

## **Special Event “Property Owner” Permission Letter**

DATE: \_\_\_\_\_

Chief of Police  
City of Royal Oak  
450 E 11 Mile Rd  
Royal Oak, MI 48067

To Whom It May Concern:

Our establishment(s) \_\_\_\_\_ hereby consents to a  
(Name and Address of Establishment)

special event involving \_\_\_\_\_ on

\_\_\_\_\_ Street between/in the vicinity of \_\_\_\_\_.

It is understood that this special event will take place on \_\_\_\_\_

from \_\_\_\_\_ to \_\_\_\_\_.

The affect on parking on the street and/or nearby parking lots will be: \_\_\_\_\_

\_\_\_\_\_

The affect on through traffic will be: (street closed) \_\_\_\_\_

\_\_\_\_\_

For how long? \_\_\_\_\_

The number of people and trucks involved in the special event? \_\_\_\_\_

It is understood that this special event will (will not) involve our establishment/premises.

\_\_\_\_\_

Authorized Signature

Print Name: \_\_\_\_\_