

A meeting of the Civil Service Board was held on Friday February 2, 2024, at 8:00 a.m. in conference room 122 of City Hall, 203 South Troy Street, Royal Oak. The meeting was called to order at 8:01 a.m.

PRESENT	ABSENT
Chairperson Saunders	McEachren
Kettner	
Quinn	
Thorstad	

Also present was human resources specialist Marlisa Gunther.

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#### **APPROVAL OF AGENDA**

Moved by Thorstad  
Seconded by Quinn

Be it resolved the civil service board hereby approves the agenda for the February 2, 2024, meeting as presented.

Adopted unanimously

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#### **APPOINTMENT OF CHAIRPERSON**

Moved by Thorstad  
Seconded by Quinn

Be it resolved the Civil Service Board appoints Saunders and the chairperson for 2024.

Adopted unanimously

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#### **ANNOUNCEMENTS AND PUBLIC/EMPLOYEE COMMENT**

Human Resources Specialist Gunther introduced Candace Kettner as the new member of the Civil Service Board.

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#### **APPROVAL OF MEETING MINUTES**

Moved by Thorstad  
Seconded by Kettner

Be it resolved the minutes of November 9, 2023, are hereby approved as submitted.

Adopted unanimously

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## **UNFINISHED BUSINESS**

There was no unfinished business.

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## **APPROVAL OF PUBLIC SERVICE WORKER ELIGIBILITY LIST**

Gunther presented the Public Service Worker Eligibility List to the Civil Service Board.

Moved by Thorstad  
Seconded by Kettner

Be it resolved that the Civil Service Board approves the Public Service Worker Eligibility List as presented.

Adopted unanimously

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## **APPROVAL OF CASHIER III ELIGIBILITY LIST**

Gunther presented the Cahier III Eligibility List to the Civil Service Board.

Moved by Thorstad  
Seconded by Kettner

Be it resolved that the Civil Service Board approves the Cashier III Eligibility List as presented.

Adopted unanimously

Upon motion by Thorstad and seconded by Kettner the meeting was adjourned at 8:07 a.m.

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Melanie Halas, City Clerk /db