



APPLICATION FOR DESIGNATION OF NON-PROFIT STATUS

ORGANIZATION NAME: _____

Please Print

ADDRESS HEADQUARTERS: _____

Contact Officer: _____ Phone: _____

PRINCIPAL OFFICERS

Name	Address	Phone	Title

Established: _____ Total Membership: _____

Membership Requirements: _____

Is organization a branch of State/National Organization? _____

If answer is affirmative, a charter or directory of chapters produced by the State/National organization must be attached.

Purpose of Organization:

Person(s) directly responsible for disbursement of funds:

Funds for operation of Organization obtained by: _____

DISPOSITION OF RECEIPTS:

Percentage used for administration costs _____

Are solicitors compensated? _____

How is payment made? _____

To whom payment is made? _____

APPLICATION MUST BE ACCOMPANIED BY:

1. The organization must be domiciled in Royal Oak and/or prove that Royal Oak is a significant part of its service area.

or

2. The organization must have made a substantial contribution to Royal Oak based institutions or Royal Oak residents, either in the form of donations, goods, or services.

AND

3. The organization must provide documentation that proves it meets these requirements including but not limited to:

a. Proof of IRS designation of tax exempt status.

b. A description of the type of charitable gaming the organization expects to conduct, the location where the organization intends to conduct the gaming and how often the organization intends to conduct the gaming.

Application may be submitted to the City Clerk at 211 Williams Street, Royal Oak MI 48067. Questions may be directed to 248.246.3050. Incomplete applications will not be processed.

Applicant Signature: _____

Date: _____ Phone: _____

Office Use Only:

City Commission Approval: _____ Denial: _____

Revised 08/03/15