2	snow
0	wind
0	sleet/hail
0	blowing snow
0	blowing sand
0	unknown
Totals:	5

Road Condition

Count	Type
0	uncoded
3	dry
0	oily
0	wet
0	ice
2	snow
0	mud
0	slush
0	debris
0	water
0	sand
0	other
0	unknown
Totals:	5

Crashes By Month

Count	Type
0	January
2	February
1	March
0	April
0	May
0	June
0	July
1	August
0	September
1	October
0	November
0	December
Totals:	5

Hazardous Action

Count	Type
3	none
0	speeding
0	imprp/no signal
0	imprp backing
0	unable to stop
2	other
0	unknown
0	reckls driving
0	carels driving
0	spd too slow
2	failed to yield
0	disrgd traffic cntrl
0	wrong way
1	left of center
0	imprp passing
0	imprp lane use
0	imprp turn
Totals:	8

Unit Type

Count	Type
1	Bicyclist
0	Engineer
7	Vehicle
0	Pedestrian
Totals:	8

Crashes By Year

Count	Type
0	2012
0	2013
0	2014
0	2015
0	2016
0	2017
0	2018
0	2019
0	2020
2	2021
3	2022
0	2023
0	2024
Totals:	5

Crash Severity

	FATAL	A	B	C	No Inj	Total
Persons	0	0	1	0	11	12
Crashes	0	0	1	0	4	5

Alcohol in Crashes

	FATAL	PI	PD	Total
Drinking	0	0	0	0
Not Drinking	0	1	4	5
Total	0	1	4	5

Crashes per Hour by Day

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Unknown	Total
12a - 1a	0	0	0	0	0	0	0	0	0
1a - 2a	0	0	0	0	0	0	0	0	0
2a - 3a	0	0	0	0	0	0	0	0	0
3a - 4a	0	0	0	0	0	0	0	0	0
4a - 5a	0	0	0	0	0	0	0	0	0
5a - 6a	0	0	0	0	0	0	0	0	0
6a - 7a	0	0	0	0	0	1	0	0	1
7a - 8a	0	0	0	0	0	0	0	0	0
8a - 9a	0	0	0	0	0	0	0	0	0
9a - 10a	0	0	0	0	0	0	0	0	0
10a - 11a	0	0	0	0	0	0	0	0	0
11a - 12p	0	0	0	0	0	0	0	0	0
12p - 1p	0	0	0	0	0	0	0	0	0
1p - 2p	0	0	0	0	0	1	0	0	1
2p - 3p	0	1	0	0	0	0	0	0	1
3p - 4p	0	0	0	0	0	0	0	0	0
4p - 5p	0	0	0	0	0	0	0	0	0
5p - 6p	0	0	0	0	0	0	0	0	0
6p - 7p	1	0	0	0	0	0	0	0	1
7p - 8p	0	0	0	0	0	0	0	0	0
8p - 9p	0	0	0	0	1	0	0	0	1
9p - 10p	0	0	0	0	0	0	0	0	0
10p - 11p	0	0	0	0	0	0	0	0	0
11p - 12a	0	0	0	0	0	0	0	0	0
Unknown Time	0	0	0	0	0	0	0	0	0
Total	1	1	0	0	1	2	0	0	5

Crash Report, Crooks Rd & Lexington Blvd, 3-Year 2

Request #: 0058478

Printed By: Chuck Keller

Printed On: 2/29/2024

STATE:	MI
STAT_YEAR:	3-Year 2021-2023
Location ID:	235798

#1 **Location:** CROOKS RD (1.92) 0 feet X of LEXINGTON BLVD **Crash ID:** 2391331
Crash Date: 09/28/2021 **Day:** Tue **Hour:** 3pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 210031530

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	left turn	veh in transpt	none	none	none	failed to yield	car	rtrear
2	N	go straight	veh in transpt	none	none	none	none	car	lftfront

UD-10: [2391331](#)

#2 **Location:** CROOKS RD (1.94) 100 feet N of LEXINGTON BLVD **Crash ID:** 2474766
Crash Date: 12/20/2021 **Day:** Mon **Hour:** 4pm **Weather:** clear **Roadway:** dry **Light:** dawn
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 3 **How:** angle
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 210040634

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	left turn	veh in transpt	none	none	none	failed to yield	car	ctrfront
2	N	go straight	veh in transpt	none	none	none	none	car	lftside

UD-10: [2474766](#)

#3 **Location:** CROOKS RD (1.92) 21 feet N of LEXINGTON BLVD **Crash ID:** 2549534
Crash Date: 03/18/2022 **Day:** Fri **Hour:** 3pm **Weather:** cloudy **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 1 **Inj 0:** 2 **How:** rr-end
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220009854

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	veh in transpt	none	none	none	unable to stop	car	ctrfront
2	S	go straight	veh in transpt	veh in transpt	none	none	none	car	ctrrear
3	S	go straight	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [2549534](#)

#4 **Location:** CROOKS RD (1.92) 25 feet N of LEXINGTON BLVD **Crash ID:** 2745546
Crash Date: 11/10/2022 **Day:** Thu **Hour:** 6pm **Weather:** clear **Roadway:** dry **Light:** dark/ltl
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 4 **How:** rr-end
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220040538

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1		go straight	veh in transpt	none	none	none	unknown	pickup	
2	N	go straight	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [2745546](#)

#5 **Location:** CROOKS RD (1.92) 25 feet NW of LEXINGTON BLVD **Crash ID:** 2784209
Crash Date: 12/23/2022 **Day:** Fri **Hour:** 9am **Weather:** snow **Roadway:** ice **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** rr-end
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220045741

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	slow/stop on rd	veh in transpt	none	none	none	unable to stop	car	ctrfront

2	N	stop on road	veh in transpt	none	none	none	none	car	ctrrear
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UD-10: [2784209](#)

#6 **Location:** CROOKS RD (1.93) 50 feet N of LEXINGTON BLVD

Crash ID: 2889460

Crash Date: 05/06/2023 **Day:** Sat **Hour:** 11am **Weather:** clear **Roadway:** dry **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 1 **Inj C:** 0 **Inj 0:** 1 **How:** angle

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 230015929

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	left turn	veh in transpt	none	none	none	failed to yield	car	lftfront
2	S	go straight	veh in transpt	none	none	none	none	car	ctrfront

UD-10: [2889460](#)

#7 **Location:** CROOKS RD (1.92) 15 feet N of LEXINGTON BLVD

Crash ID: 2956464

Crash Date: 07/30/2023 **Day:** Sun **Hour:** 6pm **Weather:** clear **Roadway:** dry **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 230027218

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	right turn	veh in transpt	none	none	none	failed to yield	car	ctrfront
2	S	go straight	veh in transpt	none	none	none	none	car	rtfront

UD-10: [2956464](#)

#8 **Location:** CROOKS RD (1.94) 100 feet N of LEXINGTON BLVD

Crash ID: 3076756

Crash Date: 12/07/2023 **Day:** Thu **Hour:** 7am **Weather:** clear **Roadway:** dry **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** ss-same

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 230042617

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	change lanes	veh in transpt	none	none	none	imprp lane use	car	lftside
2	N	go straight	veh in transpt	none	none	none	none	car	rtfront

UD-10: [3076756](#)

Crash Type

Count	Type
0	uncoded
0	single
0	head-on
0	head-on/lt
4	angle
3	rr-end
0	rr-end/lt
0	rr-end/rt
1	ss-same
0	ss-opp
0	back
0	other
0	unknown
Totals:	8

Light Conditions

Count	Type
0	uncoded
6	day
1	dawn
0	dusk
1	dark/lt
0	dark/unltd
0	other
0	unknown
Totals:	8

Weather

Count	Type
0	uncoded
6	clear
0	smoke
1	cloudy
0	fog
0	rain
1	snow
0	wind
0	sleet/hail
0	blowing snow
0	blowing sand
0	unknown
Totals:	8

Road Condition

Count	Type
0	uncoded
7	dry
0	oily
0	wet
1	ice
0	snow
0	mud
0	slush
0	debris
0	water
0	sand
0	other
0	unknown
Totals:	8

Crashes By Month

Count	Type
0	January
0	February
1	March
0	April
1	May
0	June
1	July
0	August
1	September
0	October
1	November
3	December
Totals:	8

Hazardous Action

Count	Type
9	none
0	speeding
0	imprp/no signal
0	imprp backing
2	unable to stop
0	other
1	unknown
0	reckls driving
0	carels driving
0	spd too slow
4	failed to yield
0	disrgd traffic cntrl
0	wrong way
0	left of center
0	imprp passing
1	imprp lane use
0	imprp turn
Totals:	17

Unit Type

Count	Type
0	Bicyclist
0	Engineer
17	Vehicle
0	Pedestrian
Totals:	17

Crashes By Year

Count	Type
0	2012
0	2013
0	2014
0	2015
0	2016
0	2017
0	2018
0	2019
0	2020
2	2021
3	2022
3	2023
0	2024
Totals:	8

Crash Severity

	FATAL	A	B	C	No Inj	Total
Persons	0	0	1	1	18	20
Crashes	0	0	1	1	6	8

Alcohol in Crashes

	FATAL	PI	PD	Total
Drinking	0	0	0	0
Not Drinking	0	2	6	8
Total	0	2	6	8

Crashes per Hour by Day

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Unknown	Total
12a - 1a	0	0	0	0	0	0	0	0	0
1a - 2a	0	0	0	0	0	0	0	0	0
2a - 3a	0	0	0	0	0	0	0	0	0
3a - 4a	0	0	0	0	0	0	0	0	0
4a - 5a	0	0	0	0	0	0	0	0	0
5a - 6a	0	0	0	0	0	0	0	0	0
6a - 7a	0	0	0	0	0	0	0	0	0
7a - 8a	0	0	0	0	1	0	0	0	1
8a - 9a	0	0	0	0	0	0	0	0	0
9a - 10a	0	0	0	0	0	1	0	0	1
10a - 11a	0	0	0	0	0	0	0	0	0
11a - 12p	0	0	0	0	0	0	1	0	1
12p - 1p	0	0	0	0	0	0	0	0	0
1p - 2p	0	0	0	0	0	0	0	0	0
2p - 3p	0	0	0	0	0	0	0	0	0
3p - 4p	0	0	1	0	0	1	0	0	2
4p - 5p	0	1	0	0	0	0	0	0	1
5p - 6p	0	0	0	0	0	0	0	0	0
6p - 7p	1	0	0	0	1	0	0	0	2
7p - 8p	0	0	0	0	0	0	0	0	0
8p - 9p	0	0	0	0	0	0	0	0	0
9p - 10p	0	0	0	0	0	0	0	0	0
10p - 11p	0	0	0	0	0	0	0	0	0
11p - 12a	0	0	0	0	0	0	0	0	0
Unknown Time	0	0	0	0	0	0	0	0	0
Total	1	1	1	0	2	2	1	0	8

Authority: 1949 PA 300, Sec.257-622
Compliance: Required MSP UD-10E
Penalty: \$100 and/or 90 days (Rev 11/2020)

External #
1207262

Crash ID
2391331

Page 01 of 01
File Class C3145

Incident #
210031530

Reviewer
MILLARD (00278)

STATE OF MICHIGAN TRAFFIC CRASH REPORT

ORI MI 6371400		Department Name Royal Oak Police Department							
Crash Date 09/28/2021	Crash Time 15:27	No. of Units 02	Crash Type Angle	Special Circumstances <input checked="" type="radio"/> None <input type="radio"/> Fleeing Police <input type="radio"/> Hit and Run <input type="radio"/> Unknown <input type="radio"/> School Bus <input type="radio"/> Animal		Special Checks <input type="radio"/> Fatal <input type="radio"/> Non-Traffic Area <input type="radio"/> ORV/Snowmobile			
County 63 - Oakland	Traffic Control Signal	Relation to Roadway On the Road		Weather Clear		Area INTR Within Intersection			
City/Twsp 90 - Royal Oak	Contributing Circumstances 1st None		2nd		Light Daylight	Road Surface Condition Dry	Total Lanes 05	Speed Limit 35	Posted Yes
Work Zone (if applicable) Type Workers Present Activity Location									

Prefix	Primary Road Name CROOKS	Road Type RD	Suffix	Divided Roadway
Distance / Direction AT		Trafficway Not Physically Divided		
Prefix	Intersecting Road Name LEXINGTON	Road Type BLVD	Suffix	Divided Roadway

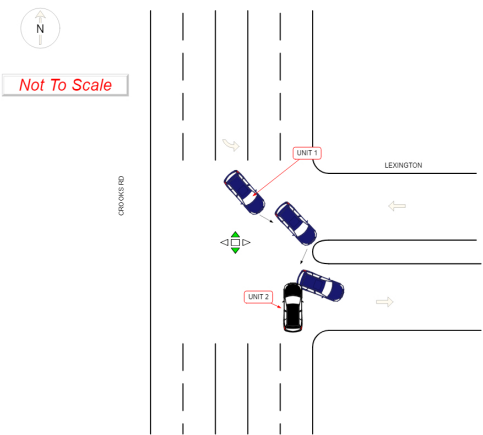
Unit Number 01	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/###/#### (17)	License Type <input checked="" type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex F	Race W	Total Occupants 01	Hazardous Action Failed to Yield
Unit Type MV	Driver Information ##### WEST BLOOMFIELD, MI 48324-1911 (###) ###-####				Driver is Owner No	Injury O	Position Front - Left		Restraint Shoulder and Lap Belt	
Driver Condition at Time of Crash 1st Appeared Normal				2nd		Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Not Deployed
Hospital NONE		Ambulance NONE								
Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Alcohol Test Results <input type="radio"/> Pending Test Results:		Interlock Device No			
Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Drug Test Results <input type="radio"/> Pending Test Results:		Citation Issued <input type="radio"/> Hazardous <input type="radio"/> Other			
Vehicle Registration DWN3345	State MI	Vehicle Description 2020	Make CHEVROLET	Model EQUINOX	Color BLUE					
VIN 2GNAXJEV3L6167885	Vehicle Type Passenger Car, SUV, Van		Special Vehicles Not Applicable	Private Trailer Type	Vehicle Defect					
Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation			Automation System Level Engaged at Time of Crash No Automation					
Insurance Company #####		Insurance Policy # #####			Towed By		Towed To			
Location of Greatest Damage 04	First Impact 04	Extent of Damage (Power Unit and/or Trailers) Minor Damage		Vehicle Direction E	Vehicle Use Private		Action Prior Turning Left			
Sequence of Events ● 17 - Motor Veh in Transport (● indicates MOST harmful event)										

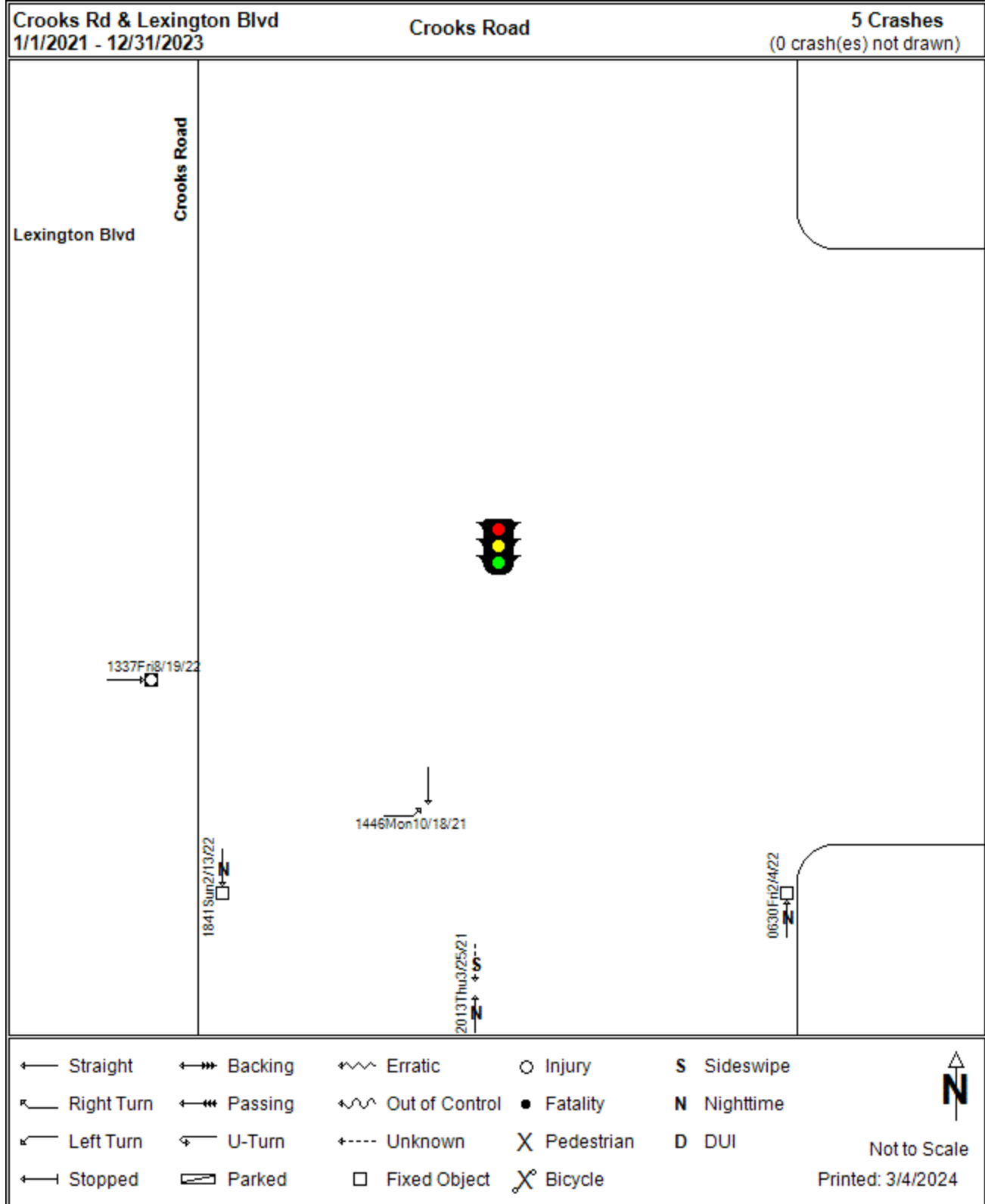
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
					Injury	Ejected	Trapped	Airbag Deployed	
	Hospital				Ambulance				
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
					Injury	Ejected	Trapped	Airbag Deployed	
	Hospital				Ambulance				

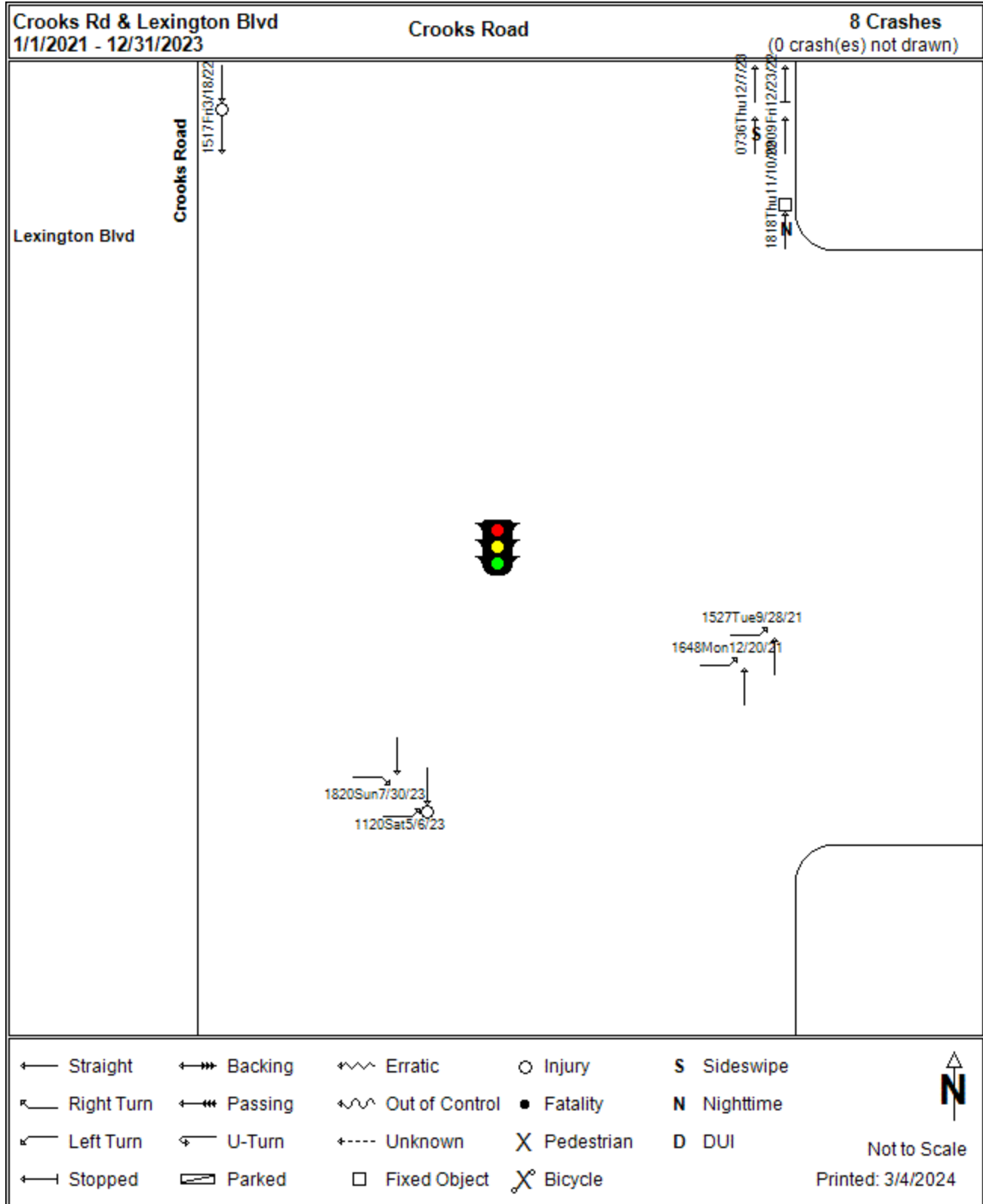
TRUCK/BUS	Carrier Information				USDOT	MC	MPSC
					Driver's CDL Type	Endorsements OH OP OT ON OS OX	CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other
	GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.	Vehicle Configuration		Cargo Body Type	Medical Card	Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill	ID #

OWNERS	Owner Information				Owner Information			

Damaged Property	Public	Owner & Phone

UNIT / DRIVER	Unit Number 02	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/###/#### (35)	License Type ● Operator ○ Chauffeur ○ Moped	Endorsements ○ Cycle ○ Farm ○ Recreation	Sex F	Race W	Total Occupants 01	Hazardous Action None		
	Unit Type MV	Driver Information ##### ##### CLAWSON, MI 48017-1618 (###) ###-####				Driver is Owner Yes	Injury O	Position Front - Left		Restraint Shoulder and Lap Belt			
	Driver Condition at Time of Crash 1st Appeared Normal				2nd		Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Not Deployed		
	Hospital NONE					Ambulance NONE							
	Alcohol Suspected No	Contributing Factor No	Alcohol Test Type ○ Breath ○ Blood ○ Urine ○ Field ○ PBT ○ Refused ● Not Offered			Alcohol Test Results ○ Pending Test Results:		Interlock Device No					
	Drug Suspected No	Contributing Factor No	Drug Test Type ○ Blood ○ Urine ○ Field ○ Refused ● Not Offered			Drug Test Results ○ Pending Test Results:		Citation Issued ○ Hazardous ○ Other					
	Vehicle Registration EMZ4568	State MI	Vehicle Description Year 2019	Make CHEVROLET	Model EQUINOX	Color BLACK							
	VIN 3GNAXKEVXKL212384	Vehicle Type Passenger Car, SUV, Van		Special Vehicles Not Applicable	Private Trailer Type	Vehicle Defect							
	Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation			Automation System Level Engaged at Time of Crash No Automation							
	Insurance Company #####			Insurance Policy # #####			Towed By		Towed To				
Location of Greatest Damage 08	First Impact 08	Extent of Damage (Power Unit and/or Trailers) Minor Damage		Vehicle Direction N	Vehicle Use Private		Action Prior Going Straight Ahead						
Sequence of Events ● First ● 17 - Motor Veh in Transport (● indicates MOST harmful event)											Second	Third	Fourth
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint				
					Injury	Ejected	Trapped	Airbag Deployed					
	Hospital				Ambulance								
	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint				
				Injury	Ejected	Trapped	Airbag Deployed						
Hospital				Ambulance									
TRUCK / BUS	Carrier Information				USDOT		MC	MPSC					
					Driver's CDL Type OH OP OT ON OS OX		Endorsements ○ Farm ○ Other		CDL Exempt ○ Farm ○ Other				
GVWR/GCWR ○ 10,000 lbs. or Less ○ 10,001 - 26,000 lbs. ○ Greater than 26,000 lbs.				Vehicle Configuration		Cargo Body Type	Medical Card	Hazardous Material ○ Placard ○ Cargo Spill		ID #	Class #		
OWNERS	Owner Information ##### ##### #####, ## #####-#### (###) ###-####				Owner Information								
WITNESS	Witness Information				Witness Information								
Investigated at Scene Yes	Reported Date (Time) 09/28/2021 (15:27)	1st Investigator Name (Badge) HERTZ (487)			2nd Investigator Name (Badge)			Photos No					
Narrative UNIT ONE WAS MAKING A LEFT TURN ON CROOKS RD ONTO LEXINGTON, WHEN SHE BEGAN TO ENTER IN THE WRONG SIDE OF THE MEDIAN. UNIT ONE WENT BACK INTO THE ROADWAY TO GO INTO THE CORRECT LANE OF TRAVEL AND STRUCK UNIT TWO, A N/B VEHICLE. UNIT ONE CONTACTED ROPD AND MADE A REPORT AT THE SCENE. UNIT TWO STATED SHE COULD NOT FIND WHERE UNIT ONE PULLED OFF TO AND CAME TO THE POLICE STATION TO MAKE THE POLICE REPORT. THERE WAS MINOR DAMAGE ON BOTH VEHICLES AND NO INJURIES.					Diagram 								



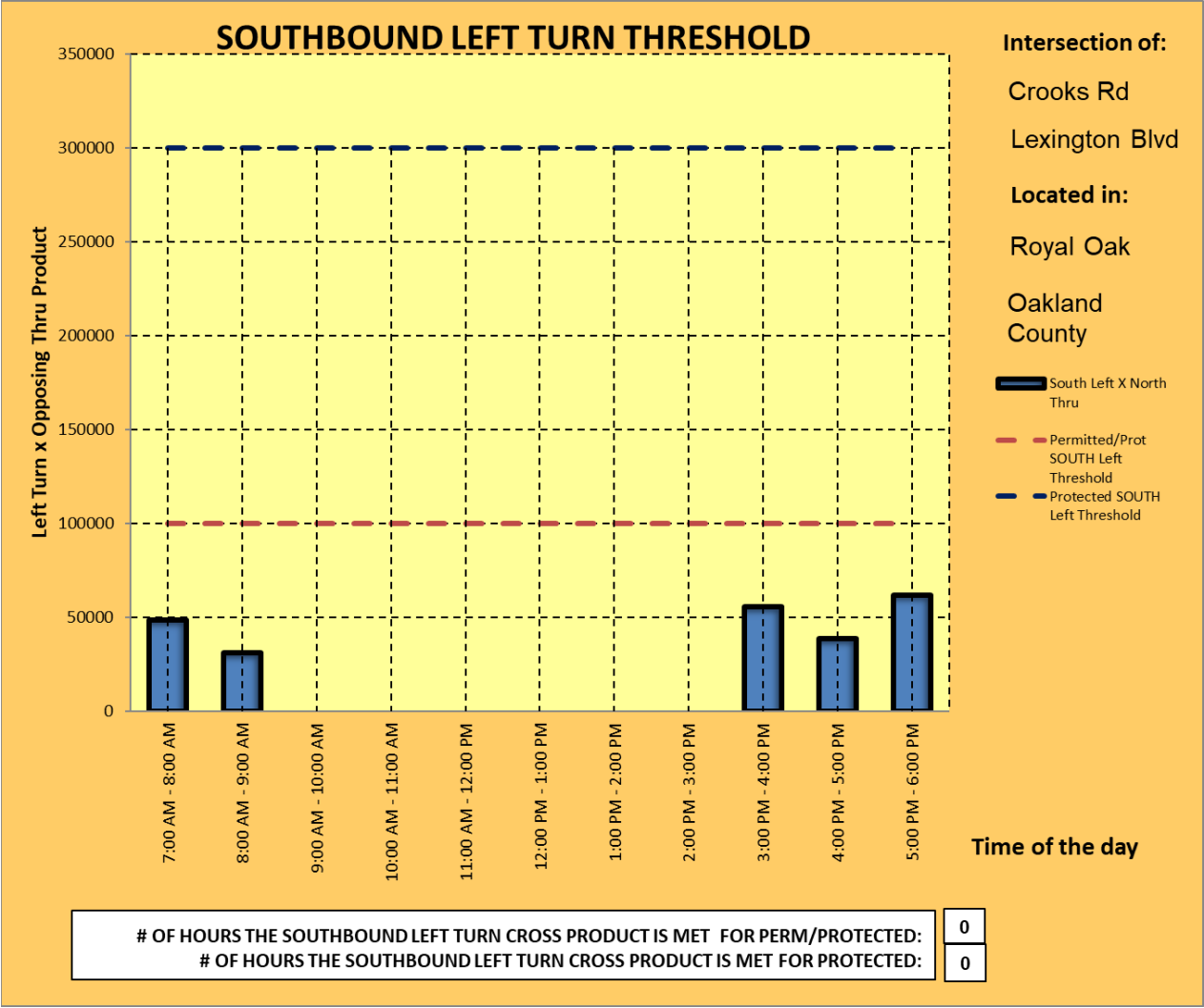


Royal Oak, Crooks Rd & Lexington Blvd, TMC Location Map

Turning Movement Count, 7-9 AM & 3-6 PM



File Name: Start Date: Start Time: Site Code: Street 1: Street 2: City/Township: County:	Crooks Rd & Lexington Blvd TMC															
	3/11/2024															
	7:00:00 AM															
	Crooks Rd															
	Lexington Blvd															
	Royal Oak															
	Oakland County															
	SB FROM Crooks Rd				WB FROM				NB FROM Crooks Rd				EB FROM Lexington Blvd			
	From North				From East				From South				From West			
Start Time	Right	Thru	Left	Peds	Right	Thru	Left	Peds	Right	Thru	Left	Peds	Right	Thru	Left	Peds
07:00 AM	0	109	2	0	6	0	1	1	10	175	0	0	0	0	0	0
07:15 AM	0	203	11	0	7	0	11	0	14	159	0	0	0	0	0	0
07:30 AM	0	196	14	0	35	0	59	5	71	259	0	0	0	0	0	0
07:45 AM	0	169	22	0	44	0	98	2	68	229	0	0	0	0	0	0
08:00 AM	0	131	11	0	11	0	18	0	9	149	0	0	0	0	0	0
08:15 AM	0	137	14	0	7	0	6	0	15	214	0	0	0	0	0	0
08:30 AM	0	145	5	0	13	0	8	0	7	207	0	0	0	0	0	0
08:45 AM	0	134	8	0	9	0	6	1	3	215	0	2	0	0	0	0
09:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
09:15 AM	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0	0
09:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
09:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
01:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
01:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
01:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
01:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03:00 PM	0	173	20	4	39	0	30	3	28	190	0	2	0	0	0	0
03:15 PM	0	180	18	2	33	0	23	2	24	196	0	2	0	0	0	0
03:30 PM	0	178	14	1	18	0	17	1	25	187	0	1	0	0	0	0
03:45 PM	0	183	12	1	14	0	10	0	26	191	0	1	0	0	0	0
04:00 PM	0	188	12	0	15	0	10	2	25	192	0	1	0	0	0	0
04:15 PM	0	214	11	2	13	0	10	2	23	197	0	1	0	0	0	0
04:30 PM	0	193	9	3	21	0	7	0	14	199	0	2	0	0	0	0
04:45 PM	0	211	12	6	39	0	12	0	33	190	0	2	0	0	0	0
05:00 PM	0	229	18	1	25	0	30	0	36	213	0	1	0	0	0	0
05:15 PM	0	302	15	1	36	0	19	2	35	180	0	2	0	0	0	0
05:30 PM	0	245	18	0	13	0	27	2	25	186	0	2	0	0	0	0
05:45 PM	0	187	18	0	9	0	13	3	30	191	0	2	0	0	0	0





TRANSPORTATION IMPROVEMENT ASSOCIATION

100 E. Big Beaver Rd., Suite 910, Troy, Michigan 48083

Office (248) 334-4971 • Fax (248) 475-3434

www.tiasafety.us

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Macomb County

March 21, 2024

Holly J. Donoghue, P.E., City Engineer

City of Royal Oak

203 S. Troy Street

Royal Oak, MI 48067

Re: Crooks Rd & Normandy Rd, Left Turn Signal Study

Dear Ms., Donoghue, P.E.,

At your request, the Transportation Improvement Association (TIA) conducted a study of the Crooks Road and Normandy Road intersection to determine if a left turn phase traffic signal operation is warranted. This study was prompted by concerns for the ability to safely make a left turn movement at the intersection during peak hours of traffic flow, including morning arrival and afternoon dismissal periods of the Royal Oak High School located west of the intersection. For this evaluation, TIA conducted a site visit to assess existing conditions, reviewed crash history, and conducted a vehicular turning movement count.

EXISTING CONDITIONS

A site visit was conducted on Monday, March 4, 2024, to observe existing conditions and traffic flow during the morning peak hours of 7-9 and the afternoon peak hours of 3-6 PM. This is a 4-leg intersection with Crooks Road running north-south and Normandy Road running east-west. The Crooks Road approaches having 5-lanes, 2-lanes in each direction with a left turn lane. Normandy Road approaches have 3-lanes, 1-lane in each direction with a left turn lane. The speed limit on Crooks Road is 35 MPH and on Normandy Road is 25 MPH. There are pedestrian crossings on all four legs of the intersection that have countdown pedestrian crossing signal indications and special emphasis pavement markings. The City of Royal Oak has jurisdiction of the roads and the traffic signal at the intersection.

Observations of traffic during the AM peak hours observed minimal delays for motorists making left turns in the southbound and northbound directions, and minimal delays for the eastbound and westbound directions. Observations of traffic during the PM peak hours was the same.

CRASH HISTORY

A review of the 3-year (2021-2023) crash history for the intersection of Crooks Road and Normandy Road found 29 reported crashes. See attached crash summary report and intersection collision summary diagram. In review of these crashes there were 6 crashes (1 head-on left turn, 2 angle, 2 pedestrian involved, and 1 bike involved), that were possible correctable with installation of a left turn phase signal, 2 in the southbound direction, 2 in the eastbound direction, and 2 in the westbound direction.

TURNING MOVEMENT COUNT & WARRANT STUDY

Left-turn phasing should only be approved and installed after a comprehensive engineering study indicates such an operation is necessary for the safe and efficient operation of an intersection. The type of left-turn phasing is determined based on data from the engineering study which includes the amount of delay experienced by left-turning traffic, crash patterns that may be occurring, and available capacity of the intersection.

The warrant study for left turn phasing found that a left turn phase is not warranted at the present time for the northbound-southbound, or the eastbound-westbound approaches at this intersection. The number of left turns being made is not in significant conflict with the opposing direction of traffic for the intersection approaches. This includes the morning arrival and afternoon dismissal periods of the Royal Oak High School. The need for a left turn phase signal shall be considered if five or more reported crashes of types susceptible to correction by installation of the signal, have occurred within a 12-month period. Crashes that have occurred are below this threshold. See the attached warrant study reports for each direction of travel.

CONCLUSION AND RECOMMENDATION

The current traffic signal operations at this intersection are sufficient for the existing approach volumes and turning movements. No changes are recommended.

Please don't hesitate to contact me if you have any questions or comments.

Respectfully,

A handwritten signature in black ink, appearing to read "Chuck Keller", written in a cursive style.

Chuck Keller, P.E.
Director of Engineering
Chief Traffic Engineer

Attachments
C: Monica Yesh, TIA

Crash Report, Crooks Rd & Normandy Rd

Request #: 0058477

Printed By: Chuck Keller

Printed On: 2/29/2024

STATE:	MI
STAT_YEAR:	3-Year 2021-2023
Location ID:	235369

#1 Location: CROOKS (2.17) 148 feet S of NORMANDY

Crash ID: 2249751

Crash Date: 03/22/2021 **Day:** Mon **Hour:** 4pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** other
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 210008872

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	W	left turn	veh in transpt	none	none	none	failed to yield	car	ctrfront
2	N	go straight	veh in transpt	none	none	none	speeding	car	rtfront

UD-10: [2249751](#)

#2 Location: NORMANDY RD (1.99) 0 feet X of CROOKS RD

Crash ID: 2249180

Crash Date: 03/31/2021 **Day:** Wed **Hour:** 12am **Weather:** rain **Roadway:** wet **Light:** dark/ltd
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 210009841

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	go straight	veh in transpt	none	none	none	failed to yield	car	rtfront
2	N	go straight	veh in transpt	none	none	none	none	car	lftfront

UD-10: [2249180](#)

#3 Location: NORMANDY RD (1.99) 0 feet X of CROOKS RD

Crash ID: 2287351

Crash Date: 05/22/2021 **Day:** Sat **Hour:** 9am **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 4 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 210015576

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	go straight	veh in transpt	none	none	none	none	car	lftside
2	E	go straight	veh in transpt	none	none	none	none	car	ctrfront

UD-10: [2287351](#)

#4 Location: NORMANDY RD (1.99) 0 feet X of CROOKS RD

Crash ID: 2374904

Crash Date: 09/10/2021 **Day:** Fri **Hour:** 7pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 1 **Inj C:** 0 **Inj 0:** 1 **How:** other
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 210029637

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	left turn	bicyclist	none	none	none	failed to yield	car	ctrfront
2	E	go straight	veh in transpt	none	none	none	none	uncoded	none

UD-10: [2374904](#)

#5 Location: CROOKS RD (2.20) 0 feet X of NORMANDY RD

Crash ID: 2382058

Crash Date: 09/18/2021 **Day:** Sat **Hour:** 10pm **Weather:** clear **Roadway:** dry **Light:** dark/ltd
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 3 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 210030552

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	W	go straight	veh in transpt	none	none	none	failed to yield	car	rtrear
2	S	go straight	veh in transpt	none	none	none	none	car	rtfront

#6 **Location:** CROOKS RD (2.20) 20 feet N of NORMANDY RD **Crash ID:** 2439069
Crash Date: 11/12/2021 **Day:** Fri **Hour:** 10pm **Weather:** unknown **Roadway:** unknown **Light:** unknown
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** rr-end
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 210036502

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	veh in transpt	none	none	none	unable to stop	car	ctrfront
2	S	stop on road	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [2439069](#)

#7 **Location:** CROOKS RD (2.20) 26 feet N of NORMANDY RD **Crash ID:** 2489554
Crash Date: 01/05/2022 **Day:** Wed **Hour:** 3pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220000599

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	veh in transpt	none	none	none	none	car	rtside
2	W	nodriver parked	veh in transpt	none	none	none	imprp backing	car	ctrrear

UD-10: [2489554](#)

#8 **Location:** CROOKS RD (2.23) 201 feet N of NORMANDY RD **Crash ID:** 2507701
Crash Date: 01/25/2022 **Day:** Tue **Hour:** 12pm **Weather:** clear **Roadway:** wet **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 1 **Inj 0:** 1 **How:** ss-opp
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220002868

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	go straight	veh in transpt	none	none	none	other	car	lftfront
2	S	go straight	veh in transpt	none	none	none	none	car	lftside

UD-10: [2507701](#)

#9 **Location:** CROOKS RD (2.20) 0 feet X of NORMANDY RD **Crash ID:** 2517478
Crash Date: 02/05/2022 **Day:** Sat **Hour:** 3pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 3 **How:** other
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220004286

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	go straight	veh in transpt	none	none	none	disrgd traffic cntrl	car	rtfront
2	N	go straight	veh in transpt	none	none	none	none	car	lftfront
3	W	stop on road	veh in transpt	none	none	none	none	car	ctrfront

UD-10: [2517478](#)

#10 **Location:** CROOKS RD (2.19) 32 feet E of NORMANDY RD **Crash ID:** 2521071
Crash Date: 02/11/2022 **Day:** Fri **Hour:** 7am **Weather:** snow **Roadway:** ice **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220005055

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	right turn	loss of control	veh in transpt	none	none	other	car	lftfront
2	W	stop on road	veh in transpt	none	none	none	none	car	lftfront

UD-10: [2521071](#)

#11 **Location:** CROOKS RD (2.20) 0 feet X of NORMANDY RD **Crash ID:** 2555711
Crash Date: 02/22/2022 **Day:** Tue **Hour:** 11am **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** head-on/lt
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220006714

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	SE	left turn	veh in transpt	none	none	none	failed to yield	car	rtside
2	N	go straight	veh in transpt	none	none	none	none	car	rtfront

UD-10: [2555711](#)

#12 **Location:** CROOKS RD (2.19) 11 feet S of NORMANDY RD **Crash ID:** 2534550
Crash Date: 02/26/2022 **Day:** Sat **Hour:** 3pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** rr-end
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220007332

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	go straight	veh in transpt	none	none	none	unable to stop	car	ctrfront
2	N	stop on road	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [2534550](#)

#13 **Location:** CROOKS RD (2.20) 0 feet X of NORMANDY RD **Crash ID:** 2558868
Crash Date: 04/02/2022 **Day:** Sat **Hour:** 11pm **Weather:** cloudy **Roadway:** dry **Light:** dark/lt
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220011665

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	go straight	veh in transpt	none	none	none	failed to yield	car	ctrfront
2	S	go straight	veh in transpt	none	none	none	none	car	rtrear

UD-10: [2558868](#)

#14 **Location:** CROOKS RD (2.19) 11 feet E of NORMANDY RD **Crash ID:** 2561031
Crash Date: 04/05/2022 **Day:** Tue **Hour:** 1pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220011953

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	go straight	veh in transpt	none	none	none	disrgd traffic cntrl	car	rtfront
2	W	start on rdwy	veh in transpt	none	none	none	none	pickup	lftrear

UD-10: [2561031](#)

#15 **Location:** NORMANDY RD (1.99) 0 feet X of CROOKS RD **Crash ID:** 2571626
Crash Date: 04/16/2022 **Day:** Sat **Hour:** 10pm **Weather:** cloudy **Roadway:** dry **Light:** dark/lt
Injuries K: 0 **Inj A:** 0 **Inj B:** 2 **Inj C:** 0 **Inj 0:** 4 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220001765

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	go straight	veh in transpt	none	none	none	failed to yield	car	ctrfront
2	N	go straight	veh in transpt	none	none	none	none	car	lftside
3		stop on road	veh in transpt	none	none	none	unknown	car	

UD-10: [2571626](#)

#16 **Location:** NORMANDY RD (1.99) 0 feet X of CROOKS RD **Crash ID:** 2589515
Crash Date: 05/13/2022 **Day:** Fri **Hour:** 2pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 3 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220016598

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	veh in transpt	none	none	none	disrgd traffic cntrl	pickup	rtside
2	E	start on rdwy	veh in transpt	none	none	none	none	car	lftfront

UD-10: [2589515](#)

#17 **Location:** CROOKS RD (2.19) 26 feet S of NORMANDY RD **Crash ID:** 2613977
Crash Date: 06/12/2022 **Day:** Sun **Hour:** 2pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 1 **Inj 0:** 1 **How:** rr-end
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220020578

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	go straight	veh in transpt	none	none	none	unable to stop	car	ctrfront
2	N	stop on road	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [2613977](#)

#18 **Location:** CROOKS RD (2.21) 100 feet N of NORMANDY RD **Crash ID:** 2615723
Crash Date: 06/14/2022 **Day:** Tue **Hour:** 3pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 1 **Inj 0:** 1 **How:** rr-end
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220020829

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	veh in transpt	none	none	none	unable to stop	car	ctrfront
2	S	slow/stop on rd	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [2615723](#)

#19 **Location:** CROOKS RD (2.19) 55 feet S of NORMANDY RD **Crash ID:** 2688904
Crash Date: 09/19/2022 **Day:** Mon **Hour:** 5pm **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 3 **How:** angle
CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220033903

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	W	leaving parking	veh in transpt	none	none	none	failed to yield	car	lftside
2	N	go straight	veh in transpt	none	none	none	none	car	ctrfront

UD-10: [2688904](#)

#20 **Location:** CROOKS RD (2.20) 10 feet W of NORMANDY RD **Crash ID:** 2709497
Crash Date: 10/09/2022 **Day:** Sun **Hour:** 8am **Weather:** clear **Roadway:** dry **Light:** day
Injuries K: 0 **Inj A:** 0 **Inj B:** 1 **Inj C:** 2 **Inj 0:** 4 **How:** angle
CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220036501

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	W	go straight	veh in transpt	none	none	none	failed to yield	car	rtrear
2	S	go straight	veh in transpt	none	none	none	none	car	ctrfront
3	E	stop on road	veh in transpt	none	none	none	none	car	lftfront

UD-10: [2709497](#)

#21 **Location:** CROOKS RD (2.20) 0 feet X of NORMANDY RD

Crash ID: 2721314

Crash Date: 10/20/2022 **Day:** Thu **Hour:** 8pm **Weather:** clear **Roadway:** dry **Light:** dark/ltl

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** rr-end

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 220037914

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	veh in transpt	none	none	none	unable to stop	car	ctrfront
2	S	slow/stop on rd	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [2721314](#)

#22 **Location:** EB NORMANDY (1.99) 0 feet X of CROOKS

Crash ID: 2753627

Crash Date: 11/19/2022 **Day:** Sat **Hour:** 9pm **Weather:** snow **Roadway:** ice **Light:** dark/ltl

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 1 **How:** single

CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 220041622

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	SE	left turn	ran off road/l	none	none	none	speeding	car	ctrfront

UD-10: [2753627](#)

#23 **Location:** CROOKS RD (2.20) 21 feet N of NORMANDY RD

Crash ID: 2822922

Crash Date: 02/08/2023 **Day:** Wed **Hour:** 10am **Weather:** clear **Roadway:** dry **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 1 **How:** single

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 230000662

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	NE	left turn	pedestrian	none	none	none	failed to yield	pickup	none
2		crossing no inter	veh in transpt	none	none	none	none	uncoded	none

UD-10: [2822922](#)

#24 **Location:** NORMANDY RD (1.99) 0 feet X of CROOKS RD

Crash ID: 2885537

Crash Date: 05/01/2023 **Day:** Mon **Hour:** 8am **Weather:** cloudy **Roadway:** wet **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 1 **Inj 0:** 2 **How:** angle

CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 230015231

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	left turn	veh in transpt	none	none	none	failed to yield	car	rtside
2	W	go straight	veh in transpt	none	none	none	none	car	ctrfront

UD-10: [2885537](#)

#25 **Location:** CROOKS RD (2.20) 0 feet X of NORMANDY RD

Crash ID: 3011441

Crash Date: 10/04/2023 **Day:** Wed **Hour:** 6pm **Weather:** clear **Roadway:** dry **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 1 **Inj C:** 0 **Inj 0:** 0 **How:** other

CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 230035290

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1		left turn	pedestrian	none	none	none	none	car	
2		crossing at inter	veh in transpt	none	none	none	none	uncoded	none

UD-10: [3011441](#)

#26 **Location:** NORMANDY RD (2.03) 200 feet E of CROOKS RD

Crash ID: 3037389

Crash Date: 10/24/2023 **Day:** Tue **Hour:** 12pm **Weather:** clear **Roadway:** dry **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 230037473

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	N	left turn	veh in transpt	none	none	none	failed to yield	car	lftside
2	E	go straight	veh in transpt	none	none	none	none	car	ctrfront

UD-10: [3037389](#)

#27 **Location:** NORMANDY RD (1.99) 0 feet X of CROOKS RD

Crash ID: 3064657

Crash Date: 11/16/2023 **Day:** Thu **Hour:** 12pm **Weather:** clear **Roadway:** dry **Light:** day

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 1 **How:** unknown

CVT: Royal Oak **Area:** w/i intersection **HBD:** N **Drugs:** N **Complaint No:** 230040196

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	W	go straight	veh in transpt	bicyclist	none	none	unknown	car	
2	W	go straight	veh in transpt	none	none	none	none	uncoded	none

UD-10: [3064657](#)

#28 **Location:** CROOKS (2.20) 15 feet N of NORMANDY

Crash ID: 3066477

Crash Date: 11/25/2023 **Day:** Sat **Hour:** 8pm **Weather:** clear **Roadway:** dry **Light:** dark/ltd

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** rr-end

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 230041321

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	S	go straight	veh in transpt	none	none	none	unable to stop	pickup	ctrfront
2	S	stop on road	veh in transpt	none	none	none	none	car	ctrrear

UD-10: [3066477](#)

#29 **Location:** CROOKS RD (2.19) 10 feet S of NORMANDY RD

Crash ID: 3070929

Crash Date: 12/01/2023 **Day:** Fri **Hour:** 7am **Weather:** rain **Roadway:** wet **Light:** dark/ltd

Injuries K: 0 **Inj A:** 0 **Inj B:** 0 **Inj C:** 0 **Inj 0:** 2 **How:** angle

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint No:** 230041893

Unit No	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1	E	left turn	veh in transpt	none	none	none	failed to yield	car	ctrfront
2	N	go straight	veh in transpt	none	none	none	failed to yield	car	ctrfront

UD-10: [3070929](#)

Crash Type

Count	Type
0	uncoded
2	single
0	head-on
1	head-on/lt
14	angle
6	rr-end
0	rr-end/lt
0	rr-end/rt
0	ss-same
1	ss-opp
0	back
4	other
1	unknown
Totals:	29

Light Conditions

Count	Type
0	uncoded
20	day
0	dawn
0	dusk
8	dark/lt
0	dark/unltd
0	other
1	unknown
Totals:	29

Weather

Count	Type
0	uncoded
21	clear
0	smoke
3	cloudy
0	fog
2	rain
2	snow
0	wind
0	sleet/hail
0	blowing snow
0	blowing sand
1	unknown
Totals:	29

Road Condition

Count	Type
0	uncoded
22	dry
0	oily
4	wet
2	ice
0	snow
0	mud
0	slush
0	debris
0	water
0	sand
0	other
1	unknown
Totals:	29

Crashes By Month

Count	Type
2	January
5	February
2	March
3	April
3	May
2	June
0	July
0	August
3	September
4	October
4	November
1	December
Totals:	29

Hazardous Action

Count	Type
30	none
2	speeding
0	imprp/no signal
1	imprp backing
6	unable to stop
2	other
2	unknown
0	reckls driving
0	carels driving
0	spd too slow
14	failed to yield
3	disrgd traffic cntrl
0	wrong way
0	left of center
0	imprp passing
0	imprp lane use
0	imprp turn
Totals:	60

Unit Type

Count	Type
2	Bicyclist
0	Engineer
56	Vehicle
2	Pedestrian
Totals:	60

Crashes By Year

Count	Type
0	2012
0	2013
0	2014
0	2015
0	2016
0	2017
0	2018
0	2019
0	2020
6	2021
16	2022
7	2023
0	2024
Totals:	29

Crash Severity

	FATAL	A	B	C	No Inj	Total
Persons	0	0	5	6	59	70
Crashes	0	0	4	4	21	29

Alcohol in Crashes

	FATAL	PI	PD	Total
Drinking	0	0	0	0
Not Drinking	0	8	21	29
Total	0	8	21	29

Crashes per Hour by Day

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Unknown	Total
12a - 1a	0	0	0	1	0	0	0	0	1
1a - 2a	0	0	0	0	0	0	0	0	0
2a - 3a	0	0	0	0	0	0	0	0	0
3a - 4a	0	0	0	0	0	0	0	0	0
4a - 5a	0	0	0	0	0	0	0	0	0
5a - 6a	0	0	0	0	0	0	0	0	0
6a - 7a	0	0	0	0	0	0	0	0	0
7a - 8a	0	0	0	0	0	2	0	0	2
8a - 9a	1	1	0	0	0	0	0	0	2
9a - 10a	0	0	0	0	0	0	1	0	1
10a - 11a	0	0	0	1	0	0	0	0	1
11a - 12p	0	0	1	0	0	0	0	0	1
12p - 1p	0	0	2	0	1	0	0	0	3
1p - 2p	0	0	1	0	0	0	0	0	1
2p - 3p	1	0	0	0	0	1	0	0	2
3p - 4p	0	0	1	1	0	0	2	0	4
4p - 5p	0	1	0	0	0	0	0	0	1
5p - 6p	0	1	0	0	0	0	0	0	1
6p - 7p	0	0	0	1	0	0	0	0	1
7p - 8p	0	0	0	0	0	1	0	0	1
8p - 9p	0	0	0	0	1	0	1	0	2
9p - 10p	0	0	0	0	0	0	1	0	1
10p - 11p	0	0	0	0	0	1	2	0	3
11p - 12a	0	0	0	0	0	0	1	0	1
Unknown Time	0	0	0	0	0	0	0	0	0
Total	2	3	5	4	2	5	8	0	29

Authority: 1949 PA 300, Sec.257.622
Compliance: Required MSP UD-10E
Penalty: \$100 and/or 90 days (Rev 11/2020)

External #
1201990

Crash ID
2374904

Page 01 of 01
File Class C3159

Incident #
210029637

Reviewer
MANNING (00325)

STATE OF MICHIGAN TRAFFIC CRASH REPORT

ORI MI 6371400		Department Name Royal Oak Police Department										
Crash Date 09/10/2021	Crash Time 19:02	No. of Units 02	Crash Type Other	Special Circumstances <input checked="" type="radio"/> None <input type="radio"/> Fleeing Police <input type="radio"/> Hit and Run <input type="radio"/> Unknown <input type="radio"/> School Bus <input type="radio"/> Animal			Special Checks <input type="radio"/> Fatal <input type="radio"/> Non-Traffic Area <input type="radio"/> ORV/Snowmobile					
County 63 - Oakland		Traffic Control Signal		Relation to Roadway On the Road		Weather Clear		Area INTR Within Intersection				
City/Twsp 90 - Royal Oak		Contributing Circumstances 1st Glare		2nd		Light Daylight		Road Surface Condition Dry		Total Lanes 03	Speed Limit 25	Posted Yes
Work Zone (if applicable) Type Workers Present Activity Location												

LOCATION	Prefix	Primary Road Name NORMANDY	Road Type RD	Suffix	Divided Roadway
	Distance / Direction AT				
	Trafficway Not Physically Divided				
UNIT / DRIVER	Prefix	Intersecting Road Name CROOKS	Road Type RD	Suffix	Divided Roadway

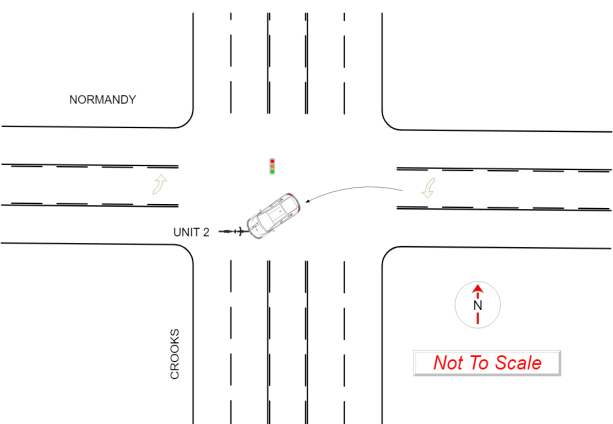
Unit Number 01	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/###/#### (47)	License Type <input checked="" type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex F	Race W	Total Occupants 01	Hazardous Action Failed to Yield			
Unit Type MV	Driver Information ##### ##### FARMINGTON HILLS, MI 48336-5736 (###) ###-####				Driver is Owner Yes	Injury O	Position Front - Left		Restraint Shoulder and Lap Belt				
Driver Condition at Time of Crash 1st Appeared Normal				2nd		Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Not Deployed			
Hospital NONE		Ambulance NONE											
Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Alcohol Test Results <input type="radio"/> Pending Test Results:		Interlock Device No						
Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Drug Test Results <input type="radio"/> Pending Test Results:		Citation Issued <input checked="" type="radio"/> Hazardous <input type="radio"/> Other						
Vehicle Registration DXT2929	State MI	Vehicle Description 2007	Make BUICK	Model LACROSSE	Color WHITE								
VIN 2G4WC582971130261		Vehicle Type Passenger Car, SUV, Van	Special Vehicles Not Applicable	Private Trailer Type	Vehicle Defect								
Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation			Automation System Level Engaged at Time of Crash No Automation								
Insurance Company #####		Insurance Policy # #####			Towed By		Towed To						
Location of Greatest Damage 01	First Impact 01	Extent of Damage (Power Unit and/or Trailers) Minor Damage		Vehicle Direction S	Vehicle Use Private		Action Prior Turning Left						
Sequence of Events First ● 16 - Bicyclist (● indicates MOST harmful event)											Second	Third	Fourth

PASSENGERS	Passenger Information			Date of Birth (Age)	Sex	Race	Position	Restraint
	Injury			Ejected	Trapped	Airbag Deployed		
	Hospital			Ambulance				
PASSENGERS	Passenger Information			Date of Birth (Age)	Sex	Race	Position	Restraint
	Injury			Ejected	Trapped	Airbag Deployed		
	Hospital			Ambulance				

TRUCK/BUS	Carrier Information			USDOT	MC	MPSC	
	Driver's CDL Type			Endorsements OH OP OT ON OS OX	CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other		
	GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.	Vehicle Configuration		Cargo Body Type	Medical Card	Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill	ID #

OWNERS	Owner Information ##### ##### #####, ## #####-#### (###) ###-####			Owner Information			
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Damaged Property	Public	Owner & Phone
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UNIT / DRIVER	Unit Number 02	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ##/##/#### (33)	License Type <input type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex M	Race W	Total Occupants 01	Hazardous Action None	
	Unit Type B	Driver Information ##### ##### CLAWSON, MI 48017-1889 (###) ###-####				Driver is Owner No	Injury B	Position Bicyclist		Restraint Helmet Worn		
	Driver Condition at Time of Crash 1st 2nd				Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Not Equipped			
	Hospital WILLIAM BEAUMONT HOSPITAL					Ambulance ROYAL OAK FIRE DEPARTMENT						
	Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Alcohol Test Results <input type="radio"/> Pending Test Results:		Interlock Device No				
	Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Drug Test Results <input type="radio"/> Pending Test Results:		Citation Issued <input type="radio"/> Hazardous <input type="radio"/> Other				
	Vehicle Registration		State	Vehicle Description		Year	Make	Model		Color		
	VIN		Vehicle Type		Special Vehicles Not Applicable		Private Trailer Type		Vehicle Defect			
	Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation				Automation System Level Engaged at Time of Crash No Automation					
	Insurance Company #####			Insurance Policy # #####			Towed By		Towed To			
Location of Greatest Damage 11	First Impact 11	Extent of Damage (Power Unit and/or Trailers) No Damage			Vehicle Direction E	Vehicle Use		Action Prior Going Straight Ahead				
Sequence of Events ● First ● 17 - Motor Veh in Transport		Second		Third		Fourth						
● indicates MOST harmful event)												
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position		Restraint		
					Injury	Ejected	Trapped	Airbag Deployed				
	Hospital				Ambulance							
	Passenger Information				Date of Birth (Age)	Sex	Race	Position		Restraint		
				Injury	Ejected	Trapped	Airbag Deployed					
Hospital				Ambulance								
TRUCK / BUS	Carrier Information				USDOT		MC	MPSC				
					Driver's CDL Type		Endorsements <input type="radio"/> H <input type="radio"/> P <input type="radio"/> T <input type="radio"/> N <input type="radio"/> S <input type="radio"/> X	CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other				
GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.		Vehicle Configuration		Cargo Body Type		Medical Card		Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill		ID #	Class #	
OWNERS	Owner Information				Owner Information							
WITNESS	Witness Information ##### ##### #####, ## #####-#### (###) ###-####				Witness Information							
Investigated at Scene Yes		Reported Date (Time) 09/10/2021 (19:02)		1st Investigator Name (Badge) ROSTUGLINF (423)		2nd Investigator Name (Badge)		Photos No				
Narrative UNIT 1 WAS ON WB NORMANDY ATTEMPTING TO TURN LEFT TO GO SB ON CROOKS. UNIT 2 WAS TRAVELING STRAIGHT (ACROSS CROOKS) ON EB NORMANDY. UNIT 1 STRUCK UNIT 2 WHILE TURNING. \N-UNIT 1 STATED THAT SHE DID NOT SEE UNIT 2 DUE TO THE GLARE OF THE SUN. \N-UNIT 1 NON SCENE IT WAS OBSERVED THAT THE SUN WAS SETTING AND WOULD HAVE BEEN DIRECTLY IN FRONT OF UNIT 1. \N-UNIT 2 STATED THAT HE WAS RIDING HIS BICYCLE IN THE ROADWAY AND PROCEEDED THROUGH THE INTERSECTION ON A GREEN LIGHT WHEN HE WAS STRUCK BY UNIT 1. \N-WA WITNESS REMAINED ON SCENE AND CONFIRMED THE SERIES OF EVENTS. \N-UNIT 1 HAD MINOR BODY DAMAGE TO THE FRONT END OF THE VEHICLE AND A SHATTERED WINDSHIELD. UNIT 2 HAD DISABLING DAMAGE TO THE BICYCLE. UNIT 2 HAD ABRASIONS TO HIS ARMS AND A CUT TO HIS FOREHEAD. UNIT 2 WAS WEARING A HELMET.					Diagram 							

Authority: 1949 PA 300, Sec.257-622
Compliance: Required MSP UD-10E
Penalty: \$100 and/or 90 days (Rev 11/2020)

External #
1249468

Crash ID
2555711

Page 01 of 01
File Class C3145

Incident #
220006714

Reviewer
BUDZYNOWSKI (00316)

STATE OF MICHIGAN TRAFFIC CRASH REPORT

ORI MI 6371400		Department Name Royal Oak Police Department								
Crash Date 02/22/2022	Crash Time 11:27	No. of Units 02	Crash Type Head On-Left Turn	Special Circumstances <input checked="" type="radio"/> None <input type="radio"/> Fleeing Police <input type="radio"/> Hit and Run <input type="radio"/> Unknown <input type="radio"/> School Bus <input type="radio"/> Animal			Special Checks <input type="radio"/> Fatal <input type="radio"/> Non-Traffic Area <input type="radio"/> ORV/Snowmobile			
County 63 - Oakland	Traffic Control Signal		Relation to Roadway On the Road		Weather Clear		Area INTR Within Intersection			
City/Twsp 90 - Royal Oak	Contributing Circumstances 1st None		2nd		Light Daylight	Road Surface Condition Dry	Total Lanes 05	Speed Limit 35	Posted Yes	
Work Zone (if applicable) Type Workers Present Activity Location										

LOCATION	Prefix	Primary Road Name CROOKS	Road Type RD	Suffix	Divided Roadway
	Distance / Direction AT				
	Trafficway Not Physically Divided				
UNIT / DRIVER	Prefix	Intersecting Road Name NORMANDY	Road Type RD	Suffix	Divided Roadway

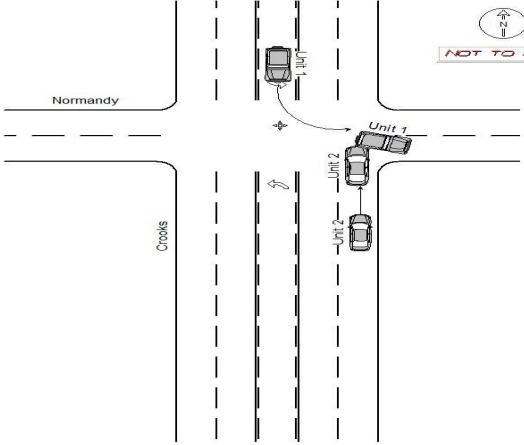
Unit Number 01	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/##/#### (17)	License Type <input checked="" type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex F	Race W	Total Occupants 01	Hazardous Action Failed to Yield
Unit Type MV	Driver Information ##### MADISON HEIGHTS, MI 48071-5103 (###) ###-####				Driver is Owner No	Injury O	Position Front - Left		Restraint Shoulder and Lap Belt	
Driver Condition at Time of Crash 1st Appeared Normal				2nd		Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Not Deployed
Hospital NONE		Ambulance NONE								
Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Alcohol Test Results <input type="radio"/> Pending		Test Results:		Interlock Device No	
Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Drug Test Results <input type="radio"/> Pending		Test Results:		Citation Issued <input type="radio"/> Hazardous <input type="radio"/> Other	
Vehicle Registration ECX1333	State MI	Vehicle Description 2006	Year	Make JEEP	Model COMMANDER	Color WHITE				
VIN 1J8HG48KX6C346147		Vehicle Type Passenger Car, SUV, Van	Special Vehicles Not Applicable		Private Trailer Type	Vehicle Defect				
Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation				Automation System Level Engaged at Time of Crash No Automation				
Insurance Company #####		Insurance Policy # #####			Towed By		Towed To			
Location of Greatest Damage 03	First Impact 03	Extent of Damage (Power Unit and/or Trailers) Minor Damage		Vehicle Direction SE	Vehicle Use Private		Action Prior Turning Left			
Sequence of Events ● 17 - Motor Veh in Transport (● indicates MOST harmful event)										

PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
					Injury	Ejected	Trapped	Airbag Deployed	
	Hospital				Ambulance				
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
					Injury	Ejected	Trapped	Airbag Deployed	
	Hospital				Ambulance				

TRUCK/BUS	Carrier Information				USDOT	MC	MPSC
					Driver's CDL Type	Endorsements OH OP OT ON OS OX	CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other
	GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.	Vehicle Configuration		Cargo Body Type	Medical Card	Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill	ID #

OWNERS	Owner Information				Owner Information			

Damaged Property	Public	Owner & Phone

UNIT / DRIVER	Unit Number 02	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ##/##/#### (64)	License Type ● Operator ○ Chauffeur ○ Moped	Endorsements ○ Cycle ○ Farm ○ Recreation	Sex F	Race W	Total Occupants 01	Hazardous Action None	
	Unit Type MV	Driver Information ##### ##### ROYAL OAK, MI 48073-4055 (###) ###-####				Driver is Owner No	Injury O	Position Front - Left	Restraint Shoulder and Lap Belt			
	Driver Condition at Time of Crash 1st Appeared Normal					Driver Distracted By Not Distracted			Ejected	Trapped	Airbag Deployed Not Deployed	
	Hospital NONE					Ambulance NONE						
	Alcohol Suspected No	Contributing Factor No	Alcohol Test Type ○ Breath ○ Blood ○ Urine ○ Field ○ PBT ○ Refused ● Not Offered			Alcohol Test Results ○ Pending Test Results:		Interlock Device No				
	Drug Suspected No	Contributing Factor No	Drug Test Type ○ Blood ○ Urine ○ Field ○ Refused ● Not Offered			Drug Test Results ○ Pending Test Results:		Citation Issued ○ Hazardous ○ Other				
	Vehicle Registration 4MCA53	State MI	Vehicle Description Year 2012	Make CHRYSLER	Model 200	Color GRAY						
	VIN 1C3CCBBB8CN135656	Vehicle Type Passenger Car, SUV, Van		Special Vehicles Not Applicable		Private Trailer Type		Vehicle Defect				
	Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation			Automation System Level Engaged at Time of Crash No Automation						
	Insurance Company #####			Insurance Policy # #####			Towed By			Towed To		
Location of Greatest Damage 02	First Impact 02	Extent of Damage (Power Unit and/or Trailers) Functional Damage		Vehicle Direction N	Vehicle Use Private			Action Prior Going Straight Ahead				
Sequence of Events ● First ● 17 - Motor Veh in Transport Second Third Fourth (● indicates MOST harmful event)												
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint			
					Injury	Ejected	Trapped	Airbag Deployed				
	Hospital				Ambulance							
	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint			
					Injury	Ejected	Trapped	Airbag Deployed				
	Hospital				Ambulance							
TRUCK / BUS	Carrier Information				USDOT		MC	MPSC				
					Driver's CDL Type		Endorsements OH OP OT ON OS OX	CDL Exempt ○ Farm ○ Other				
	GVWR/GCWR ○ 10,000 lbs. or Less ○ 10,001 - 26,000 lbs. ○ Greater than 26,000 lbs.		Vehicle Configuration		Cargo Body Type		Medical Card	Hazardous Material ○ Placard ○ Cargo Spill		ID #	Class #	
OWNERS	Owner Information				Owner Information							
WITNESS	Witness Information				Witness Information							
Investigated at Scene Yes	Reported Date (Time) 02/22/2022 (11:27)	1st Investigator Name (Badge) LOVE (383)			2nd Investigator Name (Badge)			Photos No				
Narrative VEHICLE 2 WAS N/B CROOKS APPROACHING NORMANDY IN THE CURB LANE. VEHICLE 1 WAS S/B CROOKS WAITING AT NORMANDY TO TURN E/B. DRIVER 1 ADMITTED THEY FAILED TO YIELD AND TURNED DIRECTLY IN FRONT OF VEHICLE 2. NEITHER PARTY HAD ANY OBVIOUS INJURIES AND BOTH DENIED MEDICAL ATTENTION. VERY MINOR COSMETIC DAMAGE TO VEHICLE 1. VEHICLE 2 RECEIVED MODERATE DAMAGE AND WAS CALLING FOR A PRIVATE TOW. DRIVER 1 WAS NOT ISSUED A CITATION DUE TO REQUEST FROM DRIVER 2.					Diagram 							

Authority: 1949 PA 300, Sec.257.622 Compliance: Required MSP UD-10E Penalty: \$100 and/or 90 days (Rev 11/2020)		External # 1343231		Crash ID 2822922		Page 01 of 01 File Class 3158					
STATE OF MICHIGAN TRAFFIC CRASH REPORT						Incident # 230000662					
ORI MI 6331600		Department Name Clawson Police Department				Reviewer SCOTT (00015)					
Crash Date 02/08/2023		Crash Time 10:38	No. of Units 02	Crash Type Single Motor Vehicle	Special Circumstances <input checked="" type="radio"/> None <input type="radio"/> Fleeing Police <input type="radio"/> Hit and Run <input type="radio"/> Unknown <input type="radio"/> School Bus <input type="radio"/> Animal		Special Checks <input type="radio"/> Fatal <input type="radio"/> Non-Traffic Area <input type="radio"/> ORV/Snowmobile				
County 63 - Oakland		Traffic Control Signal		Relation to Roadway On the Road		Weather Clear		Area NON-FRWY Straight Roadway			
City/Twsp 68 - Clawson		Contributing Circumstances 1st None		2nd		Light Daylight		Road Surface Condition Dry			
Work Zone (if applicable) Type		Workers Present		Activity		Location					
Prefix		Primary Road Name CROOKS		Road Type RD		Suffix		Divided Roadway			
Distance / Direction 20 Feet N		Trafficway Not Physically Divided									
Prefix		Intersecting Road Name NORMANDY		Road Type RD		Suffix		Divided Roadway			
Unit Number 01	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/##/#### (33)	License Type <input checked="" type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex M	Race W	Total Occupants 01	Hazardous Action Failed to Yield	
Unit Type MV	Driver Information ##### ##### ROYAL OAK, MI 48073-0001 (###) ###-####				Driver is Owner Yes	Injury O	Position Front - Left		Restraint Shoulder and Lap Belt		
Driver Condition at Time of Crash 1st Appeared Normal				2nd		Driver Distracted By Unknown		Ejected	Trapped	Airbag Deployed Not Deployed	
Hospital NONE				Ambulance NONE							
Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Alcohol Test Results <input type="radio"/> Pending		Test Results:		Interlock Device No		
Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Drug Test Results <input type="radio"/> Pending		Test Results:		Citation Issued <input checked="" type="radio"/> Hazardous <input checked="" type="radio"/> Other		
Vehicle Registration 6NJR64		State MI	Vehicle Description 2022	Make CHEVROLET		Model SILVERADO LT		Color SILVER			
VIN 3GCPYJEKXNG195776		Vehicle Type Pickup Truck		Special Vehicles Not Applicable		Private Trailer Type		Vehicle Defect			
Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation				Automation System Level Engaged at Time of Crash No Automation					
Insurance Company #####			Insurance Policy # #####			Towed By		Towed To			
Location of Greatest Damage 11		First Impact 01	Extent of Damage (Power Unit and/or Trailers) No Damage		Vehicle Direction NE	Vehicle Use Private		Action Prior Turning Left			
Sequence of Events ● indicates MOST harmful event)		First ● 15 - Pedestrian		Second		Third		Fourth			
Passenger Information				Date of Birth (Age)		Sex	Race	Position		Restraint	
				Injury	Ejected	Trapped	Airbag Deployed				
Hospital						Ambulance					
Passenger Information				Date of Birth (Age)		Sex	Race	Position		Restraint	
				Injury	Ejected	Trapped	Airbag Deployed				
Hospital						Ambulance					
Carrier Information				USDOT		MC		MPSC			
				Driver's CDL Type		Endorsements OH OP OT ON OS OX		CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other			
GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.		Vehicle Configuration		Cargo Body Type		Medical Card		Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill		ID #	Class #
Owner Information ##### ##### #####, ## ####-#### (###) ###-####				Owner Information							
Damaged Property				Public	Owner & Phone						

UNIT / DRIVER	Unit Number	02	Unit Known	No	State	MI	Driver License Number	#####	Date of Birth (Age)	###/###/#### (38)	License Type	<input type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements	<input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex	M	Race		Total Occupants	00	Hazardous Action	None			
	Unit Type	P	Driver Information ##### ##### ROYAL OAK, MI 48073-2530 (###) ###-####							Driver is Owner	No	Injury		Position	Pedestrian	Restraint No Belts Available									
	Driver Condition at Time of Crash 1st 2nd									Driver Distracted By Unknown			Ejected		Trapped		Airbag Deployed Not Equipped								
	Hospital REFUSED										Ambulance ALLIANCE MOBILE HEALTH INC														
	Alcohol Suspected	No	Contributing Factor	No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input type="radio"/> Not Offered				Alcohol Test Results		<input type="radio"/> Pending	Test Results:		Interlock Device		No									
	Drug Suspected	No	Contributing Factor	No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input type="radio"/> Not Offered				Drug Test Results		<input type="radio"/> Pending	Test Results:		Citation Issued <input type="radio"/> Hazardous <input type="radio"/> Other											
	Vehicle Registration		State	Vehicle Description		Year	Make		Model		Color														
	VIN		Vehicle Type		Special Vehicles		Not Applicable		Private Trailer Type		Vehicle Defect														
	Automation System(s) in Vehicle		Automation System Level in Vehicle Unknown								Automation System Level Engaged at Time of Crash Unknown														
	Insurance Company				Insurance Policy #				Towed By				Towed To												
Location of Greatest Damage		11	First Impact	11	Extent of Damage (Power Unit and/or Trailers)				Vehicle Direction		Vehicle Use				Action Prior Crossing Not at Intersect										
Sequence of Events		First ● 17 - Motor Veh in Transport				Second				Third				Fourth											
● indicates MOST harmful event																									
PASSENGERS	Passenger Information								Date of Birth (Age)		Sex	Race	Position		Restraint										
									Injury	Ejected	Trapped	Airbag Deployed													
	Hospital								Ambulance																
	Passenger Information								Date of Birth (Age)		Sex	Race	Position		Restraint										
									Injury	Ejected	Trapped	Airbag Deployed													
	Hospital								Ambulance																
TRUCK / BUS	Carrier Information								USDOT				MC		MPSC										
									Driver's CDL Type		Endorsements OH OP OT ON OS OX		CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other												
	GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.				Vehicle Configuration				Cargo Body Type		Medical Card		Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill		ID #	Class #									
OWNERS	Owner Information								Owner Information																
WITNESS	Witness Information ##### ##### #####, ## #####-#### (###) ###-####								Witness Information																
Investigated at Scene		Yes	Reported Date (Time)		02/08/2023 (10:38)		1st Investigator Name (Badge)				BROZICH (57)				2nd Investigator Name (Badge)				RANDS (19)				Photos		No
Narrative										Diagram															
<p>UNIT 1 WAS MAKING A TURN FROM E/B NORMANDY TO N/B CROOKS RD WHEN THEY STRUCK UNIT 2 (PEDESTRIAN) CROSSING IN THE CROSSWALK E/B ON NORMANDY. UNIT 1 DRIVER ADMITTED FAULT AND TO NOT SEEING UNIT 2 BEFORE HE WAS STRUCK. \NNPEDESTRIAN STATED THAT HE HAD PAIN IN HIS TAILBONE. ALLIANCE AMBULANCE COMPANY RESPONDED TO THE SCENE AND CHECKED PEDESTRIAN FOR INJURIES. PEDESTRIAN REFUSED TRANSPORT AND SIGNED REFUSAL FORM. \NNTHERE WAS NO DAMAGE TO UNIT 1. DRIVER WAS ISSUED FAIL TO YIELD CITATION.</p>																									

Authority: 1949 PA 300, Sec.257.622 Compliance: Required MSP UD-10E Penalty: \$100 and/or 90 days (Rev 11/2020)		External # 1363755		Crash ID 2885537		Page 01 of 01 File Class C3145												
STATE OF MICHIGAN TRAFFIC CRASH REPORT						Incident # 230015231												
ORI MI 6371400		Department Name Royal Oak Police Department				Reviewer MANNING (00325)												
Crash Date 05/01/2023		Crash Time 08:14	No. of Units 02	Crash Type Angle		Special Circumstances <input checked="" type="radio"/> None <input type="radio"/> Fleeing Police <input type="radio"/> Hit and Run <input type="radio"/> Unknown <input type="radio"/> School Bus <input type="radio"/> Animal		Special Checks <input type="radio"/> Fatal <input type="radio"/> Non-Traffic Area <input type="radio"/> ORV/Snowmobile										
County 63 - Oakland		Traffic Control Signal		Relation to Roadway On the Road		Weather Cloudy		Area INTR Within Intersection										
City/Twsp 90 - Royal Oak		Contributing Circumstances 1st None		2nd		Light Daylight		Road Surface Condition Wet		Total Lanes 02	Speed Limit 25	Posted Yes						
Work Zone (if applicable) Type Workers Present Activity Location																		
LOCATION	Prefix		Primary Road Name NORMANDY				Road Type RD		Suffix		Divided Roadway							
	Distance / Direction AT		Trafficway Not Physically Divided															
	Prefix		Intersecting Road Name CROOKS				Road Type RD		Suffix		Divided Roadway							
UNIT / DRIVER	Unit Number 01	Unit Known Yes	State MI	Driver License Number #####			Date of Birth (Age) ###/##/#### (36)		License Type <input checked="" type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped		Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation		Sex M	Race W	Total Occupants 02	Hazardous Action Failed to Yield		
	Unit Type MV	Driver Information ##### ##### ROYAL OAK, MI 48073-1900 (###) ###-####						Driver is Owner Yes	Injury O	Position Front - Left		Restraint Shoulder and Lap Belt						
	Driver Condition at Time of Crash 1st Appeared Normal						2nd		Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Not Deployed					
	Hospital REFUSED		Ambulance REFUSED															
	Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered				Alcohol Test Results <input type="radio"/> Pending		Test Results:		Interlock Device No							
	Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered				Drug Test Results <input type="radio"/> Pending		Test Results:		Citation Issued <input checked="" type="radio"/> Hazardous <input type="radio"/> Other							
	Vehicle Registration DGQ7748		State MI	Vehicle Description 2021		Year 2021		Make JEEP		Model GRAND CHEROK		Color BLUE						
	VIN 1C4RJFBG4MC637804		Vehicle Type Passenger Car, SUV, Van		Special Vehicles Not Applicable		Private Trailer Type		Vehicle Defect									
	Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation						Automation System Level Engaged at Time of Crash No Automation									
	Insurance Company #####			Insurance Policy # #####						Towed By		Towed To						
Location of Greatest Damage 03		First Impact 03	Extent of Damage (Power Unit and/or Trailers) Functional Damage			Vehicle Direction N	Vehicle Use Private		Action Prior Turning Left									
Sequence of Events First ● 17 - Motor Veh in Transport (● indicates MOST harmful event)													Second		Third		Fourth	
PASSENGERS	Passenger Information ##### ##### ROYAL OAK, MI 48073 (###) ###-####						Date of Birth (Age) ###/##/#### (3)		Sex M	Race W	Position 2nd Row - Right		Restraint Child - Forward Facing					
							Injury O	Ejected	Trapped	Airbag Deployed Not Deployed								
	Hospital REFUSED						Ambulance REFUSED											
	Passenger Information						Date of Birth (Age)		Sex	Race	Position		Restraint					
						Injury	Ejected	Trapped	Airbag Deployed									
Hospital						Ambulance												
TRUCK / BUS	Carrier Information						USDOT		MC		MPSC							
							Driver's CDL Type		Endorsements OH OP OT ON OS OX		CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other							
	GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.		Vehicle Configuration		Cargo Body Type		Medical Card		Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill		ID #	Class #						
OWNERS	Owner Information ##### ##### #####						Owner Information											
	Damaged Property						Public	Owner & Phone										

Unit Number 02	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/###/#### (48)	License Type ● Operator ○ Chauffeur ○ Moped	Endorsements ○ Cycle ○ Farm ○ Recreation	Sex F	Race W	Total Occupants 01	Hazardous Action None
Unit Type MV	Driver Information ##### ##### OAK PARK, MI 48237-2140 (###) ###-####				Driver is Owner Yes	Injury C	Position Front - Left		Restraint Shoulder and Lap Belt	
Driver Condition at Time of Crash 1st Appeared Normal				2nd		Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Deployed - Front
Hospital WILLIAM BEAUMONT HOSPITAL					Ambulance ROYAL OAK FIRE DEPARTMENT					
Alcohol Suspected No	Contributing Factor No	Alcohol Test Type ○ Breath ○ Blood ○ Urine ○ Field ○ PBT ○ Refused ● Not Offered			Alcohol Test Results ○ Pending Test Results:		Interlock Device No			
Drug Suspected No	Contributing Factor No	Drug Test Type ○ Blood ○ Urine ○ Field ○ Refused ● Not Offered			Drug Test Results ○ Pending Test Results:		Citation Issued ○ Hazardous ○ Other			
Vehicle Registration EJT1934	State MI	Vehicle Description 2012	Year	Make CHRYSLER	Model TOWN & COU	Color BLUE				
VIN 2C4RC1GG5CR118319		Vehicle Type Passenger Car, SUV, Van	Special Vehicles Not Applicable		Private Trailer Type	Vehicle Defect				
Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation			Automation System Level Engaged at Time of Crash No Automation					
Insurance Company #####		Insurance Policy # #####			Towed By A&M TOWING 248-398-8309		Towed To A&M LOT			
Location of Greatest Damage 01	First Impact 01	Extent of Damage (Power Unit and/or Trailers) Functional Damage		Vehicle Direction W	Vehicle Use Private		Action Prior Going Straight Ahead			
Sequence of Events ● First ● 17 - Motor Veh in Transport Second Third Fourth (● indicates MOST harmful event)										

PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
					Injury	Ejected	Trapped	Airbag Deployed	
	Hospital				Ambulance				
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
					Injury	Ejected	Trapped	Airbag Deployed	
	Hospital				Ambulance				

TRUCK/BUS	Carrier Information				USDOT	MC	MPSC
					Driver's CDL Type	Endorsements OH OP OT ON OS OX	CDL Exempt ○ Farm ○ Other
	GVWR/GCWR ○ 10,000 lbs. or Less ○ 10,001 - 26,000 lbs. ○ Greater than 26,000 lbs.	Vehicle Configuration		Cargo Body Type	Medical Card	Hazardous Material ○ Placard ○ Cargo Spill	ID # Class #

OWNERS	Owner Information ##### ##### #####, ## #####-#### (###) ###-####				Owner Information			
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WITNESS	Witness Information				Witness Information			
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Investigated at Scene Yes	Reported Date (Time) 05/01/2023 (08:14)	1st Investigator Name (Badge) BUCKLEY, B. (422)	2nd Investigator Name (Badge)	Photos No
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Narrative	Diagram
<p>ON 05/01/2023 AT APPROXIMATELY 0814HRS, VEHICLE 1 WAS TRAVELING EB ON NORMANDY WHILE VEHICLE 2 WAS TRAVELING WB. VEHICLE 1 FAILED TO YIELD WHILE MAKING A LEFT TURN FROM EB NORMANDY TO NB CROOKS. VEHICLE 1 ENTERED THE TRAVEL LANE OF VEHICLE 2 AND VEHICLE 2 MADE CONTACT WITH VEHICLE 1. DRIVER 2 WAS TRANSPORTED TO WBH WITH POSSIBLE INJURIES AND VEHICLE 2 WAS TOWED DUE TO AIRBAG DEPLOYMENT. DRIVER 1 AND HIS PASSENGER WERE INCHECKED AND REFUSED TRANSPORT. DRIVER 1 WAS FOUND AT FAULT, ISSUED A CITATION, AND SENT ON HIS WAY.</p>	

Authority: 1949 PA 300, Sec.257-622
Compliance: Required MSP UD-10E
Penalty: \$100 and/or 90 days (Rev 11/2020)

External # 1407093
Crash ID 3011441

Page 01 of 01
File Class C3160

Incident # 230035290

Reviewer HEPPNER (00369)

STATE OF MICHIGAN TRAFFIC CRASH REPORT

ORI MI 6371400		Department Name Royal Oak Police Department							
Crash Date 10/04/2023	Crash Time 18:00	No. of Units 02	Crash Type Other	Special Circumstances <input type="radio"/> None <input type="radio"/> Fleeing Police <input checked="" type="radio"/> Hit and Run <input type="radio"/> Unknown <input type="radio"/> School Bus <input type="radio"/> Animal		Special Checks <input type="radio"/> Fatal <input type="radio"/> Non-Traffic Area <input type="radio"/> ORV/Snowmobile			
County 63 - Oakland	Traffic Control None	Relation to Roadway On the Road		Weather Clear		Area INTR Within Intersection			
City/Twsp 90 - Royal Oak	Contributing Circumstances 1st None		2nd		Light Daylight	Road Surface Condition Dry	Total Lanes 04	Speed Limit 35	Posted Yes
Work Zone (if applicable) Type Workers Present Activity Location									

LOCATION	Prefix	Primary Road Name CROOKS	Road Type RD	Suffix	Divided Roadway
	Distance / Direction AT				
	Trafficway 2-Way w/Cont. L-Turn Lane				
UNIT / DRIVER	Prefix	Intersecting Road Name NORMANDY	Road Type RD	Suffix	Divided Roadway

Unit Number 01	Unit Known No	State MI	Driver License Number #####	Date of Birth (Age) ##/##/####	License Type <input type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex F	Race W	Total Occupants	Hazardous Action	
Unit Type MV	Driver Information ##### ##### (###) ###-####				Driver is Owner No	Injury	Position	Restraint Restraint Use Unknown			
Driver Condition at Time of Crash 1st					2nd		Driver Distracted By Unknown		Ejected	Trapped	Airbag Deployed Unknown
Hospital NONE					Ambulance NONE						
Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input type="radio"/> Not Offered			Alcohol Test Results <input type="radio"/> Pending		Test Results:		Interlock Device No		
Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input type="radio"/> Not Offered			Drug Test Results <input type="radio"/> Pending		Test Results:		Citation Issued <input type="radio"/> Hazardous <input type="radio"/> Other		
Vehicle Registration	State	Vehicle Description	Year	Make	Model SUV			Color BLACK			
VIN	Vehicle Type Passenger Car, SUV, Van		Special Vehicles Not Applicable		Private Trailer Type			Vehicle Defect			
Automation System(s) in Vehicle		Automation System Level in Vehicle Unknown			Automation System Level Engaged at Time of Crash Unknown						
Insurance Company #####			Insurance Policy # #####			Towed By			Towed To		
Location of Greatest Damage 98	First Impact 98	Extent of Damage (Power Unit and/or Trailers) No Damage		Vehicle Direction	Vehicle Use			Action Prior Turning Left			
Sequence of Events ● First ● 15 - Pedestrian (● indicates MOST harmful event)											

PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
					Injury	Ejected	Trapped	Airbag Deployed	
	Hospital				Ambulance				
	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint
				Injury	Ejected	Trapped	Airbag Deployed		
Hospital				Ambulance					

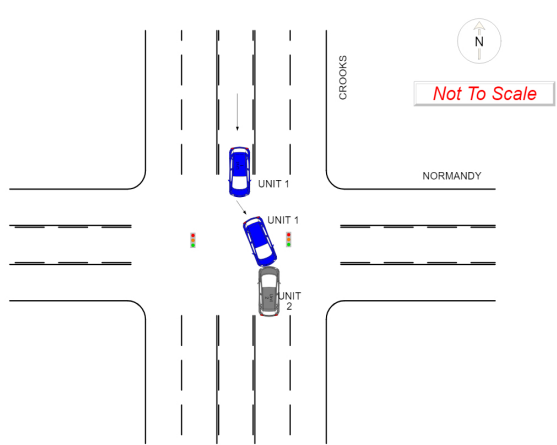
TRUCK/BUS	Carrier Information				USDOT	MC	MPSC
					Driver's CDL Type	Endorsements <input type="radio"/> H <input type="radio"/> P <input type="radio"/> T <input type="radio"/> N <input type="radio"/> S <input type="radio"/> X	CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other
	GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.	Vehicle Configuration		Cargo Body Type	Medical Card	Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill	ID #

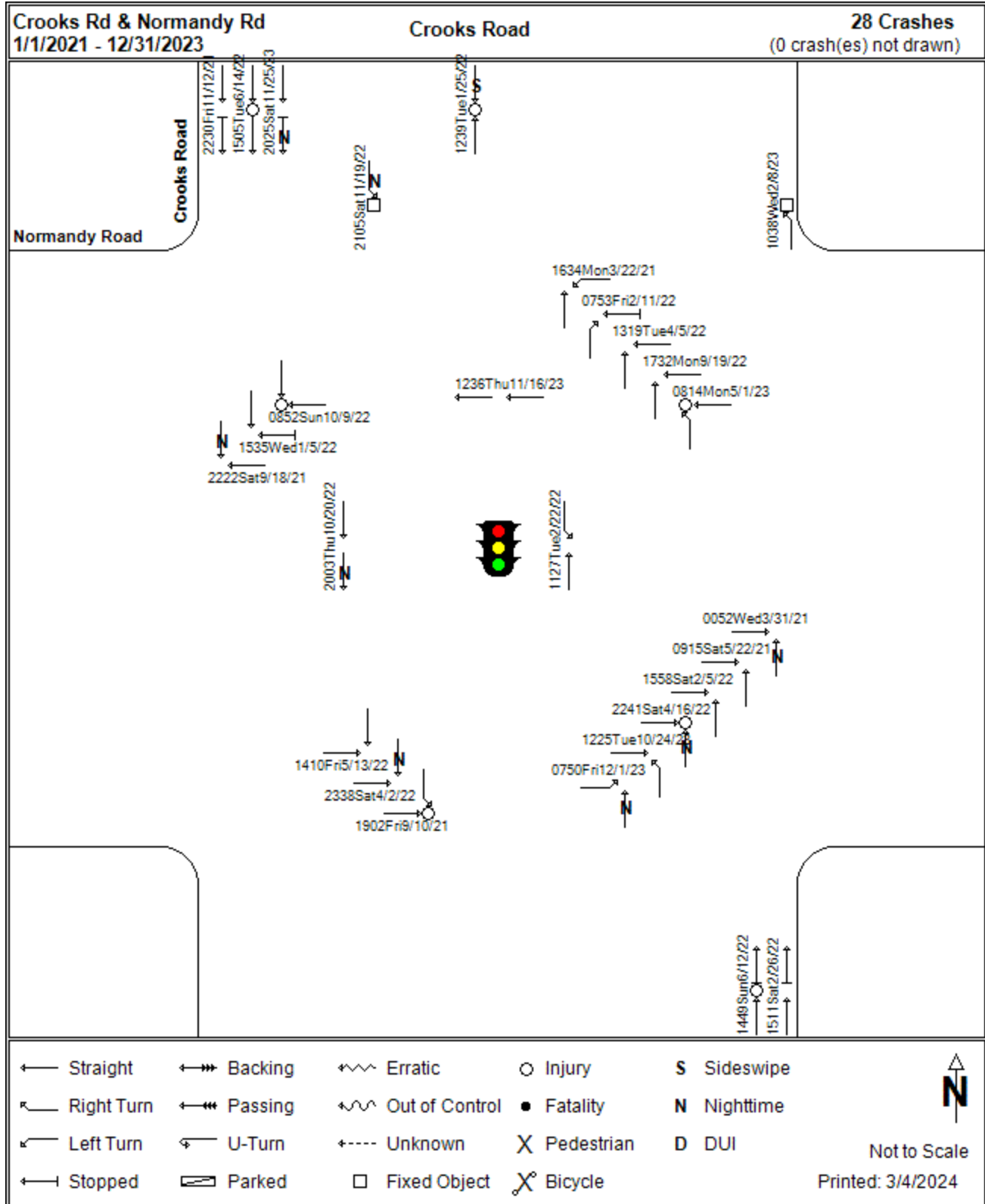
OWNERS	Owner Information		Owner Information	

Damaged Property	Public	Owner & Phone

UNIT / DRIVER	Unit Number 02	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/###/#### (16)	License Type <input type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped	Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation	Sex F	Race W	Total Occupants 00	Hazardous Action None	
	Unit Type P	Driver Information ##### ROYAL OAK, MI 48067 (###) ###-####				Driver is Owner No	Injury B	Position Pedestrian		Restraint No Belts Available		
	Driver Condition at Time of Crash 1st 2nd					Driver Distracted By Unknown		Ejected	Trapped	Airbag Deployed Not Equipped		
	Hospital WILLIAM BEAUMONT HOSPITAL					Ambulance ROYAL OAK FIRE DEPARTMENT						
	Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Alcohol Test Results <input type="radio"/> Pending Test Results:		Interlock Device No				
	Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered			Drug Test Results <input type="radio"/> Pending Test Results:		Citation Issued <input type="radio"/> Hazardous <input type="radio"/> Other				
	Vehicle Registration		State	Vehicle Description		Year	Make	Model		Color		
	VIN		Vehicle Type		Special Vehicles Not Applicable		Private Trailer Type		Vehicle Defect			
	Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation				Automation System Level Engaged at Time of Crash No Automation					
	Insurance Company #####			Insurance Policy # #####			Towed By			Towed To		
Location of Greatest Damage 11	First Impact 11	Extent of Damage (Power Unit and/or Trailers) No Damage		Vehicle Direction	Vehicle Use			Action Prior Crossing at Intersection				
Sequence of Events First ● 17 - Motor Veh in Transport		Second		Third			Fourth					
● indicates MOST harmful event												
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position		Restraint		
					Injury	Ejected	Trapped	Airbag Deployed				
	Hospital				Ambulance							
	Passenger Information				Date of Birth (Age)	Sex	Race	Position		Restraint		
					Injury	Ejected	Trapped	Airbag Deployed				
	Hospital				Ambulance							
TRUCK / BUS	Carrier Information				USDOT		MC	MPSC				
					Driver's CDL Type		Endorsements <input type="radio"/> H <input type="radio"/> P <input type="radio"/> T <input type="radio"/> N <input type="radio"/> S <input type="radio"/> X	CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other				
	GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.		Vehicle Configuration		Cargo Body Type		Medical Card	Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill		ID #	Class #	
OWNERS	Owner Information				Owner Information							
WITNESS	Witness Information				Witness Information							
Investigated at Scene No	Reported Date (Time) 10/04/2023 (18:53)	1st Investigator Name (Badge) J LITTLE (493)			2nd Investigator Name (Badge)			Photos No				
Narrative UNIT 2 WAS A PEDESTRIAN, SHE WAS WALKING EAST, ACROSS CROOKS, JUST SOUTH OF NORMANDY, IN THE CROSS WALK. UNIT 1 WAS TURNING SOUTH FROM WESTBOUND NORMANDY, ONTO CROOKS. UNIT 2 HAD A CROSSWALK SIGN, AS UNIT 1 HAD A GREEN LIGHT. UNIT 1 STRUCK UNIT 2, IN THE FAR WEST LANE OF SB CROOKS. UNIT 1 STRUCK UNIT 2 WITH THE FRONT LEFT SIDE BUMPER. UNIT 1 CONTINUED DRIVING AND LEFT THE SCENE. UNIT 1 WAS DESCRIBED AS A BLACK SUV. THE DRIVER WAS DESCRIBED AS A WHITE FEMALE WITH NO GLASSES. THE FRONT PASSENGER WAS DESCRIBED AS A WHITE ELDERLY FEMALE, WITH POSSIBLY A DOG OR CHILD IN THE REAR MIDDLE SEAT. THE PEDESTRIAN WAS LATER TRANSPORTED TO THE HOSPITAL FOR FURTHER TREATMENT. SHE COMPLAINED OF PAIN TO THE LEFT HIP, BUT NO VISIBLE INJURIES. THE REPORT WAS MADE APPROXIMATELY ONE HOUR AFTER THE INCIDENT.					Diagram 							

Authority: 1949 PA 300, Sec.257-622 Compliance: Required MSP UD-10E Penalty: \$100 and/or 90 days (Rev 11/2020)		External # 1424790		Crash ID 3070929		Page 01 of 01 File Class C3145								
STATE OF MICHIGAN TRAFFIC CRASH REPORT						Incident # 230041893								
ORI MI 6371400		Department Name Royal Oak Police Department				Reviewer BUCKLEY (00422)								
Crash Date 12/01/2023		Crash Time 07:50	No. of Units 02	Crash Type Angle		Special Circumstances <input checked="" type="radio"/> None <input type="radio"/> Fleeing Police <input type="radio"/> Hit and Run <input type="radio"/> Unknown <input type="radio"/> School Bus <input type="radio"/> Animal		Special Checks <input type="radio"/> Fatal <input type="radio"/> Non-Traffic Area <input type="radio"/> ORV/Snowmobile						
County 63 - Oakland		Traffic Control Signal		Relation to Roadway On the Road		Weather Rain		Area NON-FRWY Straight Roadway						
City/Twsp 90 - Royal Oak		Contributing Circumstances 1st None		2nd		Light Dark-Lighted	Road Surface Condition Wet		Total Lanes 04	Speed Limit 35	Posted Yes			
Work Zone (if applicable) Type Workers Present Activity Location														
LOCATION														
Prefix		Primary Road Name CROOKS			Road Type RD		Suffix		Divided Roadway					
Distance / Direction 10 Feet S		Trafficway Not Physically Divided												
Prefix		Intersecting Road Name NORMANDY			Road Type RD		Suffix		Divided Roadway					
UNIT / DRIVER														
Unit Number 01	Unit Known Yes	State MI	Driver License Number #####		Date of Birth (Age) ##/##/#### (16)		License Type <input checked="" type="radio"/> Operator <input type="radio"/> Chauffeur <input type="radio"/> Moped		Endorsements <input type="radio"/> Cycle <input type="radio"/> Farm <input type="radio"/> Recreation		Sex M	Race W	Total Occupants 01	Hazardous Action Failed to Yield
Unit Type MV	Driver Information ##### ##### ROYAL OAK, MI 48073-1110 (###) ###-####					Driver is Owner No	Injury O	Position Front - Left		Restraint Shoulder and Lap Belt				
Driver Condition at Time of Crash 1st Appeared Normal					2nd		Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Deployed - Front			
Hospital NONE		Ambulance NONE												
Alcohol Suspected No	Contributing Factor No	Alcohol Test Type <input type="radio"/> Breath <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> PBT <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered				Alcohol Test Results <input type="radio"/> Pending		Test Results:		Interlock Device No				
Drug Suspected No	Contributing Factor No	Drug Test Type <input type="radio"/> Blood <input type="radio"/> Urine <input type="radio"/> Field <input type="radio"/> Refused <input checked="" type="radio"/> Not Offered				Drug Test Results <input type="radio"/> Pending		Test Results:		Citation Issued <input type="radio"/> Hazardous <input type="radio"/> Other				
Vehicle Registration ETP4254		State MI	Vehicle Description 2010		Make HONDA		Model FIT		Color BLUE					
VIN JHMG8H41AS005511		Vehicle Type Passenger Car, SUV, Van		Special Vehicles Not Applicable		Private Trailer Type		Vehicle Defect						
Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation				Automation System Level Engaged at Time of Crash No Automation								
Insurance Company #####			Insurance Policy # #####			Towed By A&M TOWING 248-398-8309			Towed To A&M					
Location of Greatest Damage 01		First Impact 01	Extent of Damage (Power Unit and/or Trailers) Disabling Damage		Vehicle Direction E	Vehicle Use Private		Action Prior Turning Left						
Sequence of Events First ● 17 - Motor Veh in Transport (● indicates MOST harmful event)														
PASSENGERS														
Passenger Information				Date of Birth (Age)		Sex	Race	Position		Restraint				
				Injury	Ejected	Trapped	Airbag Deployed							
Hospital				Ambulance										
Passenger Information				Date of Birth (Age)		Sex	Race	Position		Restraint				
				Injury	Ejected	Trapped	Airbag Deployed							
Hospital				Ambulance										
TRUCK / BUS														
Carrier Information						USDOT		MC		MPSC				
						Driver's CDL Type		Endorsements OH OP OT ON OS OX		CDL Exempt <input type="radio"/> Farm <input type="radio"/> Other				
GVWR/GCWR <input type="radio"/> 10,000 lbs. or Less <input type="radio"/> 10,001 - 26,000 lbs. <input type="radio"/> Greater than 26,000 lbs.				Vehicle Configuration		Cargo Body Type		Medical Card		Hazardous Material <input type="radio"/> Placard <input type="radio"/> Cargo Spill		ID #	Class #	
OWNERS														
Owner Information ##### ##### #####, ## #####-#### (###) ###-####						Owner Information								
Damaged Property				Public	Owner & Phone									

UNIT / DRIVER	Unit Number 02	Unit Known Yes	State MI	Driver License Number #####	Date of Birth (Age) ###/###/#### (53)	License Type ● Operator ○ Chauffeur ○ Moped	Endorsements ○ Cycle ○ Farm ○ Recreation	Sex F	Race W	Total Occupants 01	Hazardous Action Failed to Yield	
	Unit Type MV	Driver Information ##### ##### TROY, MI 48085-3944 (###) ###-####				Driver is Owner No	Injury O	Position Front - Left	Restraint Shoulder and Lap Belt			
	Driver Condition at Time of Crash 1st Appeared Normal					Driver Distracted By Not Distracted		Ejected	Trapped	Airbag Deployed Deployed - Front		
	Hospital NONE					Ambulance NONE						
	Alcohol Suspected No	Contributing Factor No	Alcohol Test Type ○ Breath ○ Blood ○ Urine ○ Field ○ PBT ○ Refused ● Not Offered			Alcohol Test Results ○ Pending Test Results:		Interlock Device No				
	Drug Suspected No	Contributing Factor No	Drug Test Type ○ Blood ○ Urine ○ Field ○ Refused ● Not Offered			Drug Test Results ○ Pending Test Results:		Citation Issued ○ Hazardous ○ Other				
	Vehicle Registration KW16Z	State MI	Vehicle Description 2018	Year	Make CADILLAC	Model XT5	Color SILVER					
	VIN 1GYNFRS3JZ176890	Vehicle Type Passenger Car, SUV, Van		Special Vehicles Not Applicable		Private Trailer Type	Vehicle Defect					
	Automation System(s) in Vehicle No		Automation System Level in Vehicle No Automation				Automation System Level Engaged at Time of Crash No Automation					
	Insurance Company #####			Insurance Policy # #####			Towed By CITIZENS INSURANCE TOW			Towed To		
Location of Greatest Damage 01	First Impact 01	Extent of Damage (Power Unit and/or Trailers) Functional Damage		Vehicle Direction N	Vehicle Use Private		Action Prior Going Straight Ahead					
Sequence of Events ● First ● 17 - Motor Veh in Transport Second Third Fourth (● indicates MOST harmful event)												
PASSENGERS	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint			
					Injury	Ejected	Trapped	Airbag Deployed				
	Hospital				Ambulance							
	Passenger Information				Date of Birth (Age)	Sex	Race	Position	Restraint			
					Injury	Ejected	Trapped	Airbag Deployed				
	Hospital				Ambulance							
TRUCK / BUS	Carrier Information					USDOT		MC	MPSC			
						Driver's CDL Type		Endorsements OH OP OT ON OS OX	CDL Exempt ○ Farm ○ Other			
	GVWR/GCWR ○ 10,000 lbs. or Less ○ 10,001 - 26,000 lbs. ○ Greater than 26,000 lbs.		Vehicle Configuration		Cargo Body Type	Medical Card	Hazardous Material ○ Placard ○ Cargo Spill		ID #	Class #		
OWNERS	Owner Information ##### ##### #####, ## #####-#### (###) ###-####					Owner Information						
	Witness Information					Witness Information						
WITNESS	Investigated at Scene Yes	Reported Date (Time) 12/01/2023 (07:50)	1st Investigator Name (Badge) A. CARTER (496)			2nd Investigator Name (Badge)			Photos No			
	Narrative UNIT 1 WAS S/B CROOKS IN LEFT TURN LANE TO GO E/B NORMANDY. UNIT 2 WAS N/B CROOKS. TRAFFIC SIGNAL TURNED YELLOW AND UNIT 1 ATTEMPTED TO TURN LEFT WHILE UNIT 2 ATTEMPTED TO MAKE THE YELLOW LIGHT. UNIT 1 COLLIDED WITH UNIT 2 HEAD ON CAUSING THE COLLISION. NO INJURIES AND UNIT 1 WAS TOWED BY A&M. NO CITATION WAS ISSUED DUE TO CLAWSON PD HANDLING AND THEN RELEASING BOTH PARTIES BEFORE HANDING OVER INFO TO ROYAL OAK PD.					Diagram 						

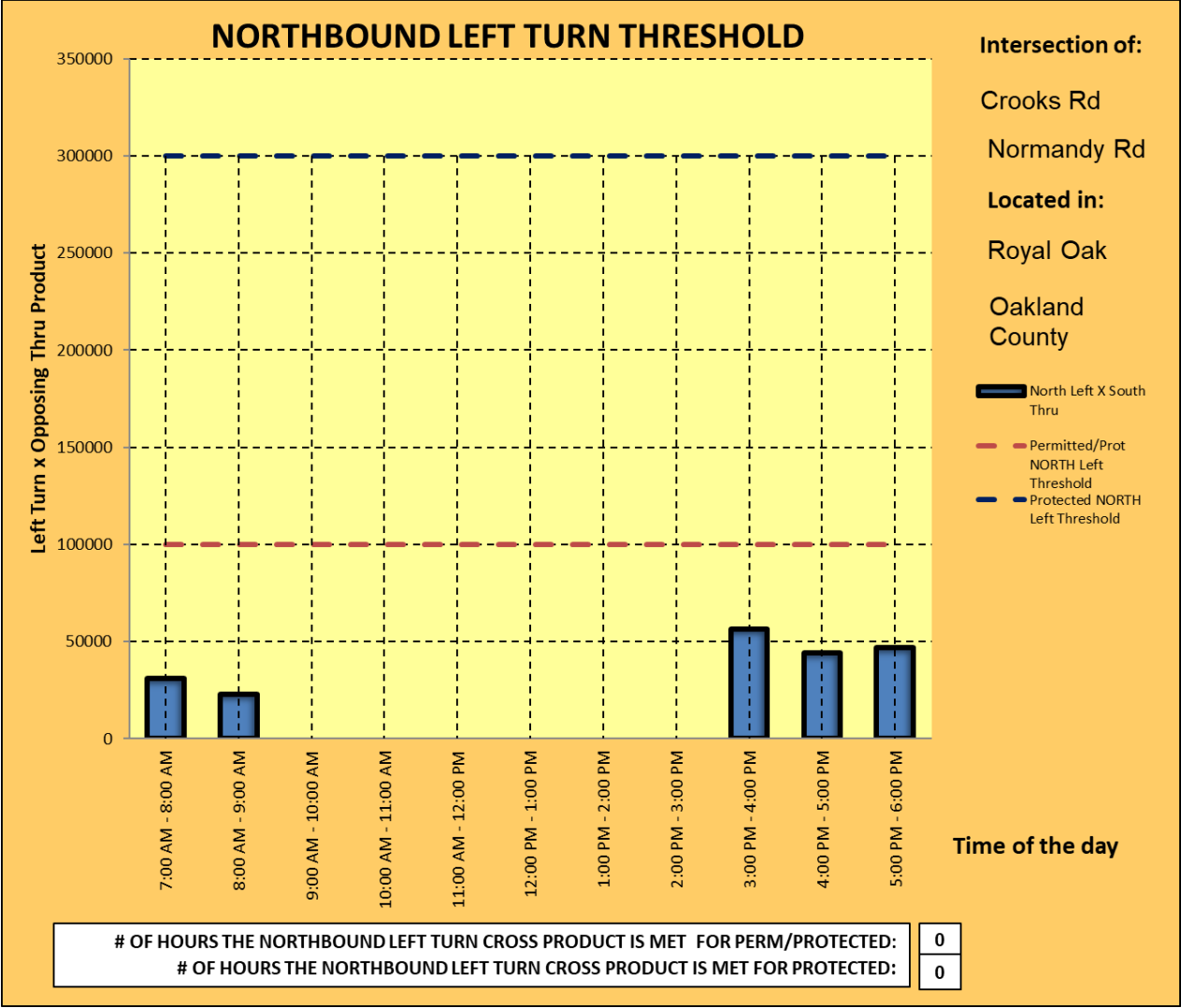


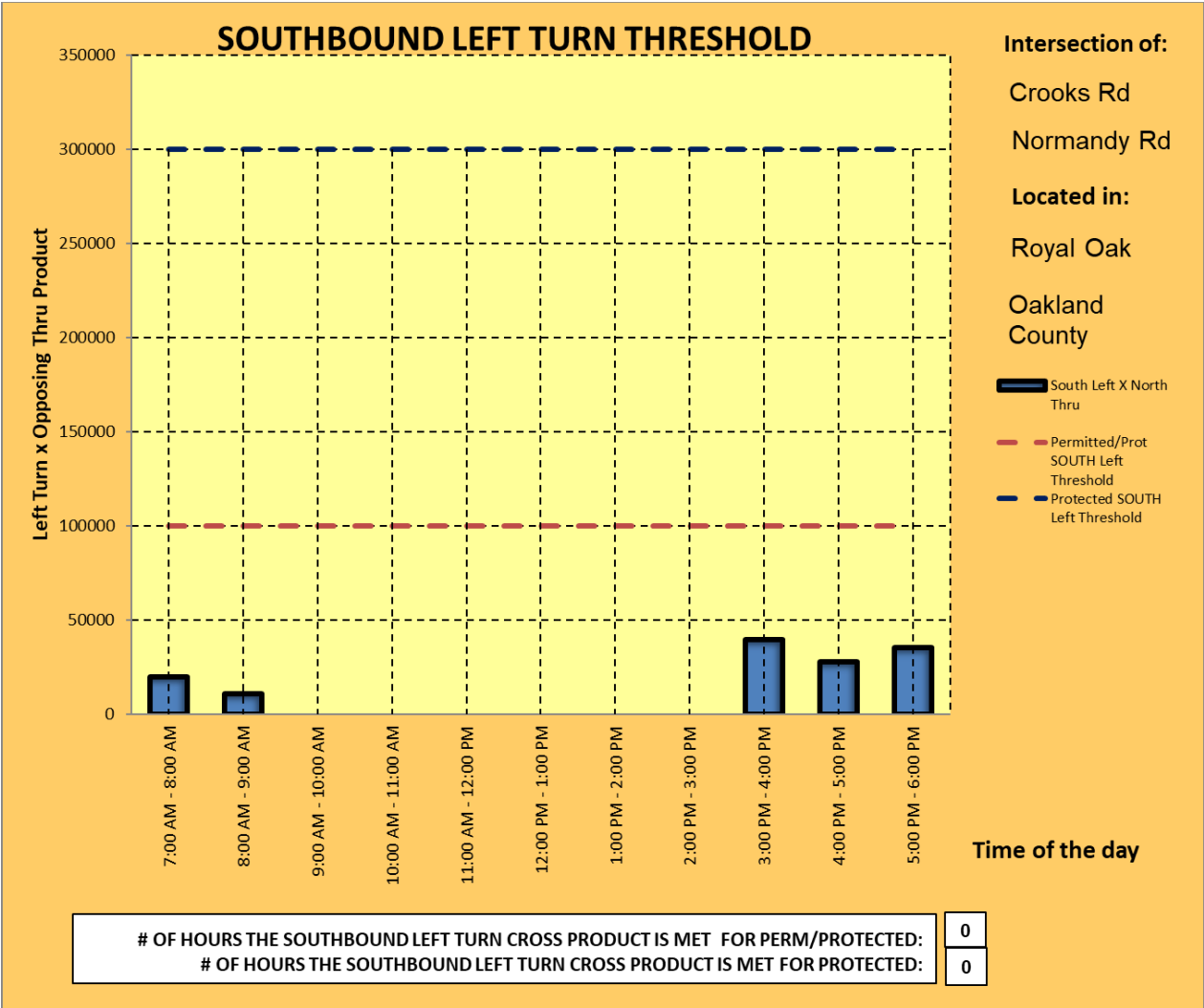
Royal Oak, Crooks Rd & Normandy Rd, TMC Location Map

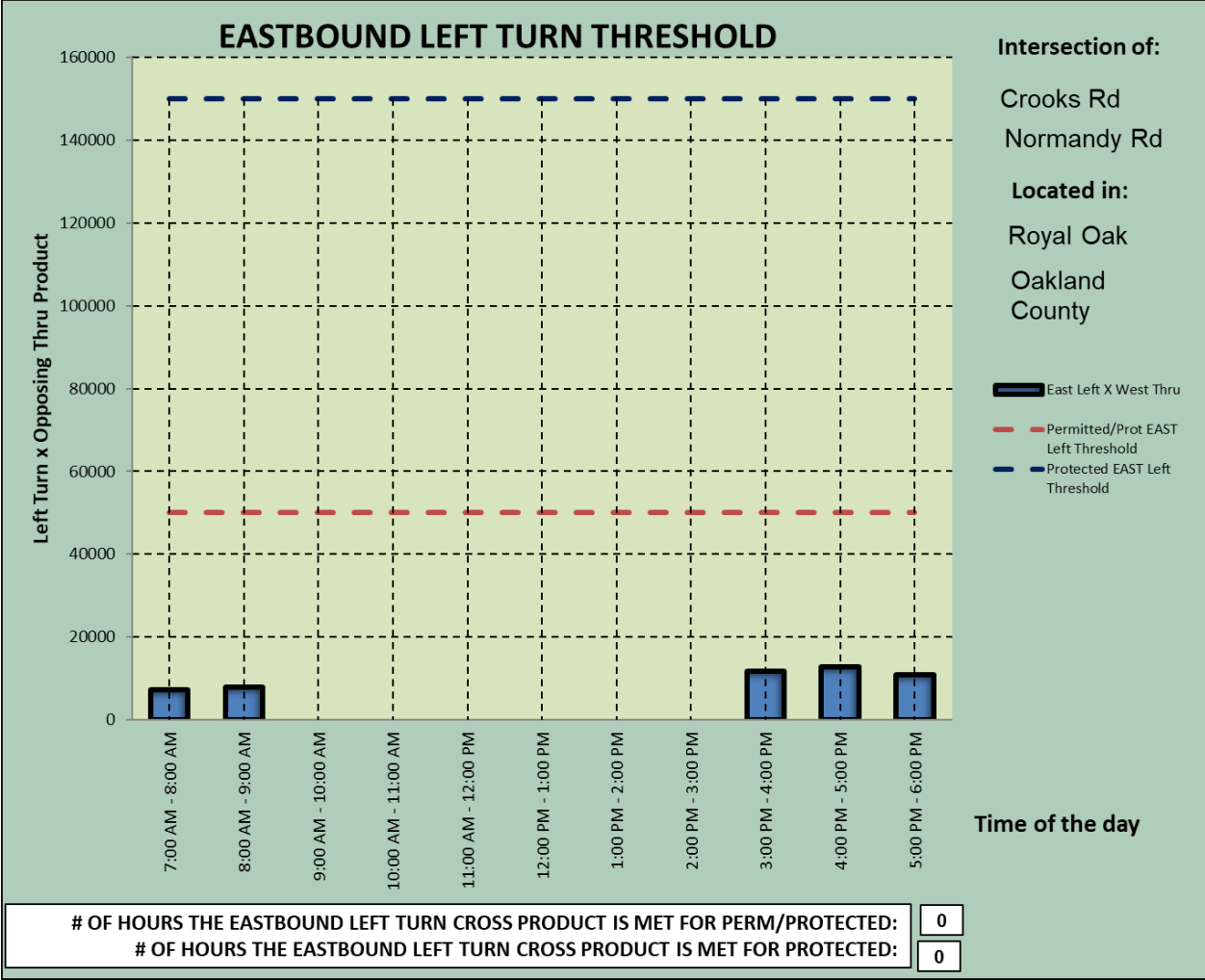
Turning Movement Count, 7-9 AM & 3-6 PM

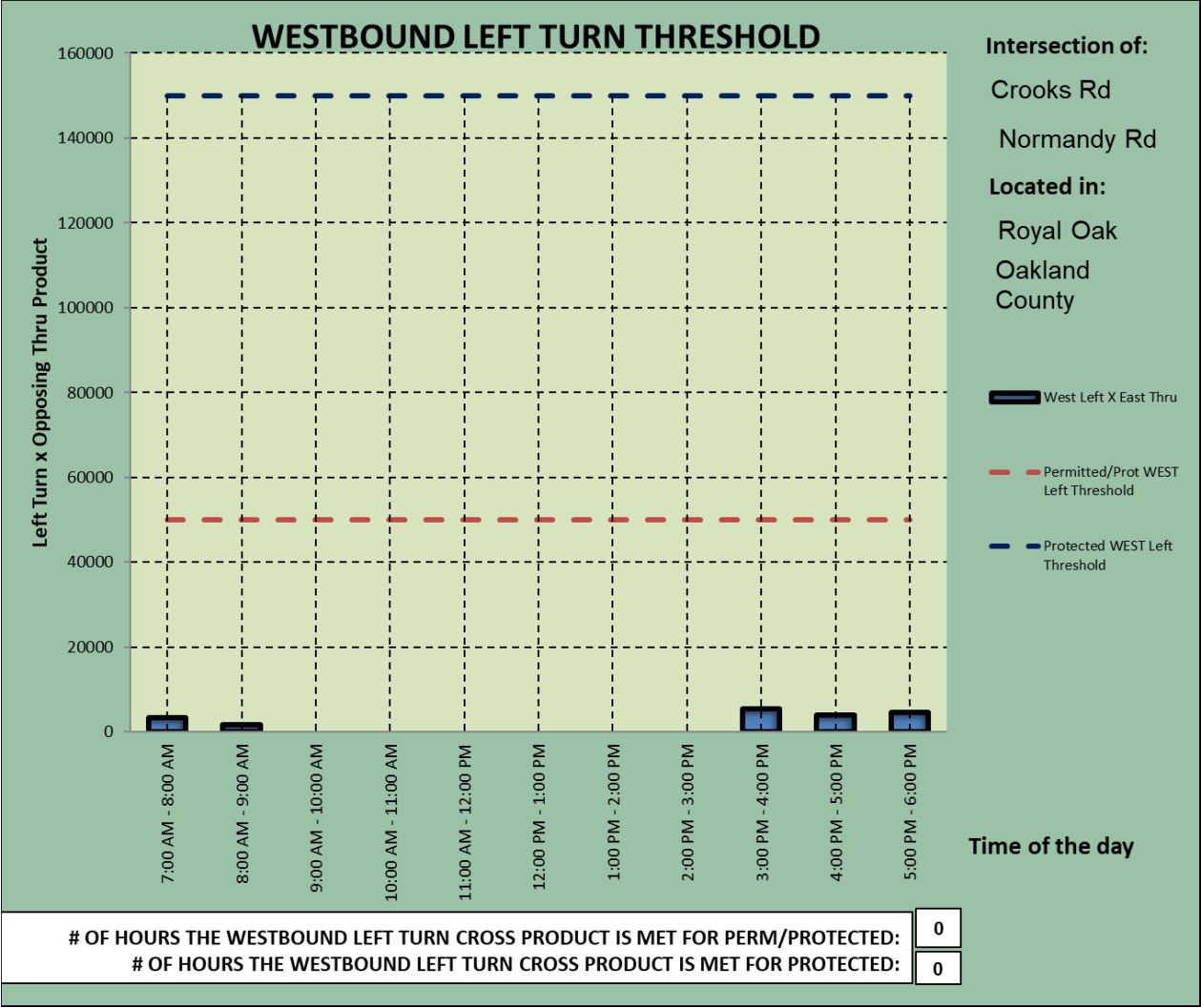


File Name: Start Date: Start Time: Site Code: Street 1: Street 2: City/Township: County:	Crooks Rd & Normandy Rd Turning Movement Count																
	3/4/2024																
	7:00:00 AM																
	Crooks Rd																
	Normandy Rd																
	Royal Oak																
	Oakland County																
	SB FROM Crooks Rd				WB FROM Normandy Rd				NB FROM Crooks Rd				EB FROM Normandy Rd				
	From North				From East				From South				From West				
Start Time	Right	Thru	Left	Peds	Right	Thru	Left	Peds	Right	Thru	Left	Peds	Right	Thru	Left	Peds	
07:00 AM	6	64	3	0	2	8	2	0	17	96	8	0	5	7	12	2	
07:15 AM	12	94	4	0	5	7	11	0	16	113	7	0	12	5	25	0	
07:30 AM	14	144	7	0	6	19	6	2	31	154	12	1	16	15	36	0	
07:45 AM	17	145	14	1	10	19	13	0	61	217	36	0	15	32	23	2	
08:00 AM	18	118	0	0	8	15	3	1	8	163	10	0	17	12	36	1	
08:15 AM	24	129	7	0	6	11	5	4	3	149	10	0	13	10	31	0	
08:30 AM	19	122	3	0	6	12	7	1	9	170	12	0	9	7	27	0	
08:45 AM	18	111	5	0	6	5	4	1	5	193	9	0	6	13	21	0	
09:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
09:15 AM	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0	0	
09:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
09:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
01:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
01:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
01:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
01:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
02:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
02:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
02:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
02:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
03:00 PM	19	198	15	1	13	20	13	4	48	173	20	1	15	24	22	2	
03:15 PM	18	185	14	1	11	19	11	2	31	175	18	1	14	21	25	3	
03:30 PM	20	183	10	0	7	16	7	2	17	180	17	2	13	22	30	1	
03:45 PM	18	187	9	0	8	13	6	1	12	182	13	1	17	22	33	2	
04:00 PM	40	195	10	2	12	17	9	3	11	186	10	5	18	23	35	7	
04:15 PM	28	195	8	0	6	12	4	1	7	175	16	0	19	25	31	2	
04:30 PM	26	183	11	1	13	11	5	0	8	150	12	1	14	25	44	3	
04:45 PM	33	217	9	1	5	12	6	4	13	173	10	2	21	19	36	1	
05:00 PM	32	232	10	1	9	15	8	9	12	183	8	2	25	24	48	1	
05:15 PM	29	256	13	0	7	15	6	3	11	192	10	3	15	24	29	1	
05:30 PM	31	215	10	0	10	14	8	7	11	187	25	2	20	16	30	2	
05:45 PM	21	185	12	1	1	11	5	3	16	174	4	3	24	19	26	3	









Royal Oak Traffic Committee

AGENDA ITEM

Title	6C – Request for No Parking on one side of E. Parent Avenue
SUBMITTING DEPARTMENT	Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	May 28, 2024

Requestor Concern:

A request was received from Caitlin Hall of 1222 Longfellow to pave E. Parent Avenue from Longfellow Avenue to the dead end by special assessment to the adjacent residents. As part of this process, she requested installation of a 21-foot wide roadway rather than the standard 27-foot wide roadways to avoid cutting down trees on the north side of the road. With a 21-foot wide road, one side of the road will need to be signed for no parking. Ms. Hall prefers to eliminate parking on the north side of the road. She noted that a lot of people park on her street to access Lawson Park, and they have had to deal with blocked driveways several times and also people parking at the dead end itself.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. E. Parent Avenue is a local street with a 55-foot right-of-way. The road is currently unimproved, consisting of gravel pavement.
2. This road runs along the north side of Lawson Park, which underwent several upgrades in the past years. Part of the upgrades included an asphalt parking pad along the south side of E. Parent Avenue, with striping for two handicap parking stalls. Also, the berm at the dead end of the roadway was re-graded with new trees, plantings and mulch installed.
3. Parking is currently allowed on both sides of the road.
4. There is no “dead end” sign at the end of the roadway.
5. There have not been any crashes reported on this road or at the intersection of Parent/Longfellow.
6. A preliminary design is shown below for 21-foot wide pavement along Longfellow Avenue, which maintains the existing handicap parking stalls. The number of parking spaces available is shown for the north side and also the south side.



7. Assuming the handicap parking spaces on the south side of the road remain, the following two options for no parking exist:
 - a. Eliminate parking on the north side of the road – leaves space for two vehicles to park on the south side.
 - b. Eliminate parking on the south side of the road – leaves spaces for four vehicles to park on the north side.
8. Knowing the popularity of Lawson Park, it seems prudent to select the option that provides the largest amount of parking. Additionally, drivers are more likely to park correctly on the north side of the road (facing west). To park correctly on the south side of the road, drivers would need to drive to the dead end, turn their vehicle around, then park facing east.
9. If the paving project moves forward (likely not until 2025 or 2026), staff recommends that the south side of the road be signed for no parking, except for the handicap parking area.
10. Staff also recommends that a “Dead End” and “No Parking” signs be installed at the dead end of the block this year.

Suggested Staff Recommendation: To install “Dead End” and “No Parking” signs at the dead end of E. Parent Avenue, east of Longfellow Avenue. If E. Parent Avenue is paved with 21-foot wide pavement, add signage to prohibit parking on the south side of the road.

Estimated cost: \$800

Royal Oak Traffic Committee

AGENDA ITEM

Title	6D – Request for Stop sign at alley off Normandy Road
SUBMITTING DEPARTMENT	Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	May 28, 2024

Requestor Concern:

A request was received from Patrick McGee of 4524 Elmhurst Avenue to install a stop sign at the public alley that intersects the south side of Normandy Road, just east of Woodward Avenue. He notes that a stop sign exists at the south end of this same alley at Hunter Avenue. He is concerned that cars will creep over the sidewalk towards Normandy Road.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. Normandy Road is a 37-foot wide major road consisting of composite pavement with concrete curb.
2. The public alley that intersects Normandy Road east of Woodward Avenue is 20-feet wide and consists of concrete pavement.
3. A three-year crash history shows one crash east of the intersection of Normandy and the public alley where a resident reported damage to her parked car, appearing to be from a westbound side-swipe. There were no crashes reported at the intersection of Hunter and the public alley.
4. According to historical street-view images, a stop sign has existed at the intersection of the alley and Hunter Avenue since at least 2016. The sign was recently replaced when the corner property was redeveloped to be a car wash. The city's sign inventory does not include a record of the existing stop sign.



Stop sign in alley at Hunter Avenue (looking southbound)



5. The city typically does not install stop signs at public alleys, and if one is installed, it is likely based on an accident history or usage that results in higher than usual traffic from a public alley.
6. Prior to being redeveloped, there was a Pier 1 retail store at the corner of Woodward and Hunter, and staff assumes the stop sign was originally installed at Hunter due to higher volumes of customers exiting the property and the fact that the parking spaces at the rear of the building extended right up to the right-of-way, possibly making sight distance an issue. The existing stop sign was not shown to be removed or replaced on the development plans, and appears it was likely replaced after being damaged during the car wash construction project.
7. Michigan Vehicle Code 257.652 states, "The driver of a vehicle about to enter or cross a highway from an alley, private road, or driveway shall come to a full stop before entering the highway and shall yield right of way to vehicles approaching on the highway."
8. While the existing stop sign at Hunter does not appear to be necessary, it is also not problematic to leave it in place. A stop sign at Normandy does not appear to be warranted and installation is inconsistent with past city practice.

Suggested Staff Recommendation: To deny the request for a stop sign within the public alley at the intersection of Normandy Road and the public alley, located east of Woodward Avenue.

Estimated cost: \$0



Transportation Improvement Association

Intersection - Normandy Road and Public Alley east of Woodward

#1 **Location:** 3800 NORMANDY (0.612) 200 feet Eof WOODWARD **Crash ID:** 2763010

Date: 11/29/2022 **Day:** Tue **Hour:** 12p **Weather:** unknown **Roadway:** unknown **Light:** unknown

Injy K: 0 **Injy A:** 0 **Injy B:** 0 **Injy C:** 0 **Injy 0:** 0 **How:** ss-same

CVT: Royal Oak **Area:** straight **HBD:** N **Drugs:** N **Complaint #:** 220042754

Unit#	Veh Dir	Action Prior	Event 1	Event 2	Event 3	Event 4	Haz Action	Veh Type	Damage
1		go straight	veh in transpt	none	none	none	unknown	car	none
2	W	nodriver parked	veh parked	none	none	none	none	car	lftside

UD10: [2763010](#)

Crash Type

Count	Type
0	uncoded
0	single
0	head-on
0	head-on/lt
0	angle
0	rr-end
0	rr-end/lt
0	rr-end/rt
1	ss-same
0	ss-opp
0	back
0	other
0	unknown
Totals	1

Lighting Conditions

Count	Type
0	uncoded
0	day
0	dawn
0	dusk
0	dark/lt
0	dark/unltd
0	other
1	unknown
Totals	1

Weather Conditions

Count	Type
0	uncoded
0	clear
0	cloudy
0	fog
0	rain
0	snow
0	wind
0	sleet/hail
0	blowing snow
0	blowing sand
0	smoke
1	unknown
Totals	1

Road Condition

Count	Type
0	uncoded
0	dry
0	wet
0	ice
0	snow
0	mud
0	slush
0	debris
0	water
0	sand
0	oily
0	other
1	unknown
Totals	1

Crashes by Month

Count	Type
0	January
0	February
0	March
0	April
0	May
0	June
0	July
0	August
0	September
0	October
1	November
0	December
Totals	1

Hazardous Action

Count	Type
1	none
0	speeding
0	spd too slow
0	failed to yield
0	disrgd traffic cntrl
0	wrong way
0	left of center
0	imprp passing
0	imprp lane use
0	imprp turn
0	imprp/no signal
0	imprp backing
0	unable to stop
0	other
1	unknown
0	reckls driving
0	carels driving
Totals	2

Unit Type

Count	Type
0	Bicyclist
0	Engineer
2	Vehicle
0	Pedestrian
Totals	2

Crashes by Year

Count	Type
1	2022
Totals	1

Crash Severity

	Fatal	A	B	C	No Injy	Total
Persons	0	0	0	0	0	0
Crashes	0	0	0	0	1	1

Alcohol in Crashes

	Fatal	A	B	C	PDO	Total
Drinking	0	0	0	0	0	0
Not Drinking	0	0	0	0	1	1
Totals	0	0	0	0	1	1

Crashes per Hour by Day

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
12a-1a	0	0	0	0	0	0	0	0
1a-2a	0	0	0	0	0	0	0	0
2a-3a	0	0	0	0	0	0	0	0
3a-4a	0	0	0	0	0	0	0	0
4a-5a	0	0	0	0	0	0	0	0
5a-6a	0	0	0	0	0	0	0	0
6a-7a	0	0	0	0	0	0	0	0
7a-8a	0	0	0	0	0	0	0	0
8a-9a	0	0	0	0	0	0	0	0
9a-10a	0	0	0	0	0	0	0	0
10a-11a	0	0	0	0	0	0	0	0
11a-12p	0	0	0	0	0	0	0	0
12p-1p	0	0	1	0	0	0	0	1
1p-2p	0	0	0	0	0	0	0	0
2p-3p	0	0	0	0	0	0	0	0
3p-4p	0	0	0	0	0	0	0	0
4p-5p	0	0	0	0	0	0	0	0
5p-6p	0	0	0	0	0	0	0	0
6p-7p	0	0	0	0	0	0	0	0
7p-8p	0	0	0	0	0	0	0	0
8p-9p	0	0	0	0	0	0	0	0
9p-10p	0	0	0	0	0	0	0	0
10p-11p	0	0	0	0	0	0	0	0
11p-12a	0	0	0	0	0	0	0	0
Totals	0	0	1	0	0	0	0	1

Royal Oak Traffic Committee

AGENDA ITEM

Title	6E – Amendment to Traffic Committee Bylaws
SUBMITTING DEPARTMENT	Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	May 28, 2024

Requestor Concern:

A request was received from the City of Royal Oak Manager's Office for all boards and committees to review their bylaws and update them based on a bylaws template that has been approved by the city commission.

Staff Analysis:

The city manager's office and city attorney's office prepared model bylaws which were approved by the city commission. This model version is attached and lists the various items that should be included in each committee's bylaws in an effort to maintain consistency across all boards and committees.

Recommended edits:

Staff has provided a "red-lined" version of the Traffic Committee bylaws, showing all the recommended edits. There is also a "clean" version of the recommended bylaws attached. Most of the changes are fairly routine, but a few items are outlined below for emphasis.

- Change name of committee to be "Royal Oak Citizens Traffic Committee" instead of "Traffic Committee"
- Added the requirement that committee members should reside or own property in Royal Oak.
- Added language regarding the Code of Conduct.
- Defined a quorum as being four committee members.
- Added language about providing accessibility under the Americans with Disabilities Act.

Alternate Member:

The bylaws note that the Traffic Committee shall consist of seven members. Traditionally, this committee has had seven appointed members and one appointed alternate member. The alternate did not vote unless one of the seven members was absent, and automatically became an active voting member when there was a vacancy on the committee.

Absences and split votes have historically not been a common issue for the committee, and staff does not feel that appointing an alternate is a necessity. The only other city committee with an appointed alternate is the Board of Review, which is required by the State of Michigan. If the

committee wishes to continue with this practice, it should be specifically added to the bylaws for clarity. If not, there are no additional changes needed to the bylaws, and we will inform the appointments committee that appointing an alternate is no longer needed.

Suggested Staff Recommendation: To amend the Royal Oak Citizens Traffic Committee Bylaws as outlined in the attached document, and to stop the practice of appointing an alternate member to the committee.

Estimated cost: \$0

CITY OF ROYAL OAK

Board Name

Approved Date Approved by City Commission

I. NAME

The name of this board/Commission is the Board Name.

II. PURPOSE

As established by Chapter #/Resolution of City of Royal Oak Code of Ordinances, the purpose of the Board Name shall be to insert the purpose stated in the ordinance/resolution.

List any other enabling local or state legislation as appropriate.

III. MEMBERSHIP AND VACANCIES

- a. The Board Name shall be made up of # total members. Describe your membership...

Do you have a city commission representative?

Do you have a student member?

Are they appointed by the City Commission?

Do all have voting rights?

Are there membership restrictions (ex: RO Resident, relevant experience) as described in the ordinance?

...One member shall be a staff ex officio member who does not have the ability to vote and is appointed by the City Manager or their designee.

- b. All members shall be appointed by the City Commission consistent with Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of the City of Royal Oak Code of Ordinances, also known as the Appointments Ordinance.
- i. The staff ex-officio member shall notify the City Clerk of any vacancies on the Commission who will forward any vacancies to the City Commission for consideration to fill any vacancies.
- ii. The Board Name members shall keep the City Clerk's office informed of changes in their names, addresses, phone number,

email address or other basic contact information or anything that might change their status as a commission member.

- iii. Members appointed to fill a vacancy shall hold office for the original term of the vacancy as set by the City Commission and/or the Appointments Ordinance.
- iv. Members shall comply with ordinances relating to attendance as described in Chapter 12.

IV. OFFICERS

The **Board Name** shall elect a chair, vice chair, and any other officers deemed necessary.

- a. Chair: The chair shall preside over the meeting and serve as a voting member
- b. Vice-Chair: The vice-chair shall perform the duties of chair in their absence.
- c. Staff Ex-Officio: The staff ex-officio member, who is appointed by the City Manager or their designee, shall serve as the secretary and record the minutes.
- d. Officer at large: The officer at large shall perform the duties of chair in the absence of the chair and vice chair.

Term: All officers, except for the staff ex-officio member, shall serve a one (1) year term.

Term Limit: **Include any term limit language from the ordinance/resolution.**

Qualifications to be an officer:

- a. **Insert any officer qualifications from the ordinance/resolution.**

The **Board Name** has the authority to remove a member from being an officer of the **Board Name** but does not have the authority to remove them from the **Board Name**. The **Board Name** may remove a member from being an officer, by motion, second, and the concurring affirmative vote of **Number (#)** members of the **Board Name**.

V. NOMINATIONS AND ELECTIONS OF OFFICERS

The **Board Name** shall hold the election of officers annually in **MONTH**, nominations for which shall be accepted at the **MONTH** meeting. Any member of the **Board Name** may

be nominated if they meet the requirements determined in Section IV, qualifications of officers.

Members may nominate themselves or any other appointed member of the **Board Name**.

The affirmative vote of the majority of members present for the election shall be required to be elected as an officer.

VI. CODE OF CONDUCT

In general, the use of good judgment, based on high ethical principles, will guide the officers and members of **Board Name** with respect to lines of acceptable conduct. The successful operation and reputation of Royal Oak boards and commissions is built upon the principles of fair dealing and ethical conduct of members. Integrity and excellence require careful observance of the spirit and letter of all applicable laws and personal integrity. Failure to abide by these basic principles may result in removal from the **Board Name** by the City Commission.

VII. MEETINGS

a. Meeting Schedule

Regular Meetings. The **Board Name** shall adopt a schedule of regular meetings for the next year no later than the final meeting of the calendar year.

Special Meetings. Special meetings of the **Board Name** may be called by the chair or by two members of the **Board Name** in accordance with the Michigan Open Meetings Act. The **Board Name** shall notify the staff liaison of all special meetings reasonably in advance of the scheduled meeting so that the notice of the meeting shall be timely published as required by the Open Meetings Act.

All meetings of the **Board Name** shall be subject to the Michigan Open Meetings Act, Act 267 of the Public Acts of 1976, MCL 15.261 et seq.

b. Order of Business. All meetings shall be conducted to conform to the following order:

1. Call to order
2. Roll Call
3. Agenda Approval
4. Public Comment
5. Minutes

6. Business Items
 7. Adjournment
- c. Quorum. A minimum of the majority of members (50% plus one) of the **Board Name** shall constitute a quorum.
 - d. Minutes. The staff ex-officio member shall be responsible for taking minutes and act as the records custodian for the **Board Name**.
 - e. Action. All action by the **Board Name** shall be made by motion adopted by the concurring affirmative vote of majority of members present unless otherwise required by ordinance or state ordinance.
 - f. Public Comment. The board shall follow the city commission's standard procedure for public comment. The chair has the ability to extend the three minutes per person limit.

VIII. PARLIAMENTARY AUTHORITY

Parliamentary authority for the **Board Name** is governed by Robert's Rules of Order. In case of conflict between these bylaws and the Robert's Rules of Order, these bylaws control. In case of conflict between these bylaws and any city ordinance, the city ordinance controls. In case of conflict between city ordinance and state law, the state law controls.

IX. ADOPTION OR AMENDMENT OF BYLAWS

- a. The **Board Name** makes a recommendation to adopt the bylaws to the Royal Oak City Commission. A recommendation to adopt, modify or repeal the bylaws shall be approved by two-thirds of the entire membership of the **Board Name**.
- b. The Royal Oak City Commission has the authority to approve, amend, or repeal these bylaws.
- c. The **Board Name** shall review these bylaws annually in February. If there is no proposed amendments then no action is needed.

X. GENERAL PROVISIONS

No member of the board shall order or instruct city staff members to perform any service or duty. If a board feels that they are inadequately supported they can address that through the staff liaison and the city manager.

XI. MICHIGAN FREEDOM OF INFORMATION ACT COMPLIANCE MANDATORY

The **Board Name** shall comply with the Michigan Freedom of Information Act (FOIA) [Public Act 422 of 1976, MCL § 15.231 et seq.] and the city's current FOIA policy. The City Clerk and Human Resource Director shall assist the **Board Name** in compliance.

XII. MICHIGAN OPEN MEETINGS ACT COMPLIANCE MANDATORY

The **Board Name** shall comply with the Michigan Open Meetings Act (OMA) [Public Act 267 of 1976, MCL § 15.261 et seq.].

XIII. ACCESSIBILITY

Anyone planning to attend a public meeting of the **Board Name** who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's office at 248-246-3050 or email CityClerk@romi.gov at least two (2) business days prior to the meeting so that the city can support the full participation of members of the community.

DRAFT

CITY OF ROYAL OAK

ROYAL OAK CITIZENS TRAFFIC COMMITTEE BYLAWS

~~APPROVED JANUARY 2016~~ APPROVED JUNE 2024

I. NAME

_____The name of this committee is the Royal Oak Citizens Traffic Committee, and referred to as the "Traffic Committee" throughout these bylaws.

II. PURPOSE

The purpose of this committee is to review proposed traffic regulations, traffic and pedestrian safety and residential parking issues, as established by the City of Royal Oak, City Code of Ordinances Chapter 39, Article IV. The committee shall comply with^h all Federal, state and local laws.

III. MEMBERSHIP AND VACANCIES

—a. The committee shall consist of seven (7) members who reside or own property within the City of Royal Oak- The City Engineer or their appointed engineer and the police department representative shall be staff ex officio members, who do not have the ability to vote.

b. All members shall be appointed by the city commission consistent with Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of the City of Royal Oak Code of Ordinances, also known as the Appointment Ordinance, No. 93-21 as amended by No. 2000-08.

- i. The committee-staff ex officio member shall promptly notify the city commission, through the city clerk's office, of any vacancies on the committee.
- ii. The committee members shall also keep the city clerk's office timely informed of the names, addresses, telephone numbers, email addresses and other contact information for each member of the committee or anything that might change their status as a committee member.
- iii. Members appointed to fill a vacancy shall hold office until the term expires as set by the city commission and/or the Appointments Ordinance.
- iv. Refer to the City Code, Chapter 12: Appointments to Advisory Boards, Commissions and Committees for current rules regarding vacancies and absences from meetings.

IV. OFFICERS

The officers of the Traffic eCommittee are the chairperson, vice chairperson and as many other officers as the committee deems necessary.

Duties. The chairperson shall preside over the meetings of the committee. The chairperson shall have no administrative authority over the committee.

The vice-chairperson shall preside over the meeting of the committee in the absence of the chairperson.

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Terms of Office. Each officer shall be elected to serve a term of one (1) year, or until he or she has been duly succeeded. Each officer's term of office shall begin at the close of the first meeting immediately following his or her election.

V. Code of Conduct

In general, the use of good judgement, based on high ethical principles, will guide the officers and members of the Traffic Committee with respect to lines of acceptable conduct. The successful operation and reputation of Royal Oak boards and commissions is built upon the principles of fair dealing and ethical conduct of members. Integrity and excellence require careful observance of the spirit and letter of all applicable laws and personal integrity. Failure to abide by these basic principles may result in removal from the Traffic Committee by the City Commission.

VI. MEETINGS

Regular Meetings. There shall be at least three (3) meeting(s) of the committee each year. The committee is free to hold as many meetings as it deems necessary. Regular meetings will be held on the fourth Tuesday of every other (CC02/07/05) month in the evening in room 121 of Royal Oak City Hall, 203 S. Troy Street (CC08/22/22), Royal Oak, Michigan. The second meeting of the year shall be the annual meeting.

Special Meetings. Special meetings of the committee may be called by the chairperson or by a majority vote of the members of the committee.

All meetings of the committee shall comply with the Michigan Open Meetings Act, Act 267 of the Public Acts of 1976, MCL 15.261 *et seq.* The committee shall notify the city clerk's office of all meetings reasonably in advance of the scheduled meeting.

Order of Business. All meetings shall be conducted to conform to the following order:

- a. Meeting Called to Order
- b. Roll Call & Preamble
- c. Approval of Minutes
- ~~d. Agenda~~
- ~~e. Announcements~~
- ~~df. Public Comment for Items not on the Agenda~~
- ~~eg. Rescheduled Items and Old Business~~
- ~~fh. New business Agenda Items~~
- ~~gi. Information Only Items~~
- ~~hj. Motion to Adjourn-Adjournment~~

Quorum. Four committee members shall be present to constitute a quorum. A majority of the committee members present shall constitute a quorum.

Minutes. The staff ex officio member city engineer shall record the minutes of all meetings, resolutions and votes. The minutes will be filed with the city clerk's office.

Action. All action by the committee shall be made by motion adopted by a majority of the membership.

VII. PARLIAMENTARY AUTHORITY

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Parliamentary authority for the committee is governed by Robert's Rules of Order-~~(Newly Revised, 10th Edition)~~. In case of conflict between these bylaws and the Robert's Rules of Order, these bylaws control. In case of conflict between these bylaws and any city ordinance, the city ordinance controls. In case of conflict between city ordinance and state legislation, the state legislation controls.

VII. NOMINATIONS AND ELECTIONS OF OFFICERS

Elections shall take place as needed when the Traffic Committee is notified that the Vice Chair will no longer be on the Traffic Committee, on (in) [date or event].

- (a) Nominations. Nominations may be made by any member of the committee at the meeting convened to conduct elections.
- (b) Tie vote. In case of a tie vote, the successful candidate shall be determined by lot conducted by the staff ex officio member~~city engineer~~.
- (c) Vacancies and special elections. In the event that a vacancy occurs in the position of the chairperson, the vice chairperson shall automatically assume the position of chairperson for the remainder of the term.

In the event a vacancy occurs in the position of any other officers, a special election will be conducted to elect (a) new officer(s) to fill the vacancy for the remainder of the term.

Special elections shall observe the procedures established for general elections.

- (d) Voting. The majority of the members voting shall decide general and special elections.

IX. ADOPTION AND AMENDMENT OF BYLAWS

Adoption. Recommendations to adopt these bylaws to the city commission shall be adopted by two-thirds vote of the entire membership of the committee.

Amendment. Recommendations to amend these bylaws to the city commission may be made by two-thirds vote of the entire membership of the committee.

These bylaws are subject to approval, modification or repeal by the city commission.

X. GENERAL PROVISIONS

No member of the committee shall order or instruct any city staff member to perform any service or duty without having first been approved by majority vote of the traffic committee.

The committee is an advisory organization to the City of Royal Oak and its city commission and acts by making recommendations to the city commission.

The objectives and membership of the City of Royal Oak Traffic Committee are those set forth in the Uniform Traffic Code for Cities, Townships and Villages. The committee shall limit its review to neighborhood traffic and safety issues only unless otherwise requested

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by the city commission. In all cases, the traffic committee shall request entities proposing to impact traffic flow to complete a traffic study to assist in the committee's work.

Subsequent to the committee taking action on a traffic request, at least one year must pass before the committee can again consider a similar request. (CC02/07/05)

The committee is authorized to perform reviews and make recommendations for the designation of residential permit parking zones (Code 497), and for the allowance of residential pull-off parking areas (Code 498).

The city engineer shall prepare the agenda of regular and special meetings with the chairperson, provide notice of meetings to Committee members, and attend to correspondence of the Committee

Special committees may be appointed by the chairperson or vice chairperson for purposes and terms which the committee approved.

XI. MICHIGAN FREEDOM OF INFORMATION ACT COMPLIANCE MANDATORY

Committee shall specifically comply with the Michigan Freedom of Information Act (FOIA) [Public Act 422 of 1976, MCL § 15.231 *et seq.*] and the city's most recent FOIA policy. The City Clerk and Human Resources Director will assist the committee in compliance.

XII. MICHIGAN OPEN MEETINGS ACT COMPLIANCE MANDATORY

Committee shall specifically comply with the Michigan Open Meetings Act (OMA) [Public Act 267 of 1976, MCL § 15.261 *et seq.*]. The City Clerk will assist the committee in compliance.

XIII. SUNSET PROVISION

The committee is commissioned to conduct business until abolished by the city commission.

XIV. ACCESSIBILITY

Anyone planning to attend a public meeting of the Traffic Committee who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's office at 248.246.3050 or email CityClerk@romi.gov at least two (2) business days prior to the meeting so that the city can support the full participation of member in the community.

CITY OF ROYAL OAK
ROYAL OAK CITIZENS TRAFFIC COMMITTEE BYLAWS
APPROVED JUNE 2024

I. NAME

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- a. The committee shall consist of seven (7) members who reside or own property within the City of Royal Oak. The City Engineer or their appointed engineer and the police department representative shall be staff ex officio members, who do not have the ability to vote.
- b. All members shall be appointed by the city commission consistent with Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of the City of Royal Oak Code of Ordinances, also known as the Appointment Ordinance, No. 93-21 as amended by No. 2000-08.
 - i. The staff ex officio member shall promptly notify the city commission, through the city clerk's office, of any vacancies on the committee.
 - ii. The committee members shall also keep the city clerk's office timely informed of the names, addresses, telephone numbers, email addresses and other contact information or anything that might change their status as a committee member.
 - iii. Members appointed to fill a vacancy shall hold office until the term expires as set by the city commission and/or the Appointments Ordinance.
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Duties. The chairperson shall preside over the meetings of the committee. The chairperson shall have no administrative authority over the committee.

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Terms of Office. Each officer shall be elected to serve a term of one (1) year, or until he or she has been duly succeeded. Each officer's term of office shall begin at the close of the first meeting immediately following his or her election.

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CITY COMMISSION AGENDA ITEM

TITLE	Resolution to Amend Composting Ordinance Section 633-13 of the Code of Ordinances, Second Reading
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Angela Fox
MEETING DATE	April 8, 2024
SECOND READING REQUIRED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY:

The Royal Oak Sustainability Manager is recommending that the Composting Ordinance 633-13 be revised to make it easier for residents to compost at home. The current ordinance restricts the style and type of composting structure, making it difficult for many to compost effectively. The recommended revision uses language that encourages and promotes composting at home while also creating reasonable parameters for residents.

The State of Michigan has a goal to reduce landfilled food waste by 50% by 2030 and is tasking local governments to create initiatives, policies, programming, and educational awareness around this effort. It is estimated that at least 50% of curbside waste is compostable between food waste and paper products. Backyard composting is one of the most beneficial and sustainable ways to reach the state's goal. Curbside composting, for example, while a sustainable option, requires the transportation of materials, increasing the city's scope 1 greenhouse gas emissions. By encouraging more residents to compost at home and making it easier for them to be successful, Royal Oak is reducing and eliminating greenhouse gas emissions like methane and carbon dioxide.

In addition to recommending a revision to the ordinance, the sustainability manager has drafted a backyard Composting Guide that recommends composting structures and provides composting best practices and strategies to mitigate pest and nuisance issues. The ordinance and the composting guide work together to ensure residents have the tools and guidelines necessary for successful composting at home.

The efforts align with the Royal Oak Climate Action Plan (S-CAP) on at least two action items under the Waste Category.

3.1.1. **Develop educational recycling and composting programs for the residential and commercial sectors

3.1.5. **Develop and implement municipal waste reduction policies

Attached is a copy of the current composting ordinance and the recommended revised ordinance. The City Attorney's Office is not providing a redline version because it would be too onerous to track and display the revisions in light of the extent of the proposed revisions to the existing ordinance.

The Composting Ordinance revision and Composting guide received a unanimous vote of support from the Environmental Advisory Board on April 24th.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	0.00
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☒ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: None

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

The workload impact is minimal and less as a result of the revision. The revision of this ordinance will make it easier for residents to know what is and is not permitted for at-home composting. It will also add clarity and transparency for code enforcement when there is a complaint about a compost pile. Composting complaints are minimal in the City of Royal Oak. The revised ordinance is also accompanied by a Composting Guide that provides helpful composting resources while outlining the requirements for composting within the city limits.

OPERATIONS IMPACT: None

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

S-CAP 3.1.1. **Develop educational recycling & composting programs for the residential and commercial sectors and 3.1.5. **Develop and implement municipal waste reduction policies

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

The proposed ordinance revision and Composting Guide should provide beneficial community engagement around composting by providing helpful resources and instructions on how to compost properly.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The Environmental Advisory Board was able to review and provide feedback on the ordinance revision and Composting Guide prior to the final draft (attached).

LEGAL COMMENTS

The City Attorney's Office was involved in the ordinance revision process and during the creation of the Composting Guide.

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves and adopts on second reading, Ordinance 2024-07 entitled an Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak, by amending Section 633-13, Composting, of Chapter 633, Solid Waste, of the Code of Ordinances, City of Royal Oak, Michigan; and

BE IT FURTHER RESOLVED, the Royal Oak City Commission hereby approves and adopts the Royal Oak Composting Guide as presented.

ATTACHMENTS:

- Current Composting Ordinance Language
- Proposed Amended Composting Ordinance
- Draft of Royal Oak Composting Guide

Report Approval Details

Document Title:	Resolution to Revise Composting Ordinance.docx
Attachments:	- Composting Ordinance Current Language.docx- Composting Ordinance Full Amendment No Redline.docx- Draft Royal Oak Composting Guide.pdf
Final Approval Date:	June 1, 2024

This report and all of its attachments were approved and signed as outlined below:

Tony DeCamp

Nic Grochowski

Todd Fenton

Report Approval Details

Document Title:	Resolution to Revise Composting Ordinance.docx
Attachments:	<ul style="list-style-type: none">- Composting Ordinance Current Language.docx- Composting Ordinance Full Amendment No Redline.docx- RO Composting Guide.pdf
Final Approval Date:	May 6, 2024

This report and all of its attachments were approved and signed as outlined below:

Tony DeCamp

Nic Grochowski

Todd Fenton

CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN

CURRENT COMPOSTING ORDINANCE

§ 633-13**Composting.**

[Added 2-2-2004 by Ord. No. 2004-03]

The construction and maintenance of composting bins is permitted subject to the following conditions:

A.

Composting shall take place in a compost bin that has at least three vertical sides, made of plastic or metal. Compost bins made of wood are prohibited.

B.

Compost bins shall be located in a rear yard, at least 15 feet from any dwelling on adjacent property and at least five feet from the property line.

C.

Compost piles may include the following materials: yard and garden waste (such as weeds, branches, bark, grass clippings, leaves, stalks, stems, brush and/or vines) and straw.

D.

Compost piles may not include meat, dairy products, vegetable or animal oils, animal fats, cooked foods, bones, manure or fish. Plastics, synthetic products or other nonbiodegradable materials are prohibited from the compost pile.

E.

Compost bins are not permitted in drainage easements.

F.

Compost bins are limited to a maximum of three feet by length and width and three feet in height, and a maximum of three compost bins per yard.

G.

Compost bins shall be maintained to prevent the attraction of rodents and pests and to prevent noxious odors.

ORDINANCE NO. 2024-07

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2004 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak by amending Section 633-13, Composting, of Chapter 633, Solid Waste, of the Code of Ordinances, City of Royal Oak, Michigan, to add provisions incorporating, by reference, the Royal Oak Composting Guide and to prohibit commercial composting at private residences in the City.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Section 633-13, Composting, of Chapter 633, Solid Waste, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

Sec. 633-13.

Composting is permitted subject to the following conditions:

- A. All compost shall be adequately and properly contained within a compost bin such as a manufactured composter or approved homemade structure. Approved homemade and manufactured compost bins are outlined in the Royal Oak Composting Guide, which is hereby incorporated by reference. All future amendments and revisions to the Royal Oak Composting Guide, when they become effective, are likewise incorporated, and adopted by reference. Notwithstanding any provision in this section, when there is a conflict between this section and the Royal Oak Composting Guide, this section controls.
- B. Composting shall be conducted in a manner that does not create a nuisance by reason of unsightliness, odor, or attraction of rodents or other pests.
- C. Compost bins shall be located in a rear yard, at least 15 feet from any dwelling on adjacent property and at least five feet from the property line.
- D. Compost shall not include meat, fish, dairy products, vegetable or animal oils, animal fats, bones, or pet waste. Plastics, synthetic products, or other nonbiodegradable materials are also prohibited.
- E. Compost bins are not permitted in drainage easements.
- F. Commercial composting is prohibited at private houses or residential buildings.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved, and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:
Date Published:
Effective Date:

ROYAL OAK

COMPOSTING GUIDE

April 2024



Prepared by:

Angela Fox
Sustainability Manager
Royal Oak

website: romi.gov/composting
email: sustainability@romi.gov



Royal Oak
SUSTAINABILITY

WHAT IS COMPOST

Compost is an organic material that has been decomposed in a controlled manner. It is commonly referred to as black gold by gardeners and provides some fertility to plants. Whether homemade or store-bought, compost recycles nutrients and organic materials and helps grow trouble-free plants.

WHY COMPOST

In 2022, Michigan declared a goal of cutting food waste in half by 2030. The federal government and the United Nations share Michigan's goal of cutting food waste in half by 2030. It is an ambitious goal that will reduce Michigan food waste by 1 billion pounds annually. Composting is just one way to reduce landfilled food waste.

Compost can help by:

- Decreasing methane: A greenhouse gas that is more than twenty-five times as impactful as carbon dioxide, methane can be significantly reduced through recycling organics.
- Mitigating changes: Compost's return to the soil serves as a "carbon bank," helping to store carbon.
- Reducing fertilizer inputs: Compost helps to reduce the pollution created by manufacturing those inputs.
- Increasing resilience: Compost helps to increase resilience to the effects of climate change, such as drought and extreme weather.

USES FOR FINISHED COMPOST

Compost is ready to harvest when reduced to a crumbly, sweet-smelling material called humus. If some pieces are not decomposed, you can sift those out and use them to start a new batch. Compost improves soil structure, holds moisture and plant nutrients, and promotes strong, healthy root systems for plant growth.

Here are the most common ways to use compost:

Mix it into Soil

- Mix 3-6 inches of compost into lawn or garden soil before seeding for grass or planting seeds or plants for gardening.
- Mix compost into the soil of exposed sloping areas to help fight erosion.

Use it as Mulch

- Add compost as a mulch around flowers/shrubs/trees to help soil retain moisture and protect roots from alternate freezing and thawing during winter months.

BENEFITS OF COMPOST

Improves soil quality

When used as a soil amendment, compost can help retain moisture and suppress plant diseases and pests. It can also eliminate the need for chemical or synthetic fertilizers and helps roots penetrate the soil by reducing soil compaction.

Helps beneficial microorganisms

Fungi and bacteria are unsung heroes in garden soil and spend most of their time converting material into usable nutrients for plants. Compost helps feed the microbial community and can increase earthworm populations.

Saves landfill space

In the United States food scraps and yard waste make up 30% of what we throw away. Composting is an excellent option for both of these materials.

Reduces greenhouse gas emissions

When disposed of in landfills, food and yard clippings generate a significant amount of methane. By composting, the generation of greenhouse gases, particularly methane, is avoided.

ROYAL OAK COMPOSTING ORDINANCE

Composting is permitted subject to the following conditions:

A. All compost shall be adequately and properly contained within a compost bin such as a manufactured composter or approved homemade structure. Approved homemade and manufactured compost bins are outlined in the Royal Oak Composting Guide, which is hereby incorporated by reference. All future amendments and revisions to the Royal Oak Composting Guide, when they become effective, are likewise incorporated and adopted by reference. Notwithstanding any provision in this section, when there is a conflict between this section and the Royal Oak Composting Guide, this section controls.

B. Composting shall be conducted in a manner that does not create a nuisance by reason of unsightliness, odor, or attraction of rodents or other pests.

C. Compost bins shall be located in a rear yard, at least 15 feet from any dwelling on adjacent property and at least five feet from the property line.

D. Compost shall not include meat, fish, dairy products, vegetable or animal oils, animal fats, bones, or pet waste. Plastics, synthetic products, or other nonbiodegradable materials are also prohibited.

E. Compost bins are not permitted in drainage easements.

F. Commercial composting is prohibited at private houses or residential buildings.

Royal Oak Solid Waste Ordinance, Chapter 633, 2024

MICHIGAN'S COMPOSTING LAW

Prior to 1995, leaves and grass comprised over 30% of all household solid waste going to landfills and incinerators. Not only is that a lot of space being filled by a clean resource, but yard clippings in landfills may contribute to methane gas and leachate production which may pollute the air and local water supplies. The moisture in yard waste causes it to burn poorly in incinerators, raising pollution levels, and operating costs. Because of the many problems caused by yard clippings in landfills, starting in 1995, yard clippings were banned from Michigan landfills. Yard clippings are defined as leaves, grass clippings, vegetable or other garden debris, shrubbery, or brush or tree trimmings, less than 4 feet in length and 2 inches in diameter, that can be converted to compost humus.

A BURNING ISSUE

Another popular method of leaf and brush disposal, backyard burning, pollutes the air, creates a fire hazard, and is a nuisance to neighbors. Since 1995, Michigan's solid waste regulations have prohibited the open burning of grass clippings and leaves in municipalities having a population of 7,500 or more, unless the local governing body has specifically enacted an ordinance authorizing it. Section 340-5 in the Royal Oak Code of Ordinances also prohibits the open burning of fuel, garbage, or other combustible refuse or waste material, including leaves, brush, tree trimmings, and grass. For a cleaner, safer alternative to burning your yard waste, try composting!

Royal Oak **COMPOST RIGHT AT HOME**

RECOMMENDED COMPOST BINS



There are many different shapes, styles, and materials of composting bins available for purchase. Many plans are also available online that can aid you in making your own composting bin. All bins purchased or made should be constructed of weather-resistant materials such as plastic, metal, chicken wire, bricks, and suitable exterior lumber choices like cedar. The size and shapes of bins can vary but should be appropriate for yard size and composting needs. See Royal Oak's Composting Ordinance for more specifics on bin placement and other requirements.

Compost must be contained in a style bin like those on this page. All bins, purchased or homemade, should contain composting materials on at least three sides and prevent materials from blowing. Different styles of bins require different maintenance to turn or rotate the pile. Other materials, like pitchforks, shovels, screens, and buckets, make maintenance easier.





Royal Oak COMPOST RIGHT AT HOME

INDOOR AND CURBSIDE OPTIONS



There are options for those who want to compost indoors or cannot compost outdoors. Vermicomposting uses worms to break down your food and is a perfect option for year-round indoor composting. Bokashi composting uses fermentation to break down food waste, typically in a five-gallon sealed bucket. Your Royal Oak Yard Waste Service has some limited options for food waste, and there are private companies servicing Royal Oak who offer pick-up services. Visit the [Royal Oak Food Waste Website](#) to learn more about these options.



TROUBLESHOOTING

SYMPTOMS	PROBLEMS	SOLUTIONS
Bad Odor	Bad Not enough air, or too much green material	Mix the pile, and/or add in more brown material
Composts too slowly	Not enough water	Moisten and mix pile
Pile is damp and warm only in the center	Pile is too small	Collect more material and mix it into the pile
Pile is damp and sweet smelling but no heat	Lack of green material	Mix in more green material like grass clippings, yard trimmings, and weeds
Fruit Flies	Too much food waste or grass clippings	Mix the pile, add in more brown material to top layer



Royal Oak COMPOST RIGHT AT HOME

TIPS FOR RODENTS

One of the main concerns regarding composting for Royal Oak residents is feeding or providing resources for rats. Rodents can be attracted to compost piles as a food source and a place to live. While this concern is valid, composting properly and knowing a few best practices will ensure you do your part. Many cities with rat and rodent problems are piloting comprehensive composting programs as a solution.

DO

- Use a composting bin designed to prevent rats from accessing by using materials like wire mesh and screens.
- Pick up pet waste.
- Bury food scraps with carbon (brown) materials such as dried leaves and paper or yard waste like grass clippings, trimmings, wood chips, etc.
- Turn compost regularly to increase temperature. A hotter bed turns compost quicker and is not a desirable living area.
- Ensure compost is at the correct moisture level. A dry compost pile could be a potential nesting site.
- Do not compost along rodent hiding spaces like fences, walls, or shrubs.
- Cayenne pepper can deter rats when sprinkled over the compost.
- Ensure that bird feeders are away from compost and are not a food source for rats.
- Use smaller pieces of food to help compost break down faster.

DON'T

- Do not add meat, chicken, fish, oils, cheese, or leftovers containing excessive oil or seasoning.
- Do not leave food scraps on top of your compost pile for rodents to easily find.
- Refrain from placing your compost near fruit trees, garbage cans, outside feeding areas, or places where rats can live easily.

WHAT IF YOU HAVE A RODENT PROBLEM

Remove all food sources from compost while troubleshooting using the tips above. Rats and rodents will not stay where there is no food or shelter. Test food scraps moving forward to see if certain types need to be eliminated altogether. Egg shells, for example, have been known to cause no problems for some while providing issues for others.



Royal Oak COMPOST RIGHT AT HOME

A well-functioning compost contains roughly 50% greens and 50% browns. That percentage can vary, but not too far. Partial sun is ideal for maintaining the right temperature, but with modifications, it can work in full shade or full sun. Ideal moisture levels should be consistent with a rung-out sponge; turning your compost periodically can increase productivity.

CAN COMPOST

FRUITS



VEGETABLES



BREADS/GRAINS



PERSONAL CARE



YARD WASTE



HAIR / NAIL CLIPPING



VEGAN LEFTOVERS



PAPER PRODUCTS



COFFEE & TEA



CANNOT COMPOST

MEAT & DAIRY



PET WASTE



PLASTIC



BPI CERTIFIED DINNERWARE



Learn how to compost
just about anything!

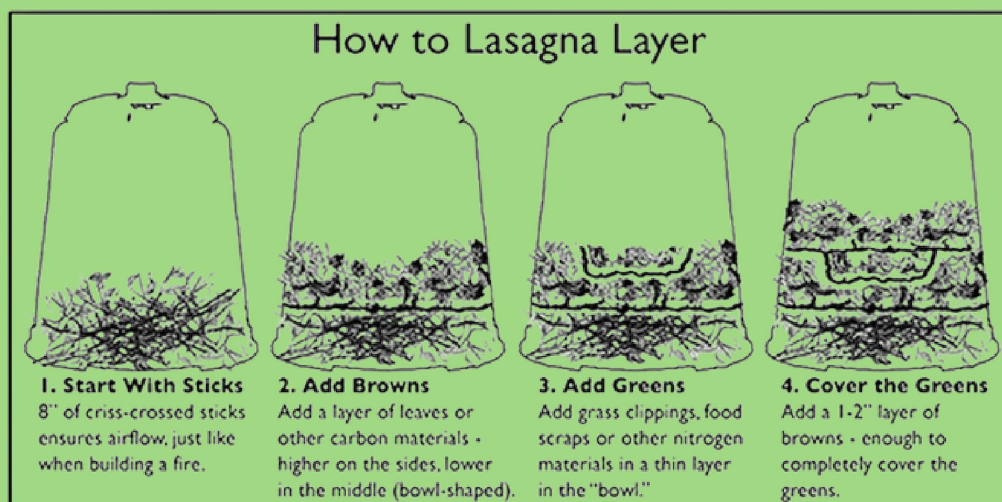


Royal Oak
SUSTAINABILITY



Royal Oak COMPOST RIGHT AT HOME

HELPFUL TIPS & TRICKS



Quick Start Guide to Compost, Cornell University, 2021

USING COMPOST

... in the Garden

Compost may be added to garden soil at any time. Spread compost on top of the garden in a 1 to 3 inch layer and dig it in several weeks before planting. During the growing season, use compost as a top-dressing to give your plants a healthy "snack."



...for Container Gardening

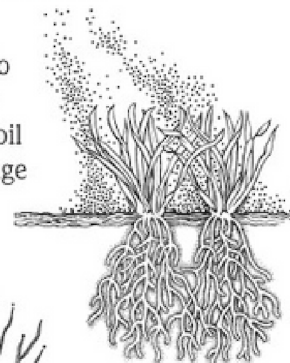


Add sifted compost to potting soil or container garden soil mixes. For best results, compost should not exceed one-

third of the total amount of soil. Small amounts of compost can be sprinkled around potted plants at any time.

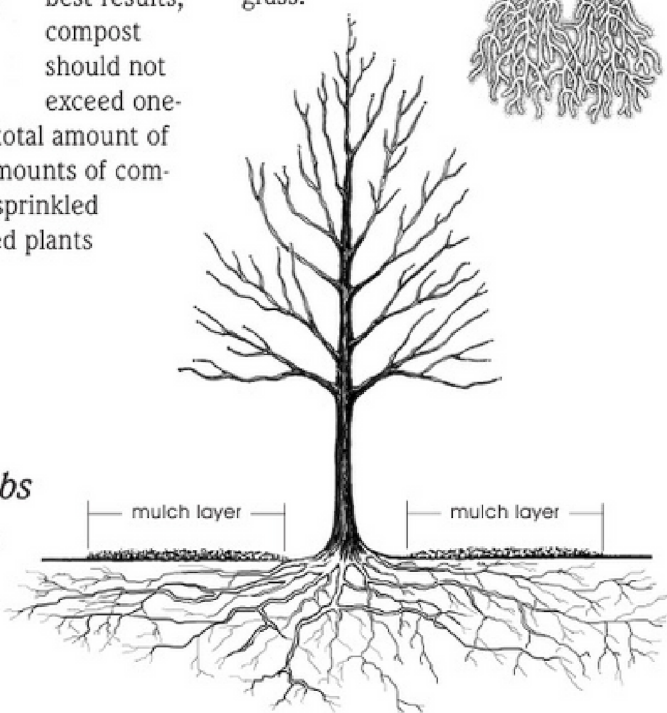
... as a Top-Dressing for the Lawn

Rake sifted compost into the lawn to help build soil and encourage healthy grass.



... As a Mulch Around Trees and Shrubs

Spread an inch of compost under the canopy of trees and shrubs. Compost will gradually release nutrients to delicate tree roots. Shredded bark or wood chips can be placed over the compost to reduce weeds and help hold in moisture.





Royal Oak COMPOST RIGHT AT HOME

GLOSSARY OF TERMS

Aerobic (with oxygen): a naturally occurring process in nature where organic waste is converted into humus.

Anaerobic (without oxygen): decomposition that often uses fermentation or putrefaction.

Bokashi: Bokashi is a fermented material that is used as a microbial inoculant and/or fermentation starter.

Browns: Carbon component in the composting process. Ex. leaves, sawdust, wood chips.

Compost: Partially decomposed organic matter.

Compost Bin: A commercial composting container or a homemade structure meant to protect compost from the elements and pests and allow for easier material handling.

Composting: Controlled decomposition of organic materials.

Compost Tea: Also known as Leachate, the liquid that drains from the mix of fresh organic matter.

Greens: Nitrogen component in the composting process. EX. grass clippings, food waste, spent flowers, and plant trimmings.

Humus: Completely decomposed organic matter.

Microbes: Microbes are tiny living things found all around us and are too small to be seen by the naked eye.

Moisture Content: weight of water in a material divided by the weight of solids in a material.

Mulch: Material (such as leaves and woodchips) spread around to enrich or insulate the soil.

Turning: The process of mixing a compost pile to redistribute materials.

Vermicomposting: Using worms to consume and break down organic materials.

Yard Trimmings: grass clippings, leaves, weeds, and shrub and tree prunings six inches or less in diameter from a residence or business.

COMPOSTING RESOURCES

Royal Oak Composting Resources | Royal Oak | www.romi.gov/1581/Recycling-Compost-and-Waste
Royal Oak Library | Plenty of Composting Books, Articles, workshops, and a Seed Library
Healthy Gardens Project | Southeastern Oakland County Water Authority | www.socwa.org
Composting Resources | State Of Michigan | www.michigan.gov/eglecompost
Compost Research & Education Foundation | <https://compostfoundation.org/>
Michigan State University Extension | https://www.canr.msu.edu/home_gardening/index
Environmental Protection Agency | Composting At Home | <https://www.epa.gov/recycle/composting-home>
USDA | Composting | <https://www.usda.gov/peoples-garden/food-access-food-waste/composting>

EDUCATIONAL PARTNERS

This guide was created with help from the following community partners.

Make Food Not Waste
website: makefoodnotwaste.org

Walking Lightly
website: walkinglightly.net

The Suburban Rat Hater's
Guide To Composting
website: facebook.com/rat.hater.composts

Royal Oak Environmental Advisory Board
website: romi.gov/eab

ROYAL OAK SUSTAINABILITY

Royal Oak Sustainability is a collaborative group of city departments, the Royal Oak Environmental Advisory Board, and the Sustainability Manager. We strive to make Royal Oak a more sustainable and just place to live, work, and play.



CITY COMMISSION AGENDA ITEM

TITLE	Consideration of Ordinance to Rezone 4704 Rochester Road to Planned Unit Development – Second Reading
SUBMITTING DEPARTMENT	Community Development - Planning
PRESENTER	Timothy E. Thwing
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

At the regular meeting of May 13, 2024, the City Commission approved on first reading the rezoning of 4704 Rochester Road from “Mixed Use 2” to “Planned Unit Development” (PUD). Approval of a final PUD site plan to construct a three to three-and-a-half-story building with 42 multiple-family dwellings was included as part of the first reading. The relevant documents from the first reading can be found [at this link](#).

Attached is the development agreement required as part of the second reading. It includes the final PUD site plan as approved on first reading along with the Planning Commission’s memorandum of action. As directed by the City Commission, a requirement to provide three affordable dwellings is included in section 3.4 (a) of the development agreement on pages 3 and 4. A requirement to allow the closure of sidewalks only on a temporary basis is included in section 3.4 (c) on page 4.

A change was made to one the deviations from required Zoning Ordinance standards based on the Planning Commission’s correction of the minutes from their meeting of April 9, 2024. Section 3.6 (d) on page 4 of the development agreement now states that no fewer than 65 off-street parking spaces shall be provided rather than no more than 65 parking spaces. One other change includes EV chargers at four parking spaces which the petitioner added to the site plan.

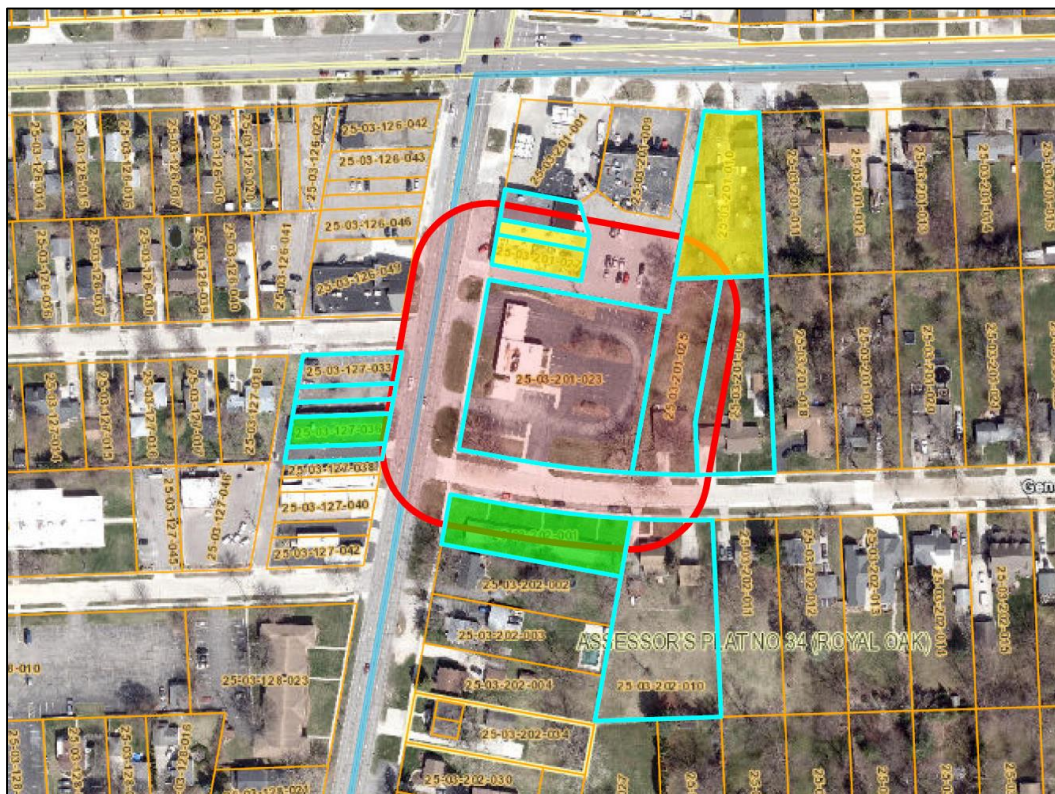
At the May 13th City Commission meeting, a petition was submitted protesting the rezoning of the property and its associated site plan, a copy of which is attached. Under [§ 770-132 B](#) of the Zoning Ordinance, if a protest petition is submitted from the property owners of at least 20% of the area of land within 100 feet of the subject site, any amendment to the Zoning Map must be approved by the City Commission with a two-thirds majority vote or five affirmative votes. This same language is included in [Section 125.3403](#) of the Michigan Zoning Enabling Act (P.A. 110 of 2006, as amended).

There are 10 properties within 100 feet of the petitioner’s site. Nine of the signatures on the petition are related to five of these properties – 902 East 14 Mile Road, 702 to 716 Genesee Drive, 4724 Rochester Road, 4728 Rochester Road, and 120 South Rochester Road in Clawson. Of the nine signatures, staff confirmed that three were owners of one of these 10 properties – 902 East 14 Mile Road, 4724 Rochester Road, and 4728 Rochester Road. The other six signatures are from tenants of three properties – 902 East 14 Mile Road, 702 to 716 Genesee Drive, and 120 South Rochester Road.

As calculated by staff, the total area from these 10 properties that lies within 100 feet of the petitioner's site is approximately 49,799.74 square feet. The area of the three parcels that lies within 100 feet of the petitioner's site and whose property owners signed the petition is approximately 9,621.60 square feet, or 19.32%.

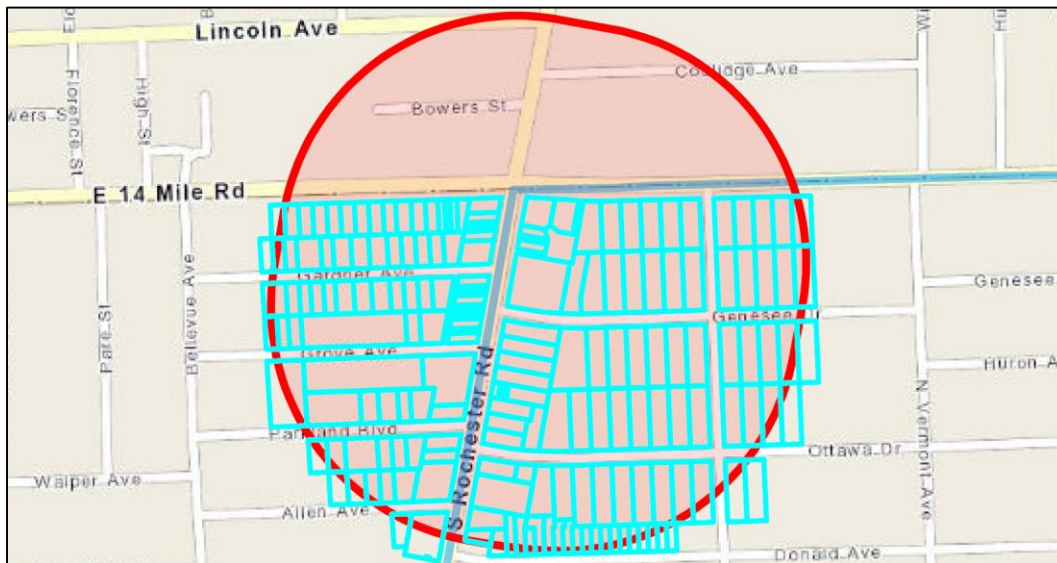
Parcel ID No.	Address	Area	
25-03-127-033	n/a	207.50	sq. ft.
25-03-127-034	n/a	100.00	sq. ft.
25-03-127-035	n/a	100.00	sq. ft.
25-03-127-036	120 S. Rochester Rd.	145.30	sq. ft. *
25-03-127-037	n/a	30.60	sq. ft. *
25-03-201-002	4732 Rochester Rd.	2,300.00	sq. ft.
25-03-201-003	4728 Rochester Rd.	2,400.00	sq. ft.
25-03-201-010	902 E. 14 Mile Rd.	2,421.60	sq. ft. *
25-03-201-025	905 Genesee Dr.	18,457.45	sq. ft. #
25-03-201-026	915 Genesee Dr.	6,897.40	sq. ft. *
25-03-201-027	4724 Rochester Rd.	4,800.00	sq. ft.
25-03-202-001	702-716 Genesee Dr.	9,596.00	sq. ft. *
25-03-202-010	904 Genesee Dr.	2,344.00	sq. ft. *
Total Area within 100 ft. of 4704 Rochester Rd.		49,799.85	sq. ft.
20% of Total Area		9,959.97	sq. ft.
Area Signed by Property Owners		9,621.60	sq. ft.
Percentage of Total Area		19.32%	
Difference from 20%		(338.37)	sq. ft.
* = Per measurement on https://gis.oakgov.com/parcelsplus .			
# = Per lot size on record with https://gis.oakgov.com/parcelsplus .			

The map below shows the 100-foot boundary from the subject property in red. The 10 properties within the boundary are outlined in blue. Owners of those properties within the boundary shaded in yellow have signed the petition. Tenants of properties shaded in green have also signed the petition, but the property owners of those parcels have not.

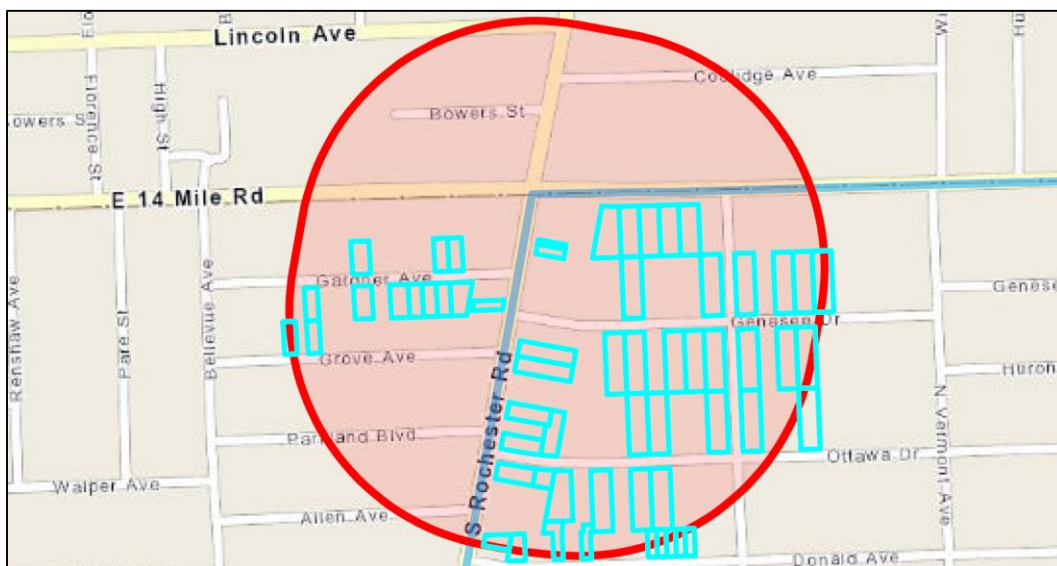


Properties within 100 ft. of 4704 Rochester Rd.

The petition contains a total of 282 signatures from 207 properties. There are 187 properties that are south of East 14 Mile Road and within 1,000 feet of the subject site. The petition contains signatures from 59 of these 187 properties or 31.55%. Staff did not determine if the signatures were property owners or tenants of these properties. The remaining 148 properties on the petition are more than 1,000 feet from the site. Eleven properties are one mile or more from the subject property and three of these are south of East 11 Mile Road.



Properties within 1,000 ft. of 4704 Rochester Rd. & South of E. 14 Mile Rd.



***Properties within 1,000 ft. of 4704 Rochester Rd. & South of E. 14 Mile Rd.
Included on Petition***

FISCAL IMPACT

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	\$0.00
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Revenue impact (details below)

☐ Workload impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

The Planning Commission reviewed the application for consistency with the [Master Plan](#), including its goals and objectives as well as the [future land use map](#).

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

At their regular meeting of April 9, 2024, the Planning Commission conducted a public hearing on the rezoning of the property to PUD and its associated site plan. Notice of the public hearing was published in the Royal Oak Tribune in accordance with state law. Notices were mailed to property owners and residents within 300 feet of the subject site, also as required by state law. Written comments submitted for the public hearing can be found with the [Planning Commission's on-line agenda materials](#). Comments from members of the public at the hearing can be seen in the video of the April 9th Planning Commission meeting available on the [WROK YouTube channel](#).

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

On April 9, 2024, the Planning Commission recommended that the property be rezoned from “Mixed Use 2” to PUD, and that the associated final PUD site plan be approved with contingencies. Staff reports to the Planning Commission and correspondence from the petitioner can be found with the [Planning Commission’s on-line agenda materials](#). Comments from commissioners and the petitioner can also be seen in the video of the meeting available on the [WROK YouTube channel](#).

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Whereas the Royal Oak Planning Commission held a public hearing April 9, 2024, and recommends approval of an amendment to the Zoning Map for the purpose of rezoning 4704 Rochester Road (parcel number 25-03-201-023) from “Mixed Use 2” to “Planned Unit Development,” along with approval of a final planned unit development site plan (SP 24-04-04) to construct a multiple-family building with three to three-and-a-half stories and 42 multiple-family dwellings at 4704 Rochester Road (parcel number 25-03-201-023); and

Whereas the Royal Oak City Commission has determined that the planned unit development will result in a recognizable and material benefit to the residents of the project and to the community, where such benefit would otherwise be unfeasible or unlikely to be achieved without application of the planned unit development regulations; and

Whereas the City Commission has determined that the proposed multiple-family dwellings will not result in an unreasonable increase in the need for or burden upon public services, facilities, streets, and utilities; and

Whereas the City Commission has determined that the proposed development will be consistent with the public health, safety, and welfare of the city, and will not result in an unreasonable negative economic impact upon surrounding properties; and

Whereas the City Commission has determined that the proposed development is under single ownership and/or control such that there is a single entity having responsibility for completing the project in conformity with the Zoning Ordinance; and

Whereas the City Commission has determined that the Zoning Map amendment to “Planned Unit Development” and associated final planned unit development site plan are consistent with the goals and objectives of the city’s Master Plan and received the record of public comments taken at the public hearing held at the Planning Commission meeting of April 9, 2024.

Therefore, be it resolved, that Ordinance 2024-##, entitled an ordinance to amend the Zoning Map of the City of Royal Oak is hereby adopted on second reading.

The City of Royal Oak ordains:

Section 1 Ordinance. Pursuant to the provisions of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, and pursuant to all applicable provisions of law, the Zoning Map of the City of Royal Oak is hereby amended to rezone 4704 Rochester Road (parcel number 25-03-201-023) from “Mixed Use 2” to “Planned Unit Development,” and the final planned unit development

site plan (SP 24-04-04) to construct a multiple-family building with three to three-and-a-half stories and 42 multiple-family dwellings at 4704 Rochester Road (parcel number 25-03-201-023), is hereby approved, subject to the associated “development agreement.”

Section 2 Severability. If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held invalid or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance, and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 3 Savings. As proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

Section 4 Repeal. All ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5 Effective Date. A summary of this ordinance shall be published in a newspaper of general circulation in the City of Royal Oak and shall become effective ten (10) days after publication, as provided by law.

Be it further resolved that the associated development agreement required under Article VIII of the Zoning Ordinance is hereby approved, pending any final revisions from the City Attorney, and that the Mayor and City Clerk are hereby authorized to execute the development agreement.

ATTACHMENTS:

1 – Development Agreement

2 – Protest Petition

(Above space for recording purposes.)

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT is hereby entered into and among TROWBRIDGE HOMES CONSTRUCTION, LLC, 2617 Beacon Hill Drive, Auburn Hills, Michigan, a Michigan limited liability company (“Developer”), ROCHESTER TRUST, 1357 Davis Avenue, Birmingham, Michigan, a Michigan trust (“Owner”), and the CITY OF ROYAL OAK, MICHIGAN, 203 South Troy Street, Royal Oak, Michigan 48067, a Michigan municipal corporation (“City”), on June 10, 2024.

ARTICLE 1 **RECITALS**

1.1 The Owner is currently the fee owner of real property commonly known as 4704 Rochester Road, Royal Oak, Michigan, or parcel number 25-03-201-023, as more particularly described on the attached Exhibit A (collectively referred to herein as, the “Development Parcel”).

1.2 The Developer has entered into a Purchase and Sale Agreement for the purchase of the Development Parcel and the Developer intends to improve the Development Parcel with one (1) building containing forty-two (42) multiple-family dwellings.

1.3 The Developer has submitted a plan for the Development Parcel identifying the components of the development, which was accepted by the City for potential review and approval, in accordance with all applicable Laws and City ordinances. The approved plan is attached as Exhibit B (the “Final Site Plan”).

1.4 The Developer has requested that the City rezone the Development Parcel from “Mixed Use 2” to “Planned Unit Development” to redevelop the site into one (1) building with forty-two (42) multiple-family dwellings, as set forth on the Final Site Plan.

1.5 The Developer is requesting approval of this Development Agreement in accordance with Article VIII, Planned Unit Development (PUD), § 770-99, Procedure for Review, of the City of Royal Oak Zoning Ordinance, which requires the execution of a development agreement containing the basic terms and provisions of the approval, a clarification of the mutual understanding of the parties with regard to the lawfulness of the development approval, and any conditions imposed.

1.6 The Royal Oak Planning Commission, at its April 9, 2024, regular meeting held a public hearing and approved the Final Site Plan with contingencies. The Planning Commission’s resolution is attached as Exhibit C (the “Planning Commission Resolution”).

1.7 The City and the Developer wish to establish the terms and conditions under which the Development Parcel will be developed, owned, and maintained by the Developer and its successors and assigns.

NOW, THEREFORE, for and in consideration of the approval of the Planned Unit Development pursuant to City Ordinance, the acquisition and development of the Development Parcel by the Developer, and the mutual covenants and agreements of the parties contained herein, the receipt, adequacy, and sufficiency of which is hereby acknowledged, the City, Developer, and Owner agree to this Development Agreement in its entirety as follows:

ARTICLE 2

DEFINITIONS AND COVENANTS

In addition to certain terms defined in other sections of this Development Agreement, the City, Developer, and Owner agree that the following definitions and covenants contained therein shall apply to this Development Agreement:

2.1 “City Ordinances” means all ordinances, enactments, rules, regulations, and policies of the City, including, but not limited to, zoning and land use ordinances and requirements (specifically including the Royal Oak Zoning Ordinance, Sign Ordinance, and Subdivision Regulations Ordinance); building codes, ordinances, uses, and requirements; safety and health ordinances and requirements; site plan and building plan review and approval guidelines, procedures, requirements, and conditions; ordinances, rules, and regulations governing utilities, streets, curb cuts, site improvements, sidewalks, lighting, and similar improvements; ordinances and rules assessing tap-in fees, connection charges, use fees, and any other fees, charges, and expenses; and police, safety, and traffic rules and regulations.

2.2 “Developer’s Site Plan” means the Final Site Plan submitted by the Developer and reviewed and considered by the Royal Oak Planning Commission and approved by the City Commission pursuant to City Ordinances.

2.3 “Development Agreement” means this Development Agreement by and among the City, Developer, and Owner.

2.4 “Development Parcel” means the parcel that is subject to the Planned Unit Development, the legal description for which is attached as Exhibit A.

2.5 “Effective Date” means June 20, 2024, which is ten (10) days after the date set forth at the top of this Development Agreement.

2.6 “Improvements” means any improvement(s) which may be constructed from time to time on the Development Parcel including but not limited to, streets, driveways and walkways, utilities, storm water systems, buildings, and landscaping and rights-of-way improvements, which Improvements shall be constructed in accordance with all Laws and City Ordinances.

2.7 “Laws” means all laws, statutes, orders, ordinances, codes, rules, regulations, or standards of any federal, state, city, or similar governmental agency or authority having jurisdiction thereof, including, without limitation, building and use codes and requirements, Americans with Disabilities Act, handicap and similar legislation, safety and health laws and requirements, and environmental laws.

2.8 “Party” or “Parties” means any one or more of the City, Developer, and Owner.

2.9 “Person” means an individual, corporation, partnership (either general or limited), trust, limited liability company, limited liability partnership, entity, or other form of organization, or one or more of them, as the context may require.

2.10 “Final Site Plan” means the drawings and plans attached as Exhibit B as revised to satisfy any and all conditions imposed by the City Commission.

2.11 “Planned Unit Development” means the designation of the Development Parcel as a Planned Unit Development pursuant to the Zoning Ordinance provisions and developed in accordance with this Development Agreement, the Final Site Plan, and in compliance with all Laws and City Ordinances.

2.12 “Transfer” or “Transferred” means the sale, exchange, assignment, conveyance, exchange, transfer, or other disposition in one or more transactions or events, directly or indirectly, of the legal or beneficial interest in all or any part of (a) the Developer’s interest in the Development Parcel, or (b) this Development Agreement or any beneficial interest therein; provided, however, that Developer may at any time freely (i) mortgage all or any part of the Development Parcel, or (ii) sell or lease or otherwise convey all or any part of the Development Parcel to an entity affiliated with Developer, or to any other Person or entity who agrees in writing to abide by the terms and conditions of this Development Agreement and the Final Site Plan (each, a “Permitted Transferee”), none of which shall be prohibited by this Development Agreement or otherwise.

ARTICLE 3

DESCRIPTION OF PROJECT

3.1 Project Description. The Project involves the development of the Development Parcel as contained in the Final Site Plan and attached as Exhibit B. The project shall be constructed in compliance with the approved Final Site Plan and owned, operated, maintained, and used in compliance with this Development Agreement and any and all Laws and City Ordinances.

3.2 Development Parcel. The property is described in Exhibit A and is currently owned by the Owner. At such time as the Developer acquires fee title to the Development Parcel, the Owner shall be released from all obligations hereunder, without the requirement of further act or deed.

3.3 Final Site Plan. The project is depicted in the Final Site Plan attached as Exhibit B, which was part of the Planning Commission approval, as revised to satisfy any and all conditions imposed by the City Commission. The Developer shall, or shall cause Permitted Transferees, to prepare and submit final construction documents consistent with the Final Site Plan for each building and necessary to comply with all applicable Laws and City Ordinances.

3.4 Zoning. The Development Parcel is now hereby zoned Planned Unit Development pursuant to the City Ordinances. The following conditions shall apply to such rezoning:

a. Attainable Housing. For a period of ten (10) years commencing from the date the certificate of occupancy is issued for the last unit, the Developer shall reserve no fewer than three (3) dwellings for households earning no more than eighty percent (80%) of the average annual median household income for the Detroit-Warren-Livonia Metropolitan Area as established by the U.S. Department of Housing & Urban Development, and the total annual payments for such dwellings shall not exceed thirty-three percent (33%) of each household’s annual income, or the fair market rent per number of bedrooms established for the Detroit-Warren-Livonia Metropolitan Area, whichever is greater.

(i) The Developer shall submit an annual report to the City on or before July 1 of each year certifying compliance with requirements of subsection (a) above. If the developer fails to submit an annual report, or if the Developer otherwise fails to comply with the requirements of subsection (a), then the City may impose a monthly fee equal to

the difference between the rent per number of bedrooms charged for market rate dwellings within the building and the fair market rent per number of bedrooms for the Detroit-Warren-Livonia Metropolitan Area established by the U.S. Department of Housing & Urban Development.

b. EV Charging. Electric vehicle charging capability for four (4) off-street parking spaces shall be installed as depicted on the Final Site Plan.

c. Sidewalk Protection. The Developer shall take appropriate action during construction to protect public sidewalks adjacent to the Development Parcel and only close them to pedestrian access on a temporary basis.

d. Paving and Utilities. All paving, utilities, and work within public rights-of-way shall be in accordance with the specifications and standards of the City Engineer.

e. Exterior Lighting. Exterior lighting shall comply with § 770-96 (B), Exterior Lighting from Direct Sources, of the Zoning Ordinance and all other Codes and Ordinances

f. Bonds. Performance bonds shall be posted in amounts to be determined by the Building Official.

g. Other Code and Ordinance Requirements. The Final Site Plan shall meet all other code and ordinance requirements, as determined by the Building Official, Fire Marshal, and City Engineer, prior to the issuance of any building or right-of-way permits. Such requirements include, but are not limited to, the Michigan Building Code, the City's Fire Prevention Ordinance (Chapter 340), and the City's Stormwater Detention Ordinance (Chapter 644).

3.5 Permitted Use. The Development Parcel is to be developed into and maintained for one (1) building with forty-two (42) multiple-family dwellings, as depicted in the Final Site Plan on Exhibit B attached hereto, provided that any material changes to the approved Final Site Plan, or any other use or uses materially different from the Permitted Use, shall require review and approval by the City Commission. The City shall have the sole and absolute discretion to determine what constitutes a material change to the approved Final Site Plan, and what constitutes a minor change that may be reviewed and approved administratively by city staff. The City shall also have the sole and absolute discretion to determine whether any other use or uses are materially different than the Permitted Use.

3.6 Deviations from Zoning Ordinance Standards. The City hereby approves the following deviations to required Zoning Ordinance standards:

a. A density of no more than forty-two (42) multiple-family dwellings shall be permitted.

b. Building heights of no more than forty feet six inches (40' 6") to the midpoint of the highest roof peak for the west wing of the building and thirty-six feet (36') to the roof line of the south wing of the building shall be permitted as depicted on the Final Site Plan.

c. Primary entrances for each dwelling and height-to-width ratios for both wings of the building shall be as depicted on the Final Site Plan.

d. No fewer than sixty-five (65) off-street parking spaces shall be provided, including all required barrier-free parking spaces, as depicted on the Final Site Plan.

e. Off-street parking may be placed within the east rear yard setback as depicted on the Final Site Plan.

f. Landscaping, screening, and streetscape elements shall be as depicted on the Final Site Plan.

g. Exterior light fixtures may have a height of no more than twenty feet (20') as depicted on the Final Site Plan.

3.7 Signage. All signage shall comply with the required standards of § 607-6, Permitted Signs in Sign Area 2, § 607-8, Signs Permitted at All Locations, and all other applicable sections of City of Royal Oak Sign Ordinance, or receive the necessary variances from the Planning Commission according to § 607-16, Compliance; Violations; Appeals; Variances.

3.8 Conditions Subsequent to Rezoning. If any of the following events occur, then this Development Agreement shall be null and void and the zoning of the Development Parcel shall revert to the Mixed Use 2 zoning classification:

a. The Developer's failure or inability to provide the City with evidence that the Developer has acquired title to the Development Parcel within one (1) calendar year from the Effective Date; or

b. The Developer's failure to commence Improvements to the Development Parcel within two (2) years from the Effective Date.

3.9 Force Majeure. Notwithstanding anything to the contrary contained in Section 3.8 above, if any failure or inability of the Developer to meet the conditions set forth in Section 3.8 is caused by delay beyond the reasonable control of the Developer, such as pandemic, war, civil insurrection, strike, inclement weather, inability to procure material or labor, and the like, then the Developer shall be given an extension of time to satisfy the aforesaid conditions equal to the period of delay.

ARTICLE 4

GENERAL PROVISIONS

4.1 The City's Representations and Warranties. The City hereby makes the following representations and warranties to the Developer, which representations and warranties shall be true and correct as of the date hereof, and shall be deemed to have been renewed and restated as of the Effective Date of this Development Agreement.

a. Authority. The City has the authority to enter into this Development Agreement and to perform and carry out all obligations, covenants, and provisions hereof. The City's authority shall be evidenced by appropriate resolution(s) made at the City Commission meetings on or before the date set forth at the top of this Development Agreement.

b. Zoning Compliance. The Development Agreement complies with the requirements of City ordinances, including Article VIII, Planned Unit Development (PUD), § 770-98, PUD Regulations, of the City's Zoning Ordinance.

c. Sole Body. The City Commission is the sole and appropriate municipal body to enter into the Development Agreement with the Developer and Owner.

d. Timely Review of Plans. The City will provide timely review and approval, if appropriate, of the plans and documents of the Final Site Plan, and all amendments and additional matters submitted by the Developer or Permitted Transferees, and/or any of their successors and assigns, to achieve the purposes of this Development Agreement.

e. Land Use. The intended land use of multiple-family dwellings is a permissible use under the City's Zoning Ordinance.

f. Use Approval. The use approved by the City Commission shall be valid for as long as the Developer, Permitted Transferees, and/or any of their successors and assigns utilize the Development Parcel for the approved uses pursuant to this Development Agreement and the Final Site Plan.

g. Restraints. Neither the execution nor delivery of this Development Agreement nor the consummation of the transaction contemplated hereby is in violation of any provision of any existing law or regulation, order or decree of any court or governmental entity, the City's Charter, or any agreement to which the City is a party or by which it is bound.

h. Disclosure. No representation or warranty by the City, or any statement or certificate furnished to the Developer pursuant hereto or in connection with the transactions contemplated hereby, contains or will contain any untrue statement of a material fact or will omit to state any fact necessary to make the statements contained herein or therein not misleading.

i. Litigation. The City has no notice of and there is no pending or threatened litigation, administrative action, or examination, claim, or demand before any court or any federal, state, or municipal governmental department, commission, board, bureau, agency, or instrumentality thereof which would affect the City or its principals from carrying out the covenants and promises made herein.

4.2 Developer Representations and Warranties. The Developer hereby makes the following representations and warranties to the City, which representations and warranties shall be true and correct as of the date hereof, shall be deemed to have been renewed and restated as of the effective date of this Development Agreement, and shall survive and shall continue as long as the obligations of the Developer under this Development Agreement:

a. Organization. The Developer is duly organized and validly existing in good standing under the laws of the State of Michigan and has all requisite power and authority to own and operate its assets and properties, to carry on its business as now being conducted, and to enter into and perform the terms of the Development Agreement.

b. Authorization. The execution and delivery of this Development Agreement and consummation of the transactions contemplated hereby have been duly authorized by the Developer.

c. Restraints. Neither the execution nor delivery of this Development Agreement nor the consummation of the transaction contemplated hereby is in violation of any provision of any existing law or regulation, order or decree of any court or governmental entity, the Developer's organizational documents, or any agreement to which the Developer is a party or by which either of them is bound.

d. Disclosure. No representation or warranty by the Developer, or any statement or certificate furnished to the City pursuant hereto or in connection with the transactions contemplated hereby, contains or will contain any untrue statement of a material fact or will omit to state any fact necessary to make the statements contained herein or therein not misleading.

e. Litigation. The Developer does not have any notice of and there is no pending or threatened litigation, administrative action, or examination, claim, or demand before any court or any federal, state, or municipal governmental department, commission, board, bureau, agency, or instrumentality thereof which would affect the Developer or its principals from carrying out the covenants and promises made herein.

f. Financial. The Developer is financially able to develop the Development Parcel.

g. Utilities and Public Rights of Way. The Developer has either (i) determined that all lines, systems, and facilities for storm water, sanitary sewer, natural gas, electricity, communications, and all other utilities (collectively "Utility Lines") are of sufficient size and capacity for the development of the Development Parcel, or (ii) committed to construct, improve, expand, or otherwise install sufficient and adequate Utility Lines to serve the Development Parcel at the sole cost and expense of the Developer. The Developer acknowledges and agrees that, to the extent any Utility Lines must be relocated in order to develop the Project, then the Developer shall relocate all such Utility Lines and refurbish same, as deemed desirable by the City's Engineering Division.

4.3 Additional Matters. The Developer shall prepare and submit, or shall cause the appropriate Permitted Transferees of the Development Parcel to prepare and submit, any and all documents and drawings necessary to obtain all permits for the development pursuant to the Final Site Plan to the City (including all appropriate departments and divisions) in order to obtain the approval of all appropriate City departments and divisions.

ARTICLE 5

DEVELOPMENT AND CONSTRUCTION OF THE PROJECT

5.1 Construction of Improvements. This Section of the Development Agreement describes the process and submittal information required for the development and construction of each building on the Final Site Plan, which may or may not be developed in separate, distinct, and independent phases or sequences of construction. The Parties anticipate that the Developer and/or Permitted Transferees will submit applications to the City for approval of construction documents and other information required by City Ordinances for development of the respective buildings of the Development Parcel. Development which complies in all respects to this Development Agreement, the Final Site Plan, and City Ordinances shall be entitled to be approved at the conclusion of the applicable review procedure of the City. Each individual building of the Development Parcel, including the site work for, and construction of, that building, shall, if constructed, be completed in accordance with the requirements of the City's Building Division, and all applicable Laws and City Ordinances.

5.2 Construction of Improvements. For each building the Developer and/or Permitted Transferees elects to construct, the Developer or the Permitted Transferees shall obtain all permits, licenses, and approvals required by the Laws and City Ordinances for the construction of that building of the Final Site Plan and complete the construction of such building in accordance with this Development Agreement.

5.3 Certificate of Occupancy. The City shall not be obligated and the Developer acknowledges and agrees that the City has no obligation under any circumstances to issue any temporary or permanent certificate of occupancy for the construction or improvement of or permit occupancy of any building or improvements unless and until the work has been completed in accordance with the requirements of this Development Agreement, provided, the City will issue a temporary certificate of occupancy under the following circumstances: (a) the construction of a building structure in the Final Site Plan is substantially completed, and (b) the requirements in the City Ordinances for the issuance of a temporary certificate of occupancy are satisfied. Upon completion of building structure within the Development Parcel pursuant to the Final Site Plan, the City will issue a permanent certificate of occupancy. The remedy of the right to withhold the issuance of any temporary or permanent certificate of occupancy or to permit occupancy of buildings or improvements shall be in addition to and not in substitution for all remedies available to the City under this Development Agreement.

5.4 Survival. The Developer acknowledges and agrees that all of the obligations of the Developer under this Development Agreement survive and shall be covenants running with the land and binding upon the Developer, its successors and assigns, and the Permitted Transferees for the benefit of the City and the respective successors and assigns. Any party acquiring an interest in the Development Parcel shall be bound by the covenants and obligations of this Development Agreement applicable to the respective component of the Development Parcel, or portion thereof, which they acquire. In the event the Developer or any successor Permitted Transferee shall sell or convey an interest in the Development Parcel, all liabilities and obligations on the part of the original Developer or such successor owner under this Development Agreement accruing thereafter shall terminate, and all such liabilities and obligations shall be binding upon the new owner.

ARTICLE 6

EVENTS OF DEFAULT AND REMEDIES

6.1 Default by Developer. Each of the following shall constitute an Event of Default of the Developer or Permitted Transferees under this Development Agreement: the Developer's or Permitted Transferees' failure to perform any of its obligations under this Development Agreement, which remain uncured for a period of thirty (30) days following written notice by the City, unless the default cannot be cured through the exercise of good faith and due diligence (including the expenditure of necessary funds), in which event the Developer or Permitted Transferees shall be entitled to an additional period of time to cure, provided and so long as the Developer or Permitted Transferees have diligently commenced the cure within such thirty (30) day period, completion of the cure within the thirty (30) days was not avoidable by the exercise of due diligence and the Developer or Permitted Transferees continue to prosecute the cure with due diligence and in good faith until cured.

6.2 Default Remedies of the City. Upon an occurrence of an Event of Default of the Developer or Permitted Transferees, which remains uncured, after notice and failure to cure pursuant to this Development Agreement, the City shall be entitled to the rights and remedies available at law or in equity.

6.3 Default by the City. Each of the following shall constitute an Event of Default of the City under this Development Agreement: the City's failure to perform any of its obligations under this Development Agreement, which remain uncured for a period of thirty (30) days following written notice by the Developer or Permitted Transferees, unless the default cannot be cured through the exercise of good faith and due diligence (including the expenditure of necessary funds), in which event the City shall be entitled to an additional period of time to cure as reasonably determined by the Developer or Permitted Transferees, but in no event beyond ninety (90) days, provided and so long as the City has diligently commenced the cure within such thirty (30) day period, completion of the cure within the thirty (30) days

was not avoidable by the exercise of due diligence and the City continues to prosecute the cure with due diligence and in good faith until cured.

6.4 Default Remedies of the Developer. Upon an occurrence of an Event of Default by the City, which remains uncured, after notice and failure to cure pursuant to this Development Agreement, the Developer or Permitted Transferees shall be entitled to the rights and remedies available at law or in equity.

6.5 Non-Liability of Individuals. No City official, officer, employee, board member, City Commission member, elected or appointed official, attorneys, consultants, advisors, agents, and representatives shall be personally liable to the Developer for any default or breach by the City of any obligation under this Development Agreement or in any manner arising out of the performance of this Development Agreement by any Party or the Project. Moreover, no member, partner, official, officer, employee, board member, attorneys, consultants, advisors, agents, and representatives of the Developer or Permitted Transferees shall be personally liable to the City for any default or breach by any of them of any obligation under this Development Agreement or in any manner arising out of the performance of this Development Agreement by any Party or the Project.

ARTICLE 7 **NOTICES**

All notices, consents, approvals, requests, and other communications, herein collectively called “Notices,” required or permitted under this Development Agreement shall be given in writing, signed by an authorized representative of the City or the Developer, and mailed by certified or registered mail, return receipt requested, personally delivered, sent by overnight courier, or transmitted by electronic means to a Party as follows:

To City:	Director of Community Development City of Royal Oak 203 South Troy Street Royal Oak, Michigan 48067 Telephone: (248) 246-3280 E-Mail: timt@romi.gov
With a Copy to:	City Attorney City of Royal Oak 203 South Troy Street Royal Oak, Michigan 48067 Telephone: (248) 246-3240 E-Mail: niccolas.grochowski@romi.gov
To Developer:	Anthony F. Randazzo Trowbridge Homes Construction, LLC 2617 Beacon Hill Drive Auburn Hills, Michigan 48326 Telephone: (810) 217-6882 E-Mail: awr@trowbridgeco.com
With a Copy to:	Dennis G. Cowan Plunkett Cooney, PC 38505 Woodward Avenue Suite 2000 Bloomfield Hills, Michigan 48304 Telephone: (248) 901-4029 E-Mail: DCowan@plunkettcooney.com

To Owner: Daniel E. Winter
Rochester Trust
1357 Davis Avenue
Birmingham, Michigan 48009
Telephone: (313) 909-6800
E-Mail: primemanagement@tir.com

All such notices, certificates, or other communications shall be deemed served upon the date of personal delivery, the day after delivery to a recognized overnight courier, the date of the transmission by electronic means is verified, or two days after mailing by registered or certified mail. Any party may by notice given under this Development Agreement designate any further or different addresses or recipients to which subsequent notices, certificates, or communications hereunder shall be sent.

ARTICLE 8

MISCELLANEOUS

8.1 Duration. This Development Agreement shall be effective upon execution by the City, Developer, and Owner and shall continue in full force and effect in all respects until the Development Agreement is terminated by the City pursuant to an Event of Default by the Developer, as defined herein above, or as is otherwise agreed in writing by the Parties.

8.2 Entire Agreement. This Development Agreement and the attached exhibits set forth all of the covenants, agreements, stipulations, promises, conditions, and understandings between the City, Developer, and Owner concerning the Final Site Plan. Neither the City, the Developer, nor the Owner, nor their respective partners, members, board and commission members, elected and appointed officials, employees and volunteers, attorneys, consultants, advisors, agents, and representatives, and boards, commissions, and authorities, have made any covenant, agreement, stipulation, promise, condition, or understanding, warranty, or representation, either oral or written, other than set forth herein.

8.3 Amendment. This Development Agreement shall not be modified, altered, or amended except by written agreement duly executed by the Developer, a Permitted Transferee, if applicable, and the City as authorized by the City Commission. Any additional conditions to the rezoning of the Development Parcel to Planned Unit Development other than those referenced in Section 3.4, any use or uses of the Development Parcel materially different than the Permitted Uses referenced in Section 3.5, any additional deviations to required standards of the Royal Oak Zoning Ordinance other than those referenced in Section 3.6, or any material change or modification to the documents, drawings, and submittals contained in Exhibit B which constitute the approved Final Site Plan, shall require an amendment to this Development Agreement as determined necessary in the sole and absolute discretion of the City.

8.4 Third-Party Beneficiaries. No term or provision of this Development Agreement is intended to be, or shall be, for the benefit of any Person not a Party hereto, and no such Person shall have any right or cause of action hereunder.

8.5 Invalidity of Particular Provision. The invalidity of any article, section, subsection, clause, or provision of this Development Agreement shall not affect the validity of the remaining articles, sections, subsections, clauses, or provisions hereof which shall remain valid and be enforced to the fullest extent permitted by law.

8.6 Captions. The captions in this Development Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, enlarge, or describe the scope or intent of this Development Agreement nor in any way shall affect this Development Agreement or the construction of any provision hereof.

8.7 Waivers. A Party may not waive any default, condition, promise, obligation, or requirement applicable to the other Party hereunder, unless such waiver is in writing signed by an authorized representative of such Party and expressly stated to constitute such waiver. Such waiver shall only apply to the extent given and shall not be deemed or construed to waive any such or other default, condition, promise, obligation, or requirement in any past or future instance. No failure by the City or Developer to insist upon strict performance of any covenant, agreement, term, or condition of this Development Agreement or to the exercise any right or remedy in the event of default, shall constitute a waiver of any such default of such covenant, agreement, term, or condition.

8.8 Conflicts. In the event of any conflict between this Development Agreement and any agreement attached as an exhibit, or any other document executed pursuant to or in furtherance of this Development Agreement or the Final Site Plan, this Development Agreement shall control, unless such other agreement is signed by the City and expressly provides to the contrary.

8.9 Recording. This Development Agreement shall be recorded by the Developer with the Oakland County Register of Deeds as soon as is practical after execution. The City, the Developer, its successors and assigns (including any Permitted Transferees as applicable) may, acting together by an approved writing signed by all parties, terminate this Development Agreement by recording a Notice of Termination with the Oakland County Register of Deeds, at the expense of the City.

8.10 Cumulative Remedies. The rights and remedies of the City set forth in this Development Agreement are not exclusive and are in addition to all other rights and remedies provided by law or in equity.

8.11 Governing Law. This Development Agreement shall be governed by, construed and enforced in accordance with, the laws of the State of Michigan. The Developer agrees, consents, and submits to the personal jurisdiction of any competent court of jurisdiction in the County of Oakland, State of Michigan for any action brought against it arising out of this Development Agreement. The Developer also agrees not to commence any action against the City because of any matter whatsoever arising out of, or relating to, the validity, construction, interpretation, and enforcement of this Development Agreement in any courts other than those in the County of Oakland, State of Michigan.

8.12 Successors and Assigns. The covenants, conditions, and agreements in this Development Agreement shall be binding upon and inure to the benefit of the Developer and the City, and their respective successors and assigns. The Developer and Permitted Transferees agree that this Development Agreement shall not be assigned except in accordance with the provisions of this Development Agreement.

8.13 Legal Fees. In the event any Party commences litigation or other action to enforce such Party's rights or the other Party's obligations under this Development Agreement, the Prevailing Party shall be entitled to recover reasonable attorney fees, witness fees, expert fees, costs, and expenses in connection therewith. As used herein, "Prevailing Party" shall mean the Party who obtains an order of enforcement, similar remedy, or a judgment or award against the other Party, or in the event of a counterclaim or cross claim, a judgment which exceeds any claim, counterclaim, judgment, or award of the other Party.

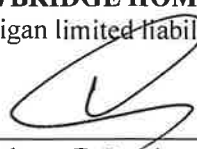
8.14 Joint Drafting. This Development Agreement has been negotiated by the parties and each Party has joined in and contributed to the drafting of this Development Agreement. Accordingly, there shall be no presumption favoring or burdening any one or more of the parties hereto based upon draftsmanship.

8.15 Counterparts. This Development Agreement may be executed in any number of counterparts, each of which shall be an original, but all such counterparts shall together constitute one and the same instrument.

[signature pages follow]

IN WITNESS WHEREOF, the City, the Developer, and the Owner, by and through their duly authorized representatives, have executed this Development Agreement as of the day and year first above written.

TROWBRIDGE HOMES CONSTRUCTION, LLC
a Michigan limited liability company



By: Anthony F. Randazzo
Its: Authorized Representative

STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

The foregoing Development Agreement was acknowledged before me this 30th day of May, 2024, by Anthony F. Randazzo, Authorized Representative, on behalf of Trowbridge Homes Construction, LLC, a Michigan limited liability company.

Frances Patricia Tabbi, Notary Public
~~Oakland~~ Macomb County, Michigan
My Commission Expires: 7/15/24



Frances Patricia Tabbi
NOTARY PUBLIC - STATE OF MICHIGAN
County of Macomb
My Commission Expires 7/15/2024
Acting in the County of Oakland

ROCHESTER TRUST
a Michigan trust

By: Woodgal, L.L.C.,
a Michigan limited liability company
Its: Trustee

By: Daniel E. Winter
Its: Member

STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

The foregoing Development Agreement was acknowledged before me this ____ day of _____, 2024, by Daniel E. Winter, Member of Woodgal, L.L.C., a Michigan limited liability company, as Trustee of and on behalf of Rochester Trust, a Michigan trust.

_____, Notary Public
Oakland County, Michigan
My Commission Expires: _____

IN WITNESS WHEREOF, the City, the Developer, and the Owner, by and through their duly authorized representatives, have executed this Development Agreement as of the day and year first above written.

TROWBRIDGE HOMES CONSTRUCTION, LLC
a Michigan limited liability company

By: Anthony F. Randazzo
Its: Authorized Representative

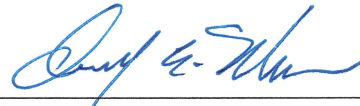
STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

The foregoing Development Agreement was acknowledged before me this _____ day of _____, 2024, by Anthony F. Randazzo, Authorized Representative, on behalf of Trowbridge Homes Construction, LLC, a Michigan limited liability company.

_____, Notary Public
Oakland County, Michigan
My Commission Expires: _____

ROCHESTER TRUST
a Michigan trust

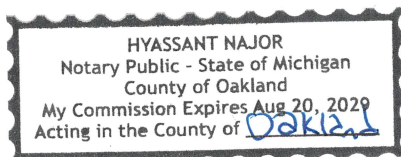
By: Woodgal, L.L.C.,
a Michigan limited liability company
Its: Trustee

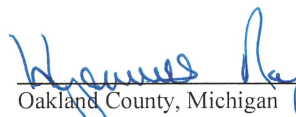


By: Daniel E. Winter
Its: Member

STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

The foregoing Development Agreement was acknowledged before me this 30th day of May, 2024, by Daniel E. Winter, Member of Woodgal, L.L.C., a Michigan limited liability company, as Trustee of and on behalf of Rochester Trust, a Michigan trust.



 _____, Notary Public
Oakland County, Michigan
My Commission Expires: Aug. 20, 2029

CITY OF ROYAL OAK, MICHIGAN
a Michigan municipality

By: Michael C. Fournier
Its: Mayor

By: Melanie S. Halas
Its: City Clerk

STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

The foregoing Development Agreement was acknowledged before me this _____ day of _____, 2024, by Michael C. Fournier, Mayor, on behalf of the City of Royal Oak, a Michigan municipality.

_____, Notary Public
Oakland County, Michigan
My Commission Expires: _____

STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

The foregoing Development Agreement was acknowledged before me this _____ day of _____, 2024, by Melanie S. Halas, City Clerk, on behalf of the City of Royal Oak, a Michigan municipality.

_____, Notary Public
Oakland County, Michigan
My Commission Expires: _____

Exhibits:

- A – Legal Description of Development Parcel
- B – Final Site Plan
- C – Planning Commission Resolution

Drafted by and when recorded return to:

Planning Division
Department of Community Development
City of Royal Oak
203 South Troy St.
Royal Oak, MI 48067

EXHIBIT A

Legal Description of Development Parcel

Land situated in the City of Royal Oak, in the County of Oakland, State of Michigan, described as follows:

T1N, R11E, SEC 3, ASSESSOR'S PLAT NO. 34, LOTS 12, 13 & 14.

[Parcel Identification Number: 25-03-201-023].

[Street Address: 4704 Rochester Road].

EXHIBIT B

Final Site Plan

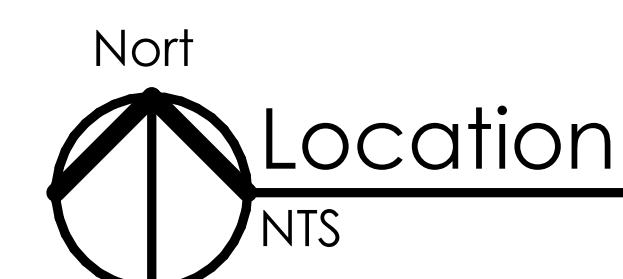
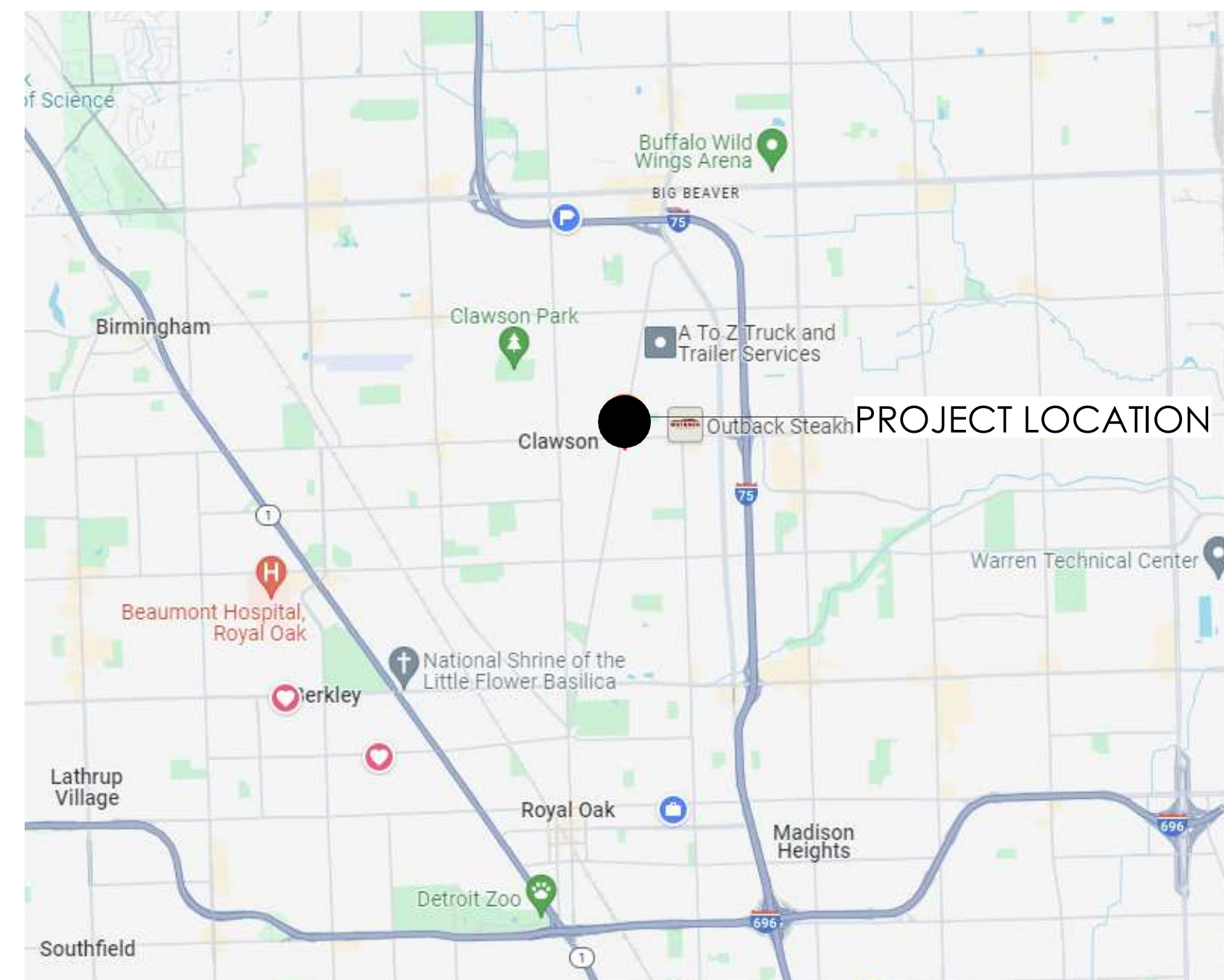
4704 Rochester Rd.
Royal Oak, MI 48073

Trowbridge Homes Construction, LLC
2617 Beacon Hill Drive
Auburn Hills, MI 48326
P.248.373.5080

Krieger | Klatt Architects Inc.
400 East Lincoln Ave.
Royal Oak, MI 48067
P.248.414.9270
F.248.414.9275

1. CONSTRUCTION OF THREE STORY MULTI-FAMILY RESIDENTIAL WITH LIVEABLE ATTIC SPACE.

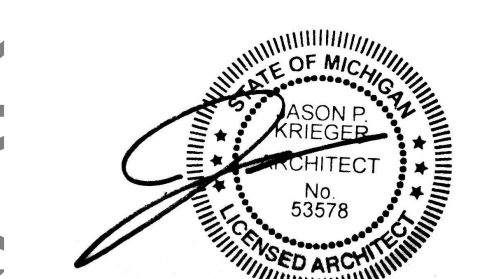
- 2015 **Michigan** Building
- 2015 **Michigan** Mechanical Code
- 2017 **Michigan** Electrical Code
- 2018 **Michigan** Plumbing Code



400 E. Lincoln Ave. | Royal Oak, MI 48067
P: 248.414.9270 F: 248.414.9275
www.kriegerklatt.com

Trowbridge Homes Construction
2617 Beacon Hill Dr.
Auburn Hills,
MI 48326

Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

Do not scale drawings. Use
calculated dimensions only.
Verify existing conditions in
field.

Cover Sheet

Project Number

1/4" = 1'-0"

LEGEND	
	STREET LIGHT
	POWER POLE
	LIGHT POLE
	HYDRANT
	CLEAN OUT
	WATER VALVE
	UTILITY MAN HOLE
	CATCH BASIN
	P.L. PROPERTY LINE
	ROW L. RIGHT OF WAY LINE
	SETBACK LINE
	FENCE LINE
	WATER LINE
	STORM LINE
	SANITARY LINE
	GAS LINE
	P.C. PROPERTY CORNER
	F.I. FOUND IRON
	S.I. SET IRON
	OVERHEAD WIRES
	F.M. FOUND MONUMENT
	(R) RECORD DATA
	(M) MEASURED DATA
	(C) CALCULATE DATA
	(CL) CENTER LINE
	(TIC) TOP OF CURB
	(B/C) BOTTOM OF CURB
	F.F. FINISHED FLOOR

ZONING AND SETBACK INFORMATION

Zoning and Setback information was obtained From the Municipal Official, it is the responsibility Of the client to insure that this information is Correct.

This Property is Zoned as:
(Mixed Use 2).

AREA AND BULK REGULATIONS:

- Lot area and width. No lot shall have a minimum frontage of less 50 feet, while the minimum area shall be established by the restriction governing lot coverage, setbacks, screening and parking Requirments.

HEIGHT.

- No building shall exceed a height of 30 feet. The plan commission may allow a development with greater height, if it finds that.
 - The setback of the proposed building relative to a neighboring Residential property shall be increased from the minimum applicable Setback by two feet for every one foot of additional building height.
 - The proposed height will not adversely impact adjacent properties Or nearby residential neighborhoods.
 - The added height is necessary to support redevelopment of an area Which currently contains uses that have an adverse impact upon Adjacent neighborhoods.
 - The proposed development is designed to facilitate the objective and Strategies the Master Plan.

SETBACKS.

- No setback shall be required except where the property is adjacent Is adjacent to a residential zone. If a setback is to be provided. It Shall not be less than five feet where the property is adjacent to A residential zone the setback shall be as follows
 - Front yard setback. Where the property is on the same side of a Street, in the same block, as a property zoned residential, with or Without an intervening alley, the required front yard setback shall be equal to that setback required in the residential zone.
 - Rear and side yard setback. Where there is no intervening alley the side and rear yard setbacks shall be 25 feet. Where a public alley is adjacent to a side or rear lot line. The setback shall be 25 feet measured from the center line of said public alley.

TO BE PROVIDED BY CUSTOMER

1 SILT CONSTRUCTION FENCE
AROUND PERIMETER OF
PROPERTY.

2 PERMITS FOR DRIVEWAY AND
CULVERTS (IF NEEDED).

3 ANY SOIL BORING TESTING
AND/OR PERMITS (IF NEEDED)

NOTE:

3-WORKING DAYS BEFORE YOU

DIG CALL MISS DIG 1 800 482-7171

IT’S THE LAW.

SITE DATA

PROPERTY SQ.FT. = 52,093.00

BUILDING SQ.FT. = 2,502.00

REMAINDER OF SQ.FT. PARKING AND
GREENBELT = 49,591.00

NOTE:

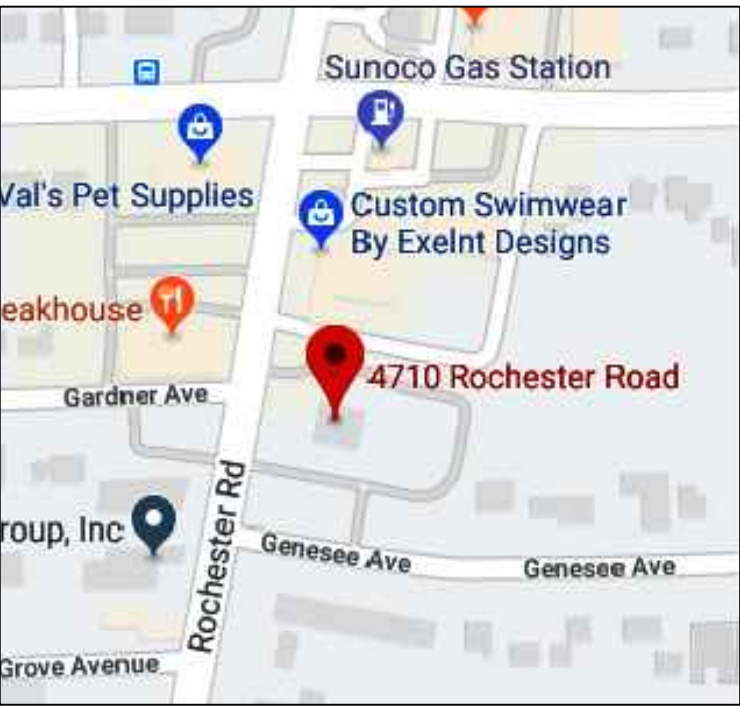
ALL EXISTING STRUCTURES
AND IMPERVIOUS OBJECTS
TO BE REMOVED.

TOPOGRAPHICAL SURVEY

NOTE:

ALL UTILITIES TO BE
DISCONNECTED FROM
EXISTING BUILDING PRIOR
TO DEMOLITION.

SCALE: 1"=30'



LOCATION MAP NOT TO SCALE

STORM WATER LIEN WITH 10 YEAR STORM CALCULATION

This lien is and shall be subject and subordinate at all times to any Present and future mortgages affecting the Grantor's interest in the Property or Properties encumbered by lien this lien. The Grantor hereby agrees that a lien shall be placed on this property Under the follow terms and conditions:

- Storm water detention for the area (s) specified above will not Be required by the City at this time, but will be provided by the Property owner when any new development, renovation, or Addition to this property is performed in the future, as determined By the City Engineer and in accordance with City Code 664.
- The storm water detention to be provided by the property owner Shall adequately restrict storm water runoff from the site under A 10-year storm event to 0.2 cubic feet per second per acre, or 0.3 cubic feet per second if the total property area requiring Detention is 1.5 acres or less. The detention shall be calculated Using the "Oakland County Method of Retention Basin Design" As available from the Oakland County Drain Commissioner's Office. Recorded Liber 51014, Pages 498 and 490.

Legal Description (4710 Rochester Rd)

Situated in the City of Royal, County of Oakland and State of Michigan. To wit:

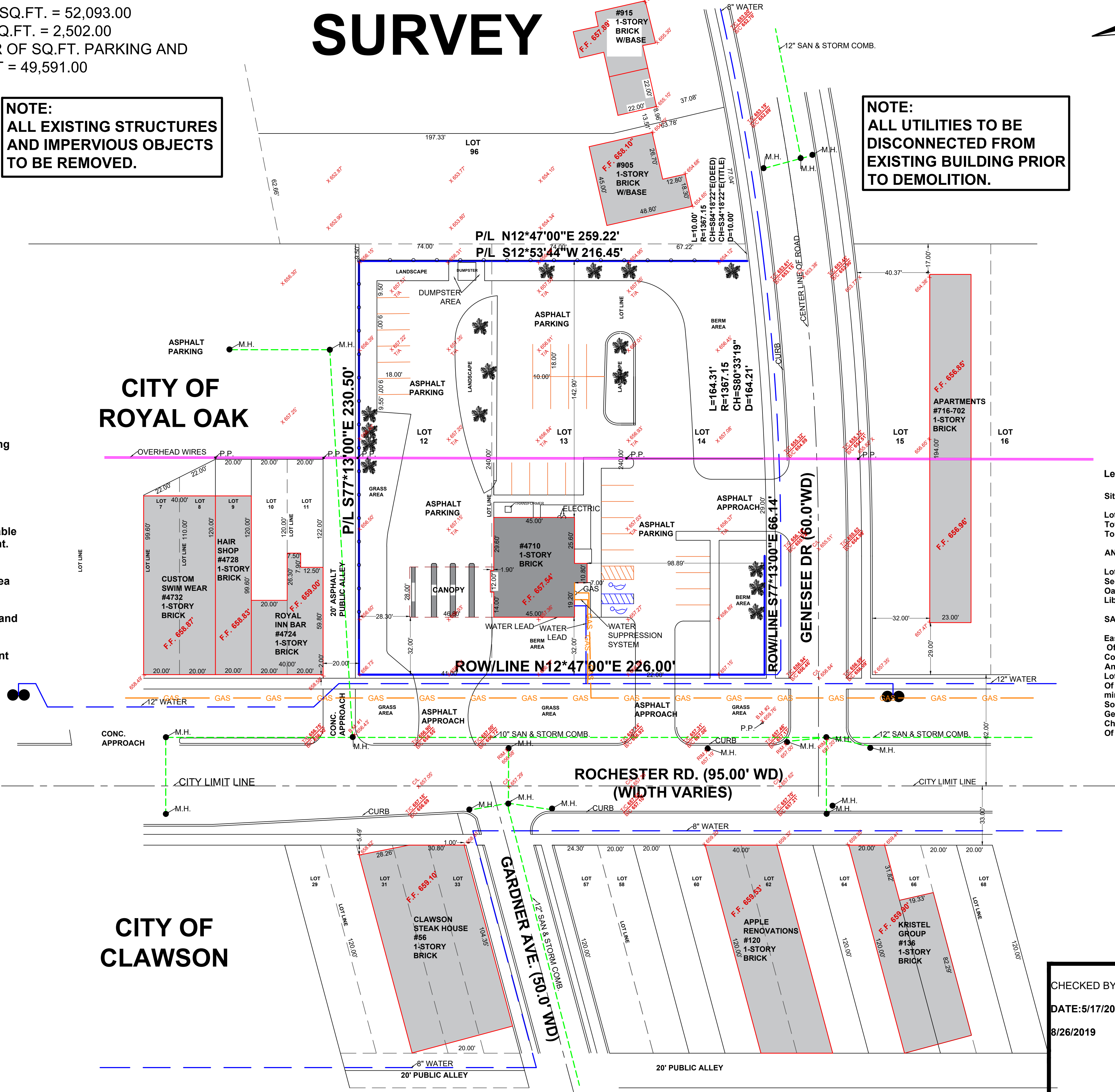
Lot 14, Assessor's Plat No. 34 of Royal Oak farms, part of the North ½ of Section 3, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan according To the plat thereof as recorded in Liber 12, Page 57 of Plats, Oakland County Records.

AND

Lots 12 and 13 Assessor's Plat No 34 of Royal Oak Farms, part of the North ½ of Section 3, Town 1 North ½ of Section 3, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, according to the plat thereof as recorded in Liber 12, Page 57 of Plats, Oakland County Records.

SAVE AND EXCEPT:

Easterly part of Lots 12, 13, and 14, Assessor's Plat No 34, of Royal Oak Farms, part Of the North ½ of Section 3, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, as recorded in Liber 12, of Plats, Page 57, Oakland County Records, And more particularly described as follows; Beginning at the Southeast corner of said Lot 14, Thence North 12 degrees 47 minutes Easterly lines of Lots 12, 13, 14, a distance Of 215.22 feet, to the Northeast corner of said Lot 12; Thence North 77 degrees 13 minute West along the Northerly line of said Lot 12 a distance of 9.50 feet; Thence South. 12 degrees 53 minutes 44 seconds West 216.45 feet, to the Northerly line of Genesee Ave. 60 feet Wide; Thence along a curve to the left, radius of 1,357.15 feet, Chord bears South 34 degrees 18 minutes 22 seconds East 10.00 feet, an arc distance Of 10.0 feet to the point of beginning.



FLOOD DATA: THIS PROPERTY IS LOCATED IN ZONE X
AREA OF MINIMAL FLOOD HAZARD. OF THE FLOOD
HAZARD MAPS. MAP No 26125C0542-G WHICH HAS AN
EFFECTIVE DATE OF 01/16/2009, AND THAT THIS
PROPERTY IS NOT LOCATED IN A DANGER FLOOD
HAZARD AREA.

Note: Underground utility information was Provided by the Municipality, official.

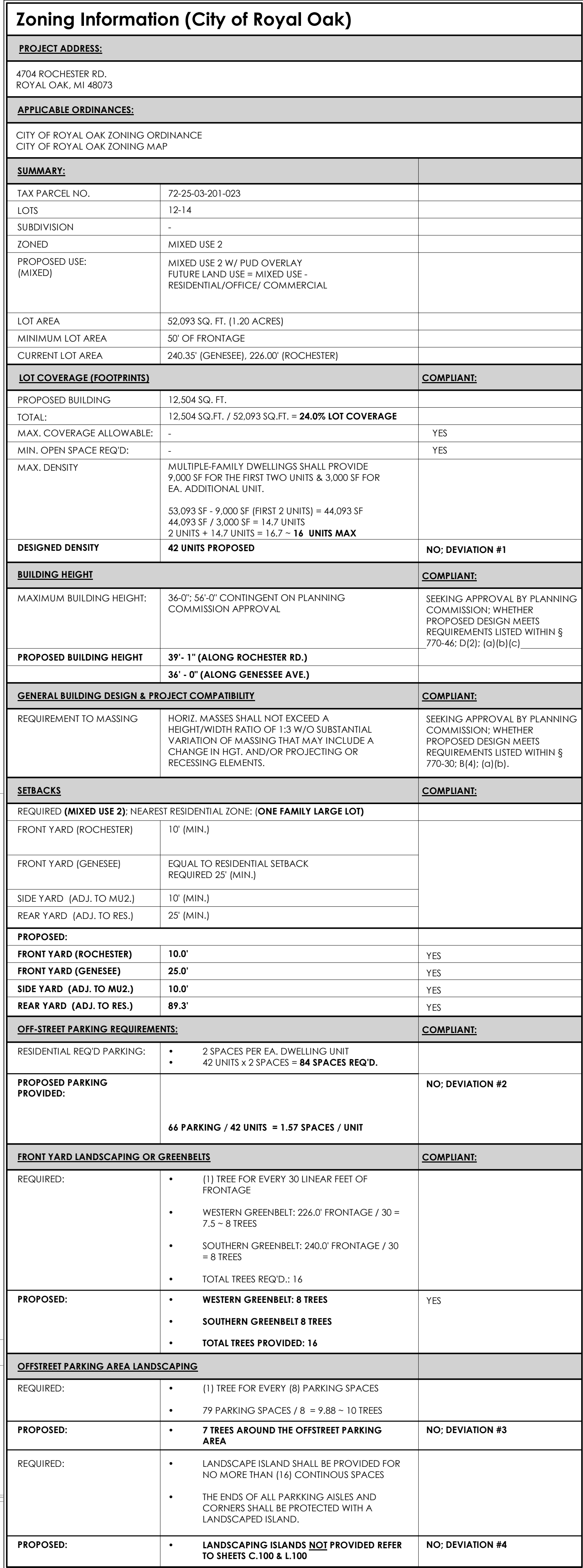
No Guarantee can be made to the completeness of exactness of those records.

The contractor must verify the location of all leads and mains before construction.

Note: Land S.E.A Survey will Not be Responsible for given House Dimensions,

Client and Builder Must verify all dimensions Prior to construction.

<p>CHECKED BY:SK</p> <p>DATE:5/17/2019</p> <p>8/26/2019</p>	<p>Prepared for Rochester Trust</p>	<p>LAND S.E.A. SURVEY 23236 ROSEWOOD ST OAK PARK, MICHIGAN 48237 (586)459-8990 (248) 981-7728 sea0730@yahoo.com</p>
	<p>#4710 Rochester Road City of Royal Oak, Michigan 48073</p>	<p>EXISTING TOPOGRAPHICAL SURVEY For 4710 Rochester Road City of Royal Oak, Oakland Co Michigan</p>
	<p>Job No 2019 0047</p>	

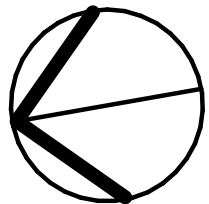


Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

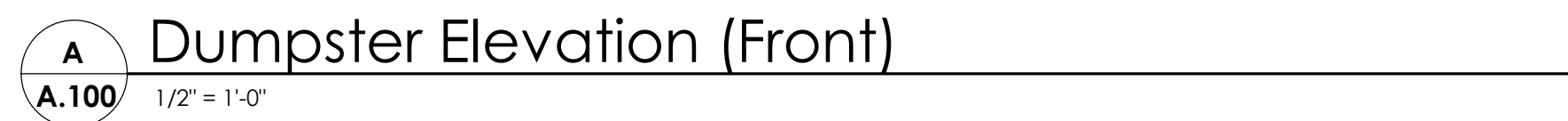
[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER" and the word "ARCHITECT" below it. At the bottom of the inner circle is the license number "No. 53578". A stylized signature is written across the seal.

North Arrow:



C.101



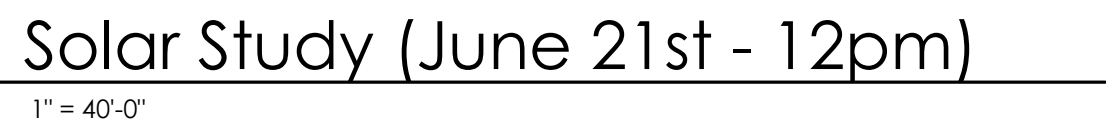
Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A stylized signature is written across the seal.

North Arrow:

C.102

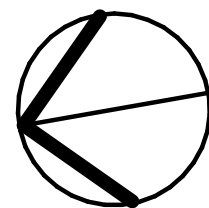


Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A large, stylized signature is written across the seal.

North Arrow:



Project Number:

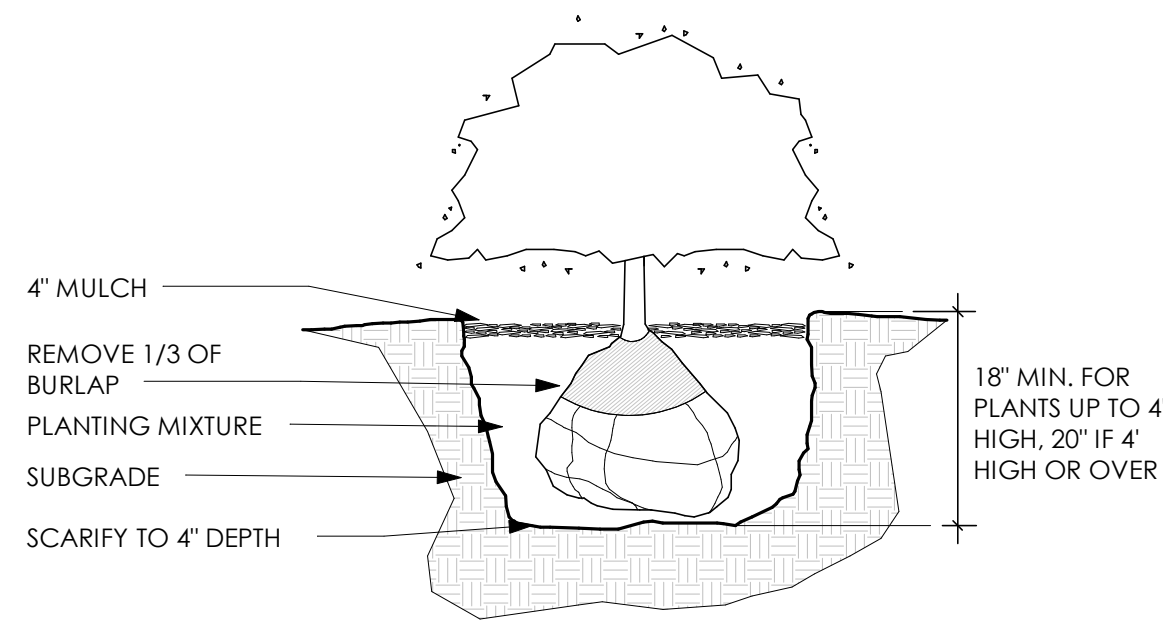
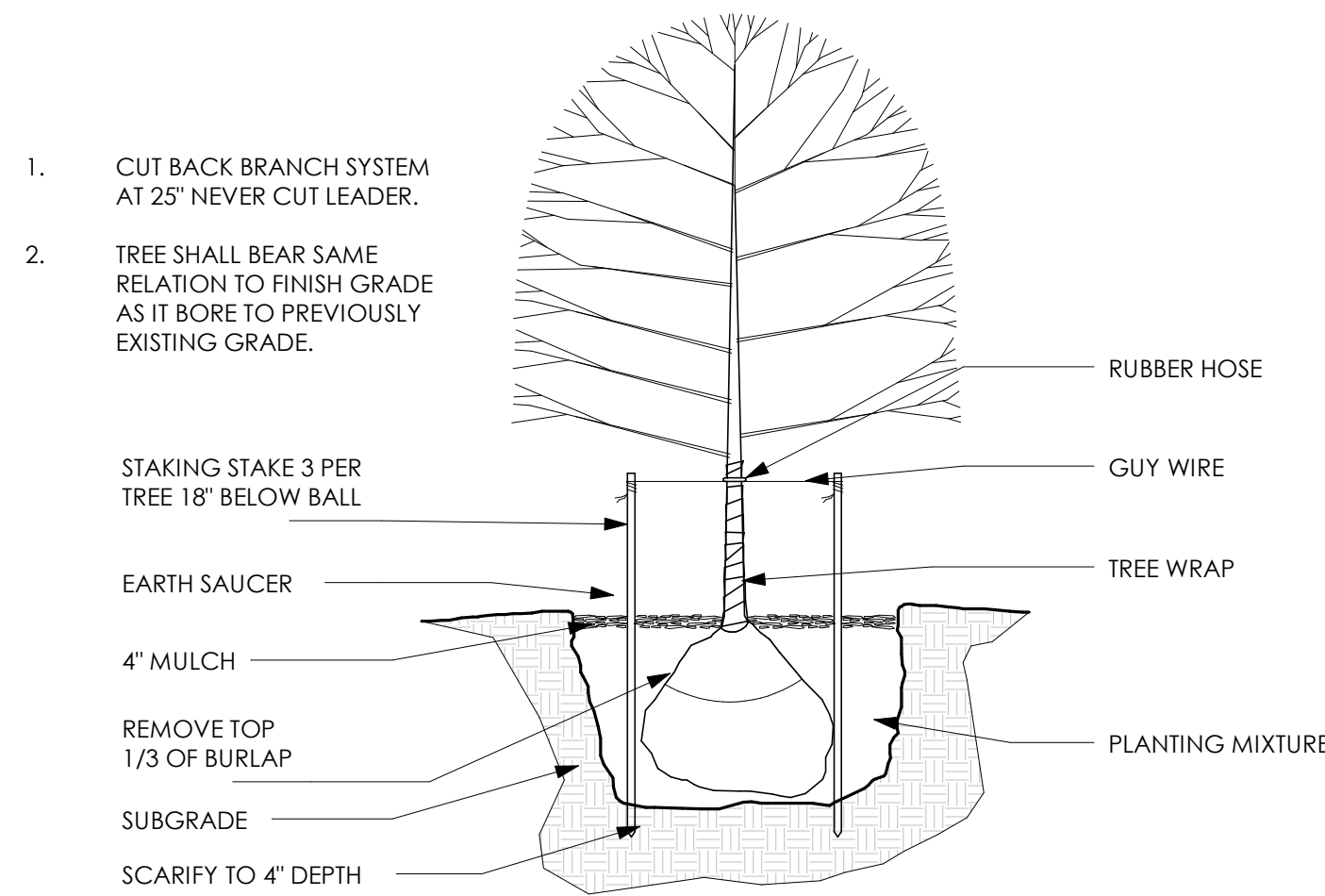
Project Number

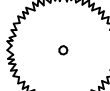
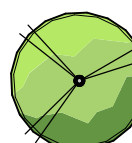


Scale:

As indicated

Sheet Number:

1 100


$$1/16'' = 1'-0''$$

$$1/16'' = 1'-0''$$

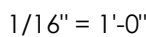
SYMBOL LENGEND	
SYMBOL	DESCRIPTION
	CONIFER TREE (SEE LEGEND)
	DECIDUOUS TREE (SEE LEGEND)
	LAWN AREA
	SHRUB (SEE LEGEND)

PLANTING LEGEND				
KEY	QTY.	BOTANICAL NAME	COMMON	SIZE
GTH	2	GLEDITSIA TRACANTHOS INERMIS	THORNLESS HONEYLOCUST	3 1/2"
CCC	14	CERCIS CANADENSIS	REDBUD	2 1/2" CAL.
MGA	26	MAGNOLIA	MAGNOLIA	2 1/2" CAL.
ABV	31	THUJA OCCIDENTALIS	ARBORVITAE	2 1/2" CAL.
CGB	71	BUXUS X 'GLENCOE'	CHICAGOLAND BOXWOOD	N/A
DFR	5	PSEUDOTSUGA MENZIESII	DOUGLAS FIR	2 1/2" CAL.

NOTE:

1. ALL TREES ARE TO COMPLY WITH TREE PROTECTION DETAILS
2. LAWN SOD MIX:
 - 30% PERENNIAL RYGRASS
 - 20% PARK KENTUCKY BLUEGRASS
 - 45% CREEPING RED FESCUE
 - 5% ANNUAL RYEGRASS

LANDSCAPING S.F. SCHEDULE	
REQUIRED	PROVIDED
<u>MIN. OF 10% LANDSCAPING:</u> 53,093 SF (0.10) = 5,309.3 SF	<u>SF OF LANDSCAPING PROVIDED:</u> 20,493.27 SF



PRELIMINARY NOT FOR CONSTRUCTION

Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by two stars on each side. The inner circle contains the name "JASON P. KRIEGER" and the word "ARCHITECT" below it. At the bottom of the inner circle is the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title: Isometric Views

Sheet Number: _____

A.005

PRELIMINARY NOT FOR CONSTRUCTION



Isometric Looking Northeast

Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A large, stylized signature is written across the seal.

Sheet Title: Isometric Views

Sheet Number: _____

A.006

PRELIMINARY NOT FOR CONSTRUCTION



Isometric Looking Northwest

Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER" and the word "ARCHITECT" below it. At the bottom of the inner circle is the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title: Isometric Views

Sheet Number: _____

Isometric Looking Southeast

Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER", the title "ARCHITECT", and the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title: Isometric Views

Sheet Number: _____

A.008

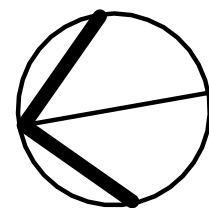
PRELIMINARY NOT FOR CONSTRUCTION

Page 362 of 560

Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

North Arrow:

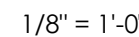


Project Number

As indicated

100

A.100

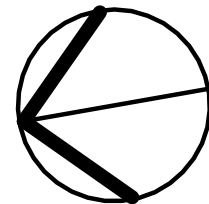


Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER" and the license number "No. 53578". A large, stylized signature is written across the seal.

North Arrow:



Project Number

As indicated

A.101



Name	Count
01 - First Floor	
B1 - 1 Bed	2
B2 - 1 Bed	11
B3 - 1 Bed	1
14	

02 - Second Floor	
B1 - 1 Bed	2
B2 - 1 Bed	11
B3 - 1 Bed	1
14	

B1 - 1 Bed	2
B2 - 1 Bed	4
B3 - 1 Bed	1
C1 - 2 Bed	5
C2 - 2 Bed	1
C3 - 2 Bed	1

Total Units	42
-------------	----

Name	Area
B1 - 1 Bed	721 SF
B2 - 1 Bed	750 SF
B3 - 1 Bed	691 SF
B4 - 1 Bed	700 SF
C1 - 2 Bed	1430 SF
C2 - 2 Bed	1313 SF
C3 - 2 Bed	1551 SF

Department	Count	Unit %
(1) Bedroom	35	83%
(2) Bedroom	7	17%
Grand total	42	

COMMON AREAS	
1 BEDROOM	
2 BEDROOM	

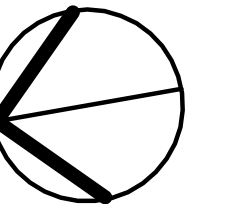
$$1/8'' = 1'-0''$$

Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

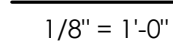
[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER" and the license number "No. 53578". A large, stylized signature is written across the seal.

North Arrow:



A.102



Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

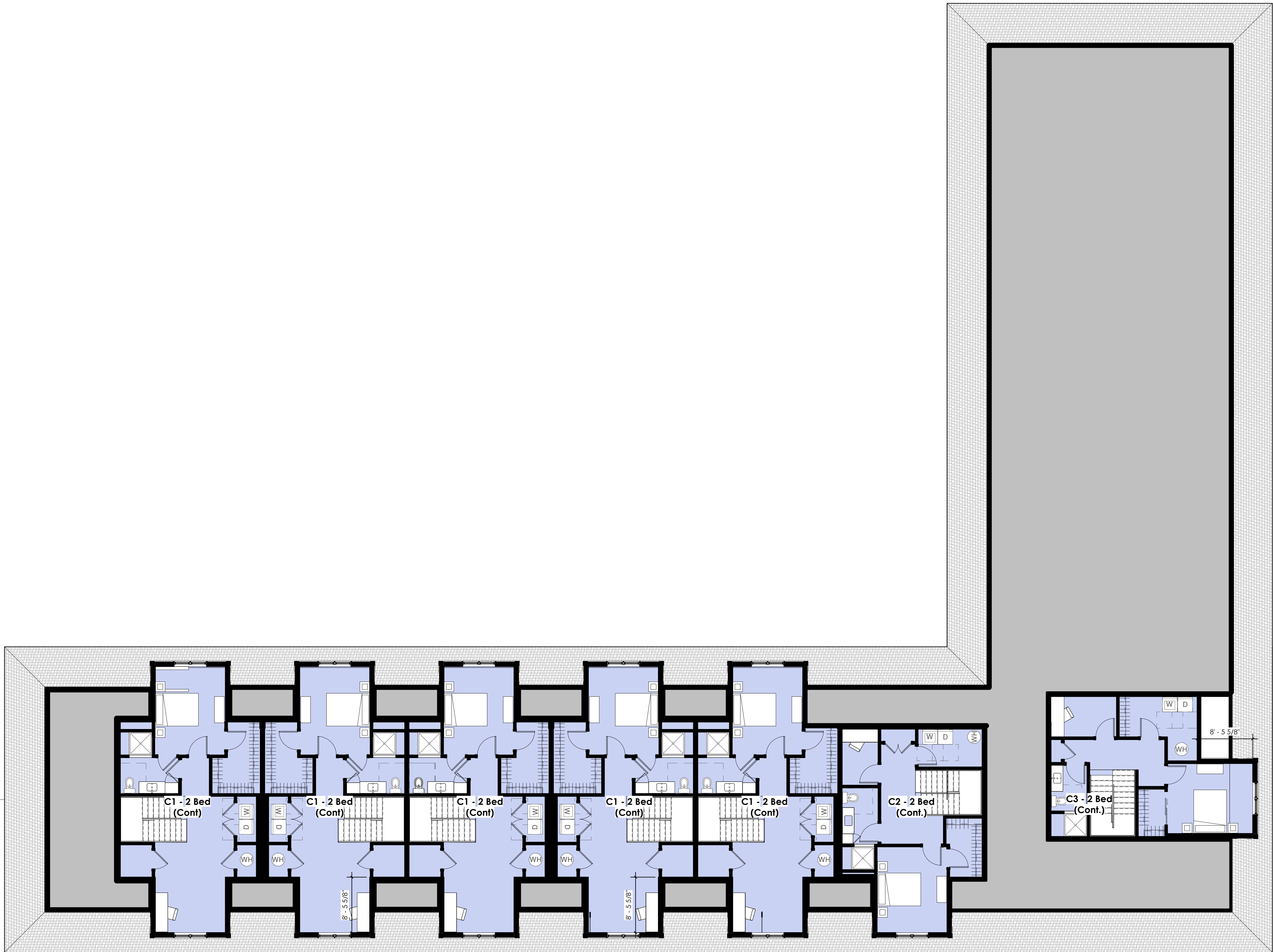
North Arrow:

A circle with a horizontal radius extending to the right. A chord is drawn perpendicular to this radius, intersecting it at the center. This chord and the radius form a right angle at the center, with the angle marked by a small square symbol. The chord is positioned in the upper half of the circle.

Project Number

As indicated




A.103



Unit Schedules	
Name	Count
01 - First Floor	
B1 - 1 Bed	2
B2 - 1 Bed	11
B3 - 1 Bed	1
	14
02 - Second Floor	
B1 - 1 Bed	2
B2 - 1 Bed	11
B3 - 1 Bed	1
	14
03 - Third Floor	
B1 - 1 Bed	2
B2 - 1 Bed	4
B3 - 1 Bed	1
C1 - 2 Bed	5
C2 - 2 Bed	1
C3 - 2 Bed	1
	14
Total Units	42

Unit Type S.F.	
Name	Area
B1 - 1 Bed	721 SF
B2 - 1 Bed	750 SF
B3 - 1 Bed	691 SF
B4 - 1 Bed	700 SF
C1 - 2 Bed	1430 SF
C2 - 2 Bed	1313 SF
C3 - 2 Bed	1551 SF

Unit Percentage		
Department	Count	Unit %
(1) Bedroom	35	83%
(2) Bedroom	7	17%
Grand total	42	

Layout Legend	
COMMON AREAS	
1 BEDROOM	
2 BEDROOM	

Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

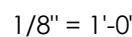
North Arrow:

A circle with a horizontal radius extending to the right. A chord is drawn perpendicular to this radius, intersecting it at the center. This creates a right angle at the center between the radius and the chord.

Project Number

$$1/8'' = 1'-0''$$

A.104



Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The center of the seal contains the name "JASON P. KRIEGER" and the license number "No. 53578". A large, stylized signature is written across the seal.

Sheet Title: _____
Elevations

A.200



Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by two stars on each side. The inner circle contains the name "JASON P. KRIEGER" and the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title: _____

Renderings

Sheet Number:

A.202



Project:
Genesee Apartments
4704 Rochester Rd.
Royal Oak, MI 48073

[illegible]

A circular professional seal for the State of Michigan. The outer ring contains the text "STATE OF MICHIGAN" at the top and "LICENSED ARCHITECT" at the bottom, separated by stars. The inner circle contains the name "JASON P. KRIEGER" and the license number "No. 53578". A stylized signature is written across the seal.

Sheet Title: _____

Renderings

A.203



EXHIBIT C

Planning Commission Resolution



MEMORANDUM

DATE: May 15, 2024

TO: File / Petitioner(s)

FROM: Planning Division

SUBJECT: REVISED – Rezoning from Mixed Use 2 to Planned Unit Development (PUD) & Preliminary Site Plan (SP 24-04-04) to construct 3.5-story building with 42 multiple-family dwellings on site of former bank at **4704 Rochester Rd.** (parcel no. 25-03-201-023)
Trowbridge Homes Construction, LLC, Petitioners
Krieger-Klatt Architects, Inc., Architect
Rochester Trust, Owners
Plunkett Cooney, PC, Representative

The Royal Oak Planning Commission, at its meeting on April 9, 2024, took the following action regarding your planned unit development (PUD) application:

Moved by Commission Douglas
Seconded by Mr. Esbri

Be it resolved that the request to rezone **4704 Rochester Road** (parcel no. 25-03-201-023) from “**Mixed Use 2**” to “**Planned Unit Development**” (**PUD**) in order construct a three-and-a-half story multiple-family building with 42 dwellings is hereby referred to the City Commission with a **recommendation for approval**, based upon the following:

- a. Granting of the PUD will result in recognizable and material benefits to the ultimate users of the project and to the community, where such benefits would otherwise be unfeasible or unlikely to be achieved without application of the PUD regulations.
- b. The proposed type and density of multiple-family dwellings will not result in an unreasonable increase in the need for or burden upon public services, facilities, streets, and utilities.
- c. The proposed building and multiple-family dwellings are consistent with the public health, safety, and welfare of the City.
- d. The proposed building and multiple-family dwellings will not result in an unreasonable negative economic impact upon surrounding properties.
- e. The proposed building and multiple-family dwellings will be under single ownership and/or control such that there is a single entity having responsibility for completing the project in conformity with the Zoning Ordinance.

- f. The proposed building and multiple-family dwellings are consistent with the Master Plan including the future land use map.

Be it further resolved that SP 24-03-02, a final planned unit development (PUD) site plan to construct a three-and-a-half story multiple-family building with 42 multiple-family dwellings at **4704 Rochester Road** (parcel no. 25-03-201-023), is hereby referred to the City Commission with a **recommendation for approval** with the following **contingencies**:

- a. The petitioner shall apply for review of a final PUD plan, rezoning, and development agreement by the City Commission, including all fees and information required under § 770-99 C of the Zoning Ordinance.
- b. Prior to review by the City Commission, the final PUD plan shall be revised to include the following:
- 1) The correct lot area of 52,093 square shall be specified on all plan sheets.
 - 2) The correct minimum required lot area calculations shall be specified on the site plan.
 - 3) The cross-section detail of the existing screening wall along the east rear lot line shall be revised to reflect the modifications specified on the site plan.
 - 4) The height of all exterior light fixtures shall be specified on applicable plan sheets.
 - 5) The row of off-street parking spaces along the east rear lot line shall be removed and the adjacent greenbelt widened.
 - 6) A traffic island shall be installed within the driveway and approach to Genesee Avenue to direct vehicles exiting the site to Rochester Road and to prevent them from turning left onto Genesee Avenue.
- c. The final PUD plan shall comply with the Zoning Ordinance (Chapter 770), as well as all other applicable codes and ordinances, except for the following:
- 1) No more than 42 multiple-family dwellings shall be permitted.
 - 2) Building heights of no more than 40 feet 6 inches for the west wing and 36 feet for the south wing shall be permitted.
 - 3) Primary entrances for each dwelling and height-to-width ratios for all sections of the building shall be as depicted on the plan sheets.
 - 4) No fewer than 65 off-street parking spaces shall be provided, including any barrier-free parking spaces.
 - 5) Landscaping and screening shall be as depicted on the plan sheets.
 - 6) Exterior light fixtures may have a height of no more than 20 feet.
- d. All paving, utilities, and work within public rights-of-way shall be in accordance with the specifications and standards of the city engineer.
- e. Exterior lighting shall comply with § 770-96 B of the Zoning Ordinance and other city codes and ordinances.
- f. Signage shall comply with the Sign Ordinance (Chapter 607) or receive necessary variances from the Planning Commission.
- g. Performance bonds shall be posted in amounts to be determined by the building official.

- h. The final PUD plan shall meet all other code and ordinance requirements, as determined by the building official, fire marshal, and city engineer, including, but not limited to, the Michigan Building Code, the City's Fire Prevention Ordinance (Chapter 340), and the City's Stormwater Detention Ordinance (Chapter 644), prior to the issuance of any building or right-of-way permits.

Motion adopted 6 to 1.

Yes: Commissioner Douglas, Mr. Ellison, Mr. Esbri, Mayor Fournier, Mr. Gontina, Mr. Quesada.

No: Ms. Bueche.

The Planning Commission's recommendation will be forwarded to the City Commission for their consideration at a future meeting. Prior to scheduling your application for a meeting of the City Commission, you will need to submit the following to the planning division: (a) PDF copies of the revised final PUD site plan addressing all contingencies approved by the Planning Commission and listed above; and (b) the required \$2,000.00 fee for review of the rezoning, final PUD site plan, and development agreement by the City Commission. Changes to the final PUD site plan to address contingencies required by the Planning Commission DO NOT need to be circled or called out.

We are currently drafting a development agreement for your application, copies of which will be sent to you for review and execution once that draft is completed.

The application will not be submitted to the City Commission for first reading until all contingencies of the planning commission have been addressed and included within revised sets of the final PUD site plan, and the planning division confirms they comply with the approved contingencies. A second reading with the City Commission will not be scheduled until executed copies of the development agreement are submitted.

Please contact us if you have any questions or need further information.

Respectfully,



Joseph M. Murphy
Director of Planning

cc: Amie Parisi, Trowbridge Companies
Anthony F. Randazzo, Trowbridge Companies
Jason P. Krieger, AIA, Krieger Klatt Architects, Inc.
Dennis G. Cowan, Plunkett Cooney, PC
Daniel E. Winter, Rochester Trust

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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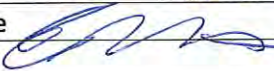
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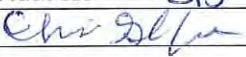
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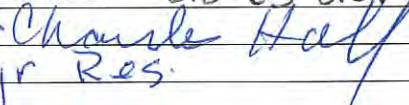
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- The Planning Commission failed to consider all of the required criteria as contained in § 770-129.

Print Name (clearly)	Evdokia Rosenthal
Address	4724 Rochester Rd Royal Oak MI 48073
Parcel # of Address	25-03-201-027
Signature	 Date 4-17-24

Print Name (clearly)	Chris Griffin
Address	4636 Rochester Rd Royal Oak 48073
Parcel # of Address	25-03-202-003
Signature	 Date 4-20-24

Print Name (clearly)	Charles Hall
Address	902 E. 14 Mile Rd
Parcel # of Address	25-03-201-010
Signature	 Date 4-23-24

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Print Name (clearly)	SUSAN MCLEOD
Address	1010 E. 14 mile
Parcel # of Address	25-03-201-014
Signature	Susan McLeod
Date	4-18-24

Print Name (clearly)	DOUGLAS MCLEOD
Address	1010 E. 14 MILE RD
Parcel # of Address	25-03-201-014
Signature	D. McLeod
Date	4-18-24

Print Name (clearly)	Katrina Laessle
Address	902 E. 14 Mile Rd
Parcel # of Address	25-03-201-010
Signature	Katrina Laessle
Date	4-18-24

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Print Name (clearly)	Joseph Karcher
Address	4728 Rochester Rd. Royal Oak, MI 48073
Parcel # of Address	25-03-201-003
Signature	 Date 4/17/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly) <u>Brittany Reed (Brino)</u>	
Address <u>704 Genesee Ave Royal oak, MI 48073</u>	
Parcel # of Address	
Signature <u>Randell</u>	Date <u>5-12-24</u>

Print Name (clearly) <u>Elizabeth Hicks</u>	
Address <u>704 Genesee Ave Royal oak, MI 48073</u>	
Parcel # of Address	
Signature <u>Elizabeth Hicks</u>	Date <u>5-12-24</u>

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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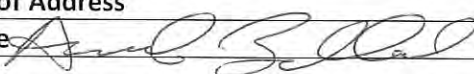
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Print Name (clearly)	AMANDA BALLARD
Address	710 Genesee
Parcel # of Address	
Signature	
Date	5-12-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	RONALD MARTZ
Address	918 E 14 MILE ROYAL OAK MI 48073
Parcel # of Address	12-25-03-201-012
Signature	Ron Martz
Date	4/23/24

Print Name (clearly)	1 AND RONALD MARTZ
Address	910 E 14 MILE ROYAL OAK MI 48073
Parcel # of Address	12-25-03-201-011
Signature	Ron Martz
Date	4/23/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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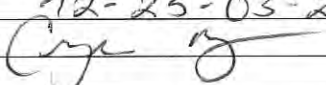
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Print Name (clearly)	Carolyn MAAZ (Kaplan Rose ADC)		
Address	1002 E. 14 Mile RD. RO 148073		
Parcel # of Address	72-25-03-201-013		
Signature		Date	5-9-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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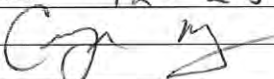
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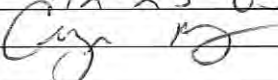
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Print Name (clearly)	Carolyn Martz		
Address	918 E 14 Mile Rd. RO 48013		
Parcel # of Address	72-25-03-201-012		
Signature		Date	4-23-24

Print Name (clearly)	Carolyn Martz		
Address	910 E 14 Mile Rd. RO 48013		
Parcel # of Address	72-25-03-201-011		
Signature		Date	4-23-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	Gretchen Grace Parks-Dixon
Address	1318 E. 14 Mile Road Royal Oak, MI 48073
Parcel # of Address	72-25-03-226-022
Signature	Gretchen G. Parks-Dixon Date 4/21/24

Print Name (clearly)	ANDREW DIXON
Address	1318 E. 14 MILE ROAD, ROYAL OAK, MI 48073
Parcel # of Address	72-25-03-226-022
Signature	Andrew Dixon Date 2/1/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	BRIAN ASHLEY
Address	1401 E. 14 MILE RD
Parcel # of Address	25-03-228-002
Signature	
Date	4/22/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
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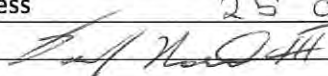
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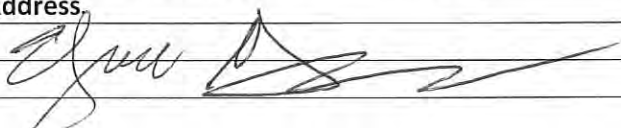
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- The Planning Commission failed to consider all of the required criteria as contained in **§ 770-129**.

Print Name (clearly)	LYNNE NORD
Address	217 AMELIA AVE
Parcel # of Address	25-03-301-099
Signature	 Date 4-28-24

Print Name (clearly)	PAUL NORD II
Address	217 AMELIA AVE
Parcel # of Address	25 03 301 099
Signature	 Date 4-28-24

Print Name (clearly)	Elizabeth Gardiner
Address	216 AMELIA AVE
Parcel # of Address	
Signature	 Date 4/30/24

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Print Name (clearly)	Lisa Mastey
Address	223 Amelia Ave
Parcel # of Address	
Signature	Lisa Mastey
Date	4/30/24

Print Name (clearly)	Jeremy Mastey
Address	223 Amelia
Parcel # of Address	
Signature	Jeremy Mastey
Date	4/30/24

Print Name (clearly)	MARK McMACKIN
Address	212 AMELIA
Parcel # of Address	
Signature	Mark McMackin
Date	4/30/2024

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Print Name (clearly)	MARK HARE
Address	302 AMELIA AVE
Parcel # of Address	
Signature	Mark Hare
Date	5-1-24

Print Name (clearly)	JEAN-PIERRE CORMIER
Address	222 AMELIA ROYAL OAK MI 48073
Parcel # of Address	
Signature	JPC
Date	5-6-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

914 Genesee

4704 Rochester Road
City of Royal Oak

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Print Name (clearly)	JOHN STEINMETZ
Address	1317 BAUMAN AVE.
Parcel # of Address	
Signature	
Date	07 MAY 2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Paul Kernosek		
Address	214 Bauman - Royal Oak, MI 48073		
Parcel # of Address	25-03-253-010		
Signature	Paul Kernosek	Date	5/6/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	<i>[Signature]</i>
Address	<i>731 BAN MAN ROYAL OAK</i>
Parcel # of Address	<i>25-03-252-047</i>
Signature	<i>[Signature]</i> Date <i>5-6-24</i>

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Ben Hardy	
Address	901 Burman Ave	ROYAL OAK
Parcel # of Address	25-03-252-048	
Signature	Ben Hardy	Date 4-6-26

Print Name (clearly)	Hannah Hardy	
Address	901 Burman Ave	
Parcel # of Address		
Signature	Hannah Hardy	Date 4-6-26

Print Name (clearly)		
Address		
Parcel # of Address		
Signature		Date

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Print Name (clearly)	JUDY KOSLICA	
Address	1010 BAUMAN	ROYAL OAK
Parcel # of Address	25-03-253-023	
Signature	Judith Koslica	Date 5-6-24

Print Name (clearly)		
Address		
Parcel # of Address		
Signature		Date

Print Name (clearly)		
Address		
Parcel # of Address		
Signature		Date

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Print Name (clearly)	Abigail miller
Address	1014 Bauman Ave Royal oak MI 48073
Parcel # of Address	25-03-253-024
Signature	<i>A. miller</i> Date 5.6.24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	TIMOTHY M BLAKE		
Address	1017 BAUMAN AVE ROYAL OAK, MI 48073		
Parcel # of Address	25-03-252-060		
Signature			Date
			MAY 6, 24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	Rosemary Burton
Address	1020 Bauman Ave
Parcel # of Address	25-03-253-026
Signature	Rosemary Burton
Date	5/6/24

Print Name (clearly)	Robert J. Burton
Address	1020 BAUMAN AVE
Parcel # of Address	
Signature	Robert J. Burton
Date	5/6/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
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Print Name (clearly)	Charles Billups	
Address	1025 Bannan Street	Royal Oak
Parcel # of Address	25-03-252-062	
Signature	Charles Billups	Date 5/6/2024

Print Name (clearly)		
Address		
Parcel # of Address		
Signature		Date

Print Name (clearly)		
Address		
Parcel # of Address		
Signature		Date

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SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

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- The Planning Commission failed to consider all of the required criteria as contained in § 770-129.

Print Name (clearly)	Stephanie Menzo
Address	1101 Bauman Ave Royal Oak
Parcel # of Address	25-03-277-019
Signature	Stephanie Menzo
	Date 5/6/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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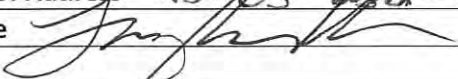
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- The Planning Commission failed to consider all of the required criteria as contained in **§ 770-129**.

Print Name (clearly)	Tracy Kirkcennell
Address	1123 Bauman Royal Oak
Parcel # of Address	25-03-0001-277-024
Signature	 Date 4/26/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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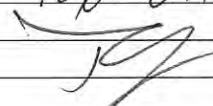
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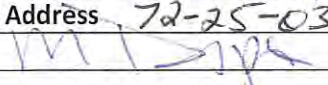
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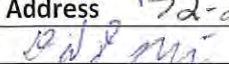
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Print Name (clearly)	RITHIK JASON		
Address	929 O-HAWA (928 O-HAWA)		
Parcel # of Address	25-03-251-012		
Signature		Date	17-APR-24

Print Name (clearly)	MARISSA DIPERNA		
Address	1309 Bayman Ave		
Parcel # of Address	72-25-03-277-035		
Signature		Date	4-19-24

Print Name (clearly)	DAVID DIPERNA		
Address	1309 Bayman Ave		
Parcel # of Address	72-25-03-277-035		
Signature		Date	4-19-24

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Print Name (clearly)	Rebecca Najor		
Address	6116 Bauman Ave		
Parcel # of Address	25-03-253-005		
Signature	Rebecca Najor	Date	5-6-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	Don Laughlin
Address	701 Bowman Ave. Royal Oak MI 48073
Parcel # of Address	25-03-252-040
Signature	Date 5/6/24

Print Name (clearly)	Lia Marshall
Address	701 Bowman Ave.
Parcel # of Address	25-03-252-040
Signature	Date 5/6/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Ray T. Everhart
Address	707 Bauman Ave Royal Oak
Parcel # of Address	25-03-253-007
Signature	Ray T. Everhart Date 5-6-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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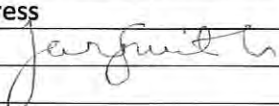
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Print Name (clearly)	Jacob Smith
Address	706 Burrans Ave Royal Oak MI 48073
Parcel # of Address	25-03-253-008
Signature	
Date	5/6/24

Print Name (clearly)	Jamie Smith
Address	706 Burrans Ave
Parcel # of Address	
Signature	
Date	5/6/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	LEO BAUER
Address	709 BAUTMAN AVE
Parcel # of Address	25-03-252-042
Signature	Date 05/06/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Rickey King
Address	710 BAUMANN AVE ROYAL OAK
Parcel # of Address	25-03-253-009
Signature	Rickey King
	Date 5-7-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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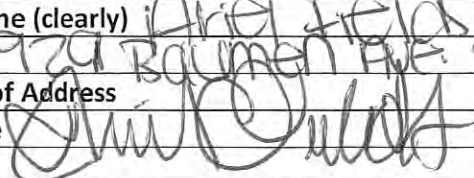
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Print Name (clearly)	Ariel Field
Address	929 Bauman Ave. Royal Oak
Parcel # of Address	25-03-25 & 055
Signature	
Date	05/06/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Lauren Scanlon
Address	1000 BAUMAN AVE ROYAL OAK 48073
Parcel # of Address	25-03-253-021
Signature	Lauren Scanlon
Date	5/6/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Michael Endres
Address	924 Bowman Ave Royal Oak
Parcel # of Address	25-03252-035
Signature	Date 5/6/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

DESCRIPTION: To construct 3.5-story building with 42 multiple-family dwellings on site of former bank at 4704 Rochester Rd. (parcel no. 25-03-201-023; Note: Current zoning only allows 16 units on this parcel.)

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Print Name (clearly)	TERESA BARRETT
Address	909 BAUMAN
Parcel # of Address	25-03-252P50
Signature	Teresa Barrett
Date	4/19/24

Print Name (clearly)	SHARON B. BOWEN
Address	719 EAST WASHINGTON
Parcel # of Address	25-03-202-031
Signature	Sharon Bowen
Date	4/19/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly) <u>Matth Shuler</u>	
Address <u>1501 Bauman Ave</u>	
Parcel # of Address <u>25-03-280-026</u>	
Signature 	Date <u>4/18/24</u>

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Kevin Adonji Madrid Lopez
Address	1508 Bauman Av. Royal Oak Michigan
Parcel # of Address	25-03-281-009
Signature	Kevin Adonji Madrid Lopez
Date	5/6/24

Print Name (clearly)	BRENDA L EUBISTO DIAZ
Address	1508 BAUMAN AV. ROYAL OAK MI 48073
Parcel # of Address	25-03-281-009
Signature	Brenda L Eubisto Diaz
Date	5/6/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Rachelle Ford
Address	1024 Donald Ave
Parcel # of Address	25-03-252-037
Signature	Rachelle Ford
Date	4-24-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	William Simmons
Address	1009 Donald Ave
Parcel # of Address	25-03-251-035
Signature	Wm Simmons
	Date 4-29-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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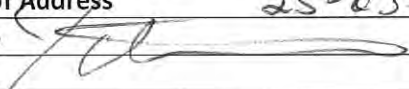
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Print Name (clearly) Joshua Stevens	
Address 926 Donald Ave	
Parcel # of Address 25-03-252-029	
Signature 	Date 4/24/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Sarah Davis
Address	1114 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-277-004
Signature	SARAH DAVIS
Date	5/4/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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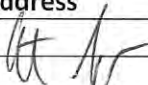
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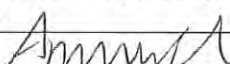
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Print Name (clearly)	Ethan Jones
Address	929 Donald Ave
Parcel # of Address	25-03-257-032
Signature	
Date	4/24/24

Print Name (clearly)	Amanda Jones
Address	929 Donald Ave
Parcel # of Address	
Signature	
Date	4/24/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Terald McChes		
Address	719 Donald		
Parcel # of Address	25-03-251-040		
Signature			Date
			4-28-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	SUSAN HALBERT
Address	731 DONALD
Parcel # of Address	25-03-251-024
Signature	Susan Halbert
Date	4-24-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Nina Trandl
Address	1406 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-280-002
Signature	Anna Lin
Date	MAY 5th 2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	LINDA LICHTE
Address	1017 DONALD
Parcel # of Address	25-03-251-037
Signature	<i>Linda Lichte</i> Date 4-24-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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Print Name (clearly)	Dylan Jackson
Address	1025 Donald Ave
Parcel # of Address	25-03-251-039
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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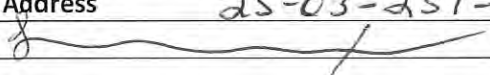
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Print Name (clearly)	Lexy Schusterbrown
Address	925 Donald Ave Royal Oak MI 48073
Parcel # of Address	25-03-251-031
Signature	 Date 4/24/2024

Print Name (clearly)	Sarah Schuster
Address	925 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-251-031
Signature	 Date 4/24/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Steve Brown
Address	701 DONALD AVE ROYAL OAK MI 48073
Parcel # of Address	25-03-251-017
Signature	Steve Brown
	Date 4-24-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	YVONNE BOCK		
Address	1102 DONALD ROYAL OAK 48073		
Parcel # of Address	25-03-277-001		
Signature	Yvonne M. Bock		Date 5-4-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	Anne Marie Wilson
Address	1106 Donald Ave. Royal Oak 48073
Parcel # of Address	25-03-277-002
Signature	Anne Marie Wilson Date 5/4/24

Print Name (clearly)	James Wilson
Address	1106 Donald Ave. Royal Oak 48073
Parcel # of Address	25-03-277-002
Signature	James Wilson Date 5/4/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Joy T. Boone
Address	1119 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-276-015
Signature	Joy T Boone
Date	5/4/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Jordan Smits
Address	1317 Donald Royal Oak 48073
Parcel # of Address	25-03-276-028
Signature	Jordan Smits Date 5/4/2024

Print Name (clearly)	Steven Smits
Address	1317 Donald Royal Oak 48073
Parcel # of Address	25-03-276-028
Signature	Steven Smits Date 5/4/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Leigh Ballantyne
Address	1105 Donald Ave Royal Oak MI 48073
Parcel # of Address	25-03-276-012
Signature	Leigh Ballantyne
Date	5/4/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Amy Safir
Address	1424 Donald Ave
Parcel # of Address	Royal Oak MI 48073 25-03-280-007
Signature	[Signature] Date 5.5.24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Erica Webster
Address	1423 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-279-021
Signature	Erica Webster
Date	5-5-24

Print Name (clearly)	Kevin Webster
Address	1423 Donald Ave Royal Oak
Parcel # of Address	25-03-279-021
Signature	Kevin Webster
Date	5-5-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Chris Riley
Address	1418 Donald Ave. Royal Oak 48073
Parcel # of Address	25-03-280-005
Signature	
Date	5/5/24

Print Name (clearly)	Sarah Mullen
Address	1418 Donald Ave, Royal Oak
Parcel # of Address	
Signature	
Date	5/5/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Scott Unger
Address	1415 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-279-019
Signature	Scott Unger
Date	5-5-24

Print Name (clearly)	STEPHANIE UNGER
Address	1415 DONALD AVE
Parcel # of Address	
Signature	Stephanie Unger
Date	5/5/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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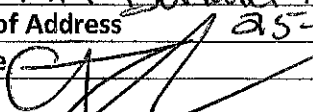
SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

DESCRIPTION: To construct 3.5-story building with 42 multiple-family dwellings on site of former bank at 4704 Rochester Rd. (parcel no. 25-03-201-023; Note: Current zoning only allows 16 units on this parcel.)

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Print Name (clearly)	CHRISTINE DONALDSON
Address	1414 DONALD AVE ROYAL OAK, MI 48073
Parcel # of Address	25-03-280-004
Signature	
Date	5-5-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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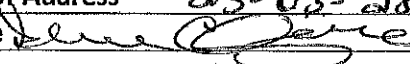
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Print Name (clearly)	Deneen Champagne		
Address	1620 Donald Ave Royal Oak 48073		
Parcel # of Address	25-03-280-018		
Signature			Date
			5/8/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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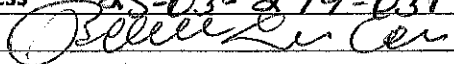
SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

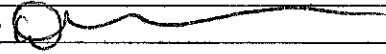
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Print Name (clearly)	BELUL WILKINSON
Address	1613 Donald Ave Royal Oak MI 48073
Parcel # of Address	25-03-279-031
Signature	 Date 05-05-2024

Print Name (clearly)	Dennielle McIver
Address	1607 Donald Ave
Parcel # of Address	
Signature	 Date 5-5-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	BRAD FERRELL
Address	1576 Donald Ave Royal Oak MI 48073
Parcel # of Address	25-03-280-013
Signature	<i>[Signature]</i> Date 5/8/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Jessica Combs
Address	1513 Donald Ave, R.O., MI 48073
Parcel # of Address	25-03-279-026
Signature	Jessica Combs
	Date 5.5.24

Print Name (clearly)	Norah David Gumbetter
Address	1513 Donald Ave, R.O., MI, 48073
Parcel # of Address	
Signature	Norah
	Date 5.5.24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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Print Name (clearly)	Pamela Nawrocki		
Address	1510 Donald Ave. Royal Oak MI 48073		
Parcel # of Address	25-03-280-009		
Signature	[Signature]		Date 5-5-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	James Cooper
Address	1509 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-279-024
Signature	J F Cooper Date 5/5/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Pat Burns
Address	1002 Donald Ave
Parcel # of Address	25-03-252-031
Signature	Pat Burns
	Date 7-24-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Carrie Wilder		
Address	1005 Donald Ave		
Parcel # of Address	25-03-257-034		
Signature	Carrie Wilder	Date	4-24-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	Mark Deyoung
Address	1001 Donald Ave
Parcel # of Address	25-03- 100 251-003
Signature	Mark Deyoung
Date	4/24/24

Print Name (clearly)	Elizabeth Deyoung
Address	1001 Donald Ave
Parcel # of Address	25-03-251-003
Signature	Elizabeth Deyoung
Date	4/24/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Kevin Moessner
Address	700 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-252-015
Signature	Date April 2024

Print Name (clearly)	Wendy Blanton
Address	730 Donald Royal Oak 48073
Parcel # of Address	25-03-252-022
Signature	Date April 2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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- The Planning Commission failed to consider all of the required criteria as contained in § 770-129.

Print Name (clearly)	Marie Soraghan
Address	718 Donald Ave, Royal Oak MI 48073
Parcel # of Address	25-03-252-019
Signature	Mary Soraghan
Date	4/24/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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Print Name (clearly)	JOHN RASMUSSEN		
Address	1309 DONALD ROYAL OAK 48073		
Parcel # of Address	25-03-276-026		
Signature	John Rasmussen		Date 5-4-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	Barbara McClain
Address	1416 DONALD AVE Royal Oak 48073
Parcel # of Address	25-03-280-003
Signature	Barbara McClain Date 3.5.24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Rachel Winters
Address	1403 Donald Ave Royal Oak 48073
Parcel # of Address	25-03-279-016
Signature	<i>[Signature]</i> Date 5/5/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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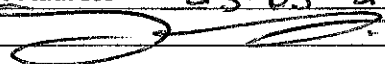
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Print Name (clearly)	Timothy McGuire
Address	1812 Dand Ave Royal Oak, MI 48073
Parcel # of Address	25-03-277-011
Signature	
Date	5/5/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Meg on Canady
Address	574 Gardner Ave Clawson MI 48017
Parcel # of Address	16-25-03-127-D15
Signature	Date 5/3/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Colleen Beaton		
Address	529 Gardner Ave CLAWSON 48017		
Parcel # of Address	16-25-03-126-034		
Signature	C. Beaton		Date
			5-3-2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	Bruce William Riky
Address	612 GARDNER AVE CLAWSON 48017
Parcel # of Address	16-25-03-127-018
Signature	Bruce Riky Date 5-3-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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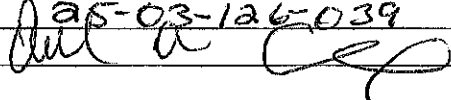
SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

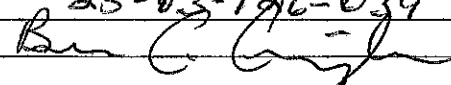
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Print Name (clearly)	ANDREA M CUNNINGHAM		
Address	605 GARDNER, CLAWSON, MI 48017		
Parcel # of Address	25-03-126-039		
Signature		Date	5/7/2024

Print Name (clearly)	BRIAN C. CUNNINGHAM		
Address	605 GARDNER CLAWSON, MI. 48017		
Parcel # of Address	25-03-126-039		
Signature		Date	5/7/2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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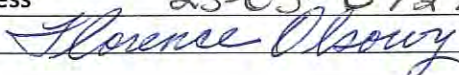
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Print Name (clearly)	FLORENCE OLSOWY		
Address	586 GARDNER CLAWSON Mich 48017		
Parcel # of Address	25-03-0127-016		
Signature		Date	5/7/2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
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Print Name (clearly)	George Theodoropoulos
Address	456 Gardner Ave
Parcel # of Address	Clauston, MI 48017 16-25-03-127-006
Signature	 Date 5-3-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Robert B Guthrie
Address	438 Garden Ave CLAWSON 48017
Parcel # of Address	16-25-03-127-004
Signature	RS [Signature] Date 5-3-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
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SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

DESCRIPTION: To construct 3.5-story building with 42 multiple-family dwellings on site of former bank at 4704 Rochester Rd. (parcel no. 25-03-201-023; Note: Current zoning only allows 16 units on this parcel.)

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- The applicant for the PUD has failed to demonstrate that all of the criteria of **§ 770-98** has been satisfied.
- The Planning Commission failed to consider all of the required criteria as contained in **§ 770-129**.

Print Name (clearly)	Frederick A. VanCleave
Address	530 Gardner Ave CLAWSON 48017
Parcel # of Address	16-25-03-127-012
Signature	Frederick A. VanCleave
Date	5-3-2024

Print Name (clearly)	Marilyn E. VanCleave
Address	530 Gardner Ave
Parcel # of Address	16-25-03-127-012
Signature	Marilyn E. VanCleave
Date	5-3-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
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Print Name (clearly)	Kelly Baldwin
Address	488 GARDNER CLAWSON 48017
Parcel # of Address	CLAWSON RD 16-25-03-127-008
Signature	Date 5-3-23

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

35

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Print Name (clearly)	Alex Alexopoulos
Address	609 Gardner, Clawson, MI 48017
Parcel # of Address	16-25-03-126-040
Signature	Alex Alexopoulos
Date	5/3/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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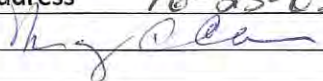
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Print Name (clearly)	MARJORIE CHOKA		
Address	560 GARNER CLAWSON 48017		
Parcel # of Address	16-25-03-127-014		
Signature			Date
			5/3/2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	Christy Stine
Address	1509 Genesee RD 48073
Parcel # of Address	25-03-228-018
Signature	Christy Stine
Date	4/22/24

Print Name (clearly)	Den Stine
Address	1509 Genesee RD 48073
Parcel # of Address	25-03-228-018
Signature	Den Stine
Date	4/22/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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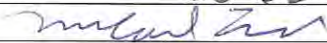
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Print Name (clearly)	MICHAEL ERICKE
Address	1515 GENESEE
Parcel # of Address	25-03-228-019
Signature	 Date 4/18/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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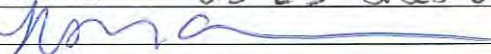
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Print Name (clearly)	Ross Gilders
Address	1525 Genesee Ave., Royal Oak MI 48073
Parcel # of Address	25-03-228-021
Signature	 Date 04/21/24

Print Name (clearly)	Nora Gilders
Address	1525 Genesee Ave Royal Oak MI 48073
Parcel # of Address	25-03-228-021
Signature	 Date 4/21/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Bryan Debus
Address	1603 Genesee
Parcel # of Address	25-03-228-022
Signature	Bryan Debus
Date	4-18-2024

Print Name (clearly)	Kelly Debus
Address	1603 Genesee
Parcel # of Address	25-03-228-022
Signature	Kelly Debus
Date	4-18-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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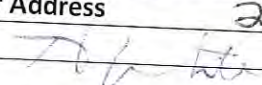
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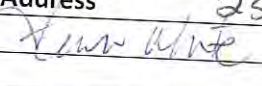
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Print Name (clearly)	Hezy White
Address	1602 Genesee Dr
Parcel # of Address	25-03-229-011
Signature	
Date	4/18/24

Print Name (clearly)	Terry White
Address	1602 Genesee Dr
Parcel # of Address	25-03-229-011
Signature	
Date	4/18/2024

Print Name (clearly)	AVERY HIGGINBOTHAM
Address	1612 GENESSEE
Parcel # of Address	25-03-229-013
Signature	
Date	4/18/2024

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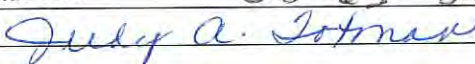
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Print Name (clearly)	JEFFREY W. TOTMAN
Address	1607 GENESEE ROYAL OAK, MI 48073
Parcel # of Address	25-03-228-023
Signature	 Date 4/18/24

Print Name (clearly)	JUDY A TOTMAN
Address	1607 GENESEE AVE ROYAL OAK MI 48073
Parcel # of Address	25-03-228-023
Signature	 Date 4-18-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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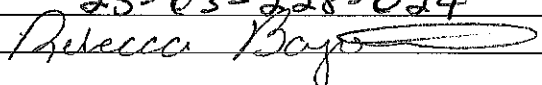
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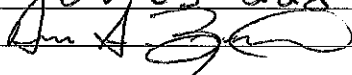
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Print Name (clearly)	Rebecca Bajorek		
Address	1611 Genesee Dr.		
Parcel # of Address	25-03-228-024		
Signature		Date	4/18/24

Print Name (clearly)	AARON BAJOREK		
Address	1611 GENESEE		
Parcel # of Address	25-03-228-024		
Signature		Date	4/18/2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

DESCRIPTION: To construct 3.5-story building with 42 multiple-family dwellings on site of former bank at 4704 Rochester Rd. (parcel no. 25-03-201-023; Note: Current zoning only allows 16 units on this parcel.)

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- The Planning Commission failed to consider all of the required criteria as contained in **§ 770-129**.

Print Name (clearly)	Kristen Higginbotham
Address	1612 Genesee Royal Oak, MI 48073
Parcel # of Address	25-03-229-013
Signature	Date 4/18/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	JSA VIKER
Address	4619 Genesee Ave.
Parcel # of Address	25-03-228-025
Signature	[Signature]
Date	9/18/24

Print Name (clearly)	NICHARD REMESZ
Address	1403 HURON AVE
Parcel # of Address	25-03-230-001
Signature	[Signature]
Date	11-18-24

Print Name (clearly)	Vickie Remesz (Ruth)
Address	1403 Huron Ave.
Parcel # of Address	25-03-230-001
Signature	[Signature]
Date	11-18-24

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Print Name (clearly)	Jeff Campbell
Address	1403 Genesee Royal Oak 48073
Parcel # of Address	25-03-228-012
Signature	 Date 5/3/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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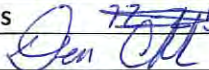
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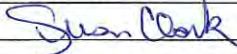
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Print Name (clearly)	DENN CLARK		
Address	1221 GENESEE		
Parcel # of Address	72-25-03-226-017		
Signature		Date	5-8-24

Print Name (clearly)	SUSAN CLARK		
Address	1221 GENESEE		
Parcel # of Address	72-25-03-226-017		
Signature		Date	5/9/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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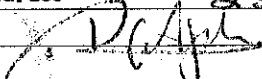
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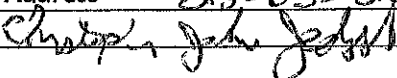
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Print Name (clearly)	PATRICIA AVELINI JEDRZEJEK		
Address	1311 GENESEE		
Parcel # of Address	25-03-226-020		
Signature		Date	4-27-24

Print Name (clearly)	CHRISTOPHER JEDRZEJEK		
Address	1311 GENESEE		
Parcel # of Address	25-03-226-020		
Signature		Date	4-27-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	LINDA K. HERMAN		
Address	1402 GENESEE DR.		
Parcel # of Address	72-25-03-229-001		
Signature	Linda K. Herman	Date	4/22/24

Print Name (clearly)	BRIAN L. HERMAN		
Address	1402 GENESEE DR.		
Parcel # of Address	72-25-03-229-001		
Signature	Brian L. Herman	Date	4/22/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	Diane Jones		
Address	1318 Genesee	Royal Oak	48073
Parcel # of Address	25-03-227-010		
Signature	Diane Jones	Date	4-17-2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	Matthew W. Jones
Address	1318 Genesee Royal Oak
Parcel # of Address	25-03-227-010
Signature	<i>Matthew Jones</i> Date 4-22-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
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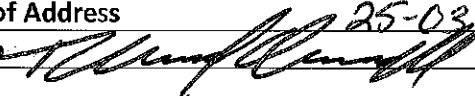
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Print Name (clearly)	THOMAS J CAMPBELL		
Address	1128 GEWESLEE DRIVE		
Parcel # of Address	25-03-227-004		
Signature		Date	5/3/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
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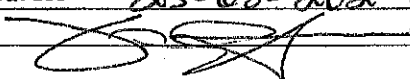
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Print Name (clearly)	THOMAS SUSTARICH		
Address	1018 GENESEE		
Parcel # of Address	25-03-202-016		
Signature			Date
			5/4/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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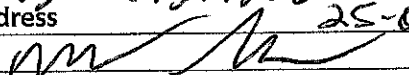
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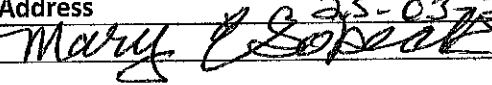
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Print Name (clearly)	MARK SOBECK		
Address	930 GENESEE ROYAL OAK		
Parcel # of Address	25-03-202-013		
Signature			Date 5-7-24

Print Name (clearly)	MARY E. SOBECK		
Address	930 GENESEE ROYAL OAK		
Parcel # of Address	25-03-202-013		
Signature			Date 5-7-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

DESCRIPTION: To construct 3.5-story building with 42 multiple-family dwellings on site of former bank at 4704 Rochester Rd. (parcel no. 25-03-201-023; Note: Current zoning only allows 16 units on this parcel.)

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Print Name (clearly)	RICHARD LEE HETRICK		
Address	1003 GENESEE R.O.		
Parcel # of Address	25-03-202-014		
Signature	R.L. Hetrick		Date 17 APR 23

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	Alicia Ramon		
Address	1010 Genesee Dr., Royal Oak MI 48073		
Parcel # of Address	25-03-202-015		
Signature		Date	4/17/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	LAURA CAL-GAZDA
Address	1105 GENESSEE R.O. 48073
Parcel # of Address	25-03-226-011
Signature	Laura Cal-Gazda
Date	4.17.2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	CHARLIE HOWEIS
Address	1021 GENESEE DRIVE
Parcel # of Address	1 25-03-201-022
Signature	Charlie Howe
Date	4/17/2024

Print Name (clearly)	Stephanie Harris
Address	1021 Genesee Drive
Parcel # of Address	1 25-03-201-022
Signature	Stephanie Harris
Date	4/17/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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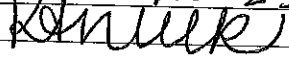
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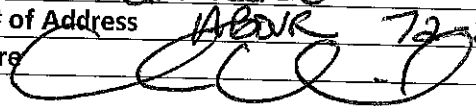
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Print Name (clearly)	Kristen Urbanik
Address	1104 Genesee
Parcel # of Address	72-25-03-227-001
Signature	
Date	4/17/24

Print Name (clearly)	DR. CHRISTOPHER URBANIK
Address	1104 GENESSEE
Parcel # of Address	ABNR 72-25-03-227-001
Signature	
Date	4/17/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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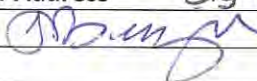
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Print Name (clearly)	Tessa Benziger
Address	1120 Grosse
Parcel # of Address	25-03-227-003
Signature	
Date	4.18.24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	JUSTIN STROHMEYER			
Address	1121 GENESEE			
Parcel # of Address	25-03-226-013			
Signature			Date	4/30/24

Print Name (clearly)				
Address				
Parcel # of Address				
Signature			Date	

Print Name (clearly)				
Address				
Parcel # of Address				
Signature			Date	

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Print Name (clearly)	Lynda Campbell
Address	1128 Genesee Royal Oak 48073
Parcel # of Address	25-03-277-004
Signature	Lynda Campbell
	Date 4-17-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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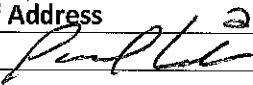
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Print Name (clearly)	PAUL Anselm		
Address	1129 Genesee		
Parcel # of Address	25-03-226-014		
Signature		Date	4-17-24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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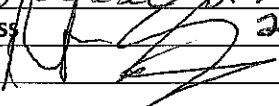
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Print Name (clearly)	Michele Tekip
Address	1205 Genesee Dr., Royal Oak MI 48073
Parcel # of Address	25-03-226-015
Signature	Michele Tekip
Date	5/1/24

Print Name (clearly)	Robert Tekip
Address	1205 Genesee Dr.
Parcel # of Address	25-03-226-015
Signature	
Date	5/1/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	KATHLEEN HENRY
Address	1212 GERRARD
Parcel # of Address	25-03-227-006
Signature	Kathleen Henry
Date	3-17-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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- The Planning Commission failed to consider all of the required criteria as contained in **§ 770-129**.

Print Name (clearly)	Elizabeth Carpenter
Address	1213 Genesee
Parcel # of Address	Royal Oak, MI 48073 25-03-224-0163
Signature	Elizabeth Carpenter Date 4/18/23

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

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Print Name (clearly)	Rudolph Stiglich
Address	1319 Genesee
Parcel # of Address	25-03-226-021
Signature	Rudolph Stiglich
Date	4/17/2024

Print Name (clearly)	Cheryl Stiglich
Address	1319 Genesee
Parcel # of Address	25-03-226-021
Signature	Cheryl Stiglich
Date	4/17/2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	JAMES ROBERTSON
Address	1220 Genesee Royal Oak
Parcel # of Address	25-03-227-007
Signature	James Robertson
	Date 4/17/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	DIANE L VETTORI
Address	1302 Genesee Dr
Parcel # of Address	72-25-03-227-008
Signature	Diane L Vettori
Date	4/17/24

Print Name (clearly)	GARY J Vettori
Address	1302 Genesee Dr
Parcel # of Address	72-25-03-227-008
Signature	Gary J Vettori
Date	4/17/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Wanda Meissner
Address	1303 Genesee
Parcel # of Address	25-03-226-023
Signature	Wanda Meissner
Date	4/18/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Kathy Houston
Address	1310 Genesee
Parcel # of Address	25-03-227-009
Signature	Kathy Houston
Date	4-17-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Edward Lingenfelter
Address	1415 Genesee Street Royal Oak, MI, 48073
Parcel # of Address	25-03-228-014
Signature	Date 4/18/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Kaleigh Gwozdzialski
Address	4603 George Hwy Royal Oak MI Apt 4 48073
Parcel # of Address	25-05-101-009
Signature	<i>[Signature]</i> Date 4/22/24

Print Name (clearly)	Aaron Jones
Address	1318 Genesee, Royal Oak MI 48073
Parcel # of Address	25-03-227-010
Signature	<i>[Signature]</i> Date 4/22/24

Print Name (clearly)	William Jones
Address	1318 GENESSEE, Royal Oak
Parcel # of Address	25-03-227-010
Signature	<i>[Signature]</i> Date 4/22/24

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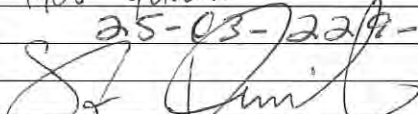
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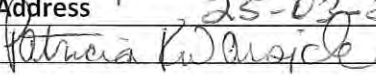
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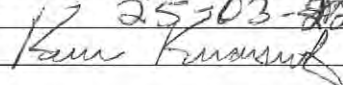
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Print Name (clearly)	STEVEN KWARSICK
Address	1406 GENESEE
Parcel # of Address	25-03-229-002
Signature	 Date 4/22/24

Print Name (clearly)	PATRICIA KWARSICK
Address	1406 GENESEE
Parcel # of Address	25-03-229-002
Signature	 Date 4/22/24

Print Name (clearly)	KEVIN KWARSICK
Address	1406 GENESEE
Parcel # of Address	25-03-229-002
Signature	 Date 4/22/24

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Print Name (clearly)	Thomas A. Hoermann		
Address	914 Genesee Avenue, Royal Oak		
Parcel # of Address	25-03-202-011		
Signature	Thomas A. Hoermann	Date	April 20, 2024

Print Name (clearly)	Linda Ruonavaara		
Address	914 Genesee Ave Royal Oak		
Parcel # of Address	25-03-202-011		
Signature	L. Ruonavaara	Date	4-20-2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

1

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Print Name (clearly)	Aubrey Secondino
Address	921 Genesee Dr. ROYAL OAK, MI 48073
Parcel # of Address	25-03-201-018
Signature	 Date 4-18-2024

Print Name (clearly)	AARON SECONDINO
Address	921 GENESEE DR. ROYAL OAK, MI 48073
Parcel # of Address	25-03-201-018
Signature	 Date 4-18-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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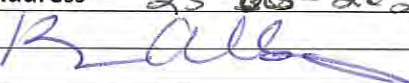
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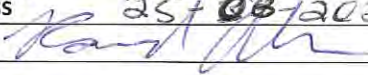
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Print Name (clearly)	Katrina Allen
Address	922 Genesee
Parcel # of Address	25-03-202-012
Signature	
Date	4-17-24

Print Name (clearly)	Raymond Allen
Address	922 Genesee
Parcel # of Address	25-03-202-012
Signature	
Date	4-17-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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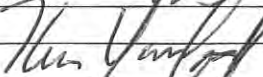
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Print Name (clearly)	KEVIN YOUNGBLOOD		
Address			
Parcel # of Address	455 GROVE AVE CLAWSON 48017		
Signature		16-25-03-127-025	Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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Print Name (clearly)	Terri Glick
Address	445 Grove CRAWSON 48017
Parcel # of Address	16-25-03-127-024
Signature	Terri Glick
	Date

Print Name (clearly)	Cy Youngblood
Address	455 Grove CRAWSON 48017
Parcel # of Address	16-25-03-127-025
Signature	Cy Youngblood
	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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Print Name (clearly)	John Theodoropoulos
Address	485 Grove Clarkson 48017
Parcel # of Address	16-25-03-127-928
Signature	John Theodoropoulos Date 5/4/24

Print Name (clearly)	Konstantina Theodoropoulos
Address	485 Grove Clarkson Mich 48017
Parcel # of Address	16-25-03-127-028
Signature	Konstantina Theodoropoulos Date 5/4/24

Print Name (clearly)	Stefanos Theodoropoulos
Address	485 Grove ave Clarkson 48017
Parcel # of Address	16-25-03-127-028
Signature	Stefanos Theodoropoulos Date 5/4/24

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Print Name (clearly)	Bill Hauser		
Address	465 GROVE CLAWSON 48017		
Parcel # of Address	16-25-03-127-026		
Signature	W.E. Hauser	Date	5/4/2024

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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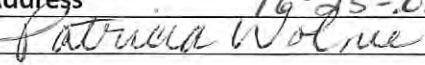
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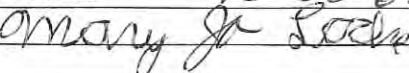
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Print Name (clearly)	DANIEL WOLNIE	48017
Address	416 GROVE AVE CLAWSON MI	
Parcel # of Address	16-25-03-128-003	
Signature		Date 5-4-24

Print Name (clearly)	PATRICIA WOLNIE	
Address	416 GROVE AVE CLAWSON	48017
Parcel # of Address	16-25-03-128-003	
Signature		Date 05.04.24

Print Name (clearly)	MARY JO LOCKE	
Address	415 GROVE AVE CLAWSON	48017
Parcel # of Address	16-25-03-128-003	
Signature		Date 05.04.24

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Print Name (clearly)	Lucille Stugin
Address	1623 Huron
Parcel # of Address	25-03-229-030
Signature	Lucille Stugin
	Date

Print Name (clearly)	Amy Lubben
Address	1623 Huron Ave
Parcel # of Address	25-03-229-030
Signature	Amy Lubben
	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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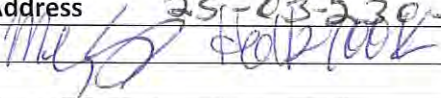
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Print Name (clearly)	Megan Molbrook
Address	1612 Huron Ave
Parcel # of Address	25-03-230-013
Signature	
Date	4/18/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	GARY STAGLIN
Address	1623 HURON
Parcel # of Address	25-03-299-030
Signature	May 18/24
Date	4/18/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	JARED MANN
Address	1617 HURON AVE.
Parcel # of Address	25-03-299-029
Signature	Date 4/18/24

Print Name (clearly)	MORGAN GALT
Address	1617 HURON AVE
Parcel # of Address	25-03-299-029
Signature	Date 4-18-24

Print Name (clearly)	
Address	
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Print Name (clearly)	Matt Horning
Address	1519 Huron Ave
Parcel # of Address	25-03-299-024
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Parcel # of Address	
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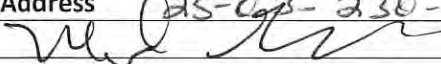
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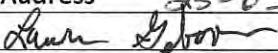
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Print Name (clearly)	Mike Geboski
Address	1406 Huron
Parcel # of Address	25-03-230-002
Signature	 Date 4-18-2024

Print Name (clearly)	Laura Geboski
Address	1406 Huron
Parcel # of Address	25-03-230-002
Signature	 Date 4-18-2024

Print Name (clearly)	Jacob Geboski
Address	1406 Huron Ave
Parcel # of Address	25-03-230-002
Signature	 Date 4-18-2024

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Print Name (clearly)	Ed Mephram
Address	1502 Huron
Parcel # of Address	25-03-230-006
Signature	Ed Mephram
	Date 4-18-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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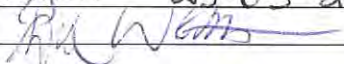
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Print Name (clearly)	Paul Weidig
Address	1419 Huron Ave Royal Oak, MI 48073
Parcel # of Address	25-03-229-019
Signature	 Date 4/18/24

Print Name (clearly)	Debra Weidig
Address	1419 Huron Ave Royal Oak MI 48073
Parcel # of Address	25-03-229-019
Signature	 Date 4/18/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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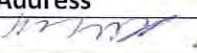
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Print Name (clearly)	Brandon Schleht
Address	1606 huron ave Royal Oak MI 48073
Parcel # of Address	25-03-230-012
Signature	 Date 4/18/23

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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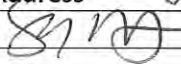
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Print Name (clearly)	Shannon Gronewit
Address	1514 Millard Ave
Parcel # of Address	25-03-427-018
Signature	 Date 4-24-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Maralee Jewett
Address	1403 Millard Ave. Royal Oak MI 48073
Parcel # of Address	72-25-03-426-040
Signature	Maralee Jewett
Date	4-17-24

Print Name (clearly)	Melanie Smith
Address	1313 Millard Royal Oak 48073
Parcel # of Address	72-25-03-426-037
Signature	Melanie Smith
Date	4-17-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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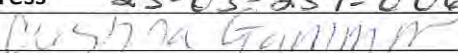
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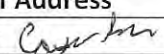
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Print Name (clearly)	STEVEN Gammoy
Address	726 OTTAWA AVE
Parcel # of Address	25-03-251-006
Signature	 Date 4-19-24

Print Name (clearly)	Cristina Gammoy
Address	726 OTTAWA
Parcel # of Address	25-03-251-006
Signature	 Date 4-19-24

Print Name (clearly)	Cooper Gammoy
Address	726 OTTAWA
Parcel # of Address	25-03 251-006
Signature	 Date 4-19-24

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Print Name (clearly)	Jennifer Moeller
Address	1424 Ottawa Royal Oak
Parcel # of Address	25-03-201-005
Signature	Jennifer Moeller
	Date 4/19/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	JACK WALL
Address	1506 OTTAWA
Parcel # of Address	25-03-279-007
Signature	Jack Wall
Date	4/19/24

Print Name (clearly)	DOUG WALL
Address	1506 OTTAWA
Parcel # of Address	25-03-279-007
Signature	Doug Wall
Date	4/19/24

Print Name (clearly)	PATRICIA WALL
Address	1506 OTTAWA
Parcel # of Address	25-03-279-007
Signature	Patricia Wall
Date	4/19/24

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Print Name (clearly)	Tracy Austin
Address	1516 Ottawa RD 48073
Parcel # of Address	25-03-279-009
Signature	Tracy Austin
	Date 4-20-24

Print Name (clearly)	Monique Bahl
Address	16080 Ottawa 48073
Parcel # of Address	25-03-279-012
Signature	M. Bahl
	Date 4/20/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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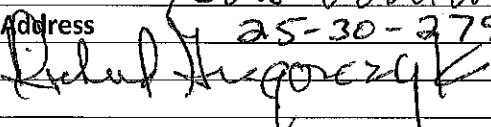
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Print Name (clearly)	Richard Gregoczkyk		
Address	1502 Ottawa		
Parcel # of Address	25-30-279-011		
Signature		Date	April 19, 2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Mark Heitchue
Address	1602 Ottawa Dr
Parcel # of Address	25-30-279-006
Signature	Mark Heitchue
	Date 4/20/24

Print Name (clearly)	Beth Heitchue
Address	1602 Ottawa
Parcel # of Address	25-30-279-006
Signature	Beth Heitchue
	Date 4/20/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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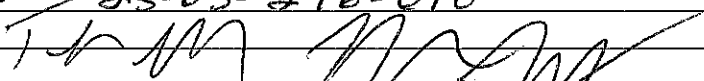
SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

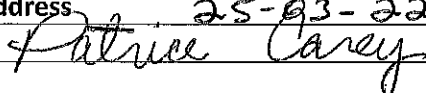
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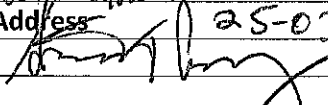
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Print Name (clearly)	Tim McNary
Address	1318 Ottawa Ave
Parcel # of Address	25-03-276-010
Signature	 Date 4/20/24

Print Name (clearly)	Patrice Carey
Address	1213 Ottawa
Parcel # of Address	25-03-227-016
Signature	 Date 4/20/24

Print Name (clearly)	Steven Carey
Address	1213 Ottawa
Parcel # of Address	25-03-227-016
Signature	 Date 4/20/24

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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Print Name (clearly)	Salvatore J. Savino Jr.
Address	1220 Ottawa
Parcel # of Address	Royal Oak MI 48073 25-03-276-007
Signature	Date 4/19/24

Print Name (clearly)	Shannon Savino
Address	1220 Ottawa Royal Oak MI 48073
Parcel # of Address	25-03-276-007
Signature	Date 4/19/24

Print Name (clearly)	RICHARD SMITH
Address	1302 OTTAWA
Parcel # of Address	25-03-276-008
Signature	Date 4/19

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Print Name (clearly)	PAULA LUCAS		
Address	1406 OTTAWA AVE, ROYAL OAK, MI 48073		
Parcel # of Address	25-03-279-002		
Signature	Paula Lucas	Date	04/19/24

Print Name (clearly)	Cindy LaFlin		
Address	1412 OTTAWA		
Parcel # of Address	25-03-279-003		
Signature	Cindy LaFlin	Date	

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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Print Name (clearly)	Kathy Gocher		
Address	912 Ottawa Ave		
Parcel # of Address	25-03-251-010		
Signature	Kathy G. Gocher	Date	4/19/24

Print Name (clearly)	Jennifer Strong		
Address	935 Ottawa Dr		
Parcel # of Address	25-03-202-021		
Signature	Jennifer Strong	Date	4/19/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature		Date	

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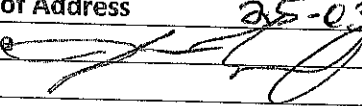
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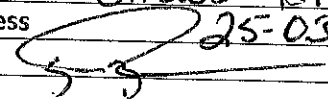
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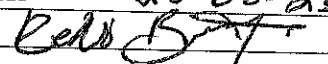
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Print Name (clearly)	Jack Crawley
Address	1618 Ottawa Dr.
Parcel # of Address	25-03-279-034
Signature	
Date	4/17/24

Print Name (clearly)	Trace Bott
Address	1615 Ottawa Dr
Parcel # of Address	25-03-230-027
Signature	
Date	4.27.24

Print Name (clearly)	Kels Bott
Address	1615 Ottawa Dr
Parcel # of Address	25-03-230-027
Signature	
Date	4.27.24

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Print Name (clearly)	PAUL KOCHNA
Address	1128 DTTA WA Dr
Parcel # of Address	25-03-276-004
Signature	<i>Paul Kochna</i>
	Date 4-26-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
	Date

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Print Name (clearly)	Arthur Perry Abbey III
Address	1120 Ottawa
Parcel # of Address	25-03-276-003
Signature	Arthur Perry Abbey III
Date	4-19-24

Print Name (clearly)	Kimberly Long
Address	1120 Ottawa
Parcel # of Address	25-03-276-003
Signature	Kimberly Long
Date	4/19/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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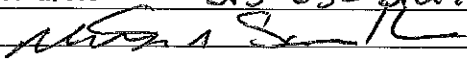
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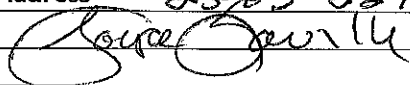
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Print Name (clearly)	Michael A Saville
Address	1105 Ottawa Dr
Parcel # of Address	25-03-227-011
Signature	 Date 4/19/2024

Print Name (clearly)	Joyce Saville
Address	1105 Ottawa Dr
Parcel # of Address	25-03-227-011
Signature	 Date 4/19/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Emily Richardson
Address	1619 Ottawa Dr
Parcel # of Address	25-03-202-025
Signature	Emily Richardson
Date	4/19

Print Name (clearly)	Nicholas Richardson
Address	1619 Ottawa Dr
Parcel # of Address	25-03-202-025
Signature	Nicholas Richardson
Date	04/19

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Ryan McPheeters
Address	943 Ottawa Dr. Royal Oak, MI 48073
Parcel # of Address	25-03-202-022
Signature	Date 4/19/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Patricia Transit
Address	938 Ottawa
Parcel # of Address	25-03-251-013
Signature	Patricia Transit
Date	4-19-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Tanya Benesch
Address	720 Ottawa
Parcel # of Address	25-03-251-043
Signature	Date 4-20-2024

Print Name (clearly)	Daniel Pickering
Address	720 Ottawa
Parcel # of Address	25-03-251-043
Signature	Date 4-19-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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Print Name (clearly)	Ann T. Steffy
Address	1129 Ottawa
Parcel # of Address	25-03-227-014
Signature	Ann T. Steffy
Date	4-18-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	CHARLES LILES
Address	OTTAWA DR
Parcel # of Address	1612
Signature	25-03-279-013
Date	4-24-24

Print Name (clearly)	Sandra Liles
Address	OTTAWA DR
Parcel # of Address	1612 25-03-279-013
Signature	Sandra Liles
Date	4/24/24

Print Name (clearly)	Elizabeth Ashley
Address	14 Mile
Parcel # of Address	1404 25-03-228-001
Signature	Elizabeth Ashley
Date	4/24/24

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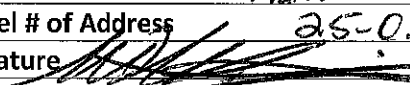
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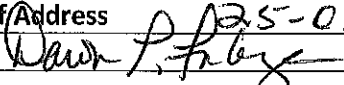
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Print Name (clearly)	William E Fabrizio
Address	1221 Ottawa
Parcel # of Address	25-03-227-017
Signature	
Date	4-17-24

Print Name (clearly)	DAWN FABRIZIO
Address	1221 OTTAWA DR.
Parcel # of Address	25-03-227-017
Signature	
Date	4-17-24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

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Print Name (clearly)	Don Anthony
Address	1609 OTTAWA
Parcel # of Address	25-03-230-026
Signature	Don Anthony
Date	4-20-20

Print Name (clearly)	DAVID PALLAY
Address	1417 OTTAWA
Parcel # of Address	25-03-230-019
Signature	David Pallay
Date	4/20/20

Print Name (clearly)	Sharon Pallay
Address	1417 OTTAWA
Parcel # of Address	25-03-230-019
Signature	Sharon Pallay
Date	4/20/20

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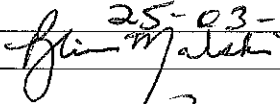
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Print Name (clearly)	BRIAN MALSKI
Address	1421 OTTAWA
Parcel # of Address	25-03-230-020
Signature	 Date 4-20-2024

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	Date

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Print Name (clearly)	Drew Young
Address	1315 Ottawa Dr
Parcel # of Address	72-25-03-227-020
Signature	
Date	4/27/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

Print Name (clearly)	
Address	
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Signature	
Date	

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Print Name (clearly)	HEATHER I. ATHER
Address	1619 OTTAWA AVE. ROYAL OAK MI 48073
Parcel # of Address	72-25-03-230-02B
Signature	Heather I. Ather
Date	4-25-24

Print Name (clearly)	GLENN J. ATHER
Address	1619 OTTAWA DR. ROYAL OAK, MI 48073
Parcel # of Address	72-25-03-230-02B
Signature	Glenn J. Ather
Date	4/25/24

Print Name (clearly)	Amber M. Ather
Address	1619 Ottawa Dr. Royal Oak MI 48073
Parcel # of Address	72-25-03-230-02B
Signature	Amber Ather
Date	4-25-24

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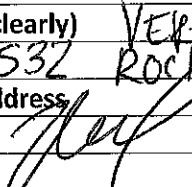
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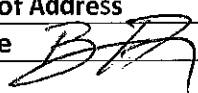
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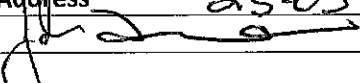
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Print Name (clearly)	VERA AZZU
Address	4532 ROCHESTER RD.
Parcel # of Address	25-03-251-042
Signature	 Date 5-7-24

Print Name (clearly)	BRANDON PIENIOZEK
Address	1013 BAUMAN AVE
Parcel # of Address	25-03-252-059
Signature	 Date 5-2-24

Print Name (clearly)	JOHN FITZPATRICK
Address	4602 ROCHESTER RD
Parcel # of Address	25-03-202-029
Signature	 Date 5/4/24

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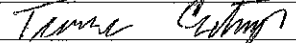
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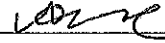
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Print Name (clearly)	Patrick Adams
Address	4602 Rochester Rd, Royal Oak, MI 48073
Parcel # of Address	25-03-202-029
Signature	 Date 5-4-23

Print Name (clearly)	Trevor Cretney
Address	4612 Rochester Rd, Royal Oak, MI 48073
Parcel # of Address	25-03-252-071
Signature	 Date 5/4/24

Print Name (clearly)	Anshul Varmy
Address	4616 Rochester Road, Royal Oak, MI- 48073
Parcel # of Address	25-03-202-030
Signature	 Date 5/4/24

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Print Name (clearly)	JAMES GALUS		
Address	4408 ROCHESTER RD ROYAL OAK MI 48073		
Parcel # of Address	25-03-252-067		
Signature	Jim Galus		Date 5/6/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

ZONING ORDINANCE TEXT AMENDMENT (ZOTA) PROTEST PETITION

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SIGNATURE FORM: ZOTA Protest Petition for Royal Oak site plan SP 24-04-04

DESCRIPTION: To construct 3.5-story building with 42 multiple-family dwellings on site of former bank at 4704 Rochester Rd. (parcel no. 25-03-201-023; Note: Current zoning only allows 16 units on this parcel.)

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- The applicant for the PUD has failed to demonstrate that all of the criteria of § 770-98 has been satisfied.
- The Planning Commission failed to consider all of the required criteria as contained in § 770-129.

Print Name (clearly)	ROBERT STUGLIN
Address	4404 ROCHESTER RD ROYAL OAK
Parcel # of Address	25-03-252-068
Signature	Robert Stuglin
Date	4-20-24

Print Name (clearly)	Yvonne Wynes
Address	4414 Rochester Rd Royal Oak, MI 48073
Parcel # of Address	72-25-03-252-072
Signature	Yvonne Wynes
Date	4-21-24

Print Name (clearly)	Matthew LaPointe
Address	4504 S Rochester Rd Royal Oak MI 48073
Parcel # of Address	25-03-251-004
Signature	Matthew LaPointe
Date	4-21-24

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Print Name (clearly)	Nicholas Lucas
Address	4644 Rochester Rd
Parcel # of Address	25-03-202-001
Signature	Nicholas Lucas
Date	4/21/24

Print Name (clearly)	Marissa Lucas
Address	4644 Rochester Rd.
Parcel # of Address	25-03-203-001
Signature	Marissa Lucas
Date	4/21/24

Print Name (clearly)	DOUGLAS A. MANIEX
Address	1123 BAUMAN AVE
Parcel # of Address	25-03-277-025
Signature	Douglas A. Maniex
Date	4/21/24

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- The Planning Commission failed to consider all of the required criteria as contained in § 770-129.

Print Name (clearly)	Holly Purcell of Clawson Clay Guild		
Address	1205 Rochester Rd, Clawson MI, 48017		
Parcel # of Address			
Signature	Holly Purcell	(renter)	Date 5/4/2024

Print Name (clearly)	RICHARD BREZEL CLAWSON CLAY GUILD		
Address	1205 ROCHESTER RD CLAWSON MI, 48017		
Parcel # of Address			
Signature	R. Brezel		Date 5/4/24

Print Name (clearly)			
Address			
Parcel # of Address			
Signature			Date

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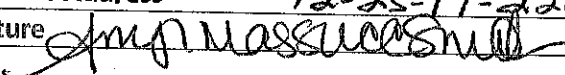
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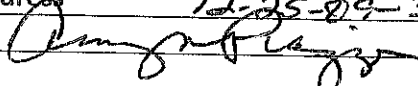
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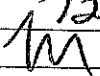
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Print Name (clearly)	Amy Massucci-Smith
Address	1806 Woodsboro Dr Royal Oak, MI 48067
Parcel # of Address	72-25-17-228-016
Signature	
Date	5/1/2024

Print Name (clearly)	Amy Piazon
Address	1602 West Houstonia Royal Oak, MI 48073
Parcel # of Address	72-25-09-352-016
Signature	
Date	5/3/2024

Print Name (clearly)	Flora Ross
Address	1521 Northway Blvd Royal Oak
Parcel # of Address	72-25-09-306-002
Signature	
Date	5/3/24

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Print Name (clearly)	Michelle Davis-Barkeld
Address	1019 McLean Ave., Royal Oak, MI 48067
Parcel # of Address	72-25-22-428-035
Signature	Michelle Davis-Barkeld
Date	05.01.24

Print Name (clearly)	Emily Castine
Address	3015 N. Vermont Ave. ROYAL OAK
Parcel # of Address	72-25-10-208-025
Signature	Emily Castine
Date	5/1/24

Print Name (clearly)	Amy Shepler
Address	533 S. Edgeworth Ave ROYAL OAK
Parcel # of Address	72-25-23-115-018
Signature	Amy Shepler
Date	5/1/24

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Print Name (clearly)	Jennifer Clark
Address	2419 HAYWOOD AVE 48067
Parcel # of Address	72-25-23-328-051
Signature	Jennifer Clark
Date	4/30/24

Print Name (clearly)	MATT MITCHELL
Address	1841 GREENLEAF DR. ROYAL OAK
Parcel # of Address	72-25-17-276-010
Signature	Matt Mitchell
Date	4/30/24

Print Name (clearly)	RAYMOND G. ROBINSON
Address	1841 GREENLEAF DR. ROYAL OAK
Parcel # of Address	72-25-17-276-010
Signature	Raymond G. Robinson
Date	4/30/24

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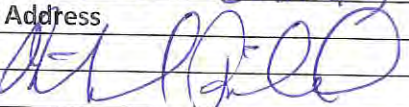
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Print Name (clearly)	SYLWIA FLAGA
Address	1409 HICKORY AVE, RO, MI, 48073
Parcel # of Address	
Signature	
Date	5.6.24

Print Name (clearly)	Richard Reibel
Address	3719 Coalbridge Hwy, RO, MI 48073
Parcel # of Address	
Signature	
Date	5/12/24

Print Name (clearly)	
Address	
Parcel # of Address	
Signature	
Date	

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Mutual Non-Disclosure and Exclusivity Agreement
SUBMITTING DEPARTMENT	City Attorney
PRESENTER	Niccolas Grochowski
MEETING DATE	June 10, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

On the agenda for your review and consideration is Mutual Non-Disclosure and Exclusivity Agreement between the City and the Boji Group pertaining to the Center Street parking structure.

As you are aware, construction of this parking structure was completed in 1974 and is past the end of its useful lifespan. Moreover, the structure needs significant repairs that would exceed \$250,000.00 in costs. Thus, it is no longer financially practical to expend funds to make repairs to this parking structure due to it being at the end of its useful life cycle.

The City was approached by a developer with a concept for redevelopment of the site. In order to evaluate all of the factors necessary to undertake such a project, the developer is desirous of engaging in a due diligence period and has requested that the City consider entering into the proposed Mutual Non-Disclosure and Exclusivity Agreement.

As presented, the Agreement provides for a 1-year exclusivity and confidentiality period of due diligence to assess the feasibility of the potential redevelopment of the site. This period may be extended by mutual written consent of the parties.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

☒ No fiscal impact

☐ Workload impact (details below)

☐ Revenue impact (details below)

☐ Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, that the City Commission hereby approves the Mutual Non-Disclosure and Exclusivity Agreement between the City and the Boji Group pertaining to the Center Street parking structure; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute the Mutual Non-Disclosure and Exclusivity Agreement between the City and the Boji Group pertaining to the Center Street parking structure.

ATTACHMENTS:

Mutual Non-Disclosure and Exclusivity Agreement

Mutual Non-Disclosure and Exclusivity Agreement

This Mutual Non-Disclosure and Exclusivity Agreement ("Agreement") is dated June 10, 2024 ("Effective Date") and is by and among Boji Group, LLC, a Michigan limited liability company ("BOJI GROUP") and the City of Royal Oak ("City of Royal Oak").

RECITALS

WHEREAS, BOJI GROUP and City of Royal Oak are considering entering into a business arrangement related to: (i) the re-development of the Center Street Parking Deck located at 300 S. Center Street, Royal Oak, Michigan which is owned by City of Royal Oak ("Project"), (ii) entering into a development agreement related to the Project, and/or (iii) engaging additional parties to participate in the construction and development of the Project, and (iv) related agreements and relationships (collectively the "Potential Transaction");

WHEREAS, BOJI GROUP and City of Royal Oak each desire to review and discuss certain proprietary and confidential information of the other parties in connection with their analysis of the Potential Transaction; and

WHEREAS, BOJI GROUP and City of Royal Oak each desire all of their respective confidential and proprietary information revealed to the other parties to this Agreement be subject to the confidentiality and non-disclosure restrictions imposed by this Agreement.

WHEREAS, BOJI GROUP and City of Royal Oak expect to spend substantial amounts of time and resources regarding the Potential Transaction, and therefore desire to limit the exclusive right to participate in the Potential Transaction to the parties to this Agreement, as described below.

AGREEMENT

NOW, THEREFORE, upon and as consideration of the premises, the execution of this Agreement by the parties, and the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to incorporate the Recitals described above as part of this Agreement, and agree as follows:

1. **Definition of Confidential Information.** Subject to the exceptions in Section 3 below, the term "Confidential Information" means any information disclosed by a party to this Agreement related to the Potential Transaction, whether in writing, electronically or orally, to one or both of the other parties or such party's affiliate, parent company, subsidiary, partner, attorneys, or accountants, whether in tangible or intangible form. By way of example and not limitation, Confidential Information includes: (a) projections, forecasts, development projections, development analysis, surveys, blueprints, engineering studies or other reports, reports of consultants and similar items, appraisals, title reports, plat maps, resumes, (b) all business and financial information, assets, marketing and strategic plans, reports, technologies, processes and operations, compilations, lists, summaries, notes, data, legal and regulatory permitting strategic analysis and plans relative to state and local law, all terms and conditions included in any and all drafts of any agreement with respect to the Potential Transactions, all customers, employees, suppliers, vendors, professionals involved with the Potential Transactions ("Contact Persons"), research activities and plans, marketing or sales plans, pricing or pricing strategies, operational techniques, internal controls, compliance policies, methods of operation, security

procedures, strategic plans, customer and contact information, and unpublished financial information, including information concerning revenues, profits and profit margins and all other documents and materials concerning BOJI GROUP and its affiliates, including the terms of this Agreement, and any prices, fees, financing arrangements, and schedules hereto (c) any information concerning a party's, its agents' or licensors' technology related to the Potential Transaction or Project, such as systems, source code, databases, hardware, software, programs, applications, protocols, routines, models, displays and manuals, including, without limitation, the selection, coordination, and arrangement of the contents thereof.

2. Restrictions on Use. The party disclosing Confidential Information in each case shall be called the "Disclosing Party" and the party or parties receiving the Confidential Information shall be called a "Receiving Party". A Receiving Party shall not use, without the prior written consent of the Disclosing Party, any portion of the Disclosing Party's Confidential Information for any purpose other than for purposes related to the Potential Transaction. Additionally, each party hereto agrees that:

- (a) it will hold the Confidential Information of a Disclosing Party in the strictest confidence;
- (b) it will exercise no less care with respect to a Disclosing Party's Confidential Information than the level of care exercised with respect to its own similar Confidential Information;
- (c) it will not, without the applicable Disclosing Party's prior written consent, copy or disclose to any third party (except as provided in Section 3 below) any portion thereof;
- (d) it will advise all employees, agents, advisors, or representatives to whom it properly provides the Disclosing Party's Confidential Information under this Agreement of the existence and terms of this Agreement and of the obligation of confidentiality;
- (e) it will use the Confidential Information only for the purpose related to the Proposed Transaction and not for its own use or monetary gain;
- (f) it will notify immediately the applicable Disclosing Party of any unauthorized disclosure or use, and will cooperate with the other to protect all proprietary rights in and ownership of its Confidential Information;
- (g) it will restrict dissemination of the Confidential Information of the Disclosing Party to only those persons within or related to its organization, including a Receiving Party's contractors, agents, lawyers, accountants, and similar professionals, who are directly involved with assisting the Receiving Party with matters related to the Proposed Transaction and who need to know the Confidential Information in order to further the Proposed Transaction, and who are bound by terms substantially similar to the terms set forth herein;
- (h) it will only make the minimum number of copies of the Disclosing Party's Confidential Information necessary to carry out its analysis related to the Proposed Transaction and shall ensure that all such copies include an appropriate legend concerning the confidentiality of such information.

3. Exceptions. Notwithstanding the foregoing, a Receiving Party may use, disclose, reproduce and/or disseminate a Disclosing Party's Confidential Information which:

- (a) is or becomes public domain information through no fault or breach on the part of the Receiving Party;
- (b) as demonstrated by the written records of the Receiving Party, was already lawfully known (without restriction on disclosure) to the Receiving Party prior to

- the information being disclosed to the Receiving Party by the Disclosing Party or any representative of the Disclosing Party;
- (c) has been or is hereafter rightfully furnished to the Receiving Party without restriction on disclosure by a third person lawfully in possession thereof;
 - (d) has been independently developed, by or for the Receiving Party, without reference to the Confidential Information of the Disclosing Party;
 - (e) is required to be disclosed, but only to the extent required, by court order, subpoena, or pursuant to applicable law or regulation, provided that the Receiving Party notifies the Disclosing Party promptly so that the Disclosing Party may have an opportunity to obtain a protective order or other form of protection against disclosure. Notwithstanding any such compelled disclosure by the Receiving Party, such compelled disclosure will not otherwise affect the Receiving Party's obligations hereunder with respect to Confidential Information of the Disclosing Party so disclosed.

It shall be presumed that any Confidential Information in the possession of the Receiving Party that has been disclosed to it by the Disclosing Party or any representative of the Disclosing Party is not within any of the exceptions above, and the burden is on the Receiving Party to prove otherwise by records and documentation.

4. No License; Ownership. Except as provided herein, no license to any party to this Agreement, under any trademark, patent, copyright, or any other intellectual property right, is either granted or implied by the disclosure of Confidential Information to such party. Each party hereto shall remain the sole and exclusive owner of its Confidential Information.

5. Exclusive Dealing. City of Royal Oak acknowledges that upon execution of this Agreement, BOJI GROUP will expend substantial amounts of time and resources on due diligence, analysis and preparation regarding the Potential Transaction, and therefore agrees that for the period set forth in this Section (the "Exclusive Dealing Period"), City of Royal Oak shall not, directly or indirectly, through any of its respective representatives, brokers, or other agents, or otherwise:

- (a) solicit, initiate or entertain offers from, negotiate with, or in any manner encourage, or accept any proposal of any other person or entity involving the Potential Transaction, the development of the Project or all or any material portion of the city of Royal Oaks' real estate or other assets that are contemplated to be used in the Potential Transaction, whether directly or indirectly, through purchase, merger, consolidation, or any other manner.
- (b) enter into, finalize, consummate, amend, and/or execute any sale agreements, leases or other occupancy related agreements for space within or on the proposed Project location other than in the ordinary course of the City of Royal Oaks business and on commercially reasonable terms, provided that the City of Royal Oak agrees to obtain BOJI GROUP's written approval prior to finalizing any sale agreements, leases or other occupancy related agreements with a term of one (1) year or longer.
- (c) with respect to any effort or attempt by any other person or entity to do or seek any of the foregoing:
 - (i) participate in any discussions or negotiations.
 - (ii) furnish to any other person any Confidential Information with respect to the City of Royal Oak relating to the Potential Transaction (or any material portion of the City of Royal Oaks real estate or other assets that are contemplated to be used in the Potential Transaction).

- (iii) otherwise cooperate in any way with, or assist or participate in, or facilitate or encourage any such effort; provided, however, that if the City of Royal Oak receives an unsolicited offer or inquiry from another prospective party, the City of Royal Oak may so notify BOJI GROUP in writing and request BOJI GROUP's consent to negotiate with such prospective party, which consent may be withheld in BOJI GROUP's sole discretion. BOJI GROUP shall promptly respond in writing notifying the City of Royal Oak of its granting or withholding of such consent.

6. Term. The Exclusive Dealing Period shall begin upon execution of this Agreement and end on the earliest to occur of the following (hereafter the "Exclusive Dealing End Date"), unless extended beyond the Exclusive Dealing End Date by mutual written agreement:

- (a) The date on which BOJI GROUP and City of Royal Oak (in their own capacity or through their respective designees) execute a definitive agreement related to the Project, whereupon such definitive agreement shall govern;
- (b) **June 10, 2025**; provided, however, that the Exclusive Dealing Period may be extended beyond said date by mutual written consent of BOJI GROUP and City of Royal Oak.

7. Return of Confidential Information. Upon Termination or expiration of this Agreement, or at any time upon the request of the another party to this Agreement, each Receiving Party will promptly: deliver to the Disclosing Party or destroy all tangible Confidential Information furnished to such Receiving Party (and all copies thereof and extracts therefrom), except (i) a Receiving Party may keep an archival copy of such of the Confidential Information as is minimally necessary to meet legal and accounting requirements (e.g., information necessary to justify expense treatment or business purpose tax deductions) including any retention obligations imposed on a party by law or regulation, and (ii) unless otherwise required by law, the Receiving Party shall not be obliged to deliver or destroy Confidential Information from electronic data backup storage media that are used for routine backup copies of mass storage media (such as network server's daily, weekly, or annual data backup).

8. Non-Circumvention. The City of Royal Oak shall not at any time prior to the expiration of three (3) years from the date of this Agreement, without the prior written consent of BOJI GROUP, which consent BOJI GROUP may withhold in its sole discretion, (a) attempt in any manner to deal directly or indirectly in any manner with any of the Contact Persons or other individuals or companies related to the Potential Transaction including by having any part of or deriving any benefit from the Potential Transaction or any aspect thereof, or (b) by-pass, compete, avoid, circumvent, or attempt to circumvent BOJI GROUP relative to the Potential Transaction including by utilizing any of the Confidential Information or by otherwise exploiting or deriving any benefit from the Confidential Information.

9. Equitable Relief. Each party hereto agrees and acknowledges that any breach of this Agreement would cause the other parties irreparable harm for which monetary damages would be inadequate. Accordingly, each party will be entitled to injunctive or other equitable relief to remedy any threatened or actual breach of this Agreement by the other parties, as well as monetary damages.

10. No Commitment. Nothing contained in this Agreement shall be construed as (a) imposing an obligation on any party to disclose any of its Confidential Information; or (b) requiring a party to enter into any business relationship, negotiations, or agreements with the

foregoing, BOJI GROUP may assign this Agreement to an entity in which it has an equity interest. Any assignment in violation of this Section will be void. For purposes of this Agreement, each party shall include all parents, subsidiaries, and divisions of such parties.

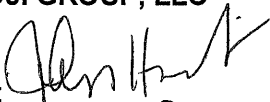
The duly authorized representatives of the parties hereto have executed this Mutual Non-Disclosure and Exclusivity Agreement as of the Effective Date written above.

CITY OF ROYAL OAK


By: _____
Michael Fournier, Mayor

By: _____
Melanie Halas, City Clerk

BOJI GROUP, LLC

By:  _____
Its: President

Approved as to form:

 _____
Nicolas J. Grochowski
City Attorney