

**Veterans Events Committee**  
**450 E. 11 Mile**  
**Royal Oak, MI 48067**

**Tuesday, May 21, 2024 at 7:00p.m.**

**Minutes**

Call to Order at 7:05 PM

Attendance: Ilene Harmon-McGough, Frank Roche, Elizabeth Leonard, Arbor Laclave, David Wandoff, Mike Sherman, Nick Tolfree, Sgt. Ryan Spangler

Absent: Cynthia Garrett, Bob Jurva

Guests: Judy Davids

Public Comment: None.

Motion by Arbor Laclave, second by Nick Tolfree to approve the Agenda. Passed

Ex-Officio Report: Flag delivered by Friday for the honor guard to practice. Drop off at police station. 9 am setting up flags – Steve Garrett about wreath for PACT memorial, calling about trains.

Chairperson Report: step off time of the parade, print off and laminate lineup. Budget – Chairperson will keep track of spending. Wednesday evening is when citizenship in front of flags 6 – 8 pm.

Motion made by Arbor Laclave, second by Nick Tolfree to approve Minutes with the addition of Frank Roche attended the meeting from May 14, 2024. Approved.

Old Business

1. Program – finalized before ceremony
2. Covering the PACT memorial for unveiling
3. Certificate of Appreciation for Lois & Gladys

4. Past Memorial Day items: Transportation, dead tree, John Wendland's daughter – annuals, chairs need to be moved to the well, programs spellchecked, closing ceremony sign and need to have people read names, certificates, tents, lineup prior to end of the week, Arlington music to Judy, Cliff Elvira passed away, Amazing Grace by Bag Pipers for wreath, WWII wreath.

New Business – None

***Next meeting is June 4th at 7 pm***

Motion to Adjourn made by Mike Sherman, second by Arbor Laclave. Motion passed. Meeting ended at 7:56 pm.