

Approval of American Rescue Plan Act (ARPA) Allocation Plan

February 16, 2023

The Honorable Mayor Fournier and
Members of the City Commission:

The American Rescue Plan Act (ARPA) was signed into law by President Joseph Biden in March 2021. Pursuant to ARPA, the city's direct allocation of \$28,107,502.00 can be spent on four broad eligible uses:

1. To respond to the COVID-19 public health emergency and its negative impacts;
2. To provide premium pay for essential workers;
3. To make necessary water, sewer, and broadband infrastructure investments; and
4. To provide government services to the extent of eligible governments' revenue losses.

On September 28, 2022, leaders representing the city's business, academic, and non-profit communities attended a listening session hosted by city staff and shared their perspectives as to the desired use of these funds. The city also commissioned a mailed survey from Cobalt Community Research in September 2022, and held an open house on October 5, 2022, to further solicit community feedback. The results of this community engagement were presented to the city commission at a working session on November 29, 2022.

Investments in infrastructure, upgrades to city facilities, and financial support for non-profit entities to support community programming in the city were listed as priorities by the majority of the city commission and the public, and this proposed allocation plan reflects those priorities. Within this proposed allocation plan is an accelerated timeline for water main improvements and lead pipe replacements, in addition to a variety of green infrastructure improvements designed to mitigate flooding. The complete conversion of all of the city's streetlights to LED lights has also been allocated. In this proposed allocation plan, investments in upgrading infrastructure, including new green infrastructure, represents 42-percent of the city's ARPA allocation.

With regard to city facilities, this proposed ARPA allocation plan includes the installation of solar panels at the library, new restrooms outside of the farmer's market, and the purchase of a generator so that the market may be used as an emergency center. The city has been able to leverage a portion of its ARPA allocation to serve as a match grant for an Oakland County grant received earlier this month to fund upgrades at the senior center. With the city's match, over \$455,000 is being proposed for improvements at the senior center, which include new technology, restrooms, flooring, kitchen upgrades and equipment.

Funding has also been allocated for a new community center as the city continues to explore the feasibility of a partnership with the YMCA, as well as soft costs to expedite the construction of a new animal shelter.

Affordable housing and/or senior housing was also expressed by both the commission and the community as a priority item. Community development has provided a list of recommendations to address these housing gaps, including providing financial assistance for new affordable housing and administering rental assistance. These programs propose utilizing \$500,000 of ARPA funding.

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This proposed ARPA allocation plan, similar to the annual capital improvement plan (CIP), would provide the framework and guidelines for the future spending of these ARPA funds. Once the allocation plan is approved, these projects will be included for specific funding approval in the budget, or budget amendment, for the fiscal year when the project spending is planned. This is the first of likely two, possibly three allocation plans, that will be presented to the city commission. The city has until 2024 to allocate all its ARPA funding, and 2026 to actually spend this money.

As mentioned above, how ARPA integrates into the city's overall budget and that process will be explored in more detail with our finance director during the city commission's budget meetings in April and May. City staff is proposing funding several infrastructure projects through ARPA rather than the general fund, which will result in general fund savings that can be re-programed to other city projects. We are not approaching this ARPA budget as a document that exists in a vacuum. Similarly, staff will continue to monitor opportunities to leverage its remaining ARPA allocation as matches for other funding opportunities, such as the senior center match grant it received from Oakland County.

In terms of the city's overall ARPA allocation, this plan allocates 95-percent of our restricted funds. Again, these are limited to responding to the COVID-19 public health emergency and its negative impacts; to provide premium pay for essential workers; and to make necessary water, sewer, and broadband infrastructure investments. These eligible projects are largely captured in items 1-5 ([Attachment 1](#), with corresponding narratives found in Attachments [2](#), [3](#), [4](#), [5](#) and [6](#)).

The projects listed in item 6 ([Attachment 7](#)) are allowable as ordinary municipal expenditures that can be funded through ARPA's COVID-19 revenue loss provision. This "unrestricted" provision offers the most flexibility to the city in terms of expenditures. As long as it is a non-retroactive expense the city could make in the ordinary course of business, it will most likely be ARPA eligible under this (and only this) category. In the plan presented, 67-percent of these dollars have been allocated. The remainder will be the subject of a future document presented later this year after the city commission's approval of the fiscal year 2023-2024 budget and a review of the progress city departments have made with the goals and objectives of the strategic plan.

Procedurally, each item is broken down with more narrative detail in the attachments that follow. The city commission may accept all six of these items, or line-item veto those that it does not wish to fund using ARPA. All told, this plan represents 83-percent of the city's remaining ARPA allocation. City staff from multiple departments will be present at the February 27th city commission meeting to answer questions about any individual project or line item.

The following resolution is recommended for approval:

Be it resolved, the city commission hereby approves the American Rescue Plan Act allocation plan for items _____.

Respectfully submitted,
Todd E. Fenton
Deputy City Manager

Approved,



Paul J. Brake, ICMA-CM, CEcD
City Manager

Attachment 1

AMERICAN RESCUE PLAN ACT CURRENT AND PROPOSED EXPENDITURES

	Restricted	Unrestricted	Total
Total ARPA Funding Allocation	\$ 15,150,098.00	\$ 12,957,404.00	\$ 28,107,502.00
Previously Authorized Expenditures	\$ (911,969.48)	\$ (5,000,000.00)	\$ (5,911,969.48)
Unexpended Allocation	\$ 14,238,128.52	\$ 7,957,404.00	\$ 22,195,532.52
Proposed Expenditures:			
Investments in Infrastructure	\$ 10,143,700.00	\$ 1,362,000.00	\$ 11,505,700.00
Eligible Investments in Public Buildings	\$ 1,197,612.69	\$ -	\$ 1,197,612.69
Non-Profit Funding to Support Community Programming	\$ 1,800,000.00	\$ -	\$ 1,800,000.00
Premium Pay For Essential Workers	\$ 310,000.00	\$ -	\$ 310,000.00
Affordable Housing	\$ 500,000.00	\$ -	\$ 500,000.00
City Revenue Loss - COVID-19 Reimbursement (unrestricted)	\$ -	\$ 2,051,798.58	\$ 2,051,798.58
Total Proposed Expenditures	\$ 13,951,312.69	\$ 3,413,798.58	\$ 17,365,111.27
Allocation Balance Remaining	\$ 286,815.83	\$ 4,543,605.42	\$ 4,830,421.25

PREVIOUSLY AUTHORIZED EXPENDITURES				
Expenditure Description	Category	Restricted	Unrestricted	Total
Arts, Beats & Eats 2021 Festival Grant	Negative economic impact to tourism	\$ 80,000.00		\$ 80,000.00
Arts, Beats & Eats 2022 Festival Grant	Negative economic impact to tourism	\$ 60,000.00		\$ 60,000.00
Tree Canopy Restoration Program	Clean Water: Stormwater	\$ 207,600.00		\$ 207,600.00
Guidehouse	ARPA Administration	\$ 421,612.53		\$ 421,612.53
Siren	ARPA Community Outreach	\$ 15,000.00		\$ 15,000.00
Cobalt	ARPA Community Outreach	\$ 6,700.00		\$ 6,700.00
Open Gov Proposal	Public Sector: Effective Service Delivery	\$ 120,838.00		\$ 120,838.00
Library	PPE purchases	\$ 218.95		\$ 218.95
FY 2022-2023 Budget	Revenue loss reimbursement		\$ 4,000,000.00	\$ 4,000,000.00
Parking Fund Transfer	Revenue loss reimbursement		\$ 1,000,000.00	\$ 1,000,000.00
Total Expended to Date		\$ 911,969.48	\$ 5,000,000.00	\$ 5,911,969.48

PROPOSED EXPENDITURES				
ITEM 1: INVESTMENTS IN INFRASTRUCTURE				
Expected Completion	Description	Restricted	Unrestricted	Total
2023	1(a) Green infrastructure - Rochester Road Rain Gardens and Water Main	\$ 318,700.00	\$ -	\$ 318,700.00
2024	1(b) Green infrastructure - Dondero and Sheffield	\$ 200,000.00	\$ -	\$ 200,000.00
2025 - 2026	1(c) Green infrastructure (location TBD / two projects)	\$ 400,000.00		\$ 200,000.00
2024	1(d) Green infrastructure / water main - Arden Place and Grandview Road	\$ 913,000.00	\$ -	\$ 913,000.00
2024-2026	1(e) VFW Park green infrastructure improvements	\$ 1,100,000.00		\$ 1,100,000.00
2023-26	1(f) Lead water pipe replacements	\$ 3,600,000.00	\$ -	\$ 3,600,000.00
2023 - 2025	1(g) Water main improvements	\$ 3,612,000.00		\$ 2,112,000.00
2024	1(h) SMART bus stop accessibility upgrades		\$ 50,000.00	\$ 50,000.00
2025	1(i) Library solar upgrades	\$ -	\$ 362,000.00	\$ 362,000.00
2024	1(j) LED Streetlight conversion (city owned)	\$ -	\$ 400,000.00	\$ 400,000.00
2024	1(k) LED Streetlight conversion (DTE owned)		\$ 550,000.00	\$ 550,000.00
Total Proposed - Investments in Infrastructure		\$ 10,143,700.00	\$ 1,362,000.00	\$ 11,505,700.00

See [Attachment 2](#) for narrative

PROPOSED EXPENDITURES				
ITEM 2: ELIGIBLE INVESTMENTS IN PUBLIC BUILDINGS				

Attachment 1

Expected Completion	Description	Restricted	Unrestricted	Total
2023	2(a) Farmers Market generator	\$ 200,000.00	\$ -	\$ 200,000.00
2023	2(b) Farmers Market restrooms	\$ 750,000.00	\$ -	\$ 750,000.00
2024	2(c) City IT infrastructure upgrade	\$ 15,000.00	\$ -	\$ 227,612.69
2024	2(d) Matching Grant funding (Oakland County Senior Center ARPA grant)	\$ 227,613	\$ -	\$ 227,613.00
2023	2(e) Addition of wifi to Orson Starr home	\$ 5,000.00	\$ -	\$ 5,000.00
Total Proposed - Eligible Investments in Public Buildings		\$ 1,197,612.69	\$ -	\$ 1,197,612.69

See [Attachment 3](#) and [Attachment 4](#) for narrative

ITEM 3: NONPROFIT FUNDING TO SUPPORT COMMUNITY PROGRAMMING

Expected Completion	Description	Restricted	Unrestricted	Total
2023	3(a) Revenue loss driven (estimate 6 x \$50,000 grants)	\$ 300,000.00	\$ -	\$ 300,000.00
2026	3(b) YMCA Community Center	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
Total Proposed - Non-Profit Funding to Support Community Programming		\$ 1,800,000.00	\$ -	\$ 1,800,000.00

See [Attachment 5](#) for narrative

ITEM 4: PREMIUM PAY FOR ESSENTIAL WORKERS (Police and Fire)

Expected Completion	Description	Restricted	Unrestricted	Total
2023	Premium pay (cannot exceed \$25,000 per worker), \$2000 x 155 people	\$ 310,000.00	\$ -	\$ 310,000.00
Total Proposed - Premium Pay for Essential Workers (Police & Fire)		\$ 310,000.00	\$ -	\$ 310,000.00

ITEM 5: AFFORDABLE HOUSING

Expected Completion	Description	Restricted	Unrestricted	Total
2023-2026	5(a) Financial assistance to develop new affordable housing	\$ 450,000.00	\$ -	\$ 450,000.00
2023-2026	5(b) Rental assistance	\$ 50,000.00	\$ -	\$ 50,000.00
Total Proposed - Affordable Housing		\$ 500,000.00	\$ -	\$ 500,000.00

See [Attachment 6](#) for narrative

PROPOSED EXPENDITURES

ITEM 6: CITY REVENUE LOSS COVID-19 REIMBURSEMENT

Expected Completion	Description	Restricted	Unrestricted	Total
N/A	6(a) Royal Oak Civic Center COVID-19 overruns	\$ -	\$ 279,798.58	\$ 279,798.58
2024	6(b) Animal Shelter Build-out (soft costs)	\$ -	\$ 200,000.00	\$ 200,000.00
2025	6(c) I-696 Royal Oak sign	\$ -	\$ 1,550,000.00	\$ 1,550,000.00
2023-2024	6(d) Library IT upgrades	\$ -	\$ 22,000.00	\$ 22,000.00
Total Proposed - City Revenue Loss COVID-19 Reimbursement		\$ -	\$ 2,051,798.58	\$ 2,051,798.58

See [Attachment 7](#) for narrative

Attachment 2

American Rescue Plan Act Investments in Infrastructure

Items 1(a) – 1(c): 2023 – 2026 Green Infrastructure Projects (\$918,700)

The city's Sustainability and Climate Action Plan includes a goal to provide resilience against more intense precipitation events to reduce combined sewer overflows. Additionally, one of the city commission's strategic goals includes evaluating Royal Oak roads to see which areas have high ponding potential and could be good locations for installation of green infrastructure. City staff plans to analyze city roads in 2023 to develop a list of potential future project locations. Road ponding is an intentional method employed by the city to reduce the rate of stormwater flows in city sewers, however, the city does not wish to have ponding levels that make roads undrivable.

The city plans to implement green infrastructure improvements in 2023 through 2026 as follows.

1(a): Rochester Road Improvements (2023) (\$318,700)

As part of the road resurfacing project on Rochester Road between N. Main Street and 13 Mile Road, the city plans to install three rain gardens and also upgrade approximately 600 feet of water main. The rain gardens will be located on the west side of the road in the public right-of-way near Dewey Street, Wagner Park, and Linden Avenue. These locations were strategically chosen based on the roadway drainage paths to collect as much stormwater as possible and infiltrate it into the ground. Additionally, the city will be upsizing the water main between Dewey Street and 12 Mile Road to provide improved fire flow to the adjacent neighborhood.

1(b): Green Infrastructure Improvements on Dondero Avenue and Sheffield Road (2024) (\$200,000)

Based on observations from staff and resident complaints, staff plans to evaluate sections of Dondero Avenue near Hoffman Avenue and Owana Avenue and also Sheffield Road between Fairmont Road and Auburn Drive for green infrastructure or other stormwater improvements to mitigate excessive road ponding.

1(c): Green Infrastructure Improvements (2025-2026) (\$400,000)

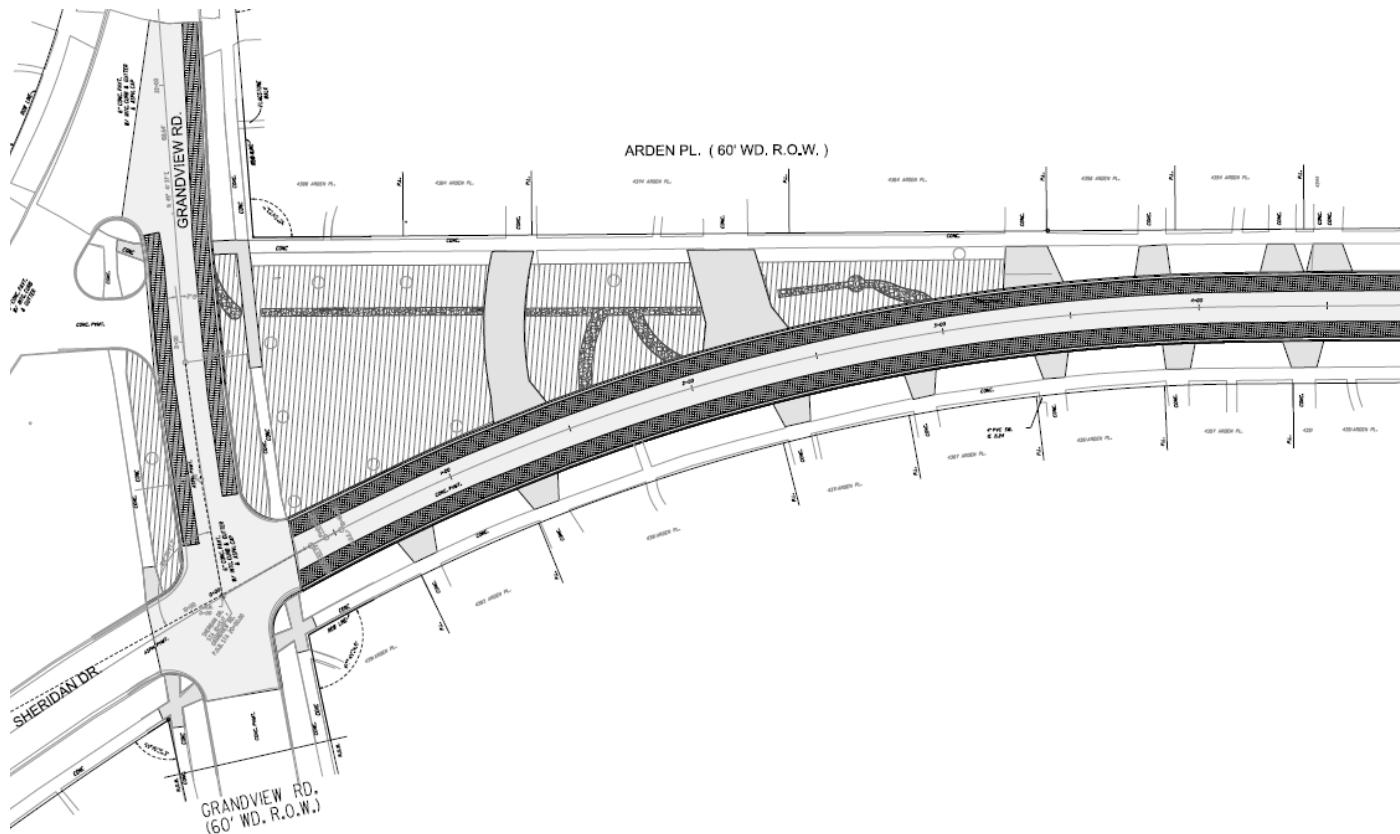
Projects will be programmed for 2025 and 2026 to install green infrastructure improvements in the city. The specific locations will be determined based on staff analysis of roadway ponding potential city-wide and/or where green infrastructure could be implemented as part of a larger road or utility project.

Attachment 2

American Rescue Plan Act Investments in Infrastructure

1(d): 2024 Green Infrastructure and Water Main Improvements on Arden Place and Grandview Rd. (\$913,000)

This project is intended to mitigate excessive road ponding issues on Arden Place near the road low point by installing large municipal rain gardens and potentially permeable pavers within the roadway also. This project would remove the “forked” portion of Arden Place, thereby removing a large amount of hard surface area and replacing it with a permeable rain garden. This project also includes upsizing the 4-inch water main on Arden Place to be 8-inch water main to provide improved fire flow for the neighborhood.



Attachment 2

American Rescue Plan Act Investments in Infrastructure

1(e): 2025 VFW Park Green Infrastructure Improvements (\$1,100,000)

In the city's 2018 Green Infrastructure Evaluation Report, a preliminary design and cost was provided for green infrastructure improvements at VFW Park to reduce stormwater inflow into city sewers, along with access paths through the park. Most of the stormwater captured would be from Campbell Road, with some additional collection from E. Sixth Street and S. Wilson Avenue. This project would help beautify the park, provide an educational opportunity for the neighborhood, and also contribute to the city's goal of infiltrating stormwater where possible. Community and stakeholder engagement is recommended prior to designing the project.

VFW PARK PROPOSED GI CONCEPT



Attachment 2

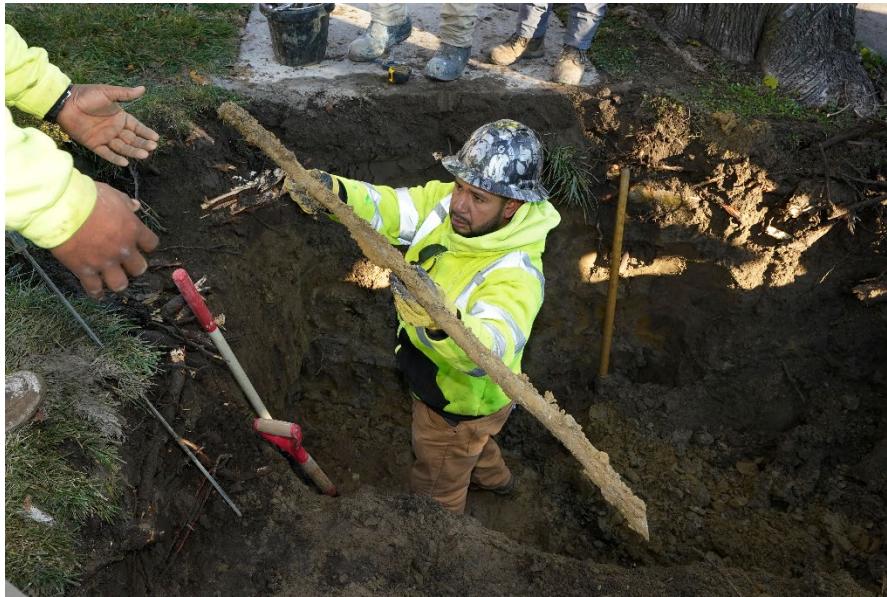
American Rescue Plan Act Investments in Infrastructure

1(f): Lead Water Pipe Replacement (\$900,000 per year / \$3.6 million total)

In 2018, Michigan revised its Safe Drinking Water Act to include more stringent testing methods for regulatory lead and copper monitoring, as well as a mandate for water systems to identify and replace all water service pipes constructed with lead materials by 2035. Lead from pipe walls can leach into a home's water under certain conditions and can present health risks when consumed.

In early 2020, Royal Oak began identifying and replacing these services with copper – a tested, safe, and durable material. Since that time, more than 550 lead lines have been removed, but staff estimates an additional 2,000 may need replacement. Costs vary by location, but range from \$4k-\$6k per home. Concurrently, staff is performing a detailed inventory as part of the state mandate and may see the total number of lines needing replacement revised downward.

On average, contractors and staff are capable of replacing 250-300 lines per year. This ARPA funding would allow for an additional 150 – 225 homes to have their lead water pipes replaced.



Attachment 2

American Rescue Plan Act Investments in Infrastructure

1(g): Water Main Improvements (\$3,612,000)

Each year the city replaces older water main throughout the city to provide reliable water infrastructure. The areas of replacement are determined using the city's water reliability study and asset management plan. ARPA funding will help offset the cost budgeted for projects in 2022 through 2025 by \$3,612,000. This is broken down as follows:

2023 Water Main Improvements Contract CAP2310
(W. Houstonia Avenue, E. Sixth Street, Longfellow Avenue)
Water Main Cost: \$2,610,000
ARPA Portion: \$1,204,000

2024 Water Main Improvements Contract CAP2410
(Northwood Boulevard, Sycamore Avenue, Maplewood Avenue)
Water Main Cost: \$1,347,500
ARPA Portion: \$602,000

2024 Water Main Improvements Contract CAP2411
(Forest Avenue, Virginia Avenue, N. Alexander Avenue, N. Blair Avenue)
Water Main Cost: \$1,275,000
ARPA Portion: \$602,000

2025 Water Main Improvements Contract CAP2510
(Woodward Avenue, Chester Road, Dukeshire Highway, Ravana Avenue, Sheridan Drive, Yorba Linda Boulevard)
Water Main Cost: \$1,830,000
ARPA Portion: \$602,000

2025 Water Main Improvements Contract CAP2511
(York Road, Oakdale Street, Nakota Road, Rosewold Avenue, Lexington Boulevard)
Water Main Cost: \$2,100,000
ARPA Portion: \$602,000

1(h): SMART Bus Stop Accessibility (\$50,000)

This project would install concrete pads at bus stops within Royal Oak, to ensure that there is sidewalk connectivity to the curb for members of the community using wheelchairs, walkers, and those who just aren't as sure-footed as they used to be. This project would cover stops along Routes 415, 420, 430, 450, 460, 730, 740, 760. This missing link can make riding the bus less accessible for seniors and those with mobility aides, forcing them to make a more significant effort to access the bus, and at times can require them to be in the road for a more extended period of time.

Attachment 2

American Rescue Plan Act Investments in Infrastructure

This project was initiated as a part of the Aging in Place Plan but installing concrete pads would meet goals in the Strategic Plan, Aging in Place Plan, and the Sustainability and Climate Action Plan.



The cost of this project (concrete work only) is \$50,000.

1(i): Library Solar Upgrades

The proposed project funding will be used to install approximately 137kW of solar PV on the Royal Oak Public Library's roof. This renewable energy project will help reduce the city's greenhouse gas emissions and offers a return on investment in about 10 years. During the COVID-19 pandemic, the library remained an essential community service facility by continuing to offer residents access to informational resources and study materials. The library also provided borrowable Chromebooks for patrons without computer access to stay connected. This project will further enhance the library's community benefit by allowing it to operate normally during power outages and reduce municipal energy expenses.



The library had a comprehensive facility update recently, including a building-wide LED lighting conversion. The library roof is at the end of its useful life and in line for replacement. The

Attachment 2

American Rescue Plan Act Investments in Infrastructure

replacement must happen before the solar installation, so the timing for both projects should be considered during the library's ongoing planning phases.

Michigan Solar Solutions has reviewed solar opportunities on several Royal Oak municipal buildings and has prepared a detailed estimate and return on investment (ROI) packet for the library's solar installation. The proposed \$362,000 project cost includes labor, materials, and a 10% contingency. The project has an approximate 10.2 year payback and will reduce the library's annual DTE electricity consumption by 48%. This grid-based electricity reduction will result in an estimated utility bill savings of \$20,000/yr. and reduced greenhouse gas emissions equivalent to 124 metric tons of CO₂ (MTCO2e)/yr.

This solar project meets objectives in the approved 2022 Strategic Plan and Sustainability and Climate Action Plan for renewable energy installations on municipal buildings. It also helps meet the city's goals of reducing GHG emissions and efficiently stewarding taxpayers' money. The city could consider using some or all the annual energy expense savings created by this project to leverage additional energy efficiency and renewable energy installations within its other municipal facilities. Timing of this project is contingent upon the library's roof replacement project.

1(j) and 1(k): LED Streetlight Conversion (\$950,000)

City staff has been meeting with DTE Energy to review ways in which the city can save on energy costs. The city's street light rate will be going up 19.6% due to the style of old and inefficient light. There are currently 3,019 streetlights throughout the city, 2,219 of which are owned by DTE. The rest are owned by the city. Beyond being energy inefficient, most of these lights are at the end of their service life, resulting in outages and extra maintenance.

DTE provided figures demonstrating the current annual cost of its lights (\$967,846.94), the cost to convert to LED streetlights, (\$547,702.00) and the annual savings (\$407,342.17) the city can expect. Essentially, the cost to convert can pay for itself in just over a year. City staff expects similar savings for city-owned streetlights, and is recommending all streetlights be converted to LED at an additional cost of \$400,000.

Attachment 3

American Rescue Plan Act Eligible Investments in Public Buildings

2(a) Farmers Market Generator (\$200,000)

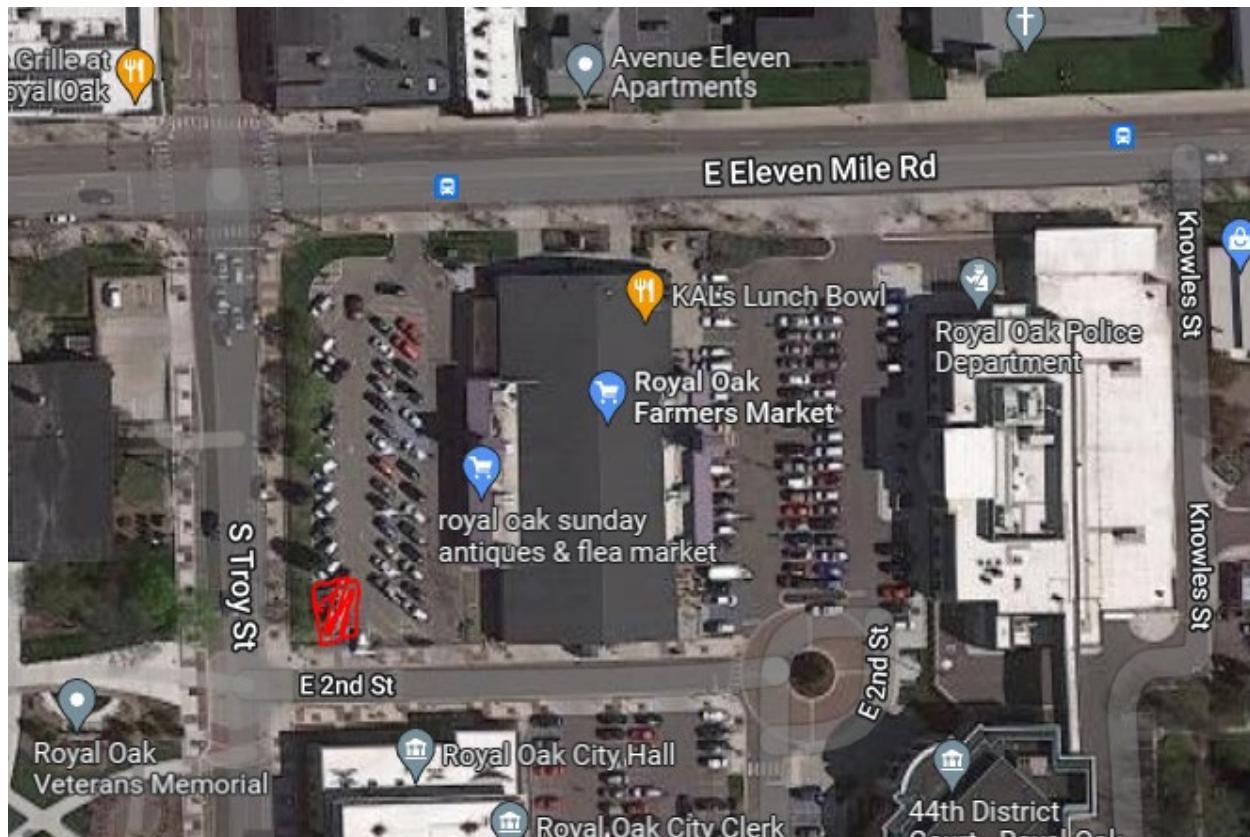
As part of community emergency response planning, the Royal Oak Farmers Market was identified as a location that can be used for a number of functions in the event of a community emergency. Its spacious interior could be used for temporarily housing displaced persons or act as a centrally-located supply distribution hub, among other potential uses.

A natural gas fueled emergency standby generator would further contribute to community resiliency by offering an off-the-grid power supply should the community experience wide-spread power outages. The estimated cost is \$200,000.

2(b) Farmers Market Restrooms (\$750,000)

The need for more public restrooms in the city was a consistent takeaway from the city's ARPA community engagement. From emergency preparedness, to homelessness, to the enjoyment of Downtown Royal Oak and Royal Oak parks, it was clear that public restrooms are a priority.

City staff is recommending the construction of a 1,200 square-foot restroom facility at the corner of S. Troy Street and E. 2nd Street in the Farmers Market west parking lot. It will contain approximately 13 toilets, five urinals, 16 sinks, hand dryers, skylights, and access control technology. The exterior design will be consistent with the market.



Attachment 3

American Rescue Plan Act Eligible Investments in Public Buildings



(example of proposed Farmers Market restroom facility)

2(c): IT Infrastructure Resiliency Upgrade at Leo Mahany / Harold Meininger Senior Community Center (\$150,000)

The city's back up server is currently located at the Senior Center in the facilities electrical room. What started out as a small box mounted to the wall has grown to a large box sitting on the floor taking up a lot of the floor space allotted for servicing the electrical panel. Per building and fire code, electrical rooms cannot be used as storage rooms and need to meet clearance requirements. The electrical room is also not climate controlled and typically gets very hot during the summer, which risks damaging the server.

This project would build a wall in the storage room creating a dedicated space for any IT needs. This space would have its own HVAC. The room buildout would cost around \$35,000, and moving the server would cost \$115,000.

The total estimated cost is \$150,000.

2(d): Senior Center Upgrades (Oakland County ARPA Grant / Royal Oak match - \$455,225.38 total)

The city was notified in February 2023 that the Oakland County Board of Commissioners authorized the use of American Rescue Plan Act funding to provide a matching grant to Royal Oak to assist its Senior Centers with improvements such as capital, technology, infrastructure, and equipment improvements or professional development. The amount of the grant is \$227,612.69. Combined with the city's ARPA match, the total amount of funding for upgrades at the Senior Center is \$455,225.38. While the final spending plan is not 100% complete, the following upgrades have been submitted to Oakland County for approval (Attachment 4):

Attachment 4

Cost	Date Completed	Project Detail	Timeframe	Status
\$ 31,500.00	November 1, 2021	ATI Group replaced 2 Lennox furnaces split system that broke during the pandemic in the middle of winter.	This was an emergency that needed to be replaced due to the furnaces being old and unrepairable. We are also a warming station.	Completed
\$ 6,435.45	April 20, 2021	Allied Building Services had to replace the HVAC cooling condenser as it was unrepairable during the pandemic	This was an emergency replacement that needed to be repaired. We are also a cooling station	Completed
\$ 30,993.69	December 6, 2022	Installation of six workstations for senior center staff to serve the senior community with transportation, travel, supportive services, fitness, activities, and lifelong education.	This was started in February 2022 and installed in December 2022 with donation from a senior that utilized services at the center.	Completed
\$ 5,250.00	October 28, 2022	Upgraded software purchased to assist the center with registrations, statistics to improve services provided. Seniors' check-in for the services that they are at the center for. Displays daily activities on the kiosk at check. The software is called MY SENIOR CENTER and is being implemented in many areas Senior Centers.	We started looking into this in June and we were able to purchase in October 2022 and begin implementing in December 2022.	Completed
\$ 183,187.00		Bathroom remodels for both men and women to make them current ADA compliant and update the current restroom has old floors toilets and sinks. The ADA stall is no longer compliant, and neither are the sinks. The doors need to be replaced in both. An additional men's and women's single person restroom would be constructed in another area of the building	The Senior Center would like to get this done by the end of 2023. It has been working with NBS Construction Solutions and TMP Architecture.	Not Started

Attachment 4

	KVM will install new automatic doors at the senior center to replace the current heavy swing doors to make it easier for seniors to access the center. The current doors are very heavy, and the ADA buttons do not always function. There is a large gap in the doors as they are old, and the wind comes right through. Royal Oak & Birmingham Awning LLC will install for main entrance to keep some of the elements out of the automated doors. Included in the total.	We have several quotes regarding the work needed on this door. We are working on going through city commission to vote on the bids. Would like to have this completed by January 2023.	Not Started
\$ 25,796.00			
	Technology upgrade for Senior Center work being done by Conti working with our IT department will install large display monitors in three of our rooms and the lobby include. Will install blue tooth connectivity for our Anchor audio speaker system with wireless microphones analog audio output for assisted listening equipment and stand to support speaker. Sennheiser wireless receivers with handheld lavalier microphones to be used with existing speakers. Wall mounted volume control for speakers and wall mounted output for assisted listening equipment.	Conti has been working with us and IT since July 2022 we have had two revisions to the quote, changing the scope and starting with the most needed upgrades to current broken outdated equipment. City commission approved in October and supplies have begun to come in and installation will be done in two phases beginning December 12, 2022, and completion will be done by December 31, 2022.	Not Started
\$ 19,450.55			
	Technology Improvements for seniors to be able to access. We used to have a computer lab and equipment got old and outdated and it has never been replaced. Seniors do come in again and ask if they can get access on a computer and we do not have that currently available to them. They can access the wi-fi with their own device, but we do not have the equipment available for them to check out. I would like to purchase chrome books for them to use and they can also check them out to use for computer classes currently available.	Goal is to implement this between July 1, 2023 and June 30, 2024.	Not Started
\$ 5,000.00			
\$ 95,345.00	Replace existing flooring in entryway and hallways in the senior center.		Not Started

Attachment 4

\$ 42,772.14	Upgrades to the commercial kitchen located in the senior center. Including new stand mixer, dishwasher and prep table. Replace the refrigerator and freezer in the kitchen area which is have maintenance issues, and resulting in higher food costs for meals provided at the senior center.	Not Started
\$ 19,454.00	This would place a coffee and tea bar near the existing drinking fountain and replace the coffee cart. This will allow more storage space, be easier to clean and provide more space for visitors to make their coffee and tea.	Not Started
\$ 465,183.83 Total Project Costs		

Attachment 5

Nonprofit Funding to Support Community Programming

Item 3(a): Grant Support (\$300,000)

One of the key takeaways from the city's ARPA community engagement activities was the need to support nonprofits who are providing significant community programming in the city. Staff is recommending six \$50,000 grants for nonprofits, with organizations providing the following programs to receive top priority:

- Implementation of social worker programs to support mental health concerns for youth;
- Implementation of social worker programs to support mental health concerns for the general public;
- Implementation of programs to support anyone with food or shelter insecurities

Pursuant to ARPA, grants will be limited to the amount of revenue loss sustained by an organization during the pandemic (capped at \$50,000).

Item 3(b): YMCA Community Center (\$1,500,000)

On August 9, 2021, the city commission approved a memorandum of understanding with the South Oakland Family YMCA and the city to identify shared opportunities relating to a new community center in the city. City staff has been working closely with the YMCA to identify potential sites for this facility, the financial assistance available to fund said facility, and what programming, maintenance, and operation of a new facility would look like.

As the city continues its due diligence, staff is requesting ARPA funding in the amount of \$1,500,000 that can be pledged toward the construction of a new community center in the city. This financing pledge will greatly assist the YMCA's efforts to define the sources and mix of funding for a new YMCA community center site.

Attachment 6

American Rescue Plan Act Affordable Housing Funding

Item 5: 2023 – 2026 Affordable Housing Projects (\$500,000)

The city's Strategic Plan includes the goal of becoming a welcoming, engaged, and livable community. This aligns with the three key areas that elevated as top priorities of the ARPA community engagement process. The following projects promote diversity and inclusion; encourage people to participate, care, and respect each other; and offer a variety of housing that works for everyone.

5(a): Financial Assistance to Develop New Affordable Housing (2023-2026) (\$450,000)

Based on numerous conversations, financial assistance is needed to construct a new multiple-family affordable housing development within the city due to high initial land acquisition costs. ARPA funds will subsidize construction in return for maintaining a certain number of affordable units over a defined timeframe under ARPA regulations. Staff will also research the possibility of Oakland County leveraging its ARPA funds and other sources such as Community Development Block Grant funds, a Section 108 loan, tax increment revenue funds, brownfield redevelopment opportunities, payments in lieu of taxes, land transfers, etc. Additionally, new policies from the Master Plan update may facilitate increased affordability options.

5(b): Rental Assistance (2024) (\$50,000)

The city will partner with a local service agency to administer rental assistance to low- and moderate-income residents. The program will assist Royal Oak renters that are delinquent on payments and facing eviction. The program will prevent eviction and eliminate the immediate prospect of homelessness. This aligns with “housing first” policies.

Parking Deck:	Amount
None	
Totals	Parking Deck COVID Costs

City Hall:	Amount	Comments
COVID - Sneeze guards	10,377.00	Staff protection & Social Distancing FFE
Additional Ballot Storage, HR Conference Room ,		
COVID - added Tables	28,615.00	Extra due to Social Distancing FFE
COVID - CM Impact Costs	30,453.00	CM Change Order CH - CM CO No. 22
COVID - Commission Tables	5,273.00	Extra due to Social Distancing FFE
COVID - Added data drops @video monitors	845.00	Monitors added for COVID Social Distancing Technology
COVID - Add four (4) data outlets at public counters	2,270.00	COVID - Social Distancing Technology
COVID - Added drops to printers, HR & cameras	2,200.00	COVID - Social Distancing Technology
COVID - PM Impact Costs	13,734.00	PM Proposed Costs City Hall
Totals	City Hall COVID Related Costs	93,767.00

Connectivity:	Amount	Comments
COVID - CM Impact Costs	18,887.00	CM Change Order Con - CM CO No. 9
COVID - PM Impact Costs	14,814.00	PM Proposed Costs Connectivity/Park
Totals	Connectivity Related COVID Costs	33,701.00

Police:	Amount	Comments
COVID - CM Impact Costs - Police Station	50,050.00	Governor shutdown of State PS - CM CO No. 28
COVID - Add 8 - Aruba DAC cables	1,558.00	COVID - Security Social Distancing Technology
COVID - Hold Cell Door Lockset changes - IT	2,701.00	Social Distancing for Prisoners Technology
COVID - Video Intercom @ Sally Port - IT	9,425.00	COVID - Security Social Distancing Technology
COVID - Sixth Dispatch position add -IT	2,420.00	COVID - Security Social Distancing Technology
COVID - Jail Cell Telephones - IT	1,286.55	Social Distancing for Prisoners Technology
COVID - Jail in-cell telephones - Material	4,361.88	Social Distancing for Prisoners Technology
COVID - Prisoner Visitation Phone	1,493.00	COVID - Social Distancing CM PCO No 157
COVID - Added 6th Dispatch position - Motorola	24,708.23	COVID - Security Social Distancing Technology
COVID - Added Monitors - Secure Displays -	4,585.16	Technology
COVID - Wireless Access Points	4,740.00	Added for Social Distancing throughout Technology
COVID - Add 65 in. display in Training rm & Tripp lite IP		
COVID - KVMto desk outside MDF	6,312.44	
COVID - Ten added user licenses in Police Station	4,240.00	
COVID - Labor to add 65 in. monitor in Training room & ad	2,341.32	
COVID - New Evidence Dryers in Police Station - includes HI	9,226.00	Existing equipment did not met FFE
COVID - PM Impact Costs	22,882.00	PM Proposed Costs Police Station
Totals	Police Station COVID Related Costs	152,330.58

Total CRO Construction COVID Related Costs	279,798.58
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Project	Item	Value	Reason	Comment
City Hall	Sneeze Guards	10,377.00	Social Distancing/Staff Safety	
City Hall	Added Ballot Storage, HR conference room work	28,605.00	COVID Social Distancing, Staff Safety	
City Hall	CM COVID Impact Costs	30,453.00	State Government shut down of work & services due to COVID	March 2020 to May 2020
City Hall	Added Commission Room Tables	5,273.00	COVID Social Distancing, Public Safety	
City Hall	Added data drops @video monitors @ Secure corridor A121	845.00	Monitors added for COVID Social Distancing	Convergent CO dated 5/18/20
City Hall	Add four (4) data outlets at public counters for COVID	2,270.00	COVID - Social Distancing	Convergent CO dated 8/31/20, item #14..
City Hall	Added drops to printers, Human Resources & cameras	2,200.00	COVID - Social Distancing	Convergent CO dated 10/29/20, items #1/#2/#4/#5/#7/#8
City Hall				
City Hall	Total COVID Costs	80,023.00		

Police Station	CM COVID Impact Costs	50,050.00	State Government shut down of work & services due to COVID	March 2020 to May 2020
Police Station	Add eight Aruba DAC cables due to rearrangement of equipment	1,558.00	Social distancing of equipment	Convergent CO dated 8/17/20
Police Station	Added wrist bands/obs and access control cards	2,701.00	Access to maintain COVID Social Distancing	Convergent CO dated 12/10/20
Police Station	Provide wiring to revised Cell Door Locks	9,425.00	Maintain COVID Social Distancing	Convergent CO dated 9/11/20
Police Station	Added Dispatch monitors - Wiring	2,420.00	COVID - Security Social Distancing	Convergent CO dated 10/28/20
Police Station	Add video intercom pedestal & reader @ Sally Port	1,286.55	COVID - Social Distancing	Convergent CO dated 9/28/20
Police Station	Jail in-cell telephones	4,361.88	COVID - Social Distancing	Combine Public Communications Inv dated 7/6/20
Police Station	Prisoner Visitation Phone	1,493.00	COVID - Social Distancing	CM PCO No 157
Police Station	Added 6th Dispatch position - Motorola	24,708.23	COVID - Social Distancing	Motorola - quote dated 2/28/20
Police Station	Added Monitors - Secure Displays -	4,585.16	Additional displays for COVID security	Accu-Tech inv dated 9/1/20
Police Station				
Police Station	Wireless Access Points	4,740.00	Added for Social Distancing throughout	Convergent CO dated 11/20/20
Police Station	Add 65 in. display in Training rm & Tripp lite IP KVMto desk outside MDF	6,312.44	COVID - Social Distancing	Convergent CO dated 8/27/20, items #6 & #8.
Police Station	Ten added user licenses in Police Station	4,240.00	COVID - Social Distancing	Convergent CO dated 11/25/20, item #1
Police Station	Labor to add 65 in. monitor in Training room & added mount	2,341.32	COVID - Social Distancing	Conti CO 3 dated 8/24/20
Police Station	New Evidence Dryers in Police Station - includes HEPA filters	9,226.00	Old equipment did not met COVID standards with filtration.	Air Science quote on 3/23/2021
Police Station				
Police Station	Total COVID Costs	129,448.58		

Attachment 7

American Rescue Plan Act

City Revenue Loss COVID-19 Reimbursement

6(a): Royal Oak Civic Center COVID-19 Overruns (\$279,798.58)

On March 24, 2020, Governor Whitmer issued an executive order which stopped all non-essential construction activity in the State of Michigan. This order froze all work on three Royal Oak construction projects: 1) the new Royal Oak City Hall; 2) the new Royal Oak police station; and 3) the onsite infrastructure connectivity needed to tie these projects together. Construction was not permitted to resume until May 7, 2020, when a new executive order was issued.

Royal Oak requested an accounting of all COVID-related expenses incurred by its general contractor, Colasanti/O'Brien, between March 24 and May 7, 2020. The expenses incurred by the general contractor, and thus, the City of Royal Oak, pertained exclusively to material/PPE costs and labor costs resulting from the state-ordered construction shutdown. Colasanti employed a project manager, superintendent, project engineer and accountant to lock down and secure both sites, to clean both sites, to provide PPE for personnel entering those sites, and to remain in daily contact with the city to inform it of the ongoing financial impacts to the project, including, but not limited to, supply chain delays, the availability of subcontractors to complete the work, etc.

Additionally, the city incurred additional expenses related to technology, furniture, and equipment to promote social distancing and prevent the spread of COVID-19.

In all cases, these costs were not previously budgeted for the new city hall, police station, and connectivity projects, but were paid by the city in order to complete all three projects once the prohibition on construction was lifted. A detailed accounting of these costs is presented at the end of this document. The total cost is \$279,798.58.

6(b): Animal Shelter Construction (\$200,000 soft costs)

City staff will be seeking formal approval to move forward with the construction of a new 10,000 square-foot animal shelter located in a commercial building on Bellaire. The shelter was awarded a \$1.2 million appropriation through former Congressman Levin's office for capital expenditures. Staff has recently been informed that the city must make another application to the U.S. Department of Housing and Urban Development to secure these funds. This process could take 3-6 months. In order to expedite the construction of this project, city staff is requesting approval to use ARPA funding for soft costs related to the construction of the shelter – namely, procurement of an architect, technology design firm, and appraisals.

6(c): I-696 Royal Oak Sign (\$1,550,000)

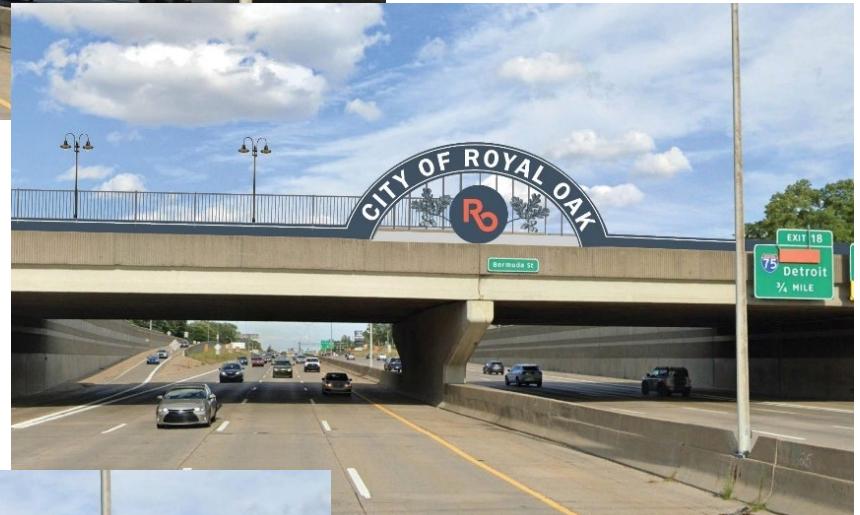
The Michigan Department of Transportation (MDOT) will be repaving I-696 from Lahser Road to Dequindre Road starting in 2026, and will also be making some bridge repairs as part of the project. This would be the appropriate time for Royal Oak to install a gateway sign to create a sense of place for the community and also advise freeway drivers of their location. The best location for this type of sign is at the Bermuda/Mohawk bridge, which is roughly centered within the Royal Oak section of I-696 and does not have other structures nearby that would prevent a view of the signage.

Attachment 7

American Rescue Plan Act

City Revenue Loss COVID-19 Reimbursement

Conceptual designs for the signage include decorative lighting, pedestrian crossing considerations, decorative railing and a "Royal Oak" sign. The commission will ultimately decide which option to pursue and this work would be incorporated in the MDOT construction plans.



Attachment 7

American Rescue Plan Act

City Revenue Loss COVID-19 Reimbursement

6(d): Library Broadband Programs (\$22,000)

The Royal Oak Public Library is requesting ARPA funding for a variety of IT upgrades. These projects include upgrading its wifi (\$6500), upgrading its circuit & internet speed from 150 to 250 Mbps (\$4,500), and doubling the amount of hotspots it currently has to 30 (\$11,000).