

A meeting of the Charter Review Committee was held on Tuesday, April 26, 2016 at the Mahany/Meininger Center located at 3500 Marais, Royal Oak. The meeting was called to order at 5:35 p.m. by Chairperson Moore.

	<b>PRESENT</b>	<b>ABSENT</b>
Chairperson	Moore	Lewis
	George (5:34 p.m.)	
Commissioner	Paruch	
	Zukin	

Also present was Assistant City Attorney Delores Mayer, and Community Engagement Specialist, Judy Davids.

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### **ANNOUNCEMENTS**

There were no announcements.

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### **PUBLIC COMMENT**

There was no public comment.

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### **APPROVAL OF MINUTES**

Moved by Commissioner Paruch

Seconded by Ms. Zukin

BE IT RESOLVED that the Minutes of March 15, 2016 are hereby approved as submitted.

ADOPTED UNANIMOUSLY

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### **OLD BUSINESS**

#### **DISCUSSION ON CHAPTER THREE, SECTION 3 (Proposal B)**

The suggested proposal language for Chapter Three, Section 3 was approved by the City Commission at the April 25, 2016 meeting. It will be known as Proposal B.

Community Engagement Specialist Davids suggested that a letter to the voters may be more advantageous than putting a letter in with the water bills. The water bills go out on a quarterly schedule, so only a quarter of our residents would get the literature. She will talk to the City Treasurer and see how much it would be to stuff information in with a water bill versus how much it would take to send a letter to all homeowners in Royal Oak. Assistant City Attorney Delores Mayer will draft a letter and report back to the Committee.

The committee suggested that there may be a way to do a joint education letter with the Solid Waste Proposal (Proposal A), and Proposal B. Ms. Davids will find out who the contact person is regarding the Solid Waste proposal and report back to the group. Ms. Davids suggested a city-

wide email blast, education on Facebook as well as on the city website. Mr. Moore will speak with Mr. Wilson from WROK and see about filming a "Five Things You Should Know" video, and will report back to the committee.

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**SET MEETING DATE AND ADJOURNMENT**

The next meeting of the Charter Review Committee will be held on Tuesday, June 14, 2016. Upon motion of Mr. George, Seconded by Ms. Zukin, and decided unanimously, the meeting was adjourned at 6:05 p.m.

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Melanie Halas, City Clerk

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