



**U.S. Department of Housing and Urban Development**

Detroit Field Office  
Office of Community Planning and Development  
Patrick V. McNamara Federal Building  
477 Michigan Avenue, Room 1710  
Detroit, MI 48226-2592  
Tel. (313) 226-6280 FAX (313) 226-6689

October 29, 2018

Joseph M. Murphy  
Director of Planning  
Community Development Department  
211 Williams Street  
Royal Oak, MI 48067

**SUBJECT:** Comprehensive Annual Performance and Evaluation Report (CAPER)  
Royal Oak-June 30, 2018  
Community Development Block Grant (CDBG)-B-17-MC-26-0019-\$1,083,445

Dear Mr. Murphy:

HUD's Office of Community Planning and Development (CPD) has sought to establish partnerships with State and local governments. The focus of our partnership has been to work with communities to ensure that our joint efforts result in housing and community development programs and policies that benefit and serve low- and moderate-income persons. These efforts occur within the framework of the statutes we administer and the regulations and emerging policies that are designed to improve program performance.

The provision of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990 require the annual submission of performance reports by grant recipients receiving Federal assistance through programs covered under these Acts. Additionally, these Acts require that a determination be made by the Secretary, that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received. By assessing the City of Royal Oak's Consolidated Annual Performance and Evaluation Report (CAPER), we are able to support the Secretary's mission.

This assessment not only meets the mandates of the statutes, but it also provides a basis for working together collaboratively to help achieve housing and community development goals outlined in your planning and reporting documents. One critical outcome we strive to achieve is the development of a more comprehensive, effective and concise Consolidated Plan and improved performance in achieving specific goals that correspond to the activities outlined in your Annual Action Plan.

We would like to congratulate you on your accomplishments during this past year and the achievement of departmental objectives. Among them were:

- The CDBG standard for program progress is that the grantee has a ratio of no more than 1.5 of its current grant unexpended. We are pleased to note that the City has met its timeliness expenditures standard. Its ratio was 1.5 as of May 2, 2018. Additionally, the City is in compliance with the 20% administration and planning cap (10.68%), the 15% public service cap (4.24%), and 100% use of the Community Development Block Grant funds for the benefit of the City's low- and moderate-income residents.
- The City used CDBG funds to provide 24 households with affordable housing units.
- The City provided 80 extremely low-income households with some form of assistance with CDBG funds.

As a result of our analysis, we have determined that your overall progress is satisfactory. This determination is based on the information provided to this office and does not reflect a comprehensive evaluation of specific activities. If you have any questions or concerns, please contact Darrick Mallad, CPD Representative at: [darrick.t.mallad@hud.gov](mailto:darrick.t.mallad@hud.gov) or 313-234-7328.

Sincerely,



Keith E. Hernandez, AICP  
Director,  
Community Planning and Development

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During FY2017, the city fulfilled its obligation to address several of the priority needs and associated goals identified in the strategic plan.

The R.O.S.E.S. program provided supportive services for LMI or presumed LMI homeowner or renter households. It allowed these households to gain access to public services and address the priority need for in-home services for seniors, frail elderly & the disabled.

Funding for HAVEN provided victims of domestic violence and/or sexual assault with access to public services such as education, legal advocacy, immediate medical / forensic examination, counseling, and emergency housing. It addresses the priority need for services for victims of domestic violence.

Funding for SOS provided operational costs to operate programs that help in need gain access to public services. Case management is a large component to operational costs. It addresses the priority need for operational costs of homeless assistance programs.

The city's housing rehabilitation program addresses the priority of renovating the city's housing stock and allows single-family homeowners to renovate their dwellings while managing the affordability of those renovations.

Trees were purchased and planted in LMAs of the city. It addressed the priority need for improved facilities and infrastructure in LMAs.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance Economic Development Opportunities	Non-Housing Community Development		Buildings Demolished	Buildings	2	0	0.00%			
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$66000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	168		75	126	168.00%
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$66000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	600	0	0.00%			
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$66000	Homeless Person Overnight Shelter	Persons Assisted	125	11	8.80%	350	7	2.00%
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$66000	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$66000	Homelessness Prevention	Persons Assisted	125	0	0.00%	50	0	0.00%

Improve Exit. Single-Family Homes & Affordability	Affordable Housing	CDBG: \$600000	Homeowner Housing Rehabilitated	Household Housing Unit	175	50	28.57%	35	24	68.57%
Improve Public Facilities & Infrastructure	Non-Housing Community Development	CDBG: \$355555	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1580		2400	690	28.75%
Improve Public Facilities & Infrastructure	Non-Housing Community Development	CDBG: \$355555	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1000	0	0.00%			

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

FY2017 (July 1, 2017 - June 30, 2018) is the 2nd year in the city's 5 year consolidated planning efforts. Below is a list of the priority need and the corresponding CDBG-funded activity to help fulfill the need. This clearly links the annual action plan activities to the priority needs of the strategic plan.

R.O.S.E.S.'s suportive services addressed the following priority: in-home services for seniors, frail elderly & disabled. It was identified as a high priority.

HAVEN's services for victims of domestic violence & sexual assault addressed the following priority: services for victims of domestic violence & sexual assault. It was identified as a high priority.

SOS's operational costs for its homeless assistance programs addressed the following priority: operational costs of homelesss assistance

programs. It was identified as a high priority.

The housing rehabilitation program addressed the following priority: housing rehabilitation needs of the owner-occupied single-family households. It was identified as a high priority.

The neighborhood tree planting program and plantings along Sherman Drive addressed the following priority: facilities and infrastructure improv. in LMI areas. It was identified as a high priority.

## **CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)**

	<b>CDBG</b>
White	113
Black or African American	6
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>119</b>
Hispanic	0
Not Hispanic	119

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### **Narrative**

According to the 2012-2016 American Community Survey 5-Year Estimate, 91% of the city's population is white while 3.4% is black or african american. 2.5% of the city's population is of hispanic or latino descent. The racial and ethnic data for families assisted with CDBG funds correlates with the above city-wide percentages: 95% white, 1% black or african american.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,633,445	865,124
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

### Narrative

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Royal Oak			Entitlement Community

Table 4 – Identify the geographic distribution and location of investments

### Narrative

CDBG public service activities (ROSES, HAVEN & SOS) and the housing rehabilitation program benefited individuals city-wide. The following public improvement activities targeted low- to moderate-income areas (census tracks & block groups) of the city: neighborhood tree planting program & tree planting along Sherman Drive.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

All FY2017 activities were implemented with CDBG funds. Leveraged funds were not required; nor provided.

## CR-20 - Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	30	24
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>30</b>	<b>24</b>

**Table 5 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	30	26
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>30</b>	<b>26</b>

**Table 6 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The city did define a goal of assisting thirty low-to moderate-income households with loans to rehabilitate their single-family dwellings. The goal amount is an approximation only. Actual number of units rehabilitated is dependent upon the amount of funds available and the total cost to rehabilitate based on individual needs. The city did not define a goal of affordable rental housing.

**Discuss how these outcomes will impact future annual action plans.**

The outcome will have no impact on future annual action plans. The number of qualified households awaiting assistance - on the "waiting list" - will help determine future amount of funds within annual action plans.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	80	0
Low-income	42	0
Moderate-income	28	0
<b>Total</b>	<b>150</b>	<b>0</b>

Table 7 – Number of Households Served

### **Narrative Information**

53.3% were extremely low-income

28% were low-income

18.7% were moderate-income

The City of Royal Oak is a member of the Oakland County HOME Consortium. Oakland County's Community & Home Improvement Program is the lead agency for HOME. Oakland County will report all HOME progress in its reports.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Each year, The Alliance For Housing, Oakland County's C.o.C., conducts its HUD-required Point-In-Time (PIT) count of homeless individuals throughout Oakland County. In years past, there was only one deployment center for the entire county. For the past three years, city staff has worked with The Alliance For Housing and group of volunteers that operate the PIT count each year. Hundreds of volunteers canvass know portions of the county in search of those without shelter on one night each January. City staff offers the use of the City of Royal Oak's Farmers' Market as a deployment center for volunteer canvassing southern Oakland County. Anywhere from 60-100 volunteers utilize the facility to gather, deploy and return. During their canvass of south Oakland County, volunteers distribute a small care package to those they encounter. Additionally, they collect data which helps identify reasons for homelessness and the number of homeless in our community. This data forms the goals and objectives of the CoC and other organizations dedicated to addressing the needs of the homeless and those at risk of becoming homeless.

The Alliance For Housing collaborates with various agencies to end homelessness. Each year, it organizes social service agencies to a one day event – Community Resource Day. In the fall of 2016, Genesis The Church, just north of downtown Royal Oak, was the host site. It was not an ideal facility for the event and was unable to provide adequate parking. The city offered The Alliance For Housing the opportunity to utilize the city's farmers' market for the fall 2017 event. Historically, approximately 30 agencies are in attendance and nearly 200 attendees seeking their services. The event occurred on November 1, 2017 at the Royal Oak Farmers' Market.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

According to the 2013 Annual State of Homelessness Report by The Alliance For Housing - Oakland County's Continuum of Care, 2013 HMIS data revealed that the top three reasons for homelessness for adults are: 1) eviction, 2) domestic violence, 3) mental health issues. The city contracts with HAVEN to provide public services for those who are victims of domestic violence. Too often their household is not a safe environment. HAVEN provides emergency shelter to Royal Oak residents who are victims of domestic violence and sexual assault. The city contracts with the South Oakland Shelter to provide a wide variety of services to the homeless or those at risk of becoming homeless. SOS utilizes case management so that individual clients gain access to job and financial education, training, food, transportation, and lodging. Providing emergency shelter and transitional housing helps individuals gain access to the public services they need to live healthy, independent lives and not be trapped in the cycle of homelessness or elevated risk of becoming homeless.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The city utilizes CDBG funds to help SOS operate their homeless assistance programs. These programs are available to individuals and families exiting health care facilities, mental health facilities, foster care, corrections facilities, etc. SOS's case management is designed to craft plan for individuals to gain access to public services such as housing, health care, social services, employment, education, etc. On November 1, 2017, the annual Community Resource Day (CRD) was held at city's farmers' market.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The city utilizes CDBG funds to help SOS operate their homeless assistance programs. These programs are available to individuals and families exiting health care facilities, mental health facilities, foster care, corrections facilities, etc. SOS's case management is designed to craft plan for individuals to gain access to public services such as housing, health care, social services, employment, education, etc. On November 1, 2017, the annual Community Resource Day (CRD) was held at city's farmers' market.

**CR-30 - Public Housing 91.220(h); 91.320(j)****Actions taken to address the needs of public housing**

The City of Royal Oak does not own or maintain public housing. No action was taken to address the need.

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Royal Oak does not own or maintain public housing. No action was taken.

**Actions taken to provide assistance to troubled PHAs**

The City of Royal Oak does not own or maintain public housing. No action was taken.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

At its July 20, 2015 meeting, the Royal Oak City Commission approved the rezoning of along E. 11 Mile Rd. for a dense multi-family development. E. 11 Mile Rd. is a bus transit corridor. The site plan includes the construction of a 36 “micro” unit apartment complex. The apartment units are 352 gross square feet on the first floor, 315 gross square feet on the second floor, and 406 gross square feet on the third floor. The unit square footage are much smaller than any recently constructed apartment building within the city. A reduction in the square footage may possibly correlate to a reduction in the gross rent per unit. In recognition to its location along a transportation corridor and the size of the apartment units, the city commission approved a reduction in the total number of parking spaces required for the development.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The underserved may include special needs individuals, minority concentrations, those experiencing homelessness or those at-risk of becoming homeless, victims of domestic violence or sexual assault, returning veterans, the frail and elderly, large families, etc. The city expended CDBG funds to its at-home senior assistance program (R.O.S.E.S.). CDBG funds were expended to assist those experiencing homelessness or those at-risk of becoming homeless via the South Oakland Shelter (SOS). The city allocated CDBG funds to assist the South Oakland Citizens For The Homeless but this organization failed to meet the terms and conditions to the agreement. As a high risk subrecipient, the city did not provide CDBG funds to their efforts. CDBG funds were also provided to HAVEN, a local service agency that assists victims of domestic violence and sexual assault.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The city's CDBG-funded housing rehabilitation program assists single-family homeowners with the renovating their house. The necessary steps are taken to identify / test for the presence of LBP, ensure the homeowners are aware of its presence and affects by providing them the report and informational material, ensure that contractors are knowledgeable and certified in both the encapsulation of and removal of LBP, specifically note its presence in written specifications, conduct testing for the presence of LBP after the renovations have occurred, and provide the homeowner with the test results.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The city utilized CDBG funds to conduct a housing rehabilitation program. The city believes poverty-level families will financially and emotionally benefit greatly from livable single-family homes. A stable living environment can lead to great economic stability and upward economic mobility. The city actively

seeks Section 3 (low-income residents or businesses) in every CDBG-funded project. The selection of Section 3 firms can provide economic gain to poverty-level families.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The city relies on existing agencies to assist its residents with access to a wide variety of public services. All of the city's CDBG subrecipients are required to utilize HMIS. This creates a seamless information system to assist clients in need that may utilize different agencies for different services. The information system helps reduce redundant institutional efforts and keeps clients on track with their case management efforts. Unfortunately, during PY2016 The South Oakland Citizens For The Homeless lost their daily director, moved to another location outside the city limits and failed to implement HMIS. Therefore, the city determined their organization to be high risk and did not enter into contract.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The city's continues to participate in the Oakland County HOME Consortium which greatly strengthens its knowledge of and access to the Oakland County Continuum of Care, other HUD-funded levels of government within Oakland County, and a broad network of social service agencies. Regular meetings and networking strengthen our knowledge of the local needs and the institutional structure to deliver results. The city has worked with the Oakland County Continuum of Care to host its Community Resource Day at the city's farmers' market in the fall of 2017. This event has over 40 service providers under one roof to help those in need gain access to public services and available housing.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The following impediment was identified: strength in promoting public awareness and education concerning fair housing. During PY2017, the city continued its commitment to promoting public awareness and education of fair housing rights to its residents by publishing HUD's Live Free ad campaign posters in the city's Insight magazine. Insight is mailed to every housing unit (30,200+) within the city on a quarterly basis. Staff created a fair housing awareness segment which airs throughout the week on the city's local access cable channel. Each year the Royal Oak City Commission proclaims April as Fair Housing Awareness month. In anticipation of April as Fair Housing Month, staff posted HUD-provided posters at visible locations on all four floors of city hall. Additionally, on May 14, 2018, staff attended a fair housing seminar with Margaret Brown from the Fair Housing Center of Metro Detroit at Oakland County offices. The PY2017 annual action plan included funding for fair housing testing. In January of 2018, staff reached out to the Fair Housing Center of Metro Detroit to enter into contract for testing services. The FHCMD indicated it would not be able to modify their insurance policy for an additional insured endorsement to cover the city's elected and appointed officials. The insurance provisions are required of any contractor entering into agreement with the city. The city must reduce its liability associated with various contractual service agreements. In doing so, we require all contractors

to provide an additional insured endorsement. Unfortunately, the city was not able to enter into contract with the FHCMD for fair housing services.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The planning division of the City of Royal Oak's community development department is the lead department responsible for overseeing the CDBG program. This oversight involves coordinating with other city departments and social service organizations to ensure compliance with all applicable regulations. The city publishes notices as required and has made additional information available through the City of Royal Oak's website and at the municipal library. The monitoring includes a combination of on-site visits, as needed progress reports to collect data and invoice requests, telephone, e-mail and in-person communication. The planning division will continue to monitor the program through reporting tools that track the performance management strategies. In addition, the city completes an annual financial and program audit through a second party provider. The planning division has developed a memorandum of understanding (MOU) accompanied by a revised agreement, at HUD's request, to formalize its relationship with subrecipients. Each subrecipient, whether an internal city department or an outside agency, will be required to sign the MOU and the agreement prior to the commitment of CDBG funds. The documents will be reviewed annually to clearly outline the scope of work, the role and responsibility of each position, and dollar amount of CDBG funding granted. Staff also ensures that individual CDBG-funded activities maintain an active outreach to minority businesses when seeking services to assist in the implementation of the CDBG-funded project. Projects that involve laborers and mechanics must be competitively bid with women, minority and Section 3 owned businesses in mind at each step. Staff ensures that the first step involves the publication of the notice to bid in a minority-owned business publication. Federal required data is collected for all bidders that response to assess the level of participation of women, minority, and Section 3 owned businesses. Periodically, staff of the housing rehabilitation actively solicit the participation of local minority contractors.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The following public notice was published one-time on Wednesday, August 1, 2018 in the print version of The Royal Oak Tribune & Oakland Press and the electronic / on-line version of The Royal Oak Tribune,

Oakland Press and Macomb Daily. The notice was also posted to the city's website:  
<https://www.romi.gov/272/Public-Notices>

Under the guidelines established by the US Department of Housing & Urban Development (HUD), notice is hereby given that the City of Royal Oak has opened a 15-day comment period and is making the draft Program Year 2016-2017 CAPER available for public review and comment. The CAPER covers Community Development Block Grant (CDBG) community development objectives undertaken during the period of July 1, 2016 through June 30, 2017. The purpose of the notice of public comment is to gain input and comment on the city's efforts in meeting its goals and objectives described in the HUD-approved Consolidated Plan and PY 2017 Annual Action Plan. Written comments may be directed to the Planning Division of the Community Development Department, City Hall, 211 Williams Street, Royal Oak, Michigan 48067. The city will incorporate received comments into the final CAPER prior to submission to HUD. An electronic copy of the draft CAPER will be available upon publication of this notice on the city's website (romi.gov) under the CDBG portion of the Planning Division's webpages. A paper copy of the CAPER will also be available at the office of the Planning Division, City Hall, 211 Williams Street, Royal Oak, Michigan 48067 upon request. Upon timely request, the city will provide reasonable accommodation to enable individuals with disabilities or Limited English Proficiency to participate in public comment, including access to materials in alternative formats.

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Royal Oak did not modify its program objectives during FY2017. It's objective remains: "to address the housing and community needs to low- and moderate-income (LMI) residents by taking advantage of opportunities to ensure decent and affordable housing, a suitable living environment and where applicable, expand economic development".

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

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The City of Royal Oak did not modify its program objectives during FY2017. Its objective remains: "to address the housing and community needs to low- and moderate-income (LMI) residents by taking advantage of opportunities to ensure decent and affordable housing, a suitable living environment and where applicable, expand economic development".

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No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

# Community Development Block Grant

City of Royal Oak, Michigan

## Target Areas



## Legend

- Street Centerlines
- Public Park
- Public Golf Course
- # Census Tract # - Block Group #
- # Block Group Areas Eligible for CDBG Funds. Area Benefit Activity Is One That Benefits All Residents Within Boundary

City of Royal Oak  
Planning Department  
211 Williams Street  
P.O. Box 64  
Royal Oak, MI  
48068-0064

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romi.gov

Created by: Royal Oak Planning Department  
Creation date: April 28, 2016  
Source(s): City of Royal Oak, Michigan  
Planning Department  
Oakland County, Michigan  
Department of Information Technology  
HUD data

Note(s): This map is for representational purposes only and should be viewed in light of its accuracy.

Not To Scale



1-696



MICHIGAN GROUP

**AFFIDAVIT OF PUBLICATION**  
2125 Butterfield Dr, Suite 102N • Troy MI 48084

**City of Royal Oak**  
PO Box 64

**Royal Oak, MI 48068**  
Attention: JOSEPH M MURPHY

**STATE OF MICHIGAN,  
COUNTY OF OAKLAND**

The undersigned Cindy Slater, being duly sworn the he/she is the principal clerk of Royal Oak Tribune, Oakland Press, theoaklandpress.com, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

**City of Royal Oak**

**Published in the following edition(s):**

Oakland Press	08/01/18
theoaklandpress.com	08/01/18
Royal Oak Tribune	08/01/18

**City of Royal Oak  
Notice of Public Comment Period  
Draft Consolidated Annual Performance  
and Evaluation Report (CAPER)  
PY2017**

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Joseph M. Murphy  
Director of Planning  
City of Royal Oak

Published: August 1, 2018



Sworn to the subscribed before me this 7<sup>th</sup> August 2018

**Notary Public, State of Michigan  
Acting in Oakland County**

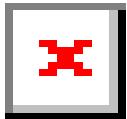
**Advertisement Information**

Client Id: 532023

Ad Id: 1630858

PO:

Sales Person: 200301



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2017  
 ROYAL OAK

Date: 14-Sep-2018  
 Time: 10:44  
 Page: 1

**PGM Year:** 1994

**Project:** 0002 - CONVERTED CDBG ACTIVITIES

**IDIS Activity:** 2 - CDBG COMMITTED FUNDS ADJUSTMENT

**Status:** Open

**Objective:**

**Location:** ,

**Outcome:**

**Matrix Code:** Other Public Improvements Not Listed  
in 03A-03S (03Z)

**National Objective:**

**Initial Funding Date:** 01/01/0001

**Description:**

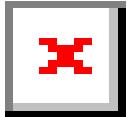
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,477,971.00	\$0.00	\$0.00
		1989	B89MC260011		\$0.00	\$1,125,000.00
		1990	B90MC260011		\$0.00	\$1,107,000.00
		1991	B91MC260011		\$0.00	\$1,226,000.00
		1992	B92MC260011		\$0.00	\$1,244,000.00
		1993	B93MC260011		\$0.00	\$1,416,000.00
		1994	B94MC260011		\$0.00	\$1,580,565.00
		1995	B95MC260011		\$0.00	\$1,606,000.00
		1996	B96MC260011		\$0.00	\$173,406.00
		<b>Total</b>	<b>Total</b>	<b>\$9,477,971.00</b>	<b>\$0.00</b>	<b>\$9,477,971.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		



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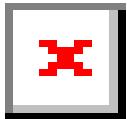
Asian/Pacific Islander:				0	0		
Hispanic:				0	0		
<b>Total:</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 0

<i>Income Category:</i>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Percent Low/Mod				

#### Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2016

**Project:** 0001 - R.O.S.E.S. - Supportive ServicesA

**IDIS Activity:** 319 - R.O.S.E.S. - Supportive Services

**Status:** Completed 6/30/2017 12:00:00 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Senior Services (05A)

**National Objective:** LMC

**Initial Funding Date:** 11/18/2016

**Description:**

CDBG funds will be expended on supportive services for elderly, income qualified Royal Oak residents.

The Royal Oak Senior Essential Services (R.O.S.E.S.) program is organized by staff at the city-owned Senior Center.

Contracted workers perform subsidized home chores, minor repairs, and personal care assistance for income qualified residents.

Home chores include household tasks such as snow shoveling, lawn mowing, yard work, etc.

Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work.

Personal care may include assistance with activities of daily living.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC260011	\$1,060.73	\$1,060.73	\$1,060.73
		2016	B16MC260011	\$30,475.77	\$10,398.77	\$30,475.77
<b>Total</b>	<b>Total</b>			<b>\$31,536.50</b>	<b>\$11,459.50</b>	<b>\$31,536.50</b>

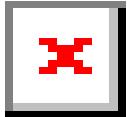
**Proposed Accomplishments**

People (General) : 80

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	91	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	4	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic: 0 0 0 0 0 0 0 0 0

**Total:** 0 0 0 0 0 0 95 0

Female-headed Households: 0 0 0

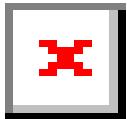
*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	47
Low Mod	0	0	0	36
Moderate	0	0	0	12
Non Low Moderate	0	0	0	0
Total	0	0	0	95

Percent Low/Mod 100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2016	<p>During PY2016, \$31,536.50 of CDBG funds were expended on supportive services for elderly, income qualified Royal Oak residents. The Royal Oak Senior Essential Services (ROSES) program is organized by the city's senior center. Contracted workers perform subsidized home chores, minor repairs, and personal care assistance for income qualified residents. Home chores include household tasks such as snow removal, lawn mowing, yard work, etc. Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work. Personal care may include assistance with activities of daily living such as bathing, feeding, grooming, etc.</p> <p>The program assisted 88 individuals with exactly 1,292 individual chores. The average participant in the program is 78.5 years of age. The average participant has an income of \$17,708. 50% of the participants have an income between 0 - 30% of AMI (area median income), 38.5% have an income between 30 50% of the AMI, and 12.5% have an income between 50 - 80% of the AMI. 56% of the participants were homeowners and 44% were renters. 11.5% of the participants were persons with severely disabilities.</p>	



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**PGM Year:** 2016

**Project:** 0004 - Housing Rehabilitation Program - Owner Rehabilitation Assistancea

**IDIS Activity:** 323 - Housing Rehabilitation Program - Owner Rehabilitation Assistance

**Status:** Completed 6/30/2017 12:00:00 AM

**Objective:** Provide decent affordable housing

**Location:** Address Suppressed

**Outcome:** Affordability

**Matrix Code:** Rehab; Single-Unit Residential (14A)

**National Objective:** LMH

**Initial Funding Date:** 11/18/2016

**Description:**

A city administered program to provide technical and financial assistance to low- and moderate-income residents of the City of Royal Oak to rehabilitate owner-occupied single family houses on a city-wide basis.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC260011	\$44,164.20	\$44,164.20	\$44,164.20
		2016	B16MC260011	\$32,465.78	\$9,006.00	\$32,465.78
	PI			\$520,435.55	\$103,450.39	\$520,435.55
<b>Total</b>	<b>Total</b>			<b>\$597,065.53</b>	<b>\$156,620.59</b>	<b>\$597,065.53</b>

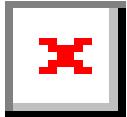
**Proposed Accomplishments**

Housing Units : 35

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	26	0	0	0	26	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>



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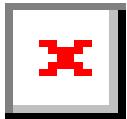
Female-headed Households: 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	10	0	10	0
Low Mod	11	0	11	0
Moderate	5	0	5	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>26</b>	<b>0</b>	<b>26</b>	<b>0</b>
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2016	total # of approved projects which attended "closings" & projects commenced in PY 16/17: 26 total # of elderly household members assisted: 20 total # of household members under 18 years of age: 2 total # disabled residents assisted: 4 total # of household members assisted: 43	



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**PGM Year:** 2016

**Project:** 0007 - Barton Park - South: park improvementsa

**IDIS Activity:** 324 - Barton Park - South: park improvements

**Status:** Completed 6/9/2017 12:00:00 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Parks, Recreational Facilities (03F)

**National Objective:** LMA

**Initial Funding Date:** 11/18/2016

**Description:**

Barton Park - South is a very small and passive neighborhood park.

It was created to provide small-scale recreational opportunities for the neighborhood located just north of downtown.

It is located directly adjacent to a senior high-rise apartment complex.

The existing park has no real central feature.

It contains a paved walking path with very few benches.

The park is underwhelming and under utilized.

CDBG funds would be utilized to purchase and install a high quality metal (low maintenance) gazebo, backdrop landscaping, and benches and tables.

The gazebo would be sited between the existing U-shaped walkway within the park.

A large-scale gazebo, between 24 ft.

and 30 ft.

in diameter, would create a setting for numerous types of small-scale, live outdoor events.

It would be available for the adjacent senior high-rise to host day-time events.

The adjacent senior high-rise complex does not have an outdooropen space area.

Additionally, the adjacent single-family neighborhood may utilize the gazebo feature for events like neighborhood meetings.

CDBG funds will also be expended to create a public place setting for outdoor chess and table games.

Stationary tables will encourage players at all skill levels and onlookers to frequent the park for this passive leisure activity.

The park is an excellent defining buffer between the existing, well established neighborhood and the redevelopment of the city's commercial corridors.

Improvements to the park serve as a commitment to neighborhood reinvestment and assurance of defining character for the neighborhood.

A gazebo would create a focal point for the park and hopefully garner more use and attention to the park.

**Financing**

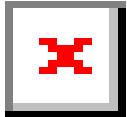
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$30,386.47	\$0.00	\$0.00
		2014	B14MC260011		\$30,386.47	\$30,386.47
		2015	B15MC260011	\$11,909.69	\$11,909.69	\$11,909.69
		2016	B16MC260011	\$74,928.17	\$52,657.32	\$74,928.17
<b>Total</b>	<b>Total</b>			<b>\$117,224.33</b>	<b>\$94,953.48</b>	<b>\$117,224.33</b>

**Proposed Accomplishments**

Public Facilities : 1

Total Population in Service Area: 1,030

Census Tract Percent Low / Mod: 44.17

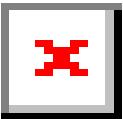


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### Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2016	<p>At its August 22, 2016 meeting, the Royal Oak City Commission entered into contract with a firm to complete the park improvement project. The work covered under this contract included the purchase and construction of a 24 ft. in diameter, two-tier steel park shelter with a raised deck constructed on a steel frame with composite lumber. The raised deck is accessed via a central flight of stairs and an ADA-compliant, barrier-free ramp. The park shelter is located on the east side of the park between the horseshoe-shaped walkway. Park patrons are able to gather in the open space of the park and see performances, exhibits, and ceremonies occurring under the shelter. The project included the purchase and delivery of three sets of concrete chess tables and stools within the park.</p> <p>The bid opening was held on July 29, 2016. The Royal Oak City Commission awarded the contract at its August 22, 2016 meeting. Due to order timelines and the onset of inclement weather, the project did not start until April 17, 2017. The gazebo was completed on June 9, 2017.</p>	



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**PGM Year:** 2016

**Project:** 0009 - Neighborhood Tree Replacement Program

**IDIS Activity:** 326 - Neighborhood Tree Replacement Program

**Status:** Completed 5/30/2017 12:00:00 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Tree Planting (03N)

**National Objective:** LMA

**Initial Funding Date:** 11/18/2016

**Description:**

In the past 10 years, many trees have been removed within the city's right-of-way, between the back of curb and sidewalk, OR within city parks due to disease or age. The Department of Public Service currently operates a tree replacement program each spring.

They plant approximately 80-100 trees within the right-of-way adjacent to a homeowner's property.

Homeowners pay a \$150 fee for the purchase and installation.

At this pace, the city will never be able to replace the number of trees it has lost over the past decade.

CDBG funds will be utilized to purchase and plant trees within the city's right-of-way and parks.

It is staff goal to commit to utilizing CDBG funds, when available, each program year to replenish the city's tree canopy.

Criteria will be established to determine appropriate locations for new trees.

The city must afford adjacent property owners notice of the intent to plant a tree with an appropriate response time for the property owner to voice objection.

Objections usually focus on future problems of tree roots growing into private sewer leadlines and heaving sidewalks. The city may seek assistance from the Royal Oak Nature Society to assist with the tree planting project.

The Department of Public Service would use assistance with canvassing neighborhoods.

The result would be a list of suggested sites by street address or locations with parks and suggested tree species and caliper depending upon the individual setting.

City staff would solicit bids from private contractors to purchase and plant trees.

Staff estimates that an individual tree, depending upon species and maturity, may cost anywhere from \$250-\$450 to purchase and plant.

This estimate is based on fairly recent CDBG-funded projects which included tree plantings.

A large percentage of the cost per tree is associated with the requirement that prevailing wages must be paid to tree installers.

This CDBG-funded project will fulfill a PY 1617 goal set by the City Commission.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$57,678.00	\$0.00	\$0.00
		2014	B14MC260011		\$57,678.00	\$57,678.00
		2016	B16MC260011	\$369.13	\$0.00	\$369.13
<b>Total</b>	<b>Total</b>			<b>\$58,047.13</b>	<b>\$57,678.00</b>	<b>\$58,047.13</b>

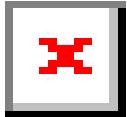
**Proposed Accomplishments**

Public Facilities : 1

Total Population in Service Area: 1,045

Census Tract Percent Low / Mod: 37.32

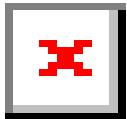
**Annual Accomplishments**



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Years	Accomplishment Narrative	# Benefitting
2016	At its February 13, 2017 meeting, the Royal Oak City Commission entered into contract with the low bid firm to plant 190 trees within the city's public right-of-way between the back of curb and public sidewalk in the residential neighborhood (1843-) at the southeast corner of the city. The area is approximately bound by Interstate 75 to S. Campbell Rd. and Interstate 696 to E. Lincoln Ave. The contractor started planting on May 8, 2017 and finished on May 30, 2017.	



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**PGM Year:** 2016

**Project:** 0005 - Program Administrationa

**IDIS Activity:** 327 - Program Administration

**Status:** Completed 6/30/2017 12:00:00 AM

**Objective:**

**Location:** ,

**Outcome:**

Matrix Code: General Program Administration (21A)

National Objective:

**Initial Funding Date:** 11/18/2016

**Description:**

Program administration funds continue to allow the proper oversight of projects and comply with all HUD regulations.

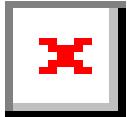
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$72,141.21	\$0.00	\$0.00
		2014	B14MC260011		\$72,141.21	\$72,141.21
		2016	B16MC260011	\$132,922.24	\$0.00	\$132,922.24
	PI			\$34,083.58	\$0.00	\$34,083.58
<b>Total</b>	<b>Total</b>			<b>\$239,147.03</b>	<b>\$72,141.21</b>	<b>\$239,147.03</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							



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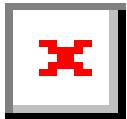
Female-headed Households: 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2017

**Project:** 0001 - R.O.S.E.S. - supportive services

**IDIS Activity:** 328 - R.O.S.E.S. - supportive services

**Status:** Completed 6/30/2018 12:00:00 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Senior Services (05A)

**National Objective:** LMC

**Initial Funding Date:** 09/25/2017

**Description:**

CDBG funds will be expended on supportive services for elderly, income qualified Royal Oak residents.

The Royal Oak Senior Essential Services (R.O.S.E.S.) program is organized by staff at the city-owned senior center.

Contracted workers perform subsidized home chores, minor repairs, and personal care assistance for income qualified residents.

Home chores include household tasks such as snow shoveling, lawn mowing, yard work, etc.

Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work.

Personal care may include assistance with activities of daily living.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC260011	\$39,423.00	\$29,237.00	\$29,237.00
<b>Total</b>	<b>Total</b>			<b>\$39,423.00</b>	<b>\$29,237.00</b>	<b>\$29,237.00</b>

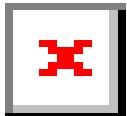
**Proposed Accomplishments**

People (General) : 90

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	86	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	7	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic: 0 0 0 0 0 0 0 0

**Total:** 0 0 0 0 0 0 94 0

Female-headed Households: 0 0 0

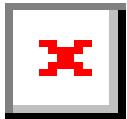
*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	41
Low Mod	0	0	0	37
Moderate	0	0	0	16
Non Low Moderate	0	0	0	0
Total	0	0	0	94

Percent Low/Mod 100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2017	The city's ROSES program has 94 individuals participating in the PY2017 program. A total of 1,752 individual chores have been performed during PY2017. 83% of the participants are female. 17% of the participants are male. The average age of a participant is 76 years old. The average income is \$19,559. 43.6% are very low-income. 39.4% are low-income. 17% are moderate-income. 91.5% are white. 1.1% are black. 7.4% are multi-racial. 53% are homeowners while 47% are renters. 12% of the participants have a severe disability.	



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**PGM Year:** 2017

**Project:** 0002 - domestic violence / sexual assault services - HAVEN

**IDIS Activity:** 329 - domestic violence / sexual assault services - HAVEN

**Status:** Completed 6/30/2018 12:00:00 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)

**National Objective:** LMC

**Initial Funding Date:** 09/25/2017

**Description:**

HAVEN provides victims of domestic violence and sexual assault with counseling, advocacy, legal aide, first response, forensic exams, shelter, and crisis intervention services. CDBG funds will be expended to reimburse HAVEN for their assistance to residents of Royal Oak or individuals with a last known address of Royal Oak who are domestic violence and sexual assault victims.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC260011	\$10,000.00	\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

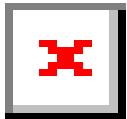
**Proposed Accomplishments**

People (General) : 10

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	23	0
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>0</b>



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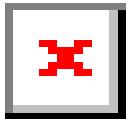
Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	25
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	25
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2017	Between July 1, 2017 and December 31, 2017, HAVEN provided a variety of services to victims of domestic violence and sexual assault who are residents of Royal Oak. HAVE assisted 25 Royal Oak residents with counseling, crisis intervention, court advocacy, forensic examinations, emotional support, personal protection orders, etc. HUD presumes that abused children and battered spouses are principally made up of low-to moderate-income persons. Anyone seeking assistance from HAVEN is a victim of domestic violence and/or sexual assault. The city's reimbursement was provided on February 13, 2018.	



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**PGM Year:** 2017

**Project:** 0003 - homeless services - South Oakland Shelter

**IDIS Activity:** 330 - homeless services - South Oakland Shelter (SOS)

**Status:** Completed 6/30/2018 12:00:00 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Operating Costs of Homeless/AIDS Patients Programs (03T)

**National Objective:** LMC

**Initial Funding Date:** 09/25/2017

**Description:**

SOS provides a wide array of services designed to permanently remove individuals and families from the cycle of homelessness.

CDBG funds will be utilized to reimburse SOS for services provided in its Emergency Shelter program.

The program is designed to utilize case management services for individual clients to gain access to job and financial education training, food, transportation and lodging.

It will assist those experiencing homelessness with a last known address of Royal Oak.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC260011	\$20,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

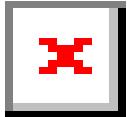
**Proposed Accomplishments**

People (General) : 15

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	4	0
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>



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Female-headed Households: 0 0 0

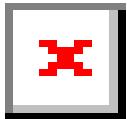
*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	7
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	7

Percent Low/Mod 100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2017	<p>City staff conduct several remote monitorings / inquiries for status updates with SOS staff members throughout the program year. Due to the relatively small amount of funds the city and SOS agreed to a one-time invoice, reimbursement. In May 2018, SOS provided the city with an invoice for several ineligible costs. SOS continue to provide services through its contractual date of June 30, 2018. The city reimbursed SOS for its services in July 2018. The city will conduct a draw down in IDIS in earlier September 2018.</p> <p>SOS assisted 7 Royal Oak clients during PY2017.</p>	



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**PGM Year:** 2017

**Project:** 0004 - housing rehabilitation program - owner rehabilitation assistance

**IDIS Activity:** 331 - housing rehabilitation program - owner rehabilitation assistance

**Status:** Completed 6/30/2018 12:00:00 AM

**Objective:** Provide decent affordable housing

**Location:** Address Suppressed

**Outcome:** Affordability

**Matrix Code:** Rehab; Single-Unit Residential (14A)

**National Objective:** LMH

**Initial Funding Date:** 09/25/2017

**Description:**

A city administered program to provide technical and financial assistance to low- and moderate-income residents of the City of Royal Oak to rehabilitate owner-occupied single family houses on a city-wide basis.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC260011	\$174,572.77	\$28,666.72	\$28,666.72
	PI			\$299,816.49	\$207,025.13	\$207,025.13
<b>Total</b>	<b>Total</b>			<b>\$474,389.26</b>	<b>\$235,691.85</b>	<b>\$235,691.85</b>

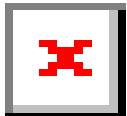
**Proposed Accomplishments**

Housing Units : 30

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	24	0	0	0	24	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>



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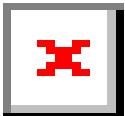
Female-headed Households: 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	7	0	7	0
Low Mod	5	0	5	0
Moderate	12	0	12	0
Non Low Moderate	0	0	0	0
Total	24	0	24	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2017	As of June 6, 2018 total # of approved projects which attended "closings" & projects commenced during PY2017: 24 total # elderly household members assisted: 20 total # of household members under 18 years of age: 8 total # disabled residents assisted: 1 total # of household members assisted: 40  10 individual housing rehabilitation projects that were obligated and started construction during PY2017 were not completed by June 30,2018. The unexpended PY2017 funds must "carry forward" to PY2018 so that once the projects are complete, contractors may be paid in full. The remaining balance of PY2017 obligated housing rehab related funds to be paid upon completion of the projects during PY2018 totals \$190,026.	



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**PGM Year:** 2017

**Project:** 0006 - neighborhood tree replacement program

**IDIS Activity:** 333 - neighborhood tree replacement program

**Status:** Completed 6/30/2018 12:00:00 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Tree Planting (03N)

**National Objective:** LMA

**Initial Funding Date:** 02/15/2018

**Description:**

CDBG funds will be utilized to purchase and plant trees within the city's right-of-way and parks.

It is staff goal to commit to utilizing CDBG funds, when available, each program year to replenish the city's tree canopy.

Criteria will be established to determine appropriate locations for new trees.

The city must afford adjacent property owners notice of the intent to plant a trees with an appropriate response time for the property owner to voice objection.

Objections usually focus on future problems of tree roots growing into private sewer leadlines and heaving sidewalks.

Staff estimates that an individual tree, depending upon species and maturity, may cost anywhere from \$250-\$450 to purchase and plant.

This estimate is based on fairly recent CDBG-funded projects which included tree plantings.

A large percentage of the cost per tree is associated with the requirement that prevailing wages must be paid to tree installers.

This CDBG-funded project will fulfill a goal set by the city commission.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC260011	\$111,926.97	\$386.97	\$386.97
<b>Total</b>	<b>Total</b>			<b>\$111,926.97</b>	<b>\$386.97</b>	<b>\$386.97</b>

**Proposed Accomplishments**

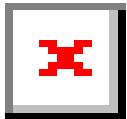
Public Facilities : 1

Total Population in Service Area: 2,720

Census Tract Percent Low / Mod: 43.20

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2017	The planning division of the city's community development department created the bid documents for the project. Notice was published in the following publications / websites on January 24, 2018 at the following locations: city's website, The Daily Tribune (local newspaper), The Michigan Chronicle, and MITN (statewide online network). The bid opening was held on February 14, 2018. The city commission awarded the contract at its February 26, 2018 meeting. Crimboldi Landscaping of Canton, Michigan started planting trees on May 10, 2018. The trees were planted within 3 weeks and the contractor completed the watering schedule by the end of June.	



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**PGM Year:** 2017  
**Project:** 0010 - Sherman Drive landscaping  
**IDIS Activity:** 334 - Sherman Drive landscaping

**Status:** Completed 6/30/2018 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** Address Suppressed      **Outcome:** Availability/accessibility  
**Matrix Code:** Tree Planting (03N)      **National Objective:** LMA

**Initial Funding Date:** 02/15/2018

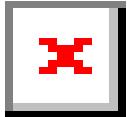
**Description:**

Downtown Royal Oak and its adjacent neighborhoods were developed based on a traditional grid pattern. Streets and properties were platted based on their orientation to cardinal directions: north, south, east and west. The railroad does not follow this pattern. It crosses the city on an angle from the southeast to the northwest as it connects the City of Detroit, and beyond, with the City of Pontiac, and beyond. Sherman Drive is a curving street that connects downtown to the neighborhoods to the northwest. It is 0.645 miles in total length. Sherman Drive stands out because it was originally designed and functioned as a railroad line; not a residential street. A very high percentage of the residential properties directly adjacent to Sherman Drive have a front yard and site access from an adjacent side street. These single-family properties are long and narrow. Their backyards abut Sherman Drive. Due to the elevated railroad bed, these backyards are often considerably lower in elevation. Sherman Drive never had the essential elements of a "complete" street: an appropriately designed roadway, sidewalks along both sides of the roadway, street lighting, designated crossing points, etc. It has always been in extreme disrepair. Recently, it has been completely reconstructed. The right-of-way now contains a traditional pedestrian buffer via a planting strip between the sidewalk and roadway. Due to the elevation differences, it may be very challenging for homeowners to access the newly created public right-of-way between the sidewalk and street along the reconstructed Sherman Drive with a push lawn mower. All city initiated road projects include the installation of grass sod or seed in these locations. Staff identified the concern that the planted areas will may not be properly maintained by homeowners, which could result in an unattractive corridor and possibly code enforcement issues. Staff and elected officials have worked together to design alternative landscaping in lieu of grass sod or seed. Low growing, native or hardy ground covers and drought tolerant trees will be appropriate landscape alternatives as these plantings will not require the same regular maintenance as grass (fertilizing, watering, mowing). It will be necessary for property owners to maintain the planted areas by removing weeds, replacing dead plants, raking periodically, adding mulch, litter removal, etc. to ensure healthy growth.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC260011	\$52,016.95	\$0.00	\$0.00
		2017	B17MC260011	\$5,233.17	\$5,233.17	\$5,233.17
<b>Total</b>	<b>Total</b>			<b>\$57,250.12</b>	<b>\$5,233.17</b>	<b>\$5,233.17</b>

**Proposed Accomplishments**



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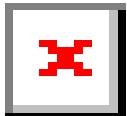
Public Facilities : 1

Total Population in Service Area: 1,490

Census Tract Percent Low / Mod: 46.31

#### Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2017	The engineering division of the city's community development department created the bid documents for the project. Notice was published in the following publications / websites on January 17, 2018 at the following locations: city's website, The Royal Oak Review (local newspaper), The Michigan Chronicle, and MITN (statewide online network). The bid opening was held on February 14, 2018. The city commission awarded the contract at its February 26, 2018 meeting. Staff met with the selected contractor (Evergreen Tree & Restoration of Romulus, Michigan) on March 21st to establish an upcoming planting schedule. The planting commenced in mid April 2018. Plantings were completed by the second week of May 2018. Contractor conducted weekly watering of the plant material as needed. The project is complete.	



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**PGM Year:** 2017

**Project:** 0005 - Marks Park & Waterworks Park - adult recreation equipment

**IDIS Activity:** 335 - Marks Park & Waterworks Park - adult recreation equipment

**Status:** Canceled 7/24/2018 8:37:55 AM

**Objective:** Create suitable living environments

**Location:** Address Suppressed

**Outcome:** Availability/accessibility

**Matrix Code:** Parks, Recreational Facilities (03F)

**National Objective:** LMA

**Initial Funding Date:** 02/15/2018

**Description:**

CDBG funds would be utilized to hire an engineering firm to design, bid and award to a contractor the purchase and installation of high quality, outdoor adult recreation equipment at Marks Park and Waterworks Park.

Both parks are located within low- to moderate-income target areas of the city.

**Financing**

No data returned for this view. This might be because the applied filter excludes all data.

**Proposed Accomplishments**

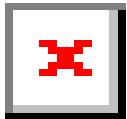
Public Facilities : 2

Total Population in Service Area: 1,910

Census Tract Percent Low / Mod: 37.43

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2017	(07/24/2018) Staff at the city's department of public service has not taken any action this program year to purchase the equipment. The project has been cancelled.	



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**PGM Year:** 2017

**Project:** 0008 - program administration

**IDIS Activity:** 337 - program administration

**Status:** Completed 6/30/2018 12:00:00 AM

**Objective:**

**Location:** ,

**Outcome:**

**Matrix Code:** General Program Administration (21A)

**National Objective:**

**Initial Funding Date:** 02/15/2018

**Description:**

Program administration funds continue to allow the proper oversight of projects and comply with all HUD regulations.

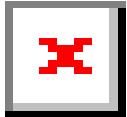
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC260011	\$35,690.52	\$0.00	\$0.00
		2017	B17MC260011	\$75,507.91	\$75,507.91	\$75,507.91
	PI			\$40,935.88	\$40,935.88	\$40,935.88
<b>Total</b>	<b>Total</b>			<b>\$152,134.31</b>	<b>\$116,443.79</b>	<b>\$116,443.79</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							
Female-headed Households:					0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2017  
ROYAL OAK

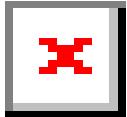
Date: 14-Sep-2018  
Time: 10:44  
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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2017  
ROYAL OAK

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**Total Funded Amount:** \$11,386,115.18

**Total Drawn Thru Program Year:** \$10,917,984.30

**Total Drawn In Program Year:** \$789,845.56

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR01 - HUD Grants and Program Income

DATE: 9/14/2018  
TIME: 10:48:32 AM  
PAGE: 1/1

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount
CDBG	EN	ROYAL OAK	MI	B89MC260011	\$1,125,000.00	\$0.00	\$1,125,000.00	\$1,125,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B90MC260011	\$1,107,000.00	\$0.00	\$1,107,000.00	\$1,107,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B91MC260011	\$1,226,000.00	\$0.00	\$1,226,000.00	\$1,226,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B92MC260011	\$1,244,000.00	\$0.00	\$1,244,000.00	\$1,244,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B93MC260011	\$1,416,000.00	\$0.00	\$1,416,000.00	\$1,416,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B94MC260011	\$1,580,565.00	\$0.00	\$1,580,565.00	\$1,580,565.00	\$0.00	\$0.00	\$0.00	\$0.00
				B95MC260011	\$1,606,000.00	\$0.00	\$1,606,000.00	\$1,606,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B96MC260011	\$1,542,000.00	\$0.00	\$1,542,000.00	\$1,542,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B97MC260011	\$1,495,000.00	\$0.00	\$1,495,000.00	\$1,495,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B98MC260011	\$1,515,000.00	\$0.00	\$1,515,000.00	\$1,515,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B99MC260011	\$1,525,000.00	\$0.00	\$1,525,000.00	\$1,525,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B00MC260011	\$1,525,000.00	\$0.00	\$1,525,000.00	\$1,525,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B01MC260011	\$1,586,000.00	\$0.00	\$1,586,000.00	\$1,586,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B02MC260011	\$1,686,000.00	\$0.00	\$1,686,000.00	\$1,686,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B03MC260011	\$1,662,000.00	\$0.00	\$1,662,000.00	\$1,662,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B04MC260011	\$1,650,000.00	\$0.00	\$1,650,000.00	\$1,650,000.00	\$0.00	\$0.00	\$0.00	\$0.00
				B05MC260011	\$1,562,355.00	\$0.00	\$1,562,355.00	\$1,562,355.00	\$0.00	\$0.00	\$0.00	\$0.00
				B06MC260011	\$1,400,342.00	\$0.00	\$1,400,342.00	\$1,400,342.00	\$0.00	\$0.00	\$0.00	\$0.00
				B07MC260011	\$1,398,734.00	\$0.00	\$1,398,734.00	\$1,398,734.00	\$0.00	\$0.00	\$0.00	\$0.00
				B08MC260011	\$1,344,100.00	\$0.00	\$1,344,100.00	\$1,344,100.00	\$0.00	\$0.00	\$0.00	\$0.00
				B09MC260011	\$1,369,807.00	\$0.00	\$1,369,807.00	\$1,369,807.00	\$0.00	\$0.00	\$0.00	\$0.00
				B10MC260011	\$1,487,925.00	\$0.00	\$1,487,925.00	\$1,487,925.00	\$0.00	\$0.00	\$0.00	\$0.00
				B11MC260011	\$1,243,665.00	\$0.00	\$1,243,665.00	\$1,243,665.00	\$0.00	\$0.00	\$0.00	\$0.00
				B12MC260011	\$1,093,031.00	\$0.00	\$1,093,031.00	\$1,093,031.00	\$0.00	\$0.00	\$0.00	\$0.00
				B13MC260011	\$1,126,827.00	\$0.00	\$1,126,827.00	\$1,126,827.00	\$0.00	\$0.00	\$0.00	\$0.00
				B14MC260011	\$1,097,571.00	\$0.00	\$1,097,571.00	\$1,097,571.00	\$0.00	\$0.00	\$0.00	\$0.00
				B15MC260011	\$1,081,625.00	\$0.00	\$1,081,625.00	\$1,081,625.00	\$0.00	\$0.00	\$0.00	\$0.00
				B16MC260011	\$1,085,574.00	\$0.00	\$839,015.88	\$839,015.88	\$443,630.21	\$246,558.12	\$246,558.12	\$0.00
				B17MC260011	\$1,083,445.00	\$0.00	\$80,741.08	\$80,741.08	\$80,741.08	\$1,002,703.92	\$1,002,703.92	\$0.00
				<b>ROYAL OAK Subtotal:</b>	<b>\$39,865,566.00</b>	<b>\$0.00</b>	<b>\$38,616,303.96</b>	<b>\$38,616,303.96</b>	<b>\$524,371.29</b>	<b>\$1,249,262.04</b>	<b>\$1,249,262.04</b>	<b>\$0.00</b>
		<b>EN Subtotal:</b>			<b>\$39,865,566.00</b>	<b>\$0.00</b>	<b>\$38,616,303.96</b>	<b>\$38,616,303.96</b>	<b>\$524,371.29</b>	<b>\$1,249,262.04</b>	<b>\$1,249,262.04</b>	<b>\$0.00</b>
PI		ROYAL OAK	MI	B98MC260011	\$2,136,339.88	\$0.00	\$2,136,339.88	\$2,136,339.88	\$0.00	\$0.00	\$0.00	\$0.00
				B99MC260011	\$2,049,389.92	\$0.00	\$2,049,389.92	\$2,049,389.92	\$0.00	\$0.00	\$0.00	\$0.00
				B00MC260011	\$1,306,177.88	\$0.00	\$1,306,177.88	\$1,306,177.88	\$0.00	\$0.00	\$0.00	\$0.00
				B01MC260011	\$1,193,921.92	\$0.00	\$1,193,921.92	\$1,193,921.92	\$0.00	\$0.00	\$0.00	\$0.00
				B02MC260011	\$1,065,231.47	\$0.00	\$1,065,231.47	\$1,065,231.47	\$0.00	\$0.00	\$0.00	\$0.00
				B03MC260011	\$1,084,985.06	\$0.00	\$1,084,985.06	\$1,084,985.06	\$0.00	\$0.00	\$0.00	\$0.00
				B04MC260011	\$866,353.93	\$0.00	\$866,353.93	\$866,353.93	\$0.00	\$0.00	\$0.00	\$0.00
				B05MC260011	\$430,289.17	\$0.00	\$430,289.17	\$430,289.17	\$0.00	\$0.00	\$0.00	\$0.00
				B06MC260011	\$407,523.75	\$0.00	\$407,523.75	\$407,523.75	\$0.00	\$0.00	\$0.00	\$0.00
				B07MC260011	\$396,020.36	\$0.00	\$396,020.36	\$396,020.36	\$0.00	\$0.00	\$0.00	\$0.00
				B08MC260011	\$254,740.95	\$0.00	\$254,740.95	\$254,740.95	\$0.00	\$0.00	\$0.00	\$0.00
				B09MC260011	\$231,717.05	\$0.00	\$231,717.05	\$231,717.05	\$0.00	\$0.00	\$0.00	\$0.00
				B10MC260011	\$289,786.63	\$0.00	\$289,786.63	\$289,786.63	\$0.00	\$0.00	\$0.00	\$0.00
				B11MC260011	\$292,943.55	\$0.00	\$292,943.55	\$292,943.55	\$0.00	\$0.00	\$0.00	\$0.00
				B12MC260011	\$423,384.31	\$0.00	\$423,384.31	\$423,384.31	\$0.00	\$0.00	\$0.00	\$0.00
				B13MC260011	\$531,701.67	\$0.00	\$531,701.67	\$531,701.67	\$0.00	\$0.00	\$0.00	\$0.00
				B14MC260011	\$392,581.11	\$0.00	\$392,581.11	\$392,581.11	\$0.00	\$0.00	\$0.00	\$0.00
				B15MC260011	\$683,198.98	\$0.00	\$683,198.98	\$683,198.98	\$0.00	\$0.00	\$0.00	\$0.00
				B16MC260011	\$554,519.13	\$0.00	\$554,519.13	\$554,519.13	\$0.00	\$0.00	\$0.00	\$0.00
				B17MC260011	\$340,752.37	\$0.00	\$340,752.37	\$340,752.37	\$340,752.37	\$0.00	\$0.00	\$0.00
		<b>ROYAL OAK Subtotal:</b>			<b>\$14,931,559.09</b>	<b>\$0.00</b>	<b>\$14,931,559.09</b>	<b>\$14,931,559.09</b>	<b>\$340,752.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
		<b>PI Subtotal:</b>			<b>\$14,931,559.09</b>	<b>\$0.00</b>	<b>\$14,931,559.09</b>	<b>\$14,931,559.09</b>	<b>\$340,752.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
GRANTEE					<b>\$54,797,125.09</b>	<b>\$0.00</b> </						



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,132,761.47
02 ENTITLEMENT GRANT	1,083,445.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	340,752.37
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,556,958.84

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	601,260.56
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	111,728.79
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	712,989.35
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	188,585.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(36,450.69)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	865,123.66
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,691,835.18

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	601,260.56
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	111,728.79
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	712,989.35
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2016 PY: 2017 PY: 2018
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,754,845.02
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	1,754,845.02
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	50,696.50
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	30,186.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	11,459.50
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	69,423.00
32 ENTITLEMENT GRANT	1,083,445.00
33 PRIOR YEAR PROGRAM INCOME	554,519.13
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,637,964.13
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	4.24%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	188,585.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	35,690.52
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	72,141.21
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	152,134.31
42 ENTITLEMENT GRANT	1,083,445.00
43 CURRENT YEAR PROGRAM INCOME	340,752.37
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,424,197.37
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	10.68%



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System

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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17  
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18  
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

## City of Royal Oak – CDBG – PY2017 CAPER – edit report parameters for PR26

### Line 01

\$1,132,761.47 unexpended CDBG funds from PY2016 taken from Line 16 of PR26 PY2016

### Line 03

The city does not have surplus renewal fund. \$0 entered.

### Line 07

All PI received during PY2017 was reported to the correct year in IDIS. No adjustment needed.

\$340,752.37 total amount of PI earned and received during PY2017

\$92,791.36 (receipt # 5264250) of PI was received in IDIS on 09/06/2018. While the PI was received in IDIS after the end of PY2017, it was correctly associated with PY2017. Other PI received during PY2017 includes \$195,684.41 (receipt # 5248935) & \$130.00 (receipt # 5248936), \$52,146.60 (receipt # 5253162).

### Line 10

\$712,989.35 of expenses for PY2017 L/M activities that exclude Section 108 activities or program administration

\$191,093.51 reimbursement during PY2017 via voucher # 6134314

\$ 89,455.48 reimbursement during PY2017 via voucher # 6147529.

\$432,440.36 reimbursement during PY2018 via voucher # 6188125. Unfortunately, "y" prior program year was not indicated on 6188125

Line 9 illustrates \$601,260.56. Therefore, an adjustment of \$111,728.79 is needed to increase the total and compute the amount subject to L/M benefit

### Line 14

\$152,134.31 of expenses for PY2017 related to program administration

\$40,935.88 reimbursement during PY2017 via voucher # 6134314

\$60,318.29 reimbursement during PY2017 via voucher # 6134314

\$15,189.62 reimbursement during PY2017 via voucher # 6147529

\$35,690.52 reimbursement during PY2017 via voucher # 6188125. Unfortunately, "y" prior program year was not indicated on 6188125

Line 12 illustrates \$188,585. Therefore, an adjustment of (\$36,450.69) is needed to decrease the total amount disbursed for program administration.

## City of Royal Oak – CDBG – PY2017 CAPER – edit report parameters for PR26

### Line 17

The city does not have special areas (CDFI or NRSA). \$0 entered.

### Line 18

The city does not expend CDBG funds for multi-unit housing activities. \$0 entered.

### Line 20

\$712,989.35 of expenses for PY2017 L/M activities

\$191,093.51 reimbursement during PY2017 via voucher # 6134314

\$ 89,455.48 reimbursement during PY2017 via voucher # 6147529.

\$432,440.36 reimbursement during PY2018 via voucher # 6188125.

Line 19 illustrates \$601,260.56. Therefore, an adjustment of \$111,728.79 is needed to increase the total and compute the amount subject to L/M benefit

The HUD generated “Line 19 detail: activities included in the computation of Line 19” includes and excludes expenses.

Unfortunately, “y” prior program year was not indicated on voucher # 6080183 which occurred on 09/19/2017 in PY2017 but related to PY2016 expenses.

\$94,953.48 + \$57,678.00 + \$11,459.50 + \$156,620.59 = \$320,711.57 expenses that should be eliminated from the computation

Unfortunately, “y” prior program year was not indicated on voucher # 6188125 which occurred on 09/06/2018 in PY2018 but related to PY2017 expenses.

\$238,697.41 + \$111,540 + \$20,000 + \$10,186 + \$52,016.95 = \$432,440.36 expenses that should be included in the computation

### Line 23

In its PY2017 annual action plan, the city identified the following certification period: 2016, 2017 & 2018.

### Line 24

PY2016 - \$1,041,855.67

PY2017 - \$ 712,989.35 amount taken from Line 11.

PY2018 - yet to be determined

total \$1,754,845.02

## City of Royal Oak – CDBG – PY2017 CAPER – edit report parameters for PR26

Line 25

PY2016 - \$1,041,855.67

PY2017 - \$ 712,989.35 amount taken from Line 11.

PY2018 - yet to be determined

total \$1,754,845.02

Line 28

\$30,186.00 of public service unliquidated obligations remained open at the end of PY2017 for IDIS activity # 330 & 328.

These funds were draw down as part of voucher # 6188125 on 09/06/2018 during PY2018.

Line 29

\$11,459.50 of public service unliquidated obligations remained open at the end of PY2016 for IDIS activity # 319.

These funds were draw down as part of voucher # 6080183 on 09/19/2017 during PY2017.

Line 30

No adjustment needed.

\$69,423.00 of expenses for PY2017 public service activities

\$34,550.00 reimbursement during PY2017 via voucher # 6134314

\$ 4,687.00 reimbursement during PY2017 via voucher # 6147529

\$30,186.00 reimbursement during PY2018 via voucher # 6188125.

The HUD generated “Line 27 detail: activities included in the computation of Line 27” includes and excludes expenses.

Unfortunately, “y” prior program year was not indicated on voucher # 6080183 which occurred on 09/19/2017 in PY2017 but related to PY2016 expenses.

\$11,459.50 expenses that should be eliminated from the computation

Unfortunately, “y” prior program year was not indicated on voucher # 6188125 which occurred on 09/06/2018 in PY2018 but related to PY2017 expenses.

\$20,000 + \$10,186 = \$30,186 expenses that should be included in the computation

Line 34

No adjustment needed.

## City of Royal Oak – CDBG – PY2017 CAPER – edit report parameters for PR26

### Line 38

\$35,690.52 of program administration unliquidated obligations remained open at the end of PY2017 for IDIS activity #337. These funds were draw down as part of voucher #6188125 on 09/06/2018 during PY 2018.

### Line 39

\$72,141.21 of program administration unliquidated obligations remained open at the end of PY2016 for IDIS activity #327. These funds were draw down as part of voucher #6080183 on 09/19/2017 during PY2017.

### Line 40

No adjustment needed.

\$152,134.31 of expenses for PY2017 program administration  
\$101,254.17 reimbursement during PY2017 via voucher # 6134314  
\$ 15,189.62 reimbursement during PY2017 via voucher # 6147529  
\$ 35,690.52 reimbursement during PY2018 via voucher # 6188125.

The HUD generated “Line 37 detail: activities included in the computation of Line 37” includes and excludes expenses.

Unfortunately, “y” prior program year was not indicated on voucher # 6080183 which occurred on 09/19/2017 in PY2017 but related to PY2016 expenses.

\$72,141.21 expenses that should be eliminated from the computation

Unfortunately, “y” prior program year was not indicated on voucher # 6188125 which occurred on 09/06/2018 in PY2018 but related to PY2017 expenses.

\$35,690.52 expenses that should be included in the computation

### Line 44

No adjustments needed.