

**NOTICE OF DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

The Royal Oak Downtown Development Authority will hold a meeting at  
4:00p.m. on Wednesday June 17, 2020

On April 1, 2020, Governor Whitmer issued Executive Order 2020-33, which declared both a state of emergency and a state of disaster across the State of Michigan due to the spread of the novel coronavirus (COVID-19). COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Therefore, the June 17, 2020 Downtown Development Authority Meeting will be held electronically, in compliance with the Open Meetings Act and Executive Order 2020-75, as issued by Governor Whitmer on May 6, 2020.

Members of the public can watch the meeting on:

- On WROK, the city's municipal access cable channels (Wide Open West Channel 10: and Comcast Channel 17)
- WROK's live web stream  
<https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

Members of the public may participate in the meeting electronically by providing public comment on any city-related matter, whether on the agenda or not, by leaving a recorded comment at 248-246-3411 between 2:00 and 3:00p.m. on Wednesday, June 17, 2020. Recorded comments will be played for the downtown development authority during the public comment portion of the agenda.

Members of the public can also contact members of the downtown development authority to provide input or ask questions on any business that will come before the downtown development authority at the meeting via e-mail as follows:

- [Timt@romi.gov](mailto:Timt@romi.gov)
- [Kammers@romi.gov](mailto:Kammers@romi.gov)

Anyone wishing to participate in the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger, the city manager's executive assistant in by Monday, June 15, 2020 at 4:30p.m. so that appropriate arrangements can be made.



## Agenda

Royal Oak Downtown Development Authority  
211 South Williams Street  
Royal Oak, MI 48067

Broadcast from City Commission Room 315

<https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

WROK WOW Channel 10 and Comcast Channel 17

June 17, 2020

4:00 p.m. Regular Meeting

**\*2:00p.m. to 3:00p.m. Wednesday June 17 Public Comment Phone in 248-246-3411 (details listed below)**

1. Call to Order
2. Roll Call
3. **Public Comment**
4. Approval of Meeting Minutes from May 27, 2020
5. Expense Items
  - a. Monthly Expenses
6. Community Publishing Agreement
7. Drew Lane Podcast Advertising Agreement
8. Factory Detroit Ad Refresh
9. Advertising Placement for Factory Ads
10. Consumer-Facing Newsletter Management
11. Yiftee Community Cards for Buy Local Campaign
12. Ridesharing Agreement Uber
13. Parking Discussion
14. Other Business and Reports
  - a. Special Event Permit – Art of Fire

**\*To participate in public comment please call 248-246-3411 on Wednesday, May 27, 2020 between the hours of 2:00p.m. and 3:00p.m.**

The chair will open the public comment portion of the meeting and your recorded phone message will be played as part of the meeting broadcast. Public comment will be limited to three-minutes per person.

- If you exceed the three-minute limit only the first three-minutes will be played for the meeting broadcast.
- If you call in multiple times only your first comment will be played.