



Board of Trustees Meeting
March 13, 2024, at 3:00 p.m.
City Hall Conference Room 116
203 S. Troy St. Royal Oak, MI 48067

Minutes

Opening

Chair Tom McGannon called the meeting to order at 3:05 p.m. Trustees present: Christopher Bowers, Howard Collens, Sharlan Douglas, Alex Fike, David Guest, Julie Lyons Bricker (3:15), Darien Neubecker, John Peetz, Peter Provenzano. Guests: Jon Witz (3:45 p.m.) Trustees present constituted a quorum. Staff present: Jill Martin.

There was no public comment

Agenda

Motion to approve the agenda
Motion by Douglas
Seconded by Collens
Approved unanimously

Motion to approve the consent agenda, removing the financial report

Motion by Fike
Seconded by Guest
Approved unanimously

Financials – Quick Books is up to date. Neubecker will meet with Martin to resolve anomalies.

Executive director spent 40+ hours over the past month

Unfinished business

Update on ABE5- Jon Witz. He presented a contribution from the Arts Beats and Eats Foundation and said Stagecrafters and Metro Youth Clubs will sell tickets to the event.

Also participating – Blessings in a Backpack, per Douglas.

Motion to approve those three beneficiaries
Motion by Fike
Seconded by Collens
Approved unanimously

Further discussion of ABE5: Fike will help program Etapestry to accept ticket purchases. Buyers will be invited to opt out of further solicitations. Web content to be created by May 28, with ticket sales starting June 1. Martin, Bowers, Douglas, Fike and McGannon will form an ad hoc committee to plan marketing materials.

Further nonprofit prospects: First United Methodist homeless program – Douglas; police auxiliary and academy graduates – Douglas; New Beginnings Pet Rescue – Douglas.

Motion to allocate 75% of ticket revenue to the selling beneficiaries, no matter how many they sell, but with a goal of a minimum 50 per group. The foundation will process ticket sales.

Motion by Douglas
Seconded by Provenzano
Approved unanimously

The foundation has been asked to direct donor funds to a police officers' charitable golf outing and a LGBTQ pride event at the Farmer's Market. Trustees spent considerable time deciding that both events would ultimately address charitable needs.

McGannon had a conflict of interest and recused himself from the discussion. Neubecker chaired the following discussion.

Motion to accept a donation of \$5,000 from Corewell Health to the city of Royal Oak for a police officers' charity event, with the requirement that they verify the money's delivery to a charity,
Motion by Douglas
Seconded by Provenzano
McGannon abstained
Approved by the remaining trustees

Fike, Lyons Bricker and Douglas will meet before the next meeting to draft a policy statement on donor-directed grants, covering how to manage donor expectations; grantee accountability requirements, and levels of authorization, among other considerations. They may also discuss the question of whether Royal Oak city entities should be fundraising independent of the foundation.

Motion to postpone agenda items 9 and 10 to the next meeting
Motion by Provenzano
Seconded by Peetz
Approved unanimously

New business

Discussion on pass throughs -

Next meeting agenda
All standard opening items
Arts Beats and Eats on Fifth
Collateral materials
Charity beneficiaries
Etapestry ticket sales setup

Five year plan becomes #9

Committee updates reports of future plans with income and expense projections for budgeting (Neubecker will circulate the 23-24 budget) #8

Motion to adjourn
Motion by Provenzano
Seconded by John
Approved unanimously