

**CITY OF ROYAL OAK  
AUDIT REVIEW COMMITTEE  
November 29, 2016**

A meeting of the Royal Oak Audit Review Committee was held on November 29, 2016 in the city hall third floor conference room. The meeting was called to order at 7:10 p.m.

**ROLL CALL:**

**PRESENT**

**ABSENT**

Bill Allen  
Michael Flack  
Mayor Pro Tem Mike Fournier  
John Maten  
Geoffrey Vasquez

Mayor Jim Ellison - Alternate

**ALSO PRESENT:**

Don Johnson, City Manager  
Julie Rudd, Finance Director  
Tony DeCamp, Assistant Finance Director/Controller  
Joseph Murphy, Planning Director  
Nate Baldermann, Principal, Rehmann Robson

**1. PUBLIC COMMENT**

No one addressed the committee at this time.

**2. SELECT CHAIRPERSON**

Moved by Bill Allen  
Supported by Geoffrey Vasquez

BE IT MOVED to elect John Maten as chairman of the audit review committee.

MOTION ADOPTED UNANIMOUSLY (5-0)

**3. AGENDA APPROVAL**

Moved by Michael Flack  
Supported by Bill Allen

BE IT MOVED to approve the agenda of the November 29, 2016 meeting.

MOTION ADOPTED UNANIMOUSLY (5-0)

**4. APPROVAL OF MINUTES OF THE NOVEMBER 30, 2015 MEETING**

Moved by Geoffrey Vasquez  
Supported by Bill Allen

BE IT MOVED to approve the minutes of the November 30, 2015 meeting.

MOTION ADOPTED UNANIMOUSLY (5-0)

**5. AUDIT PRESENTATION – REHMANN ROBSON**

The presentation of the audit was given by Nate Baldermann of Rehmann Robson, which included the review of the comprehensive annual financial report, the single audit, and the management letter.

Moved by Bill Allen  
Supported by Geoffrey Vasquez

BE IT MOVED to accept the comprehensive annual financial report, the single audit, and the management letter as submitted and recommend that the city commission accept as well.

MOTION ADOPTED UNANIMOUSLY (5-0)

**6. DISCUSSIONS OF DRAFT RECOMMENDATIONS BY COMMITTEE**

This item was discussed with item #5, audit presentation.

**7. OTHER BUSINESS**

There was not any other business.

**8. ADJOURNMENT**

Moved by Michael Flack  
Supported by Bill Allen

BE IT MOVED to adjourn the audit review committee meeting at 8:55 p.m.

MOTION ADOPTED UNANIMOUSLY (5-0)