



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
DETROIT FIELD OFFICE
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DetroitCPD@hud.gov

October 25, 2021

Joseph M. Murphy
Director of Planning
Community Development Department
City of Royal Oak
211 Williams Street
Royal Oak, MI 48067

Dear Christopher Lussier,

HUD's Office of Community Planning and Development (CPD) has sought to establish partnerships with State and local governments. The focus of our partnership has been to work with communities to ensure that our joint efforts result in housing and community development programs and policies that benefit and serve low- and moderate-income persons. These efforts occur within the framework of the statutes we administer and the regulations and emerging policies that are designed to improve program performance.

The provision of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990 require the annual submission of performance reports by grant recipients receiving Federal assistance through programs covered under these Acts. Additionally, these Acts require that a determination be made by the Secretary, that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received. By assessing this Consolidated Annual Performance and Evaluation Report (CAPER), we are able to support the Secretary's mission.

This assessment not only meets the mandates of the statutes, but it also provides a basis for working together collaboratively to help achieve housing and community development goals outlined in your planning and reporting documents. One critical outcome we strive to achieve is the development of a more comprehensive, effective and concise Consolidated Plan and improved performance in achieving specific goals that correspond to the activities outlined in your Annual Action Plan.

We would like to congratulate you on accomplishments during this past year toward the achievement of departmental objectives. Among them were:

- The CDBG standard for program progress is that the grantee has a ratio of no more than 1.5 times its current grant amount unexpended. We are pleased to note that the City of Royal Oak has met its timeliness expenditures standard. Its ratio was 1.14 as of May 2, 2021.
- The City of Royal Oak used CDBG funding to provide 242 households (including 174 extremely low-income households) with necessary and critical assistance.

We have determined that the City of Royal Oak has the capacity to administer and has met the Federal requirements of the CDBG Program. This determination is based on the information provided to this office and does not reflect a comprehensive evaluation of specific activities. If you have any questions or concerns, please contact Darrick Mallad, CPD Representative at Darrick.T.Mallad@hud.gov or 313-234-7328.

Sincerely,

A handwritten signature in blue ink, appearing to read "Keith E. Hernández".

Keith E. Hernández, AICP, PMI
Director
Office of Community Planning and Development

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During PY2020, the city fulfilled its obligation to address several of the priority needs and associated goals identified in the strategic plan.

The R.O.S.E.S. program provided supportive services for low- to moderate-income (LMI) or presumed LMI homeowner or renter households. It allowed these households to gain access to public services and address the priority need for in-home services for seniors, frail elderly & the disabled.

The South Oakland Citizen For The Homeless (SOCH) received operational funding to provide 83 individuals with immediate shelter over a 14-week winter period. This program addressed the priority need to provide immediate shelter and supportive public services to those experiencing homelessness.

The South Oakland Shelter received funding to provide short-term subsistence payments for rent arrears to keep five households at-risk of homelessness in their place of residence.

The city's housing rehabilitation program addresses the priority of renovating the city's housing stock and allows single-family homeowners to renovate their dwellings while managing the affordability of those renovations.

New and improvement recreation equipment at Lawson Park and new landscaping at four nearby traffic diverters located in LMAs addressed the priority need for improved facilities and infrastructure in LMAs.

CARES Act response

The city also took swift action to amend the consolidated plan and PY2019 annual action plan, solicit social service agencies and put into place a program designed to address the new and immediate needs created by COVID-19.

On April 2, 2020, the city received (Round 1 funding) from HUD of its special allocation of CDBG funds from the enactment of the CARES Act. By

June 16, 2020, the city took action to solicit social service agencies, award contracts, and have three separate programs in-place and available to residents.

The city contracted with The South Oakland Shelter to operate an emergency food distribution program. The program addressed the new priority need of purchasing and distributing free food to low- to moderate-income residents that can no longer afford food due to financial circumstances created by COVID-19.

The city contracted with The South Oakland Shelter to operate a hotel voucher program to recently displaced Royal Oak residents unable to utilize a central shelter facility due to social distancing measures created by COVID-19.

The city contracted with two social service agencies (The South Oakland Shelter & Legal Aid and Defender Association) operates a rental assistance program to address the new priority need of preventing eviction and the disconnection of utilities for residents at-risk of homelessness due to financial circumstances created by COVID-19.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance Economic Development Opportunities	Non-Housing Community Development		Buildings Demolished	Buildings	2	0	0.00%			

Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$80000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	152		100	152	152.00%
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$80000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	600	0	0.00%			
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$80000	Homeless Person Overnight Shelter	Persons Assisted	125	83	66.40%	250	83	33.20%
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$80000	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		5	0	0.00%
Gain Access To Public Services	Homeless Non-Homeless Special Needs	CDBG: \$80000	Homelessness Prevention	Persons Assisted	125	0	0.00%			
Improve Exit. Single-Family Homes & Affordability	Affordable Housing	CDBG: \$600000	Homeowner Housing Rehabilitated	Household Housing Unit	175	11	6.29%	35	11	31.43%
Improve Public Facilities & Infrastructure	Non-Housing Community Development	CDBG: \$1100000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1035		710	1035	145.77%

Improve Public Facilities & Infrastructure	Non-Housing Community Development	CDBG: \$1100000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1000	0	0.00%			
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

FY2020 (July 1, 2020 - June 30, 2021) is the last year in the city's 5 year consolidated planning efforts. Below is a list of the priority needs and the corresponding CDBG-funded activity to help fulfill the need. This clearly links the annual action plan activities to the priority needs of the strategic plan.

R.O.S.E.S.'s supportive services addressed the following priority: in-home services for seniors, frail elderly & disabled. It was identified as a high priority.

SOCH's operational costs for its homeless assistance programs addressed the following priority: operational costs of homeless assistance programs. It was identified as a high priority.

SOS's short-term rental subsistence program addressed the following priority: public services that help those at-risk of becoming homeless to gain life skills and self-sufficiency. It was identified as a high priority.

The housing rehabilitation program addressed the following priority: housing rehabilitation needs of the owner-occupied single-family households. It was identified as a high priority.

Improvements at Lawson Park and the nearby traffic diverters addressed the following priority: facilities and infrastructure improv. in LMI areas. It was identified as a high priority.

CARES Act response

The city also took swift action to amend the consolidated plan and PY2019 annual action plan, solicit social service agencies and put into place

program designed to address the new and immediate needs created by COVID-19.

SOS's emergency food distribution program addressed the following priority created by COVID-19: to purchase and distribute free food to those that can no longer afford food due to financial circumstances created by COVID-19. It was identified as a high priority in the city's amended consolidated plan and PY2019 annual action plan.

SOS's hotel voucher program addressed the following priority created by COVID-19: to provide hotel vouchers, food, and case management allowances to recently displaced residents who are unable to utilize a central shelter facility due to social distancing measures created by COVID-19. It was identified as a high priority in the city's amended consolidated plan and PY2019 annual action plan.

The rent and/or utility assistance program, operated by SOS and LAD, addressed the following priority created by COVID-19: to provide financial assistance to those at-risk of becoming homeless due to eviction or at-risk of disconnection of electrical and natural gas service due to financial circumstances created by COVID-19. It was identified as a high priority in the city's amended consolidated plan and PY2019 annual action plan.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	131
Black or African American	86
Asian	0
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	0
Total	219
Hispanic	5
Not Hispanic	214

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

According to the 2013-2017 American Community Survey 5-Year Estimate, 91% of the city's population is White while 3% is Black/African American. 2% of the city's population is of Hispanic or Latino descent. The racial and ethnic data for families directly assisted with CDBG funds, from the ROSES program, SOS shelter assistance, and the city's housing rehabilitation program, correlate to the city-wide percentages.

Below are statistics on households receiving a direct benefit from CARES Act funded activities during PY2020.

White: 54.1% / 46 households

Black/African American: 34.1% / 29 households

Multi-Racial: 11.8% / 10 households

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,306,035	

Table 3 - Resources Made Available

Narrative

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Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Royal Oak			Entitlement Community

Table 4 – Identify the geographic distribution and location of investments

Narrative

CDBG public service activities and the housing rehabilitation program benefited individuals city-wide. Lawson Park and the nearby traffic diverters (public improvements) benefited individuals living in the following census tracks - block group: 1836-3

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

All PY2020 activities were implemented with CDBG funds. Leveraging funds were not required; nor provided.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	100	1
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	100	1

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	100	31
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	35	11
Number of households supported through Acquisition of Existing Units	0	0
Total	135	42

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Less demand than anticipated.

Discuss how these outcomes will impact future annual action plans.

The city did define a goal of assisting thirty (30) low-to moderate-income households with loans to rehabilitate their owner-occupied single-family dwellings. The goal amount is an approximation only.

Actual number of units rehabilitated is dependent upon the amount of funds available and the total cost to rehabilitate based on individual needs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	174	0
Low-income	46	0
Moderate-income	22	0
Total	242	0

Table 7 – Number of Households Served

Narrative Information

-

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The onset of COVID-19 cancelled the gathering of all participants in the January 2021 HUD-required Point-In-Time (PIT) count of sheltered and unsheltered homeless in southern Oakland County. The city allows the volunteers to utilize its farmers' market as a deployment center.

With the use of its special allocation of CDBG funds from the enactment of the CARES Act, the city contracted with The South Oakland Shelter to provide hotel vouchers to recently displaced residents who are unable to utilize a central shelter facility due to social distancing measures created by COVID-19. These individuals also had access to free food and case management services.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to the 2013 Annual State of Homelessness Report by The Alliance For Housing - Oakland County's Continuum of Care, 2013 HMIS data revealed that the top three reasons for homelessness for adults are: 1) eviction, 2) domestic violence, 3) mental health issues. The city tries to contract with HAVEN to provide public services for those who are victims of domestic violence. Too often their household is not a safe environment. The city tries to work with HAVEN to provide emergency shelter to Royal Oak residents who are victims of domestic violence and sexual assault. The city contracted with the South Oakland Shelter to provide a subsistence payments to fund no greater than three months of rent arrears to help those facing eviction / at-risk of becoming homeless. SOS utilizes case management so that individual clients gain access to job and financial education, training, food, transportation, and lodging. Providing emergency shelter and transitional housing helps individuals gain access to the public services they need to live health, independent lives and not be trapped in the cycle of homelessness or elevated risk of becoming homeless. The city also provided financial assistance for The South Oakland Citizens For The Homeless to provide a 14 week winter day shelter. Providing emergency shelter and transitional housing helps individuals gain access to the public services they need to live health, independent lives and not be trapped in the cycle of homelessness or elevated risk of becoming homeless.

With the use of its special allocation of CDBG funds from the enactment of the CARES Act, the city contracted with The South Oakland Shelter and Legal Aid and Defender Association to provide subsistence payments to fund no greater than three months of rent arrears to help those facing eviction / at-risk of becoming homeless.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The city utilizes CDBG funds to help The South Oakland Citizens For The Homeless operate their homeless assistance programs and provide emergency day-time shelter during a 14 week winter period. Its operated in conjunction with local rotating night shelter programs. These programs are available to individuals and families exiting health care facilities, mental health facilities, foster care, corrections facilities, etc. The SOCH's case management is designed to craft plan for individuals to gain access to public services such as housing, health care, social services, employment, education, etc. On November 7, 2018, the annual Community Resource Day (CRD) was held at city's farmers' market as described above. The local CoC elected not to hold a CRD in 2019 or 2020.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The city utilizes CDBG funds to help The South Oakland Citizens For The Homeless operate their homeless assistance programs and provide emergency day-time shelter during a 14 week winter period. Its operated in conjunction with local rotating night shelter programs. These programs are available to individuals and families exiting health care facilities, mental health facilities, foster care, corrections facilities, etc. The SOCH's case management is designed to craft plan for individuals to gain access to public services such as housing, health care, social services, employment, education, etc. On November 7, 2018, the annual Community Resource Day (CRD) was held at city's farmers' market as described above. The local CoC elected not to hold a CRD in 2019 or 2020.

CR-30 - Public Housing 91.220(h); 91.320(j)**Actions taken to address the needs of public housing**

Not applicable. The City of Royal Oak does not own or maintain public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable. The City of Royal Oak does not own or maintain public housing.

Actions taken to provide assistance to troubled PHAs

Not applicable. The City of Royal Oak does not own or maintain public housing.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

At its February 12, 2019 meeting, the Royal Oak Planning Commission passed the following motion: "To direct staff to prepare a report for the next regular meeting on potential zoning ordinance text amendments to required density, off-street parking, and other standards for multiple-family dwelling that could potentially reduce the number of planned unit development and conditional rezoning applications for projects with multiple-family dwellings". Modifying the Zoning Ordinance standards will affirm the city's commitment to encouraging additional multiple-family housing options. It may also help the private market meet the estimated demand for multiple-family housing as highlighted in the city's 2017 Housing Target Market Analysis. It may also encourage developments with greater housing density which could translate to greater affordability. Staff from the planning division of the city's community development department conducted extensive research and provided the planning commission with a memorandum to discuss at their August 13, 2019 meeting. At the January 14, 2020 regular meeting, the planning commission informally reviewed potential text amendments that would modify required standards for lot size, density, parking, setbacks, and design elements for multiple-family developments. Based on their comments, staff revised the potential Zoning Ordinance text amendments and provided the recommendations for the March 18, 2020 meeting. The meeting was cancelled due to the onset of COVID-19. The planning commission held a joint meeting with the zoning board of appeals on September 30, 2020 to discuss amount many things the following: lot size, density, off-street parking, and other standards for multiple-family dwellings. The planning commission discussed these topics again at various meetings prior but took no action to amend the zoning ordinance during PY2020.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The underserved may include special needs individuals, minority concentrations, those experiencing homelessness or those at-risk of becoming homeless, victims of domestic violence or sexual assault, returning veterans, the frail and elderly, large families, etc. The city expended CDBG funds to its at-home senior assistance program (R.O.S.E.S.). CDBG funds were expended to assist those experiencing homelessness or those at-risk of becoming homeless via the South Oakland Shelter (SOS) or The South Oakland Citizens For The Homeless (SOCH).

During PY2020, the city also contracted with SOS and Legal Aid and Defender Association to provide free food, hotel vouchers, rent assistance, or utility assistance to those affected by COVID-19.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city's CDBG-funded housing rehabilitation program assists single-family homeowners with the renovating their house. The necessary steps are taken to identify / test for the presence of LBP, ensure the homeowners are aware of its presence and affects by providing them the report and informational material, ensure that contractors are knowledgeable and certified in both the encapsulation of and removal of LBP, specifically note its presence in written specifications, conduct testing for the presence of LBP after the renovations have occurred, and provide the homeowner with the test results.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The city utilized CDBG funds to conduct a housing rehabilitation program. The city believes poverty-level families will financially and emotionally benefit greatly from livable single-family homes. A stable living environment can lead to great economic stability and upward economic mobility. The city actively seeks Section 3 (low-income residents or businesses) in every CDBG-funded project. The selection of Section 3 firms can provide economic gain to poverty-level families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The city relies on existing agencies to assist its residents with access to a wide variety of public services. All of the city's CDBG subrecipients are required to utilize HMIS. This creates a seamless information system to assist clients in need that may utilize different agencies for different services. The information system helps reduce redundant institutional efforts and keeps clients on track with their case management efforts. Unfortunately, during PY2016 The South Oakland Citizens For The Homeless lost their daily director, moved to another location outside the city limits and failed to implement HMIS. Therefore, the city determined their organization to be high risk and did not enter into contract.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The city continues to participate in the Oakland County HOME Consortium which greatly strengthens its knowledge of and access to the Oakland County Continuum of Care, other HUD-funded levels of government within Oakland County, and a broad network of social service agencies. Regular meetings and networking strengthen our knowledge of the local needs and the institutional structure to deliver results. The city has worked with the Oakland County Continuum of Care to host its Community Resource Day at the city's farmers' market in the fall of 2017 & 2018. The local CoC elected not to hold the CRD in 2019 or 2020. This event has over 40 service providers under one roof to help those in need gain access to public services and available housing.

Under the agreement between the HUD's office of Fair Housing & Equal Opportunity & Oakland County, the county, via its HOME program, agrees to request consultation with regional Public Housing Commissions whose jurisdiction includes portions of Oakland County to identify impediments to fair housing choice and actions to affirmatively further fair housing.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The following impediment was identified: strength in promoting public awareness and education concerning fair housing. During PY2019, the city continued its commitment to promoting public awareness and education of fair housing rights to its residents by publishing HUD's Live Free ad campaign posters in the city's Insight magazine. Insight is mailed to every housing unit (30,200+) within the city on a quarterly basis.

Over Labor weekend of 2019, city staff, staff & volunteers from the FHCMD & staff from Oakland County Home Improvement Program hosted a fair housing education booth at the Arts, Beats & Eats festival in downtown Royal Oak. It served as an educational outreach opportunity at one of the largest festivals in metro Detroit. The in-person festival was not held during PY2020 due to COVID-19.

In the fall/winter of 2019, staff attended two fair housing input sessions in the development of Oakland County's AI. No event was held during PY2020.

During PY2019, city staff completed and the Royal Oak City Commission approved an update to the city's AI.

During PY2020, the city retained the Fair Housing Center of Metro Detroit to conduct fair housing testing within the city's rental housing market.

The city continued to print fair housing ads within its quarterly Insight magazine which is distributed to every single housing unit within the city.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The planning division of the City of Royal Oak's community development department is the lead department responsible for overseeing the CDBG program. This oversight involves coordinating with other city departments and social service organizations to ensure compliance with all applicable regulations. The city publishes notices as required and has made additional information available through the City of Royal Oak's website and at the municipal library. The monitoring includes a combination of on-site visits, as needed progress reports to collect data and invoice requests, telephone, e-mail and in-person communication. The planning division will continue to monitor the program through reporting tools that track the performance management strategies. In addition, the city completes an annual financial and program audit through a second party provider. The planning division has developed a memorandum of understanding (MOU) accompanied by a revised agreement, at HUD's request, to formalize its relationship with subrecipients. Each subrecipient, whether an internal city department or an outside agency, will be required to sign the MOU and the agreement prior to the commitment of CDBG funds. The documents will be reviewed annually to clearly outline the scope of work, the role and responsibility of each position, and dollar amount of CDBG funding granted. Staff also ensures that individual CDBG-funded activities maintain an active outreach to minority businesses when seeking services to assist in the implementation of the CDBG-funded project. Projects that involve laborers and mechanics must be competitively bid with women, minority and Section 3 owned businesses in mind at each step. Staff ensures that the first step involves the publication of the notice to bid in a minority-owned business publication. Federal required data is collected for all bidders that response to assess the level of participation of women, minority, and Section 3 owned businesses. Periodically, staff of the housing rehabilitation actively solicit the participation of local minority contractors.

During PY2019, staff took the following actions to gain additional Section 3 Certified contractors. Staff downloaded HUD's registry, narrowed down the list to applicable construction firms for its housing rehab program, e-mailed 260 registered businesses asking if they would be interested in submitting paperwork to become a qualified contractor with the ability to bid on single-family housing rehab projects. Three additional Section 3 contractors are now participating in the program.

During PY2020, regulations regarding Section 3 were modified. Staff studied the changes and incorporated them into its policy documents. Staff also began reporting data in HUD's IDIS for individual activities.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The following public notice was published one-time on Friday, August 27, 2021 in the print edition of The Royal Oak Tribune & Oakland Press and the electronic / on-line version of The Royal Oak Tribune, Oakland Press and Macomb Daily. The notice was also posted to the city's CDBG webpage (romi.gov/272/Public-Notices)

Under the guidelines established by the US Department of Housing and Urban Development (HUD), notice is hereby given that the City of Royal Oak has opened a 15-day public comment period and is making the draft Program Year 2020 CAPER available for public review and comment. The CAPER covers Community Development Block Grant (CDBG) community development objectives undertaken during the period of July 1, 2020 through June 30, 2021. The purpose of the notice of public comment is to gain input and comment on the city's efforts in meeting its goals and objectives described in the HUD-approved Consolidated Plan and PY2020 Annual Action Plan. Members of the public may provide staff their comments by sending an e-mail message at the following link:

<https://www.romi.gov/formcenter/Planning-20/Contact-Us-Planning-118> Written comments may be mailed to the Planning Division of the Community Development Department, City Hall, 203 S. Troy Street, Royal Oak, Michigan 48067. E-mail and written comments must be received by no later than September 13, 2020 at 4:30p.m. The city will incorporate received comments into the final CAPER prior to submission to HUD. An electronic copy of the draft CAPER will be available upon publication of this notice on the city's website (www.romi.gov/280/Application-Documents).

Upon timely request, the city will provide reasonable accommodation to enable individuals with disabilities or Limited English Proficiency to participate in public comment, including access to materials in alternative formats. Anyone in need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact Joseph M. Murphy, Director of Planning, at (248) 246-3285.

The city did not receive any public comment regarding the draft PY2020 CAPER.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Royal Oak did not modify its program objectives during FY2020. Its objective remains: "to address the housing and community needs to low- and moderate-income (LMI) residents by taking advantage of opportunities to ensure decent and affordable housing, a suitable living environment and where applicable, expand economic development". The city did modify its priorities and objectives during PY2019 in response to needs created by COVID-19 and funding available to address the needs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Royal Oak did not modify its program objectives during FY2020. Its objective remains: "to address the housing and community needs to low- and moderate-income (LMI) residents by taking advantage of opportunities to ensure decent and affordable housing, a suitable living environment and where applicable, expand economic development". The city did modify its priorities and objectives during PY2019 in response to needs created by COVID-19 and funding available to address the needs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

Map - Location of PY2020 CDBG Activities



affidavit of publication - draft PY2020 CAPER



MICHIGAN GROUP

AFFIDAVIT OF PUBLICATION

2125 Butterfield Dr, Suite 102N • Troy MI 48084

City of Royal Oak Planning Dept.
211 Williams Street

Royal Oak, MI 48068
Attention: Joseph M. Murphy

STATE OF MICHIGAN,
COUNTY OF OAKLAND

The undersigned Vicki Arsenault, being duly sworn the he/she is the principal clerk of Royal Oak Tribune, Oakland Press, theoaklandpress.com, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

City of Royal Oak Planning Dept.

Published In the following edition(s):

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theoaklandpress.com	08/27/21
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VICKI ARSENAL
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF OAKLAND
My Commission Expires May 11, 2026
Acting in the County of _____

CITY OF ROYAL OAK
NOTICE OF PUBLIC COMMENT PERIOD
Draft Consolidated Annual Performance
and Evaluation Report (CAPER)
PY2020

Under the guidelines established by the US Department of Housing and Urban Development (HUD), notice is hereby given that the City of Royal Oak has opened a 45-day public comment period for the draft Consolidated Annual Performance and Evaluation Report (CAPER) PY2020. The CAPER covers Community Development Block Grant (CDBG) community development objectives and outcomes during the period of July 1, 2019 through June 30, 2021. The purpose of the CAPER is to provide an opportunity for input and engagement on City of Royal Oak's performance in meeting its obligations as set forth in the CAPER-Approved Consolidated Plan PY2020 Annual Action Plan. Members of the public may provide their comments by sending an email message to the following link: <https://www.royaloakmi.gov/Performance-and-Evaluation-Report-PY2020>. The CAPER will be mailed to the Planning Director of the Community Development Department, City Hall, 233 S. Tax Street, Royal Oak, Michigan 48068. Email and written comments must be received no later than September 30, 2021 at 4:00 pm. City of Royal Oak will incorporate received comments in the final CAPER prior to submitting on to HUD.

An electronic copy of the draft CAPER will be available upon publication of this notice on the City's website <https://www.royaloakmi.gov/Advertisement-Documents>.

Upon duly sworn, we do, will provide reasonable accommodation to enable individuals with disabilities of limited English Proficiency to participate in public comment period. Individuals may contact the City of Royal Oak, 233 S. Tax Street, Royal Oak, Michigan 48068, in case of special assistance under the Americans with Disabilities Act (ADA) is needed to contact Joseph M. Murphy, Director of Planning, at 646-249-5626.

Joseph M. Murphy
Director of Planning
City of Royal Oak

Sworn to the subscribed before me this 01 September, 2021

Vicki Arsenault
Notary Public, State of Michigan
Acting in Oakland County

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PR01 reports

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

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IDIS		Program Type	Grantee Name	Grantee State Code/Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Committed to Activity	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount
EN	CDBG												
						\$1,020,000.00	\$0.00	\$1,020,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,207,000.00	\$0.00	\$1,107,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,226,000.00	\$0.00	\$1,226,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,244,000.00	\$0.00	\$1,244,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,416,000.00	\$0.00	\$1,416,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,434,000.00	\$0.00	\$1,588,000.00	\$1,588,000.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,604,000.00	\$0.00	\$1,604,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,624,000.00	\$0.00	\$1,624,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,542,000.00	\$0.00	\$1,542,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,495,000.00	\$0.00	\$1,495,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,515,000.00	\$0.00	\$1,515,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,535,000.00	\$0.00	\$1,535,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,526,000.00	\$0.00	\$1,526,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,586,000.00	\$0.00	\$1,586,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,686,000.00	\$0.00	\$1,686,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,662,000.00	\$0.00	\$1,662,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,601,000.00	\$0.00	\$1,601,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,562,265.00	\$0.00	\$1,562,265.00	\$1,562,265.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,400,342.00	\$0.00	\$1,400,342.00	\$1,400,342.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,398,734.00	\$0.00	\$1,398,734.00	\$1,398,734.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,344,100.00	\$0.00	\$1,344,100.00	\$1,344,100.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,340,000.00	\$0.00	\$1,340,000.00	\$1,340,000.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,487,925.00	\$0.00	\$1,487,925.00	\$1,487,925.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,243,665.00	\$0.00	\$1,243,665.00	\$1,243,665.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,093,031.00	\$0.00	\$1,093,031.00	\$1,093,031.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,126,827.00	\$0.00	\$1,126,827.00	\$1,126,827.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,081,625.00	\$0.00	\$1,081,625.00	\$1,081,625.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,081,025.00	\$0.00	\$1,081,025.00	\$1,081,025.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,085,574.00	\$0.00	\$1,085,574.00	\$1,085,574.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,083,445.00	\$0.00	\$1,083,445.00	\$1,083,445.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$1,083,445.00	\$0.00	\$1,083,445.00	\$1,083,445.00	\$64,320.17	\$0.00	\$0.00	\$0.00
						\$1,179,146.00	\$0.00	\$1,179,146.00	\$1,179,146.00	\$64,320.17	\$0.00	\$328,633.11	\$0.00
						\$1,193,903.00	\$0.00	\$1,081,475.44	\$15,913.82	\$0.00	\$112,427.56	\$1,177,909.18	\$0.00
						\$1,195,919.00	\$0.00	\$1,195,919.00	\$0.00	\$0.00	\$119,518.00	\$1,195,918.00	\$0.00
						\$44,621,227.00	\$0.00	\$43,312,876.44	\$41,919,230.86	\$292,940.28	\$1,308,345.56	\$2,701,991.14	\$0.00
						\$44,621,227.00	\$0.00	\$43,312,876.44	\$41,919,230.86	\$292,940.28	\$1,308,345.56	\$2,701,991.14	\$0.00
						\$44,621,227.00	\$0.00	\$43,312,876.44	\$41,919,230.86	\$292,940.28	\$1,308,345.56	\$2,701,991.14	\$0.00
GRANTEE													
EN Subtotal:													

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IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Committed to Activities	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount
COBG	EN	ROYAL OAK	MI	2020	B20MW260011	\$959,654.00	\$0.00	\$959,654.00	\$171,916.93	\$42,211.15	\$0.00	\$787,737.07	\$0.00
					ROYAL OAK Subtotl								
					EN Subtotal:								
					GRANTEE								

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PR03 reports



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2020
 ROYAL OAK

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PGM Year:	1994						
Project:	0002 - CONVERTED CDBG ACTIVITIES						
IDIS Activity:	2 - CDBG COMMITTED FUNDS ADJUSTMENT						
Status:	Open	Objective:					
Location:	,	Outcome:					
		Matrix Code:		Other Public Improvements Not Listed in 03A-03S (03Z)	National Objective:		
Activity to prevent, prepare for, and respond to Coronavirus: No							
Initial Funding Date: 01/01/0001							
Description:							
Financing							
CDBG	EN	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$9,477,971.00	\$0.00	\$0.00	
		1989	B89MC260011		\$0.00	\$1,125,000.00	
		1990	B90MC260011		\$0.00	\$1,107,000.00	
		1991	B91MC260011		\$0.00	\$1,226,000.00	
		1992	B92MC260011		\$0.00	\$1,244,000.00	
		1993	B93MC260011		\$0.00	\$1,416,000.00	
		1994	B94MC260011		\$0.00	\$1,580,565.00	
		1995	B95MC260011		\$0.00	\$1,606,000.00	
1996	B96MC260011		\$0.00	\$173,406.00			
Total	Total		\$9,477,971.00	\$0.00	\$9,477,971.00		
Proposed Accomplishments							
Actual Accomplishments							
Number assisted:		Owner	Renter	Total	Total	Person	
		Total	Hispanic	Total	Hispanic	Total	Hispanic
White:				0	0		
Black/African American:				0	0		
Asian:				0	0		
American Indian/Alaskan Native:				0	0		
Native Hawaiian/Other Pacific Islander:				0	0		
American Indian/Alaskan Native & White:				0	0		
Asian White:				0	0		
Black/African American & White:				0	0		

PR03 - ROYAL OAK

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American Indian/Alaskan Native & Black/African American:	0	0					
Other multi-racial:	0	0					
Asian/Pacific Islander:	0	0					
Hispanic:	0	0					
Total:	0	0	0	0	0	0	0
Female-headed Households:					0		
Income Category:	Owner	Renter	Total	Person			
Extremely Low			0				
Low Mod			0				
Moderate			0				
Non Low Moderate			0				
Total	0	0	0	0			
Percent Low/Mod							

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2019				
Project:	0004 - park improvements - Fulton, Huntington, Sullivan & Wendland parks				
IDIS Activity:	348 - CAP2021: park improvements - Fulton, Huntington, Sullivan & Wendland parks				
Status:	Completed 4/30/2021 12:00:00 AM	Objective:	Create suitable living environments		
Location:	Address Suppressed	Outcome:	Availability/accessibility		
		Matrix Code:	Parks, Recreational Facilities (03F)	National Objective:	LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 11/22/2019

Description:

CDBG funds will be utilized improvement neighborhood parks in low- to moderate-income block groups with the city. Existing playground equipment will be retrofitted with modern "fall zone" surface materials such as poured-in-place rubber or artificial turf at Fulton, Huntington & Wendland parks. Fulton Park is located within census tract 1834, block group 1 which contains 410 low- to moderate-income individuals (36.8% of the total population within the block group). Huntington Park is located within census tract 1845, block group 2 which contains 575 low- to moderate-income individuals (37% of the total population within the block group). Wendland Park is located within census tract 1846, block group 3 which contains 385 low-to moderate-income individuals (37.2% of the total population within the block group). CDBG funds will also be utilized to replace existing children's play equipment at Sullivan Park which is located within the same census tract as Fulton Park. census tract 1834, block group 1 which contains 410 low- to moderate-income individuals (36.8% of the total population within the block group)

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC260011	\$109,868.48	\$160.25	\$109,868.48
		2019	B19MC260011	\$442,755.52	\$139,593.70	\$442,755.52
Total	Total			\$552,624.00	\$139,753.95	\$552,624.00

Proposed Accomplishments

Public Facilities : 4

Total Population in Service Area: 3,705

Census Tract Percent Low / Mod: 36.98

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2019	City staff reviewed recreational equipment from manufacturers that participate in the OMNIA Partners national cooperative purchasing program. Staff recommended the selection of equipment from Kompan. The city is a member of this cooperative. At its August 26, 2019 meeting, the Royal Oak City Commission awarded the contract to American Athletix LLC based on the city's participation in the cooperative purchasing program. American Athletix LLC is the supply and installation partner in the State of Michigan for Kompan recreation equipment. Site work at Sullivan Park commenced on December 4, 2019. The contractor completed the installation of the equipment and surrounding concrete border at Sullivan Park by the end of the 2019 calendar year. All of the "fall zone" material at Sullivan Park was installed in the spring of 2020. Wendland Park, Huntington Woods Park, & Fulton Park all received new concrete borders and poured-in-place rubber fall zone material in the summer and fall of 2020. Due to the on-set of winter, surrounding grading and seeding did not occur until April 2021. The project was completed on April 30, 2021.	



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PGM Year:	2019	Objective:	Create suitable living environments
Project:	0007 - road improv. project - Judson Ave. between Prairie Ave. & Harvard Ave.	Outcome:	Availability/accessibility
IDIS Activity:	350 - CAP2050: road improv. project - Judson Ave. between Prairie Ave. & Harvard Ave.	Matrix Code:	Street Improvements (03K)
Status:	Completed 4/30/2021 12:00:00 AM	National Objective:	LMA
Location:	Address Suppressed		

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/17/2019

Description:

Judson Ave.
between Prairie Ave.
and Harvard Ave.

is an unimproved (dirt/gravel) roadway in the middle of a low- to moderate-income neighborhood.

CDBG funds will be utilized to construct a hard-surface (concrete or asphalt) roadway.

Staff will research the incorporation of "green infrastructure" elements such as bio-swales or permeable pavement to reduce or delay the amount of stormwater entering the city's combined sewer system.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC260011	\$456,953.99	\$26,392.32	\$456,953.99
		2019	B19MC260011	\$46.04	\$46.04	\$46.04
Total	Total			\$457,000.03	\$26,438.36	\$457,000.03

Proposed Accomplishments

People (General) : 545

Total Population in Service Area: 1,095

Census Tract Percent Low / Mod: 49.77

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2019	The city's Community Development Department ordered a survey of the area in late May 2019. The survey was delivered in late August 2019. On December 12th, staff from the Engineering Division of the Community Development Department finalizing the design drawings and specifications for the roadway improvements. The bid opening date was held on January 29, 2020. The contract was awarded at the February 10, 2020 Royal Oak City Commission meeting. A pre-construction meeting was held on March 11, 2020. The emergence of COVID-19 and Emergency Orders from the governor delayed the start of the project. The contractor started field work on May 7, 2020. By mid July, all work had been completed except for ground leveling and landscape work in the public right-of-way which occurred in early August 2020. At its August 10th meeting, the Royal oak City Commission approved a contract modification for additional work that increased the contract amount by \$28,823.63 All work was completed by late fall 2020. The final draw down / reimbursement associated with the project did not occur until April 29, 2021.	



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PGM Year:	2020	Objective:	Provide decent affordable housing		
Project:	0004 - housing rehabilitation program - owner rehabilitation assistance	Outcome:	Affordability		
IDIS Activity:	356 - housing rehabilitation program - owner rehabilitation assistance	Matrix Code:	Rehab; Single-Unit Residential (14A)		
Status:	Open	Location:	Address Suppressed	National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/13/2020

Description:

A City administered program to provide technical and financial assistance to low- and moderate-income residents of the City to rehabilitate owner-occupied single family houses on a city-wide basis.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC260011	\$13,809.58	\$13,809.58	\$13,809.58
		2020	B20MW260011	\$5,880.26	\$5,880.26	\$5,880.26
	PI			\$476,918.12	\$476,918.12	\$476,918.12
Total	Total			\$496,607.96	\$496,607.96	\$496,607.96

Proposed Accomplishments

Housing Units : 35

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	14	1	0	0	14	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	14	1	0	0	14	1	0	0
Female-headed Households:	0	0	0	0	0	0	0	0
Income Category:	Owner	Renter	Total	Person				
Extremely Low	4	0	4	0				
Low Mod	3	0	3	0				
Moderate	7	0	7	0				
Non Low Moderate	0	0	0	0				
Total	14	0	14	0				
Percent Low/Mod	100.0%		100.0%					

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	total # of approved project which attended "closings" & projects commenced during PY2020: 14 total # elderly household members assisted: 6 total # of female headed households: 0 total # of household members under 18 years of age: 5 total # disabled residents assisted: 0 total # of household members assisted: 23	
	Nine (9) individual housing rehabilitation projects that were obligated and started during PY2019 were not completed by June 30, 2020. The unexpended PY2019 funds must "carry forward" to PY2020 so that the projects are completed and contractors may be paid in full. The remaining balance of PY2019 obligated housing rehab funds to be paid upon completion of the projects during PY2020 totals: \$153,865.00	
	Three (3) individual housing rehabilitation projects (case no. 2825, 2827, & 2836) that were obligated and started during PY2020 were not completed by June 30, 2021. The unexpended PY2020 funds must "carry forward" to PY2021 so that the projects are completed and contractors may be paid in full. The remaining balance of PY2020 obligated housing rehab funds to be paid upon completion of the projects during PY2021 totals: \$55,485.00	



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PGM Year:	2020	Objective:	Create suitable living environments
Project:	0001 - R.O.S.E.S. - supportive services	Outcome:	Availability/accessibility
IDIS Activity:	357 - R.O.S.E.S. - supportive services	Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T) National Objective: LMC
Status:	Open		
Location:	Address Suppressed		

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/13/2020

Description:

CDBG funds will be expended on supportive services for elderly, income qualified Royal Oak residents. The Royal Oak Senior Essential Services (R.O.S.E.S.) program is organized by staff at the city-owned senior center. Contracted workers perform subsidized home chores, minor repairs, and personal care assistance for income qualified residents. Home chores include household tasks such as snow shoveling, lawn mowing, yard work, etc. Home repairs, which do not require a licensed contractor, include minor plumbing, carpentry, and electrical work. Personal care may include assistance with activities of daily living.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC260011	\$7,814.50	\$7,814.50	\$7,814.50
Total	Total			\$7,814.50	\$7,814.50	\$7,814.50

Proposed Accomplishments

People (General) : 95

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	61	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	8	0



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Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	69	0

Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	33
Low Mod	0	0	0	25
Moderate	0	0	0	11
Non Low Moderate	0	0	0	0
Total	0	0	0	69

Percent Low/Mod 100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	The city's PY2020 ROSES program had 69 participating households. A total of 352 individual chores have been performed over 454 hours of service. 86.3% of the participants are elderly (62 years of age or older). The average age of a participant is 74 years old. The average household income is \$19,977 per year. 48.6% are very low-income, 35.7% are low-income, and 15.7% are moderate-income. 88.4% of the participants are white, 0% are black / african american, 11.6% are other/multiple races. 61.8% own their dwelling and 38.2% rent.	



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PGM Year:	2020	Objective:	Create suitable living environments	National Objective: LMC
Project:	0002 - homeless services - Lighthouse	Outcome:	Availability/accessibility	
IDIS Activity:	358 - homeless services - Lighthouse	Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T)	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/13/2020

Description:

The Lighthouse provides a wide array of services designed to permanently remove individuals and families from the cycle of homelessness. CDBG funds will be utilized to reimburse Lighthouse for services provided in its emergency shelter program. The program is designed to utilize case management services for individual clients to gain access to job and financial education training, food, transportation and lodging. It will provide emergency services to those experiencing homelessness with a last known address of Royal Oak coupled with case management.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC260011	\$20,000.00	\$20,000.00	\$20,000.00
Total	Total			\$20,000.00	\$20,000.00	\$20,000.00

Proposed Accomplishments

People (General) : 15

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	4	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

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Total:	0	0	0	0	0	0	5	0
Female-headed Households:	0	0	0	0	0	0	0	0
Income Category:								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	5				
Low Mod	0	0	0	0				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	0	0	0	5				
Percent Low/Mod				100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	South Oakland Shelter provided the following services to at-risk homeless residents of Royal Oak: payment of short-term rental arrears & case management 5 total households, 4 White head-of-household, 1 Black head-of-household, 5 non-Hispanic head-of-household, 4 female head-of-household, 5 children under 18 years of age, 10 total household members, 1 victims of domestic violence, no handicap head-of-household phone services & referrals / case management: 9 separate individuals	



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PGM Year:	2020	Objective:	Create suitable living environments
Project:	0003 - homeless services - South Oakland Citizens For The Homeless	Outcome:	Availability/accessibility
IDIS Activity:	359 - homeless services - South Oakland Citizens For The Homeless	Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T) National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/13/2020

Description:

The SOCH operates the Welcome Inn Day Center at Star Presbyterian Church (1717 W 13 Mile Rd). Its mission: "Welcome Inn and its partners will offer professional and volunteer support services that will address the emergent needs of its community's homeless and help guide them towards independent living". SOCH operates the daytime "companion piece" to the overnight homeless shelter locations operated by various religious institutions in and around Royal Oak during a 14-week winter month period. It provides the following services at Starr Presbyterian Church: day-time shelter, meals, clothing, basic health screenings and hygiene care, on-site case management connecting individuals to a variety of social service provided by partner agencies such as Lighthouse, Community Housing Network, US Department of Veteran's administration, Oakland University's School of Nursing, YMCA, etc. Funds will assist their operational efforts such as staff costs, rent, insurance, tangible components such as food, clothing, cleaning supplies, fuel, etc. SOCH's program does not provide temporary or permanent housing.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC260011	\$15,000.00	\$15,000.00	\$15,000.00
Total	Total			\$15,000.00	\$15,000.00	\$15,000.00

Proposed Accomplishments

People (General) : 150

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	24	2
Black/African American:	0	0	0	0	0	0	57	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0

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Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	83	2

Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	83
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	83

Percent Low/Mod: 100.0%

Annual Accomplishments



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Years	Accomplishment Narrative	# Benefiting
2020	Between December and March, SOCH hosted and provided services for a total of 83 individuals 100% - homeless 100% - adults (18 years or older) 0% - individuals under 18 years of age 0% - accompanied by individuals under 18 years of age 0% - unaccompanied youth 64 identified as male 17 identified as female 1 identified as trans female 1 identified as trans male 1 identified as gender non-conforming 3 - age 18 to 24 years of age 14 - age 25 to 34 years of age 13 - age 35 to 44 years of age 25 - age 45 to 54 years of age 16 - age 55 to 61 years of age 13 - age 62+ 57 identified as African American / Black 24 identified as White 2 identified as American Indian or Alaskan Native 82 identified as non-Hispanic 2 identified as Hispanic only 43 were admitted with mental health conditions 3 were admitted with alcohol abuse conditions 9 were admitted with both alcohol and drug abuse conditions 13 were admitted with chronic health conditions 6 were admitted with physical disabilities 8 identified to a history of domestic violence 1 identified to currently fleeing a domestic violence situation 20 identified they were living at emergency shelters, including hotels paid for with emergency shelter vouchers on a regular basis 33 identified they were living in a place not meant for habitation 5 identified they recently left a non-psychiatric hospital 4 identified they recently left a psychiatric hospital 2 identified they recently left a substance abuse treatment facility 68 stated they maintain MEDICAID 16 stated they maintain MEDICARE 11 stated they have no health insurance 1 chronically homeless veteran 30 chronically homeless individuals 43 not chronically homeless individuals 39 live in Oakland County 36 live in Detroit specifically 1 lives in Wayne County; not Detroit 3 live in Macomb County 2 live outside Michigan 1 each live in Genesee, Washtenaw, and Jackson counties	



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PGM Year: 2020
Project: 0006 - program administration
IDIS Activity: 360 - program administration
Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/13/2020

Description:

Program administration funds continue to allow the proper oversight of projects and compliance with HUD regulations.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC260011	\$118,007.88	\$118,007.88	\$118,007.88
		2020	B20MW260011	\$10,033.56	\$10,033.56	\$10,033.56
	PI			\$84,177.62	\$84,177.62	\$84,177.62
Total	Total			\$212,219.06	\$212,219.06	\$212,219.06

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

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Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent LowMod				

0

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2020	Objective:	Create suitable living environments
Project:	0006 - south end traffic diverters & Lawson Park	Outcome:	Availability/accessibility
IDIS Activity:	361 - CAP2160: south end traffic diverters & Lawson Park	Matrix Code:	Parks, Recreational Facilities (03F) National Objective: LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/30/2020

Description:

CDBG funds will be expended to improve the several traffic diverter locations and nearby public park in the south central portion of the City. The traffic diverters have been in existence since the late 1970s.

Many have fallen into disrepair.

CDBG funds will be utilized to refurbish the landscaping in an effort to continue their purpose and viability.

Nearby Lawson Park contains deteriorating recreational facilities.

Based on public input from the immediate neighborhood, CDBG funds will be expended to vastly improve the neighborhood park with such features as new playground equipment for children over 5 years of age, outdoor fitness equipment, reconditioned baseball field, new basketball court, park shelter, benches, bicycle racks, outdoor grills, etc.

CDBG funds will be utilized to improve neighborhood parks in low- to moderate-income block groups with the City.

The traffic diverters & Lawson Park are located within census tract 1846, block group 3 which contains 385 low- to moderate-income individuals (37.2% of the total population within the block group).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC260011	\$142,885.76	\$142,885.76	\$142,885.76
		2019	B19MC260011	\$502,455.62	\$174,371.66	\$174,371.66
		2020	B20MW260011	\$1,065,561.62	\$0.00	\$0.00
Total	Total			\$1,710,903.00	\$317,257.42	\$317,257.42

Proposed Accomplishments

Public Facilities: 3

Total Population in Service Area: 1,035

Census Tract Percent Low / Mod: 37.20

Annual Accomplishments



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Years	Accomplishment Narrative	# Benefiting
2020	As of August 10, 2021: On March 9, 2021, a bid opening was held for improvements to Lawson Park, Franklin Park & nearby traffic diverters. At its March 22, 2021 meeting, the Royal Oak City Commission conducted a substantial amendment to the PY2020 Annual Action Plan to increase the budget to implement improvements to the traffic diverters & Lawson Park. Franklin Park was eliminated from the scope of work. The city commission also awarded the contract (CAP2160) to the low bid contractor. A pre-construction meeting was held on April 22, 2021. The selected contractor agreed to honor the submitted bid prices for a modified contract should the CDBG PY2021 budget include enough funding to implement improvements at Franklin Park. At its April 12, 2021 meeting, the city commission approved the PY2021 CDBG Annual Action Plan which included funding for Franklin Park. At the same meeting, the city commission also approved a contract modification to include Franklin Park. From a financial prospective, Lawson Park and the traffic diverters represents 77% of the total amended contract amount. The reported total hours worked is representative of this ratio because the contractor and their subcontractors work at both sites (Franklin Park & Lawson Park) at the same time for cost efficiencies. Site work began the first week of May 2021. The contractor is now implementing improvements to Lawson Park and nearby traffic diverters with PY2020 funds & improvements to Franklin Park with PY2021 funds under a single contract/agreement. As of August 10, 2021, site work continues. The contractor is approximately 2-3 weeks behind schedule due to an excessive amount of rainfall during summer months and delayed shipment of select materials.	



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PGM Year: 2019
Project: 0012 - CV - program administration
IDIS Activity: 362 - CV - program administration
Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 12/28/2020

Description:

Administration of special allocation of CDBG funds from the enactment of the CARES Act.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW260011	\$94,654.00	\$12,308.25	\$12,308.25
Total	Total			\$94,654.00	\$12,308.25	\$12,308.25

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			

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Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2019	Objective:	Create suitable living environments	
Project:	0008 - CV - emergency food distribution	Outcome:	Availability/accessibility	
IDIS Activity:	363 - CV - emergency food distribution	Matrix Code:	Subsistence Payment (05Q)	
Status:	Open	National Objective: LMC		
Location:	Address Suppressed			

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 12/28/2020

Description:

This activity allows for the purchase and distribute free food to low- to moderate-income residents that can no longer afford food due to financial circumstances created by COVID-19. While social distancing practices have reduced the spread of COVID-19, it has also resulted in record level unemployment rates.

Additionally, schools have closed.

Many children are no longer able to receive free or subsidized meals.

The city will partner with local not-for-profit agencies to provide free food to no and low-income households in Royal Oak who have been directly impacted by COVID-19.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW260011	\$200,000.00	\$41,445.00	\$41,445.00
Total	Total			\$200,000.00	\$41,445.00	\$41,445.00

Proposed Accomplishments

People (General) : 100

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	35	1
Black/African American:	0	0	0	0	0	0	9	2
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	9	1
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

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Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	53	4
Female-headed Households:			0		0		0	
Income Category:	Owner	Renter	Total	Person				
Extremely Low	0	0	0	33				
Low Mod	0	0	0	13				
Moderate	0	0	0	7				
Non Low Moderate	0	0	0	0				
Total	0	0	0	53				
Percent Low/Mod				100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	On June 16, 2020, the City of Royal Oak executed a contract with the South Oakland Shelter (SOS) to operate of an emergency food distribution program (\$157,782) to feed low- to moderate-income residents/households of Royal Oak. SOS shall purchase and distribute free food to these households that can no longer afford food due to financial circumstances created by COVID-19. In July 2020, staff has posted notice of the availability of these programs on its website and social media platforms and mailed notice of the programs to significant size landlords within the city. In September 2020, staff has also worked with local reporters to publish articles regarding the programs. In October 2020, staff provided a direct mailer regarding the programs to all 2,257 landlords maintaining a rental license in the city. In January 2021, staff provided a direct mailer to all 27 religious institutions (churches and synagogue) within the city. Staff created a special COVID-19 food and rent assistance ad that was included in the Spring edition of the city's Insight publication. The Insight publication was mailed in mid February 2021 to every single housing unit within the city limits. The ad was also posted to the city's website and distributed across the city's social media platforms on February 1, 2021. The ad was also included in the Summer 2021 Insight publication. The contract between the city and SOS expired on April 1, 2021. The city elected not to renew the contract/agreement. Between June 16, 2020 - May 31, 2021, SOS expended 24.2% of its total reimbursable amount available under the contract provisions.	



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PGM Year:	2019	Objective:	Create suitable living environments
Project:	0009 - CV - hotel vouchers in lieu of shelter closures	Outcome:	Availability/accessibility
IDIS Activity:	364 - CV - hotel vouchers in lieu of shelter closures	Matrix Code:	Subsistence Payment (05Q)
Status:	Open	Location:	Address Suppressed

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 12/28/2020

Description:

This activity provides no more than six (6) months, per HUD regulations, of hotel, food, and case management allowances to recently displaced Royal Oak residents who are unable to utilize a central shelter facility due to social distancing measures created by COVID-19. COVID-19 has resulted in record level unemployment rates.

People are losing their place of residence due constrained financial circumstances.

Traditional shelter facilities have closed to limit the spread of COVID-19.

Recently displaced Royal Oak residents may be provided with no more than six (6) months of hotel allowance, three meals per day and associated case management services.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW260011	\$60,000.00	\$3,789.00	\$3,789.00
Total	Total			\$60,000.00	\$3,789.00	\$3,789.00

Proposed Accomplishments

People (General) : 20

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0

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Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1	0

Female-headed Households:	0	0	0
---------------------------	---	---	---

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	1
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1

Percent Low/Mod 100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	On June 16, 2020, the City of Royal Oak executed a \$27,150 contract with the South Oakland Shelter (SOS) to reimburse them to provide hotel vouchers to recently displaced Royal Oak residents who are unable to utilize a central shelter facility due to social distancing measures created by COVID-19. This activity provides no more than six (6) months of hotel vouchers, three (3) meals per day per person, and case management services. On numerous occasions, staff has posted notice of the availability of these programs on its website and social media platforms and mailed notice of the programs to significant size landlords within the city. Between June 16, 2020 through May 31, 2021, SOS assisted 1 household with hotel shelter & food - female head of household family of three. The total reimbursable amount equals \$3,789. The contract between the city and SOS expired on April 1, 2021. The city elected not to renew the contract/agreement. Between June 16, 2020 - May 31, 2021, SOS expended 14% of its total reimbursable amount available under the contract provisions.	



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PGM Year:	2019	Objective:	Provide decent affordable housing
Project:	0010 - CV - rent and/or utility assistance	Outcome:	Affordability
IDIS Activity:	365 - CV - rent and/or utility assistance	Matrix Code:	Subsistence Payment (05Q)
Status:	Open		National Objective: LMC
Location:	Address Suppressed		

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 12/28/2020

Description:

This activity provides no more than six (6) months, per HUD regulations, of financial assistance to low- and moderate-income renter-occupied households who are at-risk of eviction due to financial circumstances created by COVID-19. Additionally, low- and moderate-income Royal Oak renter-occupied or owner-occupied households who are at-risk of disconnection of electrical and natural gas services may be provided with no more than six months of financial assistance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW260011	\$340,000.00	\$114,374.68	\$114,374.68
Total	Total			\$340,000.00	\$114,374.68	\$114,374.68

Proposed Accomplishments

People (General) : 150

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	11	0
Black/African American:	0	0	0	0	0	0	19	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

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Total:	0	0	0	0	0	0	31	0
Female-headed Households:	0	0	0	0	0	0		
Income Category:								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	19				
Low Mod	0	0	0	8				
Moderate	0	0	0	4				
Non Low Moderate	0	0	0	0				
Total	0	0	0	31				
Percent Low/Mod				100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	On June 16, 2020, the City of Royal Oak executed a contract with Legal Aid & Defender Association, Inc. (LAD) to operate of a rental assistance program to prevent the eviction of low- to moderate-income Royal Oak individuals/households who are at-risk of becoming homeless due to a loss of employment associated with COVID-19. Additionally, those income qualified, due to COVID-19, Royal Oak renters or homeowners at-risk of having their electrical or natural gas service shut-off or who have recently been disconnected and remain in their dwelling unit are eligible for utility. The contract provides a total reimbursable amount of \$132,000 of CDBG-CV "round 1" funds for the program. On the same day, the City of Royal Oak executed a \$50,000 contract with the South Oakland Shelter (SOS) to operate the same rental assistance program. In July 2020, staff has posted notice of the availability of these programs on its website and social media platforms and mailed notice of the programs to significant size landlords within the city. In September 2020, staff has also worked with local reporters to publish articles regarding the programs. In October 2020, staff provided a direct mailer regarding the programs to all 2,257 landlords maintaining a rental license in the city. In January 2021, staff provided a direct mailer to all 27 religious institutions (churches and synagogue) within the city. Staff created a special COVID-19 food and rent assistance ad that was included in the Spring edition of the city's Insight publication. The Insight publication was mailed in mid February 2021 to every single housing unit within the city limits. The ad was also posted to the city's website and distributed across the city's social media platforms on February 1, 2021. The ad was once again included in the Summer Insight publication (April 2021). The ad was posted once again to the city's website and social media on April 4th and June 16, 2021. On May 27, 2021, with confidence, the city renewed its contract with LAD to continue providing services through November 30, 2021. The total reimbursable amount for rent and/or utility assistance was increased to \$275,000. The contract between the city and SOS expired on April 1, 2021. The city elected not to renew the contract/agreement with SOS. Between June 16, 2020 - May 31st, SOS expended 89.6% of its reimbursable amount available under the contract provisions.	

statistics as of July 1, 2021:

31: total # of households have received rental and/or utility assistance

65: total # of persons living in all households

27: total # of dependents living in all households

8: female head of household

0: persons identifying as disabled

0: persons identifying as veterans

\$111,512.68 - total \$ (rent assistance and/or utility payments + case management services/admin)



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PGM Year:	2019	Objective:	Create suitable living environments	
Project:	0013 - CV - COVID-19 testing program	Outcome:	Availability/accessibility	
IDIS Activity:	367 - CV - COVID-19 testing program	Matrix Code:	Health Services (05M)	
Status:	Open	National Objective: LMC		
Location:	Address Suppressed			

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 03/25/2021

Description:

Serological testing to detect COVID-19 antibodies reverse transcriptase polymerase chain reaction molecular testing to detect the presence of the COVID-19 virus in individuals living in low- to moderate-income households.

The program would benefit those living or working within the city limits that do not have health insurance or the insurance plan will not cover the testing expense. As of July 20, 2021, at its March 22, 2021 meeting, the Royal Oak City Commission held a public hearing and unanimously voted to amend the 5-Year Consolidated Plan, Annual Action Plan and associated budget to allocate \$265,000 to a COVID-19 testing program.

The city held meetings and conducted electronic conversations with a local health care provider to operate a testing program on behalf of the city.

In late May of 2021, the Interim city attorney objected to several specific contract provisions.

Thus the city was unable to proceed forward into contract.

No additional efforts have taken to retain a firm or not-for-profit agency to operate a testing program on behalf of the city.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW260011	\$265,000.00	\$0.00	\$0.00
Total	Total			\$265,000.00	\$0.00	\$0.00

Proposed Accomplishments

People (General) : 250

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0

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American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:			0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	At its March 22, 2021 meeting, the Royal Oak City Commission held a public hearing and unanimously voted to amend the 5-Year Consolidated Plan, Annual Action Plan and associated budget to allocate \$265,000 to a COVID-19 testing program. The city held meetings and conducted electronic conversations with a local health care provider to operate a testing program on behalf of the city. In late May of 2021, the interim city attorney objected to several specific contract provisions. Thus the city was unable to proceed forward / enter into contract. No additional efforts have taken to retain a firm or not-for-profit agency to operate a testing program on behalf of the city.	

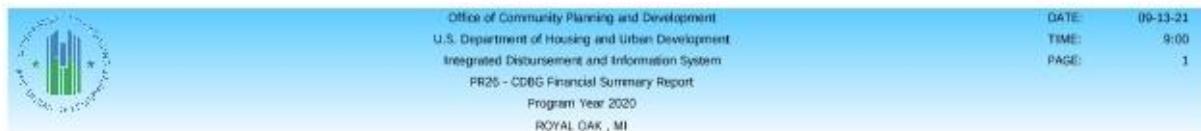


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Total Funded Amount: \$13,909,793.55
Total Drawn Thru Program Year: \$2,250,439.90
Total Drawn In Program Year: \$1,407,008.18

PR26 - CDBG ü CDBG-CV



PART I: SUMMARY OF CDBG RESOURCES		
01	UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,433,238.79
02	ENTITLEMENT GRANT	1,193,903.00
03	SURPLUS URBAN RENEWAL	0.00
04	SECTION 108 GUARANTEED LOAN FUNDS	0.00
05	CURRENT YEAR PROGRAM INCOME	561,095.74
05a	CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06	FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a	FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07	ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08	TOTAL AVAILABLE (SUM, LINES 01-07)	3,188,237.53
PART II: SUMMARY OF CDBG EXPENDITURES		
09	DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,022,872.19
10	ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOWMOD BENEFIT	0.00
11	AMOUNT SUBJECT TO LOWMOD BENEFIT (LINE 09 + LINE 10)	1,022,872.19
12	DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	212,219.06
13	DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14	ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15	TOTAL EXPENDITURES (SUM, LINES 11-14)	1,235,091.25
16	UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,953,146.28
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD		
17	EXPENDED FOR LOWMOD HOUSING IN SPECIAL AREAS	0.00
18	EXPENDED FOR LOWMOD MULTI-UNIT HOUSING	0.00
19	DISBURSED FOR OTHER LOWMOD ACTIVITIES	1,022,872.19
20	ADJUSTMENT TO COMPUTE TOTAL LOWMOD CREDIT	0.00
21	TOTAL LOWMOD CREDIT (SUM, LINES 17-20)	1,022,872.19
22	PERCENT LOWMOD CREDIT (LINE 21/LINE 11)	100.00%
LOWMOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23	PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2020 PY: 2021 PY: 2022
24	CUMULATIVE NET EXPENDITURES SUBJECT TO LOWMOD BENEFIT CALCULATION	1,022,872.19
25	CUMULATIVE EXPENDITURES BENEFITTING LOWMOD PERSONS	1,022,872.19
26	PERCENT BENEFIT TO LOWMOD PERSONS (LINE 25/LINE 24)	100.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27	DISBURSED IN IDIS FOR PUBLIC SERVICES	42,814.50
28	PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29	PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30	ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31	TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	42,814.50
32	ENTITLEMENT GRANT	1,193,903.00
33	PRIOR YEAR PROGRAM INCOME	478,348.45
34	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35	TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,672,251.45
36	PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	2.56%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37	DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	212,219.00
38	PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39	PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40	ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41	TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	212,219.06
42	ENTITLEMENT GRANT	1,193,903.00
43	CURRENT YEAR PROGRAM INCOME	561,095.74
44	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45	TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,754,998.74
46	PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	12.09%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	4	348	6489624	CAP2021: park improvements - Fulton, Huntington, Sullivan & Wendland parks	03F	LMA	\$130,753.95
2020	6	361	6489624	CAP210: south end traffic diverters & Lawson Park	03F	LMA	\$37,554.60
2020	6	361	6539527	CAP210: south end traffic diverters & Lawson Park	03F	LMA	\$279,702.82
2019	7	350	6489624	CAP2050: road improv. project - Judson Ave. between Prairie Ave. & Harvard Ave.	03K	Matrix Code	\$457,011.37
2020	1	357	6489624	R.O.S.E.S. - supportive services	03T	LMC	\$4,573.00
2020	1	357	6539527	R.O.S.E.S. - supportive services	03T	LMC	\$3,241.50
2020	2	358	6539527	homeless services - Lighthouse	03T	LMC	\$20,000.00
2020	3	359	6489624	homeless services - South Oakland Citizens For The Homeless	03T	LMC	\$15,000.00
2020	4	356	6489624	housing rehabilitation program - owner rehabilitation assistance	14A	LWH	\$348,155.97
2020	4	356	6539527	housing rehabilitation program - owner rehabilitation assistance	14A	LWH	\$146,451.99
					14A	Matrix Code	\$496,607.96
Total							\$1,022,872.19

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	1	357	6489624	No R.O.S.E.S. - supportive services	B19MC260011	EN	03T	LMC	\$4,573.00
2020	1	357	6539527	No R.O.S.E.S. - supportive services	B19MC260011	EN	03T	LMC	\$3,241.50
2020	2	358	6539527	homeless services - Lighthouse	B19MC260011	EN	03T	LMC	\$20,000.00
2020	3	359	6489624	No homeless services - South Oakland Citizens For The Homeless	B19MC260011	EN	03T	LMC	\$15,000.00
				No Activity to prevent, prepare for, and respond to Coronavirus			03T	Matrix Code	\$42,814.50
Total									\$42,814.50

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	5	360	6489624	program administration	21A		\$153,797.99
2020	5	360	6539527	program administration	21A		\$58,421.07
					21A	Matrix Code	\$212,219.06
Total							\$212,219.06

City of Royal Oak – CDBG – PY2020 CAPER – edit report parameters for PR26

Line 01
\$1,433,238.79 unexpended CDBG funds from PY2019 taken from Line 16 of PR26 PY2018

Line 03
The city does not have surplus renewal fund. \$0 entered.

Line 07
No adjustment needed.
All PI (program income) receipted during PY2020 was reported to the correct program year in IDIS.
\$561,095.74 total amount of PI

Line 10
No adjustment needed.
All activity expenses reported in the correct program year in IDIS.

Line 14
No adjustment needed.

Line 17
The city does not have special areas (CDFI or NRSA). \$0 entered.

Line 18
The city does not expend CDBG funds for multi-unit housing activities. \$0 entered.

Line 20
No adjustment needed.
All activity expenses reported in the correct program year in IDIS.

Line 23
In its PY2020 Annual Action Plan, the city identified the following certification period: 2020, 2021 & 2022.

Line 24
PY2020 \$1,022,872.19 taken from Line 11
PY2021 T.B.D.
PY2022 T.B.D.
total \$1,022,872.19

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City of Royal Oak – CDBG – PY2020 CAPER – edit report parameters for PR26

Line 25
PY2020 \$1,022,872.19 taken from Line 11
PY2021 T.B.D.
PY2022 T.B.D.
total \$1,022,872.19

Line 28
No adjustment necessary.

Line 29
No adjustment necessary.

Line 30
No adjustment needed.

Line 34
No adjustment needed.

Line 38
No adjustment is necessary.

Line 39
No adjustment is necessary.

Line 40
No adjustment is necessary.

Line 44
No adjustments needed.

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PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	959,654.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	959,654.00
PART II: SUMMARY OF CDBG-CV EXPENDITURES	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	159,608.68
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	12,308.25
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	171,916.93
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	787,737.07
PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT	
10 EXPENDED FOR LOWMOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOWMOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOWMOD ACTIVITIES	159,608.68
13 TOTAL LOWMOD CREDIT (SUM, LINES 10 - 12)	159,608.68
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	159,608.68
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	159,608.68
17 CDBG-CV GRANT	959,654.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	16.63%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	12,308.25
20 CDBG-CV GRANT	959,654.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	1.28%



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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	8	363	6539527	CV - emergency food distribution	05Q	LMC	\$41,445.00
	9	364	6539527	CV - hotel vouchers in lieu of shelter closures	05Q	LMC	\$3,789.00
	10	365	6489624	CV - rent and/or utility assistance	05Q	LMC	\$32,369.87
			6539527	CV - rent and/or utility assistance	05Q	LMC	\$82,004.81
Total							\$159,608.68

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	8	363	6539527	CV - emergency food distribution	05Q	LMC	\$41,445.00
	9	364	6539527	CV - hotel vouchers in lieu of shelter closures	05Q	LMC	\$3,789.00
	10	365	6489624	CV - rent and/or utility assistance	05Q	LMC	\$32,369.87
			6539527	CV - rent and/or utility assistance	05Q	LMC	\$82,004.81
Total							\$159,608.68

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	12	362	6489624	CV - program administration	21A		\$9,841.28
			6539527	CV - program administration	21A		\$2,466.97
Total							\$12,308.25