



## Minutes

### Royal Oak Older Adults Advisory Board Meeting

April 18, 2024, 6:30 p.m.  
M/M Senior Center  
3500 Marais Avenue, Royal Oak, MI 48073

Present: Marie Donigan  
Anne Hoyt  
Michael Lawrence  
Susan Giasson Gilbert

Absent: Rebecca Cheezum  
Bill Paskoules  
Laura Mabee

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#### 1. Call to Order

The meeting was called to order at 6:35 p.m.

#### 2. Approval of Agenda

Moved by: Anne Hoyt  
Seconded by: Michael Lawrence

A motion to approve the agenda.

Motion Adopted

#### 3. Approval of Minutes

Moved by: Marie Donigan  
Seconded by: Anne Hoyt

A motion was made to approve the minutes.

Motion Adopted

#### **4. Public Comment**

Janice Wagman made comments about the by-laws and spoke about the responsibilities of the Older Adults Committee and making suggestions to the City Commission. Will all residents receive the Aging in Place mailer going out over the summer. Will we be addressing the access elevators in the parking structures.

#### **5. Business**

##### **5.a Members getting to know each other**

All members introduces themselves and gave some background experience and discussed why they wanted to serve on the Older Adults Advisory Board.

##### **5.b Overview of budget process and related budget requests**

Susan explained how the budget planning process and gave details on when discussions begin and when they are finalized. Explained how and when Capital Improvement plans are done.

##### **5.c Bylaws**

Susan went through the by-laws for the Older Adult Advisory Board. Board discussed some of the clarification that is needed to finalize the by-laws.

##### **5.d Older Adults month updates**

Susan talked about May being Older Adults Month and some of the activities taking place. She invited the members of the Older Adults Advisory Board to attend and receive the Proclamation that will be given to them at the Monday, April 22, 2024 City Commission Meeting.

##### **5.e Adoption of annual meeting schedule**

Meeting dates were discussed for the remainder of 2024 and normal meeting dates will be on the second Thursday of each month at 6:30 P.M. for the exception of May & July. The May meeting will be on Wednesday, May 15th and no meeting in July 2024.

Moved by: Marie Donigan

Seconded by: Michael Lawrence

Motion was made to adopt annual meeting schedule.

Motion Adopted

#### **6. Adjournment**

Moved by: Marie Donigan

Seconded by: Anne Hoyt

The meeting was adjourned at 8:22 P.M.

Motion Adopted