

Minutes
Senior Services/Aging in Place Task Force www.romi.gov
Wednesday October 2, 2019

Present: Bernadette Beach, Stephanie Comptois,, Sue McKee, Joan Johnson, Paul Webb, Sarah Kindinger

Absent/Excused Paige Gembarski/ Alexis Champion, Shar Douglass

1. Call to Order: 7:00 pm by Johnson.
2. Approval of agenda motion by Joan Johnson and with addition of discussion of work groups. Motion for approval of amended agenda by Comptois, seconded by McKee.
3. Approval of minutes from August 22, 2019 meeting motion. Comptois suggested spelling of Maine be corrected. Sue McKee suggested we confirm number of seniors on Facebook. Motion to accept as amended by Stephanie Comptois, seconded by Webb, all approved.
4. Introduction of Sarah Kindinger a new member of the committee replacing Jeff Plachta.
5. Updates on the Conference call with AARP. Comptois gave a summary of the call with Karen from AARP. Karen stated members of committee must understand we are planning based on identified by community, and must be clear with "experts". 50% of committee should be residents and 50% experts. Karen complimented the committee on the work done thus far.
6. Discuss Surveys and Script: Discussion on Test Runs Script for Phone Survey –
 - a. Sue asked for feedback on the surveys done. Joan had some suggestions on how to tailor questions to person you are addressing. Sue suggested this is a template and you can use your own language.
 - b. Feedback from Shar was discussed. Discussion included need to be consistent between phone surveys and focus group surveys. Group decided it is good to include the questions used during the survey so we are comparing apples to apples and understand where the information gathered fits into the analysis of the feedback.
 - c. Sue will update survey and speak with Shar about her input and finalize the survey. Sue will finalize and send back to committee to comment on and finalize, so it is ready for use.
7. What are the plans to distribute flyers for the focus groups?
 - a. Discussion held re: flyer. Comptois will discuss flyer with Alexis to see if both dates can be added to one flyer for the churches. This will make for less printing, and the need for only 600 to stuff for Senior Expo.
 - b. Complete Count Committee has a complete list of churches and Beach will send list of churches to committee members. Recommendation that each committee member select 5 churches to distribute the flyers and each committee member will distribute by 10/11/2019. Also discussed posting in a variety of places such as grocery stores, library, drug stores, city hall etc.
 - c. Article for C&G news: Send out a press release. Sarah is reporter for Royal Oak

Review Comptois will discuss with Judy Davies sending out an email blast to various social media sites.

- d. Staffing for the focus groups – Alexis Joan asked committee members who is available for focus group. Sue McKee can do both, Paul and Bernadette and Joan can do October, Sarah K. can do both.
 - e. Develop plan to attract/develop expert list for future workgroups:
 - i. Lengthy discussion held regarding work groups. It is important to set priorities for the group. Developing this plan and contacting potential members will require a significant effort, and a suggestion to have a workgroup meeting to focus on this one item.
 - ii. 50% should be residents and 50% are experts. Group should include be city staff should be on task force as well. Suggestion group stick with an odd number for decision making. Experts can represent different areas(i.e contractors vs. builders).
 - iii. Alexis could approach othercity's that have done this and ask for their experience. (Auburn Hills, Southfield, etc). Focus on each of the workgroup areas and figure out targets.
 - iv. Next meeting will be a work session for developing work groups.
 - v. Ask Alexis for timeline for the task force that she and James were working on.
8. New Business:
- a. Select Chair/Vice-Chair: Sue McKee was nominated for Chair by Beach, and approved by all. Joan will remain as Vice Chair.
9. Public Comment:
- a. Lisa Ball, intern for Padma Kuppa attended to see what is being done for seniors in Royal Oak. Discussion held re: housing. Concerning the work groups Lisa suggested reaching out to Geriatric Social Workers of Southeast MI (Micheline Sommers Micheline.sommers@gmail.com), Beaumont, Caring Transitions (Kelsey Florek). Jim Ellison contacts.
 - b. Janice Wagner questioning Facebook statistics of 63%, since her experience is not that many older adults seem to be on social media and would like to clarify. Janice Wagner also suggested clarifying budget for this initiative. Suggestion made to clarify when task forces set up a budget should be set.

Next Meeting: Work group will be scheduled by email

Next meeting: November 14, 2019 at 6pm.

Adjournment: 8:45

- Meeting adjourned at 8:45pm: Respectfully submitted Bernadette Beach