



Board of Trustees Meeting
May 10, 2023 3:00-5:00 PM
City Hall-Conference Room 122
203 S. Troy St.
Royal Oak, MI 48067

Minutes - DRAFT

Opening-

1. Call to Order/Welcome Guest(s)/Introductions

Meeting starts at 3:03pm by Tom McGannon.

Present: Chris Bowers, Howard, Tom Collens, Darrien Neubecker, Amanda Sears, Peter Provenzano

Absent: Sharlan Douglas, Alex Fike

Also Present: Susan Barkman and Jill Martin

2. Public comment

No public comment.

3. Agenda adoption

Motion: Motion to approve the agenda.

Motion By: Peter Provenzano

Second: Howard Collens

Passed unanimously.

4. Consent Agenda

- Minutes approval – April 12th Minutes
- Financials receive and file – Ending April 30th
- Director's Report
- Payables
 - \$2000 – Blackbaud
 - \$330 – Nature Society
 - Paypal Summary
 - Invoice for Rehmann Tax Prep - \$1000

Motion: Motion to approve with the amendment for payables to include invoice Rehmann for \$1000.

Motion: Peter Provenzano

Second: Darrien Neubecker

Passed unanimously.

Unfinished business

5. Approval of 2023-2024 Budget

Motion: Motion to approve.

Motion by: Peter Provenzano

Second: Amanda Sears.

Passed unanimously.

The budget should be included in the meeting with the member in the fall.

6. Update on marketing services provided by marketing subcommittee.

Darrien updated the group regarding the Erb Family Foundation Grant and Arbor Day awareness. The event was successful and helped raise awareness for the foundation.

Website needs to get up and running and the PayPal part is being worked out. Meeting with each of the legacy groups to get the content for the pages in order.

Business cards for the foundation have been designed. Email for trustees through the website. Chris will set up emails, and print business cards for members of the civic foundations. The branding is coming together.

Website to launch after next meeting.

7. Five years' goals and annual calendar quick review

The group reviewed the calendar and 5-year goals, and discussed potential new members.

8. Continue fundraising discussion – Arts, Beats and Eats Preview Event

The board discussed the opportunity to co-host preview event for Arts, Beats and Eats.

Motion: To approve participation in the Arts, Beats and Eats preview event.

Motion: Darrien Neubecker

Seconded by: Amanda Sears.

Passed unanimously.

New business

9. Next meeting agenda development- (June 14, 2022)

Remove marketing services, Blackbaud update and strategy for ABE ticket sales.

Motion to adjourn.

Motion by: Peter Provenzano

Seconded by: Amanda Sears

Passed Unanimously.