

**NOTICE OF DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

The Royal Oak Downtown Development Authority will conduct a meeting at  
4:00p.m. on Wednesday, September 16, 2020

On April 1, 2020, Governor Whitmer issued Executive Order 2020-33, which declared both a state of emergency and a state of disaster across the State of Michigan due to the spread of the novel coronavirus (COVID-19). COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Therefore, the September 16, 2020 Royal Oak Downtown Development Authority Meeting will be held electronically, in compliance with the Open Meetings Act and Executive Order 2020-154, as issued by Governor Whitmer on July 17, 2020.

Members of the public can watch the meeting in any of the following ways:

- On WROK, the city's municipal access cable channel Wide Open West Channel 10
- On WROK's live web stream  
<https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

Members of the public may participate in the meeting electronically by providing public comment on any downtown development authority related matter, whether on the agenda or not, by leaving a recorded comment at 248-246-3411 between the hours of 2:00p.m. and 3:00p.m. on Wednesday, September 16, 2020. Recorded comments will be played for the downtown development authority during the public comment portion of the agenda.

Members of the public can also contact members of the downtown development authority to provide input or ask questions on any business that will come before the downtown development authority at the meeting by noon on Wednesday, September 16, 2020 via e-mail as follows:

- [Timt@romi.gov](mailto:Timt@romi.gov)
- [Sean.Kammer@romi.gov](mailto:Sean.Kammer@romi.gov)

Anyone wishing to participate in the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger, city manager executive assistant at 248-246-3203 by 4:30p.m. on Monday, September 14, 2020, so that appropriate arrangements can be made.

**Agenda**  
**Royal Oak Downtown Development Authority Meeting**  
**City Hall, 203 South Troy Street**  
**Royal Oak, MI 48067**

**Broadcast from City Commission Room 121**  
**WROK WOW Channel 10**  
<https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

**Wednesday, September 16, 2020 at 4:00p.m.**

**\*2:00p.m. to 3:00p.m. Public Comment Phone in 248-246-3411 (details listed below)**

1. Call to Order
2. Roll Call
3. **Public Comment\***
4. Approval of Minutes – August 26, 2020
5. Expense Items
  - a. Monthly Expenses
6. Drew Lane Podcast Extension of Contract
7. Comcast / Effectv Extension of Contract
8. Outfront Extension of Contract
9. Michigan Radio/NPR Sponsorship Contract
10. Promotions / Public Relations Budget Summary
11. Other Business and Reports

**\*To participate in public comment please call 248-246-3411 on Wednesday, September 16, 2020, between the hours of 2:00p.m. and 3:00p.m.**

**The chair will open the public comment portion of the meeting and your recorded phone message will be played as part of the meeting broadcast. Public comment will be limited to three-minutes per person.**

- If you exceed the three-minute limit only the first three-minutes will be played for the meeting broadcast.**
- If you call in multiple times only your first comment will be played.**