



July 14, 2020

Mr. Joseph M. Murphy  
Director of Planning  
Community Development Department  
211 Williams Street  
Royal Oak, MI 48067

SUBJECT: CARES Act Award Transmittal

Dear Mr. Murphy:

The Detroit Field Office would like to thank you for your continued diligence in responding to the coronavirus crisis. The Coronavirus Aid, Relief and Economic Security (CARES) Act provides funding to enable your community to prevent, prepare for, and respond to coronavirus through providing quality subsidized housing and expanding economic opportunities for low-and moderate-income persons through Department of Housing and Urban Development (HUD) programs.

Your community has been awarded CARES Act funding as noted below. You will need to execute a grant agreement amendment for any subsequent rounds of funding in addition to the original grant agreement for Round 1 program funds.

One grant agreement or grant agreement amendment, as applicable, is attached for each program awarded as follows:

Community Development Block Grant Program (CDBG-CV)      \$ 702,441

Transmittal of a grant agreement or grant agreement amendment does not constitute approval of the activities described in your Consolidated Plan. You are reminded that you, as the grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement.

### **CARES Act Provisions**

The CARES Act awards follow the existing regulations for each program, with additional flexibilities and suspensions that have been provided by HUD as well as those that will be outlined in forthcoming applicable program Notices. The HOPWA-CV notice was issued on May 8, 2020 and is posted here: [https://www.hud.gov/program\\_offices/comm\\_planning](https://www.hud.gov/program_offices/comm_planning). Once CDBG and ESG Program Notices are final, they will be transmitted to all grantees for use in administering each program and will also be published in the Federal Register. Access the current waiver memoranda on HUD.gov here: [https://www.hud.gov/program\\_offices/comm\\_planning](https://www.hud.gov/program_offices/comm_planning)

## **Administrative Guidelines**

Electronic signatures and email transmission are approved for the following:

- Grant agreements
- Grant agreement amendments
- IDIS Online Access Request Form (HUD 27055)
- Request for Release of Funds
- Direct Deposit Sign-Up form (SF-1199A)

The Chief Elected Official and/or designee should execute two (2) copies of each enclosed grant agreement. To establish a Line of Credit for the supplemental CARES Act funds, it will be necessary for your agency to sign, execute and return one (1) copy of each Grant Agreement to this office to the attention of Keith Hernández, Director, Community Planning and Development. Please execute each attached Funding Approval and/or Grant Agreement and return a digital copy of each approval/agreement via email to [DetroitCPD@hud.gov](mailto:DetroitCPD@hud.gov) with a cc to your CPD Representative ([Darrick.T.Mallad@hud.gov](mailto:Darrick.T.Mallad@hud.gov)) and Financial Analyst Cindy Vails ([Cynthia.C.Vails@hud.gov](mailto:Cynthia.C.Vails@hud.gov)). Please ensure the signatory signs the CDBG-CV grant agreement in the box directly across from the HUD CPD Director's signature. The CDBG-CV Funding Approval/Agreement should **not** be electronically signed in box 12c. Maintain a copy of each agreement with the original signature on site in your program files.

If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055), which can be signed and notarized electronically. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed electronically by your financial institution and returned to this office by email with a copy of a voided check.

You are reminded that these grants are subject to the provisions of 24 CFR Part 58 Environmental Review Procedures unless requirements are waived through the CARES Act. Funds for covered activities may not be obligated or expended until HUD has approved the release of funds. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required. Updated procedures are available at <https://www.hudexchange.info/news/office-of-environment-and-energy-guidance-in-response-to-covid-19/>.

All grantees must ensure they maintain active Dun and Bradstreet Numbering System (DUNS) numbers in the System for Award Management (SAM) system. Entities must have an active and unexpired DUNS before execution of grant agreements to avoid delays in the obligation of funds which will delay your ability to drawdown funds in IDIS. Grantees are required to maintain an active SAMs registration by re-activating their DUNS number annually in the SAM system for the entire drawdown period of their grants. DUNS numbers can be registered and renewed each year at the following website: <https://www.sam.gov/SAM/>.

Thank you for your efforts in supporting community needs in order to prevent, prepare for and respond to coronavirus, and we are available to assist you in accomplishing your programs goals. If you have any questions or need further information or assistance, please contact Darrick Mallad CPD Representative at (313) 234-7329 or [Darrick.T.Mallad@hud.gov](mailto:Darrick.T.Mallad@hud.gov)

Sincerely,

A handwritten signature in blue ink, appearing to read 'Keith Hernández', with a large, stylized flourish at the end.

Keith Hernández, AICP PMP  
Director  
Office of Community Planning and Development

Enclosures

# Key CPD COVID-19 Program Information and Guidance

## Community Development Block Grant

[CDBG COVID-19 Resources](#)

[CARES Act Flexibilities for CDBG Funds Used to Support Coronavirus Response and plan amendment waiver](#)

[CDBG Eligible Activities to Support Infectious Disease Response](#)

Grantee Questions: [CPDQuestionsAnswered@hud.gov](mailto:CPDQuestionsAnswered@hud.gov)

## Emergency Solutions Grants Program

[Disease Risks and Homelessness Webpage](#)

[Eligible ESG Costs for Infectious Disease Preparedness](#)

Grantee Questions: HUD Exchange [Ask A Question \(AAQ\) portal](#)

## Housing Opportunities for Persons With AIDS

[HOPWA Guidance for COVID-19](#)

[Notice CPD-20-05: CARES Act Implementation Instructions and Related Flexibilities for the HOPWA Program](#)

Grantee Questions: HUD Exchange [Ask A Question \(AAQ\) portal](#)

## Cross-cutting and Other CPD Program Guidance

[CARES Act Flexibilities for ESG and HOPWA Funds Used to Support Coronavirus Response and Plan Amendment Waiver](#)

[Availability of a Waiver and Alternate Requirement for the CAPER for CPD Grant Programs in Response to the Spread of Coronavirus \(HUD – May 7, 2020\)](#)

[Availability of Waivers of CPD Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19 for CoC, ESG, and HOPWA \(HUD - April 1, 2020\)](#)

[Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic](#)

[CPD Program Formula Allocations and CARES Act Supplemental Funding for FY 2020](#)

[Environmental Guidance in Response to COVID-19](#)

[Notice CPD 17-06: Using CPD Funds for Disaster Response and Recovery](#)

At its June 8, 2020 meeting, the Royal Oak City Commission approved a substantial amendment to the PY2019 Annual Action Plan to address the needs created by COVID-19 and selected activities to be funded by CARES Act allocation.

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Royal Oak's community development block grant (CDBG) objective is to address the housing and community development needs of low- and moderate-income (LMI) residents by taking advantage of opportunities to ensure decent and affordable housing, a suitable living environment and where applicable, expand economic development. This document will address the CDBG-funded activities, and how they achieve these objectives, for the city's CDBG program for PY2019.

#### **COVID-19**

The onset of COVID-19 has created new priority needs. The substantial amendment to the PY2019 Annual Action Plan will allow the city may expend its CDBG allocation from the CARES Act to address these needs.

## Location Map

### City of Royal Oak relative to Metropolitan Detroit



location map - City of Royal Oak, Michigan

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Royal Oak has developed the following community needs priorities/objectives:

### **Housing**

*Affordable Owner-Occupied and Renter-Occupied Housing* - To preserve and increase the supply of affordable owner and renter-occupied housing for LMI residents, through housing rehabilitation, new construction, advocacy, policies and regulations.

*Special Needs Housing* - To preserve and increase the supply of affordable housing with supportive services for special needs populations, including the frail elderly and disabled persons through housing rehabilitation, new construction, advocacy, policies and regulations.

*Fair Housing Choice* - To promote and ensure fair housing choice for all residents.

### **Homeless**

*Homeless Public Services* - To support public services that help those experiencing homelessness or those at-risk of becoming homeless to gain life skills and self-sufficiency.

*Homeless Housing* - To support existing housing for homeless, including emergency, transitional and permanent housing with supportive public services.

### **Neighborhood Investment**

*Public Improvements and Facilities* - To enhance and improve the level of service of the city's public facilities and infrastructure in CDBG target areas by identifying, designing and implementing unique projects.

*Blighted Property* - To eliminate blighted commercial properties which have an overwhelming negative impact on adjacent neighborhoods and present major obstacles to the overall redevelopment of corridors throughout the city.

## **Response To COVID-19**

*Emergency Food Distribution* - To purchase and distribute free food to low- to moderate-income residents that can no longer afford food due to financial circumstances created by COVID-19.

*Hotel Vouchers In Lieu Of Shelter Closures* - To provide no more than three (3) months of hotel, food, and case management allowances, per HUD regulations, to recently displaced Royal Oak residents who are unable to utilize a central shelter facility due to social distancing measures created by COVID-19.

*Rent and/or Utility Assistance* - To provide no more than three (3) months of financial assistance, per HUD regulations, to low- and moderate-income renter-occupied households who are at-risk of eviction due to financial circumstances created by COVID-19. Additionally, assistance is available to low- and moderate-income renter- and owner-occupied households faced with disconnection of electrical and natural gas services due to financial circumstances created by COVID-19.

*Job Retention/Business Assistance* - To provide short-term working capital to small businesses effected by COVID-19 which enables the retention or creation of jobs held by persons living in low- and moderate-income households.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Single-family homes represent approximately 62% of the city's total land use. The overwhelming majority of these single-family homes were built prior to 1960. Since the inception of the CDBG program, Royal Oak has allocated tremendous resources to assist LMI single-family homeowners maintain and renovate their homes. The program is designed to provide grants and low or no interest loans for rehabilitation projects. It ensures affordability and preserves the aging housing stock. It's been successful at stabilizing neighborhoods city-wide. Royal Oak will continue to allocate CDBG resources to this activity.

In the fall of 2013, Royal Oak completed a large infrastructure project by leveraging CDBG funds from three program years. This project was able to transform a blighted corridor and has led to greater interest in real estate along the corridor. While it is difficult to allocate funds over several program years and meet the US Department of Housing & Urban Development's timeliness of expenditures requirements, Royal Oak believes that such projects will have a large impact on a corridor or neighborhood versus small scale projects spread across the entire city each year. Royal Oak will continue to identify, design and implement unique projects which transform corridors and neighborhoods.

Additionally, several years ago Royal Oak utilized CDBG funds to purchase and demolish a blighted property with a blighted corridor. Upon completion of the large-scale infrastructure project along the same blighted corridor, developers began to approach the city to purchase and redevelop the once blighted property. The property was sold and is currently under construction for a new concept of small scale apartments. The developer specifically selected the property and type of living environment due to the CDBG-funded infrastructure improvements which created a more pedestrian-friendly corridor to neighborhoods and downtown.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Public participation is an important part of the development process of the annual action plan. At the start of developing the annual action plan, staff distributed electronic and postal notice of the availability for agencies to submit application for funding. The notice was distributed to a wide variety of organizations that retain strong historical connections to Royal Oak's community needs efforts. The city's website contains an electronic application. The website posting makes the application more accessible to interested organizations. Organizations were able to submit applications during a four month timeframe. During the submittal process, city staff consults with staff from these agencies / organizations. Consulting with the agencies that help identify and address the city's priority needs is critical. Royal Oak residents know what is happening in their neighborhoods. Staff tries outreach efforts to gain knowledge from residents by posting notices of public hearings, meetings, availability of documents, etc. Historically, a low percentage of residents provide input.

#### **COVID-19**

The Royal Oak City Commission discussed eligible CDBG-CV activities at its April 27, 2020 and May 18, 2020 meetings. A public hearing was held at the June 8, 2020 Royal Oak City Commission meeting. Notice of the public hearing, and availability of draft substantial amendments to the Consolidated Plan, PY2019 Annual Action Plan & Citizen Participation Plan were published on Wednesday, May 27, 2020 in The Daily Tribune (newspaper), posted to the city's website, and cable channel (WROK). The public comment period extends through June 15, 2020. Consultation was held on several occasions between March 31, 2020 and June 8, 2020 with numerous local service organizations, the Oakland Continuum Of Care, the members of the Oakland County Home Consortium. Additional details are attached to this plan.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public hearings were held at the October 23, 2018 and April 23, 2019 Royal Oak Rehabilitation Board of Appeals' meetings. No public comment was provided at either meeting. Additionally, the May 13, 2019,

Royal Oak City Commission meeting included a public comment portion of the agenda. No public comment with regard to this annual action plan was provided. One individual spoke with regard to the CDBG program at the Royal Oak City Commission's May 23, 2019 PY 19-20 city-wide budget. There comments focused on the CDBG-funded R.O.S.E.S. program, housing rehabilitation program, parks and recreation improvements, and road improvements. The city allowed for a 30 day comment period prior to submitting this annual action plan. The deadline to receive written comments was May 31st. No written public comment was provided.

#### COVID-19

No public comment was provided at the June 8, 2020 Royal Oak City Commission meeting. No comments were received during the 5 day comment period which expired on June 15, 2020.



MICHIGAN GROUP

## AFFIDAVIT OF PUBLICATION

2125 Butterfield Dr, Suite 102N • Troy MI 48064

City of Royal Oak Planning Dept.  
211 Williams Street

Royal Oak, MI 48068  
Attention: DOUGLAS A HEDGES

### STATE OF MICHIGAN, COUNTY OF OAKLAND

The undersigned Gynda Slater Gynda Slater, being duly sworn the he/she is the principal clerk of Royal Oak Tribune, Oakland Press, theoaklandpress.com, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

#### City of Royal Oak Planning Dept.

#### Published in the following edition(s):

Oakland Press	05/01/19
theoaklandpress.com	05/01/19
Royal Oak Tribune	05/01/19

## CITY OF ROYAL OAK 30-DAY PUBLIC COMMENT PERIOD NOTICE

Notice is hereby given that a draft copy of the City of Royal Oak's community development block grant (CDBG) program year 2019/2020 annual action plan, effective July 1, 2019, is available for review and public comment. The CDBG annual action plan is required by the US Department of Housing and Urban Development (HUD) for annual funding under federal guidelines. It identifies how the city plans to expend CDBG funds during the next program year to meet the goals and objectives within its five-year consolidated plan. The draft annual action plan will be available for a 30-day public comment period for review and comment from May 1st through May 31st. A summary of the proposed activities and funding levels is provided below. The draft plan is available for download on the City of Royal Oak's website at [www.royalok.org/CDDBG-Application-Documents](http://www.royalok.org/CDDBG-Application-Documents). A paper copy of the plan will be available for viewing at the planning division's office, city hall, 211 Williams St, Royal Oak MI 48067. The city will take all reasonable steps to provide a copy to disabled persons and non-english speaking persons. Written comments will be accepted by mail to the attention of Joseph M. Murphy, Director of Planning, 211 Williams St, Royal Oak MI 48067 or electronically at [jmurphy@royalok.org](mailto:jmurphy@royalok.org).

CDBG annual action plan July 1, 2019 - June 30, 2020	
CDBG activities / expenditures	Funding level
public service	
SCS - in-home supportive services	31,000
SCS - services for homeless individuals	20,000
housing rehabilitation program - owner rehabilitation assistance	600,000
neighborhood tree replacement program	150,000
park improvements - Hudson, Huntington, Sullivan & Woodland parks	150,000
road paving project - Jackson Ave. between Prairie Ave. & Harvard Ave.	600,000
program administration	750,000
unprogrammed funds / contingency	76,146
total estimated program expenditures	2,279,146
CDBG revenues	
entitlement allocation	1,179,146
program income / residential rehab repayments	250,000
transfer from prior years	850,000
total estimated revenues	2,279,146

City of Royal Oak  
Joseph M. Murphy, Director of Planning



Sworn to the subscribed before me this 3rd May 2019  
Tina M. Crown  
Notary Public, State of Michigan  
Acting in Oakland County

#### Advertisement Information

Client Id: 532024

Ad Id: 1793557

PO:

Sales Person: 200309

newspaper affidavit

Annual Action Plan  
2019

7

# RECEIPT

06/09/20



MICHIGAN GROUP

Account: <b>645335</b> Name: Company: <b>CITY OF ROYAL OAK</b>  Address: <b>211 WILLIAMS ST</b> <b>ROYAL OAK, MI 48067</b>  Telephone: <b>(248) 246-3037</b> Fax: <b>(248) 246-3001</b> Description: <b>CITY OF ROYAL OAK 5-DAY PUBLIC COMME</b>	Date: <b>06/09/20</b> Start Date: <b>06/10/20</b> Stop Date: <b>06/10/20</b> Class: <b>1201 - Legal Notices</b> Ad ID: <b>2012861</b> Ad Taker: <b>CRCSTIMMEL</b> Sales Person: <b>Celeste Stimmel (200309)</b> Words: <b>145</b> Lines: <b>20</b> Agate Lines: <b>46</b> Depth: <b>2.5</b> Inserts: <b>3</b> Blind Box: PO Number:
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## Ad sample

**CITY OF ROYAL OAK**  
**5-DAY PUBLIC COMMENT PERIOD NOTICE**

Notice is hereby given that on June 8, 2020 the Royal Oak City Commission held public hearings and approved Substantial Amendments to the city's Community Development Block Grant (CDBG) PY 2019 Annual Action Plan, PY 2016-2020 Consolidated Plan & the Citizen Participation Plan. Draft copies of each document are available for review and public comment during the public comment period which ends June 15, 2020. The documents are available for download on the City of Royal Oak's website at [romi.gov/280/Application-Documents](http://romi.gov/280/Application-Documents). The city will take all reasonable steps to provide a copy to disabled persons and non-English speaking persons. Written comments will be accepted by mail to the attention of Joseph M Murphy, Director of Planning, 211 Williams St, Royal Oak MI 48067 or electronically at: [joem@romi.gov](mailto:joem@romi.gov)

City of Royal Oak  
 Joseph M Murphy, Director of Planning

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 Heritage: (877) 332-1898 Morning Star: (877) 483-3450 Voice: (877) 463-9893

publication request - public comment period

Annual Action Plan  
 2019

8

## 6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable. No public comments were provided. Therefore, this circumstance did not present itself.

COVID-19

Not applicable. No public comments were provided at the June 8, 2020 Royal Oak City Commission meeting or during the preceding public comment period.

## 7. Summary

The annual action plan reflects the coordinated efforts of residents, volunteers, staff, elected officials, local public service agencies and private developers. This plan will help determine how federal funding and additional leveraged funding will be expended to address Royal Oak's community and housing priorities/needs under HUD's CDBG program.



CDBG target areas - low- to moderate-income block groups

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator			Community Development Department-Planning Division

Table 1 – Responsible Agencies

### Narrative

The planning division of the City of Royal Oak's Community Development Department is responsible for overseeing the development of the consolidated plan. Staff has utilized several community planning initiatives to develop various components of the consolidated plan, including working with the city's rehabilitation board of appeals and city commission, meeting with various county and local government representatives including members of the Oakland County HOME Consortium on many occasions. The City of Royal Oak also works with community organizations and various city departments to provide public services and facilities to address the city's objectives in carrying out the consolidated plan.

### Consolidated Plan Public Contact Information

Joseph M. Murphy, Director of Planning  
211 Williams St  
City of Royal Oak, Michigan

joem@romi.gov  
(248) 246-3285



## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The planning division of the City of Royal Oak's Community Development Department, in cooperation with other government, non-profit and private agencies, Oakland County HOME Consortium members, and Oakland County's CoC, developed the five-year consolidated plan. A wide variety of nearly eighty (80) individual agencies, groups, and organizations were invited to participate in the process via consultation. The five-year consolidated plan allowed the city to develop its priority needs. The strategic plan provides an overview of why the city may spend CDBG program funds over the next five years to address its priority needs. During these five years, the city will focus its consultation efforts toward agencies and organizations that help the city address its priority needs. City staff will communicate and take funding applications from any service agency or organization. However, the city will expend its funds on its identified priorities.

#### **COVID-19**

The Royal Oak City Commission discussed eligible CDBG-CV activities at its April 27, 2020 and May 18, 2020 meetings. The Royal Oak City Commission held a public hearing at its June 18, 2020 meeting. No public comment was provided. Notice of the public hearing, and availability of draft substantial amendments to the Consolidated Plan, PY2019 Annual Action Plan & Citizen Participation Plan were published on Wednesday, May 27, 2020 in The Daily Tribune (newspaper), posted to the city's website, and cable channel (WROK). The public comment period extended through June 15, 2020. No comments were received during the 5 day comment period. Consultation was held on several occasions between March 31, 2020 and June 8, 2020 with numerous local service organizations, the Oakland Continuum Of Care, the members of the Oakland County Home Consortium.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Each year the local CoC hosts a community resource day. Over forty local service agencies are present to provide individuals in need with access to housing, employment, health screening, food and much more. This is the single largest gathering of cross discipline social services in Oakland County. Several years ago, the event has been hosted by a local religious institution. The facility was limited in its capacity and availability of parking. In 2016, city staff reached out to the CoC Director and offered the city's farmers' market for the event. The farmers' market is a much larger facility and has an abundance of parking. The event has been host at the market for the past 3 years. More recently, on November 7, 2018.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The city is in regular communication with the director of the local CoC. This allows us to have one-on-one conversations to understand their efforts and assist in any way possible. The CoC and local service agencies are aware of the needs of homeless and at risk persons in the southeast portion of Oakland County. The CoC is charged with coordinating the HUD-required Point In Time (PIT) Count each January. Homeless and at risk individuals tend to be more concentrated in the Pontiac area and the southeast portion of Oakland County. The PIT Count requires a facility for over 100 volunteers to gather before being deployed through this portion of the county. The city provides use of its farmers' market at no cost. Additionally, the CoC organizes a Community Resource Day each November. This event is attended by over forty local service agencies are present to provide individuals in need with access to housing, employment, health screening, food and much more. This is the single largest gathering of cross discipline social services in Oakland County. The city provides use of its farmers' market at no cost. City staff attends each of these events to see first hand the good work done by the CoC, service agencies and local volunteers.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Royal Oak does not receive ESG funds, but does provide feedback and assistance with the development of performance standards, evaluation, and development of policies and procedures when asked to provide input. During PY 2015 during the making of the upcoming consolidated plan, city staff met directly with local CoC, HMIS Administrator, and housing and supportive service providers on several occasions to become better informed on their efforts and the needs of their clients. Numerous agencies were provide notice of the city's community needs survey and availability of CDBG funds. As a result, the city developed precise community needs priorities/objectives to accomplish over the next five years. The city maintains on-going communication and consultation with housing and service providers.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	City of Royal Oak
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Royal Oak's R.O.S.E.S. (Royal Oak Senior Essential Services) program was consulted to help determine the level of need for the service they provide to the community based on its prior relationship to the city's CDBG program. Additionally, they were invited to submit an application to receive CDBG funds to assist their efforts. There was no anticipated outcome prior to consultation.
2	<b>Agency/Group/Organization</b>	HAVEN
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted to help determine the level of need for the service they provide to the community based on its prior relationship to the city's CDBG program. Additionally, they were invited to submit an application to receive CDBG funds to assist their efforts. There was no anticipated outcome prior to consultation.

3	<b>Agency/Group/Organization</b>	South Oakland Shelter
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Services-Health Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted to help determine the level of need for the service they provide to the community based on its prior relationship to the city's CDBG program. Additionally, they were invited to submit an application to receive CDBG funds to assist their efforts. There was no anticipated outcome prior to consultation.
4	<b>Agency/Group/Organization</b>	OAKLAND COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>This agency was consulted to help determine the level of need for the service they provide to the community based on its prior relationship to the city's CDBG program. Additionally, they were invited to submit an application to receive CDBG funds to assist their efforts. There was no anticipated outcome prior to consultation.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

none.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance For Housing	The strategic plan identifies several priority needs which overlap with the CoC's mission to "bring together stakeholders from private and public sectors to collectively determine a strategy to end homelessness and increase the supply of sustainable, affordable housing. The following priority needs align: services for victims of domestic violence & sexual assault, mental health services, substance abuse services, transportation services, and operational costs of homeless assistance programs. The basis for the relative priority: According to the 2013 Annual State of Homelessness Report by the Alliance For Housing, 2013 HMIS data reveals that the top three reasons for homelessness for adults: eviction, domestic violence, and mental health issues. Assisting those in need with access to public services may reduce homelessness or rapidly re-house individuals.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Capital Improvement Plan	City of Royal Oak	The strategic plan identifies the need to improve parks and recreational facilities, infrastructure improvements in low- to moderate-income neighborhoods, conduct physical improvements to transportation corridors, and implement accessibility/barrier-free improvements to public facilities and transportation systems. Each year, as required by state law, the city reviews its capital improvement plan (CIP). The CIP facilitates the orderly planning of infrastructure improvements; to maintain, preserve and protect the city's existing infrastructure system; and provide for the acquisition and scheduled replacement of equipment to ensure the efficient delivery of services that the community desires. Many of the yearly CDBG-funded projects are implemented based on the CIP.
Master Plan	City of Royal Oak	The strategic plan identifies the need to improve parks and recreational facilities, infrastructure improvements in low- to moderate-income neighborhoods, conduct physical improvements to transportation corridors, and implement accessibility/barrier-free improvements to public facilities and transportation systems. The Royal Oak Master Plan identifies goals, objectives and strategies related to eight issues/topics: neighborhood preservation & residential land use, historic resources, downtown, commercial corridors, Woodward corridor, transportation and circulation, parks and recreation uses, and community resources and facilities. Many of the yearly CDBG-funded projects are implemented based on the master plan
Parks & Rec. Master Plan	City of Royal Oak	The strategic plan identifies the need to improve parks and recreational facilities. The city's parks and recreation master plan identifies park and recreation opportunities, conditions, needs, deficiencies, etc. Many of the yearly CDBG-funded projects are implemented based on the parks and recreation master plan.
HOME Consolidate Plan	Oakland County HOME Consortium	The strategic plan identifies the need to fund housing rehabilitation projects. The HOME Consortium Plan focuses in large part on rehabilitating existing dwelling with HOME funds.

**Table 3 - Other local / regional / federal planning efforts**

## Narrative

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

While the city provided the opportunity for public participation during the development of the PY2019 annual action plan, the city's goals have already been established in the strategic plan portion of the five-year consolidate plan. Any public comment during the development of the PY2019 annual action plan would not have modify the goals. The city provided two opportunities for public community pertaining to the city's community development needs for the annual action plan at the October 23, 2018 April 23, 2019 Royal Oak Rehabilitation Board of Appeals' meetings. No public comment was provided at the October 23, 2018 meeting. No public comment was provided at the April 23, 2019 meeting. Additionally, the Royal Oak City Commission openly discussed and finalized the PY2019 annual action plan at its May 13, 2019 meeting. While this was not a public hearing, all Royal Oak City Commission meetings allow the opportunity for public comment. No one provided comment with regard to this agenda item. Notice of the 30 day comment period (May 1st - May 31st) was published in The Daily Tribune, a local newspaper, and on the city's website on May 1, 2019. No written public comment were provided and therefore, none needed to be incorporated into the annual action plan.

#### **COVID-19**

The Royal Oak City Commission discussed eligible CDBG-CV activities at its April 27, 2020 and May 18, 2020 meetings. The Royal Oak City Commision held a public hearing at their June 8, 2020 meeting. Notice of the public hearing, and availability of draft substantial amendments to the Consolidated Plan, PY2019 Annual Action Plan & Citizen Participation Plan were published on Wednesday, May 27, 2020 in The Daily Tribune (newspaper), posted to the city's website, and cable channel (WROK). The public comment period extended through June 15, 2020. No public comment was receipted during the 5 day comment period. Consultation was held on several occasions between March 31, 2020 and June 8, 2020 with numerous local service organizations, the Oakland Continuum Of Care, the members of the Oakland County Home Consortium.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/ broad community	10/23/2018 Royal Oak Rehabilitation Board of Appeals meeting. A public hearing was held to obtain public comments pertaining to the city's community development needs for the program year 2019 annual action plan (July 1, 2019 - June 30, 2020). No one attended the public hearing.	none.	none.	<a href="https://www.romi.gov/272/Public-Notices">https://www.romi.gov/272/Public-Notices</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/ broad community	Notice of Public Hearing published in The Daily Tribune (ad id. 1674713) October 10, 2018 for the October 23, 2018 Royal Oak Rehabilitation Board of Appeals' meeting.	n/a	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/ broad community	04/23/2019 Royal Oak Rehabilitation Board of Appeals meeting. A public hearing was held to obtain public comments pertaining to the city's community development needs for the program year 2019 annual action plan (July 1, 2019 - June 30, 2020). No one attended the public hearing.	none.	none.	<a href="https://www.romi.gov/272/Public-Notices">https://www.romi.gov/272/Public-Notices</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/ broad community	Notice of Public Hearing published in The Daily Tribune on April 3, 2019 for the April 23, 2019 Royal Oak Rehabilitation Board of Appeals' meeting.	n/a	n/a	
5	Public Meeting	Non-targeted/ broad community	May 13, 2019 Royal Oak City Commission meeting			<a href="https://www.romi.gov/AgendaCenter/Search/?term=&amp;CIDs=11,2,3,6,&amp;startDate=&amp;endDate=&amp;dateRange=&amp;dateSelector=">https://www.romi.gov/AgendaCenter/Search/?term=&amp;CIDs=11,2,3,6,&amp;startDate=&amp;endDate=&amp;dateRange=&amp;dateSelector=</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Newspaper Ad	Non-targeted/ broad community	Notice of the 30 day comment period, with regard to the draft PY2019 annual action plan, was published in The Daily Tribune and on the city's website on May 1, 2019. Additionally, the draft PY2019 annual action plan was posted to the city's website <a href="https://www.romi.gov/280/Application-Documents">https://www.romi.gov/280/Application-Documents</a>			<a href="https://www.romi.gov/272/Public-Notices">https://www.romi.gov/272/Public-Notices</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Newspaper Ad	Non-targeted/broad community	CDBG-CV: Notice of Public Hearing published in The Daily Tribune on Wednesday, May 27, 2020 for the June 8, 2020 Royal Oak City Commission meeting.	To be completed after meeting.	To be completed after meeting	<a href="https://www.romi.gov/272/Public-Notices">https://www.romi.gov/272/Public-Notices</a>
8	Internet Outreach	Non-targeted/broad community	CDBG-CV: Notice of June 8, 2020 Public Hearing was posted to the city's website and cable channel (WROK) on Wednesday, May 27, 2020.	Not applicable	Not applicable.	<a href="https://www.romi.gov/272/Public-Notices">https://www.romi.gov/272/Public-Notices</a>
9	Public Meeting	Non-targeted/broad community	CDBG-CV: April 27, 2020 Royal Oak City Commission discuss on eligible CARES Act activities.	None provided a public meeting.	Not applicable.	<a href="https://www.romi.gov/AgendaCenter/ViewFile/Agenda/_04272020-1933">https://www.romi.gov/AgendaCenter/ViewFile/Agenda/_04272020-1933</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Public Meeting	Non-targeted/broad community	CDBG-CV: May 18, 2020 Royal Oak City Commission discuss on eligible CARES Act activities.	None provided a public meeting.	Not applicable.	<a href="https://www.romi.gov/AgendaCenter/ViewFile/Agenda/_05182020-1964">https://www.romi.gov/AgendaCenter/ViewFile/Agenda/_05182020-1964</a>
11	Public Comment Period	Non-targeted/broad community	Notice of the 5 day public comment was published on Wed, June 10, 2020 in The Daily Tribune (newspaper) and posted to the city's website.	Not applicable.	Not applicable.	<a href="https://www.romi.gov/272/Public-Notices">https://www.romi.gov/272/Public-Notices</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

COVID-19

CDBG funds from the enactment of the CARES Act will be expended to prevent, prepare for, and respond to the coronavirus.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,179,146	250,000	850,000	2,279,146	0	
Other	public - federal	Other	702,441	0	0	702,441	0	CDBG-CV funds to be used to prevent, prepare for, and respond to the coronavirus.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

To receive CDBG funds from the City of Royal Oak, local organizations / agencies must provide an application and supplemental information detailing their funding sources and leverage opportunities for specific activities. The city does not require that organizations / agencies provide "matching" non-CDBG or federal funds. The Royal Oak City Commission will weigh the value of the proposed activity in light of the goals of the city's consolidated plan and the likelihood that the activity would be implemented without the presence of CDBG funds. Subrecipient activities that would be implemented regardless of the city's CDBG allocation stand a greater likelihood of not being funded. Many of the public service subrecipients leverage a wide variety of funding sources. This is a standard practice. These organizations will not be penalized for this practice.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

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**Discussion**

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## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Gain Access To Public Services	2016	2020	Homeless Non-Homeless Special Needs		in-home services:seniors, frail elderly & disabled mental health services services for victims of domestic violence transportation services emergency food distribution (COVID-19) hotel vouchers/shelter closures (COVID-19) rent and/or utility assistance (COVID-19)	CDBG: \$53,000 CDBG-CV: \$366,934	Public service activities other than Low/Moderate Income Housing Benefit: 75 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 1000 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 25 Households Assisted Homeless Person Overnight Shelter: 10 Persons Assisted Homelessness Prevention: 10 Persons Assisted
2	Improve Exit. Single-Family Homes & Affordability	2016	2020	Affordable Housing	City of Royal Oak	housing rehab; single-family, owner-occupied	CDBG: \$650,000	Homeowner Housing Rehabilitated: 35 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Improve Public Facilities & Infrastructure	2016	2020	Non-Housing Community Development	City of Royal Oak	facilities & infrastructure improv within LMAs improvements at parks and recreation facilities	CDBG: \$1,300,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3225 Persons Assisted
4	Enhance Economic Development Opportunities	2016	2020	Non-Housing Community Development		job retention/business assistance (COVID-19)	CDBG-CV: \$265,263	Jobs created/retained: 100 Jobs

**Table 6 – Goals Summary**

## Goal Descriptions

1	Goal Name	Gain Access To Public Services
	Goal Description	
2	Goal Name	Improve Exit. Single-Family Homes & Affordability
	Goal Description	
3	Goal Name	Improve Public Facilities & Infrastructure
	Goal Description	

4	Goal Name	Enhance Economic Development Opportunities
	Goal Description	

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

06/11/2019

The following is based on the results of the Royal Oak City Commission's May 13, 2019 meeting. The 30 day comment period extends from May 1, 2019 through May 31, 2019.

### COVID-19

The projects identified as "CV-" are included as an approved Substantial Amendment to the PY2019 Annual Action Plan. The projects were reviewed and approved by the Royal Oak City Commission at their June 8, 2020 meeting.

#	Project Name
1	R.O.S.E.S. - supportive services
2	homeless services - South Oakland Shelter
3	housing rehabilitation program - owner rehabilitation assistance
4	neighborhood tree replacement program
5	park improvements - Fulton, Huntington, Sullivan & Wendland parks
6	road improv. project - Judson Ave. between Prairie Ave. & Harvard Ave.
7	program administration
8	CV - emergency food distribution
9	CV - hotel vouchers in lieu of shelter closures
10	CV - rent and/or utility assistance
11	CV - job retention/business assistance
12	CV - program administration

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The PY 2019/2020 activities are consistent with the following priority needs identified in the strategic plan: in-home services for seniors, frail elderly & disabled, operational costs of homeless assistance programs, housing rehabilitation; single-family, owner-occupied, facilities & infrastructure improvements with low- to moderate-income areas, improvements to parks and recreation facilities, program administration. Activities found within the strategic plan are priorities for the city during the five year period commencing with PY2016. Additionally, the activities are consistent with the recommendation of the city's planning commission, parks and recreation advisory board, and rehabilitation board of appeals. These CDBG-funded activities help implement goals established by the Royal Oak City Commission in documents ranging from the city's master plan to yearly strategic plans created by the city commission. The allocation of a large sum of CDBG funds to park improvements allows the city to fulfill the city commission's objective of developing high quality parks that are a

destination for recreational opportunities. The city will continue to expend CDBG funds to plant trees in its local neighborhoods. CDBG funds will allow the city to restore its tree canopy. This was identified recently as a major goal of the city commission. Paving Judson Avenue will provide a much need improvement to the street network in one of the city's CDBG target areas. The underserved may include special need individuals, minority concentrations, those experiencing homelessness or those at-risk of becoming homeless, victims of domestic violence or sexual assault, returning veterans, the frail and elderly, large families, etc. The city will allocate CDBG funds to its at-home senior assistance program (ROSES). CDBG funds will be provided to the South Oakland Shelter which assists those experiencing homelessness or those at-risk of becoming homeless. CDBG funds leverage their opportunity to further serve those in need within Royal Oak. Other than the city's ROSES program, the city relies on local service agencies to know the needs of the underserved and fashion activities to meet those needs based on limited financial resources.

#### COVID-19

The projects identified as "CV-" address the needs created by COVID-19.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	R.O.S.E.S. - supportive services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Gain Access To Public Services
	<b>Needs Addressed</b>	in-home services:seniors, frail elderly & disabled
	<b>Funding</b>	CDBG: \$33,000
	<b>Description</b>	CDBG funds will be expended on supportive services for elderly, income qualified Royal Oak residents. The Royal Oak Senior Essential Services (R.O.S.E.S.) program is organized by staff at the city-owned senior center. Contracted workers perform subsidized home chores, minor repairs, and personal care assistance for income qualified residents. Home chores include household tasks such as snow shoveling, lawn mowing, yard work, etc. Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work. Personal care may include assistance with activities of daily living.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that approximately 90 Royal Oak residents will participate in the ROSES program. It is further anticipated that the participants will receive a total of approximately 1,400 individual chores.
	<b>Location Description</b>	At individual residences.
2	<b>Planned Activities</b>	Home chores include household tasks such as snow removal, lawn mowing, yard work, etc. Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work. Personal care may include assistance with activities of daily living.
	<b>Project Name</b>	homeless services - South Oakland Shelter
	<b>Target Area</b>	
	<b>Goals Supported</b>	Gain Access To Public Services
	<b>Needs Addressed</b>	operational costs of homeless assistance programs
	<b>Funding</b>	CDBG: \$20,000

	<b>Description</b>	The South Oakland Shelter (SOS) provides a wide array of services designed to permanently remove individuals and families from the cycle of homelessness. CDBG funds will be utilized to reimburse SOS for services provided in its emergency shelter program. The program is designed to utilize case management services for individual clients to gain access to job and financial education training, food, transportation and lodging. It will assist those experiencing homelessness with a last known address of Royal Oak.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Its anticipated that approximately 25 at-risk or homeless individuals from Royal Oak will receive assistance.
	<b>Location Description</b>	-
	<b>Planned Activities</b>	The program is designed to utilize case management services for individual clients to gain access to job and financial education training, food, transportation, and lodging.
<b>3</b>	<b>Project Name</b>	housing rehabilitation program - owner rehabilitation assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Exit. Single-Family Homes & Affordability
	<b>Needs Addressed</b>	housing rehab; single-family, owner-occupied
	<b>Funding</b>	CDBG: \$650,000
	<b>Description</b>	A city administered program to provide technical and financial assistance to low- and moderate-income residents of the city to rehabilitate owner-occupied single family houses on a city-wide basis.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is anticipated that approximately 35 Royal Oak homeowners will be assisted.
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	The city's housing rehabilitation program offers technical and financial assistance to owners of single-family dwellings.
<b>4</b>	<b>Project Name</b>	neighborhood tree replacement program
	<b>Target Area</b>	

	<b>Goals Supported</b>	Improve Public Facilities & Infrastructure
	<b>Needs Addressed</b>	facilities & infrastructure improv within LMAs improvements at parks and recreation facilities
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	n the past 10 years, many trees have been removed within the city's public right-of-way, between the back of curb and sidewalk, OR within city parks due to disease or age. CDBG funds will be expended to hire a contractor to purchase and plant trees in these settings in low- to moderate-income neighborhoods in the city.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The tree planting program will focus on eligible CDBG target areas (LMI census tracts - block groups) on the north side of the city. PY 2019/2020 will focus on 1830-3 (300 LMI persons / 44.6%), 1832-1 (680 LMI persons / 51.3%), 1833-3 (300 LMI persons / 36.8%). A total of 1,310 LMI persons live within these eligible CDBG target areas.
	<b>Location Description</b>	The following census tracts - block groups: 1830-3, 1832-1 & 1833-3.
	<b>Planned Activities</b>	Purchase and planting of appropriate tree species.
	<b>Planned Activities</b>	Purchase and planting of appropriate tree species.
5	<b>Project Name</b>	park improvements - Fulton, Huntington, Sullivan & Wendland parks
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Public Facilities & Infrastructure
	<b>Needs Addressed</b>	facilities & infrastructure improv within LMAs improvements at parks and recreation facilities
	<b>Funding</b>	CDBG: \$550,000
	<b>Description</b>	CDBG funds will be expended to remove fall zone material (mulch) underneath existing play equipment at Fulton, Huntington & Wendland parks and replace with either poured-in-place rubber or artificial turf. Additionally, CDBG funds will be expended to remove and replace existing playground equipment at Sullivan Park. Fall zone material underneath the new playground equipment will be either poured-in-place rubber or artificial turf.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Fulton Park & Sullivan Park are located within census track 1834, block group 1 which contains 410 LMI persons (36.8% of the total persons living in the block group). Wendland Park is located within census track 1846, block group 3 which contains 385 LMI persons (37.2% of the total persons living in the block group). Huntington Park is located within census track 1845, block group 2 which contains 575 LMI persons (37% of the total persons living in the block group). A total of 1,370 LMI persons may be assisted in these three CDBG target areas.
	<b>Location Description</b>	Wendland Park, Huntington Park, Fulton Park & Sullivan Park
	<b>Planned Activities</b>	CDBG fund will be expended on improvements to the fall zone area of existing play ground equipment at Fulton, Huntington & Wendland parks. New children's playground equipment and fall zone material will be installed a Sullivan Park.
<b>6</b>	<b>Project Name</b>	road improv. project - Judson Ave. between Prairie Ave. & Harvard Ave.
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Public Facilities & Infrastructure
	<b>Needs Addressed</b>	facilities & infrastructure improv within LMAs
	<b>Funding</b>	CDBG: \$600,000
	<b>Description</b>	Judson Ave. between Prairie Ave. and Harvard Ave. is an unimproved (dirt/gravel) roadway in the middle of a low- to moderate-income neighborhood. CDBG funds will be utilized to construct a hard-surface (concrete or asphalt) roadway. Staff will research the incorporation of "green infrastructure" elements such as bio-swales or permeable pavement to reduce or delay the amount of stormwater entering the city's combined sewer system.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Judson Avenue is located within census track 1835, block group 1 - 545 LMI persons reside in this CDBG target area (49.8% of the total residences in the block group).
	<b>Location Description</b>	Judson Avenue between Prairie Avenue and Harvard Avenue.
	<b>Planned Activities</b>	The roadway is currently unimproved - gravel/dirt. A new roadway will be constructed of concrete or asphalt. Staff will attempt to design "green infrastructure" elements such as bio-swales or permeable pavement into the design.
<b>7</b>	<b>Project Name</b>	program administration

	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Exit. Single-Family Homes & Affordability Gain Access To Public Services Improve Public Facilities & Infrastructure
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Program administration funds continue to allow the proper oversight of projects and compliance with HUD regulations.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	-
	<b>Location Description</b>	-
	<b>Planned Activities</b>	CDBG funds will be utilized to administer the program.
8	<b>Project Name</b>	CV - emergency food distribution
	<b>Target Area</b>	
	<b>Goals Supported</b>	Gain Access To Public Services
	<b>Needs Addressed</b>	emergency food distribution (COVID-19)
	<b>Funding</b>	CDBG-CV: \$157,784
	<b>Description</b>	This activity allows for the purchase and distribute free food to low- to moderate-income residents that can no longer afford food due to financial circumstances created by COVID-19. While social distancing practices have reduced the spread of COVID-19, it has also resulted in record level unemployment rates. Additionally, schools have closed. Many children are no longer able to receive free or subsidized meals. The city will partner with local not-for-profit agencies to provide free food to no and low-income households in Royal Oak.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	~1,000 households
	<b>Location Description</b>	

	<b>Planned Activities</b>	distribution of free food
9	<b>Project Name</b>	CV - hotel vouchers in lieu of shelter closures
	<b>Target Area</b>	
	<b>Goals Supported</b>	Gain Access To Public Services
	<b>Needs Addressed</b>	hotel vouchers/shelter closures (COVID-19)
	<b>Funding</b>	CDBG-CV: \$27,150
	<b>Description</b>	This activity provides no more than three (3) months, per HUD regulations, of hotel, food, and case management allowances to recently displaced Royal Oak residents who are unable to utilize a central shelter facility due to social distancing measures created by COVID-19. COVID-19 has resulted in record level unemployment rates. People are losing their place of residence due constrained financial circumstances. Traditional shelter facilities have closed to limit the spread of COVID-19. Recently displaced Royal Oak residents may be provided with no more than three (3) months of hotel allowance, three meals per day and associated case management services.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	~20 households
	<b>Location Description</b>	
	<b>Planned Activities</b>	hotel vouchers, food and case management services
10	<b>Project Name</b>	CV - rent and/or utility assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Gain Access To Public Services
	<b>Needs Addressed</b>	rent and/or utility assistance (COVID-19)
	<b>Funding</b>	CDBG-CV: \$182,000
	<b>Description</b>	This activity provides no more than three (3) months, per HUD regulations, of financial assistance to low- and moderate-income renter-occupied households who are at-risk of eviction due to financial circumstances created by COVID-19. Additionally, low- and moderate-income Royal Oak renter-occupied or owner-occupied households who are at-risk of disconnection of electrical and natural gas services may be provided with no more than three months of financial assistance.

	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	~100 households
	<b>Location Description</b>	
	<b>Planned Activities</b>	rent and/or utility assistance program
<b>11</b>	<b>Project Name</b>	CV - job retention/business assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Economic Development Opportunities
	<b>Needs Addressed</b>	job retention/business assistance (COVID-19)
	<b>Funding</b>	CDBG-CV: \$265,263
	<b>Description</b>	This activity provides short-term working capital to small businesses effected by COVID-19 which enables the retention or creation of a jobs held by persons living in low- and moderate-income households. Political and healthcare leaders are developing and implementing strategies for many to resume their daily lives in a safe manner in light of COVID-19. The guidelines provide direction on returning to work and social life in phases. Many businesses will be unable to return to their prior functionality until several phases into the recovery. They often employ large number and percentage of low- to moderate-income individuals. These businesses may need immediate financial assistance in the form of short-term working capital to cover costs such as rent or payroll. In return, these businesses will create or retain jobs held by persons living in low- to moderate-income households.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	~100 households
	<b>Location Description</b>	
	<b>Planned Activities</b>	business assistance program
<b>12</b>	<b>Project Name</b>	CV - program administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	

	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$70,244
	<b>Description</b>	Administration of special allocation of CDBG funds from the enactment of the CARES Act.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	program administration

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

No geographic areas indentified.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City of Royal Oak	

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

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### **Discussion**

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## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

### **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Royal Oak will engage in a wide variety of activities intended to address the identified needs in the strategic plan.

### **Actions planned to address obstacles to meeting underserved needs**

The underserved may include special need individuals, minority concentrations, those experiencing homelessness or those at-risk of becoming homeless, victims of domestic violence or sexual assault, returning veterans, the frail and elderly, large families, etc. The city will allocate CDBG funds to its at-home senior assistance program (ROSES). CDBG funds will be provided to the South Oakland Shelter which assists those experiencing homelessness or those at-risk of becoming homeless. CDBG funds leverage their opportunity to further serve those in need within Royal Oak.

### **Actions planned to foster and maintain affordable housing**

The city plans to preserve and increase the supply of affordable owner-occupied and renter-occupied housing for low- to moderate-income residents through CDBG-funded housing rehabilitation and new construction, advocacy, policies and regulations. The program offers low and no interest loans for rehabilitation. These low or no cost financial options make it more affordable for homeowners to protect their investment and maintain affordable living conditions. Additionally, the city participates in the Oakland County HOME Consortium. The consortium has greater direction on how its proportional HOME funds are expended on projects within Oakland County versus the state administered program which invested our proportional funds state-wide.

### **Actions planned to reduce lead-based paint hazards**

The city operates a CDBG-funded housing rehabilitation program (owner-occupied single-family dwellings). The program has specific procedures which outline the steps required to educate, test, contain and/or remediate LBP. All rehabilitation projects in which the structure was constructed before 1978 fall under the Federal LBP regulations. A lead hazard information pamphlet is provided to all prospective participants in the housing rehabilitation program, regardless of age of the structure. If the structure was built before 1978, a LBP risk assessment is conducted. The results are provided to the applicant. The finds are incorporated into the specifications for the rehabilitation work. All of the contractors participating in the city's housing rehabilitation program must present and maintain status as a LBP certified contractor. The risk assessment determines the degree of rehabilitation work needed to gain compliance with Federal LBP regulations and provide LBP-free living environment to all homeowners. Occupants may not be present during any site work. Once the contractor has completed all site work, a LBP clearance test is conducted. The results of the clearance test are provided to the homeowner. No occupant may return to the dwelling unit until the site gains clearance. All public

service subrecipients that provide housing assistance in any manner must verify that the associated housing unit has been inspected and meets HUD's minimum required Housing Quality Standards (HQS) inspection, requirements including the provisions regarding LBP. Any dwelling unit that does not meet HUD's HQS standards must be brought into compliance. These actions educate the public of the danger of LBP, ensure compliance with Federal regulations to address the presence of LBP, and provide a LBP-free living environment for all occupants upon completion of all site work.

### **Actions planned to reduce the number of poverty-level families**

The city plans to fund its housing rehabilitation program. The city believes poverty-level families will financially and emotionally benefit greatly from livable single-family homes. A stable living arrangement can lead to great economic stability and upward economic mobility. The city actively seeks Section 3 (low-income residents or businesses) in every CDBG-funded project. The selection of Section 3 firms provides economic gain to poverty-level families.

#### **COVID-19**

In response to COVID-19, the City identified additional priority needs and will allocate funding to help local small create or retain jobs held by persons living in low- and moderate-income households. The goal is to help individuals return to work/keep their job and no longer experience the effects of poverty.

### **Actions planned to develop institutional structure**

The city relies on existing agencies to assist its residents with access to a wide variety of public services. All of the city's CDBG subrecipients are required utilize HMIS. This creates a seamless information system to assist clients in need that may utilize different agencies for different services. The information system helps reduce redundant institutional efforts and keep clients on track with their own case management efforts.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The city's continued participation in the Oakland County HOME Consortium greatly strengthens its knowledge of and access to the Continuum of Care, other HUD-funded levels of government within Oakland County, and a broader network of social service agencies. Regular meetings and networking strengthen our knowledge of the local needs and the institutional structure to deliver results.

### **Discussion**

-

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Introduction

-

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

PY2017 = \$1,041,855.67 + PY2018 = \$712,989.35 + PY2019 = yet to be determined  
total = \$1,754,845.02 / 100% benefit to low/mod persons thus far

## Attachments

## Citizen Participation Comments



Planning Division  
211 South Williams Street  
Royal Oak, MI 48067  
248.246.3280

### MEMORANDUM

DATE: June 15, 2020  
TO: CDBG file  
FROM: Joseph M. Murphy, Director of Planning  
SUBJECT: **Citizen Participation Efforts & Comment development of the Sub. Amendments to the PY2019 Annual Action Plan**

On April 2, 2020, the city was notified by the US Department of Housing & Urban Development (HUD) that the city would receive a special allocation (\$702,441) of CDBG funds to prevent, prepare for, and respond to COVID-19.

Staff provided a memorandum to the Royal Oak City Commission at their April 27, 2020 meeting. The public meeting was held electronically in compliance with the Open Meetings Act and Executive Order 2020-48. The public was provided very specific instruction on how to view and participate in the public meeting and provide public comment. Notice of the meeting, agenda and staff's memorandum can be found online at: <https://www.romi.gov/AgendaCenter/ViewFile/Agenda/04272020-1933>. No public comment was provided regarding the CARES Act activities.

The Royal Oak City Commission once again reviewed a staff memorandum, discussed eligible activities and provided staff with direction on how to proceed forward at their May 18, 2020 meeting. The public meeting was held electronically in compliance with the Open Meetings Act and Executive Order 2020-48. The public was provided very specific instruction on how to view and participate in the public meeting and provide public comment. Notice of the meeting, agenda and staff's memorandum can be found online at: <https://www.romi.gov/AgendaCenter/ViewFile/Agenda/05182020-1964>. No public comment was provided regarding the CARES Act activities.

Staff developed substantial amendments to the PY2016-2020 Consolidated Plan, PY2019 Annual Action Plan & Citizen Participation Plan. A public hearing on the substantial amendments will be held at the June 8, 2020 Royal Oak City Commission meeting. Notice of the public hearing, and availability of the draft substantial amendments, was published on Wednesday, May 27, 2020 in The Daily Tribune – a local newspaper. The notice was also posted to the city's website and cable channel (WROK) online at: <https://www.romi.gov/272/Public-Notices>. The draft documents can be found at: <https://www.romi.gov/280/Application-Documents>. The city commission agenda, including instructions on how to view and participate in the public hearing and provide public comment, and staff's memorandum can be found online at: <https://www.romi.gov/AgendaCenter/Search/?term=&CIDs=1,2,3,6&startDate=&endDate=&dateRange=&dateSelect=&u=>

Notice of the 5-day public comment period was published on Wednesday, June 10, 2020 in The Daily Tribune – a local newspaper. The notice was also posted to the city's website at: <https://www.romi.gov/272/Public-Notices>. The comment period expired on June 15, 2020. No comments were received.

The Environmental Review Record was generated in HUD's online reporting system (HEROS) on June 9, 2020. All activities were either CENEST or Exempt. The ERR for the CDBG-CV activities was posted to the city's website on June 9<sup>th</sup> at: <https://www.romi.gov/280/Application-Documents>.

[www.romi.gov](http://www.romi.gov)



**AFFIDAVIT OF PUBLICATION**  
2125 Butterfield Dr, Suite 102N • Troy MI 48064

**CITY OF ROYAL OAK**  
211 WILLIAMS ST

**ROYAL OAK, MI 48067**  
Attention: Joseph Murphy

RECEIVED

JUN 2 2020

City of Royal Oak,  
Continuing Jurisdiction

**STATE OF MICHIGAN,  
COUNTY OF OAKLAND**

The undersigned Amly Slater Arch State being duly sworn, that he/she is the principal clerk of Royal Oak Tribune, Oakland Press, theoaklandpress.com, theoaklandpress.com2, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notices, publication or advertisement of:

**CITY OF ROYAL OAK**

**Published in the following edition(s):**

Oakland Press	05/27/20
theoaklandpress.com	05/27/20
theoaklandpress.com2	05/27/20
Royal Oak Tribune	05/27/20

**CITY OF ROYAL OAK  
PUBLIC HEARING NOTICE**

Please be advised that the City of Royal Oak will hold public hearings on its June 8, 2020 meeting at 7:00 p.m. to hear public comments pertaining to substantial amendments to the city's Community Development Block Grant (CDBG), FY 2018 Annual Action Plan, FY2018-2020 Consolidated Plan, and the Citizen Participation Plan. The amendments identify changes in community development needs in response to coronavirus (COVID-19) and how the City intends on allocating additional CDBG funds from the enactment of the CARES Act to prevent, prepare for, and respond to COVID-19. Draft versions of the above referenced documents may be found on the City's website ([www.royal-oak.org/99/AttachmentDocuments](http://www.royal-oak.org/99/AttachmentDocuments)).

Instructions on how to present comments during the public hearings are provided at the beginning of each agenda found online at [www.royal-oak.org/99/AttachmentDocuments](http://www.royal-oak.org/99/AttachmentDocuments) or by calling the City Clerk's Office at (248) 343-3300.

Joseph R. Murphy, Director of Planning

Sworn to the subscribed before me this 27 May, 2020.

Richard A. Murphy  
Notary Public, State of Michigan  
Acting in Oakland County



**Advertisement Information**

Client Id: 645335 Ad Id: 2003600 PG: Sales Person: 2003600

[www.royal-oak.org](http://www.royal-oak.org)

## RECEIPT

06/09/20

## MediaNews Group

MICHIGAN GROUP

Account: 845336	Date: 06/09/20
Name:	Start Date: 06/10/20
Company: CITY OF ROYAL OAK	Stop Date: 06/10/20
Address: 211 WILLIAMS ST ROYAL OAK, MI 48067	Class: 1201 - Legal Notices
	Ad ID: 2012001
	Ad Title: CRCSTIMMEL
Telephone: (248) 246-3037	Sales Person: Celeste Stimmel (200309)
Fax: (248) 246-3001	Words: 145
Description: CITY OF ROYAL OAK 5-DAY PUBLIC COMME	Lines: 20
	Approx Lines: 46
	Depth: 2.6
	Inserts: 3
	Blind Box:
	PO Number:

## Ad sample

CITY OF ROYAL OAK  
5-DAY PUBLIC COMMENT PERIOD NOTICE

Notice is hereby given that on June 8, 2020 the Royal Oak City Commission held public hearings and approved Substantial Amendments to the city's Community Development Block Grant (CDBG) FY 2019 Annual Action Plan, FY 2019-2020 Consolidated Plan & the CDBG Participation Plan. Draft copies of such documents are available for review and public comment during the public comment period which ends June 15, 2020. The documents are available for download on the City of Royal Oak's website at [romi.gov/280/Application-Documents](http://romi.gov/280/Application-Documents). The city will take all reasonable steps to provide a copy to disabled persons and non-English speaking persons. Written comments will be accepted by mail to the attention of Joseph M Murphy, Director of Planning, 211 Williams St, Royal Oak MI 48067 or electronically at [jpm@romi.gov](mailto:jpm@romi.gov).

City of Royal Oak  
Joseph M Murphy, Director of Planning

Total: \$357.42

Paid Amount: \$0.00

Amount Due: \$357.42

## Publication

Royal Oak Tribune, Oakland Press  
[theoaklandpress.com](http://theoaklandpress.com)

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4/20/2020 11:00 AM

**Grantee SF-424's and Certification(s)**

**PY2019 Annual Action Plan Amendment  
- SF424, certifications & assurances**

Application for Federal Assistance SF-424			
<b>*1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>*2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>*3. Revision, select appropriate letter(s):</b> <input type="text"/> <b>*4. Other (Specify):</b> <input type="text"/>	
<b>*5. Data Received:</b> <input type="text"/>		<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>*a. Legal Name:</b> <input type="text" value="City of Royal Oak, Michigan"/>			
<b>*b. Employer/ taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="38-0004146"/>		<b>*c. Organizational DUNS:</b> <input type="text" value="0690158450000"/>	
<b>d. Address:</b>			
<b>* Street 1:</b>	<input type="text" value="514 Williams Street"/>		
<b>Street 2:</b>	<input type="text"/>		
<b>* City:</b>	<input type="text" value="Royal Oak"/>		
<b>County/Parish:</b>	<input type="text"/>		
<b>* State:</b>	<input type="text" value="MI: Michigan"/>		
<b>Province:</b>	<input type="text"/>		
<b>* Country:</b>	<input type="text" value="USA: UNITED STATES"/>		
<b>* Zip (Postal Code):</b>	<input type="text" value="48067"/>		
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input type="text" value="Community Development Department"/>		<b>Division Name:</b> <input type="text" value="Planning &amp; Development"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b>	<input type="text" value="Mr."/>	<b>* First Name:</b>	<input type="text" value="Joseph"/>
<b>Middle Name:</b>	<input type="text" value="M."/>		
<b>* Last Name:</b>	<input type="text" value="Murphy"/>		
<b>Suffix:</b>	<input type="text"/>		
<b>Title:</b> <input type="text" value="Director of Planning"/>			
<b>Organizational Affiliation:</b> <input type="text" value="City of Royal Oak"/>			
<b>* Telephone Number:</b> <input type="text" value="(248) 246-3265"/>		<b>* Fax Number:</b> <input type="text" value="(248) 246-3001"/>	
<b>* Email:</b> <input type="text" value="jmurphy@royal-oak.org"/>			

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="US Department of Housing &amp; Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14.215"/>	
<b>CFDA Title:</b> <input type="text" value="Entitlement Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="B-20-WM-26-2011"/>	
<b>* Title:</b> <input type="text" value="Community Development Block Grant - CARES Act"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Special allocation of community development block grant (CDBG) program funds from the CARES Act"/>	
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="TX"/>	* b. Program/Project: <input type="text" value="12"/>
Attach an additional list of Program/Project Congressional Districts if needed. <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="06/18/2020"/>	* b. End Date: <input type="text" value="09/30/2022"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	702,441.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	702,441.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Michael"/>
Middle Name: <input type="text" value="C"/>	
* Last Name: <input type="text" value="Gonzalez"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="(248) 246-3225"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="mfgonzalez@arowil.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="05/17/2020"/>

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

06/17/2020  
Date

MAYOR  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** – It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** – It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

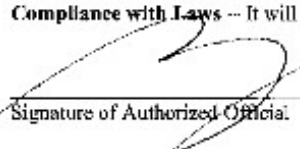
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official.

06/17/2020  
Date

MAYOR  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0345-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

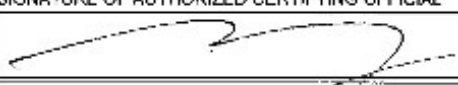
1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-362) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd. 3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by OMB Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7); the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874); and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Royal Oak, Michigan	06/18/2020

Standard Form 424B (Rev. 7-97) Back

# ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

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**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

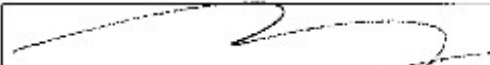
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standard for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-362) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11986; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.)
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

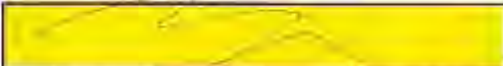

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Baya Inc, Michigan	06/18/2020

SF-424D (Rev. 7-97) Back

**PY2019 Annual Action Plan**  
**- SF424, certifications & assurances**

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* (If Revision, select appropriate item(s)): <input type="checkbox"/> Other (Specify): _____		
* 3. Date Received: <input type="text" value=""/>		4. Applicant Identifier: <input type="text" value=""/>
5a. Federal Entity Identifier: <input type="text" value=""/>		5b. Federal Award Identifier: <input type="text" value=""/>
<b>State Use Only:</b>		
6. Date Received by State: <input type="text" value=""/>		7. State Application Identifier: <input type="text" value=""/>
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Royal Oak"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="28-6004618"/>		* c. Organizational DUNS: <input type="text" value="0589058850000"/>
<b>d. Address:</b>		
* Street1: <input type="text" value="211 W. Lovers St"/>		
Street2: <input type="text" value=""/>		
* City: <input type="text" value="Royal Oak"/>		
County/Township: <input type="text" value=""/>		
* State: <input type="text" value="MI: Michigan"/>		
* Phone: <input type="text" value=""/>		
* Country: <input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code: <input type="text" value="48067"/>		
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Community Development"/>		Division Name: <input type="text" value="Planning Division"/>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Mr."/>		* First Name: <input type="text" value="Joseph"/>
Middle Name: <input type="text" value="M"/>		
* Last Name: <input type="text" value="Murphy"/>		
Suffix: <input type="text" value=""/>		
Title: <input type="text" value="Director of Planning"/>		
Organizational Affiliation: <input type="text" value="City of Royal Oak"/>		
* Telephone Number: <input type="text" value="2482463285"/>		Fax Number: <input type="text" value="2482463285"/>
* Email: <input type="text" value="jcmurphy@cityofroyal-oak.org"/>		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="US Department of Housing &amp; Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14.218"/>	
<b>CFDA Title:</b> <input type="text" value="Entitlement Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="B-15-MC260011"/>	
<b>* Title:</b> <input type="text" value="Community Development Block Grant"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachments"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="community development block grant (CDBG)"/>	
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant: <input type="text" value="13"/>	*b. Program/Project: <input type="text" value="13"/>
Attach an additional list of Program/Project Congressional Districts if needed. <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="Download Attachment"/>	
17. Proposed Project:	
*a. Start Date: <input type="text" value="07/01/2019"/>	*b. End Date: <input type="text" value="06/30/2023"/>
18. Estimated Funding (\$):	
*a. Federal	<input type="text" value="2,179,146.00"/>
*b. Applicant	<input type="text" value="0.00"/>
*c. State	<input type="text" value="0.00"/>
*d. Local	<input type="text" value="0.00"/>
*e. Other	<input type="text" value="250,000.00"/>
*f. Program Income	<input type="text" value="0.00"/>
*g. TOTAL	<input type="text" value="2,179,146.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="Download Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input checked="" type="checkbox"/> **I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
*Prefix: <input type="text" value="Dr."/>	*First Name: <input type="text" value="Michael"/>
*Middle Name: <input type="text"/>	
*Last Name: <input type="text" value="Fournier"/>	
*Suffix: <input type="text"/>	
*Title: <input type="text" value="Mayor"/>	
*Telephone Number: <input type="text" value="248 2653280"/>	*Fax Number: <input type="text"/>
*Email: <input type="text" value="mcfournier@monticello.gov"/>	
*Signature of Authorized Representative: 	*Date Signed: 

# ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
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#### ASSURANCES - NON-CONSTRUCTION PROGRAMS

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As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) certification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11986; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (certification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469e-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Royal Oak, Michigan	8/14/19

Standard Form 424B (Rev. 7-97) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosures Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** --It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

Date 6/16/14

MAYOR  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2017 2018 2019 ~~2014 2015 2016 2017~~ (a period specified by the grantee of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

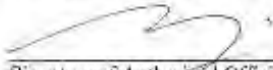
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** – It will comply with applicable laws.

  
Signature of Authorized Official

6/10/19  
Date

MAYOR  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.