

**CITY OF ROYAL OAK
SNOW EMERGENCY ORDINANCE
PUBLIC ANNOUNCEMENT**

The City of Royal Oak **SNOW EMERGENCY ORDINANCE** requires all parked vehicles removed from public streets. Vehicles not removed will be subject to a citation and / or impoundment by the Police Department. The Police Department will make such declaration and public information will be available through local media outlets as well as by calling **248-246-3442** for a recorded telephone message.

The success of a snow removal operation, while sometimes inconvenient, is a community effort. Removing vehicles from the streets allows snowplows to move unimpeded through the city. This reduces the time it takes to complete the plowing which restores safe, drivable conditions in the community sooner.

After your street has been plowed it is immediately and automatically excluded from the Snow Emergency Parking Ban.

Persons residing in homes without driveways may apply for a "SNOW EMERGENCY PARKING EXEMPTION PERMIT". This permit allows the owner/lessee of the vehicle for which the permit is issued to park only in front of his/her residence during the snow emergency.

The application fee is non-refundable and will take a minimum of 24-48 hours to process. Applications can be obtained from the City's website, www.romi.gov and the Records Bureau of the Royal Oak Police Department, 450 E 11 Mile. All City ordinances are available on the City's website.

Records Bureau hours are: Monday through Thursday from 8:00 AM to 4:00 PM. Applicants are required to show proof of residence and must provide a current vehicle registration for the vehicle to be exempted.

PERMIT # _____

Approval by _____ (TS)

Approval by _____ Records

**APPLICATION FOR SNOW EMERGENCY ORDINANCE
PARKING EXEMPTION PERMIT**

Code of the City of Royal Oak, Chapter 625

NAME: _____

ADDRESS: _____

PHONE NO: _____ EMAIL: _____

VEHICLE IDENTIFICATION NUMBER: _____

LICENSE PLATE NUMBER: _____ YEAR: _____ MAKE: _____

IF VEHICLE IS LEASED OR OWNED BY EMPLOYER PLEASE PROVIDE:

LEASING COMPANY _____
OR
EMPLOYER _____

ADDRESS _____

CITY/STATE/ZIP _____

COPY OF LEASE PROVIDED FOR REVIEW _____

REASON FOR REQUESTING PARKING EXEMPTION PERMIT: _____

IF YOU HAVE A DRIVEWAY OR HAVE MORE VEHICLES THAN YOUR OFF STREET
PARKING ALLOWS YOU ARE NOT ELIGIBLE FOR AN EXEMPTION PERMIT

SIGNATURE _____ DATE _____

INCLUDE PHOTOCOPY OF DRIVER'S LICENSE & VEHICLE REGISTRATION

**PERMIT MUST BE CLEARLY DISPLAYED AFFIXED TO DRIVER'S SIDE DOOR WINDOW DURING
SNOW EMERGENCY**

EXEMPT VEHICLES MUST BE PARKED IN FRONT OF THE APPROVED RESIDENCE

- Applications are available at www.romi.gov or the Royal Oak Police Records Bureau.
- Return application, fee, & photocopies to: Royal Oak Police Dept. – Records, 450 E 11 Mile, Royal Oak, MI 48067
- Hours: Mon.-Thurs. 8:00 a.m. - 4:00 p.m.
- Cash or Check (Payable to the City of Royal Oak).
- **Applications will take a minimum of 24-48 hours to process.**

Non-refundable \$25 Fee Paid to Police Records _____

Date

Cash

Check #

Initials