

MEETING MINUTES
Royal Oak Animal Shelter Committee
Thursday, January 20, 2022

1. Call to order and welcome. Chair Andrew Steffes called the meeting to order at 7:04pm. Monica Hunt taking minutes.
2. Roll Call:
Chair in Attendance: Andrew Steffes
Members in Attendance: Dawne Ripinski; Elizabeth Rivard-Weston, Ilene Zakul-Krupa, and Monica Hunt,
Police Liaison in Attendance: Deputy Chief Mike Frazier
Absent: Jodie Ellison, Ashley Mirasol
3. Public Comment: None.
4. Approval of November 18, 2021 meeting minutes: Tabled as the committee awaits the November 2021 meeting minutes.
5. Approval of Agenda: Ilene moved to approve the January 20, 2022 Animal Shelter Meeting Agenda; Elizabeth seconded; Motion passed unanimously.
6. Staff Reports
 - i. Shelter Report: The shelter report was tabled to the February meeting due to Jodie Ellison's absence.
 - ii. Financial and Police Report:
 - a. Due to BS&A being unavailable as a result of technical issues, Deputy Frazier was unable to give a financial report. The financial report is tabled to the February meeting.
 - b. As of January 20, 2022, the Shelter held four (4) dogs and approximately forty-three (43) cats, many of which is a result of a hoarding situation. One animal, a two (2) year old deaf and blind dog, will be relocated out of state due to a history of biting.
7. Unfinished Business
 - i. Events: The need for new fundraising events was discussed.
 - ii. Furball: Dawne discussed the potential of moving the event outdoors to a parking lot and possibly held in conjunction with a movie night.
 - iii. The Royal Oak 100th Anniversary Fundraiser was a success and raised \$923.66 in cash donations. Funds were also raised via PayPal and Amazon Wishlist activity also generated donations.

- iv. There is the consideration of selling ornaments for the Animal Shelter at the next Winter Market during the holidays of 2022. A giving tree is also under consideration.

8. New Business

i. Donations and Fundraisers

- a. The “Betty White” Fundraiser generated an influx of donations to the Shelter.
- b. Ilene suggested that the Shelter work with the putt-putt golf course to develop a fundraising event. Ilene will speak with the owner to discuss getting creating an event that will donate a portion of the establishment’s proceeds to the Animal Shelter.
- c. It was mentioned the Kal’s Lunch Bowl, located in the Farmers’ Market, collaborated with the Library Board to have a portion of their proceeds for a day to be donated to the library. Monica stated that she would speak with management of Kal’s to set up a similar event for proceeds to go to the Animal Shelter.
- d. Discussions were had regarding holding a “Dog Walk” around Normandy Oaks. Further discussion will be had regarding this potential event.

ii. Status on Additional Committee Members

- a. The Appointments Committee is seeking applications of those interested in being on the Animal Shelter Committee. Monica requested that Committee members recommend individuals that may be interested and place the request on social media to generate interest in Committee.
- b. It was discussed that Liz Crampton may be interested in rejoining the Committee. It was discussed that Jodie was going to speak with Liz.

iii. Revisit Seasonal Fundraising Activities: Expanding the movie night fundraiser was discussed along with potential venues and how to incorporate additional fundraising methods within the Movie Night.

9. Administrative: It was determined that a schedule is necessary to rotate minute-takers at each meeting. Further, the committee member contact list must be updated.

10. Next Meeting: February 17, 2022 at 7:00pm

11. Adjournment: Dawn motioned to adjourn; Liz seconded; motion passed unanimously.

Meeting adjourned at 7:25pm