

**AGENDA
ROYAL OAK CITY COMMISSION
December 12, 2016**

**7:30 p.m.
Regular Meeting**

As a reminder, if you have not already done so, please turn your cellular phones off or to a silent or vibrate mode for the duration of the meeting. This will allow the meeting to proceed without distractions or interruptions. Thank you for your cooperation.

1. Call to Order 7:33 PM
2. Invocation Commissioner Douglas
3. Pledge of Allegiance
4. Public Comment
5. Approval of Agenda Poulton/Douglas – adopted unanimously
6. Consent Agenda Mahrle/Poulton – adopted unanimously
 - A. City Commission Meeting Minutes November 28, 2016
 - B. City Clerk’s Office Request to Fill Municipal Clerk III Position
 - C. Claims December 6 and 9, 2016
 - D. Approval of Interlocal Agreement with Oakland County
 - E. Planning Commission Recommendation to Rezone 626 East Fourth Street, Second Reading
7. Michigan Liquor License Commission Licensed Establishment Requests
 - A. Public Hearing on Request of CTP Hospitality Holdings, LLC (Pronto 600-610 South Washington) to Add Space and Approval of Amended Plan of Operation DuBuc/Mahrle – adopted unanimously
8. Acceptance of the Fiscal Year Ending June 30, 2016 Financial Audit and Comprehensive Annual Financial Reports (CAFR) Douglas/Paruch – adopted unanimously
9. Mayor Ellison Farewell Comments
10. Resignation of Mayor Ellison Mahrle/Paruch – adopted unanimously
11. Appointment of the Mayor DuBuc/Mahrle – adopted unanimously
12. Administration Oath of Office to the Mayor
13. Appointment of Mayor Pro Tem Paruch/DuBuc – adopted unanimously

Meeting adjourned 8:58 PM

Non-Action Item

September 2016 Revenue and Expenditure Summary Variance Report
October 2016 SOCWA and SOCRRRA Quarterly Reports
November 2016 Investment Report

RULES OF PROCEDURE FOR PUBLIC PARTICIPATION

Citizens and other individuals having interest in the City of Royal Oak are invited to participate in the Public Comment portion of each Royal Oak City Commission Meeting. Each individual wishing to participate in this portion of the meeting must follow all of the listed rules below. Public comment is specifically defined as the recognized speaker making comment to the topic of their choice; further defined as a one-way communication during the meeting. Public comments will not be answered or countered during this portion of the meeting. However, public comments are part of the record of the meeting; and concerns raised during this portion of the meeting may at future and appropriate time be addressed either by the mayor and/or members of the city commission or, upon their determination, be assigned to a specific employee of the city.

INTRODUCTION:

It is the purpose of these procedures to encourage public participation in an orderly manner, which gives everyone a reasonable opportunity to present his or her point of view for consideration of the City Commission. The public is invited to speak on issues before the City Commission during public hearings and during general audience participation. Items on the agenda or other topics can be discussed during general audience participation.

Individuals may request that an item be placed on the City Commission agenda by submitting the request in writing to the City Clerk who will forward the request to the Mayor and City Commission for consideration. Individuals may also request that an item be placed on the agenda by contacting a member of the City Commission or by speaking to the item during public comment at a regular City Commission meeting.

If your presentation concerns a specific complaint or suggestion, you may find it more convenient and may receive faster service if you call the appropriate City department during regular business hours. If you have contacted the department and for some reason results were not satisfactory, please call the head of the department or the City Manager's office.

A time limit is established to be sure that everyone has an opportunity to speak and that presentations do not become repetitious. While the City Commission wishes to give everyone an opportunity to express his or her point of view, it is not necessary nor advisable for every member of a group to address the City Commission. In those cases where a group is in attendance, it is suggested that one or two spokespersons be selected. The City Commission attempts to make informed decisions based on all the information available rather than simply on the number of people who offer the same information or arguments.

1. An individual shall not address the City Commission without first having been recognized by the Mayor.
2. Upon being recognized, the individual shall proceed to the front of the room to use the microphone and state his or her full name (providing an accurate spelling), residential address, and the topic to be discussed.
3. Speakers shall be limited to a presentation of five minutes unless such period of time is extended by a vote of the City Commission.
4. An individual will not be given an opportunity to speak a second time on the same issue until all others wishing to make a presentation on the subject have had an opportunity to do so.
5. When a person(s) becomes unruly, the Mayor may declare said person(s) in the audience to be out of order and if necessary may rule that the individual(s) has forfeited the opportunity to speak further. A person(s) may be excluded from the meeting for breach of the Peace committed at the meeting. Clapping and cheering are inappropriate.
6. These rules of procedure are intended to supplement Robert's Rules of Order, which have been adopted by the City Commission. Where inconsistencies or conflict may exist between these rules and Robert's Rules of Order, these rules shall prevail.