



Office of the Finance Director  
211 South Williams Street  
Royal Oak, MI 48067  
[www.romi.gov](http://www.romi.gov)

### **NOTICE OF RETIREE HEALTH CARE INVESTMENT BOARD MEETING**

The Royal Oak Retiree Health Care Investment Board will hold at 8:30a.m. on Friday May 8, 2020

On April 1, 2020, Governor Whitmer issued Executive Order 2020-33, which declared both a state of emergency and a state of disaster across the State of Michigan due to the spread of the novel coronavirus (COVID-19). COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Therefore, the May 8, 2020 Retiree Health Care Investment Board Meeting will be held electronically, in compliance with the Open Meetings Act and Executive Order 2020-48, as issued by Governor Whitmer on April 14, 2020.

Members of the public can watch the meeting on WROK's live web stream

<https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

Members of the public may participate in the meeting electronically by providing public comment on any city-related matter, whether on the agenda or not, by leaving a recorded comment at 248-246-3411 between the hours of 8:30 and 9:30p.m. on Thursday, May 7, 2020. Recorded comments will be played for the retirement board during the public comment portion of the agenda.

Members of the public can also contact members of the retirement board to provide input or ask questions on any business that will come before the retirement board at the meeting via e-mail as follows:

- [ccdubuc@romi.gov](mailto:ccdubuc@romi.gov)
- [ccgibbs@romi.gov](mailto:ccgibbs@romi.gov)
- [leec@romi.gov](mailto:leec@romi.gov)
- [bretn@romi.gov](mailto:bretn@romi.gov)
- [gillamd@romi.gov](mailto:gillamd@romi.gov)

Anyone wishing to participate in the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger Executive Assistant at 248-246-3203 by Wednesday May 6, 4:30p.m. so that appropriate arrangements can be made.



**Agenda**  
**Royal Oak Retiree Health Care Investment Board of Trustees Meeting**  
**Friday May 8, 2020 at 8:30a.m.**

**\*8:30p.m. to 9:30p.m. Thursday, May 7 Public Comment Phone in 248-246-3411 (details listed below)**

**1) Public Comment**

\*To participate in public comment please call 248-246-3411 on Thursday, May 7 between the hours of 8:30p.m. and 9:30p.m.

The chair will open the public comment portion of the meeting and your recorded phone message will be played as part of the meeting broadcast. Public comment will be limited to three-minutes per person.

- If you exceed the three-minute limit only the first three-minutes will be played for the meeting broadcast.
- If you call in multiple times only your first comment will be played.

**2) Request That the Board Approve the Agenda for May 8, 2020**

**3) Request That the Board Approve the Minutes for April 14, 2020**

**4) INVESTMENTS**

Market value and performance update presented by Brian Green with AndCo Investments  
*Request that the Board receive and file.*

AndCo ADV Part 2A dated March 26, 2020 (enclosed)  
*Request that the Board receive and file.*

AndCo Consulting Privacy Notice 2020 (enclosed)  
*Request that the Board receive and file.*

PGIM Real Estate Prisa II Investor Statement 1Q 2020 (enclosed)  
*Request that the Board receive and file.*

PGIM Real Estate Prisa II Detailed Management Fee Report ending 3.31.2020 (enclosed)  
*Request that the Board receive and file.*

PGIM Real Estate Prisa II Flash Report 1Q 2020 (enclosed)  
*Request that the Board receive and file.*

PGIM Real Estate letter dated April 11, 2020 (enclosed)  
*Request that the Board receive and file.*

Seizert Capital Partners (SCP) GIPS 2019 Verification memo dated April 2020 (enclosed)  
*Request that the Board receive and file.*

Seizert Capital Partners (SCP) Newsletter 1Q 2020 (enclosed)  
*Request that the Board receive and file.*

Seizert Capital Partners (SCP) Quarterly Report dated March 31, 2020 (enclosed)  
*Request that the Board receive and file.*

Seizert Capital Partners (SCP) Summary of Material Changes to Form ADV Part 2A (enclosed)  
*Request that the Board receive and file.*

**5) LEGAL**

None

**6) OTHER**

None

**7) ADJOURN**

Next regular meeting (first Monday of each month) is scheduled for 8:30a.m. Monday, June 1, 2020 location pending executive orders that may be in effect on June 1, 2020

*Request that the Board establish the next meeting for June 1, 2020 at 8:30a.m.*